



Greater Hume Council

To: «Name»

Ordinary Meeting of Greater Hume Council

Wednesday, 15 May 2019

NOTICE is hereby given that an Ordinary Meeting of the Greater Hume Council will be held at the Holbrook Community Meeting Room, Library Complex, Library Court, Holbrook commencing at 6.00pm.

Public Forum Speakers

- Speaker 1 - Antoine Lajouanie, Project Manager Neoen Australia and Garth Heron, Head of Development of Neoen Australia (Solar Farm Developer)
- Speaker 2 - A representative of the Concerned Neighbours of the Culcairn Solar Farm
- Speaker 3 - A representative of the Concerned Neighbours of the proposed Walla Walla Solar Plant

STEVEN PINNUCK
GENERAL MANAGER

ORDER OF BUSINESS TO BE CONSIDERED
REFER OVERLEAF

Ordinary Meeting of Greater Hume Council

Wednesday, 15 May 2019

BUSINESS TO BE CONSIDERED

1. PRAYER

2. ACKNOWLEDGEMENT OF COUNTRY

"I would like to acknowledge that this meeting is being held on the traditional lands of the Wiradjuri people, and pay my respect to elders both past, present and emerging".

**3. DECLARATIONS OF PECUNIARY INTEREST OR NON-PECUNIARY INTEREST
(CONFLICT OF INTEREST)**

4. APOLOGIES

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

- Minutes of the Ordinary Meeting of Council – 17 April 2019

6. ACTION REPORT FROM THE MINUTES

7. MAYORAL MINUTE

8. REPORTS FROM OFFICERS

PART A For Determination

- Environment and Planning
- Governance
- Corporate and Community Services
- Engineering

PART B For Information

- Governance
- Corporate and Community Services
- Engineering
- Environment and Planning

PART C For Information

9. MATTERS OF URGENCY

10. COMMITTEE OF THE WHOLE - CONFIDENTIAL CLOSED COUNCIL REPORTS

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OFFICERS' REPORTS – PART A – FOR DETERMINATION

ENVIRONMENT AND PLANNING

1. **REQUEST FOR REFUND OF DEVELOPMENT APPLICATION FEES – WALLA MOTORING CLUB**

Report prepared by Director Environment and Planning - Colin Kane

REASON FOR REPORT

For Council to consider a request from the Walla Motoring Club for a refund of \$786.00 for Development and Construction Certificate application fees that have been paid for the extension of an existing shed, located at 43 Commercial Street Walla Walla, to be utilised as a club house.

REFERENCE TO DELIVERY PLAN ACTION

Nil.

DISCUSSION

Council has received a letter from the Walla Motoring Club (**ANNEXURE 1**) requesting a refund of Development Application fees that has been paid for in association with the construction and extension of the existing shed to be utilised as club rooms.

The Walla Motoring Group is a not for profit community group and in the past Council has granted a refund of application fees to these groups.

BUDGET IMPLICATION

\$786.00 in waived revenue.

CONCLUSION

Typically in the past it has been a practice of Council to refund or not charge not for profit community groups for costs associated with Development and Construction Certificate Applications.

RECOMMENDATION

That Council agrees to refund \$786.00 to the Walla Motoring Group for the Development Application and Construction Certificate fees for the extension of an existing shed, located at 43 Commercial Street Walla Walla, to be utilised as a club house.

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2. REQUEST BY CWP RENEWABLES FOR COUNCIL TO ENTER INTO A VOLUNTARY PLANNING AGREEMENT IN LIEU OF A \$7.12 PAYMENT PAYABLE FOR THE PROPOSED GLENELLEN SOLAR FARM

Report prepared by Director Environment and Planning - Colin Kane

REASON FOR REPORT

At Council's February Ordinary Meeting Council considered a request from CWP Renewables seeking in principle support for Council and CWP Renewables to enter into a Voluntary Planning Agreement (VPA) in lieu of Council receiving a payment under the provision of the then Greater Hume Council S94A Levy Development Contributions Plan 2017 for the proposed Glenellen Solar Farm.

At the meeting Council made a resolution in relation to this matter which was provided to CWP Renewables. CWP Renewables responded agreeing to the majority of Council's resolution however, they are requesting that the initial payment be utilised for the purpose of the Jindera Multipurpose Hall. This report will seek a Council resolution in response to the request of CWP Renewables.

REFERENCE TO DELIVERY PLAN

Nil.

DISCUSSION

CWP Renewables, the developers for the proposed Glenellen Solar Farm, wrote to Council seeking a response as to whether in principle Council would be prepared to enter into a VPA in lieu of receiving a payment under the provisions of the Greater Hume Council S94A Levy Development Contributions Plan 2017 which was the relevant plan. Council considered this matter at its February Ordinary Meeting and at that meeting the following resolution was determined:

In the event that the Glenellen Solar Farm development is approved by NSW Planning and in accordance with the provisions of the Environmental Planning and Assessment Act 1979 and to respond to the CWP Renewables request for Council to enter in a Voluntary Planning Agreement (VPA), Council resolves the following:

1. *Subject to negotiation of a suitable VPA with CWP Renewables, Council agrees to receive a 1% contribution of the capital investment value of the Glenellen Solar Farm under the following terms:*
 - *The agreed initial payment will be \$500,000;*
 - *The balance payable in equal proportions over nine consecutive payments, each payment indexed for CPI from the base year;*
 - *The payment of the contribution to Council under VPA is made in lieu of a contribution under the Greater Hume Council S94A Levy Development Contributions Plan 2017.*
2. *Council and CWP Renewables write to the Minister advising of the in principle VPA requesting in accordance with Section 7.7(3) of the EPA Act 1979 that the VPA be entered into as a condition of any subsequent development consent.*
3. *CWP Renewable be requested to mention the existence of the in principle VPA as a commitment in a Statement of Commitments.*

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REQUEST BY CWP RENEWABLES FOR COUNCIL TO ENTER INTO A VOLUNTARY PLANNING AGREEMENT IN LIEU OF A S7.12 PAYMENT PAYABLE FOR THE PROPOSED GLENELLEN SOLAR FARM [CONT'D]

4. *It should be noted that the VPA will only come into effect should approval for the Glenellen Solar Farm be granted by the Department of Planning and Environment.*

After the February meeting the author wrote to CWP Renewables and advised them of the abovementioned Council resolution and they responded via email on 10 April 2019. Copies of correspondence to and from CWP Renewables are attached as **ANNEXURE 2**. The CWP response indicate that they could accommodate most of Council's resolution however, they maintained that they would like the initial \$500,000 payment to be used on the Jindera Multipurpose Hall.

It is likely that CWP Renewables see positive future marketing opportunities from their contribution being assigned towards a substantial community asset such as the Jindera Multipurpose Hall.

Voluntary Planning Agreements are by nature an arrangement between parties so to facilitate the agreement, either Council or CWP Renewables will need to change their stance as to where the initial \$500,000 payment will be allocated.

Should the Glenellen Solar Farm development be approved by Department Environment and Planning then the author considers that it would be advantageous for Council to have a VPA in place with CWP Renewables with the abovementioned conditions. The agreement that is being negotiated closely aligns with the current Greater Hume Council Section 7.12 Fixed Development Consent Levy Development Contributions Plan 2019 and on a percentage basis is a better VPA than those achieved by other Councils who have entered into a VPA with solar farm developers. The existence of the agreement also establishes a favourable precedent for Council to negotiate future VPAs with proponents for other solar farm developments. Failure to establish a VPA with CWP Renewables would leave Council in a precarious position of needing the Department Environment and Planning to impose a condition on a development consent for a payment under the Greater Hume Council Section 7.12 Fixed Development Consent Levy Development Contributions Plan 2019.

The Jindera Multipurpose Hall is a project that is still being finalised and Council has not settled upon a final plan and it is quite foreseeable that the selected final design could be substantially different than the proposal that is currently on public exhibition. Council has previously resolved that no further improvements or enhancements would be made to the current Jindera Hall as Council would commit funds towards a replacement building. Consequently the \$500,000 being offered from CWP Renewables could make up a greater proportion of the costs of a more modest replacement for the Jindera Hall.

BUDGET IMPLICATIONS

Council will receive a considerable contribution from a VPA negotiated with CWP Renewables which equates to 1% of the capital investment of the project.

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REQUEST BY CWP RENEWABLES FOR COUNCIL TO ENTER INTO A VOLUNTARY PLANNING AGREEMENT IN LIEU OF A S7.12 PAYMENT PAYABLE FOR THE PROPOSED GLENELLEN SOLAR FARM [CONT'D]

CONCLUSION

This report advises Council that CWP Renewables have agreed to most of the terms for a VPA for the proposed Glenellen Solar Farm although they are maintaining their preference for the initial \$500,000 payment to be allocated towards the Jindera Multipurpose Hall.

To remove a potential barrier to the establishment of the VPA it will be recommended that Council accede to CWP Renewables' request that the initial \$500,000 payment be allocated towards the Jindera Multipurpose Hall.

RECOMMENDATION

In the event that the Glenellen Solar Farm development is approved by NSW Planning and in accordance with the provisions of the Environmental Planning and Assessment Act 1979 and to respond to CWP Renewables' request for Council to accept the initial \$500,000 payment of a VPA to be allocated towards the Jindera Multipurpose Hall VPA, Council resolves the following:

1. Subject to negotiation of a suitable VPA with CWP Renewables, Council agrees to receive a 1% contribution of the capital investment value of the Glenellen Solar Farm under the following terms:
 - The agreed initial payment will be \$500,000 allocated toward the Jindera Multipurpose Hall.
 - The balance payable in equal proportions over nine consecutive payments, each payment indexed for CPI from the base year.
 - The payment of the contribution to Council under VPA is made in lieu of a contribution under Greater Hume Council's S7.12 Fixed Development Consent Levy 2019
2. Council and CWP Renewables write to the Minister advising of the in principle VPA requesting in accordance with Section 7.7(3) of the EPA Act 1979 that the VPA be entered into as a condition of any subsequent development consent.
3. CWP Renewables be requested to mention the existence of the in principle VPA as a commitment in a Statement of Commitments.

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3. EXHIBITION OF THE DRAFT GREATER HUME WASTE STRATEGY 2019-2023

Report prepared by Director Environment & Planning – Colin Kane

REASON FOR REPORT

To review Council's current waste management practices a draft Greater Hume Waste Strategy 2019-2023 has been prepared. This document, has been prepared in conjunction with staff and councillors, identifies 12 recommendations to guide the management of Council's waste service over the nominated period.

REFERENCE TO DELIVERY PLAN

Objective: Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community.

Outcome 4.1 Infrastructure and facilities meet the needs of our communities.

DISCUSSION

Council has prepared the draft Greater Hume Waste Strategy 2019-2023 which is the fourth waste strategy that has been prepared by Greater Hume Council. This waste strategy and its predecessors have been prepared to conform to the stated objective of Council's waste service which is to be both affordable and accessible, whilst minimising environmental and operational risks and remaining financially sustainable.

The draft Greater Hume Waste Strategy 2019–2023 provides 12 recommendations to guide the delivery of the waste service over the nominated period. The recommendations are listed below. The draft strategy is **ENCLOSED SEPARATELY** for councillors' perusal.

The strategy identifies the following recommendations:

1. Henty Transfer Station – the opening hours and budget remain unchanged.
2. Brocklesby Transfer Station - the opening hours and budget remain unchanged.
3. Burrumbuttock Transfer Station - the opening hours and budget remain unchanged.
4. Jindera Waste Management Facility - the opening hours and budget remain unchanged.
5. Holbrook Waste Management Facility - the opening hours will remain unchanged but the budget will revert to normal operating conditions.
6. Gerogery Transfer Station - the opening hours and budget remain unchanged.
7. Culcairn Waste Management Facility:
 - a. The opening hours and budget remain unchanged; and
 - b. Council further investigate the option of providing remote access by undertaking a design and construct tender to determine the merits of proceeding.
8. Mullengandra Waste Management Facility – the opening hours and budget remain unchanged.
9. Council not proceed to provide an events recycling trailer but continue to provide extra waste bins for events.

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EXHIBITION OF THE DRAFT GREATER HUME WASTE STRATEGY 2019-2023 [CONT'D]

10. Council support any reasonable community initiative to undertake a hard waste collection by providing the following:
 - a. Allocating a donation of \$2,500 per club that is willing to undertake the collection.
 - b. Allowing free access for the collected material to be disposed of at Council's waste facilities with the exception of mattresses, fridges, freezers and tyres.
 - c. Ensuring that a payment is received in line with Council's fees and charges for all mattresses, fridges, freezers and tyres that are booked in for collection.
 - d. Undertaking the advertising of the event and collating registration forms.
 - e. Council fund the collection of any heavy materials and the cost of cleaning up waste facilities after the event.
11. Council maintain its current fees and charges. Staff to monitor the performance of the waste budget and retain surplus funds in reserve to permit holding further free open days at the waste facilities, with the exception of mattresses, fridges, freezers and tyres which would be charged at cost.
12. Council note that separate collection and processing of organic material will likely be a component of Council's next kerbside waste collection contract and the addition of this waste service will likely increase the waste charge levied through the rates.

The above recommendations will not result in significant operational change for the waste service however, it is evident that Council is actively looking for ways to increase accessibility and maintain the affordability of the service through not increasing gate charges. The waste strategy also identifies and addresses issues external to Council that affect the delivery of the waste service such as the implications of changes to kerbside recycling.

BUDGET IMPLICATIONS

No significant change to the draft 2019/2020 operational plan.

CONCLUSION

The draft Greater Hume Waste Strategy 2019-2023 differs from previous strategies as the focus of this strategy has been to advise Council of the current state of the waste service, identifying macro issues impacting upon the waste service and investigating opportunities for enhanced access for residents to use the waste service and providing savings for residents.

RECOMMENDATION

That Council resolve to exhibit the Draft Greater Hume Waste Strategy 2019-2023 for a period of thirty (30) days.

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GOVERNANCE

1. 2018/2019 DELIVERY PLAN – REPORT AS AT 31 MARCH 2019

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To ensure compliance with section 407 of the Local Government Act, 1993.

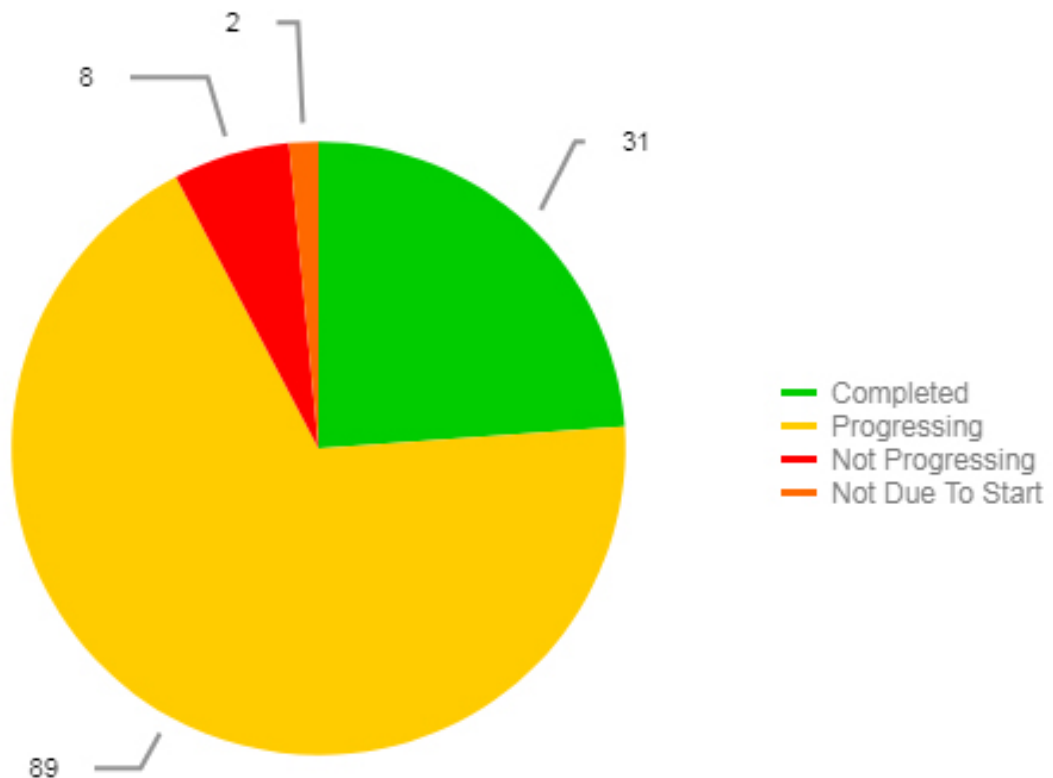
REFERENCE TO DELIVERY PLAN ACTIONS

Statutory matter.

DISCUSSION

Section 407 of the Local Government Act 1993 requires the General Manager to report to Council, within two months after the end of each quarter, regarding the extent to which the performance targets set by the Council's Delivery Plan have been achieved.

ENCLOSED SEPARATELY with the agenda is the report to 31 March 2019, detailing key actions contained in the 2018/2019 Delivery Plan and achievements to 31 December.



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2018/2019 DELIVERY PLAN – REPORT AS AT 31 MARCH 2019 [CONT'D]

Highlights of the six month period to 31 December are detailed below:-

Governance and Corporate and Community

- Successful funding application submitted for the Henty Rail Crossing Relocation and Intersection project (\$3.1m)
- Several funding applications lodged for the Holbrook Sporting Complex Inclusion Project; unfortunately all to date have been unsuccessful
- Greater Hume Council Visitor Information Centre successful in gaining a Silver Award at the Riverina Murray Tourism Awards
- GHSC successfully completed assessment and compliance audit undertaken by NSW Department of Education
- Positive report received from the State Library of NSW following assessment and compliance visit to Holbrook, Culcairn and Henty libraries in September
- Children Services Excellence in Family Day Care National Awards. NSW ACT Service Winner. The awards recognise the Service's commitment to professional practice, relationships with educations, children, families and community.
- The Audit reports and financial statements were forwarded to the Office of Local Government (OLG) with receipt confirmed on 18 October 2018. It was confirmed that Greater Hume Council was one of the first ten general purpose councils to submit their completed financial statements with the OLG. This is a tremendous effort by Council's finance team, all of whom worked tirelessly to present accurate and validated accounts to the external auditors.
- Appointment of an Independent Committee Member, Mr John Batchelor to the Audit, Risk & Improvement Committee.
- Implementation of Drought Relief Assistance to residents of Greater Hume whose residence is not able to be connected to a reticulated water supply will be eligible to access Council operated standpipes at Jindera, Burrumbuttock, Brocklesby, Gerogery and Culcairn.
- Community development Grants - Funding approved for seven projects in the 2018/2019 Financial Year with Councils contribution totalling \$17,781.75 with a further round released in March 2019.
- Holbrook Motor Village – sale of freehold completed.
- New Website launched and being continually populated over the next 12 months
- Communication strategy developed and implemented for Free Hard Waste Collection and Let's Have A Clean Out free access days resulted in 216 registrations for pick up in Henty, Jindera and Walla Walla.
- Loose Fill Asbestos Allocation Of Remaining Community Funding – developed flyer and survey mechanism published in Holbrook Happenings newsletter, resulted in 101 surveys returned with a report February Council meeting.
- Work On Your Business Training Series developed and marketing resulted in 16 businesses registered to undertake training April to May.
- Business Newsletter issued March issue issued 11 March 2019. Distributed to 472 email addresses.
- AusIndustry's Nicola James and the Executive Assistant Gov/ED conducted on site meetings held with 4 businesses in Greater Hume in March 2019. All follow work completed.
- Henty and Walla Walla centre based day care services operating from 14 January 2019.

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2018/2019 DELIVERY PLAN – REPORT AS AT 31 MARCH 2019 [CONT'D]

- Preliminary budget workshop held 6 March
- Successfully gained approval to operate in-venue out of school hours service at Gerogery Public School
- Youth Advisory Committee held pool parties and movie nights at Holbrook, Walla Walla and Jindera pools with 60+ participants at each event
- Installation of library self-loan station at Jindera Community Hub along with associated library computer hardware
- Launch of “Live a Greater Healthier Life” challenge at Culcairn on 6 February

Engineering

- Completed the replacement of stairs and viewing platform at Morgan’s Lookout
- Completed the construction of turn lane into Odewahn's Road on Olympic Highway
- Completion of line marking program on Regional Roads, Local Roads and Urban Streets
- Completed road widening and rehabilitation on Jennings Road, Culcairn
- Completed road widening and rehabilitation on Alma Park Road
- Completed road widening and rehabilitation on Cummings Road
- Speed zone change on Culcairn Holbrook Road, leading into Morven from Western Side extending 80km/hr
- Speed zone change on Hueske Road, Jindera from 100km/hr to 80km/hr
- Installation of drinking station and dog water bowl at Culcairn Coach Terminal
- Stormwater drain improvements in Comer Street, Henty
- Laneway pavement upgrade through Library Lane from Albury Street, Holbrook
- Completed asphaltting works in Sladen Street, between Allan and Ivor Streets, Henty
- Installation of tactile indicators in Sladen Street, Henty to support visually impaired
- Installation of “Look Out Before You Step Out” signs in key pedestrian crossing areas
- Construction of concrete footpath and stencilling in Balfour Street, Culcairn between Newsagency and Red Cross Shop
- Completed Asphalt Overlay Sladen St, Henty
- Completion 1.5km road widening and rehabilitation Kywong Howlong Rd (MR370)
- Completion 4km road widening and rehabilitation Coach Rd
- Installation 3 new bus shelters, Jindera
- 80% completion of rural and urban resealing program
- 90% completion of State Roads resealing program
- Guardrail upgrade on Tumberumba Road (MR284) - RMCC
- Flood culvert installation on Olympic Highway (MR78) at The Rock for Lockhart Shire
- Drainage upgrade works MR284 –RMCC
- Completed road rehabilitation and widening and realignment of Urana Rd (MR125) and Walla Walbundrie Rd intersection
- Substantial 150th Celebration works in Walla completed

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2018/2019 DELIVERY PLAN – REPORT AS AT 31 MARCH 2019 [CONT'D]

Environment and Planning

- Participation in Round 3 and 4 of the Loose Fill Asbestos Removal Programme implemented by the Loose-fill Asbestos Implementation Taskforce
- Commenced replacement of headstones at the Henty Cemetery.
- Submitted a planning proposal for a gateway determination for the reclassification of land in Jindera
- Adopted the South Jindera Low Density Residential Infrastructure Contribution Plan
- Exhibited s 7.12 Fixed Development Consent Levy Development Contribution Plan
- Request for tenders for the management and supervision of Council's swimming pool complexes
- Exhibited the Local Orders Policy for the Keeping of Birds/Animals
- Obtained funding made available from the NSW EPA to offset increased recycling costs resulting from China's National Sword Policy.
- Completed the construction of the Brocklesby Transfer Station
- Adoption of the South Jindera Infrastructure Contributions Plan
- Adoption of a Local Orders Policy for Keeping of Animals/Birds
- Following consultation with Stakeholders submitted preliminary plans to Council for the Jindera multi-purpose centre and obtained Councils endorsement to seek a quantity surveyors report.
- Completed the installation of a photo voltaic solar panel installation at the Holbrook Office
- Coordinated Council resources to prepare a submission on the Department of Primary Industries Draft Riverina-Murray Important Agricultural Land (Draft R-M IAL) Mapping for the Riverina Murray Region
- Placed the Greater Hume Council S7.12 Fixed Development Consent Levy Development Contributions Plan 2019 on public exhibition
- Obtained Councils endorsement to support a Community Hard Waste Collection in conjunction with a free waste disposal day at Councils waste facilities.
- Hard waste collection for Jindera, Walla Walla and Henty and free waste facility access day for Jindera, Culcairn, Holbrook and Henty waste facilities held on the 3 March 2019.
- Free waste facility access day for Burrumbuttock, Brockelsby, Gerogery and Mullengandra held on 7 April 2019.
- Gateway Determination received to reclassify four lots in Jindera from 'community' to 'operational' land under the Local Government Act 1993 (LG Act), required notification undertaken and public hearing organised.
- Preparation and notification of the Community Engagement Guide for the Jindera Multi-Purpose Hall.
- Adoption of the Greater Hume Council Section 7.12 Fixed Development Consent Levy Development Contributions Plan 2019.
- Project management of many grants projects under the Round 2 – Stronger Country Communities Fund such Walla Walla Hall upgrade, Walbundrie Hall (completed) Carabost Hall (completed).
- Quotations sought for installation of 24 kilowatt solar system at Jindera Swimming Pool and Solar Hot water heater installation (complete).
- Installation of 24 kilowatt solar system Henty swimming pool.

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2018/2019 DELIVERY PLAN – REPORT AS AT 31 MARCH 2019 [CONT'D]

BUDGET IMPLICATIONS

Nil.

CONCLUSION

Council's works program is progressing satisfactorily and announcement of significant external funding will ensure that major priority projects such as the Henty Rail Crossing Relocation and Highway Intersection Project can proceed.

A focus of the next three months is the completion of the Culcairn-Holbrook Road Black Spot project, Tunnel Road upgrade and State funded heavy patching on Culcairn-Walbundrie Road along with a continuing focus on Council's responsiveness and communication.

It is Management's view that Council has made satisfactory progress towards the achievement of Performance Targets included in the 2018/2019 Delivery Plan during the first three quarters of the of the financial year.

RECOMMENDATION

The report be received and noted.

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2. 2019 COMMUNITY SURVEY

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To advise of the results of the third community survey conducted by Greater Hume Shire Council.

REFERENCE TO DELIVERY PLAN ACTIONS

Objective /e lead a vibrant, connected and inclusive community

Outcome 1.1 Leadership and advocacy is demonstrated and encouraged in our communities

DISCUSSION

In February 2019 Council resolved to engage IRIS Research to conduct a comprehensive telephone based community survey.

Interviewing was carried out during the first two weeks of April. Similarly to the previous surveys in 2012 and 2016, to qualify for an interview, respondents had to have lived in Greater Hume for longer than 6 months and be aged 18 years or older. A total of 402 completed interviews were conducted, with a representative distribution across age, gender and towns and villages throughout the Shire.

The study objectives were to:

- Measure the importance of and satisfaction with services and facilities provided by Council.
- Compare levels of satisfaction for Council’s services, facilities and customer service with similar sized Councils.
- To assist the Council in identifying service use priorities for the community.
- To assist Council in understanding resident’s perceptions of the Greater Hume Shire as a place to live, work and do business.

Overall satisfaction levels have decreased slightly from the 2016 survey which is quite disappointing given the emphasis on major projects and the road network since the previous survey.

Potentially topical issues such as solar farms and road projects in the Brocklesby and Woomargama areas may have impacted on the overall satisfaction rating.

The survey report calculated a mean score for each service or facility area into the satisfaction categories outlined in Table 1:

Level	Mean score range
High	3.75-5.00
Medium	3.00-3.74
Low	Below 3.00

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2019 COMMUNITY SURVEY [CONT'D]

In relation to overall satisfaction those most satisfied were in the 18 to 34 and 65+ age groups with a score of 3.7 whilst those least satisfied were in the 35 to 49 age group with a score of 3.2.

Table 2 below indicates the level of satisfaction on a town by town basis.

Table 2

Community	Overall Satisfaction	No.
Morven	4.0	4
Henty	3.7	50
Holbrook	3.7	70
Walla Walla	3.6	38
Culcairn	3.5	60
Burrumbuttock	3.5	27
Jindera	3.5	71
Walbundrie	3.4	6
Woomargama	3.4	12
Gerogery/Gerogery West	3.4	23
Brocklesby	2.6	10
Other	3.4	29

Note: Rural residents were required to nominate their community of interest.

Generally town residents (3.7) were more satisfied than rural residents (3.4).

Twenty six service and facility areas were included in the survey and after reviewing the results, IRIS Research broke down the services into four categories:

- Strategic advantages – high importance and high satisfaction
- Key vulnerabilities – high importance and low satisfaction
- Potential vulnerabilities – relatively lower importance and relatively lower satisfaction
- Differentiators – relatively lower importance and high satisfaction

Council's three strategic advantages are:

- Appearance of towns and villages
- Customer service provided to residents by staff
- Waste collection

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2019 COMMUNITY SURVEY [CONT'D]

Conversely Council's six vulnerabilities are:

1. Maintaining unsealed local roads (2012 score 2.7, 2016 score 2.7, 2016 score 2.6)
2. Provisions of services and facilities for youth (2012: 2.9, 2016: 3.1, 2019: 3.1)
3. Consulting with the community (2012:3.4, 2016: 3.4, 2019:3.2)
4. Maintaining town roads (2012: 2.9, 2016: 3.2, 2019:3.2)
5. Council leadership and advocacy (2012: 3.5, 2016: 3.5 2019: 3.3)
6. Council responsiveness to community needs (2012: 3.2, 2016: 3.3 2019: 3.3)

The survey indicates that improvements in the six vulnerabilities above are likely to lead to the greatest increase in overall satisfaction.

Residents reported high satisfaction levels with the following:

- Provision of library services
- Appearances of towns and villages
- Provision and maintenance of swimming pools
- Provision and maintenance of sporting fields
- Food safety in local eateries and restaurants
- Provision and maintenance parks, playgrounds and reserves
- Waste collection
- Customer service provided to residents by Council staff

Conversely low satisfaction levels were reported for two areas, being the maintenance of sealed (2.75) and unsealed rural roads (2.6). This is similar to previous surveys and is somewhat disappointing given the additional funds being invested into the road network via the special rating variation and external funding received.

Sealed and unsealed roads scored worse in the western part of the Shire, particularly Brocklesby and Walbundrie.

A comprehensive management report has now been received and a snapshot is included below. The Management Report is **ENCLOSED SEPARATELY** for Councillors' review.

Overall performance

Fifty three percent of Greater Hume Shire residents are either satisfied (39%), or very satisfied (14%) with Council's overall performance, 37% neutral and 10% dissatisfied. This resulted in an overall mean satisfaction score of 3.53 (2012:3.59, 2016: 3.68) out of 5, which remains a medium level satisfaction rating, but slightly lower than both 2012 and 2016 ratings.

As stated previously overall satisfaction levels have decreased slightly from the 2016 survey which is quite disappointing given the emphasis on major projects and the road network since the previous survey.

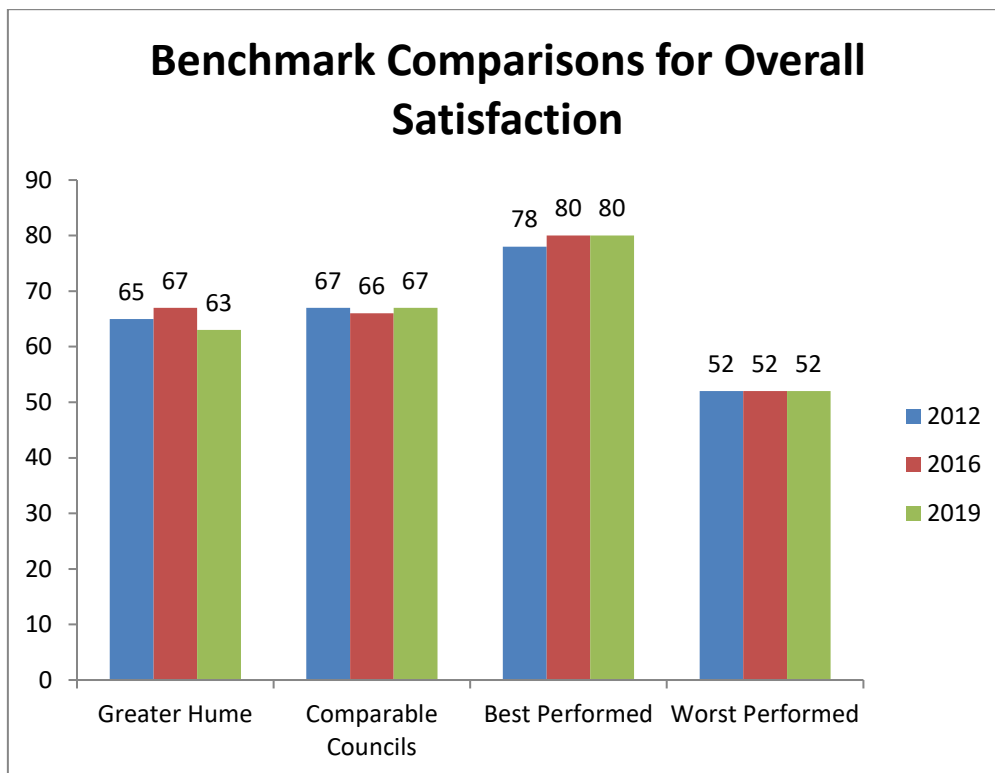
Further testing revealed that residents aged over 65 or older (3.7) were more satisfied than those aged 35-49 years (3.2). Additionally those who reside in a town or village (3.7) were more satisfied than those who reside on a farm or rural property (3.4). This is consistent with the 2012 survey. There has been a decrease in overall satisfaction of rural residents since the 2016 survey.

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2019 COMMUNITY SURVEY [CONT'D]

Interestingly recent arrivals to Greater Hume are least satisfied with an overall satisfaction level of 3.3 whilst those residents living in the Council area for 6 to 10 years are most satisfied with a score of 3.7.

Whilst the report broadly revealed that Greater Hume was performing on a par with comparable councils it was a decrease of four points on the 2016 survey and two points on the 2012 survey. This is depicted in the graph below.



Graph - Benchmark comparisons for overall satisfaction.

Value for money

For the first time the question around Value for money was a **yes or no** answer and not scored between 1 and 5.

The survey revealed over two thirds of resident surveyed (68%) believes Council services and facilities are value for money.

The survey also concluded that residents who believe services and facilities provided by Council are value for money are **more satisfied** with the performance of these services and have **significantly higher perceptions** of the area as a place to live, work and do business.

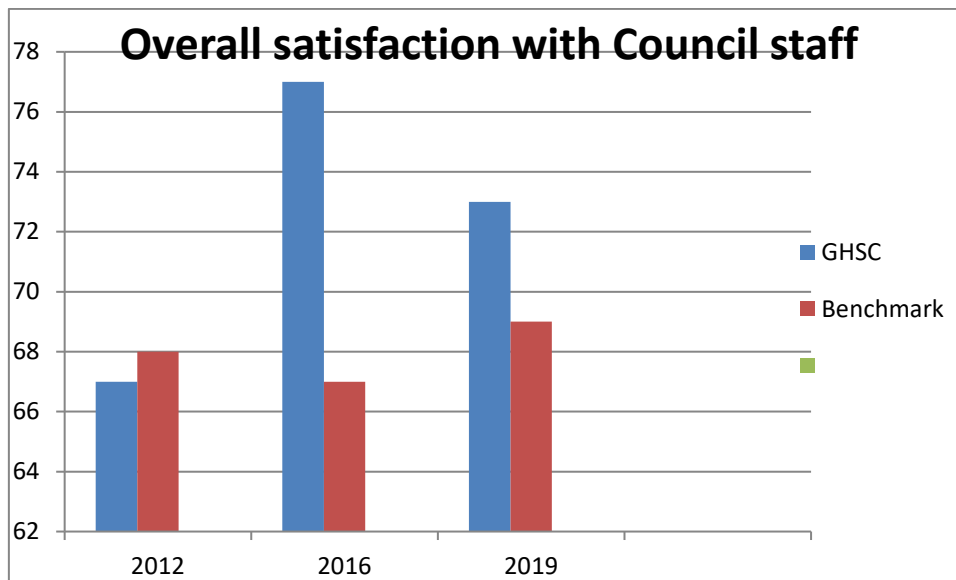
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2019 COMMUNITY SURVEY [CONT'D]

Customer service provided to residents

Management has had a significant focus on improving customer service and responsiveness and whilst the survey indicates that the number of residents satisfied or very satisfied with the performance of Council staff increasing to 74% compared with just under 70% in 2016 there has also been an increase in residents dissatisfied 11%. Whilst this is a pleasing result clearly there is still has room for improvement.

The mean score for customer service is 3.91 (2012:3.67 2016: 4.09). Whilst the result slighter lower than the previous survey it continues to demonstrate a high level of satisfaction with customer service and Greater Hume continues to outperform comparative councils.



Graph – Satisfaction with customer service and communication

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2019 COMMUNITY SURVEY [CONT'D]

Benchmarking against comparable councils

Table 2.8 (page 17) from the Community Satisfaction Survey Final Report provides benchmark data with comparable councils.

Table 0.2.8 (page 17 Final Report) External Benchmarks

Service	Greater Hume Shire Council (2019)	Comparable Council
Overall Satisfaction	63	66
Overall satisfaction with Council staff	73	69
Overall satisfaction with Councillors	64	62
Infrastructure & Basic Services		
Appearance of towns and villages	71	70
Waste collection	69	79
Maintaining town roads	56	54
Maintaining unsealed rural roads	39	45
Community & Lifestyle Services		
Provision of library services	78	80
Provision and maintenance of public swimming pools	74	72
Food safety in local eateries and restaurants	71	73
Provision and maintenance of sporting fields	71	72
Provision and maintenance of parks, playgrounds and reserves	69	71
Maintenance of public toilets	68	61
Provision of community buildings and halls	67	68
Provision of services and facilities for older people	64	68
Promotion of tourism	61	60
Provision of footpaths and walking paths	61	60
Promoting economic development	57	57
Town planning and timely processing of building applications	54	57
Provision of services and facilities for youth	52	54
Customer Service & Communications		
Council responsiveness to community needs	57	53
Consulting with the community	55	57

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2019 COMMUNITY SURVEY [CONT'D]

This table indicates that comparatively Council is performing well (4 points better than comparable councils) in the following areas:

- Overall satisfaction with Council staff (+ 4 points)
- Maintenance with public toilets (+7 points)
- Responsiveness to community needs (+4 points)

Conversely when benchmarking against comparable councils, Council is not performing as well in:

- Waste collection (-10 points)
- Maintaining unsealed rural roads (-6 points)
- Provision of services and facilities for older people (-4 points)

Perceptions of the Greater Hume Council area

Generally residents feel that Greater Hume is a great place to live and work.

Of 13 statements asked about the Council area there was a high level of agreement with 8 statements (>3.75) which is a pleasing result.

The statements high to very high level of agreement included:

- I feel safe where I live (4.4)
- There is good access to open spaces like parks and playgrounds (4.3)
- People in Greater Hume are generally proud of their area (4.2)
- It is affordable to live in the region (4.1)
- There is good access to sporting and recreational facilities (4.1)
- Greater Hume is a better place to live compared to other areas (4.1)
- Greater Hume as a place to live, work and visit is well thought of by outsiders (3.8)
- I live in an inclusive community (3.8)

1.

Major issues

Residents were also asked to nominate one top issue facing Greater Hume over the next five to ten years and the top three issues were:

- Maintenance of roads (22%)
- Employment and business (7%)
- Planning for population growth (7%)

Next survey

Funding has been included in the forward estimates for a survey in the 2020/2021 and 2022/2023 financial years.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

The survey conducted by IRIS Research provides Councillors with an excellent insight into the perceived performance of Council against a number of indicators as well as benchmarking Council's performance against comparable Councils.

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2019 COMMUNITY SURVEY [CONT'D]

This report builds on the previous surveys and highlights that there is still much more needs to be done to change perceptions of Council in the community.

RECOMMENDATION

That the Greater Hume Shire Community Survey 2016 Management Report be made publically available by inclusion on Council's website.

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3. CODE OF MEETING PRACTICE

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

For Council to endorse the changes to the Code of Meeting Practice following amendments made at the April meeting.

REFERENCE TO DELIVERY PLAN ACTIONS

Objective We lead a vibrant, connected and inclusive community

Outcome 1.1 leadership and advocacy is demonstrated and encouraged in our communities

DISCUSSION

At the April meeting Council resolved the following:

That the Greater Hume Council Code of Meeting Practice as publicly exhibited be adopted with the amendment that the councillor voting of all motions be recorded in the minutes.

In reviewing the Code of Meeting Practice the implementation of the above resolution will make a number of existing clauses of the Code of Meeting Practice redundant.

These clauses are outlined in the table below:

Clause No.	Clause	Reason no longer required
11.6	If a councillor who has voted against a motion put at a council meeting so requests, the general manager must ensure that the councillor's dissenting vote is recorded in the council's minutes.	No longer requires as votes of all Councillors are now recorded
11.7	The decision of the chairperson as to the result of a vote is final, unless the decision is immediately challenged and not fewer than two (2) councillors rise and call for a division.	Essentially a division is called for every motion.
11.8	When a division on a motion is called, the chairperson must ensure that the division takes place immediately. The general manager must ensure that the names of those who vote for the motion and those who vote against it are recorded in the council's minutes for the meeting.	As above
11.9	When a division on a motion is called, any councillor who fails to vote will be recorded as having voted against the motion in accordance with clause 11.5 of this code.	Clause 11.5 applies in all circumstances.

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CODE OF MEETING PRACTICE [CONT'D]

The above clauses have now been replaced by:

- 11.11 - All voting at council meetings, (including meetings that are closed to the public), must be recorded in the minutes of meetings with the names of councillors who voted for and against each motion or amendment, (including the use of the casting vote), being recorded.

Further in relation to discussions at the April Council meeting the following change to Clause 8.2 - Order of Business are proposed.

- 01 Opening meeting*
- 02 Prayer*
- 03 Acknowledgement of country*
- 04 Apologies and applications for a leave of absence by councillors*
- 05 Confirmation of minutes*
- 06 Action report from the minutes*
- 07 Disclosures of interests*
- 08 Mayoral minute(s)*
- 09 Notices of motions*
- 09 Reports of committees*
- 10 Reports to council from Officers*
- Part A – Reports for determination*
- Part B – Reports for noting*
- Part C – Information Reports*
- Part D – Minutes of Committees and Delegates Reports for information*
- 11 Matters of Urgency*
- 12 Confidential matters*
- 13 Conclusion of the meeting*

BUDGET IMPLICATIONS

Nil

CONCLUSION

The introduction of Clause 11.11 to the Code of Meeting Practice will increase transparency of decision making at no cost to Council.

RECOMMENDATION

That the Code of Meeting Practice be amended:

1. To include Clause 11.11 - All voting at council meetings, (including meetings that are closed to the public), must be recorded in the minutes of meetings with the names of councillors who voted for and against each motion or amendment, (including the use of the casting vote), being recorded.
2. As a result of clause 11.11 being included in the Code of Meeting Practice the following clauses be deleted as no longer being required.

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CODE OF MEETING PRACTICE [CONT'D]

Clause No.	Clause
11.6	If a councillor who has voted against a motion put at a council meeting so requests, the general manager must ensure that the councillor's dissenting vote is recorded in the council's minutes.
11.7	The decision of the chairperson as to the result of a vote is final, unless the decision is immediately challenged and not fewer than two (2) councillors rise and call for a division.
11.8	When a division on a motion is called, the chairperson must ensure that the division takes place immediately. The general manager must ensure that the names of those who vote for the motion and those who vote against it are recorded in the council's minutes for the meeting.
11.9	When a division on a motion is called, any councillor who fails to vote will be recorded as having voted against the motion in accordance with clause 11.5 of this code.

3. The amended Order of Business be incorporated into the Code of Meeting Practice as detailed below:

- 01 Opening meeting
- 02 Prayer
- 03 Acknowledgement of country
- 04 Apologies and applications for a leave of absence by councillors
- 05 Confirmation of minutes
- 06 Action report from the minutes
- 07 Disclosures of interests
- 08 Mayoral minute(s)
- 09 Notices of motions
- 10 Reports from Officers
 - Part A – Reports for determination
 - Part B – Reports for noting
 - Part C – Information Reports
 - Part D – Minutes of Committees and Delegates Reports for information
- 11 Matters of Urgency
- 12 Confidential matters
- 13 Conclusion of the meeting

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4. MOBILE BLACKSPOT PROGRAM – ROUND 5

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

For Council to consider supporting various communities for funding under the Australian Government's Mobile Black Spot Program – Round 5.

REFERENCE TO DELIVERY PLAN ACTIONS

Objective: Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community
Outcome 4.1 Infrastructure and facilities meet the needs of our communities.

DISCUSSION

Correspondence has been received from Senator Bridget McKenzie, Minister for Regional Services advising that Round 5 of the Mobile Black Spot Program is now open. A copy of the correspondence is included as **ANNEXURE 3**.

An additional \$160 million has been announced by the Australian Government for rounds 5 and 6 of the Program with Round 5 having a funding pool of \$80 million.

Mobile Network Operators and Infrastructure Providers have until 26 July 2019 to submit their applications.

As Councillors are aware at the March meeting the following was resolved:

That:

- 1. correspondence be forwarded to the Member for Farrer, Sussan Ley MP, and to all candidates standing for the seat of Farrer in the upcoming Australian Government elections, highlighting the issue of the communications blackspot at Carabost and requesting urgent consideration for funding of a new mobile base station in that location*
- 2. a copy of the correspondence be forwarded to the Member for Albury, Justin Clancy MP, elected in the recent NSW State Election held on 23 March 2019.*

Council has already forwarded correspondence in relation to the resolution above.

The Table below identifies all locations that the Department of Communications and the Arts has received within the Greater Hume Council area with poor or no mobile phone coverage from members of the public, State, Territory and Local Governments.

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MOBILE BLACKSPOT PROGRAM – ROUND 5 [CONT'D]

Table

AUTRALIAN GOVERNMENT MOBILE BLACK SPOT DATABASE - GREATER HUME COUNCIL AREA				
AREA	SPECIFIC LOCATION	LATTITUDE	LONGITUDE	RE MOTENESS AREA
Albury Urana Road	Between Burrumbutandck and Walbundrie	-35.793957	146.786175	Inner Regional Australia
Alma Park	N/A	-35.596849	146.792626	Outer Regional Australia
Bobs Creek Road	N/A	-35.579916	147.755227	Outer Regional Australia
Bowna	N/A	-35.948312	147.116454	Inner Regional Australia
Bowna Wymah Road	N/A	-35.981489	147.176089	Inner Regional Australia
Bowna Wymah Road	N/A	-36.036	147.303	Inner Regional Australia
Brocklesby	N/A	-35.82182766	146.6809822	Inner Regional Australia
Burrumbuttock	N/A	-35.83374615	146.8055498	Inner Regional Australia
Carabost	N/A	-35.60011808	147.7298082	Outer Regional Australia
Cookardinia	N/A	-35.55641899	147.2317176	Inner Regional Australia
Cookardinia Road	Between Henty and Cookardinia	-35.50821856	147.143609	Inner Regional Australia
Coppabella	N/A	-35.74604855	147.7541093	Outer Regional Australia
Culcairn	N/A	-35.667721	147.040707	Inner Regional Australia
Culcairn-Holbrook Road	Between Culcairn and Holbrook	-35.67621685	147.1780515	Inner Regional Australia
Ferndale Road	Between Thologolong and Woomargama	-35.861706	147.301828	Outer Regional Australia
Four Mile Lane	N/A	-35.658188	147.557545	Outer Regional Australia
Henty	N/A	-35.517096	147.03423	Inner Regional Australia
Holbrook	N/A	-35.72585525	147.3120876	Inner Regional Australia
Jindera	N/A	-35.95564875	146.8887365	Inner Regional Australia
Jingellic Road	N/A	-35.751169	147.494331	Outer Regional Australia
Jingellic Road	Intersection of Jingellic Road and Yenches Road	-35.831393	147.672867	Outer Regional Australia
Lankeys Creek	N/A	-35.82331013	147.6675035	Outer Regional Australia
Little Billabong	Between Tumbarumba Road and Hume Highway	-35.580948	147.592663	Outer Regional Australia
Moorwatha	N/A	-35.92456851	146.7239571	Inner Regional Australia
Paech Lane	N/A	-35.505665	147.106065	Inner Regional Australia
River Road	Between Mount Alfred and Jingellic	-35.963402	147.625457	Outer Regional Australia
River Road	N/A	-35.994928	147.351648	Outer Regional Australia
Sherwyn Road	N/A	-35.625774	146.842424	Outer Regional Australia
Stony Park Road	N/A	-35.879868	146.780724	Inner Regional Australia
Talmalmo	N/A	-35.945289	147.508843	Outer Regional Australia
Tumbarumba Road	Between Hume Highway and Tumbarumba	-35.64284837	147.7966688	Outer Regional Australia
Urana Road	N/A	-35.866527	146.823806	Inner Regional Australia
Walbundrie	N/A	-35.68921303	146.7210091	Outer Regional Australia
Walla Walla	N/A	-35.76235725	146.9016046	Inner Regional Australia
Walla Walla Jindera Road	Between Jindera and Glenellen	-35.913686	146.890879	Inner Regional Australia
Woomargama	N/A	-35.832892	147.2477	Outer Regional Australia
Wymah	N/A	-35.97895589	147.2457141	Inner Regional Australia
Yarara	N/A	-35.72195534	147.6380224	Outer Regional Australia
Yenches Road	N/A	-35.856394	147.625967	Outer Regional Australia

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MOBILE BLACKSPOT PROGRAM – ROUND 5 [CONT'D]

The correspondence received from Senator McKenzie encourages Councils to engage with Mobile Network Operators as it increases the likelihood that a base station application will be put forward in its area, particularly where local government can make a contribution either in cash or in kind (e.g. provide a site for the base station).

In the circumstances it would be appropriate to lobby the Member for Farrer and Mobile Network Operators (Optus, Telstra and Vodafone) on the opportunities in the Greater Hume Council area.

BUDGET IMPLICATIONS

It is not recommended that Council make a financial contribution to the establishment of mobile base stations, but provide in kind support where opportunities arise.

CONCLUSION

There are many locations within the Greater Hume Council area where poor or no mobile phone coverage is available and therefore it is important that Council lobby the Member for Farrer and Mobile Network Operators to ensure opportunities within the Council area are known to them.

RECOMMENDATION

That Council lobby and work with the Member for Farrer and Mobile Network Operators with the view of application(s) for funding for mobile phone base stations being submitted for locations within the Greater Hume Council area.

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5. RIVERINA JOINT ORGANISATION/RIVERINA EASTERN ORGANISATION OF COUNCILS UPDATE

Report prepared by General Manager - Steven Pinnuck

REASON FOR REPORT

To provide Councillors with an update on the progress of establishing the Riverina Joint Organisation.

REFERENCE TO DELIVERY PLAN ACTIONS

Objective We lead a vibrant, connected and inclusive community
Outcome 1.1 Leadership and advocacy is demonstrated and encouraged in our communities.

DISCUSSIONS

As Councillors are aware Greater Hume Council is one of seven Councils that have formed the Riverina Joint Organisation (Riv JO).

As reported to the March 2018 Council meeting, at that time Wagga Wagga had declined to join RivJO and along with Snowy Valleys Council have since taken up associate membership Canberra Region Joint Organisation.

The State Government has provided each JO across the State with start-up funding of \$300,000 however there are significant concerns across the State as to the long term sustainability of JO's without ongoing funding streams. With this in mind a decision was made to operate Riv JO and the Riverina Eastern Organisation of Councils (REROC) in parallel until 30 June 2020 with the view of undertaking a wide ranging review of the future directions of RivJO and REROC in the first half of 2020.

Joint Organisations have three principle functions enshrined in legislation:

- establish regional strategic priorities and develop strategies and plans to deliver those priorities;
- promote regional leadership and be an advocate for our regional strategic priorities; and
- Identify and take up opportunities for intergovernmental co-operation on matters relating to the Joint Organisation area.

These activities have previously been undertaken for member Council's by REROC; however will now be undertaken by RivJO. REROC will concentrate on delivering operational outcomes such a resource sharing and other collaborative initiatives that provide savings and efficiencies for member councils.

Recently RivJO went through a comprehensive recruitment process for a Chief Executive Officer and Julie Briggs was appointed for a period of twelve months commencing on 1 July 2019 and concluding on 30 June 2020. This appointment will coincide with the strategic review of RivJo and REROC.

Unfortunately Wagga Wagga City Council at their meeting held on 8 April resolved to withdraw from REROC. A copy of the Wagga Wagga Council report is attached as **ANNEXURE 4**.

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RIVERINA JOINT ORGANISATION/RIVERINA EASTERN ORGANISATION OF COUNCILS
UPDATE [CONT'D]

The Wagga Wagga Council report stated the following:

“Council staff hold the view that there is little, if any value to Wagga Wagga City Council from these activities. Wagga Wagga City Council resolves its operational issues and demands using resources internally or by direct funding from other levels of government”

As part of the resolution to withdraw from REROC, Wagga Wagga City Council has also provided ‘in principle’ support in becoming a full member of the Riverina Joint Organisation and has delegated authority to the Mayor and General Manager to finalise negotiations with the Riverina Joint Organisation with the intent of becoming a full member. It is unknown whether this will occur before or after the review of RivJO/REROC operations is undertaken in the first half of 2020.

Wagga Wagga City Council’s review of its REROC membership was part of a wide ranging review of its membership and affiliation commitments and at the same meeting resolved to “sit out” its current commitments with the 2019/2020 Evocities campaign.

The decision of Wagga Wagga City Council will have a budgetary impact upon all remaining member Council of REROC which is discussed under Budget Implications.

Despite the decisions of Wagga Wagga and Snowy Valleys Councils not to join RivJO, the seven Member Councils are fully committed to ensuring that RivJo is the best performing JO in the State. Recently the RivJO board has met on three occasions to develop a Strategic Plan to meet one (of three) of the principal activities of a JO; *establish regional strategic priorities and develop strategies and plans to deliver those priorities.*

Six priority areas have been identified and are:

- Transport and Connectivity
- Leadership and Collaboration
- Energy, Water and the Environment
- Workforce Development
- Economic and Community Development
- Healthy, Vibrant Communities

A copy of the Regional Strategic Plan is **ENCLOSED SEPARATELY** for Councillors’ consideration. It would be appreciated if any comments on the RivJO Strategic Plan could be forward to the Writer by Friday 31 May to enable the issues to be raised at the next RivJo Board meeting scheduled for Thursday 6 June.

BUDGET IMPLCATIONS

The impact on the 2019/2020 budget compared with 2018/2019 is an additional combined subscription to both organisations of \$15,951 and approximately an additional \$5,000 on the combined subscriptions included in the 2019/2020 draft Budget currently on exhibition.

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RIVERINA JOINT ORGANISATION/RIVERINA EASTERN ORGANISATION OF COUNCILS
UPDATE [CONT'D]

Future subscriptions potentially will be impacted by a number of issues including:

- The outcome of the RivJO/REROC review in the first half of 2020
- Future RivJO membership of Wagga Wagga City Council and
- Funding arrangements to JO's from the State Government (if any)

CONCLUSION

Membership of REROC has provided Council with many benefits for over 20 years and whilst the increase in contribution for the 2019/2020 financial year is disappointing it is expected that the benefits accruing from regional collaboration will offset the additional costs.

RECOMMENDATION

That:

1. the report be received and noted
2. any comments on the RivJO Strategic Plan be forwarded to the General Manager by 5pm on Friday 31 May.

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CORPORATE AND COMMUNITY SERVICES

1. INTERIM 2018/2019 QUARTERLY BUDGET REVIEW AS AT 31 MARCH 2019

Report prepared by Chief Financial Officer – Dean Hart

REASON FOR REPORT

To present the Interim Budget Review as at 31 March 2019 in accordance with Section 203 of the Local Government (General) Regulation 2005.

REFERENCE TO DELIVERY PLAN ACTION

Not Applicable – legislative requirement

DISCUSSION

The Interim Budget Review as at 31 March 2019 is included as **ANNEXURE 5** for Councillors' perusal. The Budget Review, as presented, indicates that the projected 2018/19 cash surplus will be \$22,048 which represents an improvement of \$6,072 on the budget surplus of \$15,976 as at 31 December 2018.

OVERALL BUDGET REVIEW

Detailed below is a full review on a functional basis with comments. The commentary below provides an explanation of major variances (greater than \$5,000) except where offset within the same function.

GOVERNANCE

Function and comment		Projected Budget Variance \$
Elected Members Expenses		
Final Costs of by-election lower than previously budgeted		+12,186
Governance Expenses		
Satisfactory		-4,781
Risk Management		
Satisfactory		Nil
TOTAL GOVERNANCE		+7,405

**ORDINARY MEETING OF GREATER HUME COUNCIL
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INTERIM 2018/2019 QUARTERLY BUDGET REVIEW AS AT 31 MARCH 2019 [CONT'D]

ADMINISTRATION

Function and comment	Projected Budget Variance \$
Corporate Services Administration Budget saving due to deferral of all staff function.	+7,748
Information Technology Services Council has restructured a number of operating functions within the IT area such as a new contract provider for NBN services and increasing in-house staff support. These changes have enabled savings to be achieved in the current budget areas, with the saving utilised to upgrade four critical network servers and other associated hardware.	Nil
Employment On-Costs Satisfactory	Nil
Engineering Administration Satisfactory	-877
Depot Administration and Maintenance Budget saving taking into account part year funding of trainee store person.	+15,802
Vehicle Hire Satisfactory	+1,926
Plant Operations Satisfactory	Nil
TOTAL ADMINISTRATION	+24,599

**ORDINARY MEETING OF GREATER HUME COUNCIL
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INTERIM 2018/2019 QUARTERLY BUDGET REVIEW AS AT 31 MARCH 2019 [CONT'D]

PUBLIC ORDER AND SAFETY

Function and comment	Projected Budget Variance \$
Animal Control Internal plant hire costs associated with animal impounding costs higher than budget	-17,040
Fire Services Satisfactory	+24
Emergency Services Satisfactory	-358
TOTAL PUBLIC ORDER & SAFETY	-17,374

HEALTH SERVICES

Function and comment	Projected Budget Variance \$
Health Administration Satisfactory	-404
TOTAL HEALTH SERVICES	-404

ENVIRONMENT

Function and comment	Projected Budget Variance \$
Waste Management Satisfactory	+303
Noxious Animals & Insects Satisfactory	Nil
Noxious Plants Satisfactory	Nil
Riverina Noxious Weeds Satisfactory	Nil
Street Cleaning Satisfactory	Nil
Stormwater Maintenance & Drainage Satisfactory	Nil
TOTAL ENVIRONMENT	+303

**ORDINARY MEETING OF GREATER HUME COUNCIL
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INTERIM 2018/2019 QUARTERLY BUDGET REVIEW AS AT 31 MARCH 2019 [CONT'D]

COMMUNITY SERVICES AND EDUCATION

Function and comment		Projected Budget Variance \$
Family Day Care Satisfactory		Nil
Henty & Walla Walla Centre Based Care Childcare operations in Henty and Walla Walla operating within projected budget. Five year funding agreement signed and first payment received.		Nil
Preschools Satisfactory		Nil
Youth Services Satisfactory		Nil
Community Housing Satisfactory		Nil
Frampton Court Rental Units Satisfactory		Nil
Kala Court Rental Units Satisfactory		Nil
Kala Court Self-Funded Units Satisfactory		Nil
Aged Care Rental Units – Culcairn Satisfactory		Nil
Aged Care Rental Units – Jindera Satisfactory		Nil
TOTAL COMMUNITY SERVICES & EDUCATION		Nil

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INTERIM 2018/2019 QUARTERLY BUDGET REVIEW AS AT 31 MARCH 2019 [CONT'D]

HOUSING AND COMMUNITY AMENITIES

Function and comment		Projected Budget Variance \$
Street Lighting Satisfactory		-3,857
Public Cemeteries Satisfactory		+2,281
Town Planning Satisfactory		-1,200
Public Conveniences Satisfactory		Nil
Council Owned Housing Satisfactory		Nil
Community Development Grants Satisfactory		Nil
Other Community Amenities Satisfactory		-517
TOTAL HOUSING & COMMUNITY AMENITIES		-3,293

**ORDINARY MEETING OF GREATER HUME COUNCIL
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INTERIM 2018/2019 QUARTERLY BUDGET REVIEW AS AT 31 MARCH 2019 [CONT'D]

RECREATION AND CULTURE

Function and comment	Projected Budget Variance \$
Public Halls Satisfactory	+82
Libraries Satisfactory	Nil
Museums Satisfactory	Nil
Swimming Pools The 2018-19 pool season has concluded with overall budget projections being met.	-602
Sporting Grounds & Recreation Reserves Satisfactory	Nil
Parks & Gardens Satisfactory	Nil
Other Cultural Services	Nil
TOTAL RECREATION & CULTURE	-520

MINING, MANUFACTURING & CONSTRUCTION

Function and comment	Projected Budget Variance \$
Building Control Satisfactory	+934
Quarries & Pits Satisfactory	Nil
TOTAL MINING, MANUFACTURING & CONSTRUCTION	+934

**ORDINARY MEETING OF GREATER HUME COUNCIL
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INTERIM 2018/2019 QUARTERLY BUDGET REVIEW AS AT 31 MARCH 2019 [CONT'D]

TRANSPORT AND COMMUNICATIONS

Function and comment	Projected Budget Variance \$
FAG Grant – Roads Component Satisfactory	Nil
Urban Roads Local Satisfactory	Nil
Sealed Rural Roads – Local Satisfactory	Nil
Sealed Rural Roads – Regional Satisfactory	Nil
Unsealed Rural Roads - Local Satisfactory	Nil
Bridges Satisfactory	Nil
Kerb & Gutter Satisfactory	Nil
Footpaths Satisfactory	Nil
Aerodromes Satisfactory	+651
Bus Shelters Satisfactory	Nil
Ancillary Road Works Satisfactory	Nil
State Roads RMCC Works Satisfactory.	Nil
Natural Disaster Recovery Satisfactory.	Nil
Road Safety Officer Satisfactory.	Nil
TOTAL TRANSPORT & COMMUNICATIONS	+651

**ORDINARY MEETING OF GREATER HUME COUNCIL
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INTERIM 2018/2019 QUARTERLY BUDGET REVIEW AS AT 31 MARCH 2019 [CONT'D]

ECONOMIC AFFAIRS

Function and comment		Projected Budget Variance \$
Jindera Medical Centre Satisfactory		Nil
Caravan Parks Satisfactory		-330
Tourism Operations Satisfactory		Nil
Visitor Information Centre Satisfactory		Nil
Submarine Museum Satisfactory		Nil
Economic Development Satisfactory		Nil
Real Estate Development Rent on Culcairn factory lower than initial budget projections.		-7,667
Real Estate Sales Satisfactory		Nil
Private Works Satisfactory		Nil
TOTAL ECONOMIC AFFAIRS		-7,997

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INTERIM 2018/2019 QUARTERLY BUDGET REVIEW AS AT 31 MARCH 2019 [CONT'D]

GENERAL PURPOSE REVENUES

Function and comment	Projected Budget Variance \$
FAG Grant – General Component Satisfactory	Nil
Interest on Investments Satisfactory	Nil
General Rates - Residential Budget adjusted to actual rates levied	+5,131
General Rates - Farmland Budget adjusted to actual rates levied	+459
General Rates – Business Budget adjusted to actual rates levied	-3,822
General Rates – Pensioner Concessions Satisfactory	Nil
General Rates – Pensioner Rates Subsidy Satisfactory	Nil
Ex Gratia Rates Satisfactory	Nil
Extra Charges on Overdue Rates Satisfactory	Nil
TOTAL GENERAL PURPOSE REVENUES	+1,768

SUMMARY OF BUDGET VARIATIONS

SUMMARY OF BUDGET VARIATIONS	+6,072
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WATER AND SEWERAGE

General income and expenditure figures appear to be satisfactory.

SUMMARY

Council's overall budget position has improved slightly as at 31 March 2019. As has been the case in previous years, management will continue to monitor all income and expenditure areas closely to ensure budget integrity is maintained at year end.

RECOMMENDATION

That Council note and approve the Interim Budget Review Statement as at 31 March 2019.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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2. SIGNING OF CONTRACT FOR LICENCE TO OCCUPY – UNIT 7 KALA COURT

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To seek Council approval to sign contracts for the Licence to Occupy, Unit 7 Kala Court under the Common Seal of Council.

REFERENCE TO DELIVERY PLAN ACTION

Nil.

DISCUSSION

Council has reached agreement with Mr Ronald Muller to occupy Unit 7, Kala Court Holbrook under Council's standard Licence to Occupy contract.

Accordingly, approval is hereby sought for the Mayor and General Manager to execute the required contracts under the Common Seal.

BUDGET IMPLICATION

Nil

CONCLUSION

Approval is sought to execute contract documentation under the Common Seal of Council.

RECOMMENDATION

That the Mayor and General Manager be authorised to sign the Licence to Occupy Agreement for Unit 7 Kala Court under the Common Seal of Council.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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3. PROVISION OF INTERNAL AUDIT SERVICES

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To present quotations received for the provision of internal audit services for the period 1 September 2015 to 30 June 2018.

REFERENCE TO DELIVERY PLAN ACTION

Objective We lead a vibrant, connected and inclusive community

Outcome 1.1 Leadership and advocacy is demonstrated and encouraged in our communities.

DISCUSSION

A report was presented to the October 2018 Council Meeting outlining proposed changes to the provision of internal audit services for Greater Hume Shire Council. Following consideration of the report, Council resolved to call for Expressions of Interest (EOI) from suitably qualified persons for the provision of internal audit commencing 1 July 2019.

In accordance with Council's resolution, management, in conjunction with the Audit, Risk & Improvement Committee, prepared an EOI brief detailing Council's internal audit requirements for the four year period 1 July 2019 to 30 June 2023. Following an extensive advertising process, expressions of interest have been received from the following organisations:

1. Centium
2. Adams Kenneally White
3. Risk Aware Consulting
4. RSD Audit
5. National Audits Group
6. Lambourne Partners
7. Johnsons MMW

The expressions of interest were jointly assessed by the Director Corporate & Community Services and independent members of the Audit, Risk & Improvement Committee, David Maxwell and John Bathelor. Each submission was assessed against the Evaluation Criteria specified in the advertised specification. Council provided details of the current budget allocation for internal audit services and each submission was tailored around providing an acceptable audit service within the defined budget constraints.

In summary, each submission provided for the conducting of two to three audits per annum plus representation at Council's Audit Committee meetings as required. Total audit hours allocated by each firm is between 100 – 136 hours per annum.

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PROVISION OF INTERNAL AUDIT SERVICES [CONT'D]

Following the assessment process, it was determined that the submission from National Audits Group provides Council with the most comprehensive audit service within the budget provided. National Audit Group's submission includes the following key advantages:

1. Allocation of 136 audit hours per annum to facilitate the delivery of two internal audits in Year 1 and three internal audits in Years 2,3 and 4.;
2. Locally based (Wagga Wagga) and no charge for travel time to attend each Audit Committee meeting or other planning meetings with Council.
3. Detailed engagement protocols clearly defining the audit process and key engagement points from the time of scoping the audit project to the delivery of the final audit report.
4. Draft Audit Universe developed and included in proposal to facilitate identification and assessment of future internal audit topics

BUDGET IMPLICATIONS

An amount of \$20,000 has been included in the 2019/2020 Estimates of Income and Expenditure.

CONCLUSION

The submission from National Audits Group provides Council with a comprehensive internal audit service within the defined budget constraint and as such it is recommended that National Audits Group be appointed as the provider of internal audit services for the period 1 July 2019 to 30 June 2023

RECOMMENDATION

That National Audits Group be appointed as the provider of internal audit services to Greater Hume Shire Council for the period 1 July 2019 to 30 June 2023.

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ENGINEERING

There are no Part A reports from Engineering Officers.

ITEMS TO BE REFERRED TO CLOSED COUNCIL

1. **SALE OF LAND FOR UNPAID RATES UNDER SECTION 713 OF THE LOCAL GOVERNMENT ACT 1993**

Report prepared by Accounting Officer – Camilla Webb

REASON FOR THE REPORT

To report to Council properties which are eligible to be sold under section 713 of the Local Government Act, 1993.

DISCUSSION

Section 713 of the Local Government Act, 1993 outlines the circumstances whereby Council can sell rateable properties for the recovery of unpaid rates.

Section 713(2) states that;

‘A council may, in accordance with this Division:

- (a) sell any land (including vacant land) on which any rate or charge has remained unpaid for more than 5 years from the date on which it became payable, and
- (b) sell any vacant land on which any rate or charge has remained unpaid for more than one year but not more than 5 years from the date on which it became payable, but only if:
 - (i) the council obtains a valuation of the land from the Valuer-General, and
 - (ii) the total amount of unpaid rates or charges on the land exceeds the valuation, and
 - (iii) the council sells the land within 6 months after the date when the council received the valuation. ‘

Council must resolve that the General Manager prepare certificates stating the overdue rates and charges, so that preparation of Land Title searches may be undertaken to ascertain the ownership of the properties.

Once all the searches have been completed this list, along with the General Manager’s certificates will be presented to Council for a decision on the date of sale, etc, in accordance with Section 715 of the Local Government Act, 1993.

BUDGETARY IMPLICATION

Nil.

CONCLUSION

The sale of land for unpaid rates and charges is a usual procedure of local government to reduce its overdue rates and charges.

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SALE OF LAND FOR UNPAID RATES UNDER SECTION 713 OF THE LOCAL GOVERNMENT ACT 1993 [CONT'D]

RECOMMENDATION

It is recommended that the consideration of the sale of properties for unpaid rates and charges be referred to Closed Council for discussion , in accordance with the relevant section of the *Local Government Act 1993* section 10A (2) (b) the personal hardship of any resident or ratepayer.

REASON FOR REFERRAL

The matters to be discussed by Councillors and staff relate to the personal financial dealings of individual ratepayers and as such as confidential in nature and not suitable for disclosure in Open Council.

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2. OFFER TO PURCHASE LOT 109 JARICK WAY - JINDERA INDUSTRIAL ESTATE

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

For Council to consider a revised offer from Robbel Shegra Holdings Pty Ltd as Trustee for Gavin Family Trust offer for the purchase of Lot 109 in lieu of Lot 110 at the Jindera Industrial Estate.

REFERENCE TO DELIVERY PLAN ACTIONS

Objective We are revitalising our communities, welcoming visitors, growing our economy and promoting the lifestyle, culture and heritage offered in our communities.

Outcome 3.1 We have diverse local businesses and a growing economy. .

DISCUSSION

At the March meeting Council accepted an offer from Phillip Gavin for the purchase of Lot 110 at the Jindera Industrial Estate.

Mr Gavin has now advised that he is not in a position to proceed with the purchase of Lot 110, but has made an offer to purchase Lot 109 which is a smaller Lot of 1,875 sqm compared with Lot 110 which comprised 3,732 sqm.

BUDGET IMPLICATIONS

This sale will continue to improve Council's cash flow of this development and provide resources for developments in other parts of the shire.

CONCLUSION

As the negotiation of the sale of lots at the Jindera Industrial Estate outside the parameters determined by Council at the December meeting 2016 is of a confidential nature, it is recommended that the matter be referred to Closed Council in accordance with section 10 A (2) (c) information that would, if disclosed, confer an advantage on a person whom Council is conducting (or proposes to conduct) business.

RECOMMENDATION

That consideration of the offer to purchase Lot 109 comprising 1,875 sqm. at the Jindera Industrial Estate be referred to Closed Council in accordance with section 10 A (2) (c) information that would, if disclosed, confer an advantage on a person whom Council is conducting (or proposes to conduct) business.

REASON

On balance the public interest in preserving the confidentiality of the offer to purchase Lot 109 comprising 1,875 sqm. at the Jindera Industrial Estate outweighs the public interest in maintaining openness and transparency in Council decision making because the disclosure of this information could compromise the commercial position of Council in any future sales.

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3. PROPOSED ACQUISITION OF LAND FOR RESIDENTIAL PURPOSES AT CULCAIRN

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

For Council to consider authoring the General Manager to negotiate entering into an option to purchase land suitable for residential development at Culcairn

REFERENCE TO DELIVERY PLAN ACTIONS

Objective: We are revitalising our communities, welcoming visitors, growing our economy and promoting the lifestyle, culture and heritage offered in our communities.

Outcome 3.2: Our towns and villages are revitalised

DISCUSSION

As Councillors would be aware a Workshop was held in August and Council reports submitted to the September and March Council meetings on the availability of residential land within the five major townships in the Shire.

In relation to the availability of residential land in the Culcairn Township, Council was advised that initial discussions have been held with relevant landholders. Council was further advised that a valuation has been obtained for the land and further discussions will be held prior to a report being presented to Council.

Further discussions with one landowner have confirmed a willingness to enter into a purchase agreement with Council for a per hectare amount similar to outlined in the valuation undertaken on Council's behalf by Taylor Bryne.

The Writer is seeking Council approval to enter into an option to purchase land that will enable a business case to be prepared to support a future funding application.

Currently NSW Planning has a Low Cost Loan Initiative (LCLI) to support housing development in growing communities.

The Low-Cost Loans Initiative (LCLI) assists councils with the cost of borrowing to fund new infrastructure by providing a 50% refund of the interest paid on loans. This will help councils to bring forward the delivery of infrastructure they have been planning to support their growing communities in new housing areas. Whilst there is a funding round that closes on 16 May further development of the proposal is required before a funding submission is lodged.

It is anticipated that further funding rounds will be announced later in 2019.

The proposed land acquisition would have the capacity for 90 to 120 residential Lots that could be developed in stages of ten Lots, similar to the proposed development of residential land at Walla Walla.

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PROPOSED ACQUISITION OF LAND FOR RESIDENTIAL PURPOSES AT CULCAIRN
[CONT'D]

It is proposed that Council would apply for interest rate subsidy on a loan of \$1,000,000 (repayable over 10 years) that would enable the purchase of the land and the development of the first 10 Lots. A business case would be built around an estimated Lot list price of \$60,000 - \$70,000 with the sale of two Lots annually required to meet loan repayments.

BUDGET IMPLICATIONS

It is proposed to develop a business case that would support the development of residential land in Culcairn without impacting on the integrity of the overall budget by Lot sales being sufficient to retire debt on the loan borrowing.

CONCLUSION

It is clear that if development is to occur in the northern parts of Greater Hume then it is most likely Council will need to take on the role of developer. Council does not currently own any residential land in Culcairn, therefore acquisition of potential land is required. Accordingly authority is sought for the General Manager to negotiate an option to purchase with a willing landowner.

As consideration of authorising the General Manager to enter into an option to purchase land with a willing selling is confidential in nature it is recommended that the matter be referred to Closed Council in accordance with section 10 A (2) (c) information that would, if disclosed, confer an advantage on a person whom Council is conducting (or proposes to conduct) business.

RECOMMENDATION

That consideration of authorising the General Manager to enter into an option to purchase land with a willing selling at Culcairn be referred to Closed Council in accordance with section 10 A (2) (c) information that would, if disclosed, confer an advantage on a person whom Council is conducting (or proposes to conduct) business.

REASON

On balance the public interest in preserving the confidentiality of potential seller of residential land at Culcairn outweighs the public interest in maintaining openness and transparency in Council decision making because the disclosure of this information could compromise the commercial position of Council in any future sales.

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PART B - ITEMS FOR INFORMATION

GOVERNANCE

1. WORKSHOP/BRIEFING SESSION SCHEDULE 2019

REASON FOR REPORT

To inform Council and the community of upcoming workshop/briefing sessions which Councillors and senior staff attend and, where appropriate, stakeholders also attend. Workshops/briefing sessions are held in the absence of the public.

DISCUSSION

The current session dates are outlined in the table below.

Workshop/Briefing Session date	Topic
6 February 2019	Implications of Solar Farms in Greater Hume Council area.
13 February 2019	Roads Workshop
2 March 2019 (SATURDAY)	Shire Tour
6 March 2019	Preliminary Budget Workshop
13 March 2019	Final Roads Workshop
3 April 2019	Final Budget Workshop
1 May 2019	Waste Strategy Workshop
5 June 2019	Proposed Ward Boundary Alterations and Service Review update

The allocation of workshop/briefing sessions dates across the year is to ensure sufficient advance notice is provided to Councillors and staff.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For Councillors' information.

2. OFFICE OF LOCAL GOVERNMENT CIRCULARS

REASON FOR REPORT

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

DISCUSSION

Recent circulars issued are listed below. Circulars can be downloaded at <https://www.olg.nsw.gov.au/councils/essential-information-and-publications/circulars-for-council>

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OFFICE OF LOCAL GOVERNMENT CIRCULARS [CONT'D]

19-06 Changes to emergency services funding arrangements
19-05 Information about Rating 2019-20

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For Councillors' information.

3. LOCAL GOVERNMENT NEW SOUTH WALES (LGNSW) – WEEKLY CIRCULARS

REASON FOR REPORT

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

DISCUSSION

A listing of topics of interest from recent circulars issued during March is provided on the LGNSW website. Distribution of the LGNSW newsletters has now moved to an electronic format.

Councillors or interested community members can directly access the full weekly publications via <https://www.lgnsw.org.au/news/local-government-weekly>

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For Councillors' information.

4. TOURISM AND PROMOTIONS OFFICER'S REPORT

Report by Tourism and Promotions Officer – Kerrie Wise

REASON FOR REPORT

To update councillors regarding working projects undertaken by the Tourism and Promotions Officer.

DISCUSSION

The report on projects being undertaken by the Tourism and Promotions Officer is attached at **ANNEXURE 6**.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For Councillors' information.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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CORPORATE AND COMMUNITY SERVICES

1. GREATER HUME CHILDREN SERVICES – REPORT FOR APRIL 2019

Report prepared by Team Leader, Greater Hume Children Services – Fiona Pattinson

REASON FOR REPORT

To provide an update on statistics and activities of Greater Hume Children Services (GHCS).

REFERENCE TO DELIVERY PLAN ACTION

Objective We create healthy, inclusive and resilient communities, acknowledge our volunteers and value our youth

Outcome 2.2 We have services to promote and deliver health and wellbeing for all ages

DISCUSSION

Service statistics as at 31 March 2019:

Greater Hume Children Services Family Day Care (FDC)	Mon – Fri	
Educators	NSW - 44	Vic - 17
Educators working in the shire	9	
Families registered	565	
New families in month	30	
Children registered for care	841	
Average EFT	199	

Henty	Mon - Fri 7.30am - 5.30pm	
Staff numbers	5 plus 1 casual	
Families registered	28	
Children registered	37	

Walla Walla	Mon - Wed : 8.30am - 4.30pm	
Staff numbers	3 staff	
Families registered	8	
Children registered	13	

Greater Hume Children Services (GHCS) are now offering two early childcare traineeships at the Henty and Walla Walla childcare centres, further supporting the development of employment locally.

Greater Hume Children Services Walla Walla has been in consultation with the community and families, and it has been agreed to extend operating hours at the service with the centre now opening from 7.30am to 5.30pm Monday to Wednesday. The new building is really taking shape and it is hoped that we will be operating in the new building from July. Both childcare services have had an increase in new children registering.

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GREATER HUME CHILDREN SERVICES – REPORT FOR APRIL 2019 [CONT'D]

Marketing will be ongoing, for GHCS Family Day Care and the GHCS Walla Walla and Henty Services. This will be through community newsletters, Facebook, flyers, posters and will be distributed throughout the shire and other council areas.

There will also be a grand opening for the Out Of School Hours Care (OSHC) Gerogery Public school on Saturday, 11 May from 11am, with bouncy castle, kid's activities and sausage sizzle.

Playgroups have been out and about in the community, and the children have been able to experience and learn all about "hard waste" and a new dance program "Ready Set Dance", plus have the opportunity to explore and investigate in Nature, at Black Barn Farm picking apples, Winton Wetlands and Wodonga TAFE bush block.

2. COMMUNITY SERVICES REPORT FOR APRIL 2019

Report prepared by Manager Community Services – Lynnette O'Reilly

REASON FOR REPORT

To provide an update on activities within the Community Services department.

REFERENCE TO DELIVERY PLAN ACTION

Objective We create healthy, inclusive and resilient communities, acknowledge our volunteers and value our youth

Outcome 2.2 We have services to promote and deliver health and wellbeing for all ages.

DISCUSSION

Live A Greater "Healthier" Life - Culcairn

Healthy Towns – Half Way Mark

The Healthy Towns Challenge officially opened on Monday 4 February with Culcairn's breakfast launch held on 6 February at the Culcairn Coach Terminal Park.

Since then a lot has happened including:

- A FREE community healthy breakfast
- Oasis newsletter – 3 issues already
- A new outdoor table tennis table installed at Balfour Memorial Park
- A table tennis opening event
- Table Tennis Challenge for Active April
- Pete Denahy Free Community Event at the Culcairn Bowling Club
- More than 120 people signed up to the FREE Health Coaching and Information service
- 2 street stalls to inform community and sign up to FREE Health Coaching and Information service
- 4 walking groups established with 17 walkers
- Volunteer requests for assisting with the Oasis newsletter
- Gentle exercise class numbers have been increased

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COMMUNITY SERVICES REPORT FOR APRIL 2019 [CONT'D]

Culcairn has embraced the opportunities and many people have been involved and everyone is committed to ensuring that Culcairn is the winner of the NSW 2019 Healthy Towns challenge and that the changes and improvements made to date are on-going.

CONCLUSION

For the Councillors' information.

3. GREATER HUME CUSTOMER REQUEST MODULE – SUMMARY OF MONTHLY REQUESTS

For councillors' information, the Customer Request Module reports are **ENCLOSED SEPARATELY**.

4. STATEMENTS OF BANK BALANCES AND INVESTMENTS AS AT 30 APRIL 2019

The statements of bank balances and investment report as at 30 April 2019 are attached at **ANNEXURE 7**.

5. PEOPLE & CULTURE (HR) REPORT FOR APRIL 2019

Report prepared by People and Cultural Officer – Jessica Winnett

REASON FOR REPORT

To advise councillors on human resources activities such as new staff, resignations and staff development programmes

REFERENCE TO DELIVERY PLAN ACTION

Objective We lead a vibrant, connected and inclusive community

Outcome 1.1 Leadership and advocacy is demonstrated and encouraged in our communities.

LEGISLATION / POLICIES / PROCEDURES

- Employee Health Monitoring Policy → Procedure – draft for consultation process during early 2019
- EEO Policy and Procedure – merged EEO and Anti Discrimination Policy in draft

PLANNING

- People & Culture Management System and Plan developed to guide future activities through a process of development, implementation, review and improvement
- Ongoing succession planning - Work Instructions being developed and documented for key activities performed by People & Culture
- LG NSW HR Network meeting/videoconference attended 12 December 2019 and 6 March 2019
- REROC Workforce Development meeting attended 28 February 2019

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PEOPLE & CULTURE (HR) REPORT FOR APRIL 2019 [CONT'D]

RECRUITMENT

- Recruitment in progress:
 - Roller Operator Holbrook – preferred applicant not able to engage with Council; alternative applicant (ATEL trainee Hunter Martin) will trial in this role until completion of his traineeship, with a potential opportunity for permanent employment thereafter
 - Apprentice Mechanic (via ATEL) – 1 interviewed
- New employees commencing with Council:
 - Scott Piltz – Building Maintenance Officer 12 Month Fixed Term Contract – Culcairn
- Position/role changes with existing Council employees:
 - Ken Thompson – Manager Works
 - Daniel Davies – Acting Construction Overseer from 4 February – 26 April
 - Bruce Bodycott – Acting Construction Ganger from 4 February – 26 April
 - Craig Hall – Operations Overseer – Additional Construction Overseer Duties from 29 April
 - Marc Haynes – Maintenance Overseer – Additional Maintenance Overseer Duties from 29 April
- Employees ceasing duties with Council:
 - Ellen Ryan – Tourism and Communications Assistant
 - Alison Herbst – Customer Service/Library Officer – 12 Month Maternity Position – Culcairn
- Positions advertised:
 - Apprentice Mechanic (via ATEL) – readvertised
 - Early Childhood (various casual positions) Henty, Walla Walla – ongoing/recurrent advertising until 28 June with the intent to increase the pool of casual employees
 - Early Childhood Traineeships – Henty and Walla Walla – advertising until 9 May for one traineeship in each Centre
 - Childcare Educator – Casual – interviews held 3 April – 2 potentially appointed
 - Internal – Customer Service/Library Officer PPT 7 Days/Fortnight – interviews held 16 April – 1 appointed
 - Internal – People and Culture and RWHS Administration Support – Casual – interviews held 16 April – 1 appointed
 - Internal – Finance Officer/Accounts Payable – interviews held 17 April – 1 appointed
 - Internal – Finance Officer/Cadetship – interviews held 17 April – 1 appointed

WORKPLACE RELATIONS

- Participate with Outdoor Staff quarterly meetings – meeting held on 14 March and sent an apology, next meeting 13 June
- Coordinate and administer Consultative Committee – meeting held on 14 March and sent an apology, next meeting 13 June; nominations called for vacant positions; committee training completed 26 February
- Participate with Risk & WHS Committee – meeting held 14 March, next meeting 13 June

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PEOPLE & CULTURE (HR) REPORT FOR APRIL 2019 [CONT'D]

PROFESSIONAL DEVELOPMENT & LEARNING

- Traffic Control – Blue/Yellow – 3 participants
- Traffic Control Refresher – Blue/Yellow – 1 participant
- REROC Workforce Development Group – 1 participant
- LGNSW Workforce Planning and Organisational Development – 1 participant
- StateCover Seminar – Mental Health and Vault Master - 1 participant

PERFORMANCE MANAGEMENT

- Review of alternative Performance Appraisal processes used by other councils and organisations with the intent to update/improve Council's existing process
- Preparation of Performance Appraisal documents for distribution to Managers in May

HEALTH, WELLBEING & INJURY MANAGEMENT

- Workers Compensation / Injury Management:
 - 11 open claims, 34 days since last Lost Time Injury
 - 11 previous and current claims premium sensitive
 - 6 non-compensable injury management cases
- Flu Vaccinations – 70 participants

REVIEW & CONTINUOUS IMPROVEMENT

- Weekly reviews with Director Corporate & Community Services
- Monthly reviews with MANEX
- Networking with LG NSW HR Group & REROC Workforce Development Group

ENGINEERING

1. APRIL 2019 REPORT OF WORKS

Grants Program

State Roads Maintenance (RMCC):

Maintenance works and sign replacement on State Roads under the RMCC with the Roads and Maritime Services is continuing.

Bitumen resealing works are almost complete on MR284 with one road segment remaining, awaiting completion of heavy patching.

Heavy Patching on MR78 and MR284 has commenced.

Regional Roads Block Grant:

General maintenance is continuing on all Regional Roads.

Resealing of Jingellic Rd (MR331) has commenced as part of Council's annual resealing program.

Road widening and reconstruction of 2.5km including removal of trees and roadside hazards and upgrading drainage on Culcairn Holbrook Rd (MR331) between Ralvona Ln and Billabong Creek Bridge under Black Spot funding has commenced.

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REPORT OF WORKS [CONT'D]

Local Roads

Sealed:

General maintenance on local roads is continuing.

Road Widening, passing bays and shoulder grading on Tunnel Rd has commenced as part of private contributions in conjunction with PF Olsen obtaining B-Double approval for cartage of saw pine logs.

Unsealed:

Maintenance grading has been carried out on the following roads during April.

- Back Ferndale Road
- Benambra Road
- Coach Road
- Fielder Moll Road
- Fowlers Road
- Halford Drive
- Hudsons Road
- Jobsons Road
- Kensall Green Road
- Lieschkes Road
- Luther Road
- Mirrabooka Road
- Mullemlah Road
- Munyaplah Boundary Road
- Munyaplah Settlement Road
- Taylors Road
- Vokins Creek Road

Urban Streets:

General maintenance of urban streets including mowing and weed spraying is continuing.

General:

Installation of 12 new bins at Jindera Recreation Reserve.

Construction of Skate Park at the Culcairn Sportsground has commenced.

General maintenance of public toilets and parks is continuing.

Monthly Works Maintenance Expenditure:

Local Roads Program	Original Budget	YTD Budget	YTD Expenditure	YTD Variance	Comments
Urban Local Roads Maintenance	\$500,000.00	\$416,666.67	\$373,740.94	\$42,925.73	
Rural Roads Sealed	\$700,000.00	\$583,333.33	\$605,449.00	-\$22,115.67	Ongoing management of costs will continue to reduce over expenditure
Rural Roads Unsealed	\$1,087,713.00	\$906,427.50	\$878,897.00	\$27,530.50	
Street Tree Maintenance	\$237,780.00	\$198,150.00	\$170,583.00	\$27,567.00	

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REPORT OF WORKS [CONT'D]

Regional Roads Program	Original Budget	YTD Budget	YTD Expenditure	YTD Variance	Comments
Regional Roads Maintenance	\$912,359.00	\$760,299.17	\$540,811.00	\$219,488.17	
Regional Roads Capital	\$912,000.00	\$760,000.00	\$707,111.80	\$52,888.20	

Sportsgrounds, Parks & Public Toilets	Original Budget	YTD Budget	YTD Expenditure	YTD Variance	Comments
Sportsground Maintenance	\$125,000.00	\$104,166.67	\$96,910.77	\$7,255.90	
Parks & Gardens Maintenance	\$278,000.00	\$231,666.67	\$204,401.97	\$27,264.70	
Public Toilets Maintenance	\$157,614.00	\$131,345.00	\$106,214.67	\$25,130.33	

NB : Sportsground Maintenance excludes annual GHC contribution payment

2. WATER & SEWER REPORT – APRIL 2019

Capital Works Program:

- Culcairn, Henty and Holbrook – sewer main relining - WIP
- Holbrook SPS 1 inlet valves & basket screen replacements - Completed
- Section of water main upgrade Pioneer Drive- Completed

Operation & Maintenance:

- New water service connection – 46 Mulgrave Rd, Jindera
- New water service connection – 111 Nation Rd, Jindera
- New water service connection – 214 Hueske Rd, Jindera
- New water service connection – 10 Anvil Rd, Jindera
- Water service repairs – 578 Glenellen Rd, Gerogery West
- Water main repair – 219 Glenellen Rd, Glenellen
- Water main repair – 1104 Walla Walla Rd, Gerogery
- Water meter replacements – Jindera and Culcairn

Drinking Water Monitoring Program:

- 8 x Water samples for Microbial Water Analysis submitted in the month of April 2019 for Villages and Culcairn Water Supply have all complied with the Australian Drinking Water Guidelines.

Water Quality Complaints

Date	Location	Problem	Action Taken
30/04/2019	12 Sarah St, Gerogery West	Taste	Flush service & main

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WATER & SEWER REPORT – APRIL 2019 [CONT'D]

Water Supply Sourced and Used

1 July 2018 – 30 April 2019	2016/2017	2017/2018	2018/2019
Culcairn Water Supply (ML)	143.9	131.1	155.2
Village Water Supply (ML)	325.74	367.3	426.1
Totals (ML)	469.64	498.4	581.3

Drought Relief Assistance

No applicants received.

Filling Stations Transactions

- Filling station sites - 126 transactions during the November 2018 period
- Filling station sites - 356 transactions during the January 2019 period
- Filling station sites - 331 transactions during the February 2019 period
- Filling station sites - 261 transactions during the March 2019 period
- Filling station sites - 120 transactions during the April 2019 period

Filling Stations Usage

Station	December 2018	January 2019	February 2019	March 2019	April 2019
Culcairn	156.6 KL	892.7 KL	1481.9 KL	1351.7 KL	223.9 KL
Jindera	300.7 KL	714.7 KL	320.9 KL	403.9 KL	133.1 KL
Brocklesby	63 KL	66.7 KL	62.5 KL	14.9 KL	53.8 KL
Burrumbuttock	9.8 KL	34.9 KL	255.4 KL	110.5 KL	191.6 KL
Gerogery	3.4 KL	2.6 KL	22 KL	19.4 KL	1 KL
Totals (KL)	533.3	1711.6	2122.9	1900.4	603.4

Filling Station Customer Usage

Customer	December 2018	January 2019	February 2019	March 2019	April 2019
Council – Road Construction, Maintenance and Tree Watering	224.2 KL	797.8 KL	1439.6 KL	1375.1 KL	198.7 KL
Contractors – Water Carters	66.6 KL	613.9 KL	471.0 KL	420.0 KL	264.3 KL
Residents	208 KL	266 KL	198.2 KL	97.3 KL	138.2 KL
Fire Brigade (RFS)	34.5 KL	33.9 KL	14.1 KL	8.0 KL	2.2 KL
Totals (KL)	533.3	1711.6	2122.9	1900.4	603.4 KL

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ENVIRONMENT AND PLANNING

1. DEVELOPMENT APPLICATIONS PROCESSED FOR THE MONTH OF APRIL 2019

The schedule of development applications processed for the month of April 2019 is attached at **ANNEXURE 8**.

2. SENIOR WEEDS OFFICER'S REPORT – MAY 2019

Spraying has been completed at the following waste depots:

- Mullengandra.
- Henty.
- Brocklesby.

Spraying of walking tracks has been completed at the following towns:

- Culcairn.
- Walbundrie.
- Burrumbuttock.

Spraying of drains has been completed in the following towns:

- Culcairn.
- Walla Walla.
- Jindera.

Spraying of tree suckers has been completed on the following roads:

- Hendersons Road.
- Wymah Road.
- Jingellic Road.

Rabbit control has been completed on Nioka Road.

Water Hyacinth has been located within Greater Hume Council's boundaries and is to be further inspected.

Alligator Weed at Woomargama to be inspected in the coming weeks.

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3. RANGER'S REPORT – APRIL 2019

COMPANION ANIMALS

No. of Complaints Received 22		Including: 9 barking dog, 10 roaming dogs, dealing with 1 aggressive dog, 2 nuisance dogs, menacing and dangerous dog compliance checks.	
No. of dog attacks:	4	Location: Burrumbuttock	Multiple sheep attacked requiring 3 to be euthanased. Dog not identified.
		Burrumbuttock	Sheep chased through fences, no injuries. Dog not identified.
		Culcairn	Dog killed 3 chickens. Dog not identified.
		Jindera	Person walking was bitten by uncontrolled dog in Huon Street, minor injury, Nuisance Order and penalty issued.
Comments:	Cat was impounded with injuries and taken to the vet. Cat was rehomed.		
		Dogs	Cats
In Council's Facility at Beginning of Month			1
Captured & Returned to Owners		3	
Captured & Impounded		5	2
Released from Pound to Owners		4	
Surrendered by Owners		3	
Rehomed		2	3
Euthanased		1	
Remaining in Council's Facility at End of Month		1	

FERAL CATS

No. of Complaints:	
No. Feral Cats caught:	

LIVESTOCK

	Cattle	Sheep	Horse	Rooster	Other Goats
No. of Reports of Stock on Roads	3	4			
Instances - Returned to owners	3	4			
Impounded					
Vehicle accidents involving stock					

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RANGER'S REPORT – APRIL 2019 [CONT'D]

OTHER LIVESTOCK AND WILDLIFE COMPLAINTS

- Walla Walla - 2 kangaroos euthanased after hit by vehicle.
- Holbrook – 1 kangaroo euthanased after hit by vehicle.
- Mullengandra – 1 kangaroo euthanased after being injured in fence.

ABANDONED VEHICLES

- Rand – one vehicle impounded.
- 7 vehicles currently impounded.

POLLUTION AND ENVIRONMENTAL INCIDENTS

Inspection conducted: Overgrown Vegetation Unsafe Land	Inspections being conducted.
Pollution: Noise	Holbrook – barking x 2 – sound meter installed and being assessed. Culcairn – barking x 3 – ongoing monitoring. Jindera – barking x 2 – sound meter installed. Holbrook – rooster crowing owner relocating roosters.
Pollution: Waste	Bungowannah – household rubbish dumped in multiple places. Removed by Council.

ON-SITE SEWERAGE MANAGEMENT SYSTEMS

Inspection Type	Total	Pass	Fail
OSMS Compliance Inspections	2	1	1
Pre-Purchase Inspections	4	1	3
OSMS Orders issued	3		
OSMS Orders Compliance Inspections	6	6	
Plumbers Site Inspections			
OSMS Upgrade Applications Received	3		
OSMS Approvals To Do Works Issued	1		
OSMS Approvals To Operate Issued			
AWTS Service Contract Renewal Letters			
Local Government Application Approvals			
Local Government Approval Inspections			
Local Government Approval Soil Report Assessments			
OSMS Rate charge enquires			

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RANGER'S REPORT – APRIL 2019 [CONT'D]

OTHER WORKS CONDUCTED

- Companion Animal Registrations continuing to come in from the letters sent out and door knocking.
- RID online (Report Illegal Dumping online) updating with data entry.
- Property inspections unsightly and excessive cars.
- Holbrook and Culcairn Landfill site works and refuelling conducted.
- Landfill cameras checks and relief landfill attendants work at several sites.
- Assist RSPCA with companion animal welfare issue.
- Holbrook Cemetery dirt stock pile removed and rear fence upgraded to reduce kangaroo access to cemetery.
- Illegal campers moved on in the Walla area.
- Assist with building the temporary waste enclosures at Brocklesby and Mullengandra tips for the free day.
- PH water test on environmental dam at Carabost MR284 for the RMS.

RECOMMENDATION

That Part B of the Agenda be received and noted.

PART C – COMMITTEE AND DELEGATE REPORT

Attached, in **ANNEXURE 9** are minutes of the following meetings:

- Minutes of the Risk – RWHS Committee Meeting Meeting held 14 March 2019
- Minutes of the Walla Walla Community Development Committee Open Public Meeting held on 25 February 2019
- Minutes of Jindera Community Forum Meetings held on 18 April 2017, 20 June 2017, 15 August 2017, 17 October 2017, 20 February 2018, 17 April 2018, 19 June 2018, 21 August 2018, 16 October 2018.

DELEGATE REPORTS

Nil.

RECOMMENDATION

That Part C of the Agenda be received and noted.