

TABLE OF CONTENTS – 15 July 2009

ENVIRONMENT AND PLANNING.....	3
1. DEVELOPMENT APPLICATION 155/08-09 – SINGLE DWELLING (USE ONLY) – HORE ROAD, BOWNA [P500-8].....	3
GOVERNANCE	16
1. EXTERNAL ORGANISATIONAL REVIEW	16
2. STATE EMERGENCY SERVICE – APPOINTMENT OF LOCAL CONTROLLERS..	23
3. MURRAY DARLING ASSOCIATION ANNUAL CONFERENCE – 2-4 SEPTEMBER 2009.....	24
4. BORDER TRUST – REQUEST FOR FINANCIAL ASSISTANCE	25
5. REVIEW OF CODE OF MEETING PRACTICE	26
6. ADDITIONAL PAYMENT TO THE POSITION OF DEPUTY MAYOR	28
7. CULCAIRN CENTENARY TRUST	30
8. NSW BUILDING COMMUNITY PARTNERSHIP FUND AND 2 ND ROUND OF REGIONAL LOCAL COMMUNITY INFRASTRUCTURE FUNDING.....	31
9. HENTY COMMUNITY CIVIC CENTRE – REQUEST FOR FINANCIAL ASSISTANCE	35
CORPORATE & COMMUNITY SERVICES	37
1. REVIEW OF GREATER HUME SHIRE POLICIES.....	37
2. GREATER HUME SHIRE COUNCIL INVESTMENT POLICY AND ACCOMMODATION BOND LIQUIDITY STRATEGIES	39
3. IMPLEMENTATION OF DEPARTMENT OF LOCAL GOVERNMENT PROMOTING BETTER PRACTICE PROGRAMME	40
4. HUME - BIILABONG FAMILY DAY CARE.....	41
5. HOME AND COMMUNITY CARE PROGRAMS (HACC).....	42
6. WALLA WALLA CHILDRENS’ SERVICES	43
ENGINEERING	44
1. WATER RESTRICTIONS	44
2. STREET NAMING IN GREATER HUME SHIRE	46
3. URBAN DESIGN SERVICES TENDER	49

TABLE OF CONTENTS – 15 July 2009

ITEMS TO BE REFERRED TO CLOSED COUNCIL.....	51
1. EMPLOYMENT SOLUTIONS – REVIEW OF ORGANISATIONAL REVIEW.....	51
3. <u>WRITING OFF UNRECOVERABLE RATES AND CHARGES</u>	51
3. HENTY COMMUNITY FINANCIAL SERVICES LTD - ACQUISITION OF PART LOT 260 DP 821077 KNOWN AS THE HENTY POLICE PADDOCK	52
4. UNLAWFUL RUBBISH DUMPING – HOLBROOK	52
PART B – FOR INFORMATION	54
GOVERNANCE	54
1. DEPARTMENT OF LOCAL GOVERNMENT CIRCULARS [G.320.3]	54
2. LOCAL GOVERNMENT AND SHIRES ASSOCIATIONS OF NSW (LGSA) – WEEKLY CIRCULARS [G.330.1]	54
3. COMMUNITY DEVELOPMENT REPORT - APRIL–MAY 2009	55
CORPORATE AND COMMUNITY SERVICES.....	55
1. CUSTOMER REQUEST MODULE.....	55
2. STATEMENTS OF BANK BALANCES AS AT 30 JUNE 2009. COMBINED INVESTMENT ACCOUNTS AS AT 30 JUNE 2009	55
3. LIBRARY SERVICES.....	55
4. AGED CARE	56
5. YOUTH SERVICES	57
ENGINEERING	58
1. JUNE REPORT OF WORKS	58
ENVIRONMENT AND PLANNING.....	60
1. DEVELOPMENT APPLICATIONS PROCESSED FOR THE MONTH OF JUNE 2009	60
2. SENIOR WEEDS OFFICER’S REPORT - JUNE 2009	60
3. RANGER’S REPORT – JUNE 2009	61
PART C – COMMITTEE REPORTS	63

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

ENVIRONMENT AND PLANNING

1. **DEVELOPMENT APPLICATION 155/08-09 – SINGLE DWELLING (USE ONLY) – HORE ROAD, BOWNA [P500-8]**

Report prepared by Planning Consultant - Warwick Horsfall (Habitat Planning)

REASON FOR REPORT

Council is in receipt of a development application for use of land described as Lot 2 DP1002410 at Hore Road, Bowna for the purposes of a single dwelling.

The applicant in this matter is EDM Group, and the application is made on behalf of the landowner Mr Peter Hore.

The proposal is being reported to Council as the proposal seeks to vary a restriction of use covenant included on the land title of the existing lot.

BACKGROUND

An application was received by Council on 21 May 2009 for use of land described as Lot 2 DP1002410 for the purposes of a single dwelling. The application also included a proposed building envelope and site survey of the proposed building area.

The application was notified to one adjoining landowner.

On 12 May 2009, a letter was received from Mr Russell Dick of Dick & Williams Lawyers which provided Council with a copy of a draft deed to vary a restriction of use applied to the subject land.

SITE DESCRIPTION

The subject land exists as a large irregular shaped allotment of 113.8 hectares with a battle axe handle to Hore Road. The land is known as 'Scrubby Hill' and has previously been excised from the 'Mugwee Station'. The subject land fronts Lake Hume on its eastern and southern extent, with part of the lot extending into Lake Hume below the full supply level.

The access to the subject land is made from Hore Road

DESCRIPTION OF PROPOSAL

The proposal is for use of Lot 2 DP1002410 for a single dwelling and associated structures. The applicant has specified a building envelope approximately 65 metres east of the full supply level of Lake Hume on a generally flatter portion of the site.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

DEVELOPMENT APPLICATION 155/08-09 – SINGLE DWELLING (USE ONLY) – HORE ROAD, BOWNA [P500-8] [CONT'D]

A plan of this proposed area is attached at **APPENDIX 1**. The proposal also includes an indicative floor plan of the proposed dwelling which indicates a large rural dwelling with a separate detached garage.

The applicant has not provided any information with regard to effluent disposal, however has advised that the disposal area will be located at least 100 metres east of the full supply level of Lake Hume. This will be subject to a more detailed assessment, including a land capability assessment, under a separate development application to Council.

The existing land is included within Deposited Plan 1002410 which the subject land (Lot 2) is included with three other allotments being Lots 1, 3 and 4 DP1002410. The previous owners of the land, Mugwee Pastoral Co. Pty Ltd, registered a four lot subdivision, which included the subject land, in 1999 with the registered DP including a restriction of use applied under Section 88B of the *Conveyancing Act 1919*. The restriction of use stipulated that '*No dwelling may be constructed within 400 metres (or in the case of Lot 2, 200 metres) of the full supply level of Lake Hume*'. The applicant now seeks a variation to the restriction registered with DP1002410. A copy of the restriction has been provided by the applicant, and is also attached at **APPENDIX 1**.

The applicant and their legal representatives have advised that the intention of the previous landowner was to specify that the former Hume Shire Council was the sole authority which could allow a variation to the restriction, however a typographical error in preparation of the instrument incorrectly described the restriction to be varied as 'secondly' rather than 'thirdly'. Council have been advised however that the Registrar-General's Department will accept a formal request by the Registered Proprietor, being the current landowner and applicant, to record a deed between the parties which seeks firstly to correct the error and subsequently to approve the variation. A draft deed has been prepared by the applicant's legal representative, and is attached at **APPENDIX 1**.

CONSULTATION & REFERRAL PROCESS

One adjoining landowner was notified in writing of the proposed development. The adjoining land is adjacent to all interfaces of the subject land other than the south and west which address Lake Hume. No submissions were received for the proposal.

ENGINEERING COMMENT

Council's Engineering Department has inspected the site and made the following comments regarding the proposal:

- An alternative access route shall be provided where any internal access roads to the dwelling are greater than 200 metres from a public road.
- Concern with applicant's claim that APZ can fall within adjoining land even if held in the same ownership.
- Road standards must meet those specified by the NSW Rural Fire Service's *Planning for Bushfire Protection Purposes 2006* Guide should be met.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

DEVELOPMENT APPLICATION 155/08-09 – SINGLE DWELLING (USE ONLY) – HORE ROAD,
BOWNA [P500-8] [CONT'D]

ASSESSMENT

The following represents an assessment of the application as required by Section 79C of the EP&A Act.

State Environmental Planning Policies

State Environmental Planning Policy (Rural Lands) 2008 ("SEPP Rural Lands") was introduced in 2008 to provide a State-wide framework for land use planning in rural areas, while maintaining Council's ability to plan for rural areas in line with current local planning frameworks and conditions.

The applicant has addressed the SEPP Rural Lands within the submitted planning report and its requirements for rural subdivision. Council must also have regard to the matters for consideration at Clause 10 and be satisfied the development is consistent with these matters when determining an application for rural dwellings.

Clause 10 of the SEPP refers to matters to be considered in determining development applications for rural subdivisions or rural dwellings, and states:

- (1) *This clause applies to land in a rural zone, a rural residential zone or an environment protection zone.*
- (2) *A consent authority must take into account the matters specified in subclause (3) when considering whether to grant consent to development on land to which this clause applies for any of the following purposes:*
 - (a) *subdivision of land proposed to be used for the purposes of a dwelling,*
 - (b) *erection of a dwelling.*

The subject land is located within the Rural (Environment) zone of the *Hume Local Environmental Plan 2001* ("the HLEP") which is identified as a 'rural zone' within the HLEP. The proposed development seeks use of the land for a future development of a dwelling within the subject land. Considering this, the matters for consideration at Clause 10 are applicable given the development involves the use of the land for erection of a dwelling.

These matters for consideration contained at Clause 10 are stated within the SEPP as:

- (3) *The following matters are to be taken into account:*
 - (a) *the existing uses and approved uses of land in the vicinity of the development,*
 - (b) *whether or not the development is likely to have a significant impact on land uses that, in the opinion of the consent authority, are likely to be preferred and the predominant land uses in the vicinity of the development,*
 - (c) *whether or not the development is likely to be incompatible with a use referred to in paragraph (a) or (b),*
 - (d) *if the land is not situated within a rural residential zone, whether or not the development is likely to be incompatible with a use on land within an adjoining rural residential zone,*

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

DEVELOPMENT APPLICATION 155/08-09 – SINGLE DWELLING (USE ONLY) – HORE ROAD,
BOWNA [P500-8] [CONT'D]

*(e) any measures proposed by the applicant to avoid or minimise any
incompatibility referred to in paragraph (c) or (d).*

The subject land is located within an undulating rural area on the Lake Hume foreshore, which is used predominantly for agricultural grazing and associated activities. The predominant land use is agricultural with the upper slopes of the land identified as land suitable for grazing and pasture. Dwellings are developed intermittently within the surrounding area, in association with agricultural activities of the land. The immediate area includes two rural dwellings to the north along Hore Road.

The nature of the surrounding agricultural use is such that provision of one additional dwelling within the subject land is unlikely to impact upon continued viability and function of the agricultural component of the subject property or that of surrounding properties. The subject land is a large parcel of land at around 113 hectares, and as such is considered able to support agricultural uses independently of other allotments. This large size also allows opportunity for establishment of an ancillary rural dwelling while retaining sufficient productive area for agriculture. In addition, the provision of a dwelling in association with a large holding of rural land is considered to be consistent with the character of area.

The land is not identified as state significant agricultural land.

Local Environmental Plans

The land is zoned Rural (Environment) zone under the *Hume Local Environmental Plan 2001* ("the HLEP"). Consent is required for use or development of land within the Rural (Environment) zone.

Clause 16(1) of the HLEP states the purpose of the Rural (Environment) zone.

- (a) to identify areas within Hume that are of environmental significance and are sensitive to development, and*
- (b) to implement the Council's strategic directions for land in environmentally sensitive areas, and*
- (c) to complement Murray Regional Environmental Plan No 2-Riverine Land , and*
- (d) to ensure development maintains and contributes to the character of the locality and minimises disturbances to the landscape and scenic qualities, and*
- (e) to avoid fragmentation of agricultural land in areas where large scale independent farm businesses are the predominant land use, and*
- (f) to encourage development that is in accordance with sound management and land capability practices, and that takes into account the environmental sensitivity and bio-diversity of the locality, and*
- (g) to ensure that development does not create unreasonable or uneconomic demands for the provision or extension of services.*

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

DEVELOPMENT APPLICATION 155/08-09 – SINGLE DWELLING (USE ONLY) – HORE ROAD,
BOWNA [P500-8] [CONT'D]

The proposed development is considered to be consistent with the purpose of the Rural Environment zone given the proposed dwelling subject land is located on the Lake Hume foreshore, with the proposed development involving a single dwelling within a generally flat portion of the site, setback of 65 metres from the full supply level. The proposed building envelope recognises the natural and scenic significance of the land and surrounds and provides a discrete location which does not detract from the scenic quality of the area nor impact upon the productive areas of the site.

The proposal is not considered likely to result in fragmentation to the land, as the existing agricultural operations of the site are likely to continue without detriment. The proposal rather promotes an independent agricultural use of land, with provision of a dwelling likely to ensure continued productivity of the land.

The proposal is located on a relatively flat portion of the site within a cleared area. The dwelling envelope appears to be free of environmental constraints and unlikely to result in any detrimental impact to the surrounding natural areas, however Council will require a more detailed assessment of the proposal under a separate application for construction of the dwelling. This detailed assessment will require identification of an appropriate waste disposal area and system, as well as a land capability assessment to support the proposed disposal area and system.

Clause 16(2) of the HLEP specifies development which requires consent in the Rural Environment zone. Dwellings are identified under clause 16(2) as development requiring consent in the Rural Environment Zone.

Clause 16(2)(1) states:

- (1) *A lot may be used for a dwelling if:*
- (a) *it was created by development consent for subdivision under a previous or current environmental planning instrument and is at least 0.4 hectares, or*
 - (b) *it is at least 100 hectares and is located in that part of the zone shown on the map as "inner", or*
 - (c) *it is at least 400 hectares and is located in that part of the zone shown on the map as "outer", or*
 - (d) *it is at least 0.4 hectares and exists as a single lot in the same configuration as it was as at 31 July 1987 and no adjoining lot was in the same ownership on that date, or*
 - (e) *it is at least 0.4 hectares and exists as one of a number of adjoining lots in the same ownership as at 31 July 1987 and no dwelling exists on any other lot, or*
 - (f) *it is at least 100 hectares, was created before 31 July 1987 and is located in that part of the zone shown on the map as "outer".*

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

DEVELOPMENT APPLICATION 155/08-09 – SINGLE DWELLING (USE ONLY) – HORE ROAD,
BOWNA [P500-8] [CONT'D]

The subject land is located within the 'inner' area of the Rural (Environment) zone and exists at a total size of 113.8 hectares. The applicant has advised that the lot was created under the provisions of a former environmental planning instrument. The title information supplied demonstrates the subject lot was created by subdivision No. 4/99 and certified by Council on 9 March 1999. As such, Council can be satisfied that the subject land can be used for the purposes of a dwelling pursuant to subclause (a) above. In addition, the lot is also greater than the 100 hectare minimum specified in subclause (b).

- (2) *A dwelling must not be erected:*
- (a) *below the high water mark of Lake Hume or in a location that may be detrimental to the lake environs or water quality, or*
 - (b) *below the 1 in 100 year flood level of the Murray River or in a location that may be detrimental to the riverine environment or water quality, or*
 - (c) *in elevated or steep locations that are highly visible, detract from the rural landscape and may be detrimental to the environment.*

The dwelling envelope is proposed 65 metres east of the high water mark of Lake Hume. The site for the proposed building envelope is generally flat and is clear of any significant vegetation or other natural features such as drainage lines or watercourses. The envelope also occupies a very small portion of the subject land on a gentle westerly slope towards Lake Hume. The location of the dwelling and design is considered to represent an appropriate development having regard for its surrounding context. The location is well screened from surrounding areas by the gentle slope and vegetation, and ensures the productive area of the property is not compromised by residential development.

- (3) *A dwelling with on-site effluent treatment and disposal must not be located within:*
- (a) *100 metres of the Murray River, or*
 - (b) *100 metres of the full supply level of Lake Hume, or*
 - (c) *40 metres of any other watercourse*

The proposed dwelling is located 65 metres east of the full supply level of Lake Hume, and is within an area not serviced by reticulated infrastructure. The applicant only seeks use of the land for a dwelling under this application, and as such only a dwelling floor plan has been provided. In addition no plans are provided indicating effluent disposal areas adjoining, however the applicant claims that there is sufficient area to provide an adequate on-site disposal system at least 100 metres from the full supply level. The land slopes gently upwards from Lake Hume and is generally cleared beyond the proposed dwelling envelope to the east. It is considered that an effluent disposal area can be adequately located beyond 100 metres of the full supply level of Lake Hume, however future land capability assessment and detailed designs will be necessary for the proposed disposal system.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

DEVELOPMENT APPLICATION 155/08-09 – SINGLE DWELLING (USE ONLY) – HORE ROAD, BOWNA [P500-8] [CONT'D]

The provisions of any draft environmental planning instrument that is or has been placed on public exhibition

There are no draft Environmental Planning instruments on exhibition that require consideration for this application.

The provisions of any development control plan that applies to the land.

The Hume Shire Land Use Plan 2001 ("the HLUP") contains a number of applicable development control plans.

Strategic Directions Development Control Plan

The Strategic Direction DCP outlines key strategic directions for townships within the former Hume Shire. The subject land is located outside the major settlements of the former Hume Shire, within the Bowna area which is identified as being a rural-residential settlement with limited services and infrastructure.

As such, there are limited strategic directions for Bowna. Despite this, the proposal is considered to be consistent with the strategic directions for small villages of the former Hume Shire given the development recognises the continued importance of agriculture in the area, and seeks appropriate ancillary residential opportunities.

Key planning and land use issues are also identified within the HLUP, and of particular consideration in this instance is natural resource management and rural land/ agricultural. The proposal is considered to be consistent with these considerations in that it has regard for the significant natural features surrounding the site and offers ancillary development to support the continued agricultural viability of the subject land.

Consideration of Applications DCP

An assessment of the proposal against the relevant matters for consideration in this DCP is undertaken as follows:

- Consideration of legislation, planning instruments etc has already been addressed above.
- The land is located within the Rural (Environment) Zone, with the proposed dwelling to be provided as an ancillary use to the predominant agricultural use of the land. The provision of a dwelling on a lot in excess of 100 hectares and within an area relatively unconstrained by sensitive environmental features is considered to be appropriate.
- The surrounding area is agricultural in nature, with dwellings established in association with the agricultural uses. Dwellings are scattered across the surrounding area, and the provision of a further dwelling with a large portion of land is not likely to be detrimental to the character or amenity of the area.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

DEVELOPMENT APPLICATION 155/08-09 – SINGLE DWELLING (USE ONLY) – HORE ROAD,
BOWNA [P500-8] [CONT'D]

- Access has been addressed by Council's engineers. The subject land is provided with legal and practical access from Hore Road. Given the road will service a single dwelling only, the existing extent of the road is considered suitable, however the road will be required to conform to the standards for Bushfire protection contained in the *Planning for Bushfire Protection 2006* Guidelines ("the PBP"). These standards are expressed in the attached conditions.
- The recreational nature of Lake Hume is noted, however the adequate setback and screening of the proposed dwelling and size of the subject land reduces any potential conflicts with public use of the lake.
- Given the rural nature of the site, water and sewer services will be provided via on-site infrastructure. Electricity and telecommunication services are able to be extended from their existing locations along Hore Road. Sewerage disposal will require greater consideration with any future dwelling proposal including a land capability assessment.
- There are no heritage issues.
- The land is located on the Lake Hume foreshore and within a rural area of the Shire. The applicant has provided details of the agricultural land classification of the site, and demonstrates class IV and V capability within the north eastern portion of the allotment, which is identified as suitable land for grazing. The dwelling is proposed within the lower portion of the site along Lake Hume which the applicant demonstrates is less suitable for agriculture. The proposed dwelling is unlikely to affect the land resources of the site through location within a less productive area of the site.
- Reticulated water supply is not available in the area, and as such potable water will be supplied to the dwelling via an on-site supply. Stock water supply is able to be provided through farm dams which exist within the property. The applicant has also advised that a stock and domestic water entitlement is available to the subject land.
- Drainage within the site is via natural surface water run-off and small drainage lines through the property. The provision of the dwelling is unlikely to have any significant impact on current drainage of the site, with the additional run-off from the hardstand areas to be collected within on-site water tanks.
- The proposed building envelope is proposed on a relatively level portion of the subject land, and is likely to have limited impact on soil stability. Construction of the dwelling will require consideration of potential soil and sediment movement from the building area.
- The subdivision will pose no detrimental impact on the existing vegetation of the site, with the proposed building envelope clear of existing vegetation.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

DEVELOPMENT APPLICATION 155/08-09 – SINGLE DWELLING (USE ONLY) – HORE ROAD, BOWNA [P500-8] [CONT'D]

- The site is bushfire prone, and the applicant has provided a bushfire risk assessment in support of the application. Referral to the NSW Rural Fire Service will be required for future development applications for the proposed dwelling. The proposal is able to comply with the relevant standards for Bushfire protection contained in the *Planning for Bushfire Protection 2006* Guidelines ("the PBP"). These standards are expressed in conditions.
- Whilst located adjacent to Lake Hume, the subject land is not subject to risk from flooding, given the undulating nature of the land and the proposed 65 metre setback of the dwelling and 100 metres plus for effluent disposal from the full supply level of Lake Hume.
- The proposed dwelling is sought by the applicant as an ancillary component of the agricultural activities of the land. The provision of a dwelling in association with a large holding of agricultural land is considered an appropriate development which does not detract from the rural capabilities or character of the area.

Guidelines for Living in Rural Areas DCP

The guidelines for living in rural areas DCP is applicable to all land within the former Hume Shire zoned Rural (Agriculture), Rural (Environment), Rural (Living) and in some circumstances the Albury Fringe zone. The subject land is zoned Rural (Environment) and as such this DCP is applicable.

An assessment of the proposal against the relevant guidelines of the Guidelines for Living in Rural Areas DCP is provided below.

- The main access road to the site, Hore Road exists as a well formed unsealed roadway along the property frontage. The roadway is sealed along a 2 kilometre extent from its intersecting point with River Road, however is unsealed along its frontage to the existing access point for the subject land. The site is provided with a well formed unsealed access point which services the proposed building envelope. It is noted that the applicant has upgraded the internal road to an all weather standard with a wider formation and drainage culverts. The internal road will also be required to conform to relevant standards for Bushfire protection contained in the *Planning for Bushfire Protection 2006* Guidelines ("the PBP"), and as expressed in the attached conditions.
- All available infrastructure is able to be extended and connected to any future dwelling. An approved on-site disposal system, will be provided for sewerage disposal, and will be subject to further assessment under a subsequent application for development of the dwelling. The applicant has also advised that a potable water supply will be provided via an on-site tank supply which will be fed by the roof catchment area of the dwelling.
- The applicant advises that a stock and domestic supply is also available to the land through a water supply scheme, however no details of this scheme have been provided.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

DEVELOPMENT APPLICATION 155/08-09 – SINGLE DWELLING (USE ONLY) – HORE ROAD, BOWNA [P500-8] [CONT'D]

- The location of the building envelope is appropriate for the rural nature of the site in that it ensures the productive areas of the land are not compromised by development. The proposal also has regard for the visual impacts in the locality.
- The building envelope is consistent with the 2006 Planning for Bushfire Protection Guide;

Developer Contributions DCP

The developer contributions DCP of the Hume Land Use Plan 2001 is applicable to the proposal for development of a single dwelling. Given this proposal seeks use of the land only, relevant developer contributions will be required in accordance with this DCP for development of the future dwelling on the land (see conditions of consent).

Any matters prescribed by the regulations.

There are no matters in the regulations that require consideration.

The likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality.

The subject land is located within close proximity to Lake Hume, and within undulating rural land, with sensitive natural features such as vegetation and drainage lines. The proposal involves use of the land only, and as such the impact on the natural environment is considered to be insignificant at this stage given it will not require any works to be undertaken which may affect drainage or require removal of vegetation. Future development of the proposed dwelling will require further consideration of the potential impact upon the natural features of the site including disposal of effluent.

The proposed building envelope is proposed on a relatively vacant area of the subject lot with a setback of 65 metres from the full supply level of Lake Hume. The building area is unlikely to require significant landscaping works for levelling of the building pad, and all works will be subject to sediment control works to prevent any soil or sediment movement to the surrounding watercourses and Lake Hume.

The subject land contains some dense vegetation, however is concentrated mostly along watercourses and fence lines as well as along the Lake Hume frontage. The site is cleared most likely due to the historical use of the land for agriculture, and the proposed building envelope is located within a cleared area of land and consequently, is considered to have minimal to no impact on flora and fauna.

The subject land is identified as bushfire prone and a bush risk assessment report has been prepared with the application. The submitted assessment demonstrates that adequate asset protection zones can be established within the subject land surrounding the proposed envelope and clear of significant vegetation.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

DEVELOPMENT APPLICATION 155/08-09 – SINGLE DWELLING (USE ONLY) – HORE ROAD,
BOWNA [P500-8] [CONT'D]

The building envelope is located within a cleared area of the subject land with adequate defensible space surrounding. Property access roads are formed and capable of accommodating fire vehicles and two way movement, and have been recently upgraded. It is expected internal property access roads to the building envelope will require additional formation to allow adequate road widths in accordance with the *Planning for Bushfire Protection 2006* Guide.

The suitability of the site for development

The subject land exists at more than 100 hectares and is a sloping parcel of rural land on the Lake Hume foreshore. The large area of the site provides adequate opportunity to establish a rural dwelling in association with the rural activities of the site.

The subject land is considered suitable for use for a dwelling, given the large area of the lot which ensures the productive agricultural area of the land can be retained without impact from the proposed dwelling. The proposed building area is also relatively level and clear of significant vegetation.

The public interest.

None.

Any submissions made in accordance with the EP&A Act or the regulations.

None.

BUDGET IMPLICATIONS

Nil

CONCLUSION

In conclusion, the proposal can generally satisfy the assessment criteria under Section 79C of the EP&A Act. The proposal provides for future development of a rural dwelling for use in association with the existing agricultural activities of the subject land. The proposed location of the dwelling has had regard for the future continuation of the agricultural use of the land without detriment, and limited impact upon the natural features of the subject land.

The proposal is considered to be consistent with the requirements of the *Hume Local Environmental Plan 2001* and the *Hume Shire Land Use Plan 2001*. Consequently the application is recommended to Council for approval subject to conditions

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

DEVELOPMENT APPLICATION 155/08-09 – SINGLE DWELLING (USE ONLY) – HORE ROAD,
BOWNA [P500-8] [CONT'D]

RECOMMENDATION

That Development Application 155/08-09 for use of land described as Lot 2 DP1002410 at Hore Road, Bowna for the purposes of a single dwelling be approved subject to the following conditions:

1. *The use of the land for a dwelling shall be carried out in accordance with the approved plan and documentation accompanying the application endorsed DA 155-08/09 and the notes indicated thereon, except where amended by the following conditions.*
2. ***Pursuant to Section 80(3) of the Environmental Planning and Assessment Act 1979 this is “deferred commencement” development consent. As such, this development consent is not to commence until such time as:***
 - (a) ***A deed executed by Peter Nicholas Hore, Mugwee Pastoral Co. Pty Ltd and the Greater Hume Shire Council correcting the erroneous restriction of use applied to DP1004210, being provided to Council.***
3. *This approval is for use of the land for a dwelling and does not include any site works or construction associated with the dwelling and or access, or removal of native vegetation.*
4. *Approval for the construction of the dwelling will be the subject of a separate development application that will need to address the following matters:*
 - (a) *A Land Capability Assessment demonstrating the suitability of the site chosen for the disposal of effluent for approval. The assessment must demonstrate that the method of effluent disposal proposed can be undertaken without contaminating surface or groundwater. The site chosen for effluent disposal must be more than 100 metres from the full supply level of Lake Hume*
 - (b) *A plan indicating the location and type of proposed waste water treatment facility and disposal area.*
 - (c) *The requirements of Planning for Bush Fire Protection 2006 for a single detached dwelling.*
 - (d) *The internal access road from the property boundary to the building envelope must be in accordance with section 4.1.3(1) of Planning for Bush Fire Protection 2006.*
 - (e) *Provision of a defendable space (Asset Protection Zone) surrounding the proposed dwelling in accordance with the requirements of Planning for Bush Fire Protection 2006 and the NSW Rural Fire Service.*
5. *No trees shall be removed from the land as a result of the use without the written permission of Council.*

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

DEVELOPMENT APPLICATION 155/08-09 – SINGLE DWELLING (USE ONLY) – HORE ROAD,
BOWNA [P500-8] [CONT'D]

6. *This approval shall expire if the construction of the dwelling is not commenced within five (5) years of the date of consent.*

Advice Conditions

- (a) *Any works within 40 metres of a watercourse (including driveway construction) will require a separate Controlled Activity Approval under the Water Management Act 2000.*

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

GOVERNANCE

1. EXTERNAL ORGANISATIONAL REVIEW

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To inform Council of action taken in relation to the implementation of recommendations from the External Organisational Review conducted by Employment Solutions.

DISCUSSION

Further to the report to the June meeting detailed below are the Management responses to recommendations 4, 7, 8, 9, 10, 12, 15, 19.2, 20, 21, 22, 23 & 33.

In relation to a response to all other recommendations detailed below is a response to a number of recommendations and a timeline for responding on the balance.

Recommendation 4 – section 218CA

Council should establish a "Policy for Regular Staff Numbers at Rural Centres" to ensure its compliance with section 218CA of the Local Government Act, 1993.

Issues –

Management concurs with the recommendation.

Recommendation –

This matter has been addressed in a separate report.

Recommendation 7 – Recruitment Policy

Council should review its recruitment policy, particularly to generate clear expectations about the advertising of positions and to reduce the potential for perceived bias in the constitution of selection panels.

Issues –

Management is supportive of this Policy and an amended policy has been submitted to and endorsed by the Award Consultative Committee that addresses the issues raised in the External Review whilst maintaining a balance of providing career paths for existing employees.

Recommendation

Refer to report and draft policy submitted to July meeting

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

EXTERNAL ORGANISATIONAL REVIEW [CONT'D]

Recommendation 8 – Internal communication

1. Council should review the internal communication protocol and ensure that there is sufficient opportunity for all staff to be kept abreast of Council decisions.
2. Council should set up at least six-monthly all-manager meetings to ensure the leadership group is fully involved and aware of important change management processes.
3. Council should review the protocols around allocation of tasks to staff members and ensure that immediate supervisors are always at least made aware if senior management requires particular work done by a staff member.

Issues –

The following communication tools are currently implemented or will be implemented.

1. The General Manager and Directors meet on a fortnightly basis to overview the attainment of performance objectives.
2. The General Manager delivers a Council meeting wrap up after each meeting at the Holbrook and Culcairn Offices.
3. A three monthly Breakfast BBQ is held at the Culcairn Depot with all operational staff. The United Services Union Official also attends these meetings. This provides a forum to advise operational staff of Council issues as well as providing an opportunity for staff feedback to Management.
4. Monthly Departmental meetings have (or are about to) commenced.
5. Six monthly all Manager's meeting will be introduced with the first meeting to be held in August 2009.

Recommendation

That the recommendation be adopted.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

EXTERNAL ORGANISATIONAL REVIEW [CONT'D]

Recommendation 9 – Internal reporting

Council should move to a consolidated, comprehensive internal reporting system which covers all areas of operations.

Issues –

Management is committed to measuring internal performance and has introduced a Guarantee of Service Statement and Customer Service Standards. Measurement of some customer service standards requires improved technology that was considered as part of the budget process but deferred to future years (eg; improved telephone system). Nevertheless Management is aiming to audit customer service standards (where possible) on a quarterly basis.

In relation to a comprehensive reporting system that feeds into a bonus system this should only be considered if there is an expectation by Council that the bonus will actually be paid. This means that a funding source needs to be provided.

Whilst Management is supportive of the introduction of a comprehensive reporting system incorporating a bonus payment system, it requires significant investigation.

It is recommended that the introduction of a comprehensive reporting system, including a bonus payment system be considered prior to the formulation of the 2010/2011 Management Plan and Budget.

Recommendation

That the introduction of a comprehensive reporting system, including a bonus payment system be considered prior to the formulation of the 2010/2011 Management Plan and Budget.

Recommendation 10 – Performance management system

Based on the internal reporting system, Council should review its performance management system to ensure it measures relevant KPI's and objectives and provides staff with appropriate development plans.

Issues –

Similar to above the introduction of a performance management system is contingent upon having the technology to provide the information to support such a system.

Currently this level of technology is not available to Management, however the initiative is supported.

Management is of the view that this matter should be considered for implementation with the Department of Local Government's Integrated Planning and Reporting Framework.

Recommendation

That Council adopt the recommendation with the view of implementation in the 2011/2012 financial year in conjunction with Integrated Planning and Reporting.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

EXTERNAL ORGANISATIONAL REVIEW [CONT'D]

Recommendation 12 – Workforce development

Council should encourage opportunities for staff in leadership and specialist roles to attend conferences and then deliver in-house training, in order to continually grow industry knowledge within the workforce.

Issues –

Current practice is that attendance of Management and Supervisory staff at conferences is determined on a case by case basis after evaluating the content and cost to Council.

Generally the decision is made by the Departmental Director in consultation with the General Manager.

Recommendation

That the Recommendation be noted and that attendance at Conferences by Management and Specialist Staff continue to be considered on a case by case basis.

Recommendation 15 – Councillor – Council staff relationship

Council should strive, within the confines of the relevant Act and Regulations, to find creative ways of building a positive, respectful Councillor – staff relationship.

Issues –

This is a very important issue that both Councillors and Senior Management should consider very carefully. For Greater Hume Shire Council to thrive and prosper necessitates Councillors and Senior Staff working closely towards a common goal.

First and foremost there must be an understanding and respect of the respective roles, Councillors as policy makers and the General Manager responsible for operational matters. The recent Code of Conduct training should have made the delineation of duties clear, however other opportunities to improve the working relationship between Councillors and Staff should be initiated.

Recommendation

That the Mayor and General Manager investigate opportunities to improve the relationship between Councillors and Staff.

Recommendation 19.2 – Corporate and Community Services Structure

Issues –

As this matter relates to staffing issues it has been referred to Closed Committee.

Recommendation

Refer report to Closed Council.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

EXTERNAL ORGANISATIONAL REVIEW [CONT'D]

Recommendation 20 – Customer Service Staffing levels

Issues –

As this matter relates to staffing issues it has been referred to Closed Committee.

Recommendation

Refer report to Closed Council.

Recommendation 21 – Customer service meetings

Council should provide the opportunity for regular customer service staff meetings through a change in opening hours.

Issues –

Management concurs with the recommendation and will be implementing monthly Customer Service staff meetings. It is anticipated that these meetings will take the form of a breakfast meeting commencing at 7.30 am as it is considered impracticable to hold these meetings during working hours or change office hours to accommodate a meeting.

Recommendation

That regular Customer Service Staff meetings be introduced as soon as possible.

Recommendation 22 – Customer service from other departments and sections

Council should measure and enforce customer service standards across all departments. For customer service and workflows across departments, service level agreements should be established.

Issues –

This has been partially addressed in Recommendation 9 however there needs to be continual positive reinforcement of the importance of customer service with all staff. Management will be working towards including meaningful customer service standards in all position descriptions.

Management does not support the introduction of formal internal service level agreements at this time.

Recommendation

That Management continue to develop Customer Service Standards for inclusion with all position descriptions.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

EXTERNAL ORGANISATIONAL REVIEW [CONT'D]

Recommendation 23 – Reduction in the number of waste facilities

Council should reduce the number of waste facilities in order to ensure operations are economically viable and the Environment & Planning Department can be further streamlined.

Issues –

The development of a Waste Management Strategy has been developed as a Performance Target in the 2009/2010 Management Plan and it is appropriate that this recommendation be considered at that time.

Recommendation

That the reduction of waste facilities be deferred for consideration during the formulation of the waste Management Strategy to be developed during the 2009/2010 Financial Year.

Recommendation 33 – Engineering conditions on DA's

Council should review and streamline the handover point between Planning and Engineering Departments to expedite the processing of development applications through the introduction of an internal service level agreement.

Issues –

The additional Engineering resources approved by Council will expedite the delivery of engineering conditions on DA's then what is currently the case. An internal service level agreement is not considered appropriate at this time.

Recommendation

That Management monitor the issue, and only proceed to implementation of an Internal Service Level Agreement if response times are not improved.

BUDGET IMPLICATIONS

The cost of implementation of the recommendations contained within the report will be minimal and it is anticipated that any additional costs will be absorbed within existing budgets.

CONCLUSION

The External Review has identified a number of current procedures where positive reinforcement is required as well as identifying a number of other initiatives that should lead to improved staff morale and productivity.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

EXTERNAL ORGANISATIONAL REVIEW [CONT'D]

RECOMMENDATION

In relation to the External Organisational Review that the following action be taken in relation to:

Recommendation 8 – Internal communications

That the recommendation be adopted.

Recommendation 9 – Internal reporting

That the introduction of a comprehensive reporting system, including a bonus payment system be considered prior to the formulation of the 2010/2011 Management Plan and Budget.

Recommendation 10 – Performance Management System

That Council adopt the recommendation with the view of implementation in the 2011/2012 financial year in conjunction with Integrated Planning and Reporting.

Recommendation 12 – Workforce development

That the Recommendation be noted and that attendance at Conferences by Management and Staff continue to be considered on a case by case basis.

Recommendation 15 – Councillor – Council staff relationship

That the Mayor and General Manager investigate opportunities to improve the relationship between Councillors and Senior Staff.

Recommendation 21- Customer Service meetings

That regular Customer Service Staff meetings be introduced as soon as possible.

Recommendation 22 – Customer Service from other departments and sections

That Management continue to develop Customer Service Standards for inclusion with all position descriptions.

Recommendation 23 – Reduction of Waste facilities

That the reduction of waste facilities be deferred for consideration during the formulation of the Waste Management Strategy to be developed during the 2009/2010 Financial Year.

Recommendation 33 – Engineering conditions on DA's

That Management monitor the issue, and only proceed to implementation of an Internal Service Level Agreement if response times are not improved.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

2. STATE EMERGENCY SERVICE – APPOINTMENT OF LOCAL CONTROLLERS

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To seek Council's endorsement of SES Unit Controllers at Culcairn and Holbrook.

DISCUSSION

Council has received correspondence from the Craig McIntyre, Divisional Controller of the State Emergency Service, Murray Region seeking the reappointment of Paul Burns as the Local Controller for the Culcairn Unit and Lyndy Philpot as Local Controller of the Holbrook Unit. The appointment would be for a period of two years commencing 1 August 2009. A copy of the correspondence is attached as **ANNEXURE 1B**.

The local units of the State Emergency Services provide an essential emergency service and have been operating very effectively.

BUDGET IMPLICATIONS

Nil

CONCLUSION

The reappointment of Paul Burns and Lyndy Philpot is strongly recommended.

RECOMMENDATION

That Council endorse the reappointment of Paul Burns as the Local Controller for the Culcairn Unit and Lyndy Philpot as Local Controller of the Holbrook Unit.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

3. MURRAY DARLING ASSOCIATION ANNUAL CONFERENCE – 2-4 SEPTEMBER 2009

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

For Council to consider a request from Councillor McDonald to attend the Murray Darling Association Annual Conference at Adelaide from 2 – 4 September 2009.

DISCUSSION

The 2009 Murray Darling Association Annual Conference is to be held in Adelaide from 2 – 4 September 2009. Councillor McDonald has attended this Conference previously but the Conference location has been considerably closer than on this occasion.

A copy of the Conference Program is included as **ANNEXURE 2**.

The cost of attendance at the Conference is as follows:

Conference Registration	\$350.00
Accommodation and meals (3 nights @ \$150.00	\$450.00
Travel (Council vehicle)	\$270.00
Estimated Cost	\$1,070.00

BUDGET IMPLICATIONS

Based on the level of expenditure over the past two years for the cost allocation – Councillors Conferences and Expenses the cost of Cr McDonald attending the Murray Darling Association Conference can be met from existing allocations.

CONCLUSION

Traditionally Council has taken a conservative approach to the attendance at Conferences, however as Council provides delegates to the Murray Darling Association it is appropriate that the Annual Conference be supported.

RECOMMENDATION

1. That Council approve the attendance of Councillor McDonald at the Murray Darling Association Conference to be held in Adelaide from 2 – 4 September 2009 and
2. Conference fees, and reasonable travel and accommodation costs be met by Council.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

4. BORDER TRUST – REQUEST FOR FINANCIAL ASSISTANCE

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

For Council to consider a request for financial assistance for the Border Trust to host the Choir of Hope and Inspiration (formerly the Choir of Hard Knocks).

DISCUSSION

The Border Trust is a local philanthropic organisation that was established to support communities throughout the Albury, Wodonga, Indigo, Towong, Alpine, Corowa and Greater Hume Council areas.

The Trust administers a number of grant programs including:

- Border Trust Community Grants
- Back To Reality Foundation Grants
- Bobby Garratt Memorial ADFA Fund
- Back to School Vouchers

The Border Trust is now bringing the Choir of Hope and Inspiration (formerly the Choir of Hard Knocks) to the Border on Friday 14 and Saturday 15 August for two concerts.

The Friday event is by special invitation and targeted at “at risk” and disengaged young people who will experience a one hour show to be held at the SS & A Club, Albury. This performance will be followed by a workshop for selected participants from the local region to be facilitated by Jonathon Welch.

The Saturday evening will be a charity performance at Scots School Albury Alistair Todd Chapel Hall. The proceeds of the event will be distributed by the Border Trust.

A copy of the sponsorship submission is included as **ANNEXURE 3**.

Council has been advised that Albury and Wodonga Councils have each committed \$1,500 and smaller rural Councils have contributed up to \$500.

BUDGET IMPLICATIONS

No provision has been made in the 2009/2010 Budget for a contribution to the Border Trust therefore an additional allocation would be required.

CONCLUSION

Whilst still in its formative years the Border Trust is developing as an important philanthropic organisation in the border region. To date Council has not made a contribution to the Trust and it would seem appropriate to support this worthy initiative.

RECOMMENDATION

That Council make a contribution of \$500 to the Border Trust to assist in hosting the Choir of Hope and Inspiration in August 2009.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

5. REVIEW OF CODE OF MEETING PRACTICE

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

For Council to consider amendments to the Code of Meeting Practice to ensure that it is consistent with the Local Government Act, 1993 and the Local Government (General Regulation) 2005.

DISCUSSION

It is appropriate that in the first term of a newly elected Council that the Code of Meeting Practice be reviewed. The existing Code of Meeting practice was adopted on 20 July 2005.

A report on the Code of Meeting Practice was submitted to Council in August 2006 to reinforce aspects of the Code or make minor amendments to procedure. A copy of this report is included as **ANNEXURE 4**.

A revised draft Code of Meeting Practice has been prepared for consideration by Council prior to placing on public exhibition.

The draft Code mirrors the Local Government Act, 1993 and the Local Government (General) Regulation 2005, however it does include a number of additional clauses that supplements the Act and Regulations and is not inconsistent with them.

A summary of the changes are detailed below for Councillors information.

Notes to the Code

All explanatory notes previously included in the Code of Meeting Practice have been removed, primarily because their accuracy cannot be confirmed via reference to the Act or Regulations.

Additional clauses

Supplementary clauses have been highlighted in italics.

Mobile Phones [Clause 3.1]

Additional clause requires all mobile phones to be turned off or to silent during Council meetings.

Conduct of Debate [Clause 3.4]

Recommended that a change be made to this clause requiring any person wishing to move a motion or an amendment or to take part in the discussion should rise and address the Chairperson. *This is a result of a recommendation emanating from the Code of Conduct Training held on 23 May 2009.*

Recording of Voting on Planning Matters [Clause 3.7]

Whilst it has been Council practice it has been included to ensure consistency with the Act.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

REVIEW OF CODE OF MEETING PRACTICE [CONT'D]

Petitions may be presented to Council [Clause 3.18]

Addition of clause 3.

Suspension of Standing Orders [Clause 3.27]

Additional clause. *At the Councillor's Information Seminars held in late 2008 it was recommended by the Department of Local Government that if it was the practice of Council to suspend Standing Orders then it should be included in the Code of Meeting Practice.*

Confidential – Committee of the Whole [Clause 5.1]

Note clause 5.1 (3) that it should be the General Manager, or in the absence of the General Manager, an employee of Council designated by the General Manager and not the Mayor that is responsible for reporting to Council proceedings in a committee of the whole.

Pecuniary Interest

Clauses relating to Pecuniary Interest (except for Disclosure of Pecuniary Interest at Meetings (LGA section 451) and Disclosures to be recorded (LGA section 453) as the General Manager is of the view that it would be more appropriate to include these sections of the Act in the Code of Conduct. It is anticipated that this will be reviewed prior to the end of the calendar year.

It is Management's view that the proposed changes are substantial and therefore should be advertised in accordance with section 361 of the Local Government Act.

BUDGET IMPLICATIONS

Nil

CONCLUSION

The draft Code of Meeting Practice as presented ensures that Council's Code is consistent with the Local Government Act and Regulations, whilst reinforcing current practice and introducing several additional clauses which will ensure Council meetings are conducted in an orderly manner.

RECOMMENDATION

That:

1. the draft Code of Meeting Practice be placed on public exhibition for a period of 28 days;
2. Council receive submissions on the draft Code of Meeting Practice for a period of 42 days.
3. A further report be presented to Council on any submissions received.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

6. ADDITIONAL PAYMENT TO THE POSITION OF DEPUTY MAYOR

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To advise Council of options to make an additional payment to the Deputy Mayor.

DISCUSSION

At the June meeting there was discussion of the cost (both actual and opportunity) of the Deputy Mayor attending official Council functions on behalf of the Mayor and whether it was possible for an additional fee to be paid to the Deputy Mayor in these instances.

The Payment of Expenses and Provision of Facilities Policy allows for the reimbursement of travelling, meals etc. but not the opportunity cost of attending engagements on behalf of the Mayor.

It was resolved (**Minute No. 1915 point 4**) that the matter of recompensation for the position of Deputy Mayor be investigated.

Section 249 (5) of the Local Government Act – Fixing and payment of annual fees for the Mayor states that: *“A council may pay the deputy mayor a fee determined by the Council for such times as the deputy mayor acts in the office of the Mayor. The amount of the fee so paid must be deducted from the mayor’s annual fee.”*

This section of the Act is usually considered when the Mayor is absent for an extended period of time, and not for officiating at engagements on a one off basis.

It should be noted that the Mayor is virtually paid the minimum fee (minimum fee \$7,480 – GHSC payment \$7,488) and one option may be to increase the Mayoral fee and then introduce a payment to the Deputy Mayor from that fee based on the estimated time that the Deputy Mayor would be required to officiate for the Mayor.

An example may be as follows:

Reinstate the Mayoral Fee to \$9,000 as it was in the 2006/2007 Financial Year and then make a payment from this fee to the Deputy Mayor. This would result in the following outcome.

Mayoral Fee	\$9,000
Payment made to the Deputy Mayor (say 15%)	<u>\$1,350</u>
Net payment to the Mayor	\$7,650

Should Council choose this option then it would require a rescission motion to be submitted to Council in relation to Resolution 1915.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

ADDITIONAL PAYMENT TO THE POSITION OF DEPUTY MAYOR [CONT'D]

BUDGET IMPLICATIONS

Budget implications would be dependent on the extent (if any) that the Mayoral Fee was raised.

CONCLUSION

That the matter of the Mayoral Fee and any payment to the Deputy Mayor is a matter for Council.

RECOMMENDATION

For Council's determination.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

7. CULCAIRN CENTENARY TRUST

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

Council has received correspondence from DG Skinner and Associates on behalf of Allan Fifield and George Barber, the surviving Trustees of the Culcairn Centenary Trust seeking Council to be appointed the new Trustee. A copy of the correspondence is attached as **ANNEXURE 5**.

It is also the desire of the Trustees that the principal monies standing to the credit of the Trust be held by Council towards the extension of the Kiltearn House Aged Care Hostel Facility or a like development within the township of Culcairn. It is anticipated that total monies held in the Trust on transfer will be approximately \$42,000.

Council is also Trustee of Lot 15 DP 5523, Edward Street, Culcairn for the future expansion of the Kiltearn House Aged Care Hostel.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

Given that Council is already Trustee for land in Culcairn for the future provision of aged services in the township it would seem appropriate that Council also assume the role of Trustee for the remaining balance of the Culcairn Centenary Trust.

RECOMMENDATION

1. That Council accede to the request to assume the role of Trustee of the Culcairn Centenary Trust; and
2. The Mayor and General Manager be authorised to execute the Deed of Retirement and Appointment of Trustees under the Common Seal of Council.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

8. NSW BUILDING COMMUNITY PARTNERSHIP FUND AND 2ND ROUND OF REGIONAL LOCAL COMMUNITY INFRASTRUCTURE FUNDING

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To advise Council of a new funding initiative of the NSW State Government and the 2nd round of funding through the Federal Regional Local Community Infrastructure Program.

DISCUSSION

As part of the release of the 2009/2010 State Budget a new \$35 Million funding program has been released – NSW Community Building Partnership. A copy of the media release is attached as **ANNEXURE 6**.

The program will invest \$300,000 into building local community projects in each of the 93 NSW Electoral districts. The Program will be managed by the NSW Department of Premier and Cabinet and that all MPs will have input into the priorities. Council's will be required to make a co contribution.

Projects from Greater Hume will compete for funding with Albury, Corowa and Tumbarumba Council areas. In addition applications can also be submitted by community organisations external to Council. The General Manager is aware of at least one project application that will be submitted external to Council projects.

In addition at the Australian Council of Local Government meeting held in Canberra on 25 June 2009, the Prime Minister announced additional funding of \$220 million for the Regional and Local Community Infrastructure Program. Greater Hume Shire Council will receive \$197,000 from this additional allocation.

Whilst Council's allocation of the first round of RLCIP funding spread over 26 projects has generated significant goodwill across the Shire, it is Management's view that by using the additional allocation along with Council/Committee funds as a co contribution may secure funding from the NSW Community Building Partnership Program.

Applications under the NSW Building Community Partnership Program close at 5 pm on Monday 10 August whilst it is not anticipated that Council will be required to nominate projects under the additional RLCIP funding until towards the end of this calendar year. This timeline has been developed to allow councils to complete existing RLCIP projects.

It is suggested that the following projects could be considered.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

NSW BUILDING COMMUNITY PARTNERSHIP FUND AND 2ND ROUND OF REGIONAL LOCAL
COMMUNITY INFRASTRUCTURE FUNDING [CONT'D]

Holbrook Hall – external painting and construction of internal toilets

Cost Item	\$
External painting	22,365
Construction of internal toilets inc. builders margin	82,500
Demolition of rooms adjacent to main hall and landscaping	20,000
Plans and specifications	5,000
Contingency (10%)	10,986
Total	140,851
Funded by:	
Council (existing allocation)	20,851
NSW Community Building Partnership	20,000
RLCIP – 2 nd round	100,000
Total	140,851

Rationale

The external painting of the Holbrook Hall has been in the budget for a number of years and there is a dire need for internal toilets at the Holbrook Hall. The utilisation of existing Council funds and RLCIP funding provides an opportunity to lever additional funding through the NSW Community Building Partnership.

Culcairn Hall – establishment of a community records repository, meeting room, disabled ramp and kitchen refurbishment.

Cost Item	\$
Painting external and minor internal	32,000
Remediate existing kitchen	25,000
Construction of disabled ramp	15,000
Convert former library to community records repository and multi purpose meeting room	25,000
Plans and specifications	5,000
Contingency (10%)	10,200
Total	112,200
Funded by:	
Culcairn Hall Committee	30,200
NSW Community Building Partnership	20,000
RLCIP – 2 nd round	62,000
Total	112,200

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

NSW BUILDING COMMUNITY PARTNERSHIP FUND AND 2ND ROUND OF REGIONAL LOCAL
COMMUNITY INFRASTRUCTURE FUNDING [CONT'D]

Rationale

During the formulation of priorities for the first allocation of RLCIP funding Council received representations from the RSL Sub Branch, the RSL Ladies Auxiliary and individual Culcairn residents to undertake the external painting and improve the kitchen facilities. Council has also received correspondence suggesting that part of the former Library could be used as a community records repository which also has merit. In this case the utilisation of Committee funds and RLCIP funding provides an opportunity to lever additional funding through the NSW Community Building Partnership.

Holbrook Community Resource Centre

	\$
Bi-fold doors to Meeting	18,000
Creation of two offices and a storage area including air conditioning	30,000
Plans and specifications	2,000
Contingency (10%)	5,000
Total	55,000
Funded by:	
NSW Community Building Partnership	20,000
RLCIP – 2 nd round	35,000
Total	55,000

Rationale

The Community Meeting Room is a excellent community space but in its current configuration is under utilised. The installation of a bi-fold door, and two additional offices significantly enhance functionality and provide an opportunity to centralise itinerant providers for example Job Network providers and the RTA. Previously Job Network Providers have utilised the former Holbrook Offices which are now most unsuitable and the RTA work out of the Holbrook Office meeting Room. In the future it would also be preferable to relocate Centrelink from the Council Office to the Community Resource Centre to develop a 'One Stop' Community Hub. The establishment of the two offices will generate \$12,000 pa income.

Included as **ANNEXURE 6** are plans and concept costs that were sourced to substantiate an application under the RLCIP-Strategic Projects Program.

The Henty Men's Shed was put forward for consideration during the initial RLCIP funding round, whilst funding for the installation of a coolroom at the Brocklesby Store/PO has also been raised.

BUDGET IMPLICATIONS

The proposal in its current form is revenue neutral to Council.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

NSW BUILDING COMMUNITY PARTNERSHIP FUND AND 2ND ROUND OF REGIONAL LOCAL
COMMUNITY INFRASTRUCTURE FUNDING [CONT'D]

CONCLUSION

The projects as outlined provide an opportunity for Council to substantially improve facilities and increase functionality at three existing buildings rather than constructing additional facilities.

RECOMMENDATION

1. That Council submit applications under the NSW Community Building Partnership for the:
Holbrook Memorial Hall
Culcairn Memorial Hall
Holbrook Community Resource Centre; and
2. Subject to the above applications being successful the following indicative allocations be made from the 2nd round of the RLCIP Program.

Holbrook Memorial Hall	\$100,000
Culcairn Memorial Hall	\$ 62,000
Holbrook Community Resource Centre	\$ 35,000

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

9. HENTY COMMUNITY CIVIC CENTRE – REQUEST FOR FINANCIAL ASSISTANCE

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To consider a request for similar financial assistance to the Henty community that is made available to other public hall committees across the Shire.

DISCUSSION

In 2002 and 2003 Council was lobbied by the Henty Memorial Hall Committee, the Henty Bowling and Golf Club (now Henty Community Club) and members of the Henty Community to build a new auditorium at the Club in favour of pursuing funding to renovate the Henty Memorial Hall.

Councillors have previously been provided with correspondence and Council reports on the matter during debate on the future of the Memorial Hall.

Council has now received correspondence from the Henty Community Civic Centre Inc. seeking the same financial assistance as other public halls across the Shire. A copy of the correspondence is attached as **ANNEXURE 7**.

The General Manager also met with Graeme Booth, Chair of the Henty Community Civic Centre Inc. and Lyn Forck, Treasurer of the Henty Community Club on Wednesday 19 June 2009.

The Henty Community Club Renovation and Civic Centre Project was funded in the following manner:

	\$
Total Project Cost	1,452,040.40
Funded by:	
Regional Partnership Grant	217,000.00
Henty Community Club	47,000.00
Henty Memorial Hall Committee	137,761.77
Greater Hume Shire Council – Ministry of the Arts Grant	30,000.00
Henty Community Financial Services Limited	1,019,778.63
Total	1,452,040.40

In addition to the \$47,000 above, the Henty Community Club incurred significant additional costs to establish the Civic Centre.

In supporting the decision to transfer \$137,761.77 of the Henty Memorial Hall funds (essentially Council funds) to the project, Council was aware that it was divesting itself of a long term liability.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

HENTY COMMUNITY CIVIC CENTRE – REQUEST FOR FINANCIAL ASSISTANCE [CONT'D]

Of Hall funds transferred approximately half was contributed directly to the Hall Committee from the then Culcairn Shire Amenities Vote (similar to a community grants program) with the balance being made of hire fees, donations and other contributions like the proceeds from the Henty Centenary.

Council also gained approval from the Ministry of Arts to transfer a \$30,000 grant received for the Henty Memorial Hall to the Civic Centre Project.

Council as part of the decision to transfer Hall and grants funds to the project imposed a number of conditions, including ensuring that there was access to the Civic Centre by the general public, maintaining affordable hire fees etc.

Council also insisted on the establishment of an independent body, made up of representatives of Council, the Hall Committee, Henty Community Financial Services, and the Community Club to manage the building and ongoing operation of the Civic Centre, even though it is essentially one building with the Henty Community Club. This independent body is the Henty Community Civic Centre Inc. which continues today.

Notwithstanding the above, the Civic Centre is now essentially the public hall in Henty and if Council were to consider providing the same level of assistance made available to other Halls across the Shire the following would not be unreasonable based on costs at Holbrook, Culcairn and Jindera Halls.

Cost Item	\$
Insurance	2,500
Annual contribution to Hall Committees	1,000
Rates	900
Water Charges	400
Fire Safety	200
Total	5,000

BUDGET IMPLICATIONS

This could not be funded from existing public hall allocations and therefore would require an additional allocation.

CONCLUSION

There is no doubt that the Henty community, with the outstanding assistance of the Henty Community Financial Services Ltd has been able to pool resources to construct a first class community facility in Henty. Further Council would be incurring recurrent costs of \$5,000 per annum and future upgrade costs if the Henty Memorial Hall was still in use.

RECOMMENDATION

For Council's Determination.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

CORPORATE & COMMUNITY SERVICES

1. REVIEW OF GREATER HUME SHIRE POLICIES

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To present revised policies in relation to Sick Leave, Recruitment & Selection and Core Staff Numbers.

DISCUSSION

The process of reviewing and updating Council policies is a continual process.

As Councillors would be aware, the consultants undertaking the External Organisation Review made a number of recommendations in relation to Council's Recruitment and Selection Policy and the need to adopt a policy specifying Core Staff Numbers at the time of amalgamation.

The consultants' recommendations have been acknowledged and incorporated into a revised Recruitment and Selection Policy and new Core Staff Numbers Policy.

Copies of the revised policies have been previously distributed to Councillors (refer **ANNEXURE 8**).

The revised Recruitment and Selection Policy aims to address specific recommendations made as a result of the external review process by clarifying advertising procedures and the composition of interview selection panels. The revised policy also seeks to strike a balance between ensuring that a reasonable pool of applicants is obtained for new and/or vacant positions and providing career opportunities for Council's existing workforce.

In addition to the above policies, management have also undertaken a review of Council's Sick Leave policy to ensure that the use of sick leave by staff is in accordance with conditions specified in the Local Government (State) Award 2007.

The proposed amendments to the Sick Leave policy are designed to provide greater clarity in respect of key award conditions and specify Council's procedures in areas such as proof of illness requirements and the appropriate use of sick leave so as to ensure consistent and fair application across the organisation.

BUDGET IMPLICATION

There are no direct budget implications associated with the introduction of Recruitment and Selection Policy, however implementation of the revised Sick Leave Policy may result in a reduction in sick leave usage and therefore a corresponding saving in employment overheads.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

REVIEW OF GREATER HUME SHIRE POLICIES [CONT'D]

CONCLUSION

The adoption of the Core Staff Numbers Policy and amendments made to the Recruitment and Selections Policy and Sick Leave Policy are part of Council's continual improvement process and put into practice key recommendations from the external review process.

RECOMMENDATION

That the Greater Hume Shire Council Core Staff Numbers Policy, Recruitment and Selection Policy and Sick Leave Policy be adopted.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

2. GREATER HUME SHIRE COUNCIL INVESTMENT POLICY AND ACCOMMODATION BOND LIQUIDITY STRATEGIES

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To submit revised Accommodation Bond Liquidity Strategies for Council's consideration.

DISCUSSION

Council is required to adopt revised Liquidity Standards for Council's three aged care facilities based on prudential requirements for the 2009/2010 financial year.

The basis of the Liquidity Standard is to ensure that residents of all aged care facilities receive repayment of bond balance entitlements on a timely basis and in accordance with legislated timeframes.

The Liquidity Standards form part of Council's Investment Policy, however there are no changes to the Investment Policy itself, rather the revised Liquidity Standards are calculated purely on the basis of current bond balances and liquidity level required to repay bonds should the need arise.

A copy of the revised Investment Policy and associated Liquidity Strategies has been distributed to Councillors. (Refer **ANNEXURE 9**).

BUDGET IMPLICATIONS

There are no direct budget implications associated with this matter.

RECOMMENDATION

That the Greater Hume Shire Council Investment Policy 4th Revision and associated Accommodation Bond Liquidity Strategies be adopted.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

3. IMPLEMENTATION OF DEPARTMENT OF LOCAL GOVERNMENT PROMOTING BETTER PRACTICE PROGRAMME

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To continue to provide Council with an update on the implementation of the Department of Local Government Promoting Better Practice Programme.

DISCUSSION

It was reported to the April meeting of Council that the Department of Local Government Promoting Better Practice programme was a formal review process aimed at improving the viability and sustainability of councils by:

1. generating momentum for a culture of continuous improvement and greater compliance across local government;
2. providing an 'early intervention' option for councils experiencing operating problems;
3. promoting good governance and ethical conduct principles;
4. identifying and sharing innovation and good practice in local government; and
5. enabling the department to use review information to feed back into its work in identifying necessary legislative and policy work for the local government sector.

At the May meeting a report on Council's self assessment of the Asset and Financial Management function was presented and it was advised that over the next four months, similar reports will be presented on other functions.

Included as **ANNEXURE 10** is a progress report on the Workplace Relations function. This further reinforces the quantum of work required to be completed by Council in our efforts to meet "Best Practice" standards and comply with the requirements of soon to be introduced "Integrated Planning and Reporting".

BUDGET IMPLICATIONS

There are no direct budget implications associated with the Promoting Better Practice Programme, and additional resources have been included in the 2009/2010 budget to enable the preparation of the strategic documents required.

CONCLUSION

It is imperative that Councillors and Management are committed to the Promoting Better Practice program and the Integrated Planning and Reporting Framework.

RECOMMENDATION

That the report be received and noted.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

4. HUME - BIILABONG FAMILY DAY CARE

Report prepared by Manager Community Services – Ian Gilbert

REASON FOR REPORT

To advise Council that the Department of Education, Employment and Workplace Relations (DEEWR) has approved funding to deliver services under the Child Care Services Support Program – Network Support for Family Day Care.

DISCUSSION

This is an existing service provided by Council, funded by the Department of Education, Employment and Workplace Relations (DEEWR). The Child Care Services Support Program (CCSSP) supports and promotes access to quality child care for children, families and communities through strategies that complement the significant assistance provided to families through Child Care Benefit (CCB) and Child Care Tax Rebate (CCTR). The Program Aims are to:

- a) Promote, support and enhance quality child care;
- b) Improve access to child care for children and families with special needs; and
- c) Support equitable access to child care for children and families in areas and/or circumstances where services would not otherwise be available.

The term of the Agreement is for the Activity Period of 1 July 2009 to 30 June 2010.

BUDGET IMPLICATIONS

Nil – allocations made in the 2009/2010 budget.

RECOMMENDATION

That:

1. Council accepts the terms and conditions of the Agreement of the Department of Education, Employment and Workplace Relations (DEEWR) to deliver services under the Child Care Services Support Program – Network Support for Family Day Care; and
2. The Mayor and General Manager be authorised to execute the Agreement under the Common Seal of Council.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

5. HOME AND COMMUNITY CARE PROGRAMS (HACC)

Report prepared by Manager Community Services – Ian Gilbert

REASON FOR REPORT

To advise Council of the intention of the Department of Ageing, Disability & Home Care to continue to provide funding for the Home and Community Care Programs (HACC).

DISCUSSION

This is an existing service provided by Council and funded through the Department of Ageing Disability & Home Care (DADHC). The programs include Home and Community Care, Home Maintenance and Modifications, Counselling and Support, Social Support, Meals Services, Assessment and Case Management. Currently the services are provided from rented premises in Albury (Community Options) and by Home and Community Care in Howlong (Howlong Hostel site).

DADHC has confirmed Council's funding for the period commencing on 1 July 2009 to 30 June 2012 subject to Council's agreement to the terms and conditions and execution of the Deed Of Agreement.

BUDGET IMPLICATIONS

Nil – allocations made in the 2009/2010 budget.

RECOMMENDATION

That:

1. Council accepts the terms and conditions of the Agreement to deliver services by the Department of Ageing, Disability & Home Care under the Home and Community Care Programs; and
2. The Mayor and General Manager be authorised to execute the Deed Of Agreement under the Common Seal of Council

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

6. WALLA WALLA CHILDRENS' SERVICES

Report prepared by Manager Community Services – Ian Gilbert

REASON FOR REPORT

To advise Council of the intention of the NSW Department Of Community Services to provide continued funding for the Walla Walla Childrens' Service.

DISCUSSION

This is an existing service provided by Council and funded by the NSW Department of Community Services to provide services for children aged 3 – 6 years in the Walla Walla area. Council contracts the Community Early Years Child Care Service (formally the Farm and Rural Mobile Service (F.A.R.M.S.)) which is a branch of the Albury Wodonga Community College to provide the service at Walla Walla. The service provides a valuable early child care service to families within the Walla Walla area and is highly regarded within the Walla Walla community.

BUDGET IMPLICATIONS

Nil - allocations made in the 2009/2010 budget.

RECOMMENDATION

That:

1. Council accepts the terms and conditions of the Agreement from the NSW Department of Community Services to deliver childrens' services to Walla Walla; and
2. The Mayor and General Manager be authorised to execute the Agreement under the Common Seal of Council.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

ENGINEERING

1. WATER RESTRICTIONS

Report prepared by Director Engineering – Greg Blackie

REASON FOR REPORT

To consider a request by the Department of Water & Energy (DWE) to implement Stage 4 Water Restrictions for all properties connected to Council's Culcairn and Villages Water Supply Systems.

DISCUSSION

The DWE issued a media release on July 1 2009 requesting all Murray and Murrumbidgee councils adopt Level 4 Restrictions immediately due to the limited availability of water in both the Murray and Murrumbidgee Valleys (copy of correspondence attached at **ANNEXURE 11**).

Following the media release a number of councils immediately indicated they were not intending to comply as they believed Stage 4 restrictions were extremely harsh and unwarranted at this stage. Other councils indicated that as they had not been "officially notified" they were also not intending to introduce Stage 4 Restrictions. Subsequently the DWE has now written to all councils (copy attached at **ANNEXURE 11**) and "officially" requested councils introduce Stage 4 restrictions.

At the time of writing this report, only Corowa and Balranald Councils had implemented Stage 4 Restrictions (from the RAMROC group of Councils) with most councils waiting until the matter could be discussed at a council meeting.

Following the issuance of the Media Release action was taken to install Stage 4 signage at Culcairn and throughout the Villages Water Scheme; however, Management has not undertaken any other promotion of Stage 4 restrictions until Council has had an opportunity to formally consider the matter.

It is noted that RAMROC Councils had previously lodged a submission that significant savings had been made during previous periods of restrictions, and this should be taken into consideration before Stage 4 restrictions are applied (*This was discussed at the June Council Meeting*). This proposal has subsequently been rejected by the DWE.

As previously reported to Council, both the Murray and Murrumbidgee Valley Councils have been informed of the possibility of the implementation of Stage 4 restrictions through monthly Critical Water Planning updates. As well, Council staff have been involved in numerous teleconferences with DWE and staff from other Councils as part of RAMROC to discuss water restrictions. It has been obvious that there has been a significant amount of information provided to Councils advising of DWE's proposal requesting Councils to implement Stage 4 restrictions as of 1 July for sometime.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

WATER RESTRICTIONS [CONT'D]

An additional issue always for Council to consider over other councils is the different ways residents are supplied with water, with sources varying from Albury City, Culcairn Bore and Riverina Water which lead to different restrictions applying.

It would be appropriate that all towns have the same level of restrictions, and this would be the case if all Councils adopted the DWE request; however, this seems unlikely at this stage.

It has also been the policy of Greater Hume Shire Council for residents on the Villages Supply Scheme to be on the same restrictions as Albury City Council as the water from that Scheme is provided by Albury. They have advised they will not be making a decision on what level of water restrictions they will implement until their meeting in late July.

As known there is a critical shortage in water supplies in both catchments; however, some rainfall has occurred recently to "improve" the current situation, and there is a likelihood of the DWE relaxing the requirements from stage 4 restrictions to a lesser stage, following the winter period.

BUDGET IMPLICATIONS

As advised in previous reports, a significant detrimental impact will occur to Councils Water Funds if Stage 4 restrictions apply for an extended period, especially over the summer months. However, at this time of the year only a minimal impact will occur due to limited outside watering.

CONCLUSION

It is appropriate that Council ensures water use is maintained at a sustainable level. It is also clear that Stage 4 restrictions at this time of the year will have only a minimal impact on most residents as limited outside watering normally occurs. What must be remembered is that Council has been involved in the development of a policy to ensure equitable access to water is achieved during critical water availability with the DWE, and it is appropriate that Council abides by the policy it has previously been a party to.

RECOMMENDATION

1. That Council confirm the implementation of Stage 4 Water Restrictions immediately to all properties connected to the Villages Water Supply Scheme and Culcairn Water Supply Scheme, as requested by DWE.
2. Council continue to monitor the appropriateness of Stage 4 water restrictions on a monthly basis.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

2. STREET NAMING IN GREATER HUME SHIRE

Report prepared by Director Engineering – Greg Blackie

REASON FOR REPORT

To update Councillors on proposals received for possible future street names in towns and villages in Greater Hume Shire Council.

DISCUSSION

Council previously requested staff to develop a list of names that could be used for future street names in Council's towns and villages.

A report was presented to Council at its Ordinary Meeting held on 24 June 2009 and it was resolved that:

"1. adopt the current list of names as attached as ANNEXURE 12 and endorse further processes by staff in obtaining appropriate names for the towns and villages that have received little or no suggestions; and

2. that any further suggestions received for Burrumbuttock, Culcairn, Gerogery, Henty, Holbrook, Jindera, Walla Walla and Woomargama be considered for addition to the current list."

Since the June meeting, additional submissions have been received and suggestions have now been made for the village of Brocklesby. Further suggestions have also been received for Culcairn. A detailed list and supporting documentation are attached as **ANNEXURE 12**.

It is proposed that Council adopt these names for use as future street names and, due to the absence of names provided for the remaining villages of Gerogery West, Morven and Walbundrie, it is considered appropriate that further avenues are explored to compile an appropriate list of names for all towns and villages.

The name Ann has been removed from the list for Jindera as it has been adopted as a street name for the Broadfoot Estate in Jindera (see **ANNEXURE 12**), following Council's objection to the developer's previous submission at the June 2009 meeting where it was resolved that:

"That Council refuse the use of Broad Way as the new street name in the Broadfoot subdivision, and advise the developer the name of the new road must come from the list of proposed names as adopted by Council".

BUDGET IMPLICATIONS

Minimal implications on Council budget except for additional administration costs.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

STREET NAMING IN GREATER HUME SHIRE [CONT'D]

CONCLUSION

It is important that Council has direct input into future names of new streets in Council townships to ensure appropriate recognition of the Shire's heritage and local features.

RECOMMENDATION

That Council adopt the revised list of names as reproduced below:

Town	Suggested Name	Suggested Name
Brocklesby	Bromfield	Maxwell
	McGrath	McCormack
	Wadley	Minogue
	Azzi	Caton
	Dunstan	Howard
Burrumbuttock	Lindner	Schmidt
	Eastick	Scott
	Hall	Frohling
	Wood	Holmes
Culcairn	Mackie	Jaycees
	Middleton	Gamble
	Westman	Thurling
	Paech	Scholz
	Schultz	
Gerogery	Stan	Taylor
	Klein	Schulz
	Schmidt	Jarrick
	Friedrich	Salzke
	Margery	
Henty	Headlie	Sunshine
	McKay	Taylor
	Harvester	Blacksmith
	Paech	Haycroft
	Mahon	Bowles
	Jenkins	Rohrich
	Saunders	Crennan
	Wettern	Whitlock
	Davidson	Singh

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

STREET NAMING IN GREATER HUME SHIRE [CONT'D]

Town	Suggested Name	Suggested Name
Holbrook	Forrest	Light Horse
	Submarine	
Holbrook/Woomargama	Cobb & Co	
Jindera	Keighran	Krause
	Yensch	Schmidt
	Kohn	Britton
Walla Walla	Blue Lane	Rock View
	Larkham	Mackie
	Hepner	Grosse

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

3. URBAN DESIGN SERVICES TENDER

Report prepared by Director Engineering – Greg Blackie

REASON FOR REPORT

To select a suitable consultant to complete Urban Design Services for Culcairn, Henty, Jindera and Walla Walla, and Holbrook and Woomargama.

DISCUSSION

Council advertised for tenders in May 2009 for the provision of consultancy services for the development of urban design plans for the townships of Culcairn, Henty, Jindera and Walla Walla, and Holbrook and Woomargama.

During the tender period Council received 67 requests for copies of the briefs for both projects.

At the closing of tenders, on Tuesday 16 June 2009 at 4.00PM, Council had received 26 tender submissions for both projects.

As all tenderers submitted tenders for both projects, and as both projects are very similar in concept it was considered that assessment of both tenders would be considered together.

The following selection criteria was used to assess the tenders submitted.

Track Record/Experience	15 %
Project Team/ Management	15%
Method	25%
Time	15%
Price	30%

Following the initial assessment, a short list of seven tenderers was listed.

Those companies where:

- Oxigen Pty Ltd
- Andrews Neil Urban Design
- Annard Alcock Urban Design
- Julie Harrold Architect
- CPG Australia Pty Ltd
- GHD Pty Ltd
- DSB Landscape Architects

A tender panel consisting of the General Manager, Director Engineering, and Director Environment and Planning further assessed the short listed companies, and following reference checks concluded the most suitable consultant to complete the tendered work was CPG Australia Pty Ltd.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

URBAN DESIGN SERVICES TENDER [CONT'D]

CPG Australia Pty Ltd (Formerly Coomes Consulting Group) employs approximately 200 staff and is based out of Melbourne. It has a satellite office in Albury, and has completed numerous similar projects in the local area.

BUDGET IMPLICATIONS

CPG tender submission has indicated a tender price of \$117,975.00 GST inclusive + disbursements for the completion of both projects. Council's budget is \$135,000.00.

CONCLUSION

The tender submission by CPG Australia Pty Ltd, and references from past work indicate a highly skilled and professional organisation that have the resources to complete the work as detailed under the brief.

RECOMMENDATION

That Council accept the tender from CPG Australia Pty Ltd for completion of Urban Design Services for Culcairn, Henty, Jindera and Walla Walla, and Holbrook and Woomargama for the price of \$117,975.00

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

ITEMS TO BE REFERRED TO CLOSED COUNCIL

1. EMPLOYMENT SOLUTIONS – REVIEW OF ORGANISATIONAL REVIEW

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To present a revised Organisation Structure for the organisation for the Corporate and Community Services Department.

DISCUSSION

A number of the recommendations from the External Organisational Review relate to staffing matters and are referred to Closed Council in accordance with section 10 A 2(a) of the Local Government Act 1993.

BUDGET IMPLICATIONS

Nil at this time.

RECOMMENDATION

That the presentation of a revised structure for the Corporate and Community Services Department be referred to Closed Council (Committee of the Whole) for discussion, in accordance with the relevant section of the Local Government Act 1993 section 10a (2) (a) personnel matters concerning particular individuals (other than councillors).

3. WRITING OFF UNRECOVERABLE RATES AND CHARGES

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To advise Council of unrecoverable rates and charges written off during the 2008/2009 Financial Year.

DISCUSSION

The General Manager has delegated authority to write off any individual rates and charges where the amount is \$1000 or less.

It is recommended that consideration of the report on the writing off of unrecoverable rates and charges be referred to Closed Council in accordance with section 10A 2(b) of the Local Government Act, 1993 – the personal hardship of any resident or ratepayer.

RECOMMENDATION

That consideration of the report on the writing off of unrecoverable rates and charges be referred to Closed Council in accordance with section 10A 2(b) of the Local Government Act, 1993 – the personal hardship of any resident or ratepayer.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

3. HENTY COMMUNITY FINANCIAL SERVICES LTD - ACQUISITION OF PART LOT 260 DP 821077 KNOWN AS THE HENTY POLICE PADDOCK

Report prepared by General Manager - Steven Pinnuck

REASON FOR REPORT

To advise of developments in relation to Henty Community Financial Services Limited acquiring part Lot 260 DP 821077 known as the Henty Police Paddock.

DISCUSSION

As the report relates to the possible acquisition of Part Lot 260 DP 821077, it is recommended that the matter be referred to Closed Council – Committee of the Whole for discussion and resolution pursuant to section 10A (2)(c) of the *Local Government Act 1993*, information that would, if disclosed confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.

BUDGET IMPLICATIONS

Nil.

RECOMMENDATION

That this matter be considered in Closed Council – Committee of the Whole pursuant to section 10A (2)(c) of the *Local Government Act 1993*, information that would, if disclosed confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.

4. UNLAWFUL RUBBISH DUMPING – HOLBROOK

REASON FOR REPORT

To inform Councillors of recommended legal action to obtain the outstanding fees owed to Council in regard to illegal dumping of rubbish on a public road reserve in November 2008 at Holbrook.

DISCUSSION

As this matter requires the discussion of outstanding fees owed to Council with regard to illegal dumping and possible legal action, the matter is referred to Closed Council in accordance with section 10 A 2(g) of the Local Government Act 1993.

BUDGET IMPLICATIONS

Nil, at this time.

CONCLUSION

The resident has consistently refused to take a reasonable course of action and it is now a matter which requires decisive action by Council.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

UNLAWFUL RUBBISH DUMPING [CONT'D]

RECOMMENDATION

That the matter of outstanding fees with regard to the illegal dumping of rubbish be referred to Closed Council (Committee of the Whole) for discussion, in accordance with the relevant section of the Local Government Act 1993 section 10a (2) (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

PART B – FOR INFORMATION

GOVERNANCE

1. DEPARTMENT OF LOCAL GOVERNMENT CIRCULARS [G.320.3]

REASON FOR REPORT

To ensure Councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

DISCUSSION

ENCLOSED SEPARATELY with the agenda is a listing of DLG Circulars No 22 to 26/2009. Copies of DLG Circulars are available from the website www.dlg.nsw.gov.au or alternatively by contacting Council.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For Councillors' Information.

2. LOCAL GOVERNMENT AND SHIRES ASSOCIATIONS OF NSW (LGSA) – WEEKLY CIRCULARS [G.330.1]

REASON FOR REPORT

To ensure Councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

DISCUSSION

ENCLOSED SEPARATELY is a listing of Table of Contents of LGSA Weekly Circulars Issues 24 to 26/09. Copies of LGSA Weekly Circulars are available from the website www.lgsa.org.au or alternatively by contacting Council.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For Councillors' Information.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

3. COMMUNITY DEVELOPMENT REPORT - APRIL–MAY 2009

The Community Development Report for the month of July 2009 is attached at **ANNEXURE 13**.

CORPORATE AND COMMUNITY SERVICES

1. CUSTOMER REQUEST MODULE

For Councillors' information, a Customer Request Module report is **ENCLOSED SEPARATELY**.

2. STATEMENTS OF BANK BALANCES AS AT 30 JUNE 2009. COMBINED INVESTMENT ACCOUNTS AS AT 30 JUNE 2009

Attached, at **ANNEXURE 14**, are statements of bank balances as at 30 June 2009 and the summary of investments as at 30 June 2009.

3. LIBRARY SERVICES

REASON FOR REPORT

To provide Council with information on the activities of Council's Libraries within the Shire.

DISCUSSION

Libraries within the Shire continue to be active in providing all aspects of literary information including electronic medium to residents of the Shire. Story time for small children (pre-school aged) continues to be both popular and well attended at each site. The visiting author program is scheduled for August 2009; this continues to be a very popular program and is well supported by the schools within the Shire.

Culcairn's new site continues to be very popular with increased membership and borrowings. The facility has proven to be user friendly for staff, library users and customers using the services of RTA, Medicare, Centrelink, Rural Transaction Centre and the public access computers.

The following table demonstrates the activity within the Culcairn Library over comparable periods. The new facility opened on 18 May 2009.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
To Be Held At Council Chambers, Balfour Street, Culcairn
On Wednesday 15 July 2009**

LIBRARY SERVICES [CONT'D]

Comparison Period	New Members	Borrowings	Total Members
18/5/2009 – 23/6/2009	138	1755	
19/5/2008 – 23/6/2008	1	660	
30/6/2008		5902	230
30/6/2009		7751	460
1/7/2007 – 30/6/2008		5902	
1/7/2008 – 30/6/2009		7751	

The Riverina Regional Library Advisory Committee Meeting was held at Culcairn on Wednesday 10 June 2009, the meeting concluded with a tour of the new Library; advisory committee members were suitably impressed with the library and administration area.

BUDGET IMPLICATIONS

Nil.

RECOMMENDATION

For Councillors' Information.

4. AGED CARE

REASON FOR REPORT

To advise Council on the results of the accreditation recently undertaken at Holbrook and Howlong residential aged care facilities on 3 & 4 June and 16 & 17 June 2009 respectively.

DISCUSSION

The Aged Care Standards and Accreditation Agency Ltd is the independent body responsible for managing the accreditation and ongoing supervision of Commonwealth funded aged care homes within Australia.

The core business of the agency is to:

- Manage the residential aged care accreditation process using the Accreditation Standards
- Promote high quality care and assist industry to improve service quality by identifying best practice, and providing information, education and training
- Assess and strategically manage services working towards accreditation
- Liaise with the Department of Health and Ageing about services that do not comply with the relevant Accreditation Standards

The Agency is an independent company limited by guarantee, and subject to the *Corporations Act 2001* and the *Commonwealth Authorities and Companies Act 1997*. It is the body appointed by the Department of Health and Ageing as the accreditation body under the *Aged Care Act 1997*.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

AGED CARE [CONT'D]

Advice has been received from the Agency that Holbrook Village Hostel and the Howlong Hostel have both met 4 of the 4 Outcomes and 44 of the 44 Standards within the Residential Care Standards.

Formal advice has been received from the Agency advising Council that the accreditation period for Holbrook Village Hostel is from 30 August 2009 to 30 August 2012. It is expected formal advice from the Agency on the Howlong site will arrive in the near future. A Certificate of Accreditation is provided by the Agency recognising the Accreditation period and to be displayed in the facility, a function to acknowledge the work of the staff shall be organised at an appropriate time.

Staff are to be congratulated on receiving such excellent results.

A copy of the Accreditation Decision and Site Audit Report of the Holbrook Hostel is attached for Council's information at **ANNEXURE 15**.

The Jindera Hostel is due for Accreditation in early 2010.

BUDGET IMPLICATIONS

Nil

RECOMMENDATION

For Councillors' Information.

5. YOUTH SERVICES

REASON FOR REPORT

To provide Council with an update of activities within the youth services program

DISCUSSION

• **Cootamundra Sports Leadership Foundation**

Council has received an invitation from the Cootamundra Sports Leadership Foundation to sponsor young people within the Shire to participate in the Cootamundra Sports Leadership Foundation weekend in November 2009. The Foundation was established under the guidance of the Cootamundra Shire Council in 1998 and is aimed at providing youth leadership skills for 14 – 18 year old leaders within the region. In 2003, with a view to expanding participation numbers, the Foundation joined forces with Rotary International District 9700, and is now active in an area of some 93,674 sq. kilometres in central NSW.

The Youth Service Steering Committee shall be calling for nominations from young people 14 – 18 years to participate in the program; two students from each high school shall be selected to attend the weekend activities.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

YOUTH SERVICES [CONT'D]

- **“In The Bin” Film Festival**

“In The Bin” is Australia’s widest spread short film festival featuring the best short films from Australia and around the world. The festival also has an education component that was offered to Billabong and St Pauls students. Thirteen Billabong High School students attended the three day workshops during which they were exposed to a number of short film techniques. This included script writing and planning, tutorials, shooting and acting and film editing. An evaluation undertaken with the students showed that they enjoyed the program more than they were expecting, would do it again and would encourage others to do it. They were also able to speak with the “In The Bin” facilitators about career options within TV and film production. Three days culminated at the community film festival held in the evening of Wednesday 6th June at the Culcairn Memorial Hall. Three student films world premiered next to other professional films from Australia and around the world. Over 50 community members attended the community film festival. Funding was obtained from Arts NSW, Murray Arts and MICEEP for this project. There has been very favourable feed back from the principal of the Billabong High School regarding the film festival.

- **Youth Surveys**

During Youth Week (April 2009), every secondary student in the Greater Hume Shire completed a youth survey designed to examine the issues effecting young people. The survey was modelled on a similar survey conducted by Albury City Council in 2008. The survey asked students about education, employment, safety and local youth services. Albury City Council are currently preparing the data entry form and database so that the surveys can be computed effectively, it is envisaged that this will occur within the month. The results will then be available to Council and the community and will form part of the youth services strategic plan.

BUDGET IMPLICATIONS

Nil.

RECOMMENDATION

For Councillors’ Information.

ENGINEERING

1. **JUNE REPORT OF WORKS**

Grants Program

State Roads Maintenance (RMCC):

Drainage works have been completed between Gerogery and Culcairn as well as lopping of overhanging trees as per works order issued by the RTA.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

JUNE REPORT OF WORKS [CONT'D]

Programming of works for the 2009/2010 (RMCC) is well underway with estimates prepared for the RTA.

Regional Roads Block Grant:

All works under the 2008/2009 program have been completed.

Works programs for 2009/2010 are being developed.

Repair program works will continue at Walbundrie on MR 331 as well as the completion of culvert installation commenced in 2008/2009 east of Holbrook on MR 331.

With the reclassification of Wymah Road (MR 282) as a local road any future work on this road will not be covered under the Block Grant; however, the full length of Wymah Road has now been constructed to seal.

Local Roads

Sealed:

Work on Tunnel Road is in progress with the opening of some corners to improve safety in relation to timber removal from the Tin Mines area.

Reconstruction of a 2.3km section of Mountain Creek Road at Holbrook has commenced.

Gravel:

The Following roads have been graded during the month of June:

Bahrs Road	Magginity's Gap Road
Barbers Road	Mahers Road
Bedgoods Road	Maloneys Road
Bloomfield Road	McGormans Road
Brocklesby Balldale Road	Mitchells Road
Brocklesby Goombargana Road	Bendemear Road
Brooklyn Road	Rose Valley Lane
Burma Road	Molkentin Road
Cannings Road	Pulletop Road
Coppabella Road	Ralston Road
Ferndale Boundary Road	Roachdale Road
Flaxdale Road	Rosewood Road
Groch Road	Ryan Road
Habermans Lane	Schneiders Road
Halls Road	Stonehaven Road
Heriots Road	Jerra Jerra Road
Howard Road	Thugga Road
Howlong Burrumbuttock Road	Triangle Road

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

JUNE REPORT OF WORKS [CONT'D]

Howlong Goombargana Road
Iron Post Lane
Jerralven Road
Kenya Road

Walla West Road
Wenkes Road
Woodlands Road
Yenches Road

With five graders working full time grading gravel roads and favourable weather conditions, many of Council's gravel roads have been graded throughout this period and some gravel patching has also taken place in conjunction with grading.

Urban Streets

The gravel sections of Bruce and Wallace Streets in Holbrook have been reconstructed to primer seal.

Kerb and gutter as well as pavement works has commenced at the rail crossing in Culcairn to improve the safety of pedestrians crossing the rail line.

The construction of a walking track at the Culcairn Golf Course area has been commenced and held up due to the recent weather conditions.

General

General maintenance of parks, gardens and public toilets has continued throughout the Shire.

ENVIRONMENT AND PLANNING

1. **DEVELOPMENT APPLICATIONS PROCESSED FOR THE MONTH OF JUNE 2009**

Attached, at **ANNEXURE 16** is the schedule of development applications processed for the month of June 2009.

2. **SENIOR WEEDS OFFICER'S REPORT - JUNE 2009**

- Control of vegetation around guardrails on all Shire roads has been completed. This work is done on an as need basis 2-3 times a year.
- Follow up rabbit control in several areas across the Shire has occurred. This relates to revisiting previously treated areas and poisoning as well as destroying any old harbour that exists. Some back hoe work has been involved to destroy existing warrens.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

SENIOR WEEDS OFFICER REPORT [CONT'D]

- The Senior Weeds Officer attended a 'Handling Difficult People' course that was recently held in Wagga Wagga.
- Inspections for all weeds have continued with the main emphasis being for Horehound, Illyrian Thistle and African Boxthorn. With the lack of frosts some Khaki Weed has also been found.
- Horehound on the eastern side of the Olympic Way has been sprayed. This is in line with keeping this side of the Shire free of the weed as there are only a few minor outbreaks.

3. RANGER'S REPORT – JUNE 2009

Companion Animals

No. of Complaints Received		19 including 5 barking dog, 12 roaming dogs, 2 dogs acting aggressive.	
No. of Dog attacks:	2	Location: Jindera Jindera	1 dog involved in an incident where cattle were been chased on private property. 1 dog involved in chasing chooks and other dogs on private property.
Comments:	Both owners issued with warnings for each incident.		
		Dogs	Cats
In Council's Facility at beginning of month		1	
Captured & Returned to Owners		6	
Captured & Impounded		11	1
Released from Pound to Owners			
Surrendered by Owners			
Rehomed		10	
Euthanized		2	1
Remaining in Council's Facility at end of month			

Feral Cats

No. of Complaints:	5
No. Feral Cats caught:	17

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

RANGER'S REPORT – JUNE 2009 [CONT'D]

Livestock

	Cattle	Sheep	Horses	Goats	Other
No. of Reports of Stock on Roads	19	7	1	1	
Instances - Returned to owners	18	7	1	1	
Impounded	1 x 2 Steers				
Vehicle accidents involving stock					

Other Livestock, wildlife complaints

1 kangaroo was hit by a motor vehicle which was euthanized and taken to the landfill.

Abandoned Vehicles

Nil.

Other Vehicle Incidents

2 vehicles advertised for sale on road reserve removed by owners - Henty.

Pollution and Environmental Incidents: 1 incident of rubbish been dumped on the side of roadway.	
Inspection conducted: owners not identified	Household waste dumped. No owners were identified, the waste was removed by Council employee.
Pollution: Noise	Truck noise (Holbrook) owner spoken to.
Pollution: Noise	On going complaints are been received regarding noise from a cattle property at Jindera. Monitoring and investigation is continuing in and around both properties in question.
Pollution: Smoke	2 complaints regarding the burning of green waste within town boundaries of Jindera and Holbrook.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY 15 JULY 2009**

PART C – COMMITTEE REPORTS

Attached, as **ANNEXURE 17**, are minutes/notes of the following Committee Meeting:

- Minutes of Culcairn Community & Business Forum Meeting held on 22 June 2009.
- Minutes of Greater Hume Shire Council Consultative Committee Meetings held on 20 May and 11 June 2009
- Minutes of Greater Hume Shire Council Economic Development Committee Meeting held on 6 July 2009
- Minutes of Riverina Eastern Regional Organisation of Councils Meeting held on 29 April 2009.
- Minutes of Walla Walla Community Development Committee Meeting held on 1 June 2009.

RECOMMENDATION

That Part C of the Agenda be received and noted.