



Greater
Hume
Council

To: «Name»

Ordinary Meeting of Greater Hume Council

Wednesday, 20 November 2019

NOTICE is hereby given that an Ordinary Meeting of the Greater Hume Council will be held at the Henty Community Civic Centre, 20 South St, Henty, commencing at 6.00pm.

COLIN KANE
ACTING GENERAL MANAGER

ORDER OF BUSINESS TO BE CONSIDERED
REFER OVERLEAF

Ordinary Meeting of Greater Hume Council

Wednesday, 20 November 2019

BUSINESS TO BE CONSIDERED

1. PRAYER

2. ACKNOWLEDGEMENT OF COUNTRY

"I would like to acknowledge that this meeting is being held on the traditional lands of the Wiradjuri people, and pay my respect to elders both past, present and emerging".

**3. DECLARATIONS OF PECUNIARY INTEREST OR NON-PECUNIARY INTEREST
(CONFLICT OF INTEREST)**

4. APOLOGIES

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

- Minutes of the Ordinary Meeting of Council – 23 October 2019
- Minutes of the Extraordinary Meeting of Council – 6 November 2019

6. ACTION REPORT FROM THE MINUTES

7. REPORTS FROM OFFICERS

PART A For Determination

- Environment and Planning
- Governance
- Corporate and Community Services
- Engineering

PART B To Be Received and Noted

- Governance

PART C Items For Information

- Governance
- Corporate and Community Services
- Engineering
- Environment and Planning

PART D For Information

8. MATTERS OF URGENCY

9. COMMITTEE OF THE WHOLE - CONFIDENTIAL CLOSED COUNCIL REPORT

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**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT HENTY COMMUNITY CIVIC CENTRE, 20 SOUTH STREET, HENTY
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OFFICERS' REPORTS – PART A - FOR DETERMINATION

ENVIRONMENT AND PLANNING

1. **GREATER HUME COUNCIL – SUBMISSION TO THE EXHIBITION OF THE ENVIRONMENTAL IMPACT STATEMENT – WALLA WALLA SOLAR FARM**

Report prepared by Director Environment and Planning – Colin Kane

REASON FOR REPORT

On 25 October 2019 Council received a notice of the exhibition of the Environmental Impact Statement (EIS) for the proposed Walla Walla solar farm which is on exhibition from Friday 1 November until Friday 29 November 2019.

The Department of Planning, Industry and Environment have requested that Council provide its submission by COB Friday 22 November 2019. Consequently, the EIS has been reviewed and a draft submission has been prepared for the consideration of Council.

REFERENCE TO DELIVERY PLAN

None relevant.

DISCUSSION

As mentioned, Council received notification on 25 October 2019 from the Department of Planning, Industry and Environment that the EIS for the proposed Walla Walla solar farm was on exhibition from Friday 1 November until Friday 29 November 2019 and that they requested Council provide a submission by COB Friday 22 November 2019.

To meet the abovementioned timeframe Council has undertaken a review of the EIS and prepared a draft submission (refer **ANNEXURE 1**) which permits Council to either resolve to raise concerns or object to the Walla Walla solar farm for the following reasons:

1. Reduced levels of amenity for nearby residents.
2. Social, environmental and economic impacts.
3. Loss of high quality agricultural land.
4. Impacts on native vegetation and Aboriginal cultural heritage.

The submission also provides proposed conditions of consent in relation to road works in the event that the application is approved.

BUDGET IMPLICATION

Considerable internal resources of Council have been utilised to prepare the submission.

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GREATER HUME COUNCIL – SUBMISSION TO THE EXHIBITION OF THE ENVIRONMENTAL IMPACT STATEMENT – WALLA WALLA SOLAR FARM [CONT'D]

CONCLUSION

Council has reviewed the EIS for the Walla Walla solar farm in response to the notification of exhibition received by the Department of Planning, Industry and Environment and has prepared a draft submission which allows Council to either raise concerns or object to the proposed development.

RECOMMENDATION

That Council determine to submit a submission that either raises concerns or objects to the development of the Walla Walla solar farm as described in the EIS for the Walla Walla solar farm and the draft submission (as contained in **ANNEXURE 1**) be amended accordingly.

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2. DEVELOPMENT APPLICATION 10.2019.128.1 – SHED LOT 3 DP1057430 – 32 BEATRICE ROAD BURRUMBUTTOCK

Report prepared by Environmental Health & Building Surveyor – Sharyn Coulston

REASON FOR REPORT

Council is in receipt of a development application for the construction of a shed. The site is 32 Beatrice Road, Burrumbuttock described as Lot 3 DP1057430 (“the subject land”). The applicant is Steeline Roofing Centre Albury and landowners are W & M B Bruckmann.

This report represents an assessment of the application under the requirements of Part 4 of the *Environmental Planning and Assessment Act 1979* (EP&A Act) and is being reported to Council because of an objection to the proposal being received (refer **ANNEXURE 2**).

REFERENCE TO DELIVERY PLAN

None relevant.

DISCUSSION

An application has been received for the construction of a shed consisting of a height of 4.1 metres and a gross floor size of 96m². The zoning is part RU1 Primary Production and R5 Large Lot Residential and the development is permissible within this zone.

The shed is to be constructed at the top and rear of the allotment and given the terrain of the allotment, this area is the most likely place to construct a shed. The front of the allotment is quite steep and then flattens out at the top of the ridge and towards the rear boundary. There is also an electricity easement running across the front of the allotment which inhibits any possible construction in that area.

The proposed shed meets all minimum required side and rear setbacks from the boundary in accordance with Council’s Development Control Plan.

The proposed shed is within the Terrestrial Biodiversity area however, as part of the development, there is to be no removal of trees in the area where the shed is to be constructed and therefore no damage is expected to the Terrestrial Biodiversity. There is to be no clearing of native vegetation nor is there any impact on the prescribed vegetation under clause 6.1 of the Biodiversity Conservation Regulation. There is no record of any threatened species or ecological communities located in the area.

The objector has put concerns in writing that the proposed shed will be overlooking their property. The rear of the shed with two small windows will overlook the neighbouring property whilst the access to the shed will be in-facing the allotment.

The planting of established trees along the boundary fence of the neighbouring property would soften the outlook from the neighbour’s dwelling.

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DEVELOPMENT APPLICATION 10.2019.128.1 – SHED LOT 3 DP1057430 – 32 BEATRICE ROAD BURRUMBUTTOCK [CONT'D]

ASSESSMENT

A development application is required to be assessed by Council against the following 'matters for consideration' listed in Section 4.15(1) of the EP&A Act.

The provisions of any current or draft environmental planning instrument, development control plan, or matters prescribed by the regulations:

State Environmental Planning Policies

Nil.

The Greater Hume Local Environmental Plan 2012 ("the LEP") is the principal environmental planning instrument applicable to the property. The relevant matters of the LEP are addressed as follows.

The construction of any development or structure which would be permissible in the zone is permitted with consent. In this instance a shed is permissible with consent in the RU1 Primary Production/R5 Large Lot Residential zones.

Development Control Plans

This development application is for the construction of a shed which meets all the requirements of the Greater Hume Development Control Plan 2013 ("the DCP).

The likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality

The following table assesses the likely environmental impacts of the development.

ISSUE	ACCEPTABLE	RESPONSE
Context & setting		The proposed shed will have no impacts on the context and setting of the allotment. The shed is positioned well off all boundary lines The colouring of the proposed shed is colourbond shale grey.
Noise	✓	Nil effect.
Access & parking	✓	Nil effect.
Roads & traffic	✓	Nil effect.
Utilities	✓	Nil effect.
Heritage	✓	Nil effect.
Archaeology	N/A	-
Stormwater	✓	Nil effect.
Soils & erosion	✓	Nil effect.
Flora & fauna	N/A	-
Flooding	✓	Nil effect.
Bushfire	✓	Nil effect.
Technological hazards	N/A	-
Safety, security & crime prevention	✓	Nil effect.

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DEVELOPMENT APPLICATION 10.2019.128.1 – SHED LOT 3 DP1057430 – 32 BEATRICE ROAD BURRUMBUTTOCK [CONT'D]

ISSUE	ACCEPTABLE	RESPONSE
Privacy	✓	There will be minimal impact to privacy of neighbouring property.
Landscaping	✓	Condition for landscaping to be carried out along the boundary fence
Overshadowing	✓	The proposed development will not cause any overshadowing to neighbouring properties.
Land resources	N/A	-

The suitability of the site for the development

The development is partially on an allotment that is zoned Primary Production and Large Lot Residential. There is quite a large amount of area between neighbouring dwellings and outbuildings. The proposed development is for a residential shed and the site is considered suitable.

Any submissions made in accordance with this Act or the Regulations

As mentioned a submission has been received that raises concerns, which are discussed below:

1. Boundary distances.	The proposed development meets all the setback distance requirements of the DCP.
2. Construction in Terrestrial Biodiversity area.	There will be no removal of any trees within this area. There are no known Threatened Species located in this area.

The public interest

The question of 'public interest' within the context of Section 4.15C - 1 essentially requires consideration of the weight in the assessment to be given to the general public benefit of the proposal versus that of the general public detriment.

In this case there is the possibility for public detriment. The objectors stated they are concerned about the shed being visually prominent from their dwelling.

The concerns about the view from the neighbour's dwelling will be alleviated by a condition in the development consent in regards to landscaping along the neighbouring fence line to soften this view.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

In making a decision as the consent authority under the EP&A Act, Council can:

1. approve the application, with or without conditions;
2. defer the application for further information or redesign; or
3. refuse the application.

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After considering the assessment requirements of Section 4.15 of the EP&A Act, the application is supported for conditional approval.

RECOMMENDATION

After considering the assessment requirements of Section 4.15 of the EP&A Act, the application is supported for conditional approval.

APPROVED PLANS

1 Compliance with Plans and Conditions

The development shall take place in accordance with the approved development plans, except as modified in red by Council and/or any conditions of this consent.

2 Time Period of Consent

This consent will lapse five (5) years from the date of determination unless the approved building, engineering or construction work has been physically commenced in accordance with this consent.

Development consent for the use of land does not lapse if the approved use of any land, building or work is actually commenced prior to the date on which the consent would otherwise lapse.

PRIOR TO THE ISSUE OF A CONSTRUCTION CERTIFICATE

3 Approval Required Prior to the Issue of Construction Certificate

The following documentation is to be submitted to Council or the Accredited Certifier, prior to the granting of the construction certificate:

- a. Contract of Insurance or Owner-builder Permit
Prior to the issue of a construction certificate, the Certifying Authority shall be satisfied that:
 - (i) A contract of insurance that complies with Part 6 of the Home Building Act 1989 is in force in relation to the subject work. A certificate of insurance is to be provided to the other party of the contract; or
 - (ii) An owner-builder has a valid owner-builder permit issued by the Department of Fair Trading.

PRIOR TO THE COMMENCEMENT OF ANY WORKS

The following conditions of consent have been imposed to ensure that the administration and amenities relating to the proposed development comply with all relevant requirements. A Certifying Authority can either be Greater Hume Shire Council or an accredited certifier. All of these conditions are to be complied with prior to the commencement of any works on site.

4 Construction Certificate Required

Prior to the commencement of any works, a construction certificate is required to be issued by a Certifying Authority.

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DEVELOPMENT APPLICATION 10.2019.128.1 – SHED LOT 3 DP1057430 – 32 BEATRICE ROAD BURRUMBUCK [CONT'D]

Enquiries regarding the issue of a construction certificate can be made to Council on 02 6036 0100.

5 Appointment of a Principal Certifying Authority

Prior to the commencement of any works, the person having benefit of a development consent, or complying development certificate must:

- a. appoint a Principal Certifying Authority; and
- b. notify Council of the appointment.

6 Notify Council of Intention to Commence Works

The applicant must notify Council, in writing of the intention to commence works at least two (2) days prior to the commencement of any works on site.

7 Erosion and Sedimentation Control

Prior to the commencement of any works on site, controls shall be implemented prior to clearing of any site vegetation, to ensure the maintenance of the environment and to contain soil erosion and sediment on the property. Erosion and sediment controls shall be maintained until all construction works are completed and all disturbed areas are restored by turfing, paving and revegetation.

Note: On the spot penalties up to \$1,500 will be issued for any non-compliance with this requirement without any further notification or warning.

8 Toilet Facility

Prior to the commencement of any works on site, a flushing toilet facility is to be provided on site. The toilet must be connected to either a public sewer, or an accredited sewage management facility, or to an alternative sewage management facility (chemical closet) approved by Greater Hume Shire Council.

9 Building Insurance/Owner Builders Permit

Prior to the commencement of works, the Certifying Authority shall be provided with an original copy of:

- a. The builder's (licensee's) name and contract license number and an approved insurance policy under Part 6 of the Home Building Act 1989; or
- b. The Owner Builders Permit, issued by the New South Wales Office of Fair Trading.

Note: An on the spot penalty of \$600 will be issued for any non-compliances with this requirement without any further notification or warning.

10 Sign During Construction

Prior to the commencement of works, a sign must be erected in a prominent position on site during construction:

- a. Stating that unauthorised entry to the work site is prohibited,
- b. Showing the name of the person in charge of the work site and a telephone number at which that person may be contacted outside working hours, and

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DEVELOPMENT APPLICATION 10.2019.128.1 – SHED LOT 3 DP1057430 – 32 BEATRICE ROAD BURRUMBUCKTOCK [CONT'D]

- c. Showing the name, address and a telephone number of the Principal Certifying Authority for the development.

Note: A \$600 on the spot fine may be issued for non-compliance with this condition.

PRIOR TO OCCUPATION OF THE DEVELOPMENT

The following conditions of consent must be complied with prior to the issue of an Interim Occupation Certificate or Final Occupation Certificate by the Principal Certifying Authority.

11 Interim/Final Occupation Certificate Required

Prior to the commencement of any use and/or occupation of the subject development (whole or part), either an Interim Occupation Certificate or Final Occupation Certificate must be issued.

Prior to the issue of any Occupation Certificate the Principal Certifying Authority must be satisfied that the development (part or whole) is in accordance with the respective Development Consent, Construction Certificate or Complying Development Certificate.

12 Works-As-Executed Plans for Stormwater Drainage

Prior to the issue of the final occupation certificate, works-as-executed drawings signed by a registered surveyor demonstrating that the stormwater drainage and finished ground levels have been constructed as approved shall be submitted to the Principal Certifying Authority.

13 Plumbing Works Final

The building shall not be occupied or used until such time Council has issued a Plumbing Final letter confirming that all works have been completed to the satisfaction of Council.

NB. This letter is in addition to the inspection sheet or Certificate of Compliance from Council.

GENERAL CONDITIONS

The following conditions have been applied to ensure that the use of the land and/or building is carried out in such a manner that is consistent with the aims and objectives of the planning instrument affecting the land. A Principal Certifying Authority can either be Greater Hume Shire Council or an accredited certifier.

14 Use of Building

The building shall not be used for industrial or commercial purposes, any prohibited uses outlined in the Local Environmental Plan 2012 or human habitation without further consideration by Council.

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DEVELOPMENT APPLICATION 10.2019.128.1 – SHED LOT 3 DP1057430 – 32 BEATRICE ROAD BURRUMBUCK [CONT'D]

15 Compliance with Construction Certificate

All building works approved in this development consent must comply with the terms of the consent the plans, specifications and any other approved documents relevant to the approved Construction Certificate.

16 Compliance with the National Construction Code (NCC)

All building work must be carried out in accordance with the provisions of the NCC. Compliance with the performance requirements can only be achieved by:

- a. complying with the deemed-to-satisfy provisions; or
- b. formulating an alternative solution which:
 - i. complies with the performance requirements; or
 - ii. is shown to be at least equivalent to the deemed-to-satisfy provisions; or
- c. a combination of (a) and (b).

17 Critical Stage Inspections

In accordance with Section 6.5 of the Environmental Planning and Assessment Act 1979 the Principal Certifying Authority for this development is to inform the applicant of the Critical Stage Inspections prescribed for the purposes of Section 109E(3)(d) Environmental Planning and Assessment Regulation 2000.

Note: A \$1500 on the spot fine may be issued for failing to request the Principal Certifying Authority to undertake the above inspections.

18 Stormwater Disposal

All stormwater shall be directed to the existing stormwater disposal system.

19 Construction - Hours of Work

All construction works will be restricted to the following hours in accordance with the NSW Environment Protection Authority Noise Control Guidelines:

- a. Mondays to Fridays, 7.00am to 6.00pm
- b. Saturdays, 8.00am to 1.00pm
- c. No work is permitted on Sundays and Public Holidays.

Construction works that are carried out in the open that involve the use of heavy vehicles, heavy machinery and other equipment likely to cause offence to adjoining properties is to be restricted to the above hours in accordance with the NSW Environment Protection Authority Noise Control Guidelines.

In the event that the demolition/construction relates to works inside the building and does not involve external walls or the roof, and do not involve the use of equipment that emits noise then the works are not restricted to the hours stated above. The provisions of the Protection of the *Environment Operations Act, 1997* in regulating offensive noise also apply to all construction works.

20 Landscaping

To soften the view of the shed from neighbouring properties established trees must be planted along the boundary.

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PRESCRIBED CONDITIONS OF CONSENT

The following conditions are known as “Prescribed Conditions” and are required by the Environmental Planning and Assessment Regulation 2000 to be imposed as part of any development consent whether or not they are relevant to the development approved under this consent. Please do not hesitate to contact staff in Council’s Development Department who will be happy to advise you as to whether or not the conditions are relevant to your consent.

- 21** All building work must be carried out in accordance with the requirements of the Building Code of Australia (as in force on the date the application for the relevant construction certificate or complying development certificate was made).
- 22** In the case of residential building work for which the Home Building Act 1989 requires there to be a contract of insurance in force in accordance with Part 6 of the Act, that such a contract of insurance is in force before any building work authorised to be carried out by the consent commences.
- 23** Residential building work within the meaning of the Home Building Act 1989 must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the following information:
- in the case of work for which a principal contractor is required to be appointed:
 - (i) the name and licence number of the principal contractor, and
 - (ii) the name of the insurer by which the work is insured under Part 6 of the Act,
 - in the case of work to be done by an owner-builder:
 - (i) the name of the owner-builder, and
 - (ii) if the owner-builder is required to hold an owner-builder permit under that Act, the number of the owner-builder permit.
- 24** A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:
- showing the name, address and telephone number of the principal certifying authority for the work, and
 - showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
 - stating that unauthorised entry to the work site is prohibited.

Any such sign is to be maintained while the building work is being carried out and must be removed when the work has been completed.

NOTE: This condition does not apply to building work that is carried out inside an existing building that does not affect the external walls of the building.

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- 25** Any development that involves an excavation that extends below the level of the base of the footings of a building on adjoining land, the person having the benefit of the development consent must, at the person's own expense:
- (i) protect and support the adjoining premises from possible damage from the excavation, and
 - (ii) where necessary, underpin the adjoining premises to prevent any such damage.

NOTE: The condition referred to in sub clause (1) does not apply if the person having the benefit of the development consent owns the adjoining land or the owner of the adjoining land has given consent in writing to that condition not applying.

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GOVERNANCE

1. 2018/2019 ANNUAL REPORT

Report prepared by General Manager - Steven Pinnuck

REASON FOR REPORT

To advise of statutory requirements with regard to the preparation of the 2018/2019 Annual Report.

REFERENCE TO DELIVERY PLAN ACTIONS

Statutory matter.

DISCUSSION

Section 428 of the Local Government Act requires Council to prepare and submit an Annual Report to the Minister for Local Government within five months of the end of each financial year i.e. by 30 November. The Act also prescribes the matters that must be included in the Annual Report.

The Annual Report has been completed and a printed copy has been **ENCLOSED SEPARATELY**. The report will be forwarded to the Minister by the statutory deadline of 30 November 2019.

BUDGET IMPLICATIONS

Nil.

RECOMMENDATION

That in accordance with section 428 of the Local Government Act 1993:

1. Council endorse the 2018/2019 Greater Hume Shire Council Annual Report
2. a copy of the Annual Report be posted on Council's website
3. the Annual Report be forwarded to the Office of Local Government (via notification of the URL link to access the report on Council's website).

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2. HOLBROOK MEN'S SHED – CONSIDERATION OF LOW INTEREST LOAN FOR LAND PURCHASE

Report prepared by General Manager - Steven Pinnuck

REASON FOR REPORT

For Council to consider a low interest loan to the Holbrook Men's Shed to assist in the acquisition of land for the proposed new Men's Shed.

REFERENCE TO DELIVERY PLAN ACTIONS

Objective We create healthy, inclusive and resilient communities, acknowledge our volunteers and value our youth

Outcome 2.2 We have services to promote and deliver health and well-being for all ages.

DISCUSSION

At the February meeting, Council approved the submission of a Loose Fill Asbestos Insulation (LFAI) – Community assistance Grant for an amount of \$94,517 for a Men's Shed project at Holbrook and shelters for picnic tables at Culcairn. If approved Council would be also be contributing an amount of \$18,903.50 from Reserve funds held for this purpose. The Holbrook Men's Shed project was chosen following extensive community engagement.

At the March meeting Council resolved to sell Lot 2 at the Holbrook Industrial Estate to the Holbrook Men's Shed Inc. for \$22,000 including GST to enable the Shed to be constructed on that site.

Subsequently the funding application was lodged.

Recently Council has received correspondence from the Hon. Kevin Anderson MP, Minister for Better Regulation and Innovation advising that LFAI funding had been approved for an amount of \$76,825. The Minister further advised that an amount of \$17,692.50 could not be funded as the purchase of land is specifically excluded under the guidelines.

A copy of correspondence received from the Minister is included as **ANNEXURE 3**.

The table overleaf outlines funding applied for and funding approved.

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HOLBROOK MEN'S SHED – CONSIDERATION OF LOW INTEREST LOAN FOR LAND PURCHASE [CONT'D]

LOOSE FILL ASBESTOS INSULATION (LFAI) – COMMUNITY ASSISTANCE GRANT APPLICATION					
Item	Cost	Funded by LFAI	Funded by GHC	Approved LFAI	Approved GHC
Holbrook Men's Shed					
Kit shed	38,260.00	31,883.33	6,376.67	31,883.33	6,376.67
Shed installation	16,280.00	13,566.67	2,713.33	13,566.67	2,713.33
Concrete floor (360sqm @\$88)	31,680.00	26,400.00	5,280.00	26,400.00	5,280.00
Land purchase	21,231.00	17,692.50	3,538.50	0	0
Sub total	107,451.00	89,542.50	17,908.50	71,850	14,370.00
Culcairn Community Development Committee					
Shelters for tables	5,970.00	4,975.00	995.00	4,975.00	995.00
Total	113,421.00	94,517.50	18,903.50	76,825.00	15,365.00

Note: The balance of the land purchase \$769 was to be funded from other sources.

The correspondence from the Minister indicates that further applications for other projects can be submitted until 31 December 2019. The Author has requested that consideration be given to other aspects of the Men's Shed project (other than land) such as the installation of an all abilities toilet and security fencing. Council is awaiting a response to this request.

An outline of the estimated project cost is also included in **ANNEXURE 3** with yellow highlighted items forming part of the original funding application and the blue highlighted items possible replacements.

The Holbrook men's Shed Inc. will need to access further funding from other sources to complete the project

However the decision by the State Government not to fund the land purchase provides a dilemma for the Holbrook Men's Shed Inc. as they are unable to fund the total land acquisition cost at this time.

The Holbrook Men's Shed Inc. has approached the Author regarding the possibility of entering to a loan agreement with Council to facilitate the purchase of land over a ten year period. Whilst Council has a 'Loans to Community Groups' Policy a key requirement is that the facility is located on Council owned or controlled land which will not be the case in this instance.

A copy of the Loans to Community Groups Policy is also included as **ANNEXURE 3** for Councillors' information.

Notwithstanding the above it is recommended that Council consider a departure from the Policy to ensure the State Government funding can be secured and the project commenced.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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HOLBROOK MEN'S SHED – CONSIDERATION OF LOW INTEREST LOAN FOR LAND PURCHASE [CONT'D]

BUDGET IMPLICATIONS

The Loans to Community Groups Reserve is a revolving funding pool of \$250,000 of which only \$70,610 is loaned to community groups. Accordingly there is significant scope for Council to extend a loan to the Holbrook Men's Shed Inc. if Council is desirous to do so.

CONCLUSION

At the February Council approved the submission of a Loose Fill Asbestos Insulation (LFAI) – Community assistance Grant for an amount of \$94,517 for a Men's Shed project at Holbrook and shelters for picnic tables at Culcairn. If approved Council would be contributing an amount of \$18,903.50 from Reserve funds held for this purpose. The Holbrook Men's Shed project was chosen following extensive community engagement.

Recently Council has received correspondence from the Hon. Kevin Anderson MP, Minister for Better Regulation and Innovation advising that LFAI funding had been approved for an amount of \$76,825. The Minister further advised that an amount of \$17,692.50 could not be funded as the purchase of land is specifically excluded under the guidelines.

The Holbrook Men's Shed Inc. has approached the Author regarding the possibility of entering to a loan agreement with Council to facilitate the purchase of land over a ten year period. Whilst Council has a 'Loans to Community Groups' Policy a key requirement is that the facility is located on Council owned or controlled land which will not be the case in this instance. Notwithstanding the above it is recommended that Council consider a departure from the Policy to ensure the State Government funding can be secured and the project commenced.

RECOMMENDATION

That Council offer the Holbrook Men's Shed Inc. a loan of \$22,000 on the following conditions:

1. the term be a maximum of 10 years
2. an interest rate of 3% pa apply
3. the loan be funded from the Loans to Community Groups funding pool.

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CORPORATE AND COMMUNITY SERVICES

1. **INTERIM 2019/2020 QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2019**

Report prepared by Chief Financial Officer – Dean Hart

REASON FOR REPORT

To present the Interim Budget Review as at 30 September 2019 in accordance with Section 203 of the Local Government (General) Regulation 2005.

REFERENCE TO DELIVERY PLAN ACTION

Not Applicable – legislative requirement

DISCUSSION

The Interim Budget Review as at 30 September 2019 is included as **ANNEXURE 4** for Councillors' perusal. The Budget Review, as presented, indicates that the projected 2019/2020 cash surplus will be \$75,789 which represents an increase of \$74,377 on the original estimated surplus of \$1,411.

The final confirmed amount of Council's Financial Assistance Grant entitlement for 2019/2020 is higher than that originally estimated and budgeted. The overall adjustment to Council's funding is \$96,817. The split of this increase is \$10,714 for Roads expenditure and \$86,103 for General Purpose expenditure.

Although the increase in Financial Assistance Grant has resulted in an improved budget position as at 30 September, Council's revenue from investment interest is being severely impacted by the record low interest rates that are currently being achieved. The average return for the month of September was 2.08% against a budget forecast of 2.5%, and the best quoted rates for the past month have been 1.65% to 1.70%. Management will undertake a review of investment income and revise the budget estimate as part of the December 2019 quarterly budget review process.

Council's workers compensation insurance premium for 2019/2020 has yet to be finalised however it is likely that Council's improved claims experience will result in an estimated budget saving for 2019/2020 of \$50,000. This saving is not reflected in this revised budget.

UNCOMPLETED WORKS AND UNEXPENDED GRANTS CARRIED FORWARD

The budget has been adjusted to bring forward uncompleted works and unexpended grants as approved by Council as part of the 30 June 2019 budget review.

OVERALL BUDGET REVIEW

Detailed below is a full review on a functional basis with comments. The commentary below provides an explanation of major variances (greater than \$5,000) except where offset within the same function. It should be noted that the variance figures quoted in the following table have been calculated on the basis of the actual budget variance figures net of the proposed carried forward amounts.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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INTERIM 2019/2020 QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2019
[CONT'D]

GOVERNANCE & ADMINISTRATION

Function and comment		Projected Budget Variance \$
Elected Members Expenses Projected election expenses for 2020/2021 based on estimates provided by NSW Electoral Commission will increase by \$28,890. Provision has been made in 2019-2020 for this increase in order to minimise the impact on the 2020/21 budget which is already \$39,504 in deficit.		-28,566
Governance Expenses Satisfactory		-214
Risk Management Savings in insurance premiums (public liability and property insurance).		+11,316
Corporate Services Administration Adjustment to allocation of wage costs for customer service staff working in libraries. Offset by increases in library wages budget.	+20,061	
Increase in provision for doubtful debts for estimated write off of rates owing on land to be sold for unpaid rates in November 2019.	-46,767	-23,324
Savings in rates and insurance premiums on Council offices	+2,932	
Information Technology Services Satisfactory		Nil
Employment On-Costs Satisfactory		Nil
Engineering Administration Satisfactory		+1,430
Depot Administration and Maintenance Satisfactory		-1,718
Plant Operations		Nil
TOTAL GOVERNANCE & ADMINISTRATION		-41,076

**ORDINARY MEETING OF GREATER HUME COUNCIL
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INTERIM 2019/2020 QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2019
[CONT'D]

PUBLIC ORDER AND SAFETY

Function and comment	Projected Budget Variance \$
Animal Control Satisfactory	-71
Fire Services No adjustment has been made to Councils levy contributions to NSW Rural Fire Service and Fire and Rescue NSW. The NSW State Government has undertaken to take up the proposed increases in the initial 2019/2020 year to allow time for Councils to budget for the increase in the 2020/2021 year. Council is awaiting the adjusted levy contribution.	Nil
Emergency Services As above	Nil
TOTAL PUBLIC ORDER & SAFETY	-71

HEALTH SERVICES

Function and comment	Projected Budget Variance \$
Health Administration Satisfactory	Nil
TOTAL HEALTH SERVICES	Nil

**ORDINARY MEETING OF GREATER HUME COUNCIL
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INTERIM 2019/2020 QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2019
[CONT'D]

ENVIRONMENT

Function and comment	Projected Budget Variance \$
Waste Management Adjustment to revenue totals from Domestic Waste Management charges following final rate levy process offset by an increase in insurance costs due to the new Environmental Impairment Liability Insurance.	+79
Noxious Animals & Insects Satisfactory	Nil
Noxious Plants Satisfactory	Nil
Street Cleaning Satisfactory	Nil
Stormwater Maintenance & Drainage Satisfactory	Nil
TOTAL ENVIRONMENT	+79

COMMUNITY SERVICES AND EDUCATION

Function and comment	Projected Budget Variance \$
Family Day Care Satisfactory	Nil
In Home Care Satisfactory	Nil
Preschools Satisfactory	Nil
Youth Services Satisfactory	Nil
Community Housing Satisfactory	Nil
Frampton Court Rental Units Satisfactory	Nil

**ORDINARY MEETING OF GREATER HUME COUNCIL
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INTERIM 2019/2020 QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2019
[CONT'D]

Function and comment		Projected Budget Variance \$
Kala Court Rental Units Satisfactory		Nil
Kala Court Self-Funded Units Satisfactory		Nil
Aged Care Rental Units – Culcairn Satisfactory		Nil
Aged Care Rental Units – Howlong Satisfactory		Nil
Aged Care Rental Units – Jindera Satisfactory		Nil
Other Community Services Satisfactory		+72
TOTAL COMMUNITY SERVICES & EDUCATION		+72

HOUSING AND COMMUNITY AMENITIES

Function and comment		Projected Budget Variance \$
Street Lighting Satisfactory		Nil
Public Cemeteries Satisfactory		+70
Town Planning Satisfactory		Nil
Public Conveniences Satisfactory		+865
Council Owned Housing Satisfactory		Nil
Community Development Grants Satisfactory		Nil

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INTERIM 2019/2020 QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2019
[CONT'D]

Function and comment	Projected Budget Variance \$
Wirraminna Environmental Education Centre Satisfactory	-8
Other Community Amenities Satisfactory	Nil
TOTAL HOUSING & COMMUNITY AMENITIES	+927

RECREATION AND CULTURE

Function and comment	Projected Budget Variance \$
Public Halls Satisfactory	-2,277
Libraries Satisfactory	-3,903
Museums Satisfactory	+112
Swimming Pools Satisfactory	Nil
Sporting Grounds & Recreation Reserves Satisfactory	-444
Parks & Gardens Satisfactory	-3,252
Other Cultural Services	Nil
TOTAL RECREATION & CULTURE	-9,764

**ORDINARY MEETING OF GREATER HUME COUNCIL
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INTERIM 2019/2020 QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2019
[CONT'D]

MINING, MANUFACTURING & CONSTRUCTION

Function and comment		Projected Budget Variance \$
Building Control Satisfactory		Nil
Quarries & Pits Satisfactory		Nil
TOTAL MINING, MANUFACTURING & CONSTRUCTION		Nil

TRANSPORT AND COMMUNICATIONS

Function and comment		Projected Budget Variance \$
FAG Grant – Roads Component Roads component of Financial Assistance Grant entitlement for 2019/2020 is higher than that originally estimated and budgeted.		+10,714
Urban Roads Local		Nil
Sealed Rural Roads – Local Additional FAG Roads Component funding allocated to increased budget in Sealed Rural Roads.		-10,714
Sealed Rural Roads – Regional		Nil
Unsealed Rural Roads – Local		Nil
Bridges		Nil
Kerb & Gutter		Nil
Footpaths		Nil

**ORDINARY MEETING OF GREATER HUME COUNCIL
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INTERIM 2019/2020 QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2019
[CONT'D]

Function and comment		Projected Budget Variance \$
Aerodromes		Nil
Bus Shelters		Nil
Ancillary Road Works		Nil
State Roads RMCC Works		Nil
Natural Disaster Recovery		Nil
Road Safety Officer		Nil
TOTAL TRANSPORT & COMMUNICATIONS		NIL

ECONOMIC AFFAIRS

Function and comment		Projected Budget Variance \$
Jindera Medical Centre Satisfactory		Nil
Caravan Parks Satisfactory		-147
Tourism Operations Satisfactory		Nil
Visitor Information Centre Satisfactory		-23
Submarine Museum Satisfactory		+156
Economic Development Satisfactory		Nil

**ORDINARY MEETING OF GREATER HUME COUNCIL
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INTERIM 2019/2020 QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2019
[CONT'D]

Function and comment	Projected Budget Variance \$
Community Development Satisfactory	Nil
Real Estate Development Savings in rates and insurance premiums on Council properties	+6,946
Real Estate Sales Satisfactory	Nil
Private Works Satisfactory	Nil
TOTAL ECONOMIC AFFAIRS	+6,932

GENERAL PURPOSE REVENUES

Function and comment	Projected Budget Variance \$
FAG Grant – General Component General component of Financial Assistance Grant entitlement for 2019/2020 is higher than that originally estimated and budgeted.	+86,103
Interest on Investments Council's revenue from investment interest is being severely impacted by the record low interest rates that are currently being achieved. The average return for the month of September was 2.08% against a budget forecast of 2.5%. Management will undertake a review of investment income and revise the budget estimate as part of the December 2019 quarterly budget review process.	Nil
General Rate Levy Adjustment to revenue totals from General Rates charges following rate levy process	+31,175
General Rates – Pensioner Concessions	Nil
General Rates – Pensioner Rates Subsidy	Nil

**ORDINARY MEETING OF GREATER HUME COUNCIL
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INTERIM 2019/2020 QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2019
[CONT'D]

Function and comment	Projected Budget Variance \$
Ex Gratia Rates	Nil
Extra Charges on Overdue Rates Adjustment to reflect actual YTD income	Nil
TOTAL GENERAL PURPOSE REVENUES	+117,278

SUMMARY OF BUDGET VARIATIONS

SUMMARY OF BUDGET VARIATIONS	+74,377
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WATER AND SEWERAGE

General income and expenditure figures appear to be satisfactory. An adjustment of \$44,416 has been taken up for an increase in insurance costs due to the new Environmental Impairment Liability Insurance.

SUMMARY

Council's overall budget position has improved slightly with a modest budget surplus predicted as at 30 September 2019.

It should be noted that this review is for one quarter only and all efforts will be made to identify budget improvements over the remainder of the financial year.

RECOMMENDATION

That Council note and approve the Interim Budget Review Statement as at 30 September 2019.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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2. AMENDMENT TO FEES & CHARGES SCHEDULE 2019/2020

Report prepared by Manager Corporate Services – Suzanne Klemke

REASON FOR REPORT

To seek Council approval for the inclusion of an addition to Council's Fees and Charges schedule for the 2019-2020 financial year.

REFERENCE TO DELIVERY PLAN ACTION

Not Applicable

DISCUSSION

When the Crown Land Management Act 2016 (CLMA) commenced on 1 July 2018, provisions relating to the management of Crown Land reserves were amended to include additional responsibilities for Crown Land Managers (Council).

Previously, the licencing of Crown Land reserves were managed by Crown Lands, however new provisions under the CLMA designates Local councils to manage Crown Land under the public land provisions of the Local Government Act 1993 (LG Act). This means that Council, as Crown Land Managers, are now responsible for the leasing and licencing of Crown Land reserves under the LG Act.

Since the adoption of the Fees & Charges schedule for 2019/2020 financial year, Council officers have established guidelines for Grazing Licences for Crown Land in accordance with the requirements of the amended Crown Land Management Act 2016.

Council's Fees & Charges do not provide for fees associated with the licencing of Crown Land managed by Council. The fees set by Crown Land provide for a Short-term Licence application (twelve months or less).

In keeping with the existing structure for the licencing of Crown Land it is proposed that a Short-term Licence Application fee of \$250.00 (inclusive of GST) for Crown Land be included in the Fees & Charges Schedule for 2019/2020. The new fee is consistent with the existing Unused Road Lease application fee.

CONCLUSION

The new fee is recommended for inclusion in the Fees and Charges schedule 2019/2020.

In accordance with 610F of the Local Government Act 1993, Council must give public notice for a period of at least 28 days of the fee proposed.

RECOMMENDATION

That the revised Fees & Charges schedule for 2019/2020 incorporating the additional Short-term Licence fee be placed on public exhibition for a period of 28 days commencing Saturday, 23 November 2019.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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3. COMMUNITY DEVELOPMENT GRANT PROGRAM 2019-2020

Report prepared by Manager Community Services - Lynnette O'Reilly

REASON FOR REPORT

To present the Community Grant applications and recommendation for the 2019-2020 Greater Hume Council Community Development Grants program.

REFERENCE TO DELIVERY PLAN ACTION

Objective We create healthy, inclusive and resilient communities, acknowledge our volunteers and value our youth

Outcome 2.3 Volunteering is inclusive, well acknowledged and supported

DISCUSSION

Council's Community Development Grants Program opened on 16 August 2019 and closed on 18 October 2019. A budget of \$40,000 was allocated by Council for this round. Council has adopted Community Grant Guidelines to guide the evaluation of grants. The total grant amount available for each individual project is up to \$4,000, with at least \$ for \$ matched funding in cash and/or in-kind required to be provided by the community group.

The grants are aimed at enhancing the range, availability, accessibility and quality of community facilities, projects and activities throughout the Greater Hume Council and the allocation of the grants is based on merit, need, consideration of access and inclusion and benefit to the local community.

Community groups were provided with assistance through grant writing workshops prior to the application period and advice was available during the grant application period. Promotion of grants was via website, newsletters and email to all community groups.

A total of 13 grant submissions were received with a total request of \$44,274 from the Community Grants fund to support projects with a total value of \$110,557. This equates to other funding and in-kind support of \$66,283. The submissions included:

Community Group	Project Name	Amount Requested	Organisation's Cash/In-kind Contribution	Total Project Value
Culcairn Community Development Committee	Financial Support Culcairn Oasis	\$1,000.00	\$3,300	\$4,300.00
Culcairn Football Netball Club	Cool room Acquisition	\$4,000.00	\$3,750	\$7,750.00
Culcairn Golf Club	Clubhouse Floor covering/painting	\$4,000.00	\$5,618	\$9,618
Culcairn Lions Club	Bus Hire for Aged Care Residents Outings	\$4,000.00	\$3,960	\$7,960
Henty Park Tennis Club	Building of Trophy Cabinet	\$4,000.00	\$530	\$4,530

COMMUNITY DEVELOPMENT GRANT PROGRAM 2019-2020 [CONT'D]

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Community Group	Project Name	Amount Requested	Organisation's Cash/In-kind Contribution	Total Project Value
Holbrook Community Gym Club	New Sliding Doors	\$3,145.00	\$3,145	\$6,290
Holbrook Lions Club	Flags for Holbrook	\$2,450.00	\$400	\$2,850
Holbrook Netball Club	Netball Courts Seating - Priority 1	\$4,000.00	\$6,022	\$4,300
Holbrook Netball Club	New and Repairs to Team Shelters - Priority 2	\$4,000.00	\$11,593	\$15,593
Holbrook Swimming Club	New Public Address System	\$1,679.00	\$1,720	\$3,399
Jindera Pioneer Museum	Blacksmith Lighting	\$4,000.00	\$5,200	\$9,200
The Anglican Church Holbrook	Op Shop Air Conditioning	\$4,000.00	\$6,000	\$10,000
Walla Walla Sports Ground Committee	Floor Coverings	\$4,000.00	\$15,045	\$19,045
Totals		\$44,274	\$66,283	\$110,557

A total of 13 submissions were considered by the assessment panel in this funding round, of which eight were assessed as fully meeting the Community Development Grant Guidelines. However, some panel members had concerns regarding funding two applications from one group.

One application didn't provide full information in the application therefore not fully meeting the requirements.

A further two applications provided very little additional financial or in-kind contribution and therefor failed to meet the dollar for dollar organisational contribution.

One further application seeking grant funding for shelters at the Holbrook Netball Courts has not been recommended at this time as the same organisation is recommended for grant assistance for seating in this round.

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COMMUNITY DEVELOPMENT GRANT PROGRAM 2019-2020 [CONT'D]

The Community Grants Committee comprising Councillors Knight, Quinn and Weston together with the Manager Community Services met on 7 November 2019 and reviewed the merit of all applications.

As there were some concerns regarding funding those applications that did not fully meet the guidelines and funding two grants from one organisation, full consensus was not able to be reached without further information. However, in order to progress the grant process it is recommended that nine applications as detailed in the table below be approved as each of these applications either fully or almost fully meet the funding guidelines.

Community Group	Project Name	Amount Requested	Organisation's Cash/ In-kind Contribution	Total Project Value	Amount Recommended
Holbrook Netball Club	Netball Courts Seating Priority 1	\$4,000	\$6,022	\$10,022	\$ 4,000
Culcairn Golf Club	Clubhouse Floor covering/painting	\$4,000	\$5,618	\$ 9,618	\$ 4,000
Holbrook Community Gym Club	New Sliding Doors	\$3,145	\$3,145	\$ 6,290	\$ 3,145
Holbrook Swimming Club	New Public Address System	\$1,679	\$1,720	\$ 3,399	\$ 1,679
Jindera Pioneer Museum	Blacksmith Lighting	\$4,000	\$5,200	\$ 9,200	\$ 4,000
Walla Walla Sports Ground Committee	Floor Coverings	\$4,000	\$15,045	\$19,045	\$ 4,000
Culcairn Community Development Committee	Financial Support Culcairn Oasis	\$1,000	\$3,300	\$ 4,300	\$ 1,000
Culcairn Lions Club	Bus Hire for Aged Care Resident Outings	\$4,000	\$3,960	\$7,960	\$3,960
Culcairn Football Netball Club	Cool Room Acquisition	\$4,000	\$3,750	\$7,750	\$3,750
Totals		\$29,824	\$47,760	\$77,584	\$29,534

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COMMUNITY DEVELOPMENT GRANT PROGRAM 2019-2020 [CONT'D]

The following four applications either did not fully meet the funding guidelines, or members of the Grants Committee raised concerns regarding funding two applications from one group.

Community Group	Project Name	Amount Requested	Organisation's Cash/ In-kind Contribution	Total Project Value	Comment
Holbrook Netball Club	New and Repairs to Team Shelters Priority 2	\$4,000	\$11,593	\$15,593	Priority 1 application recommended for approval
The Anglican Church Holbrook	Op Shop Air Conditioning	\$4,000	\$6,000	\$10,000	Grant application failed to provide sufficient information to fully meet grant guidelines
Holbrook Lions Club	Flags for Holbrook	\$2,450	\$400	\$2,850	Organisation co-contribution does not meet the dollar for dollar requirement as specified in the grant guidelines
Henty Park Tennis Club	Building of Trophy Cabinet	\$4,000	\$530	\$4,530	Organisation co-contribution does not meet the dollar for dollar requirement as specified in the grant guidelines
Totals		\$14,450	\$18,523	\$32,973	

BUDGET IMPLICATIONS

2019/2020 Community Development Grant Budget Allocation	\$40,000
Surplus from previous rounds	0
Total Available budget	\$40,000
Total Value of 2019/2020 Grants recommended	\$40,000

**ORDINARY MEETING OF GREATER HUME COUNCIL
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COMMUNITY DEVELOPMENT GRANT PROGRAM 2019-2020 [CONT'D]

CONCLUSION

Of the 13 applications received eight met the Community Development Grant Guidelines of which seven are recommended for funding. As there were concerns regarding funding two applications from one group and five non complying applications further information and assessment should be considered.

RECOMMENDATION

That Council:

1. Approve funding for the following projects from the Greater Hume Council Community Development Grant Program.

Community Group	Project Name	Amount Requested	Organisation's Cash/ In-kind Contribution	Total Project Value	Amount Recommended
Holbrook Netball Club	Netball Courts Seating Priority 1	\$4,000	\$6,022	\$10,022	\$ 4,000
Culcairn Golf Club	Clubhouse Floor covering/painting	\$4,000	\$5,618	\$ 9,618	\$ 4,000
Holbrook Community Gym Club	New Sliding Doors	\$3,145	\$3,145	\$ 6,290	\$ 3,145
Holbrook Swimming Club	New Public Address System	\$1,679	\$1,720	\$ 3,399	\$ 1,679
Jindera Pioneer Museum	Blacksmith Lighting	\$4,000	\$5,200	\$ 9,200	\$ 4,000
Walla Walla Sports Ground Committee	Floor Coverings	\$4,000	\$15,045	\$19,045	\$ 4,000
Culcairn Community Development Committee	Financial Support Culcairn Oasis	\$1,000	\$3,300	\$ 4,300	\$ 1,000
Culcairn Lions Club	Bus Hire for Aged Care Resident Outings	\$4,000	\$3,960	\$7,960	\$3,960
Culcairn Football Netball Club	Cool Room Acquisition	\$4,000	\$3,750	\$7,750	\$3,750
Totals		\$29,824	\$47,760	\$77,584	\$29,534

**ORDINARY MEETING OF GREATER HUME COUNCIL
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COMMUNITY DEVELOPMENT GRANT PROGRAM 2019-2020

RECOMMENDATION [CONT'D]

2. Management continue to liaise with those groups that were not funded (as shown below) to amend their applications in line with the Community Development Guidelines and resubmit their applications by 20 December 2019. All resubmitted applications and the Holbrook Netball Club's second priority application then be reassessed by the Community Grants Committee and a further report be submitted to the February 2020 Council Meeting for consideration.

Community Group	Project Name	Amount Requested	Organisation's Cash/ In-kind Contribution	Total Project Value	Comment
Holbrook Netball Club	New and Repairs to Team Shelters Priority 2	\$4,000	\$11,593	\$15,593	Priority 1 application recommended for approval
The Anglican Church Holbrook	Op Shop Air Conditioning	\$4,000	\$6,000	\$10,000	Grant application failed to provide sufficient information to fully meet grant guidelines
Holbrook Lions Club	Flags for Holbrook	\$2,450	\$400	\$2,850	Organisation co-contribution does not meet the dollar for dollar requirement as specified in the grant guidelines
Henty Park Tennis Club	Building of Trophy Cabinet	\$4,000	\$530	\$4,530	Organisation co-contribution does not meet the dollar for dollar requirement as specified in the grant guidelines
Totals		\$14,450	\$18,523	\$32,973	

**ORDINARY MEETING OF GREATER HUME COUNCIL
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ENGINEERING

1. FIXING LOCAL ROADS

Report prepared by Director Engineering – Greg Blackie

REASON FOR REPORT

To advise Council of the announcement of the Fixing Local Roads Program by the NSW Government and to nominate projects for the program and support the applications with a financial contribution.

REFERENCE TO DELIVERY PLAN ACTION

Objective Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community

Outcome 4.1 Infrastructure and facilities meets the needs of our communities.

DISCUSSION

The NSW Government has announced \$500 million program to support councils in the maintenance and repair of the local roads.

The NSW Government announced:

“The NSW Government has committed \$500 Million to a Fixing Local Roads program to improve council roads across rural and regional NSW. This investment will help reduce the maintenance backlog for councils targeting roads that do not meet the freight significance or benefit to cost ratio (BCR) requirements of the current Fixing Country Roads (FCR) program, Fixing Local Roads aims to fund improvements to local roads that will deliver smoother, safer and more reliable journeys.

The Fixing Local Roads Program will provide up to \$500 million to councils to help manage and maintain their local road networks over several rounds of funding.”

The closing date for the first round of project is the 2 December 2019, and due to this tight time frame it is recommended that Council nominate two projects that are currently in Council’s Delivery Program 2017 – 2021 and would not meet the requirements of the FCR Program.

The first two projects recommended for nomination are:

1. Reconstruction and widening of the remaining 6km of Cummings Road
2. Reconstruction of 4km of Fellows Hills Road commencing at Coach Road

Estimated costs for these projects are:

Cummings Road \$1.8m to \$2.1m

Fellows Hill Road \$1.2m to \$1.4m

Also stated in the program guidelines is that as “a minimum co-contribution of 25%” is required, as with FCR applications.

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FIXING LOCAL ROADS [CONT'D]

With multiple rounds of program proposed as well as indications of increased RTR funding becoming available, a project list will need to be firmed up with costings to bring back to Council at a future meeting for determination. It is proposed that a workshop be held early in the New Year to discuss suitable projects

It is to be noted that this program does not allow for projects on Regional Roads (such as Jingellic Road).

BUDGET IMPLICATION

As stated a 25 % co-contribution is considered a requirement under the guidelines, and must be committed with these project submissions. Options to fund the amounts of \$750k to 875k can be undertaken by an uptake of loans, or utilisation of additional RTR funding or a combination of them.

CONCLUSION

The Fixing Local Roads provides an excellent opportunity to provide improvements to local roads, especially ones that don't meet the criteria of other funding programs. As stated due to the short turnaround to the lodging of the submission (2 December), it is considered that the two identified projects be recommended for application.

RECOMMENDATION

That Council:

1. lodge the following applications under Fixing Local Roads:
 - Reconstruction of the remaining 6km of Cummings Road
 - Reconstruction of 4km of Fellows Road commencing at Coach Road
2. commit to 25% contribution to all projects submitted under the program.

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**2. TENDER TL 04 – 2019/20 DRAINAGE AND CONCRETE WORKS – KYWONG
HOWLONG ROAD**

Report prepared by Works Engineer – Andrew Walls

REASON FOR REPORT

To consider tenders for the construction of drainage and concrete works on the Kywong-Howlong Road north of Brocklesby.

REFERENCE TO DELIVERY PLAN ACTION

Objective Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community

Outcome 4.1 Infrastructure and facilities meets the needs of our communities.

DISCUSSION

This project is part of the Council 2019/20 Delivery Plan.

The works planned for this contract include the extension of box culverts and pavement works associated with the crossing of existing culverts. This contract forms part of the scheduled reconstruction of the Kywong-Howlong Road.

Advertisements were placed in the Sydney Morning Herald, Border Mail and on Tenderlink. Tenders closed on Wednesday 16th October 2019. Four tenders were received via the Tenderlink portal.

Submitted prices ranged from \$330,040.00 to \$577,088.89. All prices are exclusive of GST.

The following tenders were received and are listed in alphabetical order.

No.	Name	Remarks
1.	Blueys Plumbing and Digging	\$ 504,750.89 excl. GST
2.	Excell Gray Bruni	\$ 330,040.00 excl. GST
3.	Longford Civil	\$ 339,950.50 excl. GST
4.	Seadar Contractors	\$ 577,088.89 excl. GST

A table of the apportionment used to assess the tenders is **ENCLOSED SEPARATELY** for Councillors' information.

Excell Gray Bruni is a well-established civil contractor based in Albury. Mr Joel Quonoey from Excell Gray Bruni attended a post-tender interview where it was confirmed that he was satisfied that they have the personnel and equipment to complete the project to the required standard in a safe and timely manner.

A sketch of the proposed works is attached as **ANNEXURE 5** for Councillors' information.

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TENDER TL 04 – 2019/20 DRAINAGE AND CONCRETE WORKS – KYWONG HOWLONG ROAD [CONT'D]

BUDGET IMPLICATION

The tender price of \$330,040.00 (excl.GST) is consistent with the original project estimate and less than the budget amount. An additional tender is due for release in late November for the construction of earthworks and roadworks to take the project expenditure in this financial year to meet the budget allowance.

The tendered price does not include the possibility of provisional items which in any case would be expected to amount to less than 10% of the tender price.

CONCLUSION

Four tenders were received for the construction of the drainage and concrete works on the Kywong-Howlong Rd north of Brocklesby.

All four tenders were considered.

The tender submitted by Excell Gray Bruni has been assessed and there is no technical or practical reason to conclude that Excell Gray Bruni is not capable of completing the contract to the required standard and within a reasonable timeframe.

RECOMMENDATION

That:

1. the tender submitted by Excell Gray Bruni of \$330,040.00 (excl. GST) be accepted.
2. the unsuccessful tenderers be notified.
3. the General Manager and the Mayor be authorised to sign the Contract with Excell Gray Bruni.

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3. JINDERA & WALLA WALLA FLOOD MITIGATION WORKS – INVESTIGATION AND DESIGN UPDATE

Report prepared by Manager Traffic & Infrastructure – Michael Oliver

REASON FOR REPORT

To update Council on the successful grants offer from Office Environment and Heritage (OEH) Floodplain Management Program for Jindera and Walla Walla Flood Mitigation Works – Investigation and Design Phase.

REFERENCE TO DELIVERY PLAN ACTION

- Objective Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community.
- Outcome 4.1 Infrastructure and facilities meet the needs of our communities.

DISCUSSION

Greater Hume Council is responsible for local planning and land management in the towns of Jindera and Walla Walla. Greater Hume Council recently completed Flood Studies and Floodplain Risk Management Studies and Plans for Jindera and Walla Walla following the 2010 2012 and 2016 flood events. Council has adopted floodplain risk management plans for Jindera and Walla Walla in accordance with the 'Floodplain Development Manual', which included recommended flood mitigation works that are considered to be at "concept design" stage.

A future tender brief will take these concepts to a preliminary design and costing status for the recommended flood mitigation options. Following Council approval the tender will allow for final detail design, documentation and specifications to be completed.

Once the brief for Jindera and Walla Walla Flood Mitigation Works – Investigation and Design has been submitted for tender, Council will be assisted by OEH to choose an appropriate candidate for the next phase of the Floodplain Risk Management Process. It is expected to take approximately 12 months to complete the Jindera and Walla Walla Flood Mitigation Investigation and Design Works.

With the completion of works future grant applications for financial assistance through OEH Floodplain Management Program will be sort to implement the designated improvements to drainage infrastructure to help reduce future flooding in the two towns.

BUDGET IMPLICATION

To complete the investigation and design process, grant funding has been awarded to Council from OEH to proceed with preparation of tenders for Jindera and Walla Walla Flood Mitigation Works on a ratio 4 to 1 basis - (\$140,000 from OEH and \$35,000 from Council).

RECOMMENDATION

That Council accept the grants offer for financial assistance through OEH Floodplain Management Program to proceed with the Jindera and Walla Walla Flood Mitigation Works – Investigation and Design Phase.

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ITEM TO BE REFERRED TO CLOSED COUNCIL

1. **EXCESSIVE ACCUMULATION OF ITEMS – LOT 82 DP 583299, WOOD STREET JINDERA**

Report prepared by Director Environment and Planning – Colin Kane

REASON FOR REPORT

To advise Council in relation to the subject land, that it is intended to seek legal advice.

REFERENCE TO DELIVERY PLAN ACTION

None relevant.

DISCUSSION

Over an extended period of time excessive amounts of items have been accumulated in the front and rear yard of the subject land. Since 2012 Council has recorded complaints concerning the appearance of this property. To address the problem Council has issued orders requiring the removal of the excessive items. There has never been a substantial attempt to comply with Council's orders and Council has issued infringement notices and reissued orders.

Consequently, it is the writer's opinion that Council now needs to seek legal advice.

BUDGET IMPLICATIONS

Legal fees associated with advice regarding court orders.

CONCLUSION

As this matter relates to legal advice it is recommended that the matter be referred to Closed Council in accordance with section 10A(2)(g) "advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege".

RECOMMENDATION

That discussions relating to legal advice warrant necessitate such discussions occurring in Closed Council which is permitted in accordance with section 10A(2)(g) "advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege".

Reason

On balance the public interest in this matter is outweighed by the need to discuss legal considerations in Closed Council.

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OFFICERS' REPORTS – PART B – TO BE RECEIVED AND NOTED

GOVERNANCE

1. **2017/2021 DELIVERY PLAN AND 2019-2020 OPERATIONAL PLAN – REPORT
AS AT 30 SEPTEMBER 2019**

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To ensure compliance with section 407 of the Local Government Act, 1993.

REFERENCE TO DELIVERY PLAN ACTIONS

Statutory matter.

DISCUSSION

Section 407 of the Local Government Act 1993 requires the General Manager to report to Council, within two months after the end of each quarter, regarding the extent to which the performance targets set by the Council's Delivery Plan have been achieved.

ENCLOSED SEPARATELY with the agenda is the report to 30 September 2019, detailing key actions contained in the 2019/2020 Delivery Plan and achievements to 30 September.

The prevailing dry weather conditions have enabled the continuation of Council's adopted Works Program with significant progress being made on a number of projects including;

- Completion of 14 of the 18 gravel resheeting projects.
- Progressing the Henty Rail Crossing Relocation and Intersection Project
- Environmental assessments on the next stage of Coach Road Construction and Kywong-Howlong Road Reconstruction.

Highlights of the period include:

Governance and Corporate and Community

- Completion and commencement of operation of the Walla Walla Early Childhood Hub with enrolments increasing
- 23 new/revised policies adopted covering centre based daycare operations at Henty and Walla Walla
- 9 updated policies presented to Council for adoption or rescission
- End of year budget review presented to August meeting
- Long Term Financial Plan updated to align with 2019/2020 budget
- 2018/2019 financial statements completed within statutory timeframe and unqualified audit report received
- Henty Machinery Field Days, exhibition and support
- Stronger County Communities Round 3 Grant Applications – 15 submitted from Greater Hume Council region, including 3 from Greater Hume Council. Provided advice and letters of support for community organisations.

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2017/2021 DELIVERY PLAN AND 2019-2020 OPERATIONAL PLAN – REPORT AS AT 30 SEPTEMBER 2019

- Consequences: Exploring the Aftermath of the 1st World War – finalising exhibition with the six community museums of Greater Hume (Jindera Pioneer, Holbrook Woolpack Inn and Submarine, Henty Headlie Taylor Header, Culcairn Station House and Wymah Museums). Developing exhibition and planning launch with Albury City and Murray Arts, funded by NSW Government through Create NSW.
- Commenced planning and development of the 2nd 2019 Greater Hume Council Newsletter
- Layout and design of the Local Strategic Planning Statement
- Jindera Industrial Estate Tennant Signage Strategy, on site visits, DA, and follow up
- Door and Monument Signage Review for library services
- Buy Local in Greater Hume Gift Card initiative
- 2 citizenship ceremonies in the quarter – 3 recipients
- Business After Hours Event planning
- The Red Bow Project – strategy, write grant

Engineering

- Completion of the following projects
 - ✓ Wash bay at Holbrook Depot
 - ✓ Walla Walla Early Childhood Hub
 - ✓ Dights Forest Rd Balckspot Guardrail
 - ✓ Gravel Resheeting – 14 out of 18 projects
 - ✓ Slashing regional and local sealed roadsides
 - ✓ Shoulder grading in preparation for resealing program – 75% Complete

Environment and Planning

- Replaced hall flooring at the Walla Walla Memorial Hall
- Undertook numerous projects at Council Halls and Swimming Pools to progress Stronger Country Community Grants
- Undertook Solar Panel Installation at the Jindera Swimming Pool
- Modified the private swimming pool inspection policy
- Adoption of the Greater Hume Waste Management Strategy 2019-2023

Satisfactory progress has been made in all themes during the first quarter of the 2019/2020 Financial Year.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

It is Management's view that overall satisfactory progress towards the achievement of Performance Targets included in the 2017/2021 Delivery Plan and 2019/2020 Operational Plan has been achieved during the first quarter.

RECOMMENDATION

That Council receive and note the 2017/2021 Delivery Plan and 2019/2020 Operational Plan review report to 30 September 2019.

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2. AUSTRALIAN GOVERNMENT DROUGHT FUNDING – GREATER HUME COUNCIL

**Report prepared by Executive Assistant Governance & Economic Development
– Marg Killalea**

REASON FOR REPORT

To advise Council of the Australian Government’s latest drought funding announcement and the level of assistance to be made available for the Greater Hume Council area.

REFERENCE TO DELIVERY PLAN ACTION

Outcome 3.1	We have prosperous and diverse local businesses and a growing economy
Outcome 4.1	Infrastructure and facilities meet the needs of our communities

DISCUSSION

On Thursday 7 November 2019, the Australian Government announced a new suite of measures to combat the drought’s impact across the country, totalling \$709 million worth of direct support. The Deputy Prime Minister, the Hon. Michael McCormack MP said “communities across Australia are suffering the effects of the prolonged dry spell and today’s announcement is the next step in the measures to help ease the burden of the drought”.

Measures include new support for looking after farming families, support for jobs and investment in local communities plus the re-allocation of 100 gegalitres of water back into the system to grow up to 120,000 tonnes of fodder and silage.

As shown on the Murray Local Land Services website, the current drought mapping for Greater Hume indicates a status of ‘drought affected’ for the whole of the shire (refer <https://edis.dpi.nsw.gov.au/>).

A total of 32.8% of the people employed in business and organisations in the shire work in the agricultural sector (source: <https://www.economyprofile.com.au/greaterhume/industries/employment>), with continuing very dry conditions impacting farmers and local communities.

Greater Hume Council will receive \$1Million as a drought-affected area to invest in projects that support jobs and business income.

The full media release is attached in **ANNEXURE 6**.

Council earnestly awaits the release of more detailed information. Once Council officers have been able to digest that information (given the funding is aligned to support jobs and business income), it is expected that a full report on the matter will be presented to Council in the near future.

BUDGET IMPLICATION

Council will receive \$1Million grant funding, the implication for Council’s expenditure budget is unknown at this point of time.

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AUSTRALIAN GOVERNMENT DROUGHT FUNDING – GREATER HUME COUNCIL
[CONT'D]

CONCLUSION

With the Greater Hume area experiencing well below average rainfalls for past two years or more, and 'drought affected' status via NSW drought mapping, Council welcomes the \$1Million funding announced recently by the Australian Government which will result in a much needed cash injection to boost the local economy.

RECOMMENDATION

That the report be received and noted.

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PART C - ITEMS FOR INFORMATION

GOVERNANCE

1. WORKSHOP/BRIEFING SESSION SCHEDULE 2019

REASON FOR REPORT

To inform Council and the community of upcoming workshop/briefing sessions which Councillors and senior staff attend and, where appropriate, stakeholders also attend. Workshops/briefing sessions are held in the absence of the public.

DISCUSSION

The current session dates are outlined in the table below.

Workshop/Briefing Session date	Topic
6 February 2019	Implications of Solar Farms in Greater Hume Council area.
13 February 2019	Roads Workshop
2 March 2019 (SATURDAY)	Shire Tour
6 March 2019	Preliminary Budget Workshop
13 March 2019	Final Roads Workshop
3 April 2019	Final Budget Workshop
1 May 2019	Waste Strategy Workshop
5 June 2019	Service Reviews and proposed Ward Boundary alterations
3 July 2019	Briefing on Local Strategic Planning Statements (LSPS) by NSW Planning Chief Planner
7 August 2019	LSPS Workshop with NSW Planning
14 August 2019	Jindera Multipurpose Hall Community Consultation
4 September 2019	Neoen – update on project
2 October 2019	Councillor Training Plans / Draft Local Strategic Statement Planning
30 October 2019	Consideration of Jindera Solar Farm Environmental Impact Statement (EIS)
6 November 2019	Presentation by FRV (Walla Walla Solar Farm proponent)
4 December 2019	TBA

The allocation of workshop/briefing sessions dates across the year is to ensure sufficient advance notice is provided to Councillors and staff.

Residents wanting to engage Council on a particular topic are invited to attend the Public Forum sessions held at the beginning of each monthly meeting. Meeting locations and dates are available on the website or by contacting any Council office.

BUDGET IMPLICATIONS

Nil.

CONCLUSION For Councillors' information.

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2. OFFICE OF LOCAL GOVERNMENT CIRCULARS

REASON FOR REPORT

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

DISCUSSION

Recent circulars issued are listed below. Circulars can be downloaded at <https://www.olg.nsw.gov.au/councils/essential-information-and-publications/circulars-for-council>

<u>19-28 Annual Report and Annual Performance Statement Checklists</u> Council Circular	05 Nov 2019
<u>19-27 Extension of the rates path protection for new councils</u> Council Circular	21 Oct 2019

For Councillors' information.

3. LOCAL GOVERNMENT NEW SOUTH WALES (LGNSW) – WEEKLY CIRCULARS

REASON FOR REPORT

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

DISCUSSION

A listing of topics of interest from recent circulars issued during June is provided on the LGNSW website. Distribution of the LGNSW newsletters has now moved to an electronic format.

Councillors or interested community members can directly access the full weekly publications via <https://www.lgnsw.org.au/news/local-government-weekly>

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For Councillors' information.

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4. TOURISM AND PROMOTIONS OFFICER'S REPORT

Report by Tourism and Promotions Officer – Kerrie Wise

REASON FOR REPORT

To update councillors regarding working projects undertaken by the Tourism and Promotions Officer.

DISCUSSION

The report on projects being undertaken by the Tourism and Promotions Officer is attached at **ANNEXURE 7**.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For Councillors' information.

CORPORATE AND COMMUNITY SERVICES

1. GREATER HUME CUSTOMER REQUEST MODULE – SUMMARY OF MONTHLY REQUESTS

For councillors' information, the Customer Request Module reports are **ENCLOSED SEPARATELY**.

2. STATEMENTS OF BANK BALANCES AND INVESTMENTS AS AT 31 OCTOBER 2019

The statements of bank balances and investment report as at 31 October 2019 are attached at **ANNEXURE 8**.

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3. PEOPLE & CULTURE (HR) REPORT FOR OCTOBER 2019

Report prepared by People and Culture Officer – Jessica Winnett

REASON FOR REPORT

To advise councillors on human resources activities such as new staff, resignations and staff development programmes

REFERENCE TO DELIVERY PLAN ACTION

Objective We lead a vibrant, connected and inclusive community

Outcome 1.1 Leadership and advocacy is demonstrated and encouraged in our communities

LEGISLATION / POLICIES / PROCEDURES

- Recruitment and Selection Policy – draft for consultation process during late 2019

PLANNING

- People & Culture Management System and Plan developed to guide future activities through a process of development, implementation, review and improvement
- Ongoing succession planning - Work Instructions being developed and documented for key activities performed by People & Culture
- LG NSW HR Network meeting/videoconference attended 12 December 2019 and 6 March 2019; next meeting 4 Dec 2019.
- REROC Workforce Development meeting attended 27 June 2019, 26 September, next meeting; 28 November 2019

RECRUITMENT

- Recruitment in progress:
 - Building Surveyor Culcairn and/or Jindera – applications closed 6 November – interviewing 3 applicants on 18 November
 - (Internal) Plant Operator Roller Holbrook Construction – applications closed 8 November – interviewing 2
 - (Internal) Plant Operator Roller Jindera Maintenance – applications closed 8 November – interviewing 1
 - Pool Lifeguards Various Locations – applications closed 23 September – 14 Lifeguards returning from 2018/2019 pool season, 6 appointed
- New employees commencing with Council:
 - Ellie l'Anson – Early Childhood Teacher – Part-Time - Walla Walla
 - Louise Lieschke – Early Childhood Educator – Part-Time – Walla Walla
 - Janet Paech – Childcare Educator – Casual – Walla Walla
 - Leanne Bickley – Customer Service Officer – Casual
- Position/role changes with existing Council employees:
 - Craig Hall – Operations Overseer – Additional Construction Overseer Duties from 29 April until COB 31 January 2020
 - Marc Haynes – Maintenance Overseer – Additional Maintenance Overseer Duties from 29 April until COB 31 January 2020
 - Andrew McLeish – Plant Operator - Maintenance Grading Leading Hand – Culcairn
 - Bradley Morris – Plant Operator - Maintenance Grading Leading Hand – Jindera
 - Wayne Webb – Plant Operator - Grader Operator – Holbrook Construction
 - Bruce Bodycott – Construction Overseer – Jindera
- Employees ceasing duties with Council: N/A

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PEOPLE & CULTURE (HR) REPORT FOR OCTOBER 2019 [CONT'D]

- Positions advertised:
 - Construction Overseer Jindera – applications closed 25 September – interviewed 4 applicants on 15 October – 1 appointed
 - (Internal) Expression of Interest Plant Operator Projects Gang Culcairn – applications closed 17 October – 1 appointed
 - Building Surveyor Culcairn and/or Jindera – applications closed 6 November
 - (Internal) Plant Operator Roller Holbrook Construction – applications closed 8 November
 - (Internal) Plant Operator Roller Jindera Maintenance – applications closed 8 November

WORKPLACE RELATIONS

- Participate with Outdoor Staff quarterly meetings – meeting held on 13 June, All Staff Day held on 14 August, 12 September; next Outdoor meeting 5 December
- Coordinate and administer Consultative Committee – meeting held on 13 June, 12 September; next meeting 5 December
- Participate with Risk WHS Committee – meeting held 13 June, 12 September, next meeting; 5 December

PROFESSIONAL DEVELOPMENT & LEARNING

- Human Resources and Industrial Relations Mentoring – 1 participant

PERFORMANCE MANAGEMENT

- Review of alternative Performance Appraisal processes used by other councils and organisations with the intent to update/improve Council's existing process
- Planning stage of the Performance Appraisal system, 'PULSE' via video conference to determine capabilities and capacity for 2019/2020 Appraisals
- Finalisation of completed Performance Appraisal documents and implementation of adjustments

HEALTH & WELLBEING

- Coordination of Phase 2 of Align Work Health Early Intervention Onsite Health and Wellbeing program. Program consists of a Physiotherapist and Health and Wellness Consultant visiting one central location (Culcairn Office) for 3 hours on a fortnightly, rotating basis for 12 weeks. Review in progress for November

REVIEW & CONTINUOUS IMPROVEMENT

- Daily reviews with Director Corporate & Community Services
- Monthly reviews with MANEX
- Networking with LG NSW HR Group & REROC Workforce Development Group

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4. GREATER HUME CHILDREN SERVICES – REPORT FOR OCTOBER 2019

Report prepared by Team Leader, Greater Hume Children Services – Fiona Pattinson

REASON FOR REPORT

To provide an update on statistics and activities of Greater Hume Children Services (GHCS).

REFERENCE TO DELIVERY PLAN ACTION

Objective We create healthy, inclusive and resilient communities, acknowledge our volunteers and value our youth

Outcome 2.2 We have services to promote and deliver health and wellbeing for all ages

DISCUSSION

Service statistics as of 31 October 2019

Greater Hume Children Services Family Day Care (FDC)	Mon – Fri	
Educators	NSW - 43	Vic - 18
Educators working in the shire	7 (1 now working at Walla)	
Families registered	572	
New families in month	14	
Children registered for care	864	
Average EFT	213	

Henty	Mon - Fri 7.30am - 5.30pm	
Staff numbers	5 plus 1 casual	
Families registered	26	
Children registered	37	
Average EFT (children per day)	12.10	

Walla Walla	Mon - Wed : 7.30am - 5.30pm	
Staff numbers	4 staff 2 casual	
Families registered	26	
Children registered	37	
Average EFT(children per day)	8.37	

Greater Hume Children Services had three staff members attended the CCCF funding Forum in Sydney on 29 - 30 October, gaining further information and knowledge into how the funding works for our Henty and Walla Walla Services.

Two staff also attended Training in Emergency Management Planning facilitated by the NSW Early Childhood Department of Education.

GHCS Walla Walla centre is now open five days a week from 7.30am till 5.30pm, Monday to Friday, with enrolments increasing each week.

GHCS Henty has been given dates for Assessment and Rating which will take place anywhere between 11 November 2019 and 31 January 2020, and the Service will be opting in to do the new Self-Assessment process for Assessment and Rating.

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ENGINEERING

1. OCTOBER 2019 REPORT OF WORKS

Grants Program

State Roads Maintenance (RMCC):

Maintenance works, inspections and sign replacement on State Roads, Olympic Highway (MR78) and Tumbarumba Road (MR284) is continuing under the RMCC with Transport for New South Wales (TfNSW) formerly Roads and Maritime Services.

Regional Roads Block Grant:

General maintenance including guide post replacement is continuing on all Regional Roads.

Shoulder grading has been completed on Jingellic Road (MR 331) in preparation for resealing works.

Heavy patching on various sections has commenced on Jingellic Road (MR331).

Local Roads

Sealed:

General maintenance on local roads is continuing.

Reconstruction and widening of the remaining 1km of Hueske Road has commenced.

Shoulder grading on Morven Cookardina Road has been conducted in preparation for resealing works.

Roadside spraying and roadside slashing program is continuing.

Unsealed:

Resheeting has been carried out on Iron Post Lane, Beatrice Road, Elizabeth Street and Quartz Hill Road.

Maintenance grading has been carried out on the following roads during October. .

Anderson Road	Hanels Road
Back Brocklesby Road	Hovell Road
Bahrs Road	Kreutzbergers Road
Beach Road East	Lenbons Road
Beach Road West	Morgans Road
Brigadoon Lane	Murphys Road
Campbells Road	Pattersons Road
Clifton Ring Road	Rodgers Road East
Ferndale Road	Rosemont Road
Glenview Road	Stony Park Road
Gluepot Road	Voss Road

Maintenance grading will be reduced over the coming weeks due to the lack of ground moisture required for such works. Grading will only be carried out to rectify significant safety issues until conditions are once again favourable

**ORDINARY MEETING OF GREATER HUME COUNCIL
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ON WEDNESDAY, 20 NOVEMBER 2019**

REPORT OF WORKS [CONT'D]

Urban Streets:

General maintenance of urban streets including mowing and weed spraying is continuing.

A disabled parking bay has been installed at the Henty Hall, Allan St, Henty.

Preparations are underway for kerb and channel maintenance in Henty Street West Culcairn.

General:

General maintenance of public toilets and parks is continuing.

Finalisation of skatepark works in Culcairn and Jindera have been completed.

Speed limit changes have been implemented on Berry Street, Woomargama from 60km/hr to 50km/hr to uniform town speed limit and increase safety.

Vehicle Activated Speed Advisory Signs have been installed on Urana Road Burrumbuttock as part of a two year road safety trial to reduce speeding in 50km/hr zones.

Replacement of signs on rural and urban streets is continuing.

Monthly Works Maintenance Expenditure:

Local Roads Program	Original Budget	YTD Budget	YTD Expenditure	YTD Variance	Comments
Urban Local Roads Maintenance	\$510,000.00	\$170,000.00	\$153,776.62	\$16,223.38	
Rural Roads Sealed	\$750,000.00	\$250,000.00	\$294,417.09	-\$44,417.09	Additional shoulder grading undertaken prior to the warmer weather to reduce fire risks and promote safety of motorists
Rural Roads Unsealed	\$1,109,467.00	\$369,822.33	\$458,728.81	-\$88,906.48	Additional maintenance grading undertaken due to the favourable weather conditions. These works will decrease as summer approaches
Street Tree Maintenance	\$242,536.00	\$80,845.33	\$67,513.77	\$13,331.56	

Regional Roads Program	Original Budget	YTD Budget	YTD Expenditure	YTD Variance	Comments
Regional Roads Maintenance	\$999,000.00	\$333,000.00	\$405,210.05	-\$72,210.05	Additional shoulder grading undertaken prior to the warmer weather to reduce fire risks and promote safety of motorists
Regional Roads Capital	\$1,734,000.00	\$578,000.00	\$91,449.21	\$486,550.79	

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REPORT OF WORKS [CONT'D]

Sportsgrounds, Parks & Public Toilets	Original Budget	YTD Budget	YTD Expenditure	YTD Variance	Comments
Sportsground Maintenance	\$127,957.00	\$42,652.33	\$60,444.52	-\$17,792.19	Ongoing from last month - finalisation of skateparks
Parks & Gardens Maintenance	\$284,251.00	\$94,750.33	\$103,357.36	-\$8,607.03	
Public Toilets Maintenance	\$157,664.00	\$52,554.67	\$46,164.45	\$6,390.22	

NB : Sportsground Maintenance excludes annual GHC contribution payment

2. WATER & SEWER REPORT – OCTOBER 2019

Capital Works Program:

- Holbrook – sewer main relining – WIP
- Henty Reuse – Recreation Ground, new irrigation system - WIP

Operation & Maintenance:

- New water service connection – Jindera Recreation Ground, new toilets
- New water service connection – 100 Charles St, Gerogery West
- New water service connection – Lot 9-11 DP758436 Gerogery Rd, Gerogery West
- New water service connection – 224 Coogera Circuit, Jindera
- Sewer main choke – 149 Creek St, Jindera
- Sewer junction choke – 80 Adams St, Jindera

Drinking Water Monitoring Program:

- 8 x Water samples for Microbial Water Analysis submitted in the month of October 2019 for Villages and Culcairn Water Supply have all complied with the Australian Drinking Water Guidelines.

Water Quality Complaints

Date	Location	Problem	Action Taken
3/10/2019	112 Mitchell St, Jindera	Odour in water	Service flushed & chlorine test – all ok

Water Supply Sourced and Used

1 July 2019 – 31 October 2019	2017/2018	2018/2019	2019/2020
Culcairn Water Supply (ML)	35.54	48.58	45.35
Village Water Supply (ML)	85.88	102.89	99.03
Totals (ML)	121.42	151.47	144.38

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WATER & SEWER REPORT – OCTOBER 2019 [CONT'D]

Drought Relief Assistance

2 applications received – October 2019

Filling Stations Transactions

- Filling station sites - 15 transactions during the July 2019 period
- Filling station sites - 39 transactions during the August 2019 period
- Filling station sites -120 transactions during the September 2019 period
- Filling station sites -299 transactions during the October 2019 period

Filling Stations Usage

Station	July 2019	August 2019	September 2019	October 2019
Culcairn	45.8	181.4	81.8	648.5
Jindera	37.6	72.9	214.8	1421.2
Brocklesby	0.0	14.7	60.7	114.4
Burrumbuttock	1.3	0	41	69.4
Gerogery	0	0	18	1.6
Totals (KL)	84.7	269.0	416.3	2255.1

Filling Station Customer Usage

Customer	July 2019	August 2019	September 2019	October 2019
Council – Road Construction, Maintenance & Tree Watering	46.0	185.6	76.7	605.6
Contractors – Water Carters, Households & Roadworks	37.4	75.7	249.3	1371.2
Residents	1.3	3.6	80.5	269.5
Fire Brigade (RFS)	0.0	4.1	908	8.8
Totals (KL)	84.7	269.0	416.3	2255.1

ENVIRONMENT AND PLANNING

1. DEVELOPMENT APPLICATIONS PROCESSED FOR THE MONTH OF OCTOBER 2019

The schedule of development applications processed for the month of October 2019 is attached at **ANNEXURE 9**.

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3. RANGER'S REPORT – OCTOBER 2019

COMPANION ANIMALS

No. of Complaints Received		Including: 4 barking dogs, 13 roaming dogs, dealing with an aggressive dog, 2 nuisance dogs, 1 menacing and dangerous dog compliance check.	
No. of dog attacks:		Location:	Dealing with attack previous month
Comments:	One deceased cat removed from laneway in Walla Walla		
		Dogs	Cats
In Council's Facility at Beginning of Month		2	
Captured & Returned to Owners		6	
Captured & Impounded		13	1
Released from Pound to Owners		11	1
Surrendered by Owners			
Rehomed		1	
Euthanased		1	
Remaining in Council's Facility at End of Month		2	

FERAL CATS

No. of Complaints:	2
No. Feral Cats caught:	4

LIVESTOCK

	Cattle	Sheep	Horse	Goats	Other Alpacas
No. of Reports of Stock on Roads	1	2		1	1
Instances - Returned to owners	1	1		1	1
Impounded				1	
Vehicle accidents involving stock		1 deceased sheep buried			

OTHER LIVESTOCK, WILDLIFE COMPLAINTS

3 kangaroos euthanased after vehicle accidents.

ABANDONED VEHICLES

Jindera – 1 vehicle impounded.

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RANGER'S REPORT – OCTOBER 2019 [CONT'D]

POLLUTION AND ENVIRONMENTAL INCIDENTS

Inspection conducted: Overgrown Vegetation Unsafe Land	Inspections being conducted. 112 NOI sent. 2 Orders sent.
Pollution: Noise	Jindera – barking. Nuisance Dog Order issued. Ongoing monitoring.
Pollution: Waste	Jindera – green waste in subdivision. Persons responsible given 7 days to remove. Billabong – waste dumped, cleaned up by Council.

ON-SITE SEWERAGE MANAGEMENT SYSTEMS

Inspection Type	Total	Pass	Fail
OSMS Compliance Inspections	1	1	
Pre-Purchase Inspections	4		4
OSMS Orders issued	4		
OSMS Orders Compliance Inspections	10	8	
Plumbers Site Inspections	3		
OSMS Upgrade Applications Received			
OSMS Approvals To Do Works Issued	2		
OSMS Approvals To Operate Issued	1		
AWTS Service Contract Renewal Letters			
Local Government Application Approvals			
Local Government Approval Inspections			
Local Government Approval Soil Report Assessments			
OSMS Rate charge enquires			

OTHER WORKS CONDUCTED

- Companion Animal Registrations continuing to come in from the letters sent out and door knocking.
- RID online (Report Illegal Dumping online) updating with data entry.
- Property inspections unsightly and excessive cars.
- Holbrook and Culcairn landfill site works and refuelling conducted.
- Culcairn landfill small fire after hours, RFS and Council water truck attended.
- Landfill cameras checked and relief landfill attendants work at several sites.
- Assist RSPCA with Companion Animal and stock welfare issue.
- Duck licences for Culcairn and Holbrook pools are currently active.
- Illegal wood cutting inspections.
- Order for removal of sheep in Jindera complied with.
- New hoarder at Jindera, process starting.
- Bushfire safety training.
- Revenue NSW training.
- Assisting with pools start up.
- Gerogery Hall - safety fencing removal and water leak.
- Amusement work safe inspections conducted at Culcairn and Walbundrie shows.
- Remove fallen timber from firebreak at Holbrook landfill.

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4. SENIOR WEEDS OFFICER'S REPORT- OCTOBER 2019

- Spraying of Chilean Needle Grass has commenced throughout the Council area.
- Spraying of all waste depots has commenced throughout the Council area.
- Monitoring of Alligator Weed along Mountain Creek in the Woomargama area.
- Controlling and monitoring of rabbit infestations throughout the Council area.
- General roadside and property inspections have been completed throughout the Council area.
- Spraying of roadside shoulders have been completed throughout the Council area.

PART D – COMMITTEE AND DELEGATE REPORTS

Attached, in **ANNEXURE 10** are minutes of the following meetings:

- Minutes of Culcairn Community Development Committee Meeting held 15 October 2019
- Minutes of Henty Community Development Committee Meeting held 28 October 2019
- Minutes of Murray Darling Association Inc. Region One Annual General Meeting held on 30 November 2018

DELEGATE REPORTS

Nil.

RECOMMENDATION

That Part D of the Agenda be received and noted.