

**MINUTES OF THE ORDINARY MEETING OF GREATER HUME COUNCIL  
HELD AT COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY COURT,  
HOLBROOK ON WEDNESDAY, 15 AUGUST 2018**

**IN ATTENDANCE:** Councillors Wilton (Chairperson), Meyer, Hicks, O'Neill, Quinn, Schilg and Weston.

**PRESENT:** General Manager, Director Corporate and Community Services, Director Environment & Planning, Director Engineering and Executive Assistant.

Cr Schilg offered a prayer to open the meeting.

### **ACKNOWLEDGEMENT OF COUNTRY**

The Mayor (Chairperson) offered an Acknowledgement of Country at the commencement of the meeting.

### **DECLARATION OF PECUNIARY INTEREST OR NON PECUNIARY INTEREST (CONFLICT OF INTEREST)**

Cr O'Neill gave notice of her intention to declare a non-pecuniary interest in Part A For Determination – Environment and Planning - Item 2 – Development Application 10.2018.78.1 – Primitive Camping Ground Jindera.

### **APOLOGY**

**5034 RESOLVED** [Quinn/Hicks]

That the apologies for Cr Osborne and Cr Stewart be received and leave of absence granted.

### **CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

#### **MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 18 JULY 2018**

**5035 RESOLVED** [Hicks/Meyer]

That the Minutes of the Ordinary Meeting of Greater Hume Shire Council held at Culcairn on Wednesday, 18 July 2018 as printed and circulated be confirmed as a true and correct record of the proceedings of such meeting.

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## **ACTION REPORT FROM THE MINUTES**

1. WALBUNDRIE COMFORT STOP

Cr Meyer queried the matter of the Walbundrie Comfort Stop. Director Engineering advised that Council is waiting to receive further advice from the Walbundrie community on an alternate location before this can proceed further.

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**NOTICE OF MOTION**

1. **NOTICE OF MOTION - CR QUINN – SECTION 7-12 CONTRIBUTIONS FROM SOLAR FARMS**

**5036 RESOLVED** [Quinn/Hicks]

That Council adopt a policy that if a solar farm project is developed in the shire, the Section 7-12 contribution be expended on rural and regional roads.

**SECTION 7-12 CONTRIBUTIONS FROM SOLAR FARMS**

COUNCILLORS FOR	COUNCILLORS AGAINST	COUNCILLORS ABSENT	COUNCILLORS DECLARING INTEREST
Wilton Meyer Hicks Quinn Weston Schilg	O'Neill	Osborne Stewart	

**OFFICERS' REPORTS – PART A – FOR DETERMINATION**

**ENVIRONMENT AND PLANNING**

1. **DEVELOPMENT APPLICATION 10.2018.94.1 – COMMERCIAL BUILDING DEMOLITION LOT 3 DP544627 - 95 ALBURY STREET HOLBROOK**

**5037 RESOLVED** [Quinn/Hicks]

That Council request Public Works Advisory investigate alternative methods of preserving the nature and heritage of the building.

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**DEVELOPMENT APPLICATION 10.2018.94.1 – COMMERCIAL BUILDING  
DEMOLITION LOT 3 DP544627 - 95 ALBURY STREET HOLBROOK**

COUNCILLORS FOR	COUNCILLORS AGAINST	COUNCILLORS ABSENT	COUNCILLORS DECLARING INTEREST
Meyer Hicks O'Neill Quinn Weston Schilg	Wilton	Osborne Stewart	

**5038 RESOLVED** [Hicks/O'Neill]

That standing orders be suspended and **PART A ENGINEERING REPORT** Item 2 REMOVAL OF RAILWAY PEDESTRIAN FOOTBRIDGE – CULCAIRN be brought forward at this time 6.20pm.

## **ENGINEERING**

**2. REMOVAL OF RAILWAY PEDESTRIAN FOOTBRIDGE - CULCAIRN**

**5039 RESOLVED** [Quinn/Hicks]

That Director Engineering write to ARTC (Australian Rail Track Corporation) requesting that the footbridge be lifted and a commitment sought to maintain and preserve the historical aspect of the bridge.

**5040 RESOLVED** [Hicks/Weston]

That standing orders resume at 6.27pm and the meeting return to the agenda as printed.

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## **ENVIRONMENT AND PLANNING**

*Item 1 dealt with earlier in the meeting.*

AT THIS JUNCTURE, COUNCILLOR JENNY O'NEILL MADE A DECLARATION OF NON-PECUNIARY INTEREST IN THE MATTER NOW BEFORE THE COUNCIL AND LEFT THE CHAMBER AT 6.27 PM PURSUANT TO SECTION 45(1) OF THE LOCAL GOVERNMENT ACT 1993 AND TOOK NO PART IN THE VOTING ON THE MATTER. THE REASON BEING IS THAT CR O'NEILL IS THE SECRETARY/TREASURER OF THE JINDERA RECREATION RESERVE MANAGEMENT COMMITTEE.

### **2. DEVELOPMENT APPLICATION 10.2018.78.1 – PRIMITIVE CAMPING GROUND JINDERA**

**5041 RESOLVED** [Quinn/Hicks]

#### **RECOMMENDATION**

That consent be granted to development application 10.2018.17.1 for a primitive camping ground on the Jindera Recreation Reserve subject to the following conditions:

#### **General**

1. Development shall be generally in accordance with the approved plans and accompanying information (including the Statement of Environmental Effects), except where modified by the following conditions.
2. This approval shall expire if the development hereby permitted is not commenced within five (5) years of the date of consent.
3. The consent shall lapse two years from the date of commencement unless Council is satisfied, upon review that the primitive camping ground (PCG) is not operating to the satisfaction of the Jindera community.
4. No more than four camp sites are permitted within the PCG at any given time.
5. The perimeter of the PCG must be made clear to all users.
6. A caravan, annexe or campervan must not be allowed to be installed closer than 6 metres to any other caravan, annexe, campervan or tent.
7. A tent must not be allowed to be installed closer than 6 metres to any caravan, annexe or campervan or closer than 3 metres to any other tent.
8. When open, the PCG must be provided with a water supply, toilet and refuse disposal facilities.
9. Unoccupied caravans, campervans and tents are not to be allowed to remain in the PCG for more than 24 hours.
10. Council and the Jindera Recreation Reserve Management Committee are to determine rules relating to the maximum period of occupancy for users of the PCG. These rules are to be displayed on signage erected at the entrance to the Recreation Reserve.
11. No fires are permitted within the PCG.

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**DEVELOPMENT APPLICATION 10.2018.78.1 – PRIMITIVE CAMPING GROUND JINDERA  
[CONT'D]**

12. Signage shall be erected at the entrance to the Recreation Reserve indicating:
  - a. the boundaries of the PCG shown on a map (including the required setbacks);
  - b. the location of amenities;
  - c. the operational controls specified in these conditions of consent (e.g. no fires, distance between camp sites, etc); and
  - d. when the PCG is closed due to unsatisfactory ground conditions or some other event;
  - e. maximum period of occupancy.
13. No camp site is permitted within 20 metres of the Urana Street boundary, on the southern side of the swale drain or within 50 metres of the wetlands.
14. The approved use must not cause unreasonable amenity impacts to persons beyond the boundaries of the lot.
15. At all times, the primitive camping ground must be operated and managed in accordance with the *Local Government (Manufactured Homes Estates, Caravan Parks and Moveable Dwellings) Regulation 2005*.

**Reason for conditions**

The above conditions have been imposed:

- (i) to ensure compliance with the terms of the environmental planning instruments;
- (ii) having regard for the requirements of any agency consulted as integrated development;
- (iii) having regard to Council's duties of consideration under Section 4.15 of the *Environmental Planning and Assessment Act 1979*, as well as Section 4.17 which authorises the imposing of the consent conditions; and having regard to the circumstances of the case and the public interest.

**DEVELOPMENT APPLICATION 10.2018.78.1 – PRIMITIVE  
CAMPING GROUND JINDERA**

COUNCILLORS FOR	COUNCILLORS AGAINST	COUNCILLORS ABSENT	COUNCILLORS DECLARING INTEREST
Wilton Meyer Hicks Quinn Weston Schilg		Stewart Osborne	O'Neill

Cr O'Neill returned to the meeting room at 6.35pm.

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**3. REQUEST FOR TENDER (RFT) POOL LEASING TL01 2018-2019 OPERATION OF HOLBROOK, HENTY, CULCAIRN, JINDERA AND WALLA WALLA SWIMMING POOL FACILITIES**

**5042 RESOLVED** [Meyer/Hicks]

That **PART A ENVIRONMENT AND PLANNING REPORT** - Item 2 – Request for Tender (RFT) Pool Leasing TL01 2018-2019 Operation of Holbrook, Henty, Culcairn, Jindera and Walla Walla Swimming Pool Facilities be referred to Closed Council (Committee Of The Whole) for discussion, in accordance with the relevant section of the Local Government Act 1993 section 10a (2)(d)(1) commercial information of a confidential nature that would if disclosed prejudice the commercial position of the person who supplied it.

**REASON**

That the ability of Councillors to discuss the confidential commercial arrangements of Councils swimming pool facilities in a full and frank manner outweighs the need for the report to be discussed in Open Council at this point.

**GOVERNANCE**

**1. 2017/2018 DELIVERY PLAN – REPORT AS AT 30 JUNE 2018**

**5043 RESOLVED** [Hicks/Schilg]

That the report be received and noted.

**2. GENERAL MANAGER'S PERFORMANCE AGREEMENT 2018/2019**

**5044 RESOLVED** [Hicks/Weston]

That the General Manager's 2018/2019 Performance Agreement as circulated be adopted.

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**3. LOCAL GOVERNMENT NSW ANNUAL CONFERENCE – SUNDAY 21 TO TUESDAY 23 OCTOBER 2018**

**5045 RESOLVED [Meyer/Hicks]**

That the following motions be forwarded to Local Government NSW for consideration at the 2018 Conference:

1. *That Local Government NSW make strong representations to State and Federal Governments and departmental heads-, to ensure that grant guidelines acknowledge and consider the important role that rural Councils and the myriad of country towns and communities contribute to the social and economic fabric of NSW.*
2. That Local Government NSW lobby the Federal and State Governments for additional recurrent funding for last mile roads.

Further that applications be made to Local Government NSW for Service Awards for all eligible Councillors.

**4. FIT FOR THE FUTURE – SERVICE REVIEWS**

**5046 RESOLVED [Hicks/Schilg]**

1. That the report be received and noted
2. Services Reviews of:
  - Information Technology Systems and Security and
  - Provision of Library Services including the mobile library service.be undertaken in the 2018/2019 Financial Year.

**5. POLICY DEVELOPMENTS**

**5047 RESOLVED [O'Neill/Meyer]**

That Council rescind the Writing Off Rates and Charges Policy.

**6. RISK & WORK HEALTH SAFETY POLICIES REVIEW**

**5048 RESOLVED [Hicks/Schilg]**

That Council rescind the existing Disaster Recovery Policy and Continuity Business Plan and replace with the Business Continuity Plan Procedure.



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**7. RISK & WORK HEALTH SAFETY POLICIES REVIEW**

**5049 RESOLVED** [Hicks/Weston]

That Council rescind the existing Street Stall Policy and replace with the Hire of Council Facilities Terms and Conditions.

**CORPORATE AND COMMUNITY SERVICES**

**1. INTERIM 2018/2019 QUARTERLY BUDGET REVIEW AS AT 30 JUNE 2018**

**5050 RESOLVED** [Hicks/Meyer]

That Council note and approve the Interim Budget Review Statement including proposed amounts to be carried forward as at 30 June 2018.

**2. ABORIGINAL LAND CLAIM – WIRRAMINNA LOT 7006 DP 1052657  
BURRUMBUTTOCK**

**5051 RESOLVED** [Hicks/Meyer]

That the report be received and noted.

**3. GREATER HUME CHILDREN SERVICES - REPORT FOR JULY 2018**

**5052 RESOLVED** [O'Neill/Schilg]

That the report be received and noted.

**ENGINEERING**

**1. PROPOSED CULCAIRN SKATE PARK LOCATION**

**5053 RESOLVED** [Weston/Quinn]

That Council approve the construction location of the new skate park at Culcairn to be at the Culcairn Sportsground.

**2. REMOVAL OF RAILWAY PEDESTRIAN FOOTBRIDGE - CULCAIRN**

*Item 2 dealt with earlier in the meeting.*

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**ITEM TO BE REFERRED TO CLOSED COUNCIL**

**1. STAFF MOVEMENTS AND REVIEW OF ORGANISATION STRUCTURE**

**5054 RESOLVED** [Meyer/Hicks]

That the report on staff movements and review of Organisation Structure be referred to Closed Council (Committee Of The Whole) for discussion, in accordance with the relevant section of the Local Government Act 1993 section 10a (2)(a) personnel matters concerning particular individuals (other than councillors).

**REASON**

The ability for councillors to discuss the staffing movements and the review of the Organisation Structure in a full and frank manner outweighs the need for the report to be discussed in Open Council at this point.

**2. GENERAL MANAGER – ANNUAL PERFORMANCE REVIEW**

**5055 RESOLVED** [Meyer/Hicks]

That the matter of the General Manager's Performance Review is confidential in nature and that the matter be referred to Closed Council (Committee Of The Whole) for discussion, in accordance with the relevant section of the Local Government Act 1993 section 10a (2)(a) personnel matters concerning particular individuals (other than councillors).

**REASON**

That the ability of councillors to discuss the performance of the General Manager in a full and frank manner outweighs the need for the report to be discussed in Open Council.

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## **PART B - ITEMS FOR INFORMATION**

### **GOVERNANCE**

1. WORKSHOP/BRIEFING SESSION SCHEDULE 2018
2. OFFICE OF LOCAL GOVERNMENT CIRCULARS
3. LOCAL GOVERNMENT NEW SOUTH WALES (LGNSW) – WEEKLY CIRCULARS
4. TOURISM AND PROMOTIONS OFFICER'S REPORT

### **CORPORATE AND COMMUNITY SERVICES**

5. CUSTOMER REQUEST MODULE – SUMMARY OF MONTHLY REQUESTS
6. STATEMENTS OF BANK BALANCES AND INVESTMENTS AS AT 31 JULY 2017
7. HUMAN RESOURCES REPORT FOR MAY 2017

### **ENGINEERING**

8. JULY 2017 REPORT OF WORKS
9. WATER & SEWER REPORT – JULY 2017

### **ENVIRONMENT AND PLANNING**

10. DEVELOPMENT APPLICATIONS PROCESSED FOR THE MONTH OF JULY 2017
11. SENIOR WEEDS OFFICER'S REPORT – JULY 2017
12. RANGER'S REPORT – JULY 2017

**5056 RESOLVED** [Meyer/Quinn]

That Part B of the Agenda be received and noted.

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## **PART C – COMMITTEE AND DELEGATE REPORTS**

**5057 RESOLVED** [Meyer/Quinn]

That Part C of the Agenda be received and noted.

## **MATTERS OF URGENCY**

**5058 RESOLVED** [Quinn/Hicks]

And ruled by the Chair that the Matter of Urgency AVAILABILITY OF WATER FOR FIRE FIGHTING PURPOSES be considered at this time.

### **AVAILABILITY OF WATER FOR FIRE FIGHTING PURPOSES**

**5059 RESOLVED** [Quinn/Hicks]

That the Director Engineering enter into discussions with Albury City Council with the view of providing a mobile water supply of at least 20,000 litres for the upcoming fire season for use by either Council.

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## **CLOSING THE MEETING**

At this juncture the members in the public gallery left the room as the meeting was moving into the confidential section of the agenda.

**5060 RESOLVED** [7.04pm] [Quinn/Weston]

That the meeting be closed during the discussion of the confidential matters listed in the agenda.

## **COMMITTEE OF WHOLE SECTION**

**5061 RESOLVED** [Quinn/O'Neill]

That, in accordance with the provisions of the Local Government Act 1993, Council enter into 'Committee of the Whole' for the discussion of the following items of business:

1. **REQUEST FOR TENDER (RFT) POOL LEASING TL01 2018-2019 OPERATION OF HOLBROOK, HENTY, CULCAIRN, JINDERA AND WALLA WALLA SWIMMING POOL FACILITIES**
2. **STAFF MOVEMENTS AND REVIEW OF ORGANISATION STRUCTURE**
3. **GENERAL MANAGER – ANNUAL PERFORMANCE REVIEW**

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**CONFIDENTIAL – CLOSED COUNCIL (COMMITTEE OF THE WHOLE)**

**1. REQUEST FOR TENDER (RFT) POOL LEASING TL01 2018-2019 OPERATION OF HOLBROOK, HENTY, CULCAIRN, JINDERA AND WALLA WALLA SWIMMING POOL FACILITIES**

**RECOMMENDATION** [Meyer/O'Neill]

That:

1. In accordance with Clause 178(1)(b) of the Local Government Regulations 2005 Council decline the tender submitted by LSA for Tender 01 2018-2019.
2. In accordance with clause 178 (3) (f) of the Local Government (General) Regulation 2005 Council carryout the majority of the requirements of the proposed contract itself by operating the pools for the 2018/2019 swimming pool season primarily with its own resources and some provided by specialist labour supply company.
3. In accordance with clause 178 (3) (e) of the Local Government (General) Regulation 2005 enter into negotiations with any person (whether or not the person was a tenderer) with a view to entering into a contract in relation to the subject matter for part of the tender (provision of some lifeguards)
4. Provide an additional support position for maintenance and some administrative functions associated with the pools with a fixed term of six months.

**2. STAFF MOVEMENTS AND REVIEW OF ORGANISATION STRUCTURE**

**RECOMMENDATION** [Hicks/Schilg]

That Council note the following changes to Council's organisation structure:

1. Creation of an additional Building Surveying position
2. Creation of the position of People and Culture Coordinator.

All staff left the meeting room at 7.30pm.

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**3. GENERAL MANAGER – ANNUAL PERFORMANCE REVIEW**

**RECOMMENDATION** [O'Neill/Hicks]

That

- Council adopt the General Manager's Annual Performance Review for the year ended 30 June 2018
- the SOORT increase when announced be applied to the General Managers total remuneration package and
- the one off increase of 2.5% also be applied subject to the total increase being no greater than 5%.

**ORDINARY MEETING RECONVENED**

**5062 RESOLVED** [7.35pm] [Quinn/Weston]

That the Ordinary Meeting be reconvened for the purpose of determining the report of the matter dealt with in Committee.

**COMMITTEE REPORT**

The Mayor reported that the Committee of the Whole makes the following recommendations.

**RECOMMENDATIONS OF CLOSED COUNCIL (COMMITTEE OF THE WHOLE)**

**5063 RESOLVED** [Hicks/Weston]

That the foregoing report and recommendations from Closed Council (Committee of the Whole) be adopted.

There being no further business, the meeting concluded at 7.35pm.

THESE MINUTES WERE CONFIRMED at the Council meeting held on 26 September 2018 at which time the signature hereon was subscribed.

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Cr Heather Wilton,  
Mayor  
Greater Hume Shire Council