



Greater
Hume
Council

To: «Name»

Ordinary Meeting of Greater Hume Council

Wednesday, 19 February 2020

NOTICE is hereby given that an Ordinary Meeting of the Greater Hume Council will be held at the Council Chambers, Balfour Street, Culcairn, commencing at 6.00pm.

This Council Meeting is recorded and will be livestreamed on Council's webpage for public information. You can view the meeting at <https://bit.ly/35uKFxX>

STEVEN PINNUCK
GENERAL MANAGER

ORDER OF BUSINESS TO BE CONSIDERED
REFER OVERLEAF

Ordinary Meeting of Greater Hume Council

Wednesday, 19 February 2020

In accordance with Council's Code of Meeting Practice, this Council Meeting is being recorded and will be placed on Council's webpage for public information.

All present today are reminded that by speaking you are agreeing to your view and comments being recorded and published. You are also reminded that, if or when speaking, you are to be respectful to others and use appropriate language.

Greater Hume Council accepts no liability for any defamatory or offensive remarks or gestures during this Council Meeting.

BUSINESS:

1. PRAYER

2. ACKNOWLEDGEMENT OF COUNTRY

"I would like to acknowledge that this meeting is being held on the traditional lands of the Wiradjuri people, and pay my respect to elders both past, present and emerging".

3. DECLARATIONS OF PECUNIARY INTEREST OR NON-PECUNIARY INTEREST (CONFLICT OF INTEREST)

4. APOLOGIES

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

- Minutes of the Ordinary Meeting of Council – 18 December 2019

6. ACTION REPORT FROM THE MINUTES

7. REPORTS FROM OFFICERS

PART A For Determination

- Environment and Planning
- Governance
- Corporate and Community Services
- Engineering

PART B To Be Received and Noted

- Governance
- Corporate and Community Services

PART C Items For Information

- Governance
- Corporate and Community Services
- Engineering
- Environment and Planning

PART D For Information

8. MATTERS OF URGENCY

9. COMMITTEE OF THE WHOLE - CONFIDENTIAL CLOSED COUNCIL REPORT

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**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
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OFFICERS' REPORTS – PART A - FOR DETERMINATION

ENVIRONMENT AND PLANNING

1. **GREATER HUME COUNCIL – SUBMISSION TO THE EXHIBITION OF THE ENVIRONMENTAL IMPACT STATEMENT – CULCAIRN SOLAR FARM**

Report prepared by Director Environment and Planning – Colin Kane

REASON FOR REPORT

On 24 January 2020 Council received a notice of the exhibition of the Environmental Impact Statement (EIS) for the proposed Culcairn Solar Farm which is on exhibition from Thursday, 30 January until Thursday, 27 February 2020.

The Department of Planning, Industry and Environment have requested that Council provide its submission by COB Thursday, 20 February 2020. Consequently, the EIS has been reviewed and a draft submission has been prepared for the consideration of Council.

REFERENCE TO DELIVERY PLAN

Nil.

DISCUSSION

On 24 January 2020 Council received correspondence from the Department of Planning, Industry and Environment that the EIS for the proposed Culcairn Solar Farm was on exhibition from Thursday, 30 January until Thursday, 27 February 2020 and that they requested Council provide a submission by COB Thursday, 20 February 2020.

To meet the abovementioned timeframe, the Author has undertaken a review of the EIS and that review has revealed that the proponent has engaged in a design process that attempts to effectively integrate a large scale solar development into surrounding landscape. A proposal which has the scale and complexity of the Culcairn Solar Farm will raise aspects of concern for Council and nearby residents. Consequently a draft submission (**ANNEXURE 1**) has been prepared which permits Council to either resolve to raise concerns or object to the Culcairn Solar Farm for the following reasons:

1. Reduced levels of amenity for nearby residents.
2. Social, environmental and economic impacts.
3. Loss of high quality agricultural land.
4. Concerns in relation to the bushfire risk posed by the development
5. Impacts on native vegetation and Aboriginal cultural heritage.

The submission also provides proposed conditions of consent in relation to road works in the event that the application is approved.

BUDGET IMPLICATION

Considerable internal resources of Council have been utilised to prepare the submission.

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GREATER HUME COUNCIL – SUBMISSION TO THE EXHIBITION OF THE ENVIRONMENTAL IMPACT STATEMENT – CULCAIRN SOLAR FARM [CON'TD]

CONCLUSION

Council has reviewed the EIS for the Culcairn Solar Farm in response to the notification of exhibition received by the Department of Planning, Industry and Environment and has prepared a draft submission which allows Council to either raise concerns or object to the proposed development.

RECOMMENDATION

That Council resolve to submit a submission that either raises concerns or objects to the development of the Culcairn Solar Farm as described in the Environmental Impact Statement (EIS) for the Culcairn Solar Farm.

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2. DEVELOPMENT APPLICATION 10.2019.148.1 – 2 LOT SUBDIVISION - LOT 832 DP1050916 FOUR MILE LANE LITTLE BILLABONG

Report prepared by Director Environment and Planning - Colin Kane

REASON FOR REPORT

Council is in receipt of a development application for a two lot subdivision of lot 832 DP1050916 Four Mile Lane Little Billabong (the subject land"). The applicant and landowner is A M Peirce.

This report represents an assessment of the application under the requirements of Division 4 of the *Environmental Planning and Assessment Act 1979* (EP&A Act) and is being reported to Council because the proposal will not comply with a development standard relating to minimum lot size and the applicant is seeking to utilise Clause 4.6 of the Greater Hume Local Environment Plan 2012 (GHLEP 2012).

REFERENCE TO DELIVERY PLAN

None relevant.

DISCUSSION

The subject land comprises a single dis-contiguous parcel of land that is bisected by Four Mile Lane. Lot 832 has a total area of 334.4hectares with the northern portion being 95 hectares and the southern portion being 230.4 hectares.

The land is heavily vegetated and the topography is undulating and steeply sloping towards heavily vegetated areas. There are few improvements to the land with the exception of a dwelling and two large farm/machinery sheds located adjacent to a driveway crossover which connects the subject land to Four Mile Lane.

The development seeks approval for a two lot Torrens Title subdivision and the two lots will be separated by Four Mile Lane. The proposed lots will be the following areas:

- Proposed Lot 1 is 95.0 hectares.
- Proposed Lot 2 is 230.4 hectares.

ASSESSMENT

External Referral

The application is integrated development pursuant to section 4.46 of the EP&A Act as it involves the subdivision of bushfire prone land, which requires the issuing of a Bushfire Safety Authority from the NSW Rural Fire Service (RFS). On 20 January 2020 the RFS provided a conditional Bushfire Safety Authority.

A development application (**ANNEXURE 2**) is required to be assessed by Council against the following 'matters for consideration' listed in Section 4.15 of the EP&A Act.

The provisions of any current or draft environmental planning instrument, development control plan, or matters prescribed by the regulations

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DP1050916 FOUR MILE LANE LITTLE BILLABONG [CONT'D]

State Environmental Planning Policies

State Environmental Planning Policy 55 - Remediation of Land (SEPP55) requires Council to consider the potential for any land proposed for development to be contaminated. The site is agricultural land and there is nothing to suggest that it has been used for activities that may lead to site-specific contamination.

The Greater Hume Local Environmental Plan 2012 (“the GHLEP2012”) is the principal environmental planning instrument applicable to the property. The subject land is zoned RU1 Primary Production and the objectives of this zone are provided below:

Objectives of zone:

- *To encourage sustainable primary industry production by maintaining and enhancing the natural resource base.*
- *To encourage diversity in primary industry enterprises and systems appropriate for the area.*
- *To minimise the fragmentation and alienation of resource lands.*
- *To minimise conflict between land uses within this zone and land uses within adjoining zones.*
- *To maintain the rural landscape character of the land.*

The proposal does not derogate from the objectives of the zone.

Clause 2.6 of the GHLEP 2012 is applicable and stipulates that development consent is required for this subdivision and that development consent for subdivision cannot be given in a situation which would result in a dwelling and a secondary dwelling being located on allotments beneath the minimum lot size. The applicant has applied for development consent and the existing dwelling will be located on lot 2 which is above the minimum lot size. The applicant is planning to utilise the provisions of clause 4.6 to request a building envelope to be permitted on lot 1 for a dwelling which is beneath the minimum lot size.

Clause 4.1 of the GHLEP 2012 stipulates that if development consent is required for subdivision of a lot (such as the subject land) that is shown on the lot size map, then the size of any lot resulting from that subdivision is not to be less than the minimum size shown on the Lot Size Map.

The objective of Clause 4.1 is “*to ensure land use and development is undertaken on appropriately sized parcels of land consistent with the objectives of the relevant zone*”. The applicant contends that Clause 4.6 of the GHLEP allows for consideration of lots less than the minimum lots size which is discussed later. However, at 95.0 hectares in size the smaller lot in the proposal remains capable of being used for agricultural purposes just like any other primary production lot in the vicinity of the subject land.

The objectives of Clause 4.6 of the GHLEP 2012 are to:

- a. *to provide an appropriate degree of flexibility in applying certain development standards to particular development,*
- b. *to achieve better outcomes for and from development by allowing flexibility in particular circumstances.*

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DP1050916 FOUR MILE LANE LITTLE BILLABONG [CONT'D]

The applicant suggests that these objectives are met as the proposed subdivision:

- is seeking flexibility on the basis that the land is less than 5 hectares short of qualifying for a two lot subdivision
- it will not result in a lot density out of character with the surrounding area.

It is in subclause 3 of this clause that contains stipulations that Council must consider in deciding to approve the requested variation and subclause 3 states:

- 3 *Development consent must not be granted for development that contravenes a development standard unless the consent authority has considered a written request from the applicant that seeks to justify the contravention of the development standard by demonstrating:*
- a. *that compliance with the development standard is unreasonable or unnecessary in the circumstances of the case, and*
 - b. *that there are sufficient environmental planning grounds to justify contravening the development standard.*

In response to subclause 3 the applicant indicates that the requirements are met because:

- This report represents the 'written request';
- The subdivision largely complies with the minimum lot size requirements of this clause and the departure is considered to be relatively minor, being only 5%;
- Whilst it is acknowledged that proposed lot 2 is well in excess of the 100 hectare minimum lot size requirements (230.4ha) and an opportunity exists to make proposed Lot 1 larger, due to the location of Four Mile Lane, which currently bisects this property, the logical location of the subdivision boundary was to follow the current road alignment.
If required, the proposed subdivision could be amended so that each lot achieves the minimum lot size requirements of the LEP, however due to location of the roadway, this would result in the creation of a dis-contiguous parcel of land that is bisected by Four Mile Lane. In addition this would also require the construction of a separate driveway along Four Mile Lane which is not preferred due to the current conditions of this road.
- Due to the size of proposed Lot 1, there is ample room onsite to accommodate a proposed future dwelling and associated outbuildings whilst still achieving the relevant setback and bushfire protection asset protection zone requirements of Council's LEP and Planning for Bushfire Protection Guidelines.
- The subdivision of the land and subsequent construction of a new dwelling onsite is not expected to have an adverse impact on the agricultural capabilities of the land or the use of surrounding lands for agricultural activities. More specifically, the subject land primarily adjoins land that is heavily vegetated and not used for traditional grazing or cropping purposes but rather forestry. Furthermore, several other rural dwellings exist in the area.
- The subdivision is not expected to create any land use conflicts due to the size of the proposed lot (95ha), the adjoining land uses, as well as the fact that any subsequent future dwelling will be setback from the boundaries of the site.
- The development will not have any adverse environmental impacts and the works do not involve any tree removal as the portion of the land where a future dwelling is likely to be constructed is largely cleared with the exception of several scattered paddock trees which can be avoided.

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- The property has access to all necessary infrastructure and services including roads, electricity and telecommunications. Furthermore due to the size of the site, the property can harvest water and dispose of effluent onsite. Similarly, any future dwelling will be serviced by a bottle gas supply.
- The development is generally consistent with the objectives of the RU1 zone and the variation sought is considered minor.
- A variation to the development standard in this instance is not expected to create a precedent for other similar requests given the specific nature of the request; and
- As demonstrated within this planning report, the development is generally consistent with the relevant environmental planning requirements and the environmental features of the subject land.

As this application is a subdivision subclause 6 relates and it indicates the following:

- 6 *Development consent must not be granted under this clause for a subdivision of land in Zone RU1 Primary Production, Zone RU2 Rural Landscape, Zone RU3 Forestry, Zone RU4 Primary Production Small Lots, Zone RU6 Transition, Zone R5 Large Lot Residential, Zone E2 Environmental Conservation, Zone E3 Environmental Management or Zone E4 Environmental Living if:*
- a. *the subdivision will result in 2 or more lots of less than the minimum area specified for such lots by a development standard, or*
 - b. *the subdivision will result in at least one lot that is less than 90% of the minimum area specified for such a lot by a development standard.*

The proposed subdivision satisfies subclause 6 because:

- Only one lot is less than the minimum lot size; and
- At 95.0 hectares the area of the smaller lot is not less than 90 percent of the MLS of 100 hectares.

In deciding to approve a variation under Clause 4.6 the consent authority must consider subclause 4 which indicates

- 4 *Development consent must not be granted for development that contravenes a development standard unless:*
- a. *the consent authority is satisfied that:*
 - (i) *the applicant's written request has adequately addressed the matters required to be demonstrated by subclause (3), and*
 - (ii) *the proposed development will be in the public interest because it is consistent with the objectives of the particular standard and the objectives for development within the zone in which the development is proposed to be carried out, and*
 - b. *the concurrence of the Secretary has been obtained.*

On consideration of subclause 4 the applicant's written request adequately addresses matters in subclause 3 and it is considered that the proposal does not derogate from the objective of Clauses 2.6 and 4.1 and the RU1 zone objective. The requirement to grant concurrence of the Secretary in this instance has been delegated to Council (PS 18-003) and the matters to be considered by Council in assuming this delegation is provided in Clause 5 which is provided below:

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DP1050916 FOUR MILE LANE LITTLE BILLABONG [CONT'D]

- 5 *In deciding whether to grant concurrence, the Secretary must consider:*
- a. *whether contravention of the development standard raises any matter of significance for State or regional environmental planning, and*
 - b. *the public benefit of maintaining the development standard, and*
 - c. *any other matters required to be taken into consideration by the Secretary before granting concurrence.*

The applicant's proposal to subdivide the subject land in itself will not raise any matter of significance for state or regional environmental planning.

Clause 5.16 of the GHLEP 2012 relates to subdivision of or dwellings on land in certain rural, residential or environmental protection zones including the RU1 zone which is applicable to the subject land.

When considering whether to issue development consent for the subdivision of land proposed to be used for the purposes of a dwelling the consent authority must consider the following matters:

- (a) *the existing uses and approved uses of land in the vicinity of the development,*
- (b) *whether or not the development is likely to have a significant impact on land uses that, in the opinion of the consent authority, are likely to be preferred and the predominant land uses in the vicinity of the development,*
- (c) *whether or not the development is likely to be incompatible with a use referred to in paragraph (a) or (b),*
- (d) *any measures proposed by the applicant to avoid or minimise any incompatibility referred to in paragraph (c).*

In response to these matters the applicant contends the following:

- The subject land is currently used for broad acre agricultural purposes (cattle and sheep grazing) and adjoins land used for similar activities as well as for forestry/pine plantation purposes.
- The subdivision of the land is not expected to significantly impact on either the current use of the site or surrounding uses due to the size of the proposed lots (95ha and 230.4ha) and the land is expected to still be predominately used for the purposes of agriculture.
- The development is not expected to be incompatible with the surrounding land uses nor is it expected to create any land use conflicts.

Terrestrial Biodiversity Clause 6.2 of the GHLEP 2012 applies to this application. Subclause 3 of the GHLEP 2012 requires Council to consider environmental impacts that may arise as a result of undertaking the development. Subclause 4 requires Council to consider what can be done to mitigate any environmental impacts that could arise.

There are mature trees located on the property however, there is not an understorey of native plants where the dwelling is proposed as the property has been grazed. The proposed subdivision will not result in works that will result in any tree removal and therefore no impact on biodiversity.

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Clause 6.7 of the LEP relates to essential services and states:

Development consent must not be granted to development unless the consent authority is satisfied that any of the following services that are essential for the development are available or that adequate arrangements have been made to make them available when required:

- a. *The supply of water.*
- b. *The supply of electricity.*
- c. *The disposal and management of sewage.*
- d. *Stormwater drainage or on-site conservation.*
- e. *Suitable vehicular access.*

As a condition of consent the applicant will need to supply proof that adequate services are provided.

Greater Hume Development Control Plan 2013

The Greater Hume Development Control Plan 2013 (“the DCP”) applies to all land within the Shire. Chapter 6 of the DCP relates to subdivision generally and sets out relevant considerations.

DEVELOPMENT STANDARD	COMMENT
<p>Staging</p> <p>1. Where staging of a subdivision is proposed, a staging plan must be submitted with the development application.</p> <p>2. Staging of subdivision should have regard to the existing and proposed provision of services and avoid staging development which would have negative impacts upon infrastructure provision and/or design.</p>	<p>No staging to occur.</p>
<p>Movement network</p> <p>1. Compliance with the <i>Greater Hume Shire Engineering Guidelines for Subdivisions and Development Standards</i>.</p> <p>2. All development for subdivision must comply with the Council’s standards for road design.</p> <p>3. For lots fronting a main road, access shall be from a secondary road where the opportunity exists.</p> <p>4. All lots are to be provided with access to a public road. Easements for access will only be considered in extraordinary circumstances.</p>	<p>Council’s Engineers have assessed the application and provided their conditional approval.</p> <p>No roads will be created as part of this subdivision.</p> <p>N/A.</p> <p>Direct access to a public road will be provided to each allotment.</p>

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DEVELOPMENT STANDARD	Comment
5. Any upgrade or construction of a public road to provide access to a lot shall be at the applicant's expense.	
Lot design	
1. <i>Compliance with the Greater Hume Shire Engineering Guidelines for Subdivisions and Development Standards.</i>	Council's Engineers have assessed the application and provided their conditional approval.
2. Multi-lot subdivisions should provide for a range of lot sizes.	N/A
3. Lots are to be provided with legal and practical public road access.	All lots are provided with frontage to a public road.
4. Lots are to be designed to accommodate the type of development envisaged. Irregular shaped lots or lots too small will be regarded by Council as incompatible with objectives for this standard.	Lots are adequate.
5. For battle-axe allotments a minimum width of the access handle is to be 4.5m.	N/A.
6. Lots are to be able to contain a rectangular building envelope measuring 10 metres by 15 metres, suitable for the erection of a dwelling.	N/A.
7. Lots are to be designed to maximise solar access.	These lots will afford excellent solar access.
Infrastructure & services	
1. <i>Compliance with the Greater Hume Shire Engineering Guidelines for Subdivisions and Development Standards.</i>	Council's Engineers have assessed the application and provided their conditional approval.
2. Where a reticulated external potable water supply is provided, all lots shall be connected.	N/A.

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DEVELOPMENT STANDARD	Comment
3. Where a reticulated external sewerage system is provided, all lots shall be connected.	N/A.
Hazards	
1. On land mapped as bushfire prone, compliance with the <i>NSW Rural Fire Service guide Planning for Bushfire Protection</i> (2006).	The RFS has provided a conditional Bushfire Safety Authority.
2. On land considered by Council to potentially being subjected to flooding, an investigation of the land as to the flood risk and consideration of the <i>Floodplain Development Manual: the management of flood liable land</i> (2005).	N/A.
3. On land that is, or has previously been used for a potentially contaminating activity, an investigation of the land in accordance with the requirements of <i>State Environmental Planning Policy No.55 – Remediation of Land</i> . An investigation should be in accordance with the process detailed in the State Government's <i>Managing Land Contamination – Planning Guidelines SEPP55 Remediation of Land</i> (1998).	There is no evidence to suggest the lot is potentially contaminated and hence further investigation in this regard is not necessary.
Site management	
1. Compliance with the <i>Greater Hume Shire Engineering Guidelines for Subdivisions and Development Standards</i> .	Council's Engineers have assessed the application and provided their conditional approval.
2. Compliance with <i>Soil and Water Management Guidelines for Subdivisions – Albury, Wodonga & Hume Councils</i> .	No details were provided with the application in regards to soil and water management. Having regard for the characteristics of the lot and the low risk of erosion etc, it is acceptable that a condition be included on the consent to comply with these guidelines.

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- **79C(b) The likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality**

The following table assesses the likely environmental impacts of the development.

ISSUE	ACCEPT-ABLE	COMMENT
Context & setting	✓	The adjacent land is zoned RU1. The proposal subdivision will be in keeping with the existing use of land in the locality.
Access & parking	✓	All lots will have access to a public road. Parking is not an issue for the proposal.
Roads & traffic	✓	All lots have frontage to a public road and the traffic impacts from the subdivision will not result in an adverse outcome in terms of the road network.
Utilities	✓	The applicant will need to demonstrate that adequate arrangements can be made to access utilities.
Heritage	✓	The lot is not a heritage place nor contains any heritage items.
Archaeology	✓	There are no known archaeological items on the lot. As disturbance of the site has already been incurred through agricultural activity this issue is not a concern for the subdivision.
Stormwater	✓	The subdivision itself will have no impact on storm water.
Soils & erosion	✓	Any works associated with the subdivision will need to be undertaken in accordance with the <i>Soil and Water Management Guidelines for Subdivisions – Albury, Wodonga & Hume Councils</i> .
Flora & fauna	✓	The lot is cleared of vegetation where a dwelling will be located and hence the subdivision will have little impact on flora and fauna.
Flooding	N/A	
Bushfire	✓	
Technological hazards	N/A	-
Safety, security & crime prevention	N/A	-
Privacy	✓	
Landscaping	N/A	-
Overshadowing	N/A	-
Land resources	N/A	-

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DEVELOPMENT APPLICATION 10.2019.148.1 – 2 LOT SUBDIVISION - LOT 832
DP1050916 FOUR MILE LANE LITTLE BILLABONG [CONT'D]

- **79C(c) The suitability of the site for the development**
The site is suitable for the subdivision, one of the lots is compliant with the minimum lot size of 100ha and the other is not. Both allotments would not derogate from the objective of the RU1 zoning and can easily accommodate existing and new dwellings and associated infrastructure.
- **79C(d) Any submissions made in accordance with this Act or the regulations**
No submission has been received to the notification of the proposed subdivision.
- **79C(e) The public interest**
Although one of the proposed lots is inconsistent with the minimum lots size for the RU1 zoning this subdivision, undertaken in accordance with the applicable requirement of the Greater Hume Local Environment Plan 2012, is not against the public interest.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

In making a decision as the consent authority under the EP&A Act, Council can:

1. Approve the application, subject to conditions;
2. Defer the application for further information or redesign; or
3. Refuse the application.

To approve the application Council must assume the concurrence of the Secretary of Department of Planning and Infrastructure and so must be satisfied that the requirements of Clause 4.6 of the GHLEP have been met.

If Council is willing to assume the concurrence of the Secretary of the Department of Planning and Infrastructure then there is no impediment to Council approving this development application.

RECOMMENDATION

Pursuant to Clauses 4.16 and 4.17 of the Environmental Planning & Assessment Act 1979 a 2 lot subdivision and building envelope be approved at Lots 832 DP 1050916, 1596 Four Mile Lane Little Billabong subject to the following conditions of approval:

- 1 The development is to be carried out generally in accordance with the approved plan and accompanying report endorsed DA10.2019.148.1 except where amended by any conditions of this consent.
- 2 Prior to the issue of a subdivision certificate for any lot the applicant shall provide to Council for approval -
 - (a) Written advice from Essential Energy and Telstra indicating availability of electricity and telecommunications for Lot 1.

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DEVELOPMENT APPLICATION 10.2019.148.1 – 2 LOT SUBDIVISION - LOT 832
DP1050916 FOUR MILE LANE LITTLE BILLABONG [CONT'D]

- 3 Prior to the issue of a Subdivision Certificate for any lot the applicant shall undertake the following works in accordance with Council's specifications and at the applicant's expense:
 - a. Construction of a new "typical rural driveway crossovers" for Lots 1 and 2 onto Four Mile Lane as from Council's specification.
- 4 All easements necessary to ensure the supply of services and access shall be provided.
- 5 The building envelope shown on the approved plan is only an indicative building envelope created to establish that a dwelling can be developed following a full assessment of the suitability of the land for the erection of a dwelling when a subsequent development application and construction certificate or complying development certificate application for a dwelling is considered.
- 6 **Aboriginal Heritage**
In the event an item of archaeological significance is revealed during any works, then work is to cease and the existence of the artefact and its location is to be reported to the Office of Environment & Heritage
- 7 No trees shall be removed from this land as a result of the subdivision without the written permission of Council.
- 8 Any works associated with this development shall be undertaken in accordance with Council's Soil and Water Management Guidelines for Subdivisions.
- 9 All Stormwater drainage shall be to natural drainage lines.
- 10 Written notice shall be given to Council seven (7) days prior to the commencement of any works associated with the subdivision.
- 11 This consent shall lapse if the development hereby permitted is not physically commenced within five (5) years of the date of consent.
- 12 It will be necessary to ensure that all dams comply with the appropriate 'harvestable rights' or are appropriately licensed as a result of the subdivision. [NOTE: In respect of this condition please refer to the 'Farm Dams Policy' administered by the Department of Primary Industries Office of Water.]
- 13 During construction, work must be conducted in a manner so as not to be injurious to health and amenity by reason of noise, vibrations, smells, dust, stormwater runoff, sediment loss, placement of building materials and wastes, rubbish, footway interference, traffic generated, hours of operation and the like.

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DEVELOPMENT APPLICATION 10.2019.148.1 – 2 LOT SUBDIVISION - LOT 832
DP1050916 FOUR MILE LANE LITTLE BILLABONG [CONT'D]

- 14 Prior to the issue of a Subdivision Certificate, payment of \$110 per lot (except for lots that only provide access to other lots) for the provision of Rural Addressing Number plates for each lot in the development is to be made to Council (i.e. 20 lots x \$110 = \$2200). In addition payment of \$250 per sign for the installation of road signs (including posts) for all road intersections created in the development (i.e. 4 intersections x \$250 = \$1000). All proposed roads (including private roads) must be named with all names to be approved by Council.
- 15 Subdivision Certificate will only be issued upon completion of "Application for Subdivision Certificate" (form attached) and payment of the fee applicable when the subdivision certificate is issued.

NSW Rural Fire Service Conditions

- 16 **Asset Protection Zones**
At the issue of a subdivision certificate, the site around the existing building on lot 2 must be managed as an inner protection area (IPA) for a distance of 15 metres or to the property boundary whichever is the lesser. The IPA must comprise:
- Minimal fine fuel at ground level;
 - Grass mowed or grazed;
 - Trees and shrubs retained as clumps or islands and do not take up more than 20% of the area;
 - Trees and shrubs located far enough from buildings so that they will not ignite the building;
 - Garden beds with flammable shrubs not located under trees or within 10 metres of any windows or doors;
 - Minimal plant species that keep dead material or drop large quantities of ground fuel;
 - Tree canopy cover not more than 15%;
 - Tree canopies not located within 2 metres of the building;
 - Trees separated by 2-5 metres and do not provide a continuous canopy from the hazard to the building; and,
 - Lower limbs of trees removed up to a height of 2 metres above the ground.
- 17 **Construction Standards**
The existing dwelling must be upgraded to improve ember protection by enclosing all openings (excluding roof tile spaces) or covering openings with a non-corrosive metal screen mesh with a maximum aperture of 2mm. Where applicable, this includes any sub floor areas, openable windows, vents, weepholes and eaves. External doors are to be fitted with draft excluders.
- 18 **Water and Utility Services**
Water, electricity and gas are to comply with section 4.1.3 of 'Planning for Bush Fire Protection 2006'.

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GOVERNANCE

1. MURRAY REGIONAL TOURISM BOARD – ONE YEAR EXTENSION OF MEMDORANDUM OF UNDERSTANDING

Report prepared by Executive Assistant, Tourism and Promotions Officer - Kerrie Wise

REASON FOR REPORT

For Council to consider entering into a one year extension of the funding agreement effective from 1 July 2020 to 30 June 2021.

REFERENCE TO DELIVERY PLAN

Objective We are revitalising our communities, welcoming visitors, growing our economy and promoting the lifestyle, culture and heritage offered in our communities

Outcome 3.3 Increased number of visitors enjoy our shire

DISCUSSION

The Murray Regional Tourism Board (MRT) was formed in 2010 to establish an overarching organisation to contribute to the development and growth of tourism in the Murray region.

MRT is a cross- border organisation and is made up of the following partner Councils:

NSW Local Government Partners	Victorian Partners	Local Government
Albury		Wodonga
Greater Hume		Moira
Federation		Campaspe
Berrigan		Gannawarra
Edward River		Swan Hill
Murray River		Mildura
Wentworth		

Since 2010 the MRT model has proved highly effective for improving tourism visitation within the Murray region. Supported by investments from NSW and Victorian State governments, local government, and industry, the MRT cross-border model has delivered:

- Reversal of a 10-year decline in visitation which existed prior to the establishment of MRT and the cross-border model
- Increased total visitation by 42 per cent since inception, from 4.5 million visitors to 6.4 million visitors
- Increased total nights by 31.5 per cent since inception, from 7.6 million to 9.6 million
- Increased total direct expenditure by 86 per cent, from \$1 billion to \$1.9 billion
- Increased direct and indirect expenditure by 26 per cent from \$2.43 billion to \$3 billion
- Generated an additional \$372 million in expenditure on tourism-related projects between 2012-2017, which enhance visitor experience and appeal
- Added an additional 4,569 tourism related jobs (direct and indirect) across the region
- Record visitation to the Murray region across all measures, Domestic Overnight, Domestic Day Visitors and International as evident from Tourism Research Australia NVS/IVS reports 2019

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MURRAY REGIONAL TOURISM BOARD – ONE YEAR EXTENSION OF MEMDORANDUM OF UNDERSTANDING [CONT'D]

Since the formation of MRT, Greater Hume has seen an increase in average stays (nights) from 2.0 (2011) to 3.0 (2015) and average spend per visitor from \$237 (2011) to \$420 (2015) (data source Tourism Research Australia). According to Greater Hume Shire's Economic Profile (REMPAN) the total value of Tourism Output in Greater Hume is estimated at \$45,972 million, with 133 tourism businesses servicing 201,000 visitors, spending an average of \$270 per trip.

Whilst Greater Hume Council has indirectly benefited from a number of initiatives undertaken by MRT it has received the following direct assistance in recent years:

- Development of The Murray Best Shared Campaign, held during spring 2019, funded through MRT by Destination NSW, to develop emerging markets including millennials, young travellers and experience seekers by driving overnight visitation and increasing length of stay among the younger demographic of 30 to 50 years of age. Woomargama National Park was featured in this promotion.
- Regular Tourism Manager meetings including networking programs, famils of the region and workshops e.g. My Travel Research.
- Provide access to tourism experts' skills and knowledge.
- Networking programs for Visitor Information Centre staff.
- Opportunities to develop cost effect marketing collateral such as photos, videos.
- Advocacy for funding opportunities for Greater Hume Council's tourism initiatives.
- Ongoing promotion of our region e.g. 2019 Melbourne Good Food and Wine Show and Caravan and Camping Shows.
- Development and advocacy of crisis management plan which incorporates Greater Hume's Tourism Industry. A bushfire recovery briefing workshop was held on 10 February 2020 with Greater Hume tourism operators.
- Development of a regional Culinary and Agri Tourism strategy.
- Development of a regional Events strategy.
- Support and advice to Greater Hume Council on tourism initiatives and trends provided by the MRT Board and staff.
- Our tourism operators have been able to seek:
 - advice from MRT Board and staff on tourism initiatives and trends,
 - industry webinar programs, so far 12 webinars over the previous two years,
 - a number of MRT cooperative marketing and promotional opportunities such as hot deals, EDM's (Electronic Direct Mailing), media articles etc,
 - yearly industry survey's,
 - support and industry training to participate in regional and state Tourism Industry Awards,
 - networking industry programs,
 - advocacy and support for funding opportunities of tourism initiatives.

All existing Council partners have three-year funding agreements with MRT. These agreements run from 1 July 2017 to 30 June 2020. As per clause 9.2 of the agreement, negotiations to renew or renegotiate a new three year agreement should be completed by 31 December 2019.

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MURRAY REGIONAL TOURISM BOARD – ONE YEAR EXTENSION OF MEMDORANDUM OF UNDERSTANDING [CONT'D]

At MRT's August Board meeting, the Board resolved to approach all member Councils and seek a one-year extension to the current funding agreement. This decision and request was made on the basis of the following:

- In Victoria a Regional Tourism Review is underway. Outcomes from this review aren't expected to be known until later in 2020 and the outcomes from this review may alter the approach to regional tourism in Victoria and as a result impact on MRT.
- In NSW MRT are currently renegotiating a three to four year funding agreement with the State Government. Outcomes from this negotiation may also impact on the operations of MRT.

As a result of these two factors MRT has resolved to seek the support of each partner Council to extend the current funding agreement by one year. It is expected that this extension will allow the work being undertaken in Victoria and NSW to be completed and for MRT and all Councils to have a clear picture of the regional tourism environment going forwards.

A one year extension would result in a roll-over of the current funding agreement until 30 June 2021 and require MRT to complete negotiations with all member Councils on a longer term funding agreement by 31 December 2020.

It is proposed that the funding agreement document (**ANNEXURE 3**) would remain the same and all clauses and conditions would still apply. Each Council's financial contribution would be calculated as per the current agreement and there would be a 2% CPI increase on the 2019/20 figure.

PARTNER COUNCILS	2017-2018 \$	2018-2019 \$	2019-2020 \$	Visitors (‘000) 3yr Avg (YE Dec 2009-12)
Albury City Council	45,454	46,363	47,290	1,231
Berrigan Shire Council	14,103	14,385	14,673	267
Campaspe Shire Council	42,364	43,211	44,076	1,136
Federation Council	16,185	16,509	16,839	331
Edward River Council	11,111	11,334	11,560	175
Gannawarra Shire Council	14,981	15,281	15,587	294
Greater Hume Council	9,095	9,277	9,462	113
Mildura Rural City Council	46,234	47,159	48,102	1,255
Moira Shire Council	31,828	32,464	33,113	812

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**MURRAY REGIONAL TOURISM BOARD – ONE YEAR EXTENSION OF MEMDORANDUM
OF UNDERSTANDING [CONT'D]**

PARTNER COUNCILS	2017-2018 \$	2018-2019 \$	2019-2020 \$	Visitors (‘000) 3yr Avg (YE Dec 2009-12)
Murray River Council	18,233	18,598	18,970	225
Swan Hill Rural City Council	24,738	25,232	25,737	594
Wodonga City Council	16,249	16,574	16,906	333
Wentworth Shire Council	9,843	10,039	10,240	136

The cross-border approach to tourism in the Murray region has been highly effective. Entering into a one-year agreement with MRT allows this good work to continue whilst also protecting Council’s interests. This extension provides Council with flexibility to review and understand the outcomes from work currently being undertaken by the State Governments in both Victoria and NSW.

BUDGET IMPLICATIONS

Council has provided for an ongoing commitment to the Murray Regional Tourism Board in forward estimates. Annual contributions for 2020/2021 will be \$9,651 (ex GST).

CONCLUSION

Whilst tourism is still a developing industry within Greater Hume Council, membership of the Murray Regional Tourism Board has produced tangible long term benefits for the shire and therefore it is recommended that Council accede to the request for a one year extension of the Funding Agreement.

RECOMMENDATION

That Greater Hume Council accede to the request from the Murray Regional Tourism Board to enter into a one year extension of the Funding Agreement.

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2. DROUGHT COMMUNITIES PROGRAM (DCP) – ALLOCATION OF REMAINING FUNDS

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

For Council to consider the allocation of the remaining funds (\$150,000) under the DCP Extension Program.

REFERENCE TO DELIVERY PLAN ACTIONS

Objective: Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community

Outcome 4.1: Infrastructure and facilities meet the needs of our communities

DISCUSSION

At the December Council meeting Council resolved to allocate \$850,000 of the \$1M DCP to the following projects:

Project	Amount
Upgrade of playing surfaces at the Culcairn, Henty, Holbrook and Jindera Sportsgrounds	\$800,000
Culcairn Place Making Study	\$25,000
Adverse Event Plan	\$25,000

Councillors should note that all four Sportsground Committees have lobbied Council for some years regarding the playing surfaces of the grounds and during a wet winter in 2016 arguably at least three of the grounds were in such poor condition, consideration should have been given to closing them for a period of time. It should also be noted that developing a master plan for sporting grounds in the five major towns incorporating drainage, irrigation and turfing options is a key strategy (Page 45) of Council's 2019-2020 Operational Plan.

As the grant guidelines require projects to be finished by 31 December 2020, Council has engaged the services of Sports Turf Consultants Australia (STCA) to undertake the survey and design of the four grounds including drainage, irrigation and earthworks. STCA will also prepare costs estimates and tender documentation. Council will also be utilising the expertise of Albury City Council in developing an implementation plan for the projects.

The Author also intends to apply for a NSW Infrastructure Grant of \$300,000 to ensure sufficient funds are available to complete all four grounds in a timely manner. The NSW Infrastructure Grants open on 16 March and close on 6 April 2020.

At the December meeting Council allocated \$25,000 to develop an Adverse Event Plan (the Plan), however REROC/RivJO have established a Drought Committee and it is expected that a joint project will enable the development of the Plan within our existing resources. It is therefore recommended that the \$25,000 allocated for the Plan be allocated to other projects.

Councillors were asked to identify other projects for consideration at this meeting and the following projects have been put forward on the basis of \$175,000 (\$150,000 + \$25,000) of available funds.

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**DROUGHT COMMUNITIES PROGRAM (DCP) – ALLOCATION OF REMAINING FUNDS
[CONT'D]**

Requests for the following projects have been received:

Name of Project	Amount Requested	Comment	Recommended Amount
Wirraminna toilet facility	\$25,000	Refer ANNEXURE 4. Funding has been sought from various sources without success. This provides an opportunity for this long awaited project to be completed.	\$25,000
Culcairn to Corowa Rail Trail – Feasibility Study	\$25,000	Council has resolved to work with AlburyCity on the feasibility of the Jindera-Lavington Recreational Path and this is considered a priority at this time.	\$0
Walbundrie Building Committee	\$25,095	Refer ANNEXURE 4. Supply rainwater tanks to Netball and Tennis courts and upgrade ground sprinkler system.	\$25,000
Burrumbuttock Recreation Reserve Management Committee	\$68,000	Refer ANNEXURE 4. Sinking of a bore, collection tanks, pumps and pipes for sportsground irrigation.	\$60,000
Brocklesby Recreation Reserve Committee – New function room	\$50,000	Floor coverings, furniture and catering equipment for new building.	\$40,000
Walla Walla Sportsground – Function Room	\$25,000	Installation of concrete footpaving and spoon drain at rear of building, between tennis courts. To date volunteers have contributed over a 1,000 hours to the project.	\$25,000
Total	\$200,095		\$175,000

The allocation of funds to projects in towns and villages as outlined in the report will enhance the community facilities in those areas and provide a social and economic benefit to the region.

BUDGET IMPLICATIONS

It is anticipated that projects undertaken through Drought Communities Program will be cost neutral to Council.

CONCLUSION

Council has received funding of \$1,000,000 from the Australian under the Drought Communities Program.

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DROUGHT COMMUNITIES PROGRAM (DCP) – ALLOCATION OF REMAINING FUNDS
[CONT'D]

The extension of the Drought Communities Program is to deliver immediate economic stimulus and other benefits to targeted affected regions in Australia. Greater Hume Council has now been identified as one of these Council areas.

The allocation of funds to projects in towns and villages as outlined in the report will enhance the communities' facilities in those areas.

RECOMMENDATION

That:

1. Council reallocate \$25,000 for the Adverse Events Plan to other projects.
2. The Adverse Events Plan be completed 'in-house' with the assistance of REROC/RivJO Drought Committee.
3. Council fund the following projects from the Drought Communities Program:

Name of Project	Amount Requested	Recommended Amount
Wirraminna toilet facility	\$25,000	\$25,000
Walbundrie Building Committee	\$25,095	\$25,000
Burrumbuttock Recreation Reserve Management Committee	\$68,000	\$60,000
Brocklesby Recreation Reserve Committee – New function room	\$50,000	\$40,000
Walla Walla Sportsground – Function Room	\$25,000	\$25,000
Total		\$175,000

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3. OVERVIEW OF GREEN VALLEY/AVOCA BUSH FIRE AND POSSIBLE ASSISTANCE FROM COUNCIL

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To advise Council of the impact of the recent Green Valley/Avoca Bush Fire and possible assistance measures to be offered by Council.

REFERENCE TO DELIVERY PLAN ACTIONS

Nil

DISCUSSION

The Green Valley/Avoca bush fire started on the afternoon/evening of Sunday 29 December from a lightning strike on the southern edge of the Woomargama National Park. It was with great sadness that Council was advised that one volunteer fire fighter died with another five (5) volunteer fire fighters injured whilst actively fighting the fire in the River Road area on Monday 30 December 2019.

The fire burnt an area of approximately 314.2 sq.km of the LGA as depicted on the map below:



The Table below outlines the dwellings and outbuildings destroyed or damaged.

	Houses Destroyed	Facilities Destroyed	Outbuildings Destroyed	Houses Damaged	Facilities Damaged	Outbuildings Damaged
Greater Hume	8	0	22	4	0	7
TALMALMO	4	0	4	3	0	3
JINGELLIC	2	0	9	0	0	2
LANKEYS CREEK	2	0	9	1	0	2

Council/community assistance

The Holbrook Sporting Complex was used as an RFS Staging Point and a Welfare Point commencing on Saturday 4 January and continued through until Sunday 19 January 2020.

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OVERVIEW OF GREEN VALLEY/AVOCA BUSH FIRE AND POSSIBLE ASSISTANCE FROM COUNCIL [CONT'D]

Greater Hume Councillor Lea Parker along with Margot Pitzen and Kerry Morton coordinated approximately 25 volunteers each day to assist in preparing and serving up to 300 meals each serving to fire-fighting personnel. Meals and welfare was also provided up to 25 people displaced by fires, the majority of which were from the Snowy Valleys Council area.

Council assistance to the fire-fighting effort included 33 operational staff, at times working 12 hours shifts, 24 hours a day, 7 days per week. A further 10 Administrative staff and one Councillor assisted with administrative duties in RFS Headquarters in Albury from Monday 30 December 2019 until Friday 3 January 2020.

In conjunction with Snowy Valleys Council, Greater Hume Council has organised two community gatherings to enable access to State, Federal and other support agencies.

Other Council assistance has included assisting Snowy Valleys Council with the establishment and operation of the Blazeaid camp at Jingellic which is providing volunteer fencing labour in the Snowy Valleys, Greater Hume and Towong (Walwa, Pine Mountain, Shelley and Mt Alfred areas) Council areas.

With the assistance of the Australian Defence Force, Council organised the delivery of 459,000 litres of potable water.

A local Recovery Committee has been established comprising residents of Jingellic, Ournie, Lankeys Creek and Talmalmo which is currently meeting fortnightly. The Author has been and will continue to attend these meetings if required.

Melbourne construction company Civilex also contacted Council with an offer to assist fire ravaged properties with the provision of donated plant and equipment to clear farm tracks and fence lines etc.

Below is an outline of what was provided and achieved:

- 2 posi tracks and 1 excavator were supplied.
- 1 – 2 supervisors
- Approximately 20 properties received assistance over a five (5) day period.

The allocation of the donated resources was managed locally by volunteers along with the provision of low loaders to move the equipment from property to property. Accommodation for the Civilex crew was also provided free of charge by the proprietors of the Jingellic Hotel.

Each landholder had to remain on site and guide the Civilex operators to the work areas. Landholders were also asked to refuel equipment at the conclusion of the work on their property.

Further assistance for consideration

In order to minimise, as much as is possible, any financial strain from Council on those impacted by these fires, Management has reviewed Council's fees and charges and recommends the following:

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OVERVIEW OF GREEN VALLEY/AVOCA BUSH FIRE AND POSSIBLE ASSISTANCE FROM COUNCIL [CONT'D]

- Waiving of all Council development application fees, complying development fees including any section 7.12 Developer Contribution Charges (some State Government fees may still apply refer following report on State and Federal Government assistance)
- Waiving of Waste Disposal fees for materials damaged by the fire or as a result of the fire.

- Waiving of interest on outstanding rates and charges for the period 1 January 2020 to 31 December 2020.

There will be additional, unbudgeted costs to Council for the response and recovery activities, some of which may be recoverable and others which will form part of Council's role in the recovery process over the next twelve months or so. This is not expected to be significant.

BUDGET IMPLICATIONS

It is not expected that the waiving of fees as outlined in this report will have a significant impact on Council revenue streams.

CONCLUSION

The Green Valley/Avoca bush fire started on the afternoon/evening of Sunday 29 December from a lightning strike on the southern edge of the Woomargama National Park.

The fire burnt an area of approximately 314.2 sq.km of the LGA as depicted on the map included earlier in the report.

It is important that Council plays an active role in the recovery process for our residents and ratepayers and a number of initiatives have already been implemented. Management has identified several Council fees and charges that can be waived by those directly impacted by the fires. It is not expected that the waiving of fees as outlined in this report will have a significant impact on Council's revenue streams.

RECOMMENDATION

That Council approve the waiving of the following fees:

1. All Council development application fees, complying development fees including any section 7.12 Developer Contribution Charges (some State Government fees may still apply refer following report on State and Federal Government assistance)
2. Waiving of Waste Disposal fees for materials damaged by the fire or as a result of the fire.
3. Waiving of interest on outstanding rates and charges for the period 1 January 2020 to 31 December 2020 for all properties directly impacted by the Green Valley/Avoca fire.

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4. OVERVIEW OF BUSHFIRE ASSISTANCE PROVIDED BY THE AUSTRALIAN AND NSW STATE GOVERNMENTS

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To provide Council with information available to residents and landowners impacted by the recent Green Valley/Avoca Bush Fire.

REFERENCE TO DELIVERY PLAN ACTIONS

Nil.

DISCUSSION

In response to the bush fires throughout New South Wales, Queensland, Victoria and South Australia, the Federal Government and respective State Governments have announced a range of measures to assist individuals, small business owners and communities recover from the unprecedented bush fire events.

The Table below outlines some assistance measures announced to date.

Program	Funding available	Comments
Australian Gov. Department of Human Services - Disaster Recovery Payment	\$1,000 per adult and \$400 per child.	For people severely impacted by the bush fires.
Australian Gov. Department of Human Services - Disaster Recovery Allowance	Income payment for 13 weeks.	For employees, small business and farmers that have or will lose income as a result of a major disaster.
Volunteer Fire Fighter payment	\$300 per day to a maximum of \$6,000	For fire fighters have been called out for more than 10 days.
Federal/State jointly funded Natural Disaster Funding Arrangements – NSW Rural Assistance Authority. Category C Declaration	<ul style="list-style-type: none"> • Grants of up to \$75,000 for Primary Producers and Small Business and Not for Profit Organisations severely impacted by a natural disaster. • Disaster relief loans with an interest rate of 0.82%. • Disaster relief transport subsidy for fodder, water and stock movements. 	Applications close 31 July 2020.

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OVERVIEW OF BUSHFIRE ASSISTANCE PROVIDED BY THE AUSTRALIAN AND NSW STATE GOVERNMENTS [CONT'D]

Program	Funding available	Comments
NSW Government Disaster Relief Grants	Grants for eligible individuals and families whose homes and essential household contents were damaged or destroyed by a natural disaster.	Likely to have limited application in Greater Hume LGA.
Bushfire clean up assistance	NSW Government through Public Works Advisory will be undertaking the clean-up of residential dwellings and small business properties.	This is progressively being undertaken across the State and will have limited application in the Greater Hume LGA.
NSW State Government	Six months Council rate relief for affected residents that lost their homes and/or small business.	Will have limited application for the Greater Hume LGA.
NSW State Government Planning Reform Levy	NSW Government have waived the Planning Reform Levy for impacted buildings	Will have limited application for the Greater Hume LGA.
NSW National Parks and Wildlife Service	Under certain conditions offer assistance to repair or replace fences bordering national parks.	

In addition to the above there are a range of organisations providing mental health and counselling support including Murrumbidgee Local Health District.

The following links can also provide information on assistance available to impacted residents and landholders.

NSW Office of Emergency Management

<https://www.emergency.nsw.gov.au/Pages/for-the-community/disaster-assistance/recovery-newsletters.aspx>

Service NSW – Bushfire Customer Care Service

<https://www.service.nsw.gov.au/campaign/bushfire-customer-care-service>

NSW Rural Assistance Authority

<https://www.raa.nsw.gov.au>

Australian Government – Department of Human Services

<https://www.servicesaustralia.gov.au/individuals/help-emergency/bushfires>

More recently Council received correspondence from Deputy Premier, The Hon. John Barilaro MP announcing the Phase1 of the Bushfire Community Resilience and Economic Recovery Funds (BCRERF). Under this program Council will receive \$100,000 to develop programs for the immediate recovery needs of local communities. A copy of the correspondence is attached as **ANNEXURE 5**. Applications must be lodged by 31 March with projects to be completed by 30 June 2020.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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OVERVIEW OF BUSHFIRE ASSISTANCE PROVIDED BY THE AUSTRALIAN AND NSW
STATE GOVERNMENTS [CONT'D]

It is intended to consult Jingellic Local Recovery Committee prior to workshopping potential projects at the Workshop scheduled for 11 March 2020. Phase two of the BCRERF will be for larger scale, regionally focussed and more targeted projects that support the same objectives as Phase One.

BUDGET IMPLICATIONS

It is anticipated that projects will be cost neutral to Council.

CONCLUSION

There is significant support for impacted residents and their communities and it will be incumbent upon Council to ensure our residents and ratepayers remain informed of all assistance available.

RECOMMENDATION

That:

1. the report be received and noted and
2. Council consider potential projects for funding under the Bushfire Community Resilience and Economic Recovery Funds at the Workshop to be held on Wednesday 11 March 2020.

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CORPORATE AND COMMUNITY SERVICES

1. INTERIM 2019/2020 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2019

Report prepared by Chief Financial Officer – Dean Hart

REASON FOR REPORT

To present the Interim Budget Review as at 31 December 2019 in accordance with Section 203 of the Local Government (General) Regulation 2005.

REFERENCE TO DELIVERY PLAN ACTION

Not Applicable – legislative requirement

DISCUSSION

The Interim Budget Review as at 31 December 2019 is included as **ANNEXURE 6** for Councillors' perusal. The Budget Review, as presented, indicates that the projected 2019/20 cash surplus will be \$12,323 which represents negative movement of \$63,466 on the budget surplus of \$75,789 as at 30 September 2019.

The overall budget movement is predominantly due to the requirement for Council to fund the initial \$54,510 toward the restoration of essential public assets following the recent Green Valley bushfire natural disaster. The budget has also been adjusted following the finalisation of costs relating to the sale of land for unpaid rates.

OVERALL BUDGET REVIEW

Detailed below is a full review on a functional basis with comments. The commentary below provides an explanation of major variances (greater than \$5,000) except where offset within the same function.

GOVERNANCE

Function and comment		Projected Budget Variance \$
Elected Members Expenses Satisfactory		Nil
Governance Expenses Satisfactory		Nil
Risk Management Satisfactory		-2,147
TOTAL GOVERNANCE		-2,147

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INTERIM 2019/2020 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2019 [CONT'D]

ADMINISTRATION

Function and comment	Projected Budget Variance \$
Corporate Services Administration Final adjustment to bad debts following finalisation of sale of land for unpaid rates.	-7,105
Information Technology Services Satisfactory	Nil
Employment On-Costs Satisfactory	Nil
Engineering Administration Budget for capital works project design increased. Offset by corresponding adjustment to Roads to Recovery funding in the Transport & Communications area. Refer report from Director Engineering to the February 2020 Council Meeting.	-250,000
Depot Administration and Maintenance Satisfactory	Nil
Vehicle Hire Satisfactory	Nil
Plant Operations Satisfactory	Nil
TOTAL ADMINISTRATION	-257,105

PUBLIC ORDER AND SAFETY

Function and comment	Projected Budget Variance \$
Animal Control Satisfactory	Nil
Fire Services Increase budget for expected Diesel Fuel Rebate. Original Budget was conservative.	+7,005
Emergency Services Satisfactory	Nil
TOTAL PUBLIC ORDER & SAFETY	+7,005

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INTERIM 2019/2020 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2019 [CONT'D]

HEALTH SERVICES

Function and comment	Projected Budget Variance \$
Health Administration Satisfactory	Nil
TOTAL HEALTH SERVICES	Nil

ENVIRONMENT

Function and comment	Projected Budget Variance \$
Waste Management Satisfactory	+1079
Noxious Animals & Insects Satisfactory	Nil
Noxious Plants Satisfactory	Nil
Riverina Noxious Weeds Satisfactory	Nil
Street Cleaning Satisfactory	Nil
Stormwater Maintenance & Drainage Satisfactory	Nil
TOTAL ENVIRONMENT	+1,079

COMMUNITY SERVICES AND EDUCATION

Function and comment	Projected Budget Variance \$
Family Day Care Satisfactory	Nil
Preschools Satisfactory	Nil
Youth Services Satisfactory	Nil

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INTERIM 2019/2020 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2019 [CONT'D]

Function and comment		Projected Budget Variance \$
Community Housing Satisfactory		Nil
Frampton Court Rental Units Satisfactory		Nil
Kala Court Rental Units Satisfactory		Nil
Kala Court Self-Funded Units Satisfactory		Nil
Aged Care Rental Units – Culcairn Satisfactory		Nil
Aged Care Rental Units – Jindera Satisfactory		Nil
TOTAL COMMUNITY SERVICES & EDUCATION		Nil

HOUSING AND COMMUNITY AMENITIES

Function and comment		Projected Budget Variance \$
Street Lighting Satisfactory		Nil
Public Cemeteries Satisfactory		Nil
Town Planning Satisfactory		-2,723
Public Conveniences Satisfactory		Nil
Council Owned Housing Satisfactory		Nil
Community Development Grants Satisfactory		Nil
Other Community Amenities Satisfactory		Nil
TOTAL HOUSING & COMMUNITY AMENITIES		-2,723

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INTERIM 2019/2020 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2019 [CONT'D]

RECREATION AND CULTURE

Function and comment		Projected Budget Variance \$
Public Halls Satisfactory		-1,453
Libraries Satisfactory		Nil
Museums Satisfactory		Nil
Swimming Pools Satisfactory		Nil
Sporting Grounds & Recreation Reserves Satisfactory		+1,113
Parks & Gardens Satisfactory		-314
Other Cultural Services		Nil
TOTAL RECREATION & CULTURE		-654

MINING, MANUFACTURING & CONSTRUCTION

Function and comment		Projected Budget Variance \$
Building Control Satisfactory		Nil
Quarries & Pits Satisfactory		Nil
TOTAL MINING, MANUFACTURING & CONSTRUCTION		Nil

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INTERIM 2019/2020 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2019 [CONT'D]

TRANSPORT AND COMMUNICATIONS

Function and comment		Projected Budget Variance \$
FAG Grant – Roads Component Satisfactory		Nil
Urban Roads Local Satisfactory		Nil
Sealed Rural Roads – Local Refer to comment in Administration area.		+250,000
Sealed Rural Roads – Regional Satisfactory		Nil
Unsealed Rural Roads - Local Satisfactory		Nil
Bridges Satisfactory		Nil
Kerb & Gutter Satisfactory		Nil
Footpaths Satisfactory		Nil
Aerodromes Satisfactory		Nil
Bus Shelters Satisfactory		Nil
Ancillary Road Works Satisfactory		Nil
State Roads RMCC Works Satisfactory.		Nil
Natural Disaster Recovery Provision for Council's contribution toward the restoration of essential public assets following the recent Green Valley bushfire natural disaster.		-54,510
Road Safety Officer Satisfactory.		Nil
TOTAL TRANSPORT & COMMUNICATIONS		+195,490

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INTERIM 2019/2020 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2019 [CONT'D]

ECONOMIC AFFAIRS

Function and comment		Projected Budget Variance \$
Jindera Medical Centre Satisfactory		Nil
Caravan Parks Satisfactory		Nil
Tourism Operations Satisfactory		Nil
Visitor Information Centre Satisfactory		Nil
Submarine Museum Satisfactory		Nil
Economic Development Satisfactory		Nil
Community Development Satisfactory		-1,800
Real Estate Development Additional maintenance works undertaken at Submarine Café and Morgan's Lookout.		-7,822
Real Estate Sales Satisfactory		Nil
Private Works Satisfactory		Nil
TOTAL ECONOMIC AFFAIRS		-9,622

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INTERIM 2019/2020 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2019 [CONT'D]

GENERAL PURPOSE REVENUES

Function and comment		Projected Budget Variance \$
FAG Grant – General Component Satisfactory		Nil
Interest on Investments Satisfactory		Nil
General Rates - Residential Budget adjusted to actual rates levied		+11,015
General Rates - Farmland Budget adjusted to actual rates levied		-4,988
General Rates – Business Budget adjusted to actual rates levied		-816
General Rates – Pensioner Concessions Satisfactory		Nil
General Rates – Pensioner Rates Subsidy Satisfactory		Nil
Ex Gratia Rates Satisfactory		Nil
Extra Charges on Overdue Rates Satisfactory		Nil
TOTAL GENERAL PURPOSE REVENUES		+5,211

SUMMARY OF BUDGET VARIATIONS

SUMMARY OF BUDGET VARIATIONS	-63,466
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WATER AND SEWERAGE

General income and expenditure figures appear to be satisfactory.

SUMMARY

Council's overall budget position has deteriorated as at 31 December 2019. However the projected result of \$12,323 is in line with the original budget projection of \$1,411. As has been the case in previous years, management will continue to monitor all income and expenditure areas closely to ensure budget integrity is maintained at year end.

RECOMMENDATION

That Council note and approve the Interim Budget Review Statement as at 31 December 2019.

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2. AMENDMENT TO FEES & CHARGES SCHEDULE 2019/2020

Report prepared by Manager Corporate Services – Suzanne Klemke

REASON FOR REPORT

To seek Council approval for the inclusion of an addition to Council's Fees and Charges Schedule for the 2019-2020 financial year.

REFERENCE TO DELIVERY PLAN ACTION

Not Applicable

DISCUSSION

At the Council meeting held 20 November 2019 it was resolved:

That the revised Fees & Charges schedule for 2019/2020 incorporating the additional Short-term Licence fee be placed on public exhibition for a period of 28 days commencing Saturday, 23 November 2019.

The public exhibition period closed on Monday 23 December 2019 with no submissions being received.

It is proposed that a Short-term Licence Application fee for Crown Lands of \$250.00 (inclusive of GST) be included in the Fees & Charges Schedule for 2019/2020.

BUDGET IMPLICATION

Nil.

CONCLUSION

Following completion of the required 28 day advertising period without receipt of any written objections, the proposed amendment to the Fees & Charges Schedule 2019/2020 commence immediately.

RECOMMENDATION

That the revised Fees & Charges Schedule for 2019/2020 incorporate the additional Short-term Licence Application fee for Crown Lands.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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3. COMMUNITY DEVELOPMENT GRANT PROGRAM 2019-2020

Report prepared by Manager Community Services - Lynnette O'Reilly

REASON FOR REPORT

To present the revised Community Grant applications and recommendation for the 2019-2020 Greater Hume Council Community Development Grants program.

REFERENCE TO DELIVERY PLAN ACTION

Objective We create healthy, inclusive and resilient communities, acknowledge our volunteers and value our youth

Outcome 2.3 Volunteering is inclusive, well acknowledged and supported

DISCUSSION

At the November 2019 Council meeting, nine community grant applications were funded with a subsequent four applications to be further assessed. Management were requested to liaise with those groups that were not funded (as shown below) to amend their applications in line with the Community Development Guidelines and resubmit their applications by 20 December 2019.

All resubmitted applications have been reassessed by the Community Grants Committee. Amendments have been made in line with grant guidelines including dollar for dollar contributions and the provision of all supporting information as requested.

Community Group	Project Name	Amount Requested	Organisation's Cash/ In-kind Contribution	Total Project Value	Amount Recommended
Holbrook Netball Club	New and Repairs to Team Shelters Priority 2	\$4,000	\$7,981.22	\$10,022.22	\$3,241
The Anglican Church Holbrook	Op Shop Air Conditioning	\$4,000	\$6,000	\$10,000	\$4,000
Holbrook Lions Club	Flags for Holbrook	\$1,225	\$1,225	\$2,850	\$1,225
Henty Park Tennis Club	Building of Trophy Cabinet	\$2,000	\$2530	\$4,530	\$2,000
Totals		\$11,225	\$17,736.22	\$27,402.22	\$10,466

A total of 4 resubmitted grant applications were considered by the assessment panel, all of which were assessed as now fully meeting the Community Development Grant Guidelines. All applications were reassessed and the panel recommended that three applications be fully funded and Holbrook Netball Club's second application be part funded as they had been fully funded with their priority one application in November 2019.

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COMMUNITY DEVELOPMENT GRANT PROGRAM 2019-2020 [CONT'D]

BUDGET IMPLICATIONS

2019/2020 Community Development Grant Budget Allocation	\$40,000
Surplus from previous rounds	0
Total Available budget	\$40,000
Amount allocated at November 2019 meeting to Round 1	\$29,534
Total Value of resubmitted grants	\$27,402.22
Amount recommended for funding resubmitted applications	\$10,466
Total Value of 2019/2020 Grants recommended	\$40,000

CONCLUSION

Of the four resubmitted applications all met the Community Development Grant Guidelines and all four were worthy of funding. The assessment panel recommended that three applications be fully funded and Holbrook Netball Clubs second application be part funded as they had been fully funded with their priority one application in November.

RECOMMENDATION

That Greater Hume Council approve funding for the following projects from the Greater Hume Council Community Development Grant Program.

Community Group	Project Name	Amount Requested	Organisation's Cash/ In-kind Contribution	Total Project Value	Amount Recommended
Holbrook Netball Club	New and repairs to Team Shelters Priority 2	\$4,000	\$7,981.22	\$10,022.22	\$3,241
The Anglican Church Holbrook	Op Shop Air Conditioning	\$4,000	\$6,000	\$10,000	\$4,000
Holbrook Lions Club	Flags for Holbrook	\$1,225	\$1,225	\$2,850	\$1,225
Henty Park Tennis Club	Building of Trophy Cabinet	\$2,000	\$2,530	\$4,530	\$2,000
Total		\$11,225	\$17,736.22	\$27,402.22	\$10,466

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ENGINEERING

1. ALLOCATION OF ADDITIONAL ROADS TO RECOVERY FUNDING

Report prepared by Director Engineering – Greg Blackie

REASON FOR REPORT

To determine road projects to be undertaken in 2019/2020 financial year following the allocation of additional Roads to Recovery Funding (RTR) by the Australian Government.

REFERENCE TO DELIVERY PLAN ACTION

Objective Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community

Outcome 4.1 Infrastructure and facilities meets the needs of our communities.

DISCUSSION

The RTR Program is a five-year Australian Government Road Funding Program, that provides funding to all local government areas in Australia for the upgrade of roads in their LGA.

The most recent program commenced this financial year 2019/2020 and concludes in 2023/2024. Council's original allocation was \$5,176,759.00 or \$1,035,351.80 per year.

In April of last year, the Australian Government announced a \$2.2 Billion Boost to Road Safety, with additional funding for a number of road programs, including \$1.1 Billion for RTR program, \$550 Million for Blackspot Program and \$571.1 Million Bridges Renewal Program, Heavy Vehicle Safety and Productivity Program, and Heavy Vehicle Safety Initiatives (HVIS), refer **ANNEXURE 7**.

From this announcement Council was allocated an additional \$1,294,190 over the life of the program or (\$258,838 per year).

Further in November of last year an additional \$138.9 Million was allocated to the 128 Local Government Areas (LGAs) eligible for the Drought Communities Programme Extension of which Greater Hume was included, refer **ANNEXURE 7**.

From this announcement Council was allocated a further \$1,294,190 to be spent equally over the 2019/2020 and 2020/2021 financial years.

From the additional funding announcements, Council now has a total of \$7,765,139 to spend over the following financial years, with the required spending profile as shown below.

19/20 - \$1,941,285
20/21 - \$1,941,285
21/22 - \$1,294,190
22/23 - \$1,294,190
23/24 - \$1,294,189

For the years 2020/21 to 2023/24, it is considered appropriate Council consider additional projects as part of the normal budgeting process. However, Council is now required to determine its projects for this financial year in order to meet its obligations under the program.

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ALLOCATION OF ADDITIONAL ROADS TO RECOVERY FUNDING [CONT'D]

Council currently has the following projects nominated in the approved 2019/20 Delivery Program.

- Hueske Road (Reconstruct and Widen remaining 1km to Bungowannah Road)
- \$350,000 (Status – Completed)

- Coach Road (Construct and Seal remaining 2km)
- \$500,000 (Status – Commenced)

- Market St -Walla Walla (Reconstruct – Scholz St to Herman St)
- \$200,000 (Status – Completed)

Total allocation to RTR is \$1,050,000

To meet its requirements under the RTR program it is required Council allocate a further \$891,285 (\$1,941,285 - \$1,050,000)

The following projects are considered by the writer to be the most appropriate to be added to the program for the following reasons.

1. \$250,000 - Alma Park Road Reconstruct Remaining 1.1km
Reallocate project from direct Council funded program this year to RTR funded program. The reallocation of the project from a Council funded program is to allow funding of survey and design works undertaken for road projects that Council has lodged funding for. The survey and design works were required so appropriately detailed and costed applications could be lodged for projects worth up to \$12 million that Council may receive substantial funding under programs that has become recently available (as advised previously to Council).
2. \$213,995 – MR 370 Kywong – Howlong Rd Reconstruction
Additional funding to allow approximately a further 0.5km of roadworks to be constructed under Tender TL 06 – 2019/20 which is adjacent to current major culvert works being completed, under the REPAIR Program)
3. \$200,000 – MR 370 Kywong Howlong Road
To undertake approximately 2.5km of shoulder widening to prepare this section of road to be constructed next financial year using the Regional Roads Repair Program. This funding will ensure the completion of this 5km project next year can be achieved, providing improved safety benefits, as well as allowing the works to commence on Jingellic Road as part of the Repair Program in 2021/2022).
4. \$227,290 – MR 331 Jingellic Road
Replacement of existing old chain mesh fencing with guardrail in section of Jingellic Road between Coppabella Road and Council boundary

Total \$891,285.

BUDGET IMPLICATION

The allocation of the additional projects, will not impact the budget, as all of the projects are funded by additional external funds.

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ALLOCATION OF ADDITIONAL ROADS TO RECOVERY FUNDING [CONT'D]

CONCLUSION

As advised, it is considered appropriate the additional \$891,285 be allocated to the four projects as described in this report due to the reasons given. Also, all projects provide improvements to Road Safety which is one of the central pillars of the RTR funding program.

RECOMMENDATION

That Council allocate the following projects to the Roads to Recovery Program, following additional funding allocations:

1. \$250,000 - Alma Park Road Reconstruct remaining 1.1km (reallocate funding from direct Council funded project this year to RTR program funding)
2. That \$250,000 be reallocated to the survey, design and environmental components undertaken to support the funding applications.
3. \$213,995 – MR 370 Kywong – Howlong Rd Reconstruction (Additional funding to allow a further 0.5km to be constructed under Tender TL 06 – 2019/20)
4. \$200,000 – MR 370 Kywong Howlong Road – to undertake 2.5km of shoulder widening to allow this section of road to be completed next financial year using the Regional Roads Repair Program)
5. \$227,290 – MR 331 Jingellic Road (Replacement of existing old chain mesh fencing with guardrail) in section between Coppabella Road and Council boundary).

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1. TL 06 – 2019/20 RECONSTRUCTION – KYWONG HOWLONG ROAD

Report prepared by Works Engineer – Andrew Walls

REASON FOR REPORT

To consider tenders for re-construction works on the Kywong-Howlong Rd north of Brocklesby.

REFERENCE TO DELIVERY PLAN ACTION

Objective; Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community.

Outcome 4.1; Infrastructure and facilities meets the needs of our communities.

DISCUSSION

This project is part of the Council 2019/20 Delivery Plan. Works undertaken to date of this 5km project include 2km of tree clearing and shoulder earthworks as well as 1.5km of road pavement reconstruction and sealing. The construction of a new culvert and the extension of some existing culverts is currently underway.

Part A of the works planned for this contract include the construction of 500m of new road pavement on shoulder fill that was placed by Council staff as part of the 2018/19 works program. In addition, Part B contains provisional items in the tender to allow for extension of the scope to construct the road including widening by a further 500m should the allocated funds permit. Due to the inclusion of provisional items the execution of Part B may be undertaken either in whole or in part which will allow for the completion of work to match the budget allowance.

This contract forms part of the scheduled reconstruction of the Kywong-Howlong Road.

Advertisements were placed in the Sydney Morning Herald, Border Mail and on Tenderlink. Tenders closed on Tuesday 14th January 2020. Four tenders were received via the Tenderlink portal.

Submitted prices ranged from \$249,275.00 to \$627,084.00 for works associated with Part A of the contract. All prices are exclusive of GST.

Submitted prices ranged from \$558,995.00 to \$1,352,815.00 for the full scope of Part A and Part B combined. All prices are exclusive of GST.

The following tenders were received and are listed in alphabetical order.

Company	Part A	Part B	Total
Excell Gray Bruni	\$254,481.00	\$318,731.00	\$573,212.00
Hurst Earthmoving	\$301,115.00	\$390,431.00	\$691,546.00
Longford Civil	\$249,275.00	\$309,720.00	\$558,995.00
MCS Civil	\$627,084.00	\$725,731.00	\$1,352,815.00

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TL 06 – 2019/20 RECONSTRUCTION – KYWONG HOWLONG ROAD [CONT'D]

A table of the apportionment used to assess the tenders is **ENCLOSED SEPARATELY** for Councillors information.

Longford Civil is a well-established civil contractor based in Howlong and has previously completed works for Greater Hume Council to a satisfactory standard. Mr Longley from Longford Civil attended a post-tender interview where it was confirmed that he was satisfied that they have the personnel and equipment to complete the project to the required standard in a safe manner. Mr Longley indicated that a projected commencement date in mid-March would allow ample time to complete the project within the project time-frame and prior to seasonal inclement weather.

A sketch of the proposed works is attached as **ANNEXURE 8** for Councillors' information.

BUDGET IMPLICATION

The tender price of \$558,995.00 (excl.GST) for Part A&B of the contract is consistent with the original project estimate for that portion of the works. The provisional nature of Part B of the contract will allow for a portion of Part B to be constructed to bring to total contract sum to the remaining budget amount of \$345,000.00 (excl.GST)

Further to that, the availability of Roads to Recovery funding which is the subject of a report by the Director Engineering, would allow the full scope of Part A and Part B to be fully constructed within a revised budgeted allowance.

The tendered price does not include the possibility of provisional items associated with Part A of the contract which in any case would be expected to amount to less than 10% of the tender price and can be absorbed by reducing the provisional works in Part B.

CONCLUSION

Four tenders were received for the re-construction works on the Kywong-Howlong Rd north of Brocklesby.

All four tenders were considered.

The tender submitted by Longford Civil has been assessed and there is no technical or practical reason to conclude that Longford Civil are not capable of completing the contract to the required standard and within a reasonable timeframe.

RECOMMENDATION

That:

1. the tender submitted by Longford Civil of \$558,995.00 (excl. GST) be accepted
2. the unsuccessful tenderers be notified
3. the General Manager and the Mayor be authorised to sign the Contract with Longford Civil.

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ITEMS TO BE REFERRED TO CLOSED COUNCIL

ENVIRONMENT AND PLANNING

1. **PROPOSED VOLUNTARY PLANNING AGREEMENT – JINDERA SOLAR FARM
PTY LTD**

Report prepared by Director Environment and Planning – Colin Kane

REASON FOR REPORT

On 9 January 2020 Council received from Jindera Solar Farm Pty Ltd (the proponent) a confidential Heads of Terms for a proposed Voluntary Planning Agreement (VPA) between Council and the proponent in respect of the proposed Jindera Solar Farm development. The purpose of this report is to permit Council to determine whether to provide “without prejudice” support for the terms of the proposed VPA.

REFERENCE TO DELIVERY PLAN

Nil.

DISCUSSION

As mentioned, Council has received from the proponent details in the form of a confidential Heads of Terms of a proposed VPA between Council and the proponent in respect of the Jindera Solar Farm development.

The proponent is offering the VPA to Council to address an issue raised in Council’s response to the Notice of Exhibition of the EIS for the Jindera Solar Farm that a contribution commensurate with Greater Hume Council’s Section 7.12 Development Contribution Plan 2019 should be applicable.

Council staff has reviewed the Heads of Terms (**CONFIDENTIAL ANNEXURE**) and consider that the proposed Council Payments and Community Fund are commensurate with a contribution that would payable under the Greater Hume Council’s Section 7.12 Development Contribution Plan 2019 and therefore should “without prejudice” be acceptable.

The Heads of Terms document was referred to Council’s legal representative who recommended that Council should not sign off on the Heads of Terms but wait until a draft VPA has been prepared. The proposed VPA will require public exhibition for 28 days and therefore Council is advised to continue in “without prejudice” negotiations and wait until consent is granted to sign a draft VPA.

To provide surety of payment over the period of the VPA it is Council’s intention that the VPA be agreed prior to any consent being granted so that the terms of the VPA can be a condition of consent.

BUDGET IMPLICATION

A small cost will be incurred by both parties to prepare the VPA.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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PROPOSED VOLUNTARY PLANNING AGREEMENT – JINDERA SOLAR FARM PTY LTD
[CONT'D]

CONCLUSION

Council staff have reviewed the proposed VPA in the form of Heads of Terms from the proponent with respect to the planned Jindera Solar Farm. Should the Jindera Solar Farm be approved by the Department of Planning, Industry and Environment, then Council staff are of the opinion that the Heads of Terms could form the basis of an acceptable VPA.

It is recommended that the matter be referred to Closed Council in accordance with section 10A(2)(d) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it

RECOMMENDATION

That the proposed Jindera Solar Farm Voluntary Planning Agreement be referred to Closed Council in accordance with section 10A(2)(d) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

REASON

On balance preserving the confidential commercial information of the proponent outweighs the public interest in maintaining openness and transparency in Council decision making.

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GOVERNANCE

1. **OFFER TO PURCHASE LOT 80 JACOB WENKE DRIVE RESIDENTIAL SUBDIVISION, WALLA WALLA**

**Report prepared by Executive Assistant Governance & Economic Development
– Marg Killalea**

REASON FOR REPORT

For Council to consider an offer for Lot 80 comprising 943.11sqm. at the Jacob Wenke Drive Residential Subdivision, Walla Walla.

REFERENCE TO DELIVERY PLAN ACTIONS

Objective We are revitalising our communities, welcoming visitors, growing our economy and promoting the lifestyle, culture and heritage offered in our communities.

Outcome 3.1 We have diverse local businesses and a growing economy. .

DISCUSSION

Lot prices were set by Council at the December 2018 Council meeting. A copy of the Lot Plan is attached as **ANNEXURE 9** for Councillors' information.

BUDGET IMPLICATIONS

This sale will improve Council's cash flow for the development.

CONCLUSION

As the negotiation of the sale of Lot 80 is outside the parameters determined by Council at the December meeting 2018 is of a confidential nature, it is recommended that the matter be referred to Closed Council in accordance with section 10 A (2) (c) information that would, if disclosed, confer an advantage on a person whom Council is conducting (or proposes to conduct) business.

RECOMMENDATION

That consideration of the offer to purchase Lot 80 comprising 943.11 sqm at the Jacob Wenke Drive subdivision at Walla Walla be referred to Closed Council in accordance with section 10 A (2) (c) information that would, if disclosed, confer an advantage on a person whom Council is conducting (or proposes to conduct) business.

REASON

On balance the confidentiality of the offer to purchase Lot 80 comprising 943.11sqm. at the Jacob Wenke Drive subdivision outweighs the public interest in maintaining openness and transparency in Council decision making because the disclosure of this information could compromise the commercial position of Council in any future sales.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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CORPORATE AND COMMUNITY SERVICES

1. OFFER OF GIFTING OF PROPERTY TO COUNCIL

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR THE REPORT

For Council to consider an offer to gift property to Council for the purpose of attracting additional general practitioners.

REFERENCE TO DELIVERY PLAN ACTION

Objective We create healthy, inclusive and resilient communities, acknowledge our volunteers and value our youth

Outcome 2.2 We have services to promote and delivery Health & Wellbeing for all ages

DISCUSSION

Council has received correspondence detailing an offer to gift property to Council to assist with the attraction of additional general practitioners to the shire.

Councillors and senior staff met on 25 January 2020 to discuss the offer and to clarify any conditions linked to the offer and relevant legal matters.

During discussions, it was clarified that the offer to gift the property to Council is contingent upon Council attracting a fully qualified general practitioner to establish a medical practice at the premises and that such general practitioner also be sufficiently qualified to be approved by Murrumbidgee Local Health District to provide Visiting Medical Officer (VMO) services. It was also confirmed that in the event that Council could not attract a suitable general practitioner, or, if the premises were not being used for the purpose of a medical centre for a period of time then Council would be obliged to return the property to current property owner.

Whilst this offer is generous, there are nonetheless a number of matters that Council must consider.

The first matter to consider is the financial cost involved in bringing the current building up to a standard sufficient to be attractive to any prospective new doctor(s). Without having the benefit of a detailed building assessment, it is reasonable to expect that considerable works would be required to remodel the internal layout of the building to meet current standards and expectations. These costs could feasibly amount to \$100,000 - \$200,000 or more. There is currently no provision within Council's budget to meet these costs.

Council would also have to consider the lack of long-term security over the property resulting from the condition that if the premises were not being used for the purpose of a medical centre for a period of time then Council would be obliged to return the property to the current owner. Given this condition, there is a real possibility that after spending a considerable amount of ratepayer funds on improving the building, circumstances may change whereby Council is required to hand the building back. Such a scenario would clearly be unacceptable to Council.

The final, and perhaps most important, matter to consider is the potential impact on current medical practices operating in Greater Hume LGA if Council accepts the offer.

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OFFER OF GIFTING OF PROPERTY TO COUNCIL [CONT'D]

As Councillors are aware, general practitioner services and medical practices, like any other small business, are independently owned and operated and they operate in such a way as to meet the demands of their customers whilst maximising returns to owners.

Council has, quite rightly, withdrawn from the delivery of services where such services were, or could be, provided by the private sector (either non-profit or for-profit). A clear example of this was Council's decision to withdraw as a provider of residential aged care services where it was considered appropriate that Council should not be competing with specialist providers already providing the same services in Greater Hume and the wider region. It is acknowledged that Council remains a provider of childcare services however Council's focus is always on providing services in towns or areas where there are no other alternatives such as for-profit or community based providers.

The essence of the offer presented is to gift a property to Council to assist Council in the attraction and recruitment of additional general practitioners. In doing so, Council would potentially be actively engaging in practices that were in direct competition to an established medical centre and potentially damaging the future viability of a privately operated small business. Such an approach would require careful consideration taking into account the potential benefits to the wider community versus Council's role as a government authority.

BUDGETARY IMPLICATION

There is currently no provision in Council's budget to fund any works required on the gifted property. As mentioned, it is not unreasonable to expect that these costs could amount to \$100,000 - \$200,000 or more.

CONCLUSION

Council has received an offer to gift property to Council to assist with the attraction of additional general practitioners. Whilst the offer is generous, there are nonetheless a number of matters that Council must consider.

RECOMMENDATION

It is recommended that the consideration of the offer of gifting property to Council be referred to Closed Council for discussion, in accordance with the relevant section of the Local Government Act, 1993 section 10A (2)(d) (i) commercial information of a confidential nature that would if disclosed prejudice the commercial position of the person who supplied it.

REASON FOR REFERRAL

The matters to be discussed by Councillors and staff relate to the personal financial dealings of individual ratepayers and as such as confidential in nature and not suitable for disclosure in Open Council.

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2. OFFER TO PURCHASE 11 WATTLE STREET, CULCAIRN

Report prepared by Accounting Officer – Camilla Webb

REASON FOR REPORT

For Council to consider an offer for the sale of Lot 61 DP 599763 - 11 Wattle Street, Culcairn, in accordance with Section 716(2) of the Local Government Act, 1993.

DISCUSSION

The above property was listed for sale under Section 713 of the Local Government Act, 1993 on 15 November and was passed in.

The selling price was set by Council at the December 2019 Council meeting and whilst the offered price is under the range, it is a reasonable offer in the circumstances.

BUDGET IMPLICATIONS

This property if sold for an amount below the outstanding rates and charges and the associated expenses incurred by Council will require Council to write off the balance of the outstanding rates and charges by Council resolution.

CONCLUSION

As the negotiation of the sale of 11 Wattle Street, Culcairn is outside the parameters determined by Council at the December meeting 2019 is of a confidential nature, it is recommended that the matter be referred to Closed Council in accordance with section 10 A (2) (c) information that would, if disclosed, confer an advantage on a person whom Council is conducting (or proposes to conduct) business.

RECOMMENDATION

That consideration of the offer to purchase 11 Wattle Street, Culcairn be referred to Closed Council in accordance with section 10 A (2) (c) information that would, if disclosed, confer an advantage on a person whom Council is conducting (or proposes to conduct) business.

REASON

On balance the confidentiality of the offer to purchase 11 Wattle Street, Culcairn outweighs the public interest in maintaining openness and transparency in Council decision making because the disclosure of this information could compromise the commercial position of Council in any future sales.

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**OFFICERS' REPORTS – PART B – TO BE RECEIVED AND NOTED
GOVERNANCE**

1. **2017/2021 DELIVERY PLAN AND 2019-2020 OPERATIONAL PLAN – REPORT AS AT 31 DECEMBER 2019**

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To ensure compliance with section 407 of the Local Government Act, 1993.

REFERENCE TO DELIVERY PLAN ACTIONS

Statutory matter.

DISCUSSION

Section 407 of the Local Government Act 1993 requires the General Manager to report to Council, within two months after the end of each quarter, regarding the extent to which the performance targets set by the Council's Delivery Plan have been achieved.

ENCLOSED SEPARATELY with the agenda is the report to 31 December 2019, detailing key actions contained in the 2019/2020 Delivery Plan and achievements to 31 December.

Once again the first six months of the financial year have been extremely busy with significant achievement across all functional areas. The prevailing dry weather conditions have enabled the continuation of Council's adopted Works Program, however it has hampered maintenance grading due to the difficulty in accessing water.

A major highlight was the announcement of \$7 M to upgrade the 8km of the remaining unsealed sections of Coppabella Road along with the completion, commencement of operations and official opening of the Walla Walla Early Childhood Hub. Up to 17 children are now attending the Service which is now open Monday to Friday.

Towards the end of 2019 two major issues requiring an immediate Council response was the resignation of the volunteer Management Committee of the Holbrook Early Learning Centre and the Green Valley/Avoca fire which broke out on 30 December and quickly spread through the south east areas of the Greater Hume Council area. In both instances Council's response was appropriate and timely.

Highlights of the period include:

Governance and Corporate and Community

- Completion of construction, commencement of operations and official opening of the Walla Walla Early Childhood Hub with increasing enrolments.
- 23 new/revised policies adopted covering centre based day care operations at Henty and Walla Walla
- 21 updated policies presented to Council for adoption or rescission
- End of year budget review presented to August meeting
- Long Term Financial Plan updated to align with 2019/2020 budget

**ORDINARY MEETING OF GREATER HUME COUNCIL
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2017/2021 DELIVERY PLAN AND 2019-2020 OPERATIONAL PLAN – REPORT AS AT 31 DECEMBER 2019 [CONT'D]

- 2018/2019 financial statements completed within statutory timeframe and unqualified audit report received
- Henty Machinery Field Days, exhibition and support
- Stronger County Communities Round 3 Grant Applications – 15 submitted from Greater Hume Council region, including 3 from Greater Hume Council. Provided advice and letters of support for community organisations.
- Consequences: Exploring the Aftermath of the 1st World War – finalising exhibition with the six community museums of Greater Hume (Jindera Pioneer, Holbrook Woolpack Inn and Submarine, Henty Headlie Taylor Header, Culcairn Station House and Wymah Museums). Developing exhibition and planning launch with Albury City and Murray Arts, funded by NSW Government through Create NSW.
- Layout and design of the Local Strategic Planning Statement
- Jindera Industrial Estate Tenant Signage Strategy, on site visits, DA, and follow up
- Door and Monument Signage Review for library services
- Buy Local in Greater Hume Gift Card initiative
- 2 citizenship ceremonies in the quarter – 3 recipients
- Business After Hours Event planning
- The Red Bow Project – strategy, write grant
- Enrolments at Walla Early Childhood Hub increasing with 15-20 children per day in attendance
- Agreed to take control of operations at Holbrook Early Learning Centre following decision of voluntary association to withdraw as a service provider
- Sale of Land for Unpaid Rates auction held 15 November 2019
- Crown Land reservation issues at Wirraminna and surrounds successfully resolved after 20+ years of lobbying
- Participated in REROC joint tender project for electricity supply from 1 January 2020
- The Customer Service/Library and Youth Development Trainee successfully transitioned into the Greater Hume Council Youth Officer on 4 November 2019. The Youth Officer was also successful in obtaining ATEL Trainee of the month for November, placing the Youth Officer in the running for ATEL Trainee of the Year

Engineering

- Completion of the following projects
 - ✓ Wash bay at Holbrook Depot
 - ✓ Walla Walla Early Childhood Hub
 - ✓ Dights Forest Rd Blackspot Guardrail
 - ✓ Gravel Resheeting – 14 out of 18 projects
 - ✓ Slashing regional and local sealed roadsides
- Heavy Patching on Urana Rd (MR125), Wagga Rd (MR211), Jingellic Rd (MR331) and Culcairn Holbrook Rd (MR331) - Complete.
- Regional Road Bitumen Resealing Program - 20% Complete.
- Local Road Bitumen Resealing Program – 50% Complete.
- Regional Road Bitumen Final Seal Program – 100% Complete.
- Gravel Resheeting Program – 95% Complete.
- Reconstruction and Widening Hueske Rd, Jindera – 50% Complete.
- Commenced Henty Rail Crossing Realignment.

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2017/2021 DELIVERY PLAN AND 2019-2020 OPERATIONAL PLAN – REPORT AS AT 31
DECEMBER 2019 [CONT'D]

- Reconstruction, including installation Kerb and Channel Market Street, Walla Walla – 80% complete.
- Reconstruction, including installation Kerb and Channel Hume Street, Holbrook – 80% complete.
- Jacob Wenke Drive, 7 Lot Subdivision – Complete
- Rehabilitation Funks Pit
- Official opening of Culcairn and Jindera Skate Parks
- Shoulder grading in preparation for resealing program – 100% Complete
- Commenced sewer main relining Culcairn, Henty & Holbrook
- Bize Asset updates Jindera/Burrumbuttock/Brocklesby areas
- New Culcairn Dump Point, location Eric Thomas Park – Complete
- Sewer extension at Jindera Recreation Ground - Complete
- Replace Henty Showgrounds reuse irrigation – Complete
- Holbrook SPS1 Booster Pump Renewal – Complete
- Holbrook SPS1 Vent Pipe Renewal – Complete
- Henty STW Booster Pump Renewal - Complete
- Drinking Water Management Strategy annual review – Complete
- Integrated Water Cycle Management (IWCM) Plan data collection – complete for this stage of works
- IWCM 72 hour sewerage flow test for Jindera STW – Completed (results should be known by late January)

Environment and Planning

- Undertook numerous projects at Council Halls and Swimming Pools to progress Stronger Country Community Grants
- Undertook Solar Panel Installation at the Jindera Swimming Pool
- Modified the private swimming pool inspection policy
- Adoption of the Greater Hume Waste Management Strategy 2019-2023
- Completed hall improvements at Gerogery Hall
- Completed hall improvements at Walla Walla Hall
- Exhibited the Greater Hume Local Strategic Planning Statement
- Exhibited and Adopted the Greater Hume Community Participation Plan
- Assessed Jindera Solar Farm Environmental Impact Statement and prepared a response for the Department of Planning, Infrastructure and Environment
- Assessed Walla Walla Solar Farm Environmental Impact Statement and prepared a response for the Department of Planning
- Obtained a Council resolution to pursue legal action in relation to a property at Jindera.

Satisfactory progress has been made in all themes during the first quarter of the 2019/2020 Financial Year.

BUDGET IMPLICATIONS

Nil.

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2017/2021 DELIVERY PLAN AND 2019-2020 OPERATIONAL PLAN – REPORT AS AT 31 DECEMBER 2019 [CONT'D]

CONCLUSION

It is Management's view that overall satisfactory progress towards the achievement of Performance Targets included in the 2017/2021 Delivery Plan and 2019/2020 Operational Plan has been achieved during the first quarter.

RECOMMENDATION

That Council receive and note the 2017/2021 Delivery Plan and 2019/2020 Operational Plan review report to 31 December 2019.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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ON WEDNESDAY, 19 FEBRUARY 2020**

2. SOUTHERN LIGHTS PROJECT – FUNDING OPTIONS

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

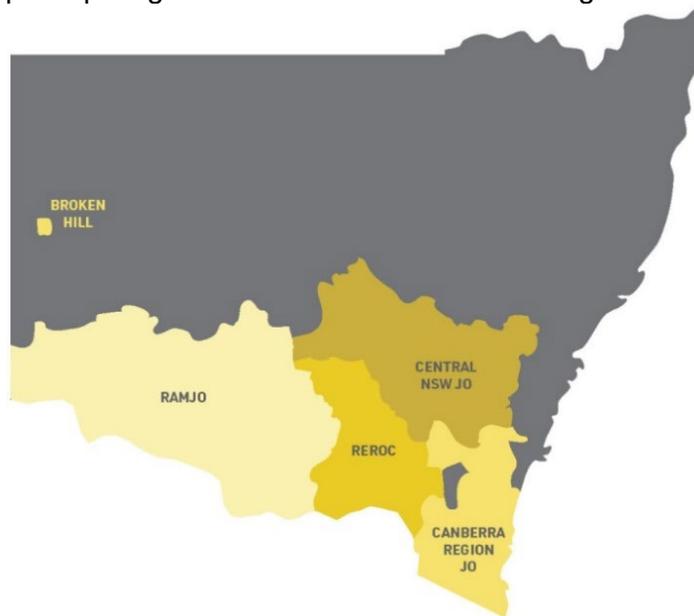
To provide Council with a preliminary update on the likely cost to Greater Hume Council to transition to LED street lighting.

REFERENCE TO DELIVERY PLAN ACTIONS

Statutory matter.

DISCUSSION

As Councillors would be aware Greater Hume Council as part of the REROC group of Councils has been a participant in a collaborative project with 41 LGA's and Essential Energy to replace over 75,000 street lights with smart enabled LED lighting. In order to achieve this in a timely fashion Southern Lights NSW and Essential Energy have agreed on a deployment approach to assist and guide participating councils in their decision making for their individual LGA's.



Area of Southern Lights project including Broken Hill.

The agreed deployment advice includes information on the following:

- Lights and suggested uses
- Timing of Bulk Lamp replacements
- Funding options
- Smart control systems
- Data ownership
- Colour temperature and
- Dimming

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SOUTHERN LIGHTS PROJECT – FUNDING OPTIONS [CONT'D]

Basically Council does not have an option as to whether to transition to LED lighting as this will occur across the 41 LGA's. Council does have options however, in relation to how the capital purchase of the lights will be funded; either by Council as an upfront capital payment or by Essential Energy and then charged to Council through an monthly capital payment as part of Essential Energy's annual charges to Council for the use of the street lighting assets (i.e.: capital and maintenance charges).

Council has a separate contract (commenced 1 January 2020 for 3 years) for the energy component of street lighting with Energy Australia. Street lighting is an unmetered supply with energy costs calculated on the energy consumption of the lights.

Council has been advised that the rollout will occur across the Greater Hume Council area in the 2nd quarter of the 20/21 financial year (i.e: October to December 2020). The rollout has commenced in Albury City with a March 2020 completion date.

Advice has now been received from Essential Energy for the cost of the deployment of LED lighting across the Council area. A copy of the correspondence has been included as **ANNEXURE 10** for Councillors' consideration.

Table 1: Estimated cost of deployment funded by either Council or Essential Energy (improved lighting levels)

Agreed deployment with no smart controllers and P3 residential lighting	Number of upgraded luminaires	Cost of Upgrade	Residual value	Total cost payable to EE	Estimated ESC savings	Net Capex to Council	SLOUS savings	Estimated energy cost savings	Annual saving
Streetlights to be to LED's by Council	874	\$558,143	\$6,398	\$447,977	\$32,242	\$415,735	\$26,982	\$33,150	\$60,131
Streetlights to be to LED's by EE	874	\$558,143	\$6,398	\$6,398	\$32,242	\$(25,844)	\$(32,178)	\$33,150	\$971

Table 1 discloses that if Council is to pay for the LED deployment up front then it will require a capital outlay of \$415,735 with an annual saving of \$60,131. This represents a payback period of 6.91 years without taking into consideration the opportunity cost of the interest forgone. Alternatively Council can choose for Essential Energy to fund the replacement and move onto a capital tariff which would result in Council receiving payment for the Energy Savings Certificates (ESC's) less the residual value of existing lights (\$25,844 = \$32,242 - \$6,398) in addition to an annual saving of \$971 per annum.

If Council was to choose a like for like replacement of lights resulting in no improvement in street lighting then the capital cost would be \$377,968 with an annual savings of \$66,615 per annum or a pay-back period of 5.67 years without taking into consideration the opportunity cost of the interest forgone.

The pay-back period for Greater Hume Council is much higher than other Councils as in a previous bulk lamp replacement several years ago Council had already transitioned to more efficient lighting in the form of Compact Fluorescent Lights (CFL's).

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SOUTHERN LIGHTS PROJECT – FUNDING OPTIONS [CONT'D]

Albury City for example expect a pay-back period of 3.9 years. Whilst Greater Hume has enjoyed more efficient street lighting in the past, it does result in the business case for the transition to LED lighting not being as strong.

It is the Director Engineering's view that if Council is to transition to LED lighting then there will be an expectation that not only will it reduce Council's costs but lighting levels will improve. With this in mind the capital cost of the upgrade is likely to be closer to \$415,735 than \$377,968. There are advantages and disadvantages of both options but one of the main disadvantages of allowing Essential Energy to fund the upgrade is that the Australian Energy Regulator has only determined the formula of how capital charging tariffs can be constructed until 30 June 2024. As LED lights have a warranty period of 10 years Council funding the upgrade would provide certainty over this aspect of street lighting charges for the next ten years.

This report is intended to provide Councillors with an overview of options and further information will be provided to Councillors as part of the development of the 2020/2021 Budget and forward estimates.

BUDGET IMPLICATIONS

It is the Director Engineering's view that if Council is to transition to LED lighting then there will be an expectation that not only will it reduce Council's costs but lighting levels will improve. With this in mind the capital cost of the upgrade is likely to be closer to \$415,735 than \$377,968. Whilst Council would be unable to borrow externally for the capital cost to transition to LED street lighting, Internal Reserves exist that could support an internal loan.

CONCLUSION

Greater Hume Council has been an active participant in the Southern Lights Project since its inception and remains committed to the process despite a longer payback period when compared with other participating Councils.

Council does not have an option as to whether to transition to LED lighting as this will occur across the 41 LGA's. Council does have options in relation to how the capital purchase of the lights will be funded; either by Council as an upfront capital payment or by Essential Energy and then charged to Council through an monthly capital payment as part of Essential Energy's annual charges to Council for the use of the street lighting assets (i.e: capital and maintenance charges).

This report is intended to provide Councillors with an overview of options and further information will be provided to Councillors as part of the development of the 2020/2021 Budget and forward estimates.

RECOMMENDATION

That the report be received and noted.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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CORPORATE AND COMMUNITY SERVICES

1. LAND VALUATIONS

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR THE REPORT

To advise Council of revised property valuations as determined by the NSW Valuer General.

REFERENCE TO DELIVERY PLAN ACTION

Nil.

DISCUSSION

The NSW Valuer General is responsible for valuing all rateable land with each local government area across New South Wales on a rotating 3-4 year cycle.

Rateable properties in Greater Hume Council are revalued each three years with the most recent valuation completed in December 2019. The revised valuations will be used when determining Council's rating structure commencing 1 July 2020.

Overall, property valuations in Greater Hume experienced strong increases across all rating categories as the following table demonstrates:

Rating Category	Average Increase in Property Valuation
Farmland	67.24%
Residential	17.91%
Rural Residential	39.47%
Villages	30.37%
Business	17.73%

As Councillors would be aware, Council's overall rate yield is governed by rate pegging parameters and as such significant increases in property valuations does not result in additional rate yield for Council. The correlation between property valuations and rate yield is not lineal.

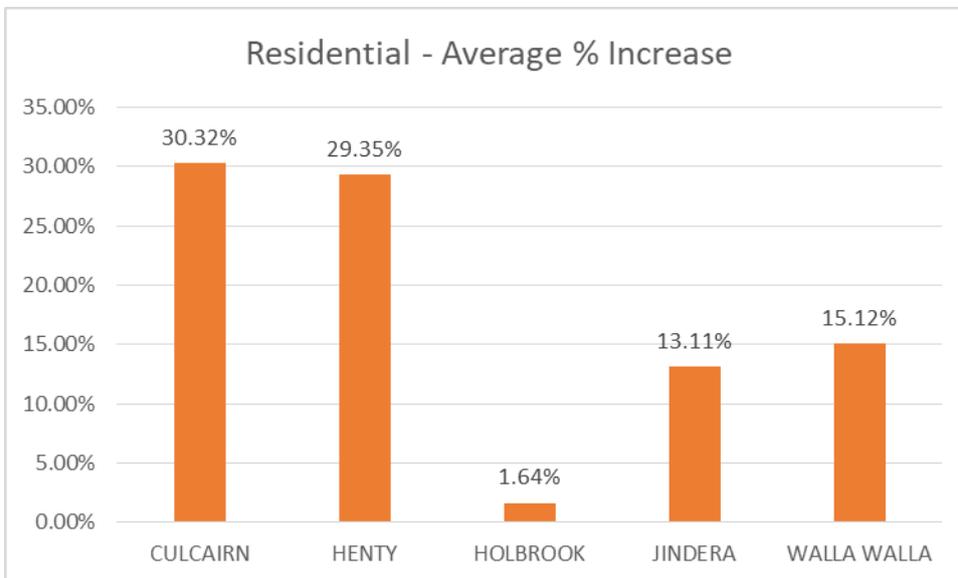
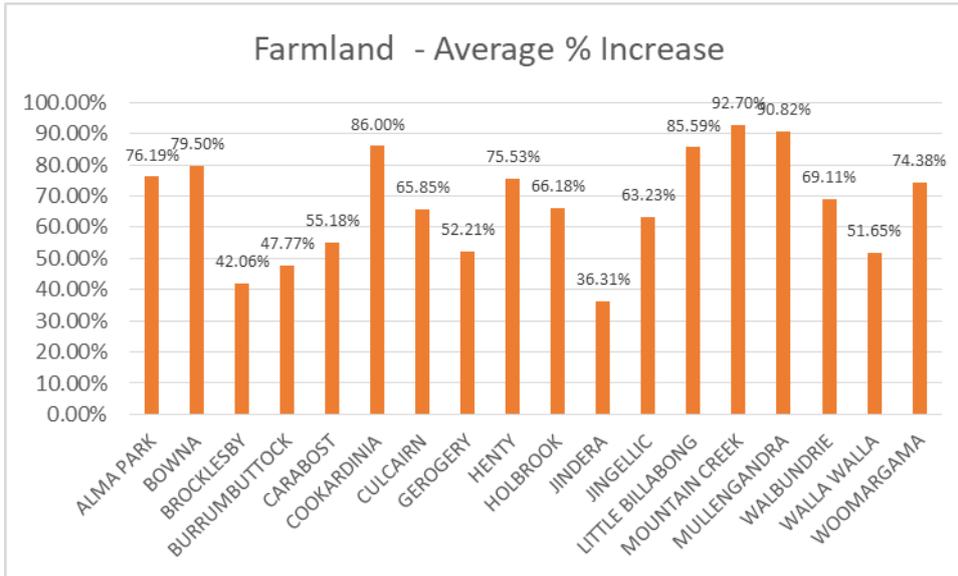
Where property revaluations do influence rates payable is in cases where the relative increase or decrease in individual property valuations varies from other properties within the same rating category. For example, within the Residential category property values in Holbrook only increased on average by 1.64% whereas in Culcairn property values increase on average by 30.32%. This shift in the relative property values between Holbrook and Culcairn may result in a shift in the rate burden from Holbrook to Culcairn; i.e. Holbrook paying less and Culcairn paying more in relative terms.

The following graphs provide an initial summary of valuation movements at various locations within each rating category. Councillors should note that the percentage movements in property valuations are indicative only at this stage and that finance staff are finalising the uploading of individual valuation data into Council's rating system and reconciling final valuation totals.

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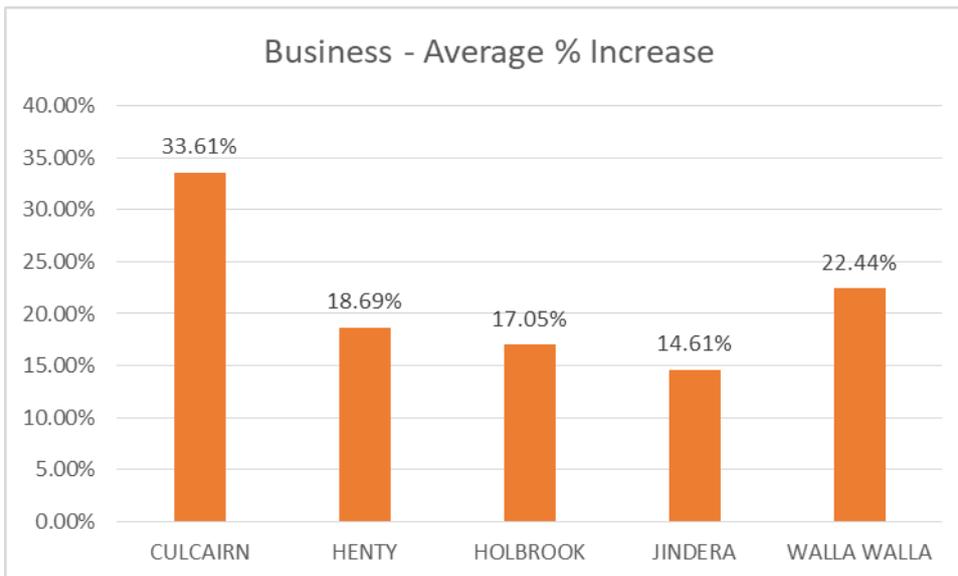
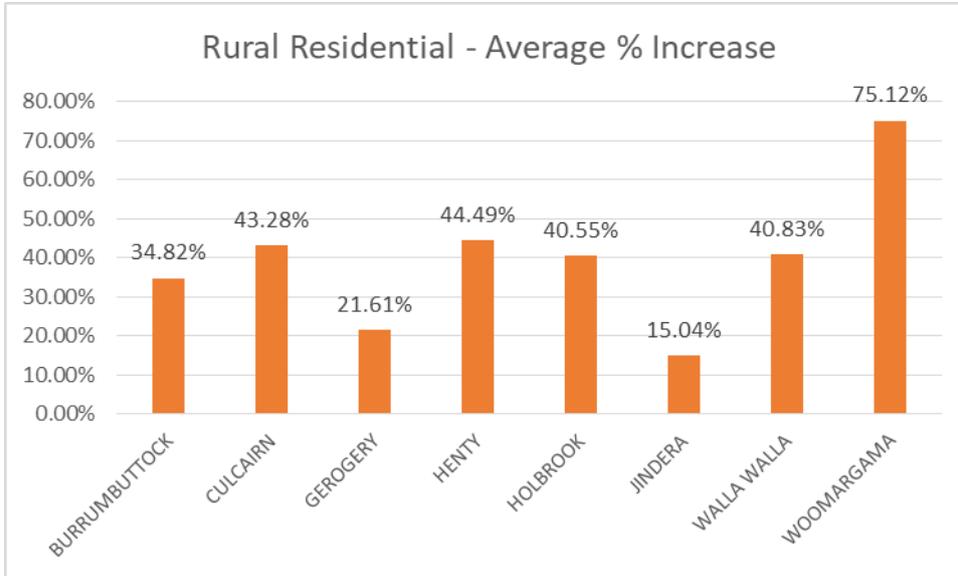
LAND VALUATIONS [CONT'D]

Once the data upload and reconciliations are complete a more detailed report will be prepared including movements in median property values in dollar terms across locations and rating categories. It is expected that this report will be presented to the preliminary budget workshop scheduled for 11 March 2020.



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LAND VALUATIONS [CONT'D]



BUDGETARY IMPLICATION

The revaluation of rateable properties does not in itself have any direct impact on Council's rate yield and therefore no budgetary implication.

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LAND VALUATIONS [CONT'D]

CONCLUSION

As Councillors would be aware, Council's overall rate yield is governed by rate pegging parameters and as such significant increases in individual property valuations does not result in additional rate yield for Council. The percentage movements in property valuations included in this report are indicative only at this stage and finance staff are finalising the uploading of individual valuation data into Council's rating system and reconciling final valuation totals. Once the data upload and reconciliations are complete a more detailed report will be prepared including movements in median property values in dollar terms across locations and rating categories.

RECOMMENDATION

That the report be received and noted.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
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ON WEDNESDAY, 19 FEBRUARY 2020**

2. IMPLEMENTATION OF NEW SOFTWARE PACKAGE - LIVEPRO

Report prepared by Manager Corporate Services – Suzanne Klemke

REASON FOR REPORT

To provide Council with an introduction to the recently implemented software system – Livepro.

REFERENCE TO DELIVERY PLAN ACTION

Not Applicable

DISCUSSION

As part of Council's ongoing commitment to customer service the Customer Service and Library teams have introduced a new software package, "Livepro", which will assist us to improve customer satisfaction, staff engagement and increase compliance capability.

The Livepro product was presented to the 2019 National Local Government Customer Service Network Conference attended by Greater Hume. AlburyCity Council implemented Livepro in April 2019 with positive results for the organisation. Greater Hume staff attended further "live" demonstrations by AlburyCity which confirmed this solution would be beneficial to our organisation. AlburyCity was also very generous in providing substantial support and guidance in establishment of Greater Hume's Livepro system.

Livepro is a cloud-based customer service management solution that provides the team access to our knowledgebase, council documentation and procedures – all in one single searchable location that enables our teams to provide accurate and consistent information.

Some of the benefits that will result from Livepro include:

- Knowledge that is always up-to-date, consistent and accurate
- One source of truth
- Continuous feedback from users ensuring integrity of the data
- Version control
- Changes are audited and can only be affected by permission-based users
- Improve both customer service and staff engagement
- Reduced handling times, call-back, transfers and communication costs
- Lower employee induction times
- Enables links to existing Council documents and policies.

The development phase provided the Customer Service team with the opportunity to review current processes and ensure the accuracy of potentially outdated information.

BUDGET IMPLICATION

The Livepro licence will be funded from the existing budget for software licences.

CONCLUSION

Whilst the "go live" date for the implementation of Livepro was 7 February 2020, the Customer Service team were provided with early access to enable testing and review of the information contained in the knowledgebase. The recent Green Valley Bush Fire incident certainly provided the team the opportunity to test the capability and functionality of the system resulting in an overwhelming positive response.

RECOMMENDATION

The report be received and noted.

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PART C - ITEMS FOR INFORMATION

GOVERNANCE

1. WORKSHOP/BRIEFING SESSION SCHEDULE 2020/2021

REASON FOR REPORT

To inform Council and the community of upcoming workshop/briefing sessions which Councillors and senior staff attend and, where appropriate, stakeholders also attend. Workshops/briefing sessions are held in the absence of the public.

DISCUSSION

The current session dates are outlined in the table below.

Workshop/Briefing Session date	Topic
24 February 2020 (MONDAY)	Preliminary Roads Workshop
7 March 2020 (SATURDAY)	Shire Works and Roads Tour
11 March 2020	Preliminary Budget Workshop and consideration of Bush Fire Community Resilience & Economic Recovery Fund projects
25 March 2020	Final Roads Workshop
1 April 2020	Final Budget Workshop
6 May 2020	
3 June 2020	
1 July 2019	
5 August 2020	
2 September 2020	
7 October 2020	
4 November 2020	

Note 1: The Preliminary Roads Workshop has been scheduled for Monday, 24 February as the Deputy Mayor and General Manager will to be in Sydney on Wednesday, 26 February 2020.

The allocation of workshop/briefing sessions dates across the year is to ensure sufficient advance notice is provided to Councillors and staff.

Residents wanting to engage Council on a particular topic are invited to attend the Public Forum sessions held at the beginning of each monthly meeting. Meeting locations and dates are available on the website or by contacting any Council office.

BUDGET IMPLICATIONS

Nil.

CONCLUSION For Councillors' information.

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2. OFFICE OF LOCAL GOVERNMENT CIRCULARS

REASON FOR REPORT

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

DISCUSSION

Recent circulars issued are listed below. Circulars can be downloaded at <https://www.olg.nsw.gov.au/councils/essential-information-and-publications/circulars-for-council>

<u>20-03 Amendments to the Local Government (General) Regulation 2005 to increase the tendering exemption threshold for contracts for bushfire recovery and operations</u>	24 Jan 2020
<u>20-02 Exemption for activities under Part 3 of the Commonwealth Environment Protection and Biodiversity Conservation Act 1999 (EPBC Act)</u>	16 Jan 2020
<u>20-01 Recovery Information for Councils impacted by bushfires in NSW</u>	06 Jan 2020
<u>19-31 Amendments to the electoral provisions of the Local Government (General) Regulation 2005</u>	20 Dec 2019
<u>19-30 Review of Impounding Act 1993 and Release of Discussion Paper</u>	17 Dec 2019
<u>19-29 2019-20 Draft Code of Accounting Practice and Financial Reporting (update 28)</u>	12 Dec 2019

3. LOCAL GOVERNMENT NEW SOUTH WALES (LGNSW) – WEEKLY CIRCULARS

REASON FOR REPORT

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

DISCUSSION

A listing of topics of interest from recent circulars issued during June is provided on the LGNSW website. Distribution of the LGNSW newsletters has now moved to an electronic format.

Councillors or interested community members can directly access the full weekly publications via <https://www.lgnsw.org.au/news/local-government-weekly>

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For Councillors' information.

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4. TOURISM AND PROMOTIONS OFFICER'S REPORT

Report by Tourism and Promotions Officer – Kerrie Wise

REASON FOR REPORT

To update councillors regarding working projects undertaken by the Tourism and Promotions Officer.

DISCUSSION

The report on projects being undertaken by the Tourism and Promotions Officer is attached at **ANNEXURE 11**.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For Councillors' information.

5. ECONOMIC DEVELOPMENT QUARTERLY PROGRESS REPORT

Report by Executive Assistant Governance and Economic Development - Marg Killalea

REASON FOR REPORT

To update councillors regarding working projects undertaken by the Executive Assistant Governance and Economic Development Officer.

DISCUSSION

The report on projects being undertaken is attached at **ANNEXURE 12**.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For Councillors' information.

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CORPORATE AND COMMUNITY SERVICES

1. **GREATER HUME CUSTOMER REQUEST MODULE – SUMMARY OF MONTHLY REQUESTS**

For councillors' information, the Customer Request Module reports are **ENCLOSED SEPARATELY**.

2. **STATEMENTS OF BANK BALANCES AND INVESTMENTS AS AT 31 DECEMBER 2019 AND 31 JANUARY 2020**

The statements of bank balances and investment report as at 31 December 2019 and 31 January 2020 are attached at **ANNEXURE 13**.

3. **PEOPLE & CULTURE (HR) REPORT FOR DECEMBER 2019 AND JANUARY 2020**

Report prepared by People and Culture Officer – Jessica Winnett

REASON FOR REPORT

To advise councillors on human resources activities such as new staff, resignations and staff development programmes

REFERENCE TO DELIVERY PLAN ACTION

Objective We lead a vibrant, connected and inclusive community

Outcome 1.1 Leadership and advocacy is demonstrated and encouraged in our communities

LEGISLATION / POLICIES / PROCEDURES

Currently reviewing the policy register to identify amendments on a needs basis

PLANNING

- People & Culture Management System and Plan developed to guide future activities through a process of development, implementation, review and improvement
- Ongoing succession planning - Work Instructions being developed and documented for key activities performed by People & Culture
- LG NSW HR Network meeting/videoconference - next meeting 4 March 2020
- REROC Workforce Development meeting - next meeting; 26 March 2020

RECRUITMENT

- Recruitment in progress:
 - 2x Civil Construction Trainees via ATEL – Jindera and Holbrook
 - Water and Waste Water Trainee via ATEL
 - Childcare Trainee via ATEL – Holbrook
 - Greater Hume Children Services Holbrook – Childcare Educator, Early Childhood Educator and Early Childhood Teacher
- New employees commencing with Council:
 - Adrian Gilby – Building Surveyor

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PEOPLE & CULTURE (HR) REPORT FOR DECEMBER 2019 AND JANUARY 2020
[CONT'D]

- Position/role changes with existing Council employees:
 - Craig Hall – Operations Overseer – Additional Construction Overseer Duties from 29 April until COB 31 January 2020
 - Marc Haynes – Maintenance Overseer – Additional Maintenance Overseer Duties from 29 April until COB 31 January 2020
 - Lauren Colvin – Children Services Administration Support – 3 Months Fixed Term
 - Connor Newnham – Plant Operator - Roller Jindera
 - Brenton Anderson – Weeds Officer – appointed ongoing permanent employment
 - Leonie Hibberson – Holbrook Library Resource Coordinator – Part-Time 3 days per week
 - Dominique Heriot – Holbrook Library Assistant – Part-Time 21 hours/week
- Employees ceasing duties with Council:
 - Josh Young – Water and Waste Water ATEL Trainee
 - Hunter Martin – Plant Operator Roller Holbrook
- Positions advertised:
 - Childcare Educator Holbrook – applications closed 20 January – Interviewed 4, appointed 3
 - Early Childhood Educator Holbrook – applications closed 20 January – Interviewed 4, appointed 1
 - Early Childhood Teacher Holbrook – applications closed 20 January – Interviewed 1, appointed 0
 - Early Childhood Educator Walla Walla - applications closed 20 January – Interviewed 3, appointed 1
 - Childcare Educator Holbrook Round 2 – applications closed 5 February – appointments to be confirmed
 - Early Childhood Educator Holbrook Round 2 – applications closed 5 February - appointments to be confirmed
 - Early Childhood Teacher Holbrook Round 2 – applications closed 5 February – interviewed 1, appointed 1
 - Early Childhood Support Coordinator 12 Months Fixed Term - applications closed 27 January, interviewed 5, appointed 1

WORKPLACE RELATIONS

- Participate with Outdoor Staff quarterly meetings – meeting held on 13 June, All Staff Day held on 14 August, 12 September, 5 December; next Outdoor meeting 12 March 2020
- Coordinate and administer Consultative Committee – meeting held on 13 June, 12 September, 5 December; next meeting 12 March 2020
- Participate with Risk WHS Committee – meeting held 13 June, 12 September, 5 December; next meeting 12 March 2020
- Extraordinary RWHS Committee – meeting held on 6 January 2020

PROFESSIONAL DEVELOPMENT & LEARNING

- Human Resources and Industrial Relations Mentoring – 1 participant
- StateCover Certificate IV Personal Injury Management Scholarship Program – 2 applications submitted, 1 successful participant

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PEOPLE & CULTURE (HR) REPORT FOR DECEMBER 2019 AND JANUARY 2020
[CONT'D]

- Charles Sturt University Work Placement Program – 1 student participated in a 35 hour work placement with People and Culture from 10 December 2019, to 21 January 2020
- Successful completion of Civil Construction Traineeship – 2 participants

PERFORMANCE MANAGEMENT

- Review of alternative Performance Appraisal processes used by other Councils and organisations with the intent to update/improve Council's existing process
 - Initial stages of Performance Appraisal system, 'PULSE' has commenced. A timeline has been created to ensure desired implementation date of April 2020 is achieved

HEALTH & WELLBEING

- Coordination of Phase 2 of Align Work Health Early Intervention Onsite Health and Wellbeing program. Program consists of a Physiotherapist and Health and Wellness Consultant visiting one central location (Culcairn Office) for 3 hours on a fortnightly, rotating basis for 12 weeks
 - November review identified the need for a timeline to be created for 2020 worksite visits to align with operational projects to determine the capacity for worksite visits. Also, planning to begin office visits other than Culcairn on a needs basis

REVIEW & CONTINUOUS IMPROVEMENT

- Daily reviews with Director Corporate & Community Services
- Monthly reviews with MANEX
- Networking with LG NSW HR Group & REROC Workforce Development Group

2. GREATER HUME CHILDREN SERVICES – REPORT FOR FEBRUARY 2020

Report prepared by Team Leader, Greater Hume Children Services – Fiona Pattinson

REASON FOR REPORT

To provide an update on statistics and activities of Greater Hume Children Services (GHCS).

REFERENCE TO DELIVERY PLAN ACTION

Objective We create healthy, inclusive and resilient communities, acknowledge our volunteers and value our youth

Outcome 2.2 We have services to promote and deliver health and wellbeing for all ages

DISCUSSION

Service statistics as of 5 February 2020.

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PEOPLE & CULTURE (HR) REPORT FOR DECEMBER 2019 AND JANUARY 2020
[CONT'D]

Greater Hume Children Services Family Day Care (FDC)	Mon – Fri	
Educators	NSW - 42	Vic - 19
Educators working in the shire	7	
New Families in Greater Hume	4	
Families registered	606	
New families in month	39	
Children registered for care	957	
Average EFT	210	

Henty	Mon - Fri 7.30am - 5.30pm	
Staff numbers	5 plus 1 casual	
Families registered	21	
Children registered	26	
Average EFT (children per day)	7.60 (lower due to school holidays)	

Walla Walla	Mon - Wed : 7.30am - 5.30pm	
Staff numbers	3 staff	
Families registered	30	
Children registered	43	
Average EFT(children per day)	6.6 (lower due to school holidays)	

Greater Hume Children Services have now officially taken on the operations of the Holbrook Early Learning Centre in late January and provided a parent information session on Tuesday, 21 January in Holbrook to outline details of our operations, philosophy and the next steps for families needing childcare and before and after school care.

The information session was well attended by around 40 people. We are on schedule to be open on Monday 17 February. There have been over 90 children seeking enrolment, either immediately or in the future.

Service approval from the Department of Education was received on 17 January and Child Care Subsidy approval on 28 January. We are now working with Council's software provider to get the online enrolment ready for families to complete. Some new staff have been engaged with future interviews planned.

The opening hours will remain as 6.45am to 5.45pm which differed from the needs of Henty and Walla Walla.

Walla numbers are increasing with 42 children now enrolled, and we are now operating Before and After School Care, to meet the needs of the community.

Henty is currently sitting at 26 children enrolled and active, and recently went through Assessment and Rating from the State and territory regulatory authority in January, and are still awaiting the results of the audit.

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PEOPLE & CULTURE (HR) REPORT FOR DECEMBER 2019 AND JANUARY 2020
[CONT'D]

Greater Hume Children Services Family Day Care, remain consistent with educator numbers, with a few more on the waitlist. Due to the increase in Greater Hume Children Services, we have employed another Support Coordinator four days a week to assist.

BUDGET IMPLICATION

Not applicable.

CONCLUSION

Greater Hume Children Services continues to provide quality services to families in Greater Hume and the wider region.

RECOMMENDATION

For the information of Councillors.

4. GREATER HUME COMMUNITY SERVICES – REPORT FOR FEBRUARY 2020

Report prepared by Community Services Manager – Lynnette O'Reilly

REASON FOR REPORT

To provide an update on community development activities.

REFERENCE TO DELIVERY PLAN ACTION

Objective We create healthy, inclusive and resilient communities, acknowledge our volunteers and value our youth

Outcome 2.2 We have services to promote and deliver health and wellbeing for all ages

DISCUSSION

Holbrook Healthy Town Challenge 2020

Holbrook has been successful in its application to be a Healthy Town Challenger for 2020.

In consultation with representatives of Holbrook's clubs and groups a submission was developed with the following key areas of focus for the challenge:

1. Greater Engagement with Youth - as it is difficult to engage with youth, particularly those that are not involved in sport. Improved engagement with local schools, Council and programs being offered by community and related groups would enable improved outcomes for youth.
2. Engage clubs and groups to get on board to ensure healthy messages translate into changed behaviours for existing programs... as every little bit of change can make a big difference. Providing training and resources to clubs and groups to build awareness and skills.
3. Improve community infrastructure including walking trails, use of adult exercise equipment and provision of portable water refill station.

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GREATER HUME COMMUNITY SERVICES – REPORT FOR FEBRUARY 2020 [CONT'D]

4. Mental health support to all by working with Landcare groups to ensure that all people out of town and on farms are included and develop strategies to ensure that people who may be isolated, living alone etc. are encouraged to participate in events and activities.

BUDGET IMPLICATION

A grant of \$15,000 will be provided by NSW Department of Health with support from Murrumbidgee Local Health District.

CONCLUSION

For the information of Councillors.

5. GREATER HUME LIBRARY SERVICES – REPORT FOR FEBRUARY 2020

Report prepared by Library & Youth Services Team Leader – Susan Kane

REASON FOR REPORT

To inform Council on library membership and participation in library

REFERENCE TO DELIVERY PLAN ACTION

Objective	We create healthy and resilient communities, acknowledge our volunteers and value our communities
Outcome 2.5	Council provides learning and development opportunities for all

DISCUSSION

The Greater Hume Council Libraries continue to remain important in today's society outliving the prediction of their demise that was going around in the 1990s and 2000s. However, this does not mean that the pressure is off. Libraries including the Greater Hume Council's Libraries need to continue to find new ways to move forward and remain relevant providing the needs and wants of the community by facilitating cultural, educations and recreational programs for all demographics

Library staff with support of Council has to also continue to recognise the importance of professional development training to ensure a high level of information provision to the customer and to also foster their own professional interests and aspirations.

In November 2019 Library & Youth Services Team Leader attended the NSW Public Library SWITCH Conference and presented to delegates the topic *Libraries in the 21st Century: Providing relevant and cost effective programs and services for communities in Need*. Library staff have also attended Riverina Regional Library operational and eLibrary training days.

All four static libraries continue to hold storytime sessions inviting preschool and school students to the sessions. The After School Homework Club is held throughout the school term at Henty and Holbrook's Libraries.

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GREATER HUME LIBRARY SERVICES – REPORT FOR FEBRUARY 2020 [CONT'D]

September School Holiday Programs	Programs	Cultural Educational Recreational	Total Attendees
Holbrook	Allegro Ballet Sphereo Balls Christmas Craft	Cultural Educational/Recreational	35 20
Culcairn	Mummies Reindeer Santa's Virtual Reality & PlayStation 4	Cultural/Recreational Cultural/Recreational Recreational	14 21
Henty	Ghoulish Treats Gingerbread Decorations Santa Visit with books Virtual Reality & PlayStation 4	Recreational Recreational Cultural/Recreational Recreational	20 20 35 15
Jindera	Croc Encounters Gingerbread Decorations & Santa Gingerbread Decorations with Children Services	Recreational Educational Recreational Recreational	18 55 15 55

Statistics October - January

Branch	HENTY	CULCAIRN	HOLBROOK	JINDERA	TOTAL
Loans	2297	1551	2305	586	31378
Total new members	8	27	20	21	1977
Collection Count	4647	3750	5255	917	13853

Greater Hume Mobile Library Statistics 1 October – 31 January 2020

Location	Brocklesby	Burrumbuttock	Gerogery	Jindera	Walbundrie	Walla	Woomargama
Loans	37	87	198	338	147	324	125

BUDGET IMPLICATION

Operational costs for Council static and mobile library services are included in Council's recurrent budget.

CONCLUSION

The Greater Hume Council Libraries are undertaking a number of successful programs and services for towns and villages. Technology is now playing a major role in the library with staff recognising the importance of purchasing and providing programs such as Sphereo Balls and Virtual Reality.

RECOMMENDATION

For the information of Councillors.

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6. GREATER HUME YOUTH PROGRAMS AND EVENTS

Report prepared by Youth Officer – Emily Jones

REASON FOR REPORT

To inform Council on Youth events and programs presented to Council twice yearly.

REFERENCE TO DELIVERY PLAN ACTION

Objective We create healthy, inclusive, and resilient communities, acknowledge our volunteers and value our youth

Outcome 2.1 Welcoming, resilient and involved communities

DISCUSSION

The Greater Hume Council Youth Services and Youth Advisory Committees organise events and programs throughout the year in order to address the cultural, educational, recreational needs of the community.

The Greater Hume Council has continued to build on the established partnerships with other Youth organisations and the local schools in order to reach a wider targeted audience and to have a larger untargeted impact. The Youth Officer has held the initial conversations with St Pauls College in Walla Walla with the intention to form a Youth Advisory Committee within the school to ensure that demographic of young people are being reached and heard.

The Customer Service/Library and Youth Development Trainee successfully transitioned into the Greater Hume Council Youth Officer on 4 November 2019. The Youth Officer was also successful in obtaining ATEL Trainee of the month for November, placing the Youth Officer in the running for ATEL Trainee of the Year.

The Greater Hume Youth Officer successfully completed training in the Seasons for Growth program which is designed to help and support young people through the process of grief and loss. Two eight-week courses will be held at Billabong High School early this year to support the young people, especially throughout the effects of the drought and fires. The Youth Officer also successfully completed the Mental Health First Aid course in November.

The promotion for all youth events is reaching great numbers on the Facebook page. There are currently 288 page likes and over 1500 followers and reactions to the material. The GHC_YAC Instagram page has 1,700 impressions, a reach of 3,000 and over 62 constant followers in the time it has been live.

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GREATER HUME YOUTH PROGRAMS AND EVENTS [CONT'D]

Youth Events and Training implemented from the Youth Action Plan from October 2019 to January 2020

Program	Month	Location	Participants
Senior Youth Advisory Committee Meeting	October	Henty	6
Work Inspiration Day	October	Culcairn	20
Senior Youth Advisory Committee Meeting	November	Henty	6
Billabong High Youth Advisory Committee Meeting	November	Culcairn	8
Seasons for Growth Training	November	Holbrook	1
Mental Health First Aid Training	November	Jindera	1
REROC Youth Meeting	December	Junee	3
Skate Park Opening	December	Culcairn	40
Skate Park Opening	December	Jindera	40
Billabong High Youth Advisory Committee Meeting	December	Culcairn	8
Greater Hume Pool Movie Nights	January	Henty, Culcairn	
Australia Day	January	Culcairn	3

Future actions to be implemented by 30 June 2020

Program	Month	Location
Greater Hume Pool Movie Night	February	Jindera
Greater Hume Pool Movie Night	March	Walla Walla
Girls Night In	TBD	Culcairn
Guys Night Out	TBD	TBD
REROC Youth Meeting	February	Wagga Wagga
Presentation of Acceptance certificates to Billabong Students	February	Culcairn
Henty Filming Project	TBD	Henty
Seasons for Growth Courses	TBD	Culcairn
REROC Youth Meeting	April	TBD
Youth Week 2020	April	Holbrook, Walla, Culcairn
Take Charge Forum	May	Wagga Wagga
REROC Youth Meeting	June	TBD

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GREATER HUME YOUTH PROGRAMS AND EVENTS [CONT'D]

BUDGET IMPLICATION

Nil. Youth projects are funded from budget allocations.

CONCLUSION

The Greater Hume Youth is constantly working to remain up to date with the issues and opportunities surrounding our young people. As the 21st century continues to change so must council when designing programs or events and especially when approaching our schools and committees. The Greater Hume Council Youth Development Officers are proactive in finding opportunities for young people to grow and develop within their local communities and to promote their achievements on a greater stage allowing others to see the abilities and opportunities within the Greater Hume for young people.

RECOMMENDATION

For the information of Councillors.

ENGINEERING

1. DECEMBER 2019 AND JANUARY 2020 REPORT OF WORKS

Grants Program

State Roads Maintenance (RMCC):

Maintenance works, inspections and sign replacement on State Roads, Olympic Highway (MR78) and Tumbarumba Road (MR284) is continuing under the RMCC with Transport for New South Wales (TfNSW) formerly Roads and Maritime Services.

Site preparation has commenced on MR78 north of Henty as part of the Henty Rail Crossing Project.

Heavy patching has been carried out on various segments of MR78 south of Culcairn.

Batter flattening at redundant culverts on MR78 at Verdale has been completed.

Regional Roads Block Grant:

General maintenance including guide post replacement is continuing on all Regional Roads.

Shoulder grading has been completed on Culcairn Holbrook Road (MR331) just east of Culcairn in preparation for resealing works.

Shoulder Grading on Kywong Howlong Road (MR370) to repair large drop-offs is complete.

Heavy Patches on MR331 near Morven have been completed.

Heavy Patches on Urana Road (MR125) have been completed.

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REPORT OF WORKS [CONT'D]

Local Roads

Sealed:

General maintenance on local roads is continuing.

1.2km of rehabilitation works on Hueske Rd in the vicinity of Jelbart Road has been completed.

Resealing on Morven Cookardinia Road has been completed as part of Council's Reseal Program.

Shoulder grading on Mountain Creek Road has been undertaken in preparation for resealing works.

Unsealed:

Maintenance grading has been carried out on the following roads during December and January.

- Back Henty Road
- Balldale Walbundrie Road
- Barbers Road
- Benambra Road
- Bethel Road
- Bonnie Springs Road
- Boxwood Park Road
- Brigadoon Lane
- Brocklesby Goombargana Road
- Chambers Road
- Coach Road
- Coppabella Road
- Dunwandren Lane
- Fanning Lane
- Fielder Moll Road
- Funk Road
- Greenvale Road
- Henty Swamp Road
- Hore Road
- Hovell Road
- Jelbart Road
- Kendalls Road
- Lemke Road
- Luther Road
- Maginnitys Gap Road
- Majors Creek Road
- McGorman Lane
- Moorwatha Road
- Mullers Road
- Rosewood Road
- Shippards Road
- Silva Hills Road
- Vile Lane
- Vine Drive
- Wenkes Road
- Woodland Road
- Ziebath Road

Urban Streets:

General maintenance of urban streets including mowing and weed spraying is continuing.

Shoulder grading has been carried out in Charles Street, Gerogery West in preparation for resealing works.

Resealing on South Street, Henty has been completed.

General:

General maintenance of public toilets and parks is continuing.

Additional grounds maintenance was carried out at the Culcairn Sportsground for Australia Day celebrations.

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REPORT OF WORKS [CONT'D]

Major signs have been installed at Morgans Lookout for remote supervision.

Tree pruning along River Road from Jingellic to Talmalmo and Yenschs Road has commenced to ensure the safety of commuters after fire damage.

Sign maintenance of fire damaged signs is being undertaken.

Replacement of signs on rural and urban streets is continuing.

Monthly Works Maintenance Expenditure:

Local Roads Program	Original Budget	YTD Budget	YTD Expenditure	YTD Variance	Comments
Urban Local Roads Maintenance	\$510,000.00	\$297,500.00	\$256,905.56	\$40,594.44	
Rural Roads Sealed	\$750,000.00	\$437,500.00	\$498,510.64	-\$61,010.64	Additional shoulder grading due to large drop offs and CRM requests
Rural Roads Unsealed	\$1,109,467.00	\$647,189.08	\$668,296.53	-\$21,107.45	Additional maintenance grading undertaken – over expenditures are being monitored
Street Tree Maintenance	\$242,536.00	\$141,479.33	\$135,758.93	\$5,720.40	

Regional Roads Program	Original Budget	YTD Budget	YTD Expenditure	YTD Variance	Comments
Regional Roads Maintenance	\$999,000.00	\$582,750.00	\$574,923.64	\$7,826.36	
Regional Roads Capital	\$1,734,000.00	\$1,011,500.00	\$415,461.22	\$596,038.78	Resealing Program to begin and expenditure will increase in this area

Sportsgrounds, Parks & Public Toilets	Original Budget	YTD Budget	YTD Expenditure	YTD Variance	Comments
Sportsground Maintenance	\$127,957.00	\$74,641.58	\$80,714.67	-\$6,073.09	
Parks & Gardens Maintenance	\$284,251.00	\$165,813.08	\$197,804.77	-\$31,991.69	Additional maintenance leading up to Christmas period
Public Toilets Maintenance	\$157,664.00	\$91,970.67	\$93,042.57	-\$1,071.90	

NB : Sportsground Maintenance excludes annual GHC contribution payment

**ORDINARY MEETING OF GREATER HUME COUNCIL
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2. WATER & SEWER REPORT – DECEMBER 2019 AND JANUARY 2020

Capital Works Program:

- Holbrook – sewer main relining – WIP
- Henty Reuse – Recreation Ground, new irrigation system – Completed

Operation & Maintenance:

- New water service connection – 2 Jarick Way, Jindera
- New water service connection – 253 Coogera Circuit, Jindera
- New water service connection – 7 Fraser St, Culcairn
- New water service connection – 10 Blair St, Culcairn

- Water service repair – 17 Princes St, Culcairn

- Water main repair – 53 Balfour St, Culcairn
- Water main repair – 9 King St, Brocklesby
- Water main repair – Crn Urana Rd & Quartz Hill Rd, Jindera
- Water main repair – Crn Adams & Huon St, Jindera
- Water main repair – Watson St, Jindera

Drinking Water Monitoring Program:

- 8 x Water samples for Microbial Water Analysis submitted in the month of January 2020 for Villages and Culcairn Water Supply have all complied with the Australian Drinking Water Guidelines.

Water Quality Complaints

Date	Location	Problem	Action Taken
8/1/2020	148 Bungowannah Rd, Jindera	Dirty water	Service flushed

Water Supply Sourced and Used

1 July 2019 – 31 December 2019	2017/2018	2018/2019	2019/2020
Culcairn Water Supply (ML)	61.09	80.52	86.13
Village Water Supply (ML)	159.88	200.67	232.59
Totals (ML)	220.97	281.19	318.72

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WATER & SEWER REPORT – NOVEMBER 2019 [CONT'D]

Water Supply Sourced and Used

1 July 2019 – 31 January 2020	2017/2018	2018/2019	2019/2020
Culcairn Water Supply (ML)	81.58	80.52	106.70
Village Water Supply (ML)	219.14	200.67	302.53
Totals (ML)	300.72	281.19	409.23

Drought Relief Assistance

10 new applications received – December 2019 & January 2020

Filling Stations Transactions

- Filling station sites - 15 transactions during the July 2019 period
- Filling station sites - 39 transactions during the August 2019 period
- Filling station sites -120 transactions during the September 2019 period
- Filling station sites - 299 transactions during the October 2019 period
- Filling station sites - 411 transactions during the November 2019 period
- Filling station sites - 596 transactions during the December 2019 period
- Filling station sites - 496 transactions during the January 2020 period

Filling Stations Usage

Station	July 2019	Aug 2019	Sept 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020
Culcairn	45.8	181.4	81.8	648.5	342.8	703.1	357.7
Jindera	37.6	72.9	214.8	1421.2	1471.7	1538.2	1300.4
Brocklesby	0.0	14.7	60.7	114.4	180.7	103.6	71.8
Burrumbuttock	1.3	0	41	69.4	80.1	328	445.9
Gerogery	0	0	18	1.6	9.4	47	49.3
Totals (KL)	84.7	269.0	416.3	2255.1	2084.7	2719.9	2225.1

Filling Station Customer Usage

Customer	July 2019	Aug 2019	Sept 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020
Council – Road Construction, Maintenance & Tree Watering	46.0	185.6	76.7	605.6	245.9	561.3	79.3
Contractors – Water Carters, Households & Roadworks	37.4	75.7	249.3	1371.2	1601.0	1474.6	1200.3
Residents	1.3	3.6	80.5	269.5	211.5	666.1	914.3
Fire Brigade (RFS)	0.0	4.1	9.8	8.8	26.3	17.9	31.2
Totals (KL)	84.7	269.0	416.3	2255.1	2084.7	2719.9	2225.1

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ENVIRONMENT AND PLANNING

1. DEVELOPMENT APPLICATIONS PROCESSED FOR THE MONTHS OF DECEMBER 2019 AND JANUARY 2020

The schedule of development applications processed for the months of December 2019 and January 2020 are attached at **ANNEXURE 14**.

2. RANGER'S REPORTS – DECEMBER 2019 AND JANUARY 2020

DECEMBER 2019

COMPANION ANIMALS

No. of Complaints Received 13		Including: 2 barking dogs, 7 roaming dogs, dealing with an aggressive dog, nuisance dogs, 1 menacing and dangerous dog compliance check from out of area.	
No. of dog attacks:	2	Location: Burrumbuttock	Farmer moved stock into paddock while checking fence and a heeler dog from neighbour's property chased and brought sheep down. Farmer chased dog back to neighbour's property. Dog picked up and surrendered by owner. Infringement issued.
		Jindera	Cat attacked in the street by two dogs. Menacing dog orders and infringements issued.
Comments:	Notification from Blayney Shire Council of a declared dangerous dog being moved to Burrumbuttock. Investigated.		
		Dogs	Cats
In Council's Facility at Beginning of Month		2	1
Captured & Returned to Owners		2	
Captured & Impounded		8	1
Released from Pound to Owners		8	
Surrendered by Owners			
Rehomed		1	
Euthanased		1	2
Remaining in Council's Facility at End of Month			

FERAL CATS

No. of Complaints:	5
No. Feral Cats caught:	8

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RANGER'S REPORTS [CONT'D]

LIVESTOCK

	Cattle	Sheep	Horse	Goats	Other Alpacas
No. of Reports of Stock on Roads	2	4	1	1	
Instances - Returned to owners	2	3	1	1	
Impounded		1			
Vehicle accidents involving stock					

OTHER LIVESTOCK, WILDLIFE COMPLAINTS

Culcairn – sheep removed from residential yard.

ABANDONED VEHICLES

Gerogery – 1 vehicle impounded.

Culcairn – 1 vehicle impounded.

Holbrook – 1 vehicle impounded.

7 vehicles currently impounded.

POLLUTION AND ENVIRONMENTAL INCIDENTS

Inspection conducted: Overgrown Vegetation Unsafe Land	Inspections being conducted. Orders sent.
Pollution: Noise	Henty – barking dog. Holbrook – barking dog, warning issued and ongoing monitoring.
Pollution: Waste	Holbrook – waste left in laneway off Mountain Creek Road.

ON-SITE SEWERAGE MANAGEMENT SYSTEMS

Inspection Type	Total	Pass	Fail
OSMS Compliance Inspections	2		
Pre-Purchase Inspections			
OSMS Orders issued	2		
OSMS Orders Compliance Inspections	5	5	
Plumbers Site Inspections	1		1
OSMS Upgrade Applications Received	2		
OSMS Approvals To Do Works Issued	4		
OSMS Approvals To Operate Issued	1		
AWTS Service Contract Renewal Letters			
Local Government Application Approvals	1		
Local Government Approval Inspections			
Local Government Approval Soil Report Assessments			
OSMS Rate charge enquires			
Septic Enquiry			
Works completed solicitors letter	2		

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RANGER'S REPORTS [CONT'D]

OTHER WORKS CONDUCTED

- Companion Animal Registrations continuing to come in from the letters sent out and door knocking.
- RID online (Report Illegal Dumping online) updating with data entry.
- Property inspections unsightly and excessive cars.
- Holbrook and Culcairn landfill site works and refuelling conducted.
- Landfill cameras checks and relief landfill attendants work at several sites.
- Assist RSPCA with companion animal and stock welfare issue.
- Duck licences for Culcairn and Holbrook pools are currently active.
- Tree on Holbrook pound fence removed and repaired fence.
- Fire Green Valley assist traffic control spotting for loader clearing River Road and also setting up of livestock evacuation centre at Holbrook.
- New hoarder at Jindera, Orders issued.

JANUARY 2020

COMPANION ANIMALS

No. of Complaints Received 18		Including: 8 barking dogs, 6 roaming dogs, dealing with an aggressive dog, nuisance dogs, 1 menacing and dangerous dog compliance check from out of area.	
No. of dog attacks:	3	Location: Jindera	Dog attacking sheep, shot by farmer. Infringements issued.
		Culcairn	Dog attacked chicken in a pen, infringement issued.
		Burrumbuttock	Sheep attacked. Dog not identified.
Comments:	One very sick dog conveyed to vet from Culcairn for the RSPCA to investigate.		
		Dogs	Cats
In Council's Facility at Beginning of Month			
Captured & Returned to Owners		3	
Captured & Impounded			5
Released from Pound to Owners			
Surrendered by Owners			
Rehomed			
Euthanased			4
Remaining in Council's Facility at End of Month			1

FERAL CATS

No. of Complaints:	3
No. Feral Cats caught:	6

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RANGER'S REPORTS [CONT'D]

LIVESTOCK

	Cattle	Sheep	Horse	Goats	Other Alpacas
No. of Reports of Stock on Roads	3	3		1	
Instances - Returned to owners	3	2			
Impounded		1		1	
Vehicle accidents involving stock					

OTHER LIVESTOCK, WILDLIFE COMPLAINTS

1 kangaroo Culcairn Road.

1 kangaroo Howlong Kywong Road.

Brocklesby – bulls and cows on residential block. Orders issued to remove them.

ABANDONED VEHICLES

Jindera – removed by owner.

Holbrook – 1 vehicle impounded.

8 vehicles currently impounded.

POLLUTION AND ENVIRONMENTAL INCIDENTS

Inspection conducted: Overgrown Vegetation Unsafe Land	Inspections being conducted. Blocks all slashed.
Pollution: Noise	Brocklesby – sound meter installed. Jindera – barking - warning issued and ongoing monitoring. Culcairn - barking dog removed by owners.
Pollution: Waste	Holbrook – waste left in laneway off Mountain Creek Road.

ON-SITE SEWERAGE MANAGEMENT SYSTEMS

Inspection Type	Total	Pass	Fail
OSMS Compliance Inspections			
Pre-Purchase Inspections			
OSMS Orders issued			
OSMS Orders Compliance Inspections			
Plumbers Site Inspections	1		1
OSMS Upgrade Applications Received	1		
OSMS Approvals To Do Works Issued	2		
OSMS Approvals To Operate Issued			
AWTS Service Contract Renewal Letters			
Local Government Application Approvals			
Local Government Approval Inspections			
Local Government Approval Soil Report Assessments			
OSMS Rate charge enquires			
Septic Enquiry			

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RANGER'S REPORTS [CONT'D]

OTHER WORKS CONDUCTED

- Companion Animal Registrations continuing to come in from the letters sent out and door knocking.
- RID online (Report Illegal Dumping online) updating with data entry.
- Property inspections unsightly and excessive cars.
- Holbrook and Culcairn landfill site works and refuelling conducted.
- Landfill cameras checks and relief landfill attendants work at several sites.
- Assist RSPCA with companion animal and stock welfare issue.
- Duck licences for Culcairn and Holbrook pools are currently active.
- Hoarders at Jindera, Orders issued and compliance checks.
- Repairs to water troughs at pound.
- Fencing Wymah cemetery.
- Fire Green Valley driving bulk water truck.
- First aid training.

3. SENIOR WEEDS OFFICER'S REPORT- DECEMBER 2019- JANUARY 2020

Spraying of St. John's Wort has been completed with one contractor spraying everything to the west of the Olympic Highway with another contractor completing everything to the east of the Olympic Highway.

Spraying of St John's Wort has been completed on the following roads by contractor:

- Olympic Highway.
- Tumbarumba Road.
- Little Billabong Road.
- Hume Highway.

Spraying of Silver-Leaf Nightshade has been completed throughout the Council area.

Spraying of Khaki Weed has been completed throughout the Council area.

Spraying of Montpellier Broom is currently being completed.

Spraying of Blackberry and Sweatbriar is currently being completed.

Monitoring of Alligator Weed along Mountain Creek in the Woomargama area.

Controlling and monitoring of rabbit infestations throughout the Council area.

General roadside and property inspections have been completed throughout the Council area.

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PART D – COMMITTEE AND DELEGATE REPORTS

Attached, in **ANNEXURE 15** are minutes of the following meeting:

- Minutes of Walla Walla Refugee Resettlement Committee Meeting held on 27 November 2019

DELEGATE REPORTS

Nil.

RECOMMENDATION

That Part D of the Agenda be received and noted.