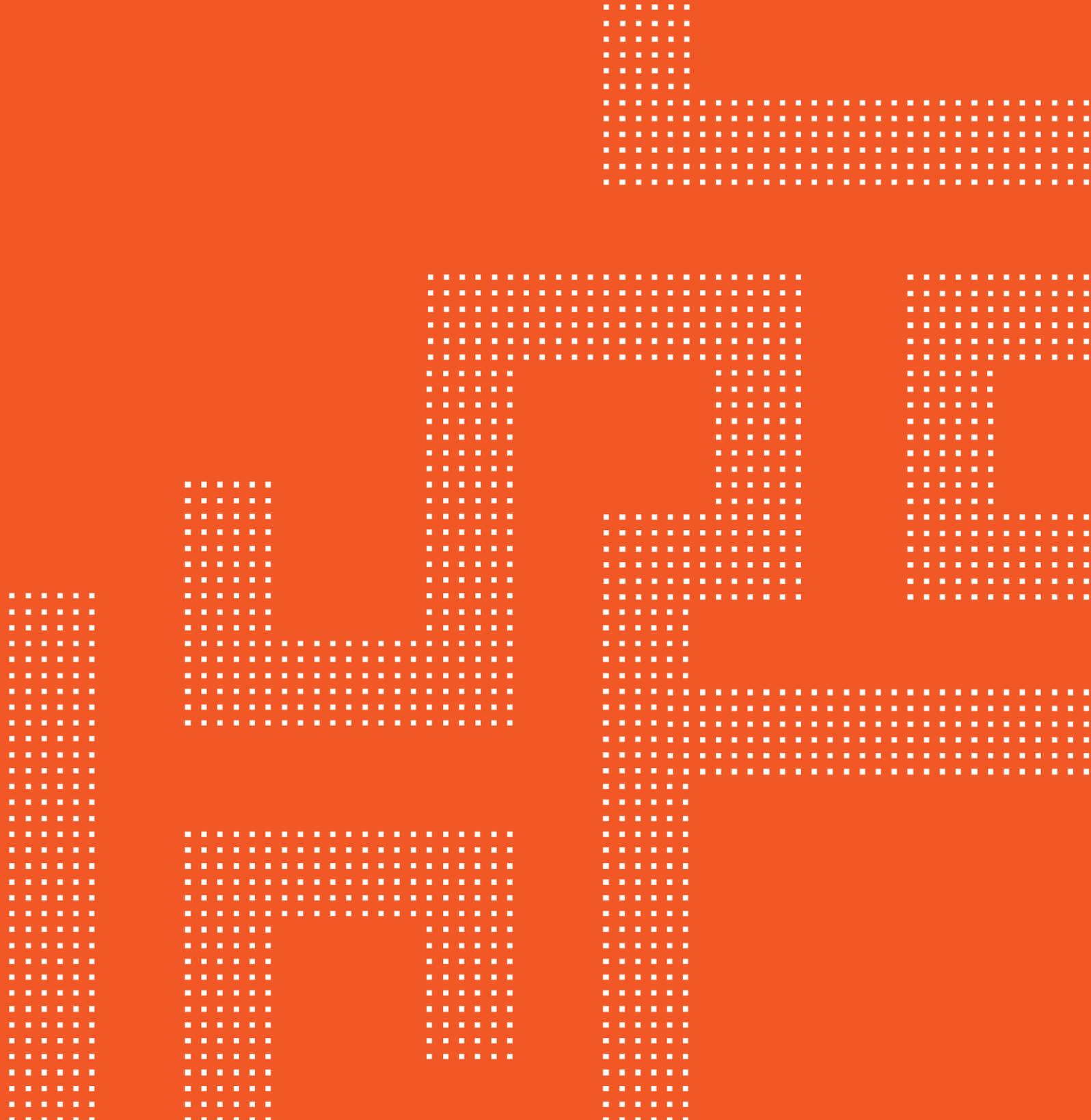


habitat planning

planning proposal

Jindera Industrial Estate Extension

December 2020



TOWN PLANNING + URBAN DESIGN CONSULTANTS

**Prepared for**

Greater Hume Council

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Version	Date	Purpose	Approved
A	05/10/20	Draft for client review	WH
B	11/11/20	Final for Gateway	WH
C	23/12/20	Amendment pre-Gateway	MJ

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Introduction

This is a planning proposal seeking an amendment to the *Greater Hume Local Environmental Plan 2012* (GHLEP) to reflect a change in the preferred future use of land on the southern fringe of the Jindera township (see **Figure 1**).

Specifically, the amendment proposes to rezone approximately 20 hectares of vacant land on the corner of Hawthorn and Urana Roads from R5 Large Lot Residential to IN1 General Industrial to provide for the future growth of the Jindera industrial estate. The amendment also seeks to rezone the existing Jindera Industrial Estate from RU5 Village to IN1 General Industrial consistent with the recommended zoning for undeveloped portion of land located to the south of this estate.

The Planning Proposal also proposes to remove the Minimum Lot Size (MLS) applicable to the land.

The land the subject of this proposal is described as Lot 113 DP1238348 and addressed as 32 Jarick Way, Jindera (also known as 47 Hawthorn Road, Jindera). The planning proposal also relates to all land contained within the Jindera Industrial Estate ('the subject land') as identified within Figure 1. A schedule containing the details of all the land the subject of this Planning Proposal is provided in Attachment A.

The planning proposal has been structured and prepared in accordance with the Department of Planning and Environment's (DPE) *A guide to preparing planning proposals* ("the Guide").



FIGURE 1: Subject land

PART 1. Intended outcomes

The intended outcome of this planning proposal is principally to provide additional zoned land for the growth of the Jindera industrial estate. The recent increased demand for industrial land within the estate has necessitated a reconsideration as to the most appropriate development outcome for the vacant land located to the immediate south of this estate, which is currently zoned R5 Large Lot Residential.

PART 2. Explanation of provisions

The intended outcomes of the planning proposal will be achieved via the introduction and application of an IN1 General Industrial zone over this land and the removal of the minimum lot size provisions.

Specifically, the planning proposal seeks to amend the LEP as follows:

- Amend the Land Zoning Map – Sheet LZN_002C by rezoning the subject land from RU5 Village and R5 Large Lot Residential to IN1 General Industrial; and
- Amend the Minimum Lot Size Map – Sheet LSZ_002C by removing the 4,000m² minimum lot size that applies to this land.

It is noted that the GHLEP currently does not contain any industrial zonings within the Land Use Table. Accordingly, it is recommended that the IN1 General Industrial Zone be inserted after the R5 Large Lot Residential Zone under the Land Use Table as follows:

Zone IN1 General Industrial

1 Objectives of zone

- To provide a wide range of industrial and warehouse land uses.
- To encourage employment opportunities.
- To minimise any adverse effect of industry on other land uses.
- To support and protect industrial land for industrial uses.

2 Permitted without consent

Environmental protection works; Roads

3 Permitted with consent

Depots; Freight transport facilities; Garden centres; General industries; Hardware and building supplies; Industrial training facilities; Kiosks; Landscape material supplies; Light industries; Neighbourhood shops; Oyster aquaculture; Places of public worship; Plant nurseries; Rural supplies; Storage premises; Take-away food and drink premises; Tank-based aquaculture; Timber yards; Vehicle body repair workshop; Vehicle repair station; Vehicle sales or hire premises; Warehouse or distribution centres; Any other development not specified in item 2 or 4.

4 Prohibited

Agriculture; Air transport facilities; Amusement centres; Camping grounds; Caravan parks; Cemeteries; Commercial premises; Correction centres; Early education and care facility; Eco-tourist facilities; Educational establishments; Entertainment facilities; Exhibition homes, Exhibition villages; Extractive industries; Farm buildings; Forestry; Function centres; Health services facilities; Home businesses; Home occupations; Home occupation (sex services); Information and education facilities; Pond-based aquaculture, Recreation facilities (major); Registered clubs; Residential accommodation; Respite day care centres; Tourist and visitor accommodation; Wharf or boating facilities; Water recreation structures;

Note: items shown in red are in addition to those contained in the Standard Instrument LEP.

The introduction of an industrial zone is consistent with Action Item 1 of Planning Priority No. 1 of the *Greater Hume Local Strategic Planning Statement*, which seeks to ‘investigate the practicalities of providing industrial zoning where appropriate’.

The proposal to remove the MLS provision from the subject land is to allow for industrial subdivisions to be considered on their merits. The reason for having no MLS is that the lot size requirements for industrial development vary considerably and having this flexibility allows for subdivisions to respond to specific development requirements.

Maps of the existing zoning and MLS and the proposed changes are provided in **Figures 5-8**.

PART 3. Justification

This section of the planning proposal sets out the justification for the intended outcomes and provisions, and the process for their implementation. The questions to which responses have been provided are taken from the Guide.

Section A. Need for the planning proposal

Q1. Is the planning proposal a result of any strategic study or report?

To inform the Standard Instrument-based GHLEP prepared between 2009 and 2012, Council undertook a Shire-wide *Strategic Land Use Plan* (SLUP). For Jindera, the “*strategic land use planning response*” in the SLUP to residential land use and development included:

- *consolidate town centre between Creek and Adams Streets,*
- *encourage infill commercial development,*
- ***expand Jindera Industrial Estate,***
- *ensure adequate buffers to brickworks as town grows southwards, and*
- *utilise the LEP and review the Economic Development Strategy.*

These strategies are depicted on a township structure plan for Jindera with the area around the industrial estate shown in **Figure 2**.

The planning proposal is unambiguously consistent with the strategic direction stated for the Jindera industrial estate.

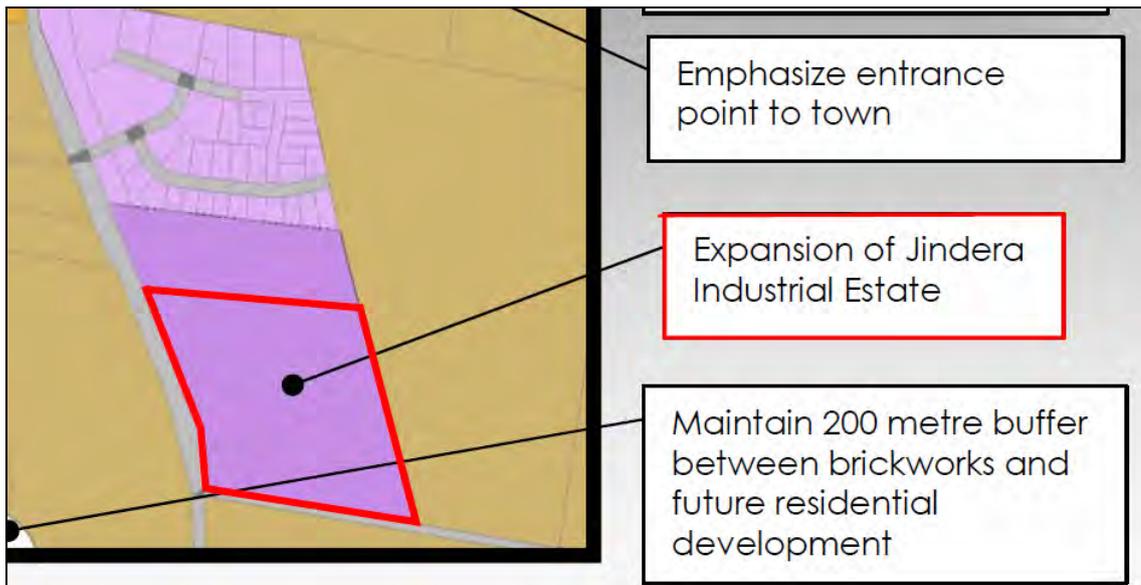


FIGURE 2: Subject land as depicted in the *Greater Hume Strategic Land Use Plan*

The industrial estate was established by Council in 1983 to attract employment to Jindera and the then Hume Shire in general. The estate originally contained 42 lots of which seven are undeveloped. There are a range of lot sizes with seven less than 2,000m² in area; 25 between 2,001 and 5,000m² and 10 in excess of 5,001m². Not all of these allotments are available for sale. To provide additional industrial land for sale Council has recently completed a 13 lot subdivision within the estate. The additional lots have been in high demand as all are either sold or on hold with sales pending. A second subdivision has been approved with an additional six lots to be created. When this subdivision is completed there will be no further RU5 zoned land available for industrial development in Jindera.

A report was commissioned by Council in 2015 to analyse the industrial land market in towns around Albury-Wodonga and to specifically advise on the potential for expansion of the industrial estate. The report revealed that demand for land at the estate was soft and, on that basis, 20 hectares comprising the subject land was proposed for a change in zoning that would allow its development for low density residential purposes.

Since the change to the R5 zone in 2015, Council has not taken the opportunity to develop the land for this purpose, however demand for industrial land in the intervening periods has increased.

More specifically, since 2015 Council have issued 19 approvals for the Jindera Industrial estate, which represents an uptake/demand of approximately 4 lots per annum. Similarly, since December 2016, 11 lots within this industrial estate have been sold.

Aerial photographs of the subject land in November 2016 and April 2021 are provided below to illustrate the demand for industrial zoned land over the last 5 years.



FIGURE 3: Aerial photograph of the subject land in November 2016 (Source: Nearmap, 2021)



FIGURE 4: Aerial photograph of the subject land in April 2021 (Source: Nearmap, 2021)

Based on the above information, the following provides a supply and demand analysis of the existing and proposed level of industrial land supply within the Jindera Industrial Estate.

Table 1: – Supply and Demand Analysis (Existing)

Supply and Demand Analysis	No.
Total Lots Created	56
Total Lots Consumed (developed or sold)	39
Total Vacant Lots	17
Average Annual Consumption	4
Years Supply	4.25 years

The Planning Proposal seeks to rezone approximately 20 hectares of land for General Industrial purposes. Based on an average lot size of 2,000 – 4,000m² this will equate to an approximate level of industrial land supply of between 40-60 lots.

Table 2 below provides a summary of the proposed level of industrial land supply. In summary, the Planning Proposal and subsequent development of this land will add another approximately 10-15 years of industrial land supply.

For this reason, subdivision and development of this estate will be staged.

Table 2: – Supply and Demand Analysis (Proposed)

Supply and Demand Analysis	No.
Total Lots Created	96-116 (56 + 40-60)
Total Lots Consumed (developed or sold)	39
Total Vacant Lots	57- 77
Average Annual Consumption	4
Years Supply	14.25-19.25 years

Q2. *Is the planning proposal the best means of achieving the objectives or intended outcomes, or is there a better way?*

There is no opportunity under the current planning regime applicable to the subject land to achieve the intended outcome.

The subject land is currently zoned R5 Large Lot Residential with a 4,000m² MLS for subdivision. 'Industries' are prohibited within the R5 zone and the current 4,000m² MLS is too limiting in the need to be able to respond to the specific requirements of industrial development and particularly, small industrial development. Unlike residential development where a MLS is appropriate to ensure the amenity of future residents is protected, this is not a critical consideration for industrial development.

Having regard for the above, a planning proposal is necessary to achieve the intended outcome.

Section B. Relationship to strategic planning framework

Q3. Is the planning proposal consistent with the objectives and actions of the applicable regional, sub-regional or district plan or strategy (including any exhibited draft plans or strategies)?

The *Riverina Murray Regional Plan 2036* (RMRP) was adopted by the NSW government in 2017. The Minister's foreword to the document states that the RMRP "encompasses a vision, goals, directions and actions that were developed with the community and stakeholders to deliver greater prosperity for this important region."

An assessment of the planning proposal's consistency with the relevant objectives and actions of the RMRP is undertaken in **Attachment D**. This assessment concludes that there is no inconsistency and the planning proposal is strategically supported at the regional level.

Q4. Is the planning proposal consistent with a council's local strategy or other local strategic plan?

Council's *Local Strategic Planning Statement* (LSPS) sets out a 20-year vision for land use in the Shire and how growth and change is to be managed into the future. Planning Priority Six of the LSPS is "Supporting our industries" for which the rationale for Jindera is stated as:

To the south of Jindera, Council has successfully enabled this opportunity by allowing a flexible industrial precinct that is supported by Council owned utility infrastructure with strong connections into Albury. As Jindera continues to grow Council will seek to protect and investigate expansion of this area to ensure that future residential uses do not detract from its industrial function.

The LSPS states that this planning priority will be delivered by:

- *Support existing industrial land uses and precincts for freight and logistics, industry, warehousing and similar activities in locations that minimise amenity impacts.*
- *Investigate opportunities for the expansion of existing and new industrial precincts in our townships that do not impact on residents.*
- *Protect and recognise existing industrial precincts and uses to avoid any land use conflicts from future residential development*
- *Encourage the co-location of complementary industry alongside agricultural enterprises that enhance the efficiency of the agricultural land use*

A review of the GHLEP is stated in the LSPS as the means of actioning this planning priority that will involve an investigation of "the practicalities of providing industrial zoning where appropriate. This measure will minimise the risk of land use conflict posed by noncompatible land uses being permissible development in the RU5 zone."

The planning proposal is consistent with this strategic direction as it responds to Council's stated intention to investigate opportunities to expand the Jindera industrial estate. Whilst the planning proposal is not directly a result of a Shire-wide review of the GHLEP, it is responding to a growing

demand for industrial land in Jindera that warrants consideration now rather than wait several years for the review. The planning proposal will also remove the potential for future land use conflicts by removing R5 zone land adjacent to the industrial estate and rezoning the northern portion of the estate from RU5 Village to IN1 General Industrial to avoid inappropriate uses from being established within this precinct.

The *2007-2030 Strategic Land Use Plan* (SLUP) for the Shire was undertaken as a precursor to the 2012 GHLEP. As stated earlier, the SLUP supports the future use of the subject land for industrial purposes.

Q5. *Is the planning proposal consistent with applicable State Environmental Planning Policies?*

Attachment B provides an assessment of the planning proposal against all State Environmental Planning Policies (SEPP's). In summary, many of the SEPP's are not applicable to the Greater Hume Local Government Area and even less are applicable to the circumstances of the planning proposal.

The assessment concludes that the planning proposal is not inconsistent with any of the relevant SEPP's.

Q6. *Is the planning proposal consistent with applicable Ministerial Directions (s.9.1 directions)?*

Section 9.1 of the *Environmental Planning and Assessment Act 1979* (EP&A Act) provides for the Minister for Planning to give directions to Councils' regarding the principles, aims, objectives or policies to be achieved or given effect to in the preparation of LEP's. A planning proposal needs to be consistent with the requirements of the Direction but in some instances can be inconsistent if justified using the criteria stipulated such as a Local Environmental Study or the proposal is of "*minor significance*".

An assessment of all Section 9.1 Directions is undertaken in **Attachment C**. In summary, the planning proposal is largely consistent with all these directions except for Direction 3.1 Residential Zones. Where there is an inconsistency, it has been justified utilising the provisions within each of the Directions.

Section C. Environmental, social & economic impact

Q7. *Is there any likelihood that critical habitat or threatened species, populations or ecological communities, or their habitats, will be adversely affected as a result of the proposal?*

The subject land is devoid of trees except for a strip of native species that forms part of a significant vegetative buffer to Urana Road on the western side and a single planted windbreak of non-native species in the centre. It would be expected the trees along the western boundary would be retained in any future development of the subject land.

There are no known threatened species or their habitats within the subject land.

Q8. Are there any other likely environmental effects as a result of the planning proposal and how are they proposed to be managed?

The subject land is more than 95 percent cleared of native vegetation as a result of its past and current use for agriculture. There are no watercourses other than a man-made swale drain along the western boundary. Consequently, it is considered the development of land for industrial purposes can be undertaken without any detrimental impacts on the natural environment.

There is potential for a detrimental impact on residents within the R5 zoned land on the eastern side from future industrial development on the subject land. A 20-metre wide closed road extends along the full length of the eastern boundary and will act as a buffer to ameliorate any potential impacts. In addition, the nearest dwelling external to the subject land is 150 metres away within the adjoining low-density residential estate. There are no vacant lots adjoining the subject land.

In addition, amenity protection is provided through the provisions of SEPP33 relating to potential offensive and hazardous industry as well as Chapter 3 of the GHDCP relating to controls for industrial development.

Land to the west, south and east of the subject land is zoned RU4 and therefore not incompatible with industrial development.

Q9. Has the planning proposal adequately addressed any social and economic effects?

There will be a positive social and economic effect for the Jindera community from the planning proposal through employment opportunities associated with future industrial development. New residents in Jindera resulting from this will increase support for both community and commercial interests in the town.

A mapped environmental heritage item is located near the Hawthorn Road frontage of the subject land. The item is an archaeological site identified as "*Hawthorn Cottage (ruin)*". There remains no evidence of the cottage but a small historic marker has been erected on the fence line indicating the location of the item. The site is actually located within a drainage reserve that runs along Urana Road and thus will not be affected by any future development.

Consideration has also been given to the implications of rezoning the existing Jindera Industrial estate, which is currently zoned RU5 Village and replacing it with an IN1 General Industrial zoning.

To help determine the potential impacts and key differences between the two zones, a comparative analysis has been undertaken of both zones and table 1 provides an overview of each zone including the permitted and prohibited land uses.

Whilst it is acknowledged that the range of land uses listed under item 3 in the table as permitted with consent is larger for the RU5 Village zone, it is noted that the range of permitted uses is largely identical as the IN1 General Industrial zone as it allows for 'any other development not specified in item 2 or 4'. In summary, this includes all kinds of industries, depots and warehouses.

The key difference between the RU5 Village zone and the IN1 General Industrial zone is that residential uses and standard commercial uses (such as retail, business and office premises) are prohibited in the industrial zone.

Table 3: – Comparison of RU5 Village and IN1 General Industrial Zones

RU5 Village Zone	IN1 General Industrial Zone
<p>1. Objectives of Zone</p> <ul style="list-style-type: none"> • To provide for a range of land uses, services and facilities that are associated with a rural village. • To protect the amenity of residents. 	<p>1. Objectives of Zone</p> <ul style="list-style-type: none"> • To provide a wide range of industrial and warehouse land uses. • To encourage employment opportunities. • To minimise any adverse effect of industry on other land uses. • To support and protect industrial land for industrial uses.
<p>2. Permitted without Consent</p> <p>Environmental protection works; Home occupations; Roads</p>	<p>2. Permitted without Consent</p> <p>Environmental protection works; Roads</p>
<p>3. Permitted with Consent</p> <p>Agricultural produce industries; Amusement centres; Boat building and repair facilities; Boat launching ramps; Boat sheds; Camping grounds; Caravan parks; Cemeteries; Centre-based child care facilities; Charter and tourism boating facilities; Commercial premises; Community facilities; Correctional centres; Depots; Dwelling houses; Eco-tourist facilities; Electricity generating works; Entertainment facilities; Environmental facilities; Exhibition homes; Exhibition villages; Flood mitigation works; Forestry; Freight transport facilities; Function centres; General industries; Highway service centres; Home-based child care; Home businesses; Home occupations (sex services); Industrial retail outlets; Industrial training facilities; Information and education facilities; Jetties; Light industries; Marinas; Mooring pens; Moorings; Mortuaries; Neighbourhood shops; Oyster aquaculture; Passenger transport facilities; Places of public worship; Public administration buildings; Recreation areas; Recreation facilities (indoor); Recreation facilities (major); Recreation facilities (outdoor); Registered clubs; Residential accommodation; Respite day care centres; Restricted premises; Schools; Service stations; Sewerage systems; Sex services premises; Signage; Storage premises; Tank-based aquaculture; Tourist and visitor accommodation; Transport depots; Truck depots; Vehicle body repair workshops; Vehicle repair stations; Veterinary hospitals; Warehouse or distribution centres; Waste or resource management facilities; Water recreation structures; Water supply systems; Wharf or boating facilities; Wholesale supplies</p>	<p>3. Permitted with Consent</p> <p>Depots; Freight transport facilities; Garden centres; General industries; Hardware and building supplies; Industrial training facilities; Kiosks; Landscape material supplies; Light industries; Neighbourhood shops; Oyster aquaculture; Places of public worship; Plant nurseries; Rural supplies; Storage premises; Take-away food and drink premises; Tank-based aquaculture; Timber yards; Vehicle body repair workshop; Vehicle repair station; Vehicle sales or hire premises; Warehouse or distribution centres; Any other development not specified in item 2 or 4.</p>

RU5 Village Zone	IN1 General Industrial Zone
<p>4. Prohibited</p> <p>Farm stay accommodation; Pond-based aquaculture Rural workers' dwellings; Any other development not specified in item 2 or 3</p>	<p>4. Prohibited</p> <p>Agriculture; Air transport facilities; Amusement centres; Camping grounds; Caravan parks; Cemeteries; Commercial premises; Correction centres; Early education and care facility; Eco-tourist facilities; Educational establishments; Entertainment facilities; Exhibition homes, Exhibition villages; Extractive industries; Farm buildings; Forestry; Function centres; Health services facilities; Home businesses; Home occupations; Home occupation (sex services); Information and education facilities; Pond-based aquaculture, Recreation facilities (major); Registered clubs; Residential accommodation; Respite day care centres; Tourist and visitor accommodation; Wharf or boating facilities; Water recreation structures;</p>

Section D. State & Commonwealth interests

Q10. Is there adequate public infrastructure for the planning proposal?

The subject land will be provided with all urban infrastructure as an extension of existing infrastructure within the Jindera industrial estate.

Q11. What are the views of state and Commonwealth public authorities consulted in accordance with the Gateway determination?

No public authorities have been consulted prior to submitting the planning proposal to Council for support and subsequent request for a Gateway Determination.

It is acknowledged that the Gateway determination may specify consultation with public authorities.

PART 4. Mapping

The planning proposal seeks to amend the LEP as follows:

- Amend the Land Zoning Map – Sheet LZN_002C by rezoning the subject land from RU5 Village and R5 Large Lot Residential to IN1 General Industrial; and
- Amend the Minimum Lot Size Map – Sheet LSZ_002C by removing the 4,000m² minimum lot size that applies to this land.

An extract of the existing and proposed land zoning and minimum lot size maps are contained within Figures 3-6.

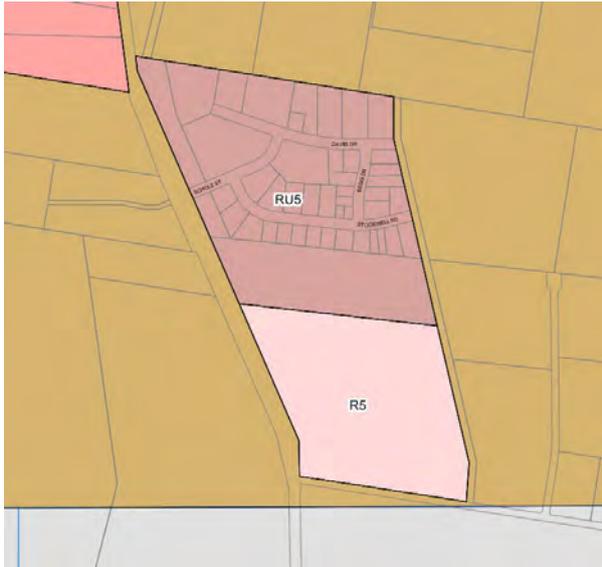


FIGURE 5 Existing Land Zoning Map

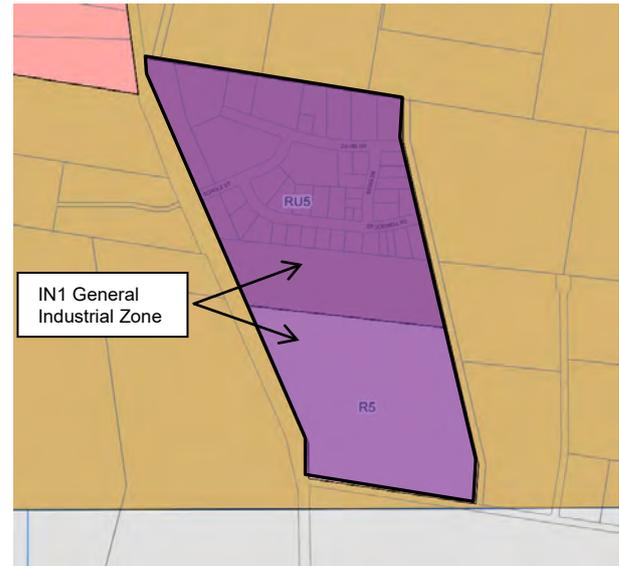


FIGURE 6 Proposed Amended Land Zoning Map

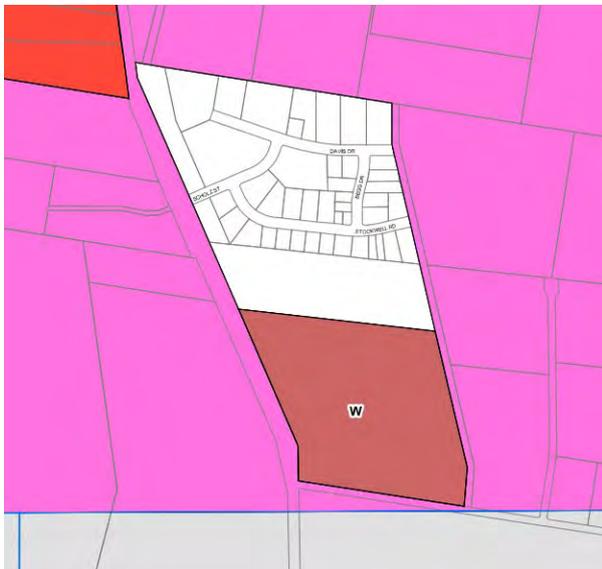


FIGURE 7 Existing Minimum Lot Size Map



FIGURE 8 Proposed Amended Minimum Lot Size Map

PART 5. Community consultation

The planning proposal will be subject to public exhibition following the Gateway Determination process. The Gateway determination will specify the community consultation that must be undertaken for the planning proposal, if any. As such, the exact consultation requirements are not known at this stage.

This planning proposal will be exhibited for a period of 28 days in accordance with the requirements of Clause 4 in Schedule 1 of the EP&A Act and the Guide. At a minimum, the future consultation process is expected to include:

- written notification to landowners adjoining the subject land;
- consultation with relevant Government Departments and agencies, service providers and other key stakeholders, as determined in the Gateway determination;
- public notices to be provided in local media, including Councils' website;
- static displays of the planning proposal and supporting material in Council public buildings; and
- electronic copies of all documentation being made available to the community free of charge (preferably via downloads from Council's website).

At the conclusion of the public exhibition period Council staff will consider submissions made with respect to the planning proposal, undertake any alterations and prepare a report to Council.

PART 6. Project timeline

The project timeline for the planning proposal is outlined in **Table 2**. There are many factors that can influence adherence with the timeframe including the cycle of Council meetings, consequences of agency consultation (if required) and outcomes from public exhibition. Consequently, the timeframe should be regarded as indicative only.

Table 4: – Project timeline

Milestone	Date/timeframe
Anticipated commencement date (date of Gateway determination)	4 weeks following Council resolution to request Gateway determination.
Anticipated timeframe for the completion of required studies	No required studies are anticipated.
Timeframe for government agency consultation (pre and post exhibition as required by Gateway determination)	6 weeks from Gateway determination.
Commencement and completion dates for public exhibition period	6 weeks from Gateway determination.
Dates for public hearing (if required)	At some point within the public exhibition period.
Timeframe for consideration of submissions	2 weeks following completion of exhibition.
Timeframe for the consideration of a proposal post exhibition	4 weeks following completion of exhibition.
Anticipated date RPA will make the plan (if delegated)	To be set by Gateway determination.
Anticipated date RPA will forward to the department for notification (if delegated).	To be confirmed.

Conclusion

The planning proposal has been instigated by an increase in demand for land within the Jindera industrial estate and the need to increase supply.

In summary, the planning proposal is considered justified because:

- the current preferred strategy for future use for the subject land is industrial;
- the preferred development outcome of industry cannot be effectively achieved under the current planning regime;
- there will be a net benefit for the Jindera community;
- it is generally consistent with the broader planning framework (i.e. State provisions);
- there are no natural hazards within the subject land;
- there will be no detrimental environmental effects; and
- the subject land can be provided with all urban services.

It is concluded therefore that the planning proposal has merit and is worthy of support.

Attachment A

Schedule of Land subject to Planning Proposal

Property Address	Lot and DP Number
1 Davis Street, Jindera	Lot 1, DP1155032
2 Davis Drive, Jindera	Lot 12, DP264628
3 Davis Street, Jindera	Lot 42, DP1071093
4 Davis Drive, Jindera	Lot 11, DP264628
5 Davis Street, Jindera	Lot 46, DP1071093
6 Davis Drive, Jindera	Lot 10, DP264628
8 Davis Drive, Jindera	Lot 16, DP1006644
10 Davis Drive, Jindera	Lot 35, DP1063377
12 Davis Drive, Jindera	Lot 43, DP1071093
14 Davis Drive, Jindera	Lot 44, DP1071093
16 Davis Drive, Jindera	Lot 9, DP1164647
2 Scholz Street, Jindera	Lot 13, DP264628
1-3 Begg Drive, Jindera	Lot 37, DP1071093
2 Begg Drive, Jindera	Lot 2, DP1144967
4 Begg Drive, Jindera	Lot 3, DP1144967
6 Begg Drive, Jindera	Lot 41, DP1071093
7 Begg Drive, Jindera	SP78594
9-11 Begg Drive, Jindera	Lot 39, DP1071093
13-15 Begg Drive, Jindera	Lot 4032, DP1264061
1 Stockwell Road, Jindera	Lot 1, DP264628
2 Stockwell Road, Jindera	Lot 8, DP264628
3 Stockwell Road, Jindera	Lot 2, DP264628
4 Stockwell Road, Jindera	Lot 7, DP264628
5 Stockwell Road, Jindera	Lot 3, DP264628
6 Stockwell Road, Jindera	Lot 6, DP264628
7 Stockwell Road, Jindera	Lot 4, DP264628
8 Stockwell Road, Jindera	Lot 29, DP1063377
9 Stockwell Road, Jindera	Lot 5, DP264628
10 Stockwell Road, Jindera	Lot 30, DP1063377
10A Stockwell Road, Jindera	Lot 12, DP1159866
10B Stockwell Road, Jindera	Lot 11, DP1159866
13 Stockwell Road, Jindera	Lot 21, DP1058386
13 Stockwell Road, Jindera	Lot 22, DP1058386
14 Stockwell Road, Jindera	Lot 33, DP1063377
17 Stockwell Road, Jindera	Lot 24, DP1063377
19 Stockwell Road, Jindera	Lot 25, DP1063377
21 Stockwell Road, Jindera	Lot 1, DP1165491

21A Stockwell Road, Jindera	Lot 2, DP1165491
23 Stockwell Road, Jindera	Lot 27, DP1063377
25 Stockwell Road, Jindera	Lot 28, DP1063377
Scholz Street, Jindera	Lot 14, DP264628
Jarick Way, Jindera	Lot 114, DP1238348
1 Jarick Way, Jindera	Lot 112, DP1238348
2 Jarick Way, Jindera	Lot 100, DP1238348
6 Jarick Way, Jindera	Lot 101, DP1238348
11 Jarick Way, Jindera	Lot 111, DP1238348
14 Jarick Way, Jindera	Lot 102, DP1238348
15 Jarick Way, Jindera	Lot 110, DP1238348
18 Jarick Way, Jindera	Lot 103, DP1238348
19 Jarick Way, Jindera	Lot 109, DP1238348
21 Jarick Way, Jindera	Lot 108, DP1238348
22 Jarick Way, Jindera	Lot 104, DP1238348
25 Jarick Way, Jindera	Lot 107, DP1238348
26 Jarrick Way, Jindera	Lot 105, DP1238348
27 Jarick Way, Jindera	Lot 106, DP1238348
32 Jarick Way, Jindera	Lot 113, DP1238348

Attachment B

Consistency with State Environmental Planning Policies

No.	Title	Consistency
19	Bushland in Urban Areas	Not applicable to the local government area of Greater Hume.
21	Caravan Parks	<p>Justifiably inconsistent as the planning proposal seeks to rezone land to IN1 General Industrial, which prohibits caravan parks. Whilst it is acknowledged that the proposal will reduce the amount of land zoned for caravan park purposes, given the existing and proposed future use of the site for industrial purposes, the prohibition of caravan parks, along with other sensitive land uses is considered appropriate as it has the potential to create land use conflicts and restrict the future growth and development of the Jindera Industrial Estate.</p> <p>Notwithstanding the proposed amendment, there is still ample zoned and more appropriately land located elsewhere within Jindera, which can be used for the establishment of a caravan park.</p>
33	Hazardous & Offensive Development	The planning proposal does not conflict with the aims and provisions of this SEPP relating to the definition and process of assessing potentially hazardous and offensive industry.
36	Manufactured Home Estate	Justifiably inconsistent Justifiably inconsistent as the planning proposal seeks to rezone land to IN1 General Industrial, which prohibits manufactured home estates. See response to SEPP 21 for further details.
47	Moore Park Showground	Not applicable to the local government area of Greater Hume.
50	Canal Estate Development	The planning proposal does not conflict with the aims and canal estate development prohibitions as provided in the SEPP.
55	Remediation of Land	<p>Clause 7 of this SEPP requires Council to consider whether the subject land is potentially contaminated.</p> <p>All areas included in the planning proposal are rural land upon which there is no visual or known historical evidence of activities that suggest potential land contamination. Consequently, further investigation under the provisions of this SEPP is not required.</p>
64	Advertising & Signage	The planning proposal does not conflict with the aims, development consent requirements and assessment criteria for advertising and signage as provided in the SEPP.
65	Design Quality of Residential Flat Development	The planning proposal does not conflict with the aims, development consent, assessment, information and notification requirements as provided in the SEPP.
70	Affordable Housing (Revised Schemes)	The planning proposal does not conflict with the aims and functions of this SEPP as changes do not discriminate against the provision of affordable housing.
	Aboriginal Land 2019	The subject land is not identified on the Land Application Map for this SEPP, hence it is not applicable to the planning proposal.
	Activation Precincts 2020	The subject land is not located within an Activation Precinct.
	Affordable Rental Housing 2009	The planning proposal does not conflict with the aims and functions of this SEPP as changes do not discriminate against the provision of affordable housing (and consequently affordable rental housing). The GHLEP cannot influence the provision of rental housing.
	Building Sustainability Index (BASIX) 2004	The planning proposal does not conflict with the aims and development consent requirements relating to BASIX affected building(s) that seeks to reduce water consumption, greenhouse gas emissions and improve thermal performance as provided in the SEPP.
	Coastal Management 2018	Not applicable to the local government area of Greater Hume.

No.	Title	Consistency
	Concurrences and consents 2018	Not applicable.
	Educational Establishments & Child Care Facilities 2017	The planning proposal does not conflict with the aims, permissibility, development assessment requirements relating to educational establishments and childcare facilities as provided in the SEPP.
	Exempt & Complying Development Codes 2008	The planning proposal does not conflict with the aims and functions of this SEPP with respect to exempt and complying development provisions.
	Gosford City Centre 2018	Not applicable to the local government area of Greater Hume.
	Housing for Seniors & People with a Disability 2004	The planning proposal does not conflict with the aims, development consent, location, design, development standards, service, assessment, and information requirements as provided in the SEPP.
	Infrastructure 2007	The planning proposal does not conflict with the aims, permissibility, development consent, assessment and consultation requirements, capacity to undertake additional uses, adjacent, exempt and complying development provisions as provided in the SEPP.
	Koala Habitat Protection 2019	Greater Hume is one of the Councils to which this SEPP applies, however the subject land is not located within the Koala Development Application Map. Consequently, Council is not prevented from granting consent to development as long as it satisfied that the land is not 'core koala habitat'. Having regard for the history of the subject land, its current circumstances and lack of any koala sitings in the area; it is not considered to represent 'core koala habitat'.
	Kosciuszko National Park – Alpine Resorts 2007	Not applicable to the local government area of Greater Hume.
	Kurnell Peninsula 1989	Not applicable to the local government area of Greater Hume.
	Major Infrastructure Corridors	The subject land is not within a Major Infrastructure Corridor.
	Mining, Petroleum Production & Extractive Industries 2007	The planning proposal does not conflict with the aims, permissibility, development assessment requirements relating to mining, petroleum production and extractive industries as provided in the SEPP.
	Murray Regional Environmental Plan No. 2 – Riverine Land	The subject land is not within the area to which MREP2 applies.
	Penrith Lakes Scheme 1989	Not applicable to the local government area of Greater Hume.
	Primary Production & Rural Development 2019	Not applicable as the subject land is not identified as state significant agricultural land and does not propose any artificial waterbodies.
	State & Regional Development 2011	Not applicable as the planning proposal is not for State significant development.
	State Significant Precincts	Not applicable as the subject land is not within a State significant precinct.
	Sydney Drinking Water Catchment 2011	Not applicable to the local government area of Greater Hume.
	Sydney Region Growth Centres 2006	Not applicable to the local government area of Greater Hume.
	Three Ports 2013	Not applicable to the local government area of Greater Hume.

No.	Title	Consistency
	Urban Renewal 2010	Not applicable as the subject land is not within a nominated urban renewal precinct.
	Vegetation in Non-Rural Areas 2017	This SEPP is relevant as it applies to the RU5 zone. The provisions of the SEPP will be relevant if trees are proposed to be removed as part of future development. This consideration would be made as part of a development application and does not preclude the proposed zoning of the land.
	Western Sydney Aerotropolis 2020	Not applicable to the local government area of Greater Hume.
	Western Sydney Employment Area 2009	Not applicable to the local government area of Greater Hume.
	Western Sydney Parklands 2009	Not applicable to the local government area of Greater Hume.

Attachment C

Consistency with Ministerial Directions

No.	Title	Consistency
1. Employment & Resources		
1.1	Business & Industrial Zones	<p>This Direction is relevant as the planning proposal seeks to rezone land for IN1 General Industrial purposes.</p> <p>The planning proposal is consistent with this direction as it:</p> <ul style="list-style-type: none"> ▪ encourages employment growth within and adjacent to an existing industrial estate; ▪ it will protect and expand existing industrial zoned land and provide more certainty to existing businesses by placing this land in a designated industrial zone, rather than the more generic village zone that allows for a wider range of sensitive land uses; ▪ the rezoning of additional industrial land will support the viability of Jindera as a whole; ▪ does not reduce the amount of industrial zoned land; ▪ is consistent with previous strategic planning studies prepared for the area including the Greater Hume Local Strategic Planning Statement (LSPS) and Greater Hume Strategic Land Use Plan (SLUP).
1.2	Rural Zones	Not applicable as the planning proposal does affect land within an existing or proposed rural zone.
1.3	Mining, Petroleum Production & Extractive Industries	Not applicable as the planning proposal does not impact on mining.
1.4	Oyster Aquaculture	Not applicable as the subject land is not within a Priority Oyster Aquaculture Area.
1.5	Rural Lands	Not applicable as the planning proposal does affect land within an existing or proposed rural or environment protection zone.
2. Environment & Heritage		
2.1	Environment Protection Zones	<p>This Direction requires consideration because it applies to all planning proposals.</p> <p>The narrow strip of land along the western boundary of the subject land is mapped as “<i>biodiversity</i>” on the Terrestrial Biodiversity Map (Sheet BIO_002) of the GHLEP. This land is considered to be “<i>environmentally sensitive</i>” and consequently this Direction is relevant to the planning proposal.</p> <p>The planning proposal is not inconsistent with this Direction as it does “<i>not reduce the environmental protection standards that apply to the land</i>”. This is a reference to Clause 6.2 of the GHLEP relating to Terrestrial biodiversity. Whilst the planning proposal itself does not “<i>include provisions that facilitate the protection and conservation of environmentally sensitive areas</i>”, this departure is considered to be of “<i>minor significance</i>” and no further interrogation is required.</p>
2.2	Coastal Management	Not applicable as the subject land is not within a coastal zone.

2.3	Heritage Conservation	<p>This Direction requires consideration because it applies to all planning proposals.</p> <p>At the southern boundary of the subject land there is an archaeological site identified as “<i>Hawthorn Cottage (ruin)</i>”. The site is mapped as A3 on the Heritage Map (HER_002C) in the GHLEP. It is noted that the ruin has since been removed and a mounted plaque installed to mark the site.</p> <p>The planning proposal itself does not contain provisions that facilitate the conservation of heritage items and is therefore inconsistent with this Direction. However, this inconsistency is justified because “<i>the environmental or indigenous heritage significance of the item, area, object or place is conserved by existing or draft environmental planning instruments, legislation, or regulations that apply to the land</i>” i.e. the archaeological item is identified and ‘protected’ by Clause 5.10 of the GHLEP relating to Heritage conservation.</p>
2.4	Recreation Vehicle Areas	<p>This Direction requires consideration because it applies to all planning proposals.</p> <p>The planning proposal is consistent with the Direction because it does not advocate the designation of the subject land as a recreation vehicle area pursuant to an order in force under section 11 (1) of the <i>Recreation Vehicles Act 1983</i>.</p>
2.5	Application of E2 and E3 Zones and Environmental Overlays in Far North Coast LEPs.	Not applicable.
2.6	Remediation of Contaminated Land	Not applicable as the subject land is not known to be contaminated and the purpose of the planning proposal is to rezone land for industrial purposes.
3. Housing Infrastructure & Urban Development		
3.1	Residential Zones	<p>This Direction is relevant as the planning proposal seeks to reduce the amount of residentially zoned land.</p> <p>The planning proposal is inconsistent with this Direction, but is justified for the reasons outlined below:</p> <ul style="list-style-type: none"> ▪ it is consistent with previous strategic planning studies prepared for the area including the Greater Hume Local Strategic Planning Statement (LSPS) and Greater Hume Strategic Land Use Plan (SLUP), which identified the land for industrial purposes; ▪ the vacant parcel of land immediately adjoins the existing Jindera industrial estate and therefore development of this land for residential purposes would have created land use conflicts between these different land uses and required internal and external buffers to minimise the impacts of noise, odour, emissions and the like; and ▪ Council is currently preparing a residential land use strategy for Jindera which will identify and locate additional lands for residential purposes in more appropriate locations that will offset any reduction in residential zoned land in the interim. <p>Accordingly, the proposal is considered justifiably inconsistent in this instance.</p>
3.2	Caravan Parks & Manufactured Home Estates	<p>This Direction requires consideration because it applies to all planning proposals and is relevant in this instance as the planning proposal seeks to reduce the amount of land available for caravan parks and manufactured home estates.</p> <p>The planning proposal is considered to be justifiably inconsistent with this direction for the reasons outlined in relation to Direction 3.1 above.</p>

3.3	Home Occupations	This Direction requires consideration because it applies to all planning proposals. The planning proposal does not derogate from these aims as it does not change the consent requirements for home occupations to be carried out in dwelling houses.
3.4	Integrating Land Use and Transport	This Direction is relevant because the planning proposal is creating an urban zone. The planning proposal will facilitate industrial development on an urban scale and within the township Jindera. Town facilities are available in close proximity within the township. Having regard for these circumstances, the planning proposal is considered consistent with this Direction.
3.5	Development Near Licensed Aerodromes	Not applicable as the subject land is not in the vicinity of a licensed aerodrome.
3.6	Shooting Ranges	Not applicable as the subject land is not in the vicinity of a shooting range.
3.7	Reduction in non-hosted short term rental accommodation period	Not applicable to the Greater Hume Local Government Area.
4. Hazard & Risk		
4.1	Acid Sulphate Soils	Not applicable as the subject land does not contain acid sulphate soils.
4.2	Mine Subsidence & Unstable Land	Not applicable as the subject land is not within a Mine Subsistence District.
4.3	Flood Prone Land	Not applicable as the subject land is not mapped as flood prone.
4.4	Planning for Bushfire Protection	This Direction is relevant as a small portion of the existing Jindera Industrial Estate is mapped as being bushfire prone. Notwithstanding, the planning proposal is consistent with the aims and objectives of this direction as the small area of land mapped as bushfire is developed and has therefore already considered matters regarding the requirements of <i>Planning for Bushfire Protection Guidelines 2019</i> (or its predecessor). It is noted that the vacant parcel of land to the south of the existing Jindera Industrial Estate is not mapped as bushfire prone and groundcover is actively managed, therefore reducing any potential grassland risk.
5. Regional Planning		
5.1	Implementation of Regional Strategies	Revoked in 2017.
5.2	Sydney Drinking Water Catchment	Not applicable as the subject land is not within the Sydney Drinking Water Catchment.
5.3	Farmland of State & Regional Significance on the NSW Far North Coast	Not applicable as the subject land is not within one of the local government areas nominated in this Direction.
5.4	Commercial and Retail Development along the Pacific Highway, North Coast	Not applicable as the subject land is not near the Pacific Highway.
5.5	Development in the Vicinity of Ellalong, Paxton and Millfield (Cessnock LGA)	Revoked in 2010.

5.6	Sydney to Canberra Corridor	Revoked in 2008.
5.7	Central Coast	Revoked in 2008.
5.8	Second Sydney Airport: Badgerys Creek	Not applicable as none of the lots are near the site for a second Sydney airport.
5.9	North West Rail Link Corridor Strategy	Not applicable as the subject land is not near this corridor.
5.10	Implementation of Regional Plans	This Direction requires consideration because it applies to all planning proposals. The planning proposal complies with this Direction because it is not inconsistent with the <i>Riverina Murray Regional Plan 2036</i> (see Attachment D).
5.11	Development of Aboriginal Land Council Land	Not applicable as the subject land is not identified on the Land Application Map of <i>State Environmental Planning Policy Aboriginal Land</i> 2019.
6.	Local Plan Making	
6.1	Approval and Referral Requirements	This Direction requires consideration because it applies to all planning proposals. The planning proposal is consistent with this Direction because it does not propose any referral requirements or nominate any development as 'designated development'.
6.2	Reserving Land for Public Purposes	This Direction requires consideration because it applies to all planning proposals. The planning proposal is consistent with this Direction because it does not remove or propose any public land.
6.3	Site Specific Provisions	Not applicable as the proposal does not propose any site-specific provisions.
7.	Metropolitan Planning	None of Directions 7.1 to 7.13 are applicable as the subject land is not located within any of the areas to which they apply.

Attachment D

Consistency with the Riverina-Murray Regional Plan
2036

Goal, Direction & Action Title	Relevance to the planning proposal	Consistency
Goal 1 – A growing and diverse economy		
Direction 1 – Protect the region’s diverse and productive agricultural land.	Not applicable as the planning proposal does not relate to land zoned RU1.	
Direction 2 – Promote and grow the agribusiness sector.	Not applicable, as the proposal does not relate to or affect agribusiness.	N/A
Direction 3 – Expand advanced and value-added manufacturing.	Not applicable, as the proposal does not relate to or affect value-added manufacturing.	N/A
Direction 4 – Promote business activities in industrial and commercial areas.	Not applicable, as the proposal does not relate to or affect business activities.	N/A
Direction 5 – Support the growth of the health and aged care sectors.	Not applicable, as the proposal does not relate to or affect the health and aged care sectors.	N/A
Direction 6 – Promote the expansion of education and training opportunities.	Not applicable, as the proposal does not relate to or affect education or training.	N/A
Direction 7 – Promote tourism opportunities.	Not applicable, as the proposal does not relate to or affect tourism.	N/A
Direction 8 – Enhance the economic self-determination of Aboriginal communities.	Not applicable, as the proposal does not relate to or affect Aboriginal communities.	N/A
Direction 9 – Support the forestry industry.	Not applicable, as the proposal does not relate to or affect forestry.	N/A
Direction 10 – Sustainably manage water resources for economic opportunities.	Not applicable as the proposal does not relate to or affect water resources.	N/A

Direction 11 – Promote the diversification of energy supplies through renewable energy generation.	Not applicable as the proposal does not relate to or affect energy supplies.	N/A
Direction 12 – Sustainably manage mineral resources.	Not applicable, as the subject land is not known to contain any significant mineral resources.	N/A
Goal 2 – A healthy environment with pristine waterways		
Direction 13 – Manage and conserve water resources for the environment.	Not applicable, as the subject land is not known to contain any water resources.	N/A
Direction 14 – Manage land uses along key river corridors.	Not applicable as the subject land is not located within a key river corridor such as the Murray River.	N/A
Direction 15 – Protect and manage the region's many environmental assets.	Not applicable as the subject land has no environmental assets within the context of this Direction.	N/A
Direction 16 – Increase resilience to natural hazards and climate change.	Not applicable as the subject land is not flood or bush fire prone.	
Goal 3 – Efficient transport and infrastructure networks		
Direction 17 – Transform the region into the eastern seaboard's freight and logistics hub.	Not relevant, as the proposal does not relate to or affect industry or freight.	N/A
Direction 18 – Enhance road and rail freight links.	Not relevant, as the proposal does not relate to or affect freight.	N/A
Direction 19 – Support and protect ongoing access to air travel.	Not relevant, as the proposal will not affect air travel.	N/A
Direction 20 – Identify and protect future transport corridors.	Not relevant to the subject proposal.	N/A

Direction 21 – Align and protect utility infrastructure investment.	Relevant as the proposal will result in vacant land being developed.	All land proposed for the RU5 zone can be provided with the urban infrastructure servicing Jindera.
Goal 4 – Strong, connected and healthy communities		
Direction 22 – Promote the growth of regional cities and local centres.	Relevant because the proposal affects land within the Jindera township.	The planning proposal will support and promote the growth of Jindera by making available additional land for industrial development.
Direction 23 – Build resilience in towns and villages.	Relevant because the proposal affects land within the Jindera township.	By providing additional land for industrial development as a result of the planning proposal, the population of Jindera will be increased, and this builds resilience.
Direction 24 – Create a connected and competitive environment for cross-border communities.	Not relevant as Culcairn is not a border town.	N/A
Direction 25 – Build housing capacity to meet demand.	Not applicable as the proposal is not creating the opportunity for residential development.	N/A
Direction 26 – Provide greater housing choice.	Not applicable as the proposal is not creating the opportunity for residential development.	N/A
Direction 27 – Manage rural residential development.	Relevant because the land in the planning proposal is being removed from the R5 zone.	Whilst the planning proposal will result in a reduction of R5 zoned land in Jindera, the subject land was not ideally positioned to avoid potential land use conflicts with the existing Jindera industrial estate. In addition, Council is in the midst of preparing a Residential Land Use Strategy for Jindera that is likely to identify new sites as suitable for the R5 zone.
Direction 28 – Deliver healthy built environments and improved urban design.	Not applicable as the rezoning in itself does not influence urban design.	N/A
Direction 29 – Protect the region’s Aboriginal and historic heritage.	Relevant because all development on ‘greenfields’ land should consider the prospect of Aboriginal artefacts being present.	All future development will be subject to the ‘due diligence’ process for ascertaining the likelihood or otherwise of Aboriginal artefacts being present. This process assists in the protection Aboriginal heritage.

[Show header](#)

Greater Hume Council Section 7.12 Development Contributions Plan 2021

From : Howard, Jonathon 'jhoward@csu.edu.au'

To : MailMailbox 'mail@greaterhume.nsw.gov.au';

Sent : 18 February 2021 21:16:28

Inline Attachments :  [logo-full bq-white 68aab86a-6a34-417d-8ead-4cf1d27d24c5.jpg](#) (32KB)

Dear Greater Hume Council

I wish to make a submission about the proposed development contribution plan.

My understanding is that a Section 7.12 Contributions Plan provides a system for requiring contributions when a development takes place. These contributions are levied by councils on new developments to ensure that growing and changing communities have adequate public amenities and services. Development contributions (monetary or in-kind) can be used to help provide for parks, local road improvements, town centre improvements, community centres and other services.

The works program (Schedule 1) in the Greater Hume plan identifies the public facilities for which section 7.12 levies under the EP&A Act will be required. It proposes the following activities:

- Contribution to Urana Road intersection \$150,000 1 – 2 years
- Jindera Dog Park \$50,000 1 – 2 years
- Morven Drainage – Brownrigg St \$170,000 2 – 3 years
- Jindera Multi-Purpose Hall \$150,000 2 – 3 years
- Culcairn Recreation Reserve Playground \$70,000 2 – 3 years
- Walla Walla Hall/Childcare Centre Carpark shade \$150,000 3 - 5 years
- Morven Community Park project \$200,000 3 – 5 years
- Holbrook Dog Park \$50,000 3 – 5 years
- Henty Public Toilet/RV Stop \$200,000 3 – 5 years
- Henty Dog Park \$50,000

I am sure these are all 'good' projects, however there is no alignment of these projects with the Greater Hume Local Strategic Planning Statement. At a minimum this should be clearly articulated. Even a cursory look at these proposals would make someone wonder whether the demand by dog owners across the LGA is enough to warrant three specific dog walking projects. This is being proposed despite the Greater Hume Local strategic planning statement stating a need to "(Priority two actions): Review and update the Section 7.12 development control plans to provide for opportunity to fund the upgrade of community facilities". What are the demonstrated needs for community facilities and how does this plan align with them?

The Greater Hume Local strategic planning statement (LSPS) is a good basis on which to make decisions. The LSPS sets out: i) the 20-year vision for land use in the local area; and ii) the special characteristics which contribute to local identity. So the question arises is how do the proposed projects in the contribution plan align with ensuring "*growing and changing communities have adequate public amenities and services.*"

I can only reflect on the needs in my local community, and I draw the Councils attention to the LSPS actions and possible projects:

- Direction 15: Protect and manage the region's many environmental assets, and Council priorities "*Protect areas with high environmental value and/ or cultural heritage value and important biodiversity corridors*" and "*To better identify land with high conservation attributes, Council undertake a review of road and public space biodiversity mapping*" Given the roadside vegetation was assessed over twenty years ago, why isn't this being 're-valued' to look at what are the significant roadside corridors that must be retained in a rapidly growing shire? Why isn't there a program to support community stewardship of these valuable areas?
- Priority Two actions: Undertake access masterplans for our commercial core areas to provide accessible public and commercial spaces that attract and retain visitors to the area. Both Friends

of Jindera Wetlands and the Anglers Club have identified the possibility of enhancing the open space areas near the Tennis club for passive recreation. Why is this sort of project not supported?

- Priority Three actions: "Complete an integrated water management plan to ensure future water and sewer aligns with future growth". So why is not the flooding in Jindera and the overall amenity of the stormwater drainage system that networks the Jindera township being addressed as part of this plan? The urban space could be much more attractive if there was a more considered planning approach

I urge that there be a re-examination of the plan to demonstrate a clear alignment with community needs

Kind Regards

Jonathon Howard PhD SFHEA

See my [LinkedIn](#) Profile

"Unless"

www.csu.edu.au

[Twitter](#) | [Facebook](#) | [LinkedIn](#) | [YouTube](#)



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Have Your Say Form - Section 7.12 Development Contributions Plan 2021

Submission date: **19 May 2021, 3:40PM**

Receipt number: **HYSDCP1**

Related form version: **3**

Have Your Say - please provide your comments/suggestions/opinions on the following

Have you say - Section 7.12 Development Contributions Draft Plan 2021

What is your name (first and surname)?

Jonathon Howard

What is your phone number?

+61260519350

What is your email address?

jhoward@csu.edu.au

What is your address? (inc Street/Rural Number)

Po Box 789

I live in

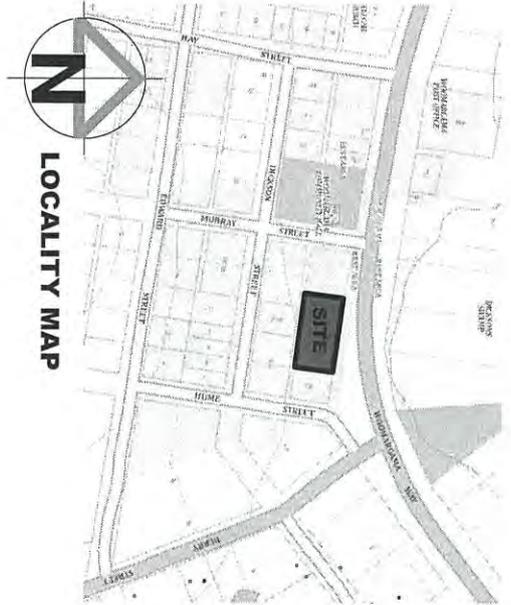
Jindera

If other, name town/village/area

Your Suggestions and/or Comments

I would like to see the contributions be more aligned to the plans and strategies you have for the region. For example the recent draft plan on how Jindera will grow outlined a desire to create some more open space near areas earmarked for development. Why can't the contribution funds be used to purchase land in these areas for open space? Doing so would also align with Councils overall community plan in terms of its objectives regarding well being.

Similarly I would like to see the integrity of Bowma creek maintained as an, environmental, recreational, and scenic asset rather than a stormwater drain. Can funds be allocated to offset the impact that future development will have on this waterway?



SHEET No	SHEET NAME
A01	SITE PLAN EXISTING
A02	SITE PLAN PROPOSED
A03	FLOOR PLAN - EXISTING
A04	FLOOR PLAN - PROPOSED
A05	ELEVATIONS
A06	ELEVATIONS

SITE DATA:-

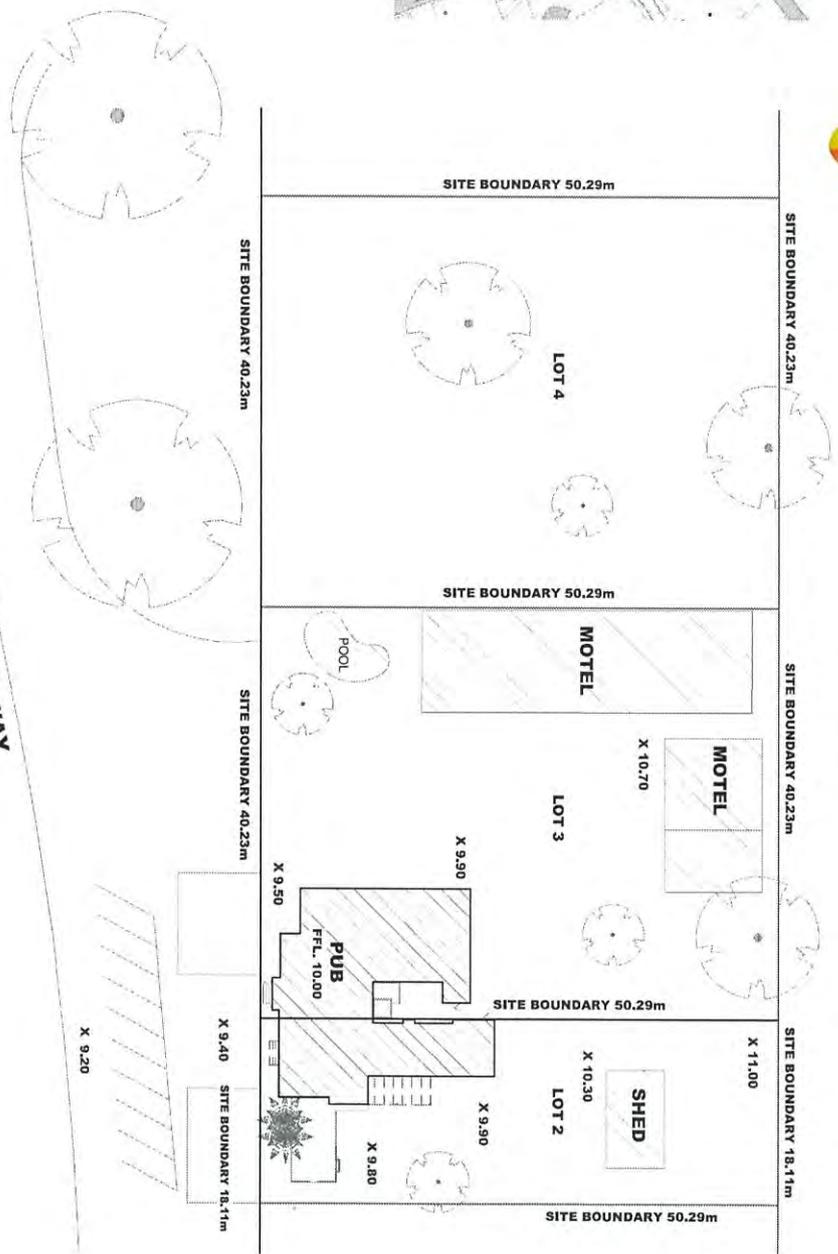
ADDRESS: ... 679 WOOMARGAMA WAY
 WOOMARGAMA, NSW 2844
 LOT NUMBER: ... 2/DP1080671
 3/2/DP759118
 4/2/DP759118

AREA TABULATION, APPROX AREAS. BUILDER TO CONFIRM	
NAME	AREA
T - PUB FLOOR AREA	331.0 m ²
PROPOSED CONCRETE AREA	87.1 m ²
PROPOSED DECK	68.6 m ²
	486.6 m ²

SITE PLAN - EXISTING
 1 : 500



WOOMARGAMA WAY



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PROPOSED ALTERATIONS & ADDITIONS

For: **WOOMARGAMA HOTEL**

At: **679 WOOMARGAMA WAY, WOOMARGAMA NSW 2644**

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INCREDIBLE IDEAS PTY. LTD. ABN 72 003 725 246



Sketch: **DA**

Sheet: **A01**

Date: **22-4-2021**

Job No: **7198**

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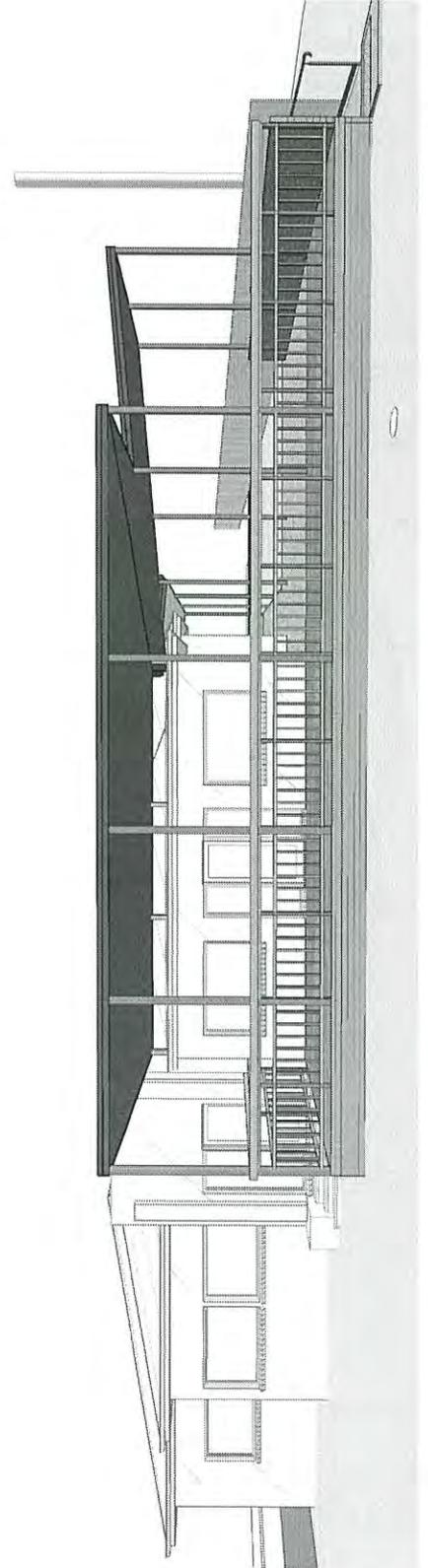
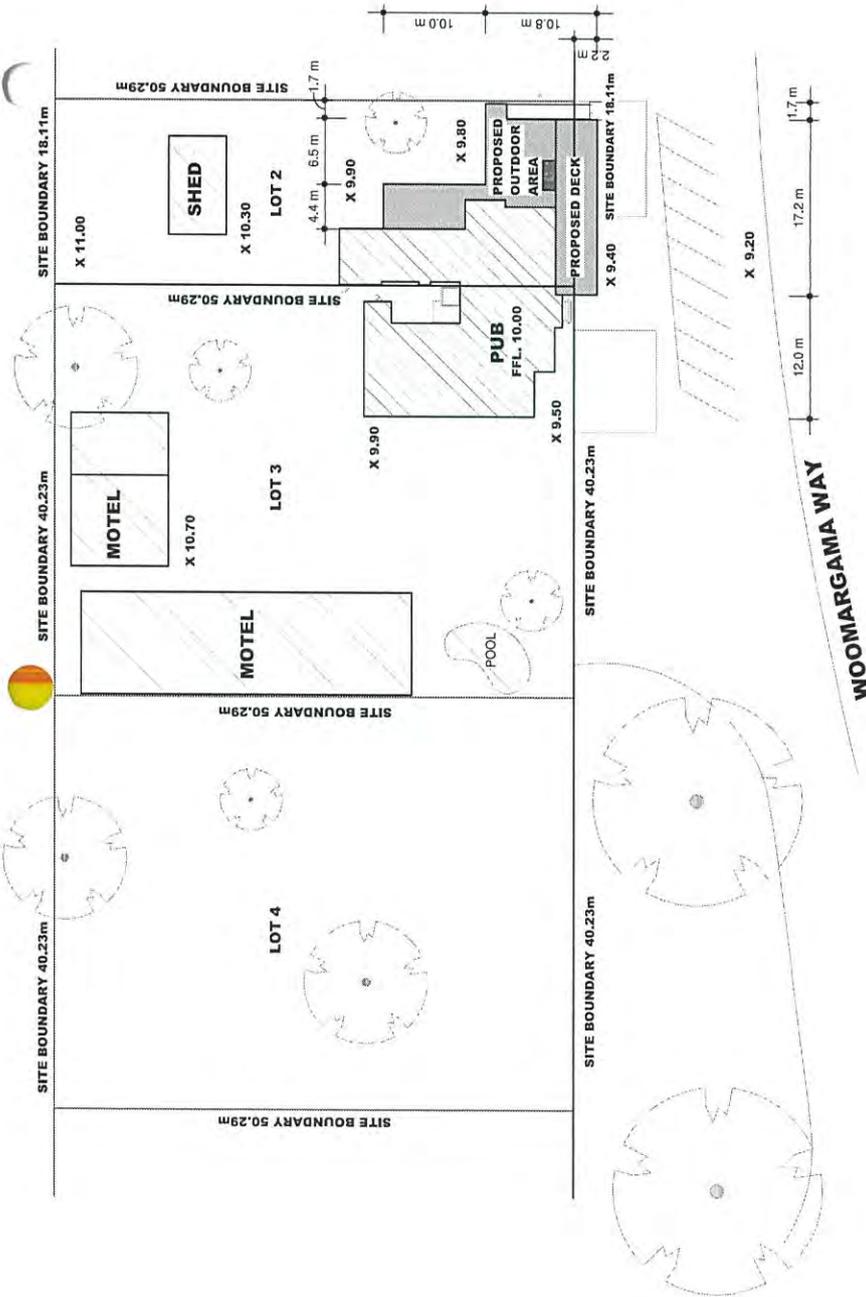
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 Sheet: A02
 Date: 22-4-2021
 Job No: 7198



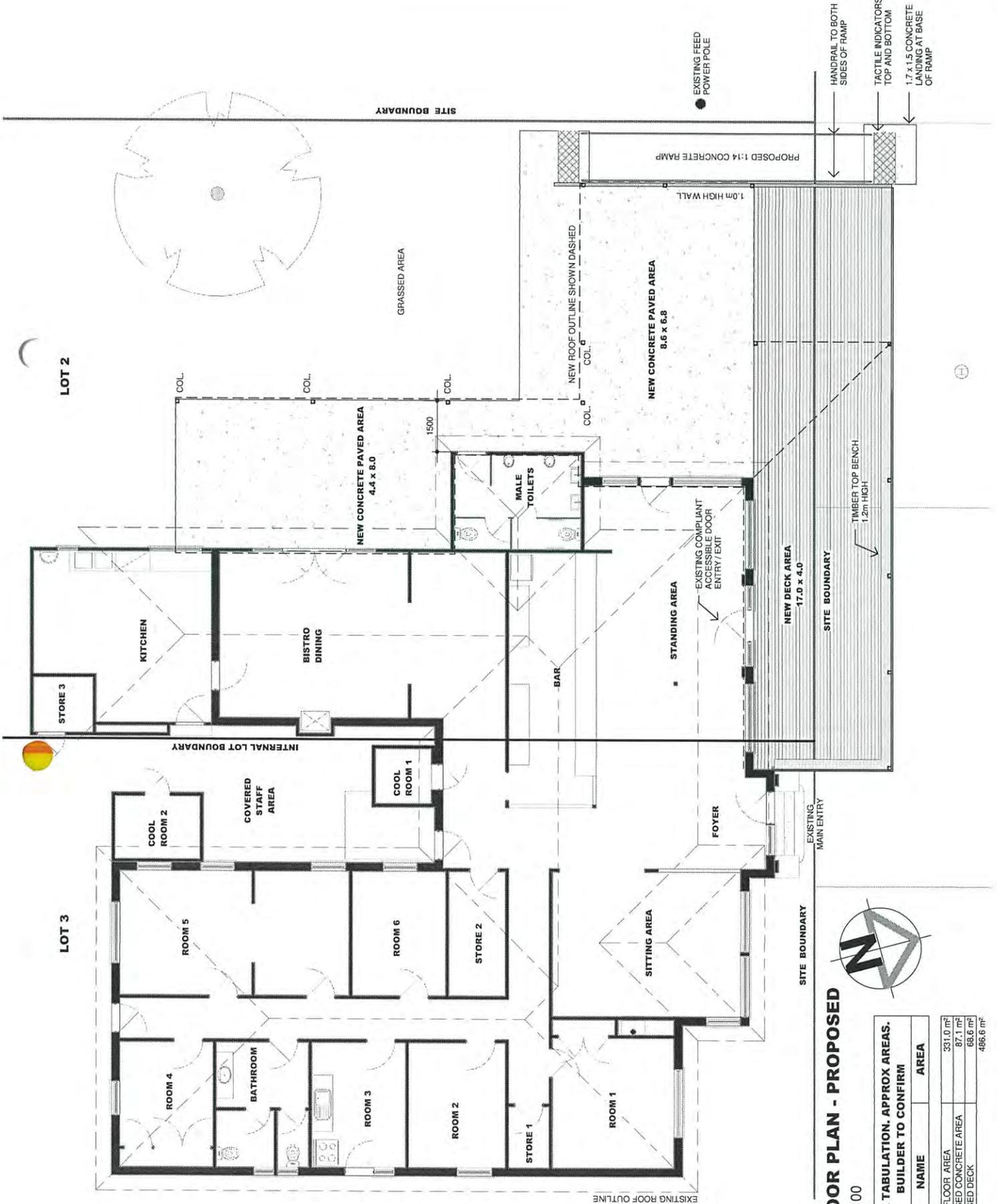
AREA TABULATION. APPROX AREAS. BUILDER TO CONFIRM		
NAME	AREA	
1 - PUB FLOOR AREA	331.0 m ²	
PROPOSED CONCRETE AREA	87.1 m ²	
PROPOSED DECK	68.6 m ²	
	486.6 m ²	

SITE PLAN - PROPOSED

1 : 500



3D View 2



FLOOR PLAN - PROPOSED

1 : 100

AREA TABULATION, APPROX AREAS, BUILDER TO CONFIRM

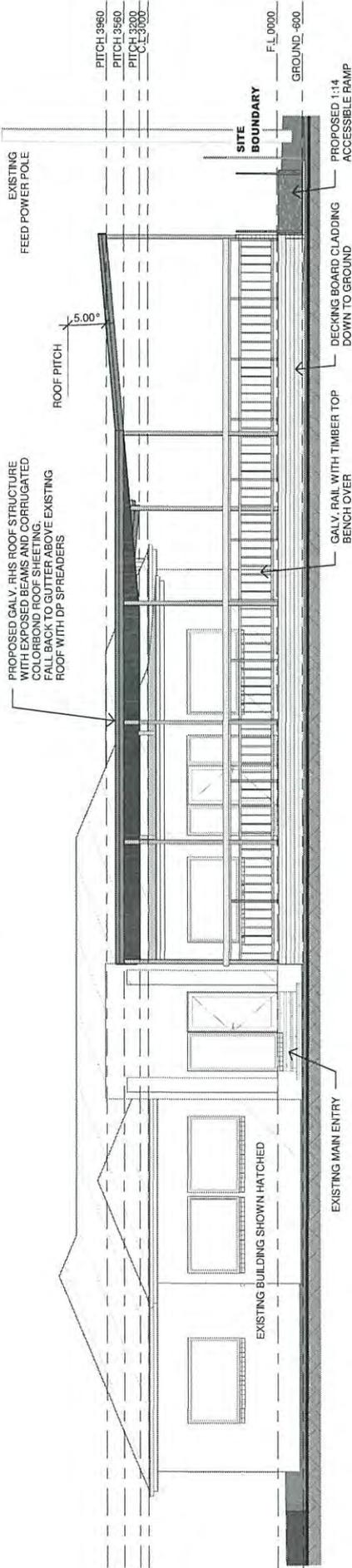
NAME	AREA
1 - PUB FLOOR AREA	331.0 m ²
PROPOSED CONCRETE AREA	87.1 m ²
PROPOSED DECK	68.6 m ²
	486.6 m ²

Sketch: DA
 Sheet: A05
 Date: 22-4-2021
 Job No: 7198



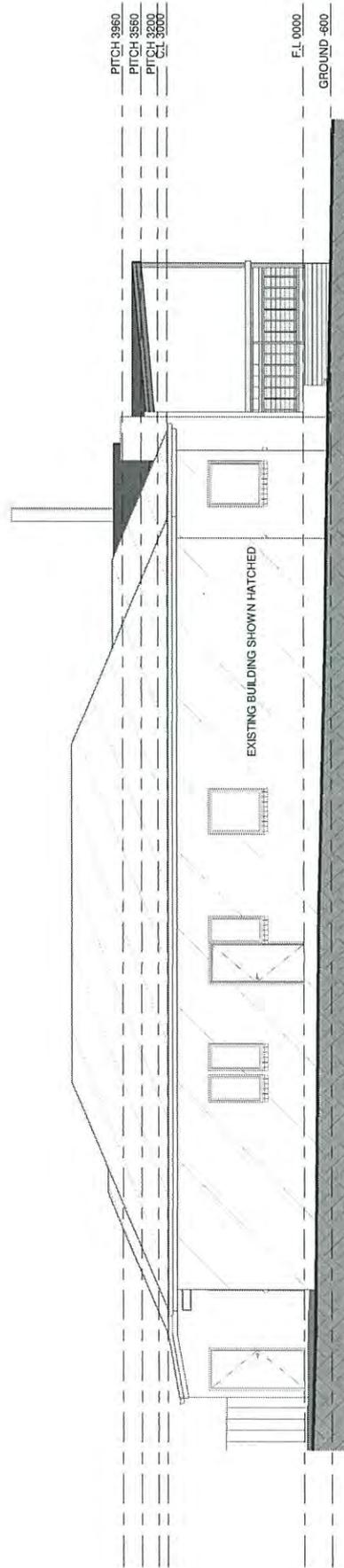
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 PHONE 02 6021 1355
 INCREDIBLE IDEAS PTY. LTD. ABN 72 003 735 246
 BUILDING DESIGNERS
 ASSOCIATION OF AUSTRALIA
 COLOUR USED FOR
 PRESENTATION ONLY

For: WOOMARGAMA HOTEL
PROPOSED ALTERATIONS & ADDITIONS
At: 679 WOOMARGAMA WAY, WOOMARGAMA NSW 2644
ANNEXURE 3
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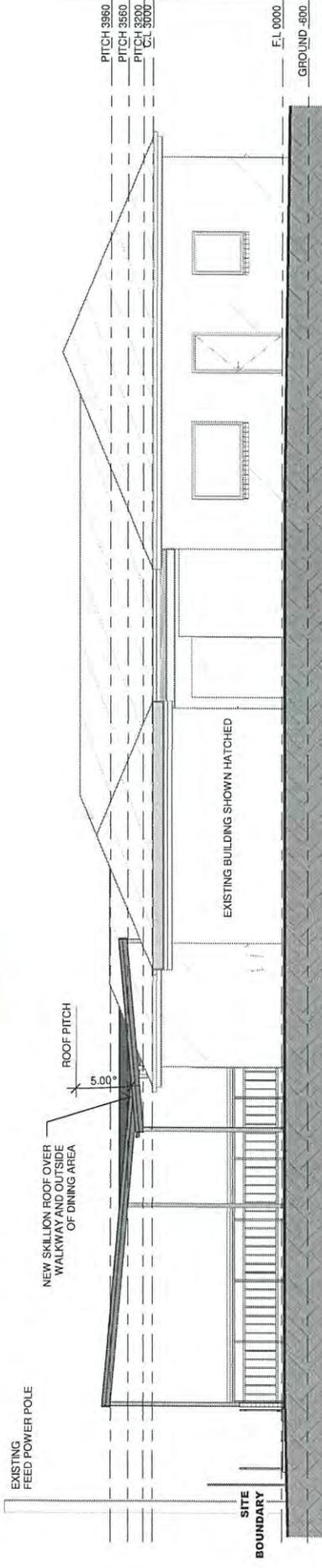
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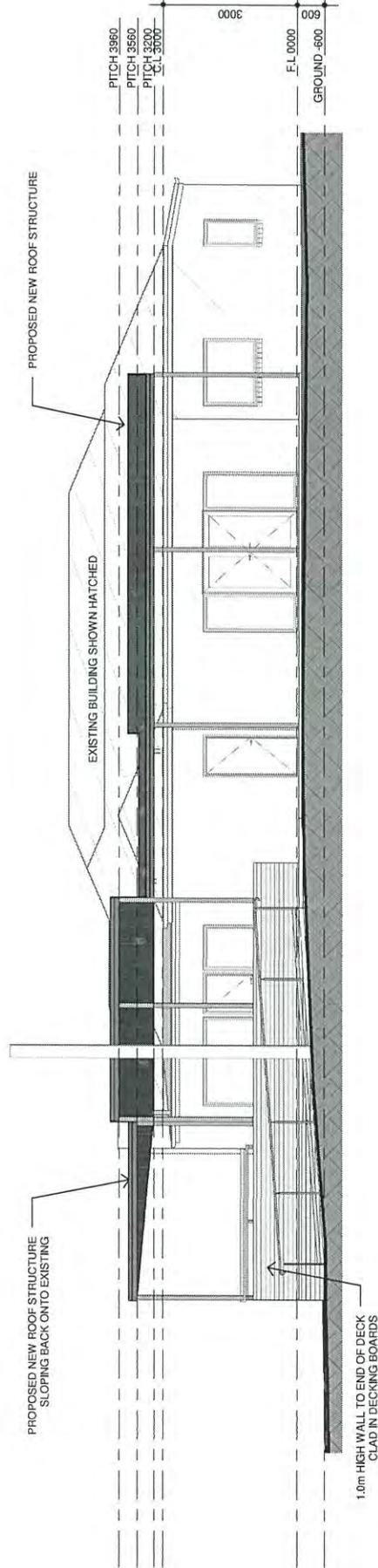
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Mobile Food Vending Trading In Public Places Policy

Document Name	Document Version Number	Review Date
Mobile Food Vending Trading In Public Places	1.0.0	May 2021
Date Adopted	Minute Number	Status
15 July 2020	5630	New Policy

Purpose

Part 1 Statement of Policy Intent

It is the purpose of this policy to provide parameters to guide Council in the assessment of applications under Section 68 of the Local Government Act 1993 for the provision of outdoor high quality mobile food vending activities within Greater Hume Council area. It is the intent of policy to see mobile food vending activities supplementing the service already provided by local businesses.

Scope

This policy is applicable to all mobile food vendors who operate within Council controlled land within the Greater Hume Council area.

The policy aims to:

- a) Ensure that mobile food vendors operate in accordance with the rules and restrictions of Council controlled land;
- b) Ensure that food sold through mobile food vending vehicles is safe and fit for human consumption;
- c) Provide guidance and assistance to people wanting to operate a mobile food vending vehicle on Council controlled land in the Greater Hume Council area;
- d) Ensure the construction, fitting out and facilities for cleaning utensils, articles, fittings and appliances in vehicles are adequate;
- e) Minimise any potential adverse impacts of mobile food vending vehicles;
- f) Ensure the safe operation of mobile food vending vehicles;
- g) Ensure the operation of mobile food vending vehicles does not increase litter or waste in or from the trading location;
- h) Ensure that the operation of the mobile food vending vehicle does not adversely impact any surrounding sensitive land uses, and in particular residential amenity.

The policy applies to:

- a) All Council controlled land within the Greater Hume Council area.
- b) The Policy does not apply to any food truck or food van that is operating pursuant to a separate "events" authorisation and/or sporting ground licence issued by Council.
- c) The Policy does not apply to the use and operation of any food truck or food van that is used on private land. Such activities may be exempt from a requirement to obtain development consent, subject to the provisions of *State Environmental Planning Policy (Exempt and Complying Development Codes) 2008*.

Definitions

Mobile Food Vehicle is a vehicle used for on-site food preparation/handling (e.g. hamburgers, hot dogs and kebabs), one-step food preparation (e.g. popcorn, fairy floss, coffee) and/or the sale of any type of food, including pre-packaged food.

Council Controlled land includes all of the land used for vehicular traffic and parking, as well as any footway, shoulder, kerb, and gutter.

Part 2 Responsibilities

- 2.1 Councils have general responsibilities for the stewardship and management of public roads and public places. Councils have specific powers and responsibilities under the Local Government Act 1993 to control street vending activity and the Roads Act 1993, gives Councils power to control footway restaurants and structures on public roads. Under the Local Government Act 1993, Councils may use local approval policies to establish formal criteria for street vending approvals.
- 2.2 Roads and Maritime Services (RMS), in principle, does not favour street vending activities on classified roads for traffic flow and safety reasons.
- 2.3 NSW Police may undertake enforcement of the road transport legislation. In relation to street vending activities.
- 2.4 Mobile Food Vehicle operator:
- a) In the first instance discuss your mobile food vendor proposal with Council by phoning 6036 0100. If the proposal is considered feasible, continue with the following steps.
 - (i) Register the Mobile Food Vehicle with Council using the relevant form. See www.greaterhume.nsw.gov.au. The appropriate application form is the Application for Food Stall at Temporary/Special Event document. Allow two weeks for processing.
 - (ii) Provide Council with written documentation outlining operator processes for ensuring the safety of users and the general public. This will include details regarding; vehicle, types of goods and services to be traded, a site risk assessment and safe operating procedures.
 - (iii) All mobile food vendors should be fully self-contained and not rely on Council to provide power, water or sewer services.

Part 3 Policy Content

3.1 Exemptions from the necessity to obtain Approval

There are no exemptions under the Policy for mobile food vehicles.

Note: Section 158(3) of the Local Government Act 1993 requires a Local Approvals Policy to specify the circumstances (if any) in which a person would be exempt from the necessity to obtain a particular approval from Council. To ensure the safety of food for human consumption, there will be no exemptions for compliance with the Policy in relation to mobile food vehicles.

3.2 Criteria Council must consider when determining applications for mobile food vendors

3.2.1 General Requirements of mobile food vendors

- a) Approval under the Local Government Act 1993 is required prior to commencement of operation of a mobile food vehicle on a Council controlled land. A mobile food vendor operating without the required approval is an offence.
- b) An application for approval to use a mobile food vehicle is to be made on the approved form. The prescribed fee is also to be paid before the application is assessed.
- c) Prior to the issue of an approval under this Policy, the mobile food vehicle is to be made available for inspection by Council's Regulatory Services officer/s. Council will charge a fee for inspecting the mobile food vehicle as per Council's adopted Fees and Charges Schedule.
- d) All Approvals will be issued with an end date of 30 June each year, to enable an annual review and re-issue of approvals.
- e) Operators are to notify the food business to Council using the relevant form found on Council website at www.greaterhume.nsw.gov.au.

Mobile Food Vending Trading In Public Places Policy

- f) Applications to renew approvals are to be lodged with Council prior to the expiration of current approvals.
- g) The criteria to be used in the assessment of a mobile food vendor for approval will include all the relevant provisions contained in the standards as set out in Part 3 and 4 of the Policy, the Food Act 2003, Food Regulation 2015 and the Food Standards Codes.
- h) Approvals will be issued subject to conditions, including but not limited to compliance with the Policy.
- i) Only the sale of foodstuffs and drinks will be allowed by mobile food vendors. No sale of alcohol, cigarettes or other products from mobile food vehicles will be approved.
- j) The applicant is to submit a copy of a broad form public liability insurance indemnifying the applicant against any actions, suits, claims, demands or proceedings for death or injury to any third party or parties or loss of, or damage to, any property, with an indemnity amount of not less than \$20,000,000 per occurrence and noting Council as an interested party. The Insurance is to be valid at all times from the date of approval through to the date the approval lapses.
- k) The applicant is to submit copies of valid insurance policies that protect the applicant:
 - (i) Against any injury to any third party or parties under Compulsory Third Party Insurance as required by the NSW Motor Accidents Act 1988; and
 - (ii) Against loss of, or damage to, any property whatsoever caused by the use of the vehicle when being driven by the Licensee, an employee of the Licensee, an independent contractor or any other person (including a person not employed by the Licensee). The policy is to have a limit of indemnity of not less than \$20,000,000 and shall be extended to include "CTP Gap Coverage Endorsement" cover. The policy shall note the interest of the Council as an insured.
 - (iii) The Insurance is to be valid at all times from the date of approval through to the date the approval lapses.

3.3 Criteria Council must consider when determining an application to operate a food vehicle

3.3.1 Location

Mobile food vendors permitted to operate on Council controlled land are to:

- a) Be located within existing lawful parking spaces.
- b) Comply with the local parking restrictions.
- c) Comply with relevant road rules.

Mobile food vendors permitted to operate on Council controlled land must not:

- a) Operate within 200 metres of a food and drink premise or boundary of an event licensed or approved to occur on Council land (this includes sporting group canteens).
- b) Sell to any person that is standing on a within an active vehicle pathway of a road (restriction includes carparks and other areas where customers could be standing in the way of an active vehicle path).
- c) Be within 5 metres of an intersection when making a sale, or attempting to make a sale.
- d) Impact on bicycle lanes, pedestrian ramps, footpaths, public street furniture, fire hydrants, telephone booths and post boxes, or the like.
- e) Be longer than 7.5m unless a separate Road Occupancy Permit is sought.
- f) Remain in any public, on-road location overnight.
- g) Provide tables or chairs, or other seating or furniture.
- h) Be on classified roads until the concurrence of the RMS has been provided. This restriction applies to any advertising that maybe planned to be installed on the classified road.

3.3.2 Proximity to existing comparable premises

No operating mobile food vendor is to be positioned within 200m of an operating food service premise or kiosk. This minimum distance requirement is measured in a straight line from the closest point of the food vehicle (location) to the main entrance of a food and drink premise, or kiosk, or boundary of a licensed event area.

3.3.3 Parked mobile food vendors are to operate so as to:

- a) Not impact on or conflict with any marked bicycle lanes;
- b) Ensure access to pedestrian ramps and footpaths are not compromised;
- c) Ensure that access or egress from any building is not restricted by the operation of the food vehicle; and
- d) Ensure access to public street furniture such as seats, bicycle parking, drinking fountains, rubbish bins, fire hydrants, telephone booths and post boxes or the like.

Note: Council will use the following principles in determining the suitability of any mobile food vendor locations:

- Land use zoning and permissible uses within that zone (compatibility considerations).
- Proximity to residential properties (potential residential amenity impacts).
- Proposed hours of operation (consideration of other food and drink premises in proposed location).
- Road, road-user and pedestrian safety.
- Availability of alternate locations.

3.3.4 Vehicle Specifications

- Food vehicles must be no wider than 2.5m.
- Additionally, vehicles 7.5m or greater in length may require separate Road Occupancy Permits.

3.3.5 Registration Requirements

- If the mobile food vendor is based in the Greater Hume Council area, the operator will need to complete and submit the Food Business Registration form available from Council's website at www.greaterhume.nsw.gov.au. Upon being registered, the mobile food vendor will be inspected in accordance with their risk category.
- Should the mobile food vendor be based outside of the Greater Hume Council area, the operator will need to complete the Temporary Food Stall Application Form and provide a copy of a current (within the last 12 months) inspection report from the Council.

3.3.6 General Requirements in Accordance with Food Safety Standard 3.2.3

The design and construction of a mobile food vehicle is to:

- a) Be appropriate for the types of food produced and activities conducted;
- b) Provide adequate space for all activities and for all equipment to be used or stored;
- c) Allow easy cleaning/sanitising procedures of all structures and equipment;
- d) Prevent entry of pests, dust, fumes, smoke and other contaminants; and
- e) Exclude favourable sites for pests to harbour (live and breed).

Further details on these requirements are contained within the Guidelines for Mobile Food Vending Vehicles, prepared by the NSW Food Authority. All mobile food vendors approved by Council are required to comply with these guidelines.

Part 4 Other matters relating to approvals for mobile food vendors

4.1 Permitted days and hours of operation

The use of Council controlled land for the purpose of operating a mobile food vehicle is restricted to 6:00am to 10:00pm each day, but only for a maximum period of 5 hours inclusive of set up and pack up times. Mobile food vehicles are not to remain in any on-road location overnight.

4.2 Serving

Mobile food vendors are not to operate with their serving window opening onto any part of an active vehicle pathway or a cycleway.

4.3 Customer seating

The placement of tables, chairs or other seating apparatus is not permitted at any time.

4.4 Waste Management and Recycling

Provisions for waste management are to include the following:

- a) Mobile food vendors are responsible for the waste materials generated during the trading period. Waste materials such as food packaging should be collected in bins or suitable receptacles, bagged or contained, and stored and disposed of at the cost of the operator.
- b) Any waste produced by the operation of the mobile food vendor is to be removed from the site via the mobile food vehicle at the end of the trading period.
- c) The trading area is to be left in a clean and tidy condition at the end of each trading interval.
- d) The trading approval holder is liable to reimburse Council for any cleaning cost incurred by Council during the duration of the trading period as a result of the operation of the mobile food vehicle.
- e) Disposal of all liquid wastes generated within the mobile food vehicle is to be discharged to the sewer or as approved by an authorised Council Officer. Under no circumstances is liquid waste to be discharged to the ground or in the stormwater drain.
- f) Details of liquid waste and garbage disposal arrangements must be supplied with the application for the mobile food vehicle.
- g) Where feasible the packaging used for the sale of food should be selected for its suitability for recycling in the Greater Hume Council area. Details are available on <http://www.greaterhume.nsw.gov.au>

Note: Approval of a mobile food vehicle is subject to compliance with the requirements of the Food Act 2003, Food Standard Code and all other conditions of approval.

The mobile food vendor approval issued by Council is to be displayed in a location that is clearly visible to customers at all times during operation. A copy of the full approval document is to be kept within the vehicle at all times and made available to an authorised Council officer upon request.

Failure to adhere to any condition of approval and/or legislative requirement may result in modification, suspension or revocation of an approval, in addition to the potential issuing of fines.

4.5 Signage

An approval under the Policy does not infer any approval for the erection or display of any sign or sign structure not directly attached to the mobile food vehicles. The Policy does not allow the use of any temporary signage (e.g. A-frame boards) in association with the operation of any mobile food vehicle.

4.6 Animals and Pests

All practicable measures are to be taken to prevent pests (including birds, spiders and flying insects) from entering or remaining in the vehicle. No animal is permitted to enter any vehicle, whether the vehicle is in operation or not.

4.7 Water supply

The vehicle must be provided with an adequate supply of potable water stored in approved containers and suitably protected against contamination, for hand washing, cleaning equipment and for use of food preparation. There must also be an adequate supply of hot water for these purposes. The vehicle is to be equipped with a waste water tank external to the vehicle, of at least 50 litre capacity with an outlet of sufficient diameter to facilitate easy flushing and cleaning. All hot water for washing purposes is to be supplied from a suitable hot water system and should be piped so it can be mixed with cold water.

4.8 Control of pollution

Operators are to comply with the Protection of the Environment Operations Act 1997, which contains provisions relating to pollution, including prevention of offensive noise, smoke, odour and waste water discharges.

Noise: the emission of noise associated with the use of the vehicle, including the operation of any mechanical plant and equipment, is to comply with the following:

- a) The use of the vehicle must be controlled so that any emitted noise is at a level so as not to create an "offensive noise" as defined in the Protection of the Environment Operations Act 1997.
- b) If any noise complaints are received and substantiated by an authorised Council officer, the officer may direct that the use of the food vehicle/business is to be suspended or moderated to prevent nuisance until attenuation measures are completed and Council has confirmed in writing that the use may resume.
- c) The operation of a mobile food vehicle is not to involve the use of any bell, music or other sound device to attract customers, nor while the vehicle is stationary.

4.9 Odour

If any odour or smoke complaints are received and substantiated by an authorised Council officer, then the use of the vehicle or apparatus is to be moderated as directed by an authorised Council officer as deemed necessary to prevent nuisance.

4.10 Food handling

The requirements for the handling of food for sale and human consumption are outlined in the Food Standards Code. The requirements also apply to pre-packaged food and low-risk food. Fact Sheets and user guides are available on the Food Standards Australia New Zealand website (www.foodstandards.gov.au).

4.11 Preparing food at home

A separate application and approval will be required for the preparation of food as part of a home business.

4.12 Use of separate premises

Where the operation of the mobile food vehicle involves the use of premises within the Greater Hume Council area, for the storage or preparation of food in conjunction with a mobile food vehicle, a Development Consent for such use may be required under the Environmental Planning and Assessment Act 1979. Any change in the permanent facilities is to be notified to Council.

4.13 Maintenance

The vehicle and its associated fixtures, fittings and equipment must be kept clean and in a good state of repair and working order, free from dirt, fumes, smoke, foul odours and other contaminants.

4.14 Non-compliance

Council's Authorised Officers may issue penalty infringement notices, orders, clean up notices, prevention notices or court attendance notices for noncompliance with the Policy and all related offences. Serious pollution incidences can also be prosecuted by state agencies such as the NSW Environment Protection Authority.

4.15 Fees and charges

The mobile food vendor will be required to pay the following charges

- a) A fee for inspecting the mobile food vehicle as per Council's adopted Fees and Charges Schedule.
- b) A Section 68 Part F (7) Approval Fee as per Council's adopted Fees and Charges Schedule.

Part 5 Contact Information

Please contact Council or the NSW Food Authority for further information relating to information contained within the Policy.

Greater Hume Council

Tel: 02 6036 0100

Website: www.greaterhume.nsw.gov.au

NSW Food Authority

Tel: 1300 552 406

Fax: 02 9647 0026

Website: <http://www.foodauthority.nsw.gov.au>

Email: contact@foodauthority.nsw.gov.au

Food Standards Australia/New Zealand

Website: <http://foodstandards.gov.au>

Food Standards Code: <http://foodstandards.gov.au/foodstandards/foodstandardscode>

Links to Policy

Nil.

Links to Procedure

Nil.

Links to Forms

Nil.

References

Local Government Act 1993

Roads Act 1993

Food Act 2003

Food Regulation 2015

Responsibility

Nil.

Document Author

Nil.

Relevant Legislation

Nil.

Associated Records

Nil.

26 MAY 2021

Steven Pinnuck
General Manager
Greater Hume Council
39 Young St
PO Box 99
Holbrook NSW 2644

26th May 2021

Dear Steve

Re: Holbrook District Community and Business Group

Members of the Holbrook community have met to establish a group interested in advancing the interests of Holbrook and district.

Interested residents have met twice and would like to seek approval to become a Committee of Council Reference Committee called Holbrook District Community and Business Group.

The attached Terms of Reference have been developed for approval.

Thank you to Council for the support given to establish the group

Yours sincerely

Vicki Schuur
Interim Chair
0439597616
Vickischuur@hotmail.com

Holbrook District Community and Business Group Report

May 2021

Prepared by:



Mary Hoodless

Karoo Consultancy

E: karooconsultancy@bigpond.com

P: 0428104482

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Abbreviations

ABC:	Albury Business Connect
GHC:	Greater Hume Council
HDCBG:	Holbrook District Community and Business Group
TBC:	To be confirmed
TOR:	Terms of Reference

Introduction

Members of the Holbrook community have met to establish a group interested in advancing the interests of Holbrook and district.

Interested residents have met twice and have decided to apply to Greater Hume Council (GHC) to establish a Committee of Council Reference Committee called Holbrook District Community and Business group.

This report provides an overview of the progress to date and describes a proposed plan for moving forward.

Background

Holbrook business owners and interested community members have been meeting with GHC to discuss re-forming a business/community group for the advancement of Holbrook. Council recognised the benefit of an independent facilitator and commissioned Karoo Consultancy to work with the members to determine their objectives and governance model.

Objective

The main objective was to prepare and facilitate a workshop of interested Holbrook business owners/community members to clarify and determine their purpose, objectives and preferred governance structure.

Research

Karoo Consultancy reviewed various models of community groups and made contact with other community groups in Greater Hume Council and Albury Business Connect, formerly Albury Northside Chamber of Commerce.

A small literature review found that community groups generally fall into four categories

1. Economic: Chambers of commerce
2. Social/Community: Progress associations, community interest groups
3. Single interest groups: Art, culture, sporting etc
4. Service groups: Rotary, Lions, Apex

Consultation with other reference groups of Council identified the strengths of such a group and the benefits of being able to work with Council on local matters of interest.

Community Reference Groups of Council

GHC currently have forty Section 355 Management Committees appointed delegations under the Local Government Act 1993 to manage Councils facilities and nine Reference Committees who provide valuable feedback and recommendations from the Greater Hume community.

Reference Committees provide a mechanism by which interested residents and experts can play an active role in the formulation of council policy, direction and practice. These committees are an important link in Council's communication strategy with the community and are supported via other community consultative methods.¹

Workshop 1

GHC worked with a local business contact to prepare and distribute invitations to attend the initial workshop set for 26th April 2021. Invitations were distributed as hard copy and via social media on the local community face book page.

Karoo Consultancy prepared a program (Attachment 1) in consultation with GHC and the local business contact. Guidelines on how the group would work together were included in the program (Attachment 2).

The first Workshop was held in the local RS Club attended by fifteen people with four apologies. Participants discussed their interests and preferences which broadly included:

- a group comprising both community and business interests
- working with GHC and apply to be a Committee of Council
- developing a Master Plan for Holbrook

Participants brainstormed what they would like to see in a Master Plan. Content included the following:

- Business development and growth strategy: business networking/business events/Christmas openings etc
- Holbrook place activation/tourism strategy: Improve the presentation of Holbrook/Markets/Data collection and analysis/history boards/walking tracks/parks and other attractions
- Funding and Resource Strategy: Access grants and funding for the benefit of Holbrook and district.
- Access and Inclusion Strategy: Seating and other amenities for inclusion.

¹ <https://www.greaterhume.nsw.gov.au/Your-Greater-Hume-Council/Management-Committees-of-Council-355> accessed 29th April 2021

The group agreed to the following name: **Holbrook District Community and Business Group** and developed a vision for the group: **Holbrook district is a thriving, growing, inclusive and strong community.**

Participants agreed to meet regularly and decided to meet again in three weeks.

Workshop 2

The group agreed to meet on Monday 17th May to develop a six month plan, finalise the purpose and Terms of Reference. Karoo Consultancy prepared a program (Attachment 3) and consulted with GHC regarding the requirements and processes for the group to become a Committee of Council.

Attendance included fifteen interested business owners and community members and four apologies.

Participants worked together on a draft term of reference agreeing to make application to Council to form a Committee of Council.

Interim Chair

An interim chair was appointed: Vicki Schuur business owner of the Holbrook Post Office. Vicki has been instrumental in the formation of the group.

The following roles and responsibilities for the Interim Chair were discussed:

- Prepare a letter to Council with draft Terms of Reference asking to be approved as Committee of Council
- Seek Council support for the development of a Master Plan for Holbrook
- Collate Agenda and distribute notice of meetings
- Chair meetings
- Ask for volunteer minute taker

A proposed template has been prepared for a standing Agenda (See Attachment 5)

Master Plan

One of the main purposes of the group is to work with Council to attract funding that will support the development of a long term Master Plan. The Plan is set to guide the future physical, social, environmental management and economic development of Holbrook District. Specific strategies of interest included:

- **Economic:** Business development and growth strategy
- **Physical:** Place activation and tourism strategy
- **Social:** wellbeing, arts, culture, access and inclusion strategy

- **Environmental management:** sustainability of the natural environment

Participants view the idea of a Master Plan as enabling new opportunities for local business, community and voluntary groups to influence strategies, services and programmes for the benefit of Holbrook district.

Six Month Plan

The group agreed that future meetings would be held on the first Monday of the month at the RS Club commencing 5th July. Representatives from Albury Business Connect (ABC) Board have been invited to attend this meeting to inform members about the support ABC can provide.

The following meeting plan was discussed as a way of moving forward.

- Monday 5th July: Meeting: Business- Approval from Council
 - Guest Speakers: Albury Business Connect – What can be provided to benefit Holbrook District business owners?
- Monday 2nd Aug: Guest Speaker: Master Planning Workshop
- Monday 6th Sept: Guest Speaker: Master Planning Workshop
- Monday 4th Oct: TBC
- Monday 1st Nov: TBC

Recommendations

The following recommendations have been made to support the establishment of the group.

That members:

- Apply to Council's June meeting to be approved as a Committee of Council
- Appoint a secretary/treasurer
- Seek seed funding to support the Interim Chair and establishment of the group over the next 6 months
- Work with Council to seek funding for a Master Plan for Holbrook
- In the absence of funding, commence work on the Master Plan
- Consider inviting the following guest speakers to meetings over the next 6-12 months
 - Kevin Bascomb –Business Advisor Business Enterprise Centre Albury
Contact: T: 02 6024 0400
 - Anthony McFarlane- Manager Business NSW Murray Riverina
Contact [0439389486](tel:0439389486) Anthony.McFarlane@businessnsw.com
 - Margaret Killalea – Economic Development Officer Greater Hume
Council Contact: 60360100 mkillalea@greaterhume.nsw.gov.au

- Kerrie Wise – Tourism and Promotion Officer Greater Hume Council
Contact: 60360100 kwise@greaterhume.nsw.gov.au

Summary

The enthusiasm and interest shown by participants at each of the workshops demonstrate that there is great potential for the group to achieve their vision.

Attachment 1

Workshop 1 Program

- 6.30pm Welcome, acknowledgement of Country and introductions
- 6.40pm How are we going to work together- guidelines for our workshop?
- 6.45 pm Setting the scene – Common types of interest groups and their purpose
- 6.55 pm What do we want? - Brainstorm
- 7.10 pm Group session: Clarify the types of interest groups,
- 7.30pm Small groups- Workshop area of interest, purpose and potential activities.
- 7.50pm Next Steps
- 8.00pm Close

A light meal, tea and coffee were provided by Greater Hume Council

Attachment 2

Our guidelines for working together

1. FOCUS

- Stay focused on the objective.
- Be prepared to contribute to achieving this objective.
- Mobile phones on silent and out of sight except if you have a family issue of concern.

2. LISTEN AND LEARN

- Listen attentively to others and please do not interrupt or have side conversations.
- Listen with an open mind. Be willing to listen to new ideas and new ways of doing things.
- Value the learning from different sources and listen to become more informed.
- Seek first to understand, then to be understood.

3. RESPECT

- Respect each other's thinking and ideas and value everyone's contribution.
- It is okay to disagree without being disagreeable. Be respectful in your tone and manner.
- NO judgements Judgment will get us further from a solution, not closer.
- Honest and constructive discussions are necessary to meet our objective.

MOST IMPORTANTLY, ENJOY AND FOCUS ON THE POSSIBILITIES FOR
HOLBROOK

Attachment 3

Workshop 2 Program

- 6.30pm Welcome, acknowledgement of Country and introductions
- 6.40pm How are we going to work together- guidelines for our workshop?
- 6.45 pm Review progress- Meeting 26th April
- 6.55 pm DRAFT Committee Terms of Reference for discussion
- 7.30pm Nominations for an interim Chair
- 7.35pm Letter to Council requesting to become a Committee of Council with
the draft TOR
- 7.40pm 6 Month Plan
- 7.55pm Next Meeting

Attachment 4

Holbrook District Community and Business Group draft terms of reference

COMMITTEE STATUS:

The Committee shall be established as a REFERENCE GROUP having authorised such functions as detailed in the Committee's TERMS OF REFERENCE.

NAME OF COMMITTEE: The name of the Committee shall be the –

HOLBROOK DISTRICT COMMUNITY AND BUSINESS GROUP

MEMBERSHIP:

- Committee is to comprise at least 7 and up to twenty local citizens representative of the various demographic groups to ensure a broad community and business representation including where possible each of the following five groups: Rural, Young Families, Senior Citizens, Business and sporting groups.
- The Committee may host an annual open community forum inviting interested groups to provide an update on their activities
- The General Manager (or representative), Councillors and Senior Managers of the Council are entitled to attend, but not to vote at, Holbrook District Community and Business Group meetings.

TERM OF OFFICE:

The Committee may be dissolved at any time by Council but normally holds office for a four year term, ceasing three months after each general election of Council.

Members are welcome to nominate for another term.

OFFICE BEARERS:

- The Committee shall elect a chairperson on an annual basis.
- The meetings will be chaired by the person elected to that position at the first meeting.
- Any Chair of the committee will not hold that position for more than two calendar years from the date of his/her election/nomination
- Council can dissolve the Committee at any time but normally members will hold office for a four-year terms ceasing three months after each general election of Council.
- Members are welcome to nominate for another term.

- The aim of the Committee is to reach decisions by consensus, however if a decision cannot be reached a vote will be taken.

CASUAL VACANCIES:

Casual vacancies will be filled by advertising in the local area for nominations. This will be considered by the remaining members of the Committee who will advise Council of any appointments.

MEETING FREQUENCY AND DURATION OF MEETINGS:

- Meetings will be held on a needs basis, at least quarterly, in order to achieve the agreed outcomes established by the Committee.
- Members are expected to attend at least 75% of meetings.

OBJECTIVES AND SCOPE:

The purpose of this Committee is to:

- Work with Council to develop a Master Plan that guides the future physical, social, environmental management and economic development and growth of Holbrook District. Specific strategies of interest include:
 - **Economic:** Business development and growth strategy
 - **Physical:** Place activation and tourism strategy
 - **Social:** wellbeing, arts, culture, access and inclusion strategy
 - **Environmental management:** sustainability of the natural environment
- Oversee the development, implementation and continuing evolution of the Holbrook Master Plan
- Consider issues important to and affecting the Holbrook Community and make recommendations to Council regarding the allocation of resources for expenditure within the Holbrook district in alignment with the Master Plan.
- Provide a forum for members of the Holbrook community to raise issues of concern to the local community.
- Ensure ongoing communication between community and the Council.
- Actively liaise with the residents of Holbrook and surrounds to seek opinions from a broad cross-section of the community regarding the development and implementation of the Master Plan.
- Encourage community input and support and participate in projects as necessary
- Invite advice from other community members or committees to assist with special projects.
- Form Sub-Committees as appropriate to achieve identified goals

- Annually review and develop the Master Plan to ensure that objectives are achieved and that the plan maintains its relevance and is addressing community needs
- Assist the Economic Development Officer and appropriate Council Officers
 - Prioritise the Objectives identified in the Holbrook Master Plan
 - Devise a work plan for the implementation of strategies
 - Make recommendations regarding these plans to Council
- Feedback to the community information regarding:
 - Development of the Holbrook Master Plan
 - Other Development Committee and Council initiatives

RESPONSIBILITY OF COMMITTEE MEMBERS:

- Committee members will be required to act in accordance with Council's Code of Conduct.
- Meetings will be held within the general provisions of the Council's Code of Meeting Practice.
- Requests from the Committee will be forwarded to the General Manager for appropriate actions.

LIMITATIONS OF FUNCTIONS:

In accordance with Section 377 of the Local Government Act 1993, members of the committee may not undertake a range of activities including, but not limited to:

- Fix fees for the use or hire of any Council facility
- Borrowing of money
- Voting of money for expenditure on its works, services or operations
- Enter into legal action on behalf of Council
- Incur expenditure by Council other than in accordance with an express authority
- Accept tenders
- Enter into contracts binding Council
- Make any payment to Board members other than reimbursement of properly incurred expenditure
- Classify or reclassify public land
- Make application, or give notice, to the Governor or Minister

VOLUNTARY WORKERS INSURANCE

Committee members and Volunteers will have the following cover –

Voluntary workers are covered while engaged on a journey (as defined) undertaken on the Insured's business, including any Incidental Private Travel. Cover under this Policy (Business Travel and Group Personal Accident insurance) shall be whilst engaged in or on any authorised voluntary work directly or indirectly connected with or on behalf of council including whilst travelling directly to and /or from such activity.

It is extremely important however that where activities other than Committee meetings (eg; working bees) contact is made with Council prior to the activity to ensure proper risk management practices are put in place.

FINANCIAL ACCOUNTS

Reference Committees of Greater Hume Council are subject to the same standards of financial accountability as Council, and it is therefore important that Committees manage their finances well.

- All funds and assets held by the Committee remain the property of Council.
- Each Committee who handles public funds on behalf of Council, will open a working account at a local financial institution and operate the daily transactions from it.
- The Committee should maintain and keep accurate financial reports including completion of Bank Reconciliations.
- Financial reports will be submitted to Council twice yearly to ensure compliance with GST requirements.
- Committees are not able to commit or expend any monies greater than \$5,000, without the prior reference and approval from Council.
- If an expenditure item is over the amount of \$1,000 an Order Requisition must be obtained from Council.
- Quotations must be obtained for all purchases over \$1,000 in accordance with Council's Procurement Policy and Procedures.
- The Committee will have the discretion to pay tax invoices with minor amounts of GST and be reimbursed twice yearly once Council is in receipt of the financial reports.

Attachment 5

Holbrook District Community and Business Group Meeting Agenda

Time: (INSERT) Date: (INSERT)

Venue: (INSERT)

1. Welcome
2. Acknowledgement of Country
3. Introductions Apologies
4. Introduction to the Guest Speaker (subject to program)
5. Business Arising
6. General Business
7. Next meeting and plan for the meeting
8. Meeting closed (Insert time)

Document Name	Document Version Number	Review Date
Holbrook District Community and Business Group	1.0.0	
Date Adopted	Minute Number	Status
Click Here to Enter Date		New TOR

COMMITTEE STATUS:

The Committee shall be established as a REFERENCE GROUP having authorised such functions as detailed in the Committee’s TERMS OF REFERENCE.

NAME OF COMMITTEE: The name of the Committee shall be the –

HOLBROOK DISTRICT COMMUNITY AND BUSINESS GROUP

MEMBERSHIP:

- Committee is to comprise at least 7 and up to twenty local citizens representative of the various demographic groups to ensure a broad community and business representation including where possible each of the following five groups: Rural, Young Families, Senior Citizens, Business and sporting groups.
- The Committee may host an annual open community forum inviting interested groups to provide an update on their activities
- The General Manager (or representative), Councillors and Senior Managers of the Council are entitled to attend, but not to vote at, Holbrook District Community and Business Group meetings.

TERM OF OFFICE:

The Committee may be dissolved at any time by Council but normally holds office for a four year term, ceasing three months after each general election of Council.

Members are welcome to nominate for another term.

OFFICE BEARERS:

- The Committee shall elect a chairperson on an annual basis.
- The meetings will be chaired by the person elected to that position at the first meeting.
- Any Chair of the committee will not hold that position for more than two calendar years from the date of his/her election/nomination
- Council can dissolve the Committee at any time but normally members will hold office for a four-year terms ceasing three months after each general election of Council.
- Members are welcome to nominate for another term.
- The aim of the Committee is to reach decisions by consensus, however if a decision cannot be reached a vote will be taken.

CASUAL VACANCIES:

Casual vacancies will be filled by advertising in the local area for nominations. This will be considered by the remaining members of the Committee who will advise Council of any appointments.

MEETING FREQUENCY AND DURATION OF MEETINGS:

- Meetings will be held on a needs basis, at least quarterly, in order to achieve the agreed outcomes established by the Committee.
- Members are expected to attend at least 75% of meetings.

OBJECTIVES AND SCOPE:

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DRAFT



**Local Government Partners
Value Proposition
2021 - 2024**

MRT Local Government Partner Value Proposition

Introduction

Murray Regional Tourism (MRT) is the peak cross border tourism entity for the Murray region and its inception came from a partnership between the Local Governments within the broader Murray region along with Visit Victoria (formerly Tourism Victoria) and Destination NSW.

The foundation of MRT and more broadly regional tourism boards was to address the fragmented approach to growing the visitor economy over extended periods of time by both State and local government partners which had resulted in a decline in visitation over the proceeding 10 year period.

MRT Structure

The MRT is structured as a Company Limited by Guarantee and operates with long term strategic plan to grow the visitor economy, a clearly defined charter, and Memorandum of Understandings and funding agreements to protect all organisations involved in the partnership.

The Board has an Independent Chair, Skills Based Directors and Directors appointed by the Riverina & Murray Joint organization, Murray River Group of Councils to ensure strong cross section of skills from both the private and public sector.

The organisation is managed by a Chief Executive Officer and supported by an Administration Assistant, and contracted marketing, digital, and industry development specialists as required to deliver our associated annual programs.

Purpose

MRT exists to set the overarching strategic direction for the visitor within the Murray region and to guide and contribute to the holistic development of the visitor economy. To achieve this, the Board focuses on four key pillars as identified in the Strategic Plan, namely:

- 1. Industry development** – Improving the quality of tourism experiences in the region through industry education and support.
- 2. Product development**- Facilitate investment in infrastructure, new products and experiences that revitalise the Region's tourism offer.
- 3. Regional marketing**- Lead and support the Murray Region in the development of collaborative marketing programs.
- 4. Leadership and advocacy**- Leading the growth and development of the Murray Region through expert knowledge, advocacy and industry engagement.

MRT Local Government Partner Value Proposition

In addition to the four strategic pillars MRT provides:

- Clear leadership for what was a previously fragmented industry
- Formal partnership for local government authorities to work together on visitor economy opportunities and identified issues
- Strong advocacy at all levels of Government on behalf of the sector
- Better coordination between all the key organisations involved within the visitor economy and a reduced duplication of effort across the region
- Improved communication between government and all industry stakeholders operating across the region
- Professional tourism leadership with direct links to key funding organisations - both State and Federal Governments
- A central point of contact for State and Federal Governments on visitor economy related issues
- Regional ownership of the strategic direction of the visitor economy through the locally managed approach and not by the state tourism offices

Why a Regional Tourism Board

The Board unites the Murray region's tourism industry ensuring memorable visitor experiences within this beautiful river destination. Over the life of MRT the entity has had a positive impact across the sector, working to address many issues including fragmentation, poor resourcing, crisis management, heavy reliance on volunteers, assisted drive increased investment, cross border issues and a duplication of resources and effort.

The Board develops an overarching tourism strategy in conjunction with its stakeholders, provides clear developmental direction, focused product development and support for infrastructure developments within the region.

Since its inception MRT has delivered:

- A regional and coordinated approach to managing the visitor economy across the Murray region
- Significant growth in the visitor economy, employment and infrastructure development through our effective partnerships
- Reduction of duplication of effort through improved efficiencies in resource utilisation
- Increased investment from State government in the regions visitor economy

MRT Local Government Partner Value Proposition

- A region wide sharing of tourism knowledge and skills
- A strong representative voice for the visitor economy in the Murray region
- Strong working relationships with State Governments and a lead agency for Local Government to address issues of regional wide significance
- Coordinated approach to create benefits and efficiencies that has delivered a sustainable return on investment to the LGAs
- Provision of expertise not necessarily available within each Local Government organisation.

Key Outcomes

Murray Regional Tourism as an enabler for collaboration has proven the regional approach delivers outcomes. Pre COVID 19, the Murray was experiencing record visitation, overnight stays, visitor expenditure and jobs across the region.

Through the collaborative approach with our Local Government partners and two State Government agencies MRT has demonstrated the regional model is highly effective. The table below provides a high level summary of the benefits derived from a whole of region strategic approach.

Visitation Tracking Data Murray Region 2011-2019

Measure	YE Dec 11	YE Dec 19	% Change
Total visitation to Murray Region	4.5 million	6.8 million	+51%
Total Nights	7.6 million	11.6 million	+52%
Total Expenditure	\$1.02 billion	\$2.1 billion	+105%
Domestic Overnight Visitors	2.1 million	3.2 million	+52%
Domestic Overnight Nights	6.5 million	9.8 million	+50%
Domestic Overnight Expenditure	\$750 million	\$1.5 billion	+100%
Domestic Daytrip Visitors	2.4 million	3.5 million	+46%
Domestic Daytrip Expenditure	\$252 million	\$359 million	+42%
International Visitors	50,200	72,000	+43%
International Nights	1.1 million	1.8 million	+63%

Source: Tourism Research Australia NVS/IVS December 2011 and Dec 2019

In addition to the significant uplift on all key matrix which the Strategic plan and associated annual plans focus on achieving, MRT over the past four years have also delivered a range of key programs and projects which provide direct and indirect benefit to our LGA partners and add value to the overall Murray region visitor economy.

MRT Local Government Partner Value Proposition

Key activities to note include:

- 1.** Implementation of the 2015-2020 Strategic Plan along with 2020-2021 COVID Strategic Plan ensuring a holistic focus on both supply and demand issues in the region to support growth goals and objectives
- 2.** Continued as the lead cross border tourism entity for growing the visitor economy in the Murray region in partnership with both state and local governments
- 3.** Generated over \$2 million in direct investment by our NSW and Victorian government into the regional tourism partnership and leverage LGA investments
- 4.** Development of Murray region Destination Management Plan to set long term strategic direction for region and support destinations
- 5.** Supported significant growth in employment, visitation, nights, expenditure to record levels prior to COVID.
- 6.** Supported significant projects and aided investment in various key infrastructure priorities
- 7.** Facilitated whole of region tourism crisis management plan and associated crisis management committee to respond to and deal with crisis events. Activities have included, delivery of crisis media training, advocacy, research and marketing activation as examples along with specific detailed work to address COVID 19 and the associated border closures
- 8.** Undertook review of Murray Region brand and delivered refreshed brand strategy and approach along with cooperative marketing programs
- 9.** Development and delivery of strategic projects to address identified opportunities and growth including delivery of Murray Farm to Plate Strategy and associated programs, Visitor Transformation Strategy, Ports of Murray Region projects, Murray River Adventure Trail investment secured of \$10.3 million
- 10.** Development of and implementation of the 2018-2023 Murray Strategic Marketing plan to provide strategic direction to assist our LGA and State government partners better coordinate marketing investment
- 11.** Secured significant marketing investment and support from both DNSW and Visit Victoria to elevate the profile of the Murray region and associated destinations
- 12.** Continue to deliver strong Advocacy support on behalf of the sector to all levels of government to reduce barriers and impediments to growth of the region
- 13.** Invested in focused Research program providing valuable research to our partners, industry and government to assist monitor and assess the performance and strength of the visitor economy
- 14.** Implementation of Industry Development program to build skills and capacity of the sector
- 15.** Enhancement of new Digital program to provide consumer centric whole of Murray platform along with associated partner sites and activations

Through MRT the above overview of the various whole of region programs and activities have been able to be delivered for the benefit of LGA partners. Without a central lead entity these strategic investments and activities would not have been achieved by any one individual LGA or State agency.

MRT Local Government Partner Value Proposition

The Future

Over the next three years MRT will develop and deliver the 2021-2024 strategic plan. The plan will focus on building back the regions visitor economy from the current heavily impacted levels which latest research for the period ending December 2020 places the region at nearly 50% of pre COVID visitation, visitor nights and expenditure levels.

The focus of the organisation will be to continue to work in collaboration with both our LGA and State government partners to create region wide solutions to restore the visitor economy and set about building a viable and sustainable regional economy.

Key focus areas will include:

- 1.** Implementation of the 2021-2024 Strategic Plan ensuring a holistic focus on the overall management of the destination through addressing both supply and demand issues
- 2.** Continue as the lead cross border tourism entity for rebuilding the visitor economy in the Murray region in partnership with both state and local governments
- 3.** Undertake a review and deliver a refreshed Murray Region Destination Management Plan
- 4.** Work with our LGA partners and the private sector to identify a pipeline of infrastructure and investment opportunities for the region to strengthen the regions visitor experience
- 5.** Work with partners to maximise marketing spend against shared objectives to drive increased visitation and yield
- 6.** Oversee the implementation of Stage 1 of the Murray River Adventure Trail project along with the continued pursuit of funding for future stages
- 7.** Continue to build industry capacity through delivery of best practice education and training initiatives
- 8.** Coordinate access to timely and relevant research which provides shared benefits to our partners and industry
- 9.** Continue to be key contact between the local industry, LGAs and government on tourism marketing, destination management planning, industry development and tourism product priorities
- 10.** Provide strategic advice, access to skills and information from a whole of region perspective to avoid duplication of effort and maximise resources
- 11.** Coordinate and deliver digital program to ensure a visitor focused whole of Murray experience
- 12.** Assist LGA and industry with procurement of funding for key initiatives and events
- 13.** Facilitate the implementation of the Murray Visitor Engagement Strategy
- 14.** Advocate on whole of region cross border issues impacting the sector
- 15.** Assist with implementation of the NSW Visitor Economy Strategy 2030 and Victorian Visitor Economy Recovery & Reform plan

MRT Local Government Partner Value Proposition

In addition to the above strategic initiatives, at the commencement of each financial year, MRT will provide a detailed annual plan to our local government partners outlining the key projects and activities that MRT will deliver in partnership with our stakeholders.

Funding Model

The funding model was designed in consultation with both State and local government partners and the structure agreed to by the local government partners based on ensuring it provided an opportunity for strong collaboration along with a high level of equity.

To achieve this the model consists of a two stage approach with each LGA partner contributing a flat fee as a base and the second element is to pay a levy per domestic overnight visitor night generated.

This model has been in existence since formation in 2010 and has remained relatively static over this period with the exception of CPI increases. With the development of the new 3 year MOU, the Board undertook a review of the operating environment and associated cost imposts to continue to deliver the cross border approach along with the need to respond to COVID 19 impacts and rebuild the visitor economy to determine the future arrangements.

The funding model remains centered on the two stage approach with the investment framework staged over the life of the agreement to provide incremental increases in investment required to support the sector as we recover from COVID.

The Partner Council contributions will be a flat fee of \$7,500 per participating Council per annum plus a payment based on domestic visitor nights based on the below:

2021-2022	3.3 cents per Domestic Visitor night (based on 3 year average of the National Visitor Survey for the period ending December 2019).
2022-2023	3.7 cents per Domestic Visitor night (based on 3 year average of the National Visitor Survey for the period ending December 2019).
2023-2024	4 cents per Domestic Visitor night (based on 3 year average of the National Visitor Survey for the period ending December 2019).

The visitor nights time period has been selected based on pre COVID level data as this provides the benchmark from which we can all work to building back the economy. The three-year average has been selected to align with the previous MOU structure and is designed to remove any high peaks which could otherwise increase the contribution of an LGA.

The time period also aligns with the strategic work which is being under with both the NSW and Victorian government who are using the pre COVID levels to inform recovery strategies.

MRT Local Government Partner Value Proposition

A detailed funding table is provided below outlining each of our partners total respective investment over the life of the agreement.

PARTNER COUNCILS	2021-2022 \$ 3.3 cents	2022-2023 \$ 3.7 cents	2023-2024 \$ 4 cents	Visitors ('000) 3yr Avg (YE Dec 19)
Albury City Council	46,869	51,641	55,220	1,193
Berrigan Shire Council	21,426	23,114	24,380	422
Campaspe Shire Council	54,426	60,114	64,380	1,422
Federation Council	22,449	24,261	25,620	453
Edward River Council	16,245	17,305	18,100	265
Gannawarra Shire Council	17,796	19,044	19,980	312
Greater Hume Shire Council	11,922	12,458	12,860	134
Mildura Rural City Council	57,099	63,111	67,620	1,503
Moira Shire Council	45,912	50,568	54,060	1,164
Murray River Council	24,825	26,925	28,500	525
Swan Hill Rural City Council	27,201	29,589	31,380	597
Wodonga City Council	23,934	25,926	27,420	498
Wentworth Shire Council	13,539	14,271	14,820	183
Total	\$383,643	\$418,327	\$444,340	8,671

2021-2024 PARTNER COUNCILS' FUNDING AGREEMENT

Between

MURRAY REGIONAL TOURISM BOARD

And

Albury City Council
Berrigan Shire Council
Campaspe Shire Council
Federation Council
Edward River Council
Gannawarra Shire Council
Greater Hume Shire Council
Mildura Rural City Council
Moirā Shire Council
Murray River Council
Swan Hill Rural City Council
Wodonga City Council
Wentworth Shire Council

April 2021

Murray Regional Tourism Board AGREEMENT

1. Parties to the Agreement

The Parties to this Agreement are:

Murray River Region Tourism Limited trading as Murray Regional Tourism Board.

Partner Councils:

- Albury City Council
- Berrigan Shire Council
- Campaspe Shire Council
- Federation Council
- Edward River Council
- Gannawarra Shire Council
- Greater Hume Shire Council
- Mildura Rural City Council
- Moira Shire Council
- Murray River Council
- Swan Hill Rural City Council
- Wodonga City Council
- Wentworth Shire Council

2. Preamble

2.1 In order to grow and promote the visitor economy in the Murray Region, it is proposed to continue funding the Murray Regional Tourism Board over the three year term 2021-2024.

2.2 The Murray Regional Tourism Board is a Company Limited by Guarantee and is maintained as a financially autonomous body with responsibilities for its strategy, budget and financial sustainability.

2.3 The Directors of the Company are appointed and must operate in accordance with the Company Constitution.

Murray Regional Tourism Board AGREEMENT

3. Murray Regional Tourism Board

3.1. History

The Murray Regional Tourism Board formed in 2010 following extensive industry consultation which highlighted the need to establish an overarching organisation to contribute to the development and growth of the visitor economy in the region.

3.2. Role of the Murray Regional Tourism Board

The Murray Regional Tourism Board provides:

- **A United Voice** - a strong unified voice on all issues relating to the visitor economy in the region.
- **Leadership** – a lead role in supporting, guiding and mentoring.
- **A Funding Channel** - all State Government (NSW & Victoria) tourism funds are channelled through the Murray Regional Tourism Board.
- **A Partnership** - an opportunity for local government authorities to work together on tourism issues.
- **Coordination** - greater cooperation and collaboration to avoid duplication of effort resulting in greater efficiencies for the industry.
- **Regional Ownership** - the strategic direction for the visitor economy is managed by the region and not state government tourism offices.

The Murray Regional Tourism Board is responsible for the holistic development of the visitor economy for the Murray Region. We will achieve this through focussing on the following 4 strategic pillars and objectives:

- **Industry development** – Improving the quality of tourism experiences in the region through industry education and support.
- **Product development**- Facilitate investment in infrastructure, new products and experiences that revitalise the Region’s tourism offer.
- **Regional marketing**- Lead and support the Murray Region in the development of collaborative marketing programs.
- **Leadership and advocacy**- Leading the growth and development of the Murray Region through expert knowledge, advocacy and industry engagement.

The Partner Councils recognise the independent role, structure and purpose of the Murray Regional Tourism Board including in its advocacy for regional tourism as an independent voice to local, state, national and international media.

The Murray Regional Tourism Board:

- Plays a critical role in creating a platform for the future growth of the visitor economy within the region.

Murray Regional Tourism Board AGREEMENT

- Identifies region-wide tourism issues and develops initiatives and solutions for the Partner Councils.
- Sets the overarching strategic direction for tourism across the entire Murray Region.
- Communicates with key stakeholders such as Destination New South Wales, Local Governments, Visit Victoria and industry participants.

4. Role Of Partner Councils

The Partner Councils support Murray Regional Tourism Board activities through the involvement of local government personnel and departments including tourism, economic development, Visitor Information Centres and other relevant departments in delivering strategic outcomes for the region.

5. Resourcing

- 5.1. The Partner Councils agree to three year funding to the Murray Regional Tourism Board as per Schedule A of this Agreement. Annual payments are to be made following the receipt of an invoice from the Murray Regional Tourism Board. Payments are to be made no later than 1 September each year.
- 5.2. The Partner Councils agree to this funding to enable Murray Regional Tourism Board to deliver against its **Purpose** and meet its agreed obligations in Schedule B. Partner Councils agree to meet their Schedule B obligations in return.
- 5.3. The funding commitment commences on 1 July 2021 and concludes on 30 June 2024. By mutual agreement, it may continue beyond that date subject to Clause 9.
- 5.4. Additional funding may be provided by the Partner Councils, upon agreement, for the delivery of specific programs.
- 5.5. As a condition of funding, the parties to this Agreement expect that Murray Regional Tourism Board will consult with each of them in the development of Murray Regional Tourism Board's Strategic Plan and annual business plans.

6. Performance Review

- 6.1. Murray Regional Tourism Board will undertake a review (as per Schedule C) of its performance in the period July – September 2023 to determine its effectiveness in delivering its Strategic Plan.

7. Dispute Resolution

- 7.1. Any disputes arising from this Agreement will be first referred to a meeting of the Chair of Murray Regional Tourism Board, two Partner Council representatives and a representative of each of Visit Victoria and Destination New South Wales. Visit Victoria or Destination New South Wales will convene and manage this process.
- 7.2. Final dispute resolution, if required, will be referred to a Committee consisting of one representative from – a) Partner Councils, b) Murray Regional Tourism Board, c) Visit Victoria, and d) Destination New South Wales and e) an independent, industry

**Murray Regional Tourism Board
AGREEMENT**

representative. Visit Victoria or Destination New South Wales will convene the meeting and chair the Dispute Resolution Committee.

7.3. The independent industry representative will be appointed by a group consisting of a representative from –

- a) Partner Councils,
- b) Murray Regional Tourism Board;
- c) Visit Victoria, and
- d) Destination New South Wales.

8. Indemnity

8.1. This Agreement does not constitute a guarantee or indemnity by Partner Councils in regards to activities undertaken by the Murray Regional Tourism Board.

9. Term of Agreement

9.1. This Agreement lapses on 30 June 2024 and may be renewed or renegotiated by further agreement between the parties.

9.2. Negotiations to renew or renegotiate the Agreement must be completed by 31 December 2023.

10. Parties Agree to be Bound

10.1. It is the intention that this Agreement be binding on all of the parties which have signed this Agreement without the right of withdrawal from the arrangement except where there is a fundamental breach of any material term or condition of this Agreement by another party.

Murray Regional Tourism Board
AGREEMENT

11. List of Schedules
 - A. Partner Council Funding
 - B. Agreed Obligations
 - C. Review Process

**Murray Regional Tourism Board
AGREEMENT**

SCHEDULE A.

A. Partner Council Funding

It is agreed that the following funding commitments will apply for the period 1 July 2021 to 30 June 2024.

The Partner Council contributions are based on a flat fee of \$7,500 per participating Council per annum plus a payment based on domestic visitor nights consisting of an incremental increase over the life of the agreement as follows:

2021-2022 3.3 cents per Domestic Visitor night (based on 3 year average of the National Visitor Survey for the period ending December 2019).

2022-2023 3.7 cents per Domestic Visitor night (based on 3 year average of the National Visitor Survey for the period ending December 2019).

2023-2024 4 cents per Domestic Visitor night (based on 3 year average of the National Visitor Survey for the period ending December 2019).

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Greater Hume Shire Council	11,922	12,458	12,860	134
Mildura Rural City Council	57,099	63,111	67,620	1,503
Moira Shire Council	45,912	50,568	54,060	1,164
Murray River Council	24,825	26,925	28,500	525
Swan Hill Rural City Council	27,201	29,589	31,380	597
Wodonga City Council	23,934	25,926	27,420	498
Wentworth Shire Council	13,539	14,271	14,820	183
Total	\$383,643	\$418,327	\$444,340	8,671

**Murray Regional Tourism Board
AGREEMENT**

SCHEDULE B.

B. Agreed Obligations

To achieve its Purpose, Murray Regional Tourism Board agrees to:

- Maintain, implement and review a Strategic Plan which clearly outlines strategic goals and quantified success measures for each goal.
- As part of its Strategic Plan, facilitate access to state and federal government funding for tourism in the region.
- As part of its Strategic Plan, facilitate operator investment and reinvestment in new or existing products and facilities.
- Develop and implement annual plans which align with the Strategic Plan and its success measures.
- Consult with Partner Councils and representative stakeholders in the development and review of the Strategic Plan and annual business plans.
- Provide Partner Councils with the Strategic Plan and annual business plans.
- Annually report on its performance against the quantified success measures from the annual business plans (which align with the Strategic Plan) to Partner Councils and other key stakeholders.
- Provide to Partner Councils and key stakeholders access to visitation research data to assist make informed decisions
- Provide to Partner Councils and key stakeholders updates on issues or activities as appropriate relating to the Murray region visitor economy
- Undertake a formal Murray Regional Tourism Board performance review in 2023.

Partner Councils agree to:

- Facilitate, where relevant, the involvement of Partner Council personnel in Murray Regional Tourism Board activities.
- Work with Murray Regional Tourism Board to determine the relevance of specific activities;
- Integrate Murray Regional Tourism Board initiatives into the annual work plans of Partner Council personnel.
- Advocate Murray Regional Tourism Board to industry and government, as appropriate.
- Allocate, where agreed, funding for partnering on projects and programs.
- Make available opportunities for Murray Regional Tourism Board representatives to present to, and engage with, Partner Councils.
- Include, where relevant, Murray Regional Tourism Board in key industry programs and strategic developments.
- Partner with Murray Regional Tourism Board in the sharing of necessary information relevant to the development of the regional tourism industry.
- Partner with Murray Regional Tourism Board for visits and forums within Partner Council areas.

**Murray Regional Tourism Board
AGREEMENT**

SCHEDULE C

C. Review Process

1. An independent review will be undertaken by the Murray Regional Tourism Board. An independent contractor will be appointed by the Murray Regional Tourism Board to conduct the review.
2. The independent review of Murray Regional Tourism Board will be undertaken in the period July – September 2023 to determine the effectiveness of the delivery of the strategic goals and success measures set out in the Strategic Plan.
3. The reviewer will provide a report with findings and recommendations to the Murray Regional Tourism Board, Partner Councils and major stakeholders by 31 October 2023.
4. The reviewer will consider the:
 - performance of the Murray Regional Tourism Board against its role as set out in Clause 3.2 and its agreed obligations (Schedule B);
 - governance and management of the Murray Regional Tourism Board;
 - level of stakeholder satisfaction with the Murray Regional Tourism Board.

**Murray Regional Tourism Board
AGREEMENT**

The Greater Hume Shire Council agrees to contribute:

- \$11,922 for 2021 - 2022 Financial Year
- \$12,458 for 2022 - 2023 Financial Year
- \$12,860 for 2023 - 2024 Financial Year

to the operations of Murray River Region Tourism Limited and to be a signatory to this Agreement.

Signed on behalf of the Greater Hume Shire Council

.....

Name:

Title:

In the presence of:

.....

Name:

Dated:

From: David Schmidt [mailto:david@glenora.biz]

Sent: Sunday, 9 May 2021 7:55 AM

To: Steven Pinnuck

Cc: Colin Kane; Greg Blackie; garry.mitchell@bigpond.com.au; Jenny O'Neill; 'Mark Briese '

Subject: DC 10.2019.113.1

Dear Steve,

In 2019, the Jindera Lutheran Church received a Consent to develop 20 residential lots along Jindera St. Unfortunately the increased cost of environmental credits (approximately \$40000 per lot), meant that we had to put the project on hold.

Recently the cost of credits has reduced, and are available from more than one source.

We have picked up the project again, and at a meeting last week with Colin and Greg, we were advised that Council's contribution towards the upgrade of Jindera St., was not allowed for in the 2021/22 budget.

There are now two items that sit with Council, that are holding up the project. The aforementioned contribution towards the Jindera St. upgrade is the first, and if Council could find a way to accommodate the expenditure in the upcoming financial year, it would help us proceed with the project.

The second item is our recovery of the land at the corner of Jindera St and Pioneer Drive, and we understand that a valuation will be undertaken in the near future to give us that opportunity.

There appears to be few residential lots available for sale in Jindera at the moment, and our project is most likely to offer lots of this size in the foreseeable future.

Could you please consider making the funds available for the required works in the 2021/22 expenditure.

Regards,

David Schmidt
Glenora Engineering
134 Adams St.
PO Box 430
Jindera, NSW, 2642
Ph. 0427200035

Hello Greg

I refer to your email regarding funding of the Holbrook sportsground in the 2021/2022 and future budgets.

As you would be aware, the Holbrook sportsground (or Holbrook Complex as it is locally known) is the largest of all sporting facilities in Greater Hume largely due to the indoor basketball stadium that was built many years ago.

As a result, management of the Holbrook facility differs slightly from other facilities in that rather than Council making an annual contribution to the management committee Council instead charges a levy or user licence fee on users of the Holbrook facility.

This is reflected in the budget where for Culcairn Sportsground Operations for example you will see an expenditure line for \$17,000 being the contribution from Council to the Culcairn Sportsground Committee. This contribution is used by the committee to fund some minor maintenance and operating costs. With Holbrook however, Council funds all maintenance and operating costs and charges the committee an annual fee of \$25,269 for 2021/2022. This amount can be found as a revenue line in the Sportsgrounds budget.

This different method of funding the operations of the facilities does not however equate to significant differences to Council's bottom line in real terms. Again, comparing Holbrook and Culcairn facilities the following costs apply:

Facility	Operating Costs 2021/2022	Maintenance Costs 2021/2022	Net Cost to Council 2021/2022
Culcairn Sportsground	\$51,376 (including \$17,000 contribution to management committee)	\$35,048	\$86,424
Holbrook Sportsground Less: Annual User Fee	\$51,249 -\$25,269	\$62,922	\$88,902

As you will note, the cost to council for both facilities is much the same, despite the different method by which each facility is operated.

I trust this information clarifies your queries.

Regards

David Smith
Director Corporate and Community Services
 Greater Hume Council
 39 Young St
 PO Box 99
 Holbrook NSW 2644
 T 02 6036 0180 M 0429 030 621



www.greaterhume.nsw.gov.au

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DRAFT 2017/2022 DELIVERY PROGRAM, 2021/2022 OPERATIONAL PLAN AND 2021/2025 ESTIMATES OF INCOME AND EXPENDITURE

From : Finster 'greshir@bigpond.net.au'

To : MailMailbox 'mail@greaterhume.nsw.gov.au';

Sent : 11 May 2021 14:11:54

I wish to ask a question on the Draft 20147/2022 Delivery Programme, 2021/2022 Operational Plan and 2021/2025 Estimates of Income and Expenditure.

On page 32 of the Agenda for the Council meeting held on Wednesday 21 April, there is a table showing the proposed (grant) allocation to sportsgrounds committees. I noted that Holbrook was not included in the proposed allocation. Then on page seven of the minutes of the council meeting held on the 21 April, and without any amendments, it was resolved that the Draft 2017/2022 delivery programme, 2021/2022 operational plan and 2021/2025 estimates of income and expenditure or Council's General, Sewerage and Water Supply be placed on public exhibition for the period Monday 26 April 2021 until 5pm Friday, 4 June 2021.

Considering that the Agenda did not mention Holbrook in the proposed allocations and as there were no amendments in the minutes to include Holbrook in the proposed funding table. As Holbrook sports ground committee is not identified as receiving grant funding, then I ask, what are the funding arrangements for the Holbrook sports ground?

Regards

Greg Finster
0417412639

2017/2022 Delivery Program and Draft 2021/2022 Operational Plan - public exhibition period - Have Your Say Form

Submission date: **24 May 2021, 9:12PM**

Receipt number: **DELWEB1**

Related form version: **2**

What is your name (first and surname)?

Joy Peach

What is your phone number?

0438861210

What is your email address?

joy.peach@bigpond.com

What is your address? (inc Street/Rural Number)

P O Box 340

I live in

Jindera

If other, name town/village/area

Jindera

Your Suggestions and/or Comments

The pedestrian crossing to the Jindera Public School needs upgrading. Many years ago, the traffic "blisters" located in front of our home were moved approximately 1m from their original location and the roadway was patched. This has caused weeds to grow through around the blisters, causing blocking and lodgement of debris to the walkway, as well as it being unsightly. This impacts users of the crossing, particularly pedestrians with prams or wheelchairs. We feel that if the entry/exit to the roadway was concreted, this would make the surface smoother creating ease of use for all, particularly for our community members with walking aids or disabilities, and would also minimise debris lodgement and weeds growing through the walkway.



National Competition Policy & Complaints Handling Procedure

Document Name	Document Version Number	Review Date
National Competition Policy	Insert Version Number Here	Click Here to Enter Date
Date Adopted	Minute Number	Status
Click Here to Enter Date	Insert Minute Number Here	Select Status Here

Purpose

The purpose of developing the National Competition Policy (NCP) is to ensure that Greater Hume Council operates without competitive advantages over other business as a result of their public ownership, when competing against the private sector businesses.

By establishing this policy, Council will be meeting its obligations under the National Competition Policy framework.

Scope

National Competition Policy advocates the delivery of local government services in relation to its significant business activities on commercial principles. It is designed to ensure that, where appropriate, Council sets prices on the same basis as the private sector by making adjustments for the advantages and disadvantages of public ownership.

This Policy is applicable to those activities to which competitive neutrality applies.

Definitions

A complaint regarding competitive neutrality is:

- A complaint that Council has not met its requirements under the NSW Government's Policy Statement and the Division of Local Government Guidelines "Pricing and Costing for Council Business – A Guide to Competitive Neutrality". For example a complaint might be that Council has not applied full cost attribution. A complaint could also be that Council has not established an effective complaints handling mechanism;
- A complaint that Council has not abided by the spirit of competitive neutrality in the conduct of a business activity

A competitive neutrality complaint is **not**:

- A complaint regarding the level of service provided by a business activity (eg inadequate water quality, garbage bin not collected etc)
- A complaint regarding the cost of the service, unless it is that Council has not costed its service to take competitive neutrality into account

Complaints that do not concern competitive neutrality are to be dealt with through Councils normal Complaints channels.

Policy Content

Council has previously resolved that the following Council activities will be classified as Category 1 Business (those activities with a turnover of over \$2 million pa)

- Nil

Council has previously resolved that the following Council activities will be classified as Category 2 Business (those activities with a turnover of less than \$2 million pa)

- Combined Water Supply
- Combined Sewerage Service



National Competition Policy & Complaints Handling Procedure

The “Pricing and Costing for Council Business – A Guide to Competitive Neutrality” requires councils to adopt a policy and a process for resolving competitive neutrality complaints.

The process must deal with resolving Competitive Neutrality Complaints prior to a formal complaint being made (the “preliminary Review Process”).

Competitive Neutrality Complaints that cannot be resolved after the Preliminary Review Process will be referred to the Division of Local Government for investigation and reporting on Competitive Neutrality Complaints about the Council’s Business Activities.

Council has developed the Preliminary Review Process which is aimed at resolving Competitive Neutrality Complaints through a process of consultation. Participation in the Preliminary review Process is seen by Council as the preferred means of establishing that a complainant has made the genuine attempts to resolve a Competitive Neutrality Complaint, as required by the Division of local Government.

Preliminary Review Process

The Preliminary Review Process commences with the submission of a written complaint to the Public Officer specifying:

- How the complainant is an “affected person”, and
- How the complainant believes the competitive neutrality principles have been breached together with any supporting evidence that the complainant has.

The Public Officer must within 10 working days of receiving the written complaint, acknowledge its receipt in writing and request any further information required to properly consider the complainant’s concerns. When undertaking the Preliminary Review Process, the Public Officer must:

- Seek to establish the facts relating to the concerns expressed by the complainant. This may involve meeting with the complainant, collecting data, holding further meetings and recommending mediation;
- Within 45 days of receiving the complainant’s written complain, develop a draft response to be forwarded to the complainant and requesting his/her views on the draft response, and
- Upon receipt of the complainant’s views on the draft response, provide a report to Councils General Manager and Director responsible for the Business Unit identified in the complaint on the findings of that Officer’s initial investigation and the complainant’s views on the draft response.
- On receiving the Public Officer’s findings and the complainant’s views on the draft response, the General Manager or delegated staff must prepare and send an adopted response to the complainant. That response must include details of how to make a formal complaint to the Division of Local Government should the complainant be dissatisfied with the adopted response.

Further Complaints Process

Any person who is dissatisfied with Council’s response given may pursue the matter further by seeking a formal investigation by the Division of Local Government.

Council's Competitive Neutrality Complaints Register and Reporting Requirements

Council is required to prepare and maintain a record of all Competitive Neutrality Complaints, associated decisions and recommendations.

Council will establish and maintain a register of all Competitive Neutrality Complaints, associated decisions and recommendations and report these in Council's Annual Report for each financial year.

Competitive Neutrality Complaints should be lodged in writing to:

The Public Officer
Greater Hume Council
PO Box 99
HOLBROOK NSW 2644

Or:

- at any Customer Service Office of the Greater Hume Council
- Via mail@greaterhume.nsw.gov.au

Links to Policy

Complaints Handling Policy
Customer Service Policy

Links to Procedure

Nil

Links to Forms

Nil

References

Office of Local Government – “Pricing and Costing for Council Business – A Guide to Competitive Neutrality”

Responsibility

Director Corporate & Community Services

Document Author

Director Corporate & Community Services

Relevant Legislation

Local Government Act 1993

Associated Records

Nil

Terms of Reference Section 355 Committee of Council

Document Name	Document Version Number	Review Date
Insert Document Title Here	Insert Version Number Here	Click Here to Enter Date
Date Adopted	Minute Number	Status
Click Here to Enter Date	Insert Minute Number Here	Select Status Here

Committee Status

The Committee shall be established as a Committee of Council under Section 355 of the Local Government Act (1993) (the Act) and have authorised such functions under Section 377 Delegated Functions of the Act as detailed in the Committees' TERMS OF REFERENCE.

Name of the Committee

The name of the Committee shall be the:

Gerogery Commemoration Hall Management Committee

Membership

Committee is to consist of community representatives appointed in accordance with Greater Hume Councils Management Committee Guidelines.

Council may appoint one Councillor and the General Manager shall be an ex-officio member.

Term of Office

The Committee may be dissolved at any time by Council but normally holds office for a four year term, ceasing three months after each general election of Council.

Members are welcome to nominate for another term.

Office Bearers

The meetings will be chaired by the person elected to that position at the first meeting.

Any Chair of the committee holds that position for one calendar year from the date of his/her election/nomination. The Chair may be nominated/elected again for additional year/s appointment.

Meeting Frequency and Duration of Meetings

- Organisation of the meetings shall be the responsibility of the Chairperson of the Committee in consultation with the Secretary/Treasurer of the Committee.
- **A minimum of four (4) meetings shall be held annually.**
- Meetings shall be held at a time and venue determined by the Committee.
- Notices of Meetings shall be distributed to the Committee and invitees at least five working days prior to the Meetings.

Objectives and Scope

The purpose of this Committee is to:

- Interact with relevant Council staff to maintain the Gerogery Hall in order that the hall is efficiently managed, operated and planned so as to meet the present and future needs of the community.
- Overview the operating procedures of the hall and make recommendations to Council with the aim of improving efficiencies and effectiveness.
- Allocate the use of the hall and its facilities to the various users with the approval of Councils Risk Officer
- Monitor the community's perception of the hall and provide guidance and suggestions for improvements to its operation.
- Provide comment and feedback on Council policies affecting the operation of the hall.
- Consider and make recommendations to Council on major items of expenditure considered essential or desirable for the hall.

Terms of Reference Section 355 Committee of Council

Recommendations Made by the Committee

All recommendations made by the Committee shall be by those who are in attendance at the Meeting and voting.

All recommendations shall be carried by the voting majority.

Distribution of Minutes

Minutes of the Committee's deliberations and its recommendations shall be made available to Council at the earliest opportunity after any meeting of the Committee.

Minutes of all meetings shall be distributed to all Committee members.

Limitation of Functions

In accordance with Section 377 of the Local Government Act 1993, members of the committee may not undertake a range of activities including, but not limited to:

- Fix fees for the use or hire of any Council facility
- Borrowing of money with the exception of an Internal Loan as provided by Council
- Voting of money for expenditure on its works, services or operations
- Enter into legal action on behalf of Council
- Incur expenditure by Council other than in accordance with an express authority
- Accept tenders
- Enter into contracts binding Council
- Make any payment to Board members other than reimbursement of properly incurred expenditure
- Classify or reclassify public land
- Make application, or give notice, to the Governor or Minister.

Responsibility of Committee Members

- Committee members will be required to act in accordance with the Management Committee Guidelines, Council's Code of Conduct and Work Health and Safety legislation.
- To act at all times in accordance with Council Policy and Procedures, Section 355 of the Local Government Act - Committees of Council and Section 377 Delegated Functions of the Act.
- Attend meetings and be punctual.
- If unable to attend a meeting send an apology.
- Raise issues and concerns, report on initiatives and issues which may be relevant to or of interest to the community.
- Participate in discussions and decision making.
- Follow up recommendations and actions as recorded in the Minutes.
- To perform other duties which may be authorised from time to time by Council.
- Requests from the Committee will be forwarded to the General Manager for appropriate actions. Copies of minutes will not be deemed as correspondence.

Alteration of Terms of Reference and Operation Guidelines

The Terms of Reference may be altered or amended by the Committee at an ordinary meeting provided due notice is given and only with the endorsement and approval of Greater Hume Council.

Recommendations to Council to amend or change the Terms of Reference for the Committee, including the Committee Functions, will need to be endorsed by the majority of the Committee.

Termination of Membership

Membership of the Committee will be terminated automatically after a member's absence from three (3) consecutive meetings without apologies.

Members will be expected to attend a minimum of 50% of Ordinary Meetings during each calendar year.

Financial Accounts

Management Committees of Greater Hume Council are subject to the same standards of financial accountability as Council, and it is therefore important that Committees manage their finances well.

- All funds and assets held by the Committee remain the property of Council.
- Each Committee who handles public funds on behalf of Council, will open an account at a local financial institution and operate the daily transactions from it.
- The Committee should maintain and keep accurate financial reports including completion of Bank Reconciliations.
- Financial reports will be submitted to Council annually to ensure compliance with GST requirements.
- Committees are not able to commit or expend any monies greater than \$5,000, without the prior reference and approval from Council.
- If an expenditure item is over the amount of \$1,000 an Order Requisition must be obtained from Council.
- Quotations must be obtained for all purchases over \$1,000 in accordance with Councils Procurement Policy and Procedures.
- The Committee will have the discretion to pay tax invoices with minor amounts of GST and be reimbursed annually once Council is in receipt of the financial reports.

Funds

- All funds raised are the property of Council and shall be held for the purposes of improvement to the Gerogery Hall and facilities.
- Funds may be invested in Council's Trust Fund to be returned on instructions as directed by the Committee with interest thereon, or in any investment authorised for the investment of funds of any Local Government Authority.

Voluntary Workers Insurance

Committee members and Volunteers will have the following cover –

Voluntary workers are covered while engaged on a journey (as defined) undertaken on the Insured's business, including any Incidental Private Travel. Cover under this Policy (Business Travel and Group Personal Accident insurance) shall be whilst engaged in or on any authorised voluntary work directly or indirectly connected with or on behalf of council.

It is extremely important however that where activities other than Committee meetings (eg; working bees) contact is made with Council prior to the activity to ensure proper risk management practices are put in place.

DATE PLOTTED: 23/04/2024 10:52:17 AM BY: P. ANDERSON

ANNEXURE 10



DETAIL SCALE 1:500 A 3100

No.	Date	Description	By	HD
1	18/09/20	ISSUED FOR APPROVAL		



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Drawn	Date	Checked	Date
AW	18/09/20	AW	18/09/20
AW	18/09/20	AW	18/09/20
AW	18/09/20	AW	18/09/20
AW	18/09/20	AW	18/09/20

GREATER HUME SHIRE COUNCIL
HHC FLOOD LEVEE DESIGN
HOLBROOK HENRY
& COLCERN
HOLBROOK 1 INSET PLAN

WARNING
EXTERNAL APPROVAL
THIS DRAWING IS SUBJECT TO THE APPROVAL OF
GREATER HUME SHIRE COUNCIL
AND A PRELIMINARY BLUE

Status	FOR APPROVAL
NOT TO BE USED FOR CONSTRUCTION PURPOSES	
Project	AHD M AS SHOWN A1
Drawing Number	AWE200028-WE-3102
Sheet	1

WARNING: BEHIND UNDERGROUND SERVICES. THE LOCATION OF UNDERGROUND SERVICES ARE APPROXIMATE ON PLAN FROM EXACT POSITION. ANY DISCREPANCIES MUST BE IMMEDIATELY IDENTIFIED AND THE SUPPLIER MUST BE NOTIFIED PRIOR TO CONSTRUCTION COMMENCING.

TOURISM AND PROMOTIONS REPORT (May 2021)

Areas Projects	Objectives	Progress and Comments
Visitor Information Centre and Submarine Museum	Offering visitors to Greater Hume information and advice on accommodation, places to eat, attractions, maps, tours, road conditions, events and other general information. Reception and admission to Submarine Museum. Implement the Greater Hume Visitor Experience Plan. Delivery Plan 3.3.1.1.06, 3.3.1.1.05	<ul style="list-style-type: none"> • Visitor Information Centre Statistics: 2021 - Walk In – 1056, Phone Calls - 23, Emails – 0. 2019 - Walk In – 507, Phone Calls - 23, Emails – 0. • Submarine Museum 2021 - Adult - 113, Child - 23, Concession - 129, Family – 31, Group – 0, Total - 296. 2019 - Adult - 17, Child - 57, Concession - 4, Family – 96, Group – 0, Total - 174.
Events	To assist with the promotion of Greater Hume's many and varied events. Implement the GH Visitor Experience Plan. Delivery Plan 3.3.1.1.01, 3.3.1.1.08	<ul style="list-style-type: none"> • Supporting the following events - Walla Walla Show n Shine, Holbrook Sheep and Wool Fair, Battle of the Border (Carriage Driving), Film Night at Jindera Pioneer Museum,
Social Media	Implement and enhance online communication tools using technologies such as social networking mechanism. Implement the Greater Hume Visitor Experience Plan. Delivery Plan 3.3.1.1.09	<ul style="list-style-type: none"> • Instagram, #visitgreaterhume – 815 followers • Individual facebook pages: <ul style="list-style-type: none"> ○ Greater Hume Council – 2556 followers ○ Greater Hume Visitor Information Centre – 562 followers ○ Holbrook Submarine Museum – 1118 followers ○ Greater Hume Children's Services – 867 followers ○ Greater Hume Youth Advisory Committee – 415 followers ○ Buy Local in Greater Hume – 490 followers
Promotions	To promote Greater Hume as a place to visit or stay, whether for ½ day, full day or more. Implement the GH Visitor Experience Plan. Delivery Plan 3.3.1.1.01, 3.3.1.1.08	<ul style="list-style-type: none"> • Emailed 'What's On in May' leaflets to Visitor Information Centres in NSW and VIC, coach/bus/tour companies, tourism operators within shire and regional, media, visitor information points and to interested residents in shire. • Developing and have commenced rolling out of social media tiles on towns and villages, tours and itineraries.
Australia Day	Recognise community leaders and their efforts and encourage others in the community to take up leadership roles. Delivery Plan 1.1.2.8.1 and 2.1.1.1.1	<ul style="list-style-type: none"> • Australia Day 2022 in Greater Hume, EOI to host 2022 has been sent out to all community organisations, community newsletters, website and social media. EOI closed on 28 May, please see report in this Council Meeting Agenda.
Signage	Implement the Greater Hume Visitor Experience Plan. Delivery Plan 3.3.1.1.03	<ul style="list-style-type: none"> • Currently looking at grant opportunities for further signage.
Greater Hume Council Newsletters	Redesign the format and content of Council's quarterly newsletter to ensure effective and targeted content. Delivery Plan 1.2.1.1.3	<ul style="list-style-type: none"> • Greater Hume First 2021 Newsletter is out with information on 2021 Local Government Elections, supporting local businesses, Have Your Say – Draft 2021-2022 Delivery Plan and 2020-2021 Operational Plan, Disability Inclusion Action Plan, Australia Day address by Anupam Sharma, Greater Hume Australia Day 2021 @ Walbundrie, Riverina Water funding, Holbrook Landcare update, Waste Facilities Opening Times and Accepted Waste and many other regular items.

**TOURISM AND PROMOTIONS REPORT
(May 2021)**

Murray Arts	Murray Arts aim is to actively assist the ongoing development of, and participation in, arts and culture throughout the Border region. Implement the Greater Hume Visitor Experience Plan. Delivery Plan 3.3.1.1.04	<ul style="list-style-type: none"> • Murray Arts have commenced planning for 2021. • Developed a Cultural Round Table Group to support the arts in the Murray Region.
Greater Hume Tourism	Implement the Greater Hume Visitor Experience Plan which was endorsed March 2014 by Greater Hume Council. Delivery Plan 3.3.1.1.06, 3.3.1.1.05	<ul style="list-style-type: none"> • Monthly newsletters are being sent to all Greater Hume Tourism Operators, providing latest information on COVID 19, tourism opportunities, marketing, social media and promotional campaigns as well as relevant contacts and statistics. • Currently managing 154 Greater Hume ATDW Listings. The Australian Tourism Data Warehouse (ATDW) is Australia's national platform for digital tourism marketing in Australia. Established in 2001, the ATDW is jointly owned and managed by all Australian state and territory government tourism bodies. ATDW distributes this information to over 60 partners' websites to support local tourism businesses in expanding their online exposure, bookings and marketing. • Continuing with social media Welcome to Greater Hume and providing tours and ideas of what people can do in Greater Hume.
Murray Regional Tourism (MRT)	The MRT is a joint venture between Albury, Balranald, Berrigan, Campaspe, Corowa, Deniliquin, Gannawarra, Greater Hume, Mildura, Moira, Murray, Swan Hill, Wakool, Wodonga, as well as Tourism Vic and Destination NSW. Delivery Plan 3.3.1.1.04, 3.3.1.1.07, 3.3.1.1.16	<ul style="list-style-type: none"> • Murray Regional Tourism is currently holding monthly Zoom meetings with all Tourism Managers to assist with advocacy and commence planning for 2021. • A Visitor Information Centre network is meeting via Zoom on a monthly basis. • Murray River Traveller Guide is now available in all regional Visitor Information Centres. • Murray Regional Tourism and Destination Riverina Murray are funding a mentoring program (through Karen Oliver Tourism) to develop new tourism experiences and enhance ongoing experiences. Karen has commenced visits to both Flyfaire Wines (Woomargama) and Holbrook Paddock Eggs (Holbrook).
Museums and Heritage	GHS currently has 10 public or private museums and three historical societies. Museum Advisor (Vanessa Keenan) – In partnership with Albury City Council and Museums and Galleries NSW we have engaged the services of a museum advisor. Delivery Plan 3.3.1.1.14	<ul style="list-style-type: none"> • The Museum Adviser has been engaged again for 2021. During Dec and Jan we have applied for two grants and have been successful in obtaining both, see Grants and Funding for more information.

TOURISM AND PROMOTIONS REPORT (May 2021)

<p>Grants and Funding</p>	<p>Greater Hume Council and community groups have had the opportunity to bid for funds from NSW and Federal Government for various projects across the Shire</p> <p style="text-align: right;"><i>Delivery Plan 3.3.1.1.04</i></p>	<p>The following grant applications have been recently submitted:</p> <ul style="list-style-type: none"> • Austrade’s Regional Tourism Bushfire Recovery Grant – Stream One - \$30,000 – Greater Hume and Henty Machinery Field Days Promotional Production - This project will be developing and promoting the videos, photography, social media posts, advertising and Hume Highway signage in order to attract visitors both old and new to Greater Hume and Henty Machinery Field Days. – SUCCESSFUL. Have met with Henty Machinery Field Days (HMFD), signed deed of funding and received first payment of funding. Have just commenced development of Hume Highway signage in conjunction with HMFD and Austrade’s requirements and planning for development of videos. • Create NSW - Regional Cultural Fund - Digitisation Round – \$332,745 - In partnership with Albury City (lead agency)) - Murray Region Digitisation Hub - The Project will involve the engagement of a Digitisation Project Officer and the repurposing and fit-out of a digitisation workshop space and studio at the LibraryMuseum’s offsite storage facility. The Project Officer will coordinate a program to implement the AlburyCity & Greater Hume Museum Digitisation Strategy. Council will purchase specialised digitisation equipment and implement professional training programs that will build and maintain skills responsive to the capacity of individual museums, facilitating the digitisation of at least 400 objects. Council and partners will continue to offer regular digitisation training, a collection database and equipment availability and assistance as well as an equipment loans system to each organisation into the future. SUCCESSFUL. AlburyCity as the lead agency has commenced recruitment for a Digitisation Project Officer to oversee the development of the Digitisation Hub, training and support to the museums during this project. The Digitisation Hub will be located at the Thurgoona Collection Store, 2 Hoffman Rd, Thurgoona. • NSW Government - Bushfire Local Economy Recovery Fund - \$451,054 – Hanel’s Lookout - This project at Hanel’s Lookout (Woomargama National Park) will create viewing platforms, walk ways, sealed carpark, sealed Hanel’s Road, toilet, picnic area and signage. – SUBMITTED, AWAITING OUTCOME • Museums & Galleries NSW - \$13,000 - Greater Hume will be engaging 2 x local creative to research, develop, film and edit a 6 episode web series focused on the interpretation of objects and stories from each of the community museums, Culcairn Station Masters House Museum, Headlie Taylor Header Museum, Holbrook Submarine Museum, Holbrook Woolpack Inn Museum, Jindera Pioneer Museum and Wymah Schoolhouse Museum. SUCCESSFUL. Artist contracts with Helen Newman and Alyson Evans from Nomad Films (http://www.nomadfilms.com.au/) being finalised. Helen and Alyson are currently meeting with all the museum volunteers to organise stories. Filming will take place over the next 3 months. • Continued to supply Letters of Support and advice to Community Groups for Grant Applications such as Stronger Country Communities Fund Round 4, Crown Reserves Improvement Fund.
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TOURISM AND PROMOTIONS REPORT (May 2021)

Greater Hume Council Website	Develop a new Greater Hume Council website including a dedicated Have Your Say portal which is compliant with accessibility standards. <i>Delivery Plan 1.2.1.1.4</i>	Seamless CMS(OpenCities) is the provider of Council's websites – Greater Hume Council, Visit Greater Hume, Greater Hume Children Services and Town and Village websites.						
				Greater Hume greaterhume.nsw.gov.au		GH Children Services ghchildren.com.au	Visit Greater Hume Visitgreaterhu me.com.	
		May 2021		21	20	21	20	21
		Website Traffic	New	3925	2528	275	200	454
			Returning	1147	1088	133	130	43
		Device Paths	Desktop	1965	1676	194	153	201
			Mobile	2194	1373	205	156	231
			Tablet	155	182	9	21	29
		Traffic Source	Organic	2784	2310	240	175	296
			Direct	717	628	147	127	65
Referral	210		99	2	15	105		
Social	666		241	19	13	1		
Bounce Rate	%	61.92	57.40	67.40	60.61	66.26		
<p>www.greaterhume.nsw.gov.au - top pages:</p> <ol style="list-style-type: none"> 1. Your Greater Hume Council – Careers with Us 2. Living in Greater Hume – Waste Facilities Opening Times Charges and Accepted Waste 3. Your Greater Hume Council – Building and Development 4. Contact Us 5. Your Greater Hume Council – Council Meetings <p>www.ghchildren.com.au – top pages:</p> <ol style="list-style-type: none"> 1. Family Day Care 1. Featured Content – Children and Families 2. Family Day Care – Enrol Your Child/Children 3. Contact Us 4. Featured Content – About Us <p>www.visitgreaterhume.com.au – top pages:</p> <ol style="list-style-type: none"> 1. Featured Content – Natural Wonders – Wymah Ferry 2. Featured Content – Planning Trips and Tours 3. Holbrook 4. Featured Content – Natural Wonders 5. Featured Content – Planning Trips and Tours – Itineraries and Tours 								

GREATER HUME SHIRE COUNCIL

Schedule of the Director Corporate Community Services' Schedule of Information to Council Meeting -
Wednesday 16th June, 2021

COMBINED BANK ACCOUNT FOR THE MONTH ENDED 31st May, 2021**CASHBOOK RECONCILIATION**

	General Fund	Trust Fund
General Ledger Cashbook Balance as at 1st May 2021	-22,934.18	40,661.41
Cashbook Movement as at 31st May, 2021	-1,063,242.76	0.00
Less: Term Deposits Included in Cashbook Balance (Trust only)	0.00	0.00
General Ledger Cashbook Balance as at 31st May, 2021	<u>-1,086,176.94</u>	<u>40,661.41</u>

BANK STATEMENT RECONCILIATION

Bank Statement Balance as at 31st May, 2021	NAB	\$0.00	40,661.41
	Hume	\$22,986.57	
	Bendigo	\$8,558.43	
	WAW	\$4,796.00	
	Total	<u>36,341.00</u>	<u>40,661.41</u>
(LESS) Unpresented Cheques as at 31st May, 2021		-21,282.19	0.00
(LESS) Unpresented EFT Payments as at 31st May, 2021		-1,141,311.75	0.00
PLUS Outstanding Deposits as at 31st May, 2021		40,076.00	0.00
PLUS / (LESS) Unmatched Cashbook Transactions 31st May, 2021			0.00
Cashbook Balance as at 31st May, 2021		<u>-1,086,176.94</u>	<u>40,661.41</u>

I certify that all of Council's surplus funds have been Invested in accordance with the Act, the regulations and Council's investment policies and that all cheques drawn have been checked and are fully supported by vouchers and invoices and have been certified for payment.


 Responsible Accounting Officer
 2 June 2021

This is page no.1 of Schedule No.1 of the Director Corporate & Community Services' Schedule of Information to Ordinary Council Meeting held on 16th June, 2021

GENERAL MANAGER

MAYOR

Applications Approved

c_dm073

Approved Between 1/05/2021 and 31/05/2021

04/06/2021

Application No.	Location	Development Type	Est. Cost	Received	Determination	Total Elapsed Days	Stop Days	Adjusted Elapsed Days	
DA/2020/1	Applicant: A & L Broughton Pty Ltd 27 Jarick WY JINDERA Lot: 106 DP: 1238348	Storage Sheds & Shipping Containers - As Modified	\$0	25/05/2021	Approved	26/05/2021	2	0	2
DA/2020/120	Applicant: Greater Hume Council 74 Walbundrie RD CULCAIRN Lot: 3 DP: 1105775 Lot: 1 DP: 311778	2 Lot Boundary Adjustment	\$0	12/08/2020	Approved	7/05/2021	32	237	32
DA/2020/125	Applicant: Habitat Planning Jingellic RD HOLBROOK Lot: 6 DP: 1223150	Extractive Industry Quarry <30,000 tonnes PA & Assoc Works Stg 1	\$0	12/05/2021	Approved	13/05/2021	2	0	2
DA/2021/57	Applicant: CWA of NSW 11 Lyne ST HENTY Lot: 3 Sec: 6 DP: 758514	Change of Use - Hall to Residential Dwelling	\$0	19/03/2021	Approved	18/05/2021	26	35	26
DA/2021/64	Applicant: K D Ray 32 Railway PDE HOLBROOK Lot: 3 Sec: K DP: 4843	New Shed	\$35,000	6/04/2021	Approved	14/05/2021	21	18	21
DA/2021/65	Applicant: E C Lumsden Brownrigg ST MORVEN Lot: 170 DP: 753751	New Shed	\$72,000	6/04/2021	Approved	5/05/2021	30	0	30
DA/2021/67	Applicant: B & H Homes Pty Ltd 212 Hueske RD JINDERA Lot: 1 DP: 1245667	New Dwelling and Garage	\$484,368	9/04/2021	Approved	6/05/2021	28	0	28
DA/2021/68	Applicant: C A Biggs 14 Anvil RD JINDERA Lot: 327 DP: 1242303	New Shed	\$39,630	13/04/2021	Approved	26/05/2021	44	0	44

Applications Approved



04/06/2021

Approved Between 1/05/2021 and 31/05/2021

c_dtm073

Application No.	Location	Development Type	Received	Est. Cost	Determination	Total Elapsed Days	Stop Days	Adjusted Elapsed Days
DA/2021/69	Applicant: Peter Bowen Homes 4 King ST CULCAIRN Lot: 10 Sec: 17 DP: 9695	New Dwelling and Garage	\$304,624 15/04/2021	Approved	10/05/2021	26	0	26
DA/2021/70	Applicant: Shed Boss 17 Melrose ST CULCAIRN Lot: 13 Sec: 21 DP: 6027	New Shed	\$24,512 15/04/2021	Approved	10/05/2021	26	0	26
DA/2021/71	Applicant: M W Mohr 46 Railway PDE HOLBROOK Lot: 51 DP: 4045	New Shed	\$10,125 16/04/2021	Approved	10/05/2021	25	0	25
DA/2021/73	Applicant: GT Constructions 329 Bowna RD BOWNA Lot: 38 DP: 456551	Dwelling Alterations & Additions	\$270,000 20/04/2021	Approved	6/05/2021	17	0	17
DA/2021/74	Applicant: Shed Boss 6 Campbell CT BURRUMBUCK Lot: 12 DP: 258401	New Shed	\$37,994 21/04/2021	Approved	18/05/2021	28	0	28
DA/2021/75	Applicant: K P Mulloy 16 Stirbeck ST HOLBROOK Lot: 6 DP: 264371	New Verandah & Skillion	\$8,550 21/04/2021	Approved	14/05/2021	24	0	48
DA/2021/76	Applicant: J M Gammage 51 Wallace ST HOLBROOK Lot: 5 DP: 1124762	New Shed	\$9,180 22/04/2021	Approved	14/05/2021	23	0	23
DA/2021/79	Applicant: Jindera Pioneer Museum 116 Urana ST JINDERA Lot: 2 Sec: 10 DP: 758544	New All Abilities Facility	\$90,000 26/04/2021	Approved	18/05/2021	23	0	23

ANNEXURE 13



Application No.	Location	Development Type	Est. Cost	Received	Determination	Total Elapsed Days	Stop Days	Adjusted Elapsed Days
DA/2021/80	Applicant: A & C Irwin Builders 147 Coogera CCT JINDERA Lot: 911 DP: 1264008	New Dwelling Garage and Shed	\$541,107	27/04/2021	Approved	23	0	23
DA/2021/81	Applicant: L J McGregor 7 Senna CT JINDERA Lot: 509 DP: 1236708	New Shed	\$32,000	27/04/2021	Approved	23	0	23
DA/2021/83	Applicant: Shed Boss 74 Adams ST JINDERA Lot: 11 DP: 633175	New Shed	\$19,997	29/04/2021	Approved	26	0	26
DA/2021/86	Applicant: Gray Building & Construction 204 Ortlipp RD GLENELLEN Lot: 204 DP: 753342	New Shed	\$19,074	4/05/2021	Approved	23	0	23
DA/2021/89	Applicant: Shed Boss 2177 Culcairn Holbrook RD MORVEN Lot: 1 DP: 810904	New Shed	\$32,177	12/05/2021	Approved	8	0	8
DA/2021/102	Applicant: Eslers Land Consulting 5-21 Jessie ST GEROGERY WEST Lot: 135 DP: 753339 Lot: 1 DP: 1239080 Lot: 137 DP: 753339 Lot: 138 DP: 753339	Boundary Adjustment	\$0	25/05/2021	Approved – Exempt Development	1	0	1
CDC/2021/25	Applicant: Afonso Building Solutions 42 Pech AVE JINDERA Lot: 75 DP: 1224019	New Dwelling and Garage	\$250,520	3/05/2021	Approved – Private Certifier	1	0	1

Applications Approved



c_dm073

Approved Between 1/05/2021 and 31/05/2021

04/06/2021

Application No.	Location	Development Type	Est. Cost	Received	Determination	Total Elapsed Days	Stop Days	Adjusted Elapsed Days
CDC/2021/26	Applicant: SouthernVale Homes 6 Wagner DR JINDERA Lot: 113 DP: 1267384	New Dwelling and Garage	\$431,041	12/05/2021	Approved – Private Certifier	1	0	1
CDC/2021/27	Applicant: O J Phegan 86 Gerogery West RD GEROGERY Lot: 21 DP: 585455	New Swimming Pool	\$47,880	13/05/2021	Approved – Private Certifier	1	0	2
CDC/2021/28	Applicant: Farrugia Building 4 Polack ST JINDERA Lot: 110 DP: 1267384	New Swimming Pool	\$50,612	17/05/2021	Approved – Private Certifier	1	0	1
CDC/2021/29	Applicant: Lewis Dickson Homes Pty Ltd 20 Protea CT JINDERA Lot: 906 DP: 1264008	New Dwelling and Garage	\$545,156	17/05/2021	Approved – Private Certifier	1	0	1
CDC/2021/30	Applicant: Farrugia Building 53 Sawyer RD JINDERA Lot: 97 DP: 753345	New Swimming Pool	\$47,966	24/05/2021	Approved – Private Certifier	1	0	1
CDC/2021/31	Applicant: Afonso Building Solutions 13 Terlich WY JINDERA Lot: 106 DP: 1267384	New Dwelling and Garage	\$313,785	31/05/2021	Approved – Private Certifier	1	0	1

Report Totals & Averages
 Total Number of Applications : 29
 Total Estimated Cost : 3,717,298.00

Average Elapsed Calendar Days: 27.69
 Average Calendar Stop Days: 10.00
 Average Adjusted Calendar Days: 17.69

Total Elapsed Calendar Days: 803.00
 Total Calendar Stop Days: 290.00
 Total Adjusted Calendar Days: 513.00


 Director Environment & Planning
 Greater Hume Shire Council

ANNEXURE 14

HENTY COMMUNITY DEVELOPMENT COMMITTEE

MEETING MINUTES 29/03/2021

Meeting Opened: 6.36pm

Present: Neil Meyer, Steph Bedggood, Jess Kane, Yvonne Booth, Dennis Kane, Councillor Annette Schilg, Deputy Mayor Doug Meyer

Apologies: Graham Klemke

Minutes of the last Meeting: 01-03-2021

Moved: Stephanie Bedggood Seconded: Jessica Kane

Business Arising: Nil

Treasurers Report: Steph Bedggood

Attached Report. Closing Balance: \$68.93

Bedggood moved report be accepted and send a request another \$500 from council. Seconded Jess Kane: Carried

Correspondence:

IN: Emails have been continually forwarded during the month

•

OUT:

- Letter Colin Kane – condition of block on Third street.

Greater Hume Shire Council Report:

Doug Meyer (Deputy Mayor)

Discussion

- General council update
- Railway Yard - Letter in regard to north side Fence to council (JK Moved, Seconded SB)

General Business

1/ Off the Leash area Smith street: **No Changes.**

UPDATE

- GHC (Colin Kane) investigating availability of Land. *(Committee to request an update from Colin Kane). No reply yet.*

2/ Facebook' page... an ongoing project. Community Opportunity Log

Update: Numbers still good sing site.

3/ Sign Railway Parade

Update: Jess & Steph

Need for advertising design assistance. Discuss with Bendigo Bank Board (BBHS or St Paul's College creative arts departments) Still to do!
Business who won Christmas light competition yet to use free advertising.

4/ PROJECT: Cleanup Railway yard beside Dales Funeral Service and South side of Sladen Street

UPDATE: Motion to write letter moved in council updated.

5/ Welcome Packs – Discussion re content- Approach retailers/businesses to provide vouchers etc., Information packs

UPDATE; 19 new packs in last 6 months. A great

6/ Greater Hume Shire Australia Day Citizen of the Year 2022. NTR

7/ Henty Museum Project –

- Met with Vanessa Keenan – To help with teaching cataloging and processes.
- To hold another meeting soon.

FROM THE FLOOR:

- Discussion in regard to noncompletion of Plinths. Have contacted council several times about this. To enquire further.

Next Meeting: 6.30pm Monday 26th April

Meeting Closed: 7.10pm