

## Road Opening Permit Application

*Office Use Only*

CDC/DA Number *If  
Required* \_\_\_\_\_

Assessment  
Number \_\_\_\_\_

Lot/s \_\_\_\_\_ Section \_\_\_\_\_ DP/SP \_\_\_\_\_

Date Received \_\_\_\_\_ Amount paid \$ \_\_\_\_\_ *Receipt to Code 224 (GL 3200.110.86)*

Receipt Number \_\_\_\_\_ Staff Member \_\_\_\_\_ Office \_\_\_\_\_

Certificate of Currency Associated With/Provided

Uploaded into InfoXpert *Document ID* \_\_\_\_\_ Yes No

## Applicant Details *Required*

**Name** \_\_\_\_\_

**Address** \_\_\_\_\_

**Postal Address** \_\_\_\_\_

**Contact Number/s** \_\_\_\_\_

**Email** \_\_\_\_\_

## Location Details *Required*

**Street Address** \_\_\_\_\_

**Town/Locality** \_\_\_\_\_

**Lot/s** \_\_\_\_\_ **Section** \_\_\_\_\_ **DP/SP** \_\_\_\_\_

**Assessment Number** \_\_\_\_\_

*This information is available from your rate notice, property deeds or from Council's property maps.*

**Locality Plan Attached** Yes No

## Description of Planned Works *Required*

**Road Excavation**

**Road Under Bore**

**Vehicle Crossing - Urban**

**Culvert Crossing**

**Vehicle Crossing - Rural**

**Tree Planting**

**Other – Please List** \_\_\_\_\_

## Contractor Details *Required*

**Contractor Name** \_\_\_\_\_

**Licence Number** \_\_\_\_\_ **Contact Number** \_\_\_\_\_

## Public Liability Insurance *Required*

A current public liability insurance policy for a **minimum** amount of **twenty million dollars (\$20,000,000)** is required. Permit will not be granted unless this requirement is met. Please attach a copy of the current Public Liability Certificate.

**Company Name** \_\_\_\_\_

**Policy Number** \_\_\_\_\_ **Amount Insured** \$ \_\_\_\_\_

**Expiry Date** \_\_\_\_\_

## Schedule of Fees and Charges *Fees and Charges are subject to change from 1 July. All fees are inclusive of GST.*

Select Relevant Application

Tree Planting/Other Permit Application Fee and Site Inspection	\$110.00
Single Lot Permit Application Fee and Site Inspection	\$110.00
2-5 Lot Subdivision Permit Application Fee and Site Inspection	\$250.00
6-10 Lot Subdivision Permit Application Fee and Site Inspection	\$500.00
Over 10 Lot Subdivision Permit Application Fee and Site Inspection	\$750.00

## Applicant Declaration and Acknowledgement *Required*

I apply for consent to carry out the works described in this application. I declare that all the information given is true and correct. I also understand that if any "Required" fields are incomplete, the application may be delayed or rejected.

**Print Name** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

## Privacy Policy

The information collected by Greater Hume Council will be used for the purpose of processing this application under the *Roads Act 1993*. Personal information collected by the Council will be treated as per the *Privacy and Public Information Protection Act 1998*. This application lodged by you or information contained therein may be provided to members of the public in accordance with the provisions of the *Government Information (Public Access) Act 2009*. Supply of personal information is legally required and failure to supply could cause delay in your application.

