

Application made under the Local Government Act 1993 & Local Government (Approvals) Regulation 1999

General Manager Greater Hume Council 39 Young Street (PO Box 99) HOLBROOK NSW 2644 E: mail@greaterhume.nsw.gov.au P: 02 6036 0100	Office use only	
	Local Activity Application No.	
	OSMS Register No.	
	DA/CDC No.	
	Date	
	Receipt No.	

Type of Approval Required - Tick as Applicable

- Install New System
 Decommission OSMS
 Upgrade Existing System (additional works)
 Property Transaction Inspection
 Application to Operate an On-Site Sewage System (*complete first page and Details of Property only*)

Applicant Details

Name			
Postal Address			
Phone (daytime)		Mobile	
Email			
Signature/s			

Owner Details and Consent

All property owners must complete this section. If the owner of the property is a company, then the director/s or the secretary of the company must sign and affix the company seal, if required by the constitution.

- I hereby consent to the lodgement of this application and I undertake that I will engage a licensed Plumber and/or licensed Drainer to carry out such work as is necessary in accordance with the provisions of the Local Government Act 1993 and the requirements of the Council.

Name or Company Name			
Address			
Phone		Email	
Signature/s			

Property Description

We need this information to correctly identify the subject land. This information is shown on the rates notices, property deeds etc.

Lot		Sec		DP	
Street/RA No.			Property Name		
Road Name			Locality		
Site Area		Valuation No		Assessment No	

Details of Property

Area of Property m ² /ha		
Buildings to utilise on-site treatment		
<input type="checkbox"/> Dwelling	<input type="checkbox"/> Shed	<input type="checkbox"/> Other
<input type="checkbox"/> Commercial Premises		
<i>(please give details)</i>		
Number of Persons Served by the System		Number of Bedrooms

Plumbers' Details

Name		
Address		
Phone (daytime)		Licence No*
Email		

***All plumbers and drainers must hold a current licence from NSW Office of Fair Trading**

Details of System

Type of System		
<input type="checkbox"/> AWTS	<input type="checkbox"/> Septic Tank	<input type="checkbox"/> Compost Toilet
<input type="checkbox"/> Greywater	<input type="checkbox"/> Other	
Brand Name/Manufacturer of System		
Type of Disposal Area		
<input type="checkbox"/> Absorption Trenches	<input type="checkbox"/> Evaporation Absorb	<input type="checkbox"/> Evaporation Transpiration
<input type="checkbox"/> Sub Surface Irrigation	<input type="checkbox"/> Surface Irrigation	<input type="checkbox"/> Sand Filtration

Water Supply

<input type="checkbox"/> Reticulated - Town	<input type="checkbox"/> Rainwater Tank	<input type="checkbox"/> Community Water Supply
<input type="checkbox"/> Domestic Bore	<input type="checkbox"/> Dam	<input type="checkbox"/> River

Install New System

REQUIRED ATTACHMENTS (It is imperative that you supply all the details required)	<input type="checkbox"/>	3 copies of plan of proposed works of land (see note 1 on page 3)
	<input type="checkbox"/>	3 copies of the Geotechnical Report for the Onsite Waste Water disposal area
	<input type="checkbox"/>	3 copies of manufacturer's specifications of the proposed OSMS to be installed
	<input type="checkbox"/>	3 copies of the proposed internal drainage layout of the building and external drainage layout to the OSMS
	<input type="checkbox"/>	Plan of reserve area and size
	<input type="checkbox"/>	Plan of effluent disposal area
	<input type="checkbox"/>	Details of method of protection for effluent disposal area (i.e. fencing)
	<input type="checkbox"/>	Copy of Service Agreement (for AWTS)
	<input type="checkbox"/>	Payment for the appropriate application fee

Must be Completed – Sketch of Proposed Works

Note 1

Please show

- Distance to bore or wells
- Distance to property dwellings
- Distance to neighbouring dwellings
- Distance to surface water (e.g. creek, river, dam, gully)
- Fall of land
- Distance to swimming pool
- Distance to boundaries and north indicator

New OSMS (Septic Tank/System) Application Estimate (DA/CC or CDC)

Note: Council reserves the right to amend the fee estimate when assessment of Application for OSMS is carried out)

Date of Estimate

Type of Service	Q Code	Ledger A/C	Amount
S68 Approval Assessment on New Installation of Onsite Sewage System - \$220	203	04100.0105.0086	\$220.00
S68 Local Government Act Approval Inspections (2 x \$150) <ul style="list-style-type: none"> Sub-drains and external drainage prior to backfill under test Effluent disposal area completed prior to backfill 	206	04100.0105.0086	\$300.00
Total Fees Owning			

Existing OSMS (Septic Tank/System) Application Estimate (OSMS Management Fees)

Note: Council reserves the right to amend the fee estimate when assessment of Application for OSMS is carried out)

Date of Estimate

Type of Service	Q Code	Ledger A/C	Amount
Onsite Sewage Management System Compliance Inspection Fee – Property Transaction	206	04100.0105.0086	\$200.00
Onsite Sewage Management Re-inspection Fee	206	04100.0105.0086	\$100.00
Total Fees Owning			