



What now?

1. Go to www.takecharge.org.au
2. Click on the big purple button to **Sign Up**
3. Fill in the straightforward form, accept the Terms and Conditions and hit **Register**
4. Once your organisation is approved by Take Charge, you will receive an email from us
5. **Log in** to your account, click on the Opportunities tab and hit **New**
6. Fill in the form and hit **Create Opportunity**
7. Once you receive an email saying your Opportunity has been accepted, it will be listed on www.takecharge.org.au

CONGRATULATIONS!!!

8. Make sure you keep an eye out for emails from Take Charge when you get interest in your opportunity