

**MINUTES OF THE ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
HELD AT THE WOOMARGAMA HALL, WOOMARGAMA
AT 4.30 PM ON WEDNESDAY 18 FEBRUARY 2009**

PRESENT: Councillors Osborne (Chairperson), Evans, Jacob, McDonald, McInerney, O'Neill, Ross, Scheuner and Wilton.

IN ATTENDANCE: General Manager, Director Corporate & Community Services, Director Engineering, Director Environment and Planning and Executive Assistant.

PRAYER: Father Terrence Mahedy opened the meeting with a prayer.

CONFIRMATION OF MINUTES

MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 17 DECEMBER 2008

1764 RESOLVED [McInerney/Jacob]

That the Minutes of the Ordinary Meeting of Greater Hume Shire Council, held at Culcairn on Wednesday, 17 December 2008, as printed and circulated, be confirmed as a true and correct record of the proceedings of such meeting.

MINUTES OF EXTRAORDINARY MEETING OF COUNCIL HELD ON 21 JANUARY 2009

1765 RESOLVED [Scheuner/O'Neill]

That the Minutes of the Extraordinary Meeting of Greater Hume Shire Council, held at Holbrook on Wednesday, 21 January 7 2009, as printed and circulated, be confirmed as a true and correct record of the proceedings of such meeting.

ACTION REPORT FROM THE MINUTES

Nil.

**MINUTES OF THE ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
HELD AT THE WOOMARGAMA HALL, WOOMARGAMA
AT 4.30 PM ON WEDNESDAY 18 FEBRUARY 2009**

MAYORAL MINUTE

1. VICTORIAN BUSH FIRES

1766 RESOLVED [Osborne/O'Neill]

That Council authorise the Mayor to work with the General Manager to support community events and concerned residents to assist the recovery effort of those Victorian communities devastated by the recent bush fires within the financial capacity of Council.

Support approved at this time is as follows:

- Working in conjunction with Salvation Army/Red Cross, Council's customer service offices become collection points for donated clothing and/or goods.
- Community events held to raise funding for bush fire victims to be offered cover under Council's own public liability insurance.
- Provide publicity for fund raising events by way of inclusion in Council's regular banner advertising and/or community newsletter.
- Condolence books at customer service centres.

OFFICERS' REPORTS PART A - FOR DETERMINATION

GOVERNANCE

1. TELSTRA COUNTRYWIDE – PRESENTATION BY ANDREW COTTRILL, AREA GENERAL MANAGER, RIVERINA MURRAY REGION - NEXT G NETWORK MOBILE PHONE COVERAGE IN GREATER HUME SHIRE

1767 RESOLVED [McInerney/Ross]

That standing orders be suspended at 5.10pm to permit a presentation by Andrew Cottrill, Area General Manager, Riverina Murray Region, Telstra Countrywide.

**MINUTES OF THE ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
HELD AT THE WOOMARGAMA HALL, WOOMARGAMA
AT 4.30 PM ON WEDNESDAY 18 FEBRUARY 2009**

Mr Andrew Cottrill, Area General Manager, Riverina Murray Region, Telstra Countrywide made a presentation to Council regarding the Next G Network mobile phone and dealt with issues regarding mobile phone coverage in the Shire, particularly the Burrumbuttock/Jindera region.

1768 RESOLVED [Wilton/Ross]

That standing orders be resumed at 5.35pm.

ENVIRONMENT AND PLANNING

1. EXTENSION OF COUNCIL OPERATED POOLS SWIMMING SEASON

1769 RESOLVED [McInerney/Wilton]

That the General Manager consult directly with the Mayor and Deputy Mayor in relation to a decision to extend the swimming pool season and pool operating hours, if hot weather prevails at that time.

2. HENTY MEMORIAL HALL [P. 50488]

1770 RESOLVED [O'Neill/Wilton]

That Council:

1. arrange a full heritage assessment and historical record of the Henty Memorial Hall be undertaken prior to demolition; and
2. call tenders for the demolition of the Henty Memorial Hall.

GOVERNANCE

2. PREPARATION OF THE 2009/2012 MANAGEMENT PLAN AND ESTIMATES OF INCOME AND EXPENDITURE

1771 RESOLVED [McInerney/Wilton]

That:

1. Council hold the following workshops to assist in the formulation of the 2009/2012 Management Plan and estimates of Income and expenditure.
 - Wednesday 11 March – Preliminary Workshop at Holbrook Community Resource Centre commencing at 5pm.

**MINUTES OF THE ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
HELD AT THE WOOMARGAMA HALL, WOOMARGAMA
AT 4.30 PM ON WEDNESDAY 18 FEBRUARY 2009**

- Wednesday 1 April - Roads Program & Rates and Charges/Schedule of Fees at Holbrook Community Resource Centre commencing at 5pm.
- Wednesday 29 April – Full budget workshop at Culcairn Chambers commencing at 5pm.

2. Management Plan and Budget Community meetings be held in the weeks commencing 25 May (3) and June 8 (2) 2008 in the townships of Culcairn, Henty, Holbrook, Jindera and Walla Walla.

3. COUNCILLOR PROFESSIONAL DEVELOPMENT PROGRAM

1772 RESOLVED [Wilton/O'Neill]

That the Councillor Professional Development Program Template as included in ANNEXURE 2 be adopted.

4. OFFICE OF RURAL AFFAIRS – COMMUNITY HALL RENEWAL FUND

1773 RESOLVED [Scheuner/Wilton]

That the General Manager be authorised to submit funding applications under the Office of Rural Affairs – Community Halls Renewal Fund for repairs and upgrades to the Holbrook and Culcairn Halls.

Cr O'Neill departed the meeting room at 5.51pm and returned at 5.53pm.

5. STREETSCAPE DESIGNS

1774 RESOLVED [Wilton/Jacob]

That:

1. Council approve the draft briefs for the development of streetscape master plans for Holbrook, Culcairn, Henty, Jindera and Walla Walla; and
2. a loan borrowing of \$1 million is included in the draft 2009/2010 Budget for consideration by Council.

**MINUTES OF THE ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
HELD AT THE WOOMARGAMA HALL, WOOMARGAMA
AT 4.30 PM ON WEDNESDAY 18 FEBRUARY 2009**

6. HOLBROOK ULTRALIGHT CLUB INC. – AUSTRALIAN ULTRALIGHT AIRCRAFT MUSEUM

1775 MOTION Ross/Wilton

That in relation to the establishment of the Australian Ultralight Aircraft Museum the following amendments be made to conditions of Minute No. 1684:

- Evidence of funding of \$40,000 being achieved and presented to Council
- The northern extremity of the building being sited no closer than 62 metres off the centre line of the entrance to the Airpark.

AMENDMENT Jacob/O'Neill

That in relation to the establishment of the Australian Ultralight Aircraft Museum the following amendments be made to conditions of Minute No. 1684:

- Council enter into a lease with option to purchase after 2 years, subject to satisfactory construction of the museum.
- Evidence of funding of \$35,000 being achieved and presented to Council
- The northern extremity of the building being sited no closer than 62 metres off the centre line of the entrance to the Airpark.

On being put to the vote, THE AMENDMENT WAS LOST. THE MOTION WAS PUT AND CARRIED.

Cr McInerney requested that his opposition to the motion be recorded.

7. COMMUNITY WATER GRANT – HOLBROOK AIRPARK

1776 RESOLVED [Wilton/Scheuner]

That the report be received and noted.

8. REVIEW OF ORGANISATION STRUCTURE

1777 RESOLVED [O'Neill/Jacob]

That the report be received and noted.

9. 2008/2009 MANAGEMENT PLAN – REPORT AS AT 31 DECEMBER 2008

1778 RESOLVED [Wilton/O'Neill]

The report be received and noted.

**MINUTES OF THE ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
HELD AT THE WOOMARGAMA HALL, WOOMARGAMA
AT 4.30 PM ON WEDNESDAY 18 FEBRUARY 2009**

CORPORATE AND COMMUNITY SERVICES

1. 2008/2009 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2008

1779 RESOLVED [Scheuner/Jacob]

That Council note and approve the Interim Budget Review Statement as at 31 December 2008.

2. COUNCIL POLICES

1780 RESOLVED [Wilton/McDonald]

That following policies be adopted:

1. Personal Protective Clothing Policy
2. Recruitment & Selection Policy
3. Sick Leave Policy
4. Procurement Policy – subject to Page 28, Item No. 12, 4th bullet point to read as follows:

Copy placed on the noticeboard in the foyer (where it can be readily seen by members of the public) and on Council's website.

Cr McInerney departed the meeting room at 6.28 pm and returned at 6.30pm.

3. GREATER HUME SHIRE MULTI SERVICE OUTLET [MSO]

1781 RESOLVED [O'Neill/Jacob]

That:

1. Council establish a Steering Committee comprising the Director Corporate & Community Services, Community Services Manager, Mayor and one other Councillor nominated by Council to oversee the planning, design and construction of a Multi Service Outlet building and Medical Centre in Jindera.
2. subject to confirmation of project costs and subsequent report to Council, Council take out a loan borrowing to fund the development of the Jindera MSO project.

**MINUTES OF THE ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
HELD AT THE WOOMARGAMA HALL, WOOMARGAMA
AT 4.30 PM ON WEDNESDAY 18 FEBRUARY 2009**

3. Council actively pursue external funding for the project and that construction of the Jindera Medical Centre project be deferred until such time as funding under the National Rural and Remote Health Infrastructure Programme, or an alternative external funding source, is confirmed.

At this juncture, the Mayor asked for nominations for the councillor representative on the Steering Committee.

Two nominations were received for the councillor representatives from Crs O'Neill and Evans.

1782 RESOLVED [McInerney/Ross]

That the councillor representative for the Greater Hume Shire Multi Service Outlet Steering Committee be determined by secret ballot.

General Manager, Steven Pinnuck, acted as the Returning Officer.

At conclusion of the ballot, the Returning Officer declared Cr O'Neill as the Council representative for the Greater Hume Shire Multi Service Outlet Steering Committee.

4. PROPOSED SALE OF LOTS 189/190 DP 753724 – FORMER BROCKLESBY DEPOT

1783 RESOLVED [O'Neill/Ross]

That:

1. the offer of \$30,000 be declined; and
2. the General Manager be authorised to negotiate a sale price greater than \$30,000.00.

5. WOOMARGAMA LANDFILL – INTRODUCTION OF USER FEES

1784 RESOLVED [Wilton/Evans]

That the following charges be introduced at the Woomargama Landfill site, effective 21 February 2009. All charges include GST.

Garbage & Green Waste	
Minimum fee (less than 1m3)	\$3.00 residents \$8.00 non-residents
1 cubic metre (utility & box trailer)	\$5.00 residents \$15.00 non-residents
Load in excess of 1 cubic metre	\$5.00 per m3 residents

**MINUTES OF THE ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
HELD AT THE WOOMARGAMA HALL, WOOMARGAMA
AT 4.30 PM ON WEDNESDAY 18 FEBRUARY 2009**

Disposal of Tyres	\$15.00 per m3 non-residents
Car or motorcycle	\$3.00 each
Light truck or 4WD	\$5.00 each
Truck	\$10.00 each
Super Single & small tractor (<1.5m)	\$15.00 each
Tractor tyre (>1.5m)	\$40.00 each
Clean earth fill	No charge
Scrap metal (not contaminated)	No charge

6. HOLBROOK COMMUNITY RESOURCE CENTRE COMMITTEE

1785 RESOLVED [Wilton/Scheuner]

That the number of appointees to the Holbrook Community Resource Committee is reduced from nine (9) to seven (7).

7. HOLBROOK AGED SERVICES COMMITTEE

1786 RESOLVED [Wilton/McInerney]

That the Terms of Reference of the Holbrook Aged Services Committee be amended to read as follows:

"MEMBERSHIP:

- a. Membership of the Committee shall be appointed by Greater Hume Shire Council.
- b. The Committee shall have a maximum of nine (9) elected members; one of which shall be a Councillor appointed by Council, six (6) community members appointed by Council, one (1) Resident Representative of Frampton Court Retirement Complex residing in Frampton Court nominated by the Residents of Frampton Court Retirement complex and one (1) Resident Representative of Kala Court Retirement Complex residing in Kala Court nominated by the Residents of Kala Court Retirement Complex."

8. JINDERA AGED SERVICES

1787 RESOLVED [Evans/McDonald]

That authority be granted to the Mayor and General Manager to execute the Deed Variation between Council and the Department of Health and Aging under the Common Seal of Council.

**MINUTES OF THE ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
HELD AT THE WOOMARGAMA HALL, WOOMARGAMA
AT 4.30 PM ON WEDNESDAY 18 FEBRUARY 2009**

ENGINEERING

1. RURAL ADDRESSING

1788 RESOLVED [Ross/Wilton]

That Council adopt the proposed names for the roads as detailed below and proceed with advertising all of the proposed changes including changes previously adopted at the Ordinary Meeting of Council on 17 December 2008, as required by the Roads Act.

<u>Current Name</u>		<u>Recommendation</u>
Anderson Lane	to be renamed	Pinnabar Lane
Ferndale Road (gravel section)	to be renamed	Rockingham Road
Hall Road	to be renamed	Finlay Road
Newtons Road	to be renamed	Stein Road
Schulz Road	to be renamed	Connors Lane
Unnamed Lane, Jindera	to be named	Wren Lane
Wilson Road	to be renamed	Harrison Road

2. TENDER STREET SWEEPER

1789 RESOLVED [Wilton/Scheuner]

That Council accept the tender from Rosmech Sales and Service Pty Ltd for the supply of one Rosmech Scarab Mistral Sweeper on a Nissan UD MK 6 Euro 4 Cab Chassis plus optional equipment for a cost of \$280,424 (excluding GST).

3. PROPOSED RAIL UPGRADES - CULCAIRN

1790 RESOLVED [O'Neill/Wilton]

Council support the current location of the passing loop and approve the proposed works as detailed in the plans for the Ashleigh Park and Baird St crossings.

4. LOCAL WATER UTILITY INQUIRY

1791 RESOLVED [McInerney/Wilton]

Council workshop the content of the inquiry report (in conjunction with the workshop scheduled for 11 March) following further meetings of RAMROC and REROC, to formulate an appropriate submission.

**MINUTES OF THE ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
HELD AT THE WOOMARGAMA HALL, WOOMARGAMA
AT 4.30 PM ON WEDNESDAY 18 FEBRUARY 2009**

CORPORATE AND COMMUNITY SERVICES

KALA COURT RETIREMENT COMPLEX – TENDERS FOR STAGE 3 DEVELOPMENT

The Mayor referred Council to the Addendum to the Ordinary Meeting of Greater Hume Shire Council report which had been circularised separately to Councillors. Mayor added that it had been deemed that this report should be dealt with in Open Council.

1792 MOTION [Wilton/Evans]

That:

1. Council construct an additional one (1) unit in the Kala Court Retirement Complex.
2. the Tender received from TS & SG Bagley for the construction of an additional one (1) unit at Kala Court for the amount of \$162,846 be accepted as the preferred Tender.

AMENDMENT [McInerney/Scheuner]

That:

1. Council construct an additional two (2) units in the Kala Court Retirement Complex.
2. the Tender received from TS & SG Bagley for the construction of an additional two (2) units at Kala Court for the amount of \$324,556 be accepted as the preferred Tender.

On being put to the vote, **THE AMENDMENT WAS LOST. THE MOTION WAS THEN PUT AND CARRIED.**

ITEMS TO BE REFERRED TO CLOSED COUNCIL

2. HOLBROOK SUBMARINE MUSEUM AND VISITOR INFORMATION CENTRE

1793 RESOLVED [Ross/Scheuner]

That the review of future staffing arrangements at Greater Hume Shire Visitor Information Centre be referred to Closed Council (Committee of the Whole) for discussion, in accordance with the relevant section of the Local Government Act 1993 section 10a (2)(a) personnel matters concerning particular individuals (other than councillors).

**MINUTES OF THE ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
HELD AT THE WOOMARGAMA HALL, WOOMARGAMA
AT 4.30 PM ON WEDNESDAY 18 FEBRUARY 2009**

3. GENERAL MANAGER'S PERFORMANCE REVIEW

1794 RESOLVED [Ross/Scheuner]

That the matter of the General Manager's Performance Review is confidential in nature and that the matter be referred to Closed Council (Committee Of The Whole) for discussion, in accordance with the relevant section of the Local Government Act 1993 section 10a (2)(a) personnel matters concerning particular individuals (other than councillors).

PART B – FOR INFORMATION

GOVERNANCE

1. CULCAIRN COMMUNITY SPACE
2. DEPARTMENT OF LOCAL GOVERNMENT CIRCULARS [G.320.3]
3. LOCAL GOVERNMENT AND SHIRES ASSOCIATIONS OF NSW (LGSA) – WEEKLY CIRCULARS [G.330.1]

CORPORATE AND COMMUNITY SERVICES

4. COMMUNITY DEVELOPMENT REPORT FEBRUARY 2009

ENGINEERING

1. REPORT OF WORKS – DECEMBER 2008/JANUARY 2009

ENVIRONMENT AND PLANNING

1. DEVELOPMENT APPLICATIONS PROCESSED FOR THE MONTHS OF DECEMBER 2008 AND JANUARY 2009
2. RANGER'S REPORTS – DECEMBER 2008/JANUARY 2009
3. SENIOR WEED OFFICERS REPORT – JANUARY/FEBRUARY 2009

1795 RESOLVED [O'Neill/Scheuner]

That Part B of the Agenda be received and noted.

**MINUTES OF THE ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
HELD AT THE WOOMARGAMA HALL, WOOMARGAMA
AT 4.30 PM ON WEDNESDAY 18 FEBRUARY 2009**

PART C – COMMITTEE REPORTS

1796 RESOLVED [O'Neill/Scheuner]

That Part C of the Agenda be received and noted.

MATTERS OF URGENCY

1797 RESOLVED [Wilton/Jacob]

And ruled by the Chair that the matter of REGIONAL AND LOCAL COMMUNITY INFRASTRUCTURE PROGRAM 2008/2009 (RLCIP) – STRATEGIC PROJECTS

be accepted as a matter of urgency and be discussed at this time.

1798 RESOLVED [McInerney/Wilton]

And ruled by the Chair that the matter of BRANDING AND IMAGING PROJECT be not accepted as a matter of urgency and, therefore, not be discussed at this time.

1. REGIONAL AND LOCAL COMMUNITY INFRASTRUCTURE PROGRAM 2008-2009 (RLCIP) – STRATEGIC PROJECTS

1799 RESOLVED [Ross/Wilton]

That the General Manager be authorised to submit an application for funding to the Regional and Local Community Infrastructure Program – Strategic Projects for a Town Halls Rebuilding and Revitalisation project.

QUESTIONS WITHOUT NOTICE

1. STREET BEAUTIFICATION/STREETSCAPE PLANS

Cr Jacob requested that Council staff prepare a Street Beautification and Maintenance Plan and budget for the maintenance and planting of street trees across the Shire.

Cr McInerney left the room at 7.08pm and returned at 7.11pm.

**MINUTES OF THE ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
HELD AT THE WOOMARGAMA HALL, WOOMARGAMA
AT 4.30 PM ON WEDNESDAY 18 FEBRUARY 2009**

2. HERITAGE AREAS IN TOWNS

Cr Ross queried Heritage listings, particularly properties deemed to be located within defined 'heritage area' in towns/villages in Greater Hume Shire and the requirements to adhere to special heritage building codes when undertaking renovations, etc.

3. POPLAR TREES AVENUE AT ENTRANCE TO CULCAIRN

Cr Evans raised if avenues of poplar trees in the Shire are listed on Council's Heritage List. General Manager advised Council that Director Engineering will be bringing a report back to Council on the matter.

4. SLASHING OF BLOCKS

Cr Ross queried what is the current policy regarding slashing of blocks and the involvement of Rural Fire Service. Director Engineering to prepare a report to a future meeting on procedures for fire hazard notification and removal.

5. RESPONSES TO CORRESPONDENCE

Cr Scheuner advised that a Culcairn resident had provided him with a copy of a letter forwarded to Council in November that had not received a satisfactory response.

6. CUSTOMER ACTION REQUESTS

Cr Scheuner queried the number of days, as reported, for matters to be concluded. In reply, Director Corporate and Community Services indicated that the date recorded on the report is the date the matter is listed as complete by administration staff, rather than the date of actual completion.

7. FLASHING LIGHTS OUT ON SCHOOL ZONE SIGNS, ALBURY STREET, HOLBROOK

Cr Wilton reported that the flashing lights are not working on school speed zones in Albury Street, Holbrook. Director Corporate and Community Services informed the meeting that staff, on more than one occasion, have telephoned RTA to advise that the flashing lights are not working. Director Engineering agreed to follow up on the matter.

CLOSING THE MEETING

At this juncture, there were no members of the public or press present.

1800 RESOLVED [7.24pm] [Wilton Ross]

That the meeting be closed during the discussion of confidential matters listed in the agenda.

**MINUTES OF THE ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
HELD AT THE WOOMARGAMA HALL, WOOMARGAMA
AT 4.30 PM ON WEDNESDAY 18 FEBRUARY 2009**

4. GENERAL MANAGER'S PERFORMANCE REVIEW

It was noted that the Mayor, Cr Osborne, had provided Councillors with a copy of the report from the General Manager's Performance Review Sub-Committee, following a meeting between that Committee and Mr Steven Pinnuck, General Manager on Thursday 12 February 2009.

1803 RESOLVED [McInerney/Wilton]

That:

1. The report of the Annual Performance Review conducted on 12 February 2009 be received and noted.
2. Council determine that a total remuneration package of \$147,503 be paid effective 1 January 2009
3. Council defer consideration of any productivity or performance based payment in accordance with 8.3 of the General Manager's Contract until further clarification is provided by the Department of Local Government and the Local Government and Shires Association.
4. Council endorse the performance targets for the year ended 31 December 2009.

ORDINARY MEETING RECONVENED

1804 RESOLVED [7.39pm] [O'Neill/Scheuner]

That the Ordinary Meeting be reconvened for the purpose of determining the report of the matter dealt with in Committee.

COMMITTEE REPORT

The Mayor reported that the Committee of the Whole makes the following recommendations from the Committee Meeting regarding the following items:

RECOMMENDATION OF CLOSED COUNCIL (COMMITTEE OF THE WHOLE)

1805 RESOLVED [Wilton/Ross]

That the foregoing report and recommendations from Closed Council (Committee of the Whole) be adopted.

**MINUTES OF THE ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
HELD AT THE WOOMARGAMA HALL, WOOMARGAMA
AT 4.30 PM ON WEDNESDAY 18 FEBRUARY 2009**

There being no further business, the meeting concluded at 7.40pm.

THESE MINUTES WERE CONFIRMED at the Council meeting held on 18 March 2009, at which time the signature hereon was subscribed.

Cr Denise Osborne
Mayor - Greater Hume Shire Council