



Greater
Hume
Council

To: «Name»

Ordinary Meeting of Greater Hume Council

Wednesday, 18 November 2020

NOTICE is hereby given that an Ordinary Meeting of the Greater Hume Council will be held at Community Meeting Room, Library Complex, Library Lane, Holbrook, commencing at 6.00pm.

Due to COVID-19 restrictions regarding gatherings and the need to comply with social distancing measures, all Council meetings will be held at Holbrook Library Complex until further notice.

Also due to COVID-19 restrictions, residents are not be able to attend the Public Forum. Should residents have an issue they wish to bring before Council, they can provide a written statement which will be distributed to councillors, and read out prior to the commencement of the meeting. Any written statement should be provided to Council by 5pm on the day preceding the meeting.

Residents are not be able to attend meetings in person. Council live streams meetings so that the public may view the proceedings of the meeting in real time or later. View the recording of the meeting at <https://bit.ly/35uKFxX>

DAVID SMITH
ACTING GENERAL MANAGER

ORDER OF BUSINESS TO BE CONSIDERED
REFER OVERLEAF

Ordinary Meeting of Greater Hume Council

Wednesday, 18 November 2020

In accordance with Council's Code of Meeting Practice, this Council Meeting is being recorded and will be placed on Council's webpage for public information.

All present today are reminded that by speaking you are agreeing to your view and comments being recorded and published. You are also reminded that, if or when speaking, you are to be respectful to others and use appropriate language. Greater Hume Council accepts no liability for any defamatory or offensive remarks or gestures during this Council Meeting.

BUSINESS:

1. OPENING THE MEETING

2. PRAYER

3. ACKNOWLEDGEMENT OF COUNTRY

"I would like to acknowledge that this meeting is being held on the traditional lands of the Wiradjuri people, and pay my respect to elders both past, present and emerging".

4. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

- Minutes of the Ordinary Meeting of Council – 21 October 2020

6. ACTION REPORT FROM THE MINUTES

7. DISCLOSURES OF INTERESTS

8. NOTICES OF MOTIONS

9. REPORTS FROM OFFICERS

PART A For Determination

- Environment and Planning
- Governance
- Corporate and Community Services
- Engineering
- Item to be referred to Closed Council
-

PART B To Be Received and Noted

Nil

PART C Items For Information

- Governance
- Corporate and Community Services
- Engineering
- Environment and Planning

PART D Items for Information

10. MATTERS OF URGENCY

11. COMMITTEE OF THE WHOLE - CONFIDENTIAL CLOSED COUNCIL REPORT

12. CONCLUSION OF THE MEETING

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**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
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OFFICERS' REPORTS – PART A - FOR DETERMINATION

ENVIRONMENT AND PLANNING

1. **GREATER HUME COUNCIL – SUBMISSION TO THE EXHIBITION OF THE ENVIRONMENTAL IMPACT STATEMENT – GLENELLEN SOLAR FARM**

Report prepared by Director Environment and Planning – Colin Kane

REASON FOR REPORT

On 27 October 2020 Council received a notice of the exhibition of the Environmental Impact Statement (EIS) for the proposed Glenellen Solar Farm which is on exhibition from Saturday 31 October until Monday 30 November 2020.

The Department of Planning, Industry and Environment have requested that Council provide its submission by COB Monday 23 November 2020. Consequently, the EIS has been reviewed and a draft submission has been prepared for the consideration of Council.

REFERENCE TO DELIVERY PLAN

Nil.

DISCUSSION

As mentioned, Council received notification on 27 October 2020 from the Department of Planning, Industry and Environment that the EIS for proposed Glenellen Solar Farm was on exhibition from Saturday 31 October until Monday 30 November 2020 and that they requested Council provide a submission by COB Monday, 23 November 2020.

To meet the abovementioned timeframe Council has undertaken a review of the EIS and prepared a draft submission (**ANNEXURE 1**) which permits Council to either resolve to raise concerns or object to the Glenellen Solar Farm for the following reasons:

1. The development will result in adverse environmental, social and economic impacts for the local community.
2. The proposed development will restrict the ability for Jindera to grow in the direction of the subject land.
3. Safety concerns in relation to the proposed access route to the development.
4. Loss of high quality agricultural land.
5. Impacts on native vegetation and Aboriginal cultural heritage.

The submission also provides proposed conditions of consent in relation to road works in the event that the application is approved.

BUDGET IMPLICATION

Considerable internal resources of Council have been utilised to prepare the submission.

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GREATER HUME COUNCIL – SUBMISSION TO THE EXHIBITION OF THE ENVIRONMENTAL IMPACT STATEMENT – GLENELLEN SOLAR FARM [CONT'D]

CONCLUSION

Council has reviewed the EIS for the Glenellen Solar Farm in response to the notification of exhibition received by the Department of Planning, Industry and Environment and has prepared a draft submission which allows Council to either raise concerns or object to the proposed development.

RECOMMENDATION

That Council resolve to submit a submission that either raises concerns or objects to the development of the Glenellen Solar Farm as described in the EIS for the Glenellen Solar Farm.

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2. AMENDMENT TO GREATER HUME LOCAL ENVIRONMENTAL PLAN 2012 - ZONING & MINIMUM LOT SIZE CHANGES FOR EXPANSION OF THE JINDERA INDUSTRIAL ESTATE

Report prepared by Director Environment and Planning – Colin Kane

REASON FOR REPORT

The purpose of the report is for Council to resolve to seek from the Department of Planning and Infrastructure (DPI) a Gateway Determination relating to a Planning Proposal to make a change to the Greater Hume Local Environmental Plan 2012 (“the LEP”) for the zoning and minimum lot size (MLS) to facilitate the expansion of the Jindera Industrial Estate.

DISCUSSION

Due to strong demand for industrial land in Jindera it is Council’s intention to expand the Jindera Industrial Estate in the southerly direction to encompass all of Lot 113 DP1238348. The land on which the Jindera Industrial Estate will continue to be developed was originally acquired for the purpose of creating industrial land. To facilitate that outcome the gazettal of the LEP zoned the land RU5 Village with no minimum lot size. After the gazettal of the LEP 2012, Council experienced a period of very low demand for industrial land and based on a valuation report it was determined to rezone the land R5 Large Lot Residential with a minimum lot size of 4000 m². This change occurred March 2016 with amendment No 3 of the LEP.

The Planning proposal is seeking to reinstate the zoning and MLS that was originally applied to the land. Specifically the amendment proposes to rezone approximately 20 hectares of land on the corner of Hawthorn and Urana Road from R5 Large Lot Residential to RU5 Village to provide for the future growth of the Jindera Industrial Estate.

Recently the Department has introduced the planning system acceleration program which has brought forward immediate reforms to the planning system to support productivity, investment and jobs during COVID-19. Some of these reforms include the fast-track assessments of State Significant Developments, Development Applications (DAs) and rezoning.

The planning proposal for Jindera Industrial Estate (**ANNEXURE 2**) has been prepared to utilise the quick planning system acceleration programme and is considered eligible as Council intends to proceed to the development application stage and commencement of works at the Jindera Industrial Estate.

Part 5 of the planning proposal outlines the community consultation that is proposed to be undertaken as the public exhibition process. The consultation will include providing written notification to landowners directly affected by proposed land use zone and minimum lot size changes.

BUDGET IMPLICATION

There will be a minor cost in preparation of the Planning Proposal documents and their processing. There will be no budget implications for Council arising from the implementation of the changes.

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AMENDMENT TO GREATER HUME LOCAL ENVIRONMENTAL PLAN 2012 - ZONING &
MINIMUM LOT SIZE CHANGES FOR EXPANSION OF THE JINDERA INDUSTRIAL ESTATE
[CONT'D]

CONCLUSION

The Planning Proposal to amend the LEP will result in a change to the Greater Hume Local Environmental Plan 2012 (“the LEP”) for the zoning and minimum lot size to facilitate the expansion of the Jindera Industrial Estate

RECOMMENDATION

That:

1. In accordance with Section 3.34 of the Environmental Planning and Assessment Act 1979 Council resolve to submit to the Department of Planning, Infrastructure & Environment the planning proposal for the zoning and minimum lot size to facilitate the expansion of the Jindera Industrial Estate and seek a Gateway Determination.
2. Council advise the Department that it would like to utilise its planning system acceleration program as Council intends to develop land in a timely manner.
3. Council resolve to exhibit the planning proposal in accordance with the Gateway Determination.

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GOVERNANCE

1. 2019/2020 ANNUAL REPORT

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To advise of statutory requirements with regard to the preparation of the 2019/2020 Annual Report.

REFERENCE TO DELIVERY PLAN ACTIONS

Nil.

DISCUSSION

Section 428 of the Local Government Act requires Council to prepare and submit an Annual Report to the Minister for Local Government within five months of the end of each financial year i.e. by 30 November. The Act also prescribes the matters that must be included in the Annual Report.

The Annual Report has been provided to councillors as **ENCLOSED SEPARATELY** with the agenda package. The report will be forwarded to the Minister by the statutory deadline of 30 November 2020.

BUDGET IMPLICATIONS

Nil.

RECOMMENDATION

That in accordance with section 428 of the Local Government Act 1993:

1. Council endorse the 2019/2020 Greater Hume Shire Council Annual Report
2. a copy of the Annual Report be posted on Council's website
3. the Annual Report be forwarded to the Office of Local Government (via notification of the URL link to access the report on Council's website).

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2. 2017/2022 DELIVERY PLAN AND 2020-2021 OPERATIONAL PLAN – REPORT AS AT 30 SEPTEMBER 2020

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To ensure compliance with section 407 of the Local Government Act, 1993.

REFERENCE TO DELIVERY PLAN ACTIONS

Nil.

DISCUSSION

Section 407 of the Local Government Act 1993 requires the General Manager to report to Council, within two months after the end of each quarter, regarding the extent to which the performance targets set by the Council's Delivery Plan have been achieved.

ENCLOSED SEPARATELY with the agenda is the report to 30 September 2020, detailing key actions contained in the 2017/2022 Delivery Plan and 2020/2021 Operational Plan and achievements to 30 September.

Despite the challenging environment in which Council has been operating over the past few months there has been a high level of achievement in both works completed and additional external funding secured.

Highlights of the period include:

Governance and Corporate and Community

- 10 policies reviewed and submitted to Council July – September
- Financial statements and external audit completed
- LTFP updated to reflect adopted 2020/2021 budget
- Interim proposal received for alternate corporate software package. Consideration of proposal ongoing.
- Planning for 2021/2022 budget commenced
- Review of Management Committee procedures undertaken as an internal audit project
- Spring Business Newsletter (8 page) distributed September
- Jacob Wenke Drive – Promotional Strategy developed and being implemented. Three allotments sold or under offer.
- NSW Small Business Month – successful grant application. Planning for two workshops completed, promotion of workshops to business database.
- Industrial estate promotions – flyers updated and placed on website. Signage updates to Jindera Industrial Estate tenant sign. Very significant enquiry received over the quarter, which has resulted in sale of Lot 110 (Jindera), and three allotments at Holbrook Industrial Estate (Lots 3, 7 and 9)
- Buy Local in Greater Hume. Database maintained. Article to promote Buy Local included in community newsletter.
- RivJO Drought Sub-Committee – participated in three meetings via zoom. Draft adverse events plan developed
- Country Change – identified new case studies and planning for photo shoot for cycling group story

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2017/2022 DELIVERY PLAN AND 2020-2021 OPERATIONAL PLAN – REPORT AS AT 30
SEPTEMBER 2020 [CONT'D]

- Town and Entrance Signage Project – revised graphic design presented to Promotions Working Group meeting. Three meetings held with community development committees/forum to present concept to community committees and report to GM
- Culcairn Residential Estate – assistance to prepare brief for Remplan for economic case to support application for low cost borrowing and application.

Engineering

Construction/Maintenance/Operations

- North Henty Rail Crossing Project – All signalling and crossing road works complete, Olympic Highway road works deferred until January 2021
- Coach Road Reconstruction – Completed
- Jingellic Road (MR 331) Heavy Patching –2nd round - Complete
- Tumberumba Road (MR384) Heavy Patching – Complete
- Tumberumba Road (MR284) Heavy Patching - Complete
- Urana Road (MR 125) Heavy Patching –2nd round - Complete
- Jingellic Road (MR331) Guardrail installation - Complete
- MR125 Guardrail installation – Complete
- MR331 Linemarking – Complete
- MR125 Linemarking – Complete
- Reconstruct and widen Mountain Creek Road over crest at property “Fairview” – Complete
- Grubben Road Reconstruct and Widening from boundary to new rail crossing – Commenced
- Replace Playground Equipment, Greschke Park, Burrumbuttock – Complete
- Commencement of developing Rehabilitation Plan for Funks Pit
- Woomargama Hall Carpark Upgrade – commenced

Water & Waste Water

- Jindera Sewer Treatment Works Renewal/Upgrade (Business Case) WIP
- Black Street Reservoir Renewal/Upgrade (Business Case) - WIP
- Culcairn Sewerage Reuse Dam Pontoon Renewal – Complete
- Holbrook Sewerage Sewer Main Relining – WIP
- Pioneer Drive, Pech Ave to Jindera St, Upgrade water main to 150mm x 485m – Complete
- Nioka Road Extend 100mm water main – Complete
- Replace Non-Compliant Ladders at Burrumbuttock, Big Brocklsey and Gerogery Reservoirs and Culcairn Water Treatment Plant – Complete

Asset Management

- LED Lighting Upgrade preliminary planning well advanced
- Flood Study Investigation and Design Walla and Jindera WIP
- Investigating new Asset Management System – WIP

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2017/2022 DELIVERY PLAN AND 2020-2021 OPERATIONAL PLAN – REPORT AS AT 30
SEPTEMBER 2020 [CONT'D]

Environment and Planning

- Completed a tender process to provide for remote access to the Culcairn Landfill.
- Completed negotiations to settle VPAs for Jindera and Walla Walla Solar Farms
- Obtained conditional gateway determination for the Culcairn Planning Proposal
- Continued to develop the Jindera Land Use Strategy in conjunction with the NSW Department of Planning, Industry and Environment and Habitat Planning
- Pursued legal proceeding in relation to unsightly property in Jindera.

Satisfactory progress has been made in all Themes during the first quarter of the 2020/2021 Financial Year.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

It is Management's view that overall satisfactory progress towards the achievement of Performance Targets included in the 2017/2022 Delivery Plan and 2020/2021 Operational Plan has been achieved during the first quarter.

RECOMMENDATION

That Council receive and note the 2017/2022 Delivery Plan and 2020/2021 Operational Plan review report to 30 September 2020.

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3. POLICY DEVELOPMENT - STAKEHOLDER ENGAGEMENT POLICY AND PROCEDURE

**Report prepared by Executive Assistant Governance & Economic Development
– Marg Killalea**

REASON FOR REPORT

For Council to reconfirm the Stakeholder Engagement Policy and Procedure for the organisation.

REFERENCE TO DELIVERY PLAN ACTION

Objective	We lead a vibrant, connected and inclusive community.
Outcome	Residents feel a sense of belonging, are able to reach their potential, work productively, and there is a sense of mutual respect, inclusiveness ownership and pride in their community.

DISCUSSION

Following a notice of motion accepted in August 2017, Council adopted the Stakeholder Engagement Policy and Procedure in April 2018.

The Stakeholder Engagement Policy (attached as **ANNEXURE 3**) was developed to assist Council staff to identify relevant stakeholders and determine the relevant levels of engagement required for effective communication and optimal decision making for all projects and changes to service delivery.

The policy is supported by a Stakeholder Engagement Procedure (also attached in **ANNEXURE 3**). The procedure outlines the minimum standard of community engagement required for different levels of projects, via a scoring matrix; this procedure is a useful planning tool for all staff managing projects across the organisation.

BUDGET IMPLICATION

Nil anticipated.

CONCLUSION

In response to the need for transparency surrounding stakeholder communications, the Stakeholder Engagement Policy and Procedure be readopted.

RECOMMENDATION

That Council readopt the Stakeholder Engagement Policy and Procedure.

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4. GREATER HUME COUNCIL RESPONSE TO CORONAVIRUS (COVID-19)

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To advise Councillors of the impact on Council's operations and other statistical information on the economic impact of the COVID-19 pandemic within Greater Hume Council.

REFERENCE TO DELIVERY PLAN ACTIONS

Nil

DISCUSSION

The following report is provided to advise Councillors of the impact on Council's operations and other statistical information on the economic impact of the COVID-19 pandemic within Greater Hume Council.

Waiving of commercial rents

Council currently has one commercial property (Submarine Café) where the monthly rental has been waived due to temporary closure as a result of the border closure with Victoria. Council has received advice that this business will reopen on Monday 23 November to coincide with the opening of the border with Victoria. It is recommended that monthly rental payments be levied from this date.

Rate collection comparison

This comparison will be reported to Council on a monthly basis for information.

Table 1

	2020/2021 Rates outstanding \$	% outstanding	2019/2020 Rates outstanding \$	% outstanding
31 October	\$5,654,232	52.91%	\$5,814,301	54.56%

As demonstrated by the above Table 1 collections are tracking similar to last year and given that the first installment of rates this year had a due date of 30 September (normally 31 August) it is a very satisfactory result at this stage.

At this point in time there continues to be a low level of enquiry from ratepayers suffering financial hardship however this may increase over the remainder of the calendar year. The level of enquiry will be monitored and reported periodically to Council.

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GREATER HUME COUNCIL RESPONSE TO CORONAVIRUS (COVID-19) [CONT'D]

Economic Indicators

The Table below outlines the number of businesses within the Council area in receipt of Jobkeeper.

Post Code	Town	Number of businesses
2642	Jindera and others	236
2644	Holbrook	88
2658	Henty	59
2659	Walla Walla	40
2660	Culcairn	54

Note: The 2642 postcode would include all towns with the 2642 post code some of which are outside the Greater Hume Council area

Source: <https://treasury.gov.au/coronavirus/jobkeeper/data>

The data is for all applications processed for July 2020 count as at 23 September 2020. Jobkeeper applications have remained reasonably consistent over the past few months and it is unknown what impact there will be on the economy of Greater Hume when the support is wound back.

June 2020 quarter unemployment data for LGAs has recently been released, Greater Hume 2.8%, compared to 5.2% for Riverina Region and 6.40% for NSW. Nationally as at 30 June 2020 quarter, overall Australian unemployment is at 6.9%.

BUDGET IMPLICATIONS

No new initiatives are planned at this point.

CONCLUSION

Management is acutely aware of the impacts that the coronavirus (COVID-19) is having on the wider economy. Greater Hume Council is not immune from these impacts; both with the loss of direct employment and downturn in business activity, particularly hospitality related businesses.

Actions have already been undertaken to reduce the immediate impact on residents and ratepayers and the determination by the NSW State Government to charge 0% on outstanding rates and charges will provide longer term relief for those ratepayers suffering financial hardship.

At this point in time there continues to be a low level of enquiry from ratepayers suffering financial hardship however this may increase over the remainder of the calendar year. The level of enquiry will be monitored and reported periodically to Council.

Management will continue to investigate measures that can provide relief to impacted residents and businesses that will not significantly undermine the integrity of Council's budget.

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GREATER HUME COUNCIL RESPONSE TO CORONAVIRUS (COVID-19) [CONT'D]

RECOMMENDATION

That Council recommence the monthly rental payment for the Submarine Café effective 23 November 2020.

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CORPORATE AND COMMUNITY SERVICES

1. INTERIM 2020/2021 QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2020

Report prepared by Chief Financial Officer – Dean Hart

REASON FOR REPORT

To present the Interim Budget Review as at 30 September 2020 in accordance with Section 203 of the Local Government (General) Regulation 2005.

REFERENCE TO DELIVERY PLAN ACTION

Not Applicable – legislative requirement

DISCUSSION

The interim budget review as at 30 September 2020 is included as **ANNEXURE 4** for Councillors' perusal. The budget review, as presented, indicates that the projected 2020/2021 cash surplus will be \$6,402 which represents a worsening of \$26,034 on the original estimated surplus of \$32,436. The decrease is predominantly due to adjustments necessary for the known impacts of the COVID-19 pandemic and additional legal costs due to a complex GIPA application. As the impact of the pandemic on the economy eases it is hoped that this deterioration will cease to be an issue going forward.

The final amount of Council's Financial Assistance Grant entitlement for 2020/2021 has not yet been confirmed. Any adjustment to the budgeted amount will be reported in the December quarterly budget review.

Council's revenue from investment interest continues to be severely impacted by the record low interest rates that are currently being achieved. Management will undertake a review of investment income and revise the budget estimate as part of the December 2020 quarterly budget review process.

UNCOMPLETED WORKS AND UNEXPENDED GRANTS CARRIED FORWARD

The budget has been adjusted to bring forward uncompleted works and unexpended grants as approved by Council as part of the 30 June 2020 budget review.

OVERALL BUDGET REVIEW

Detailed below is a full review on a functional basis with comments. The commentary below provides an explanation of major variances (greater than \$5,000) except where offset within the same function. It should be noted that the variance figures quoted in the following table have been calculated on the basis of the actual budget variance figures net of the proposed carried forward amounts.

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INTERIM 2020/2021 QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2020
[CONT'D]

GOVERNANCE & ADMINISTRATION

Function and comment		Projected Budget Variance \$
Elected Members Expenses Councillors and Officers Liability Insurance		-1,820
Governance Expenses Satisfactory		Nil
Risk Management Adjustment to insurance premiums (public liability and property insurance), with other budget adjustments made in other functional areas of the budget.		+20,880
Corporate Services Administration Adjustment to valuation expenses charged by DFSI Valuation Services on property values. Increase in legal costs associated with complex GIPA request. Provision for COVID related expenditure including installation of hand sanitising stations at Councils offices and facilities, additional wage costs due to increased cleaning of public facilities and other associated expenses.		-5,094 -8,000 -30,000 -41,576
Information Technology Services Satisfactory		Nil
Employment On-Costs Satisfactory		Nil
Engineering Administration Satisfactory		+1,164
Depot Administration and Maintenance Satisfactory		-704
Plant Operations		Nil
TOTAL GOVERNANCE & ADMINISTRATION		-22,056

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INTERIM 2020/2021 QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2020
[CONT'D]

PUBLIC ORDER AND SAFETY

Function and comment	Projected Budget Variance \$
Animal Control Satisfactory	-450
Fire Services No adjustment has been made to Councils levy contributions to NSW Rural Fire Service and Fire and Rescue NSW. The NSW State Government has undertaken to take up the proposed increases in the initial 2019/2020 year to allow time for Councils to budget for the increase in the 2020/2021 year. Council is awaiting the adjusted levy contribution.	Nil
Emergency Services As above	-2
TOTAL PUBLIC ORDER & SAFETY	-452

HEALTH SERVICES

Function and comment	Projected Budget Variance \$
Health Administration Satisfactory	Nil
TOTAL HEALTH SERVICES	Nil

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INTERIM 2020/2021 QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2020
[CONT'D]

ENVIRONMENT

Function and comment		Projected Budget Variance \$
Waste Management Adjustment to revenue totals from Domestic Waste Management charges following final rate levy process.		+6,981
Noxious Animals & Insects Satisfactory		Nil
Noxious Plants Satisfactory		Nil
Street Cleaning Satisfactory		Nil
Stormwater Maintenance & Drainage Transfer of budget allocation from Villages vote for Gerogery drainage works.		-50,000
TOTAL ENVIRONMENT		-43,019

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
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ON WEDNESDAY, 18 NOVEMBER 2020**

INTERIM 2020/2021 QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2020
[CONT'D]

COMMUNITY SERVICES AND EDUCATION

Function and comment	Projected Budget Variance \$
Family Day Care Satisfactory	Nil
In Home Care Satisfactory	Nil
Preschools Satisfactory	Nil
Youth Services Satisfactory	Nil
Community Housing Satisfactory	Nil
Frampton Court Rental Units Satisfactory	Nil
Kala Court Rental Units Satisfactory	Nil
Kala Court Self-Funded Units Satisfactory	Nil
Aged Care Rental Units – Culcairn Satisfactory	Nil
Aged Care Rental Units – Howlong Satisfactory	Nil
Aged Care Rental Units – Jindera Satisfactory	Nil
Other Community Services Satisfactory	Nil
TOTAL COMMUNITY SERVICES & EDUCATION	Nil

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INTERIM 2020/2021 QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2020
[CONT'D]

HOUSING AND COMMUNITY AMENITIES

Function and comment	Projected Budget Variance \$
Street Lighting Satisfactory	Nil
Public Cemeteries Satisfactory	-157
Town Planning Satisfactory	Nil
Public Conveniences Satisfactory	-2,497
Council Owned Housing Satisfactory	Nil
Community Development Grants Satisfactory	Nil
Wirraminna Environmental Education Centre Satisfactory	-733
Other Community Amenities Additional rental income from Henty Childcare Service as a result of Council purchasing the property.	+16,700
TOTAL HOUSING & COMMUNITY AMENITIES	+13,313

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INTERIM 2020/2021 QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2020
[CONT'D]

RECREATION AND CULTURE

Function and comment		Projected Budget Variance \$
Public Halls Satisfactory		+606
Libraries Satisfactory		-1,165
Museums Satisfactory		+465
Swimming Pools Satisfactory		-382
Sporting Grounds & Recreation Reserves		
Concession on Holbrook Sporting Complex rental due to the impacts of COVID.	-8,040	
Adjustment to property insurance on Councils sporting fields and rec grounds	-6,688	
		-14,857
Parks & Gardens Satisfactory		-1,466
Other Cultural Services		Nil
TOTAL RECREATION & CULTURE		-16,799

MINING, MANUFACTURING & CONSTRUCTION

Function and comment		Projected Budget Variance \$
Building Control Satisfactory		Nil
Quarries & Pits Satisfactory		Nil
TOTAL MINING, MANUFACTURING & CONSTRUCTION		Nil

**ORDINARY MEETING OF GREATER HUME COUNCIL
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INTERIM 2020/2021 QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2020
[CONT'D]

TRANSPORT AND COMMUNICATIONS

Function and comment	Projected Budget Variance \$
FAG Grant – Roads Component	Nil
Urban Roads Local	Nil
Sealed Rural Roads – Local	Nil
Sealed Rural Roads – Regional	Nil
Unsealed Rural Roads – Local	Nil
Bridges	Nil
Kerb & Gutter	Nil
Footpaths	Nil
Aerodromes	Nil
Bus Shelters	Nil
Ancillary Road Works Transfer of Villages vote to Stormwater drainage for Gerogery drainage works project.	+50,000
State Roads RMCC Works	Nil
Natural Disaster Recovery	Nil
Road Safety Officer	Nil
TOTAL TRANSPORT & COMMUNICATIONS	+50,000

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INTERIM 2020/2021 QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2020
[CONT'D]

ECONOMIC AFFAIRS

Function and comment	Projected Budget Variance \$
Jindera Medical Centre Satisfactory	Nil
Caravan Parks Satisfactory	-608
Tourism Operations Satisfactory	Nil
Visitor Information Centre Satisfactory	-528
Submarine Museum Satisfactory	-7
Economic Development Satisfactory	Nil
Community Development Satisfactory	Nil
Real Estate Development Adjustment to rates and insurance premiums on Council properties	-5,878
Real Estate Sales Satisfactory	Nil
Private Works Satisfactory	Nil
TOTAL ECONOMIC AFFAIRS	-7,021

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INTERIM 2020/2021 QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2020
[CONT'D]

GENERAL PURPOSE REVENUES

Function and comment	Projected Budget Variance \$
FAG Grant – General Component	Nil
Interest on Investments Council's revenue from investment interest continues to be severely impacted by the record low interest rates that are currently being achieved. Management will undertake a review of investment income and revise the budget estimate as part of the December 2020 quarterly budget review process.	Nil
General Rate Levy	Nil
General Rates – Pensioner Concessions	Nil
General Rates – Pensioner Rates Subsidy	Nil
Ex Gratia Rates	Nil
Extra Charges on Overdue Rates Adjustment to reflect actual YTD income	Nil
TOTAL GENERAL PURPOSE REVENUES	Nil

SUMMARY OF BUDGET VARIATIONS

SUMMARY OF BUDGET VARIATIONS	-26,034
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WATER AND SEWERAGE

General income and expenditure figures appear to be satisfactory.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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INTERIM 2020/2021 QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2020
[CONT'D]

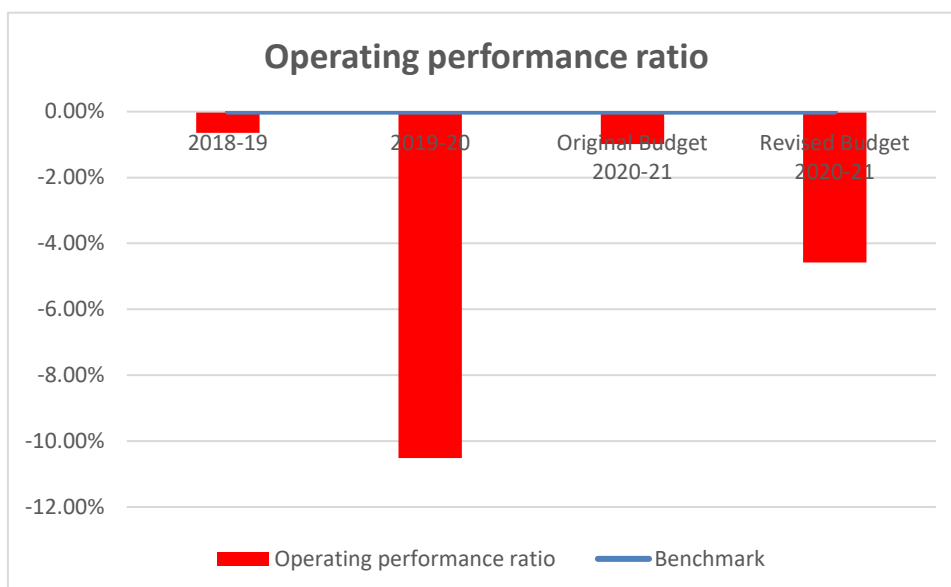
SUMMARY

Council's overall budget position has worsened with a modest budget surplus predicted as at 30 September 2020.

It should be noted that this review is for one quarter only and all efforts will be made to identify budget improvements over the remainder of the financial year.

Shown below are a number of Council's financial indicators as at 30 September 2020. These indicators are consistent with those reported in Council's Annual Financial Statement.

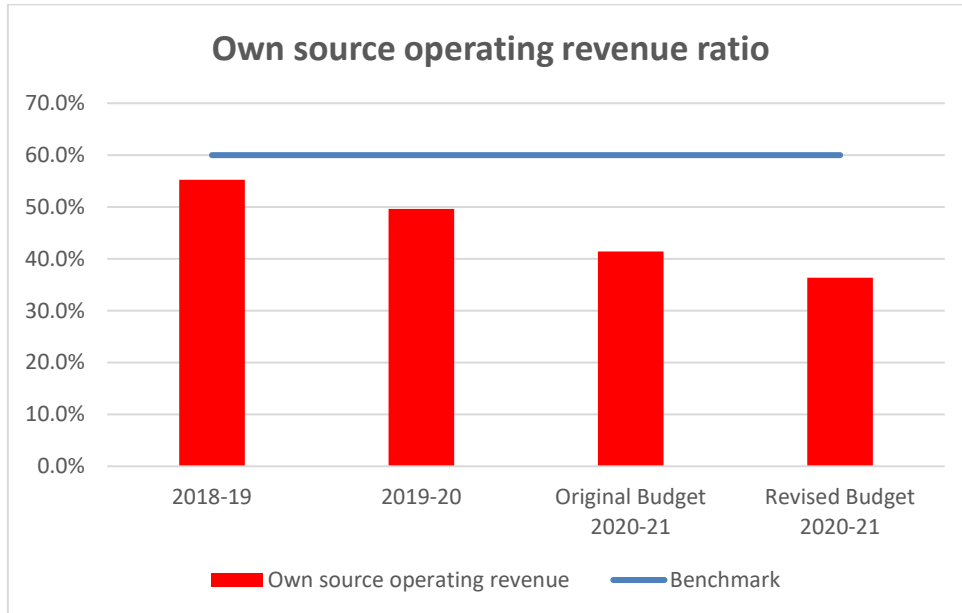
KEY FINANCIAL INDICATORS



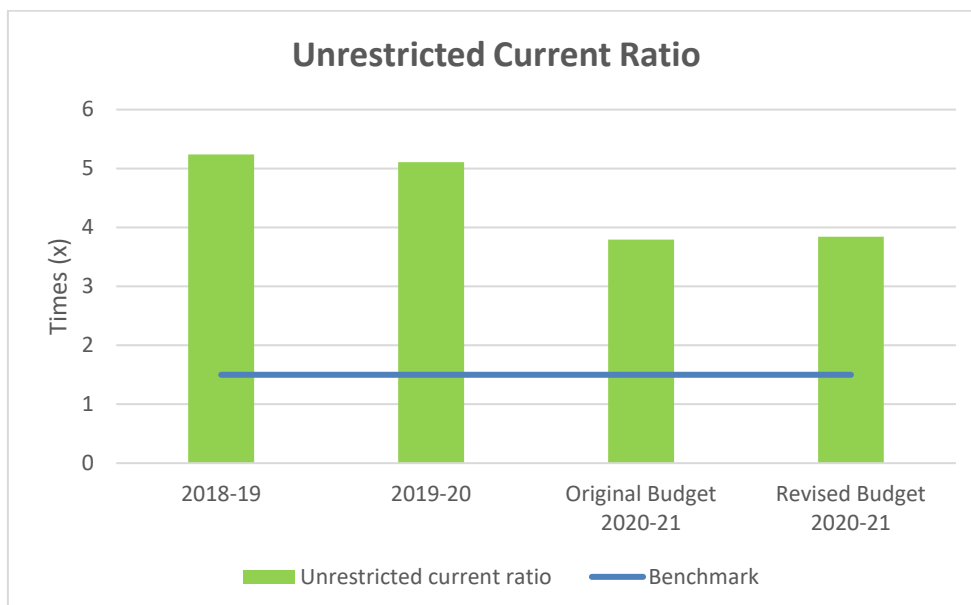
This ratio measures Council's achievement of containing operating expenditure within operating revenue.

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INTERIM 2020/2021 QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2020
[CONT'D]



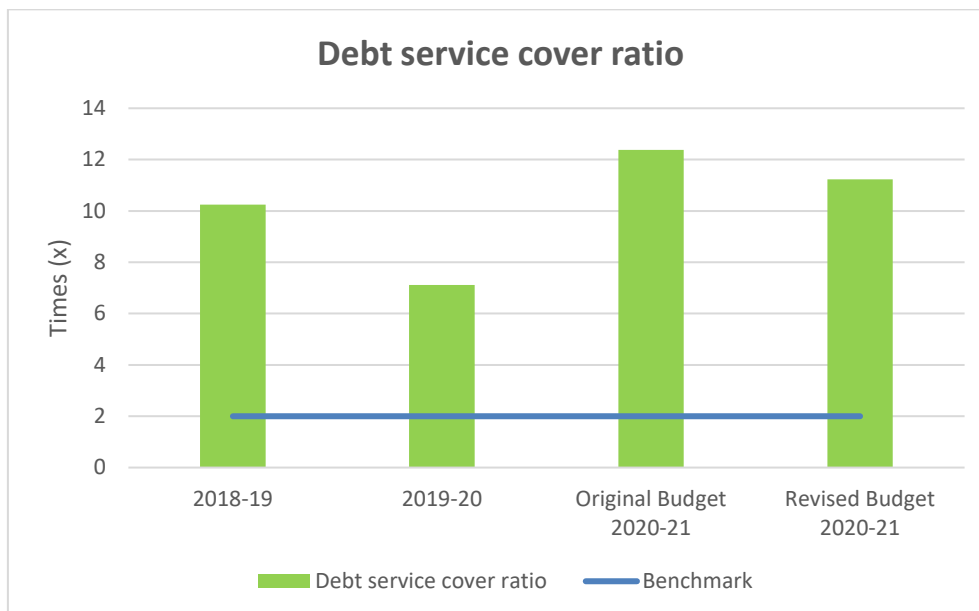
This ratio measure fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions. It should be noted that the benchmark 60% is unlikely to be achieved In rural councils such as Greater Hume Council due to their heavy reliance on grants and contributions due to their large area and small populations.



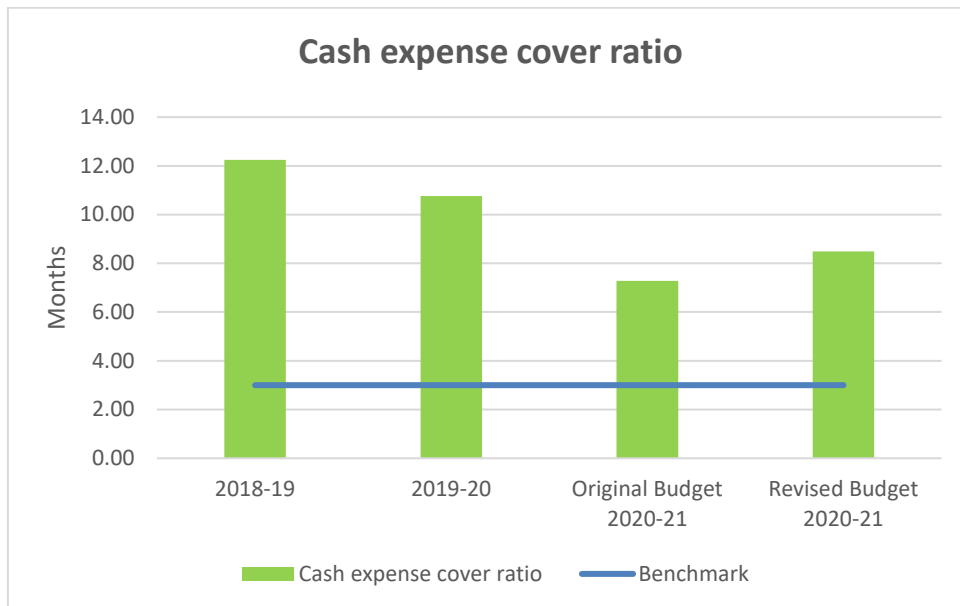
This ratio assesses the adequacy of Council's working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.

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INTERIM 2020/2021 QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2020
[CONT'D]



This ratio measures the availability of operating cash to service debt, including interest, principal and lease payments.



This liquidity ratio indicates the number of months Council can continue to pay for its immediate expenses without additional cash inflow.

RECOMMENDATION

That Council note and approve the Interim Budget Review Statement as at 30 September 2020.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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2. POLICY DEVELOPMENTS

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To present new and revised policies for consideration.

REFERENCE TO DELIVERY PLAN ACTION

Objective We lead a vibrant, connected and inclusive community.

Outcome 1.1 Leadership and advocacy is demonstrated and encouraged in our communities.

DISCUSSION

Development and enhancement of Council's Policy Register is continuing. The following policies (copies attached in **ANNEXURE 5**) are now presented for consideration by Council:

1. Staff Uniform Policy

This policy was reviewed in accordance with policy review schedule.

No amendments made.

2. Staff Education & Training Policy

This policy was reviewed in accordance with policy review schedule.

Minor amendments made to incorporate current position titles.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

The continual review and development of Council policies is essential to ensure adequate internal control systems are in place and for Council to remain abreast of emerging trends and issues with the local government sector.

RECOMMENDATION

That the Greater Hume Council Staff Uniform Policy and Staff Education & Training Policy be adopted.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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3. MOORWATHA CEMETERY MANAGEMENT COMMITTEE – RELINQUISH STATUS OF COMMITTEE

Report prepared by Manager Corporate Services – Suzanne Klemke

REASON FOR REPORT

To seek Council approval for the Moorwatha Cemetery Management Committee to relinquish its status as a Section 355 Committee of Council.

REFERENCE TO DELIVERY PLAN ACTION

Not Applicable.

DISCUSSION

Council has received correspondence from the Chairperson/Secretary/Treasurer, Mac Maxwell of the Moorwatha Cemetery Management Committee submitting his resignation from the committee.

The Committee has not met a number of Section 355 Committee mandatory requirements; including holding meetings and Annual General Meetings which in turn has affected the actions and community participation of the committee, along with the management of the cemetery.

After careful consideration and discussions with former members of the committee, Council Officers have agreed that it would be more efficient for Council to manage the Moorwatha Cemetery similar to other cemeteries under Councils control.

Council may dissolve and remove the delegations appointed to any committee if the committee is not active or meet the requirements of the Terms of Reference as delegated.

BUDGET IMPLICATION

Funds held by the committee at (\$1,151.20 at 20 May 2020) should be reserved by Council to assist with the future development and maintenance of the Moorwatha Cemetery.

CONCLUSION

It is recommended that Council support the request to formally relinquish the delegations of the Moorwatha Cemetery Management Committee. The control and management be undertaken by Greater Hume Council and form part of Council's cemetery maintenance regime.

RECOMMENDATION

That:

1. the delegations issued to the Moorwatha Cemetery Management Committee be terminated and that the Moorwatha Cemetery Management Committee be removed from Council's register of committees appointed under Section 355 of the Local Government Act 1993.
2. funds held by the committee be transferred to Councils Reserve Funds to be held for future development and maintenance of the Moorwatha Cemetery.

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ENGINEERING

1. FIXING LOCAL ROADS – ROUND 2

Report prepared by Director Engineering – Greg Blackie

REASON FOR REPORT

To advise Councillors of a funding opportunity under the Fixing Local Roads Program – Round 2 and nominate potential projects and support applications with a financial contribution.

REFERENCE TO DELIVERY PLAN ACTION

Objective Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community

Outcome 4.1 Infrastructure and facilities meets the needs of our communities.

DISCUSSION

The NSW Government has announced Round 2 of the Fixing Local Road Program.

This 5 year \$500 million program has been enhanced by an additional \$191 million from the Australian Government as part of an accelerated economic stimulus package for Regional NSW creating total funding package of \$691 Million.

As occurred in the last funding round there is only a short turnaround for lodging of submissions. Applications close on 11 December and projects must be completed within two years of notification.

A total of \$243.6 Million of funding has already gone towards 253 shovel ready projects in 84 Local Government Areas in Round 1 of the program. A copy of a recent media release and Program Guidelines are attached in **ANNEXURE 6**.

Council nominated two projects in Round 1 of the Program and was successful in obtaining funds for both projects:

1. \$1,667,683 (Council Contribution \$555,895 - Total Project Cost of \$2,223,578) for Cummings Road 6km reconstruction which is currently under construction , and
2. \$1,044,849 (Council Contribution \$348,284 – Total Project Cost of \$1,393,133) for Fellow Hills Road reconstruction which will commence later in 2021.

As discussed at the Council Workshop held on Wednesday 4 November it is proposed that the following three projects be nominated for Round 2:

1. Construction and sealing of 7.32 km of unsealed section of Brocklesby – Balldale Road from Brocklesby Goombargama Rd to Shire Boundary (\$2.2 Million)
2. Reconstruction and Widening of 4.5km of Gerogery Road from Gerogery West to Shire Boundary (Bowna Creek) (\$1.8Million)
3. Reconstruction and Widening of 6km Henty – Cookardinia Road from Henty to Lubke Road (Henty Field Day Site) including the construction a of an upgraded waterway crossing on the eastern side of Henty (\$2.7Million)

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FIXING LOCAL ROADS – ROUND 2 [CONT'D]

All projects nominated are part of Council's Road Strategy or on Councils forward delivery program. Although not required, a minimum contribution of 25 % of the project cost is recommended.

The program does not allow for projects on Regional Roads

BUDGET IMPLICATION

As stated a 25 % contribution is recommended. Options to fund the amount of approximately \$1.7Million can be undertaken by an uptake of loans, or utilisation of additional RTR funding or a combination of them.

CONCLUSION

The Fixing Local Roads program provides an excellent opportunity to provide improvements to local roads, especially ones that don't meet the criteria of other funding programs. As stated due to the short turnaround to the lodging of submissions (11 December), it is considered that the three identified projects be recommended for submission.

RECOMMENDATION

That Council:

1. Lodge the following applications under the Fixing Local Roads Program – Round 2:
 - Construction and Sealing of 7.32 km Brocklesby – Balldale Road
 - Reconstruction and Widening of 4.5km Gerogery Road
 - Reconstruction and Widening of 6km Henty –Cookardinia Road
2. Commit to 25% contribution to all projects submitted under the program.

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2. TENDER TL 07 – 2020/21 RECONSTRUCTION OF JINGELIC ROAD AT GILES CREEK

Report prepared by Works Engineer – Andrew Walls

REASON FOR REPORT

To consider tenders for re-construction works on the Giles Creek section of Jingellic Road.

REFERENCE TO DELIVERY PLAN ACTION

Objective Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community.
Outcome 4.1 Infrastructure and facilities meets the needs of our communities.

DISCUSSION

This project is part of the Council 2020/2021 Operational Plan. Works are part of the 3.1km section of Jingellic Road between the Yarrara Gap and the intersection with Coppabella Road. The existing box culvert over Giles Creek is a large structure in a steep and deep gully which is too narrow for a modern main road.

The widening of the Giles Creek structure will remove this bottle-neck and allow reconstruction of the 3.1km section in the future.

This contract forms part of the scheduled reconstruction of the Jingellic Road.

Advertisements were placed in the Border Mail and on Tenderlink.

Tenders closed on Tuesday 3rd November 2020. Two tenders were received via the Tenderlink portal.

The following tenders were received and are listed in alphabetical order.

Company	Tender Price (excluding GST)
Excell Gray Bruni	\$540,493.30
Longford Civil Pty Ltd	\$475,586.55

A table of the apportionment used to assess the tenders is **ENCLOSED SEPARATELY** for Councillors' information.

Longford Civil is a well-established civil contractor based in Howlong and has previously completed works for Greater Hume Council to a satisfactory standard. Mr Bill Longley from Longford Civil attended a post-tender interview where it was confirmed that he was satisfied that they have the personnel and equipment to complete the project to the required standard in a safe manner.

A sketch of the proposed works is **ENCLOSED SEPARATELY** for Councillors information.

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TENDER TL 07 – 2020/21 RECONSTRUCTION OF JINGELIC ROAD AT GILES CREEK
[CONT'D]

BUDGET IMPLICATION

The tender price of \$475,586.55 (excl.GST) for the contract is higher than the original project estimate for that portion of the works and exceeds the budget of \$400,000 (excluding GST).

It is proposed that Regional Roads Block Grant be used to fund the additional \$75,586.55 to allow the Giles Creek section to be fully constructed as tendered.

The tendered price does not include the possibility of provisional items.

CONCLUSION

Two tenders were received for the re-construction works on the Giles Creek section of Jingelic Road.

Both tenders were considered.

The tender submitted by Longford Civil has been assessed and there is no technical or practical reason to conclude that Longford Civil are not capable of completing the contract to the required standard and within a reasonable timeframe.

RECOMMENDATION

That:

1. the tender submitted by Longford Civil Pty Ltd of \$475,586.55 (excl. GST) be accepted.
2. the unsuccessful tenderer be notified.
3. the General Manager and the Mayor be authorised to execute contract documentation with Longford Civil under the Common Seal of Council.

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**3. TENDER TL 11 – 2020/21 RECONSTRUCTION – PIONEER DRIVE, JINDERA –
STAGE 2**

Report prepared by Works Engineer – Andrew Walls

REASON FOR REPORT

To consider tenders for re-construction works on Pioneer Drive between Pech Ave and Jindera St, Jindera.

REFERENCE TO DELIVERY PLAN ACTION

Objective Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community.
Outcome 4.1 Infrastructure and facilities meets the needs of our communities.

DISCUSSION

This project is part of the Council 2020/2021 Operational Plan.

The works include the construction of kerb and channel, underground drainage and footpath in addition to the re-construction of the road pavement. This contract refers to the continuation of the works completed to date from Urana Street to Pech Avenue.

Advertisements were placed in the Sydney Morning Herald, Border Mail and on Tenderlink.

Tenders closed on Wednesday, 4 November 2020. Four tenders were received via the Tenderlink portal.

Submitted prices ranged from \$250,903.60 to \$360,866.95. All prices are exclusive of GST.

The following tenders were received and are listed in alphabetical order.

Company	Tender (excludes GST)
Abbott Constructions Pty Ltd	\$319,036.79
Fuge Earthworks Pty Ltd	\$250,903.60
Hurst Earthmoving Pty Ltd	\$360,866.95
Longford Civil Pty Ltd	\$347,464.52

A table of the apportionment used to assess the tenders is **ENCLOSED SEPARATELY** for Councillors' information.

All tenders were assessed and a mathematical error was discovered in the tender submitted by Fuge Earthworks P/L. At a post tender interview Fuge Earthworks withdrew their tender for this project.

Abbott Constructions P/L is a well-established civil contractor based in Ettamogah. Abbott Constructions has not recently completed works for Greater Hume Council as in recent times their focus of work has been based in Albury-Wodonga.

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TENDER TL 11 – 2020/21 RECONSTRUCTION – PIONEER DRIVE, JINDERA – STAGE 2
[CONT'D]

A check of referees suggests that Abbott Constructions P/L is capable of completing a project such as Pioneer Drive Stage 2 to a satisfactory standard. Referees believe Abbott Constructions P/L has the capacity to undertake works safely, to a good standard and with the minimum of disruption to residents.

Mr Chris Abbott attended a post-tender interview where he displayed a sound knowledge of the project scope and of industry good practices. Mr Abbott confirmed that he was satisfied that Abbott Constructions have the personnel and equipment to complete the project to the required standard in a safe and timely manner.

A sketch of the proposed works is **ENCLOSED SEPARATELY** for Councillors' information.

BUDGET IMPLICATION

The tender price of \$319,036.79 (excl.GST) is consistent with the original project estimate for that portion of the works. The current budget amount available to the Pioneer Drive project is well in excess of the tender amount however the budget must also allow for full length street lighting and works associated with the future roundabout at the intersection of Pioneer Drive/Jindera Street.

The tendered price does not include the possibility of provisional items which in any case would be expected to amount to less than 10% of the tender price.

CONCLUSION

Four tenders were received for the re-construction works on Pioneer Drive Stage 2. Three tenders were considered.

The tender submitted by Abbott Constructions P/L has been assessed and there is no technical or practical reason to conclude that Abbott Constructions P/L is not capable of completing the contract to the required standard and within a reasonable timeframe.

RECOMMENDATION

That:

1. the tender submitted by Abbott Constructions Pty Ltd of \$319,036.79 (excl. GST) be accepted.
2. the unsuccessful tenderers be notified.
3. the General Manager and the Mayor be authorised to execute contract documentation with Abbott Constructions Pty Ltd under the Common Seal of Council.

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4. TENDER TL 13 – 2020/21 GEROGERY DRAINAGE STAGE 1

Report prepared by Works Engineer – Andrew Walls

REASON FOR REPORT

To consider tenders for works relating to the provision of partial construction of the Gerogery Drainage Scheme.

REFERENCE TO DELIVERY PLAN ACTION

Objective Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community.
Outcome 4.1 Infrastructure and facilities meets the needs of our communities.

DISCUSSION

This project is part of the Council 2020/2021 Operational Plan.

As part of the overall drainage scheme for Gerogery this tender aims to provide the outfall for current and future works located on Main Street (Gerogery Road) and a portion of the reticulation to bring the tender scope to match the current budget allocation.

The works include the construction of underground drainage and table drains along the eastern side of Main Street.

Advertisements were placed in the Sydney Morning Herald, Border Mail and on Tenderlink. Tenders closed on Tuesday 10th November 2020. Eight tenders were received via the Tenderlink portal.

Submitted prices ranged from \$202,190.00 to \$788,368.18. All prices are exclusive of GST.

The following tenders were received and are listed in alphabetical order.

Company	Tender (excludes GST)
Abbott Constructions Pty Ltd	\$236,025.78
Civil and Civic Corporation Pty Ltd	\$788,368.18
DC Civil Pty Ltd	\$606,975.82
Excell Gray Bruni Pty Ltd	\$273,115.00
Fuge Earthworks Pty Ltd	\$202,190.00
Hurst Earthmoving Pty Ltd	\$260,494.80
Longford Civil Pty Ltd	\$257,432.50
Penderbrae Pty Ltd	\$212,581.00

A table of the apportionment used to assess the tenders is **ENCLOSED SEPARATELY** for Councillors' information.

Fuge Earthworks is a well-established civil contractor based in Jindera. Fuge Earthworks has not previously completed works for Greater Hume Council.

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TENDER TL 13 – 2020/21 GEROGERY DRAINAGE STAGE 1

A check of referees suggests that Fuge Earthworks is capable of completing a project such as Gerogery Drainage Stage 1 to a satisfactory standard. Referees contacted spoke highly of the capacity of Fuge Earthworks to undertake works safely, to a high standard and with the minimum of disruption to residents.

Mr Andrew Johnson from Fuge Earthworks Pty Ltd attended a post-tender interview where he displayed a sound knowledge of the project scope and of industry good practices. Mr Johnson confirmed that he was satisfied that Fuge Earthworks have the personnel and equipment to complete the project to the required standard in a safe and timely manner.

A sketch of the proposed works is **ENCLOSED SEPARATELY** for Councillors information.

BUDGET IMPLICATION

The tender price of \$202,190.00 (excl.GST) is consistent with the budget for these works of \$200,000.

The tendered price does not include the possibility of provisional items which in any case would be expected to amount to less than 10% of the tender price.

CONCLUSION

Eight tenders were received for the re-construction works on Gerogery Drainage Stage 1. All eight tenders were considered.

The tender submitted by Fuge Earthworks P/L has been assessed and there is no technical or practical reason to conclude that Fuge Earthworks P/L is not capable of completing the contract to the required standard and within a reasonable timeframe.

RECOMMENDATION

That:

1. the tender submitted by Fuge Earthworks Pty Ltd of \$202,190.00 (excl. GST) be accepted.
2. the unsuccessful tenderers be notified.
3. the General Manager and the Mayor be authorised to execute contract documentation with Fuge Earthworks Pty Ltd under the Common Seal of Council.

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ITEMS TO BE REFERRED TO CLOSED COUNCIL

1. OFFER TO PURCHASE RESIDENTIAL LAND AT HENTY

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To advise Councillors of an offer to purchase residential land in Rosler Parade, Henty and enter into an option to purchase Lots 3-5 DP 13322 Yankee Crossing Road, Henty.

REFERENCE TO DELIVERY PLAN ACTIONS

Objective We are revitalizing our communities, welcoming visitors, growing our economy and promoting the lifestyle, culture and heritage offered in our communities.

Outcome 3.2 Our towns and villages are revitalized

DISCUSSION

Following the collapse of the Sweetwater Living Development at Henty, in 2015 Council negotiated with Jirsch Sutherland, Receiver and Managers appointed, to buy back approximately 13,992 sqm. of land and road reserve previously sold to Sweetwater Living Pty Ltd for their development on Rosler Parade. This was the equivalent sum that Council originally received for the sale of the land. A plan of the area of land acquired by Council as part of the buy back is attached as **ANNEXURE x**.

At the March 2019 meeting Council resolved the following:

That:

1. *The development of a three lot subdivision on Rosler Parade, Henty be included in the 2019/2020 Delivery Plan and Budget*
2. *A further report be submitted to Council on proposed list prices following discussions with local real estate agents.*

A copy of the draft subdivision plan is also attached as **ANNEXURE 7**.

Shortly after the March 2019 Council meeting the Author was contacted by a local real estate agent advising that potentially he had a developer interested in acquiring the land for development of a six lot subdivision.

Discussions had progressed very slowly until the last three or four months and more recently the developer has expressed a keen interest in acquiring the Rosler Parade land (approximately 6,300 sqm.) from Council along with an interest in taking out an option to purchase Lots 3-5 DP 13322, Yankee Crossing Road.

Under section 55 (3) (d) Council does not have to tender the purchase or sale of land, however as a public authority Council has an clear obligation to demonstrate that it has received fair market value. Accordingly, Council engaged Valuers, Acumentis (formerly Taylor Byrne) to provide a market value assessment of the two parcel of land.

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OFFER TO PURCHASE RESIDENTIAL LAND AT HENTY [CONT'D]

The sale of these two parcels of land to a property developer would result in the number of allotments being maximised without Council having the development cost. Accordingly the Author is recommending that Council offer to sell the Rosler Parade land at market valuation and also enter into an option to sell Lots 3-5 DP 13322 Yankee Crossing Road at market value for a period of six months subject to a development timeframe being provided and committed.

BUDGET IMPLICATIONS

Should be sales complete the disposal of the land will enable Council to consider other capital works projects within Henty and the Council area more generally.

CONCLUSION

The sale of these two parcels of land to a property developer would result in the number of allotments being maximised without Council having the development cost. Accordingly the Author is recommending that Council offer to sell the Rosler Parade land at market valuation and also enter into an option to sell Lots 3-5 DP 13322 Yankee Crossing Road at market value for a period of six months subject to a development timeframe being provided and committed.

It is recommended that the matter be referred to Closed Council in accordance with section 10 A (2) (c) information that would, if disclosed confer an advantage on a person whom Council is conducting (or proposes to conduct) business.

RECOMMENDATION

That the potential sale of two parcels of land at Henty be referred to Closed Council in accordance with section 10 A (2) (c) information that would, if disclosed confer an advantage on a person whom Council is conducting (or proposes to conduct) business.

REASON

On balance the public interest in preserving the confidentiality of the offer to sell land in Rosler Parade and Yankee Crossing Road, Henty outweighs the public interest in maintaining openness and transparency in council decision making because the disclosure of this information could compromise the commercial position of council in any future sales.

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2. INVESTIGATIONS AND LAND PURCHASE FOR JINDERA WASTE WATER TREATMENT FACILITY UPGRADE

Report prepared by Director Engineering – Greg Blackie

REASON FOR REPORT

To advise Council of proposed investigations to be undertaken and possible purchase of land required for the upgrade of the Jindera Waste Water Treatment Facility.

REFERENCE TO DELIVERY PLAN ACTION

Objective Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community

Outcome 4.1 Infrastructure and facilities meets the needs of our communities.

DISCUSSION

The current Waste Water Treatment Facility at Jindera built in 1986 is nearing capacity and to sustain the long term growth of Jindera and to meet environmental legislative requirements the plant must be upgraded.

An initial scoping study was completed and grant funding received from the NSW Government through the Safe and Secure Funding Program to finalise a conceptual design and business case for the upgrade of the facility. Following a tendering process Cardno, a multi-disciplinary engineering company was awarded the project to complete the conceptual design and prepare the business case. The business case is required to apply for future funding for the project.

Following examination of options by Cardno it was determined that the preferred option to upgrade the facility includes a series of works involving the installation of a new rising main and pump station to transfer additional sewerage from the township to the existing facility, undertake additional works onsite at the existing facility to treat the additional sewerage and establish an offsite winter storage lagoon and agricultural irrigation reuse scheme to manage the treated effluent.

The establishment of the winter storage lagoon and agricultural irrigation reuse scheme requires an additional area of approximately 50Ha within close proximity to the existing facility.

Preliminary investigations have identified a number of sites on privately owned land for the location of the winter storage lagoon and agricultural reuse scheme, however additional onsite investigations are required to confirm the suitability of these sites for reuse irrigation.

Ownership of the site of the winter storage lagoon and agricultural reuse scheme is required to provide surety to Council for the long term management of wastewater from Jindera.

It is proposed that landowners of identified sites will be contacted to initially gauge if they may be willing to sell their land to Council for the scheme. If interest is determined to be genuine, then further onsite investigations can be undertaken to determine if the site is suitable for the winter storage lagoon and agricultural irrigation reuse scheme.

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INVESTIGATIONS AND LAND PURCHASE FOR JINDERA WASTE WATER TREATMENT
FACILITY UPGRADE [CONT'D]

RECOMMENDATION

That the potential landowners who Council wish to discuss the investigation and possible purchase of land for the establishment of an offsite winter storage lagoon and agricultural irrigation reuse scheme be referred to Closed Council in accordance with section 10 A (2) (c) information that would, if disclosed confer an advantage on a person whom Council is conducting (or proposes to conduct) business.

REASON

On balance of preserving the identity of the sites and landowners at this early stage outweighs the public interest in maintaining openness and transparency in Council decision making as the disclosure of the sites may compromise the position of Council in future negotiations.

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OFFICER'S REPORTS – PART B – TO BE RECEIVED AND NOTED

Nil.

PART C - ITEMS FOR INFORMATION

GOVERNANCE

1. WORKSHOP/BRIEFING SESSION SCHEDULE 2020/2021

REASON FOR REPORT

To inform Council and the community of upcoming workshop/briefing sessions which Councillors and senior staff attend and, where appropriate, stakeholders also attend. Workshops/briefing sessions are held in the absence of the public.

DISCUSSION

The current session dates are outlined in the table below.

Workshop/Briefing Session date	Topic
24 February 2020 (MONDAY)	Preliminary Roads Workshop
7 March 2020 (SATURDAY)	Shire Works and Roads Tour
11 March 2020	Preliminary Budget Workshop and consideration of Bush Fire Community Resilience & Economic Recovery Fund projects
1 April 2020	Final Roads Workshop
22 April 2020	Final Budget Workshop
6 May 2020	Extraordinary Council Meeting
13 May 2020	NSW Bushfire Inquiry
3 June 2020	Local Roads and Community Infrastructure Program
1 July 2020	Presentation by Trina Solar
5 August 2020	No workshop scheduled
9 September 2020	Jindera Multi-Purpose Hall / Proposed waste collection survey
7 October 2020	<i>No workshop held</i>
4 November 2020	Preliminary Road Strategy Workshop (TBC)
2 December 2020	TBA

The allocation of workshop/briefing sessions dates across the year is to ensure sufficient advance notice is provided to Councillors and staff.

Meeting locations and dates are available on the website or by contacting any Council office.

BUDGET IMPLICATIONS

Nil.

CONCLUSION For Councillors' information.

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2. OFFICE OF LOCAL GOVERNMENT CIRCULARS

REASON FOR REPORT

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

DISCUSSION

Recent circulars issued are listed below. Circulars can be downloaded at <https://www.olg.nsw.gov.au/councils/essential-information-and-publications/circulars-for-council>

No new circulars as at the time of collating this agenda paper.

3. LOCAL GOVERNMENT NEW SOUTH WALES (LGNSW) – WEEKLY CIRCULARS

REASON FOR REPORT

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

DISCUSSION

A listing of topics of interest from recent circulars issued during June is provided on the LGNSW website. Distribution of the LGNSW newsletters has now moved to an electronic format.

Councillors or interested community members can directly access the full weekly publications via <https://www.lgnsw.org.au/news/local-government-weekly>

BUDGET IMPLICATIONS

Nil.

CONCLUSION

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4. TOURISM AND PROMOTIONS OFFICER'S REPORT

Report by Tourism and Promotions Officer – Kerrie Wise

REASON FOR REPORT

To update councillors regarding working projects undertaken by the Tourism and Promotions Officer.

DISCUSSION

The report on projects being undertaken by the Tourism and Promotions Officer is attached at **ANNEXURE 8**.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For Councillors' information.

CORPORATE AND COMMUNITY SERVICES

1. GREATER HUME CUSTOMER REQUEST MODULE – SUMMARY OF MONTHLY REQUESTS

For Councillors' information, the Customer Request Module reports are **ENCLOSED SEPARATELY**.

2. STATEMENTS OF BANK BALANCES AND INVESTMENTS AS AT 31 OCTOBER 2020

The statement of bank balance and investment report as at 31 October 2020 is attached at **ANNEXURE 9**.

3. PEOPLE & CULTURE REPORT FOR OCTOBER 2020

REASON FOR REPORT

To advise Councillors on Human Resources functions such as the recruitment of new employees, resignations and employee development programmes.

REFERENCE TO DELIVERY PLAN ACTION

Objective We lead a vibrant, connected and inclusive community

Outcome 1.1 Leadership and advocacy is demonstrated and encouraged in our communities

LEGISLATION / POLICIES / PROCEDURES

- Undertaking review of policies and procedures

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PEOPLE & CULTURE REPORT FOR OCTOBER 2020 [CONT'D]

PLANNING

- People & Culture Management System and Plan developed to guide future activities through a process of development, implementation, review and improvement
- Ongoing succession planning - Work Instructions being developed and documented for key activities performed by People & Culture
- RERO Workforce Development meeting – meeting held 15 October; next meeting 26 November 2020.

RECRUITMENT

- Recruitment in progress:
 - Family Day Care Team Leader – Jindera. Applications closed 6 November and Interviewing on 10 November
 - Assistant Team Leader – Holbrook. Applications closed 6 November and Interviewing on 11 November
- New employees commencing with Council:
 - Morgan Archer – Casual Pool Lifeguard Holbrook
 - Hamish Cameron - Casual Pool Lifeguard Walla Walla and Culcairn
 - Isabelle Cottrell - Casual Pool Lifeguard Holbrook
 - Angel Durdin-Paul - Casual Junior Pool Lifeguard Holbrook
 - Madison Doughty - Casual Junior Pool Lifeguard Jindera and Culcairn
 - Alyssa Lieschke - Casual Pool Lifeguard Walla Walla and Culcairn
 - Rachael Muller - Casual Pool Lifeguard Henty
 - Laura Trimble – Part Time Head Pool Lifeguard Henty
 - Simon Williamson – Part Time Head Pool Lifeguard Culcairn
 - Amanda Stroh – Casual Customer Service Officer
 - Cameron Smith – Plant Operator Jindera
- Position/role changes with existing Council employees:
 - Sam Harris – Water Truck Driver Jindera to Maintenance Grading Leading Hand Jindera
- Employees ceasing duties with Council:
 - Anthony Johnstone – Plant Operator Culcairn – Retirement
 - Stephanie Murphy – Early Childhood Educator and Second-in-Charge at Holbrook Centre
- Positions advertised:
 - Seasonal Swimming Pool Lifeguards – Various locations. Applications closed 25 September, Interviewed 7, 8 and 9 October and appointed 11 new lifeguards over 5 locations
 - Internal Maintenance Grading Leading Hand – Jindera. Applications closed 28 September and appointed Sam Harris
 - Team Leader Centre Based – applications closed 9 October, interviewed 15 and 16 October and appointed Michelle Muller
 - Early Childhood Teacher – Henty and Holbrook. Applications closed 9 October and interviewed 15 October. Preferred applicant declined offer
 - Internal Expression of Interest – Childcare Centre Administration Support Officer – Henty, Holbrook and Walla Walla. Applications closed 20 October; Interviewed 3 and appointed 3 – Henty; Jeanette Ross, Holbrook; Rebecca Sim and Walla Walla; Melissa Wiffen (unsolicited application and offered a 12 month temporary fixed term contract).

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PEOPLE & CULTURE REPORT FOR OCTOBER 2020 [CONT'D]

WORKPLACE RELATIONS

- Participate with Outdoor Staff quarterly meetings – meeting held on 10 September; next Outdoor meeting 10 December 2020
- Coordinate and administer Consultative Committee – meeting held on 10 September; next meeting 10 December 2020
- Participate with Risk WHS Committee – meeting held 10 September; next meeting 10 December 2020
- LGNSW HR Networking Meeting – virtual meeting held 9 September, next meeting 2 December 2020

PROFESSIONAL DEVELOPMENT & LEARNING

- Human Resources and Industrial Relations Mentoring
- Work Experience Student, Lochlan O'Brien from St Pauls College Walla Walla from 12 – 16 October. Insight into Customer Service, Building Surveying, Project Management, Asset Management, Engineering Administration, Procurement and Finance over 5 days.

PERFORMANCE MANAGEMENT

- 87% of annual Performance Appraisals are complete within the Pulse Employee Performance Management Module. People and Culture are working alongside the remaining 13% to have them completed

1.

HEALTH & WELLBEING

- Coordination of Phase 5 of Council's Early Intervention Health and Wellbeing Program with Align. Program consists of a Physiotherapist and Health and Wellness Consultant. Health and Wellness consults have now commenced on a regular basis in Council's Children Services Centres and also at Council's Depots from 7am to engage the complete workforce compliment.

REVIEW & CONTINUOUS IMPROVEMENT

- Daily reviews with Director Corporate & Community Services
- Monthly reviews with MANEX
- Networking with LGNSW HR Group & REROC Workforce Development Group

For Councillors' information.

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4. GREATER HUME LIBRARY SERVICES – REPORT FOR NOVEMBER 20

Report prepared by Library & Youth Services Team Leader – Susan Kane

REASON FOR REPORT

To inform Council on library membership and participation in library

REFERENCE TO DELIVERY PLAN ACTION

Objective We create healthy and resilient communities, acknowledge our volunteers and value our communities
Outcome 2.5 Council provides learning and development opportunities for all

DISCUSSION

Get Online Week 2020

Get Online Week is a week-long annual celebration that sees thousands of events take place across Australia each year giving everyone the chance to find the support they need to improve their digital skills. Last year, over 1,000 events were held across Australia helping people get more out of life online. This year Greater Hume Council Library Services celebrated Get Online Week in the Holbrook Library and as outreach services to the Culcairn and Henty Men’s Sheds. Get Online Week will be celebrated at Jindera in November 2020.

Location	Program	Attendance
Holbrook Library	Ipad Presentations	4
Henty Men’s Shed	3D Printer Demonstration	20
Culcairn Men’s Shed	3D Printer Demonstration and morning tea	7
Henty Men’s Shed	3D Printer Demonstration and Lessons plus morning tea. 3D Printer remaining at the Men’s Shed to be used for projects	30
Jindera Library	Date to be confirmed	

Book Week 2020

Each year in August in Australia, the Children’s Book Council of Australia brings children and books together celebrating CBCA Book Week. Normally Book Week Celebrations are held in August however, the date was moved due to COVID-19. This year as COVID-19 social distancing and 4 metre square rule are still in place the majority of Greater Hume Council Library Services Book Week presentations were held at outreach visits to schools and parks in the shire. The program was successful with library staff able to promote library services, engage with teaching staff and start delivery collection items to a number of schools and preschools.

St Patricks School	9
GHC Children’s Centre – toddlers	9
GHC Children’s Centre – 3 – 4 year olds	12
Book Week Storytime	9
Gerogery Primary School	18
Walla Walla Children Services	10
Henty Preschool	11

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GREATER HUME LIBRARY SERVICES – REPORT FOR NOVEMBER 20 [CONT'D]

Henty Public School Year 1/2	22
Henty Public School Kindergarten	11
St Pauls Lutheran School	15
Jindera Preschool	10
St Johns Jindera	28
Jindera Public K/1	15
Jindera Public K/1 second class group	26
Culcairn Public K/1/2	Still to be presented 50 students
St Joseph's Culcairn	Still to be presented 20 students
Total	275 students

NSW Public Library Infrastructure Grant

Greater Hume Council has submitted a NSW State Library Infrastructure Grant. Public Library Infrastructure Grants are for project that will assist NSW councils to improve public library infrastructure, including buildings and information technology systems. The funds will be directed to projects that provide significant public benefit and develop improved public library services for NSW communities.

The purpose of the project is to redevelop and upgrade the existing internal space and sections of the external building of the Holbrook Library Complex to meet the needs and wants of our community in the 21st Century. The new refurbished spaces will be functional, practical, accessible and able to hold multiple private small and large functions at any time of the day 7 days per week.

Successful applicants will be notified in March 2021.

BUDGET IMPLICATION

Operational costs for Council static and mobile library services are included in Council's recurrent budget.

CONCLUSION

The Greater Hume Council Libraries have successfully celebrated Get Online Week and Book Week 2020 moving programs and services traditionally held in the library to outreach services. The new program and service delivery model has enable staff to promote the Greater Hume Council libraries to a wider audience and to improve relationships with schools and teaching staff.

For Councillors' information.

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5. CHRISTMAS/NEW YEAR OFFICE CLOSURE PERIOD

Report prepared by Manager Corporate Services – Suzanne Klemke

REASON FOR REPORT

To provide Councillors with information on the dates for the 2020/2021 Christmas/New Year office closure.

REFERENCE TO DELIVERY PLAN ACTION

Nil.

DISCUSSION

As Councillors would be aware, Council's offices and customer service centres have traditionally closed for the period between Christmas and New Year.

The 2020/2021 closure period will see Council's offices close from 4pm Thursday 24 December 2020 and reopen at 8.30am Monday 4 January 2021.

Closure dates will be advertised in Council's regular Public Notice advertisement and notices will be displayed at all customer service centres so as to fully inform residents and ratepayers of the office closure period.

BUDGET IMPLICATION

Nil.

CONCLUSION

For Councillors' Information

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ENGINEERING

1. OCTOBER REPORT OF WORKS

Grants Program

State Roads Maintenance (RMCC):

Maintenance works, inspections and sign replacement on State Roads, Olympic Highway (MR78) and Tumbarumba Road (MR284) is continuing under the RMCC with Transport for New South Wales (TfNSW).

Resealing on MR78, Segments 170,180 & 190 have commenced with linemarking still to be carried out to complete the works.

Regional Roads Block Grant:

General maintenance including guide post replacement is continuing on all Regional Roads.

Local Roads

Sealed:

General maintenance on local roads is continuing.

Annual spraying and slashing of roads is continuing.

Road construction for a distance of 1.7km has commenced on Grubben Road, Henty. These works include road widening, culvert installation and upgrades, drainage works and guardrail installation.

Road construction for a distance of the remaining 6km of Cummings Road, Culcairn has commenced. These works include tree trimming, road widening, culvert installation, drainage works and installation of a substantial amount of guardrail.

Unsealed:

Maintenance grading has been carried out on the following roads during October.

- Benambra Road
- Bringa Road
- Burdack Road
- Clifton Road
- Drums Road
- Drumwood Road
- Fanning Lane
- Groch Road
- Heriots Rd
- Kings Bridge Road
- Lindner Road
- Mahers Road
- Moorwatha Road
- Ortlipp Road
- Parnells Road
- Pulletop Road
- River Road
- Roachdale Road
- Rockville Road
- Rose Valley Lane
- Ross Road
- Schneiders Road
- Shannons Road
- Thugga Road
- Vile Lane

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REPORT OF WORKS [CONT'D]

Urban Streets:

General maintenance of urban streets including mowing and spraying is continuing. Due to the weather conditions, mowing requirements have increased significantly.

General:

General maintenance of public toilets and parks is continuing.

New playground equipment has been installed at Greschke Park, Burrumbuttock.

General maintenance and replacement of signs on rural roads and urban streets is continuing.

Monthly Works Maintenance Expenditure:

Local Roads Program	Current Budget	Monthly Budget to Date	YTD Expenditure	Monthly Budget Variance to Actual	Comments
Urban Local Roads Maintenance	\$520,200	\$173,400	\$184,120	-\$10,720	Monitor Expenditure
Rural Roads Sealed	\$800,000	\$266,666.67	\$222,092	\$24,575	
Rural Roads Unsealed	\$1,131,656	\$377,219	\$558,480	-\$181,261	Expenditure has increased over the past month due to some unseasonal weather events that has had a marked increase in the quantity of CRM's that have been received and also has required an increase to the maintenance of affected areas. As the temperature increases we will see a decrease in the need for maintenance grading.
Street Tree Maintenance	\$247,387.00	\$82,462	\$72,789	\$9,673	

Regional Roads Program	Current Budget	Monthly Budget to Date	YTD Expenditure	Monthly Budget Variance to Actual	Comments
Regional Roads Maintenance	\$795,220	\$265,073.33	\$201,126	\$63,947	
Regional Roads Capital	\$1,116,380	\$372,127	\$134,606	\$237,521	Council's Resealing Program is to commence in the near future which will see an increase in costs, we also have a large quantity of Heavy Patching that will have to be addressed in the very near future.

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REPORT OF WORKS [CONT'D]

Sportsgrounds, Parks & Public Toilets	Current Budget	Monthly Budget to Date	YTD Expenditure	Monthly Budget Variance to Actual	Comments
Sportsground Maintenance	\$166,050	\$55,350	\$43,926	\$11,424	
Parks & Gardens Maintenance	\$290,641	\$96,880	\$99,172	-\$2,292	Monitor Expenditure
Public Toilets Maintenance	\$173,154	\$57,718	\$41,382	\$16,336	

NB : Sportsground Maintenance excludes annual GHC contribution payment

2. WATER & SEWER REPORT – OCTOBER 2020

Capital Works Program:

- Holbrook – sewer main relining – WIP
- Henty – sewer main relining – WIP

Operation & Maintenance:

- New water service connection – Corner Henty and Gordon Streets, Culcairn
- New water service connection – 3 Klein Crt, Jindera
- New water service connection – 7 Klein Crt, Jindera
- New water service connection – 21 Frosty Ln, Jindera
- New water service connection – 116 Terlich Way, Jindera
- New water service connection – 4 Pollack Way, Jindera

- Water hydrant repair – 93 Klein Crt, Jindera

- Water main repair – Nil

- Water service repair – 989 Urana Rd Jindera

- Sewer choke – Nil

Other:

- IWCM – WIP
- Jindera STW upgrade Business Case – WIP
- Culcairn Black St reservoir upgrade Business Case - WIP
- Water main installation - Jindera Recreation Ground for oval watering

Drinking Water Monitoring Program:

- 8 x Water samples for Microbial Water Analysis submitted in the month of October 2020 for Villages and Culcairn Water Supply have all complied with the Australian Drinking Water Guidelines.

Water Quality Complaints

Date	Location	Problem	Action Taken
Nil to Report			

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WATER AND SEWER REPORT [CONT'D]

Water Supply Sourced and Used

1 July 2020 – 31 October 2020	2018/2019	2019/2020	2020/2021
Culcairn Water Supply (ML)	48.58	45.35	37.2
Village Water Supply (ML)	102.89	109.66	94.46
Totals (ML)	151.47	155.01	132.3

Filling Stations Transactions

- Filling station sites - 27 transactions during the October 2020 period
- **Yearly Total Transactions - 120**

Filling Stations Usage

Station	October 2020 Total KL	2020-2021 Yearly Total
Culcairn	114.1	364.59
Jindera	0 – Incorrect reading. Issue being looked into.	208.7
Brocklesby	7	42.9
Burrumbuttock	23	51.2
Gerogery	0	4.3
Totals (KL)	144.1	671.69

Filling Station Customer Usage

Customer	October 2020 Total KL	2020-2021 Yearly Total
Council – Road Construction, Maintenance & Tree Watering	62.63	172.55
Contractors – Water Carters, Households & Roadworks	53.77	429.94
Residents	1.7	33.8
Fire Brigade (RFS)	5.3	14.7
Totals (KL)	123.4	650.99

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ENVIRONMENT AND PLANNING

1. DEVELOPMENT APPLICATIONS PROCESSED FOR THE MONTH OF OCTOBER 2020

The schedule of development applications processed for the month of October 2020 is attached at **ANNEXURE 10**.

2. RANGER'S REPORT – OCTOBER 2020

COMPANION ANIMALS

No. of Complaints Received 20	Including: 5 barking dog, 11 roaming dogs, dealing with an aggressive dog, 3 nuisance dog, 1 menacing order issued and dog compliance checks conducted		
No. of dog attacks: 2		Location: Moorwartha	2 dogs chasing, nuisance dog orders and infringements issued.
		Jindera	A dog rushed toward a dog being walked beside a bike causing the rider to fall off. Nuisance dog order and infringement issued.
Comments:			
		Dogs	Cats
In Council's Facility at Beginning of Month			1
Captured & Returned to Owners		3	1
Captured & Impounded		7	
Released from Pound to Owners		7	
Surrendered by Owners			
Rehomed			1
Euthanased			
Remaining in Council's Facility at End of Month			

FERAL CATS

No. of Complaints:	5
No. Feral Cats caught:	9

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RANGER'S REPORT [CONT'D]

LIVESTOCK

	Cattle	Sheep	Horse	Goats	Other Alpacas
No. of Reports of Stock on Roads	2	1			
Instances - Returned to owners	2	1			
Impounded					
Vehicle accidents involving stock					

OTHER LIVESTOCK, WILDLIFE COMPLAINTS

Assist Albury pound to euthanase an injured goat.

Euthanased 2 injured kangaroos, 1 in Holbrook area and 1 in the Morven area.

ABANDONED VEHICLES

2 x Jindera – removed by owner.

Woomargama – impounded.

POLLUTION AND ENVIRONMENTAL INCIDENTS

Inspection conducted: Overgrown Vegetation Unsafe Land	Inspections being conducted. 30 Notice of Proposed Orders issued. 51 Orders issued.
Pollution: Noise	Culcairn – barking warning and ongoing monitoring.
Pollution: Waste	Jindera- dirt dumped opposite property. Moved on to property by owner.

ON-SITE SEWERAGE MANAGEMENT SYSTEMS

Inspection Type	Total	Pass	Fail
OSMS Compliance Inspections	1		1
Pre-Purchase Inspections			
OSMS Orders issued	1		
OSMS Orders Compliance Inspections	15	15	
Plumbers Site Inspections	3		
OSMS Upgrade Applications Received	2		
OSMS Approvals To Do Works Issued	2		
OSMS Approvals To Operate Issued	10		
AWTS Service Contract Renewal Letters			
Local Government Application Approvals			
Local Government Approval Inspections			
Local Government Approval Soil Report Assessments			
OSMS Rate charge enquires			
Septic Enquiry	1	1	
Solicitors letter	1		
Vacant Land checks			

**ORDINARY MEETING OF GREATER HUME COUNCIL
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COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 18 NOVEMBER 2020**

RANGER'S REPORT [CONT'D]

OTHER WORKS CONDUCTED

- RID online (Report Illegal Dumping online) updating with data entry.
- Holbrook, Culcairn and Jindera landfill site works, landfill water pump and refuelling conducted and camera checks.
- Remove 3 possums from Holbrook Shire Hall.
- Rabbit control at Culcairn and Holbrook conducted with weed officers.
- Gun safe inspection and licence update for compliance requirements.
- Pools monitor ducks under permit from NPWS.
- Assist RSPCA with companion animal and stock welfare issues.
- Sound monitoring various locations.
- Firewood collection permit checks.
- Four orders issued for excessive cars at properties.
- Clear obstructions from laneways in Gerogery for engineering.
- Spray training course theory.
- Security alarm responses for multiple Council sites.
- Revenue NSW training.
- Slash fire break at Holbrook Pound.
- Move on an illegal camper in Walbundrie.

3. SENIOR WEEDS OFFICER'S REPORT – OCTOBER 2020

Spraying of roadside shoulders on all roads have been completed throughout Council area.

Spraying of pools have been completed at the following towns:

- Jindera
- Holbrook
- Culcairn
- Henty
- Walla Walla

Spraying of St John's Wort has commenced with two contractors carrying out the work, one spraying east of the Olympic Highway and the other spraying west of the Olympic Highway.

Spraying of waste centres and cemeteries is ongoing throughout Council area.

Spraying of Chilean Needle Grass has commenced and is ongoing throughout Council area.

Spraying of Culcairn SES compound has been completed.

Monitoring of Alligator Weed along Mountain Creek in the Woomargama area.

Controlling and monitoring of rabbit infestations throughout the Council area.

General roadside and property inspections have been completed throughout the Council area.

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PART D

Attached, in **ANNEXURE 11**, are minutes of the following meeting:

- Minutes of Greater Hume Council Audit, Risk And Improvement Committee Meeting held on 27 October 2020
- Minutes of Culcairn Community Development Committee Meeting held on 20 October 2020

Delegate Reports

Nil.