

Safe Driving Policy

Document Name	Document Version Number	Review Date
Safe Driving Policy	1.0.2	January 2022
Date Adopted	Minute Number	Status
21 March 2018		Revised

Purpose

To improve workplace road safety for all Council staff and to ensure that Council personnel demonstrate low risk driving behaviours while operating or travelling in any road vehicle while at work, or on their way to or from work.

Scope

All Staff

Definitions

Safe Driving

The adoption of low risk attitudes and behaviours that reduce the possibility of the driver being involved in a driving incident.

Low Risk Attitudes

- Placing a high value on safe driving
- Choosing low risk alternatives in spite of pressures to do otherwise
- Maintaining motivation to apply low risk behaviours.

Low Risk Behaviours

Preparation

Planning driving (being fit to drive, rest breaks/overnight stops, route selection, non driving duties), vehicle safety check.

Driving

Being alert, scanning for potential hazards, managing speed and position of the vehicle to reduce the likelihood of a crash.

Evaluation

Reviewing driving to identify ways of reducing risk on future journeys.

Policy Content

All Workplace Health and Safety hazards must be managed in accordance with Council's Work Health & Safety Policy.

To prevent incidents involving light or heavy fleet in Council workplaces, the following requirements must be met.

1. Council will provide light and heavy fleet vehicles that meet accepted safety standards and WH&S requirements for plant.
2. All Council staff are to drive in a manner that minimises risk to self and others as well as damage to vehicles and property.

As a minimum, staff are to

- Comply with Australian road rules
- Comply with fleet management requirements
- Travel with the headlights and tail lights switched on when in a Council vehicle
- Wear seatbelts where they are provided.

Safe Driving Policy

Staff shall drive at a speed that does not exceed the speed limit;

Mobile Phones

- Mobile phones not secured in an approved cradle must only be used with hands free/Bluetooth capabilities
- Mobile phones without hands free must be securely mounted to the vehicle in an approved cradle which doesn't obscure vision
- Mobile phone GPS function can only be used if the phone is in a cradle
- Staff are required to inform incoming callers that they are driving and outward calls should only be made where absolutely necessary
- All mobile phone conversations must be kept to a minimum
- Staff holding a learner, P1 or P2 licence must not use any function of a mobile phone while driving.

Staff shall not attempt to put a vehicle in motion while under the influence of alcohol or any other drug.

Drivers of heavy fleet vehicles shall not drive while there is the presence of alcohol in their blood.

3. All Council staff are informed of Council's workplace safety requirements.

Awareness of safe driving behaviour is to be provided to all staff at induction.

Additional training needs for safe driving will be assessed for the work requirements of positions within Council. Training will be commensurate with the level of risk associated with the work requirements of the position.

4. Staff who may be required to drive a Council vehicle as part of their job must meet the following Council standards

- Possession of an appropriate current class of licence;
- Evidence to satisfy any other occupational-specific requirements e.g. current qualifications and/or recent experience in operating road maintenance and construction equipment.

5. Managers and staff must actively manage workloads involving driving to minimise fatigue.

Staff must ensure that they organise their own work involving driving in a way that minimises fatigue.

Managers have an obligation to ensure that staff receive active management support in meeting this requirement.

6. Managers are to review available reports on vehicle damage relating to their staff and provide feedback to vehicle users.

Where managers identify unsafe driving performance positive steps must be taken to improve driving performance.

Links to Policy

Workplace Health & Safety Policy
Bring Your Own Device Policy
Injury Management Policy

Safe Driving Policy

Links to Procedure

Nil

Links to Forms

Nil

References

Nil

Responsibility

Managers and Supervisors

- Communicate safe driving policy and guidelines to staff.
- Ensure occupation-specific safe driving record requirements are met where this is a condition of employment.
- Implement appropriate counter measures for identified trends in unsafe road use, such as training and review of a driver's authority to drive council vehicles.
- Consult with drivers when resolving driving safety related issues.
- Ensure all staff, managers and supervisors receive an induction in road user safety.
- Conduct assessment on road use risks and assess training needs of staff.
- Provide on-going education, awareness and training.
- Ensure that in-vehicle driver training is done by an approved assessor.
- Review driver ability every three years for drivers operating in high risk driving conditions.

Drivers

- Operate road vehicles in a way that complies with the road laws and in accordance with council policies.
- Plan road trips to minimise safety risks to self, passengers and other road users.
- Participate in initiatives for improving road safety.
- Undertake operation and safety familiarisation of the particular vehicle before operating it for the first time.
- Report defective vehicles.
- Report all injury and damage incidents, including near misses.

WH&S Staff

- Establish guidelines for drivers that address the risks associated with vehicle operation.
- Provide assistance to managers with the development and implementation of appropriate education, awareness and training programmes to meet identified areas of need.
- Provide regular management reports to managers to show accountability for incident costs in terms of injury.
- Benchmark motor vehicle accident injury outcomes against similar organisations.
- Develop measures to address unsafe trends in workplace road use.

Fleet Management

- Ensure that light and heavy vehicles provided for all kinds of use conform to uniform safety standards.
- Consult with potential operators in the selection of specialised replacement vehicles and plant.
- Ensure vehicles are maintained according to the vehicle manufacturer requirements.
- Maintain records of all maintenance, damage and usage data for each vehicle.
- Ensure that drivers have the appropriate information for the safe operation and equipment to assist in actions following an incident or breakdown.

Safe Driving Policy

Risk Management

- Benchmark damage and near miss incidents against similar organisations.
- Collect data on vehicle damage and identify all costs associated with repairs and replacement of damaged vehicles and property.
- Provide regular management reports to managers to show accountability for incident costs in terms of damage to property.

Road Safety Officer

- Provide resource material and programmes to support safe driving awareness, education and training needs.

Document Author

Road Safety Officer

Relevant Legislation

NSW Road Rules 2008

NSW Work Health & Safety Act 2011

Associated Records

Nil

Estimate of Development Costs
Greater Hume Shire
Jacob Wenke Subdivision (Stage 1)

Reference: S7812

Version: 3 (12/3/2018)

Corresponding Design Plans: S7812 Plan Set v2

Prepared by : Andrew Walls.

Total Development Cost

Number of Lots

7

ITEM	DESCRIPTION	ESTIMATE November 2017	REVISED March 2018
1.00	Roads and Earthworks	\$ 113,341.00	\$ 82,935.50
2.00	Stormwater	\$ 52,660.00	\$ 41,379.00
3.00	Sewer Reticulation	\$ 32,375.00	\$ 29,891.00
	SUB-TOTAL-Civil Works (the subject of this report).	\$ 198,376.00	\$ 154,205.50
4.00	Water Reticulation	\$ 24,205.00	\$ 21,171.00
5.00	Additional Cost 1.1 - Electricity Design, Installation and Fees (approximate)	\$ 35,000.00	\$ 35,000.00
6.00	Additional Cost 1.2 - Sub-station Upgrade (\$120,000.00 total) Proportion 7/25 Lots;	\$ -	\$ 33,600.00
7.00	Additional Cost 2 - Telecommunications Design, Installation and Fees (approximate)	\$ 14,000.00	\$ 14,000.00
8.00	Additional Cost 3 - Titles Office Fees and legals (approximate)	\$ 20,000.00	\$ 20,000.00
9.00	Additional Cost 4 - Riverina Water Fees (\$5000 per lot approximate)	\$ 35,000.00	\$ 35,371.00
10.00	Additional Cost 5 - GHSC Sewer Fees (\$4000 per lot approximate)	\$ 28,000.00	\$ 28,000.00
11.00	Additional Cost 6 - GHSC Cost of Aquiring Land	\$ 1.00	\$ 1.00
12.00	Additional Cost 7 - GHSC Cost of fencing, landscaping and ancillary works.	\$ -	\$ 10,000.00

TOTAL (excluding GST)	\$ 354,582.00	\$ 351,348.50
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TOTAL (including GST)	\$ 390,040.20	\$ 386,483.35
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TOTAL Per Lot (excluding GST)	\$ 50,654.57	\$ 50,192.64
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TOTAL Per Lot (including GST)	\$ 55,720.03	\$ 55,211.91
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Residual amount to be carried forward (by proportion 18/25 Lots x \$120,000):	\$ -	\$ 86,400.00
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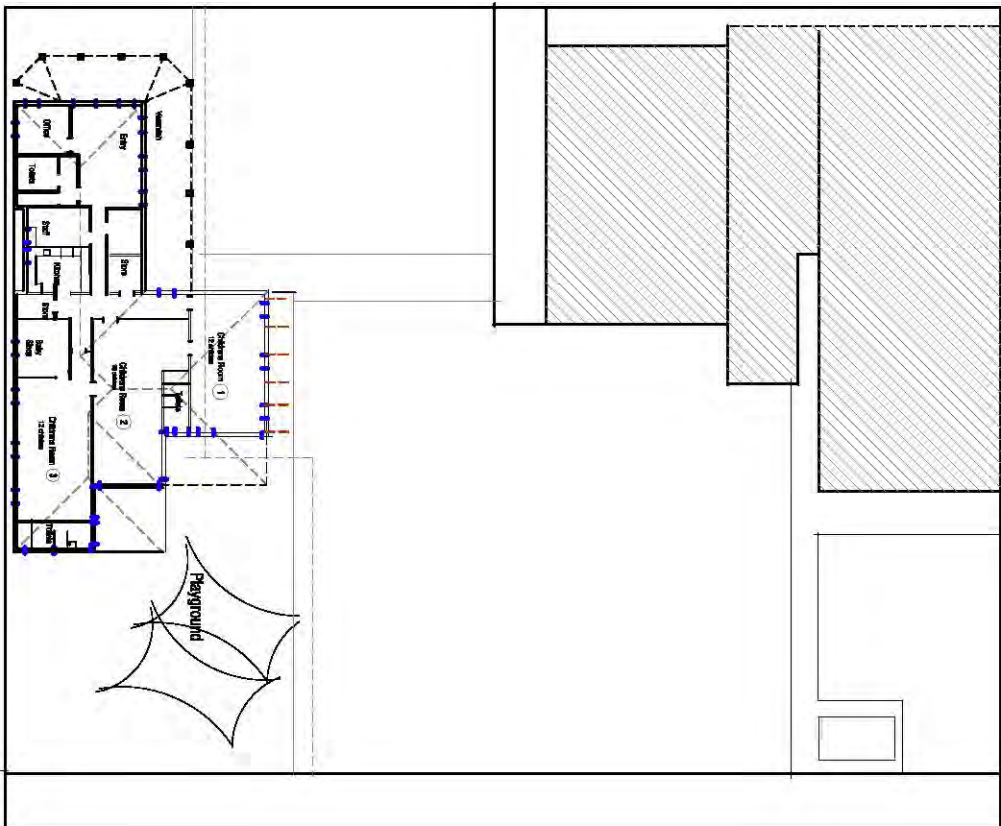
STREET

COMMERCIAL

QUEEN

STREET

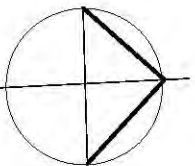
PRELIMINARY



ISSUE	REVISION	DATE
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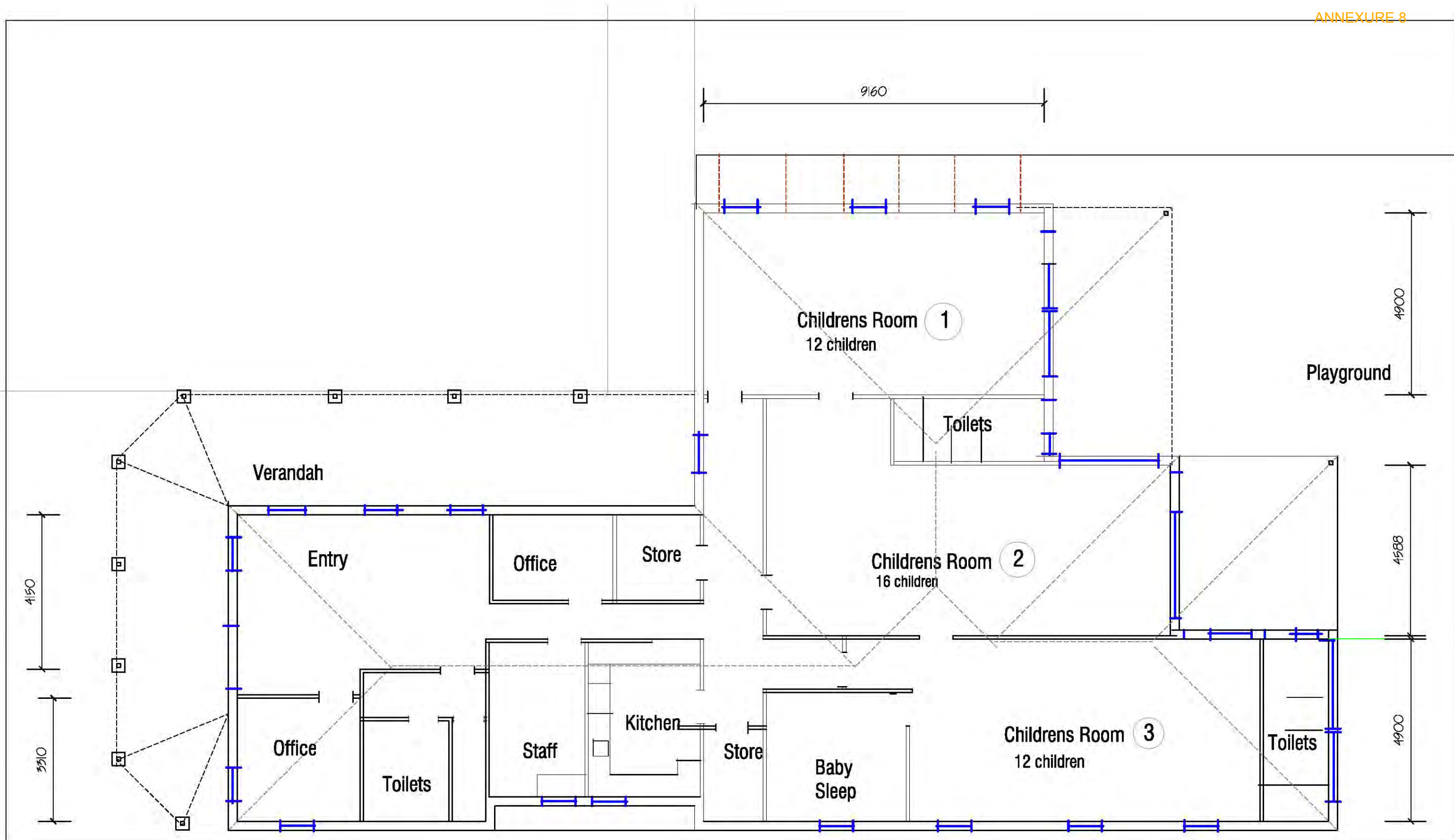
PRELIMINARY

SITE PLAN



WALLA WALLA

SCALE 1 : 500
DATE FEB 2018
DRAWING NO. 1



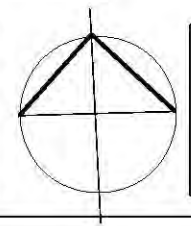
3300
FLOOR AREA BUILDING 325 M2

9430 1750

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ISSUE	REVISION	DATE

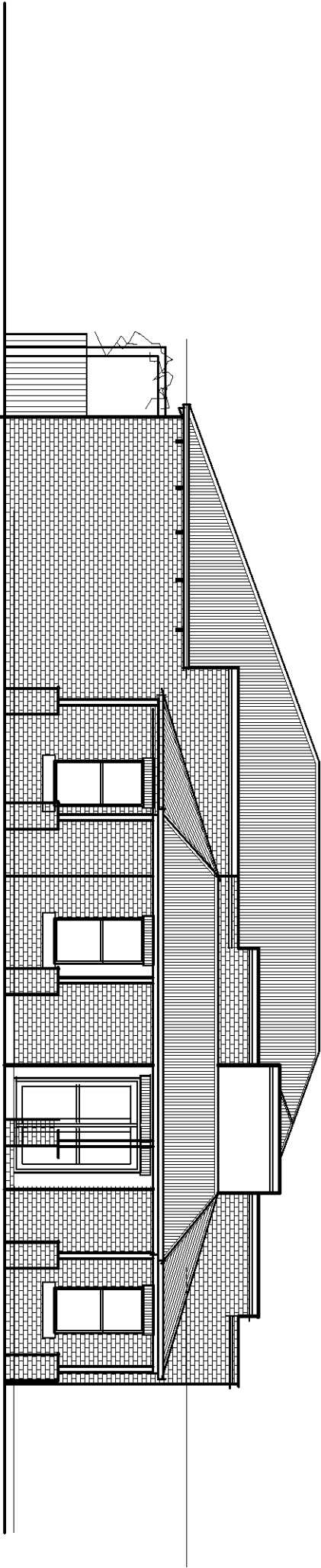
PRELIMINARY

FLOOR PLAN

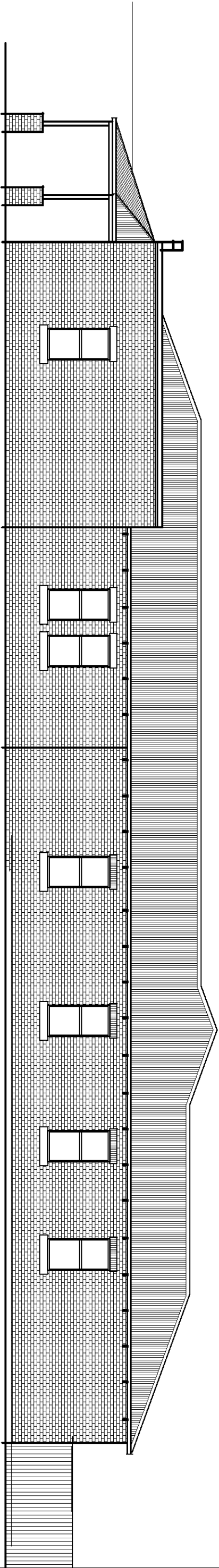


WALLA WALLA

SCALE	1 : 100
DATE	FEB 2018
DRAWING NO.	



WEST ELEVATION



SOUTH ELEVATION

A		
ISSUE	REVISION	DATE

PRELIMINARY

ELEVATIONS

WALLA WALLA

SCALE	1 : 100
DATE	
DRAWING NO.	

TOURISM AND PROMOTIONS REPORT (February 2018)

Areas Projects	Objectives	Progress and Comments
Greater Hume Visitors Guide	Implement the Greater Hume Visitor Experience Plan <i>Delivery Plan 3.3.2.1</i>	<ul style="list-style-type: none"> Visitors Guide has been distributed to our 43 advertisers and Visitor Information Points (15,000 copies) Distribution (to date) = 11320, including 3920 to other Visitor Centres/advertisers and 1500 to VIPS.
Visitor Information Centre and Submarine Museum	<p>Offering visitors to Greater Hume information and advice on accommodation, places to eat, attractions, maps, tours, road conditions, events and other general information. Reception and admission to Submarine Museum.</p> <p>Implement the Greater Hume Visitor Experience Plan.</p> <p style="text-align: right;"><i>Delivery Plan 3.3.2.1</i></p>	<ul style="list-style-type: none"> Visitor Information stats forwarded to AVIC Network were: February 2018: 878 walk in, 44 phone calls and 6 emails Admissions to Submarine Museum, statistics for: February 2018: 48 in family groups, 108 adults, 5 school children, 124 pensioners and 36 in groups. Visitor Information Centre Survey, some results: (Visitors are randomly surveyed each month to provide information on gender, age, travel patterns, home location, satisfaction rating, comments and suggestions on attractions and the visitor experience.) <ul style="list-style-type: none"> How did you hear about us: 3 x Sign, 1 x Referral, 1 x Internet, 2 x Other, 1 x Map Age groups: 1 x 19 to 34 years, 2 x 35-54 years, 3 x 55 years or more, 2 x N/A Travelling Group: 3 x Family, 2 x Alone, 1 x Tour Group, 1 x Friends, 1 x Other. Post Codes/Country: 3550, 4022, 2670, 3691, 2330 and 4520. After Visiting VIC will you stay longer: 2 x 1-2 Days, 2 x Stay Longer, 4 x N/A Please see attached graphs showing above statistics.
	<p>To promote Greater Hume as a place to visit or stay, whether for ½ day, full day or more. To assist with the promotion of Greater Hume's many and varied events. Implement the Greater Hume Visitor Experience Plan. <i>Delivery Plan 3.3.2.1</i></p>	<ul style="list-style-type: none"> Visitor and What's On advertising in Out and About Autumn Edition in Border Mail. Greater Hume Public Notices Emailed 'What's On in 'February' leaflets to Visitor Information Centres in NSW and VIC, coach/bus/tour companies, tourism operators within shire and regional, media, visitor information points and to interested residents in shire. Arranged promotions through Jindera 150th Celebration Committee, Henty Art, Photograph and Quilting Exhibition, Morgan Country Car Swap Meet and various community markets.
Social Media	<p>Implement and enhance online communication tools using technologies such as social networking mechanism.</p> <p>Implement the Greater Hume Visitor Experience Plan</p> <p style="text-align: right;"><i>Delivery Plan 3.3.2.1</i></p>	<ul style="list-style-type: none"> Individual facebook pages: <ul style="list-style-type: none"> Greater Hume Council – 799 likes Greater Hume Visitors Information Centre – 358 likes Holbrook Submarine Museum – 802 likes Greater Hume Children's Services – 483 likes Greater Hume Youth Advisory Committee – 203 likes Buy Local in Greater Hume – 297 likes QR Codes – Used on a regular basis in promotions and advertising.
Australia Day	<p>Recognise community leaders and their efforts and encourage others in the community to take up leadership roles. Encourage more residents to be involved in the Greater Hume and events. <i>Delivery Plan 1.1.2.7, 2.1.1.1</i></p>	<ul style="list-style-type: none"> 2019 Australia Day will be held in Walla Walla during the 150th Anniversary Celebrations.

TOURISM AND PROMOTIONS REPORT (February 2018)

<p>Greater Hume Tourism</p>	<p>The Tourism Public Forum Program will be held four times a year in different community locations across the shire where tourism operators, event organisers and interested members of the public would be invited via email, social media, website and community newsletters to attend.</p> <p style="text-align: right;"><i>Delivery Plan 3.3.2.1</i></p>	<ul style="list-style-type: none"> • The Visitor Experience Plan was endorsed by Greater Hume Council at its March 2014 meeting. • The Tourism Public Forum was held on 20 February 2018 at Greater Hume Council Henty Office, Henty, with 19 people in attendance and a number of apologies. Items discussed were: <ul style="list-style-type: none"> ○ Tourism and Promotions Officer reported on latest statistics; new product in Greater Hume such as Diversity (Community Museums project), Orange Grove Eco Lodges and visitgreaterhume.com.au (new tourism website) ; events coming up and Whats On monthly events calendar; promotions such as Out and About and Pieces of Victoria email newsletter; and grant applications submitted for Morgan's Lookout stairs and Community Museums Aftermath projects. ○ Richie Robinson from Destination Riverina Murray (DRM) (Destination NSW representative) was also in attendance, providing an introduction to the new DRM and specifically information on new programs and webinars scheduled during 2018 for tourism operators and event managers and encouraging operators and events to participate in the DRM regional tourism awards will be held in Deniliquin later in 2018. ○ Around the room, presentations and comments from: <ul style="list-style-type: none"> ▪ Kerry Scholz – Henty Art, Photograph and Quilting Exhibition and new bakery ▪ Judy Morrison – Diversity Education Packages, currently being developed for Primary Schools. ▪ Margaret Knobel and Helen Squires – Report from Doodle Cooma Craft Shop – one of Greater Hume's Visitor Information Points ▪ Neil Parker and Neil Meyer (Henty Community Development Committee) – talking about including Caravan Parking Signs and further development of Caravan and Camping sites in Henty. ▪ Bruce Taylor, Headlie Taylor Header Committee, spoke on the progress of the new sculpture of Headlie Taylor to be unveiled later in year. ▪ Paul Wilksch, Jess Muller and Josh Muller from Culcairn Bakery ▪ Mick Broughan talking about Caravanning and new ideas ▪ Edward Dale reported on cleaning up of Henty Government Dam, road in Bicentennial Park could be widened to allow caravans' to stop and can Council look into an area for semi trailers to stop overnight. ▪ Yvonne Booth suggested maps for historic walks in Henty. ▪ Henty Skate Park is a big success and is used on a daily basis. ▪ Henty Man needs some repair. ▪ Henty Lions have just produced a new Henty telephone book. ▪ There were also an number of emails/letters submitted providing a variety of ideas such as upgrading Camping Ground and facilities, more signage, promotion of Doodle Cooma Swamp (canoeing), beautifying Government Dam and development of walking tracks with exercise equipment. • A grant application to NSW Government to replace the stairs and viewing platform of Morgan's Lookout has been submitted. The new stairs and viewing platform will be much easier to negotiate and comply with current Australian Standards. Included will be additional stairs from the bottom of the rocky outcrop, seating and interruptive signage. Outcome will be advised as soon as possible.
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TOURISM AND PROMOTIONS REPORT (February 2018)

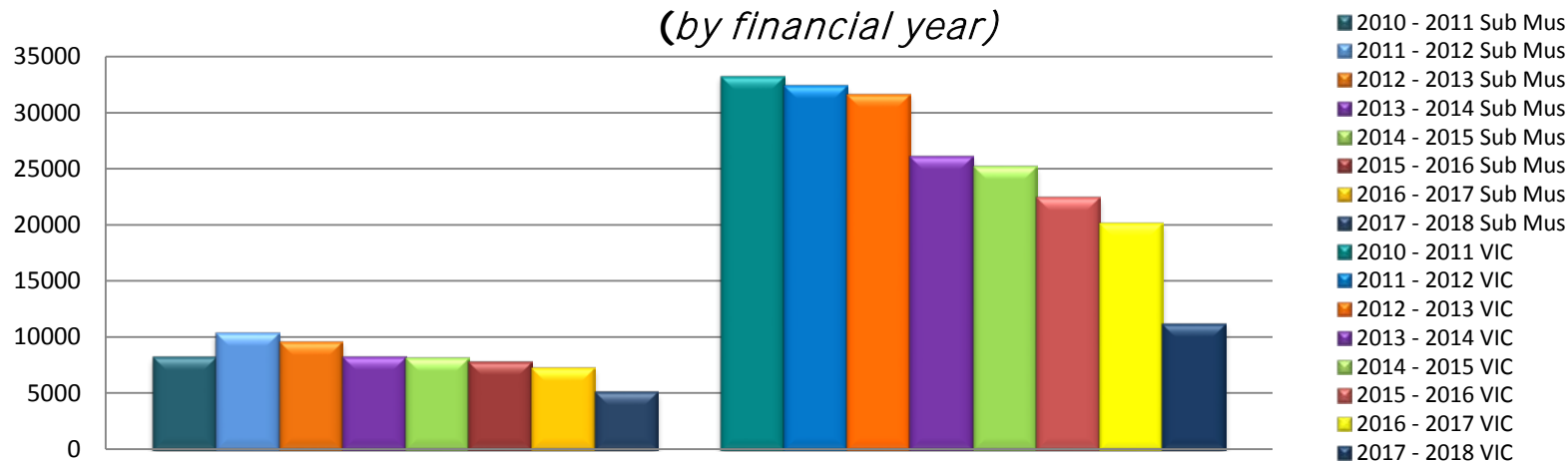
Signage	Implement the Greater Hume Visitor Experience Plan. Delivery Plan 3.3.2.1	Currently also working on Burrumbuttock signage and VIP signage.
Murray Arts	Murray Arts aim is to actively assist the ongoing development of, and participation in, arts and culture throughout the Border region. Implement the Greater Hume Visitor Experience Plan. Delivery Plan 3.3.2.1	<ul style="list-style-type: none"> Murray Arts is now displaying the "Sum of Us" Exhibition on their website. http://www.murrayarts.org.au/index.php/the-sum-of-us Headlie Taylor Header sculpture project. Council endorsed the Memorandum of Understanding between Murray Arts, Headlie Taylor Header Museum Committee and Greater Hume Council at the June meeting. Mr Paul Smits has now been engaged and contracts have been signed as the artist for the sculpture. It is envisaged the sculpture will be completed by May 2018. Director Engineering and Tourism and Promotions Officer met with representatives of HTHM Committee to discuss location and requirements to install the sculpture in Bicentennial Park.
Shire Website	Develop a new Greater Hume Council website including a dedicated Have Your Say portal which is compliant with accessibility standards. Delivery Plan 1.2.1.1	<ul style="list-style-type: none"> Presentations to Council's Website Group has now occurred by the shortlisted website providers. Council has been presented with the best option at a workshop (Wednesday 7 March) with a report included in this Business Paper.
Murray Regional Tourism	The Murray Regional Tourism (MRT) is a joint venture between Albury, Balranald, Berrigan, Campaspe, Corowa, Deniliquin, Gannawarra, Greater Hume, Mildura, Moira, Murray, Swan Hill, Wakool, Wodonga, as well as Tourism Vic and Destination NSW. Implement the Greater Hume Visitor Experience Plan. Delivery Plan 3.3.2.1	<ul style="list-style-type: none"> MRT Digital Platform - The Greater Hume site is now live, www.visitgreaterhume.com. The MRT Tourism Managers meeting was held on 22 and 23 February and hosted by Wodonga Council. Items discussed at the meeting were: <ul style="list-style-type: none"> Murray Farm to Plate Project – a series of workshops involving a wide cross section of primary producers, value adders, retail, food service and food & agritourism will be held during 2018 to develop this strategy. Visitor Services Transformation Project – this project is to ultimately provide the best service to visitors in the region. MRT Digital Strategy – the MRT digital platform agreement is up for renewal and MRT plans to call for tenders from digital providers to renew the MRT platform which includes visitgreaterhume.com.au.
Museums and Heritage	GHS currently has 10 public or private museums and three historical society's. Museum Advisor – In partnership with Albury City Council and Museums and Galleries NSW we have engaged the services of a museum advisor, Mrs Kim Biggs for 2014. Implement the Greater Hume Visitor Experience Plan Delivery Plan 3.3.2.1	<ul style="list-style-type: none"> The Sum of Us exhibition is now displaying on the Murray Arts (http://www.murrayarts.org.au/index.php/the-sum-of-us) and Visit Greater Hume (https://www.visitgreaterhume.com.au/explore/tours-and-trails/the-sum-of-us-exhibition-trail) websites Diversity project – Diversity has now been launched through the media. The Diversity Pop Up Museum is now available for display and exhibitions. The Museum Adviser has been currently working with the six community museums on Disaster Management Plans for each museum.
Greater Hume Council Newsletters	Redesign the format and content of Council's quarterly newsletter to ensure effective and targeted content. Delivery Plan 1.2.1.1	<ul style="list-style-type: none"> The draft Communications Strategy and Implementation Plan was endorsed by Council's June meeting. The new format of Greater Hume Council Newsletters will be: <ul style="list-style-type: none"> Currently working on Autumn Newsletter which will be out during April 2018.

TOURISM AND PROMOTIONS REPORT (February 2018)

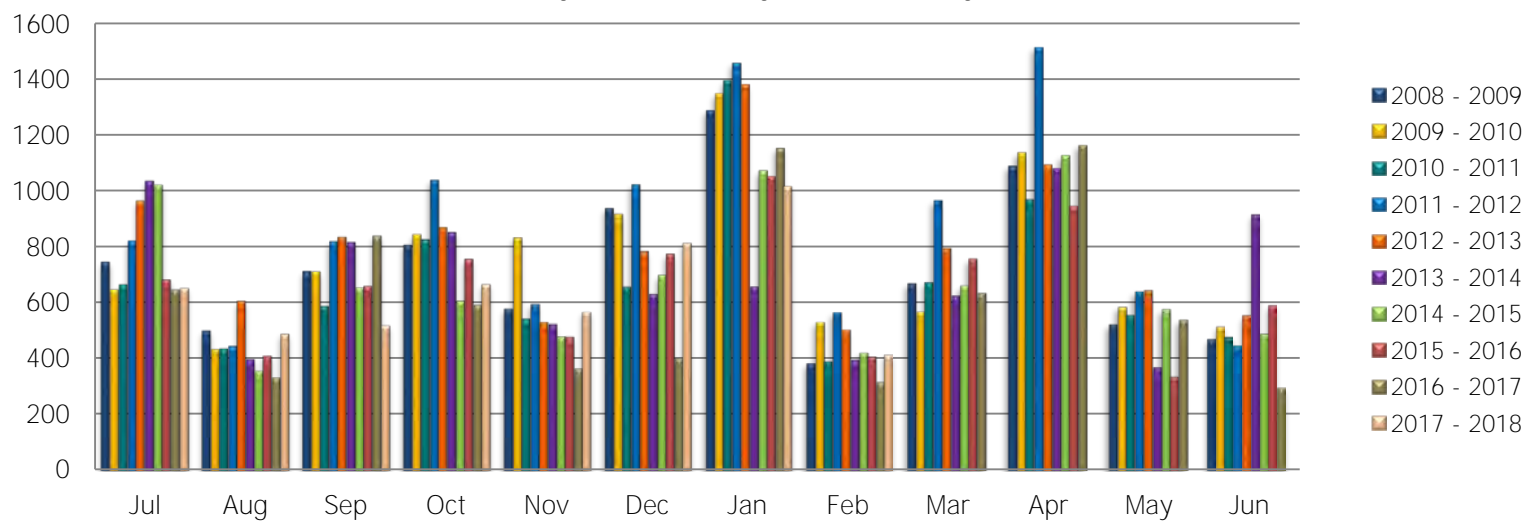
Websites	Maintain and enhance Greater Hume's website	Website Stats:					
		Month/Year February	Total Users	Page Views	Average Time on Site	New Visits %	Bounce Rates %
		Greater Hume Council Website – www.greaterhume.nsw.gov.au					
		2018	2696	10280	2:12	66.3	52.98
		2017	2816	12756	2:41	67.5	49.70
		2016	2782	10714	2:30	67.2	52.12
		Visit Greater Hume Website – www.visitgreaterhume.com.au					
		2018	388	853	1:33	87.9	71.71
		Town websites – www.(townname).nsw.au					
		Culcairn	229	772	2:29	84.7	54.90
		Henty	452	1188	1:26	81.8	66.34
		Holbrook	1023	2791	1:09	79.3	60.06
		Jindera	223	598	1:24	83.7	59.30
		Walla Walla	249	639	1:10	87	65.14
		Top 10 popular Greater Hume web page visits for February were:					
		1. Contact Us – 636 visitors					
		2. Local Environment Plan/Planning and Development – 382 visitors					
		3. Greater Hume Council – 367 visitors					
		4. Employment Opportunities – 342 visitors					
		5. Waste Recycling/Landfill Information – 324 visitors					
		6. Simply Greater Living/Sport Recreation – 320 visitors					
		7. Council Services – 218 visitors					
		8. Greater Hume Council/Meetings – 203 visitors					
9. Council Services/Waste Recycling – 167 visitors							
10. Events/Current Events – 156 visitors							
Top 5 popular Visit Greater Hume web page visits for February were:							
1. Event/Morgan Country Car Club Swap Meet – 89 visitors							
2. Event/Jindera Community Garage Sale – 43 visitors							
3. Explore/History and Heritage – 30 visitors							
4. Explore/Sporting and Recreation – 23 visitors							
5. Destinations/Bowna-Wymah-Talmalmo – 21 visitors							
Delivery Plan 1.2.1.1							

TOURISM AND PROMOTIONS REPORT (February 2018)

Submarine Museum Admission and Visitor Information Centre Totals (by financial year)



Submarine Museum Admission Numbers (by month, by financial year)



GREATER HUME SHIRE COUNCIL

Schedule of the Director Corporate Community Services' Schedule of Information to Council Meeting -
Wednesday 21st March, 2018

COMBINED BANK ACCOUNT FOR THE MONTH ENDED February 28th, 2018***CASHBOOK RECONCILIATION***

	General Fund	Trust Fund
General Ledger Cashbook Balance as at 1st February, 2018	-16,691.22	61,381.32
Cashbook Movement as at 28th February, 2018	78,845.49	-15,534.30
Less: Term Deposits included in Cashbook Balance (Trust only)	0.00	0.00
General Ledger Cashbook Balance as at 28th February, 2018	<u>62,154.27</u>	<u>45,847.02</u>

BANK STATEMENT RECONCILIATION

Bank Statement Balance as at 28th February, 2018	NAB	\$50.00	45,847.02
	Hume	\$29,140.38	
	Bendigo	\$0.00	
	WAW	\$1,717.00	
	Total	<u>30,907.38</u>	<u>45,847.02</u>
(LESS) Unpresented Cheques as at 28th February, 2018		-3,066.34	0.00
(LESS) Unpresented EFT Payments as at 28th February, 2018		-1,142.66	0.00
PLUS Outstanding Deposits as at 28th February, 2018		35,455.89	0.00
PLUS / (LESS) Unmatched Cashbook Transactions 28th February, 2018		0.00	0.00
Cashbook Balance as at 28th February, 2018		<u>62,154.27</u>	<u>45,847.02</u>

I certify that all of Council's surplus funds have been invested in accordance with the Act, the regulations and Council's investment policies and that all cheques drawn have been checked and are fully supported by vouchers and invoices and have been certified for payment.


Responsible Accounting Officer
5 March 2018

This is page no.1 of Schedule No.1 of the Director Corporate & Community Services' Schedule of Information to Ordinary Council Meeting held on Wednesday 21st March, 2018


GENERAL MANAGER

MAYOR

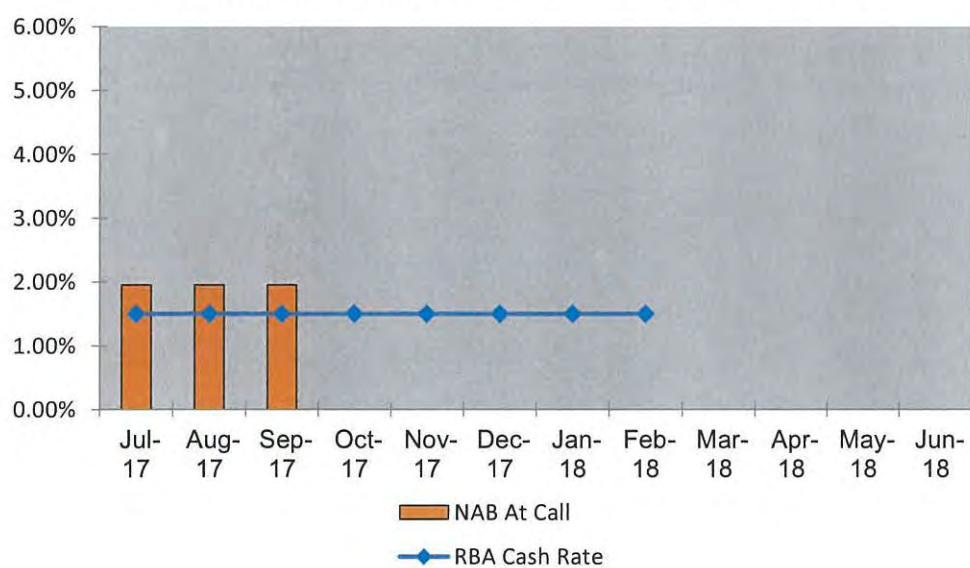
GREATER HUME SHIRE COUNCIL
COMBINED INVESTMENT ACCOUNT - MONTH ENDED 28 February 2018

Investment Number	Financial Institution	Rating	Amount Invested	Interest Rate %	Term (Days)	Date Invested	Maturity Date
<u>National Australia Bank</u>							
GHS180	NAB	A- 1+	509,765.32	2.60%	90	13-Dec-17	13-Mar-18
GHS191	NAB	A- 1+	500,000.00	2.45%	274	07-Jul-17	07-Apr-18
GHS204	NAB	A- 1+	500,000.00	2.35%	89	18-Feb-18	18-May-18
GHS184	NAB	A- 1+	506,482.20	2.45%	182	08-Dec-17	08-Jun-18
GHS197	NAB	A- 1+	500,000.00	2.45%	273	28-Nov-17	28-Aug-18
	NAB	A- 1+	4,654,957.86	1.50%	@ Call	27-Apr-09	Variable
			<u>7,171,205.38</u>				
<u>Hume Bank</u>							
GHS054	HUME - Trust	Unrated	61,808.96	2.60%	365	01-Mar-17	01-Mar-18
GHS192	HUME	Unrated	500,000.00	2.40%	243	07-Jul-17	07-Mar-18
GHS200	HUME	Unrated	500,000.00	2.40%	181	20-Sep-17	20-Mar-18
GHS190	HUME	Unrated	500,000.00	2.25%	90	08-Jan-18	08-Apr-18
GHS123	HUME	Unrated	500,000.00	2.40%	181	29-Nov-17	29-May-18
GHS203	HUME	Unrated	500,000.00	2.30%	182	20-Dec-17	20-Jun-18
GHS142	HUME - Trust	Unrated	45,819.31	2.60%	365	30-Jun-17	30-Jun-18
GHS074	HUME	Unrated	500,000.00	2.60%	365	05-Jul-17	05-Jul-18
GHS189	HUME	Unrated	500,000.00	2.60%	365	07-Jul-17	07-Jul-18
GHS160	HUME	Unrated	500,000.00	2.40%	181	19-Feb-18	19-Aug-18
GHS155	HUME	Unrated	500,000.00	2.40%	181	25-Feb-18	25-Aug-18
GHS193	HUME	Unrated	500,000.00	2.25%	365	29-Dec-17	29-Dec-18
			<u>5,107,628.27</u>				
<u>Bendigo Bank</u>							
GHS177	BENDIGO	A-2	500,000.00	2.20%	151	07-Oct-17	07-Mar-18
GHS203	BENDIGO	A-2	500,000.00	1.75%	59	20-Jan-18	20-Mar-18
GHS185	BENDIGO	A-2	500,000.00	2.15%	121	07-Dec-17	07-Apr-18
GHS187	BENDIGO	A-2	500,000.00	2.50%	274	07-Jul-17	07-Apr-18
GHS161	BENDIGO	A-2	500,000.00	2.53%	274	09-Jul-17	09-Apr-18
GHS165	BENDIGO	A-2	300,000.00	2.05%	90	21-Jan-18	21-Apr-18
GHS186	BENDIGO	A-2	500,000.00	2.20%	151	07-Dec-17	07-May-18
GHS098	BENDIGO	A-2	250,000.00	2.10%	120	06-Feb-18	06-Jun-18
GHS182	BENDIGO	A-2	500,000.00	2.50%	365	07-Jun-17	07-Jun-18
GHS199	BENDIGO	A-2	500,000.00	2.15%	151	28-Jan-18	28-Jun-18
			<u>4,550,000.00</u>				
<u>WAW Credit Union</u>							
GHS168	WAW	Unrated	500,000.00	2.65%	365	13-Mar-17	13-Mar-18
GHS159	WAW	Unrated	500,000.00	2.30%	90	21-Dec-17	21-Mar-18
GHS151	WAW	Unrated	600,000.00	2.30%	121	01-Dec-17	01-Apr-18
GHS202	WAW	Unrated	500,000.00	2.15%	59	20-Feb-18	20-Apr-18
GHS105	WAW	Unrated	400,000.00	2.30%	120	08-Jan-18	08-May-18
GHS166	WAW	Unrated	15,889.54	2.65%	365	20-May-17	20-May-18
GHS121	WAW	Unrated	300,000.00	2.30%	120	21-Feb-18	21-Jun-18
GHS179	WAW	Unrated	500,000.00	2.45%	181	14-Feb-18	14-Aug-18
GHS198	WAW	Unrated	500,000.00	2.65%	365	28-Aug-17	28-Aug-18
GHS169	WAW	Unrated	500,000.00	2.25%	365	03-Oct-17	03-Oct-18
GHS128	WAW	Unrated	450,000.00	3.00%	579	08-Mar-17	08-Oct-18
GHS149	WAW	Unrated	500,000.00	2.95%	577	27-Aug-17	27-Mar-19
			<u>5,265,889.54</u>				
<u>Westpac</u>							
GHS144	WESTPAC	AA	1,000,000.00	2.60%	365	11-Mar-17	11-Mar-18
GHS129	WESTPAC	AA	500,000.00	2.61%	120	10-Oct-17	07-Feb-18
			<u>1,500,000.00</u>				
General Fund Total			23,471,205.38				
Trust Fund Total			123,517.81				
			<u>\$23,594,723.19</u>			Total Investment at	28-Feb-18
			2.23%			Average Rate of Interest on Investment	
			2.42%			Average Rate of Interest on Investment YTD	

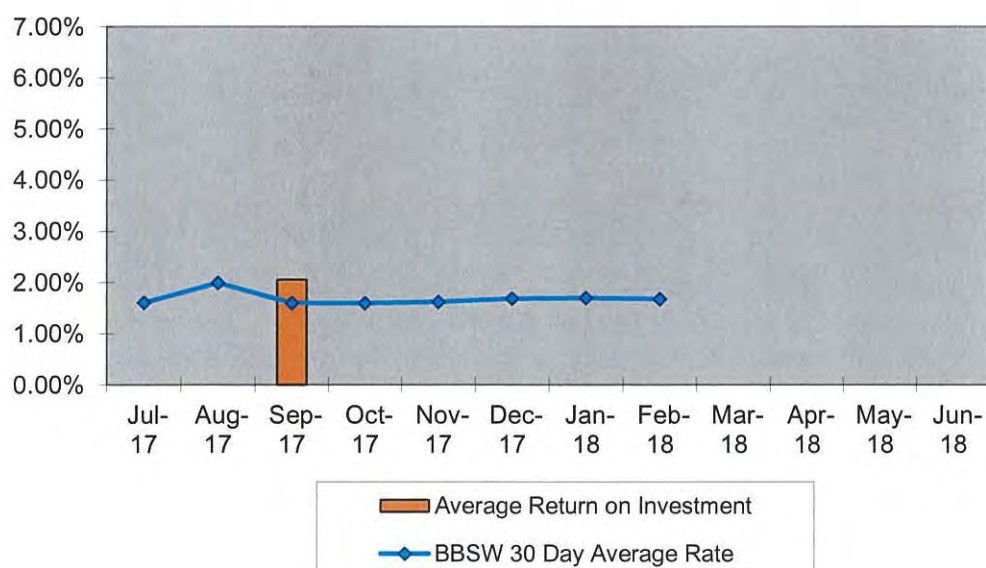
This is the Schedule of Investments presented to Council for consideration for February 2018. I hereby certify that the investments have been made in accordance with Section 625 of the Local Government Act, 1993, the Regulations and Council's Investment Policy.

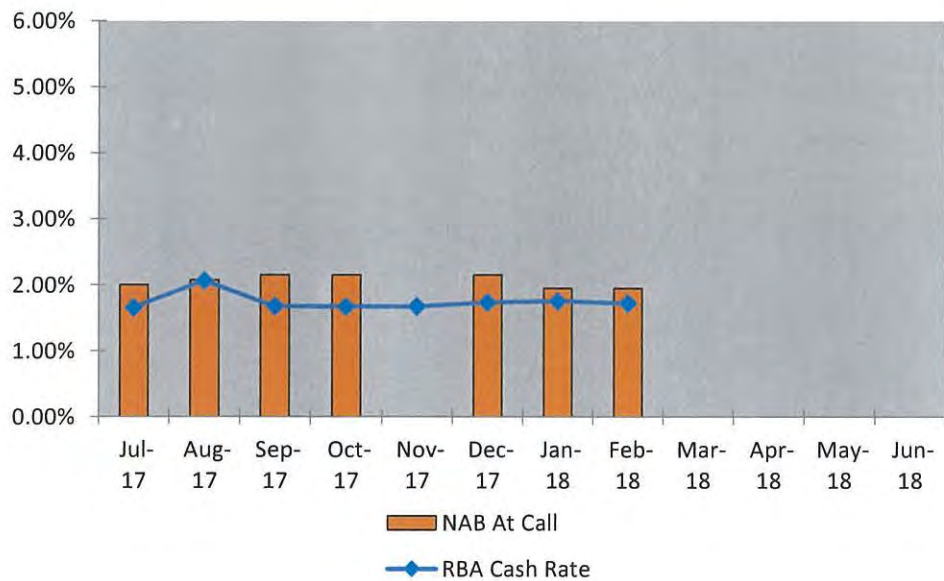
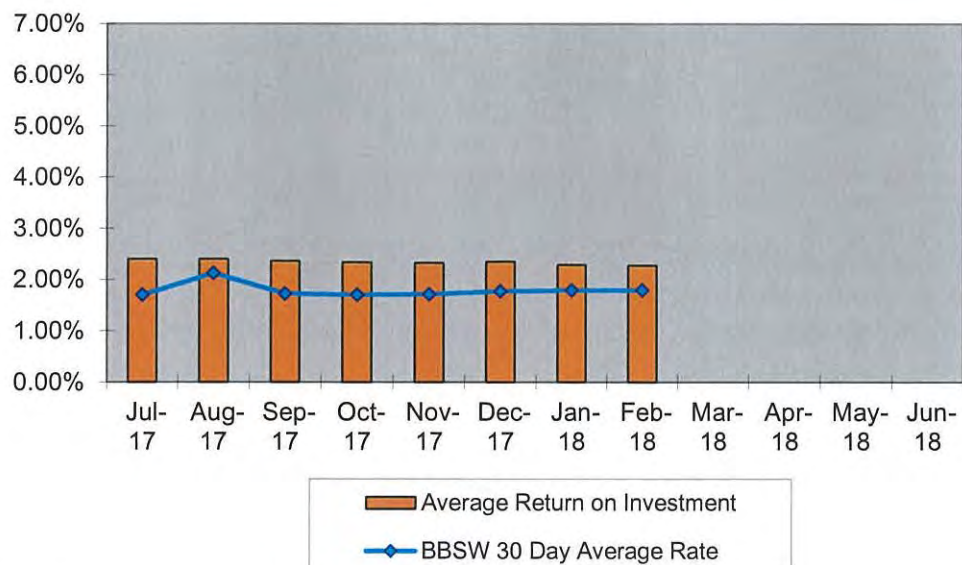

 Responsible Accounting Officer
 Thursday, 8 March 2018

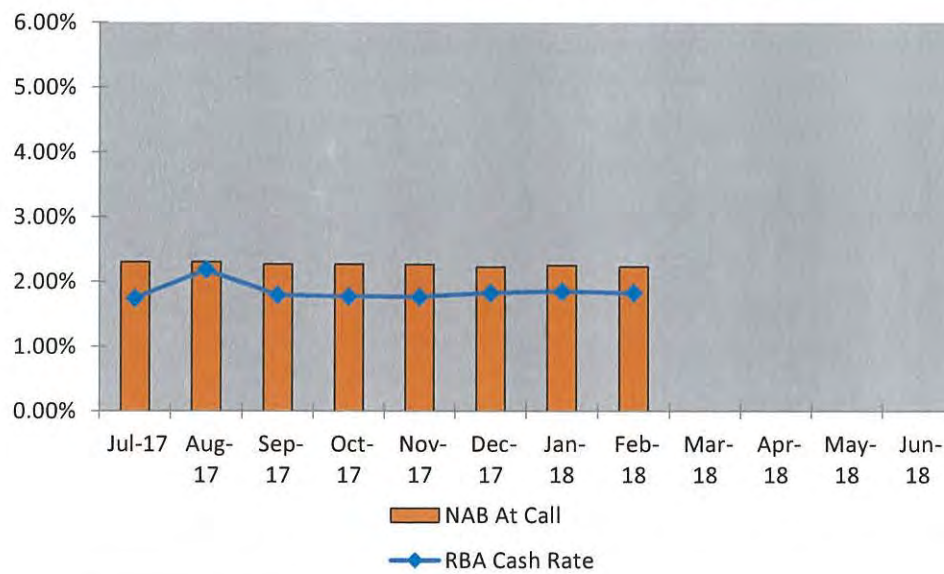
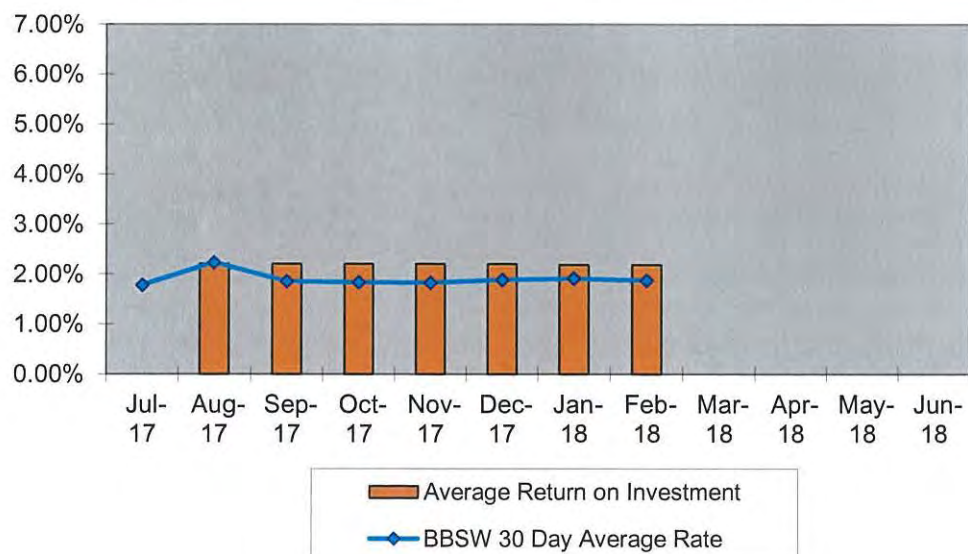
Cash Fund Performance Against RBA Cash Rate

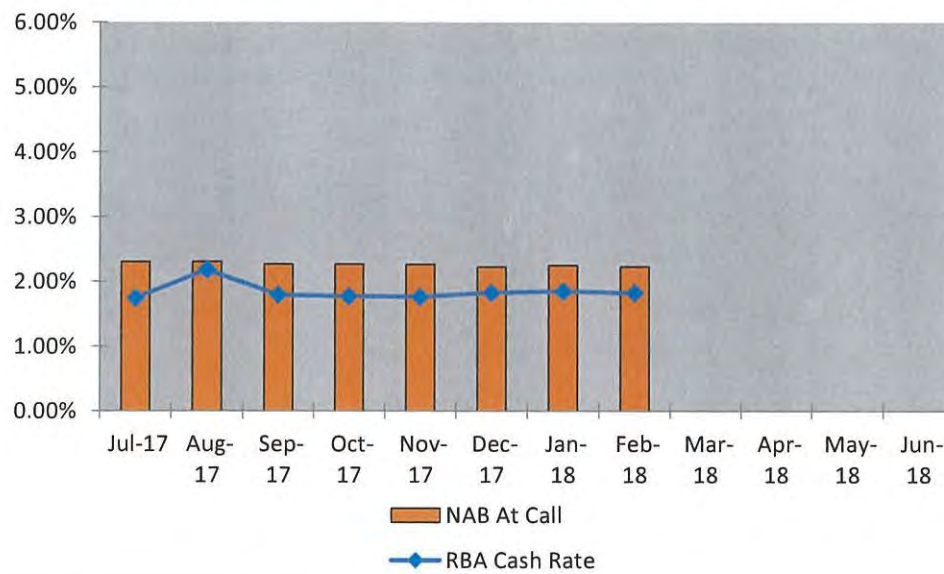
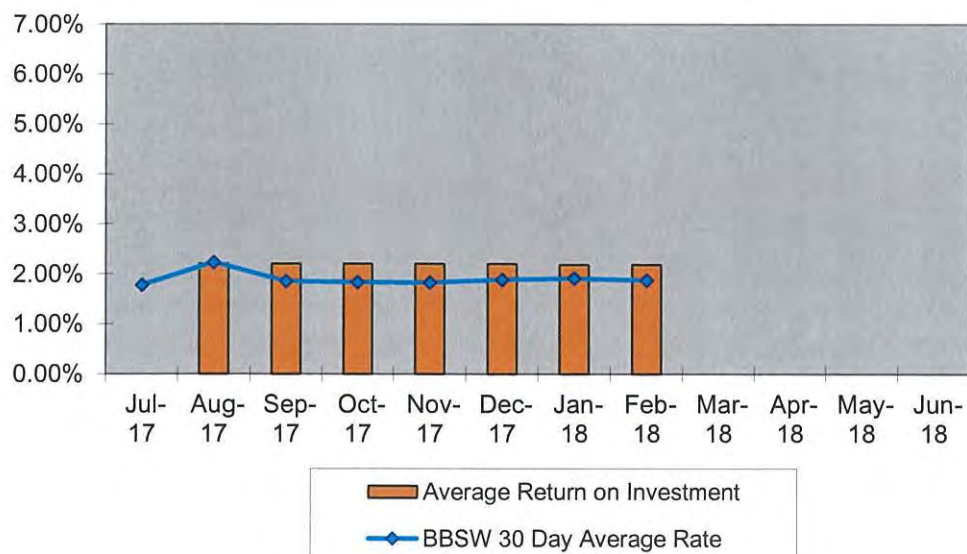


30 Day Term Deposit Performance Against BBSW Index

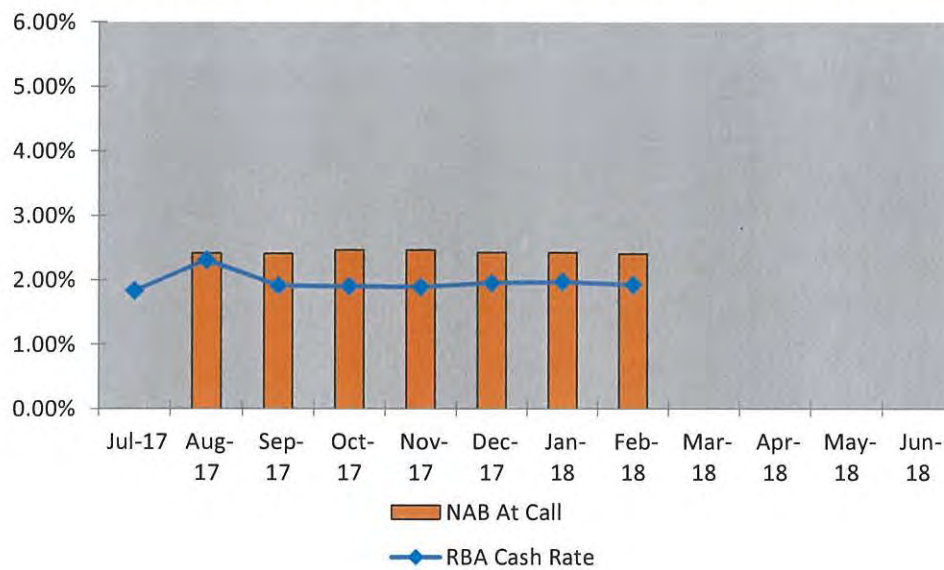


60 Day Term Deposit Performance Against BBSW Index**90 Day Term Deposit Performance Against BBSW Index**

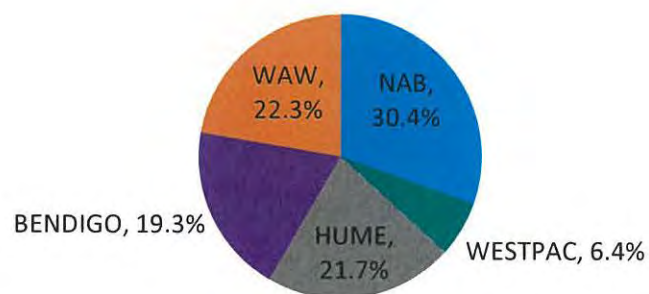
120 Day Term Deposit Performance Against BBSW Index**150 Day Term Deposit Performance Against BBSW Index**

120 Day Term Deposit Performance Against BBSW Index**150 Day Term Deposit Performance Against BBSW Index**

180 Day Term Deposit Performance Against BBSW Index



INVESTMENT DISTRIBUTION



Applications Approved

c_dm073

Approved Between 1/02/2018 and 28/02/2018

02/03/2018

Application No.	Location	Development Type	Est. Cost	Received	Determination	Total Elapsed Days	Stop Days	Adjusted Elapsed Days	
DA/2005/272	Applicant: Spiire 547 Culcairn Holbrook RD HOLBROOK Lot: 5 DP: 1112307	Boundary Adjustment & Create Additional Lot - As Modified	\$0	20/02/2018	Approved	20/02/2018	1	0	1
DA/2016/122	Applicant: Spiire 121 Nioka RD JINDERA Lot: 1 DP: 162269 Lot: 1 DP: 1191434	6 Lot Torrens title Staged Subdivision - As Modified	\$0	22/12/2017	Approved	1/02/2018	42	0	42
DA/2017/127	Applicant: MMJ Real Estate Wollongong Holbrook Wagga RD HOLBROOK Lot: 18 DP: 1158310	Proposed Highway Service Centre and 2 Lot Subdivision	\$8,369,467	12/09/2017	Approved – Councillors	21/02/2018	66	97	66
DA/2017/139	Applicant: Greater Hume Shire Council Commercial ST WALLA WALLA Lot: 1 DP: 862581	Subdivision - Stage 1 - 8 Lots	\$0	6/10/2017	Approved	1/02/2018	119	0	119
DA/2017/143	Applicant: Lewis Homes 49 Mountain Creek RD MULLENGANDRA Lot: 141 DP: 537563	New Dwelling	\$344,457	5/10/2017	Approved	15/02/2018	55	79	55
DA/2017/157	Applicant: Rosegrange Pastoral 2334 Jingellic RD WANTAGONG Lot: 17 DP: 753332	New Deck Outdoor Area and Verandahs	\$110,000	26/10/2017	Approved	21/02/2018	85	34	85
DA/2017/161	Applicant: S J Cossor 1/143 Urana ST JINDERA Lot: 5 DP: 1224690	New Dwelling Garage & Shed	\$280,000	13/11/2017	Approved	1/02/2018	9	72	9

Applications Approved

c_dm073

Approved Between 1/02/2018 and 28/02/2018

02/03/2018

Application No.	Location	Development Type	Est. Cost	Received	Determination	Total Elapsed Days	Stop Days	Adjusted Elapsed Days	
DA/2017/166	Applicant: Blueprint Planning Development 153 Albury ST HOLBROOK Lot: 1 DP: 350735 Lot: 13 DP: 827736	Landscape Material Supplies	\$35,000	21/11/2017	Approved – Councillors	21/02/2018	93	0	93
DA/2017/170	Applicant: J & J Carroll Pty Ltd 15 Fourth ST HENTY Lot: 178 DP: 12560	New Dwelling & Garage	\$242,000	29/11/2017	Approved	7/02/2018	2	69	2
DA/2017/173	Applicant: Shed Boss 14 Croft ST HOLBROOK Lot: 1 Sec: G DP: 4843	New Shed	\$22,666	12/12/2017	Approved	5/02/2018	56	0	56
DA/2017/174	Applicant: J & J Carroll Pty Ltd 10 Queen ST CULCAIRN Lot: 17 DP: 1122798	New Dwelling Garage & Shed	\$352,888	11/12/2017	Approved	1/02/2018	51	2	51
DA/2017/177	Applicant: Lewis Homes 3 Anvil RD JINDERA Lot: 216 DP: 1237080	New Dwelling & Garage	\$306,119	14/12/2017	Approved	19/02/2018	6	62	6
DA/2017/178	Applicant: G J McFarlane 6 Thomas PL CULCAIRN Lot: 32 DP: 778349	New Shed	\$9,480	18/12/2017	Approved	14/02/2018	59	0	59
DA/2017/180	Applicant: Modern Construction Group 96 Lindner RD JINDERA Lot: 2 DP: 841083	New Farm Office	\$80,000	21/12/2017	Approved	6/02/2018	48	0	48
DA/2017/182	Applicant: Murphy's Salvage & Demolition 64 Gordon ST CULCAIRN Lot: 3 Sec: 34 DP: 9695	Demolition of Dwelling & Associated Structures (Not Garage)	\$18,000	22/12/2017	Approved	8/02/2018	39	10	39

Applications Approved

c_dm073

Approved Between 1/02/2018 and 28/02/2018

02/03/2018

Application No.	Location	Development Type	Est. Cost	Received	Determination	Total Elapsed Days	Stop Days	Adjusted Elapsed Days	
DA/2017/183	Applicant: Kybren Pty Ltd 3 Brownrigg ST MORVEN Lot: 22 DP: 260300	Siting of a Prefabricated Bedroom & Ensuite	\$71,120	27/12/2017	Approved	5/02/2018	15	26	15
DA/2018/8	Applicant: Walpole Surveying Pty Ltd Pomegranate DR JINDERA Lot: 217 DP: 1237080	8 Lot Subdivision & Controlled Placement of Fill - Stage 4B	\$0	2/01/2018	Approved	1/02/2018	31	0	31
DA/2018/11	Applicant: North East Survey Design Pty 1331 Howlong Goombargana RD BROCKLESBY Lot: 30 DP: 753750 Lot: 31 DP: 753750 Lot: 117 DP: 753750	Boundary Adjustment & Consolidation	\$0	24/01/2018	Approved	28/02/2018	36	0	36
DA/2018/13	Applicant: Shed Boss 128 Drumwood RD JINDERA Lot: 102 DP: 1225240	New Shed & Carport	\$40,720	23/01/2018	Approved	21/02/2018	30	0	30
DA/2018/17	Applicant: G M Davis 1367 Mountain Creek RD MOUNTAIN CREEK Lot: 2 DP: 1154471	New Swimming Pool	\$38,590	5/02/2018	Approved	28/02/2018	24	0	48
DA/2018/22	Applicant: EDM Group 3800 Riverina HWY BUNGOWANNAH Lot: 3 DP: 1100281 Lot: 1 DP: 1100281	Boundary Adjustment	\$0	12/02/2018	Approved – Exempt Development	12/02/2018	1	0	1
CDC/2018/2	Applicant: Public Works Advisory	Motel Demolition & Associated Works	\$250,000	18/01/2018	Approved	28/02/2018	42	0	42


Applications Approved

c_dm073

Approved Between 1/02/2018 and 28/02/2018

02/03/2018

Application No.	Location	Development Type	Est. Cost	Received	Determination	Total Elapsed Days	Stop Days	Adjusted Elapsed Days	
	59-65 Albury ST HOLBROOK Lot: 8 Sec: 13 DP: 758522 Lot: 7 Sec: 13 DP: 758522								
CDC/2018/5	Applicant: Afonso Building Solutions 20 Pomegranate DR JINDERA Lot: 213 DP: 1237080	New Dwelling & Garage	\$405,550	16/02/2018	Approved – Private Certifier	16/02/2018	1	0	1
<u>Report Totals & Averages</u>		Average Elapsed Calendar Days: 60.26		Total Elapsed Calendar Days: 1386.00					
Total Number of Applications : 23		Average Calendar Stop Days: 19.61		Total Calendar Stop Days: 451.00					
Total Estimated Cost : 10,976,057.00		Average Adjusted Calendar Days: 40.65		Total Adjusted Calendar Days: 935.00					


 Director Environment & Planning
 Greater Hume Shire Council

**CULCAIRN COMMUNITY DEVELOPMENT COMMITTEE MEETING 20TH February 2018,
7.30PM, COUNCIL CHAMBERS**

PRESENT: Diane McElwaine, Lolita Landman, Terry Weston, Ken Scheuner, Kirsty Wilksch, Paul Wilksch

APOLOGIES: Jennifer Christensen, Christine Parker, Les Frazer.

MINUTES FROM PREVIOUS MEETING: 21 October 2017 were accepted on the motion of Terry, seconded Lolita. Meeting held on the 21 November 2017 was only attended by 3 people, so no minutes recorded for that.

CORRESPONDENCE TABLED: Letter from Steve Pinnuck, dated 30 October 2017. And a copy of the Council's procurement policy dated 7 February 2018.

BUSINESS ARISING FROM MINUTES:

1. 100yr Book-discussion about putting the 2 books together (ie: the 100th and the 125th) but awaiting Karen's attendance with details, costings etc. More preferred option to update the 100yr book and keep as separate. CD with scanned copy in Ken's newsagency. Leave to next meeting and hopefully Paul, Ken and/or Kirsty can get in touch with Karen.
2. Starlings in palm trees in centre of town. The Council tried a new product, doesn't seem to have deterred them much-ask Council what is the next strategy.
3. Peppercorn trees in Henty West Street, we are to research tree types to suggest to Council for next meeting.
4. Bowling Club front gardens. Ken to talk again to Bruce Barber to ask what they wanted the Council to do. We are to look into ways of partnering with the Council for this garden (and other areas later), can we help by preparing the site, or planting the purchased plants or something...
5. The Railway mess behind garden near Men's shed-write to Council asking them to ask the ARTC for permission for us as a committee or the Garden club to clean it up for them.
6. BMX Track- A Development Approval has been done and submitted to the Land Council (who owns the ground), awaiting news from that. The Committee has been formed.
7. Garage Sale- 34 official sites, went very well.
8. Skate Park- the Council is still awaiting news on the Grant Application for that. We need to suggest where it goes, erring towards the Sportsground. More signage needed for people to know it is there.
9. Carols night went very well, quite well attended, a relaxed family friendly event. More churches involved this time.
10. Memorial Hall, the holes in asphalt still not fixed up, to remind Council.
11. Community Garden, back to square 1- the school can't because of red tape, regulations etc.
12. Footpath between Newsagency and Craft shop, is in the 2018-19 budget, so that's good!

NEW BUSINESS

COUNCIL BUDGET: suggest new rubbish bins for main Balfour Street area.

Also mention in Council letter: Memorial hall fix up-(holes in asphalt) , Request that the footpath from Pub around to Newsagency (northern side) be high pressure washed, watering system in main island garden bed in Balfour Street, not working or turned off? The water truck has watered it only twice this summer?

INFORMATION DAY, suggested date Sunday 20th of May, 12noon to 2pm, lunch provided.

More details to be worked out, Ken to talk to Chief Smith about the footy rooms availability. This will give us enough time to advertise in the Oasis, ask Council if they would help pay for the BBQ and invite all the community groups along.

WALL OF FAME idea, to have either on a wall, or like Wagga Wagga, in the footpath, pictures and details of local people who have done big things-like Andrew Hoy, those who have gone on in Sporting codes etc... more thinking etc to get the idea & maybe a history grant could be found to help out.

Paul told us of the CouncilTourist meeting he had just been to at Henty- Henty are getting a bronze statue of Hedley Taylor done. Also, Diversity App-a pop-up museum-Kerrie Wise is going around in a van with this 'pop-up' museum. There are cards with photos on them, if you have downloaded the free App, if you hold your phone over the card, it will recognise it and it will tell you the story associated with the card, audio and visual-ie one of Paterson's curse, an old wedding dress, there is at least one about Culcairn & these cards are at the Railway Museum- this is done in conjunction with Albury City Council. Paul to talk to Kerrie and see if this could be at our information day. Could this technology be part of the Wall of Fame idea too???

Diane to look into Community grants for some more rooves for picnic tables- in Eric Thomas Park (there are 2), Middleton Park (opp the Hospital), 1 at the Bus terminal on northern side which would benefit from a roof too.

RAILWAY MUSEUM, the gardens are looking ratty. Council mows, the garden club might see if they can help tidy it. The Railway museum committee are all elderly.

Meeting closed 9.35pm

NEXT MEETING-2ND TUESDAY OF THE MONTH FROM NOW ON (so we can put info in the Oasis) - 13 MARCH 2018, 7.30PM

HENTY COMMUNITY DEVELOPMENT COMMITTEE MEETING MINUTES 26/02/2018

Meeting Opened: 6.30pm

Present: Neil Meyer, Yvonne Booth, Graham Klemke, Daphne Hannam, Dennis Kane, Doug Meyer (GHS Councilor)

Apologies: Beryl Meyer, Maurice Schuller

Minutes of the last Meeting: 29-01-2018.

Moved: Graham Klemke Seconded: Yvonne Booth

Business Arising: See BA

Treasurers Report:

Attached Report provided by Dennis Kane. Closing Balance: \$185.04

Accounts Presented Y Booth \$35 (Items for Show Bags)

Moved with accounted presented to be paid Dennis Kane, Seconded: Edward Dale

Correspondence:

Out:

- 31/01/2018 – Letter to GHS Engineer Greg Blackie
- 21/02/2018 – Letter to Greg Blackie re Celebration
- 26/02/2018 – Letter to Greg Blackie re Veranda gap

In:

- Tourism and Promotion News Letter
- NSW Train link meeting

Greater Hume Shire Council Report:

Councilor: Doug Meyer:

Govt Dam Clean up

New Service Centre North of Holbrook – Employment opportunity

Walla Walla Childcare Centre

General Business

1/ Power upgrade in Henty Memorial Park. *Letter sent to GHS – GB- Nothing received from council to date*

2/ GHSC Traffic committee responses to speed restrictions and pedestrian crossings. *Letter sent to GHS – GB- Nothing received from council to date*

3/ Facebook' page... an ongoing project

5/Parking in Ivor St. adjacent to the church on the bend. *Letter sent to GHS – GB- Nothing received from council to date*

6/ Government Dam project update. GS and DH previously submitted report to GHS.

Meeting held onsite attended by Neil Meyer, Dennis Kane, Doug Meyer (Councillor), Greg Blackie (GHS Engineer), and four members of the public. Major clean up required possible using the Henty Fire Service to help burn. Council will clean up and remove non-native plants.

Fencing was discussed as site is too large to mow. (Livestock to keep grass under control- Council may be required to pay someone to keep stock on the site-refencing may be required with council paying cost for fencing and community supplying labour etc.

A small park land area could be maintained at the Northern end of the site.

7/ Street Scape Celebration:

Meeting Held Monday 05/02/2018. See Meeting Minutes

8/Railway Craft Shop: *Closed for three weeks for Renovations. Would like more space and have requested from Rail and waiting for a response.*

9/Containers in yards in town. *No conclusion reached*

10/ Town- Some type of pamphlet showing what facilities in town – Bendigo bank and others. *Yvonne Booth to join committee on behalf of the HCDC*

11/ DK away 14/02/2018 Return 09/03/2018. Require Secretary next meeting. *Garry Small to oblige.*

Items from the Floor

12/ *Discussion on obtaining statistics for visitors to Henty. No resolution reached.*

13/Discussion on sidewalk pick up for rubbish a couple of times a year. *Send letter to GHS -Greg Blackie*

14/Concerns have been raised about the towns appearance – Cemetery requires clean up, truck and dog load of sand required to level grass area, no bin (Cleanaway) collection *Send letter to GHS - Greg Blackie*

15/ Vehicles have been bogged along Hayes street near Skate Park. Suggestion to curb & gutter. *Send letter to GHS- Engineer.*

16/. Require more copies of visitor's guide. *Dennis Kane to pick up in Holbrook Friday 02/03/2018*

17/ Discussion re cycling track. *No resolution reached*

18/ Pleasant Hills Hotel 125 Years celebration 24/03/2018.

19/ Successful tourism meeting held at Henty 21/02/2018

19/ A Jaycees book is being printed

Next Meeting Monday 26th March 2018

Meeting Closed: 8.05pm