

Document Name	Document Version Number	Review Date
Lawn Cemetery Policy	1.0.2	August 2018
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17 August 2016	4443	Revised

Purpose

The purpose of the Policy is to set clear guidelines and a consistent framework for efficient operation and maintenance of Council's Cemeteries.

This policy acknowledges the importance for families to be able to create a suitable and personalised memorial for their loved ones. However this policy provides controls that will ensure that Council lawn cemeteries provide a pleasing aesthetic appearance though maintaining uniformity and providing a neat well mown lawn area kept free from visual clutter.

This policy also permits an individual to reserve a burial plot in Council's lawn cemetery sections.

Scope

This policy shall apply to the Lawn Sections and Upright Memorial Lawn Sections of Greater Hume Shires Cemeteries at Holbrook, Henty, Culcairn and Walla Walla.

Definitions

Nil

Policy Content

To achieve the purpose of this policy the following controls are adopted by Council:

1. An individual retains the right to reserve a burial plot in council lawn sections by payment of the prescribed fee and completion of an application form.
2. Bronze plaques are to be set on a concrete plinth. The size of the bronze plaque(s) for the lawn graves is to be a total of 381mm x 216mm. Individuality is permitted by incorporating different emblems, borders and ceramic photos.
3. The Upright Memorial headstones in the Upright Memorial Lawn Sections can be made of a choice of 3 different granite colours. The granite headstones are to be an apex design, polished finish back and front, 600mm long and 425mm to top of apex from top of base. The granite base shall be rock edge finish to 3 sides and 900L x 250W x 70H. The headstone will include 2 granite block vases and 2 vase containers, gold gild lettering, proof of inscription and installation.
4. Fonts and emblems can be incorporated on the headstone within Council's guidelines.
5. When a person seeks a variation to Councils standard Upright Memorials or bronze plaque then these requests will be considered on their merits however they are not to unduly vary from Councils standard memorials.
6. Developing shrines to deceased persons through the deposition of paraphernalia is not permitted to occur and these items will be removed at the discretion of Council staff.

7. No glass items or drink containers permitted.
8. No items are to encroach on other graves or on the lawn areas.
9. Council has the right to remove/dispose of unsuitable flower containers or glass items.

Links to Policy

Nil

Links to Procedure

Nil

Links to Forms

Nil

References

Nil

Responsibility

Nil

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Relevant Legislation

Nil

Associated Records

Nil