



Greater
Hume
Council

To: «Name»

Ordinary Meeting of Greater Hume Council

Wednesday, 19 June 2019

NOTICE is hereby given that an Ordinary Meeting of the Greater Hume Council will be held at the Culcairn Council Chambers, Balfour St, Culcairn, commencing at 6.00pm.

STEVEN PINNUCK
GENERAL MANAGER

ORDER OF BUSINESS TO BE CONSIDERED
REFER OVERLEAF

Ordinary Meeting of Greater Hume Council

Wednesday, 19 June 2019

BUSINESS TO BE CONSIDERED

1. PRAYER

2. ACKNOWLEDGEMENT OF COUNTRY

"I would like to acknowledge that this meeting is being held on the traditional lands of the Wiradjuri people, and pay my respect to elders both past, present and emerging".

**3. DECLARATIONS OF PECUNIARY INTEREST OR NON-PECUNIARY INTEREST
(CONFLICT OF INTEREST)**

4. APOLOGIES

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

- Minutes of the Ordinary Meeting of Council – 15 May 2019

6. ACTION REPORT FROM THE MINUTES

7. REPORTS FROM OFFICERS

PART A For Determination

- Environment and Planning
- Governance
- Corporate and Community Services
- Engineering

PART B For Determination

- Environment and Planning
- Governance
- Corporate and Community Services
- Engineering

PART C For Information

- Governance
- Corporate and Community Services
- Engineering
- Environment and Planning

PART D For Information

8. MATTERS OF URGENCY

9. COMMITTEE OF THE WHOLE – CONFIDENTIAL CLOSED COUNCIL REPORT

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OFFICERS' REPORTS – PART A – FOR DETERMINATION

ENVIRONMENT AND PLANNING

1. **DEVELOPMENT APPLICATION 10.2019.38-1 – 14 LOT SUBDIVISION, DWELLING DEMOLITION & TREE REMOVAL, 81-89 MITCHELL STREET JINDERA**

Report prepared by Consultant Planner – Habitat Planning

REASON FOR REPORT

Council is in receipt of a development application for a 14 lot subdivision, dwelling demolition and tree removal at 81-89 Mitchell Street in Jindera (“the subject land”). The applicant is JW Lanfranchi Pty Ltd and the landowner is MP Shanahan.

This report represents an assessment of the application under the requirements of Part 4 of the *Environmental Planning and Assessment Act 1979* (EP&A Act) and is being reported to Council because objections to the application have been received.

REFERENCE TO DELIVERY PLAN

None relevant.

DISCUSSION

The proposal is principally for a 14 lot residential subdivision on the eastern fringe of the Jindera township near the corner of Creek and Mitchell Streets (**ANNEXURE 1**). As part of the subdivision it is proposed to demolish the existing buildings on the site (dwelling and shed) as well as remove a number of trees.

The subdivision is designed as a cul-de-sac with access off Mitchell Street. Lot sizes range from 601m² to 1,132m².

CONSULTATION & REFERRAL PROCESS

The application was notified to all adjacent landowners on 26 March 2019. Three submissions were received as a result of this process.

The application was referred internally to Council’s engineering services.

Consideration of matters raised in response to this process is undertaken later in the report.

ASSESSMENT

A development application is required to be assessed by Council against the following ‘matters for consideration’ contained within Section 4.15 of the EP&A Act. Only those matters relevant to the applicant are included in the assessment.

The provisions of any current or draft environmental planning instrument, development control plan, or matters prescribed by the regulations.

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State Environmental Planning Policies

State Environmental Planning Policy 55 - Remediation of Land (SEPP55) requires Council to consider the potential for any land proposed for development to be contaminated. There is no evidence or known specific locations within the subject land that may have been utilised for activities leading to potential contamination. Consequently, Council can be satisfied that further investigation of the land for potential contamination is not warranted.

State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017 applies to land zoned RU5 and Clause 9 requires a permit from Council to remove the type of vegetation prescribed in a DCP. Chapter 7 of the Greater Hume DCP prescribes that “*trees that are 5 metres or more in height; or trunk diameter of 20cm or more 1 metre above the ground*” and are one of the species nominated, requires a permit to be removed. As neither of the two trees is one of the nominated species, approval under this SEPP is not required.

Local Environmental Plans

The *Greater Hume Local Environmental Plan 2012* (“the LEP”) is the principal environmental planning instrument applicable to the property. The relevant matters of the LEP are addressed as follows.

Clause 2.3 requires Council to have regard for the objectives of the land use zone when determining a development application. The objectives of the RU5 zone are:

- To provide for a range of land uses, services and facilities that are associated with a rural village.
- To protect the amenity of residents.

The proposal is generally consistent with these objectives because:

- it is providing for residential development on a range of lot sizes; and
- it will not have a greater impact on residential amenity than would be expected in an urban environment.

Clause 2.6 requires development consent for the subdivision of land.

Clause 2.7 requires development consent for demolition.

Clause 4.1 requires that lots created in a subdivision must be at least the size specified on the Minimum Lot Size (MLS) map. In this case the MLS for the subject land is 600m² and all lots exceed this.

Clause 6.1A applies to all land below the Flood Planning Level (FPL). The FPL is defined as “*the level of a 1:100 ARI (average recurrent interval) flood event plus 0.5 metre freeboard (reduced to 0.3 metres in Jindera).*”

The extent of flooding over the subject land can be ascertained from 2015 *Jindera Flood Study, Floodplain Risk Management Study* and summarised as follows:

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- 1:5 year ARI event existing swale only carrying water.
- 1:10 year ARI event existing swale only carrying water.
- 1:20 year ARI event approximately 25% of subject land flooded.
- 1:50 year ARI event approximately 70% of subject land flooded.
- 1:100 year ARI event approximately 80% of subject land flooded.

In a 1:100 year ARI event, that part of the subject land flooded is considered to be in the 'low' hazard category with the existing swale in the 'intermediate' category.

In a 1:100 year ARI event, that part of the subject land flooded is considered to be in the 'flood fringe' hydraulic category with the existing swale in a 'floodway' category.

Once the 0.3 metre freeboard is applied to the 1 in 100 year flood level, it is likely that all of the subject land is below the FPL. Consequently, this clause of the LEP requires consideration.

Under the clause Council must not grant consent unless it is satisfied that the development:

- a. is compatible with the flood hazard of the land, and
- b. will not significantly adversely affect flood behaviour resulting in detrimental increases in the potential flood affectation of other development or properties, and
- c. incorporates appropriate measures to manage risk to life from flood, and
- d. will not significantly adversely affect the environment or cause avoidable erosion, siltation, destruction of riparian vegetation or a reduction in the stability of river banks or watercourses, and
- e. is not likely to result in unsustainable social and economic costs to the community as a consequence of flooding.

The application acknowledges that the subject land is flood prone and that this will be addressed as part of the civil design for the subdivision which will include a flood impact study. Council's engineers are satisfied with that approach, hence the requirements of the clause are also considered satisfied.

Clause 6.7 of the LEP relates to essential services and states:

Development consent must not be granted to development unless the consent authority is satisfied that any of the following services that are essential for the development are available or that adequate arrangements have been made to make them available when required:

- a. the supply of water,
- b. the supply of electricity,
- c. the disposal and management of sewage,
- d. stormwater drainage or on-site conservation,
- e. suitable vehicular access.

The subject land can be serviced by all necessary urban infrastructure, as confirmed by Council's engineers.

Development Control Plan

The *Greater Hume Development Control Plan 2012* ("the DCP") applies to all land within the Shire.

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Chapter 5 of the DCP relates to the Township Structure Plans. The plan for Jindera shows the subject land as 'residential', which is consistent with what is proposed.

Chapter 6 of the DCP relates to subdivision generally and sets out relevant considerations. The development standards of the DCP are considered in the following table.

DEVELOPMENT STANDARD	COMMENT
Staging 1. Where staging of a subdivision is proposed, a staging plan must be submitted with the development application.	No staging is proposed.
2. Staging of subdivision should have regard to the existing and proposed provision of services and avoid staging development which would have negative impacts upon infrastructure provision and/or design.	No staging is proposed.
Movement network 1. Compliance with the <i>Greater Hume Shire Engineering Guidelines for Subdivisions and Development Standards</i> .	Council's Engineers have assessed the application and provided their conditional approval.
2. All development for subdivision must comply with the Council's standards for road design.	This will be confirmed with the construction plans.
3. For lots fronting a main road, access shall be from a secondary road where the opportunity exists.	No lots front a main road.
4. All lots are to be provided with access to a public road. Easements for access will only be considered in extraordinary circumstances.	The subject land is provided with frontage to a public road (Mitchell Street) or a newly constructed public road.
5. Any upgrade or construction of a public road to provide access to a lot shall be at the applicant's expense.	Noted.
Lot design 1. Compliance with the <i>Greater Hume Shire Engineering Guidelines for Subdivisions and Development Standards</i> .	Council's Engineers have assessed the application and provided their conditional approval.
2. Multi-lot subdivisions should provide for a range of lot sizes.	The 14 lots range in size from 601m ² to 1,132m ² .
3. Lots are to be provided with legal and practical public road access.	All lots will have frontage to a public road (in this case the proposed cul-de-sac and Mitchell Street).

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4. Lots are to be designed to accommodate the type of development envisaged. Irregular shaped lots or lots too small will be regarded by Council as incompatible with objectives for this standard.	The smaller lots are rectangular in shape and well proportioned to comfortably accommodate a dwelling. The four irregular shaped lots at the end of the cul-de-sac are larger to allow the positioning of a dwelling in a central location.
5. For battle-axe allotments a minimum width of the access handle is to be 4.5m.	There are no battle-axe lots.
6. Lots are to be able to contain a rectangular building envelope measuring 10 metres by 15 metres, suitable for the erection of a dwelling.	A building envelope with these dimensions can be accommodated on each lot.
7. Lots are to be designed to maximise solar access.	The larger lots have the opportunity to maximise solar access because of the size.
Infrastructure & services	
1. Compliance with the <i>Greater Hume Shire Engineering Guidelines for Subdivisions and Development Standards</i> .	Council's Engineers have assessed the application and provided their conditional approval.
2. Where a reticulated external potable water supply is provided, all lots shall be connected.	The subject land can be provided with town water.
3. Where a reticulated external sewerage system is provided, all lots shall be connected.	The subject land can be connected to Jindera's sewerage system.
Hazards	
1. On land mapped as bushfire prone, compliance with the <i>NSW Rural Fire Service guide Planning for Bushfire Protection (2006)</i> .	The subject land is not mapped as a bushfire risk.
2. On land considered by Council to potentially being subjected to flooding, an investigation of the land as to the flood risk and consideration of the <i>Floodplain Development Manual: the management of flood liable land (2005)</i> .	The subject land is below the Flood Planning Level (FPL) and therefore subject to flooding. No details have been provided with the application as to how the subdivision will address flooding. However, Council's engineers have accepted the applicant's proposition that flooding can be addressed as part of the civil design process.

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<p>3. On land that is, or has previously been used for a potentially contaminating activity, an investigation of the land in accordance with the requirements of <i>State Environmental Planning Policy No.55 – Remediation of Land</i>. An investigation should be in accordance with the process detailed in the State Government's <i>Managing Land Contamination – Planning Guidelines SEPP55 Remediation of Land</i> (1998).</p>	<p>There is no visual evidence to suggest the subject land is potentially contaminated and hence further investigation in this regard is not necessary.</p>
<p>Site management 1. Compliance with the <i>Greater Hume Shire Engineering Guidelines for Subdivisions and Development Standards</i>.</p>	<p>Council's Engineers have assessed the application and provided their conditional approval.</p>
<p>2. Compliance with <i>Soil and Water Management Guidelines for Subdivisions – Albury, Wodonga & Hume Councils</i>.</p>	<p>No details were provided with the application in regards to soil and water management. Having regard for the characteristics of the lot and the low risk of erosion etc. it is acceptable that a condition be included on the consent to comply with these guidelines.</p>

Chapter 7 of the DCP relates to vegetation removal and is addressed by the response to *State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017* earlier.

Chapter 8 of the DCP relates to flooding. The provisions in this chapter are addressed in the response to Clause 6.1A of the LEP above.

The likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality.

The following table assesses the likely environmental impacts of the development.

ISSUE	ACCEPT -ABLE	RESPONSE
Context setting &	✓	<p>The subject land is within Jindera and within walking distance of the town centre in Urana Street. Overall the character of the area is urban, which is compatible with the proposed subdivision.</p> <p>The land adjoins a long established rural supplies business on the southern side. The area of this business closest to the subject land is used as an outdoor storage area that is not accessed on a frequent basis. The nature of this business is considered such as to have little impact on the amenity of future residents within the subdivision.</p> <p>Land adjoining to the north is a large residential allotment that contains scattered piles of secondhand building materials.</p>

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ISSUE	ACCEPT -ABLE	RESPONSE
Noise	✓	There is potentially some noise impacts associated with machinery during demolition of the existing buildings and construction of the subdivision. Whilst this may have an impact on the amenity of nearby residents, it is acceptable on the basis it is temporary and will occur during normal working hours. Once completed the subdivision will provide for residential development for which noise generation will be typical of an urban residential area.
Access & parking	✓	Access to most lots in the subdivision will be via a new cul-de-sac off Mitchell Street. Two to four of the lots will have access directly to Mitchell Street. Some on-street parking will be available in the cul-de-sac but limited at the end due to the narrow lot frontages and the space taken by vehicle crossings to these lots. Being a residential subdivision, the majority of parking will be undertaken onsite.
Roads & traffic	✓	The traffic generated by the subdivision (when developed) will be in the vicinity of 80 vehicle movements per day. The cul-de-sac will be designed to safely accommodate the traffic generated by the lots. Council engineers will require the cul-de-sac to be constructed in accordance with Council's 'Standard Road Design'. Kerb and gutter will be of the semi-mountable type.
Utilities	✓	Existing services to the site will be disconnected and capped as part of the building demolition. All urban infrastructure can be provided to the proposed lots.
Heritage	✓	The nearest heritage items are in Urana Street and will be unaffected by the subdivision.
Archaeology	✓	There are no known archaeological items on the subject land. The likelihood of such items being present is low having regard for the distance from a natural watercourse.
Stormwater	✓	Council engineers required drainage " <i>to be directed to new stormwater infrastructure within the subdivision and directed to the new road/cul-de-sac table drain.</i> "
Soils & erosion	✓	Soil and water management devices will be utilised during construction of the subdivision to control soil transfer during heavy rain events.
Flora & fauna	✓	Two native trees are to be removed as part of the subdivision being located in the path of the proposed cul-de-sac and its intersection with Mitchell Street. Existing perimeter landscaping is to be retained. The impact on flora and fauna is considered to be minimal.
Flooding	✓	See response to Clause 6.1A of the LEP above.
Bushfire	✓	The subject land is not mapped as having a vegetation category presenting as a bushfire risk.

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ISSUE	ACCEPT -ABLE	RESPONSE
Technological hazards	✓	The proposal is not exposed to any technical hazards.
Safety, security & crime prevention	✓	The subdivision is within the township of Jindera which offers both security and risks associated with crime. The level at which these present is no different other residential development in Jindera.
Privacy	✓	The lots are of sufficient size to offer a level of privacy acceptable in an urban environment.
Landscaping	✓	No landscaping is proposed in the application. Existing perimeter landscaping around the subject land is to be retained.
Overshadowing	N/A	-
Land resources	N/A	-

The suitability of the site for the development.

The site is considered generally suitable for the proposed subdivision as it represents urban residential development within an urban residential environment. The zoning of the land and township structure plan reflects this. Apart from flooding, there are no significant constraints for the proposal.

Any submissions made in accordance with this Act or the regulations.

Three submissions were received objecting to the application (see **ANNEXURE 1**). The issues raised in the submissions are summarised and responded to in the following table.

ISSUE	RESPONSE
Additional lots will result in reduced water pressure at existing dwellings.	Council's engineers have not raised this as an issue for the subdivision.
There is a watercourse through the land and this is not addressed.	There is a drainage swale through the land. Council's engineers are expecting for this to be addressed in the civil plans prior to a construction certificate being issued for the subdivision.
Existing sewerage smell from a pump station will be exacerbated by additional residents.	Council's engineers have not raised this as an issue for the subdivision. The existing smell is a separate issue.
Existing residential amenity will be detrimentally affected by additional residents (mainly by additional traffic).	Whilst there will be additional traffic in the local road network generated by future residents in the subdivision, this is not going to significantly impact on existing residential amenity.

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ISSUE	RESPONSE
Additional lots will detract from the “semi-rural nature” of Jindera.	The site is within the township and zoned for township purposes. Whilst the concerns of existing residents is understood in that they are comfortable in the current environment within which they live, this is not justification to prevent future development. All land within the township can be subdivided into lots of 600m ² or more. Wherever there is vacant land, there is always a chance the owner will develop it.
There are other subdivisions in Jindera and hence no need for this one.	This is not grounds to refuse the subdivision. It is not Council’s role to determine if there is too much development.
Removal of trees.	Just two trees are to be removed with the existing perimeter planting to be retained. The removal of these trees is not considered to have a lasting detrimental impact on the natural environment.
Disturbance for residents of the nearby retirement facility from construction noise and additional traffic.	It is likely the nearest new dwelling to the retirement facility will be approximately 100 metres. This is more than adequate to prevent any detrimental amenity impacts on aged residents.
Detrimental impact for existing stay-at-home residents from “constant, long-term construction noise”.	Construction noise for both the subdivision and future dwellings is temporary and not “long-term”. Whilst some daytime noise from construction may be heard by existing residents, it is not expected to be intolerable.
Detrimental impact on property values.	This is not something that can be taken into account in assessing a development application under the EP&A Act.
The existing sewer pump station will fail more often with the additional residents.	Council’s engineers have not raised this as an issue for the subdivision.
Detrimental impact on flora and fauna.	The impact on flora and fauna is restricted to the removal of two trees and considered sustainable.
Detrimental impact on the condition of existing roads through additional traffic.	Council’s engineers have not raised this as an issue for the subdivision. The existing road network can accommodate the additional traffic generated by future residents.
Object to having to contribute to half the cost of new fencing associated with the subdivision.	This is not a matter for the assessment of the development application.

The public interest.

The concept of ‘public interest’ is a nebulous one in terms of planning assessment. However, there is some discussion in the judgement of *Double Bay Marina v Woollahra Council [2009] NSWLEC 1001* about the following three step process to determine whether an application is in the ‘public interest’:

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- a. *defining the public whose interest is being invoked;*
- b. *defining the benefit towards which a proposal claims to make a contribution (or from which it is claimed to detract); and*
- c. *making explicit the weight given to the public interest relative to other considerations.*

In this case the 'public' could be considered to be the community of Jindera and the 'benefit' being additional residents for the town and infill development. As the effect of the development on the community is minimal then the weight to be given to the 'public interest' is negligible compared to other considerations, such as flooding.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

In making a decision as the consent authority under the EP&A Act, Council can:

1. approve the application, with or without conditions;
2. defer the application for further information or redesign; or
3. refuse the application.

After considering the assessment requirements of Section 4.15 of the EP&A Act, the application is recommended for conditional approval.

RECOMMENDATION

That consent be granted to development application 10.2019.38.1 for demolition and residential subdivision at 81-89 Mitchell Street in Jindera, subject to the following conditions.

General

1. Development shall be generally in accordance with the approved plans and accompanying information (including the Statement of Environmental Effects), except where modified by the following conditions.
2. Demolition
 - a. Works on site are to comply with the *WorkCover Guide to Working with Asbestos* and the *National Code of Practice for the Safe Removal of Asbestos*.
 - b. Water and sewer connections to be disconnected and capped by a licensed plumber.
 - c. Dust suppression techniques are to be employed during demolition to reduce any potential nuisances to surrounding properties.

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DEVELOPMENT APPLICATION 10.2019.38-1 – 14 LOT SUBDIVISION, DWELLING
DEMOLITION & TREE REMOVAL, 81-89 MITCHELL STREET JINDERA [CONT'D]

- d. Demolition work must be conducted in a manner so as not to be injurious to health and amenity by reason of, lack of environmental controls, lack of security fence or builders hoardings, noise, vibrations, smells, asbestos and lead contamination, placement of building materials and wastes, rubbish, footway and laneway interference, traffic movement, hours of operation, and the like.
 - e. Demolition, subdivision or construction works will be restricted to the following hours in accordance with the NSW Environment Protection Authority *Noise Control Guidelines*:
 - i. Mondays to Fridays, 7.00am to 6.00pm
 - ii. Saturdays, 8.00am to 1.00pm
 - iii. No work is permitted on Sundays and Public Holidays
3. Prior to commencing any subdivision construction works, a subdivision works certificate is to be obtained in accordance with Division 6.2 of the Environmental Planning and Assessment Act 1979.
4. Prior to seeking a Subdivision Works Certificate for any lot, the following requirement, if applicable for that stage of the development, shall be provided by the applicant to Council for approval:
- a. Engineering design plans of all proposed civil works including power, gas, telecommunications, street lighting, footpath, stormwater drainage, road construction, driveway/access ways, connection to the Village Water Supply and Jindera sewerage scheme. A flood impact study outlining the measures to mitigate the effect of flooding ensuring that allotments are above the applicable AHD levels and adjacent properties are not adversely affected by increased flooding.
 - b. Payment of the prescribed fees in accordance with Council's adopted fees and charges for engineering assessment of subdivision construction plans.
 - c. A Soil and Water Management Plan prepared in accordance with Council's guidelines that addresses:
 - i. The diversion of uncontaminated run-off around cleared or disturbed areas.
 - ii. The erection of a silt fence to prevent debris escaping into drainage systems or waterways.
 - iii. The prevention of tracking of sediment by vehicles on to roads.
 - iv. The stockpiling of topsoil, excavated material, construction and landscaping supplies and debris within the site, and the removal or utilisation (where appropriate) of that stockpile after completion of the works.
5. **Prior to seeking a subdivision certificate for any lot, the following requirements, where applicable for that stage of the development, shall be provided by the applicant to Council for approval:**
- a. All easements necessary to ensure the supply of, and access to, service infrastructure.

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DEMOLITION & TREE REMOVAL, 81-89 MITCHELL STREET JINDERA [CONT'D]

- b. Formal advice from Essential Energy, Council, APA and Telstra indicating that electricity, reticulated water, gas and telecommunications is provided and is able to be connected to all proposed lots.
 - c. Payment of the following development contributions:
 1. Standard sewer 14 x \$4390.
 2. Standard water 14 x \$3230.
 3. Street tree planting 14 x \$200.

Note : The above contributions to be adjusted to the applicable rate payable at the time of payment
 - d. Works as Executed plans certified by an accredited Engineer or Registered Surveyor, together with a statement certifying that all works have been completed in accordance with approved Subdivision Works Certificate.
6. Prior to seeking a subdivision certificate for any lot the following work where applicable for that stage of the development, shall be undertaken in accordance with Council's specification and at the applicant's expense:
 - a. The completion of works approved by Council's subdivision works Certificate.
 - b. Erect street signage. Note: prior to the erection of the street sign the applicant is to nominate a proposed name for the street and obtain the approval of Council's engineering department.
 - c. A 1.8 metre high colourbond fence is to be provided around the perimeter of the allotment with the exception of street frontage.
7. Underground electricity is to be provided as the only means of supplying electricity for the approved subdivision development.
8. With the exception of the two trees proposed for removal:
 - a. All native vegetation on the site is to be retained.
 - b. All vegetation around the perimeter of the site (native or otherwise) is to be retained.
9. Written notice shall be given to Council seven (7) days prior to the commencement of any works on the site.
10. This approval shall expire if the development hereby permitted is not commenced within five (5) years of the date of consent.
11. **Aboriginal Heritage**

In the event an item of archaeological significance is revealed during any works, then work is to cease and the existence of the artefact and its location is to be reported to the Office of Environment & Heritage.
12. Subdivision Certificate will only be issued upon completion of "Application for Subdivision Certificate" (available on Council's website) and payment of the fee applicable when the subdivision certificate is issued.

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DEMOLITION & TREE REMOVAL, 81-89 MITCHELL STREET JINDERA [CONT'D]

Reason for conditions

The above conditions have been imposed:

- (i) to ensure compliance with the terms of the environmental planning instruments;
- (ii) having regard for the requirements of any agency consulted as integrated development;
- (iii) having regard to Council's duties of consideration under Section 4.15 of the *Environmental Planning and Assessment Act 1979*, as well as Section 4.17 which authorises the imposing of the consent conditions; and
- (iv) having regard to the circumstances of the case and the public interest.

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2. RECLASSIFICATION FROM COMMUNITY LAND TO OPERATIONAL LAND – LOT 42 DP1132425 – BRITTON COURT, LOT 61 DP1194500 – 33 PECH AVENUE, LOT 89 DP1228879 – 9 KLEIN COURT, LOT 67 DP1195450 – PIONEER DRIVE JINDERA

Report prepared by Director Environment and Planning - Colin Kane

REASON FOR REPORT

In accordance with Section 3.35(1) of the Environmental Planning and Assessment Act 1979 to finalise the community consultation phase of a proposed “gateway” local environment plan it is necessary for Council, as the relevant planning authority, to consider any submissions received and determine whether to proceed with the planning proposal for the reclassification of community owned land in its current form or alternatively, amend the planning proposal.

REFERENCE TO DELIVERY PLAN ACTIONS

Objective Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community
Outcome 4.1 Infrastructure and facilities meet the needs of our communities.

DISCUSSION

During Councils Ordinary Meeting held 18 July 2018, Council resolved the following:

1. *In accordance with Section 30(1) of the Local Government Act 1993 Council resolve to reclassify Lot 42 DP1132425, Lot 61 DP1194500, Lot 89 DP1228879 and Lot 67 DP1195450 in Jindera from ‘community’ to ‘operational’.*
2. *In accordance with Section 3.34(1) of the Environmental Planning and Assessment Act 1979 Council request a Gateway Determination from the Minister for Planning.*
3. *Council advise the Department of Planning and Infrastructure that it will utilise its delegations under Section 3.36 of the Environmental Planning and Assessment Act 1979 to make or not make the plan.*
4. *Upon receipt of a Gateway Determination, Council place the Planning Proposal on public exhibition and hold a public hearing pursuant to any requirements of the determination and Section 3.34(2) of the Environmental Planning and Assessment Act 1979.*
5. *Should no objections be received, take the necessary steps to complete the reclassification process.*

Council submitted the Planning Proposal to the Department of Planning and Environment on 14 December 2018 and received on 1 February 2019 a Gateway Determination that enabled the exhibition of the Planning Proposal.

In accordance with the Gateway Determination, Council commenced community consultation by placing an advertisement in the Border Mail and writing to adjacent landowners inviting inspection and comment on the planning proposal between the period of 4 March and 1 April 2019. At the conclusion of the exhibition period 3 submissions have been received (refer to **ANNEXURE 2**) and the issues raised within these submissions will be discussed later in this report.

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To comply with the requirements of Section 29 of the Local Government Act 1993 a public hearing was held on Thursday 2 May 2019 at the Jindera Community Hub. The purpose of that meeting was to allow the community an opportunity to expand on written submissions and discuss issues with an independent person in a public hearing. Advertising of the public hearing was undertaken in accordance with requirements of the Local Government Act 1993 through placement of advertisement in the Border Mail and adjacent landowners being advised. In addition, Council prepared a Community Bulletin (refer to **ANNEXURE 2**) for the Public Hearing which was widely circulated in Jindera.

Council engaged Mr Peter O'Dwyer a partner and the manager of planning and environment at the EDM Group to chair the public hearing. The Public Hearing was attended by six (6) members of the public and the comments received were recorded by Mr O'Dwyer and are provided in his report from the meeting which is included in **ANNEXURE 2**. To comply with requirements, Mr O'Dwyer's report is available at the Jindera Community Hub and on Council's website.

Lot 42 DP1132425 Britton Court Jindera

General subject matter	Associates issues/questions	Comments
Current and ongoing management and maintenance of land	Council is slow in maintaining the reserve and for the last 12 years the reserve has been maintained with the assistance of neighbours.	Council has never received a complaint concerning the condition of the public reserve.
Expectation that public reserve should remain a public reserve	The existence of the public reserve was a factor in deciding to purchase land in the vicinity of the public reserve.	It is possible for Council to undertake a process to remove the public reserve status. It could be appropriate to remove a public reserve status of the land if there is a collective public benefit.

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Use of the land by adjacent land owners	The land is extensively utilised for community use. Used by playing local children who would find going to the Jindera Recreation Ground too far and it too unsafe.	The land is a small allotment at only 693m ² . It has no improvements other than several fruit trees that have been planted. The distance from this reserve to the nearby proposed adventure playground is 700 metres and the reserve itself is approximately 500 metres away. The improvements to the recreation ground are easily accessible to nearby residents and the wider Jindera community. 13 adjacent landowners were notified of the planning proposal for this allotment and Council received 3 responses.
Use of the land by adjacent landowners	Interest in establishing a community garden on the public reserve.	Community gardens are becoming popular in many urban settings and there are recognised health and social benefits that arise through the establishment of community gardens. The public reserve would be suitable for a community garden. To be successful community gardens require initial and then sustained effort and coordination.

There were no specific comments relating to this allotment raised at the public hearing Lot 42 DP1132425 Britton Court Jindera.

Lot 61 DP1194500 Pech Avenue Jindera

There were no written submissions received in relation to the abovementioned allotment. The following were comments raised at the public hearing.

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[CONT'D]

General Subject Matter	Associated Issues/ Questions	Comments
Expectation that public reserve should remain a public reserve	The existence of the public reserve was a factor in deciding to purchase land in the vicinity of the public reserve. Although this person was less concerned about the potential for the public reserve status being removed from the allotment.	It is possible for Council to undertake a process to remove the public reserve status. It could be appropriate to remove a public reserve status of the land if there is a collective public benefit.
Current and ongoing management and maintenance of land	Questioned whether fencing at the rear allotment would be repaired and whether lighting would be provided along the concrete footpath.	The Director of Engineering advised that the fence would be repaired and lighting will also be provided alongside the pathway.

No submissions were received for Lot 89 DP1228879 9 Klein Court Jindera or Lot 67 DP 1195450 Pioneer Drive, Jindera.

General comments made at the public forum

General Subject Matter	Associated Issues/ Questions	Comments
Expenditure of proceeds from the sale of the allotments	Comments were made that proceeds from the sale of the allotments should be quarantined by Council for works at the Jindera Recreation Reserve.	The planning proposal indicates that Council has given an undertaking that the funds realised from the sale will be expended within the Jindera Recreation Reserve for the proposed Adventure Playground.

The NSW Governor's approval is required when planning proposals seeks to remove any reserve status and/or discharge any interests affecting public land. In this instance three of the lots (Lot 89 DP1228879, Lot 61 DP1194500 and Lot 42 DP1132425) have a public reserve status shown on the title and it will be necessary for the public reserve status to be removed.

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DP1132425 – BRITTON COURT, LOT 61 DP1194500 – 33 PECH AVENUE, LOT 89
DP1228879 – 9 KLEIN COURT, LOT 67 DP1195450 – PIONEER DRIVE JINDERA
[CONT'D]

In addition to public reserve status, the three allotments have restrictive covenants placed on the title that address matters such as the type and size of permitted development, fencing, etc. The restrictive covenants benefits parties other than Council. There are no plans to remove the restrictive covenants as part of the reclassification process as the restrictive

covenants apply to all other lots in the immediate vicinity and so development on the subject allotments should be consistent with development on adjacent allotments.

BUDGETARY IMPLICATIONS

The preparation of this Draft Local Environment Plan is being funded from recurrent budgets.

CONCLUSION

The planning proposal for the reclassification of the allotments of land has been widely advertised in accordance with the requirements of the Gateway Planning Determination and there has been three written submission received and comments made from people that attended the public hearing that was held on 2 May 2019.

It is considered that the matters raised in the written responses and at the public meeting do not warrant Council to alter its planning proposal in accordance with Section 3.35 of the

Environmental Planning and Assessment Act 1979. Therefore, Council should seek the Department of Planning to request Parliamentary Counsel to prepare a draft Local Environmental Plan which may then be able to be made an LEP by the Minister for Planning.

RECOMMENDATION

That:

1. Council in accordance with Section 30 of the Local Government Act 1993 request that the Department of Planning and Environment require Parliamentary Counsel to prepare a Draft LEP for the reclassification of Lot 42 DP1132425, Lot 61 DP1194500, Lot 89 DP1228879 and Lot 67 DP1195450 from 'community' to 'operational' land and removing the public reserve status only from Lot 42 DP1132425, Lot 61 DP1194500, Lot 89 DP1228879 which is noted in the submitted planning proposal.

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GOVERNANCE

1. A. R. BLUETT MEMORIAL AWARD

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

For Council to consider submitting an entry into the 2019 AR Bluett Awards.

REFERENCE TO DELIVERY PLAN ACTION

Objective We lead a vibrant, connected and inclusive community.

Outcome 1.2 There is open and two way communication both with communities and within our communities, the community is consulted on decisions that affect them and consultation processes are inclusive.

DISCUSSION

Council submitted an application into 2016 AR Bluett Awards and although not the eventual winner was selected as a finalist in that year.

The A. R. Bluett Memorial Award is considered the most prestigious award amongst NSW councils and is awarded annually to the council judged to have made the most relative progress. Entry is open to all NSW councils irrespective of size or resources.

There are two categories for the Bluett Awards:

1. City and Regional Councils
This category includes city, metropolitan and major regional rural councils.
2. Rural Councils
This category includes all other rural councils and county councils.

The Award Trustees believe the two categories provide fairness and equity for all councils, whilst at the same time preserving the original intent of the Trust Deed to judge councils on 'relative progress'.

The 2019 Awards opened on 1 June and close on 31 July 2019. Councils that are members of Local Government NSW (LGNSW) are eligible to enter. An entry fee of \$700 is payable to cover the costs incurred in judging and administering the Award. The winning councils are announced at the following LGNSW Annual Conference.

Council's previous submission 'Our Story' chronicled the challenges faces by Council since being formed in 2004 and highlighted a long list of achievements prior to and during the 2015/2016 financial year. Some projects including the Henty and Holbrook Swimming Pools were still under construction and others such as the Jindera Community Hub and Jindera Industrial Estate were still in planning phases.

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A. R. BLUETT MEMORIAL AWARD [CONT'D]

It is the view of management that significant further progress has been made in completing major projects and initiatives to support a further application in 2019.

An entry into the prestigious AR Bluett Awards also enables Council to showcase to our communities what has actually been achieved over the past few years regardless of whether Council is successful.

BUDGET IMPLICATIONS

An entry fee of \$700 is payable and in 2016 when selected as a finalist Council produced a short video to support a visit to the Shire by the Trustees. It is anticipated that the total cost of submitting an entry would be approximately \$3,000.

CONCLUSION

It is the view of management that significant further progress has been made in completing major projects and initiatives to support a new application in 2019.

An entry into the prestigious AR Bluett Awards also enables Council to showcase to our communities what has actually been achieved over the past few years regardless of whether Council is successful.

RECOMMENDATION

That Council submit an entry into LGNSW's 2019 AR Bluett Awards

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2. WALLA WALLA EARLY CHILDHOOD HUB UPDATE

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To provide Councillors with an update of the progress on construction, cost to develop the car park and budget adherence.

REFERENCE TO DELIVERY PLAN ACTION

Objective We create healthy, inclusive and resilient communities, acknowledge our volunteers and value our youth.

Outcome 2.2 We have services to promote and deliver health and wellbeing for all ages.

DISCUSSION

As Councillors would be aware there has been significant challenges with the finalisation of the design and cost of the Walla Walla Early Childhood Hub. These challenges were compounded by the decision of the Albury Wodonga Community College (AWCC) to withdraw from providing children’s services in Walla Walla from 21 December 2018 as the AWCC had committed to providing some assistance in the establishment of the new facility. Notwithstanding the above construction commenced on 29 January and has been progressing satisfactorily with the building on target to be completed in the first week of July.

Project costs and funding sources

Table 1 below provides an overview of the status of funding and revised estimates for the project.

TABLE 1 - FINAL ESTIMATED PROJECT COST					
Item	Estimate	Revised cost as at 31/12/2018	Costs to date 31/05/2019	Revised cost	Remaining costs
Land acquisition including stamp duty and legal fees	105,000.00	105,000.00	104,067.47	104,067.47	-
Design costs including Council approvals	15,000.00	15,000.00	17,425.00	17,425.00	-
Building works tender	586,880.00	591,080.00	318,958.69	591,080.00	272,121.31
Approved variations				2,996.02	2,996.02
Estimated variations for balance of project				3,000.00	3,000.00
Landscaping (including fencing)	35,000.00	35,000.00		35,000.00	35,000.00
Car parking	115,225.00	115,225.00		115,225.00	115,225.00
Demolition	25,000.00	25,000.00	25,801.57	25,801.57	-
Total	882,105.00	886,305.00	466,252.73	894,595.06	428,342.33

It is anticipated that the full allocation of \$35,000 will be required for landscaping and the car parking costs are discussed in detail below.

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WALLA WALLA EARLY CHILDHOOD HUB UPDATE [CONT'D]

Table 2 outlines approved funding sources currently available for the project.

Funds sources				\$	
Council - Loan borrowing				350,000.00	
Federal Gov. - Building Better Regions				277,000.00	
State Gov. - Stronger Country Communities Fund				252,225.00	
Community Contribution (Received)				10,000.00	
Total available				889,225.00	

Based on the current projections, excluding the car park costs, the project will be over budget \$5,370. It should be noted that Council Development Application and Construction Certificate fees for the demolition of the original building totalled \$1,745.

Car park costs and funding sources

In relation to car parking requirements the Australian Government's Grant Funding Deed stipulates 12 car parking spaces are to be provided and the Development Consent issued by Council stipulates 7 parking spaces and 1 disabled parking space.

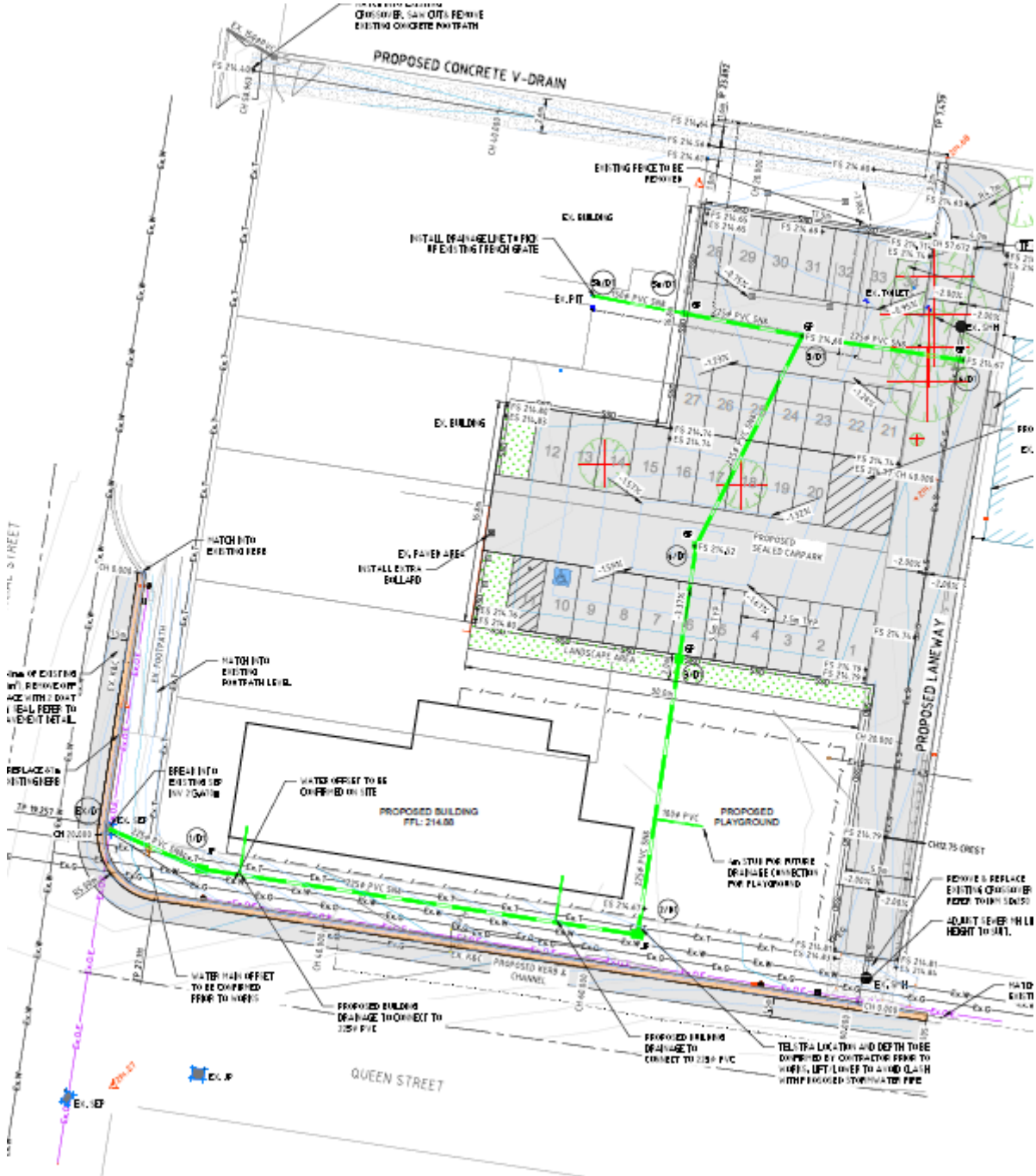
However Council has been lobbied for some time by the Walla Walla community to seal and properly drain the car park at the rear of the existing Hall and WAW Credit Union building. In addition the Walla Walla Hall sub floor has suffered from dampness underneath the building with the floor and most floor joists being recently replaced as part of a Stronger Country Communities Fund application.

The design of the car park has been based on improving drainage in the entire Hall precinct and just not to service the car parking requirements of the Early Childhood Hub. Therefore a V drain has been included on the northern side of the Hall to provide additional protection to prevent the ingress of the moisture to the Hall, construction of 34 car parking spaces along with the removal of the exiting external toilets and replacement of kerb and gutter on the northern side of Queen Street and the eastern side of Commercial Street from the corner of Queen Street to existing kerb out stand.

Below is the car parking plan which identifies the V Drain and kerb and guttering to be replaced as part of the tender.

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WALLA WALLA EARLY CHILDHOOD HUB UPDATE [CONT'D]



Based on the tender documents the most competitive tender received totals \$165,464.75 (exc. GST) and this is subject to a separate report at Part A – Engineering – Item 6. This is \$50,240 greater than the funding available with the Walla Walla Early Childhood Hub project budget.

Funding options do exist however and are detailed below:

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WALLA WALLA EARLY CHILDHOOD HUB UPDATE [CONT'D]

The Morgan's Lookout Replacement of Stairs and Viewing Platform Project has been completed and acquitted and is under budget by \$11,584. Council has been advised by the Business Development Manager from NSW Premier and Cabinet that these savings can be applied to cost over runs for a project in the same round of the Stronger Country Communities Fund Program. It is recommended that this saving be applied to this project.

In addition, it considered reasonable that the cost of the V Drain (\$11,400) be funded from the Halls Capital Works allocation and the kerb and gutter replacement and associated costs (\$31,848) be funded from Kerb and Gutter maintenance. Table 3 provides a reconciliation of the funding proposal for the car park.

Table 3 - Carpark costs				\$	
Preferred tender				165,465.00	
Less kerb and gutter replacement				31,848.00	
Less V drain for Hall drainage				11,400.00	
Funded by WVECH project				122,217.00	
Funding available					
Initial project estimates				115,225.00	
SCCF transfer of allocation from Morgans Lookout Project				11,584.00	
Total				126,809.00	

The development of the car park to serve both the Early Childhood Hub and the Community Hall will ensure that the precinct is a true community hub for Walla Walla and district community for current and future generations. Further, this can be achieved with existing budget allocations.

BUDGET IMPLICATIONS

With project funding available for the Early Childhood Hub and utilising existing allocations from Hall Capital Works and Kerb and Gutter maintenance allocations the project can be completed with current budget allocations.

CONCLUSION

The design of the car park has been based on improving drainage in the entire Hall precinct and just not to service the car parking requirements of the Early Childhood Hub. Therefore a V drain has been included on the northern side of the Hall to provide additional protection from ingress of moisture, construction of 34 car parking spaces along with the removal of the exiting external toilets. It is also proposed to replace the kerb and gutter on the northern side of Queen Street and the eastern side of Commercial Street from the corner of Queen Street to existing kerb out stand.

The development of the car park to serve both the Early Childhood Hub and the Community Hall will ensure that the precinct is a community hub for Walla Walla and district community for current and future generations. Further this can be achieved with existing budget allocations.

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WALLA WALLA EARLY CHILDHOOD HUB UPDATE [CONT'D]

RECOMMENDATION

That subject to Council resolving to accept a tender at Part A – Engineering – Item 6:

1. Council seek the concurrence of the NSW Department of Premier and Cabinet to transfer unexpended funds of \$11,581 from the Morgan's Lookout Replacement of Stairs and Viewing Platform project to the Walla Walla Early Childhood Hub project.
2. \$11,400 from Hall Capital Works allocation be transferred to the Walla Walla Early Childhood Hub project and
3. \$31,848 from Kerb and Gutter Maintenance allocation be transferred to the Walla Walla Early Childhood Hub project.

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3. POLICY DEVELOPMENT

Report prepared by General Manager – Steven Pinnuck

REASON FOR THE REPORT

For Council to consider the readoption of one policy.

REFERENCE TO DELIVERY PLAN ACTIONS

Nil.

DISCUSSION

Following the release of the Model Code of Conduct by the Office of Local Government the Access to Information and Staff Policy has been reviewed.

The reviewed policy is attached as **ANNEXURE 3** for perusal.

Additions to the Policy have been highlighted in yellow whilst any suggested deletions have been struck through.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

The continual review and development of Council policies is essential to ensure adequate internal control systems are in place and for Council to remain abreast of emerging trends and issues within the Local Government sector.

RECOMMENDATION

That Council adopt Access to Information and Staff Policy.

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4. HONOURING GREATER HUME CITIZEN AND YOUNG CITIZEN AWARDEES THROUGHOUT THE YEAR

Report prepared by Executive Assistant – Tourism and Promotions Officer – Kerrie Wise

REASON FOR REPORT

Council resolved at its April meeting to receive a further report on how we will honour our citizen and young citizen awardees throughout the year.

REFERENCE TO DELIVERY PLAN ACTION

Objective We lead a vibrant, connected and inclusive community

Outcome 1.1 Leadership and advocacy is demonstrated and encouraged in our communities.

DISCUSSION

At Council's April 2019 meeting, it was resolved to investigate the involvement of past recipients of Greater Hume citizen and young citizen awards, in either next years Australia Day or other activities throughout the year.

Since the formation of Greater Hume Council, Australia Day functions have been held throughout the shire, there have been 16 citizen and 12 young citizen awards presented to members of our community.

The writer also sort feedback from other NSW Councils on how they honour and involve their citizen and young citizens in events throughout the year.

Currently in practice:

- Media release to all media announcing Greater Hume's Citizen and Young Citizen winners along with other category winners announced on Australia Day.
- Listing on Greater Hume website, Our History Page.
- Featured on an Australia Day page in Greater Hume Council Community Newsletter.

The Writer's recommendations are:

- Feature current citizen and young citizen with a photo and bio on the Greater Hume website, Our History Page and Social Media pages.
- Incorporate quotes from past citizen and young citizens in Australia Day promotional material and media releases.
- Inviting the young citizen to play a major role during "Youth Week" activities.
- Assisting the Mayor at our citizenship ceremonies and other official duties within the community.
- Placing our current citizen and young citizen on an invitational list to invite them to official functions that are held throughout the year and acknowledge their presence at the function.
- Invite them to conduct the Acknowledgement of Country before some Council meetings.
- Encourage community organisations (such as Rotary, Lions Clubs and sporting groups) to invite them as a guest speaker at events in Greater Hume.

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HONOURING GREATER HUME CITIZEN AND YOUNG CITIZEN AWARDEES THROUGHOUT THE YEAR [CONT'D]

- Invite them to be involved in community engagement/workshops depending on the demographic and focus.
- Provide the citizen and young citizen contact details to our schools and encourage the schools to invite them to speak to students about their achievements.
- Invite them to the informal dinner held the night prior to Greater Hume's Australia Day celebrations.

BUDGET IMPLICATIONS

Nil

CONCLUSION

The Greater Hume Australia Day celebrations are considered a major community event with many travelling from around the shire to attend. The citizen and young citizen of the year awards are an important part of these celebrations, honouring those who have made Greater Hume a better place to live through their hard work and community vision. It is important that we continue to honour our citizen and young citizen throughout the year, reminding us that a vibrant community is one that is driven through hard work by its citizens.

RECOMMENDATION

That Council endorse the recommendations to honour our Citizens and Young Citizens of the Year as listed below:

- Feature current citizen and young citizen with a photo and bio on the Greater Hume website, Our History Page and Social Media pages.
- Incorporate quotes from past citizen and young citizens in Australia Day promotional material and media releases.
- Inviting the young citizen to play a major role during "Youth Week" activities.
- Assisting the Mayor at our citizenship ceremonies and other official duties within the community.
- Placing our current citizen and young citizen on an invitational list to invite them to official functions that are held throughout the year and acknowledge their presence at the function.
- Invite them to conduct the Acknowledgement of Country before some Council meetings.
- Encourage community organisations (such as Rotary, Lions Clubs and sporting groups) to invite them as a guest speaker at events in Greater Hume.
- Invite them to be involved in community engagement/workshops depending on the demographic and focus.
- Provide the citizen and young citizen contact details to our schools and encourage the schools to invite them to speak to students about their achievements.
- Invite them to the informal dinner held the night prior to Greater Hume's Australia Day celebrations.

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CORPORATE AND COMMUNITY SERVICES

**1. DELIVERY PROGRAM 2017 / 2021 AND OPERATIONAL PLAN 2019 / 2020
INCLUDING ESTIMATES OF INCOME AND EXPENDITURE 2019 / 2023**

Report prepared by David Smith – Director Corporate & Community Services

REASON FOR REPORT

To present the Draft Delivery Program 2017 / 2021, Draft Operational Plan 2019 / 2020 including estimates of income and expenditure 2019 / 2023 and Revenue Policy 2019 / 2020 for formal adoption by Council.

REFERENCE TO DELIVERY PLAN ACTION

Not applicable – legislative requirement

DISCUSSION

Council's Draft Delivery Program 2017 / 2021, Draft Operational Plan 2019 / 2020 including estimates of income and expenditure 2019 / 2023 and Revenue Policy 2019 / 2020 have been on display for public comment with a number of submissions received.

Since placing the draft budget on exhibition, a number of minor adjustments have been made to the draft budget following receipt of further information and/or final costs for a number of budget areas such as Council's contribution to REROC / RIVJO, Riverina Regional Library and flood studies.

The following table summarises the revised budget position for 2019 / 2020.

Operating Revenue	\$ 28,960,686
Capital Revenue	\$ 6,454,335
Loan Funds Raised	\$ 320,000
Sub total	\$ 35,735,021
<i>Less:</i>	
Operating Expenditure	\$ 29,019,783
Capital Expenditure (inc loan repayments)	\$ 16,683,637
Non Cash Depreciation contra	-\$ (7,863,405)
Sub Total	\$ 37,840,015
Transfer (To) /From Reserves and Unexpended Grants	\$ 2,106,405
Surplus / (Deficit)	\$ 1,411

At the time of preparing this report, a total of 63 submissions have been received in relation to budget priorities. Copies of each submission have previously been provided to Councillors and are also included as **ANNEXURE 4**. The following table summarises the major items raised in each submission.

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DELIVERY PROGRAM 2017 / 2021 AND OPERATIONAL PLAN 2019 / 2020 INCLUDING ESTIMATES OF INCOME AND EXPENDITURE 2019 / 2023 [CONT'D]

Submission Topic
<p>Recreational bike / walking path between Jindera and Lavington</p> <p>A large number of submissions were received calling for Council to reconsider the proposed Jindera to Lavington bike / walking path.</p> <p>In a regular quarterly meeting with Albury City's General Manager the matter of the proposed path was discussed where Albury City indicated a willingness to participate in the production of a feasibility study. It is expected that the study, if to be completed, would be completed in-house by the participating councils.</p>
<p>Roads</p> <p>Many submissions focused on suggested improvements to Council's road network such as Jingellic Road, Hueske Road and roads in the west of the shire.</p>
<p>Waste Services</p> <p>Submissions were received calling for an expansion to Council's roadside waste collection service.</p>
<p>Streetlighting</p> <p>Submissions were received calling for the installation of streetlights at particular locations such as the intersection of Hueske Road and Urana Road.</p>

Emergency Services Levy (ESL)

As Councillors would be aware, Councils were sent invoices with a letter from Revenue NSW in May 2019, advising that ESL contributions will increase by \$19 million in 2019/20. The letter also foreshadowed increases in the following year, but not the amount.

Greater Hume Council has been advised by Revenue NSW that its share of the Hume Zone ESL contribution will be \$510,068.70 for 2019/2020. This is \$97,689.70 more than last year's levy (a 23.69% increase) and \$88,780.70 more than the amount allocated in Council's 2019/2020 budget.

A Mayoral Minute was passed at the May 2019 Council Meeting calling on the NSW Government to fund the first 12 months of this extra cost, i.e. 2019/2020 and work with local governments to ensure the implementation of the funding mechanism is fairer into the future. Council further stated that without the commitment and support of the NSW Government, Greater Hume Council will be forced to initiate cuts to important community services and offer a reduced level of service to our rural communities. Many other councils across NSW have adopted a similar position on this matter.

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DELIVERY PROGRAM 2017 / 2021 AND OPERATIONAL PLAN 2019 / 2020 INCLUDING ESTIMATES OF INCOME AND EXPENDITURE 2019 / 2023 [CONT'D]

Given that this matter remains unresolved, the original budget estimates for Council's ESL contribution for 2019/2020 and future years have not been amended. In the event that further advice is received confirming that Council is required to fund increased ESL contributions a report will be brought back to Council outlining the potential budget impacts at that time.

Rating Structure

Some minor amendments have been incorporated into the draft rating structure so as to ensure that the integrity of the resolution passed by Council at the December 2017 meeting is maintained. Whilst the impact of the amendments is negligible, it is important that the rating structure accurately reflects Council's current position.

Resourcing Strategy

Council's Long Term Financial Plan has also been reviewed and updated to compliment the 2017/2021 Delivery Program and associated 2019/2020 Operational Plan.

CONCLUSION

The draft budget as presented provides for a small surplus in the 2019/2020 year. Council's 2017/2021 Delivery Program and Associated 2019/2020 Operational Plan have been developed to include specific actions associated with the strategies and outcomes detailed in Council's Community Strategic Plan. The 2017/2021 Delivery Program and associated 2019/2020 Operational Plan also contains the key actions and strategies detailed in a number of key planning documents being the Community Health & Wellbeing Plan, Economic Development & Social Plan and the Disability Inclusion Action Plan.

RECOMMENDATION

That:

1. Council note and consider the public submissions made in respect to the 2017/2021 Delivery Program and 2019/2020 Draft Operational Plan.
2. The 2017 / 2021 Delivery Program and Resourcing Strategy incorporating the revised 2019 / 2020 – 2028 / 2029 Long Term Financial Plan be adopted
3. The 2019 / 2020 Draft Operational Plan incorporating estimates of income and expenditure 2019 / 2023 for Council's General, Sewerage and Water Supply Funds and the Draft Revenue Policy be adopted.
4. Fees and Charges as advertised in the Draft Revenue Policy be implemented from 1 July 2019
5. In accordance with Section 535 of the Local Government Act 1993 Council **make** the following Rates and Charges for the period 1 July 2019 to 30 June 2020

ORDINARY RATES

Council **makes** the following rates for the rating year 1 July 2019 to 30 June 2020, comprising a base rate under Section 499 and an ad valorem amount under Section 498 of the Local Government Act 1993.

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DELIVERY PROGRAM 2017 / 2021 AND OPERATIONAL PLAN 2019 / 2020 INCLUDING
ESTIMATES OF INCOME AND EXPENDITURE 2019 / 2023 [CONT'D]

- a. **Residential** – An ordinary rate of zero point eight two nine one seven zero (0.829170) cents in the dollar on the land value in addition to a base amount of three hundred and ninety one dollars (\$391.00) per assessment being forty nine point seven percent (49.7%) of the total amount payable on all rateable land in the Greater Hume Shire categorised as “Residential” in accordance with Section 516 of the Local Government Act 1993 be now made for the period 1 July 2019 to 30 June 2020 and in accordance with Section 543(1) of the Local Government Act 1993 this rate be named “Residential”.
- b. **Residential – Villages** – An ordinary rate of zero point five five four two six one (0.554261) cents in the dollar on the land value in addition to a base amount of two hundred and ninety six dollars (\$296.00) per assessment being thirty nine point eight percent (39.8%) of the total amount payable on all rateable land in the Greater Hume Shire categorised as “Residential” sub-category “Villages” in accordance with Section 516 and Section 529 (1) of the Local Government Act 1993 be now made for the period 1 July 2019 to 30 June 2020 and in accordance with Section 543(1) of the Local Government Act 1993 this rate be named “Residential – Villages”.
- c. **Residential – Rural** – An ordinary rate of zero point four nine nine three three zero (0.4993300) cents in the dollar on the land value in addition to a base amount of three hundred and thirty six dollars (\$336.00) per assessment being thirty point one percent (30.1%) of the total amount payable on all rateable land in the Greater Hume Shire categorised as “Residential” sub-category “Rural” in accordance with Section 516 and Section 529(1) of the Local Government Act 1993 be now made for the period 1 July 2019 to 30 June 2020 and in accordance with Section 543(1) of the Local Government Act 1993 this rate be named “Residential – Rural”.
- d. **Business** – An ordinary rate of zero point eight five one eight one nine (0.851819) cents in the dollar on the land value in addition to a base amount of four hundred and nineteen dollars (\$419.00) per assessment being forty nine percent (49.0%) of the total amount payable on all rateable land in the Greater Hume Shire categorised as “Business” in accordance with Section 518 of the Local Government Act 1993 be now made for the period 1 July 2019 to 30 June 2020 and in accordance with Section 543(1) of the Local Government Act 1993 this rate be named “Business”.

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DELIVERY PROGRAM 2017 / 2021 AND OPERATIONAL PLAN 2019 / 2020 INCLUDING
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- e. **Farmland – Ordinary** – An ordinary rate of zero point two nine one nine two one (0.291921) cents in the dollar on the land value in addition to a base amount of three hundred and forty dollars (\$340.00) per assessment being fourteen point four percent (14.4%) of the total amount payable on all rateable land in the Greater Hume Shire categorised as “Farmland” in accordance with Section 515 of the Local Government Act 1993 be now made for the period 1 July 2019 to 30 June 2020 and in accordance with Section 543(1) of the Local Government Act 1993 this rate be named “Farmland – Ordinary”.

- f. **Farmland – High Intensity Forestry** – An ordinary rate of one point one three seven three five eight (1.137358) cents in the dollar on the land value in addition to a base amount of two hundred and thirteen dollars (\$213.00) per assessment being fifteen point six percent (15.6%) of the total amount payable on all rateable land in the Greater Hume Shire categorised as “Farmland” sub-category “High Intensity Forestry” in accordance with Section 515 and Section 529(1) of the Local Government Act 1993 be now made for the period 1 July 2019 to 30 June 2020 and in accordance with Section 543(1) of the Local Government Act 1993 this rate be named “Farmland – High Intensity Forestry”.

WATER SUPPLY CHARGES

Council makes the water supply charges for the period 1 July 2019 to 30 June 2020 as follows.

- a. An annual water availability charge of two hundred and seventy four dollars (\$274.00) per assessment be charged on all strata, single residential and unmetered rateable land categorised Residential, Residential-Villages or Residential - Rural in accordance with Section 501 and Section 552 of the Local Government Act 1993 be now made for the period 1 July 2019 to 30 June 2020 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named “Water Access Charge”.

- b. An annual water availability charge based on water meter size for non-rateable and multi residential properties as follows:

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PRICING STRUCTURE – GREATER HUME WATER SCHEME	
Component	2019/2020 Charges
Water Meter Size	
20mm	\$274.00
25mm	\$373.00
32mm	\$428.00
40mm	\$502.00
50mm	\$591.00
80mm	\$831.00

be charged per meter on all multi residential rateable land categorised as Residential, Residential-Villages or Residential - Rural in accordance with Section 501 and Section 552 of the Local Government Act 1993 and non-rateable land in accordance with Section 503 of the Local Government Act 1993 be now made for the period 1 July 2019 to 30 June 2020 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named "Water Access Charge".

- c. An annual water availability charge of two hundred and seventy four dollars (\$274.00) be charged on all unmetered rateable land categorised as Business or Farmland in accordance with Section 501 and Section 552 of the Local Government Act 1993 be now made for the period 1 July 2019 to 30 June 2020 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named "Water Access Charge".
- d. An annual water availability charge based on water meter size as follows:

PRICING STRUCTURE – GREATER HUME WATER SCHEME	
Component	2019/2020 Charges
Water Meter Size	
20mm	\$274.00
25mm	\$373.00
32mm	\$428.00
40mm	\$502.00
50mm	\$591.00
80mm	\$831.00

be charged per meter on all rateable land categorised as Business or Farmland in accordance with Section 501 and Section 552 of the Local Government Act 1993 be now made for the period 1 July 2019 to 30 June 2020 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named "Water Access Charge".

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DELIVERY PROGRAM 2017 / 2021 AND OPERATIONAL PLAN 2019 / 2020 INCLUDING ESTIMATES OF INCOME AND EXPENDITURE 2019 / 2023 [CONT'D]

e. A water consumption charge per kilolitre as follows:

PRICING STRUCTURE – GREATER HUME WATER SCHEME	
Component	2019/2020 Charges
Usage Charge per KL \$	
< 200kl per kl	\$1.70
>200kl per kl	\$2.60

be charged on all metered assessments in accordance with Section 502 of the Local Government Act 1993 be now made for the period 1 July 2019 to 30 June 2020 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named “Water Consumption”.

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DELIVERY PROGRAM 2017 / 2021 AND OPERATIONAL PLAN 2019 / 2020 INCLUDING ESTIMATES OF INCOME AND EXPENDITURE 2019 / 2023 [CONT'D]

SEWERAGE RATES

Council makes the sewerage charges for the period 1 July 2019 to 30 June 2020 as follows.

- a. An annual sewerage availability charge of five hundred and eight dollars (\$508.00) per assessment be charged on all strata, single residential and unmetered rateable land categorised Residential or Residential - Villages in accordance with Section 501 and Section 552 of the Local Government Act 1993 be now made for the period 1 July 2019 to 30 June 2020 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named "Sewer Access Charge".
- b. An annual sewerage availability charge based on water meter size for non-rateable assessments and multi residential properties as follows:

PRICING STRUCTURE – GREATER HUME SEWER SCHEME	
Component	2019/2020 Charges
Water Meter Size	
20mm	\$287.00
25mm	\$326.00
32mm	\$377.00
40mm	\$441.00
50mm	\$526.00
80mm	\$723.00

be charged per meter on all multi residential rateable land categorised as Residential or residential – Villages in accordance with Section 501 and Section 552 of the Local Government Act 1993 and non-rateable land in accordance with Section 503 of the Local Government Act 1993 be now made for the period 1 July 2019 to 30 June 2020 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named "Sewer Access Charge".

- c. An annual sewerage availability charge of five hundred and eight dollars (\$508.00) be charged on all unmetered rateable land categorised as Business in accordance with Section 501 and Section 552 of the Local Government Act 1993 be now made for the period 1 July 2019 to 30 June 2020 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named "Sewer Access Charge".
- d. An annual sewerage availability charge based on water meter size as follows:

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DELIVERY PROGRAM 2017 / 2021 AND OPERATIONAL PLAN 2019 / 2020 INCLUDING ESTIMATES OF INCOME AND EXPENDITURE 2019 / 2023 [CONT'D]

PRICING STRUCTURE – GREATER HUME SEWER SCHEME	
Component	2019/2020 Charges
Water Meter Size	
20mm	\$287.00
25mm	\$326.00
32mm	\$377.00
40mm	\$441.00
50mm	\$526.00
80mm	\$723.00

be charged per meter on all rateable land categorised as Business in accordance with Section 501 and Section 552 of the Local Government Act 1993 be now made for the period 1 July 2019 to 30 June 2020 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named “Sewer Access Charge”.

SEWERAGE RATES (continued)

- e. A sewerage usage charge per kilolitre will be charged on all non-residential metered assessments with sewerage discharge as follows:

PRICING STRUCTURE – GREATER HUME SEWER SCHEME	
Component	2019/2020 Charges
Usage Charge per KL \$	\$1.54 per kilolitre for all non-residential discharges.

be charged on all metered non-residential assessments with sewerage discharge subject to the aligned discharge factor in accordance with Section 502 of the Local Government Act 1993 be now made for the period 1 July 2019 to 30 June 2020 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named “Non Residential Sewer Usage Charge”.

- f. In accordance with Section 542 of the Local Government Act 1993 the minimum charge (being the combined total of the Sewer Access Charge and the Non Residential Sewer Usage Charge) applicable to non-residential metered assessments will be five hundred and eight dollars (\$508.00) for the period 1 July 2019 to 30 June 2020.

WASTE MANAGEMENT

Council makes the waste management charges for the period 1 July 2019 to 30 June 2020 as follows.

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DELIVERY PROGRAM 2017 / 2021 AND OPERATIONAL PLAN 2019 / 2020 INCLUDING
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Residential

- a. A domestic waste management collection charge of two hundred and fifty seven dollars (\$257.00) per service be charged on all occupied rateable land other than land classified as Business which have a domestic waste management service available in accordance with Section 496 of the Local Government Act 1993 be now made for the period 1 July 2019 to 30 June 2020 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named "Garbage – Domestic".

Commercial

- a. A commercial waste management collection charge of two hundred and seventy two dollars (\$272.00) per service in respect of each parcel of land to which a non-domestic waste management service (garbage and recycling) is both available and provided under Section 501 of the Local Government Act 1993 be now made for the period 1 July 2019 to 30 June 2020 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named "Garbage – Commercial".
- b. A commercial waste management collection charge of two hundred and forty one dollars (\$241.00) per service in respect of each parcel of land to which a non-domestic waste management service (garbage only) is both available and provided under Section 502 of the Local Government Act 1993 be now made for the period 1 July 2019 to 30 June 2020 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named "Waste – Garbage Only Service".
- c. A commercial waste management collection charge of one hundred and twenty eight dollars (\$128.00) per service in respect of each parcel of land to which a non-domestic waste management service (recycling only) is both available and provided under Section 502 of the Local Government Act 1993 be now made for the period 1 July 2019 to 30 June 2020 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named "Waste – Recycling Only Service".

WASTE MANAGEMENT (continued)

Vacant Land

- a. A waste management charge of forty dollars (\$40.00) per assessment be charged on all vacant rateable land located within designated domestic waste scavenging areas in accordance with Section 496 of the Local Government Act 1993 be now made for the period 1 July 2019 to 30 June 2020 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named "Garbage – Domestic Vacant Land".

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DELIVERY PROGRAM 2017 / 2021 AND OPERATIONAL PLAN 2019 / 2020 INCLUDING
ESTIMATES OF INCOME AND EXPENDITURE 2019 / 2023 [CONT'D]

ON SITE SEWAGE MANAGEMENT CHARGE

Council makes the on-site sewerage management charge for the period 1 July 2019 to 30 June 2020 as follows.

An on-site sewage management charge of thirty dollars (\$30) per annum in respect of each parcel of land or rateable assessment where a dwelling(s) or other occupied building(s) is/are connected to any form of on-site sewage management system or systems be now made for the period 1 July 2019 to 30 June 2020 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named "Onsite Sewage Management Chg".

INTEREST ON OVERDUE RATES AND CHARGES

The rate of interest to be charged on overdue rates and charges in accordance with Section 566(3) of the Local Government Act 1993 be set at seven point five (7.50%) per annum on a daily simple interest basis for the period 1 July 2019 to 30 June 2020.

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2. DETERMINATIONS OF LOCAL GOVERNMENT REMUNERATION TRIBUNAL - MAYOR AND COUNCILLOR FEES

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To present the latest report from the Local Government Remuneration Tribunal in respect of Councillor and Mayoral fees.

REFERENCE TO DELIVERY PLAN ACTION

Not applicable – legislative requirement

DISCUSSION

The Local Government Remuneration Tribunal is constituted under the Local Government Act and makes determinations on an annual basis regarding the fees payable to mayors and councillors. The Tribunal groups like councils and determines a minimum and a maximum fee payable for each category of council. Individual councils may then determine the fees payable to the mayor and councillors within the minimum and maximum amounts determined by the Tribunal.

The Division of Local Government Circular has determined that Greater Hume Council is included in the Category 'Rural'. The Local Government Remuneration Tribunal has handed down its 2019 Annual Report and Determination on the fees payable to councillors and mayors, awarding the maximum increase allowable of 2.5% in line with the public sector wage cap. The minimum and maximum amounts payable to the Mayor and Councillors of councils under the 'Rural' category is set out below, effective 1 July 2019.

Category 'Rural' Councils

ANNUAL FEE PAID TO COUNCILLORS		ADDITIONAL FEE PAID TO MAYOR *	
<u>Minimum</u>	<u>Maximum</u>	<u>Minimum</u>	<u>Maximum</u>
\$9,190	\$12,160	\$9,780	\$26,530

** This fee must be paid in addition to the fee paid to the Mayor as a Councillor.*

It has been past practice for Council to make an allocation to the Deputy Mayor from the Mayoral Fee as required under section 249(5) of the Local Government Act, 1993.

BUDGET IMPLICATIONS

Councillors' fees were included at \$12,160 per annum and the Mayoral Allowance (exclusive of Deputy Mayoral Allowance) was set as \$22,291 per annum in the 2019/2020 draft budget estimates. A Deputy Mayoral fee of \$4,236 per annum has also been included in budget estimates.

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DETERMINATIONS OF LOCAL GOVERNMENT REMUNERATION TRIBUNAL - MAYOR AND COUNCILLOR FEES [CONT'D]

CONCLUSION

Individual councils may determine the fees payable to the Mayor and Councillors within the minimum and maximum amounts as specified above.

RECOMMENDATION

That:

1. The fee payable to Councillors be set at \$12,160 per annum effective 1 July 2019
2. In addition to the adopted Councillor fee above, the fee payable to the Mayor be set at \$26,530 per annum effective 1 July 2019 of which \$4,236 be paid to the Deputy Mayor (balance payable to the Mayor \$22,294).
3. An allowance of \$4,236 be paid to the Deputy Mayor from the 2019/2020 Mayoral Allowance.

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3. REQUEST TO AMEND WATER CHARGES

**Report prepared by Director Corporate & Community Services –
David Smith**

REASON FOR REPORT

To present a request from the owners of 113 Dunwandren Lane, Jindera and 286 Gerogery West Rd, Gerogery for Council to consider reducing the amount of water usage charges levied for the period December 2018 – March 2019. Both properties were levied significantly increased water usage charges as a result of leaks in their respective internal water lines.

REFERENCE TO DELIVERY PLAN ACTION

Not Applicable

DISCUSSION

Council has received correspondence from J & E Healy of 113 Dunwandren Lane, Jindera and Mr David Lockhart of 286 Gerogery West Rd, Gerogery in relation to water usage charges levied for the period December 2018 – March 2019. The charges were based on abnormally high water consumption at both properties. Correspondence received from both property owners is included as **ANNEXURE 5**.

Details of water usage at each property is as follows:

113 Dunwandren Lane, Jindera

The water usage account for the period January 2019 – March 2019 was based on a total consumption of 598kls or an average of 6.10kls per day. The average quarterly usage for the four previous billing periods was 193.5kls or 2.12kls per day.

286 Gerogery West Rd, Gerogery

The water usage account for the period January 2019 – March 2019 was based on a total consumption of 626kls or an average of 6.39kls per day. The average quarterly usage for the four previous billing periods was 91kls or 0.99kls per day.

The above analysis indicates that the significant increase in water usage at both properties during the last billing period compared to the long term average was the result of the unknown leaks and that, when discovered, the landowners have taken reasonable steps to have the leaks repaired as quickly as possible.

However, over the past months Council has considered similar requests to have water usage charges waived or lowered as a result of water lost through leaks in internal supply lines and on each occasion Council has resolved to not accede to the request of the landowner to have the charges lowered and, rather, that staff negotiate a suitable payment plan for the full amount levied. That being the case, it will be recommended that Council adopt the same position in relation to the requests outlined in this report.

BUDGET IMPLICATIONS

Nil if no reduction in water charges is applied.

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REQUEST TO AMEND WATER CHARGES [CONT'D]

CONCLUSION

The significant increase in water usage at 113 Dunwandren Lane, Jindera and 286 Gerogery West Rd, Gerogery compared to the long term average was the result of unknown leaks and that, when discovered, the landowner took reasonable steps to have the leaks repaired as quickly as possible. However, over the past months Council has considered similar requests to have water usage charges waived or lowered as a result of water lost through leaks in internal supply lines and on each occasion Council has resolved to not accede to the request of the landowner to have the charges lowered and, rather, that staff negotiate a suitable payment plan for the full amount levied. That being the case, it will be recommended that Council adopt the same position in relation to the requests outlined in this report.

RECOMMENDATION.

That:

1. Council not accede to the requests to waive water charges levied at 113 Dunwandren Lane, Jindera and 286 Gerogery West Rd, Gerogery for the period December 2018 to March 2019.
2. Management negotiate a suitable payment plan with the respective property owners in relation to payment of the full amount of water charges levied for the period December 2018 to March 2019.

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4. REGIONAL ON-DEMAND BUS SERVICE

Report prepared by Manager Community Services – Lynnette O’Reilly

REASON FOR REPORT

To seek a resolution from Council supporting the expansion of the existing on-demand bus service operating within Greater Hume to include a service capable of meeting the needs of people with a disability and their carers.

REFERENCE TO DELIVERY PLAN ACTION

Objective We lead a vibrant, connected and inclusive community

Outcome 1.1 Leadership and advocacy is demonstrated and encouraged in our communities.

DISCUSSION

As Councillors would be aware, the Burrumbuttock-Walla Walla –Jindera-Albury On Demand bus service is a partnership between Regional Buses and Transport for NSW.

The On Demand service is a new public transport service that makes travelling within the region easier. The service is operated by Regional Buses and pick up is customised to the individual within the trial area. The service commenced as a six month trial on 11 February 2019.

The service has been well received and there has been considerable positive feedback that the service is meeting a critical need within the community. Regional Buses have advised that they have received approval for a second on demand service based around a Holbrook, Culcairn, Henty route in early July. A bus and driver have been secured and marketing of the new service will commence shortly.

The results to date of the existing trial are as follows:

- Burrumbuttock – Albury service has carried 1,200 passengers since commencement.
- Average passengers per day is 17
- Slowest day 12 and busiest day 43 passengers.

Numbers are increasing each month and based on current numbers the service has proven to be a viable service in a catchment of around 3,500 people. Indications are that the trial will continue for the full two years.

One issue that has been raised throughout the trial is that the current buses in use are not capable of meeting the needs of people with a disability and their carers. As such, a working group has been formed to lobby Transport for NSW to secure funding for another trial On Demand public bus service which would include wheelchair access on the bus and expansion of geographical areas within Greater Hume Shire.

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REGIONAL ON-DEMAND BUS SERVICE [CONT'D]

The flexibility of the service in booking times and providing a customised service is exactly what is required in rural towns and a great initiative of the NSW State Government. However, an important section of the community has been overlooked due to lack of wheelchair access on the bus and some geographic locations not being serviced in this pilot project.

To raise awareness of this issue a small group of concerned residents have been meeting to look at possible options and agreed to submit a report to the Transport NSW to coincide with the review of the bus service in June. The group believes that exclusion of this section of the community means that data relating to use of the bus is not accurate and does not give a true picture of need.

Community inclusion and accessibility are key aspects for a person with a disability and/or someone who is geographically isolated. Additionally, a key aspect of this trial is the cost effective fares which should also be available to all. It is important to note that in keeping with equal inclusion and accessibility rights and requirements of people with a disability that there is often a circle of other people who are important to the person with a disability and may include family members, neighbours, friends, work colleagues, community members, carers and others. This circle of people need to be included in data assessing the demand for such a service.

This is an important aspect of removing barriers that may cause isolation of a person with a disability and opening equal doors of opportunity for participation in community life, employment and recreation.

Also of note is the growing ageing population within the Greater Hume Shire who may use a walker and may need to be in the company of another person who can assist or for companionship.

BUDGET IMPLICATIONS

Nil. The existing trial on-demand bus service is funded through Transport for NSW.

CONCLUSION

The current trial on-demand bus service is meeting a critical need within the community and is a great initiative of the NSW State Government. However, an important section of the community has been overlooked due to lack of wheelchair access on the bus and some geographic locations not being serviced in this pilot project. Therefore, Council support is requested to lobby for the expansion of the existing on-demand bus service operating with Greater Hume to include a service capable of meeting the needs of people with a disability and their carers

RECOMMENDATION

That Council write to the NSW Minister for Transport and Roads seeking an expansion of the existing on-demand bus service operating with Greater Hume Shire to include a service capable of meeting the needs of people with a disability and their carers.

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5. DROUGHT RELIEF ASSISTANCE

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To recommend the continuation of an initial relief package to residents affected by the current drought conditions.

REFERENCE TO DELIVERY PLAN ACTION

Not applicable

DISCUSSION

As reported to the November 2018 Council Meeting, residents of Greater Hume Council are becoming increasingly impacted by the worsening drought conditions. One area of particular concern to many rural residents is access to potable water for domestic use.

Following consideration of this matter at the November meeting, Council adopted the following resolution

5134 RESOLVED [Hicks/O'Neill]

That Council immediately introduce an initial drought relief package as follows.

- 1. Residents of Greater Hume Council whose residence is not able to be connected to a reticulated water supply will be eligible to access Council operated stand-pipes at Jindera, Burrumbuttock, Brocklesby, Gerogery and Culcairn.*
- 2. Eligible residents will be issued with an appropriate electronic key at a reduced cost of \$100 (current cost is \$295), fully refundable when the resident no longer requires access to Council stand-pipes, OR, by 30 June 2019 whichever is the sooner on return of the key.*
- 3. All water purchased by eligible residents under this arrangement, including residents who already hold an electronic key, will be charged at the current minimum price of \$1.70kl*
- 4. Contractors delivering potable water to residents of Greater Hume Council will be charged \$1.70kl for water (as opposed to the current price of \$3.00kl), subject to confirmation being supplied by the contractor that the water was delivered for domestic use.*
- 5. This initial relief package will conclude 30 June 2019 at which time Council will consider further drought assistance should conditions remain unchanged or worsen.*

Since the introduction of the above relief package a considerable number of residents have taken advantage of the concessions offered and, despite some recent rainfall, demand for the delivery of potable water remains high. That being the case it is recommended that the current relief package be extended for a further three months until 30 September 2019.

BUDGET IMPLICATIONS

The overall cost of this package is expected to have a minimal financial impact on the Greater Hume Council Water Scheme.

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DROUGHT RELIEF ASSISTANCE [CONT'D]

CONCLUSION

Since the introduction of the above relief package a considerable number of residents have taken advantage of the concessions offered and, despite some recent rainfall, demand for the delivery of potable water remains high. That being the case it is recommended that the current relief package be extended for a further three months until 30 September 2019.

RECOMMENDATION

That the current drought relief package as adopted at the November 2018 Council Meeting be extended for a further three months until 30 September 2019.

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6. **LICENCE – LOTS 192 & 205 DP 753342, CORNER OF GLENELLEN ROAD AND ORTLIPP ROAD, GLENELLEN (FORMER GLENELLEN SCHOOL SITE) – CROWN LAND**

Report prepared by Manager Corporate Services – Suzanne Klemke

REASON FOR REPORT

To advise Councillors of the number of Expressions of Interest received for the licencing of Lots 192 & 205 DP 753342 (Crown land) which was advertised in the Border Mail on Saturday 27 April 2019 and Saturday 4 May 2019, closing on Friday 17 May 2019.

REFERENCE TO DELIVERY PLAN ACTION

Nil.

DISCUSSION

The land subject to this arrangement is Crown Land managed by Greater Hume Council and accordingly Rent is determined by the Minister of Lands.

The following Expressions of Interest have been received:

EXPRESSIONS OF INTEREST	AMOUNT EXCLUDING GST
Susan Murray	\$452.73

Ms Murray has been the lessee of the property for the last 14 years and has maintained the property in such a manner to ensure fencing is stock proof and reduces the risk of fire and control of vermin through vegetation management.

The legislated minimum amount payable by the successful applicant will be \$452.73 (ex GST) in accordance with the Crown Land guidelines.

The successful applicant will commence the term from 1 July 2019 for a period of twelve months terminating 30 June 2020.

BUDGET IMPLICATION

A minor positive impact on Council's budget.

CONCLUSION

Given that only one EOI submitted by Susan Murray was received, it is recommended that it be accepted.

RECOMMENDATION

That Council accept the Expression of Interest from Susan Murray to enter into a licence for Lot 192 & 205 DP 753342, corner Glenellen Road and Ortlipp Road, Glenellen for a period of twelve months, commencing 1 July 2019 and terminating 30 June 2020.

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7. LICENCE – PART LOT 6 DP 1176955 WAGGA ROAD, HOLBROOK

Report prepared by Manager Corporate Services – Suzanne Klemke

REASON FOR REPORT

To advise Councillors of the number of Expressions of Interest received to enter into a licence for Part Lot 6, DP 1176955, Wagga Road, Holbrook which was advertised in the Border Mail on Saturday 27 April 2019 and Saturday 4 May 2019 and the Holbrook Happenings May edition, and closing on Friday 17 May 2019.

REFERENCE TO DELIVERY PLAN ACTION

Nil.

DISCUSSION

Recent advertising has resulted in the following Expressions of Interest being received.

EXPRESSION OF INTEREST	AMOUNT EXCLUDING GST
Tanya Cheshire	\$2,363.64

It would be prudent for council to accept the Expression of Interest from Tanya Cheshire in the amount of \$2,363.64 (ex GST) per annum taking into consideration the costs to Council to undertake the maintenance and control of weeds and pests associated with this parcel of land.

The successful applicant will commence the term from 1 July 2019 for a period of two years terminating 30 June 2021.

BUDGET IMPLICATION

A minor positive impact on Council's budget.

CONCLUSION

Given that only one EOI submitted by Tanya Cheshire was received, it is recommended that it be accepted.

RECOMMENDATION

That Council accept the Expression of Interest from Tanya Cheshire in the amount of \$2,363.64 (ex GST) to enter into a licence for Part Lot 6, DP 1176955, Wagga Road, Holbrook for a period of two years commencing 1 July 2019 and terminating 30 June 2021.

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8. POLICY DEVELOPMENTS

Report prepared by Manager Corporate Services – Suzanne Klemke

REASON FOR REPORT

To present new and revised policies for consideration.

REFERENCE TO DELIVERY PLAN ACTION

Not Applicable

DISCUSSION

Development and enhancement of Council's Policy Register is continuing. The following policies are now presented for consideration by Council as **ANNEXURE 6**:

1. Complaints Handling Policy (Reviewed policy)

This policy was reviewed in accordance with policy review schedule.

Minor amendments only.

2. Internal Reporting (Public Interest Disclosures) Policy (Reviewed policy)

This policy was reviewed and amendments made in accordance with the Internal Reporting Guidelines as provided by the Ombudsman NSW.

BUDGET IMPLICATIONS

There are no direct budget implications resulting from the adoption of the above policies.

CONCLUSION

The continual review and development of Council policies is essential to ensure adequate internal control systems are in place and for Council to remain abreast of emerging trends and issues with the local government sector.

RECOMMENDATION

That:

1. the Greater Hume Council Complaints Handling Policy be adopted.
2. the Greater Hume Council Internal Reporting (Public Interest Disclosures) Policy be adopted.

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ENGINEERING

1. BALFOUR ST FOOTBRIDGE REMOVAL – INLAND RAIL UPDATE

Report prepared by Director Engineering – Greg Blackie

REASON FOR REPORT

To inform Council of correspondence received from Inland Rail regarding the Balfour St Pedestrian Bridge.

REFERENCE TO DELIVERY PLAN ACTION

Objective Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community

Outcome 4.1 Infrastructure and facilities meets the needs of our communities.

DISCUSSION

Council is in receipt of correspondence from Cameron Simkins the recently appointed Project Director Albury to Parkes section of Inland Rail project. (Correspondence is attached in **ANNEXURE 7**) The correspondence has come from a meeting held with Mr Simkins and the writer following changes made to Inland Rail personnel, and discussions held about the pedestrian bridge.

The key issues disseminated from this correspondence and discussions with Mr Simkins are:

- That Inland Rail are significantly more concerned about gifting the bridge to Council to do something with it, and their preference is to simply remove the structure and dispose of it.
- If the bridge is found suitable for gifting they will discuss relocating the components to an agreed location but will not provide any further assistance in its establishment, refurbishment or reconstruction.
- The future use of the structure is dependent upon a Statement of Heritage Impact that will be completed by a heritage specialist, and
- An assessment of the bridges structural integrity and possible contamination by hazardous materials will be undertaken to determine if it's safe to gift the structure.

From options discussed with Council and the community about supporting the relocation as described in information provided for distribution in Council's newsletters in April this year (see **ANNEXURE 7**) and as discussed in the public forum of Council meeting, are unlikely to occur.

Obviously to undertake any works to reconfigure the bridge for use if gifted will come at a cost.

BUDGET IMPLICATION

If Council is gifted the structure, with no additional support from Inland Rail, the cost to reconfigure the structure to make it suitable for any use will impact on Councils budget unless other funding through grants are received.

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BALFOUR ST FOOTBRIDGE REMOVAL – INLAND RAIL UPDATE [CONT'D]

CONCLUSION

Council can understand the position of Inland Rail on the issues raised and the process they are taking in relation to the removal of the bridge. It is, however, disappointing that these were not articulated more clearly and earlier with Council and the Community so expectations on what may be done with the bridge and what support Inland Rail would provide were not created.

RECOMMENDATION

That Council write to Inland Rail and advise of their disappointment and concerns raised in respect to their recent communication and correspondence forwarded to Council on the Culcairn Pedestrian bridge and its apparent removal of support for its relocation.

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2. BACKFLOW PREVENTION POLICY

Report prepared by Manager Water & Wastewater – Tom Plunkett

REASON FOR REPORT

To present to Council the new Backflow Prevention Policy for adoption.

REFERENCE TO DELIVERY PLAN ACTION

Not Applicable

DISCUSSION

This policy deals with the prevention of backflow of water from customers' properties back into Greater Hume Council's potable water distribution system. This policy is not intended to provide guidance regarding the prevention of hazardous backflow within a customer's service.

POLICY OBJECTIVE

The objectives of this policy are to:

- Ensure the integrity of the potable water distribution system by minimising the risk of backflow from customers' properties
- Specify when testable backflow prevention devices are required to be installed at properties, i.e. for medium and high hazard ratings
- Provide information to members of the public, plumbers and other stakeholders about Council's requirements and role on backflow prevention.
- Ensure that non-complying properties are brought into line with the requirements of this procedure, Plumbing Code of Australia and the Australian Standard AS 3500 Part 1
- Maintain backflow records/register
- Ensure backflow prevention containment devices are fit for purpose.
- Ensure annual testing is carried out by an **Authorised Person**, where required, and information is added to the Council backflow register
- Investigate non-compliance and ensure enforcement of this policy/procedure.

SCOPE

This policy includes the prevention of backflow of water into Council's potable water distribution system, including responsibilities of Council and the customer.

REFERENCE DOCUMENTS

Plumbing Code of Australia
Australian and New Zealand Standards AS/NZS 3500.1:2003
Plumbing and Drainage Act 2011.

The Backflow Prevention Policy is attached as **ANNEXURE 8** for Council consideration.

BUDGET IMPLICATIONS

There are no direct budget implications resulting from the adoption of the above policy.

CONCLUSION

The aim of this policy is to assist Council to provide good quality, safe and reliable drinking water supply to the consumer's property.

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BACKFLOW PREVENTION POLICY [CONT'D]

RECOMMENDATION

That the Greater Hume Council Backflow Prevention Policy be adopted.

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3. JINGELIC ROAD UPGRADE REPORT

Report prepared by Director Engineering – Greg Blackie

REASON FOR REPORT

To respond to a Notice of Motion from Councillor Meyer on the development of a strategy to upgrade Jingellic Road.

REFERENCE TO DELIVERY PLAN ACTION

Objective Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community

Outcome 4.1 Infrastructure and facilities meets the needs of our communities.

DISCUSSION

At the Ordinary Meeting of Council held on 26 September 2018, Council resolved:

“That a report be provided to Council on the steps required to develop a strategy to upgrade the entirety of Jingellic Road from Holbrook to the Shire boundary, including possible funding partners (Government and Industry) and financing models.”

Attached in **ANNEXURE 9** is a report on the costs to upgrade Jingellic Road.

As detailed in the report the cost to bring Jingellic Road to the design standards as detailed in Council Road Strategy is \$30million (in current dollars). This cost includes not only road upgrades but replacement and upgrades to a number of bridges.

Due to the size of the project the report details possible staging of the works.

Stage 1 includes the reconstruction and widening of 10.6km along the “Wantagong Valley” including the replacement of four bridges and widening of one over the Wantagong Creek and reconstruction and widening of 3.1km from Yarara Gap to Coppabella Road .

Cost\$10.02m + \$3.13m = Total Cost \$13.15m

Stage 2 includes the reconstruction and widening of 13.6km from Coppabella Road to the Shire Boundary at Jingellic Creek.

Total Cost \$9.73m

Stage 3

Includes reconstruction and widening from Holbrook to commencement of Stage 1 approx 10.6 km from Holbrook.

Total Cost \$7.20m

Total Road length to be constructed and rehabilitated is 37.9km with five bridges to be upgraded or replaced.

The report also provides current accident data, and traffic count information collected during April 2019.

Whilst the works could be completed over a 5 year construction period, the amount of funding required is substantial and will not be readily obtained.

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JINGELLIC ROAD UPGRADE REPORT [CONT'D]

Early in the coming financial year Council is preparing to undertake detailed survey and design and cost estimating of a number of projects across the shire including stage 1 of the Jingellic Road upgrade project, so comprehensive applications can be made under the Stage Governments Fixing Country Roads Program and Federal Government Safer Roads Programs.

It is considered that this is a suitable first step in the process of investigating funding opportunities for the project.

BUDGET IMPLICATION

The completion of any significant upgrade works on Jingellic Road will involve funding support from either the Federal or State Governments or both. Consideration of a financial commitment from Council towards the works will need to be considered prior to the lodgement of any funding application to ensure its best success.

CONCLUSION

As with funding obtained for Yarara Gap and Henty Rail Crossing Projects (Both funded by a combination of Council, State and Federal Funding) significant investigation and design work will be required to be undertaken prior to any application for funding being lodged.

The report as attached provides an understanding of the works and costs associated with the upgrades required. As mentioned Council staff will now look to undertake more detailed investigation and design work to allow comprehensive submissions be made to funding programs in hope of obtaining the required funds.

RECOMMENDATION

That Council:

1. Endorse the Jingellic Road Upgrade Report as presented
2. Endorse the commencement of the detailed investigation and design for Stage 1 of the works, and
3. Prepare detailed funding applications for Stage 1 of works as detailed and lodge a Fixing Country Road Application and Safer Road Application when completed.

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4. TL 09 – 2018/19 CONSTRUCTION OF KERB, DRAINAGE AND ASSOCIATED WORKS, URANA STREET, JINDERA.

Report prepared by Works Engineer – Andrew Walls.

REASON FOR REPORT

To consider tenders for the construction of kerb, drainage and associated works in Urana Street, Jindera as part of the Molkentin Road floodway project.

REFERENCE TO DELIVERY PLAN ACTION

Objective Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community
Outcome 4.1 Infrastructure and facilities meet the needs of our communities.

DISCUSSION

This staged project is part of the Councils Delivery Program. The entire scheme includes the construction of a replacement box culvert under Urana Street at the Recreation Reserve as well as a similar structure under Molkentin Road, an open floodway and associated works.

The works planned for this year include extension of the underground drainage, road shoulder widening and the construction kerb and channel to complete the section of Urana Street from Pioneer Drive to the Recreation Reserve.

At the February 2019 meeting the Council considered a report regarding the cost apportionment to landowners for the Urana Street kerb and channel which forms part of these works and is the subject of a separate report.

Councillors should be aware that future stages of the overall scheme in coming years will again attract landowner contributions for the construction of footpath and for further kerb and channel.

As part of these works the construction of underground drainage is required along Urana Street together with the final stage of kerb and channel in Urana Street.

Also included in the tender documents were an item for the provision of footpath in front of the Recreation Reserve and an item for the kerb threshold for a future carpark within the Recreation Reserve at the new skateboard facility.

Advertisements were placed in the Sydney Morning Herald, Border Mail and on Tenderlink. Tenders closed on Wednesday 15 May 2019. Seven tenders were received via the Tenderlink portal.

Submitted prices ranged from \$274,672.50 to \$1,416,217.26. All prices are exclusive of GST.

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TL 09 – 2018/19 CONSTRUCTION OF KERB, DRAINAGE AND ASSOCIATED WORKS,
URANA STREET, JINDERA [CONT'D]

The following Tenders were received and are listed in alphabetical order.

No.	Name	Remarks
1.	A P Delaney and Co	\$ 292,000.00 excl GST
2.	Bede Hutchinson	\$ 330,416.00 excl GST
3.	Civil Engineering Construction	\$ 621,151.00 excl GST
4.	Civil Mechanical Engineering Contractors P/L	\$ 1,416,217.26 excl GST
5.	Excell Gray Bruni P/L	\$ 274,672.50 excl GST
6.	Hurst Earthmoving P/L	\$ 278,686.75 excl GST
7.	Sancon Civil P/L	\$ 326,525.09 excl GST

All tenders exceeded the budget of \$200,000.00 allowed for the kerb and channel and the drainage components only. Council was hopeful that an application for active transport funding would be successful to allow footpath construction. However advice from RMS has shown that no funding will be forthcoming this financial year and that a further application should be made in the next financial year.

The tender from Civil Engineering Construction and the tender from Civil Mechanical Engineering Contractors P/L exceeded the budget amount by a significant margin and were not considered.

Scrutiny of the remaining 5 tenders showed that by deleting the additional items, being the footpath and the kerb threshold to the Recreation Reserve, the resulting tender prices were significantly reduced to within the budget limits.

It is important to note that under the current Council Local Preference Purchasing Policy (LPPP) the preferred contractor as tendered would have been Hurst Earthmoving P/L marginally ahead of Excell Gray Bruni P/L. Council's LPPP provides an allowance of 5% for comparison purposes for contractors meeting the definition of a local supplier.

The tenders submitted by Excell Gray Bruni P/L and Hurst Earthmoving P/L were revised to;

5.	Excell Gray Bruni P/L	\$ 178,845.00 excl GST
6.	Hurst Earthmoving P/L	\$ 181,195.00 excl GST

Both of these contractors have previously performed work for Greater Hume Shire Council and they both attended a post-tender interview where it was confirmed that they were satisfied that they have the personnel and equipment to complete the project to the required standard in a safe and timely manner.

It is relevant to note that under the Council Local Preference Purchasing Policy Hurst Earthmoving P/L remains the preferred Tenderer.

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TL 09 – 2018/19 CONSTRUCTION OF KERB, DRAINAGE AND ASSOCIATED WORKS,
URANA STREET, JINDERA [CONT'D]

A table of the apportionment used to assess the tenders and a sketch of the proposed works are **ENCLOSED SEPARATELY** for Councillors information.

BUDGET IMPLICATION

The revised tender price of \$181,195.00 (excl.GST) is consistent with the original project estimate and budget (\$200,000.00).

It is intended to fund part of this project from landowner contributions for kerb and channel.

These contributions are estimated to amount to \$13,811 (excl.GST).

The tendered price does not include the possibility of provisional items which in any case would be expected to amount to less than 5% of the tender price.

CONCLUSION

Seven tenders were received for the construction of the Urana Street kerb and drainage, five tenders were considered.

The tender submitted by Hurst Earthmoving P/L has been assessed and there is no technical or practical reason to conclude that Hurst Earthmoving P/L is not capable of completing the contract to the required standard and within a reasonable timeframe.

RECOMMENDATION

1. That the tender submitted by Hurst Earthmoving P/L of \$181,195.00 (excl. GST) be accepted.
2. That the unsuccessful tenderers be notified.
3. That the General Manager and the Mayor be authorised to sign the Contract with Hurst Earthmoving P/L under the Common Seal of Council.

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5. LANDOWNER CONTRIBUTIONS FOR THE PROVISION OF KERB AND CHANNEL, URANA ROAD, JINDERA.

Report prepared by Works Engineer – Andrew Walls.

REASON FOR REPORT

To inform Councillors of the response from landowners following their notification of apportioned contributions for the construction of a new kerb and channel in Urana Road, Jindera.

REFERENCE TO DELIVERY PLAN ACTION

Objective Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community
Outcome 4.1 Infrastructure and facilities meet the needs of our communities.

DISCUSSION

This project was the subject of a previous report tabled at the February Council meeting. At that meeting Council resolved;

That the landowners be notified of the amount of their contribution to the project as included in ANNEXURE 13.

In that previous report it was stated that;

This staged project is part of the Council Delivery Plan. The entire scheme includes the construction of a replacement box culvert under Urana Street at the recreation reserve as well as a similar structure under Molkentin Road, open floodway and associated works.

The works planned for this year include extension of the underground drainage, road shoulder widening and the construction kerb and channel to complete the section of Urana Street from Pioneer Drive to the recreation reserve.

As required by Council policy Administration of Contributory Footpath and Kerb and Gutter Schemes Policy, this report provides the proposed cost apportionment for the Urana Street Footpath Project between Pioneer Drive and the Jindera Recreation Reserve for the land owners.

Councillors should be aware that future stages of the overall scheme in coming years will again attract a landowner contribution for the construction of footpath.

Following the Council meeting landowners were notified via correspondence dated 25 March 2019 of the amount of their contribution to the project.

Nil written responses to these notifications were received.

A map of the scheme and a table of the apportionment used to assess all landowner contributions are attached as **ANNEXURE 10**.

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LANDOWNER CONTRIBUTIONS FOR THE PROVISION OF KERB AND CHANNEL,
URANA ROAD, JINDERA [CONT'D]

BUDGET IMPLICATION

The total cost of the scheme falls within the budget allowance of \$200,000.00 plus landowner contributions. The projected price does not include the possibility of provisional items which in any case would be expected to be of a nominal amount.

CONCLUSION

The project scope has been costed and apportioned to show landowner contribution costs.

RECOMMENDATION

That:

1. Council adopt the scheme as detailed and arrange for construction to proceed.
2. the landowners be notified of the intention to proceed with the scheme as previously advised.

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6. TL 10 – 2018/19 PROVISION OF CARPARK, WALLA WALLA.

Report prepared by Works Engineer – Andrew Walls.

REASON FOR REPORT

To consider tenders for the construction of a carpark at the Walla Walla Childcare Centre.

REFERENCE TO DELIVERY PLAN ACTION

Objective Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community
Outcome 4.1 Infrastructure and facilities meet the needs of our communities.

DISCUSSION

The provision of a Childcare Facility at Walla Walla is currently underway. As part of the project the upgrade and extension of the existing gravel carpark is required. The existing carpark does not have the capacity required to cater for either the childcare centre or the existing hall complex. The gravel surface is in poor condition and retains water during rain events.

It is relevant to note that the adjacent Walla Walla Hall has historically suffered greatly from rainfall runoff entering the sub-floor causing significant and expensive damage to the timber floor. As part of the proposed works it is intended to redirect stormwater to prevent future ingress of water to the building sub-floor areas.

Also of note is the condition of the existing road pavement, drainage pits and the kerb and channel on the corner of Queen St/Commercial Street immediately adjacent the new building. All of these assets are in poor condition which will require remedial work in the near future and it could be considered that an unsealed road shoulder is not appropriate in the vicinity of a modern childcare building.

Concept sketches of the proposed carpark were prepared by Council and a suitable design was prepared.

Advertisements were placed in the Sydney Morning Herald, Border Mail and on Tenderlink. Tenders closed on Wednesday 29 May 2019. Four tenders were received via the Tenderlink portal.

Submitted prices ranged from \$165,464.75 to \$621,151.00. All prices are exclusive of GST.

The following Tenders were received and are listed in alphabetical order.

No.	Name	Remarks
1.	Civil Engineering Construction	\$ 621,151.00 exc GST
2.	Hurst Earthmoving P/L	\$ 165,464.75 exc GST
3.	Longford Civil P/L	\$ 166,745.00 exc GST
4.	Sancon Civil P/L	\$ 179,600.00 exc GST

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TL 10 – 2018/19 PROVISION OF CARPARK, WALLA WALLA [CONT'D]

The tender from Civil Engineering Construction exceeded the budget amount by a substantial margin and was not considered. The tenders submitted by Hurst Earthmoving P/L and Longford Civil P/L were checked and were found to be mathematically correct. Both of these contractors have previously performed work for Greater Hume Shire Council.

Dallas Hurst attended a post-tender interview where he confirmed that they were satisfied with the price as submitted and that they have the personnel and equipment to complete the project to the required standard in a safe and timely manner.

A table of the apportionment used to assess the tenders and a sketch of the proposed works are **ENCLOSED SEPARATELY** for Councillors information.

BUDGET IMPLICATION

The tendered price of \$165,464.75 (excl.GST) is consistent with the original project estimate.

It is intended to fund part of this project from residual kerb and channel maintenance funds as well as the Halls Capital allocation in the 2018/2019 budget as detailed in a separate report from the General Manager.

The tendered price does not include the possibility of provisional items which in any case would be expected to amount to less than 5% of the tender price.

CONCLUSION

Four tenders were received for the construction of the Walla Walla Childcare Centre Carpark, three tenders were considered.

The tender submitted by Hurst Earthmoving P/L has been assessed and there is no technical or practical reason to conclude that Hurst Earthmoving P/L is not capable of completing the contract to the required standard and within a reasonable timeframe.

RECOMMENDATION

1. That the tender submitted by Hurst Earthmoving P/L of \$165,464.75 (excl. GST) be accepted.
2. That the unsuccessful tenderers be notified.
3. That the General Manager and the Mayor be authorised to sign the Contract with Hurst Earthmoving P/L under the Common Seal of Council.

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ITEMS TO BE REFERRED TO CLOSED COUNCIL

GOVERNANCE

1. **WALLA WALLA – GEROGERY FIRE – CLASS ACTION**

Report prepared by General Manager – Steven Pinnuck

REASON FOR THE REPORT

To update Councillors on the status of the above class action against Council.

REFERENCE TO DELIVERY PLAN ACTIONS

Nil.

DISCUSSION

As Councillors are aware on the 17 April 2019 the NSW Court of Appeal overturned the trial Judge's finding in relation to the fire escaping from the Walla Walla Tip on 17 December 2009.

On the 15 May 2019 Council's legal representatives filed an application for special leave to appeal to the High Court of Australia.

It is recommended that the matter be referred to Closed Council in accordance with clause 10A (2) (g) of the Local Government Act, 1993 advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.

BUDGET IMPLCIATIONS

Nil

CONCLUSION

As advice to Councillors in relation to the Walla Walla – Gerogery Fire Class Action is subject of current legal proceedings it is recommended that the matter be referred to Closed Council in accordance with clause 10A (2) (g) of the Local Government Act, 1993 advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.

RECOMMENDATION

That advice to Councillors as to the status of legal proceeding in relation to the Walla Walla Fire Class Action be referred to Closed Council in accordance with clause 10A (2) (g) of the Local Government Act, 1993 advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.

REASON

The protection of Council's legal position outweighs the public interest in maintaining openness and transparency in this matter at this time. It is anticipated that a report in Open Council will be provided to Council when the legal proceedings have been concluded.

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CORPORATE AND COMMUNITY SERVICES

1. SALE OF LAND FOR UNPAID RATES UNDER SECTION 713 OF THE LOCAL GOVERNMENT ACT 1993.

Report prepared by Accounting Officer – Camilla Webb

REASON FOR THE REPORT

To allow Council to set an auction date, appoint an Auctioneer and advertise properties in accordance with Section 713 of the Local Government Act, 1993.

REFERENCE TO DELIVERY PLAN ACTION

Not applicable

DISCUSSION

A number of properties as previously reported to Council are eligible to be sold for unpaid rates and charges in accordance with Section 713 of the Local Government Act 1993.

An advertisement has been prepared identifying accumulated rates in excess of the five (5) year period and states Council's intention to sell the land at public auction. Advertisements will be placed in the Government Gazette, the Eastern Riverina Chronicle, Border Morning Mail and Wagga Daily Advertiser after letters have been sent to the owners of the land notifying them of Council's resolution.

Section 716(1) of the Local Government Act, provides that any land sold in pursuance to this Section shall be sold by public auction and in this regard that Council may employ an auctioneer to conduct such public auction. It is recommended that a 'Request for Quotation' be forwarded to all real estate agents meeting the definition of a local supplier, inviting them to make application for appointment as auctioneer for the sale of the lands concerned and submitting their schedule of charges applicable in this instance.

It is suggested that, upon appointment of the auctioneer/s, the Mayor and General Manager should be authorised to set the reserve prices on the lands to be sold in conjunction with the appointed auctioneer/s.

A date, time and place must be set for this auction to take place, keeping in mind that Section 715 of the Local Government Act, 1993, requires the auction to take place not more than six months and not less than 3 months from the publication of the advertisements referred to in paragraph (b) Section 715.

BUDGETARY IMPLICATION

Nil, at this time.

CONCLUSION

The sale of land for unpaid rates and charges is a usual procedure of local government to reduce the amount of overdue rates and charges. It is necessary that the steps detailed in this report be dealt with to commence the sale process.

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SALE OF LAND FOR UNPAID RATES UNDER SECTION 713 OF THE LOCAL GOVERNMENT ACT 1993 [CONT'D]

RECOMMENDATION

It is recommended that the consideration of the sale of properties for unpaid rates and charges be referred to Closed Council for discussion , in accordance with the relevant section of the *Local Government Act 1993* section 10A (2) (b) the personal hardship of any resident or ratepayer.

REASON FOR REFERRAL

The matters to be discussed by Councillors and staff relate to the personal financial dealings of individual ratepayers and as such as confidential in nature and not suitable for disclosure in Open Council.

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OFFICERS' REPORTS – PART B – TO BE RECEIVED AND NOTED

ENVIRONMENT AND PLANNING

1. LOCAL STRATEGIC PLANNING STATEMENT GREATER HUME COUNCIL

Report prepared by Director Environment and Planning - Colin Kane

REASON FOR REPORT

It is a gazetted change to the Environmental Planning and Assessment Act 1979 (EPA Act 1979) that Councils such as Greater Hume Council prepare a Local Strategic Planning Statement (LSPS) by the 1 July 2020. This report will outline the purpose of a LSPS in the NSW planning systems, describe the process for development of a LSPS and outline how Council will work collaboratively with the NSW Department of Planning and Environment (the Department) to produce the Greater Hume Council LSPS.

REFERENCE TO DELIVERY PLAN ACTIONS

Objective Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community
Outcome 4.1 Infrastructure and facilities meet the needs of our communities.

DISCUSSION

The Department describes a LSPS as a document that draws together and summarises planning priorities identified within state, regional, district and local strategic work. A LSPS delivers the local context and local-scale expression of actions and priorities from these plans by determining how a local environment plan and development control plan evolves over time. Council will need to produce the Greater Hume Council LSPS in consultation with the community to establish the priorities for our area.

It is envisaged that a LSPS will permit a Council to translate their strategic planning work into local priorities and actions. In turn, this informs the review and development of future strategic plans at the district and regional level creating a feedback cycle from local to regional planning.

Section 3.9 of the EPA Act 1979 contains the legal requirements for an LSPS which is provided below:

- a. **Context** – the basis for strategic planning in the area, having regard to economic, social and environmental matters;
- b. **Planning Priorities** –for the area that are consistent with any strategic plan applying to the area and (subject to any such strategic plan) any applicable community strategic plan under Section 402 of the Local Government Act;
- c. **Action** – the actions required for achieving those planning priorities;
- d. **Implementation** – the basis on which the Council is to monitor and report on the implementation of those actions.

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LOCAL STRATEGIC PLANNING STATEMENT GREATER HUME COUNCIL [CONT'D]

The LSPS is to be a concise document which permits community members to contribute and understand the future direction of land use in the area for the next 20 years and the LSPS is to extend on the 10 year vision in the Greater Hume Council's Community Strategic Plan 2017-2030 (CSP). Council's CSP has been recently reviewed and is based around four themes being:

- Theme 1:** Leadership and Communication.
- Theme 2:** Healthy Lifestyle.
- Theme 3:** Growth and Sustainability.
- Theme 4:** Good Infrastructure and Facilities.

The Department has met with Council on two occasions to determine the respective roles of Council and the Department in the production of the LSPS. The Department suggested that the NSW Chief Planner Mr Gary White would be available to provide a workshop to Councillors on its LSPS and it is proposed that the workshop will be scheduled on 3 July 2019. A follow up workshop would then be run in August to develop the Greater Hume LSPS.

A guideline for preparing a LSPS has been prepared by the Department which is supplied in **ANNEXURE 11**. The Department has partnered with UTS to deliver a short course on strategic planning and local strategic planning statements (LSPS) tailored specifically for NSW Councils. These workshops are to be held in Wagga Wagga at the end of June and separate sessions are available for Council staff and Councillors.

BUDGETARY IMPLICATIONS

The preparation of the LSPS is being funded from recurrent budgets.

CONCLUSION

This report advises Council of the need to produce a LSPS, the role of a LSPS in the NSW planning system, the process for development of a LSPS and how Council will work collaboratively with the Department to produce the Greater Hume Council LSPS.

RECOMMENDATION

The contents of this report be received and noted.

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GOVERNANCE

1. **PATHWAYS TO EMPLOYMENT EXPO FOR MIGRANT AND REFUGEE JOB SEEKERS, AT CANLEY VALE SYDNEY, HELD ON 15 MAY 2019**

**Report prepared by Executive Assistant Governance & Economic Development
– Marg Killalea**

REASON FOR REPORT

The purpose of the report is to provide a briefing on the Pathways to Employment Expo held on 15 May 2019 in Canley Vale, Sydney. Greater Hume Council and the Walla Walla Refugee Resettlement Committee were represented at the event.

REFERENCE TO DELIVERY PLAN ACTION

Objective We are revitalising our communities, welcoming visitors, growing our economy and promoting the lifestyle, culture and heritage offered in our communities

Outcome 3.1 We have prosperous and diverse local businesses and a growing economy

DISCUSSION

Multicultural NSW, NSW Department of Premier and Cabinet, Regional Development Australia (RDA Riverina) and other government stakeholder agencies were invited to participate in the expo. The event was targeted to migrant and refugees who were seeking employment opportunities and jobs skills. An invitation was extended to three regional councils – Leeton, Temora and Greater Hume Councils to present jobs and settlement information to people who live in Sydney. This provided ‘touch point’ for migrants and refugees to be exposed to what regional and rural councils have to offer.

Having a presence at the event, enabled Greater Hume Council to tell its story. Information about living in Greater Hume was shared with attendees, including rental and housing affordability and home ownership messages as well as current employment vacancies across the local government area. The Greater Hume stand was kept busy with new job seekers wanting to talk and engage and learn about what jobs were available in a regional setting.

The Greater Hume stand was represented by Daniel Nadebaum (PJN Sheds and Chair of Walla Walla Refugee Resettlement Committee), Geoff Dunlop and Marg Killalea, Council Officer.

The expo saw thousands of refugee and migrant job seekers through the door. Since Council has received several CV’s for job seekers and these have been distributed. Engagement with previously unknown stakeholders has flowed since attending the event.

Learnings from the event have been collated and will be used to help plan engagement for similar forums into the future.

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PATHWAYS TO EMPLOYMENT EXPO FOR MIGRANT AND REFUGEE JOB SEEKERS,
AT CANLEY VALE SYDNEY, HELD ON 15 MAY 2019 [CONT'D]



**ORDINARY MEETING OF GREATER HUME COUNCIL
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PATHWAYS TO EMPLOYMENT EXPO FOR MIGRANT AND REFUGEE JOB SEEKERS,
AT CANLEY VALE SYDNEY, HELD ON 15 MAY 2019 [CONT'D]

BUDGET IMPLICATION

Nil, the cost of attending the event has been met from the existing economic development budget.

CONCLUSION

Greater Hume Council and the Walla Walla Refugee Resettlement Committee attended the Pathways to Employment Jobs Expo held in Sydney on 15 May 2019. Several direct enquiries by migrant/refugees seeking employment in Greater Hume Council area has resulted from the activity.

RECOMMENDATION

That the report be received and noted.

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2. WORK ON YOUR BUSINESS – BUSINESS TRAINING FOR GREATER HUME BUSINESS OPERATORS - APRIL / MAY 2019

**Report prepared by Executive Assistant Governance & Economic Development
– Marg Killalea**

REASON FOR REPORT

The purpose of the report is to provide a summary report to Council on the successful outcome of the Work On Your Business training series undertaken during the April/May period.

REFERENCE TO DELIVERY PLAN ACTION

Objective We are revitalising our communities, welcoming visitors, growing our economy and promoting the lifestyle, culture and heritage offered in our communities

Outcome 3.1 We have prosperous and diverse local businesses and a growing economy

DISCUSSION

The Work On Your Business training series was designed to appeal to business operators who were wanting to work on their business (as distinct from working in the business). The concept was promoted to the Greater Hume business database. A total of 16 businesses registered to participate in the program. The training was convened by Vickie Burkinshaw, Chief Changemaker of Purple Pyjamas, a consulting firm that helps people and organisations achieve positive change. The training involved participants attending three workshops held on 9 and 30 April and 21 May, each at a different location (Henty, Holbrook, Jindera), and working on aspects of the training in between. The Executive Assistant attended all sessions.

The theme throughout was for business operators to consider and embrace making changes small or major in their existing businesses. Module 1 – What makes a successful business – identifying opportunities for improvement. Module 2 – Branding and marketing. Module 3 – creating an Operations Manual for your business.

Participants were also offered one-on-one appointment of one hour duration to further refine their business strategies.

BUDGET IMPLICATION

Nil, the cost of training met from the existing economic development budget.

CONCLUSION

The Work On Your Business training was conducted in April and May. A total of 16 businesses registered for the training. A total of 12 businesses were able to complete all three modules. An exit poll was conducted on 21 May at the final session utilising the Slido app, and the officer is pleased to report that participants scored the program - 88% very satisfied and 12% satisfied, with positive anecdotal feedback about the program since via emails. Participants also contributed their suggestions for future training programs.

RECOMMENDATION

That the report be received and noted.

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ENGINEERING

1. APPOINTMENT OF PROJECT MANAGER FOR HENTY RAIL CROSSING WORKS

Report prepared by Director Engineering – Greg Blackie

REASON FOR REPORT

To inform Council that GHD Pty Ltd (GHD) has been appointed as Project Manager for the construction of the new Grubben Road Rail Crossing and associated Olympic Highway realignment works. They have appointed through Local Government Procurement (LGP) process. As the procurement is greater than \$150,000, Council is being informed as required under Council's Procurement Policy.

REFERENCE TO DELIVERY PLAN ACTION

Objective Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community

Outcome 4.1 Infrastructure and facilities meets the needs of our communities.

DISCUSSION

As Council would be aware funding for the Henty Rail Crossing Project has been obtained, and to ensure the complex project is completed within required timeframes, Council have arranged for the appointment of suitably qualified consultants to support Council staff in the overall management of the project.

Request for submissions for the management of the project were sought through Local Government Procurement (LGP).

As detailed in the Procurement Assessment Report **ENCLOSED SEPERATELY**, the selected consultant for the management of the Henty Rail Crossing Project is GHD Pty Ltd.

BUDGET IMPLICATION

The project estimate and associated funding allocations included designated funding provision of \$1 million for the overall management (including site supervision) of the project. The price submitted by GHD of \$274,543 is well within the estimated funding parameters for the management of the project.

CONCLUSION

As detailed in the Procurement Assessment Report, GHD is a large multidisciplinary company with the resources to provide the project management of the complex Henty Rail Crossing Project. Whilst they are an international consultancy they have a local presence with an office located in Wodonga.

It is to be noted that GHD has also previously supported Council in the detailed design and management of contractors in the successful completion of the Yarara Gap – Jingellic Road reconstruction project.

The submission by GHD Pty Ltd was assessed as the most appropriate to undertake the required work.

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APPOINTMENT OF PROJECT MANAGER FOR HENTY RAIL CROSSING WORKS
[CONT'D]

RECOMMENDATION

That the report be received and noted

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PART C - ITEMS FOR INFORMATION

GOVERNANCE

1. WORKSHOP/BRIEFING SESSION SCHEDULE 2019

REASON FOR REPORT

To inform Council and the community of upcoming workshop/briefing sessions which Councillors and senior staff attend and, where appropriate, stakeholders also attend. Workshops/briefing sessions are held in the absence of the public.

DISCUSSION

The current session dates are outlined in the table below.

Workshop/Briefing Session date	Topic
6 February 2019	Implications of Solar Farms in Greater Hume Council area.
13 February 2019	Roads Workshop
2 March 2019 (SATURDAY)	Shire Tour
6 March 2019	Preliminary Budget Workshop
13 March 2019	Final Roads Workshop
3 April 2019	Final Budget Workshop
1 May 2019	Waste Strategy Workshop
5 June 2019	Service Reviews and proposed Ward Boundary alterations
3 July 2019	Briefing on Local Strategic Planning Statements (LSPS) by NSW Planning Chief Planner
7 August 2019	LSPS Workshop with NSW Planning

The allocation of workshop/briefing sessions dates across the year is to ensure sufficient advance notice is provided to Councillors and staff.

Residents wanting to engage Council on a particular topic are invited to attend the Public Forum sessions held at the beginning of each monthly meeting. Meeting locations and dates are available on the website or by contacting any Council office.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For Councillors' information.

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2. OFFICE OF LOCAL GOVERNMENT CIRCULARS

REASON FOR REPORT

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

DISCUSSION

Recent circulars issued are listed below. Circulars can be downloaded at <https://www.olg.nsw.gov.au/councils/essential-information-and-publications/circulars-for-council>

- 19-08 Consultation on revised IPC Guideline¹ Return of Interests
- 19-07 Determination of the Local Government Remuneration Tribunal
- 19-06 Changes to emergency services funding arrangements
- 19-05 Information about Rating 2019-20

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For Councillors' information.

3. LOCAL GOVERNMENT NEW SOUTH WALES (LGNSW) – WEEKLY CIRCULARS

REASON FOR REPORT

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

DISCUSSION

A listing of topics of interest from recent circulars issued during May is provided on the LGNSW website. Distribution of the LGNSW newsletters has now moved to an electronic format.

Councillors or interested community members can directly access the full weekly publications via <https://www.lgnsw.org.au/news/local-government-weekly>

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For Councillors' information.

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4. TOURISM AND PROMOTIONS OFFICER'S REPORT

Report by Tourism and Promotions Officer – Kerrie Wise

REASON FOR REPORT

To update councillors regarding working projects undertaken by the Tourism and Promotions Officer.

DISCUSSION

The report on projects being undertaken by the Tourism and Promotions Officer is attached at **ANNEXURE 12**.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For Councillors' information.

CORPORATE AND COMMUNITY SERVICES

1. GREATER HUME CHILDREN SERVICES – REPORT FOR MAY 2019

Report prepared by Team Leader, Greater Hume Children Services – Fiona Pattinson

REASON FOR REPORT

To provide an update on statistics and activities of Greater Hume Children Services (GHCS).

REFERENCE TO DELIVERY PLAN ACTION

Objective We create healthy, inclusive and resilient communities, acknowledge our volunteers and value our youth

Outcome 2.2 We have services to promote and deliver health and wellbeing for all ages

DISCUSSION

Service statistics as of 31 May 2019

Greater Hume Children Services Family Day Care (FDC)	Mon – Fri	
Educators	NSW - 44	Vic - 17
Educators working in the shire	9	
Families registered	574	
New families in month	20	
Children registered for care	866	
Average EFT	198	

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GREATER HUME CHILDREN SERVICES – REPORT FOR MAY 2019 [CONT'D]

Henty	Mon - Fri 7.30am - 5.30pm
Staff numbers	5 plus 1 casual
Families registered	30
Children registered	40
Average EFT (children per day)	12.75

Walla Walla	Mon - Wed : 8.30am - 5.30pm
Staff numbers	3 staff
Families registered	12
Children registered	18
Average EFT(children per day)	6.17

Greater Hume Children Services (GHCS) have now taken on two early childcare traineeships at the Henty and Walla Walla childcare centres. The trainees are Stephanie Turner - Pope who lives in Henty and Lauren Hall who lives in Holbrook, they will both commence at the GHCS Henty Centre.

The Walla Walla service is looking forward to moving into the new building, which is nearing completion. Once operating from the new building the hours of operation will change to Monday to Friday 7.30am till 5.30pm. There will also be a survey going out in the local community in regards to the Walla Walla centre to give Council a better insight into the needs of the community.

May has been a very busy month for playgroup, celebrating annual events at the community hub, Family Day Care Week “Every child is a star” “National Families Week” and the Biggest Morning Tea, plus collaborating with Burrumbuttock Preschool to hold a playgroup with families and educators.

Childrens services staff, have also been delivering a program from the Department of Education NSW called “Munch and Move “which is a NSW Health initiative that supports the healthy development of the children from 0-5 years by promoting physical activity, healthy eating and reduced screen time.

CONCLUSION

For the Councillors’ information.

2. COMMUNITY SERVICES REPORT FOR MAY 2019

No report this month.

3. GREATER HUME CUSTOMER REQUEST MODULE – SUMMARY OF MONTHLY REQUESTS

For councillors’ information, the Customer Request Module reports are **ENCLOSED SEPARATELY**.

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4. STATEMENTS OF BANK BALANCES AND INVESTMENTS AS AT 31 MAY 2019

The statements of bank balances and investment report as at 31 May 2019 are attached at **ANNEXURE 13**.

5. PEOPLE & CULTURE (HR) REPORT FOR MAY 2019

Report prepared by People and Cultural Officer – Jessica Winnett

REASON FOR REPORT

To advise Councillors on human resources activities such as new staff, resignations and staff development programmes

REFERENCE TO DELIVERY PLAN ACTION

Objective We lead a vibrant, connected and inclusive community

Outcome 1.1 Leadership and advocacy is demonstrated and encouraged in our communities

LEGISLATION / POLICIES / PROCEDURES

- Employee Health Monitoring Policy → Procedure – draft for consultation process during mid 2019
- EEO Policy and Procedure – merged EEO and Anti-Discrimination Policy in draft

PLANNING

- People & Culture Management System and Plan developed to guide future activities through a process of development, implementation, review and improvement
- Ongoing succession planning - Work Instructions being developed and documented for key activities performed by People & Culture
- LG NSW HR Network meeting/videoconference attended 12 December 2019 and 6 March 2019
- REROC Workforce Development meeting attended 28 February 2019

RECRUITMENT

- Recruitment in progress:
 - Apprentice Mechanic (via ATEL) – 2 interviewed, deferred until 2020 due to Workshop staffing circumstances
 - Childcare Traineeship Henty and Walla Walla (via ATEL) – 6 interviewed, 2 appointed; commencing 11 June
 - Tourism and Communications Assistant – 3 interviewed, 1 appointed
 - Customer Service/Library Officer PPT Culcairn 4 Days/Fortnight – 2 interviewed, 1 appointed; commencing 4 July
 - Childcare Educator Casual – 2 interviewed, 2 appointed
 - Childcare Cook Henty – 1 interviewed, 1 appointed; commencing 1 July

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PEOPLE & CULTURE (HR) REPORT FOR MAY 2019 [CONT'D]

- New employees commencing with Council:
 - Michael Hartshorn – Bridge and Drainage Ganger - Jindera
 - Sharon McCarthy – Tourism and Communications Assistant - Holbrook VIC
 - Sofie van Venrooy – Childcare Educator Casual – Henty and Walla Walla
 - Christine Parker – Childcare Educator Casual – Henty and Walla Walla
- Position/role changes with existing Council employees:
 - Craig Hall – Operations Overseer – Additional Construction Overseer Duties from 29 April
 - Marc Haynes – Maintenance Overseer – Additional Maintenance Overseer Duties from 29 April
 - Adam Cottrell – Acting Construction Ganger from 6 – 17 May
 - Brad Morris – Acting Construction Ganger from 20 – 31 May
- Employees ceasing duties with Council:
 - Michael Hartshorn – Bridge and Drainage Ganger - Jindera
 - David Morris – Construction Overseer - Jindera
- Positions advertised:
 - Early Childhood (various casual positions) Henty, Walla Walla – ongoing/recurrent advertising until 28 June with the intent to increase the pool of casual employees
 - Bridge and Drainage Ganger Jindera – applications close 17 June
 - Construction Overseer Jindera – applications close 17 June

WORKPLACE RELATIONS

- Coordinate and administer Consultative Committee – meeting held on 14 March and sent an apology, next meeting 13 June; nominations called for vacant positions; committee training completed 26 February
- Participate with Risk & WHS Committee – meeting held 14 March, next meeting 13 June

PROFESSIONAL DEVELOPMENT & LEARNING

- REROC Workforce Development Group – 1 participant
- RWHS Regional Meeting – Griffith – 2 participants
- Charles Sturt University Bachelor Business/Finance Registration – Supporting Finance Cadetship – 1 participant
- TAFE NSW LG Skills Strategy – Submission of Interest – awaiting response regarding delivery methods

PERFORMANCE MANAGEMENT

- Review of alternative Performance Appraisal processes used by other councils and organisations with the intent to update/improve Council's existing process
- Distribution of Performance Appraisal documents – Due to be completed by 1 July

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PEOPLE & CULTURE (HR) REPORT FOR MAY 2019 [CONT'D]

HEALTH & WELLBEING

- Align Work Health – Early Intervention Onsite Health and Wellbeing Program - Commenced 9 May. Program consists of a Physiotherapist and Health and Wellness Consultant visiting work sites for 3 hours on a weekly basis for 6 weeks and fortnightly for the following 6 weeks.

REVIEW & CONTINUOUS IMPROVEMENT

- Daily reviews with Director Corporate & Community Services
- Monthly reviews with MANEX
- Networking with LG NSW HR Group & REROC Workforce Development Group

CONCLUSION

For the Councillors' information.

6. GREATER HUME YOUTH PROGRAMS AND EVENTS

Report prepared by Customer/Library Service and Youth Development Trainee – Emily Jones

REASON FOR REPORT

To inform Council on Youth events and programs presented to Council twice yearly

REFERENCE TO DELIVERY PLAN ACTION

Objective We create healthy, inclusive, and resilient communities, acknowledge our volunteers and value our youth

Outcome 2.1 Welcoming, resilient and involved communities

DISCUSSION

The Greater Hume Council Youth Services and Youth Advisory Committee organise events and programs throughout the year in order to address the cultural, educational, recreational needs of the community.

The Greater Hume Council has continued to build on the established partnerships with other Youth organisations and the local schools in order to reach a wider targeted audience and to have a larger untargeted impact.

The Council's partnerships with Intereach Ability Links and the Riverlife Church in Henty have resulted in amazing programs throughout the LGA. The FRRR Heywire Grant and Youth Week Festival of Possibilities and the SportsAbility Day were extremely successful events held in Henty and Culcairn due to the help and support from the partnering organisations. The different audiences that the organisations brought to these events allowed the councils name and reputation to be extended further.

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GREATER HUME YOUTH PROGRAMS AND EVENTS [CONT'D]

In accordance with the focus of the Greater Hume Council Youth Service for the year, Council, in partnership with Craig Dent, conducted a Youth Engagement Strategy Day with St Paul's students ranging from Year 8 to Year 12 in April. The day was designed to gain an understanding of the needs of the youth in 5 different areas; Mental Health, Recreational, Youth Leadership, Cultural and Educational. A report will be created by Craig and a strategy will be put in place to action the needs and wants of the Youth. Very positive feedback was received from both the students and the school. This strategy will be implemented in the next financial year.

Council, in conjunction with the local High Schools, have changed the structure of the Greater Hume Council Youth Advisory Committee. Committee meetings will now be held in Billabong High School in Culcairn and St Pauls College in Walla Walla in order to ensure that the Council's Youth Services are reaching a wider demographic of young people.

A senior Youth Advisory Committee has also been created with members aged 18 – 25 years. This committee's attention will be on the older demographic of young people to ensure that there is a direct focus on their needs within the community.

The promotion for all youth events is reaching great numbers on the Facebook page. There are currently 257 page likes and over 1000 followers and reactions to the material. The GHC_YAC Instagram page has 172 interactions and over 47 constant followers in the short time it has been live. The SportsAbility Day has also reached Win News Albury, with the Youth Development Trainee interviewed on the day to discuss the need and importance of the event.

Youth Events implemented from the Youth Action Plan from July 2018 to June 2019

Program	Month	Location	Participants
Ten Pin Bowling	July	Wagga Wagga	20
Library Promotional Films	July	Henty	12
Work Inspiration Day	October	Culcairn	20
Games Afternoon	October	Jindera	4
Henty Street Scape Party	November	Henty	60+
Pool Party	January	Holbrook	60+
Australia Day	January	Walla Walla	2
Pool Movie Night	February	Jindera	60+
The Hands that Shaped Our Community	February and on-going	All Greater Hume Towns	
Festival of Possibilities	April	Henty	250+
SportsAbility Day	June	Culcairn	80 +
Senior Youth Advisory Committee Information Night	May	Henty	4

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GREATER HUME YOUTH PROGRAMS AND EVENTS [CONT'D]

Future Actions to be implemented by 30 June 2019

Program	Month	Location
Senior Youth Advisory Committee Meetings	June	Henty
Life Skills Workshops	Various	Various

BUDGET IMPLICATION

Activities are funded from existing budget allocations and/or external grant funding.

CONCLUSION

The Greater Hume Youth Committee is constantly working to remain up to date with the issues and opportunities surrounding our young people. As the 21st century continues to change so must council when designing programs or events and especially when approaching our schools and committees. The Greater Hume Council Youth Development Officers are proactive in finding opportunities for young people to grow and develop within their local communities and to promote their achievements on a greater stage allowing others to see the abilities and opportunities within the Greater Hume for young people.

CONCLUSION

For the Councillors' information.

7. GREATER HUME LIBRARY SERVICES – REPORT FOR MAY 2019

Report prepared by Library & Youth Services Team Leader – Susan Kane

REASON FOR REPORT

To inform Council on library membership and participation in library

REFERENCE TO DELIVERY PLAN ACTION

Objective We create healthy and resilient communities, acknowledge our volunteers and value our communities.

Outcome 2.5 Council provides learning and development opportunities for all

DISCUSSION

The Greater Hume Council Libraries continue to be the heart and soul of the community: open, exciting, informative, inclusive and engaging.

The new Jindera Library is now completed with collection items, shelving and the self loan station all operational. Signage including acrylic poster holders for promotion and a tear drop flag with *Library Open Now* has been ordered. The new Jindera Library will officially open on Tuesday 25 June 2019.

Council Library staff are working in partnership with the Henty Local Area Health Advisory Committee as well as Murrumbidgee Health Public Network to provide members of the community with health information and assistance with uploading My Health Records.

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GREATER HUME LIBRARY SERVICES – REPORT FOR MAY 2019 [CONT'D]

My Health Records is an online summary of your key health information. When you have a My Health Record, your health information can be viewed securely online, from anywhere, at any time – even if you move or travel interstate.

Greater Hume Libraries will be the first in the Murrumbidgee area to provide addition services to customers for the My Health Records.

Successful Grant Applications: January – June 2019

Project Name	Amount	Grant Funds Received
Building Digital Skills	\$2,500	\$2,500
Tech Savvy Senior 2018/2019	\$4,000	\$4,000
Community Engagement Grant 2019	\$4,500	\$4,500
Law Week 2019	\$1,000	\$1,000
Art of Aging 2020	Exhibition Package B	max \$1,000

Statistics

Greater Hume Council Library Statistics 1 March – 31 May 2019

Branch	Henty	Culcairn	Jindera	Holbrook	TOTAL
Loans	2023	1842	149	2575	5589
Total New Members	18	25	5	18	66
Collection Count	4691	3650	731	5512	13853
Door Count	3233	4869	N/A	2450	10552

(Please note the Jindera Library opened on 15 April therefore statistics are not indicative of future usage)

Greater Hume Council Mobile Library Statistics 1/05/2018 to 30/04/2019

Location	Brocklesby	Burrumbuttock	Gerogery	Jindera	Walbundrie	Walla	Woomargama
Loans	192	319	488	1389	812	2202	620

BUDGET IMPLICATION

Nil.

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GREATER HUME LIBRARY SERVICES – REPORT FOR MARCH 2019 [CONT'D]

CONCLUSION

The Greater Hume Council Libraries continue to provide programs and services for the needs of the community. The newly established Jindera Library located within the Jindera Community Hub will provide members of the community a cost-effective means to access a wide range of collections, programs and services.

For the Councillors' information.

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ENGINEERING

1. MAY 2019 REPORT OF WORKS

Grants Program

State Roads Maintenance (RMCC):

Maintenance works and sign replacement on State Roads under the RMCC with the Roads and Maritime Services is continuing.

Heavy Patching on MR78 and MR284 is complete with the exception of linemarking which will be undertaken early June.

Regional Roads Block Grant:

General maintenance is continuing on all Regional Roads.

Resealing of Jingellic Rd (MR331) is complete.

Road widening and reconstruction of 2.5km including removal of trees and roadside hazards and upgrading drainage on Culcairn Holbrook Rd (MR331) between Ralvona Ln and Billabong Creek Bridge under Black Spot funding is continuing.

Local Roads

Sealed:

General maintenance on local roads is continuing.

Shoulder upgrades are complete on Tunnel Rd as part of private contributions in conjunction with PF Olsen obtaining B-Double approval for cartage of pine logs. Further construction works are continuing.

Unsealed:

Maintenance grading has been carried out on the following roads during May.

Alma Park Cemetery Road	Funk Road
Back Henty Road	Graetz Road
Balldale Walbundrie Road	Harrison Road
Bethel Road	Kellys Road
Bobs Creek Road	Kreutzbergers Road
Brocklesby Balldale Road	Lowes Road
Clifton Road	River Road
Coppabella Road	Scholz Road
Courtney Lane	Shoemarks Road
Crawleys Road	Stolls Road
Elmsley Lane	Top Springs Road

Urban Streets:

General maintenance of urban streets including mowing and weed spraying is continuing.

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MAY 2019 REPORT OF WORKS [CONT'D]

Drainage maintenance works have been carried out in various streets in Henty, Walla Walla and Holbrook

General:

Construction of Skate Park at the Culcairn Sportsground is continuing.

Speed zone changes at Bungowannah Rd and Wymah Ferry Rd to improve traffic and pedestrian safety has been implemented and new signage installed.

General maintenance of public toilets and parks is continuing.

Monthly Works Maintenance Expenditure:

Local Roads Program	Original Budget	YTD Budget	YTD Expenditure	YTD Variance	Comments
Urban Local Roads Maintenance	\$500,000	\$458,333	\$413,727	\$44,606	
Rural Roads Sealed	\$700,000	\$641,667	\$665,967	-\$24,301	Over expenditure will be offset from Urban Road Maintenance
Rural Roads Unsealed	\$1,087,713	\$997,070	\$999,998	-\$2,928	Extensive grading undertaken
Street Tree Maintenance	\$237,780	\$217,965	\$189,503	\$28,462	

Regional Roads Program	Original Budget	YTD Budget	YTD Expenditure	YTD Variance	Comments
Regional Roads Maintenance	\$812,359	\$744,662	\$565,602	\$179,061	
Regional Roads Capital	\$1,012,000	\$927,667	\$941,190	-\$13,523	All resealing works for 2018/2019 completed. Additional cost will be funded from maintenance

Sportsgrounds, Parks & Public Toilets	Original Budget	YTD Budget	YTD Expenditure	YTD Variance	Comments
Sportsground Maintenance	\$125,000	\$114,583	\$106,694	\$7,890	
Parks & Gardens Maintenance	\$278,000	\$254,833	\$227,484	\$27,350	
Public Toilets Maintenance	\$157,614	\$144,480	\$121,370	\$23,109	

NB : Sportsground Maintenance excludes annual GHC contribution payment

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2. WATER & SEWER REPORT – MAY 2019

Capital Works Program:

- Culcairn, Henty and Holbrook – sewer main relining – work in progress
- Culcairn Reuse pumps purchased

Operation & Maintenance:

- New water service connection – 63A Howlong Rd, Burrumbuttock
- New water service connection – 4 Anvil Rd, Jindera
- Water main repair – Burrumbuttock/Brocklesby Rd Intersection, Brocklesby
- Water meter replacements – Jindera and Culcairn
- Sewer main choke – 7 Railway Parade, Walla Walla
- Sewer main choke – Henty Bicentennial Park, Henty

Drinking Water Monitoring Program:

- 8 x Water samples for Microbial Water Analysis submitted in the month of May 2019 for Villages and Culcairn Water Supply have all complied with the Australian Drinking Water Guidelines.

Water Quality Complaints

Date	Location	Problem	Action Taken
Nil to report			

Water Supply Sourced and Used

1 July 2018 – 31 May 2019	2016/2017	2017/2018	2018/2019
Culcairn Water Supply (ML)	152.6	141.9	163.9
Village Water Supply (ML)	349.8	397.3	452.9
Totals (ML)	502.4	539.2	616.8

Drought Relief Assistance

No applications received

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WATER & SEWER REPORT – MAY 2019 [CONT'D]

Filling Stations Transactions

- Filling station sites - 126 transactions during the November 2018 period
- Filling station sites - 356 transactions during the January 2019 period
- Filling station sites - 331 transactions during the February 2019 period
- Filling station sites - 261 transactions during the March 2019 period
- Filling station sites - 120 transactions during the April 2019 period
- Filling station sites - 85 transactions during the May 2019 period

Filling Stations Usage

Station	December 2018	January 2019	February 2019	March 2019	April 2019	May 2019
Culcairn	156.6 KL	892.7 KL	1481.9 KL	1351.7 KL	223.9 KL	238.2 KL
Jindera	300.7 KL	714.7 KL	320.9 KL	403.9 KL	133.1 KL	72.3 KL
Brocklesby	63 KL	66.7 KL	62.5 KL	14.9 KL	53.8 KL	15.4 KL
Burrumbuttock	9.8 KL	34.9 KL	255.4 KL	110.5 KL	191.6 KL	38.4 KL
Gerogery	3.4 KL	2.6 KL	22 KL	19.4 KL	1 KL	1.4 KL
Totals (KL)	533.3	1711.6	2122.9	1900.4	603.4	365.7

Filling Station Customer Usage

Customer	December 2018	January 2019	February 2019	March 2019	April 2019	May 2019
Council – Road Construction, Maintenance and Tree Watering	224.2 KL	797.8 KL	1439.6 KL	1375.1 KL	198.7 KL	238.2 KL
Contractors – Water Carters	66.6 KL	613.9 KL	471.0 KL	420.0 KL	264.3 KL	102.9 KL
Residents	208 KL	266 KL	198.2 KL	97.3 KL	138.2 KL	20.9 KL
Fire Brigade (RFS)	34.5 KL	33.9 KL	14.1 KL	8.0 KL	2.2 KL	3.7 KL
Totals (KL)	533.3	1711.6	2122.9	1900.4	603.4	365.7

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ENVIRONMENT AND PLANNING

1. DEVELOPMENT APPLICATIONS PROCESSED FOR THE MONTH OF MAY 2019

The schedule of development applications processed for the month of May 2019 is attached at **ANNEXURE 14**.

2. SENIOR WEEDS OFFICER'S REPORT - MAY 2019

Spraying has been completed at the following waste depots:

- Culcairn.
- Holbrook.
- Burrumbuttock.

Alligator weed has been sprayed and removed from the common at Woomargama.

Weeds officers have been liaising with property owners on the Billabong Creek between Walbundrie and Rand in regards to African Boxthorn and Green Cestrum.

Inspections have been completed on Woomargama Station in regards to the Alligator Weed control and monitoring.

Weeds officers attended the Alligator Weed task force in Griffith to discuss a control program.

Monitoring rabbit infestations in the Jindera area.

General property inspections have been completed throughout the council.

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3. RANGER'S REPORT – MAY 2019

COMPANION ANIMALS

No. of Complaints Received		Including: 7 barking dogs, 20 roaming dogs, dealing with aggressive dog, 1 nuisance dog, menacing and dangerous dog compliance checks.	
No. of dog attacks: 3		Location: Burrumbuttock	Multiple sheep over a number of days were killed. No dogs identified.
		Gerogery	Four roaming dogs involved in an attack on each other. Infringements issued.
		Holbrook	Person walking bitten by uncontrolled dog in William Street, minor injury, Nuisance Order issued.
Comments:	2 Nuisance dog orders issued for barking		
		Dogs	Cats
In Council's Facility at Beginning of Month		1	
Captured & Returned to Owners		7	
Captured & Impounded		8	4
Released from Pound to Owners		4	2
Surrendered by Owners			
Rehomed		2	1
Euthanased		1	
Remaining in Council's Facility at End of Month		2	1

FERAL CATS

No. of Complaints:	4
No. Feral Cats caught:	1

LIVESTOCK

	Cattle	Sheep	Horse	Rooster	Other Goats
No. of Reports of Stock on Roads	4	5			
Instances - Returned to owners	4	5			
Impounded					
Vehicle accidents involving stock					

OTHER LIVESTOCK, WILDLIFE COMPLAINTS

Henty – 1 kangaroo euthanised after hit by vehicle (Olympic Way).

Walla Walla - 1 kangaroo euthanised after hit by vehicle.

Holbrook - 1 kangaroo euthanised after hit by vehicle.

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RANGER'S REPORT – MAY 2019 [CONT'D]

ABANDONED VEHICLES

Walbundrie – two vehicles impounded.
8 vehicles currently impounded.

POLLUTION AND ENVIRONMENTAL INCIDENTS

Inspection conducted: Overgrown Vegetation Unsafe Land	Inspections being conducted. 2 x NOI sent. 1 x Order sent.
Pollution: Noise	Holbrook – barking – Nuisance Dog Order issued. Woomargama – barking dogs, sound meter installed and monitoring. Culcairn – 14 day Notice to Register issued. Jindera – Nuisance Dog Order issued. Jindera – warning issued. Jindera – 14 day Notice to Register issued.
Pollution: Waste	Woomargama – couches dumped in creek on Annandale Road. Removed by Council. Woomargama – household waste, asbestos and tyres dumped. Removed by Council. Holbrook – rubbish from an accident. Removed by RMS. Jindera – dirt dumped on roadside. Jindera – household waste. Removed by Council. Bowna – household waste. Investigations continuing.

ON-SITE SEWERAGE MANAGEMENT SYSTEMS

Inspection Type	Total	Pass	Fail
OSMS Compliance Inspections	2		2
Pre-Purchase Inspections	4		4
OSMS Orders issued	3		
OSMS Orders Compliance Inspections	9	9	
Plumbers Site Inspections	1		
OSMS Upgrade Applications Received			
OSMS Approvals To Do Works Issued	2		
OSMS Approvals To Operate Issued	6		
AWTS Service Contract Renewal Letters			
Local Government Application Approvals			
Local Government Approval Inspections			
Local Government Approval Soil Report Assessments			
OSMS Rate charge enquires			

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RANGER'S REPORT – MAY 2019 [CONT'D]

OTHER WORKS CONDUCTED

- Companion Animal Registrations continuing to come in from the correspondence sent out and door knocking.
- RID online (Report Illegal Dumping online) updating with data entry.
- Property inspections unsightly and excessive cars.
- Holbrook and Culcairn landfill site works and refuelling conducted.
- Landfill cameras checks and relief landfill attendants work at several sites.
- Assist RSPCA with companion animal welfare issue.
- Wymah Cemetery assess fence upgraded to protect graves.
- Illegal campers moved on in the Henty and Walla caravan parks due to unpaid fees.
- Holbrook pound clean-up of trees etc.

RECOMMENDATION

That Part C of the Agenda be received and noted.

PART D – COMMITTEE AND DELEGATE REPORTS

Attached, in **ANNEXURE 15** are minutes of the following meetings:

- Minutes Greater Hume Council Audit, Risk and Improvement Committee held on 7 May 2019 at Greater Hume Chambers, Culcairn

DELEGATE REPORTS

Nil.

RECOMMENDATION

That Part D of the Agenda be received and noted.