



Greater
Hume
Council

To: «Name»

Ordinary Meeting of Greater Hume Council

Wednesday, 16 December 2020

NOTICE is hereby given that an Ordinary Meeting of the Greater Hume Council will be held at Community Meeting Room, Library Complex, Library Lane, Holbrook, commencing at 6.00pm.

Due to COVID-19 restrictions regarding gatherings and the need to comply with social distancing measures, all Council meetings will be held at Holbrook Library Complex until further notice.

Also due to COVID-19 restrictions, residents are not be able to attend the Public Forum. Should residents have an issue they wish to bring before Council, they can provide a written statement which will be distributed to councillors, and read out prior to the commencement of the meeting. Any written statement should be provided to Council by 5pm on the day preceding the meeting.

Residents are not be able to attend meetings in person. Council live streams meetings so that the public may view the proceedings of the meeting in real time or later. View the recording of the meeting at <https://bit.ly/35uKFxX>

STEVEN PINNUCK
GENERAL MANAGER

ORDER OF BUSINESS TO BE CONSIDERED
REFER OVERLEAF

Ordinary Meeting of Greater Hume Council

Wednesday, 16 December 2020

In accordance with Council's Code of Meeting Practice, this Council Meeting is being recorded and will be placed on Council's webpage for public information.

All present today are reminded that by speaking you are agreeing to your view and comments being recorded and published. You are also reminded that, if or when speaking, you are to be respectful to others and use appropriate language. Greater Hume Council accepts no liability for any defamatory or offensive remarks or gestures during this Council Meeting.

BUSINESS:

1. OPENING THE MEETING

2. PRAYER

3. ACKNOWLEDGEMENT OF COUNTRY

"I would like to acknowledge that this meeting is being held on the traditional lands of the Wiradjuri people, and pay my respect to elders both past, present and emerging".

4. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

- Minutes of the Ordinary Meeting of Council – 18 November 2020
- Minutes of the Extraordinary Meeting of Council – 26 November 2020

6. ACTION REPORT FROM THE MINUTES

7. DISCLOSURES OF INTERESTS

8. NOTICES OF MOTIONS

9. REPORTS FROM OFFICERS

PART A For Determination

- Environment and Planning
- Governance
- Corporate and Community Services
- Engineering

PART B To Be Received and Noted

- Governance
- Corporate and Community Services
- Engineering

PART C Items For Information

- Governance
- Corporate and Community Services
- Engineering
- Environment and Planning

PART D Items for Information

10. MATTERS OF URGENCY

11. CONCLUSION OF THE MEETING

**TABLE OF CONTENTS
DECEMBER 2020**

OFFICERS' REPORTS – PART A - FOR DETERMINATION.....	3
ENVIRONMENT AND PLANNING	3
1. DRAFT GREATER HUME COUNCIL S7.12 FIXED DEVELOPMENT CONSENT LEVY DEVELOPMENT CONTRIBUTIONS PLAN 2021	3
GOVERNANCE	5
1. EXTRAORDINARY MEETING – WEDNESDAY, 27 JANUARY 2020	5
2. GREATER HUME COUNCIL RESPONSE TO CORONAVIRUS (COVID-19).....	6
3. SCHEDULE OF COUNCIL MEETINGS	9
4. PROVISION OF GENERAL PRACTITIONER SERVICES AND VISITING MEDICAL OFFICER SERVICES AT CULCAIRN.....	10
5. ADVERSE EVENT PLAN.....	12
6. PROPOSED RESIDENTIAL SUBDIVISION AT CULCAIRN	13
CORPORATE AND COMMUNITY SERVICES.....	16
1. POLICY DEVELOPMENTS	16
ENGINEERING	17
1. LAND ACQUISITION AND ELECTRICAL EASEMENT CREATION – HENTY RAIL CROSSING PROJECT	17
2. POLICY DEVELOPMENT	18
OFFICERS' REPORTS – PART B – TO BE RECEIVED AND NOTED	19
GOVERNANCE	19
1. RECRUITMENT OF ADDITIONAL SHORT TERM ENGINEERING ASSISTANCE	19
CORPORATE AND COMMUNITY SERVICES.....	21
1. COMBINED INVESTMENT ACCOUNT – MONTH ENDED 30 NOVEMBER 2020.....	21
ENGINEERING.....	26
1. GREATER HUME LGA ENTRANCE TO THE SHIRE AND TOWN / VILLAGE SIGNAGE PROJECT	26
PART C - ITEMS FOR INFORMATION	28
GOVERNANCE	28
1. WORKSHOP/BRIEFING SESSION SCHEDULE 2020/2021.....	28
2. OFFICE OF LOCAL GOVERNMENT CIRCULARS	29
3. LOCAL GOVERNMENT NEW SOUTH WALES (LGNSW) – WEEKLY CIRCULARS ...	29

**TABLE OF CONTENTS
DECEMBER 2020**

4. TOURISM AND PROMOTIONS OFFICER'S REPORT	30
CORPORATE AND COMMUNITY SERVICES.....	30
1. GREATER HUME CUSTOMER REQUEST MODULE – SUMMARY OF MONTHLY REQUESTS	30
2. STATEMENTS OF BANK BALANCE AS AT 30 NOVEMBER 2020	30
3. PEOPLE & CULTURE REPORT FOR NOVEMBER 2020.....	30
4. GREATER HUME LIBRARY SERVICES – REPORT FOR DECEMBER 2020.....	32
5. GREATER HUME YOUTH PROGRAMS AND EVENTS.....	35
ENGINEERING	37
1. NOVEMBER REPORT OF WORKS.....	37
2. WATER & SEWER REPORT – NOVEMBER 2020.....	39
ENVIRONMENT AND PLANNING	41
1. DEVELOPMENT APPLICATIONS PROCESSED FOR THE MONTH OF NOVEMBER 2020	41
2. RANGER'S REPORT – NOVEMBER 2020.....	41
3. SENIOR WEEDS OFFICER'S REPORT – NOVEMBER 2020.....	43
PART D	44

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 16 DECEMBER 2020**

OFFICERS' REPORTS – PART A - FOR DETERMINATION

ENVIRONMENT AND PLANNING

1. DRAFT GREATER HUME COUNCIL S7.12 FIXED DEVELOPMENT CONSENT LEVY DEVELOPMENT CONTRIBUTIONS PLAN 2021

Report by Director Environment and Planning – Colin Kane

REASON FOR REPORT

The draft Greater Hume Council S7.12 Fixed Development Consent Levy Development Contributions Plan 2021 (the 2021 Plan) has been prepared with reference to new clauses within the Environmental Planning and Assessment Act 1979 and provides for a new schedule of works. Clause 32 of the Environmental Planning and Assessment Regulation 2000 indicates that a Council may amend a contributions plan by a subsequent contributions plan and so the 2021 Plan is a replacement for Greater Hume Council S7.12 Fixed Development Consent Levy Development Contributions Plan 2019.

REFERENCE TO DELIVERY PLAN ACTION

Objective: Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community.

Outcome 4.1: Infrastructure and facilities meet the needs of our communities.

DISCUSSION

The 2021 Plan has been prepared to align with the new provision of the Environmental Planning and Assessment Act 1979 and to provide for a new schedule of works. The 2021 Plan is a replacement for Greater Hume Council S7.12 Fixed Development Consent Levy Development Contributions Plan 2019.

Council considered potential projects at a workshop held on 4 November 2020.

The new proposed schedule of works is included in the plan (**ANNEXURE 1**) and includes the following:

Project description	Estimated cost	Estimated time frame
Contribution to Urana Road intersection	\$150,000	1 – 2 years
Jindera Dog Park	\$50,000	1 – 2 years
Morven Drainage – Brownrigg St	\$170,000	2 – 3 years
Jindera Multi-Purpose Hall	\$150,000	2 – 3 years
Culcairn Recreation Reserve Playground	\$70,000	2 – 3 years
Walla Walla Hall/Childcare Centre Carpark shade	\$150,000	3 - 5 years
Morven Community Park project	\$200,000	3 – 5 years
Holbrook Dog Park	\$50,000	3 – 5 years
Henty Public Toilet/RV Stop	\$200,000	3 – 5 years
Henty Dog Park	\$50,000	3 – 5 years

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 16 DECEMBER 2020**

DRAFT GREATER HUME COUNCIL S7.12 FIXED DEVELOPMENT CONSENT LEVY
DEVELOPMENT CONTRIBUTIONS PLAN 2021 [CONT'D]

It is a requirement of Clause 32(2A) of the Environmental Planning and Assessment Regulation 2000 that Council give 14 days' notice of its intention to repeal Greater Hume Council S7.12 Fixed Development Consent Levy Development Contributions Plan 2019. Council also needs to advertise for a period of 28 days that the replacement Plan is available for public comment. Both tasks can be undertaken simultaneously within a notice published upon Council's website and both the repeal and adoption of the Plan may also occur simultaneously.

BUDGET IMPLICATIONS

There will be minimal costs to repeal Greater Hume Council S7.12 Fixed Development Consent Levy Development Contributions Plan 2019 and replace it with the Plan.

CONCLUSION

The Plan's update aligns with changes in legislation and provides for an updated schedule of works.

RECOMMENDATION

Council resolve to:

1. in accordance with Clause 32(2A) of the Environmental Planning and Assessment Regulation 2000 give notice of its intention to repeal Greater Hume Council S7.12 Fixed Development Consent Levy Development Contributions Plan 2019.
2. in accordance with Clause 28 of the Environmental Planning and Assessment Regulation 2000 and Schedule 1 of the Environmental Planning and Assessment Act 1979 place the draft Greater Hume Council S7.12 Fixed Development Consent Levy Development Contributions Plan 2021 (the 2021 Plan) on public exhibition for a period of 28 days (commencing after 10 January 2021).

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 16 DECEMBER 2020**

GOVERNANCE

1. EXTRAORDINARY MEETING – WEDNESDAY, 27 JANUARY 2020

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To advise Councillors of a proposed extraordinary meeting to be held in January to consider several tenders currently being advertised.

REFERENCE TO DELIVERY PLAN ACTIONS

Nil

DISCUSSION

As Councillors are aware it has been past practice not to have a January meeting. This year, however, with significant funding secured by Council, a number of tenders are in the process of being advertised and it is not appropriate that the determination of these tenders be held over to the February Council meeting.

It is proposed that the Extraordinary Meeting be held on **Wednesday 27 January 2021 at the Holbrook Library Complex Meeting Room commencing at 6pm.**

Tenders to be considered at the Extraordinary meeting are likely to include:

- Holbrook Sporting Complex – Function Room and Amenities
- Kywong-Howlong Road – Final Stage
- Walla Walla Skate Park
- Croft Street, Holbrook – Kerb and gutter and road rehabilitation

BUDGET IMPLICATIONS

Adequate provision has been included in the 2020/2021 Estimates of Income and Expenditure to conduct an additional meeting.

CONCLUSION

This year significant funding secured by Council and a number of tenders are in the process of being advertised and it is not appropriate that the determination of these tenders be held over to the February Council meeting.

Accordingly it is proposed that an Extraordinary Meeting be held on Wednesday 27 January 2021 at the Holbrook Library Complex Meeting Room commencing at 6pm.

RECOMMENDATION

That Council hold an Extraordinary Meeting to determine a number of tenders on Wednesday 27 January 2021 at the Holbrook Library Complex Meeting Room commencing at 6pm.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 16 DECEMBER 2020**

2. GREATER HUME COUNCIL RESPONSE TO CORONAVIRUS (COVID-19)

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To advise Councillors of the impact on Council's operations and other statistical information on the economic impact of the COVID-19 pandemic within Greater Hume Council.

REFERENCE TO DELIVERY PLAN ACTIONS

Nil

DISCUSSION

The following report is provided to advise Councillors of the impact on Council's operations and other statistical information on the economic impact of the COVID-19 pandemic within Greater Hume Council.

Reinstatement of public forums at Council meetings

With the continued relaxation of COVID restrictions it is recommended that public forums be reinstated at Council meetings from the February 2021 Council meeting.

Rate collection comparison

This comparison is being reported to Council on a monthly basis for information.

Table 1

	2020/2021 Rates outstanding \$	% outstanding	2019/2020 Rates outstanding \$	% outstanding
30 November	\$4,215,125	39.39%	\$4,481,353	42.04%

As demonstrated by the above Table 1 collections are tracking slightly ahead of last year and is a very satisfactory result at this stage.

At this point in time there continues to be a low level of enquiry from ratepayers suffering financial hardship however this may increase as job keeper and job seeker payments are wound back in the coming months. The level of enquiry will continued to be monitored and reported periodically to Council.

Economic Indicators

Table 2 below outlines the number of businesses within the Council area in receipt of Jobkeeper.

Table 2

Post Code	Town	Number of businesses (August Count)
2642	Jindera and others	239
2644	Holbrook	93
2658	Henty	61
2659	Walla Walla	44
2660	Culcairn	54

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 16 DECEMBER 2020**

GREATER HUME COUNCIL RESPONSE TO CORONAVIRUS (COVID-19) [CONT'D]

Note: The 2642 postcode would include all towns with the 2642 post code some of which are outside the Greater Hume Council area

The JobKeeper data provided is for the number of organisations that had applications processed for the JobKeeper Payment for any of the JobKeeper fortnights in **April, May, June, July and August** as at **21 October 2020**, broken down by postcode. The ATO is administering the JobKeeper Payment and has provided these data as at 27 November 2020 - Source: <https://treasury.gov.au/coronavirus/jobkeeper/data>

Jobkeeper applications have remained reasonably consistent over the past few months and it is unknown what impact there will be on the economy of Greater Hume when the support is wound back.

Table 3 below outlines the number of businesses within the Shire that have applied for the following grants through Service NSW:

- Small Business Bushfire Support Grant (\$10,000)
- Emergency Bushfire Response Grant (\$50,000)
- Small Business COVID19 Recovery Grant (\$3,000)
- Small Business COVID19 Support Grant (\$10,000)
- Southern Border Small Business Support Grant (\$5,000 & \$10,000)

Table 3

Rebate Status	Grant Type				
	Small Business Bushfire Support Grant (\$10,000)	Emergency Bushfire Response Grant (\$50,000)	Small Business COVID19 Recovery Grant (\$3,000)	Small Business COVID19 Support Grant (\$10,000)	Southern Border Small Business Support Grant (\$5,000 & \$10,000)
In progress		1 \$30,000			
Not approved	6 \$60,000	5 \$155,456			16 \$125,000
Approved	22 \$220,000	1 \$12,230	22 \$66,000	30 \$299,999	143 \$1,050,000
Total	\$280,000	\$197,686	\$66,000	\$299,999	\$1,175,000

Total State Government funding flowing to businesses (excluding Primary Producers) within the Council area due to bushfires and COVID-19 totals \$1,648,229.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 16 DECEMBER 2020**

GREATER HUME COUNCIL RESPONSE TO CORONAVIRUS (COVID-19) [CONT'D]

BUDGET IMPLICATIONS

No new initiatives are planned at this point that would have a budgetary impact.

CONCLUSION

Management will continue to monitor economic impacts within Greater Hume and if necessary recommend initiatives to be implemented.

RECOMMENDATION

That Council reinstate public forums at all Council meetings from the February 2021 Council meeting.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 16 DECEMBER 2020**

3. SCHEDULE OF COUNCIL MEETINGS

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To determine Council meeting locations for February 2021 to May 2021.

REFERENCE TO DELIVERY PLAN ACTIONS

Nil

DISCUSSION

At the September 2020 Council meeting it was resolved to hold the October, November and December Council meetings at the Holbrook Library Complex Community Meeting Room due to COVID restrictions and the availability of adequate live streaming technology at that location.

At the July Council meeting Council also resolved the following:

That:

- 1. all future Council meetings be held at the Holbrook Library Complex meeting room (other than the March and November meetings)*
- 2. a fit for purpose audio visual system be installed to facilitate effective electronic communications*
- 3. \$15,000 be allocated from an unspent budget for external assistance for service reviews and*
- 4. \$20,000 be reallocated from offsite records storage and disposal.*

The installation at Holbrook has been completed and is working well with a total cost of \$22,178 which is \$12,822 less than the \$35,000 originally allocated. It is intended to seek quotations to carry out a similar installation at the Culcairn Council Chambers to enable the return of Council meetings to that location. In the meantime it is recommended that the February 2021 to May 2021 Council meetings be held at Holbrook.

BUDGET IMPLICATIONS

A further report with funding options will be submitted to Council when the cost of installing the additional audio visual equipment at the Culcairn Council Chambers is known.

CONCLUSION

At the September 2020 Council meeting it was resolved to hold the October, November and December Council meetings at the Holbrook Library Complex Community Meeting Room due to COVID restrictions and the availability of adequate live streaming technology at that location.

It is intended to seek quotations to carry out the installation of audio visual equipment at the Culcairn Council Chambers to enable the return of Council meetings to that location. In the meantime it is recommended that the February 2021 to May 2021 Council meetings be held at Holbrook.

RECOMMENDATION

That the 2021 February, March, April and May ordinary Council meetings be held at the Holbrook Library Complex Community Meeting Room.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 16 DECEMBER 2020**

4. PROVISION OF GENERAL PRACTITIONER SERVICES AND VISITING MEDICAL OFFICER SERVICES AT CULCAIRN

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To advise Councillors of discussions that have taken place over the past month in relation to the provision General Practice services to the Culcairn community and Visiting Medical Officer Services to the Culcairn Health Service.

REFERENCE TO DELIVERY

Objective We create healthy, inclusive and resilient communities, acknowledge our volunteers and value or youth

Outcome 2.2 We have services to promote and deliver health and well-being for all ages.

DISCUSSION

A Matter of Urgency Report was submitted to the November Council meeting on the provision of General Practice services to the Culcairn community and Visiting Medical Officer (VMO) Services to the Culcairn Health Service. Recently the Author has had further discussions with both Cherie Puckett, Director Clinical Care West, Murrumbidgee Local Health District and Dr Niranjin, Principal of Sarkon Medical.

Dr Niranjin has confirmed that long time Culcairn General Practitioner, Dr Reddy will be retiring from Sarkon's Culcairn Practice on 31 December and that plans were being put in place for a continuation of GP services from January 2021. Discussions have also confirmed that MLHD and Sarkon Medical are investigating options to provide VMO services to the Culcairn Hospital which in the short term may involve the recruitment of a locum GP that could provide both GP and VMO services within the Culcairn community.

It would appear that there is good intent from both MLHD and Sarkon Medical to ensure the continuation of satisfactory medical services within the Culcairn community. It is very likely however, that Council will also have a role to play in the recruitment and retention of a suitable General Practitioner.

Dr Niranjin has enquired as to whether Council has any suitable residential accommodation for a medical practitioner. Whilst Council does not currently have suitable residential accommodation, this is an initiative that Council may consider (similar to Henty and Holbrook) provided any lease is on a commercial basis. Council may choose to provide some level of discount (suggest 25%) to the market rent given the current low rate of return on investments with financial institutions.

An example is provided below.

Purchase price	\$350,000
Discounted rental (25%) @ \$260.00 pw	\$ 13,520
Less rates, insurance, maintenance etc.	<u>\$ 3,000</u>
Nett Rental	\$ 10,520
Net rental return	3%

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 16 DECEMBER 2020**

PROVISION OF GENERAL PRACTITIONER SERVICES AND VISITING MEDICAL OFFICER SERVICES AT CULCAIRN [CONT'D]

It is recommended that the Mayor and General Manager be authorised to continue to liaise with Dr Niranjin of Sarkon Medical and MLHD with the view of Council purchasing a suitable rental property. It is also recommended that the purchase be funded from existing working capital.

BUDGET IMPLICATIONS

The purchase will have a negative impact on Council's cash flow however given the current low interest rate environment will be provide a positive opportunity cost for Council.

CONCLUSION

Whilst the provision of General Practice services is not a core activity of Council, GP services are an essential ingredient of vibrant rural communities. Local government is often called upon to assist in the provision of facilities and accommodation to ensure the continuation of an essential community service.

It is recommended that the Mayor and General Manager be authorised to continue to liaise with Dr Niranjin of Sarkon Medical and MLHD with the view of Council purchasing a suitable rental property. It is also recommended that the purchase be funded from existing working capital.

RECOMMENDATION

That:

1. the Mayor and General Manager be authorised to continue to liaise with Dr Niranjin of Sarkon Medical and MLHD with the view of Council purchasing a suitable rental property.
2. the purchase be funded from existing working capital.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 16 DECEMBER 2020**

5. ADVERSE EVENT PLAN

**Report prepared by Executive Assistant Governance & Economic Development
– Marg Killalea**

REASON FOR REPORT

To present to Council an Adverse Event Plan for adoption as required by the Drought Communities Extension Program.

REFERENCE TO DELIVERY PLAN ACTION

Objective	We lead a vibrant, connected and inclusive community
Outcome	Leadership and advocacy is demonstrated and encouraged in our communities

DISCUSSION

Early in 2020 Council received \$1,000,000 under the Drought Communities Extension Program, with a requirement of the funding agreement to prepare an Adverse Event Plan.

Advice provided by the Australian Government included that the plan needed to consider key risk areas of natural resource management, economic diversification and community resilience and communication.

The document has been prepared with a focus on a whole of community response to an adverse event and to assist Council and the community to deal with the ongoing ramifications and longer term recovery.

The Adverse Event Plan has been created through collaboration of member councils of REROC/RivJO Drought Sub Committee, of which the writer of this report is a participant. The Drought Sub Committee members provided research and input over three meetings to arrive at a template which then each council was able to tailor to the final document for their respective LGA.

A copy of the draft Adverse Event Plan is attached in **ANNEXURE 2** for Councillors' perusal.

BUDGET IMPLICATION

Nil.

CONCLUSION

It was a requirement of the \$1,000,000 received under the Drought Communities Extension Program that Council prepare and adopt an Adverse Event Plan. This document has been created through collaboration of member councils of REROC/RivJO Drought Sub Committee, of which the writer of this report is a participant.

RECOMMENDATION

That the Adverse Event Plan as presented in **ANNEXURE 2** be adopted.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 16 DECEMBER 2020**

6. PROPOSED RESIDENTIAL SUBDIVISION AT CULCAIRN

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To seek approval from Council to exercise the 'Deed of Call' option on approximately 15ha of land on the western side of the Culcairn township.

REFERENCE TO DELIVERY PLAN ACTIONS

Objective We are revitalising our communities, welcoming visitors, growing our economy and promoting the lifestyle, culture and heritage offered in our communities.

Outcome 3.1 We have diverse local businesses and a growing economy.

DISCUSSION

At the October 2019 meeting of Council the Mayor and General Manager were authorised to execute the 'Deed of Call' Option for the acquisition of approximately 15ha of land at Culcairn under the Common Seal of Council. The 'Deed of Call' Option was ultimately signed by both parties in June 2020.

Further, at the July 2020 meeting Council resolved the following:

That:

1. *Council approve the submission of an application through the NSW Department of Planning, Industry and Environment's Low Cost Loan Initiative for a subsidised loan of \$1,500,000 for a 24 lot residential subdivision at Culcairn.*
2. *should Council's application for a Low Cost Loan be successful, a further report be presented to Council.*

Council is still awaiting the outcome of the application under the Low Cost Loan Initiative.

Since signing the 'Deed of Call' Option Council has submitted and received conditional gateway approval for the Planning Proposal for the rezoning and minimum lot size changes for Culcairn. The 'Deed of Call' Option identified a purchase price of \$37,000 per hectare.

To address issues raised in the conditional approval Council has also undertaken a:

1. site soil analysis which has identified a small amount of isolated contamination at the northern end and a
2. preliminary environmental assessment.

The preliminary environmental assessment has identified a number of significant paddock trees which may require biodiversity credits to be acquired to enable removal. In this regard Council is aiming to establish biodiversity credits within the Holbrook Common that can be used to offset this and other Council developments in the future. Alternatively Council may be able to design around some of the trees to reduce the biodiversity credits required to be obtained.

Media publicity around Council's application for a subsidised loan has created a reasonable level of interest in the development from prospective purchasers and based on the level of interest in the Jacob Wenke Estate at Walla Walla, it is clear that there is appeal in new subdivisions in the Council area.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 16 DECEMBER 2020**

PROPOSED RESIDENTIAL SUBDIVISION AT CULCAIRN [CONT'D]

With interest rates continuing to fall the attractiveness of the low interest loan (50% interest subsidy) has diminished somewhat and it is recommended that Council resolve to purchase the land and provide the Mayor and General Manager with the authority to finalise the purchase including the preparation and lodgment of the Plan of Subdivision for the englobo parcel.

A further report will be submitted to Council following the development of a detailed concept design, costing and updated business plan prior to a final decision being made to proceed with the proposed 24 lot subdivision.

Currently the Land Development Reserve has a balance of \$572,785 with a number of Contracts of Sale exchanged (or close to exchanging) as detailed in the table below:

Funding source	\$	Comments
Land Development Reserve as at 30 November	572,485	
Contracts exchanged or under offer		
Holbrook Industrial Estate (3 lots)	111,000	One lot remaining unsold
Jindera Industrial Estate (4 lots)	434,280	Contract exchanged for one lot and a further three under offer and expected to exchange before the end of the year. One lot remains listed for sale at this point.
Jacob Wenke Estate, Walla Walla (2 lots)	113,182	Strong interest in the remaining three lots
Project Land Development Reserve 31/01/2021	1,230,947	

In addition finalisation of a further four lots at the Holbrook Industrial Estate and seven lots in the Jindera Industrial Estate should be completed in the first quarter of 2021 with strong interest being shown in a number of these allotments.

BUDGET IMPLICATIONS

As outlined in the Table above there is capacity within the Land Development Reserve for Council to proceed with the purchase of approximately 15ha at Culcairn.

CONCLUSION

At the October 2019 meeting of Council the Mayor and General Manager were authorised to execute the 'Deed of Call' Option for the acquisition of approximately 15ha of land at Culcairn under the Common Seal of Council. The 'Deed of Call' Option was ultimately signed both parties in June 2020.

Media publicity around Council's application for a subsidised loan has created a reasonable level of interest in the development from prospective purchasers and based on the level of interest in the Jacob Wenke Estate at Walla Walla it is clear that there is appeal in new subdivisions in the Council area.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 16 DECEMBER 2020**

PROPOSED RESIDENTIAL SUBDIVISION AT CULCAIRN [CONT'D]

With interest rates continuing to fall the attractiveness of the low interest loan (50% interest subsidy) has diminished somewhat and it is recommended that Council resolve to purchase the land and provide the Mayor and General Manager with the authority to finalise the purchase including the preparation and lodgment of the Plan of Subdivision for the englobo parcel.

RECOMMENDATION

That:

1. Council proceed to purchase approximately 15ha for future residential development at Culcairn
2. The Mayor and General Manager be authorised to finalise the purchase including preparation and lodgment of the Plan of Subdivision for the englobo parcel.
3. The Mayor and General Manager be authorised to affix the Common Seal of Council to all documentation pertaining to the purchase of the land and the Plan of Subdivision for the englobo parcel.

Further a report be submitted to Council following the development of a detailed concept design, costing and updated business plan, prior to a final decision being made to proceed with the proposed 24 lot subdivision.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 16 DECEMBER 2020**

CORPORATE AND COMMUNITY SERVICES

1. POLICY DEVELOPMENTS

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To present new and revised policies for consideration.

REFERENCE TO DELIVERY PLAN ACTION

Not Applicable

DISCUSSION

Development and enhancement of Council's Policy Register is continuing. The following policies (refer **ANNEXURE 3**) are now presented for consideration by Council:

1. Sporting and Recreation Reserve Use Policy (Reviewed policy)

This policy was reviewed in accordance with policy review schedule. Minor amendments to remove references to obsolete procedures and forms.

2. Corporate Credit Card Use Policy

Substantial amendments have been made to this policy to include reference to store purchasing cards and to reflect findings and recommendations contained in the NSW Audit Office report - Credit Card Management in Local Government. Amendments and additions are **highlighted in yellow**. It is proposed that the updated policy be renamed to Corporate Credit & Purchasing Card Use Policy.

3. Salary System Administration Policy

It is recommended that this policy be revoked. This policy was originally adopted in 2004 to guide the implementation of the new salary system as part of the amalgamation process. The administration of Council's salary system is governed by the Local Government (State) Award 2020 and a separate policy is no longer required.

BUDGET IMPLICATIONS

There are no direct budget implications resulting from the adoption of the above policies.

CONCLUSION

The continual review and development of Council policies is essential to ensure adequate internal control systems are in place and for Council to remain abreast of emerging trends and issues with the local government sector.

RECOMMENDATION

That:

1. the Greater Hume Council Sporting and Recreation Reserve Use Policy and Corporate Credit & Purchasing Card Use Policy be adopted
2. the Greater Hume Council Salary System Administration Policy be revoked.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 16 DECEMBER 2020**

ENGINEERING

1. **LAND ACQUISITION AND ELECTRICAL EASEMENT CREATION – HENTY RAIL CROSSING PROJECT**

Report prepared by Director Engineering – Greg Blackie

REASON FOR REPORT

To authorise the signing and sealing by the Mayor and General Manager, land acquisitions and creation of an electrical easement associated with the Henty Rail Crossing Project.

REFERENCE TO DELIVERY PLAN ACTION

Objective Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community

Outcome 4.1 Infrastructure and facilities meets the needs of our communities.

DISCUSSION

As part of the Henty Rail Crossing Project sections of the Olympic Highway and Grubben Road have to be widened to accommodate changes to the roadway to facilitate the construction of the new rail crossing.

This has required land to be acquired from four landowners and the creation of an electricity easement to allow power to be supplied to the new rail crossing.

ENCLOSED SEPARATELY (provided as an electronic copy only and available to view in Dropbox folder) are copies of the deeds of acquisition to be signed and sealed for each acquisition agreed to by Council and the landowners. This report approves the signing and sealing of the Deeds of Acquisition by Council.

BUDGET IMPLICATION

Cost of the land acquisitions and associated works has been included in the project budget.

CONCLUSION

This report authorises the signing and sealing of the land acquisitions, and the creation of an electrical easement as detailed associated with the Henty Rail Crossing Project.

RECOMMENDATION

That the Mayor and General Manager be authorised to execute documentation listed below pursuant to Regulation 400 of the Local Government (General) Regulation 2005 under the Common Seal of Council:

1. Deed of Acquisition to Facilitate Road Widening between Council and James Wilson Leitch & Virginia Leitch;
2. Deed of Acquisition to Facilitate Road Works between Council and Wayne John Muller;
3. Deed of Acquisition to Facilitate Road Works between Council and Graincorp Operations Limited;
4. Deed of Acquisition to Facilitate Road Works between Council and Sheldon John Klemke and Deborah Jane Klemke

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 16 DECEMBER 2020**

5. Deed of Acquisition of Powerline Easement between Council and Sheldon John Klemke and Deborah Jane Klemke

2. POLICY DEVELOPMENT

Report prepared by Director Engineering – Greg Blackie

REASON FOR REPORT

To present revised policies for consideration.

REFERENCE TO DELIVERY PLAN ACTION

Not Applicable

DISCUSSION

Development and enhancement of Council's Policy Register is continuing with minor revision of the Water Main and Sewer Main Extension Policy. Apart from reformatting to Council's branding template, the minor changes have been highlighted.

The only change is the restriction to the use of pressure sewer systems in Jindera to lots greater than 4000m² only. This has been implemented due to the high growth and the need to ensure the integrity of the existing gravity based system is maintained and managed into the future without the need for possible future modifications to be undertaken at Council's cost.

No other changes have been made to the following policy included in **ANNEXURE 4**.

BUDGET IMPLICATIONS

There are no direct budget implications resulting from the adoption of the above policy.

CONCLUSION

The continual review and development of Council policies is essential to ensure adequate internal control systems are in place and for Council to remain abreast of emerging trends and issues with the local government sector.

RECOMMENDATION

That the revised Water Main & Sewer Main Extension Policy be adopted.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 16 DECEMBER 2020**

**OFFICERS' REPORTS – PART B – TO BE RECEIVED AND NOTED
GOVERNANCE**

1. RECRUITMENT OF ADDITIONAL SHORT TERM ENGINEERING ASSISTANCE

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To advise Councillors of the need to recruit additional short term engineering assistance to complete existing and anticipated future capital works projects.

REFERENCE TO DELIVERY PLAN ACTIONS

Objective Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community

Outcome 4.1 Infrastructure and facilities meet the needs of our communities

DISCUSSION

Currently the majority of capital works projects are managed by either the Manager Works, Ken Thompson or Works Engineer, Andrew Walls. Broadly road projects undertaken by Council operational staff and the Road Maintenance Council Contract on State Roads are managed by the Manager Works and all survey and design projects (for future works, grant applications etc.), road projects undertaken by contractors and other capital works such as Gerogery Drainage, Footpath and Kerb and Gutter projects, Balfour Street Drainage, Oval upgrades etc. are managed by the Works Engineer.

With a large number of projects already funded, the expectation of significant additional road and other project funding over the next few years and an increase in residential and industrial subdivision work, additional resources will be required to ensure the timely completion of the additional funded works.

Council is aiming to implement two strategies to provide sufficient engineering capacity:

1. Recruitment of a Project Manager for a fixed term of two years and
2. External project/contract management where practicable and available.

Council has previously used external project management on large projects such as Yarara Gap and the current road construction and bridge replacement on Coppabella Road.

BUDGET IMPLICATIONS

The cost of Options 1 and 2 will be funded by charging the project management cost directly to the capital work being undertaken. Both options provide Council sufficient flexibility should funded programs decrease in future years.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 16 DECEMBER 2020**

RECRUITMENT OF ADDITIONAL SHORT TERM ENGINEERING ASSISTANCE [CONT'D]

CONCLUSION

With a large number of projects already funded, the expectation of significant additional road funding over the next few years and an increase in residential and industrial subdivision work additional resources will be required to ensure the timely completion of the additional funded works.

Council is aiming to implement two strategies to provide sufficient engineering capacity in the medium term:

1. Recruitment of a Project Manager for a fixed term of two years, and
2. External project/contract management where practicable and available.

RECOMMENDATION

That the report be received and noted.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 16 DECEMBER 2020**

CORPORATE AND COMMUNITY SERVICES

1. COMBINED INVESTMENT ACCOUNT – MONTH ENDED 30 NOVEMBER 2020

Report prepared by Accounting Officer – Camilla Webb

REASON FOR REPORT

This report presents to Council details of all funds invested as at 30 November 2020 as required by the Local Government (General) Regulation 2005.

REFERENCE TO DELIVERY PLAN ACTION

Objective	We lead a vibrant, connected and inclusive community
Outcome 1.1	Leadership and advocacy is demonstrated and encouraged in our communities

DISCUSSION

In accordance with the Local Government Act 1993, the Responsible Accounting Officer must present to Council monthly, the status of the investments held by Council. The Responsible Accounting Officer must detail the investments held, and their compliance with both internal policy and external regulation under the Ministerial Order of Investments.

In accordance with the recommendations made by the Office of Local Government (OLG) Investment Policy Guidelines published in June 2010, the monthly Investments Reports are attached to the Council investment report. This allows a stand-alone report to be published on Council's website for the public to view without having to peruse the Council meeting agenda for the relevant meeting.

Councillors should note that Council has engaged an external investment manager, Curve Securities, to source appropriate investment opportunities with the aim of transitioning Council's investment portfolio to meet the investment parameters as detailed in Council's revised Investment Policy. Curve Securities will work with Council to ensure that Council's overall investment portfolio is diversified across a wider spectrum of approved financial institutions thereby achieving improved security and asset protection. It should be noted that each individual investment is still held directly by Council with each financial institution.

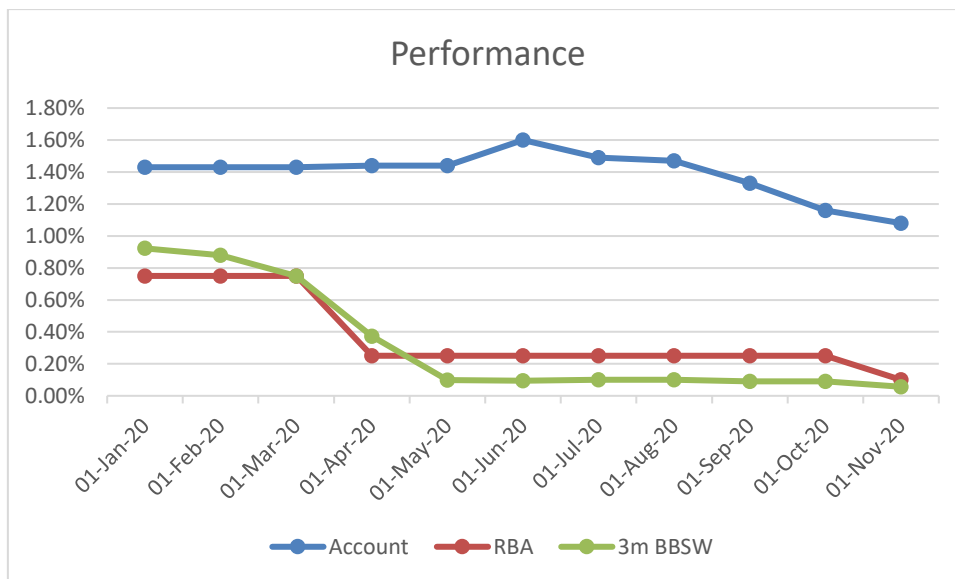
**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 16 DECEMBER 2020**

COMBINED INVESTMENT ACCOUNT – MONTH ENDED 30 NOVEMBER 2020 [CONT'D]

Greater Hume’s overall investment portfolio

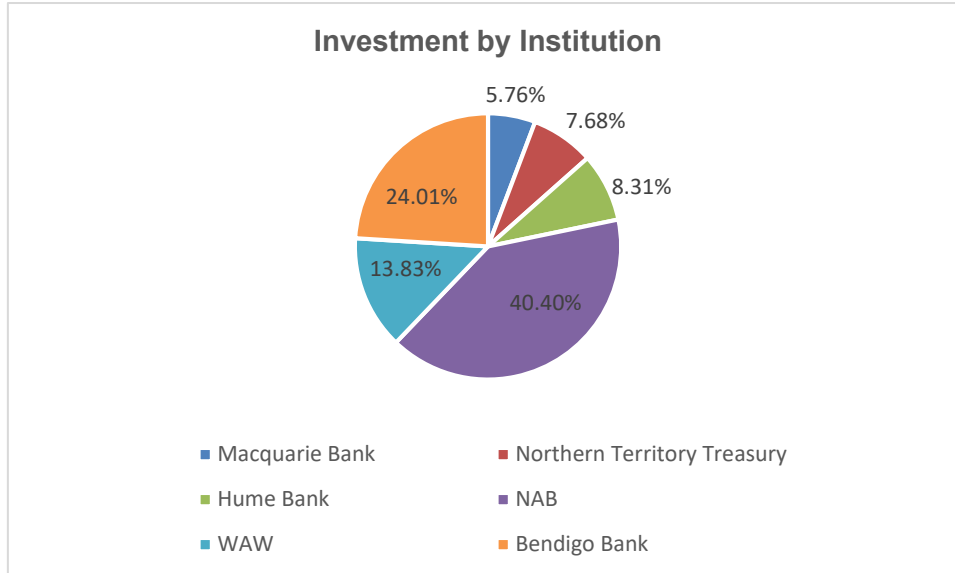
Total Portfolio Value	\$26,327,597.27
Weighted Average Term (days)	120
Weighted Average Yield	1.02 %
Total Monthly Accrued Interest	\$15,272.69
Total Interest Received this month	\$18,872.82
Interest Payments this month	0
Matured Investments this month	5
Total Funds Matured this month	\$2,250,000.00
New Investments this month	5
Total Funds Invested this month	\$8,715,902.01

Note: The Reserve Bank of Australia reduced the cash rate to .01% on 3 November 2020.



**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 16 DECEMBER 2020**

COMBINED INVESTMENT ACCOUNT – MONTH ENDED 30 NOVEMBER 2020 [CONT'D]



Investment Register

ADI/Security name	Maturity Date	Amount	Long Term Rating	Term in days	Total accrued	Yield
Hume Bank	01/03/2021	\$66,761.10	NR	365	\$726.69	1.45 %
WAW Credit Union	01/12/2020	\$500,000	NR	183	\$3,739.73	1.50 %
NAB	01/12/2020	\$5,435,158.26	AA-			1.45 %
Hume Bank	03/05/2021	\$46,751.06	NR	366	\$434.46	1.60 %
WAW Credit Union	03/12/2020	\$500,000	NR	183	\$3,698.63	1.50 %
Hume Bank	04/12/2020	\$500,000	NR	200	\$4,295.89	1.60 %
WAW Credit Union	05/01/2021	\$500,000	NR	396	\$7,643.84	1.55 %
Macquarie Bank	05/02/2021	\$500,000	A+	91	\$119.86	0.35 %
Bendigo And Adelaide Bank	06/03/2021	\$250,000	BBB+	212	\$675.34	0.85 %
NAB	06/12/2020	\$500,000	AA-	366	\$7,249.32	1.47 %
Hume Bank	06/12/2020	\$500,000	NR	366	\$7,397.26	1.50 %
Bendigo And Adelaide Bank	07/03/2021	\$500,000	BBB+	212	\$1,339.04	0.85 %
Bendigo And Adelaide Bank	07/04/2021	\$500,000	BBB+	212	\$920.55	0.80 %
Bendigo And Adelaide Bank	07/04/2021	\$500,000	BBB+	243	\$1,181.51	0.75 %
Bendigo And Adelaide Bank	07/05/2021	\$500,000	BBB+	212	\$554.79	0.75 %

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 16 DECEMBER 2020**

COMBINED INVESTMENT ACCOUNT – MONTH ENDED 30 NOVEMBER 2020 [CONT'D]

Investment Register

ADI/Security name	Maturity Date	Amount	Long Term Rating	Term in days	Total accrued	Yield
Hume Bank	08/05/2021	\$500,000	NR	365	\$4,515.07	1.60 %
WAW Credit Union	09/05/2021	\$500,000	NR	365	\$4,773.97	1.70 %
Bendigo And Adelaide Bank	09/12/2020	\$500,000	BBB+	366	\$6,357.53	1.30 %
Bendigo And Adelaide Bank	10/01/2021	\$500,000	BBB+	122	\$665.75	0.60 %
Bendigo And Adelaide Bank	10/04/2021	\$500,000	BBB+	212	\$887.67	0.80 %
WAW Credit Union	10/12/2020	\$500,000	NR	183	\$2,962.33	1.25 %
Macquarie Bank	11/05/2021	\$500,000	A+	181	\$123.29	0.45 %
WAW Credit Union	13/12/2020	\$500,000	NR	180	\$2,859.59	1.25 %
NAB	14/06/2021	\$500,000	AA-	273	\$896.58	0.85 %
Bendigo And Adelaide Bank	15/02/2021	\$500,000	BBB+	123	\$315.07	0.50 %
NAB	15/03/2021	\$500,000	AA-	181	\$832.88	0.80 %
Bendigo And Adelaide Bank	15/04/2021	\$500,000	BBB+	212	\$780.82	0.75 %
NAB	15/04/2021	\$500,000	AA-	182	\$346.58	0.55 %
NAB	15/06/2021	\$500,000	AA-	273	\$884.93	0.85 %
NAB	15/07/2021	\$500,000	AA-	273	\$378.08	0.60 %
NAB	15/09/2021	\$500,000	AA-	365	\$936.99	0.90 %
Bendigo And Adelaide Bank	15/10/2021	\$500,000	BBB+	365	\$472.60	0.75 %
NAB	15/12/2020	\$500,000	AA-	91	\$780.82	0.75 %
Northern Territory Treasury - Territory Bonds	15/12/2021	\$2,000,000	NR	385	\$131.51	0.40 %
NAB	18/08/2021	\$500,000	AA-	365	\$1,282.19	0.90 %
Hume Bank	19/06/2021	\$500,000	NR	365	\$2,695.89	1.20 %
Bendigo And Adelaide Bank	21/01/2021	\$500,000	BBB+	92	\$246.58	0.45 %
Macquarie Bank	23/02/2021	\$500,000	A+	104	\$95.89	0.35 %
NAB	27/02/2021	\$500,000	AA-	184	\$1,002.05	0.77 %
NAB	27/08/2021	\$300,000	AA-	365	\$663.70	0.85 %
WAW Credit Union	27/12/2020	\$600,000	NR	183	\$2,820.82	1.10 %
Bendigo And Adelaide Bank	28/04/2021	\$500,000	BBB+	212	\$647.26	0.75 %
Hume Bank	30/06/2021	\$49,345.29	NR	365	\$248.21	1.20 %

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 16 DECEMBER 2020**

COMBINED INVESTMENT ACCOUNT – MONTH ENDED 30 NOVEMBER 2020 [CONT'D]

Declaration

I, Camilla Webb, as the Responsible Accounting Officer of Greater Hume Shire Council, hereby certify the investments listed in the attached reports have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulations 2005 and Council's Investment Policy.

All investments have been appropriately recorded in Council's financial records and reconciled monthly.

CONCLUSION

On 30 November 2020, the 2020/21 Financial Year investment return amounted to \$26,327,597.27.

RECOMMENDATION

That Council receive and note the Investment Balances Report for the month of November 2020

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 16 DECEMBER 2020**

ENGINEERING

1. GREATER HUME LGA ENTRANCE TO THE SHIRE AND TOWN / VILLAGE SIGNAGE PROJECT

**Report prepared by Director Engineering – Greg Blackie and Executive Assistant
Governance and Economic Development – Marg Killalea**

REASON FOR REPORT

To provide Council with a progress report on the Entrance and Town / Village Signage Project.

REFERENCE TO DELIVERY PLAN ACTION

- | | |
|-------------|--|
| Objective | We are revitalising our communities, welcoming visitors, growing our economy and promoting the lifestyle, culture and heritage offered in our communities. |
| Outcome 3.2 | Our towns and villages are revitalised. |

DISCUSSION

Council officers have progressed the major entrance and town/village signage project to be in a position to be able to call for quotations for the supply of and supply and install for the new signage.

To this point, the following processes have been undertaken:

- Audit of existing town and entrance signage has been completed, and the location of the new signage determined
- Approval from Transport for NSW for the new signage and their proposed locations
- Designs have been completed by Kindred Design, Albury based graphic design agency
- Presentations of the design concepts to community development committees and/or forums in Culcairn, Henty, Holbrook, Jindera and Walla Walla.

Transport for NSW only comment is in relation to the monument signs planned for Culcairn (2) and Henty (1 – south) on the Olympic Way, recommending that these signs be moved further away from the centre line and further into the road reserve. This will be undertaken

The sign listing, design concept, and proposed location plans for all signage is **ENCLOSED SEPARATELY**, for councillors' perusal.

It is proposed that quotations be called for the supply and installation of monument styled signs, with Council staff supporting installation by undertaking dial before you dig investigations and service locations for the contractor and undertaking the required traffic control during installation and removal of the old signs.

Further, quotations for standard single sided metal signs will be supply only, with Council staff undertaking the installation of these signs which will be incorporated into normal operations.

BUDGET IMPLICATION

Council has allocated \$200,000 for the project.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 16 DECEMBER 2020**

GREATER HUME LGA ENTRANCE TO THE SHIRE AND TOWN / VILLAGE SIGNAGE
PROJECT [CONT'D]

CONCLUSION

Whilst there has been considerable work undertaken by a number of staff (administrative and operational), consultation with business/community groups and Transport for NSW, Council staff are keen to now progress this project with purchase and installation of the signs to be completed by mid-2021.

RECOMMENDATION

That Council receive and note the report.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 16 DECEMBER 2020**

PART C - ITEMS FOR INFORMATION

GOVERNANCE

1. WORKSHOP/BRIEFING SESSION SCHEDULE 2020/2021

REASON FOR REPORT

To inform Council and the community of upcoming workshop/briefing sessions which Councillors and senior staff attend and, where appropriate, stakeholders also attend. Workshops/briefing sessions are held in the absence of the public.

DISCUSSION

The current session dates are outlined in the table below.

Workshop/Briefing Session date	Topic
Wednesday, 24 February 2021	Preliminary Roads Workshop
Wednesday, 10 March 2021	Preliminary Budget Workshop
Friday, 12 March 2021	Shire Works and Roads Tour
Wednesday, 10 March 2021	Preliminary Budget Workshop
Wednesday 31 March 2021	Final Roads Workshop

The allocation of workshop/briefing sessions dates across the year is to ensure sufficient advance notice is provided to Councillors and staff.

BUDGET IMPLICATIONS

Nil.

CONCLUSION For Councillors' information.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 16 DECEMBER 2020**

2. OFFICE OF LOCAL GOVERNMENT CIRCULARS

REASON FOR REPORT

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

DISCUSSION

Recent circulars issued are listed below. Circulars can be downloaded at <https://www.olg.nsw.gov.au/councils/essential-information-and-publications/circulars-for-council>

- 20-39 Constitutional Referendums and Council Polls
- 20-38 Special Rate Variation and Minimum Rate Variation Guidelines and Process

CONCLUSION

For Councillors' information.

3. LOCAL GOVERNMENT NEW SOUTH WALES (LGNSW) – WEEKLY CIRCULARS

REASON FOR REPORT

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

DISCUSSION

A listing of topics of interest from recent circulars issued during June is provided on the LGNSW website. Distribution of the LGNSW newsletters has now moved to an electronic format.

Councillors or interested community members can directly access the full weekly publications via <https://www.lgnsw.org.au/news/local-government-weekly>

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For Councillors' information.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 16 DECEMBER 2020**

4. TOURISM AND PROMOTIONS OFFICER'S REPORT

Report by Tourism and Promotions Officer – Kerrie Wise

REASON FOR REPORT

To update councillors regarding working projects undertaken by the Tourism and Promotions Officer.

DISCUSSION

The report on projects being undertaken by the Tourism and Promotions Officer is attached at **ANNEXURE 5**.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For Councillors' information.

CORPORATE AND COMMUNITY SERVICES

1. GREATER HUME CUSTOMER REQUEST MODULE – SUMMARY OF MONTHLY REQUESTS

For Councillors' information, the Customer Request Module reports are **ENCLOSED SEPARATELY**.

2. STATEMENTS OF BANK BALANCE AS AT 30 NOVEMBER 2020

The statement of bank balance report as at 30 November 2020 is attached at **ANNEXURE 6**.

Please note that the investment report is now contained in the Part B section of this agenda.

3. PEOPLE & CULTURE REPORT FOR NOVEMBER 2020

Report prepared by People & Culture Officer – Jessica Winnett

REASON FOR REPORT

To advise Councillors on Human Resources functions such as the recruitment of new employees, resignations and employee development programmes.

REFERENCE TO DELIVERY PLAN ACTION

Objective We lead a vibrant, connected and inclusive community

Outcome 1.1 Leadership and advocacy is demonstrated and encouraged in our communities

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 16 DECEMBER 2020**

PEOPLE & CULTURE REPORT FOR NOVEMBER 2020

LEGISLATION / POLICIES / PROCEDURES

- Undertaking review of policies and procedures

PLANNING

- People & Culture Management System and Plan developed to guide future activities through a process of development, implementation, review and improvement
- Ongoing succession planning - Work Instructions being developed and documented for key activities performed by People & Culture
- REROC Workforce Development meeting – next meeting 16 February 2021

RECRUITMENT

- Recruitment in progress: Nil. Planning for 2021 recruitment and reviewing vacant positions
- New employees commencing with Council:
 - Rebecca Disher – Casual Customer Service/Library Officer
 - Michelle Muller – Team Leader Centres – Jindera
 - Melissa Wiffen - Childcare Centre Administration Support Officer – Walla Walla
 - Jessica Black – Casual Childcare Educator – Holbrook
 - Emma Chambers – Casual Childcare Educator – Walla Walla
- Position/role changes with existing Council employees:
 - Rebecca Sim – Casual Customer Service Officer to Childcare Centre Administration Support Officer – Holbrook
 - Jeanette Ross – Part Time Records Officer to Childcare Centre Administration Support Officer – Henty
 - Kim Hawkins – 12 Month Fixed Term Support Coordinator to Family Day Care Team Leader – Jindera
- Employees ceasing duties with Council:
 - Phillip Armstrong – Civil Construction Trainee – Jindera
 - Hamish Mackinlay – Civil Construction Trainee – Holbrook
 - Amelie Quinn – Childcare Trainee
 - Tammin Archer - Childcare Trainee
- Positions advertised:
 - Assistant Team Leader – Holbrook Childcare Centre. Applications closed 6 November, Interviewed 11 November, new employee to commence 3 December 2020

WORKPLACE RELATIONS

- Participate with Operational Staff quarterly meetings – meeting held on 10 September; next Operational meeting 10 December 2020
- Coordinate and administer Consultative Committee – meeting held on 10 September; next meeting 10 December 2020
- Participate with Risk WHS Committee – meeting held 10 September; next meeting 10 December 2020
- LGNSW HR Networking Meeting – virtual meeting held 2 December 2020

PROFESSIONAL DEVELOPMENT & LEARNING

- Human Resources and Industrial Relations Mentoring

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 16 DECEMBER 2020**

PEOPLE & CULTURE REPORT FOR NOVEMBER 2020

PERFORMANCE MANAGEMENT

- Preparing to review Council's Performance Management system for 2021 appraisals. Employee feedback will be incorporated into the review to redesign questions and layout of the appraisal

HEALTH & WELLBEING

- Coordination of Phase 5 of Council's Early Intervention Health and Wellbeing Program with Align. Program consists of a Physiotherapist and Health and Wellness Consultant. Health and Wellness consults have now commenced on a regular basis in Council's Children Services Centres and also at Council's Depots from 7am to engage the whole workforce compliment.

REVIEW & CONTINUOUS IMPROVEMENT

- Daily reviews with Director Corporate & Community Services
- Monthly reviews with MANEX
- Networking with LGNSW HR Group & REROC Workforce Development Group

4. GREATER HUME LIBRARY SERVICES – REPORT FOR DECEMBER 2020

Report prepared by Library & Youth Services Team Leader – Susan Kane

REASON FOR REPORT

To inform Council on library membership and participation in library activities

REFERENCE TO DELIVERY PLAN ACTION

Objective	We create healthy and resilient communities, acknowledge our volunteers and value our communities
Outcome 2.5	Council provides learning and development opportunities for all

DISCUSSION

NSW Public Library Association Innovation in Outreach Program Awards

At the NSW Public Library Association Annual General Meeting on Thursday 3 December 20 the Culcairn Library was announced the winner of the 2020 Innovation in Outreach Services Awards.

The Innovation in Outreach Programs Awards for Public Libraries recognise successful marketing projects across the state. In 2020 there were many projects that were undertaken in our libraries. From those that made application for the awards the Culcairn Library was selected from the category - Population 10,000 – 30,000 for the project Festival of Seniors 2020.

The Festival of Seniors was held during Seniors Week 2020 – an Intergenerational event that was targeted at all seniors in the Culcairn and wider community as well as young people attending preschool and schools in the local area.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 16 DECEMBER 2020**

GREATER HUME LIBRARY SERVICES – REPORT FOR DECEMBER 2020 [CONT'D]

Digital Health Literacy Training

All Greater Hume Council Library staff will undertake Digital Health Literacy training throughout November and December 2020. This training will enable staff to support and guide the community to navigate and understand the Federal Government digital health initiatives, such as My Health Record and how to access online health and well-being resources through libraries.

Key benefits for libraries:

- Free professional development for staff.
- Grant funding of \$5000 to backfill staff time and contribute towards attendance costs and to hold information sessions in partnership with the Local Health Advisory Committees.
- A reportable and measurable way of aligning with council's health and wellbeing strategies.
- Improved health information service for library patrons.
- New and enhanced relationships with local healthcare providers.
- Library services will be encouraged to invite staff from neighbouring council library services, health libraries and key community health organisations to participate.

Social Media Statistics

Public libraries in NSW have adapted and innovated in response to the challenges that have resulted from the COVID-19 pandemic.

Social Media Statistics: 1 November – 1 December 20

Chanel	Post Engagement	Post Reach	New Likes
Instagram	1155	1359	9
Facebook			
Henty	132	333	4
Jindera	28	61	1
Culcairn	138	397	3
Holbrook	162	389	4

Grant Submissions from October – December 20

From October to December funding has been applied for to assist with additional programming for Youth Services and refurbishment of the Holbrook Library.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 16 DECEMBER 2020**

GREATER HUME LIBRARY SERVICES – REPORT FOR DECEMBER 2020 [CONT'D]

Grant	Project Description	Location	Amount Requested
Youth Opportunity	Youth Advisory Committee	High Schools	\$28, 810.00
Country Art Support Grant	Children Services	Jindera Holbrook Walla Walla	\$4, 968.00
Youth Action Project Scheme	Mental Health Youth Brunch	Jindera Culcairn Henty Holbrook	\$6, 400.00
State Library Infrastructure Grant	Library Refurbishment	Holbrook Library	\$199,695.72

BUDGET IMPLICATION

Operational costs for Council static and mobile library services are included in Council's recurrent budget.

CONCLUSION

The Greater Hume Council Libraries continue to meet the needs of the community by providing successful innovative programming within the static library spaces as well as delivering as outreach services to town and villages.

For Councillors' information.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 16 DECEMBER 2020**

5. GREATER HUME YOUTH PROGRAMS AND EVENTS

Report prepared by Youth Officer – Emily Jones

REASON FOR REPORT

To inform Council on Youth events and programs undertaken across Greater Hume and Lockhart Councils.

REFERENCE TO DELIVERY PLAN ACTION

Objective We create healthy, inclusive, and resilient communities, acknowledge our volunteers and value our youth

Outcome 2.1 Welcoming, resilient and involved communities

DISCUSSION

The Greater Hume Council Youth Services and Youth Advisory Committees organise events and programs throughout the year in order to address the cultural, educational, recreational needs of the community.

The Greater Hume Youth Officer has continued work on and develop programs and activities that can be completed while working within the COVID-19 restrictions. Most activities due to be completed this year have been postponed until next year to allow for maximum participation and safety for all involved.

School Holiday Activities:

- The October School Holiday project was Youth Packs. There were three packs that the young people could choose from, Fitness Pack, Wellbeing Pack, and School Pack. The packs were free to pick up from the Council Offices.
- In the December/January Holidays the Greater Hume Council Pools will be holding their Movie Nights with the inflatable movie equipment. They are in the process of being organised.

Digital Programs:

- The Greater Hume Youth Officers have launched an online photography competition across the Youth Facebook and Instagram pages. The competition will run on a bi-month basis, based around themes decided by the Greater Hume Council Youth Advisory Committees. The photo with the most likes by the end of the two-months will be announced as the winner.

The promotion for all youth events is reaching great numbers on the Facebook page. There are currently 348 page likes and over 4,786 followers and reactions to the material. The GHC_YAC Instagram page has 1,766 impressions, a reach of 3,000 and over 102 constant followers in the time it has been live.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 16 DECEMBER 2020**

GREATER HUME YOUTH PROGRAMS AND EVENTS [CONT'D]

Youth Events and Training implemented from the Youth Action Plan from October 2020 to December 2020:

Program	Month	Location	Participants
October School Holiday Program	October	Council Office	75
Billabong Youth Advisory Committee Meeting	October	Zoom	4
REROC Meeting	October	Zoom	1
REROC Meeting	October	Zoom	1

BUDGET IMPLICATION

Projects and programs are funded from existing budget allocations.

CONCLUSION

The Greater Hume Youth Officer is constantly working to remain up to date with the issues and opportunities surrounding our young people. As the 21st century continues to change so must Council when designing programs or events and especially when approaching our schools and committees.

The Youth Advisory Committees are proactive in finding opportunities for young people to grow and develop within their local communities and to promote their achievements on a greater stage allowing others to see the abilities and opportunities within the Greater Hume for young people.

For Councillors' information.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 16 DECEMBER 2020**

ENGINEERING

1. NOVEMBER REPORT OF WORKS

Grants Program

State Roads Maintenance (RMCC):

Maintenance works, inspections and sign replacement on State Roads, Olympic Highway (MR78) and Tumbarumba Road (MR284) is continuing under the RMCC with Transport for New South Wales (TfNSW).

Resealing on MR78, Segments 15, 30 & 40 have commenced with linemarking still to be carried out to complete the works.

Regional Roads Block Grant:

General maintenance including guide post replacement is continuing on all Regional Roads.

Significant heavy patching is being undertaken on Jingellic Road (MR331) east of Yarrara Gap to shire boundary to repair pavement damage caused by recent logging traffic.

Local Roads

Sealed:

General maintenance on local roads is continuing.

Annual spraying and slashing of roads is continuing, due to be completed by Christmas.

Road construction for a distance of 1.7km on Grubben Road, Henty is continuing and will be completed before Christmas.

Road construction for a distance of the remaining 6km of Cummings Road, Culcairn is ongoing with 1.8km being sealed before Christmas.

Council's Resealing Program has commenced. Roads completed are; Morven Cookardinia Road, Mountain Creek Road, Wymah Road, Hore Road and Ralvona Lane.

Unsealed:

Maintenance grading has been carried out on the following roads during November.

- Alma Park Cemetery Road
- Angaston Road
- Back Henty Road
- Beckett Road
- Bobs Creek Road
- Fellow Hills Lane
- Ferndale Boundary Road
- Finlay Road
- Glenelg Lane
- Hudsons Road
- Hymans Road
- Kotzurs Road
- Marramook Lane
- Riders Road
- Ryan Stock Route
- Selby Road
- Shannons Road
- Vokins Creek Road
- West Showground Road
- Yenschs Road

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 16 DECEMBER 2020**

REPORT OF WORKS [CONT'D]

Urban Streets:

General maintenance of urban streets including mowing and spraying is continuing. Due to the weather conditions, mowing requirements have increased significantly.

Kerb repairs have been carried out in Holbrook and Culcairn.

Christmas bows have been put up in Brocklesby, Burrumbuttock, Culcairn, Jindera, Morven, Walbundrie and Woomargama.

General:

General maintenance of public toilets and parks is continuing.

New Picnic tables have been installed at Jubilee Park in Culcairn.

General maintenance and replacement of signs on rural roads and urban streets is continuing.

Monthly Works Maintenance Expenditure:

Local Roads Program	Current Budget	Monthly Budget to Date	YTD Expenditure	Monthly Budget Variance to Actual	Comments
Urban Roads Maintenance	\$520,200	\$216,750	\$232,336	-\$15,586	Due to unseasonal rain events expenditure has increased as there has been a requirement for additional drainage maintenance and clean up of fallen tree branches.
Rural Roads Sealed	\$800,000	\$333,333	\$265,584	\$47,750	
Rural Roads Unsealed	\$1,131,656	\$471,523	\$699,906	-\$228,383	Expenditure has increased over the past month due to unseasonal weather events that has had a marked increase in the quantity of CRM's that have been received and also has required an increase to the maintenance of affected areas. There has also been an unexpected quantity of fallen trees and branches that have required clean up. If we do not experience more unseasonal events and as the weather improves we will see a reduction in the over expenditure.
Street Tree Maintenance	\$247,387.00	\$103,078	\$95,718.81	\$7,359	

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 16 DECEMBER 2020**

REPORT OF WORKS [CONT'D]

Regional Roads Program	Current Budget	Monthly Budget to Date	YTD Expenditure	Monthly Budget Variance to Actual	Comments
Regional Roads Maintenance	\$795,220	\$331,342	\$254,966	\$76,376	
Regional Roads Capital	\$1,116,380	\$465,158	\$157,541	\$307,618	

Sportsgrounds, Parks & Public Toilets	Current Budget	Monthly Budget to Date	YTD Expenditure	Monthly Budget Variance to Actual	Comments
Sportsground Maintenance	\$166,050	\$69,188	\$51,302	\$17,886	
Parks & Gardens Maintenance	\$290,641	\$121,100	\$131,106	-\$10,006	Monitor Expenditure
Public Toilets Maintenance	\$173,154	\$72,148	\$56,990	\$15,158	

NB : Sportsground Maintenance excludes annual GHC contribution payment

2. WATER & SEWER REPORT – NOVEMBER 2020

Capital Works Program:

- Holbrook – sewer main relining – WIP
- Henty – sewer main relining – WIP
- Jindera Gap – Flow meter install – WIP
- Jindera Recreation Ground - Water main installation - Completed

Operation & Maintenance:

- New water service connection – 24 Federal St, Culcairn
- New water service connection – Jindera Recreation Ground, Jindera

- Water main repair – Nil

- Water service repair – 120 Creek St, Jindera
- Water service repair – 2 Begg Dv, Jindera
- Water service repair – 103 Jindera St, Jindera

- Sewer choke – Nil

Other:

- IWCM – WIP
- Jindera STW upgrade Business Case – WIP
- Culcairn Black St reservoir upgrade Business Case - WIP

Drinking Water Monitoring Program:

- 8 x Water samples for Microbial Water Analysis submitted in the month of November 2020 for Villages and Culcairn Water Supply have all complied with the Australian Drinking Water Guidelines.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 16 DECEMBER 2020**

WATER AND SEWER REPORT [CONT'D]

Water Quality Complaints

Date	Location	Problem	Action Taken
Nil to Report			

Water Supply Sourced and Used

1 July 2020 – 30 November 2020	2018/2019	2019/2020	2020/2021
Culcairn Water Supply (ML)	61.35	61.93	51.79
Village Water Supply (ML)	146.01	160.1	144.08
Totals (ML)	207.36	222.03	195.87

Filling Stations Transactions

- Filling station sites - 193 transactions during the November 2020 period
- **Yearly Total Transactions - 328**

Filling Stations Usage

Station	November 2020 Total KL	2020-2021 Yearly Total
Culcairn	933.46	1298.05
Jindera	148.2	448.1
Brocklesby	103	133.9
Burrumbuttock	10.5	41
Gerogery	0.1	4.4
Totals (KL)	144.1	1925.45

Filling Station Customer Usage

Customer	November 2020 Total KL	2020-2021 Yearly Total
Council – Road Construction, Maintenance & Tree Watering	859.93	1094.78
Contractors – Water Carters, Households & Roadworks	295.03	745.67
Residents	39.9	68.2
Fire Brigade (RFS)	0.4	16.8
Totals (KL)	1195.26	1925.45

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 16 DECEMBER 2020**

ENVIRONMENT AND PLANNING

1. DEVELOPMENT APPLICATIONS PROCESSED FOR THE MONTH OF NOVEMBER 2020

The schedule of development applications processed for the month of November 2020 is attached at **ANNEXURE 7**.

2. RANGER'S REPORT – NOVEMBER 2020

COMPANION ANIMALS

No. of Complaints Received 22	Including: 3 barking dog, 16 roaming dogs, dealing with an aggressive dog, 2 nuisance dogs aggression, 1 Menacing Order issued and dog compliance checks conducted		
No. of dog attacks:		Location:	
Comments:	Menacing dog seized for non-compliance. Dog transported from the pound for de-sexing.		
		Dogs	Cats
In Council's Facility at Beginning of Month			
Captured & Returned to Owners		5	
Captured & Impounded		8	10
Released from Pound to Owners		5	2
Surrendered by Owners			
Rehomed			
Euthanased			8
Remaining in Council's Facility at End of Month		3	

FERAL CATS

No. of Complaints:	4
No. Feral Cats caught:	8

LIVESTOCK

	Cattle	Sheep	Horse	Goats	Other Alpacas
No. of Reports of Stock on Roads	4	4	1		
Instances - Returned to owners	3	2	1		
Impounded	1	1			
Vehicle accidents involving stock		1 euthased			

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 16 DECEMBER 2020**

RANGER'S REPORT [CONT'D]

OTHER LIVESTOCK, WILDLIFE COMPLAINTS

None.

ABANDONED VEHICLES

Jindera - vehicle removed by owner.
Holbrook – vehicle removed by owner.
4 cars crushed at Holbrook landfill.
5 vehicles remain impounded.

POLLUTION AND ENVIRONMENTAL INCIDENTS

Inspection conducted: Overgrown Vegetation Unsafe Land	Inspections being conducted. 34 Notice of Proposed Orders issued. 8 Orders issued.
Pollution: Noise	Henty – barking warning and ongoing monitoring. Holbrook – rooster crowing owner removed. Gerogery – barking, sound meter installed.
Pollution: Waste	Jindera - household rubbish dumped. No owner identified in two different locations. Jindera – building waste. Builders cleaned area.

ON-SITE SEWERAGE MANAGEMENT SYSTEMS

Inspection Type	Total	Pass	Fail
OSMS Compliance Inspections	5	1	4
Pre-Purchase Inspections			
OSMS Orders issued	3		
OSMS Orders Compliance Inspections	4	4	
Plumbers Site Inspections	3		
OSMS Upgrade Applications Received	1		
OSMS Approvals To Do Works Issued	1		
OSMS Approvals To Operate Issued	1		
AWTS Service Contract Renewal Letters			
Local Government Application Approvals			
Local Government Approval Inspections			
Local Government Approval Soil Report Assessments			
OSMS Rate charge enquires			
Septic Enquiry	1		
Solicitors letter	1		
Vacant Land checks			

OTHER WORKS CONDUCTED

- RID online (Report Illegal Dumping online) updating with data entry.
- Holbrook, Culcairn and Jindera landfill site works, landfill water pump, metal crushers assist, asbestos water truck set up, refuelling conducted and camera checks.
- Pools monitor ducks under permit from NPWS.
- Assist RSPCA with companion animal and stock welfare issues.
- Sound monitoring various locations.
- Firewood collection permit checks.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 16 DECEMBER 2020**

RANGER'S REPORT [CONT'D]

- Spray training course practical.
- Security alarm responses for multiple Council sites.
- Clean Holbrook hall and remove old materials to landfill.
- Skin checks.
- Geddes Bush walk inspection with Landcare.

3. SENIOR WEEDS OFFICER'S REPORT – NOVEMBER 2020

Drummuster has been completed at Culcairn, Holbrook, Henty and Burrumbuttock.

Control works of Blackberry is ongoing throughout the Council area.

Spraying of St John's Wort has commenced with two contractors carrying out the work, one spraying east of the Olympic Highway and the other spraying west of the Olympic Highway.

Spraying of waste centres and cemeteries is ongoing throughout the Council area.

Spraying of Chilean Needle Grass has been completed throughout the Council area.

Controlling and monitoring of Alligator Weed along Mountain Creek in the Woomargama area.

Controlling and monitoring of rabbit infestations throughout the Council area.

General roadside and property inspections have been completed throughout the Council area.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 16 DECEMBER 2020**

PART D

Attached, in **ANNEXURE 8**, are minutes of the following meetings:

- Henty Community Development Committee Meetings – Minutes of AGM and General Meeting held on 30 November 2020

Delegate Report

Nil.