

Road Opening Permit Application

Receipt Number	Amount paid Staff Member	\$ Certificate of Currency A	DP/SP Receipt to Code 224 (GL 3200.110.86) Office ssociated With/Provided No		
Applicant Details Required Name Address Postal Address Contact Number/s Email					
Location Details Required	Location Details Required				
Street Address Town/Locality Lot/s Assessment Number This information is available Locality Plan Attached	Section e from your rate no Ye	ntice, property deeds or from			
Description of Planned Works	Required				
Road Excavation Vehicle Crossing - U Vehicle Crossing - R Other – Please List		Culvert	nder Bore Crossing Ianting		
Contractor Details Required					
Contractor Name					

Electronic Version is the controlled version. Printed copies are considered uncontrolled. Before using a printed copy verify that it is the current version.

	Review Date
ENG – Road Opening Permit Application 1.0.9 30 June 2020	As Required

Public Liability Insurance Required

A current public liability insurance policy for a **minimum** amount of **twenty million dollars (\$20,000,000)** is required. Permit will not be granted unless this requirement is met. Please attach a copy of the current Public Liability Certificate.

Company Name _____ Amount Insured

1 \$

Expiry Date

Schedule of Fees and Charges Fees and Charges are subject to change from 1 July. All fees are inclusive of GST.

Select Relevant Application

Tree Planting/Other Permit Application Fee and Site Inspection	\$110.00
Single Lot Permit Application Fee and Site Inspection	\$110.00
2-5 Lot Subdivision Permit Application Fee and Site Inspection	\$250.00
6-10 Lot Subdivision Permit Application Fee and Site Inspection	\$500.00
Over 10 Lot Subdivision Permit Application Fee and Site Inspection	\$750.00

Applicant Declaration and Acknowledgement Required

I apply for consent to carry out the works described in this application. I declare that all the information given is true and correct. I also understand that if any "Required" fields are incomplete, the application may be delayed or rejected.

Print Name	
Signature	
Date	

Privacy Policy

The information collected by Greater Hume Council will be used for the purpose of processing this application under the *Roads Act 1993*. Personal information collected by the Council will be treated as per the *Privacy and Public Information Protection Act 1998*. This application lodged by you or information contained therein may be provided to members of the public in accordance with the provisions of the *Government Information (Public Access) Act 2009*. Supply of personal information is legally required and failure to supply could cause delay in your application.

Payment Required at Time of Application						
Cash			Cheque Enc	losed	Amount	\$
EFT	BSB Ensi Plea	count Name - Greater Hume Shire Council B – 082 646, Account Number - 509723252 sure to Reference the Payment with "ROP" and your Surname ase Forward Payment Details to <u>remittances@greaterhume.nsw.gov.au</u> and attach a by to this application.				
Amount Pa	id _	\$		D	ate	
Credit C	Card		Visa		Maste	ercard
Card Numb	er			Card Expiry Dat	e	
Total		\$		Name on Card		
Signature				Date		
How to Lodge an Application						

If you wish to discuss a proposal with one of our professional officers, it is essential that you arrange an appointment. We recommend that you consult with a Council officer before submitting this application.

Applications should be addressed to: The General Manager, Greater Hume Council

- Mail: PO Box 99, HOLBROOK NSW 2644
- Email: mail@greaterhume.nsw.gov.au
- Delivery: 36 Young Street, HOLBROOK NSW 2644 40 Balfour Street, CULCAIRN NSW 2660 83 Urana Street, JINDERA NSW 2642 32 Sladen Street, HENTY NSW 2659
- Contact: P.02 6036 0100 F. 02 6036 2683

Correspondence

I/We wish to receive all correspondence by:

Email	Mail	Collect
Checklist		

- Have all the "Required" areas on the form been completed?
- Has the owner signed and endorsed the application form?
- Have the payment details been completed and/or payment attached?

Required Documentation - Have these been attached?

- 2 copies of plans or drawings describing the proposed works.
- 2 copies of the location plan of the land.
- A Certificate of Currency for public liability
- Payment of fees and receipt.