

TOURISM AND PROMOTIONS REPORT (September 2018)

Areas Projects	Objectives	Progress and Comments
Greater Hume Visitors Guide	Implement the Greater Hume Visitor Experience Plan Delivery Plan 3.3.1.1.06, 3.3.1.1.05	<ul style="list-style-type: none"> Visitors Guide has been distributed to our 43 advertisers and Visitor Information Points (15,000 copies) Distribution (to date) = 13160, including 3920 to other Visitor Centres/advertisers and 1500 to VIPs.
Visitor Information Centre and Submarine Museum	Offering visitors to Greater Hume information and advice on accommodation, places to eat, attractions, maps, tours, road conditions, events and other general information. Reception and admission to Submarine Museum.	<ul style="list-style-type: none"> Visitor Information stats forwarded to AVIC Network were: September 2018: 939 walk in, 64 phone calls and 28 emails Admissions to Submarine Museum, statistics for: September 2018: 40 in family groups, 90 adults, 25 school children, 131 pensioners and 57 in groups. Please see attached graphs showing above statistics.
Promotions	Implement the Greater Hume Visitor Experience Plan. Delivery Plan 3.3.1.1.06, 3.3.1.1.05 To promote Greater Hume as a place to visit or stay, whether for ½ day, full day or more. To assist with the promotion of Greater Hume's many and varied events. Implement the Greater Hume Visitor Experience Plan.	<ul style="list-style-type: none"> Submitted visitor and What's On advertising in Out and About Spring Edition in Border Mail. Greater Hume Public Notices Emailed 'What's On in 'September' leaflets to Visitor Information Centres in NSW and VIC, coach/bus/tour companies, tourism operators within shire and regional, media, visitor information points and to interested residents in shire. Arranged promotions through Jindera 150th Celebration Committee, Walla Walla 150th Celebrations Committee, Holbrook Rotary Art Show, Henty Machinery Field Days, Headlie Taylor Sculpture Unveiling and various community markets.
Social Media	Implement and enhance online communication tools using technologies such as social networking mechanism. Implement the Greater Hume Visitor Experience Plan Delivery Plan 3.3.1.1.01, 3.3.1.1.08	<ul style="list-style-type: none"> Individual facebook pages: <ul style="list-style-type: none"> Greater Hume Council – 908 likes Greater Hume Visitor Information Centre – 364 likes Holbrook Submarine Museum – 822 likes Greater Hume Children's Services – 559 likes Greater Hume Youth Advisory Committee – 217 likes Buy Local in Greater Hume – 297 likes QR Codes – Used on a regular basis in promotions and advertising. Currently also working on Burrumbuttock signage and VIP signage.
Signage	Implement the Greater Hume Visitor Experience Plan. Delivery Plan 3.3.1.1.03	<ul style="list-style-type: none"> Currently also working on Burrumbuttock signage and VIP signage.
Australia Day	Recognise community leaders and their efforts and encourage others in the community to take up leadership roles. Encourage more residents to be involved in the Greater Hume and events. Delivery Plan 1.1.2.8.1 and 2.1.1.1.1	<ul style="list-style-type: none"> 2019 Australia Day will be held in Walla Walla during the 150th Anniversary Celebrations. The Walla Walla Community have confirmed the Walla Walla Sportsground, William Street (East), will be the venue with the site for the ceremony being in a treed area to the left of the entrance to Walla Walla Sportsground. Nominations are now open for Citizen, Young Citizen, Sports Person/Team, Sports Volunteer and Community Event of the Year. Promotion will via website, facebook, community newsletters and an email has been sent to the community database (250 emails).

TOURISM AND PROMOTIONS REPORT (September 2018)

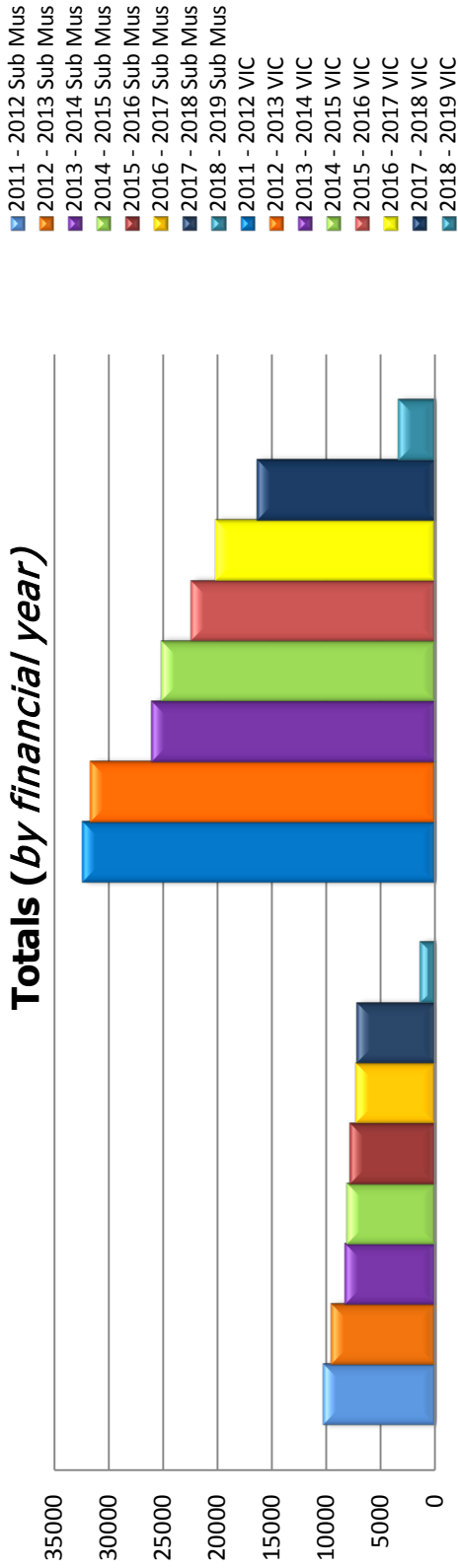
Greater Hume Tourism	<p>The Tourism Public Forum Program will be held four times a year in different community locations across the shire where tourism operators, event organisers and interested members of the public would be invited via email, social media, website and community newsletters to attend.</p> <p>Delivery Plan 3.3.1.1.02, 3.3.1.1.12</p>	<ul style="list-style-type: none"> The Visitor Experience Plan was endorsed by Greater Hume Council at its March 2014 meeting. The next Tourism Public Forum will be held on Tuesday 13 November 2018 in Walla Walla, venue TBC. Council was successful in obtaining a grant from NSW Government to replace the stairs and viewing platform of Morgan's Lookout. The new stairs and viewing platform will be much easier to negotiate and comply with current Australian Standards. Included will be additional stairs from the bottom of the rocky outcrop, seating and interruptive signage. The stairs have now been installed and Morgan's Lookout reopened.
Murray Arts	<p>Murray Arts aim is to actively assist the ongoing development of, and participation in, arts and culture throughout the Border region. Implement the Greater Hume Visitor Experience Plan.</p> <p>Delivery Plan 3.3.1.1.04</p>	<ul style="list-style-type: none"> Headlie Taylor Header sculpture project. Council endorsed the Memorandum of Understanding between Murray Arts, Headlie Taylor Header Museum Committee and Greater Hume Council at the June meeting. Mr Paul Smits was engaged as the artist for the sculpture. The Official Unveiling of the Sculpture, by Former Member for Farrer and Nationals Leader Tim Fischer AC, on Wednesday 12 September was very successful with many people attending.
New Council Website	<p>Develop a new Greater Hume Council website including a dedicated Have Your Say portal which is compliant with accessibility standards.</p> <p>Delivery Plan 1.2.1.1.4</p>	<p>At Council's March meeting SeamlessCMS(OpenCities) was approved to build and implement a new Greater Hume Council website. Development has commenced.</p>
Murray Regional Tourism	<p>The Murray Regional Tourism (MRT) is a joint venture between Albury, Balranald, Berrigan, Campaspe, Corowa, Deniliquin, Gannawarra, Greater Hume, Mildura, Moira, Murray, Swan Hill, Wakool, Wodonga, as well as Tourism Vic and Destination NSW. Implement the Greater Hume Visitor Experience Plan.</p> <p>Delivery Plan 3.3.1.1.04, 3.3.1.1.07, 3.3.1.1.16</p>	<ul style="list-style-type: none"> MRT Digital Platform - The Greater Hume site is now live, www.visitgreaterhume.com. Murray Farm to Plate Project: <ul style="list-style-type: none"> Two workshops have now been held in Wodonga and Jindera with a wide cross section of primary producers, value adders, retail, food services and food & agritourism attending both workshops. Findings from both workshops will now be developed into a regional Food and Agritourism Strategy. Farm Gate Business Development Program – as part of the Murray Farm to Plate Project, farming businesses in Greater Hume have been invited to participate in this Program. The program will be delivered by the team from Regionality who have worked with hundreds of farmers Australia wide, assisting them to innovate their farm business beyond the farm gate. The program is designed to prepare farmers and rural landholders to develop and manage their own innovative business connecting them with consumers and visitors. Greater Hume has been advised that a farming business within the Shire has joined the Program.
Museums and Heritage	<p>GHS currently has 10 public or private museums and three historical society's.</p> <p>Museum Advisor – In partnership with Albury City Council and Museums and Galleries NSW we have engaged the services of a museum advisor, Mrs Kim Biggs for 2014.</p> <p>Delivery Plan 3.3.1.1.14</p>	<ul style="list-style-type: none"> The Sum of Us exhibition is now displaying on the Murray Arts (http://www.murrayarts.org.au/index.php/the-sum-of-us) and Visit Greater Hume (https://www.visitgreaterhume.com.au/explore/tours-and-trails/the-sum-of-us-exhibition-trail) websites Diversity project –Diversity has now been launched through the media. The Diversity Pop Up Museum is now available for display and exhibitions. The Museum Adviser has been currently working with the six community museums on Disaster Management Plans and grants.
Greater Hume Council Newsletters	<p>Redesign the format and content of Council's quarterly newsletter to ensure effective and targeted content.</p> <p>Delivery Plan 1.2.1.1.3</p>	<ul style="list-style-type: none"> A Council Update has been sent out with all of Greater Hume's rates notices. Topics include Highlights for 2018-2019, New Greater Hume Website, Your Rates @ Work, Pension Concession, Senior Staff and Council's Role. Volunteering in Greater Hume, Contact Details, 2017/2018 successful grants.

TOURISM AND PROMOTIONS REPORT (September 2018)

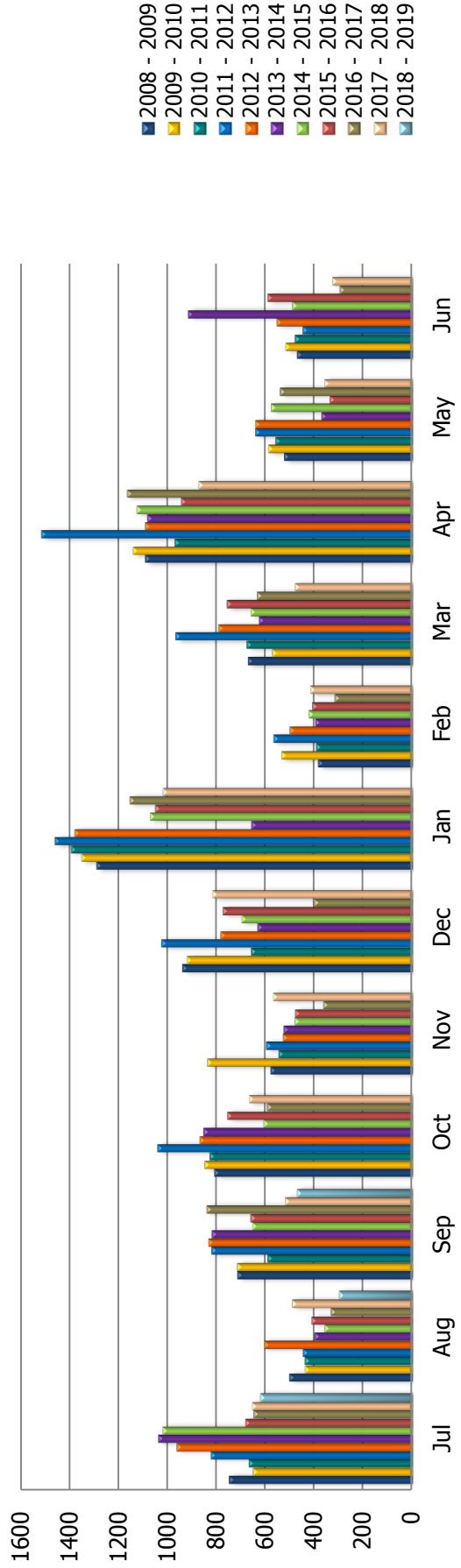
<p>Stronger Country Communities Fund</p>	<p>In early March, Greater Hume Council was notified that they had been allocated \$1,596,000 from Round 2 NSW Governments Stronger Country Communities Fund.</p> <p style="text-align: center;">Delivery Plan 3.3.1.1.04</p> <p>Maintain and enhance Greater Hume's website</p>	<ul style="list-style-type: none"> • Following extensive promotion via advertising, emails, website and facebook a total of 38 Expressions of Interest (EOI) from community and sporting groups throughout Greater Hume were received, totalling \$5,460,844.65. • From the workshop a proposal (in an addendum report) was submitted to Greater Hume Council meeting on Wednesday 18 April. Council approved the recommendation that Council submit 15 applications for funding and also provided an order of priority. • Unsuccessful applicants were also allowed to appeal Council's decision through the NSW Government. 4 applicants appealed the decision, with one of the applications being upheld. • A total of 16 applications have been submitted through the NSW Governments Smarty Grants Portal as of Friday 4 May. 																																																																														
<p>Websites</p>	<p>Website Stats:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Month/Year</th> <th>Total Users</th> <th>Page Views</th> <th>Average Time on Site</th> <th>New Visits %</th> <th>Bounce Rates %</th> </tr> </thead> <tbody> <tr> <td colspan="6">Greater Hume Council Website – www.greaterhume.nsw.gov.au</td> </tr> <tr> <td>2018</td> <td>2994</td> <td>10206</td> <td>2:03</td> <td>70.5</td> <td>54.94</td> </tr> <tr> <td>2017</td> <td>2603</td> <td>10442</td> <td>2:26</td> <td>67.8</td> <td>51.89</td> </tr> <tr> <td>2016</td> <td>3730</td> <td>18747</td> <td>2:56</td> <td>70.2</td> <td>42.56</td> </tr> <tr> <td colspan="6">Visit Greater Hume Website – www.visitgreaterhume.com.au</td> </tr> <tr> <td>2018</td> <td>634</td> <td>1261</td> <td>:59</td> <td>88.5</td> <td>68.11</td> </tr> <tr> <td colspan="6">Town websites – www.(townname).nsw.au</td> </tr> <tr> <td>Culcairn</td> <td>234</td> <td>581</td> <td>1:10</td> <td>86</td> <td>58.94</td> </tr> <tr> <td>Henty</td> <td>1044</td> <td>1967</td> <td>1:03</td> <td>91.9</td> <td>73.48</td> </tr> <tr> <td>Holbrook</td> <td>940</td> <td>2446</td> <td>1:10</td> <td>83.9</td> <td>62.41</td> </tr> <tr> <td>Jindera</td> <td>863</td> <td>2205</td> <td>1:35</td> <td>82.7</td> <td>65.92</td> </tr> <tr> <td>Walla Walla</td> <td>357</td> <td>964</td> <td>1:32</td> <td>86.5</td> <td>65.45</td> </tr> </tbody> </table> <p>Top 5 popular Greater Hume web page visits for September were:</p> <ol style="list-style-type: none"> 1. Contact Us – 621 visitors 2. Local Environment Plan/Planning and Development – 411 visitors 3. Greater Hume Council – 344 visitors 4. Council Services – 275 visitors 5. Employment Opportunities – 342 visitors <p>Top 5 popular Visit Greater Hume web page visits for September were:</p> <ol style="list-style-type: none"> 1. Event / Jindera 150th Celebrations – 66 visitors 2. Destinations / Jindera – 43 visitors 3. Event / Walbundrie Agricultural Show – 39 visitors 4. Accommodation / Henty Camping Ground – 35 visitors 5. Destinations / Walbundrie – 35 visitors <p style="text-align: center;">Delivery Plan 1.2.1.1.4, 3.3.1.1.06</p>	Month/Year	Total Users	Page Views	Average Time on Site	New Visits %	Bounce Rates %	Greater Hume Council Website – www.greaterhume.nsw.gov.au						2018	2994	10206	2:03	70.5	54.94	2017	2603	10442	2:26	67.8	51.89	2016	3730	18747	2:56	70.2	42.56	Visit Greater Hume Website – www.visitgreaterhume.com.au						2018	634	1261	:59	88.5	68.11	Town websites – www.(townname).nsw.au						Culcairn	234	581	1:10	86	58.94	Henty	1044	1967	1:03	91.9	73.48	Holbrook	940	2446	1:10	83.9	62.41	Jindera	863	2205	1:35	82.7	65.92	Walla Walla	357	964	1:32	86.5	65.45	<p>Stronger Country Communities Fund</p>
Month/Year	Total Users	Page Views	Average Time on Site	New Visits %	Bounce Rates %																																																																											
Greater Hume Council Website – www.greaterhume.nsw.gov.au																																																																																
2018	2994	10206	2:03	70.5	54.94																																																																											
2017	2603	10442	2:26	67.8	51.89																																																																											
2016	3730	18747	2:56	70.2	42.56																																																																											
Visit Greater Hume Website – www.visitgreaterhume.com.au																																																																																
2018	634	1261	:59	88.5	68.11																																																																											
Town websites – www.(townname).nsw.au																																																																																
Culcairn	234	581	1:10	86	58.94																																																																											
Henty	1044	1967	1:03	91.9	73.48																																																																											
Holbrook	940	2446	1:10	83.9	62.41																																																																											
Jindera	863	2205	1:35	82.7	65.92																																																																											
Walla Walla	357	964	1:32	86.5	65.45																																																																											

TOURISM AND PROMOTIONS REPORT
(September 2018)

Submarine Museum Admission and Visitor Information Centre Totals (by financial year)



Submarine Museum Admission Numbers (by month, by financial year)



GREATER HUME SHIRE COUNCIL

Schedule of the Director Corporate Community Services' Schedule of Information to Council Meeting -
Wednesday 17th October, 2018


COMBINED BANK ACCOUNT FOR THE MONTH ENDED September 30th, 2018**CASHBOOK RECONCILIATION**

	General Fund	Trust Fund
General Ledger Cashbook Balance as at 1st September, 2018	133,794.43	52,524.20
Cashbook Movement as at 30th September, 2018	-166,937.28	10,000.00
Less: Term Deposits included in Cashbook Balance (Trust only)	0.00	0.00
General Ledger Cashbook Balance as at 30th September, 2018	<u>-33,142.85</u>	<u>62,524.20</u>

BANK STATEMENT RECONCILIATION

Bank Statement Balance as at 30th September, 2018	NAB	\$0.00	62,524.20
	Hume	\$10,194.49	
	Bendigo	\$2,883.11	
	WAW	\$0.00	
	Total	<u>13,077.60</u>	<u>62,524.20</u>
(LESS) Unpresented Cheques as at 30th September, 2018		-46,405.27	0.00
(LESS) Unpresented EFT Payments as at 30th September, 2018		0.00	0.00
PLUS Outstanding Deposits as at 30th September, 2018		152.68	0.00
PLUS / (LESS) Unmatched Cashbook Transactions 30th September, 2018		32.14	0.00
Cashbook Balance as at 30th September, 2018		<u>-33,142.85</u>	<u>62,524.20</u>

I certify that all of Council's surplus funds have been invested in accordance with the Act, the regulations and Council's investment policies and that all cheques drawn have been checked and are fully supported by vouchers and invoices and have been certified for payment.


 Responsible Accounting Officer
 8 October 2018

This is page no.1 of Schedule No.1 of the Director Corporate & Community Services' Schedule of Information to Ordinary Council Meeting held on Wednesday 17th October, 2018

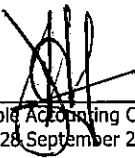
GENERAL MANAGER

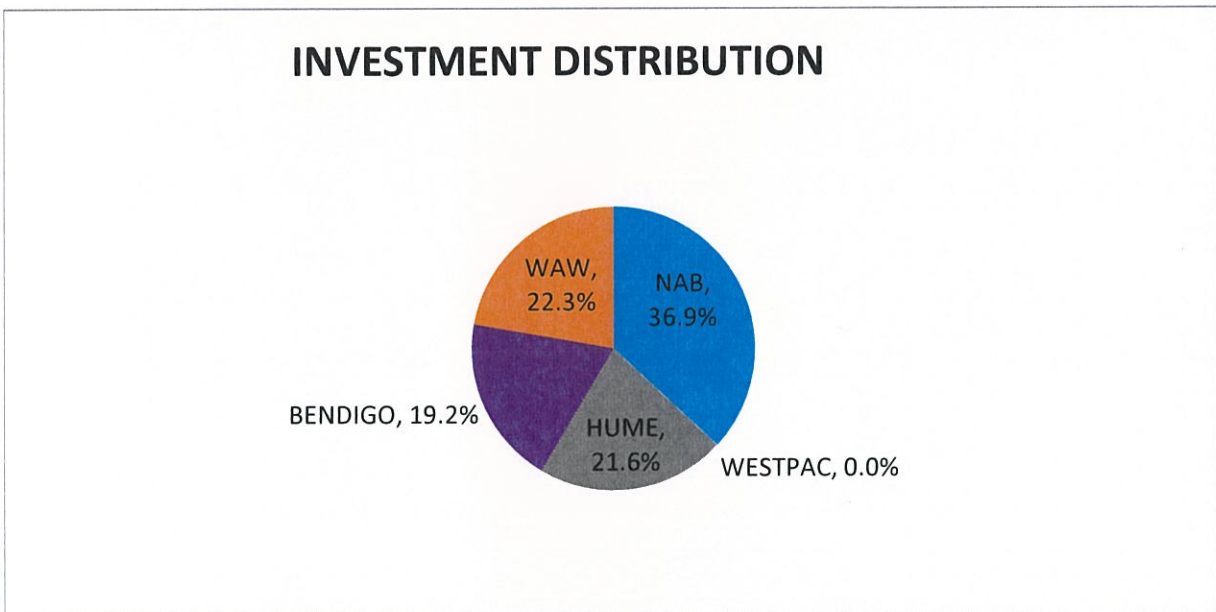
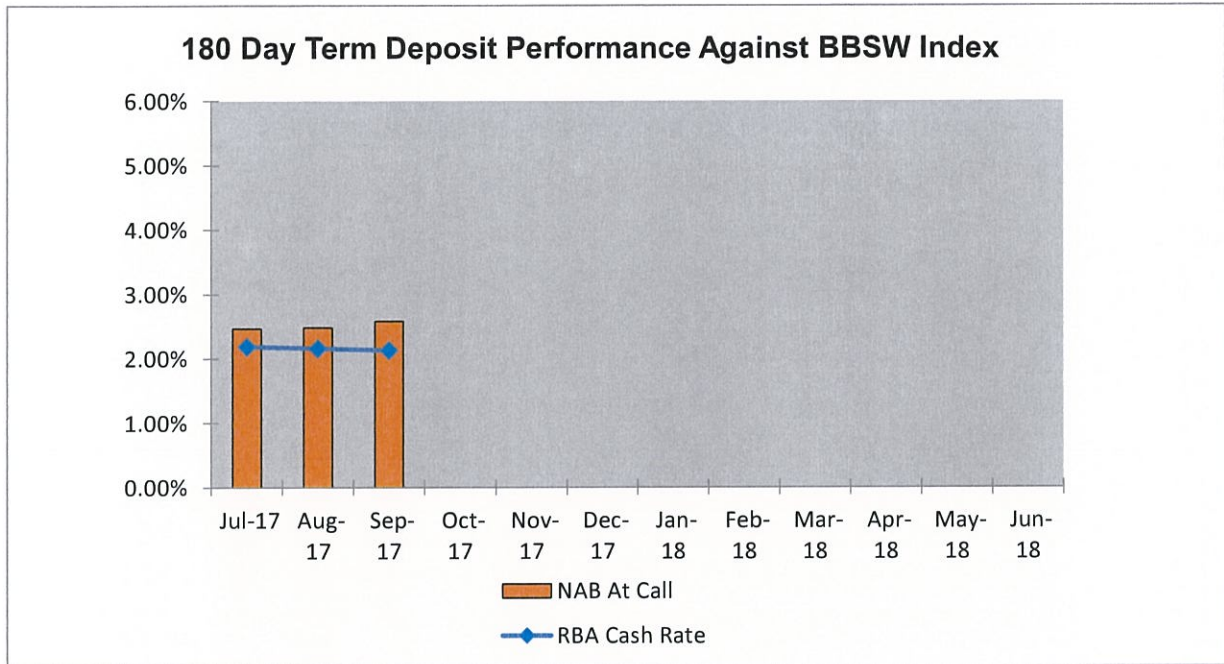
MAYOR

**GREATER HUME SHIRE COUNCIL
COMBINED INVESTMENT ACCOUNT - MONTH ENDED 30 September 2018**

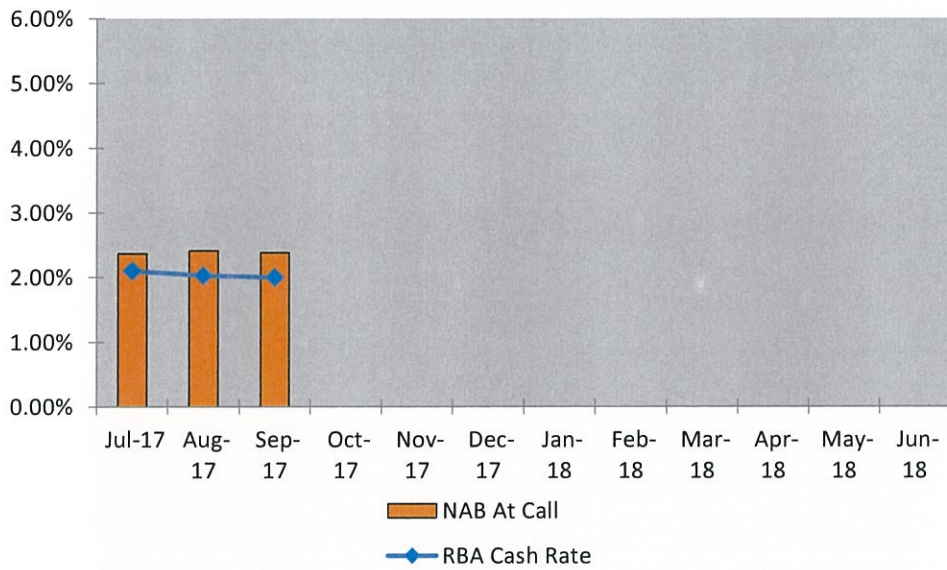
Investment Number	Financial Institution	Rating	Amount Invested	Interest Rate %	Term (Days)	Date Invested	Maturity Date
<u>National Australia Bank</u>							
GHS191	NAB	A- 1+	500,000.00	2.45%	90	07-Jul-18	05-Oct-18
GHS204	NAB	A- 1+	500,000.00	2.45%	184	18-May-18	18-Nov-18
GHS180	NAB	A- 1+	509,765.32	2.50%	93	11-Sep-18	13-Dec-18
GHS197	NAB	A- 1+	500,000.00	2.60%	184	28-Aug-18	28-Feb-19
GHS184	NAB	A- 1+	506,482.20	2.60%	181	06-Sep-18	06-Mar-19
	NAB	A- 1+	6,224,155.20	1.50%	@ Call	27-Apr-09	Variable
			<u>8,740,402.72</u>				
<u>Hume Bank</u>							
GHS074	HUME	Unrated	500,000.00	2.50%	92	05-Jul-18	05-Oct-18
GHS203	HUME	Unrated	500,000.00	2.50%	122	20-Jun-18	20-Oct-18
GHS189	HUME	Unrated	500,000.00	2.50%	123	07-Jul-18	07-Nov-18
GHS200	HUME	Unrated	500,000.00	2.50%	123	20-Jul-18	20-Nov-18
GHS123	HUME	Unrated	500,000.00	2.50%	92	29-Aug-18	29-Nov-18
GHS192	HUME	Unrated	500,000.00	2.50%	90	07-Sep-18	06-Dec-18
GHS190	HUME	Unrated	500,000.00	2.50%	122	08-Aug-18	08-Dec-18
GHS160	HUME	Unrated	500,000.00	2.50%	122	19-Aug-18	19-Dec-18
GHS193	HUME	Unrated	500,000.00	2.25%	365	29-Dec-17	29-Dec-18
GHS155	HUME	Unrated	500,000.00	2.50%	184	25-Aug-18	25-Feb-19
GHS054	HUME - Trust	Unrated	63,415.99	2.60%	365	01-Mar-18	01-Mar-19
GHS142	HUME - Trust	Unrated	47,010.61	2.60%	365	30-Jun-18	30-Jun-19
			<u>5,110,426.60</u>				
<u>Bendigo Bank</u>							
GHS177	BENDIGO	A-2	500,000.00	2.15%	122	07-Jun-18	07-Oct-18
GHS182	BENDIGO	A-2	500,000.00	2.15%	122	07-Jun-18	07-Oct-18
GHS098	BENDIGO	A-2	250,000.00	2.20%	150	06-Jun-18	03-Nov-18
GHS185	BENDIGO	A-2	500,000.00	2.10%	92	07-Aug-18	07-Nov-18
GHS186	BENDIGO	A-2	500,000.00	2.15%	122	07-Aug-18	07-Dec-18
GHS161	BENDIGO	A-2	500,000.00	2.55%	153	09-Jul-18	09-Dec-18
GHS165	BENDIGO	A-2	300,000.00	2.55%	153	21-Jul-18	21-Dec-18
GHS203	BENDIGO	A-2	500,000.00	2.45%	153	20-Aug-18	20-Jan-19
GHS187	BENDIGO	A-2	500,000.00	2.45%	153	07-Sep-18	07-Feb-19
GHS199	BENDIGO	A-2	500,000.00	2.45%	153	28-Sep-18	28-Feb-19
			<u>4,550,000.00</u>				
<u>WAW Credit Union</u>							
GHS169	WAW	Unrated	500,000.00	2.25%	365	03-Oct-17	03-Oct-18
GHS128	WAW	Unrated	450,000.00	3.00%	579	08-Mar-17	08-Oct-18
GHS159	WAW	Unrated	500,000.00	2.45%	92	21-Jul-18	21-Oct-18
GHS121	WAW	Unrated	300,000.00	2.50%	122	21-Jun-18	21-Oct-18
GHS105	WAW	Unrated	400,000.00	2.45%	90	08-Aug-18	06-Nov-18
GHS179	WAW	Unrated	500,000.00	2.45%	90	14-Aug-18	12-Nov-18
GHS166	WAW	Unrated	16,310.54	2.45%	90	20-Aug-18	18-Nov-18
GHS202	WAW	Unrated	500,000.00	2.40%	61	20-Sep-18	20-Nov-18
GHS168	WAW	Unrated	500,000.00	2.45%	91	13-Sep-18	13-Dec-18
GHS151	WAW	Unrated	600,000.00	2.65%	184	31-Jul-18	31-Jan-19
GHS198	WAW	Unrated	500,000.00	2.65%	180	28-Aug-18	24-Feb-19
GHS149	WAW	Unrated	500,000.00	2.95%	577	27-Aug-17	27-Mar-19
			<u>5,266,310.54</u>				
General Fund Total			23,540,402.72				
Trust Fund Total			<u>126,737.14</u>				
			<u>\$23,667,139.86</u>			Total Investment at	30-Sep-18
				2.21%	Average Rate of Interest on Investment		
				2.23%	Average Rate of Interest on Investment YTD		

This is the Schedule of Investments presented to Council for consideration for September 2018. I hereby certify that the investments have been made in accordance with Section 625 of the Local Government Act, 1993, the Regulations and Council's Investment Policy.

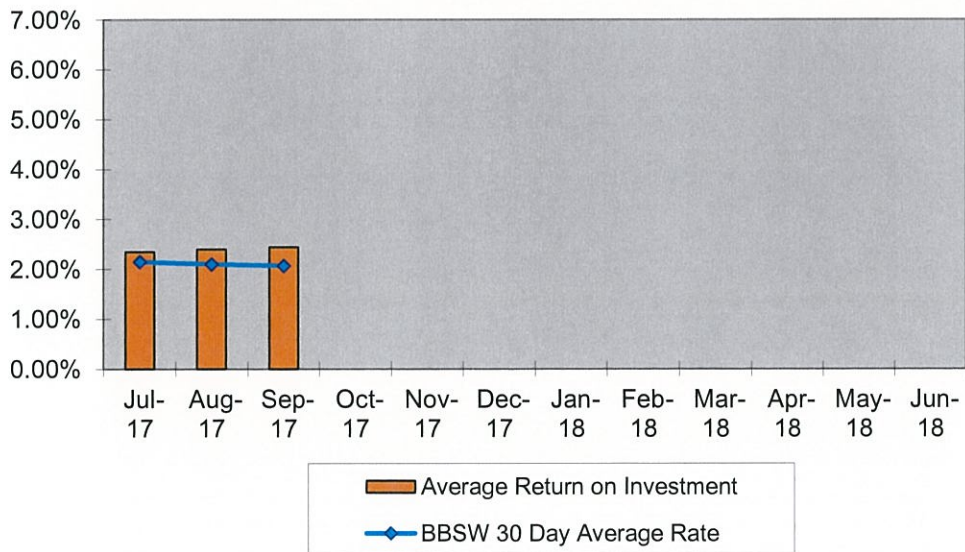

 Responsible Accounting Officer
 Friday, 28 September 2018

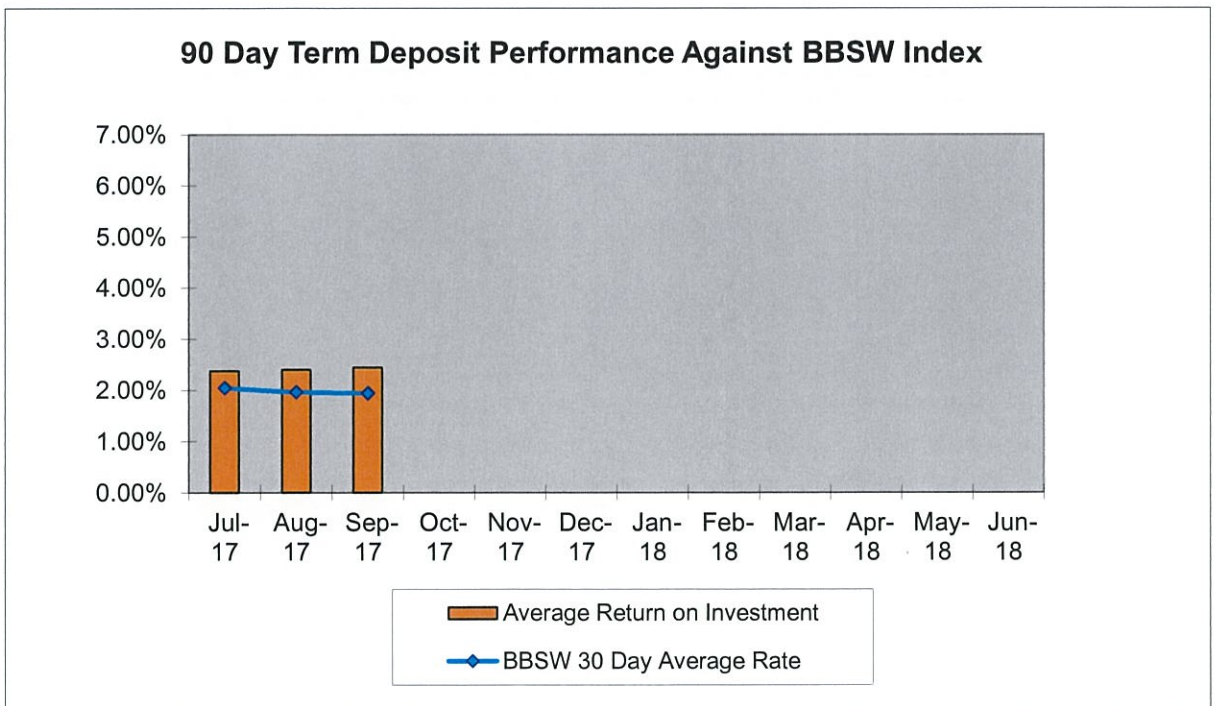
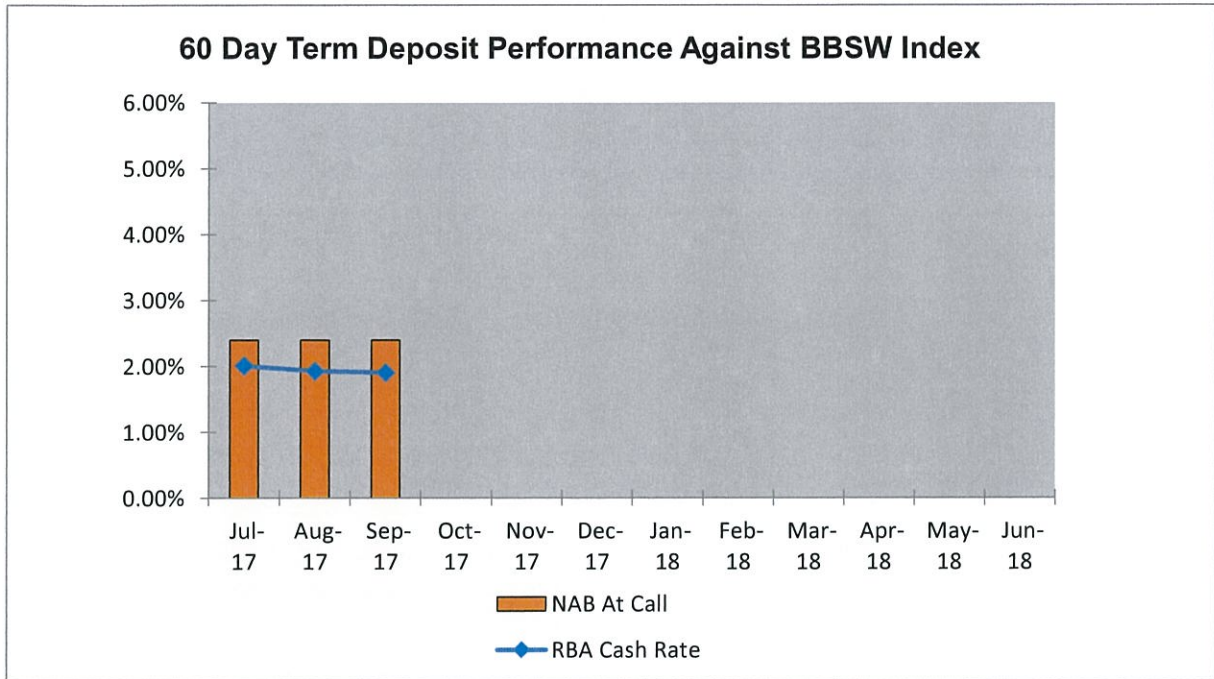


120 Day Term Deposit Performance Against BBSW Index

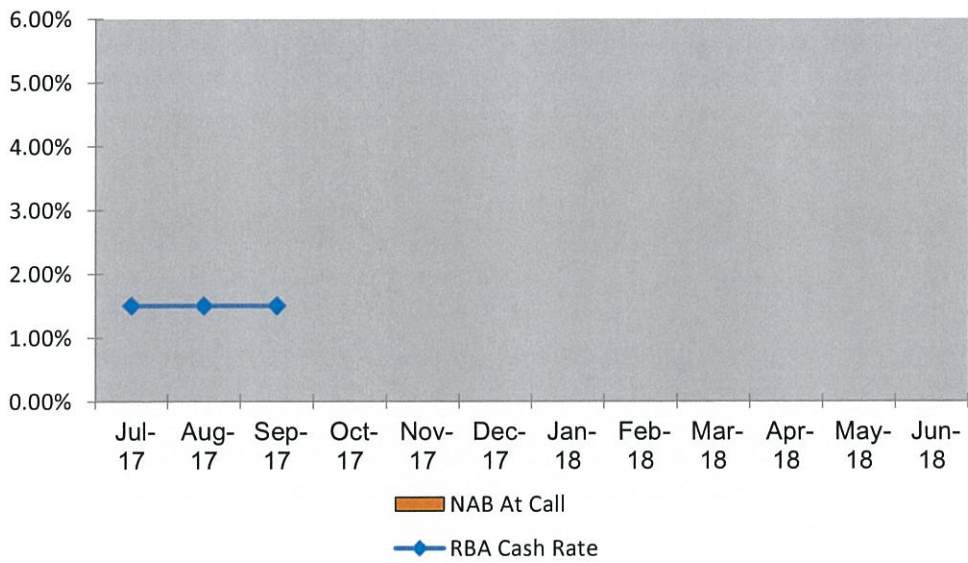


150 Day Term Deposit Performance Against BBSW Index

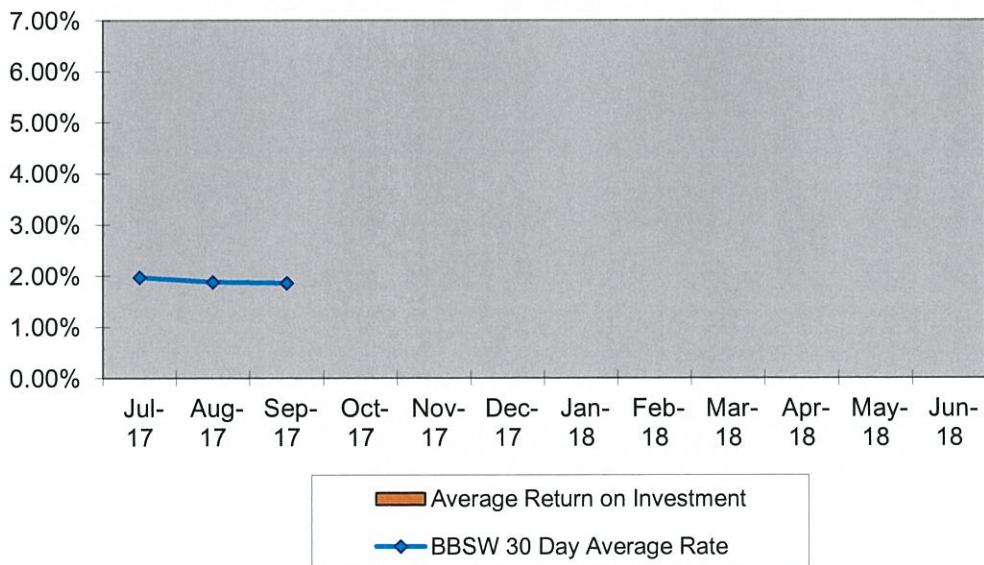


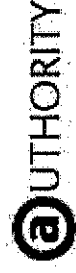


Cash Fund Performance Against RBA Cash Rate



30 Day Term Deposit Performance Against BBSW Index





Application No.	Location	Development Type	Est. Cost	Received	Determination	Total Elapsed Days	Stop Days	Adjusted Elapsed Days
DA/2018/177	Applicant: A C Kotzur Short ST WALLA WALLA Lot: 123 DP: 739198	Shed Extension Sound Barrier Wall & 24 Hour Operational Extension	\$175,000	18/05/2018	Approved – Councillors	34	98	34
DA/2018/187	Applicant: Lions Club Of Walla Walla 45 Commercial ST WALLA WALLA Lot: 2 DP: 505332	Shipping Container	\$4,000	12/06/2018	Approved	99	0	99
DA/2018/193	Applicant: Public Works Advisory 99 Albury ST HOLBROOK Lot: 1 DP: 544627	Commercial Building Demolition & Associated Works	\$250,000	20/06/2018	Approved – Councillors	72	27	72
DA/2018/194	Applicant: Public Works Advisory 95 Albury ST HOLBROOK Lot: 3 DP: 544627	Commercial Building Demolition & Associated Works	\$250,000	20/06/2018	Approved – Councillors	27	72	27
DA/2018/195	Applicant: Public Works Advisory 97 Albury ST HOLBROOK Lot: 2 DP: 544627	Commercial Building Demolition & Associated Works	\$250,000	20/06/2018	Approved – Councillors	27	72	27
DA/2018/112	Applicant: J Boers 502 Woomargama WY WOOMARGAMA Lot: 2 DP: 1064371	New Dwelling	\$305,000	19/07/2018	Approved	42	10	84
DA/2018/114	Applicant: D T Turner 5 Enterprise DR HOLBROOK Lot: 5 DP: 1176955	RFS Shipping Container for Storage	\$3,000	26/07/2018	Approved	36	19	36
DA/2018/115	Applicant: G J Gardner Homes 24 Sweetwater DR HENTY Lot: 42 DP: 270552	New Dwelling & Garage	\$206,651	26/07/2018	Approved	40	0	40

Application No.	Location	Development Type	Est. Cost	Received	Determination	Total Elapsed Days	Stop Days	Adjusted Elapsed Days
DA/2018/116	Applicant: R L Lindsay 13 Murray ST HOLBROOK Lot: 1 DP: 228973	Additions to Dwelling	\$20,990	26/07/2018	Approved	43	0	86
DA/2018/121	Applicant: Moorak Holbrook Pty Limited 2018 Henty Cookardinia RD COOKARDINIA Lot: 131 DP: 753344	New Farm Hay Shed	\$45,000	2/08/2018	Approved	44	0	44
DA/2018/122	Applicant: Moorak Holbrook Pty Limited Rankins LA HOLBROOK Lot: 2 DP: 625136	New Farm Shed	\$35,000	2/08/2018	Approved	44	0	44
DA/2018/123	Applicant: Shed Boss 22 Huon ST GEROGERY Lot: 1 DP: 589041	Remove Existing Shed & New Shed	\$31,574	3/08/2018	Approved	32	0	32
DA/2018/124	Applicant: Peter Bowen Homes 53 Morgans RD WALLA WALLA Lot: 134 DP: 753764	New Dwelling & Garage	\$343,468	1/08/2018	Approved	35	0	35
DA/2018/124	Applicant: Peter Bowen Homes 53 Morgans RD WALLA WALLA Lot: 134 DP: 753764	New Dwelling & Garage - As Modified	\$0	17/09/2018	Approved	12	0	12
DA/2018/125	Applicant: Peter Bowen Homes 3 Phillips WY JINDERA Lot: 4 DP: 286299	New Dwelling & Garage	\$309,880	7/08/2018	Approved	46	3	46
DA/2018/128	Applicant: A M Stein 9 Wattle ST CULCAIRN Lot: 5 Sec: 29 DP: 9695	20 Foot Shipping Container	\$4,000	7/08/2018	Approved – Councillors	51	0	51

c_dm073

Approved Between 1/09/2018 and 30/09/2018

05/10/2018

Application No.	Location	Development Type	Est. Cost	Received	Determination	Total Elapsed Days	Stop Days	Adjusted Elapsed Days
DA/2018/132	Applicant: Steeline Roofing Centre Albury 19 Anvil RD JINDERA Lot: 319 DP: 1242303	New Shed	\$36,850	17/08/2018	Approved	20	0	20
DA/2018/133	Applicant: J H Hounsell 215 Hueske RD JINDERA Lot: 108 DP: 1155572	New Shed	\$40,000	17/08/2018	Approved	15	13	15
DA/2018/134	Applicant: Shed Boss 63 Young ST HOLBROOK Lot: 231 DP: 753340	New Shed & Awning	\$19,808	20/08/2018	Approved	11	14	11
DA/2018/137	Applicant: M Steward Pty Ltd Lockhart RD WALBUNDRIE Lot: 42 DP: 753758	2 Lot Subdivision	\$0	20/08/2018	Approved	36	0	36
DA/2018/138	Applicant: Walpole Surveying Pty Ltd 161 Schneiders RD WALLA WALLA Lot: 1 DP: 1069452 Lot: 1 DP: 933189 Lot: A DP: 376389	Subdivision - Realignment of 3 Lots to 2 Lots	\$0	21/08/2018	Approved - Councillors	37	0	37
DA/2018/140	Applicant: Shed Boss 67 Coogera CCT JINDERA Lot: 706 DP: 1202940	Extension to Existing Shed	\$37,175	28/08/2018	Approved	28	0	28
DA/2018/142	Applicant: B Way 1152 Walla Walla RD GEROGERY Lot: 3 DP: 1090659	New Dwelling & Garage	\$384,306	29/08/2018	Approved	29	0	58
DA/2018/143	Applicant: C J Dougherty	New Shed	\$72,000	30/08/2018	Approved	23	3	23

ANNEXURE 6

Application No.	Location	Development Type	Est. Cost	Received	Determination	Total Elapsed Days	Stop Days	Adjusted Elapsed Days
	21 Cassia RD JINDERA Lot: 605 DP: 1191674							
DA/2018/144	Applicant: Z G Keillor 57 Ellis ST BROCKLESBY Lot: 36 DP: 10003	Dwelling Demolition	\$1,000	31/08/2018	Approved	19/09/2018	20	0 20
DA/2018/145	Applicant: J M Beesley 495 Burrumbuttock Brocklesby RD BURRUMBUTTOCK Lot: 141 DP: 753730	New Shed	\$0	31/08/2018	Cancelled	26/09/2018	27	0 54
DA/2018/146	Applicant: G J Gardner Homes 86 Gerogery West RD GEROGERY Lot: 21 DP: 585455	Dual Occupancy - New Dwelling & Garage	\$480,000	3/09/2018	Approved	25/09/2018	10	13 10
DA/2018/148	Applicant: Gilchrist Homes 15 Anvil RD JINDERA Lot: 318 DP: 1242303	New Shed	\$40,500	5/09/2018	Approved	28/09/2018	24	0 24
CDC/2018/40	Applicant: J A Schirmer 106 Swift ST HOLBROOK Lot: 1 DP: 247436	New Swimming Pool	\$31,350	10/09/2018	Approved	24/09/2018	15	0 30
CDC/2018/41	Applicant: Afonso Building Solutions 517 Jennings RD CULCAIRN Lot: 1 DP: 181932	New Dwelling & Garage	\$337,220	7/09/2018	Approved - Private Certifier	7/09/2018	1	0 1
CDC/2018/43	Applicant: Lewis Homes Lot: 514 DP: 1236708	New Dwelling & Garage	\$265,821	14/09/2018	Approved - Private Certifier	14/09/2018	1	0 1

ANNEXURE 6



c_dm073

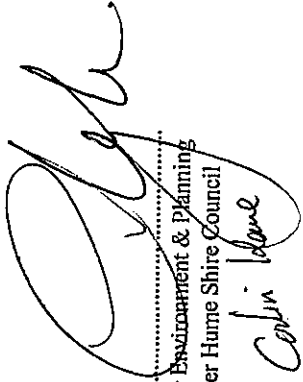
Approved Between 1/09/2018 and 30/09/2018

05/10/2018

Application No.	Location	Development Type	Received	Est. Cost	Determination	Total Elapsed Days	Stop Days	Adjusted Elapsed Days
CDC/2018/44	Applicant: J T Harvey 57 Huon ST GEROGERY Lot: 2 DP: 1232546	New Dwelling	10/09/2018	\$256,864	Approved – Private Certifier	1	0	1
CDC/2018/45	Applicant: J W Lanfranchi Pty Ltd 28 Pech AVE JINDERA Lot: 64 DP: 1219894	New Dwelling & Garage	26/09/2018	\$248,000	Approved – Private Certifier	1	0	1

Report Totals & Averages
 Average Elapsed Calendar Days: 44.94
 Average Calendar Stop Days: 10.42
 Average Adjusted Calendar Days: 34.52
 Total Elapsed Calendar Days: 1483.00
 Total Calendar Stop Days: 344.00
 Total Adjusted Calendar Days: 1139.00

Total Number of Applications: 33
 Total Estimated Cost: 4,484,457.00


 Director Environment & Planning
 Greater Hume Shire Council
 per Colin Hane

RISK – RWHS Committee Meeting Agenda & Minutes

Agenda	
Day, Date	Thursday, 20 September 2018
Time, Location	10:00, Jindera Community Hub
Apologies	
Minutes of previous Meeting	14 June 2018
Business Arising from previous Minutes	<ul style="list-style-type: none"> - SafeWork NSW Improvement Notice – Transfer Stations - SafeWork PERforM Workshop – potential SC Grant opportunity - Brocklesby Toilet Lighting - SafeHold / Vault system change over
General/New Business	<ol style="list-style-type: none"> 1. Correspondence <ol style="list-style-type: none"> a. StateCover H&W Scholarship b. StateCover WHS Audit Report 2. Risk <ol style="list-style-type: none"> a. StateWide 2017/18 Continuous Improvement Program b. StateWide 2018/19 Continuous Improvement Program 3. WHS <ol style="list-style-type: none"> a. StateCover Grant 2017-18 b. StateCover H&W Scholarship Draw 2018 c. GHC Risk/WHS Policy reviews/updates d. Inspections 4. Emergency Management <ol style="list-style-type: none"> a. Review status and identify ongoing tasks 5. New/Other Business
Review of Risks/Hazards/Incidents	
Review of Claims	
Training/Activities	
Next Meeting	

Minutes

Meeting held 20 September 2018, 10:00 at Jindera Community Hub

PRESENT

Children's Services, Jindera CH	Deanne Burr
Culcairn Depot	Aaron Dixon Liam Speirs
Culcairn Office, Jindera Office, Henty Office	Jackie Lister Di Snow Max Trimble
Facilities, Landfills	Andrew Shaw
LEMO, Water & Waste Water	Michael Oliver
Holbrook Depot	Bill Heriot Hunter Martin Marc Haynes (backup)
Holbrook Office, CTC, VIC	Camilla Webb Mark Lister
Jindera Depot	Lee Tooney Conner Newnham Greg Woods (backup)
Management Rep	Greg Blackie

APOLOGY

DISTRIBUTION

All Staff (email)
Staff Noticeboards (hardcopy)

MINUTES OF PREVIOUS MEETING

Minutes of previous RWHSC meeting held on 14 June 2018 were presented to the meeting and accepted: YES / NO

Business Arising from previous Minutes	Action By	% Complete
SafeWork NSW inspection Jindera Transfer Station 8/3/18 – Implement signage controls as per GHC P/L Report + yellow line painted 300mm off the barrier of each skip (DO NOT CROSS) at all facilities	Andrew/ Aaron/ Jackie/Di	90%
SafeWork NSW workshop 17/05/2018 attended by Jackie & Di on PERforM (participative ergonomics for manual handling). Consider putting this program up for next StateCover Grant submission – discussed with MANEX July 2018; awaiting Grant info from SC	Jackie/Di	10%
Brocklesby Toilet Lighting – review sensor/timer set up to be longer than 15 minutes (after lady trapped in the darkness)	Greg	0%
StateCover Vault System demo 04/07/2018. MANEX approved change over from SafeHold to Vault when possible.	Jackie/Di	100%

General/New Business	Action By	% Complete
1. Correspondence		

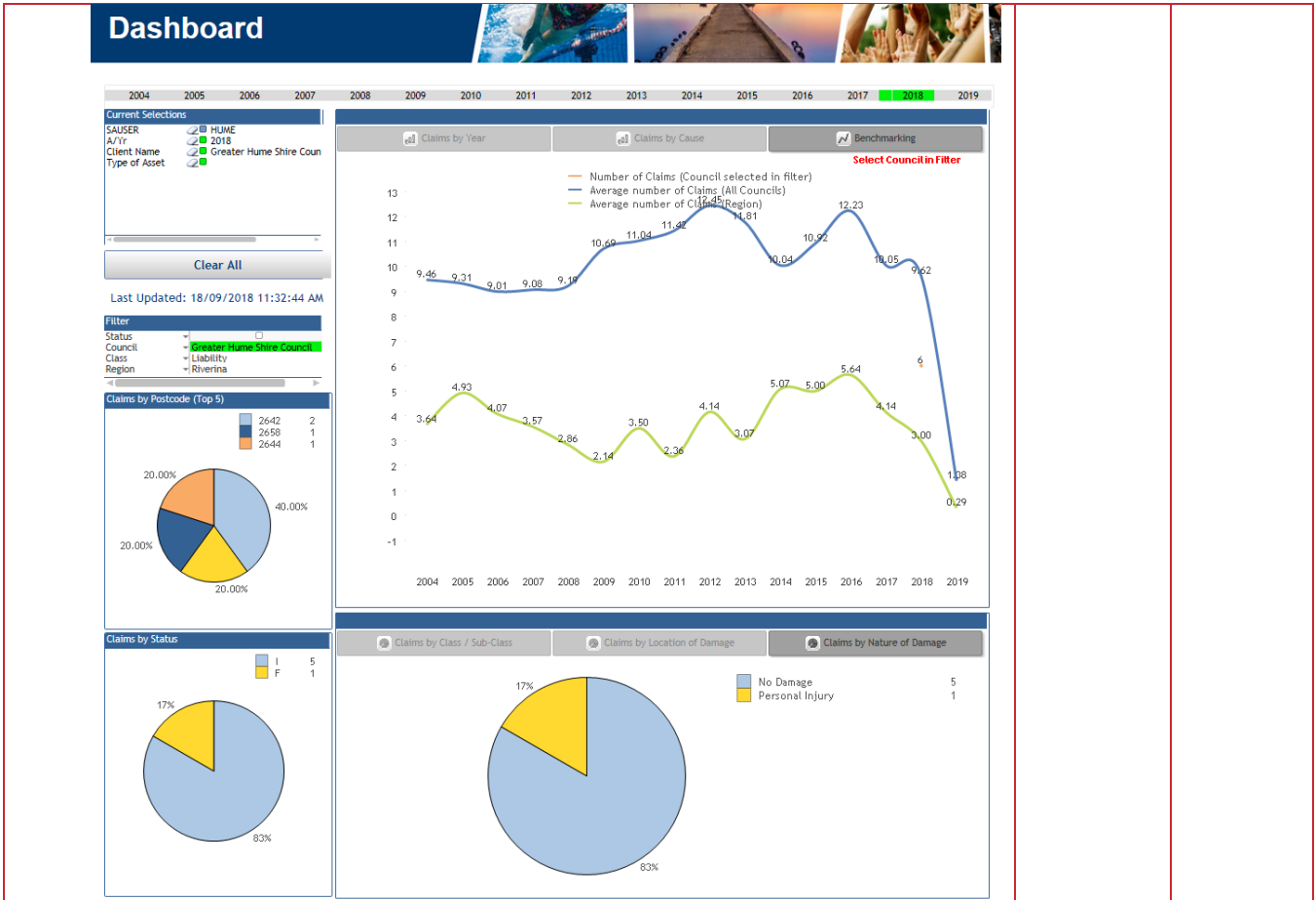
	StateCover Health and Wellbeing Scholarship 2018		
	StateCover WHS Audit Report 2018		
2.	Risk	Jackie	
	StateWide 2017-2018 Continuous Improvement Program (CIP)	StateWide for Rebate	100%
	<p>StateWide 2018-2019 CIP:</p> <ul style="list-style-type: none"> - 5% - Risk Group Meeting Attendance <ul style="list-style-type: none"> o 06/09/2018 Cootamundra not attended o next meeting TBA - 5% - Conference Attendance <ul style="list-style-type: none"> o attended 08/2018 - 40% - CIP Workbooks: (Greg-3) Roads, Bitumen, Playgrounds, (Colin-1) Swimming Pools <ul style="list-style-type: none"> o StateWide draft submission 31/10/2018 o StateWide implementation progress 31/10/2018 o StateWide final review 31/05/2019 - 20% - Board Initiative – 1 Participation in: <ul style="list-style-type: none"> o Risk Profiling o BCP o Integrity Mgmt o Mock Trial - 30% - System Improvement – strategic or operational risk, MANEX endorsed and reviewed: <ul style="list-style-type: none"> o Risk Initiative 1 – TBC (ARI Committee) o Risk Initiative 2 – TBC (ARI Committee) 	Jackie/Di; Audit, Risk & Improvement (ARI) Committee; Greg & Colin to review and update CIP workbooks according to progress	10%
3.	WHS	Di	
	<p>StateCover Grant 2017-18: High-risk Plant & Equipment Assessments – all assessments completed and required actions in progress; the most urgent action being replacement of the Patching Truck Holbrook – in progress via Director Eng. Grant finalised and report sent to StateCover.</p> <p>Carried-over: Technology to be implemented for Plant Assessor pre-start checks and Work-group to be formed to develop procedure once mechanic recruitment finalised and settled-in.</p>	Di / Max / Greg / Mechanics	80% SC Grant Finalised, Report Submitted
	StateCover Health & Wellbeing Scholarship Draw 2018 \$8k submission for Skin Checks – successful for \$5k (to be claimed after skin checks invoicing)	Di	95%
	StateCover WHS Audit Report 2018 – audit results trending similar to last year with improvement noted for volunteer mgmt, hazardous noise, infection control, preventative maintenance, asbestos, WHS audits and mgmt. review. Many of these are already in progress.	Di	40%
	<p>GHC Risk/WHS Policy Review Schedule – all policies and procedures to be reviewed over next 12 months, commencing with those affected by the recent legislative changes, then prioritised by workplace need:</p> <ul style="list-style-type: none"> - WHS Policy – major revision (IX: 291770) – finalised - Workplace Health & Injury Management Policy – revised (IX: 291771) – finalised - WHS Consultation Policy (to be rescinded & replaced with procedure) – finalised - Risk & WHS Consultation Procedure – (IX: 294312) – finalised - Disaster Recovery Policy and Continuity Business Plan (to 	Di/Jackie	70%

	<ul style="list-style-type: none"> be rescinded and replaced with BCP Procedure under the Risk Mgmt Policy) – finalised - Street Stall Policy (to be rescinded – replaced with User Agreement doc's under Risk Mgmt Policy) – finalised - Heavy Vehicle Chain of Responsibility Procedure (draft for consultation; info session attended; need to link with VendorPanel where possible) - PPE Procedure (draft for consultation) - Hazardous Noise Procedure (draft for consultation) 		
	<p>Inspection Calendar: bmx/skate parks; caravan parks; cemeteries; community halls; depots and yards; workshop; stores; libraries/mobile libraries; office areas; parks and gardens (paper-based, auditor?); footpaths (Reflect); landfills; road construction sites; work camps; water treatment; waste water treatment; swimming pools; vehicles; medical centres; residences</p>	RWHSC member with site person	20%
4.	Emergency Management	Michael	
	EM Site/Building Plans (frames to be purchased for Plan displays in offices)	Max & Brett	30%
	EM Safety Boxes	Aaron	40%
	EM Signs with GPS coordinates	Aaron	100%
	EM Guide – Electronic Flipcharts – email reminder req'd to advise All Staff	Jackie	100%
	EM Waste Water Manuals	Jackie & Paul	0%
	EM Pool Manuals	Jackie & Andrew	30%
	EM Hall Manuals to be installed	Jackie, Max & Brett	80%
	EM – Holbrook Depot rep	Bill	100%
	EM – Manuals – printing, collating, binding	Jackie, Di	0%
	Status of GHSC Emergency Management Plans / Guides		
	EMP Culcairn Office Library; last drill 07/12/2016 bomb evac; 2017 drill due (armed hold up)	Michael, Aaron	EMP – 99% Drill – 0%
	EMP Henty Office Library	Jackie	0%
	EMP Holbrook Library CTC	Jackie	0%
	EMP Holbrook Office; last drill 06/12/2016 sus-mail evac; 2017 drill due (bomb threat)	Mark, Camilla	EMP – 99% Drill – 0%
	EMP Holbrook VIC	Jackie	0%
	EMP Hume Bank – Jindera Community Hub Shared Premises	Suzanne	50% Drill 0%
	EMP Culcairn Depot; last drill 17/03/2016 evac; 2018 drill due 03/18 (chemical incident)	Aaron, Liam	EMP – 99% Drill – 100%
	EMP Holbrook Depot Drill 6/18	Jackie, Bill	EMP – 50% Drill – 0%
	EMP Jindera Depot; last drill 30/06/2016 evac Drill 9/18	Jackie, Lee	EMP – 99% Drill – 0%
	EM Guide Landfills	Jackie, Andrew	30%

Fire Incident Response MP Landfills	Jackie, Andrew	90%
EMP Waste Water Sites	Jackie, Paul	0%
EMP Swimming Pools	Jackie, Andrew	0%
EM Guide Generic Electronic Flipchart for Desktops	Jackie, Michael Rudebeck	100%
EM Guide Community Facilities to be installed	Jackie, Max	80%
EMP Jindera Community Hub, including Children Services TTA reviewed site and updated EMP; Aaron installed Assembly Area signage; initial Drill held 19/06/2018. EMP to be finalised and distributed. Deb and Betty to complete Warden training.	Jackie, Di, Deanne, Aaron, Thurgoona Training Academy	90%
5. New/Other Business		

Review of Risks/Hazards/Incidents		Status/Comment	
2017: 136 in total; 2018 to date: 50		Di/Jackie	ongoing
1. Risks			
Event Management – 2017: 211 in total; 2018 to date: 165		Jackie	ongoing
Number of 2018 Risk Incidents (SafeHold P/L) to date:		36	
2. Hazards/Incidents			
Number of Incidents (SafeHold) from 2018 to date: Hazards – 0 Near Miss – 2 Environment – 1 Personal Incidents – 9 Property Related – 29 Incident Only – 5			

Review of Claims		Status/Comment	
1. Risk (StateWide Mutual Dashboard)			
Number of 2018 Liability Claims (currently trending lower than all councils and higher than other regional councils)		6	1 finalised



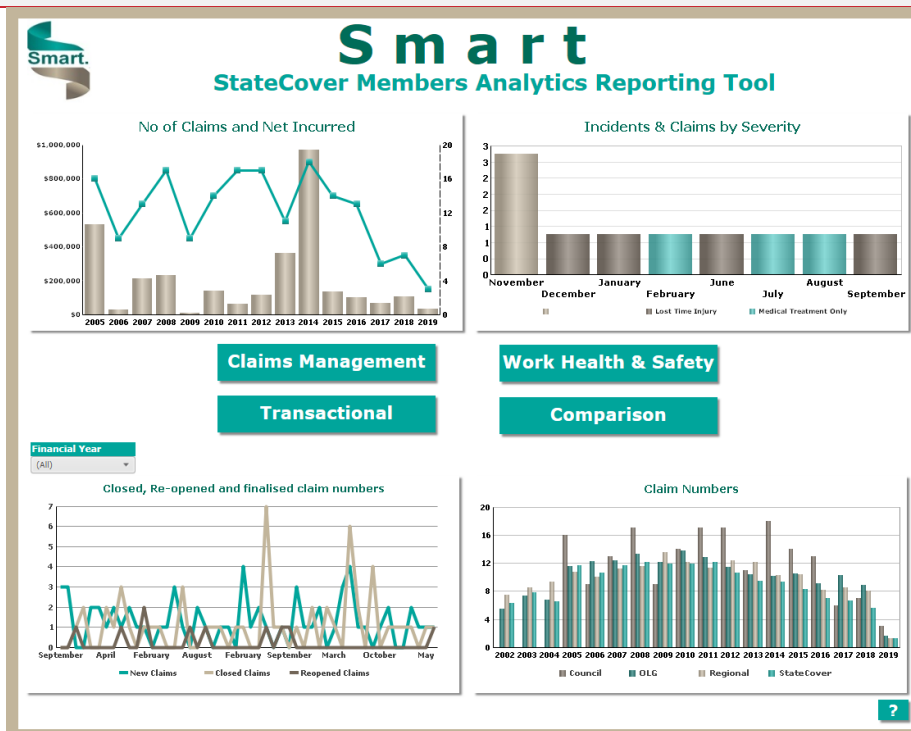
Liability breakdown 2018 to date:

- 5 liability: motor vehicle damage, road surfaces; trees
- 0 property: residential assets, approvals
- 1 personal: injury
- 0 other category

Next StateWide Claims Review

TBA

2. WHS (StateCover Mutual SMART Dashboard)



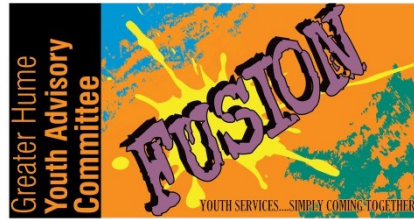
Number of Open Workers Compensation Claims (currently trending higher than all councils and other regional councils)	12	Premium sensitive: 15
Open Workers Compensation breakdown 2018 to date: <ul style="list-style-type: none"> - 2009: Hearing – MTI - 2013: Knee – LTI - 2014: Shoulder – LTI - 2014: Back, Neck – LTI - 2015: Back – Declined - 2016: Shoulder – MTI - 2017: Shoulder – MTI - 2017: Hearing – MTI - 2018: Psych – LTI - 2019: Hand – MTI - 2019: Shoulders, Knees – LTI - 2019: Knee – LTI 		
Number of days since last Lost Time Injury (LTI)	44	Previous best: 216
Next StateCover WComp Claims Review	25/09/18	
Number of active Non-work-related Injury Management cases	3	

Training / Activities (refer also to Calendar)	Status/Comment
RWHS Committee training: Risk, WHS, Emergency, First Aid. <ul style="list-style-type: none"> - RWHS Committee (TBA - customised course under development) - Emergency/Warden – 14 Nov at Thurgoona Training Academy - First Aid – Max, Hunter, Lee, Connor 	14 Nov – Emg/Warden 26-27 Sep – First Aid
Culcairn Office E-drill (Michael/Aaron to coordinate)	Nov 2017
Holbrook Office E-drill (Camilla/Mark to coordinate)	Nov 2017
Jindera CH E-drill (Deanne/TTA coordinating; Di & Jackie to observe drill)	19 June 2018
ICAM Incident Investigation training (Kim Shultz StateCover Scholarship)	19 & 20 June 2018
Traffic Control entry-level	4-6 July 2018
Depot B'fast meeting and E-drill – Culcairn (Aaron/Liam to coordinate drill)	TBA
Depot B'fast meeting and E-drill – Holbrook (Bill/Hunter to coordinate drill)	TBA
Depot B'fast meeting and E-drill – Jindera (Lee/Connor to coordinate drill)	20 Sep 2018
<ul style="list-style-type: none"> - New Employee Inductions: 2015-8; 2016-17; 2017-22; 2018-14 - 11-13/08/2018 – Elevated Work Platform – 3 - 30/08/2018 – Work Near Overhead Powerline Refresher – 14 - 30/08/2018 – Confined Space Refresher – 1 - 09/2018 – Traffic Control renewal – 1 - 11-27/09/2018 – various Heavy Vehicle Licences – 7 - 11-13/09/2018 – Elevated Work Platform – 3 - 12-14/09/2018 – Traffic Control entry level – 1 - 12/09/2018 – SpraySmart – 2 - 20-21/09/2018 – Unsealed Roads – 2 - 25-27/09/2018 – Elevated Work Platform – 4 - 25/09/2018 – First Aid Refresher – 12 	

- 26-27/09/2018 – First Aid – 12
- 27/09/2018 – Confined Space Refresher – 1
- 09/10/2018 – Skin Checks (outdoor staff) – 55
- 30-31/10/2018 – Asbestos Non-Friable Removal – 1
- 7-9/11/2018 – Traffic Control entry level – 3
- 12-14/12/2018 – Traffic Control entry level – 3
- TBA – Backhoe/Loader
- TBA – Chainsaw
- TBA – Forklift
- StateCover proposed training – on-site for managers and supervisors – Contractor Management; WComp & IM update (date TBC)
- CIC (White Card) – update required for online participants
- Working at Heights training – staff to be identified
- Working with Children Checks? – staff to be identified?
- TAFE NSW LG Skills Strategy – funded training – awaiting further TAFE feedback
 - o Location of UG Services
 - o Water Sampling and Laboratory Skills
 - o Waste Management
- TAFE NSW Skills for Business – subsidised training – awaiting further TAFE feedback for Digital Literacy:
 - o MS Office – Work, Excel level 2-3 (indoor staff)
 - o Electronic Devices (outdoor staff) – email, phones, iPads, etc
- All Staff 2019 – The Resilience Project – booking request for May 2019 submitted online – date TBA

Meeting Closed at: xx

Next Meeting: xx, 10am (after Consultative Committee meeting)



GENERAL MEETING OF THE GREATER HUME YOUTH ADVISORY COMMITTEE

Thursday 6 September 2018 commencing at 4.00pm

PRESENT Mitchell O’Keeffe
Kassandra Body
Natasha Spalding
Tom Newton
Joely Scott
Genevieve White
Mikaela Webster
Library & Youth Services Team Leader: Susan Kane
Customer/Library Service and Youth Development Trainee Emily
Jones

APOLOGIES: Rebecca Combridge
Library & Youth Services Team Leader: Susan Kane
Holly Davidson
Hayden Honeywell
Liam Upton

ACKNOWLEDGEMENT OF COUNTRY

Chairperson Mitch O’Keeffe offered an Acknowledgement of Country at the commencement of the meeting.

CORRESPONDENCE IN

No Correspondence In

CORRESPONDENCE OUT

No Correspondence Out

MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting of Greater Hume Youth Advisory Committee at Culcairn Library as printed and circulated, were confirmed as a true and accurate record of the proceedings of Thursday 2 August 2018 meeting. Moved Mitchell O'Keeffe, Seconded Cassandra Body.

BUSINESS ARISING FROM PREVIOUS MEETING
--

Heywire Grant

Library & Youth Services Team Leader: Susan Kane informed the Youth Committee that we were successful in our grant application to hold a festival of possibilities in Henty next April. Susan Kane told them of the participants that are willing to have a stall at the festival – including the shop owners, Kayla Muller Bootcamp and the Klemke's Spit Roast. The Youth Committee all agreed to participate each in their own section on the night to make it run as smooth as possible.

Action: To hold a Heywire Grant meeting on Monday 24 September at 4pm in the Henty Library – with all participants invited

Henty Street Scape Party Ideas

A decision was made that at the Henty Street Scape Party the Youth Advisory Committee would hold the game 'Ring Toss' and 'Can Knock-down' as their events. The 'Ring Toss' is to be provided by Tom Newton and Genevieve White and the 'Can Knock-down' is to be made before the event. It was decided that a small prize should be handed out with each win and a raffle ticket as well for the major draw at the end of the night. The prize of the major raffle was thought to be a pre-paid voucher card for the winner to use – wasn't voted upon as yet

Action; Library & Youth Services Team Leader: Susan Kane to look into the possibility of a pre-paid voucher being the prize

October School Holiday Program

Library & Youth Services Team Leader: Susan Kane told the Youth Committee of the idea to hold a Youth Activity Night out at Jindera in the Village Green. The night consists of dinner, pancake dessert, the big blow-up screen with video games and big outdoor wooden games to play. The Youth Committee all agreed to the idea. They were eager to participate throughout the night. The committee agreed to have games like Connect 4 and chess to play while taking turns in the video game competition

Action: Library & Youth Services Team Leader: Susan Kane to look into the video game to play

Customer/Library Service and Youth Development Trainee Emily Jones to look into the Wooden Outdoor Games for the night

Headspace Program

Customer/Library Service and Youth Development Trainee Emily Jones discussed the possibility of partnering with Headspace on a holiday program in October. Bree from Headspace has talked about the possibility of holding a games afternoon in the Greater Hume area to start a community connection and asked if the Greater Hume Council Youth Advisory Committee would be willing to help out at the event. The Committee was excited to help out at the event depending on the date of the event.

Action: Customer/Library Service and Youth Development Trainee to send that message back to Bree and keep in contact with her leading up to the event

Brocklesby Movie Night

Library & Youth Services Team Leader: Susan Kane informed the Youth Committee of Brocklesby Primary Schools want to use the Blow –up Screen for a community movie night to fundraise money for the Farmers in Drought. The Youth Committee were more than happy to allow the screen to be used for their movie night.

BUSINESS ARISING

Henty Show Society Volunteers

Customer/Library Service and Youth Development Trainee Emily Jones asked the Youth Committee if any would be interested in helping the Henty Show next February.

Action: The Youth Committee will get back to Emily Jones about the possibility of helping out at the Show

Next General Meeting to be Thursday 1 November 2018 at the Culcairn at 4pm.

Meeting Closed 5pm.

Chairperson.....

Date.....