

**Details of Organisation (Applicant)**

**Community Organisation** \_\_\_\_\_  
**Contact Person** \_\_\_\_\_  
**Contact Number** \_\_\_\_\_ **Mobile** \_\_\_\_\_  
**Address** \_\_\_\_\_  
**Postal Address** \_\_\_\_\_  
**Email** \_\_\_\_\_  
**Signature of Applicant** \_\_\_\_\_ **Date** \_\_\_\_\_

**Details of Community Project (To be Completed by Applicant)**

**Community Project/Event** \_\_\_\_\_  
**Location** \_\_\_\_\_  
**Description of Works Required** \_\_\_\_\_  
  
**Date of Project/Event** \_\_\_\_\_ **Start Time (If Event)** \_\_\_\_\_

**Details of Council Operator and Council Plant (To Be Completed By Council Staff)**

**Operator Name\*** \_\_\_\_\_  
**Operator Position** \_\_\_\_\_  
**Plant Description** \_\_\_\_\_  
**Plant Number** \_\_\_\_\_ **Depot** \_\_\_\_\_

\*Operator must be an employee of Greater Hume Council with the competency/qualifications to operate the plant in use and must also be volunteering their services.

*I \_\_\_\_\_ volunteer my time to operate Plant Number \_\_\_\_\_ For the above mentioned community project and declare that I am competent and qualified to operate said plant. I will perform the works in accordance with Greater Hume Council's policies and procedures including conducting relevant pre start checks, risk assessments and daily running sheets. I will return any associated documentation to Council upon completion of the works.*

**Signature of Operator** \_\_\_\_\_ **Date** \_\_\_\_\_

**Council Endorsement**

**Approved** \_\_\_\_\_ **Denied** \_\_\_\_\_ **Operator's Credentials Checked** \_\_\_\_\_  
**Comments/Conditions** \_\_\_\_\_

**Signature of Director Engineering** \_\_\_\_\_ **Date** \_\_\_\_\_

Document Name	Version Number	Date of Issue	Review Date
ENG – Council Volunteer Operator and Plant For Community Projects/Events	1.0.1	30 October 2018	As Required