



Greater  
Hume  
Council

To: «Name»

**Ordinary Meeting of Greater Hume Council**

Wednesday, 20 March 2019

NOTICE is hereby given that an Ordinary Meeting of the Greater Hume Council will be held at the Carabost Community Hall, Carabost, commencing at 6.00pm.

STEVEN PINNUCK  
**GENERAL MANAGER**

ORDER OF BUSINESS TO BE CONSIDERED  
REFER OVERLEAF

## **Ordinary Meeting of Greater Hume Council**

Wednesday, 20 March 2019

### **BUSINESS TO BE CONSIDERED**

**1. PRAYER**

**2. ACKNOWLEDGEMENT OF COUNTRY**

*"I would like to acknowledge that this meeting is being held on the traditional lands of the Wiradjuri people, and pay my respect to elders both past, present and emerging".*

**3. DECLARATIONS OF PECUNIARY INTEREST OR NON-PECUNIARY INTEREST  
(CONFLICT OF INTEREST)**

**4. APOLOGIES**

**5. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

- Minutes of the Ordinary Meeting of Council – 20 February 2019

**6. ACTION REPORT FROM THE MINUTES**

**7. REPORTS FROM OFFICERS**

**PART A For Determination**

- Environment and Planning
- Governance
- Corporate and Community Services
- Engineering

**PART B For Information**

- Governance
- Corporate and Community Services
- Engineering
- Environment and Planning

**PART C For Information**

**8. MATTERS OF URGENCY**

**9. COMMITTEE OF THE WHOLE – CONFIDENTIAL CLOSED COUNCIL REPORT**

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**ORDINARY MEETING OF GREATER HUME COUNCIL  
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## **OFFICERS' REPORTS – PART A – FOR DETERMINATION**

### **ENVIRONMENT AND PLANNING**

1. **DEVELOPMENT APPLICATION 10.2019.15 – NEW DWELLING & VERANDAH  
LOT 67 DP851613 – 10 KOTZUR CIRCUIT WALLA WALLA**

**Report prepared by Environmental Health & Building Surveyor – Sharyn Coulston**

#### **REASON FOR REPORT**

Council is in receipt of a development application for the construction of a dwelling with verandah. The site is 10 Kotzur Circuit Walla Walla described as Lot 67 DP851613 (“the subject land”). The applicant and landowner is JM Bennie.

This report represents an assessment of the application under the requirements of Part 4 of the *Environmental Planning and Assessment Act 1979* (EP&A Act) and is being reported to Council because of an objection to the proposal being received.

#### **REFERENCE TO DELIVERY PLAN**

None relevant.

#### **DISCUSSION**

An application has been received for the installation of a new dwelling and a verandah with a skillion style roof. The zoning is RU5 Village and the development is permissible within this zone.

The plans submitted to Council indicate the dwelling to be situated with the primary frontage of the dwelling facing the rear of the block and presenting the streetscape with a non-architectural brick wall with one fixed window (**ANNEXURE 1**).

Council’s Development Control Plan clearly states in 2.2 (3) Streetscape that *“Dwellings are to address the existing or proposed primary street frontage”*.

This non-architectural brick wall will predominantly face the streetscape and will not be pleasing to the eye or blend in well with the surrounding area. The planting of some form of hedge would soften/restrict the visual aspect of the brick wall from the streetscape.

Discussions have taken place with the applicant to remedy the stark frontage that will be presented to the streetscape. A proposal was put forward to the applicant to plant a hedge, consisting of a fast growing hedging plant, along the front boundary of the property to soften and restrict the view of the dwelling from the streetscape.

At the time of occupation the landscaping would need to consist of mature plants to ensure that the hedge, at an early stage, partially softens/restricts the visual aspect of the brick wall. Immature plants will take time to establish and the visual aspect from the front boundary will not be softened/restricted for a number of years and are therefore not recommended.

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DP851613 – 10 KOTZUR CIRCUIT WALLA WALLA [CONT'D]

There is still an element of concern that even if the proposed development is conditioned for mature plants to be situated along the front boundary the applicant may, due to financial constraints, construct the dwelling and leave the landscaping uncompleted until such time as finances allow thus leaving a stark brick wall facing the streetscape.

In regards to the car parking space there will be a high metal fence constructed along the neighbouring property and therefore the parking space will not be visible. There is to be no carport/garage constructed on this area as part of this development, only an open parking space.

Council has received one objection to the development with a number of concerns relating the development. The objector has asked for anonymity.

There was also concern from the objector about privacy with the dwelling facing towards their property. This is once again remedied with a high metal fence that will surround the subject land on each boundary except the front boundary.

There is no current covenant on the subdivision lots that stipulates dwellings constructed must be of a specific type or style. The skillion roof line will have a 10 degree pitch as depicted on the elevation plans (see **ANNEXURE 1**).

Discussions have been carried out with the applicant and it appears that at a later stage, a garage with a similar roof pitch as the dwelling and breezeway linking to the dwelling may be constructed. This extra development will also help the overall street appeal (see **ANNEXURE 1**).

#### **ASSESSMENT**

A development application is required to be assessed by Council against the following 'matters for consideration' listed in Section 4.15C(1) of the EP&A Act.

**The provisions of any current or draft environmental planning instrument, development control plan, or matters prescribed by the regulations:**

#### ***State Environmental Planning Policies***

Nil.

***The Greater Hume Local Environmental Plan 2012*** ("the LEP") is the principal environmental planning instrument applicable to the property. The relevant matters of the LEP are addressed as follows.

The construction of any development or structure which would be permissible in the zone is permitted with consent. In this instance a dwelling and verandah is permissible with consent in the RU5 village zones.

#### ***Development Control Plans***

This development application is for the construction of a dwelling and verandah which does not meet all the requirements of the Greater Hume Development Control Plan 2013 ("the DCP).

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Council's Development Control Plan clearly states in 2.2 (3) Streetscape that "*Dwellings are to address the existing or proposed primary street frontage*".

**The likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality**

The following table assesses the likely environmental impacts of the development.

<b>ISSUE</b>	<b>ACCEPTABLE</b>	<b>RESPONSE</b>
Context & setting		The context and setting of Kotzur Circuit will not change if the development is screened from the streetscape by maintained landscaping consisting of a hedge along the front most boundary.
Noise	✓	Nil effect
Access & parking	✓	Nil effect
Roads & traffic	✓	Nil effect
Utilities	✓	Nil effect
Heritage	✓	Nil effect
Archaeology	N/A	-
Stormwater	✓	Nil effect
Soils & erosion	✓	Nil effect
Flora & fauna	N/A	-
Flooding	✓	Nil effect
Bushfire	✓	Nil effect
Technological hazards	N/A	-
Safety, security & crime prevention	✓	Nil effect
Privacy	✓	Privacy of neighbouring property will be met by the installation of a high colourbond fence
Landscaping	✓	Maintained landscaping will need to be installed to screen the proposed development
Overshadowing	N/A	-
Land resources	N/A	-

**The suitability of the site for the development**

The development is in a residential area. The surrounding existing dwellings are constructed to a more conventional style. The proposed dwelling is not of conventional design however there is no planning process that prohibits the proposed design in the subdivision estate.

**Any submissions made in accordance with this Act or the Regulations**

As mentioned a submission has been received that raises concerns that the neighbouring property's privacy could be affected and the exposed brick wall facing the street will detract from the streetscape.

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In response to the concerns about the privacy of the neighbouring property this is remedied by the proposed metal fence that will encompass the entire property excluding the front most boundary.

The proposed dwelling is not two storey and therefore will not overlook the neighbouring property. The proposed dwelling is situated 2.5 metres from the property side boundary which is compliant with Council's DCP.

In response to the concerns about the exposed front view to the streetscape, it has been discussed with the applicant to install a hedge along the front most boundary to soften/restrict the view of the development from the streetscape.

There is one fixed glass feature window situated on the streetscape frontage which will break the stark wall up to some degree however, landscaping will soften the brick work considerably.

At the time of occupation the landscaping would need to consist of mature plants to ensure that the hedge at an early stage partially softens/restricts the visual aspect of the brick wall. Immature plants will take time to establish and the visual aspect from the front boundary will not be softened/restricted for a number of years.

Landscaping must be installed prior to an Occupation Certificate being issued.

The proposed development will have a condition attached stipulating that landscaping consisting of mature hedge type plants must be installed along the front most boundary to ensure the view of the development from the streetscape is softened/restricted.

In response to the carpark/space, this is a minor issue and given that a metal fence will be constructed along that boundary. This open car space is of no consequence in regards to the boundary setbacks as there will be no carport/garage constructed as part of this development.

**The public interest**

The question of 'public interest' within the context of Section 4.15C

1 essentially requires consideration of the weight in the assessment to be given to the general public benefit of the proposal versus that of the general public detriment.

In this case there is the possibility for public detriment. The objectors have stated that they fear the proposed development will affect their quality to lifestyle, privacy and the positioning of the proposed dwelling will present a stark non-architectural brick wall to the streetscape.

Conditioning the development consent of the proposed dwelling and verandah in regards to the view from the streetscape will ensure that the landscaping and fixed glass feature window will soften the stark brick wall presented to the allotment frontage. The condition calls for mature plants to be planted to ensure immediate softening of the view into the allotment.

The concerns about privacy of neighbouring properties will be alleviated by the construction of a metal boundary fence around the entire subject land excluding the front boundary.



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**BUDGET IMPLICATIONS**

Nil.

**CONCLUSION**

In making a decision as the consent authority under the EP&A Act, Council can:

1. approve the application, with or without conditions;
2. defer the application for further information or redesign; or
3. refuse the application.

After considering the assessment requirements of Section 4.15C of the EP&A Act, the application is supported for conditional approval.

**RECOMMENDATION**

Pursuant to Section 4.16 of the Environmental Planning and Assessment Act 1979 consent be granted to development application 10.2019.15.1 for the construction of a dwelling and verandah at 10 Kotzur Circuit Walla Walla described as Lot 67 DP851613 subject to the following conditions:

**APPROVED PLANS**

**1 Compliance with Plans and Conditions**

The development shall take place in accordance with the approved development plans, except as modified in red by Council and/or any conditions of this consent.

**2 Time Period of Consent**

This consent will lapse five (5) years from the date of determination unless the approved building, engineering or construction work has been physically commenced in accordance with this consent.

Development consent for the use of land does not lapse if the approved use of any land, building or work is actually commenced prior to the date on which the consent would otherwise lapse.

**PRIOR TO THE ISSUE OF A CONSTRUCTION CERTIFICATE**

**3 Building Insurance/Owner Builders Permit**

Prior to the commencement of works, the Certifying Authority shall be provided with an original copy of:

- a. The builder's (licensee's) name and contract license number and an approved insurance policy under Part 6 of the Home Building Act 1989; or
- b. The Owner Builders Permit, issued by the New South Wales Office of Fair Trading.

Note: An on the spot penalty of \$600 will be issued for any non-compliances with this requirement without any further notification or warning.

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**PRIOR TO THE COMMENCEMENT OF ANY WORKS**

The following conditions of consent have been imposed to ensure that the administration and amenities relating to the proposed development comply with all relevant requirements. A Certifying Authority can either be Greater Hume Shire Council or an accredited certifier. All of these conditions are to be complied with prior to the commencement of any works on site.

**4 Notify Council of Intention to Commence Works**

The applicant must notify Council, in writing of the intention to commence works at least two (2) days prior to the commencement of any works on site.

**5 Erosion and Sedimentation Control**

Prior to the commencement of any works on site, controls shall be implemented prior to clearing of any site vegetation, to ensure the maintenance of the environment and to contain soil erosion and sediment on the property. Erosion and sediment controls shall be maintained until all construction works are completed and all disturbed areas are restored by turfing, paving and revegetation.

Note: On the spot penalties up to \$1,500 will be issued for any non-compliance with this requirement without any further notification or warning.

**6 Toilet Facility**

Prior to the commencement of any works on site, a flushing toilet facility is to be provided on site. The toilet must be connected to either a public sewer, or an accredited sewage management facility, or to an alternative sewage management facility (chemical closet) approved by Greater Hume Shire Council.

**7 Sign During Construction**

Prior to the commencement of works, a sign must be erected in a prominent position on site during construction:

- a. Stating that unauthorised entry to the work site is prohibited,
- b. Showing the name of the person in charge of the work site and a telephone number at which that person may be contacted outside working hours, and
- c. Showing the name, address and a telephone number of the Principal Certifying Authority for the development.

Note: A \$600 on the spot fine may be issued for non-compliance with this condition.

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**PRIOR TO OCCUPATION OF THE DEVELOPMENT**

**The following conditions of consent must be complied with prior to the issue of an Interim Occupation Certificate or Final Occupation Certificate by the Principal Certifying Authority.**

**8 Interim/Final Occupation Certificate Required**

Prior to the commencement of any use and/or occupation of the subject development (whole or part), either an Interim Occupation Certificate or Final Occupation Certificate must be issued.

Prior to the issue of any Occupation Certificate the Principal Certifying Authority must be satisfied that the development (part or whole) is in accordance with the respective Development Consent, Construction Certificate or Complying Development Certificate.

**9 Landscaping – Provide and Maintain**

Landscaping is to be carried out and maintained along the front boundary in line with Kotzur Circuit in accordance with the area indicated in green on the site plan and must consist of mature hedge type plants.

NOTE: The landscaping is to be completed prior to the occupation of the building.

REASON: To ensure that adequate landscaping is provided and maintained on the subject land. Section 4.15C of the Environmental Planning & Assessment Act, 1979, as amended.

**10 Vehicular Crossover**

The vehicle crossover to Kotzur Circuit kerb and gutter shall be in accordance with Council's Specifications Drawing No. STD-R-32 (see attached). All works associated with the vehicle crossover shall be inspected by Council's Engineering Department prior to any pouring of concrete. A Road Opening Permit will only be issued upon completion of "Road Opening Permit Application" (form attached) and payment of the fee applicable.

**11 Basix Certification**

Prior to the issue of an occupation certificate (whether interim or final), a compliance certificate shall be submitted to the Principal Certifying Authority, certifying that the building has been constructed in accordance with the commitments identified on approved Basix Certificate.

Should the design of the building alter or the commitments to Basix change, a new Basix Certificate is required to be completed and submitted to the Principal Certifying Authority and the Consent Authority.

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The commitments listed in the BASIX Certificate for the dwelling forms part of the development consent and are to be maintained during the life of the dwelling. Where the commitments require replacement, the replacement must be identical to or is at a higher star rating to that listed in the BASIX Certificate.

*Note: Where there is any proposed change in the BASIX commitments, the applicant must submit a new BASIX Certificate for the development where the plans and specifications are inconsistent with development consent (see Clauses 145 & 146 of the Regulation). The applicant will be required to submit an amended development application to Council pursuant to Section 4.55 of the Act.*

**12 Drainage Works-As-Executed Plan**

Upon completion of installation of all drainage lines, a works-as-executed plan prepared by the licensed plumber/drainer shall be submitted for Council's records.

**13 Plumbing Works Final**

The building shall not be occupied or used until such time Council has issued a Plumbing Final letter confirming that all works have been completed to the satisfaction of Council.

NB. This letter is in addition to the inspection sheet or Certificate of Compliance from Council.

**GENERAL CONDITIONS**

**The following conditions have been applied to ensure that the use of the land and/or building is carried out in such a manner that is consistent with the aims and objectives of the planning instrument affecting the land. A Principal Certifying Authority can either be Greater Hume Shire Council or an accredited certifier.**

**14 Compliance with Construction Certificate**

All building works approved in this development consent must comply with the terms of the consent the plans, specifications and any other approved documents relevant to the approved Construction Certificate.

**15 Compliance with the National Construction Code (NCC)**

All building work must be carried out in accordance with the provisions of the NCC. Compliance with the performance requirements can only be achieved by:

- a. complying with the deemed-to-satisfy provisions; or
- b. formulating an alternative solution which:
  - i. complies with the performance requirements; or
  - ii. is shown to be at least equivalent to the deemed-to-satisfy provisions; or
- c. a combination of (a) and (b).

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**16 Critical Stage Inspections**

In accordance with Section 6.5 of the Environmental Planning and Assessment Act 1979 the Principal Certifying Authority for this development is to inform the applicant of the Critical Stage Inspections prescribed for the purposes of Section 109E(3)(d) Environmental Planning and Assessment Regulation 2000.

**Note: A \$1500 on the spot fine may be issued for failing to request the Principal Certifying Authority to undertake the above inspections.**

**17 Construction – Maintenance and Clearing of Site**

The site shall remain clean and all waste building materials and the like shall be contained within the site boundaries. The site is to be cleared of all building refuse and spoil immediately after completion of the works.

**18 Construction - Hours of Work**

All construction works will be restricted to the following hours in accordance with the NSW Environment Protection Authority Noise Control Guidelines:

- a. Mondays to Fridays, 7.00am to 6.00pm
- b. Saturdays, 8.00am to 1.00pm
- c. No work is permitted on Sundays and Public Holidays.

Construction works that are carried out in the open that involve the use of heavy vehicles, heavy machinery and other equipment likely to cause offence to adjoining properties is to be restricted to the above hours in accordance with the NSW Environment Protection Authority Noise Control Guidelines.

In the event that the demolition/construction relates to works inside the building and does not involve external walls or the roof, and do not involve the use of equipment that emits noise then the works are not restricted to the hours stated above. The provisions of the Protection of the *Environment Operations Act, 1997* in regulating offensive noise also apply to all construction works.

**PRESCRIBED CONDITIONS OF CONSENT**

The following conditions are known as “Prescribed Conditions” and are required by the Environmental Planning and Assessment Regulation 2000 to be imposed as part of any development consent whether or not they are relevant to the development approved under this consent.

- 19** All building work must be carried out in accordance with the requirements of the Building Code of Australia (as in force on the date the application for the relevant construction certificate or complying development certificate was made).

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- 20** In the case of residential building work for which the Home Building Act 1989 requires there to be a contract of insurance in force in accordance with Part 6 of the Act, that such a contract of insurance is in force before any building work authorised to be carried out by the consent commences.
- 21** Residential building work within the meaning of the Home Building Act 1989 must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the following information:
- in the case of work for which a principal contractor is required to be appointed:
    - (i) the name and licence number of the principal contractor, and
    - (ii) the name of the insurer by which the work is insured under Part 6 of the Act,
  - in the case of work to be done by an owner-builder:
    - (i) the name of the owner-builder, and
    - (ii) if the owner-builder is required to hold an owner-builder permit under that Act, the number of the owner-builder permit.
- 22** A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:
- showing the name, address and telephone number of the principal certifying authority for the work, and
  - showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
  - stating that unauthorised entry to the work site is prohibited.

Any such sign is to be maintained while the building work is being carried out and must be removed when the work has been completed.

**NOTE:** This condition does not apply to building work that is carried out inside an existing building that does not affect the external walls of the building.

- 23** Any development that involves an excavation that extends below the level of the base of the footings of a building on adjoining land, the person having the benefit of the development consent must, at the person's own expense:
- (i) protect and support the adjoining premises from possible damage from the excavation, and
  - (ii) where necessary, underpin the adjoining premises to prevent any such damage.

**NOTE:** The condition referred to in sub clause (1) does not apply if the person having the benefit of the development consent owns the adjoining land or the owner of the adjoining land has given consent in writing to that condition not applying.

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DEVELOPMENT APPLICATION 10.2019.15 – NEW DWELLING & VERANDAH LOT 67  
DP851613 – 10 KOTZUR CIRCUIT WALLA WALLA [CONT'D]

**24 All Work to be Carried Out by a Licensed Plumber and Drainer**

All plumbing and drainage work shall be carried out by a licensed plumber and drainer and to the requirements of AS/NZS 3500-2015 and the Local Government Act 1993 and Local Government (General) Regulations, 2005, the Plumbing & Drainage Act 2011 and Plumbing & Drainage Regulations 2012.

**25 Surface Water Drainage**

The ground beneath suspended floors shall be graded and/or filled so that the area beneath the building is above adjacent external finished ground level and surface water is prevented from ponding under the building.

**ORDINARY MEETING OF GREATER HUME COUNCIL  
TO BE HELD AT  
CARABOST COMMUNITY HALL, CARABOST  
ON WEDNESDAY, 20 MARCH 2019**

**2. AMENDMENT TO GREATER HUME LOCAL ENVIRONMENTAL PLAN 2012 - ZONING & MINIMUM LOT SIZE CHANGES FOLLOWING CULCAIRN, HENTY & HOLBROOK FLOOD STUDIES AND RECLASSIFICATION OF COUNCIL OWNED LAND IN JINDERA**

**Report prepared by Director Environment and Planning – Colin Kane**

**REASON FOR REPORT**

The purpose of the report is to advise Council of the status of two Planning Proposals for which Council has sought Gateway Determinations from the Department of Planning and Infrastructure (DPI).

The first proposal to make a change to the *Greater Hume Local Environmental Plan 2012* (“the LEP”) for the zoning and minimum lot size of a number of allotments in the vicinity of Culcairn, Henty and Holbrook. Whilst the second proposal is to reclassifying four lots in Jindera from ‘community’ to ‘operational’ land so as they may be sold and the proceeds reinvested in community facilities within the Jindera Recreation Reserve.

**REFERENCE TO DELIVERY PLAN ACTION**

- |             |   |
|-------------|---|
| Objective   | We are revitalising our communities, welcoming visitors, growing our economy and promoting the lifestyle, culture and heritage offered in our communities |
| Outcome 3.2 | Our towns and villages are revitalised  |

**DISCUSSION**

At the April 2018 Ordinary Meeting, Council considered a report on a planning proposal which intended to do the following:

*Having regard for the flood studies, the intended outcome of this Planning Proposal is to make changes to land zoning and lot size maps in and around the townships of Culcairn, Henty and Holbrook to allow appropriate development on land for which flood status is now known.*

In response to that report Council resolved to submit the planning proposal to the Department of Planning and Infrastructure for a Gateway Determination for changes to the LEP for the zoning and minimum lot size of a number of allotments in the vicinity of Culcairn, Henty and Holbrook.

Council was subsequently advised that the Department of Planning and Infrastructure required additional clarification to support Council’s request. Whilst awaiting a response to the request for a Gateway Determination, the author was approached by a landholder from Holbrook seeking a rezoning of land from RU1 Primary Production to RU4 Primary Production Small Lots. It was considered that the request had some merit and work has been undertaken to modify the original planning proposal to accommodate the new allotment.

The General Manager and the author are also considering the feasibility of rezoning further areas to a residential zone in Henty and Morven. It is likely that these sites may also be included in the modification to the planning proposal. Any modification to the original planning proposal will be resubmitted to Council prior to a subsequent request for a Gateway Determination.



**ORDINARY MEETING OF GREATER HUME COUNCIL  
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AMENDMENT TO GREATER HUME LOCAL ENVIRONMENTAL PLAN 2012 - ZONING & MINIMUM LOT SIZE CHANGES FOLLOWING CULCAIRN, HENTY & HOLBROOK FLOOD STUDIES AND RECLASSIFICATION OF COUNCIL OWNED LAND IN JINDERA [CONT'D]

At Council's June 2018 Ordinary Meeting it was resolved to submit a planning proposal seeking a Gateway Determination to reclassify four lots in Jindera from 'community' to 'operational' land under the *Local Government Act 1993* (LG Act) so they may be sold and the proceeds reinvested in community facilities within the Jindera Recreation Reserve.

Council received a Gateway Determination on 1 February 2019 and in accordance with that determination the planning proposal is currently on exhibition for 28 days concluding on 1 April 2019. At the conclusion of the exhibition Council is required, under Section 29 of the *Local Government Act 1993*, to give 21 days' notice of a public hearing in respect of the planning proposal.

The public hearing must be chaired by a person independent of Council and so it is proposed to engage Mr Peter Dwyer, principal planner at EDM Consulting. The hearing will be held in Jindera on 2 May 2019.

Subject to consideration on submissions from the exhibition and the public hearing, it is anticipated that Council will request the Minister for the Department of Planning and Environment to make the final LEP in accordance with Section 3.36 of the *Environmental Planning and Assessment Act 1979*.

**BUDGET IMPLICATIONS**

Council has an allocated budget to progress these amendments to the Greater Hume Local Environment Plan 2012.

**CONCLUSION**

It has been advised that the Department of Planning and Environment has sought further clarification with regards to the planning proposal for changes to the LEP for the zoning and minimum lot size of a number of allotments in the vicinity of Culcairn, Henty and Holbrook. It is likely that the resubmitted planning proposal will include changes to zoning and minimum lot size at additional sites at Holbrook, Morven and Henty.

The planning proposal to reclassify land in Jindera from Community to Operational land is progressing with the planning proposal currently on exhibition and public hearing to be held at the conclusion of the exhibition period.

**RECOMMENDATION**

Council receive and note the report.

**ORDINARY MEETING OF GREATER HUME COUNCIL  
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**3. GREATER HUME WASTE STRATEGY 2019-2023, HARD WASTE COLLECTION AND WASTE FACILITY FREE ACCESS DAY**

**Report prepared by Director Environment & Planning – Colin Kane**

**REASON FOR REPORT**

This report advises Council that the Greater Hume Waste Strategy 2019-2023 (the strategy) will be separately circulated to Councillors in the week commencing 18 March 2019. The strategy reviews Council waste practices and provides numerous recommendations for Council to consider.

The release of the strategy closely follows the holding of a hard waste collection and waste facility free access day on Sunday, 3 March 2019 and it evaluates the effectiveness of this initiative. It will be recommended that Council hold a workshop to discuss the strategy. However, it is necessary that Council is timely in acknowledging the help of the Holbrook Rotary Club and the football clubs at Walla Walla, Jindera and Henty who undertook the hard waste collection.

**REFERENCE TO DELIVERY PLAN**

Objective	Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community
Outcome 4.1	Infrastructure and facilities meet the needs of our communities

**DISCUSSION**

It was resolved at the December Ordinary Meeting to support an initiative of the Holbrook Rotary Club to hold a hard waste collection in conjunction with a free waste facility access day. The football clubs of Walla Walla, Jindera and Henty participated in collecting hard waste material.

The hard waste collection day was extremely popular in Walla Walla, Jindera and Henty. As the cut off day approached to register for the hard waste collection, the number of registrations increased dramatically with the final numbers shown below:

- Henty 111
- Jindera 58
- Walla Walla 47

An advantage of the football clubs undertaking the hard waste collection was that they undertook the task quickly meaning that waste material was not sitting on the kerb sides for long periods of time. Given the terrific work in undertaking the hard waste collection it is important that Council acknowledge the hard work carried out by the local football clubs and Holbrook Rotary club.

Council should be timely in showing its appreciation to the Holbrook Rotary Club and the Walla Walla, Jindera and Henty football clubs. It is suggest that Council write a letter of appreciation to each club and offer to make a \$1,000 donation to the football clubs.

The strategy provides a thorough review of Council's waste service and provides numerous recommendations for Council to consider. It is suggested that a workshop be held to allow sufficient time to discuss the strategy.

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GREATER HUME WASTE STRATEGY 2019-2023 HARD WASTE COLLECTION AND  
WASTE FACILITY FREE ACCESS [CONT'D]

**BUDGET IMPLICATION**

The cost of the Hard Waste Collection and free waste access day is still being quantified.

**CONCLUSION**

The strategy is nearing completion and will be ready to distribute to Councillors in the week commencing 18 March 2019. It is considered that a workshop will be required to allow for sufficient discussion time to consider the recommendations made within the strategy.

The strategy also reviews the effectiveness of hard waste collection and free waste access day. It is appropriate that Council shows its appreciation to the Rotary Club of Holbrook and the football clubs of Walla Walla, Jindera and Henty who undertook the hard waste collection.

**RECOMMENDATION**

That:

1. Council hold a workshop to review the Greater Hume Waste Strategy 2019-2023 prior to its exhibition and adoption.
2. Council write to the football clubs of Jindera, Rand Walbundrie Walla Walla Giants and Henty and the Rotary Club of Holbrook to thank them for undertaking the Hard Waste Collection. Further, as a show of appreciation for their efforts, Council elect to make a payment of \$1,000 to the football clubs.
3. the payments be funded from waste management.

**ORDINARY MEETING OF GREATER HUME COUNCIL  
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## **GOVERNANCE**

### **1. HENTY LOCAL HEALTH ADVISORY COMMITTEE – PROPOSED MULTI-FUNCTION SPECIALIST DEMENTIA UNIT**

**Report prepared by General Manager – Steven Pinnuck**

#### **REASON FOR REPORT**

For Council to consider providing 'in kind' support to the Henty Local Health Advisory Committee in its efforts to establish a Multi-Function Specialist Dementia Unit at Henty.

#### **REFERENCE TO DELIVERY PLAN ACTIONS**

Objective: We create healthy, inclusive and resilient communities, acknowledge our volunteers and value our youth.

Outcome 2.2: We have services to promote and deliver health and wellbeing for all ages.

#### **DISCUSSION**

On Monday 18 February, the Mayor, Deputy Mayor and the Writer met with representatives of the Henty Local Health Advisory Committee (the LHAC) where the LHAC outlined their proposal to establish a Multi-Function Specialist Dementia Unit at Henty.

The aim of the LHAC is to proactively address this by requesting funding from the Federal Government for:

1. A specialist trained therapist for dementia residents to be maintained in the community and
2. A 20 bed multi-function Specialist Dementia Unit with one wing to cater for aged dementia, as well as a designated area for young dementia clients unable to live within the community for a variety of reasons.
3. A second attached wing would cater for those with severe behavioural and psychological symptoms associated with advanced dementia.

Appropriate staffing including a Clinical Psychologist and Occupational/Diversional Therapist would also be required. It is anticipated that the community of Henty and district would assist with this project.

A copy of the briefing document provided to Council on the proposal is included as **ANNEXURE 2**.

The LHAC has identified an area of Crown Land adjacent to the Henty Hospital and the Myoora Residential Aged Care Hostel as being a suitable site. A plan identifying this land is also identified as **ANNEXURE 2**.

The LHAC are primarily seeking Council support to:

- lobby the Federal Government and potential service providers on the proposal
- assist with negotiations with NSW Department of Primary Industries in relation to the acquisition of the adjacent Crown Land.
- develop a strategy for the LHAC to prepare a business plan to present to potential service providers.

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HENTY LOCAL HEALTH ADVISORY COMMITTEE – PROPOSED MULTI-FUNCTION SPECIALIST DEMENTIA UNIT [CONT'D]

It should be noted that Council withdrew as a provider of Residential Aged Care services in 2012 and Council would not have the capacity to operate a specialist facility of this nature. It is the Writer's understanding that Murrumbidgee Local Health District have advised that they would not see the Specialist Dementia Unit as part of their operations.

Table 1 below indicates that the demography of the northern area of Greater Hume could support a facility of this nature.

Location	Age Cohort (Median*)	
	Urban Centre (town only)	State Suburb (SSD) (includes surrounding district)
Henty	49	46
Culcairn	44	42
Holbrook	51	49

Source: ABS Quick Stats – Census 2016 (\*Median is the mid point).

Given the age profile of the northern part of the Greater Hume Council area it would seem appropriate for Council to support the endeavours of the Henty LHAC to establish a Multi-Function Specialist Dementia Unit at Henty.

**BUDGET IMPLICATIONS**

It is anticipated that Council support will be limited to 'in kind' and not require a financial contribution from Council.

**CONCLUSION**

The Henty LHAC is desirous to establish a Multi-Function Specialist Dementia Unit at Henty and the demographics of the Henty, Culcairn and Holbrook districts would indicate that there is a need for a facility of this nature within the Shire.

Accordingly it would seem appropriate for Council to support the endeavours of the Henty LHAC to establish a Multi-Function Specialist Dementia Unit at Henty.

**RECOMMENDATION**

That Council support the endeavours of the Henty LHAC to establish a Multi-Function Specialist Dementia Unit at Henty by:

- lobbying the Federal Government and potential service providers on the proposal;
- assisting with negotiations with NSW Department of Primary Industries in relation to the acquisition of the adjacent Crown Land by the Henty community.
- developing a strategy for the Henty LHAC to prepare a business plan for the Henty LHAC to present to potential service providers.

**ORDINARY MEETING OF GREATER HUME COUNCIL  
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**2. PROPOSED PURCHASE OF LAND – HOLBROOK MEN’S SHED**

**Report by General Manager – Steven Pinnuck**

**REASON FOR REPORT**

For Council to consider the sale of Lot 2 (1500 sqm.) at the Holbrook Industrial Estate to the Holbrook Men’s Shed at a reduction to the list price.

**REFERENCE TO DELIVERY PLAN ACTIONS**

Objective: We create healthy, inclusive and resilient communities, acknowledge our volunteers and value our youth.

Outcome 2.2 We have services to promote and deliver health and wellbeing for all ages.

**DISCUSSION**

At the February meeting Council resolved the following:

*That Council make application to the Minister for Innovation and Better Regulation, the Hon. Matthew Kean MP to apply the Loose Fill Asbestos Insulation Community Assistance grant to the following projects:*

- 1. an amount of \$107,451 for a purpose built Men’s Shed in the Holbrook Industrial Estate, and*
- 2. an amount of \$5,970 for a project in Culcairn.*

In correspondence to Council, the Holbrook Men’s Shed had indicated that they have two preferred options for relocation to more suitable premises:

Option 1: Purchase an already constructed Shed, or

Option 2: A block of land in the Holbrook Industrial Estate with power and services available, that a shed could be built on.

In discussions with the Holbrook Men’s Shed, subsequent to the Council meeting, it is clear the funds that may be provided through Loose Fill Asbestos Insulation - Community Assistance Program will be insufficient to complete the project under either Option 1 or 2 and other funding sources will need to be identified.

As further funding will need to be obtained in relation to Option 1 it will be difficult to coordinate a purchase of an existing property with funding opportunities.

In the discussions with representatives of the Holbrook Men’s Shed it was identified that Lot 2 at the Holbrook Industrial Estate would be a suitable location. A map of the Holbrook Industrial Estate is also included as **ANNEXURE 3**. This lot currently has a list price of \$30,000 plus GST and it is recommended that a discount on the list price of \$5,000 be offered.

It is estimated that the cost of establishing a purpose built Men’s Shed on a vacant allotment (Option 2) will be in the vicinity of \$200,000, therefore significant additional funding will still be required over and above the Community Assistance Grant.

In considering the discount Council needs to be mindful that men’s sheds also exists at Culcairn and Henty and minimal assistance has been provided to those organisations in the establishment of their facilities.

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PROPOSED PURCHASE OF LAND – HOLBROOK MEN’S SHED [CONT’D]

**BUDGET IMPLICATIONS**

The sale of the land even at a discounted price will have a positive impact on Council’s cash flow.

**CONCLUSION**

Lot 2 at the Holbrook Industrial Estate would be a suitable allotment to establish a purpose built men’s shed in Holbrook.

The cost of establishing a purpose built men’s shed on a vacant allotment (Option 2) will be in the vicinity of \$200,000, therefore significant additional funding will still be required over and above the Community Assistance Grant.

Offering a discount of \$5,000 on Lot 2 will assist reducing the overall cost of the development and also support future applications for funding.

**RECOMMENDATION**

That Council offer to sell Lot 2 at the Holbrook Industrial Estate to the Holbrook Men’s Shed group for \$25,000 plus GST (a discount of \$5,000) subject to further funding being obtained to enable the establishment of a purposed built men’s shed.

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**3. RISK & SAFETY POLICIES REVIEW**

**Report by Risk & Safety Coordinator – Jackie Lister**

**REASON FOR THE REPORT**

For Council to consider policy/procedure review with the recommendation for rescinding two existing policies to replace with appropriate procedures.

**REFERENCE TO DELIVERY PLAN ACTIONS**

Action 2.2.5.2 Provide a safe work environment

**DISCUSSION**

As part of the structured policy review process, it is recommended that various policies, as follows, be rescinded and more appropriate procedures – (refer **ANNEXURE 4**) be implemented in their place:

- Smoke Free Environment Policy – be rescinded and replaced with the Smoke Free Workplace Procedure (currently in draft) under the WHS Policy
- Personal Protective Clothing Policy be rescinded and replaced with PPE Procedure and the UV Radiation Safety Procedure (currently in draft) under the WHS Policy

**BUDGET IMPLICATION**

Nil

**CONCLUSION**

As part of the policy review process, policies/procedures continue to be reviewed and recommended for change to better reflect current legislative compliance, stakeholder/insurer interest and/or a more contemporary structure under the Risk & Safety area.

**RECOMMENDATION**

That Council:

1. rescind the Smoke Free Environment Policy and the Personal Protective Clothing Policy policies, and
2. replace with  
Smoke Free Workplace Procedure (currently in draft) under the WHS Policy  
PPE Procedure and the UV Radiation Safety Procedure (currently in draft) under the WHS Policy.



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**4. ANZAC DAY CEREMONIES IN GREATER HUME COUNCIL AREA – THURSDAY, 25 APRIL 2019**

**Report by Executive Assistant Governance & Economic Development – Marg Killalea**

**REASON FOR REPORT**

To report on Anzac Day services across the local government area and to determine Council's representation at each ceremony.

**REFERENCE TO DELIVERY PLAN ACTION**

Nil.

**DISCUSSION**

Anzac Day goes beyond the anniversary of the landing on Gallipoli in 1915. It is the day on which we remember Australians who served and died in all wars, conflicts, and peacekeeping operations. The spirit of Anzac, with its human qualities of courage, mateship, and sacrifice, continues to have meaning and relevance for our sense of national identity.

Set out below is a summary of 2019 Anzac Day ceremonies to be held in Greater Hume area.

<p><b>Culcairn</b> <u>Thursday, 25 April</u> 10.15 - 10.30am March from Railway Parade Bus terminal park 10.45am Service at Balfour street Memorial 11.00am Laying of Wreaths 11.30am Post March service/function at Culcairn Memorial Hall <b>Contact:</b> John McLean, T: 02 6029 7616</p>	<p><b>Henty</b> <u>Thursday, 25 April</u> 10am Marchers gather at Ivor Street between Sladen &amp; Lyne Streets 10.30am Anzac Day march to Henty Memorial Park 11.00am Service and wreath laying at the Cenotaph <b>Contact:</b> Ian Dunn T: 02 6929 3258</p>
<p><b>Brocklesby</b> <u>Thursday, 25 April</u> 9:30am Conducted at the Brocklesby War Memorial Morning tea provided in the Hall following the service <b>Contact:</b> Alan Panther T: 0428 265 781 E: <a href="mailto:apanther@bigpond.com">apanther@bigpond.com</a></p>	<p><b>Holbrook</b> <u>Thursday, 25 April</u> 5.40am Dawn Service, Cenotaph Ten Mile Creek Gardens 10.30am Gather on corner Hume/Albury Streets 10.45am March through Albury Street 11am Ceremony at Cenotaph Ten Mile Creek Gardens <b>Contact:</b> Kim Turner Secretary, Holbrook RSL SubBranch M: 0419 953 563</p>

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ANZAC DAY CEREMONIES IN GREATER HUME COUNCIL AREA – WEDNESDAY, 25 APRIL 2019 [CONT'D]

<p><b>Burrumbuttock</b> <u>Thursday, 25 April</u></p> <p>12pm Service at Memorial Hall</p> <p><b>Contact:</b> Jeff Litchfield, M: 0438 293 227</p>	<p><b>Jindera</b> <u>Thursday, 25 April</u></p> <p>5.45 Dawn service at Memorial Park, Jindera Fire Brigade providing breakfast for a gold coin donation</p> <p>10.30am Service at the Memorial Park Cnr Dight and Urana Streets. Followed by morning tea, at School of Arts. Please bring a plate</p> <p><b>Contact:</b> DAWN SERVICE Greg Finster, M: 0417 412 639 DAY SERVICE Emma Andrews, P: 02 6026 3280</p>
<p><b>Walla Walla</b> <u>Thursday, 25 April</u></p> <p>10.00am Assemble at corner Short Street &amp; Commercial St</p> <p>10.30am March commences</p> <p>10.45am Service and wreath laying in Bicentennial Park</p> <p>Following the service there will be a BBQ</p> <p><b>Contact:</b> Graeme Cunningham, T: 02 6029 6104</p>	

Greater Hume Council has traditionally been represented at each of the respective Anzac Day ceremonies held on 25 April by a councillor who has laid a wreath on behalf of the Council.

**BUDGET IMPLICATION**

Nil.

**CONCLUSION**

Anzac Day is the day we remember all Australians who served and died in all wars, conflicts, and peacekeeping operations. Ceremonies are held in seven towns/villages in the shire to acknowledge the service of our veterans.

Council encourages all residents to not miss the opportunity to attend an Anzac Day ceremony in the shire.

**RECOMMENDATION**

That Council determine its representatives to attend the Anzac Day 2019 ceremonies to be held in Greater Hume Council area.

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## **CORPORATE AND COMMUNITY SERVICES**

### **1. REQUEST FOR FINANCIAL ASSISTANCE – JINDERA TENNIS CLUB**

**Report prepared by Director Corporate & Community Services – David Smith**

#### **REASON FOR REPORT**

To present a request from the Jindera Tennis Club for financial assistance under Council's Financial Assistance to Community Groups – Loans Policy.

#### **REFERENCE TO DELIVERY PLAN ACTION**

Outcome 3.2 Our towns and villages are revitalised

Action 3.2.1.2 Promote Council's Loans to Community Groups Policy to encourage maximum uptake of available low interest loans

#### **DISCUSSION**

Correspondence has been received from the Jindera Tennis Club seeking a loan of \$50,000 over a term of ten years under Council's Loans to Community Groups Policy. A copy of the correspondence from the Jindera Tennis Club is included as **ANNEXURE 5**.

The purpose of the loan is to repair the sub-base and resurface six tennis courts at Jindera Tennis club; excavate and place geo-fabric root barriers around entire tennis complex to reverse root incursions which are lifting the court surfaces and eroding sub soil base; place 2 new light towers and upgrade old lighting system to a more efficient LED system running 900 watt light systems. The project is part of Council's Round 2 Stronger Country Communities Grant.

The total cost of the project is estimated at \$193,520 with cash and in-kind contributions from the Jindera Tennis Club of \$16,320 and \$127,200 from the Round 2 Stronger Country Communities Grant leaving a balance of \$50,000.

As Councillors would be aware, Council's Loans to Community Groups Policy is aimed at assisting volunteer groups to access low-cost funds to facilitate to provision of community infrastructure. Council's Loans to Community Groups Policy states that applications for loans will be considered up to a maximum of \$50,000, subject to the loan liability to the Council for any one community group not exceeding \$50,000 at any one time and that the quantum of all loans approved shall not exceed \$250,000 at any one time.

At present, outstanding loans provided under the policy total \$112,512 and as such the loans of \$50,000 to the Jindera Tennis Club is within the \$250,000 threshold.

#### **BUDGET IMPLICATIONS**

Very minor impact of Council's budget position as the proposed interest rate of 3% is in line with current investment returns.

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REQUEST FOR FINANCIAL ASSISTANCE – JINDERERA TENNIS CLUB [CONT'D]

**CONCLUSION**

Council's Loans to Community Groups Policy is aimed at assisting volunteer groups to access low-cost funds to facilitate provision of community infrastructure. Accordingly, it is recommended that Council approve a loan to the Jindera Tennis Club for \$50,000 over a term of ten years in accordance with Council's Loans to Community Groups Policy.

**RECOMMENDATION**

That Council provide a loan of \$50,000 over a term of ten (10) years to Jindera Tennis Club in accordance with Council's Loans to Community Groups Policy.

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**2. REQUEST TO AMEND WATER CHARGES**

**Report prepared by Accounting Officer – Camilla Webb**

**REASON FOR REPORT**

To present a request from Mr Bruce Dwerryhouse for Council to consider reducing the amount of water usage charges levied for the period October 2016 to December 2016.

**REFERENCE TO DELIVERY PLAN ACTION**

Not Applicable

**DISCUSSION**

Council has received correspondence from Mr Bruce Dwerryhouse in relation to water charges levied for the period October 2016 to December 2016 at 1067 Walla Walla Road, Gerogery. The charges were based on an abnormally high water consumption of 367kls for the billing period. A copy of the correspondence received from Mr Dwerryhouse is included as **ANNEXURE 6**. Unfortunately due to administrative oversight Mr Dwerryhouse's correspondence (received by Council in January 2018) was not presented to Council when received and this error has only recently come to light, hence the delay in presenting the report.

Mr Dwerryhouse has written to Council seeking to have the amount of water usage charges reduced on the basis that the abnormally high water consumption cannot be explained given that the property only has one stock tough and was lightly stocked at the time.

A review of water usage at the site for the preceding two years indicates an average quarterly usage of 15kls compared to the usage of 367kls during October 2016 to December 2016.

In response to Mr Dwerryhouse' concerns, Council has inspected the site on 12 January 2018 and noted the following;

- The meter is not visible from the road
- Meter assembly is protected by a concrete ring
- No signs of leakage, damage or tampering of the meter
- Meter reading was correct
- No water was being consumed during the inspection (meter dials stationary)
- There is one stock tough adjacent to meter connection

Advice from Council's Water & Waste Water Manager indicates that the high usage could have been caused by a leaking or damaged stock tough/supply pipe and being left unattended or water consumed by stock.

Given that this requested is for the period October 2016 to December 2016, Council cannot confirm the reason for the high usage, and it appears that the amount of water as measured during October 2016 to December 2016 billing period did flow through the meter and was consumed on the property. Whether the water was actually consumed by Mr Dwerryhouse or by another person is unknown. It is therefore recommended that Council not accede to Mr Dwerryhouse's request to adjust the water consumption charges and that such charges as levied remain due and payable.

**ORDINARY MEETING OF GREATER HUME COUNCIL  
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REQUEST TO AMEND WATER CHARGES [CONT'D]

**BUDGET IMPLICATIONS**

Nil budget implications

**CONCLUSION**

Given the results of the inspection at the time of Mr Dwerryhouse's original submission, it would appear that the amount of water as measured during October 2016 to December 2016 billing periods did flow through the meter and was consumed on the property, whether the water was actually consumed by Mr Dwerryhouse or other person is unknown.

**RECOMMENDATION**

That the owner of 1067 Walla Walla Road, Gerogery be advised:

1. Council cannot acceded to the request to reduce the water consumption charges as levied for the period October 2016 to December 2016
2. a suitable payment plan can be negotiated between Council and Mr Dwerryhouse.

**ORDINARY MEETING OF GREATER HUME COUNCIL  
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**3. ALTERATION OF PURPOSE FOR RESERVED CROWN LAND – RESERVE 90912, HOLBROOK**

**Report prepared by Manager Corporate Services – Suzanne Klemke**

**REASON FOR REPORT**

To seek Council's endorsement to alter the reserved purpose for Crown Land Reserve 90912 to enable Council to enter into a Lease/licence arrangement with Holbrook Early Learning Centre Inc.

**REFERENCE TO DELIVERY PLAN ACTION**

Nil.

**DISCUSSION**

Council is in receipt of correspondence from Holbrook Early Learning Centre Inc. requesting consent to utilise land managed by Greater Hume Shire Council being Lots 3 & 4 DP 823298, Crown Reserve 90912 for the purposes of expanding the playground space and possibly the existing building. The adjacent Lot 5 DP 823298 which would also be subject to the proposed expansion is owned by Council. A map of the area is included as **ANNEXURE 7**.

Holbrook Early Learning Centre Inc. has indicated that they are unable to comply with the Education and Care Services National Regulations for the required internal and external floor space, and are currently under the assumption they have an exemption. The regulations stipulate the internal and external space requirements as being 3.25 sqm of unencumbered indoor space and 7 sqm of unencumbered outdoor space per child.

As an increasing number of mothers are returning to the workforce the facility is at capacity and unable to meet the above legislative requirements now and into the future.

Reserve 90912 is a crown reserve for the purposes of Public Recreation. The site is vacant land and surplus to Councils current and future use requirements. The land is maintained by Council in terms of landscaping and general maintenance.

In order for Council to negotiate a lease/licence agreement for the land it is required to amend the reserve purpose from its current purpose "Recreation Reserve" to "Community Purpose" as the purpose of Recreation Reserve is not consistent with the proposed use for a Child Care Facility.

It should also be noted that the land has been identified as possibly contaminated. Council has engaged a contractor to identify the level of contamination, if any.

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ALTERATION OF PURPOSE FOR RESERVED CROWN LAND – RESERVE 90912,  
HOLBROOK [CONT'D]

The amendment of a reserve purpose can only be undertaken with authorisation from the Minister for Lands.

*(1) The Minister may, by notice published in the Gazette, alter one or more purposes for which Crown land is dedicated or reserved under this Part.*

*(2) Before doing so, the Minister must be satisfied that the use of the land for each altered purpose is:*

*(a) consistent with the objects of this Act, and*

*(b) in the public interest.*

*(3) To avoid doubt, a purpose replaced by an altered purpose ceases to have effect when the notice takes effect.*

In accordance with the Crown Land Management Act, Council is required to make application to the Minister for Lands to amend the reserve purpose.

**BUDGET IMPLICATION**

No budget implications to amend the reserve purpose, although soil testing will cost approximately \$5,000.

**CONCLUSION**

To enable Council to enter into a lease/licence agreement with the Holbrook Early Learning Centre Inc., it is recommended that Council support the request to Minister for Lands to amend the reserve purpose from Public Recreation to Community Purpose.

**RECOMMENDATION**

That:

1. Council submit a request to the Minister for Lands to amend the purpose of Reserve 90912 from "Public Recreation" to "Community Purpose".
2. upon the Reserve purpose being amended, Council support the commencement of negotiations with Crown Land and the Holbrook Early Learning Centre Inc. to enter into a lease/licence agreement for use of Lots 3 & 4 DP 823298, Crown Reserve 90912.



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**4. CULCAIRN MEMORIAL HALL MANAGEMENT COMMITTEE – RELINQUISH STATUS OF COMMITTEE**

**Report prepared by Manager Corporate Services – Suzanne Klemke**

**REASON FOR REPORT**

To seek Council's approval to relinquish its status as a Section 355 Committee of Council, the Culcairn Memorial Hall Committee.

**REFERENCE TO DELIVERY PLAN ACTION**

Nil.

**DISCUSSION**

The Culcairn Memorial Hall Management Committee has been active since the commencement of the Local Government Act in 1993. In more recent years, all Committee members have been unable to continue on the Committee and Council staff have undertaken. Attempts to recruit new members several years ago were unsuccessful.

The committee advised they are unable to recruit new members and the existing members are unable to continue.

Discussions with Council's Officers concluded that the control and management of the facility should formally be handed back to Council as it has already been managing the activities and use of the hall in accordance with Council's current hire procedure for some time. Regular maintenance is also undertaken as part of Council's building maintenance regime.

**BUDGET IMPLICATION**

Council currently provides an annual contribution of \$1,287 towards the maintenance of the facility. The hall is hired on a weekly basis by community and exercise/dance groups providing a regular income stream.

Funds held by the committee (\$47,453.45) will be reserved by Council to assist with the future development and maintenance of the hall.

**CONCLUSION**

It is recommended that Council support the request to formally hand back the control and management of the facility to Greater Hume Council.

**RECOMMENDATION**

That:

1. the delegations issued to the Culcairn Memorial Hall Management Committee be terminated and that the Culcairn Memorial Hall Management Committee be removed from Council's register of committees appointed under Section 355 of the Local Government Act 1993.
2. funds held by the committee be transferred to Council's Reserve funds to be held for future development and maintenance of the Culcairn Memorial Hall.

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**5. CLASSIFICATION OF COUNCIL LAND, LOT 10 DP 1244523, JINGELIC ROAD, HOLBROOK - WANTAGONG BUSH FIRE STATION**

**Report prepared by Manager Corporate Services – Suzanne Klemke**

**REASON FOR REPORT**

This report seeks approval to classify land recently acquired by Council as Operational Land in accordance with Section 31 (2) of the Local Government Act 1993.

**REFERENCE TO DELIVERY PLAN ACTION**

Nil.

**DISCUSSION**

At the Ordinary Meeting of Council held on Wednesday 26 September 2018 it was resolved to acquire a section of land within Lot 1 DP 129868, Jingellic Road, Holbrook for the construction of the Wantagong Bush Fire Station and to commence the public notification process to classify the land as Operational Land under the provisions of the Local Government Act 1993.

The public notification process to classify Lot 10 DP 1244523, Jingellic Road, Holbrook as Operational Land has been completed and a Resolution of Council is now sought to finalise the classification process.

The public notice advertisement regarding the proposed classification of Lot 10 DP 1244523 appeared in the Border Mail on Saturday 9 February 2019 with the submission period closing on Friday, 8 March 2019. No submissions were received objecting (or otherwise) to the proposal.

**BUDGET IMPLICATION**

Advertising costs associated with the classification process were allocated from the RFS Operations budget. There are no ongoing costs associated with the classification of land dedicated to Council.

**CONCLUSION**

A resolution of Council is now sought to classify the land recently acquired at Holbrook as Operational Land.

**RECOMMENDATION**

That in accordance with Section 31 (2) of the Local Government Act 1993, Council resolve that Lot 10 DP 1244523, Jingellic Road, Holbrook be classified as Operational Land.

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## **ENGINEERING**

1. **2019/20 BLACKSPOT FUNDING FOR COACH ROAD AND DIGHTS FOREST ROAD**

**Report prepared by Road Safety Officer – Kim Schultz**

### **REASON FOR REPORT**

To provide details on the successful Blackspot grant applications to install road safety treatments on Coach Road, Gerogery and Dights Forest Road, Jindera.

### **REFERENCE TO DELIVERY PLAN ACTION**

Outcome 2.4            Our residents feel safe  
Action 2.4.2.1        Implement Council's Road Safety Strategy

### **DISCUSSION**

On an annual basis Council analyse crash data provided by the Centre for Road Safety to identify locations within the council area that has had fatal or injury related crashes in the last 5 years and submit projects that address the types of crashes and supports the Towards Zero - Safer Roads pillar.

In June 2018 Council identified that the intersection at Coach and Benambra Roads, Gerogery and Dights Forest Road, Jindera, had a significant number of run off road crashes resulting in injuries and were suitable to submit to Transport for NSW Safer Roads program.

The treatments identified for the intersection at Coach Road and Benambra Road includes:

- Removal of trees within 6 meter clear zone
- Replace culverts with 6 meter clear zone
- Widen road
- Relocate mailboxes
- Install warning and hazard signs
- Install guide posts

The treatments identified on Dights Forest Road include:

- Installation of guard rail on exposed culverts
- Removal of trees restricting sight distance at Funks Road intersection

### **BUDGET IMPLICATION**

No budget implications as projects are fully funded by grant funding.

### **CONCLUSION**

Council has secured Australian Government Blackspot funding 2019/20 under the Safer Roads Subprogram for the sum of \$252,200.00 to install road safety treatments at Coach Road and Benambra Road intersection and the sum of \$100,000.00 for the treatments identified on Dights Forest Road.

### **RECOMMENDATION**

That Council receive and note the report.

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## **ITEMS TO BE REFERRED TO CLOSED COUNCIL**

### **1. PROPOSED THREE (3) LOT SUBDIVISION – ROSLER PARADE, HENTY**

**Report by General Manager – Steven Pinnuck**

#### **REASON FOR THE REPORT**

For Council to consider approving funding for a three lot subdivision at Rosler Parade at Henty.

#### **REFERENCE TO DELIVERY PLAN ACTIONS**

Objective: We are revitalising our communities, welcoming visitors, growing our economy and promoting the lifestyle, culture and heritage offered in our communities.

Outcome 3.2 Our towns and villages are revitalised

#### **DISCUSSION**

A report was submitted to the September 2018 meeting of Council on residential land availability in the Shire particularly, Culcairn, Henty and Holbrook.

At that meeting the following was resolved:

*That Council approve the following actions to inform development opportunities across the Shire:*

#### **Henty**

1. *Develop costings for the 3 Lot subdivision on Rosler Parade.*
2. *Investigate options for the development of all or part of the Yankee Crossing land prior to a further report to Council.*

#### **Culcairn**

1. *Undertake discussions with relevant landholders with the view of submitting a further report to Council for consideration.*

#### **Walla Walla**

1. *Complete the seven (7) Lot subdivision and submit a report to Council on marketing options.*

#### **Jindera**

1. *Seek development approval based on the preliminary subdivision layout for remaining land on Hawthorn Road.*
2. *Following development approval advertise expressions of interest for the sale of the englobo parcel of land on Hawthorn Road.*

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PROPOSED THREE (3) LOT SUBDIVISION – ROSLER PARADE, HENTY [CONT'D]

The following table provides an update on the progress of the resolution.

<b>Location</b>	<b>Action</b>	<b>Status</b>
Henty	Develop costings for a three lot subdivision on Rosler Parade	Subject of this report
Henty	Investigate options for the development of all or part of the Yankee Crossing land prior to a further report to Council.	Work commenced on the development of preliminary plans.
Culcairn	Undertake discussions with relevant landholders with the view of submitting a further report to Council for consideration.	Initial discussion have been had with a relevant landholders. A valuation has been obtained for the land and further discussions will be held prior to a report being presented to Council.
Walla Walla	Complete the seven (7) lot subdivision and submit a report to Council on marketing options.	Report submitted to the December 2018 meeting of Council.
Jindera	<ol style="list-style-type: none"> <li>1. Seek development approval based on the preliminary subdivision layout for remaining land on Hawthorn Road.</li> <li>2. Following development approval advertise expressions of interest for the sale of the englobo parcel of land on Hawthorn Road.</li> </ol>	No action to date.

This report will focus on the status of the development of costings for the 3 lot subdivision on Rosler Parade at Henty.

Disclosing the potential cost of the development is confidential as it has the potential to confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business. Accordingly it is recommended that the matter to referred to Closed Council.

**BUDGET IMPLICATIONS**

It is proposed that the cost of constructing the Rosler Parade subdivision will be funded from the Land Development Reserve and the proceeds of any sales will be returned to that reserve.

It should be noted that currently the Land Development Reserve has a balance of approximately \$200,000, however costs of \$150,000 are still to be paid on the Jacob Wenke Drive Subdivision.

It is expected that further sales from the existing land bank will fund the proposed development.

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PROPOSED THREE (3) LOT SUBDIVISION – ROSLER PARADE, HENTY [CONT'D]

**CONCLUSION**

As consideration of the potential cost of the Rosler Parade Subdivision at Henty is confidential in nature until such time that Council has determined a position, it is recommended that the matter be referred to Closed Council in accordance with sections 10 A (2) (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

**RECOMMENDATION**

That consideration of the potential cost of the Rosler Parade Subdivision at Henty is confidential in nature until such time that Council has determined a position, it is recommended that the matter be referred to Closed Council in accordance with sections 10 A (2) (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

**REASON FOR REFERRAL**

On balance the public interest in preserving the confidentiality of the cost of the development of the Rosler Parade Subdivision at Henty outweighs the public interest in maintaining openness and transparency in Council decision making because the disclosure of this information could compromise Council's future negotiating position.

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**2. STAFF MOVEMENTS AND REVIEW OF ORGANISATION STRUCTURE**

**Report prepared by Director Corporate & Community Services – David Smith**

**REASON FOR REPORT**

To advise Council of a number of staff movements and present proposed amendments to the organisational structure to facilitate the retention of younger staff members and ensure that Council can continue to meet the expectations of residents and ratepayers.

**REFERENCE TO DELIVERY PLAN ACTIONS**

Statutory matter

**DISCUSSION**

The purpose of this report is to advise Council of proposed changes to the organisational structure in accordance with section 332 1A and 1B of the Local Government Act, 1993.

As Councillors would be aware, management have for some time actively encouraged the engagement of trainees / junior employees in a number of functional areas in order to address Council's aging workforce and to provide career opportunities for young people from the local area.

Over recent months, two long term employees within the Corporate & Community Services department have either retired, or confirmed that they will be commencing a phased retirement plan based on reduced working hours. As a result, it is proposed that Council review the organisation structure with the aim of developing a structure which facilitates the retention of younger staff members currently employed in non-ongoing positions and ensures that Council can continue to meet the expectations of residents and ratepayers.

It is proposed that structural changes be made across a range of functional areas including:

- Finance
- Library & Youth Services
- Customer Service

**BUDGET IMPLICATIONS**

Across the three functional areas, the increase in total employment cost is \$15,699 for 2019 / 2020 which would have a relatively limited impact on Councils overall financial position.

**CONCLUSION**

Council has implemented a structured campaign to encourage younger people to join our organisation in a number of functional areas in order to address Council's aging workforce and to provide career opportunities for young people from the local area.

As the employment of staff is confidential in nature and it is recommended that the matter be referred to Closed Council (Committee Of The Whole) for discussion, in accordance with the relevant section of the Local Government Act 1993; section 10a (2)(a) personnel matters concerning particular individuals (other than councillors).

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STAFF MOVEMENTS AND REVIEW OF ORGANISATION STRUCTURE [CONT'D]

**RECOMMENDATION**

That the report on staff movements and review of Organisation Structure be referred to Closed Council (Committee Of The Whole) for discussion, in accordance with the relevant section of the Local Government Act 1993 section 10a (2)(a) personnel matters concerning particular individuals (other than councillors)

**REASON FOR REFERRAL**

The ability for councillors to discuss the staffing movements and the review of the Organisation Structure in a full and frank manner outweighs the need for the report to be discussed in Open Council at this point.



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## **PART B - ITEMS FOR INFORMATION**

### **GOVERNANCE**

#### **1. WORKSHOP/BRIEFING SESSION SCHEDULE 2019**

##### **REASON FOR REPORT**

To inform Council and the community of upcoming workshop/briefing sessions which Councillors and senior staff attend and, where appropriate, stakeholders also attend. Workshops/briefing sessions are held in the absence of the public.

##### **DISCUSSION**

The current session dates are outlined in the table below.

<b>Workshop/Briefing Session date</b>	<b>Topic</b>
6 February 2019	Implications of Solar Farms in Greater Hume Council area.
13 February 2019	Roads Workshop
2 March 2019 (SATURDAY)	Shire Tour
6 March 2019	Preliminary Budget Workshop
13 March 2019	Final Roads Workshop
3 April 2019	Final Budget Workshop
1 May 2019	Proposed Ward Boundary Alterations

The allocation of workshop/briefing sessions dates across the year is to ensure sufficient advance notice is provided to Councillors and staff.

Residents wanting to engage Council on a particular topic are invited to attend the Public Forum sessions held at the beginning of each monthly meeting. Meeting locations and dates are available on the website or by contacting any Council office.

##### **BUDGET IMPLICATIONS**

Nil.

##### **CONCLUSION**

For Councillors' information.

#### **2. OFFICE OF LOCAL GOVERNMENT CIRCULARS**

##### **REASON FOR REPORT**

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

##### **DISCUSSION**

Recent circulars issued are listed below. Circulars can be downloaded at <https://www.olg.nsw.gov.au/councils/essential-information-and-publications/circulars-for-council>

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OFFICE OF LOCAL GOVERNMENT CIRCULARS [CONT'D]

- 19-02 IPART review of the costs of conducting local government elections and extension of the deadline for councils to make a decision on the administration of their elections
- 19-01 NSW Parking Fine – Grace Period Provisions

**BUDGET IMPLICATIONS**

Nil.

**CONCLUSION**

For Councillors' information.

**3. LOCAL GOVERNMENT NEW SOUTH WALES (LGNSW) – WEEKLY CIRCULARS**

**REASON FOR REPORT**

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

**DISCUSSION**

A listing of topics of interest from recent circulars issued during February is provided on the LGNSW website. Distribution of the LGNSW newsletters has now moved to an electronic format.

Councillors or interested community members can directly access the full weekly publications via <https://www.lgnsw.org.au/news/local-government-weekly>

**BUDGET IMPLICATIONS**

Nil.

**CONCLUSION**

For Councillors' information.

**4. TOURISM AND PROMOTIONS OFFICER'S REPORT**

**Report by Tourism and Promotions Officer – Kerrie Wise**

**REASON FOR REPORT**

To update councillors regarding working projects undertaken by the Tourism and Promotions Officer.

**DISCUSSION**

The report on projects being undertaken by the Tourism and Promotions Officer is attached at **ANNEXURE 8**.

**BUDGET IMPLICATIONS**

Nil.

**CONCLUSION**

For Councillors' information.

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## **CORPORATE AND COMMUNITY SERVICES**

### **1. GREATER HUME CHILDREN SERVICES – REPORT FOR FEBRUARY 2019**

**Report prepared by Team Leader, Greater Hume Children Services – Fiona Pattinson**

#### **REASON FOR REPORT**

To provide an update on statistics and activities of Greater Hume Children Services.

#### **REFERENCE TO DELIVERY PLAN ACTION**

Outcome 2.2 We have services to promote and deliver health and wellbeing for all ages  
Action 2.2.3.2 Ensure that Greater Hume Children Services remains a relevant and reliable service

#### **DISCUSSION**

Service statistics as of end February

##### **Family Day Care Monday to Friday**

Educators	NSW 43	Victoria 18	
Educators working in the shire	7 (2 Gerogery In Venue)		
Families registered	571		
New Families in Greater Hume	8		
New families since February until 5/3/19	46		
Children registered for care	848		
Average EFT	200		

##### **Centre Based Care**

Henty	Mon to Friday 7.30am – 5.30pm
Staff numbers	3 Fulltime 2 Part time 1 Casual
Families registered	23
Children registered	29

Walla Walla	Mon to Wed 8.30am – 4.30pm
Staff numbers	2 staff (1 Casual)
Families registered	6
Children registered	11

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GREATER HUME CHILDREN SERVICES – REPORT FOR FEBRUARY 2019 [CONT'D]

**Comments**

Greater Hume Children Services (GHCS) has taken on the two long day care centres in Henty and Walla Walla, who recently had a visit from Lesley Kirkpatrick, Senior Field Officer, Department of Education. The focus of her visit was Compliance, Assessment and Rating and to provide new ideas and information to help and guide the continued development of quality professional early childhood services.

We have also been successful in receiving service approval for In Venue Care for Gerogery Public School, who desperately needed OSHC and came to GHCS at the end of last year for some help and assistance.

In Venue care for Gerogery Public School will fall under the Family Day Care banner and we have two qualified and experienced ladies to run a before and after school program. The hours for the OSHC program will be Monday to Friday: 6.30am till 8.30am and 3.30pm till 6.30pm.

This month GHCS has welcomed Emily Lieschke to the service, who is providing family day care in Holbrook the first time in over 20 years, taking the total of educators working in the Greater Hume Council area to nine.

The staff and educators are always upskilling and gaining new and important information with regard to early childhood. Two staff members travelled to Melbourne to attend a family day care engagement program to find out more about child safety standards, governance and compliance plus lots of networking. The annual educator day upskilled the educators in the early childhood program Munch and Move (*healthy food mind and body*) and how best to can implement this into the service and its practices.

Greater Hume Children Services continues to promote its services across Greater Hume and other local government areas. Educators now proudly wear t-shirts and hats branded under the new logo which is fondly known as "*Hovell the bird*".

**2. COMMUNITY SERVICES REPORT FOR FEBRUARY 2019**

No report this month.

**3. GREATER HUME CUSTOMER REQUEST MODULE – SUMMARY OF MONTHLY REQUESTS**

For councillors' information, the Customer Request Module reports **WILL BE ISSUED UNDER SEPARATE COVER THIS MONTH.**

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**4. STATEMENTS OF BANK BALANCES AND INVESTMENTS AS AT 28 FEBRUARY 2019**

The statements of bank balances and investment report as at 28 February 2019 are attached at **ANNEXURE 9**.

**5. PEOPLE & CULTURE (HR) REPORT FOR FEBRUARY 2019**

No report this month (staff on leave).

**6. GREATER HUME YOUTH PROGRAMS AND EVENTS**

**Report prepared by Customer/Library Service and Youth Development Trainee  
– Emily Jones**

**REASON FOR REPORT**

To inform Council on Youth events and programs presented to Council twice yearly

**REFERENCE TO DELIVERY PLAN ACTION**

Objective We create healthy, inclusive and resilient communities, acknowledge our volunteers and value our youth

Outcome 2.1 Welcoming, resilient and involved communities

**DISCUSSION**

The Greater Hume Youth Advisory Committee organise events and programs throughout the year in order to address the cultural, educational, recreational needs of the community.

Throughout the year, meetings with the Youth Advisory Committee, Billabong High and St Pauls College allow Council to address issues, establish stronger partnerships and meet the needs and wants of the Youth. Council has established partnerships with other Youth organisations and groups as a result, including Riverlife Church Youth Group and Gateway Youth Group. These partnerships allow Council to reach a greater audience and understand the needs of a wider demographic of young people.

The Greater Hume Youth focus for the year is changing into a more future orientated style as more life skills and health and wellbeing programs are being created. After various surveys with the two high schools it was prevalent that we needed to design more programs and workshops surrounding mental health, self-defence, and life skills such as budgeting, renting, buying a car, and cooking. These programs will begin to be implemented this year. We have also created a partnership with Intereach in order to increase our accessibility to our events and ensure there are opportunities for young people with all abilities. Council is working on an inclusive sports day that will provide an opportunity for everyone to participate in all-inclusive games lead by experts in the sport.

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GREATER HUME YOUTH PROGRAMS AND EVENTS [CONT'D]

The promotion for all youth events is reaching great numbers on our Facebook page. Council has currently 224 page likes and have over 1000 followers and reactions to our material. An Instagram Page has been created to reach a wider and more targeted audience. Looking at recent studies and attending training sessions it was noted that more young people are choosing Instagram as their preferred social media outlet compared to Facebook. Council is currently promoting events on ABC Riverina Radio as well, with our Youth Development Trainee advertising the upcoming Youth Week and FRRR Heywire Festival of Possibilities and the Seniors Week Grant.

Youth events implemented from the Youth Action Plan from July 2018 to March 2019

Program	Month	Location	Participants
Ten Pin Bowling	July	Wagga Wagga	20
Library Promotional Films	July	Henty	12
Work Inspiration Day	October	Culcairn	20
Games Afternoon	October	Jindera	4
Henty Streetscape Party	November	Henty	60+
Pool Party	January	Holbrook	60+
Australia Day	January	Walla Walla	2
Pool Movie Night	February	Jindera	60+
The Hands that Shaped Our Community	February and on-going	All Greater Hume Towns	

Future actions to be implemented until July 2019

Program	Month	Location
Pool Movie Night	March	Walla Walla
Festival of Possibilities	April	Henty
Life Skills Workshops	Various	Various
All Ability Sports Day	May	Culcairn

**BUDGET IMPLICATION**

Nil, programs are funded from budget allocations.

**CONCLUSION**

The Greater Hume Youth Advisory Committee is constantly working to remain up to date with the issues and opportunities surrounding our young people.

As the 21<sup>st</sup> century continues to change so must Council when designing programs or events and especially when approaching local schools and committees.

Council's Youth Officers are proactive in finding opportunities for youth to grow and develop within their local communities and to promote their achievements on a greater stage allowing others to see the abilities and opportunities within the Greater Hume for young people.

For Councillors' information.

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**7. GREATER HUME LIBRARY SERVICES – REPORT FOR MARCH 2019**

**Report prepared by Library & Youth Services Team Leader – Susan Kane**

**REASON FOR REPORT**

To inform Council on library membership and participation in library programs and the progress of the new Jindera branch library. Included also are statistics for the static and mobile library services.

**REFERENCE TO DELIVERY PLAN ACTION**

Objective We create healthy and resilient communities, acknowledge our volunteers and value our communities

Outcome 2.5 Council provides learning and development opportunities for all

**DISCUSSION**

After an extensive planning process and discussions with Riverina Regional Library the establishment of a branch library in the Jindera Community Hub has commenced.

The Jindera Library will be located in the Jindera Community Hub and will enable members of the community to have access to library resources, programs and services.

The collection of library resources will include books, DVD's, and audiobooks. Branch library members will also have access to Library Ancestry Edition, and other authorised databases. In addition the community will receive story time sessions, holiday programs, technology classes, author visits and outreach visits from Riverina Regional Library staff.

**Progress of the Jindera Library**

- The installation of the a self-loan station in February 2019
- The installation of the dedicated library computer, scanner and wand provided by Riverina Regional Library– February 2019
- 50% of the collection has been purchased with the remainder to be completed by 30 March 2019
- Jindera Library Facebook page created – March 2019
- The delivery and installation of RAECO shelving to be completed 30 March 2019
- Training and support of staff to commence in April 2019
- Official opening of the Jindera Branch Library to be May 2019

**Programs and Services and increasing library participations**

The Greater Hume Libraries with the support of Riverina Regional Libraries provide a number of programs and services throughout the year within the libraries and as outreach visits to smaller towns and villages. These programs aim to address the cultural, educational and recreational needs of the community.

**From 1 July 2018 to 1 March 2019 – Approximate number of library programs and services held at static branch libraries of Greater Hume Council.**

Please note as the Jindera Branch Library is not as yet established library staff have been starting to initiate a small number of programs and services to increase promotion of the library.

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GREATER HUME LIBRARY SERVICES – REPORT FOR MARCH 2019 [CONT'D]

<b>Branch Library</b>	<b>Program and services</b>
Henty Library	26
Culcairn Library	20
Holbrook Library	22
Jindera Library	8
Total	76

Since 1 July 2018 Greater Hume Council Library staff members have attended one or more training days. The training has been provided by Riverina Regional Library, NSWPLA Library Conference and other relevant training programs. Totalling thirty one professional development opportunities provided by Greater Hume Council for library staff.

Library & Youth Services Team Leader Susan Kane is now a member of the NSW State Library E-Resource Working Group meeting with the State Library and Librarians across NSW to evaluate E-resources. Once the evaluation process is completed the E-resources will be beneficial resources for our communities increasing participation and membership of libraries. See statistics below

**Statistics 1 January 2018 – 31 January 2019**

<b>Branch</b>	<b>HENTY</b>	<b>CULCAIRN</b>	<b>HOLBROOK</b>	<b>TOTAL</b>
Loans	10,701	9,315	11,362	31,378
Total Members	682	590	705	1,977
Collection Count	4,691	3,650	5,512	13,853
Door Count	17,357	23,137	21,343	61837

**Greater Hume Mobile Library Statistics January – December 2018**

<b>Location</b>	<b>Brocklesby</b>	<b>Burrumbuttock</b>	<b>Gerogery</b>	<b>Jindera</b>	<b>Walbundrie</b>	<b>Walla</b>	<b>Woomargama</b>
Loans	196	397	392	1274	919	2284	531

**BUDGET IMPLICATION**

Nil.

**CONCLUSION**

The Greater Hume Council Libraries continue to be challenged by new and emerging information professionals, Amazon and Google. To remain relevant library staff are continually moving forward meeting the changing needs and wants of the community becoming not only a place to borrow books but also community spaces and technology hubs.

From the statistics library staff are providing a number of programs catering for families and their children in the Greater Hume. Door count statistic also highlight the number of people visiting the library to borrow books and resources, use the public access computers, or to use the facilities as meeting spaces. Mobile Library statistics show a high usage of loans at Jindera and Walla Walla however, a decrease in the other towns and villages visited. This could be due to people in today's society being more mobile and able to travel to other larger centres, decreases in population or the need for further promotion of the service.

For Councillors' information.



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## **ENGINEERING**

### **1. FEBRUARY 2019 REPORT OF WORKS**

#### **Grants Program**

##### **State Roads Maintenance (RMCC):**

Maintenance works and sign replacement on State Roads under the RMCC with the Roads and Maritime Services is continuing.

Removal of roadside “suckers” on Tumbarumba Rd (MR284) and Olympic Highway (MR78) is continuing.

Bitumen resealing works on MR284 is partially completed.

Further works to the Henty rest area and stock pile site including table drain clearing on corner of Olympic Highway and Yankee Crossing Rd to be completed in March 2019.

Guardrail upgrade work on MR284 is continuing, Roads and Maritime Services have requested two variations to be included in these works. Expected completion will be 31 March 2019.

Heavy Patching on MR78 and MR284 will commence early April 2019 with completion within that month.

##### **Regional Roads Block Grant:**

General maintenance including guide post replacement is continuing on all Regional Roads.

Road widening and reconstruction for 2km including removal of trees and roadside hazards and upgrading drainage on Kywong Howlong Rd under Repair funding is continuing with 1km being completed.

Drainage works on Culcairn Holbrook Road at the intersection of Mitchells Road have been completed.

#### **Local Roads**

##### **Sealed:**

Reseals have been undertaken on Woomargama Way for 2km as part of Council’s Rural Resealing Program.

General pavement maintenance on local roads is continuing.

##### **Unsealed:**

Road reconstruction and widening is continuing on 2km section of Coach Rd, Gerogery. These works are funded under Australian Government Blackspot Funding and include tree removal, culvert and guardrail installation, pavement construction and sealing. 1km has been completed.

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**REPORT OF WORKS [CONT'D]**

Maintenance grading has been carried out on the following roads during February.

- Beckett Rd
- Beelawong Rd
- Brooklyn Rd
- Echerina Rd
- Iron Post Ln
- Merri Meric Rd
- Mullers Rd
- Orelida Siding Rd
- River Rd

**Urban Streets:**

General maintenance of urban streets including mowing and weed spraying is continuing.

Footpath construction in Urana St, Burrumbuttock from the General Store southward is complete.

Reseals have been undertaken on Pioneer Dr, Jindera St, Huon St, Jindera Crt, Douglas St, Scholz St, Hamilton St, Swift St, Millswood Dr, Rankin St and Railway Pde as part of Council's Urban Resealing Program.

**General:**

Construction of a wash bay at the Holbrook Works Depot is continuing.

Installation of an outdoor table tennis table in Culcairn is complete as part of the Healthy Towns Program.

Construction of 2 new bus shelters and upgrade of 1 bus shelter in Urana St, Jindera have been completed.

Replacement of signs on rural roads and urban streets is continuing.

General maintenance of public toilets and parks is continuing.

**Monthly Works Maintenance Expenditure:**

LOCAL ROADS PROGRAM	Current Budget	Monthly Budget to Date	Actual Costs	Monthly Budget Variance to Actual	Comments
Urban Roads Maintenance	\$ 500,000	\$ 333,333	\$ 273,776	\$59,558	
Rural Roads Sealed	\$ 700,000	\$ 466,667	\$ 484,939	-\$18,272	Further Review ongoing
Rural Roads Unsealed	\$ 1,087,713	\$ 725,142	\$ 708,051	\$17,091	
Street Tree Maintenance	\$ 237,780	\$ 158,520	\$ 135,412	\$23,108	

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**REPORT OF WORKS [CONT'D]**

<b>REGIONAL ROADS PROGRAM</b>	<b>Original Budget</b>	<b>Monthly Budget to Date</b>	<b>Actual Costs</b>	<b>Monthly Budget Variance to Actual</b>	<b>Comments</b>
Regional Roads Maintenance	\$ 912,359	\$ 608,239	\$ 459,560	\$148,679	
Regional Roads Capital	\$ 912,000	\$ 608,000	\$ 588,210	\$19,790	

<b>SPORTSGROUNDS, PARKS &amp; PUBLIC TOILETS</b>	<b>Original Budget</b>	<b>Monthly Budget to Date</b>	<b>Actual Costs</b>	<b>Monthly Budget Variance to Actual</b>	<b>Comments</b>
Sportsground Maintenance	\$ 125,000	\$ 83,333	\$ 71,209	\$ 12,124	
Parks & Gardens Maintenance	\$ 278,000	\$ 185,333	\$ 164,564	\$20,770	
Public Toilets Maintenance	\$ 157,614	\$ 105,076	\$ 86,189	\$18,887	
NB : Sportsground Maintenance excludes annual GHSC contribution payment					

**2. WATER & SEWER REPORT – FEBRUARY 2019**

**Capital Works Program:**

- Culcairn, Henty and Holbrook – sewer main relining WIP

**Operation & Maintenance:**

- New water service connection – 66 Blights Rd, Jindera
- New water service connection – 80 Goulburn St, Jindera
- New water service connection – 34 Pech Ave, Jindera
- New water service connection – 35 Anvil St, Jindera
- Water service repairs – 14 Kirndeen St, Culcairn
- Water service repairs – 104 Wood St, Jindera
- Water main repair – 72 Balfour St Lane, Culcairn
- Water main repair – Recreation St, Brocklesby
- Water meter replacements – Jindera & Culcairn WIP
- Water Meter Reading WIP
- Waste Water Samples all Sewerage Treatment Plants for EPA Compliance
- Sewer Pump Stations & Sewer Treatment Works Cyclic Maintenance Completed
- Sewer Pump Stations, Sewer Treatment Works & Water Treatment Plant Electrical Maintenance Completed
- Walla Walla Caravan Park Dump Point Installation Completed
- Sewer Mains Relining Holbrook football Ground Completed

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WATER & SEWER REPORT – FEBRUARY 2019 [CONT'D]

**Drinking Water Monitoring Program:**

- 8 water samples for Microbial Water Analysis submitted in the month of February 2019 for Villages and Culcairn water Supply have all complied with the Australian Drinking Water Guidelines

**Water Quality Complaints**

Date	Location	Problem	Action Taken
Nil			

**Water Supply Sourced and Used**

1 July 2018 – 31 January 2019	2016/2017	2017/2018	2018/2019
Culcairn Water Supply (ML)	118	99.24	127.10
Village Water Supply (ML)	263.71	281.12	347.64
<b>Totals (ML)</b>	<b>381.71</b>	<b>380.36</b>	<b>474.79</b>

**Drought Relief Assistance**

No new applicants.

**Filling Stations Usage**

Station	February 2019 KL
Culcairn	1481.9 (includes water for Council roadworks)
Jindera	320.9
Brocklesby	62.5
Burrumbuttock	255.4
Gerogery	22
<b>Totals (KL)</b>	<b>2122.9</b>

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## **ENVIRONMENT AND PLANNING**

### **1. DEVELOPMENT APPLICATIONS PROCESSED FOR THE MONTH OF FEBRUARY 2019**

The schedule of development applications processed for the month of February 2019 is attached at **ANNEXURE 10**.

### **2. SENIOR WEEDS OFFICER'S REPORT – MARCH 2019**

Blackberry spraying has been completed on the following roads:

- Coppabella Road.
- Little Billabong Road.
- Yenschs Road.
- Jingellic Road.

Blackberry spraying to commence on the following roads:

- Tumbarumba Road.
- River Road.

Roadside spraying to commence on the following roads:

- Tumbarumba Road.
- Olympic Highway.

All cemeteries and waste depots are to be sprayed in the coming weeks.

### **3. RANGER'S REPORT – FEBRUARY 2019**

#### **COMPANION ANIMALS**

<b>No. of Complaints Received</b> 18		<b>Including: 2 barking dog, 11 roaming dogs, dealing with 1 aggressive dog, 4 nuisance dogs, menacing and dangerous dog compliance checks.</b>	
No. of dog attacks:	1	Location: Walla Walla	A dog bit a person in the street. Dog was not identified. Investigation continuing.
Comments:			
		<b>Dogs</b>	<b>Cats</b>
<b>In Council's Facility at Beginning of Month</b>			
<b>Captured &amp; Returned to Owners</b>		2	1
<b>Captured &amp; Impounded</b>		6	6
<b>Released from Pound to Owners</b>		6	
<b>Surrendered by Owners</b>		2	
<b>Rehomed</b>			1
<b>Euthanased (mainly from dog attacks)</b>		2	1
<b>Remaining in Council's Facility at End of Month</b>			4

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RANGER'S REPORT [CONT'D]

**FERAL CATS**

<b>No. of Complaints:</b>	3
<b>No. Feral Cats caught:</b>	7

**LIVESTOCK**

	<b>Cattle</b>	<b>Sheep</b>	<b>Horse</b>	<b>Rooster</b>	<b>Other Goats</b>
<b>No. of Reports of Stock on Roads</b>	2	6	1		
<b>Instances - Returned to owners</b>	2	5	1		
<b>Impounded</b>		1			
<b>Vehicle accidents involving stock</b>					

**OTHER LIVESTOCK, WILDLIFE COMPLAINTS**

Holbrook - 1 kangaroo euthanased after hit by vehicle.

**ABANDONED VEHICLES**

Culcairn – truck parked in dangerous position. Truck removed by owner.

Holbrook – vehicle removed by owner.

Henty – car impounded.

6 vehicles currently impounded.

**POLLUTION AND ENVIRONMENTAL INCIDENTS**

<b>Inspection conducted: Overgrown Vegetation Unsafe Land</b>	Inspections being conducted.
<b>Pollution: Noise</b>	Jindera – owner issued warning. Ongoing monitoring. Culcairn –barking – owner surrendered two dogs.
<b>Pollution: Waste</b>	Woomargama – Tunnel Road rubbish removed by Council, owner not identified. Henty – greenwaste in laneway. Investigations continuing. Holbrook – Holbrook Landfill Tip Road & Jingellic Road waste removed by Council.

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RANGER'S REPORT [CONT'D]

**ON-SITE SEWERAGE MANAGEMENT SYSTEMS**

Inspection Type	Total	Pass	Fail
<b>OSMS Compliance Inspections</b>	2		2
<b>Pre-Purchase Inspections</b>			
<b>OSMS Orders issued</b>			
<b>OSMS Orders Compliance Inspections</b>	3	3	
<b>Plumbers Site Inspections</b>	2		
<b>OSMS Upgrade Applications Received</b>	3		
<b>OSMS Approvals To Do Works Issued</b>	3		
<b>OSMS Approvals To Operate Issued</b>			
<b>AWTS Service Contract Renewal Letters</b>			
<b>Local Government Application Approvals</b>			
<b>Local Government Approval Inspections</b>			
<b>Local Government Approval Soil Report Assessments</b>			
<b>OSMS Rate charge enquires</b>			

**OTHER WORKS CONDUCTED**

- Companion Animal Registrations continuing to come in from correspondence sent out and door knocking. A total of 1021 notices to register sent out. A total of 194 registrations paid and 103 animal details updated.
- RID online (Report Illegal Dumping online) updating with data entry.
- Property inspections unsightly and excessive cars.
- Holbrook and Culcairn Landfill site works and refuelling conducted.
- Landfill cameras check and relief landfill attendants work at several sites.
- Assist RSPCA with companion animal welfare issue.
- Henty show amusement inspections.
- HR Truck licence training.
- Update fees and charges.
- Update Authority templates.
- Holbrook pound clean out.
- Organise microchipping month setup and advertising.

**RECOMMENDATION**

That Part B of the Agenda be received and noted.

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## **PART C – COMMITTEE AND DELEGATE REPORT**

Attached, in **ANNEXURE 11** are minutes of the following meetings:

- Minutes of Culcairn Community Development Committee Meeting held on 19 February 2019
- Minutes of Murray Darling Association Region One Meeting held on 22 February 2019

### **DELEGATE REPORTS**

Nil.

### **RECOMMENDATION**

That Part C of the Agenda be received and noted.