



Greater
Hume
Council

To: «Name»

Ordinary Meeting of Greater Hume Council

Wednesday, 17 April 2019

NOTICE is hereby given that an Ordinary Meeting of the Greater Hume Council will be held at the Culcairn Council Chambers, Balfour St, Culcairn, commencing at 6.00pm.

STEVEN PINNUCK
GENERAL MANAGER

ORDER OF BUSINESS TO BE CONSIDERED
REFER OVERLEAF

Ordinary Meeting of Greater Hume Council

Wednesday, 17 April 2019

BUSINESS TO BE CONSIDERED

1. PRAYER

2. ACKNOWLEDGEMENT OF COUNTRY

"I would like to acknowledge that this meeting is being held on the traditional lands of the Wiradjuri people, and pay my respect to elders both past, present and emerging".

**3. DECLARATIONS OF PECUNIARY INTEREST OR NON-PECUNIARY INTEREST
(CONFLICT OF INTEREST)**

4. APOLOGIES

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

- Minutes of the Ordinary Meeting of Council – 20 March 2019

6. ACTION REPORT FROM THE MINUTES

7. MAYORAL MINUTE

8. REPORTS FROM OFFICERS

PART A For Determination

- Governance Item 1
- Environment and Planning
- Governance Items 2 to 4
- Corporate and Community Services
- Engineering

PART B For Information

- Governance
- Corporate and Community Services
- Engineering
- Environment and Planning

PART C For Information

9. MATTERS OF URGENCY

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MAYORAL MINUTE

1. RENEWAL OF GENERAL MANAGER'S CONTRACT OF EMPLOYMENT

At the December 2018 meeting, Councillors received a report on the General Manager's request for a renewal of his contract with Council for a further period of two years.

At that meeting the following was resolved:

That following the report received at the Council meeting held on 17 October 2018 regarding the request of the General Manager for a two year extension to his Contract of Employment, that a new General Manager's contract of employment be offered to Steven Pinnuck, for a period of two years for the period of 1 July 2019 to 30 June 2021.

Negotiations have now been concluded with contract documentation prepared under the following conditions outlined in the report to the December 2018 Council meeting:

1. The contract will be based on the Standard Contract for the Employment of General Managers in NSW Local Government. It is noted that under this Contract that the General Manager is required to have a Performance Agreement in place and such document will be in accordance with Guidelines issued by the Office of Local Government.
2. The current Total Remuneration Package (TRP) of \$218,114.40 will be increased by 5% for the contract period commencing 1 July 2019, thus giving a TRP of \$229,020.12. A further increase of 5% will apply from 1 July 2020, subject to a satisfactory performance review.

It should be noted that the above increases are inclusive of Local Government Remuneration Tribunal determinations effective 1 July 2019 and 1 July 2020.

3. Other Policies that will form part of the Contract of Employment are:
 - Motor Vehicle Leaseback Policy and Agreement
 - Internet, Email and Computer Use Policy (including mobile phones, laptops, Ipads etc.

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RENEWAL OF GENERAL MANAGER'S CONTRACT OF EMPLOYMENT [CONT'D]

RECOMMENDATION

That the Mayor and Deputy Mayor be authorised to sign the Contract of Employment with Steven Pinnuck for a period of two years commencing on 1 July 2019 and concluding on 30 June 2021 under the common seal of Council subject to the following conditions:

1. The contract will be based on the Standard Contract for the Employment of General Managers in NSW Local Government. It is noted that under this Contract that the General Manager is required to have a Performance Agreement in place and such document will be in accordance with Guidelines issued by the Office of Local Government.
2. The current Total Remuneration Package (TRP) of \$218,114.40 will be increased by 5% for the contract period commencing 1 July 2019, thus giving a TRP of \$229,020.12. A further increase of 5% will apply from 1 July 2020, subject to a satisfactory performance review.

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OFFICERS' REPORTS – PART A – FOR DETERMINATION

GOVERNANCE

1. PRESENTATION TO COUNCIL – MURRAY REGIONAL TOURISM BOARD

Report prepared by Executive Assistant – Tourism and Promotions Officer – Kerrie Wise

REASON FOR REPORT

To advise that Murray Regional Tourism Board will be making a presentation to Council on the activities over the past 12 months and future projects.

REFERENCE TO DELIVERY PLAN ACTIONS

Objective We are revitalising our communities, welcoming visitors, growing our economy and promoting the lifestyle, culture and heritage offered in our communities

Outcome Increased number of visitors enjoy our shire

DISCUSSION

A request has been received from Mark Francis, Chief Executive Officer, Murray Regional Tourism Board (MRT) to make a short presentation to Council at the April meeting. The presentation will provide information on the role of the organisation and the outcomes achieved through the collaborative partnership with the 13 local government partners in the Murray region.

ANNEXURE 1 provides the Murray Regional Tourism Strategic Plan 2015-2020 which provides an overview and structure of the organisation, why it was established and exists today and key outcomes to be achieved. The annexure also includes the 2017-2020 Partner Council MOU agreement which sets out the conditions of the formal agreement between MRT and Council and the Murray Region Destination Management Plan.

BUDGET IMPLICATIONS

Council's financial contribution to Murray Regional Tourism is included in current and future budgets.

CONCLUSION

It is important that the Chief Executive Officer is provided with the opportunity to advise Council of the activities of Murray Regional Tourism.

RECOMMENDATION

That standing orders be suspended to allow a presentation by Mark Francis, Chief Executive Officer, Murray Regional Tourism Board.

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ENVIRONMENT AND PLANNING

1. DEVELOPMENT APPLICATION 10.2019.17.1 – NEW SHED AND SKILLION – LOT 341 DP1189037 – 88 GOULBURN STREET JINDERA

Report prepared by Building Surveyor – Cloete van Wyk

REASON FOR REPORT

Council has received a development application from Acespan Industries to construct a 398m² shed at Lot 341 DP1189037, 88 Goulburn Street Jindera owned by Jamie and Fiona Brown. This application is being forwarded to Council for determination because Council's Development Control Plan 2013 specifies a maximum size of 100m² for sheds on land zoned RU5 Village with an area of more than 900m². The proposed shed also exceeds the maximum allowable height of 4500mm by 2074mm giving the shed a maximum height of 6574mm.

REFERENCE TO DELIVERY PLAN

None relevant.

DISCUSSION

The property is situated at 88 Goulburn Street Jindera. The subject site is a vacant 4727m² battle-axe allotment, relatively flat and surrounded by mature trees.

The owner owns an earth moving business and seeks to park a work related large vehicle under the skillion part of the shed at night. The main shed will be used for domestic related storage including vintage cars; boats and a large caravan. At no time will the business be operated from the site.

The subject land is zoned RU5 Village under the Greater Hume Local Environmental Plan 2013.

The Greater Hume Development Control Plan 2013 states:

- a. The maximum gross floor area of a shed for an allotment of >900m² is 100m².
- b. The maximum height for any detached development is 4.5m above ground level (existing).

The method of construction entails construction of steel framed and colorbond clad building and will comply with the Building Code of Australia (BCA) as a Class 10a building.

DETAIL OF PROPOSAL

The proposal is to construct a new shed on a residential allotment with a 3000mm setback from the western (rear) boundary, a 17500mm setback from the northern boundary and an 8500mm setback from the southern boundary. This building will have colorbond walls and roof and have a floor area of 398m². Refer to **ANNEXURE 2**.

The height of the shed at the eaves is 4945mm (including 100mm slab height) and 6574mm at the ridge.

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DP1189037 – 88 GOULBURN STREET JINDERA [CONT'D]

The proposed shed as designed will comply with the structural requirements of Building Code of Australia (BCA) as Class 10a building.

NOTIFICATION AND REFERRAL PROCESS

Adjoining landowners were notified of the proposal in writing. No submissions were received by Council from the adjoining landowners.

The basis for referral of this application to Council for decision is that the building has a floor area of 398m² which is four times the size for a shed permitted under the Greater Hume Development Control Plan 2013. This is on land zoned RU5 Village and the building has a maximum height of 6574mm which is 2074mm higher than permitted under the Greater Hume Development Control Plan 2013 on land zoned RU5 Village.

ASSESSMENT

The application has been assessed against the relevant matters for consideration under Section 4.15 of the EP&A Act as discussed below:

4.15(1)(a) The provisions of any current or draft environmental planning instrument, development control plan, or matters prescribed by the regulations

Local Environmental Plans

The subject land is zoned RU5 Village under the Greater Hume Local Environmental Plan 2012. The relevant matters of the LEP are addressed as follows.

The objectives of the RU5 zone are:

- To provide for a range of land uses, services and facilities that are associated with a rural village.
- To protect the amenity of residents.

6.1A Flood planning

- (1) *The objectives of this clause are as follows:*
 - (a) *to minimize the flood risk to life and property associated with the use of land,*
 - (b) *to allow development on land that is compatible with the land's flood hazard, taking into account projected changes as a result of climate change*
 - (c) *to avoid significant adverse impacts on flood behavior and the environment.*
- (2) *This clause applies to land at or below the flood planning level.*
- (3) *Development consent must not be granted to development on land to which this clause applies unless the consent authority is satisfied that the development:*
 - (a) *is compatible with the flood hazard of the land, and*
 - (b) *will not significantly adversely affect flood behavior resulting in detrimental increases in the potential flood affectation of other development or properties, and*
 - (c) *Incorporates appropriate measures to manage risk to life from flood, and*
 - (d) *will not significantly adversely affect the environment or cause avoidable erosion, siltation, destruction of riparian vegetation or a reduction in the stability of river banks or watercourses, and*

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- (e) *Is not likely to result in unsustainable social and economic costs to the community as a consequence of flooding.*

The development will not significantly affect the flood behaviour as the development will be on the fringe of the 1:100 year flood level. The development is for a Class 10a building constructed of flood resistant materials.

The proposed development is permitted with consent within the LEP and it is considered that the proposal on the land is in keeping with the objectives of the LEP.

The Provisions of any Draft Environmental Planning Instrument that is or has been placed on Public Exhibition

Nil.

Development Control Plan

The Greater Hume Development Control Plan 2013 applies to the land.

2 Residential Development:

STANDARD	ACCEPTABLE	COMMENT
2.1 Neighbourhood character	Yes	The proposed shed will be located at the rear of the allotment and will not be readily visible from the street. The proposed development seeks to construct a 398sqm shed and skillion for storage purposes. The development is located on the fringe of town on a battle-axe block. The allotment is surrounded by densely packed mature trees which obscures the visibility to neighbouring allotments. The surrounding development consists of rural lifestyle holdings with similar outbuildings. It is envisaged that the outbuilding although quite large, will be acceptable in context and setting with adjacent land. A future subdivision on an adjacent allotment may result in some trees being lost and the shed being more prominent. The current owner of the land to be subdivided was neighbour notified.
2.2 Streetscape	Yes	The proposed shed will not be visible from the street and will not have any impact on the streetscape.

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STANDARD	ACCEPTABLE	COMMENT
2.3 Site requirements	Not as per DCP	The allotment is currently vacant. The gross floor area of the shed (398sqm) is over the allowed gross floor area of 100sqm as stipulated in the DCP. The allotment is surrounded by densely packed mature trees which obscures the visibility from neighbouring allotments. The shed is also located at the rear of a 4727sqm battle-axe block and would not be visible from the street. The surrounding development consists of rural lifestyle holdings with similar outbuildings. It is envisaged that the outbuilding although quite large, will be acceptable in context and setting with adjacent land.
2.4 Building heights	Not as per DCP	The proposed shed exceeds the maximum allowable height of 4500mm by 2074mm giving the shed a maximum height of 6574mm. There will not be any overshadowing or overlooking of neighbouring allotments. As per the previous reasoning, the allotment is surrounded by densely packed mature trees which obscure the visibility from neighbouring allotments. The shed is also located at the rear of a 4727sqm battle-axe block and would not be visible from the street. The surrounding development consists of rural lifestyle holdings with similar outbuildings. It is envisaged that the height of the outbuilding, will be acceptable in context and setting with adjacent land. A future subdivision on an adjacent allotment may result in some trees being lost and the shed being more prominent. The current owner of the land to be subdivided was neighbour notified
2.5 Building setbacks	Yes	All setbacks comply with the DCP provisions. No issues foreseen.
2.6 Privacy and amenity	Yes	No issues foreseen.
2.7 Landscaping	Yes	None proposed. No issues foreseen.
2.8 Private open space	Yes	No impacts. No issues foreseen.
2.9 Car parking and access	Yes	Ample space for parking on the site. No issues foreseen.
2.10 Earthworks and drainage	Yes	The earthworks are minor. No issues foreseen.

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STANDARD	ACCEPTABLE	COMMENT
2.11 Ancillary development	N/A	None.
2.12 Outbuildings	Yes	The shed is located at the rear of a 4727sqm battle-axe allotment and would occupy only 8% of the allotment. The surrounding development consists of rural lifestyle holdings with similar outbuildings. It is envisaged that the outbuilding, although quite large, will be acceptable in context and setting with adjacent land. The outbuilding will be constructed of new materials. Colour: Basalt (Colorbond).
2.13 Development standards for particular land	Yes	Identified as flooding as per mapping. The development will not significantly affect the flood behaviour as the development will be on the fringe of the 1:100 year flood level. The development is constructed of flood resistant materials. No requirement to raise the FFL as it is a non-habitable Class10 outbuilding.
2.14 Site facilities	N/A	-
2.15 Security	Yes	No issues foreseen.
2.16 Energy efficiency	N/A	-

3 Industrial Development:

Not applicable to this development.

4 Commercial Development:

Not applicable to this development.

5 Township Structure Plans:

Not applicable for this development.

6 Subdivision:

Not applicable for this development.

7 Vegetation:

Not applicable for this development.

8 Flood Liable Land:

See comments in Clause 2.13 above.

9 Heritage Conservation Areas:

Not applicable for this development.

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10 Notification Policy:

The development was notified to all adjoining properties. No submissions were received from the adjoining neighbours.

11 Site Specific Controls:

Greater Hume Development Control Plan 2013.

12 Developer Contributions Plan:

There is no contribution required pursuant to Council's Contributions Plan.

4.15(1)(b) The Likely Impacts of that Development, Including Environmental Impacts on Both the Natural and Built Environments, and Social and Economic Impacts in the Locality

ISSUE	ACCEPTABLE	COMMENT
Context & setting	Yes	The development is located on the fringe of town on a battle-axe block. The allotment is surrounded by densely packed mature trees which obscures the visibility to neighbouring allotments. The surrounding development consists of rural lifestyle holdings with similar outbuildings. It is envisaged that the outbuilding although quite large, will be acceptable in context and setting with adjacent land. A future subdivision on an adjacent allotment may result in some trees being lost and the shed being more prominent. The current owner of the land to be subdivided was neighbour notified
Access & parking	Yes	Access to the site is available from an existing public road.
Roads & traffic	Yes	The existing public road is suitable to continue to service the development.
Utilities	Yes	All are available to the property.
Heritage	N/A	None.
Stormwater	Yes	Stormwater will be directed to the open stormwater drain in Goulburn Street.
Soils & erosion	Yes	No issues foreseen.
Flora & fauna	Yes	No issues foreseen.
Flooding	Yes	See previous comments in Clause 2.13.
Bushfire	N/A	-
Technological hazards	N/A	-
Safety, security crime prevention	N/A	-
Privacy	Yes	No issues foreseen.
Landscaping	Yes	No additional landscaping is recommended for this development.

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ISSUE	ACCEPTABLE	COMMENT
Overshadowing	Yes	None.
Land resources	N/A	There are no resources known to exist on the land.

4.15(1)(c) The Suitability of the Site for Development

A site inspection has been undertaken confirming that the property is suitable for the development having regard to the nature of the site and the surrounding land use.

4.15(1)(d) Any submissions made in accordance with this Act or the regulations

No submissions received in relation to this development application.

4.15(1)(e) The Public Interest

The erection of this size shed on the land is not against the public interest and is still an appropriate use of the land and not in conflict with the aims of both Council's Local Environmental Plan and Council's Development Control Plan which endeavours to protect the residential character of the surrounding land.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

In making a decision as the consent authority under the EP&A Act, Council can:

1. Approve the application, subject to the conditions;
2. Defer the application for further information or redesign; or
3. Refuse the application.

In conclusion, if Council agrees with the recommendation contained in this report based on its own deliberations and approval is granted, the works will need to comply with the Building Code Australia (BCA) and the Local Government Act 1993 and appropriate conditions will need to be imposed on the consent.

In summary, the proposal does satisfy the objectives of the Greater Hume Local Environmental Plan 2012 and the Greater Hume Development Control Plan 2013 due to not unreasonable overall size of the proposed shed when considering the size of the allotment and the nature of the surrounding development. The shed will also have an absolute minimal impact on the streetscape and is largely obscured from adjoining properties. A condition will be placed on the Development Consent prohibiting any industrial or commercial use of the shed.

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RECOMMENDATION

Pursuant to section 4.18(1)(a) of the Environmental Planning and Assessment Act 1979 Council consent be granted to Development Application 10.2019.17.1 for the construction of a proposed 398m² and 6574mm high shed at 88 Goulburn Street Jindera, Lot 341 DP 1189037. Subject to the following conditions:

RECOMMENDED CONDITIONS:

APPROVED PLANS

1 Compliance with Plans and Conditions

The development shall take place in accordance with the approved development plans, except as modified in red by Council and/or any conditions of this consent.

2 Time Period of Consent

This consent will lapse five (5) years from the date of determination unless the approved building, engineering or construction work has been physically commenced in accordance with this consent.

Development consent for the use of land does not lapse if the approved use of any land, building or work is actually commenced prior to the date on which the consent would otherwise lapse.

PRIOR TO THE COMMENCEMENT OF ANY WORKS

The following conditions of consent have been imposed to ensure that the administration and amenities relating to the proposed development comply with all relevant requirements. A Certifying Authority can either be Greater Hume Shire Council or an accredited certifier. All of these conditions are to be complied with prior to the commencement of any works on site.

3 Notify Council of Intention to Commence Works

The applicant must notify Council, in writing of the intention to commence works at least two (2) days prior to the commencement of any works on site.

4 Kerb and Gutter Protection

Prior to the commencement of any works on site, the developer shall provide and lay adequate footpath, kerb and gutter protection at all points of entry to the site in accordance with Council's Code of Protection of Footpaths and Erection of Hoardings. This protection shall be maintained in good condition throughout the course of construction.

5 Erosion and Sedimentation Control

Prior to the commencement of any works on site, controls shall be implemented prior to clearing of any site vegetation, to ensure the maintenance of the environment and to contain soil erosion and sediment on the property. Erosion and sediment controls shall be maintained until all construction works are completed and all disturbed areas are restored by turfing, paving and revegetation.

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Note: On the spot penalties up to \$1,500 will be issued for any non-compliance with this requirement without any further notification or warning.

6 Toilet Facility

Prior to the commencement of any works on site, a flushing toilet facility is to be provided on site. The toilet must be connected to either a public sewer, or an accredited sewage management facility, or to an alternative sewage management facility (chemical closet) approved by Greater Hume Shire Council.

7 Sign During Construction

Prior to the commencement of works, a sign must be erected in a prominent position on site during construction:

- a. Stating that unauthorised entry to the work site is prohibited,
- b. Showing the name of the person in charge of the work site and a telephone number at which that person may be contacted outside working hours, and
- c. Showing the name, address and a telephone number of the Principal Certifying Authority for the development.

Note: A \$600 on the spot fine may be issued for non-compliance with this condition.

PRIOR TO OCCUPATION OF THE DEVELOPMENT

The following conditions of consent must be complied with prior to the issue of an Interim Occupation Certificate or Final Occupation Certificate by the Principal Certifying Authority.

8 Interim/Final Occupation Certificate Required

Prior to the commencement of any use and/or occupation of the subject development (whole or part), either an Interim Occupation Certificate or Final Occupation Certificate must be issued.

Prior to the issue of any Occupation Certificate the Principal Certifying Authority must be satisfied that the development (part or whole) is in accordance with the respective Development Consent and Construction Certificate.

GENERAL CONDITIONS

The following conditions have been applied to ensure that the use of the land and/or building is carried out in such a manner that is consistent with the aims and objectives of the planning instrument affecting the land. A Principal Certifying Authority can either be Greater Hume Shire Council or an accredited certifier.

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9 Compliance with Construction Certificate

All building works approved in this development consent must comply with the terms of the consent the plans, specifications and any other approved documents relevant to the approved Construction Certificate.

10 Compliance with the National Construction Code (NCC)

All building work must be carried out in accordance with the provisions of the NCC. Compliance with the performance requirements can only be achieved by:

- a. complying with the deemed-to-satisfy provisions; or
- b. formulating an alternative solution which:
 - i. complies with the performance requirements; or
 - ii. is shown to be at least equivalent to the deemed-to-satisfy provisions; or
- c. a combination of (a) and (b).

11 Use of Building

The building shall not be used for industrial, commercial or human habitation purposes without further consideration by Council.

12 Critical Stage Inspections

In accordance with Section 6.5 of the Environmental Planning and Assessment Act 1979 the Principal Certifying Authority for this development is to inform the applicant of the Critical Stage Inspections prescribed for the purposes of Section 109E(3)(d) Environmental Planning and Assessment Regulation 2000.

Note: A \$1500 on the spot fine may be issued for failing to request the Principal Certifying Authority to undertake the above inspections.

13 Construction – Maintenance and Clearing of Site

The site shall remain clean and all waste building materials and the like shall be contained within the site boundaries. The site is to be cleared of all building refuse and spoil immediately after completion of the works.

14 Construction - Hours of Work

All construction works will be restricted to the following hours in accordance with the NSW Environment Protection Authority Noise Control Guidelines:

- a. Mondays to Fridays, 7.00am to 6.00pm
- b. Saturdays, 8.00am to 1.00pm
- c. No work is permitted on Sundays and Public Holidays.

Construction works that are carried out in the open that involve the use of heavy vehicles, heavy machinery and other equipment likely to cause offence to adjoining properties is to be restricted to the above hours in accordance with the NSW Environment Protection Authority Noise Control Guidelines.

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DEVELOPMENT APPLICATION 10.2019.17.1 – NEW SHED AND SKILLION – LOT 341
DP1189037 – 88 GOULBURN STREET JINDERA [CONT'D]

In the event that the demolition/construction relates to works inside the building and does not involve external walls or the roof, and do not involve the use of equipment that emits noise then the works are not restricted to the hours stated above. The provisions of the Protection of the *Environment Operations Act, 1997* in regulating offensive noise also apply to all construction works.

PRESCRIBED CONDITIONS OF CONSENT

The following conditions are known as “Prescribed Conditions” and are required by the Environmental Planning and Assessment Regulation 2000 to be imposed as part of any development consent whether or not they are relevant to the development approved under this consent. Please do not hesitate to contact staff in Council’s Development Department who will be happy to advise you as to whether or not the conditions are relevant to your consent.

- 15** All building work must be carried out in accordance with the requirements of the Building Code of Australia (as in force on the date the application for the relevant construction certificate or complying development certificate was made).
- 16** In the case of residential building work for which the Home Building Act 1989 requires there to be a contract of insurance in force in accordance with Part 6 of the Act, that such a contract of insurance is in force before any building work authorised to be carried out by the consent commences.
- 17** Residential building work within the meaning of the Home Building Act 1989 must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the following information:
- in the case of work for which a principal contractor is required to be appointed:
 - (i) the name and licence number of the principal contractor, and
 - (ii) the name of the insurer by which the work is insured under Part 6 of the Act,
 - in the case of work to be done by an owner-builder:
 - (i) the name of the owner-builder, and
 - (ii) if the owner-builder is required to hold an owner-builder permit under that Act, the number of the owner-builder permit.
- 18** A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:
- showing the name, address and telephone number of the principal certifying authority for the work, and
 - showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
 - stating that unauthorised entry to the work site is prohibited.

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DP1189037 – 88 GOULBURN STREET JINDERA [CONT'D]

Any such sign is to be maintained while the building work is being carried out and must be removed when the work has been completed.

NOTE: This condition does not apply to building work that is carried out inside an existing building that does not affect the external walls of the building.

- 19** Any development that involves an excavation that extends below the level of the base of the footings of a building on adjoining land, the person having the benefit of the development consent must, at the person's own expense:
- (i) protect and support the adjoining premises from possible damage from the excavation, and
 - (ii) where necessary, underpin the adjoining premises to prevent any such damage.

NOTE: The condition referred to in sub clause (1) does not apply if the person having the benefit of the development consent owns the adjoining land or the owner of the adjoining land has given consent in writing to that condition not applying.

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2. JINDERA MULTI-PURPOSE HALL – SUBMISSION OF A QUANTITY SURVEYOR’S REPORT AND COMMUNITY ENGAGEMENT GUIDE

Report prepared by Director Environment and Planning - Colin Kane

REASON FOR REPORT

At the November 2018 Ordinary Meeting, Council received a report that attached preliminary design plans for the Jindera Multi-Purpose Hall (the Hall). It was determined at that meeting that Council would obtain a quantity surveyor’s report to ascertain a cost estimate for the Hall prior to undertaking community consultation and lodging a development application. This report provides to Council the requested quantity surveyor’s report and a Community Engagement Guide that has been prepared to undertake further community consultation on the Hall project.

REFERENCE TO DELIVERY PLAN.

Objective: Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community.

Outcome 4.1: Infrastructure and facilities meet the needs of our communities.

DISCUSSION

A report was prepared for the November 2018 Ordinary Meeting of Council which provided preliminary design plans for the Hall and outlined a process that Council would follow in the development of the Hall project. In response to that report Council resolved the following:

1. *To seek a quantity surveyor’s report to provide an estimate as to the cost of the Jindera Multi-purpose Hall.*
2. *To consider an additional report containing the quantity surveyor’s report before proceeding to lodge a development application, undertaken community consultation and a capital investment review.*

It is advised that Council has received the quantity surveyors report **ANNEXURE 3** which indicates that the estimated cost of the Hall will be \$3,394,276 ex GST.

A draft Community Engagement Guide for the Hall is **ENCLOSED SEPARATELY** has been prepared to align with the requirements of Council’s Community Engagement Strategy. The guide provides details of the intended project including:

- Describing the deliverables of the proposed project;
- The undertaken design process;
- The timing for the project;
- How the project could be funded;
- Benefits and negative impacts that will arise should the project continue to completion;
- Seeking feedback on the proposed project with sample questions provided.

To progress the Hall project it will be necessary to engage with the community utilising the prepared Community Engagement Guide and the static display to be installed at the Jindera Community Hub. Council could communicate the availability of the Community Engagement Guide within the Jindera News community newsletter, local media, on Council’s website and social media platforms. A further report to Council on feedback provided in response to the community engagement process will be provided.

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JINDERA MULTI-PURPOSE HALL – SUBMISSION OF A QUANTITY SURVEYOR'S
REPORT AND COMMUNITY ENGAGEMENT GUIDE [CONT'D]

Proceeding to the development application process and undertaking a Capital Investment Review as required by the NSW Government would then be undertaken.

BUDGET IMPLICATIONS

Should the Hall project proceed then the estimated cost is \$3,394,276 ex GST and there is minor advertising cost to undertake community consultation. Possible funding options are included within the Community Engagement Guide.

CONCLUSION

This report provides a costing for the Hall prepared by a quantity surveyor and a Community Engagement Guide to enable community consultation to be undertaken.

It will be recommended that Council undertake community consultation on the Hall in accordance with the Community Engagement Guide and that a subsequent report be submitted to Council with details of any submissions made in response to that consultation.

Should Council elect to continue with the proposed Hall project then the subsequent step would be the preparation and determination of a development application and preparation of a capital investment review.

RECOMMENDATION

That:

1. Council note the quantity surveyor's report estimates that the cost of the Jindera Multi-Purpose Hall will be \$3,394,276 ex GST.
2. Council proceed to community consultation on the Hall utilising the prepared Community Engagement Guide.
3. A subsequent report with the outcome of the community consultation be received by Council prior to preparation and determination of a development application and preparation of a Capital Investment Review.

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3. GREATER HUME COUNCIL SECTION 7.12 FIXED DEVELOPMENT CONSENT LEVY DEVELOPMENT CONTRIBUTIONS PLAN 2019

Report prepared by Director Environment and Planning – Colin Kane

REASON FOR REPORT

The reason for this report is to inform Council of the planned adoption of the draft Greater Hume Council Section 7.12 Fixed Development Consent Levy Development Contributions Plan 2019 (the draft plan).

REFERENCE TO DELIVERY PLAN ACTIONS

Nil.

DISCUSSION

The draft plan was subject to public exhibition which commenced on 4 February 2019 and lasted for 28 days as required in accordance with Clause 28 of the Environmental Planning and Assessment Regulation 2000 and Schedule 1 of the Environmental Planning and Assessment Act 1979. The Plan is a replacement for Greater Hume Council Section 94A Levy Development Contributions Plan 2017.

No submissions were received.

The draft plan was on exhibition at the Culcairn, Holbrook and Jindera offices where residents could write a submission if any concerns were raised in relation to the draft.

Council was advised of the proposed expenditure of the draft plan:

Description	Estimated Cost and Allocation under this Plan	Estimated Time Frame	Priority
Walla Walla swamp walking track	\$100,000	1 year	High
Gerogery drainage	\$150,000	1-2 years	High
Culcairn Balfour Street drainage	\$150,000	1-2 years	High
Jindera Hall & Multipurpose Stadium	\$150,000	2-3 years	Medium
Roundabout at intersection of Pioneer Drive & Jindera Street Jindera	\$104,000	3-5 years	High
Roundabout at intersection of Pioneer Drive & Urana Street Jindera	\$104,000	3-5 years	High

BUDGET IMPLICATIONS

Council benefits financially from the plan through off-setting the cost of providing public amenities and services into the future. The amendments to the plan will provide funds for essential community projects.

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GREATER HUME COUNCIL SECTION 7.12 FIXED DEVELOPMENT CONSENT LEVY
DEVELOPMENT CONTRIBUTIONS PLAN 2019 [CONT'D]

CONCLUSION

The plan's update aligns with changes in legislation and provides for an updated schedule of works.

RECOMMENDATION

That:

- 1 In accordance with section 31(1)(a) of the Regulations, Council adopt the Greater Hume Council Section 7.12 Fixed Development Consent Levy Development Contributions Plan 2019 in the same format that it was advertised.
- 2 In accordance with section 31(2) of the Regulations, Council place an advertisement in local newspapers advising of the adoption of the Greater Hume Council Section 7.12 Fixed Development Consent Levy Development Contributions Plan 2019.

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GOVERNANCE

Item 1 dealt with earlier in the agenda.

2. DRAFT CODE OF MEETING PRACTICE

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

For Council to consider submissions received to the public exhibition of the draft *Code of Meeting Practice*.

REFERENCE TO DELIVERY PLAN ACTIONS

Objective We lead a vibrant, connected and inclusive community

Outcome 1.1 leadership and advocacy is demonstrated and encouraged in our communities

DISCUSSION

At the February 2019 meeting of Council the following was resolved:

That:

1. *Council endorse the draft Greater Hume Council Code of Meeting Practice subject to the change of wording of
 - *Clause 4.7 to no more than six speakers are to be permitted to speak at each public forum, and no more than two 'for' or 'against' each item of business on the agenda for the Council meeting.*
 - *Clause 5.19 removal of the word live typed in red so that the first paragraph of that clause shall now read -*
*5.19 All meetings of the council and committees of the council are to be webcast on council's website. Council will commence audio visual streaming of meetings prior to 14 December 2019.**
2. *Council publicly exhibit the draft Code of Meeting Practice for a period of 28 days and receive submissions from members of the community for a period of 42 days.*
3. *a further report be submitted to the April meeting of Council to adopt or amend the Draft Code of Meeting Practice following consideration of submissions received.*

The draft *Code of Meeting Practice* was advertised for 28 days commencing on Monday 4 March and concluding on Monday 1 April. Submissions will be received for a period of 42 days with the last day for lodgement of submissions being Monday 15 April.

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DRAFT CODE OF MEETING PRACTICE [CONT'D]

At the time of writing this report one (1) submission had been received and it is detailed below:

Name	Clause	Issue
Margaret Killalea	4.7	I am not in agreement with limiting the number of topics that can be raised to a maximum of 6. There should not be a limit because setting a limit undermines the intent of Council's Communications Policy and could well discourage the community from participating in the public forum. extract from the policy reads "Create a positive and professional image for Greater Hume Council through open communication and increased awareness of Council's activities and projects • Foster a meaningful community consultation process in Council's activities".

Response		
		It is not considered that clause 4.7 will stifle debate as clause 4.8 states the following: If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the general manager or their delegate may request the speakers to nominate from among themselves the persons who are to address the council on the item of business. If the speakers are not able to agree on whom to nominate to address the council, the general manager or their delegate is to determine who will address the council at the public forum. Further clause 4.9 states the following: If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the general manager or their delegate may, in consultation with the mayor or the mayor's nominated chairperson, increase the number of speakers permitted to speak on an item of business, where they are satisfied that it is necessary to do so to allow the council to hear a fuller range of views on the relevant item of business

Action		
No alteration proposed to Code of Meeting Practice		Holding a public forum is a non-mandatory provision of the Model Code of Meeting Practice and It is considered that clauses 4.8 and 4.9 provide sufficient flexibility to ensure public debate is not stifled, whilst not unnecessarily increasing the length of meetings.

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DRAFT CODE OF MEETING PRACTICE [CONT'D]

If further submissions are received prior to the meeting an addendum report will be submitted to Council.

BUDGET IMPLICATIONS

The only clause of the Model Code of Meeting Practice that will have a cost implication is web casting of Council meetings and as discussed previously Council staff are investigating low cost alternatives to implement this mandatory clause.

CONCLUSION

Following the public exhibition of the draft Code of Meeting Practice and consideration of submissions received it is recommended that the Code of Meeting Practice be adopted.

RECOMMENDATION

That the Greater Hume Council Code of Meeting Practice as publicly exhibited be adopted.

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3. WALLA WALLA SPORGROUND – FUNCTION ROOM AND KIOSK

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

For Council to consider setting aside Section 55 of the Local Government Act 1993 in relation to tendering works with a value of greater than \$150,000.

REFERENCE TO DELIVERY PLAN ACTIONS

Objective – Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community.

Outcome 4.1 – Infrastructure and facilities meet the needs of our communities.

DISCUSSION

Several years ago Council disposed of the former North Walla Walla Sportsground and at the time the proceeds of the sale (approximately \$190,000) were quarantined for improvements at the Walla Walla Sportsground, namely the construction of a purpose built function room and kiosk.

More recently the Walla Walla Sportsground Committee (Sportsground Committee) was successful in gaining funding of \$209,200 through Round 2 of the Stronger Country Communities Fund (SCCF) resulting in total funding for the project of \$399,137.

The Writer has been working with the Sportsground Committee since January this year to quantify the total cost of the building.

At this point it is estimated that construction of the function room and kiosk will be in the vicinity of \$482,000 resulting in a potential shortfall of \$82,863.

The Committee is investigating additional funding options, examples of which are identified in the following table.

Funding source	Amount	Status
NSW Australian Football League	\$40,000	Discussions had with NSW AFL and funding application almost complete
User contributions	\$10,000	
Community fundraising	\$18,000	Buy a brick style campaign to commence when building works commence
Greater Hume Council Low Interest Loan	\$29,863	Amount sought for a low interest loan would be determined when total project costs are known,

A plan of the proposed building is attached as **ANNEXURE 4**.

There is also an opportunity to delay some aspects of the building until further funding can be obtained; for example heating and cooling.

The Sportsground Committee has been in discussions with Brian Leahy Engineering (BLE) for in excess of two years to design a low cost construction (to lock up stage) with the balance of the project being project managed by the Sportsground Committee.

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WALLA WALLA SPORGROUND – FUNCTION ROOM AND KIOSK [CONT'D]

In February 2017 BLE provided a quotation of \$161,000 exc. GST to construct of the Function Room and Kiosk to lock up stage. This quotation was used to substantiate the Stronger Country Community Fund application.

With the announcement of SCCF grant, the Writer has been working closely with the Sportsground Committee to finalise plans for the building to quantify the total cost and enable the lodgement and approval of a Development Approval and Construction Certificate. Both the Development Application and Construction Certificate have now been approved.

With the finalisation of the plans a revised quotation has been received from BLE totalling \$164,000 ex. GST (\$180,400 inc. GST).

Given the amount of time committed to this project by BLE over more than two years it seems a little unfair to now call tenders for the construction of the function room and kiosk to lock up stage. It is however contingent upon Council to ensure that value for money has achieved. To ascertain this Council has engaged David Robinson Q S Pty Ltd to provide an estimate of costs for the scope of works to be undertaken by BLE.

One of the main impediments for tendering at this stage is that a significant amount of the planning to date is the intellectual property of BLE and a decision to tender would set the project back many months, potentially without any cost benefit.

The Writer is seeking an exemption to tendering for the works under section 55 (3) (i) of the Local Government Act, 1993 which states section 55 of the Act does not apply to: *a contract where, because of extenuating circumstances, remoteness of locality or the unavailability of competitive or reliable tenderers, a council decides by resolution (which states the reasons for the decision) that a satisfactory result would not be achieved by inviting tenders.*

In this particular case the Writer is of the view that extenuating circumstances apply and it would be reasonable to resolve to set section 55 of the Local Government Act aside, providing the quotation provided by BLE is relatively consistent with the estimate of cost provided by David Robinson QS Pty Ltd.

The quotation by BLE and the estimate of cost provided by David Robinson Q S Pty Ltd will be distributed to Councillors prior to the Council meeting.

BUDGET IMPLICATIONS

It is anticipated that the project can be completed and funded without additional funding directly from Council with the exception of a possible low interest loan.

CONCLUSION

In this particular case the Writer is of the view that extenuating circumstances apply and it would be reasonable for Council to resolve to set section 55 of the Local Government Act aside, providing the quotation provided by BLE is relatively consistent with the estimate of cost provided by David Robinson QS Pty Ltd.

To require tenders to be called at this stage would set the project back many months, potentially without any cost benefit.

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WALLA WALLA SPORGROUND – FUNCTION ROOM AND KIOSK [CONT'D]

RECOMMENDATION

That:

1. subject to the quotation provided by Brian Leahy Engineering being lower than the estimate of cost provided by David Robinson QS Pty Ltd, the Walla Walla Sportsground Committee not be required to seek tenders for the construction of the function room and kiosk to lock up stage.
2. section 55 (3) (i) of the Local Government Act, 1993 which states section 55 of the Act does not apply to:

*a contract where, **because of extenuating circumstances**, remoteness of locality or the unavailability of competitive or reliable tenderers, a council decides by resolution (which states the reasons for the decision) that a satisfactory result would not be achieved by inviting tenders.*

be set aside for the following reason -

REASON

Given the investment of time and intellectual property by Brian Leahy Engineering over the past two years extenuating circumstances apply as tendering the project at this point would add many months to the project without any likelihood of demonstrable benefits.

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4. AUSTRALIA DAY 2020

Report prepared by Executive Assistant – Tourism and Promotions Officer – Kerrie Wise

REASON FOR REPORT

Council has received two expressions of interest for consideration to host Australia Day 2020.

REFERENCE TO DELIVERY PLAN ACTIONS

2.1.1.1 Continue to rotate the Australia Day function across towns in the shire.

DISCUSSION

Since the formation of Greater Hume Council, Australia Day functions have been held in the following towns and villages:

- 2006 Holbrook
- 2007 Brocklesby
- 2008 Henty
- 2009 Morgan's Lookout – hosted by the Walla Walla community
- 2010 Culcairn
- 2011 Jindera
- 2012 Woomargama
- 2013 Walbundrie
- 2014 Burrumbuttock
- 2015 Gerogery
- 2016 Wymah
- 2017 Henty
- 2018 Jindera
- 2019 Walla Walla

The format has remained relatively unchanged commencing with a BBQ breakfast from 8am and the official ceremony commencing at 9am.

Council's Australia Day event has regularly attracted crowds of over 500 people and the feedback received has generally been very positive. Rotating Australia Day throughout Greater Hume provides an opportunity for communities to showcase their town or village.

At previous Australia Day locations Council has endeavoured to ensure that the particular town or village has been well maintained in the lead up to the event.

To generate interest in hosting Australia Day, Council has recently sought expressions of interest from communities. As a result, two expressions of interest have been received from the Culcairn (to be held at Jubilee Park) and Walbundrie (to be held at Walbundrie Sportsground) communities (**ANNEXURE 5**).

Both communities have previously held successful Greater Hume Australia Day celebrations at the proposed locations.

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AUSTRALIA DAY 2020 [CONT'D]

BUDGET IMPLICATIONS

Provision is made in recurrent budgets to host Australia Day annually.

CONCLUSION

Rotating Australia Day around various communities in Greater Hume has provided those communities with an opportunity to showcase their town or village as well as developing a 'one shire' concept.

It is recommended that Australia Day in 2020 be held at Culcairn, and Walbundrie be offered to host the event in 2021.

RECOMMENDATION

That the Greater Hume Australia Day community event be held in Culcairn in 2020 and the Walbundrie community be offered to host Australia Day in 2021.

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CORPORATE AND COMMUNITY SERVICES

1. **DRAFT 2017/2021 DELIVERY PROGRAM, 2019/2020 OPERATIONAL PLAN AND 2018/2022 ESTIMATES OF INCOME AND EXPENDITURE**

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To present the Draft 2017/2021 Delivery Program, 2019/2020 Operational Plan and 2019/2023 Estimates of Income and Expenditure for Council's General, Sewerage and Water Supply.

REFERENCE TO DELIVERY PLAN ACTION

Objective We lead a vibrant, connected and inclusive community

Outcome 1.2 There is open and two way communication both with communities and within our communities, the community is consulted on decisions that affect them and consultation processes are inclusive.

DISCUSSION

The budget, as presented, discloses a General Fund surplus of \$18,358 for the 2019/2020 financial year.

The estimates of income and expenditure have been prepared on the basis of increasing general rate revenue by 2.7% in accordance with the approved rate peg increase.

During the budget development phase a number of individuals and community organisations have taken the opportunity to present submissions to Council on issues which they wished to have considered as part of the budget development process. Each submission was presented to Councillors at either the Preliminary Budget Workshop held on 6 March 2019 or the Final Budget Workshop held on 3 April 2019. A copy of each submission is included as **ANNEXURE 6**.

Overall Draft Budget Position

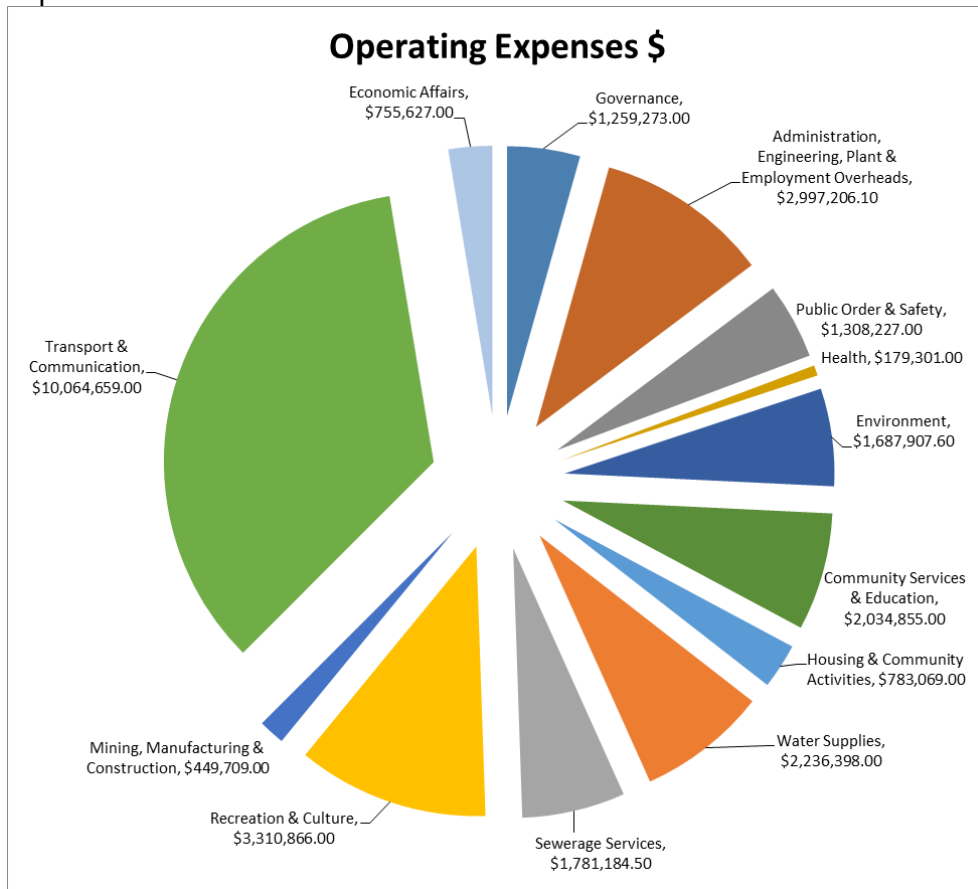
The Table shown on next page outlines Council's draft financial position for period 2019/2020.

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**DRAFT 2017/2021 DELIVERY PROGRAM, 2019/2020 OPERATIONAL PLAN AND
2018/2022 ESTIMATES OF INCOME AND EXPENDITURE [CONT'D]**

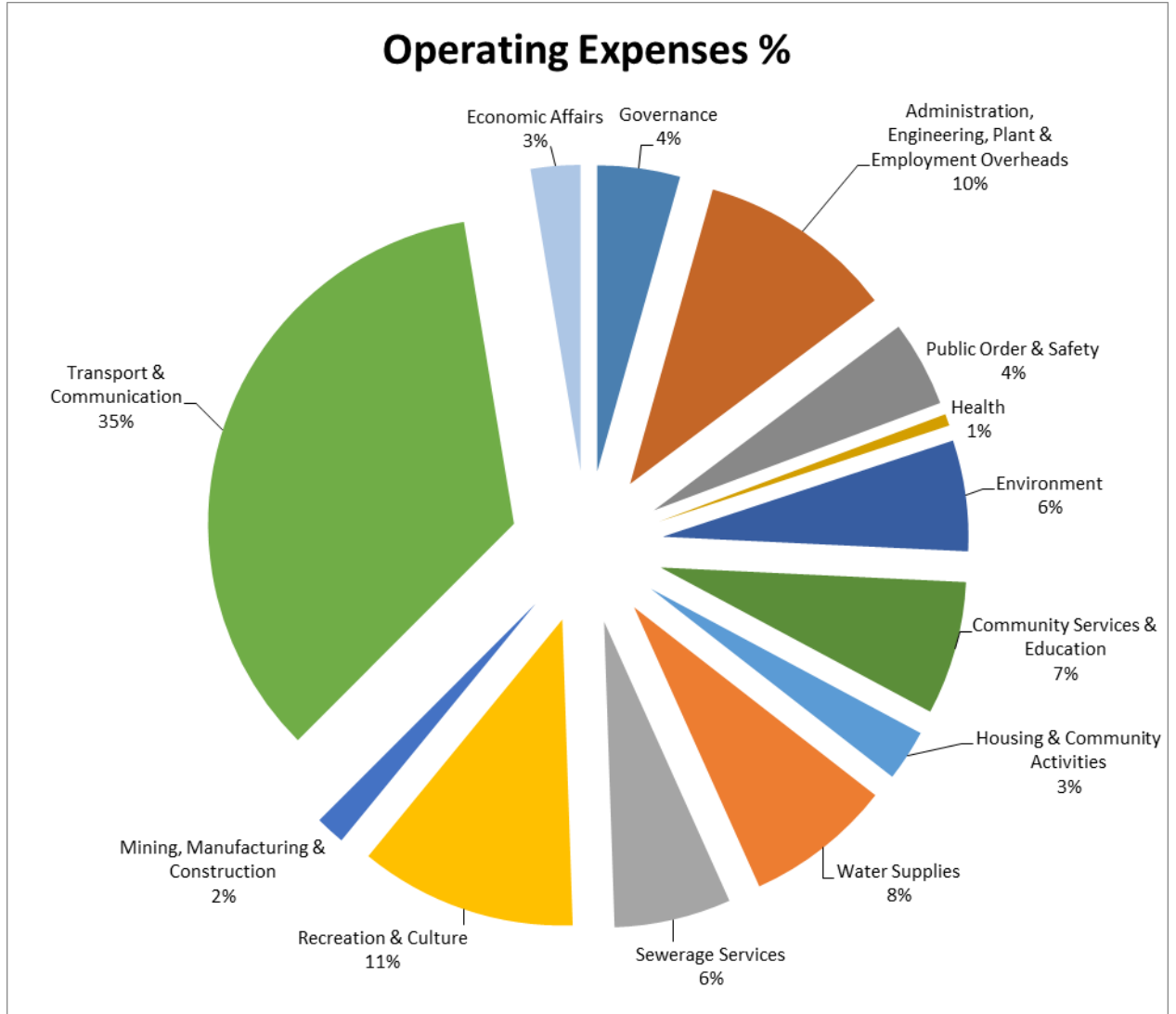
Operating Revenue	\$ 28,935,922
Capital Revenue	\$ 6,454,335
Loan Funds Raised	\$ 320,000
Sub total	\$ 35,710,257
<i>Less:</i>	
Operating Expenditure	\$ 28,848,282
Capital Expenditure (inc loan repayments)	\$ 16,658,636
Non Cash Depreciation contra	-\$ (7,750,852)
Sub Total	\$ 37,756,066
Transfer (To) /From Reserves and Unexpended Grants	\$ 2,064,167
Surplus / (Deficit)	\$ 18,358

The following graphs provide a visual snapshot of where Council's operational and capital expenditure occurs.



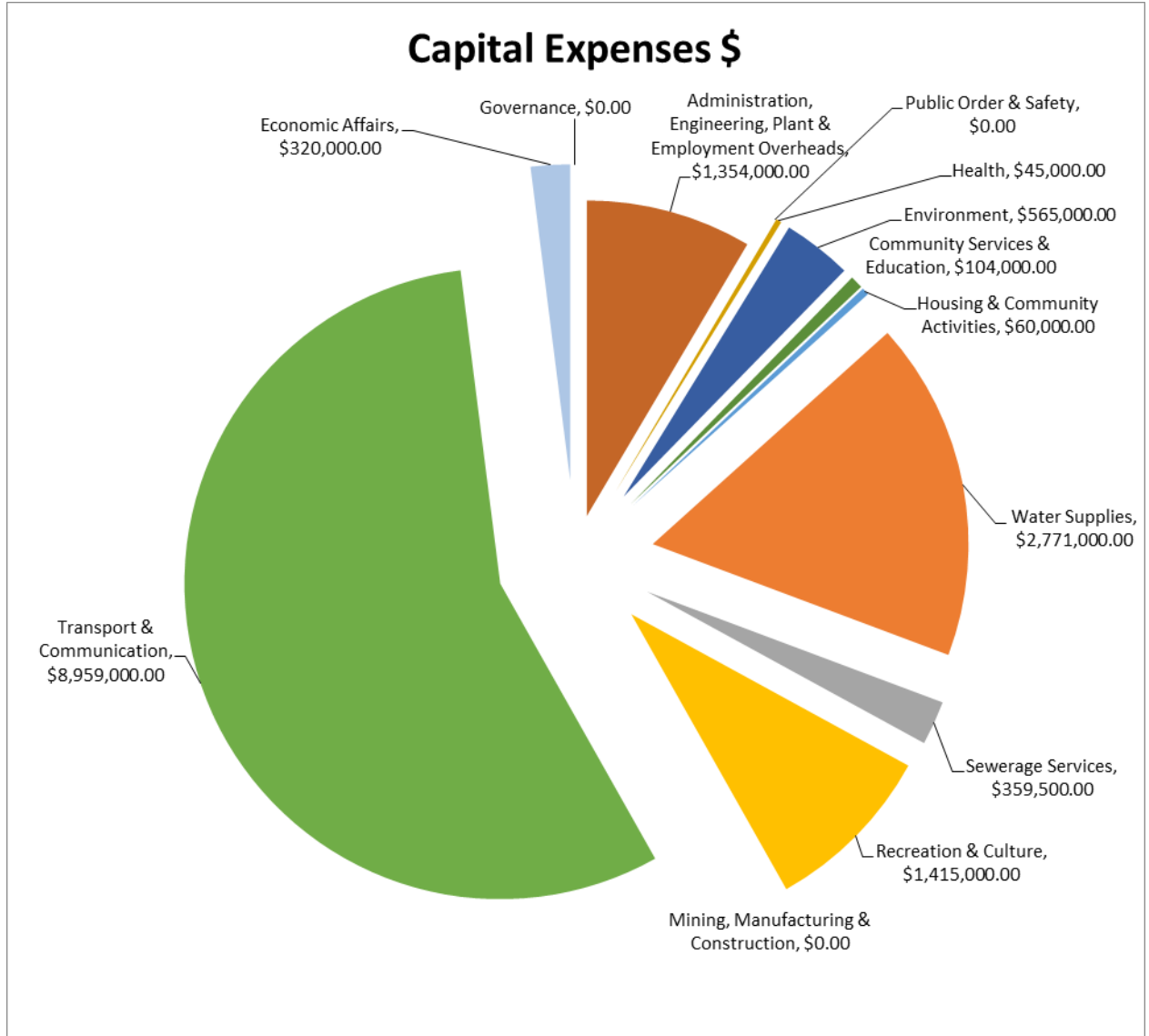
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DRAFT 2017/2021 DELIVERY PROGRAM, 2019/2020 OPERATIONAL PLAN AND
2018/2022 ESTIMATES OF INCOME AND EXPENDITURE [CONT'D]



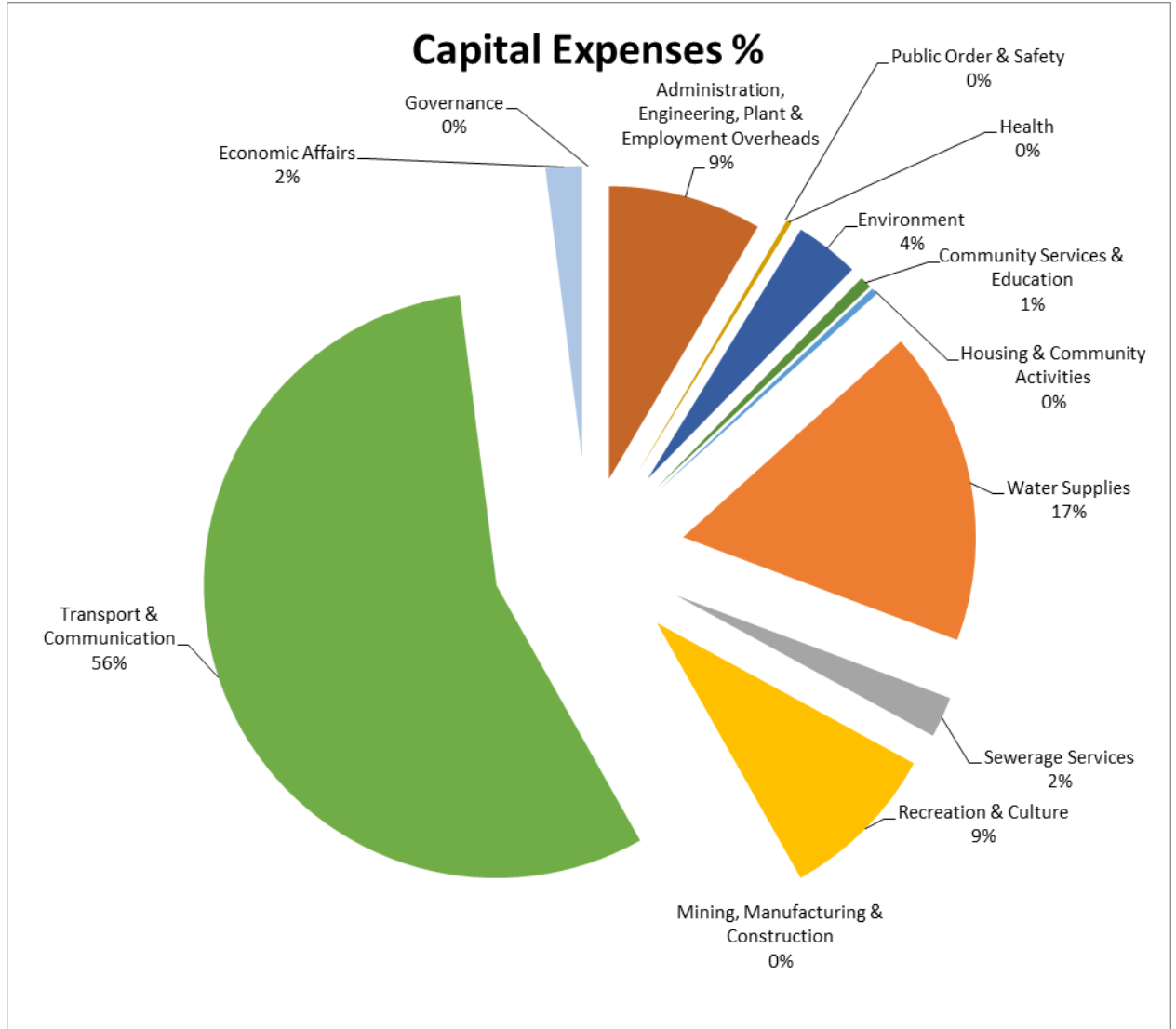
**ORDINARY MEETING OF GREATER HUME COUNCIL
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DRAFT 2017/2021 DELIVERY PROGRAM, 2019/2020 OPERATIONAL PLAN AND
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DRAFT 2017/2021 DELIVERY PROGRAM, 2019/2020 OPERATIONAL PLAN AND
2018/2022 ESTIMATES OF INCOME AND EXPENDITURE [CONT'D]



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DRAFT 2017/2021 DELIVERY PROGRAM, 2019/2020 OPERATIONAL PLAN AND
2018/2022 ESTIMATES OF INCOME AND EXPENDITURE [CONT'D]

Following is a summary of the net cost of each function and major budget items for each functional area.

Governance

Original Budget 2018 / 2019 \$	Revised Budget as at 31 December 2018 \$	Estimate 2019/2020 \$
-1,105,496	-1,165,462	-1,128,098

Major Budget Items and/or Specific Inclusions

- A budget of \$10,000 included for preliminary election expenses in 2019/20 with a further allocation of \$60,000 included in the 2020/21 election year.
- Recurrent costs satisfactory
- 20/21 and 22/23 years for the completion of a Customer Satisfaction Survey
- Subscriptions and Donations as follows:

SUBSCRIPTIONS & DONATIONS	Actual Contributions 2018/19	Proposed Contributions 2019/20
Community Newsletters	\$500.00	\$500.00
School Presentation Night Awards	\$520.00	\$520.00
Murray Darling Association	\$2,200.00	\$2,200.00
Murray Arts	\$6,500.00	\$6,500.00
Keep Australia Beautiful	\$900.00	\$900.00
Country Public Libraries Association	\$1,000.00	\$1,000.00
Border Trust	\$1,000.00	\$1,000.00
Senior Citizens Activities	\$1,000.00	\$1,000.00
Softwoods Working Group Secretariat	\$10,000.00	\$10,000.00
Southern Sports Academy (subject to confirmation that a resident of Greater Hume is attending the academy)	\$450.00	\$450.00
Contribution to Community Development Committees	\$1,000.00	\$1,000.00
TOTAL	\$25,070.00	\$25,070.00

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- An allocation of \$20,000 has been included in the 2020/2021 and 2022/2023 years for the completion of a Customer Satisfaction Survey

Administration

Original Budget 2018 / 2019 \$	Revised Budget as at 31 December 2018 \$	Estimate 2019/2020 \$
-2,490,769	-2,527,979	-2,538,353

Major Budget Items and/or Specific Inclusions

- Provision made for a net cost to Council of \$35,000 for flood study projects
- The budget allocation for software licences and upgrades has been increased to take into account the expanding IT network within Council. This increase is offset by a reduction in data communication costs achieved following negotiating a new contract with an alternate provider.
- Provision of \$250,000 in the 2020/2021 and 2022/2023 years for the construction of plant wash bays at Council's Culcairn and Jindera works depots. This project is being funded through Council's Plant Reserve.
- An allocation of \$50,000 per annum included for additional Design and Geotechnical surveys on major road projects.

Public Order & Safety

Original Budget 2018 / 2019 \$	Revised Budget as at 31 December 2018 \$	Estimate 2019/2020 \$
-658,292	-590,864	-629,828

Major Budget Items and/or Specific Inclusions

- Levies payable to Rural Fire Service, NSW Fire and Rescue and State Emergency Service has been indexed by 2.5% on actual 2018/19 levies.

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Health

Original Budget 2018 / 2019 \$	Revised Budget as at 31 December 2018 \$	Estimate 2019/2020 \$
-119,341	-5,391	-47,619

Major Budget Items and/or Specific Inclusions

- Budget allocation for wages adjusted in line with current staffing arrangements

Environment

Original Budget 2018 / 2019 \$	Revised Budget as at 31 December 2018 \$	Estimate 2019/2020 \$
-469,503	-428,216	-342,829

Major Budget Items and/or Specific Inclusions

- An allocation of \$250,000 for Urban Stormwater Drainage works
- Allocation of \$150,000 for drainage works at Gerogery funded from adopted S7.12 Development Contributions Plan
- Budget allocations in the Waste operations area consistent with the current year.
- Expenditure on Noxious Weed control remains relatively consistent with a net cost to Council of \$191,500.

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- It is proposed that waste charges increase in line with 2.7% rate peg increase as follows:

WASTE CHARGES	CHARGE	AMOUNT 2018/2019	PROPOSED 2019/2020 CHARGES
Waste - Domestic & Recycling (Sec 496). Covers the cost of waste collection services. These services include weekly collection of a 240 litre garbage bin and fortnightly collection of 240 litre recycling bin. This fee is charged to residents supplied with garbage bins by Council.	Annual Charge	\$250.00	\$257.00
Waste - Commercial & Recycling (Sec 501)	Annual	\$265.00	\$272.00
Waste – Charge on Vacant Land (Sec 496). Applies to all vacant rateable land located within an area where domestic waste collection service is available.	Annual Charge	\$40.00	\$40.00
Waste - Garbage Only (Sec 502)	Annual	\$235.00	\$241.00
Waste - Recycling Only (Sec 502)	Annual	\$125.00	\$128.00

Community Services & Education

Original Budget 2018 / 2019 \$	Revised Budget as at 31 December 2018 \$	Estimate 2019/2020 \$
-88,870	-88,870	-101,096

Major Budget Items and/or Specific Inclusions

- Operating budgets for the Henty and Walla Walla Children Services have been developed in line with operational predictions and approved support funding from the Australian Government.

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- Greater Hume Children Services Family Day Care is predicted to achieve a modest surplus over the four years of the budget cycle.
- Council's Youth Development program continues to provide pro-active youth activities within Greater Hume Council as well as Lockhart Shire.
- Provision of \$24,000 each year for refurbishment of Culcairn Community Housing units
- Provision of \$24,000 each year for refurbishment of Frampton Court units
- Provision of \$28,000 each year for refurbishment of Kala Court units

Housing & Community Amenities

Original Budget 2018 / 2019 \$	Revised Budget as at 31 December 2018 \$	Estimate 2019/2020 \$
-416,433	-417,255	-518,011

Major Budget Items and/or Specific Inclusions

- The budget allocation for street lighting operations has been increased by \$15,000 to cover increasing costs in this area. An allocation of \$10,000 per annum has also been reinstated for new street lighting installations.
- A budget allocation has been included in the 2019/20 budget year for the removal of pine trees at the Culcairn cemetery.
- Provision of \$15,000 per annum for the first three years for installation of watering systems at the Holbrook, Henty and Walla Walla cemeteries.
- Provision of \$40,000 for upgrades to public toilets with Burrumbuttock Hall toilets to be upgraded in 2019/20

Recreation & Culture

Original Budget 2018 / 2019 \$	Revised Budget as at 31 December 2018 \$	Estimate 2019/2020 \$
-1,911,582	-1,913,235	-2,041,283

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Major Budget Items and/or Specific Inclusions

- An allocation of \$60,000 has been included for upgrading Toilet facilities at Gerogery Hall.
- An initial budget allocation of \$1,000,000 has been included for major works at Council's sportsgrounds. It is proposed that the projects be funded by a 50% allocation from the Loose Fill Asbestos Reserve and 50% from external grant funding. It should be noted that commencement of this project is subject to receipt of the external grant funding.
- Allocation of \$200,000 for Walla Walla Walking Track funded 50% from adopted S7.12 Development Contributions Plan and 50% from a grant to be confirmed.
- Proposed to install solar power systems and associated shade structures at Holbrook, Culcairn, Walla Walla and Jindera swimming pools at a total cost of \$145,900 funded from the Waste Management Reserve (\$120,900) and Holbrook Hostel Sale Reserve (\$25,000).
- It is proposed to reinstate a modest Heritage program with a net cost to Council of \$10,000 per annum subject to successful funding arrangements.
- Allocations to sportsground committees have been increased as discussed at the Preliminary Budget Workshop. The following table summarises the proposed contributions:

Sportsground	Amount Allocated 2018/2019	Amount Allocated 2019/2020
Brocklesby	\$15,918	\$16,236
Burrumbuttock	\$15,918	\$16,236
Culcairn	\$15,918	\$16,236
Henty	\$15,918	\$16,236
Jindera	\$15,918	\$16,236
Walbundrie	\$15,918	\$16,236
Walla Walla	\$15,918	\$16,236
Bungowannah	\$2,445	\$2,494
Cookardinia	\$510	\$520
Gerogery West	\$2,445	\$2,494
Mullengandra Recreation Reserve/Hall	\$2,445	\$2,494
Wymah	\$2,445	\$2,494
Culcairn Tennis Club	\$550	\$560
Henty Tennis Club	\$550	\$560
Total	\$122,816	\$125,268

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Mining, Manufacture & Construction

Original Budget 2018 / 2019 \$	Revised Budget as at 31 December 2018 \$	Estimate 2019/2020 \$
-198,309	-312,259	-296,084

- Budget allocation for wages adjusted in line with current staffing arrangements

Transport & Communications

Original Budget 2018 / 2019 \$	Revised Budget as at 31 December 2018 \$	Estimate 2019/2020 \$
-4,291,952	-4,309,179	-4,419,982

Major Budget Items and/or Specific Inclusions

- A full report on the roads capital works program was presented to Councillors at the roads workshop and discussed during the roads tour
- Allocation of \$50,000 per annum for Town Services (Villages)

Economic Affairs

Original Budget 2018 / 2019 \$	Revised Budget as at 31 December 2018 \$	Estimate 2019/2020 \$
-276,066	-293,583	-302,240

- Budget included for the construction and ongoing loan servicing cost for the proposed heath facility at Holbrook.

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- An allocation of \$41,562 has been included for tourism initiatives and promotional activities
- Allocation of \$28,600 for Economic Development Initiatives has been included.
- Continuation of Community Development Grant Program \$40,000 per annum.

General Purpose Revenue

Original Budget 2018 / 2019 \$	Revised Budget as at 31 December 2018 \$	Estimate 2019/2020 \$
12,044,266	12,068,269	12,383,781

Financial Assistance Grant

Annual indexation of 2.7% has been applied to the 2019/2020 financial year and all future years.

Interest on Investments

The budget estimate of \$550,000 for 2019/2020 is based on receiving an average interest rate of 2.5% on deposits totalling \$22m over the term of the financial year.

Water and Sewer Pricing

Water and Sewer pricing was discussed at the preliminary budget workshop held on 6 March 2019 where it was proposed that the annual water access charge be reduced by \$40 per annum from \$314 to \$274 in 2019/2020 for all residential connections and \$40 per annum across all non-residential connections.

It is proposed that sewer charges be increased by 2.7% in line with rate peg increases.

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The proposed water and sewer charges for 2019 / 2020 are as follows:

Component	Proposed 2019/2020 Charges
Water Access Charge Residential	
20 mm	\$274
Non – Residential	
20mm	\$274
25mm	\$373
32mm	\$428
40mm	\$502
50mm	\$591
80mm	\$831
Usage Charge per KL \$	
< 200kl per annum	\$1.70
>200kl per annum	\$2.60

Component	Proposed 2019/2020 Charges
Sewer Access Charge Residential	
20 mm	\$508
Non – Residential	
20mm	\$287
25mm	\$326
32mm	\$377
40mm	\$441
50mm	\$526
80mm	\$723
Usage Charge per KL \$	\$1.54 PER K/L
MINIMUM CHARGE	\$508

Non Residential

All non-residential properties connected to sewer will be charged based on a two-tier pricing system. Sewer charges will be in accordance with Best Practice Pricing guidelines, which prescribes an annual access charge based upon the relevant water meter connection size, plus a usage charge based on water usage and the relevant Sewerage Discharge Factor (SDF) disposal factor for each business type as detailed below. Depending on the type of business, properties are charged a usage fee relevant to the ratio of the estimated volume of water discharged into the sewer system.

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The sewerage discharge factor is the ratio of the estimated volume of sewerage discharged into the sewerage system to the customer's total water consumption. Non-residential properties will be levied charges based on water meter size. As the meter size increases the availability charge increases to reflect Council's costs in providing for larger capabilities of discharge.

Full details of Non-Residential sewerage and liquid trade waste charges and associated discharge factors are included in the Statement of Revenue Policy.

Delivery Program and Operational Plan

Council's 2017/2021 Delivery Program and associated Draft 2019/2020 Operational Plan is **ENCLOSED SEPARATELY**.

The Plans have been developed to include specific actions associated with the strategies and outcomes detailed in Council's Community Strategic Plan. The 2017/2021 Delivery Program and Associated 2019/2020 Operational Plan also contain the key actions and strategies detailed in a number of key planning documents being the Community Health & Wellbeing Plan, Economic Development & Social Plan and the Disability Inclusion Action Plan.

Details of Council's Statement of Revenue Policy and associated Fees and Charges are included in the Draft 201/2020 Operational Plan.

CONCLUSION

The draft budget as presented provides for a small surplus in the 2019/2020 year.

RECOMMENDATION

That the Draft 2017/2021 Delivery Program, 2019/2020 Operational Plan and 2019/2023 Estimates of Income and Expenditure for Council's General, Sewerage and Water Supply be placed on public exhibition for a minimum period 28 days commencing Monday, 29 April 2019 until 5pm Friday, 31 May 2019.

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2. REQUEST TO AMEND WATER CHARGES

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To present a request from Mr Bruce Dwerryhouse for Council to consider removing the highest tier water charge of \$2.60kl from rural properties connected to Council's reticulated water supply given the ongoing drought conditions.

REFERENCE TO DELIVERY PLAN ACTION

Not Applicable

DISCUSSION

Councillor Hicks has received a request from Mr Bruce Dwerryhouse for Council to consider removing the highest tier water charge of \$2.60kl from rural properties connected to Council's reticulated water supply given the ongoing drought conditions.

As Councillors would be aware, at the November 2018 meeting Council adopted a range of drought relief measures for properties not connected to the reticulated water supply as follows:

DROUGHT RELIEF ASSISTANCE

5134 RESOLVED [Hicks/O'Neill]

That Council immediately introduce an initial drought relief package as follows.

- 1. Residents of Greater Hume Council whose residence is not able to be connected to a reticulated water supply will be eligible to access Council operated stand-pipes at Jindera, Burrumbuttock, Brocklesby, Gerogery and Culcairn.*
- 2. Eligible residents will be issued with an appropriate electronic key at a reduced cost of \$100 (current cost is \$295), fully refundable when the resident no longer requires access to Council stand-pipes, OR, by 30 June 2019 whichever is the sooner on return of the key.*
- 3. All water purchased by eligible residents under this arrangement, including residents who already hold an electronic key, will be charged at the current minimum price of \$1.70kl*
- 4. Contractors delivering potable water to residents of Greater Hume Council will be charged \$1.70kl for water (as opposed to the current price of \$3.00kl), subject to confirmation being supplied by the contractor that the water was delivered for domestic use.*
- 5. This initial relief package will conclude 30 June 2019 at which time Council will consider further drought assistance should conditions remain unchanged or worsen.*

Council's water usage charges comprise a low tier charge rate of \$1.70kl for water consumed up to 200kls per annum and a high tier charge rate of \$2.60kl for water consumed in excess of 200kls per annum. The request from Mr Dwerryhouse would require Council to provide assistance to rural landowners where their total water usage exceeds 200kls per annum by applying the lower tier charge rate of \$1.70kl rather than the adopted rate of

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REQUEST TO AMEND WATER CHARGES [CONT'D]

\$2.60kl. An investigation of water usage charges for the most recent billing period of December 2018 to February 2019 indicates that a total of 256,088kls was charged at the high tier rate of \$2.60kl. It should be noted that this is the total consumption across all connections i.e. rural, residential and business.

It has been suggested that in cases where stock are being watered solely from the reticulated supply, 100 cows could consume up to 42kls of water per week, or 546kls over a typical 13 week billing period. Taking this estimate further and assuming that the property had already consumed in excess of 200kls of water, applying a charge rate of \$1.70 rather than \$2.60 would result in a reduction in water charges of \$491.40 per property per quarterly billing period or \$1,965.60 per property per annum.

There are a number of farmland properties that have a water connection, however it is acknowledged that not all of these properties will be watering stock. Having said that, given an estimated reduction in water charges of up to \$1,965.60 per property, the total cost of adopting a flat lower tier charge for all rural properties would result in a significant reduction in income and a significant financial impact on Council's water fund.

Whilst the measures adopted by Council at the November 2018 meeting apply a uniform price of \$1.70kl for all water accessed via a Council standpipe, the quantum of water involved in this measure is a fraction of that which is consumed via reticulated supply consumers. Further, landowners accessing water via a standpipe, even at the lower price of \$1.70kl, are still subject to considerable cartage costs to transport the water from the standpipe to their property. That being the case, landowners connected to a reticulated supply are at a considerable advantage in both practical and financial terms.

As part of management's research for this report, enquiries were made with Federation Council and Riverina Water to determine whether they were adopting any specific relief packages. The advice from both authorities is that to date they have not implemented any specific cost reduction program for rural connections. Riverina Water advised that they are taking a lenient approach to outstanding accounts by approving extended payment arrangements and writing off interest charges in cases of genuine hardship. Given the potential financial impact of adopting a single lower tier usage charge, the approach taken by Riverina Water is considered the most prudent course of action at this time.

BUDGET IMPLICATIONS

The total cost of adopting a flat lower tier charge for all rural properties would result in a significant reduction in income and a significant financial impact on Council's water fund. Implementing alternative measures such as extended payment terms or writing off interest charges in cases of genuine hardship would not result in a significant financial impact.

CONCLUSION

The adoption of a single lower tier water usage charge for all rural properties connected to Council's reticulated supply would result in a significant financial impact on Council's water fund. Landowners not connected to a reticulated supply who are accessing water via a standpipe, even at the lower price of \$1.70kl, are still subject to considerable cartage costs to transport the water from the standpipe to their property. That being the case, landowners connected to a reticulated supply are at a considerable advantage in both practical and financial terms.

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REQUEST TO AMEND WATER CHARGES [CONT'D]

RECOMMENDATION

That:

1. Council retain the adopted water pricing structure of \$1.70kl for water consumed up to 200kls per annum and \$2.60kl for water consumed in excess of 200kls per annum for all connections.
2. the Director Corporate & Community Services be authorised to negotiate extended payment arrangements for landowners receiving higher than normal water accounts due to the ongoing drought conditions and genuine hardship.

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3. JINDERA MEDICAL CENTRE – LEASE BETWEEN TRACY MANAGEMENT AND GREATER HUME - AUTHORITY TO EXECUTE

Report prepared by Manager Corporate Services – Suzanne Klemke

REASON FOR REPORT

To obtain Council approval for the execution of a lease under Council Seal.

REFERENCE TO DELIVERY PLAN ACTION

Nil.

DISCUSSION

Council entered into a lease agreement with Tracey Management Pty Ltd to occupy Council's premises at 97 Creek Street, Jindera (Jindera Medical Centre) for a term of 5 years commencing on 1 October 2013 with an option to renew for a period of 5 years.

The initial term terminated on 30 September 2018 and Tracey Management Pty Ltd has exercised its option to renew the agreement for a further 5 year period commencing 1 October 2018 to 30 September 2023.

Accordingly, new lease documentation has been finalised and requires approval from Council for the execution of the Lease by the Mayor and General Manager to complete the process.

BUDGET IMPLICATION

Ongoing maintenance costs and other outgoings will be offset by rental income from tenants of the building.

CONCLUSION

Approval is now sought from Council for the execution of the Lease to Tracey Management for the Jindera Medical Centre by the Mayor and General Manager under the Common Seal of Council.

RECOMMENDATION

That the Mayor and General Manager be authorised to execute the Lease between Tracey Management and Greater Hume Shire Council in relation to the Jindera Medical Centre, under the Common Seal of Council.

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**4. NATIVE TITLE MANAGERS ADVICE – ADDITIONAL SHEDDING,
BURRUMBUTTOCK**

Report prepared by Manager Corporate Services/Native Title Manager – Suzanne Klemke

REASON FOR REPORT

For Council to consider the advice of the Native Title Manager for the construction of an extension to existing shedding located on Crown Land, Burrumbuttock (Wirraminna Environmental Education Centre).

REFERENCE TO DELIVERY PLAN ACTION

Nil.

DISCUSSION

Proposed Act or dealing	Construction of extension to existing shedding
Land	Lot 7006 DP 1052657
Reserve Number	37191 For Travelling Stock and Camping and Public Watering Place 443 and Town Water Supply

The proposed act will affect native title, however, it complies with the applicable provisions of the Native Title Act 1993 (NT Act). The act is a valid future act under Subdivision J of the NT Act and all notification and procedural requirements have been satisfied.

Notification to NTSCorp Limited and Albury & District Local Aboriginal Land Council was undertaken on 19 February 2019 with no objections being received.

Should native title be determined to exist, at some future date, Council may be liable for compensation under the provisions of Division 5 of the Native Title Act 1993 and the Section 8.4 of the Crown Land Management Act 2016 (CLM), for the effect on native title rights and interests by the proposed act.

This advice is only in relation to the Native Title Act 1993 and does not consider whether Council complies with the Aboriginal Land Rights Act 1983, the Council's management obligations under the Crown Land Management Act 2016, the Local Government Act 1993 or any planning or other approvals that may be required in order to carry out the relevant act or activity.

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NATIVE TITLE MANAGERS ADVICE – ADDITIONAL SHEDDING, BURRUMBUTTOCK
[CONT'D]

Basis of Advice

1. Status of the Land

Evidence of “relevant land”	37191 For Travelling Stock and Camping and Public Watering Place 443 and Town Water Supply, Gazette dated 20 February 1904.
Evidence of Council as “Crown Land Manager”	Hume Shire Council as per Gazette dated 27 August 1937 whereby the land declared as town water supply in accordance with section 68(3) and 69 Pastures Protection Act 1934.

Evidence of land not being “excluded land”	Search of Native Title Register undertaken 19 February 2019	<ul style="list-style-type: none"> • No native title claims • No Indigenous Land Use Agreement (ILUA) • No native title determinations
	No future act protection determination	
	No Section 24FA protection	
	No compulsory acquisition of Native Title	
	No Native Title Certificates	

2. Applicable subdivision of the future act regime

Subdivision J Applies	Satisfied?	Details
Valid Act ✓	Yes	There is an earlier act – Reserve gazette on or before 23 December 1996
	Yes	The earlier act was valid – A reservation under sections 28 and 29 of the Crown Lands Consolidation Act 1913 was notified in Gazette dated 26 June 1925
	Yes	The earlier act was done by the Crown
	Yes	Council is in receipt of correspondence from Crown Lands..... <i>“action will be taken by this office to reserve Lot 7006 DP 1052657, Lot 7002 DP 102656 & Lot 185 DP 753730 for Public Recreation and Environmental Protection”.</i>
	Yes	Construction consistent with the amended Reserve Purpose when resolved

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NATIVE TITLE MANAGERS ADVICE – ADDITIONAL SHEDDING, BURRUMBUTTOCK
[CONT'D]

3. Consequences of Subdivision J

This subdivision requires notification and an opportunity for comment be given where the future act is a public work – extension to existing Shedding. Completed.

The act extinguishes any native title in relation to the land or waters on which the public work is situated and upon the commencement of works. *Note: the extinguishment of Native Title relates solely to the footprint of this act and does not extend to the entirety of the relevant Crown Reserve.*

Native Title holders are entitled to compensation for the act in accordance with Division 5.

Council will likely be liable to indemnify the State for the whole of any amount of compensation payable by the State under the CLMA.

BUDGET IMPLICATION

Nil.

RECOMMENDATION

That Council endorse the report prepared by the Native Title Manager for the construction of an addition to existing Shedding on Crown Reserve 37191, Burrumbuttock.

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5. NATIVE TITLE MANAGERS ADVICE – STORAGE SHED & SPECTATOR SHELTER - BURRUMBUTTOCK

Report prepared by Manager Corporate Services/Native Title Manager – Suzanne Klemke

REASON FOR REPORT

For Council to consider the advice of the Native Title Manager for the construction of a Storage Shed & Spectator Shelter located on Crown Land, Burrumbuttock.

REFERENCE TO DELIVERY PLAN ACTION

Nil.

DISCUSSION

Proposed Act or dealing	Construction of Storage Shed & Spectator Shelter
Land	7002 DP 1052656
Reserve Number	37191 Travelling Stock and Camping and Public Watering Place and Town Water Supply

The proposed act will affect native title, however, it complies with the applicable provisions of the Native Title Act 1993 (NT Act). The act is a valid future act under Subdivision J of the NT Act and all notification and procedural requirements have been satisfied.

Notification to NTSCorp Limited was undertaken on 4 February 2019 with no objections being received.

Should native title be determined to exist, at some future date, Council may be liable for compensation under the provisions of Division 5 of the Native Title Act 1993 and the Section 8.4 of the Crown Land Management Act 2016 (CLM), for the effect on native title rights and interests by the proposed act.

This advice is only in relation to the Native Title Act 1993 and does not consider whether Council complies with the Aboriginal Land Rights Act 1983, the Council's management obligations under the Crown Land Management Act 2016, the Local Government Act 1993 or any planning or other approvals that may be required in order to carry out the relevant act or activity.

Basis of Advice

1. Status of the Land

Evidence of “relevant land”	37191 For Travelling Stock and Camping and Public Watering Place 443 and Town Water Supply, Gazette dated 20 February 1904.
Evidence of Council as “Crown Land Manager”	Hume Shire Council Crown Reserves Reserve Trust as per Gazette dated 11 November 1994

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NATIVE TITLE MANAGERS ADVICE – STORAGE SHED & SPECTATOR SHELTER – BURRUMBUTTOCK [CONT'D]

Evidence of land not being “excluded land”	Search of Native Title Register undertaken 4 February 2019	<ul style="list-style-type: none"> • No native title claims • No Indigenous Land Use Agreement (ILUA) • No native title determinations
	No future act protection determination	
	No Section 24FA protection	
	No compulsory acquisition of Native Title	
	No Native Title Certificates	

2. Applicable subdivision of the future act regime

Subdivision J Applies	Satisfied?	Details
Valid Act ✓	Yes	There is an earlier act – Reserve gazette on or before 23 December 1996
	Yes	The earlier act was valid – A reservation under sections 28 and 29 of the Crown Lands Consolidation Act 1913 was notified in Gazette dated 20 February 1904
	Yes	The earlier act was done by the Crown
	Yes	Council is in receipt of correspondence from Crown Lands..... <i>“action will be taken by this office to reserve Lot 7006 DP 1052657, Lot 7002 DP 102656 & Lot 185 DP 753730 for Public Recreation and Environmental Protection”.</i>
	Yes	Construction consistent with the amended Reserve Purpose when resolved

3. Consequences of Subdivision J

This subdivision requires notification and an opportunity for comment be given where the future act is a public work – Storage Shed & Spectator Shelter. Completed.
The act extinguishes any native title in relation to the land or waters on which the public work is situated and upon the commencement of works. <i>Note: the extinguishment of Native Title relates solely to the footprint of this act and does not extend to the entirety of the relevant Crown Reserve.</i>
Native Title holders are entitled to compensation for the act in accordance with Division 5.
Council will likely be liable to indemnify the State for the whole of any amount of compensation payable by the State under the CLMA.

BUDGET IMPLICATION

Nil.

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NATIVE TITLE MANAGERS ADVICE – STORAGE SHED & SPECTATOR SHELTER –
BURRUMBUTTOCK [CONT'D]

RECOMMENDATION

That Council endorse the report prepared by the Native Title Manager for the construction of a Storage Shed and Spectator Shelter on Crown Reserve 37191, Burrumbuttock.

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6. NATIVE TITLE MANAGERS ADVICE – SKATE PARK, CULCAIRN

Report prepared by Manager Corporate Services/Native Title Manager – Suzanne Klemke

REASON FOR REPORT

For Council to consider the advice of the Native Title Manager for the construction of a Skate Park located on Crown Land, Culcairn.

REFERENCE TO DELIVERY PLAN ACTION

Nil.

DISCUSSION

Proposed Act or dealing	Construction of a Skate Park
Land	Lot 82 DP 753757
Reserve Number	81748 Culcairn Golf Course, Sports & Show Grounds (Culcairn Sportsground)

The proposed act will affect native title, however, it complies with the applicable provisions of the Native Title Act 1993 (NT Act). The act is a valid future act under Subdivision J of the NT Act and all notification and procedural requirements have been satisfied.

Notification to NTSCorp Limited was undertaken on 14 December 2018 with no objections being received.

Should native title be determined to exist, at some future date, Council may be liable for compensation under the provisions of Division 5 of the Native Title Act 1993 and the Section 8.4 of the Crown Land Management Act 2016 (CLM), for the effect on native title rights and interests by the proposed act.

This advice is only in relation to the Native Title Act 1993 and does not consider whether Council complies with the Aboriginal Land Rights Act 1983, the Council's management obligations under the Crown Land Management Act 2016, the Local Government Act 1993 or any planning or other approvals that may be required in order to carry out the relevant act or activity.

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NATIVE TITLE MANAGERS ADVICE – SKATE PARK, CULCAIRN [CONT'D]

Basis of Advice

1. Status of the Land

Evidence of “relevant land”	Reserve 81748, Gazette 3 July 1959 for the purpose of public recreation and showground	
Evidence of Council as “Crown Land Manager”	Culcairn Shire Council Crown Reserves Reserve Trust as per Gazette dated 18 August 1959	
Evidence of land not being “excluded land”	Search of Native Title Register undertaken 14 December 2018	<ul style="list-style-type: none"> • No native title claims • No Indigenous Land Use Agreement (ILUA) • No native title determinations
	No future act protection determination	
	No Section 24FA protection	
	No compulsory acquisition of Native Title	
	No Native Title Certificates	

2. Applicable subdivision of the future act regime

Subdivision J Applies	Satisfied?	Details
Valid Act ✓	Yes	There is an earlier act – Reserve gazette on or before 23 December 1996
	Yes	The earlier act was valid – A reservation under sections 28 and 29 of the Crown Lands Consolidation Act 1913 was notified in Gazette dated 3 July 1959
	Yes	The earlier act was done by the Crown
	Yes	Reserved for a particular purpose being Public Recreation
	Yes	Construction consistent with the Reserve Purpose

3. Consequences of Subdivision J

This subdivision requires notification and an opportunity for comment be given where the future act is a public work – Skate Park. Completed.
The act extinguishes any native title in relation to the land or waters on which the public work is situated and upon the commencement of works. <i>Note: the extinguishment of Native Title relates solely to the footprint of this act and does not extend to the entirety of the relevant Crown Reserve.</i>
Native Title holders are entitled to compensation for the act in accordance with Division 5.
Council will likely be liable to indemnify the State for the whole of any amount of compensation payable by the State under the CLMA.

BUDGET IMPLICATION

Nil.

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NATIVE TITLE MANAGERS ADVICE – SKATE PARK, CULCAIRN [CONT'D]

RECOMMENDATION

That Council endorse the report prepared by the Native Title Manager for the construction of a Skate Park on Crown Reserve 81748, Culcairn Golf Course, Sports & Show Grounds.

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7. NATIVE TITLE MANAGERS ADVICE – SKATE PARK, JINDERA

**Report prepared by Manager Corporate Services/Native Title Manager –
Suzanne Klemke**

REASON FOR REPORT

For Council to consider the advice of the Native Title Manager for the construction of a Skate Park located on Crown Land, Jindera.

REFERENCE TO DELIVERY PLAN ACTION

Nil.

DISCUSSION

Proposed Act or dealing	Construction of a Skate Park
Land	Lot 2791 DP 1056143
Reserve Number	620028 – Jindera Park (Jindera Recreation Reserve)

The proposed act will affect native title, however, it complies with the applicable provisions of the Native Title Act 1993 (NT Act). The act is a valid future act under Subdivision J of the NT Act and all notification and procedural requirements have been satisfied.

Notification to NTSCorp Limited was undertaken on 10 December 2018 with no objections being received.

Should native title be determined to exist, at some future date, Council may be liable for compensation under the provisions of Division 5 of the Native Title Act 1993 and the Section 8.4 of the Crown Land Management Act 2016 (CLM), for the effect on native title rights and interests by the proposed act.

This advice is only in relation to the Native Title Act 1993 and does not consider whether Council complies with the Aboriginal Land Rights Act 1983, the Council's management obligations under the Crown Land Management Act 2016, the Local Government Act 1993 or any planning or other approvals that may be required in order to carry out the relevant act or activity.

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NATIVE TITLE MANAGERS ADVICE – SKATE PARK, JINDERA [CONT'D]

Basis of Advice

1. Status of the Land

Evidence of “relevant land”	Reserve 620028, Gazette 14 November 1893 for the purpose of public recreation	
Evidence of Council as “Crown Land Manager”	Hume Shire Council Reserve Reserve Trust as per Gazette dated 5 September 1997	
Evidence of land not being “excluded land”	Search of Native Title Register undertaken 10 September 2018	<ul style="list-style-type: none"> • No native title claims • No Indigenous Land Use Agreement (ILUA) • No native title determinations
	No future act protection determination	
	No Section 24FA protection	
	No compulsory acquisition of Native Title	
No Native Title Certificates		

2. Applicable subdivision of the future act regime

Subdivision J Applies	Satisfied?	Details
Valid Act ✓	Yes	There is an earlier act – Reserve gazette on or before 23 December 1996
	Yes	The earlier act was valid – A reservation under the Crown Lands Act was notified in Gazette dated 14 November 1893
	Yes	The earlier act was done by the Crown
	Yes	Reserved for a particular purpose being Public Recreation
	Yes	Construction consistent with the Reserve Purpose

3. Consequences of Subdivision J

This subdivision requires notification and an opportunity for comment be given where the future act is a public work – Skate Park. Completed.
The act extinguishes any native title in relation to the land or waters on which the public work is situated and upon the commencement of works. <i>Note: the extinguishment of Native Title relates solely to the footprint of this act and does not extend to the entirety of the relevant Crown Reserve.</i>
Native Title holders are entitled to compensation for the act in accordance with Division 5.
Council will likely be liable to indemnify the State for the whole of any amount of compensation payable by the State under the CLMA.

BUDGET IMPLICATION

Nil.

RECOMMENDATION

That Council endorse the report prepared by the Native Title Manager for the construction of a Skate Park on Crown Reserve 620028, Jindera Park.

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8. COMMUNITY DEVELOPMENT GRANT PROGRAM 2018/2019 – ROUND 2

Report prepared by Manager Community Services, Lynnette O'Reilly

REASON FOR REPORT

To present the Community Grant applications and recommendation for the 2018-2019 Greater Hume Council Community Development Grants program Round 2 which was approved by council in November 2019.

REFERENCE TO DELIVERY PLAN ACTION

Objective We create healthy, inclusive and resilient communities, acknowledge our volunteers and value our youth

Outcome 2.3 Volunteering is inclusive, well acknowledged and supported

DISCUSSION

Council's Community Development Grants Program opened on 16 August 2018 and closed on 16 October 2018. A budget of \$40,000 was allocated by Council for this round. Council has adopted Community Grant Guidelines to guide the evaluation of grants. The total grant amount available for each individual project is up to \$4,000, with at least 50% matched funding in cash or in kind required to be provided by the community group.

In the first round, the fund was not fully subscribed with a total of seven grant submissions received and approved with a total of \$17,781.75 from the Community Grants fund, leaving a total of \$22,218.25. At the November 2018 meeting Council approved a second round of Community Development Grant funding in March 2019 for the remaining unallocated funds.

The grants are aimed at enhancing the range, availability, accessibility and quality of community facilities throughout the Greater Hume Shire and the allocation of the grants is based on merit, need, consideration of access and inclusion and benefit to the local community.

In the second round, a total of 11 submissions were received totalling \$39,503.10. The Greater Hume Council Grants Committee, comprising Councillors Osborne, Quinn and Weston, assessed all of the applications against the assessment criteria outlined in the 2018/2019 Grant Guidelines.

The submissions included:

Community Group	Project Name	Amount Requested	Organisation's/ Other Cash Contribution	Total Project Value
Jindera & District Pony Club	Ride on mower and slasher deck	\$4000	\$5000	\$9000
Walla Walla Bowling & Rec Club	Replacing old water pipes to supply irrigation for lawns & supply to club house.	\$4000	\$6100	\$10100

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COMMUNITY DEVELOPMENT GRANT PROGRAM 2018/2019 – ROUND 2 [CONT'D]

Community Group	Project Name	Amount Requested	Organisation's/ Other Cash Contribution	Total Project Value
Henty Presbyterian Church	Hall air-conditioning	\$3400	\$4000	\$7400
Culcairn Football & Netball Club Inc	Extend veranda concrete area on oval side of pavilion to improve safety and accessibility	\$4000	\$2500	\$6500
Holbrook Early Learning Centre	Installation of energy efficient air conditioner	\$4000	\$15,855	\$19,855
Holbrook Amateur Swimming Club	Facility Improvement, Includes trees for shade, pa, clock, aquatic equipment, bubbler, table, training	\$4000	\$4850	\$8850
Riverlife Church Inc	Solar Panel installation	\$4000	\$9489	\$13489
Holbrook Adult Riding Club	Shade & Seating for children & spectators	\$1500	\$6500	\$8000
Cookardinia Hall	Heating & Cooling for hall (including fans)	\$4000	\$6666	\$10666
Holbrook Show Society	Diversification & Electrical Safety in Multi-purpose Pavilion - installing electrical supply in multipurpose pavilion	\$2603	\$2600	\$5203

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COMMUNITY DEVELOPMENT GRANT PROGRAM 2018/2019 – ROUND 2 [CONT'D]

Community Group	Project Name	Amount Requested	Organisation's/ Other Cash Contribution	Total Project Value
Culcairn Community Development Committee	Eric Thomas Park Shelter & shade roofs	\$4000	\$2000	\$6000
	Total	\$39503	\$65560	\$99063

At the conclusion of the assessment process, seven grants were recommended for funding.

BUDGET IMPLICATIONS

2018/2019 Community Development Grant Budget Allocation	\$40,000
Total Value of 2018/2019 Grants approved Round 1	\$17,781.75
Surplus funds 2018/2019 October round	\$22,218.25

CONCLUSION

The following grants are recommended for funding. This year's Community Grant program will enable \$68,824 of community infrastructure to be completed.

A folder of all applications will be tabled at the Council Meeting.

RECOMMENDATION

That Greater Hume Council:

1. approve funding for the following projects from the Greater Hume Council Community Development Grants Program, 2019 Round 2

Community Group	Project Name	Amount Requested	Organisation's/ Other Cash Contribution	Total Project Value	Amount Recommended
Jindera & District Pony Club	Ride on mower and slasher deck	\$4000	\$5000	\$9000	\$4000

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COMMUNITY DEVELOPMENT GRANT PROGRAM 2018/2019 – ROUND 2 [CONT'D]

Community Group	Project Name	Amount Requested	Organisation's/ Other Cash Contribution	Total Project Value	Amount Recommended
Walla Walla Bowling & Rec Club	Replacing old water pipes to supply irrigation for lawns & supply to club house.	\$4000	\$6100	\$10100	\$4000
Holbrook Early Learning Centre	Installation of energy efficient airconditioner	\$4000	\$15,855	\$19,855	\$4000
Holbrook Adult Riding Club	Shade & Seating for children & spectators	\$1500	\$6500	\$8000	\$1500
Cookardinia Hall	Heating & Cooling for hall (including fans)	\$4000	\$6666	\$10666	\$4000
Culcairn Football & Netball Club Inc	Extend veranda concrete area on oval side of pavilion to improve safety and accessibility	\$4000	\$2500	\$6500	\$2718
Culcairn Community Development Committee	Eric Thomas Park Shelter & shade roofs	\$4000	\$2000	\$6000	\$2000
	Total	\$39,503	\$65,560	\$99,063	\$22,218

2. notify unsuccessful applicants.

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ENGINEERING

1. DESIGN MODIFICATIONS, SKATEBOARD FACILITY, CULCAIRN & JINDERA.

Report prepared by Director Engineering – Greg Blackie and GIS Assistant – Max Trimble

REASON FOR REPORT

To inform Councillors of the final designs for the Culcairn and Jindera skate parks and seek endorsement for construction.

REFERENCE TO DELIVERY PLAN ACTION

Objective We create healthy, inclusive and resilient communities, acknowledge our volunteers and value our youth.

Outcome 2.4 Our residents feel safe

DISCUSSION

At the Ordinary Meeting of Council held in December tenders for the construction of both the Jindera and Culcairn skateboard facilities were accepted.

A workshop to refine final designs with a view to ensure parks were of equivalent size and useability was held. All Councillors, the contractor (Haley Constructions) and the local skate facility users involved in the development of the original design were invited to this workshop.

At the workshop, local skate facility users and Councillors provided input on the designs whilst the contractor provided the experience of refining the design and professional explanations of each component and how different arrangements could work well together.

The result of the workshop was that two draft concept designs were agreed upon by all attendees. Both designs allow for equal useability, provide a range of difficulty in obstacles, have an indistinguishable difference in overall footprint area, but still keep the components that were agreed to in the original consultations.

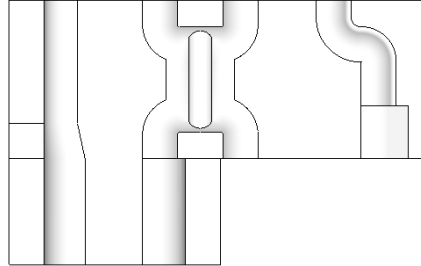
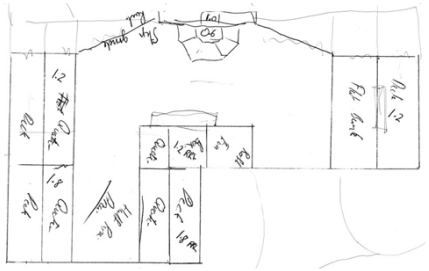
Following the workshop the contractor created scaled drawings for both of the designs with some minor modifications in accordance with budget allocations. Once scaled the facilities overall footprint area differed by less than 5%. The designs were then rendered in 3D and emailed back out to all workshop attendees and Councillors. These designs generated positive feedback with no issues identified by any recipients.

The designs are reproduced on the next page.

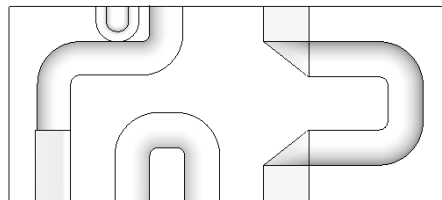
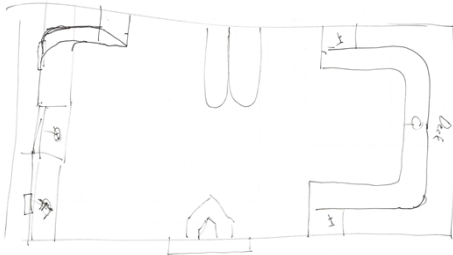
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DESIGN MODIFICATIONS, SKATEBOARD FACILITY, CULCAIRN & JINDERA [CONT'D]

WORKSHOP CONCEPTS TO RENDERED DESIGNS COMPARISON

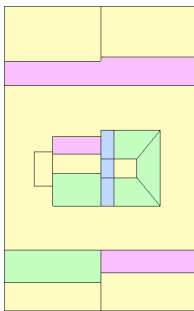


JINDERA

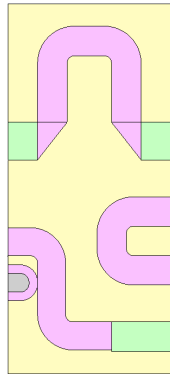


ORIGINAL VS REVISED DESIGN COMPARISON

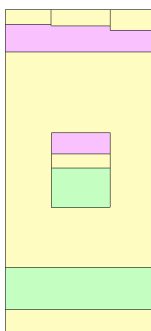
JINDERA ORIGINAL



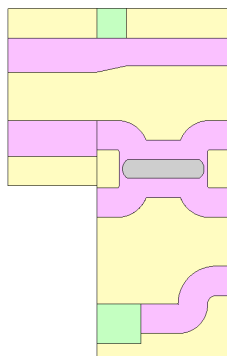
JINDERA REVISED



CULCAIRN ORIGINAL



CULCAIRN REVISED

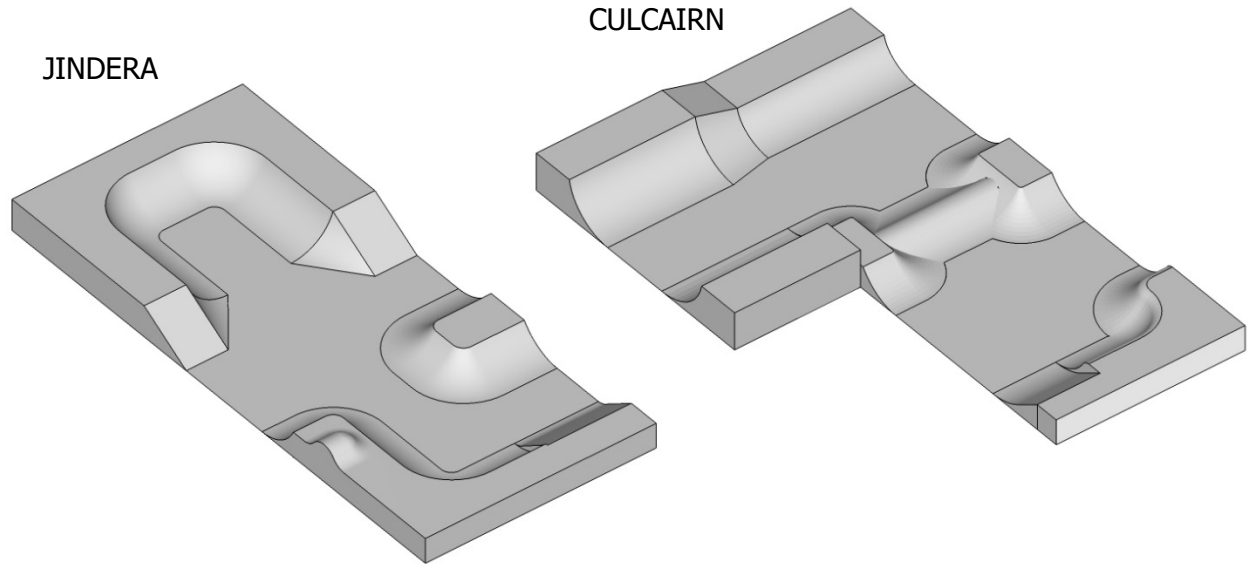


COLOUR CODE	OBJECT TYPE	SIDE VIEW
	Quarter Pipe (Curved Ramp)	
	Flat Bank (flat Ramp)	
	Roll Over (Hump)	
	Ledge (elevated flat)	
	Flat Area (Level Ground)	

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DESIGN MODIFICATIONS, SKATEBOARD FACILITY, CULCAIRN & JINDERA [CONT'D]

REVISED DESIGNS DISPLAYED THREE-DimensionALLY



BUDGET IMPLICATION

The design alterations negotiated with the approved contractor have resulted in an adjustment to costs to the agreed amount of \$180,000 per project however as the value remains within the approved NSW Government grant funding amount for each project there is no impact to Councils budget.

CONCLUSION

The workshop held to review the designs for the Culcairn and Jindera skate park has achieved the desired result of equality and functional usability for both of these facilities. Approval of the updated designs is considered appropriate in view that all attendees agreed with the two concept designs which were well received with no issues identified.

RECOMMENDATION

That Council endorse the revised designs for the Jindera and Culcairn skate parks and approval of their construction to the revised price of \$180,000 (ex GST) per park with Haley Constructions.

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2. PURCHASE OF TWO NEW BACKHOES

Report prepared by Operations Overseer – Craig Hall

REASON FOR REPORT

To inform Councillors that the purchase of two (2) new Backhoes has been determined through the Local Government Procurement process (LGP) Vendor Panel. As the purchase is greater than \$150,000, Council is being informed in accordance with the Procurement Policy.

REFERENCE TO DELIVERY PLAN ACTION

Not Applicable.

DISCUSSION

As part of Council's Plant Replacement Program, Council has undertaken the procurement of two new Backhoes in the Council Plant Fleet. Tenders were sought through Local Government Procurement and this report is presented to ensure compliance with Council's Procurement Procedure.

As shown in the Purchase Assessment Report – Plant **ENCLOSED SEPARATELY** the recommended Tender is from Cadmac Albury Wodonga for two (2) JCB 3CX Elite Backhoes.

The two JCB 3CX Elite Backhoes would be utilised within the Holbrook and Jindera Construction Crews. The JCB 3CX Elite from Cadmac Albury Wodonga is the most suitable machine for the requirements of Council and considered the most appropriate.

BUDGET IMPLICATION

Council's Budget for the purchase of two (2) new Backhoes for Holbrook and Jindera Construction Crews is \$340,000 ex GST. The actual cost of the new backhoes \$370,300 ex GST, less the minimum approximate auction/trade value (\$50,000 ex GST for existing depot machines) gives a net cost for the new backhoes \$320,300 ex GST. Therefore it will have no effect on Council's plant budget.

CONCLUSION

As received through Vendor Panel by Cadmac Albury Wodonga, the JCB 3CX Elite Backhoe is considered the most appropriate for this purchase.

RECOMMENDATION

That Council receive and note the report outlining the purchase of two (2) new JCB 3CX Elite Backhoes for a purchase price of \$370,300 (exc GST).

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3. CULCAIRN HENTY & HOLBROOK FLOOD MITIGATION WORKS – INVESTIGATION AND DESIGN UPDATE

Report prepared by Manager Traffic & Infrastructure – Michael Oliver

REASON FOR REPORT

To update Council on the tendering of the Culcairn, Henty and Holbrook Flood Mitigation Works – Investigation and Design Works.

REFERENCE TO DELIVERY PLAN ACTION

Objective Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community.
Outcome 4.1 Infrastructure and facilities meet the needs of our communities.

DISCUSSION

The NSW Government's Flood Policy is directed at providing solutions to existing flooding problems in developed areas, and ensuring that new developments are compatible with the flood hazard and do not create additional flooding problems in other areas. Under the Policy, the management of flood prone land remains the responsibility of local government. To facilitate this the Government has published the "Floodplain Development Manual: the management of flood liable land", New South Wales Government, April 2005 (the Manual), to provide guidance to Councils in the implementation of the Policy, and provides funding in support of floodplain management programs.

Greater Hume Council is responsible for local planning and land management in the towns of Culcairn, Henty and Holbrook. Greater Hume Council recently completed Flood Studies and Floodplain Risk Management Studies and Plans for Culcairn, Henty and Holbrook following the 2010 and 2012 flood events. Council has adopted floodplain risk management plans for Culcairn, Henty and Holbrook in accordance with the Manual, which included recommended flood mitigation works which are considered to be at "concept design" stage.

The tender brief is to take these concepts to a preliminary design and costing status for the recommended flood mitigation options. Following Council approval the tender allows for final detail design, documentation and specification to be completed.

The Brief for Culcairn, Henty and Holbrook Flood Mitigation Works – Investigation and Design has been submitted for tender through the electronic tender portal box at Council's E-Tendering Portal at www.tenderlink.com/greaterhume closing 4pm Wednesday, 24 April 2019. With assistance from Office Environment and Heritage (OEH) the appropriate candidate will be selected to assist Council with the next phase of the Floodplain Risk Management Process.

BUDGET IMPLICATION

Grant funding was awarded to Council from OEH for the tender for Culcairn, Henty and Holbrook Flood Mitigation Works on a ratio 4 to 1 basis - (\$180,000 OEH and \$45,000 Council) to complete the Investigation and Design process. Separate applications were submitted for each town totalling \$15,000 x 3 applicant's contribution (Council) and Grant amount sought \$60,000 x 3 (OEH).

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CULCAIRN HENTY & HOLBROOK FLOOD MITIGATION WORKS – INVESTIGATION AND DESIGN UPDATE [CONT'D]

CONCLUSION

It is expected to take approximately 12 months to complete the Culcairn Henty and Holbrook Flood Mitigation Investigation and Design Works. Following the completion of designs future grant applications for financial assistance through OEH Floodplain Management Program will be sort to implement the designated improvements to help reduce future flooding in the three towns.

RECOMMENDATION

That Council receive and note the report.

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4. SAFE AND SECURE WATERFUND APPLICATIONS

Report prepared by Director Engineering – Greg Blackie

REASON FOR REPORT

To advise Council on applications lodged for business case funding for upgrading of the water supply in Culcairn and wastewater management system in Jindera.

REFERENCE TO DELIVERY PLAN ACTION

Objective Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community.

Outcome 4.1 Infrastructure and facilities meet the needs of our communities.

DISCUSSION

As councillors would be aware, the replacement of the Water Tower at Culcairn, and upgrading of the Jindera Wastewater Plant are two key projects for Greater Hume Council.

Culcairn Water Tower

The Black St water tower was constructed in 1932 and comprises a reinforced concrete cylinder. The internal diameter of the tower is 7.6m and the total height is 23.8m, with total storage of 1ML.

It is proposed that the existing tank be demolished and be replaced with a tank with a storage capacity of 1.5ML and constructed to provide an appropriate level of service pressure consistent with community expectations.

Jindera Wastewater Management

The Jindera sewerage scheme was constructed in 1986. The existing sewer plant is located 2km northeast of Jindera adjacent to Bowna Creek. The plant was sized for a population of 1000 which has already been exceeded based on current ABS statistics (1293 persons - 2016).

Updates to the pond system with the introduction of aeration has increased the capacity of the plant to meet current population requirements, however with the predicted population of Jindera increasing to 3000 by 2038 based on current growth, augmentation to the existing Jindera wastewater plant is required to meet capacity and environmental requirements.

Both projects have a high capital cost. Replacement of the Culcairn Water Towers is expected to cost approximately \$3 Million, and augmentation of the wastewater plant at Jindera \$6 Million.

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SAFE AND SECURE WATERFUND APPLICATIONS [CONT'D]

Safe and Secure Water Program

As stated by the NSW Department of Industry

“The Safe and Secure Water Program has been established to address key risks to regional water safety and security in NSW, and to provide safe, secure and sustainable water and wastewater services to regional NSW towns.”

The program offers funding towards projects varying from 25% to 90% of the total project cost based upon the annual revenue of the proponents.

Based on Council’s revenue, Greater Hume Council is able to apply for up to 75% of the project value.

The Safe and Secure program has a process whereby scoping and business cases for projects must be completed prior to seeking funding for detailed design and construction.

Council has applied for business case funding for both projects with the estimated cost of completing these to be:

- Culcairn Water Tower \$200k – (\$150,000 funding)
- Jindera Wastewater \$480k – (\$360,000 funding)

Copies of both applications are attached in **ANNEXURE 7**.

BUDGET IMPLICATION

The cost to Council of both business case developments has been allowed for in Council draft 2019/20 Budget.

CONCLUSION

The upgrade of water and wastewater infrastructure in both Culcairn and Jindera is of critical importance to ensure Council meets the expectations of the community and its required environmental legislative responsibilities.

The Safe and Secure Program established by the NSW Government has been set up to specifically deal with issues relating to water and wastewater in regional areas.

The applications lodged to obtain funding to complete business cases for both projects are considered to be the logical step in the process to secure funding for the upgrades to the infrastructure as detailed.

RECOMMENDATION

That Council endorse the applications lodged for the business case funding under the Safe and Secure Program for the upgrading of the water supply in Culcairn and wastewater management system in Jindera.

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5. JELBART ROAD - REQUEST TO UNDERTAKE SEALING

Report prepared by Director Engineering – Greg Blackie

REASON FOR REPORT

To respond to a request from Councillor Osborne to consider the remainder of Jelbart Road to be sealed in the draft 2019/20 budget.

REFERENCE TO DELIVERY PLAN ACTION

Objective Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community.

Outcome 4.1 Infrastructure and facilities meet the needs of our communities

DISCUSSION

At the Final Budget Workshop held on Wednesday 13 April 2019, Councillor Osborne requested that the sealing of the remaining 1.8km of unsealed section of Jelbart Road be considered as a project to be included as part of the draft 2019/20 Council Budget.

The total cost to complete the work is estimated at \$500k.

Whilst the sealing of the road is warranted under Council's Road Strategy, one of the reasons the project has been not commenced is due to the concerns that the completion of the work will possibly encourage additional traffic to use Jelbart Road as a shortcut between the Jindera Gap and Bungowannah Road, and also encourage additional use by current and future residents in the Glenholm estate as an alternative access to Albury.

The major risk is twofold; if additional traffic occurs on the undulating and winding nature of Jelbart Road an increase in the risk of crashes between vehicles or vehicles running off the road occurs, but additionally the major risk is the increasing traffic that would use the intersection of Jelbart Road and Urana Road at the top of Jindera Gap. Whilst there have been no recorded accidents at the intersection or on Jelbart Road recently, this does not dismiss a risk is not present.

Improvements have been continually undertaken at this intersection to accommodate the increasing traffic on Urana Road, however due to the geometric conditions of the intersection with its location on top of a significant rise leads to an inherent risk of traffic accidents occurring, especially if there is an increase in traffic entering and leaving Jelbart Road.

It is to be noted the unsealed section of Jelbart Road was recently gravel resheeted in late 2017, and a recent inspection reveals the road is in good to excellent condition.

BUDGET IMPLICATION

An option to fund the project is to utilise the additional RTR funding announced recently, which equates to approximately \$250K per year, which would allow the project to be completed over a two year period, without impacting on the current projects committed in the draft budget.

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JELBART ROAD - REQUEST TO UNDERTAKE SEALING [CONT'D]

CONCLUSION

Council could accommodate the completion of the work over the next two years without impacting the current draft budget due to the recent announcement of additional funding made available from the Federal Government through RTR funding increases. However it is considered an appropriate investigation into the possible consequences of undertaking the work has prior to the work being committed due to the issues discussed in this report

RECOMMENDATION

That Council:

1. undertake detailed investigations into current and future traffic movements, including detailed consultation of residents along Jelbart Road and adjoining roads to assess the current risks involved for users of the road.
2. undertake investigations into the completion of the sealing of Jelbart Road and risks and benefits it may have.
3. identify any future works that may be required on Jelbart Road and at the intersection of Jelbart Road and Urana Road to ensure safe movements by road users
4. following completion of the investigations, provide a report to Council for consideration prior to any additional works being undertaken on Jelbart Road.

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PART B - ITEMS FOR INFORMATION

GOVERNANCE

1. WORKSHOP/BRIEFING SESSION SCHEDULE 2019

REASON FOR REPORT

To inform Council and the community of upcoming workshop/briefing sessions which Councillors and senior staff attend and, where appropriate, stakeholders also attend. Workshops/briefing sessions are held in the absence of the public.

DISCUSSION

The current session dates are outlined in the table below.

Workshop/Briefing Session date	Topic
6 February 2019	Implications of Solar Farms in Greater Hume Council area.
13 February 2019	Roads Workshop
2 March 2019 (SATURDAY)	Shire Tour
6 March 2019	Preliminary Budget Workshop
13 March 2019	Final Roads Workshop
3 April 2019	Final Budget Workshop
1 May 2019	Waste Strategy Workshop
5 June 2019	Proposed Ward Boundary Alterations

The allocation of workshop/briefing sessions dates across the year is to ensure sufficient advance notice is provided to Councillors and staff.

Residents wanting to engage Council on a particular topic are invited to attend the Public Forum sessions held at the beginning of each monthly meeting. Meeting locations and dates are available on the website or by contacting any Council office.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For Councillors' information.

2. OFFICE OF LOCAL GOVERNMENT CIRCULARS

REASON FOR REPORT

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

DISCUSSION

Recent circulars issued are listed below. Circulars can be downloaded at <https://www.olg.nsw.gov.au/councils/essential-information-and-publications/circulars-for-council>

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OFFICE OF LOCAL GOVERNMENT CIRCULARS [CONT'D]

19-04	Final Code of Accounting Practice and Financial Reporting (update 27) including Joint Organisations Supplement
19-03	Joint Organisation Calendar of Compliance and Reporting Requirements

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For Councillors' information.

3. LOCAL GOVERNMENT NEW SOUTH WALES (LGNSW) – WEEKLY CIRCULARS

REASON FOR REPORT

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

DISCUSSION

A listing of topics of interest from recent circulars issued during March is provided on the LGNSW website. Distribution of the LGNSW newsletters has now moved to an electronic format.

Councillors or interested community members can directly access the full weekly publications via <https://www.lgnsw.org.au/news/local-government-weekly>

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For Councillors' information.

4. TOURISM AND PROMOTIONS OFFICER'S REPORT

Report by Tourism and Promotions Officer – Kerrie Wise

REASON FOR REPORT

To update councillors regarding working projects undertaken by the Tourism and Promotions Officer.

DISCUSSION

The report on projects being undertaken by the Tourism and Promotions Officer is attached at **ANNEXURE 8**.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For Councillors' information.

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5. ECONOMIC DEVELOPMENT QUARTERLY PROGRESS REPORT

Report by Executive Assistant Governance and Economic Development - Marg Killalea

REASON FOR REPORT

To update councillors regarding working projects undertaken by the Executive Assistant Governance and Economic Development Officer.

DISCUSSION

The report on projects being undertaken is attached at **ANNEXURE 9**.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For Councillors' information.

CORPORATE AND COMMUNITY SERVICES

1. GREATER HUME CHILDREN SERVICES – REPORT FOR MARCH 2019

Report prepared by Team Leader, Greater Hume Children Services – Fiona Pattinson

REASON FOR REPORT

To provide an update on statistics and activities of Greater Hume Children Services.

REFERENCE TO DELIVERY PLAN ACTION

Objective We create healthy, inclusive and resilient communities, acknowledge our volunteers and value our youth

Outcome 2.2 We have services to promote and deliver health and wellbeing for all ages

DISCUSSION

Service statistics as of 31 March 2019

Greater Hume Children Services FDC	Mon – Fri	
Educators	NSW 44	Victoria 17
Educators working in the shire	7 (2 Gerogery In Venue)	
Families registered	571	
New families in Greater Hume	3	
New families since February (until 5 Mar19)	23	
Children registered for care	841	
Average EFT	198	

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GREATER HUME CHILDREN SERVICES – REPORT FOR MARCH 2019 [CONT'D]

Henty	Mon-Fri 7.30AM - 5.30PM
Staff numbers	3 Fulltime 2 Part time 1 Casual
Families registered	26
Children registered	33

Walla Walla	Mon-Wed : 8.30AM - 4.30PM
Staff numbers	2 staff (1 Casual)
Families registered	8
Children registered	13

Greater Hume Children Services (GHCS) now have the Gerogery Public School In Venue OSHC up and running for children and families in the community. The hours for the OSHC program will be Monday to Friday: 6.30am till 8.30am and 3.30pm till 6.30pm.

Two Staff members have been on Professional Development training for two days, in Melbourne to up skill them in Nature Pedagogy and Sensory Development. The training and information will be beneficial in the practices and implementation of nature play in all of our early childhood services moving forward.

GHCS will be facilitating Dr Kaylene Henderson , Psychologist for Professional Development training on “Tackling Anxiety and Building Resilience in Young Children” in June. This will be available to all early childhood services and families in our shire and community.

Marketing will be prevalent in the next few months, as we will be marketing widely for GHCS Family Day Care and the GHCS Walla Walla and Henty Services. Marketing will be through community newsletters, Facebook, flyers, posters and will be distributed throughout the shire and other council areas.

Family Day Care Australia also asked GHCS to be part of a review for the assessment and rating process for family day care providers. The review was conducted by ARTD consulting Sydney, who interviewed Team leader of GHCS and discussed the assessment and rating process in NSW and Victoria. The information gathered will be combined with other family day care providers and used to advocate for family day-care assessment and rating throughout Australia.

CONCLUSION

For the Councillors' information.

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2. COMMUNITY SERVICES REPORT FOR MARCH 2019

No report this month.

3. GREATER HUME CUSTOMER REQUEST MODULE – SUMMARY OF MONTHLY REQUESTS

For councillors' information, the Customer Request Module reports are **ENCLOSED SEPARATELY**.

4. STATEMENTS OF BANK BALANCES AND INVESTMENTS AS AT 31 MARCH 2019

The statements of bank balances and investment report as at 31 March 2019 are attached at **ANNEXURE 10**.

5. PEOPLE & CULTURE (HR) REPORT FOR MARCH 2019

Report prepared by People and Cultural Officer – Jessica Winnett

REASON FOR REPORT

To advise councillors on human resources activities such as new staff, resignations and staff development programmes

REFERENCE TO DELIVERY PLAN ACTION

Objective We lead a vibrant, connected and inclusive community

Outcome 1.1 Leadership and advocacy is demonstrated and encouraged in our communities

DISCUSSION

LEGISLATION / POLICIES / PROCEDURES

- Employee Health Monitoring Policy → Procedure – draft for consultation process during early 2019
- EEO Policy and Procedure – merged EEO and Anti-Discrimination Policy in draft

PLANNING

- People & Culture Management System and Plan developed to guide future activities through a process of development, implementation, review and improvement
- Ongoing succession planning - Work Instructions being developed and documented for key activities performed by People & Culture
- LG NSW HR Network meeting/videoconference attended 12 December 2018 and 6 March 2019
- REROC Workforce Development meeting attended 28 February 2019

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PEOPLE & CULTURE (HR) REPORT FOR MARCH 2019 [CONT'D]

RECRUITMENT

- Recruitment in progress:
 - Water & Waste Water Trainee (via ATEL) – GHC interview conducted 18 February, appointment made
 - Roller Operator Holbrook – preferred applicant not able to engage with Council; alternative applicant (ATEL trainee) will trial in this role until completion of his traineeship, with a potential opportunity for permanent employment thereafter
 - Building Maintenance Officer (fixed-term 12 months) – shortlisting completed, interviews conducted 25 February, appointment made
 - Manager Works – shortlisting completed, interviews conducted 27 February, appointment made
 - Bridge and Drainage Ganger Jindera – shortlisting completed, interviews conducted 28 February, appointment made
- New employees commencing with Council:
 - Barry Simmons – Bitumen Operator Holbrook
 - Adam Morrisroe – Plant Operator Parks and Town Maintenance Holbrook
 - Anthony McKoy – Plant Operator Jindera
 - Kamahl Davis – Plant Operator Holbrook
 - Narelle McKimmie – Early Childhood Educator (casual) Henty, Walla Walla
 - Leanne Worth – Early Childhood Educator (casual) Henty, Walla Walla
 - Suzanne Barnes – Early Childhood Educator Henty, Walla Walla
- Position/role changes with existing Council employees:
 - Ken Thompson – Acting Manager Works from 14 January
 - Daniel Davies – Acting Construction Overseer from 4 February
 - Bruce Bodycott – Acting Construction Ganger from 4 February
- Employees ceasing duties with Council:
 - Pool Lifeguards – 16 Seasonal
 - Simone Brewer – Early Childhood Administration Support Officer Henty
 - Dianne Snow – People and Culture Coordinator
- Positions advertised:
 - Apprentice Mechanic (via ATEL) – readvertised
 - Early Childhood (various casual positions) Henty, Walla Walla – ongoing/recurrent advertising until 28 June with the intent to increase the pool of casual employees

WORKPLACE RELATIONS

- Participate with Outdoor Staff quarterly meetings – meeting held on 14 March and sent an apology, next meeting 13 June
- Coordinate and administer Consultative Committee – meeting held on 14 March and sent an apology, next meeting 13 June; nominations called for vacant positions; committee training completed 26 February
- Participate with Risk & WHS Committee – meeting held 14 March, next meeting 13 June

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PEOPLE & CULTURE (HR) REPORT FOR MARCH 2019 [CONT'D]

PROFESSIONAL DEVELOPMENT & LEARNING

- HR vehicle licence – 1 participant
- Return to Work Coordinator – 1 participant
- Consultative Committee – 8 participants
- REROC Workforce Development Group – 2 participants

PERFORMANCE MANAGEMENT

- Finalisation of outstanding Performance Appraisals
- Review of alternative Performance Appraisal processes used by other councils and organisations with the intent to update/improve Council's existing process

HEALTH, WELLBEING & INJURY MANAGEMENT

- Workers Compensation / Injury Management:
 - 10 open claims, 145 days since last Lost Time Injury
 - 10 previous and current claims premium sensitive
 - 6 non-compensable injury management cases

REVIEW & CONTINUOUS IMPROVEMENT

- Weekly reviews with Director Corporate & Community Services
- Monthly reviews with MANEX
- Networking with LG NSW HR Group & REROC Workforce Development Group

CONCLUSION

For the Councillors' information.

ENGINEERING

1. MARCH 2019 REPORT OF WORKS

Grants Program

State Roads Maintenance (RMCC):

Maintenance works and sign replacement on State Roads under the RMCC with the Roads and Maritime Services is continuing.

Removal of roadside "suckers" on Tumbarumba Rd (MR284) and Olympic Highway (MR78) is continuing.

Bitumen resealing works completed on MR284 with one road segment remaining.

Guardrail upgrade project on MR284 is complete, however Roads and Maritime Services have requested an additional guardrail extension to be completed. This will be undertaken shortly.

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REPORT OF WORKS [CONT'D]

Heavy Patching on MR78 and MR284 will commence early April 2019 with completion within that month.

Regional Roads Block Grant:

General maintenance including guide post replacement is continuing on all Regional Roads.

Resealing of a section of Jindera Walla Rd south of Walla Walla has been completed.

Road widening and reconstruction for 2km including removal of trees and roadside hazards and upgrading drainage on Kywong Howlong Rd under Repair funding will be completed in early April.

Local Roads

Sealed:

Reseals on Molkenntin Rd and Reapers Rd is complete. The remaining reseals will be completed in April.

General pavement maintenance on local roads is continuing.

Unsealed:

Road reconstruction and widening on Coach Rd has been completed with the exception of linemarking and guardrail installation which is anticipated to be carried out in April.

Maintenance grading has been carried out on the following roads during March.

- Back Ferndale Road
- Bloomfield Road
- Bonnie Springs Road
- Burma Road
- Groch Road
- Kendalls Road
- Kiley Road
- Knox Road
- Luther Road
- Maloney Road
- Morgans Road
- Mullers Road
- Orelida Siding Road
- Plunkett Road
- Quartz Hill Road
- Rockville Road
- Schneiders Road
- Severins Road
- Shippards Road
- Taylors Road
- Thugga Road

Urban Streets:

General maintenance of urban streets including mowing and weed spraying is continuing.

Asphalting over the railway crossing in Sladen Street, Henty is complete. This resurfacing was the final part of the Sladen Street Streetscape works.

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REPORT OF WORKS [CONT'D]

The final section of footpath along the western side of Albury Street, Holbrook has been constructed which provides a complete pedestrian link between Caltex Service Station and the CBD.

Reseals have been carried out on Third Ave and Elm Crt, Henty.

General:

Construction of a wash bay at the Holbrook Works Depot is continuing.

48 metres of kerb was constructed at the Jindera Recreation Ground as part of upgrade works adjacent to the netball courts.

Replacement of signs on rural roads and urban streets is continuing.

General maintenance of public toilets and parks is continuing.

Monthly Works Maintenance Expenditure:

Local Roads Program	Original Budget	YTD Budget	YTD Expenditure	YTD Variance	Comments
Urban Local Roads Maintenance	\$500,000.00	\$375,000.00	\$345,753.75	\$29,246.25	
Rural Roads Sealed	\$700,000.00	\$525,000.00	\$550,427.95	-\$25,427.95	Ongoing management of costs will continue to reduce over expenditure
Rural Roads Unsealed	\$1,087,713.00	\$815,784.75	\$782,673.33	\$33,111.42	
Street Tree Maintenance	\$237,780.00	\$178,335.00	\$157,227.99	\$21,107.01	

Regional Roads Program	Original Budget	YTD Budget	YTD Expenditure	YTD Variance	Comments
Regional Roads Maintenance	\$912,359.00	\$684,269.25	\$510,545.77	\$173,723.48	
Regional Roads Capital	\$912,000.00	\$684,000.00	\$620,997.00	\$63,003.00	

Sportsgrounds, Parks & Public Toilets	Original Budget	YTD Budget	YTD Expenditure	YTD Variance	Comments
Sportsground Maintenance	\$125,000.00	\$93,750.00	\$81,844.64	\$11,905.36	
Parks & Gardens Maintenance	\$278,000.00	\$208,500.00	\$187,534.52	\$20,965.48	
Public Toilets Maintenance	\$157,614.00	\$118,210.50	\$96,714.32	\$21,496.18	

NB : Sportsground Maintenance excludes annual GHC contribution payment

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2. WATER & SEWER REPORT – MARCH 2019

Capital Works Program:

- Culcairn, Henty and Holbrook – sewer main relining - WIP
- Holbrook SPS 1 inlet valves & basket screen replacements - WIP
- Holbrook dump point installation - completed

Operation & Maintenance:

- New water service connection – 1455 Gerogery Rd, Gerogery West
- Water service repairs – 7 Faye Crt, Culcairn
- Water service repairs – 1799 Gerogery Rd, Gerogery West
- Water main repair – Crn Creek & Jindera St, Jindera
- Water main repair – 189 Gerogery West- Walla Walla Rd, Gerogery
- Water main repair – 78 Munro St, Culcairn
- Water meter replacements – Jindera and Culcairn

Drinking Water Monitoring Program:

- 8 x Water samples for Microbial Water Analysis submitted in the month of March 2019 for Villages and Culcairn Water Supply have all complied with the Australian Drinking Water Guidelines.

Water Quality Complaints

Date	Location	Problem	Action Taken
Nil to report			

Water Supply Sourced and Used

1 July 2018 – 31 March 2019	2016/2017	2017/2018	2018/2019
Culcairn Water Supply (ML)	134.4	116.5	144.3
Village Water Supply (ML)	302.68	327.55	392.3
Totals (ML)	437.08	444.05	536.6

Drought Relief Assistance

Council has received 1 new applicant who has taken up the drought relief package for the month of March, for access to portable water at Councils Standpipes. This brings the total to 17 customers who have taken up the package.

Filling Stations Transactions

- Filling station sites - 126 transactions during the November 2018 period
- Filling station sites - 356 transactions during the January 2019 period
- Filling station sites - 331 transactions during the February 2019 period
- Filling station sites - 261 transactions during the March 2019 period

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WATER & SEWER REPORT – MARCH 2019 [CONT'D]

Filling Stations Usage

Station	December 2018	January 2019	February 2019	March 2019
Culcairn	156.6 KL	892.7 KL	1481.9 KL	1351.7 KL
Jindera	300.7 KL	714.7 KL	320.9 KL	403.9 KL
Brocklesby	63 KL	66.7 KL	62.5 KL	14.9 KL
Burrumbuttock	9.8 KL	34.9 KL	255.4 KL	110.5 KL
Gerogery	3.4 KL	2.6 KL	22 KL	19.4 KL
Totals (KL)	533.3	1711.6	2122.9	1900.4

Filling Station Customer Usage

Customer	December 2018	January 2019	February 2019	March 2019
Council – Road Construction, Maintenance and Tree Watering	224.2 KL	797.8 KL	1439.6 KL	1375.1 KL
Contractors – Water Carters	66.6 KL	613.9 KL	471.0 KL	420.0 KL
Residents	208 KL	266 KL	198.2 KL	97.3 KL
Fire Brigade (RFS)	34.5 KL	33.9 KL	14.1 KL	8.0 KL
Totals (KL)	533.3	1711.6	2122.9	1900.4

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ENVIRONMENT AND PLANNING

1. DEVELOPMENT APPLICATIONS PROCESSED FOR THE MONTH OF MARCH 2019

The schedule of development applications processed for the month of March 2019 is attached at **ANNEXURE 11**.

2. SENIOR WEEDS OFFICER'S REPORT – APRIL 2019

Roadside spraying and spraying around guardrails has been completed on the following roads:

- MR 284, Tumbarumba Road
- MR 78, Olympic Highway

Blackberry spraying to commence on the following roads:

- Rosewood Road
- River Road

Spraying has been completed at the following cemeteries:

- Gerogery
- Woomargama
- Cookardinia
- Culcairn.
- Holbrook
- Walbundrie.
- Henty
- Walla Walla
- Jindera

Spraying has been completed at the following waste depots:

- Gerogery
- Jindera
- Mullengandra

Alligator weed at Woomargama to be inspected in the coming weeks.

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3. RANGER'S REPORT – MARCH 2019

COMPANION ANIMALS

No. of Complaints Received 27		Including: 5 barking dog, 14 roaming dogs, dealing with 1 aggressive dog, 3 nuisance dogs, menacing and dangerous dog compliance checks.		
No. of dog attacks:	4	Location: Walla Walla	A dog was involved in multiple incidents attempting to bite a person in the street and attacking another dog. Dog declared menacing.	
		Culcairn	2 dogs entered yard and killed birds in a cage. Nuisance dog orders issued.	
		Culcairn	2 dogs attacked and killed sheep. Dogs declared dangerous.	
		Henty	2 sheep injured, dogs not found visited properties in the area in regard to the attack.	
Comments:				
		Dogs	Cats	
In Council's Facility at Beginning of Month			4	
Captured & Returned to Owners		8	1	
Captured & Impounded		9	2	
Released from Pound to Owners		9	1	
Surrendered by Owners				
Rehomed			4	
Euthanased				
Remaining in Council's Facility at End of Month			1	

FERAL CATS

No. of Complaints:	2
No. Feral Cats caught:	1

LIVESTOCK

	Cattle	Sheep	Horse	Rooster	Other Goats
No. of Reports of Stock on Roads	9	5		1	
Instances - Returned to owners	9	5			
Impounded				1	
Vehicle accidents involving stock					

OTHER LIVESTOCK, WILDLIFE COMPLAINTS

Holbrook - 1 kangaroo euthanased after hit by vehicle.

Woomargama – 1 kangaroo euthanased after hit by vehicle.

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RANGER'S REPORT – MARCH 2019 [CONT'D]

ABANDONED VEHICLES

Culcairn – car left in the disabled park. Owner removed vehicle
 Walla Walla - car and trailer left at the rear of the community hub preventing trades persons from accessing site. Owner removed vehicle
 Woomargama - three vehicles removed by owners
 Bungowannah – burnt out car in unsafe position. Removed by Council and then collected from the impound location by the insurance company
 6 vehicles currently impounded

POLLUTION AND ENVIRONMENTAL INCIDENTS

Inspection conducted: Overgrown Vegetation Unsafe Land	Inspections being conducted.
Pollution: Noise	Holbrook – barking x 3 – owner issued warning. Ongoing monitoring.
Pollution: Waste	Burrumbuttock – food drums fell off a truck. Owner located and cleaned up. Jindera – household waste. Removed by Council. Holbrook – illegal removal of underground fuel tanks causing contamination. Safework NSW also investigating and issued a prohibition notice.

ON-SITE SEWERAGE MANAGEMENT SYSTEMS

Inspection Type	Total	Pass	Fail
OSMS Compliance Inspections	4		4
Pre-Purchase Inspections	1		1
OSMS Orders issued	4		
OSMS Orders Compliance Inspections	6	3	
Plumbers Site Inspections	4		
OSMS Upgrade Applications Received	3		
OSMS Approvals To Do Works Issued	3		
OSMS Approvals To Operate Issued	2		
AWTS Service Contract Renewal Letters			
Local Government Application Approvals			
Local Government Approval Inspections	1	1	
Local Government Approval Soil Report Assessments			
OSMS Rate charge enquires			

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RANGER'S REPORT – MARCH 2019 [CONT'D]

OTHER WORKS CONDUCTED

- Companion Animal Registrations continuing to come in from correspondence sent out and door knocking.
- RID online (Report Illegal Dumping online) updating with data entry.
- Property inspections unsightly and excessive cars.
- Holbrook and Culcairn Landfill site works and refuelling conducted.
- Landfill cameras checks and relief landfill attendants work at several sites.
- Assist RSPCA with companion animal welfare issue.
- Holbrook Show amusement inspections.
- EPA Litter enforcement training.
- Holbrook Cemetery dirt stockpile removed and rear fence upgraded to reduce kangaroo access to cemetery.
- Update authority templates.
- Holbrook pound clean out and fence repairs from goat damage.
- Microchipping month 105 dogs and cats microchipped for free during March.
- Illegal wood cutting inspections.
- Illegal signs Olympic Highway removed.
- Holbrook pool ducks.
- Council Caravan park issues dealt with at various locations.
- Truck accident Olympic Highway and Hume Highway clean-up assistance.

RECOMMENDATION

That Part B of the Agenda be received and noted.

PART C – COMMITTEE AND DELEGATE REPORT

Attached, in **ANNEXURE 12** are minutes of the following meetings:

- Minutes of Culcairn Community Development Committee Meeting held on 19 March 2019
- Minutes of the Henty Community Development Committee Meeting AGM held on 26 November 2018
- Minutes of the Henty Community Development Committee Meeting held on 25 March 2019

DELEGATE REPORTS

Nil.

RECOMMENDATION

That Part C of the Agenda be received and noted.