



Greater
Hume
Council

To: «Name»

Ordinary Meeting of Greater Hume Council

Wednesday, 17 February 2021

NOTICE is hereby given that an Ordinary Meeting of the Greater Hume Council will be held at Community Meeting Room, Library Complex, Library Lane, Holbrook, commencing at 6.00pm. The meeting commences with a Public Forum.

Persons wishing to address Council in the forum must register by 5pm Monday, 15 February 2021. The conduct of the forum is governed by the Council's Code of Meeting Practice. A new procedure applies for persons wishing to attend the meeting which can be obtained from Council's website or any Council office.

Council live streams meetings so that the public may view the proceedings of the meeting in real time or later. View the recording of the meeting at <https://bit.ly/35uKFxX>

STEVEN PINNUCK
GENERAL MANAGER

ORDER OF BUSINESS TO BE CONSIDERED
REFER OVERLEAF

Ordinary Meeting of Greater Hume Council

Wednesday, 17 February 2021

In accordance with Council's Code of Meeting Practice, this Council Meeting is being recorded and will be placed on Council's webpage for public information.

All present today are reminded that by speaking you are agreeing to your view and comments being recorded and published. You are also reminded that, if or when speaking, you are to be respectful to others and use appropriate language. Greater Hume Council accepts no liability for any defamatory or offensive remarks or gestures during this Council Meeting.

BUSINESS:

1. OPENING THE MEETING

2. PRAYER

3. ACKNOWLEDGEMENT OF COUNTRY

"I would like to acknowledge that this meeting is being held on the traditional lands of the Wiradjuri people, and pay my respect to elders both past, present and emerging".

4. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

- Minutes of the Ordinary Meeting of Council – 16 December 2020
- Minutes of the Extraordinary Meeting of Council – 27 January 2021

6. ACTION REPORT FROM THE MINUTES

7. DISCLOSURES OF INTERESTS

8. NOTICES OF MOTIONS

9. REPORTS FROM OFFICERS

PART A For Determination

- Environment and Planning
- Governance
- Corporate and Community Services
- Engineering

PART B To Be Received and Noted

- Governance
- Corporate and Community Services

PART C Items For Information

- Governance
- Corporate and Community Services
- Engineering
- Environment and Planning

PART D Items for Information

10. MATTERS OF URGENCY

11. COMMITTEE OF THE WHOLE – CONFIDENTIAL CLOSED COUNCIL REPORT

12. CONCLUSION OF THE MEETING

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**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 17 FEBRUARY 2021**

MAYORAL MINUTE

1. MAYORAL MINUTE – PASSING OF MRS GUNDULA HOLBROOK

Mrs Gundula Holbrook passed away on New Year's Eve, at her home in the village of Steinfeld, Austria.

Gundula Helene Feldner was born in Austria in 1914. She married Norman Holbrook V.C. in 1952 and the couple lived in England until his death on 3 July 1976, a few days short of his 88th birthday. Norman and Gundula first visited the town named after him in 1956, and their last visit together was in 1975.

In 1982 Gundula presented Norman's Victoria Cross and other WW1 medals to the town.

Her incredible generosity to the town of Holbrook was the impetus behind the HMAS Otway casing being installed in Germanton Park.

She travelled to Australia for the dedication/ and submarine squadron Freedom of entry parade in 1997 and was made an honorary citizen of Holbrook.

"I think this is the most important thing that has ever happened to me", Mrs Holbrook told the Border Mail. "I don't feel like a visitor anymore, now I am a resident",

On 1 November 2020 Gundula celebrated her 106th birthday.

Gundula was a marvellous person, a great benefactor to the people of Holbrook and the shire of Holbrook, and the Greater Hume Shire Council.

Her generosity was vast, with a sizeable donation to help finish the HMAS OTWAY construction.

Later she helped with the completion of the Hologram in the museum, where she tells her husband's story of the B11's incredible journey in and out of the Dardanelle strait.

A special photograph of Gundula was taken at her 100th birthday, shows her draped in a beautiful yellow woollen knee rug, which became part of "The Yellow Submarine" project.

Holbrook residents will always remember Gundula with great affection as a very special lady.

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NOTICE OF MOTIONS

1. **NOTICE OF MOTION - CONSIDERATION OF CULCAIRN SOLAR FARM BY THE
INDEPENDENT PLANNING COMMISSION (IPC)**

Notice of Motion submitted by Cr Lea Parker

Cr Lea Parker has submitted a Notice of Motion -

“That Greater Hume Council resolve to recognise loss of amenity of “Receptors” and acknowledge loss of Prime Agricultural Lands as significant aspects in consideration of determination of the Culcairn Solar Farm development before the IPC on that occasion in coming weeks.”

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2. NOTICE OF MOTION - SUPPORT PROVIDED BY COUNCIL TO MEDICAL PRACTITIONERS IN THE SHIRE

Notice of Motion submitted by Cr Annette Schilg

Cr Annette Schilg has submitted a Notice of Motion –

“That the General Manager present a detailed report on financial support provided by Council to medical practitioners located in Greater Hume currently and over past years”.

Note from Cr Schilg

As a Council in ever changing times, our role in supporting vital services to our communities is also ever changing.

The health industry is one particular area that our role, at Local Government level, is constantly being tested.

Hence the request for the General Manager to provide a detailed report on the financials expended across our shire, be presented to the March 2021 monthly meeting.

Culcairn is currently facing the next huge challenge in recruiting their next general practitioner, as have Holbrook, Jindera, Henty and Walla Walla have done in the past.

We as a Council need to be transparent to our ratepayers as to how these other towns have been supported by Council, over the years.

I ask fellow Councillors for your support in this request.

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OFFICERS' REPORTS – PART A - FOR DETERMINATION

ENVIRONMENT AND PLANNING

1. **MODIFICATION DEVELOPMENT APPLICATION 10.2019.96.1 – CHANGE OF USE AND PARTIAL DEMOLITION TO PERMIT METAL FABRICATION AND RETAIL DISPLAY OF MANUFACTURED GOODS - LOT A DP403920, LOT 1 AND LOT 2 SEC 30 DP 758522 - 158 ALBURY STREET HOLBROOK**

Report prepared by Director Environment and Planning - Colin Kane

REASON FOR REPORT

Council is in receipt of an application to modify Development Application 10.2019.96.1 which gave consent for change of use and partial demolition to permit metal fabrication and retail display of manufactured goods (the activity) at Lot A DP403920, Lot 1 and Lot 2 Sec 30 DP758522 158 Albury Street Holbrook (subject land). The applicant is Tom Davies and the owner is TJ Davies and AJ Cann.

This report represents an assessment of the application under the requirements of Division 4 of the *Environmental Planning and Assessment Act 1979* (EP&A Act) and is being reported to Council because an objection to the application for modification has been received.

REFERENCE TO DELIVERY PLAN

None relevant.

DISCUSSION

Council has received an application in accordance with Section 4.55(2) of the EP&A Act to modify development consent 10.2019.96.1 which was issued on 27 September 2019. The proposed alteration to the development consent include changing the operating hours to commence at 7am and to use an existing storage shed for storage workspace.

The activity that is occurring at the subject land will not change as a result of the proposed modification to the development consent however, the impacts from the activity will have some environmental impacts and in accordance with the Greater Hume Community Participation Plan, the application was notified on 27 November 2020 for 14 days.

Council received a submission from the neighbour notification (**ANNEXURE 1**) and that submission raises concerns about noise from the activity and also indicates that the activity should not be undertaken in the existing location.

In response to these concerns, it is advised that the author has investigated whether noise complaints have been received about the activity since it commenced operation at the subject land. It is advised that Council had received one complaint about work commencing prior to operating hours. That complaint was investigated and it was determined that the work was being done on equipment that was needed for bushfire fighting activities and was therefore considered to be necessary work. Another complaint has been received about noise from grinding. Council rangers visited on this occasion and the business implemented rectification works.

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The author on three occasions has situated himself in front of the submitter's property to determine the acceptability of the noise emanating from the premises. Although some noise was being emitted from the subject land the volume of the noise on these occasions was considered to be acceptable. In the opinion of the author with respect to noise, the distance of the submitter from the activity is a mitigating factor as is the location which is a residential interface area, where previously industrial activity has occurred.

The author has spoken to the applicant about management of noise from the premises and the need to manage this impact. The conditions of consent currently have provision for Council to take corrective action with respect of noise nuisances. Consequently it is considered that the change in operating hours can be accommodated through the inclusion of a new condition in the development consent relating to the hours of operation.

The use of another shed at the subject land for storage and work activities has been investigated by the author. Relative to the submitter's location the shed is screened by other buildings on the site and its use should not cause any nuisance.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

The submitted application to modify DA10.2019.96.1 is considered to be acceptable with the inclusion of a new condition of consent.

In making a decision as the consent authority under the EP&A Act, Council can:

1. Approve the application to modify the consent, subject to conditions;
2. Defer the application for further information or redesign; or
3. Refuse the application.

RECOMMENDATION

In accordance with Section 4.55 of the EP&A Act 1997 Council consent to modify development consent 10.2019.96.1 with the changed conditions shown in italics:

APPROVED PLANS

1 GENERAL CONDITIONS

The following conditions have been applied to ensure that the use of the land and/or building is carried out in such a manner that is consistent with the aims and objectives of the planning instrument affecting the land. A Principal Certifying Authority can either be Greater Hume Council or an accredited certifier.

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- 2 **Compliance with Fire Safety Schedule**
All fire safety measures listed in the fire safety schedule are to be installed and certified as achieving no less than their applicable performance standard as noted beside each fire safety measure on the fire safety schedule.
- 3 **Demolition Requirements**
Demolition of the existing building(s) shall be carried out in accordance with the requirements of AS 2601 – 2001 and the following:
- a. The property being secured to prevent unauthorised entry.
 - b. Asbestos sheeting shall only be removed by licensed operators in accordance with the requirements of the WorkCover Authority. Proper procedure shall be employed in the handling and removal of asbestos to minimise the risk to personnel and the escape of particles to the atmosphere.
 - c. All other materials and debris is to be removed from the site and disposed of to approved outlets in accordance with the approved Waste Management Plan.
 - d. Seven (7) days notification to commence demolition work shall be given to Workcover NSW in accordance with Clause 3.4.5 of the Occupation Health and Safety Regulation 2001.
- 4 **Fire Safety Schedule**
The fire safety measures attached shall be implemented in the building premises in accordance with the requirements of Clause 168 of the Environmental Planning and Assessment Regulation 2000.
- The fire safety measures shall be designed by an accredited person in accordance with the minimum requirements of the relevant Australian Standards, National Construction Code and Codes of Practice.
- 5 **Time Period of Consent**
This consent will lapse five (5) years from the date of determination unless the approved building, engineering or construction work has been physically commenced in accordance with this consent.
- Development consent for the use of land does not lapse if the approved use of any land, building or work is actually commenced prior to the date on which the consent would otherwise lapse.

GENERAL CONDITIONS – DEVELOPMENT PLANNING

- 6 **Compliance with Plans and Conditions**
The development shall take place in accordance with the approved development plans, except as modified in red by Council and/or any conditions of this consent.

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7 *Hours of Operation*

The approved hours of operation for the use of the premises are:

Monday to Friday

7am to 5 pm

Saturday

8am to 1 pm

Sundays and Public Holidays

No operation is permitted.

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2. DEVELOPMENT APPLICATION 10.2020.125.1 – EXTRACTIVE INDUSTRY - LOT 6 DP1223150 JINGELIC ROAD WANTAGONG

Report prepared by Director Environment and Planning - Colin Kane

REASON FOR REPORT

A development application has been received seeking to establish an extractive industry over an area of land not exceeding 2 hectares at Lot 6 DP1223150 Jingellic Road, Wantagong. Operations will vary according to demand for the extracted gravel however, if approval is granted then the maximum production levels will be set as a condition of consent to ensure that extraction will not exceed 30,000 tonnes per annum.

This report represents an assessment of the application under the requirements of Part 4 of the Environmental Planning and Assessment Act 1979 (EP&A Act) and is being reported to Council because of an objection to the proposal have been received.

REFERENCE TO DELIVERY PLAN

None relevant.

DISCUSSION

As mentioned, Council has received a development application seeking to establish an extractive industry over an area not exceeding 2 hectares at Lot 6 DP1223150 Jingellic Road Wantagong. The applicant has submitted a Planning Application Report (**ANNEXURE 2**) to support the application which indicates that the maximum extraction will be in the order of 30,000m³ which equates to approximately 45,000 tonnes per annum.

The applicant has also indicated that this development proposal would not be integrated development. The proposal would be integrated development at a level of extraction where a license is required under the Protection of the Environment Operations Act 1997 which is 30,000 tonnes per annum. The discrepancy between the two levels of extraction has been clarified with the applicant and they have now confirmed that the maximum level of extraction will be lesser figure of 30,000 tonnes per annum.

From an operational perspective the material will be extracted by means of ripping and excavating the broken material. Extracted materials will be fed into a jaw crushers and screens, which separate rock from fines. Materials will then be transferred by loader to the site laydown area, located in the excavation area. The quarry materials will be loaded onto truck and truck and trailer combinations by a front-end loader for transportation off-site.

The assessment report provides details on truck movements based on 30,000 cubic metres per annum however, given that the extraction will be set at 30,000 tonnes per annum then, truck and truck and trailer combination trips will be less than what is nominated in the assessment report.

The assessment report indicates that traffic would typically arrive and leave the site via an existing accessway on the western boundary and almost exclusively from the westerly direction. The transport of the material is a key assessment determinate for extractive industries and is considered by both the Council's engineering department and Transport for NSW (TfNSW). Further discussion on the transport of the material is discussed later.

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DEVELOPMENT APPLICATION 10.2020.125.1 – EXTRACTIVE INDUSTRY - LOT 6
DP1223150 JINGELIC ROAD WANTAGONG [CONT'D]

CONSULTATION AND REFERRAL PROCESS

On 14 September 2020 the application was notified to all surrounding landowners and one submission was received during this public exhibition period.

TfNSW Referral

The application was referred to Transport for NSW (TfNSW) under the provision of the State Environmental Planning Policy (Mining, Petroleum Production and extractive industries) 2007.

In the Planning Application Report it is indicated that access to and from the site will be by way of an existing access road on the western side which will allow all vehicles to enter and leave the site in a forward direction.

On inspecting the quarry access and reviewing the Planning Application Report TfNSW requested the applicant provide additional information as sight distances in both directions is restricted. TfNSW requested that the applicant provide the following information:

- Further detailed information relating to the type and size of vehicles proposed for haulage.
- Anticipated direction of travel for vehicles entering and leaving the site.
- Details showing the achievable sight distances for the proposed access driveway as per the criteria outlined in the Austroads Guide to Road Design.

An assessment of the access arrangements was provided to TfNSW from Spotto Consulting which made the following conclusions:

An assessment of the access into the quarry at Lot 6 DP1223150 Jingelic Road Wantagong has concluded:

- Safe intersection sight distance for a 100 km/h zone is not available at any location along the site frontage;
- The sites eastern access located on the southern side of Jingelic Road, roughly opposite the property access into 2735 Jingelic Road, approximately 150m east of the existing western access or 210m east of the site's western boundary is the preferred location for access to the site; and
- In order to improve the awareness of Jingelic Road through traffic to the possibility of turning vehicles at the site, advanced warning signage should be installed in the form of W2-4 Side Road Intersection or W5-22 Trucks Crossing or Entering signage, in advance of the access from both the eastern and western approaches on Jingelic Road.

The report from Spotto consulting contained justification as to why there could be a reduction of safe sight distances. On consideration of the access report from Spotto Consulting TfNSW has raised no objection to the development proposal and granted concurrence in accordance with section 138 of the Roads Act. TfNSW has provided conditions of consent for consideration of Council which are listed below:

1. Access to the subject site from the Holbrook-Jingelic Road shall be via the existing eastern driveway as recommended by the Traffic Impact Assessment. All other driveways or gates to the subject property from Holbrook-Jingelic Road shall be removed.

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DEVELOPMENT APPLICATION 10.2020.125.1 – EXTRACTIVE INDUSTRY - LOT 6
DP1223150 JINGELIC ROAD WANTAGONG [CONT'D]

2. As a minimum any driveway to the Jingellic Road shall be constructed as a “Rural Property Access” type treatment in accordance with the Austroads Guide to Road Design as amended by the supplements adopted by Transport for NSW and with a minimum width to accommodate 2 way movement of the largest size of vehicle likely to access the subject site.
3. As a minimum the new driveway shall be sealed for at least 20 metres from its intersection with the carriageway of Jingellic Road in accordance with the Austroads Guide to Road Design to the satisfaction of Council.
4. The intersection of the proposed access driveway with Jingellic Road shall be designed and constructed so as not to interfere with the capacity of the current roadside drainage network and to prevent water from proceeding onto, or ponding within, the carriageway. If a culvert is to be installed and is to be located within the required clear zone for the posted speed limit it is to be constructed with a traversable type headwall.
5. Any entry gate to the proposed allotments from Jingellic Road shall be located at least 30 metres from the edge of seal of the carriageway. This is to allow for the standing of large vehicles when gates are to be opened.
6. Any damage or disturbance to the road reserve of Jingellic Road is to be restored to match surrounding landform in accordance with Council requirements.
7. All works undertaken within the road reserve of Jingellic Road shall be designed and constructed in accordance with the requirements of the Transport for NSW and the Austroads Guide to Road Design as amended by the adopted supplements. The design and specifications for these works must be completed and certified by an appropriately qualified person.
8. Appropriate legislated signage shall be installed on both approaches along the Jingellic Road to warn motorists of the possible truck movements when the quarry is in operation to the satisfaction of Council.
9. The quarry operator shall maintain accurate records of the extraction quantities and traffic movement to and from the subject site. These records shall be kept on site and be available for inspection at the request of either of the Consent Authority or Transport for NSW.

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DEVELOPMENT APPLICATION 10.2020.125.1 – EXTRACTIVE INDUSTRY - LOT 6
DP1223150 JINGELIC ROAD WANTAGONG [CONT'D]

10. The Proponent shall prepare and implement a Transport Management Plan, in consultation with Council to outline measures to manage traffic related issues associated with the operation of the quarry and the transport of quarried material. This plan shall detail the potential impacts, the measures to be implemented, and the procedures to monitor and ensure compliance. It shall address, but not necessarily limited to;
- measures to address restrictions on haulage during periods of low visibility eg heavy rain periods or fog etc, along the haulage route,
 - measures ensure that dust and loose surface road material generated by traffic activities on and accessing the subject site do not cause a nuisance or hazard to traffic on the public road network.
 - measures to ensure that all loaded vehicles entering or leaving the site are covered, and are cleaned of materials that may fall onto public roads,
 - details of procedures for receiving and addressing complaints from the community concerning traffic issues associated with truck movements to and from the quarry,
 - measures to ensure that the provisions of the Traffic Management Plan are implemented and complied with.
11. Prior to works commencing within the road reserve the applicant must apply for and obtain approval under Section 138 of the Roads Act, 1993 from the road authority (Council) and concurrence from Transport for NSW. The developer is responsible for all public utility adjustment/relocation works, necessitated by the proposed works and as required by the various public utility authorities and/or their agents.
12. Any works associated with the development shall be at no cost to TfNSW.

It is considered that relocation of the driveway does not warrant the re-notification of development application and justification for this decision is provided where “Access, Transport and Traffic” is discussed later in this report with the environmental impacts of the development.

Council’s Engineering Department

Council’s engineering department inspected the site to determine the safety considerations associated with the eastern driveway which is supported by TfNSW. Councils engineering department remain concerned that site distances are inadequate for this driveway from traffic approaching from the east.

Council’s engineering department requires that an acceleration lane catering for laden vehicles be provided to Austroads Guide to Road Design be constructed so that westbound traffic exiting the quarry can enter the Holbrook Jingelic Road in a safe manner.

The construction of the acceleration lane will require the removal of native vegetation and it will be required that before the removal occurs that the applicant provide a Test of Significance under Section 7.3 of the Biodiversity Conservation Act 2016.

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DEVELOPMENT APPLICATION 10.2020.125.1 – EXTRACTIVE INDUSTRY - LOT 6
DP1223150 JINGELLIC ROAD WANTAGONG [CONT'D]

ASSESSMENT

In accordance with the EP& A Act, Greater Hume Council is the 'consent authority'.

A development application is required to be assessed by Council against the following matters for consideration listed in Section 4.15(1) of the EP&A Act.

The provisions of any current or draft environmental planning instrument, development control plan, or matters prescribed by the regulations:

State Environmental Planning Policies

State Environmental Planning Policy 55 - Remediation of Land (SEPP55) requires Council to consider the potential for any land proposed for development to be contaminated. The site is already an existing quarry and the use is proposed to continue. Consequently the proposal aligns with the requirements of SEPP 55 and it is not necessary for a site audit and/or remediation.

State Environmental Planning Policy (State and Regional Development 2011) – the proposal is not classified as state significant development, state significant infrastructure or critical state significant infrastructure. The development is also not classified as regionally significant development as the works are not classified as designated development under clause 19 of Schedule 3 of the Environmental Planning and Assessment Regulation 2000.

State Environmental Planning Policy (Mining, Petroleum Production and Extractive Industries) 2007 (the SEPP)

Clause 7 of the SEPP permits extractive industries to be developed on land where development for the purposes of agriculture or industry may be carried out.

This SEPP requires the following matters for Council consideration:

- Significance of resource;
- Compatibility of proposed mine, petroleum production or extractive industry with other land uses;
- Compatibility of proposed development with mining, petroleum production or extractive industry;
- Natural resource management and environmental management;
- Resource recovery;
- Transport;
- Rehabilitation.

The requirements of the SEPP have been considered and the development has generally been shown to conform. Many of the matters for consideration are also discussed in the following environmental assessment performed under Section 4.15 of the EPA Act.

DESIGNATED DEVELOPMENT

The proposal is not 'designated development' under the provisions of Section 4.10 of the EP&A Act because it does not exceed the thresholds of 'Extractive Industry' in Clause 19 of Part 1 of Schedule 3 of the EP&A Regulation.

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INTEGRATED DEVELOPMENT

The project is not Integrated Development under Section 4.46 of the EP&A Act as an extraction of 30,000 tonnes per annum will not require any of the specified approvals.

Matters for consideration under Section 4.15(1) of the EP&A Act

(a)(i) The provisions of any environmental planning instrument

GREATER HUME LOCAL ENVIRONMENTAL PLAN 2012 (GHLEP)

Under the GHLEP the land is within Zone RU1 Primary Production. In Zone RU1 “Extractive Industry” is specifically nominated as being permitted with consent and the development would fall within the definition of “Extractive Industry” which means the following:

***extractive industry** means the winning or removal of extractive materials (otherwise than from a mine) by methods such as excavating, dredging, tunnelling or quarrying, including the storing, stockpiling or processing of extractive materials by methods such as recycling, washing, crushing, sawing or separating, but does not include turf farming.*

An assessment of the development against the objectives of Zone RU1 is provided below.

Zone RU1 Primary Production	
Objective	Comment
To encourage sustainable primary industry production by maintaining and enhancing the natural resource base.	Extractive Industries (the quarry) are typically undertaken in conjunction with primary production. In the case of this development the proposed site of the extractive industries occupies less than 2 hectares of land with the balance of the property containing native vegetation.
To encourage diversity in primary industry enterprises systems appropriate for the area.	The operators of the quarry are looking for opportunities to continue the existing quarrying activity and make a return from the property where the majority of the land area contains native vegetation. Providing the impacts of the quarry can be managed then the proposal shall be appropriate for the area.
To minimise the fragmentation and alienation of resource lands.	The proposal does not result in fragmentation or alienation of resource lands.
To minimise conflicts between land uses within this zone and land uses within adjoining zones.	If the impacts from the quarry are appropriately managed then there should be no conflicts within the zone or between adjoining zones.
To maintain the rural landscape character.	The quarry is not intrusive on the rural locality. Due to the topography of the landscape and presence of native vegetation the site of the proposed quarry will be obscured from the view of any nearby dwelling. Providing impacts such as dust and noise are not intrusive the areas rural landscape should be preserved.

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(a)(ii) Any draft environmental planning instrument that is or has been placed on exhibition and details of which have been notified to the consent authority

Currently there are no draft environmental planning instruments that have been placed on exhibition that are relevant to this development proposal.

(a)(iii) Any development control plan

GREATER HUME DEVELOPMENT CONTROL PLAN 2013

The Greater Hume Development Control Plan 2013 contains development control measures that are aimed at achieving the following:

- to reflect the objective of the Environmental Planning and Assessment Act 1979 (EP&A Act);
- to implement the Greater Hume Shire Strategic Land Use Plan 2007-2030 (SLUP);
- to assist in the administration of Greater Hume Local Environmental Plan 2012 (GHLEP); and
- to provide good planning outcomes for development in the shire.

A review of the development control plan has been undertaken and the proposed extractive industry does not contravene any of the requirements contained within the Development Control Plan.

(a)(iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph), and

Assessment of the quarry proposal against the provision of the Environmental Planning and Assessment Regulations 2000 has revealed that there are no matters that affect the proposed development of the quarry.

(b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality

The following table is an assessment against these impacts.

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<p>Context and Setting</p> <p>What impact the development will have(in both the regional and local context) in terms of:</p> <ul style="list-style-type: none"> • The scenic qualities and features of the landscape. • The character and amenity of the locality and streetscape. • The scale (bulk, height, mass) form, character, density and the design of the development in the locality. <p>What the potential impacts of the development are on adjacent properties in terms of:</p> <ul style="list-style-type: none"> • Relationship and compatibility of adjacent land uses. • Sunlight access (overshadowing). • Visual and acoustic privacy. • Views and vistas. • Edge conditions such as boundary treatments and fencing. 	<p>On consideration of the context and setting of the proposed quarry it is thought that the proposed site is acceptable. Site inspections have revealed that the quarry should not be highly visible from the nearby dwellings on adjacent land or the public roadway.</p>
<p>Access, transport and traffic</p> <p>Will the development provide:</p> <ul style="list-style-type: none"> • Accessibility and transport management measures for vehicles, bicycles and the disabled within the development and locality. • Safe vehicular access points. <p>What impacts will occur on:</p> <ul style="list-style-type: none"> • Traffic generation and the capacity of the local and main road network. • Ribbon development along roads. • Road surfaces. • Any traffic management schemes. • Vehicle parking spaces. 	<p>The impacts associated with heavy vehicle operating from the quarry have been carefully considered by both Council's engineering staff and the TfNSW.</p> <p>It is considered that the truck movements associated with extracting 30,000 tonnes per annum of material from the quarry will be acceptable if access to and from the quarry is via the eastern accessway with the addition of an acceleration lane in the westerly direction of travel.</p> <p>It is noted that the house at 2735 Jingellic Road is well set back and the small number of truck movements averaging less than 30 movements per week should have no effect on residents of 2735 Jingellic Road.</p>

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<p>Public Domain</p> <p>How the development would impact on:</p> <ul style="list-style-type: none"> • Public recreational opportunities in the locality. • Amount, location, design use and management of public spaces in and around the development. • Pedestrian linkages and access between development and public areas. 	<p>The site of the development proposal is agricultural and there is no impact on public spaces or pedestrian linkages.</p>
<p>Utilities</p> <p>Does the development address:</p> <ul style="list-style-type: none"> • The availability and capacity of reticulated water supply, sewer, electricity and gas networks to accommodate the needs of the development. • The need to connect to reticulated utility services. • The appropriateness of alternatives to reticulated utility services. • The impact of utility provision on the environment. 	<p>The development of the quarry will not have any effect on the use of utilities.</p>
<p>Heritage</p> <p>How the development would affect the historic, scientific, cultural, social, archaeological, architectural, natural or aesthetic heritage significance of the property or adjacent properties, including:</p> <ul style="list-style-type: none"> • The heritage significance of items, landscapes, areas, places, relics and practices. • Whether a heritage study of the item or area is necessary to address any impact. 	<p>The site of the extractive industry has already been extensively used for that purpose and the surface of the site has been substantially modified. There are no matters of concern with respect to heritage.</p> <p>The applicant performed a basic search of the Aboriginal Heritage Information Management System which did not record any items of Aboriginal Heritage. Given the hardness of the rock material the presence of Aboriginal items being on site is unlikely.</p>

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<p>Land Resources</p> <p>Whether the development will have any effect on:</p> <ul style="list-style-type: none"> • The current and potential agricultural productivity of the land. • Reducing the area of available crop and pasture land. • The future recovery from known sources of minerals, sand, gravel or other extractive materials. • The ability of adjoining land to continue with agricultural activity. • Water supply catchments. • Land rehabilitation works. 	<p>The proposed quarry does reduce the area of land available for other agricultural pursuits on the land. However the agricultural opportunities would be very limited.</p> <p>There should be no impact on adjoining lands being able to continue with agricultural activity.</p>
<p>Water</p> <p>Whether the development will impact on:</p> <ul style="list-style-type: none"> • The water needs of the development and the locality. • Water conservation through the use of water saving or efficient devices or practices. • The source of water supply on the site and the locality. • Water quality through treatment, reuse and disposal of waste water and run-off. • Drainage flows within and from the site. • Groundwater. 	<p>The quarry will not utilise large volumes of water as it is only used for periodic dust control and some treatments of the products. There is a sedimentation pond onsite which will be used to provide water.</p> <p>Conditions of consent will require that stormwater runoff should be diverted around the quarry to ensure that nearby creeks are not affected by increased sediment.</p> <p>A stormwater management plan accompanied the Planning Assessment Report.</p>
<p>Soils</p> <p>Whether the development will impact on:</p> <ul style="list-style-type: none"> • soil qualities – erodability, salinity, fertility, contamination. • soil erosion and degradation. • sedimentation and pollution of water bodies. • agricultural productivity. • existing contaminated land. 	<p>With appropriate controls in place the quarry will not result in any degradation of soils or the sedimentation or pollution of water.</p> <p>A Soil Erosion and Sediment Control Management Plan was accompanying the Planning Assessment Report.</p>
<p>Air</p> <p>Whether the development will impact on existing air quality through emissions of dust particles, fumes, gases and pollutants.</p> <p>What measures are proposed to prevent air pollution</p>	<p>Dust and noise impacts are the primary air impacts associated with quarries. The proposed quarry extracting 30,000 tonnes per annum by ripping with a bulldozer and located a minimum distance of 600 metres from neighbouring dwellings will not create significant dust and noise impacts.</p>

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<p>Flora and fauna</p> <p>Does the development address:</p> <ul style="list-style-type: none"> • protection and management of critical habitats and threatened species. • adjacent areas of natural habitat. • wildlife corridors and remnant vegetation. • weeds, feral animal activity vermin and disease. • native fauna and habitats. • the removal of native vegetation. • rehabilitation of natural habitat. 	<p>The area designated for the development has been altered considerably by previous extractive activities. Minimal native vegetation will be required to be removed for the development to proceed.</p> <p>The planning report indicates that the proposal will not impact on the habitat of any threatened species, vulnerable species and endangered ecological communities. Site inspections undertaken by the assessing officer is satisfied with this assertion.</p>
<p>Waste</p> <p>Does the development provide appropriate waste facilities and controls for:</p> <ul style="list-style-type: none"> • solid, liquid and gaseous wastes and litter. • the generation, collection, storage and disposal of waste. • recycling and composting waste. • On-site disposal waste where reticulated sewer is not available. 	<p>Extractive industries do not produce significant amounts of waste material. Overburden is stockpiled for use in rehabilitation.</p>
<p>Noise</p> <p>Does the development have regard to the impact on</p> <ul style="list-style-type: none"> • ambient noise levels in the locality, taking into account prevailing meteorological conditions. • adjoining property. • hours of operation or duration of any noise generating source. 	<p>No noise modelling has been undertaken within the Statement of Environmental Effects.</p> <p>As discussed noise impacts should be minimal due to the distance of receptors from bulldozers used to win the material and mobile plant uses for crushing/screening and sieving.</p>

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<p>Natural Hazards</p> <p>If the land is prone to flooding, is the land likely to:</p> <ul style="list-style-type: none"> • be above the one percent flood level. • change the flow of floodwaters to the detriment of other property. • endanger life or property in times of flood. • exacerbate the damage caused by floodwater. • pollute floodwaters. • maintain access in times of flood. • be capable of withstanding the force of floodwaters. <p>If the land or the development is considered to be a medium or high bushfire hazard, is there adequate:</p> <ul style="list-style-type: none"> • access for fire fighting vehicles. • precautions by way of fire breaks, escape routes, fire resistant building materials and the like. • water reserves available for firefighting. 	<p>The site of the quarry is elevated and should not be subject to flooding.</p> <p>The land is bushfire prone and the extractive industry should not be a contributor to starting a bushfire. A condition of consent will require that the extractive industry is suitably equipped to respond to any fire onsite. Also the applicant will be required to prepare and submit for approval a Bush Fire Emergency Management and Operations Plan.</p>
<p>Social</p> <p>What impacts will the development have in terms of:</p> <ul style="list-style-type: none"> • the health and safety of the community. • community structure, character, values and beliefs. • community facilities. • population growth. 	<p>The proposed development should not impact on the health and safety of the wider community.</p> <p>As mentioned in the discussion of access and transport the impacts of the extractive industry on local and regional roads have been considered by both Council and TfNSW and appropriate conditions of consent are proposed.</p> <p>The significant reduction of material to be produced (30,000 tonnes per annum) will reduce the social impacts of the development.</p>
<p>Economic</p> <p>What impacts will the development have in terms of:</p> <ul style="list-style-type: none"> • employment generation. • capital investment. • other businesses. • economic growth. 	<p>The development will provide additional income to Walsh Quarries Earthmoving and Rental, facilitating the ongoing employment of people by that organisation.</p> <p>Providing there are no impacts arising from the development there should not be any adverse impacts on other businesses or economic growth.</p>

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Suitability of the Site

It has been demonstrated in the above assessment that the site is suitable for development of a quarry extracting 30,000 tonnes of material per annum.

Any Submissions Made in Accordance with the Act or the Regulations

The proposal was referred to TfNSW and the response received is an attachment to this report.

A submission (**ANNEXURE 2**) was submitted to Council in response to the notification of the development undertaken in accordance with the EPA Act and EPA Regulations. The following table summarises the issues raised in the submission and provides a response against each.

Issue Raised	Response
Amenity issues associated with 30 truck movements per week.	Truck movements will be less than what is nominated within the Planning Assessment Report because the level of extraction will be reduced to 30,000 tonnes per annum. In a rural area 30 truck movements per week is not considered to be excessive. The submitter's house is located approximately 190 metres from the accessway of the extractive industry. This setback will ameliorate issues associated with a small number of truck movements.
Dust and odour air quality concerns.	The extractive industry is more than 600 metres from the submitter's house and the topography of the land which is heavily vegetated shields the extractive industry.

The Public Interest

The question of 'public interest' within the context of Section 4.15(1)(e) essentially requires consideration of the weight in the assessment to be given to the general public benefit of the proposal versus that of the general public detriment.

In this case there is a public benefit from the activity as it provides material for road building and is a source of employment. If the activity is adequately managed then there is not considered to be any public detriment.

BUDGET IMPLICATIONS

Nil.

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CONCLUSION

In making a decision as the consent authority under the EP&A Act, Council can:

1. approve the application, with or without conditions;
2. defer the application for further information or redesign; or
3. refuse the application.

After considering the assessment requirements of Section 4.15 of the EP&A Act, the application is recommended for conditional approval.

RECOMMENDATION

- 1 Council hereby grants a “Deferred Commencement Approval” for the activity identified as the development of an Extractive Industry. In accordance with Section 4.16(3) of the Environmental Planning and Assessment Act, this development consent is not to operate until the following matters have been completed to the satisfaction of Council:
 - a. Undertake a Test of Significance in accordance with Section 7.3 of the Biodiversity Conservation Act 2016 to ascertain that the removal of native vegetation for the construction of the acceleration lane will not significantly affect threatened species or ecological communities, or their habitats.

In accordance with Clause 95(3) of the Environmental Planning and Assessment Regulation 2000, this “Deferred Commencement Approval” is valid for a period of 12 months only. If Council is not completely satisfied within this time period as to the completion of the above matters, the development application will be “Refused” and a separate notice sent to you.

If the matters listed in the “Deferred Commencement Approval” above are satisfied, Council will grant a separate “Operational Approval Conditions” for the development subject to the conditions contained in this Notice of Determination.

Pursuant to section 4.16 of the Environmental Planning and Assessment Act 1979 and subject to the following conditions of consent Council approve the quarry at Lot 6 DP 1223150 Jingelic Road Holbrook.

Obligation to Minimise Harm

- 2 The Applicant shall implement all practical measures to prevent and/or minimise any harm to the environment that may result from the construction, operation, or rehabilitation of the development (quarry).

Terms of Approval

- 3 The Applicant shall carry out the development generally in accordance with the:
 - a. Statement of Environmental Effects (Planning Report), additional information which included details of the proposed operation of quarry and proposed remedial works program (except as changed in red ink);
 - b. Approved site plan;
 - c. Conditions of this development consent.

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- d. No stages other than Stage 1 is approved by this development consent. No works are to be undertaken in the areas shown as stages 2, 3, and 4.

If there is any inconsistency between the above, the conditions of this consent shall prevail to the extent of the inconsistency.

- 4 The Applicant shall comply with any reasonable requirement/s of the Greater Hume Council arising from the Council's assessment of:
- a. The endorsed Statement of Environmental Effects (Planning Report), planning considerations and additional information which included details of the proposed operation of the quarry and proposed remedial works program.
- b. The implementation of any actions or measures contained in these reports, plans or correspondence.

Time Period of Consent

- 5 In accordance with Section 4.17(d) of the Environmental Planning and Assessment Act 1979 this consent is time limited for 20 years from the date of determination and all activities are to cease at the completion of that time

Prior to the Operation of the Quarry

- 6 The Applicant is required to undertake the following tasks:
- a. Obtain any approvals that are required from the NSW Government Mining Exploration and Geoscience;
- b. Submit drawn plans for the approval of Council depicting proposed remediation works;
- c. Mark out the boundaries of the approved limits of extraction and clearly indicate what vegetation is to be removed;
- d. **Roadworks - TfNSW Requirements**
1. Access to the subject site from the Jingellic Road shall be via the existing eastern driveway as recommended by the Traffic Impact Assessment. All other driveways or gates to the subject property from Holbrook-Jingellic Road shall be removed.
2. As a minimum any driveway to the Jingellic Road shall be constructed as a "Rural Property Access" type treatment in accordance with the Austroads Guide to Road Design as amended by the supplements adopted by Transport for NSW and with a minimum width to accommodate 2 way movement of the largest size of vehicle likely to access the subject site.
3. As a minimum the new driveway shall be sealed for at least 20 metres from its intersection with the carriageway of Holbrook-Jingellic Road in accordance with the Austroads Guide to Road Design to the satisfaction of Council.

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4. The intersection of the proposed access driveway with Jingellic Road shall be designed and constructed so as not to interfere with the capacity of the current roadside drainage network and to prevent water from proceeding onto, or ponding within, the carriageway. If a culvert is to be installed and is to be located within the required clear zone for the posted speed limit it is to be constructed with a traversable type headwall.
5. Any entry gate to the proposed allotments from Jingellic Road shall be located at least 30 metres from the edge of seal of the carriageway. This is to allow for the standing of large vehicles when gates are to be opened.
6. Any damage or disturbance to the road reserve of Jingellic Road is to be restored to match surrounding landform in accordance with Council requirements.
7. All works undertaken within the road reserve of Holbrook-Jingellic Road shall be designed and constructed in accordance with the requirements of the Transport for NSW and the Austroads Guide to Road Design as amended by the adopted supplements. The design and specifications for these works must be completed and certified by an appropriately qualified person.
8. Appropriate legislated signage shall be installed on both approaches along the Jingellic Road to warn motorists of the possible truck movements when the quarry is in operation to the satisfaction of Council.
9. The quarry operator shall maintain accurate records of the extraction quantities and traffic movement to and from the subject site. These records shall be kept on site and be available for inspection at the request of either of the Consent Authority or Transport for NSW.
10. The Proponent shall prepare and implement a Transport Management Plan, in consultation with Council to outline measures to manage traffic related issues associated with the operation of the quarry and the transport of quarried material. This plan shall detail the potential impacts, the measures to be implemented, and the procedures to monitor and ensure compliance. It shall address, but not necessarily limited to;
 - measures to address restrictions on haulage during periods of low visibility eg heavy rain periods or fog etc, along the haulage route,
 - measures ensure that dust and loose surface road material generated by traffic activities on and accessing the subject site do not cause a nuisance or hazard to traffic on the public road network.
 - measures to ensure that all loaded vehicles entering or leaving the site are covered, and are cleaned of materials that may fall onto public roads,

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- details of procedures for receiving and addressing complaints from the community concerning traffic issues associated with truck movements to and from the quarry,
 - measures to ensure that the provisions of the Traffic Management Plan are implemented and complied with.
11. Prior to works commencing within the road reserve the applicant must apply for and obtain approval under Section 138 of the Roads Act, 1993 from the road authority (Council) and concurrence from Transport for NSW. The developer is responsible for all public utility adjustment/relocation works, necessitated by the proposed works and as required by the various public utility authorities and/or their agents.
12. Any works associated with the development shall be at no cost to TfNSW.
- e. In addition to the requirements of Transport for NSW Council requires that an acceleration lane for laden vehicles be provided to meet Austroads Guide to Road Design for egress from the quarry operation in the Westerly direction. The applicant is to provide plans for Councils approval prior to the construction of the acceleration lane and those plans are to demonstrate that the proposed pavement will meet Council's Standards
- f. Undertake the construction of the Soil, Erosion and Storm Water Plans approved by Council.

Limits of Approval

- 7 The development is limited to an extraction rate that must not exceed more than 30,000 tonnes of extractive material per year. By 30 September each year the applicant is required to provide to Council a report on the level of extraction undertaken within the preceding 12 months.
- 8 The applicant shall comply with the following development operating hours:
- a. Monday to Friday, 6.30am to 6.00pm.
 - b. Saturday, 7.00am to 4.00pm.
 - c. No transportation of material is to be carried out outside of operating hours.
 - d. No work is to be carried out on Sundays or on Public Holidays.

Identification of Boundaries

- 9 The Applicant shall:
- a. Ensure that quarry boundaries are clearly marked at all times in a permanent manner that allows operating staff and inspecting officers to clearly identify these limits.

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ENVIRONMENTAL CONDITIONS

Operation of Plant and Equipment

- 10 The applicant shall ensure that all plant and equipment at the site or used in connection with the development, are:
- a. Maintained in a proper and efficient condition; and
 - b. Operated in a proper and efficient manner.

Management of Dust

- 11 All operations and activities occurring at the premises must be carried out in a manner that will minimise emissions of dust at the boundary of the premises. Dust suppression of material stockpiles, the quarry site and internal road must be undertaken whenever suppression of dust is required or requested by Council.
- 12 The Applicant shall ensure that all loaded vehicles entering or leaving the site are covered to prevent the escape of dust and debris.

Noise Emissions

- 13 Noise emission from the premises must not exceed the criteria set out in the New South Wales Industrial Noise Policy at the nearest and potentially most affected noise sensitive receptors.

Pollution of water

- 14 Section 120 of the Protection of the Environment Operations Act 1997 must be complied with in and in connection with the carrying out of the development. Erosion and sediment control works should be put in place to minimise sediment loss.
- 15 Should excavation activities result in the interception of groundwater, all related activities must immediately cease and the Applicant must contact the NSW Office of Water for instructing advice.

Safety

- 16 The applicant shall secure the development to ensure public safety to the satisfaction of Council.

Emergency Management

- 17 The Applicant shall prepare and submit to Council a Bushfire Emergency Management and Operations Plan. The plan shall at all times be complied with to ensure that the development is suitably equipped to respond to any fire onsite.

Dangerous Goods

- 18 No dangerous goods or fuels are to be stored at the site of the development.

Aboriginal Heritage

- 19 In the event an item of archaeological significance is revealed during any works then work is cease and the existence of the artefact and its location is to be reported to the Office of Environment and Heritage.

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Rehabilitation

- 20 The Applicant shall at the expiry of this consent or at completion of the development rehabilitate the site in accordance with the approved remediation works.

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**3. DEVELOPMENT APPLICATION 10.2020.197.1 – SUBDIVISION – 3 LOT
COMMUNITY TITLE SUBDIVISION LOT 39 DP12560 - 4 SECOND AVENUE HENTY**

Report prepared by Director Environment and Planning - Colin Kane

REASON FOR REPORT

Council is in receipt of a development application for a community title subdivision involving the creation of two lots for development and a one for neighbourhood property at Lot 39 DP12560 4 Second Avenue Henty (the subject land). The applicant is TJ Hinchcliffe and Associates and the landowner DT Hoban.

This report represents an assessment of the application under the requirements of Division 4 of the *Environmental Planning and Assessment Act 1979* (EP&A Act) and is being reported to Council because objections from the neighbour notification process has been received.

REFERENCE TO DELIVERY PLAN

None relevant.

DESCRIPTION OF PROPOSAL

The proposal is for a neighbourhood subdivision. There is an existing house on the land. Lot 1 is proposed to be 33.4m², Lot 2 is proposed to be 459.2 m² and Lot 3 is proposed to be 503.7 m².

CONSULTATION & REFERRAL PROCESS

The application was notified to all adjacent landowners on 22 December 2020, 3 submissions were received from adjacent landowners. Consideration of the submissions is undertaken later in the report.

A referral was made to Riverina Water to which no response has been received.

Internal referrals were made to Council's Engineering department and their requirements pertaining to access and roads, the sewerage system and the stormwater system have been included within the proposed conditions of consent.

ASSESSMENT

A development application (**ANNEXURE 3**) is required to be assessed by Council against the following 'matters for consideration' listed in Section 4.15 of the EP&A Act.

The provisions of any current or draft environmental planning instrument, development control plan, or matters prescribed by the regulations:

The Greater Hume Local Environmental Plan 2012 ("the GHLEP2012") is the principal environmental planning instrument applicable to the property. The subject land is zoned RU5 Village and the objectives of this zone are provided below:

Objectives of zone

- To provide for a range of land uses, services and facilities that are associated with a rural village.
- To protect the amenity of residents.

The proposal does not derogate from the objectives of the zone.

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ON WEDNESDAY, 17 FEBRUARY 2021**

DEVELOPMENT APPLICATION 10.2020.197.1 – SUBDIVISION – 3 LOT COMMUNITY
TITLE SUBDIVISION LOT 39 DP12560 - 4 SECOND AVENUE HENTY [CONT'D]

Clause 4.1 of the GHLEP 2012 stipulates that if development consent is required for subdivision of a lot (such as the subject land) that is shown on the lot size map, then the size of any lot resulting from that subdivision is not to be less than the minimum size shown on the Lot Size Map. The minimum size shown on the lot size map is 600m² however the proposed subdivision is to be undertaken under the Community Land Development Act 1989 and under Clause 4.1(4)(b) the requirements for the lots to be a minimum lot size does not apply.

Greater Hume Development Control Plan 2013

The Greater Hume Development Control Plan 2013 (“the DCP”) applies to all land within the Shire. Chapter 6 of the DCP relates to subdivision generally and sets out relevant considerations.

DEVELOPMENT STANDARD	COMMENT
Staging	
1. Where staging of a subdivision is proposed, a staging plan must be submitted with the development application.	No staging to occur.
2. Staging of subdivision should have regard to the existing and proposed provision of services and avoid staging development which would have negative impacts upon infrastructure provision and/or design.	
Movement network	
1. Compliance with the <i>Greater Hume Shire Engineering Guidelines for Subdivisions and Development Standards</i> .	Council’s Engineers have assessed the application and provided their conditional approval.
2. All development for subdivision must comply with the Council’s standards for road design.	No roads will be created as part of this subdivision.
3. For lots fronting a main road, access shall be from a secondary road where the opportunity exists.	N/A.

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DEVELOPMENT APPLICATION 10.2020.197.1 – SUBDIVISION – 3 LOT COMMUNITY
TITLE SUBDIVISION LOT 39 DP12560 - 4 SECOND AVENUE HENTY [CONT'D]

Movement network	
1. Compliance with the <i>Greater Hume Shire Engineering Guidelines for Subdivisions and Development Standards</i> .	Council's Engineers have assessed the application and provided their conditional approval.
2. All development for subdivision must comply with the Council's standards for road design.	No roads will be created as part of this subdivision.
3. For lots fronting a main road, access shall be from a secondary road where the opportunity exists.	N/A.
4. All lots are to be provided with access to a public road. Easements for access will only be considered in extraordinary circumstances.	Lot 3 will contain an existing dwelling. This dwelling has been built on the rear of the current allotment and has utilised the adjacent laneway for access for approximately 15 years. The vacant allotment, Lot 2 will be required to have an accessway solely from Second Avenue. Council routinely restricts development proposals where access is to be provided from a laneway. The proposal however is existing and additional traffic movements on the laneway would not be increased should the subdivision proceed.
5. Any upgrade or construction of a public road to provide access to a lot shall be at the applicant's expense.	N/A.
Lot design	
1. <i>Compliance with the Greater Hume Shire Engineering Guidelines for Subdivisions and Development Standards</i> .	Council's Engineers have assessed the application and provided their conditional approval.
2. Multi-lot subdivisions should provide for a range of lot sizes.	N/A.
3. Lots are to be provided with legal and practical public road access.	As discussed above Lot 3 will access a public road via a laneway which is an existing arrangement.
4. Lots are to be designed to accommodate the type of development envisaged. Irregular shaped lots or lots too small will be regarded by Council as incompatible with objectives for this standard.	The two lots created will be of a sufficient size to accommodate a small dwelling.

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**DEVELOPMENT APPLICATION 10.2020.197.1 – SUBDIVISION – 3 LOT COMMUNITY
TITLE SUBDIVISION LOT 39 DP12560 - 4 SECOND AVENUE HENTY [CONT'D]**

Lot Design	
5. For battle-axe allotments a minimum width of the access handle is to be 4.5m.	N/A.
6. Lots are to be able to contain a rectangular building envelope measuring 10 metres by 15 metres, suitable for the erection of a dwelling.	The proposed lot 2 will be able to accommodate this requirement.
7. Lots are to be designed to maximise solar access.	These lots will afford excellent solar access.
Infrastructure & services	
1. Compliance with the <i>Greater Hume Shire Engineering Guidelines for Subdivisions and Development Standards</i> .	Council's Engineers have assessed the application and provided their conditional approval.
2. Where a reticulated external potable water supply is provided, all lots shall be connected.	N/A.
3. Where a reticulated external sewerage system is provided, all lots shall be connected.	N/A.
Hazards	
1. On land mapped as bushfire prone, compliance with the <i>NSW Rural Fire Service guide Planning for Bushfire Protection (2006)</i> .	N/A.
2. On land considered by Council to potentially being subjected to flooding, an investigation of the land as to the flood risk and consideration of the <i>Floodplain Development Manual: the management of flood liable land (2005)</i> .	N/A.
3. On land that is, or has previously been used for a potentially contaminating activity, an investigation of the land in accordance with the requirements of <i>State Environmental Planning Policy No.55 – Remediation of Land</i> . An investigation should be in accordance with the process detailed in the State Government's <i>Managing Land Contamination – Planning Guidelines SEPP55 Remediation of Land (1998)</i> .	N/A.

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**DEVELOPMENT APPLICATION 10.2020.197.1 – SUBDIVISION – 3 LOT COMMUNITY
TITLE SUBDIVISION LOT 39 DP12560 - 4 SECOND AVENUE HENTY [CONT'D]**

Site management	
1. Compliance with the <i>Greater Hume Shire Engineering Guidelines for Subdivisions and Development Standards</i> .	Council's Engineers have assessed the application and provided their conditional approval.
2. Compliance with <i>Soil and Water Management Guidelines for Subdivisions – Albury, Wodonga & Hume Councils</i> .	No details were provided with the application in regards to soil and water management. Having regard for the characteristics of the lot and the low risk of erosion etc, it is acceptable that a condition be included on the consent to comply with these guidelines.

- **4.15(1)(b)The likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality.**

The following table assesses the likely environmental impacts of the development.

ISSUE	ACCEPT- ABLE	COMMENT
Context & setting	✓	The adjacent land is zoned RU5. Other than the use of the laneway, the proposal is typical of a battle axed development which occurs to some extent in each of Council's towns and villages. The vacant lot will accommodate a small dwelling which will present to Second Avenue.
Access & parking	✓	Lot 2 will have access to a public road and Lot 3 will have access from the laneway. Parking is not an issue for the proposal.
Roads & traffic	✓	The traffic impacts from the subdivision will not result in an adverse outcome in terms of the road network.
Utilities	✓	Existing arrangements for access to utilities should be adequate although easements may be necessary.
Heritage	✓	The lot is not a heritage place nor contains any heritage items.
Archaeology	✓	There are no known archaeological items on the lot. As disturbance of the site has already been incurred.
Stormwater	✓	The subdivision itself will have no impact on stormwater.
Soils & erosion	✓	
Flora & fauna	✓	The lots are mostly cleared of vegetation and hence the subdivision will have little impact on flora and fauna.
Flooding	N/A	
Bushfire	N/A	
Technological hazards	N/A	-
Safety, security & crime prevention	N/A	-

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TITLE SUBDIVISION LOT 39 DP12560 - 4 SECOND AVENUE HENTY [CONT'D]

ISSUE	ACCEPT- ABLE	COMMENT
Privacy	✓	
Landscaping	N/A	-
Overshadowing	N/A	-
Land resources	N/A	-

- 4.15(1) (c) The suitability of the site for the development.**
The site is suitable for the subdivision, both lots will be acceptable as a Community Title Development. Both allotments would not derogate from the objective of the RU5 zoning and can easily accommodate new dwellings.
- 4.15(1) (d) Any submissions made in accordance with this Act or the regulations.**
Three submissions were received objecting to the application (**ANNEXURE 3**). The issues raised from the submissions are summarised and responded to in the following table.

ISSUE	RESPONSE
Use of the laneway for access to Lot 3 and possibly Lot 2 resulting in safety concerns and deterioration of the laneway.	<p>Council does not permit the use of laneways as the primary means of accessing an allotment.</p> <p>However the establishment of the existing dwelling on Lot 3 has resulted in the laneway already being used for access.</p> <p>It is proposed to impose a condition of consent to provide boundary fencing around the perimeter of Lot 3 and the laneway boundary of Lot 1. The intent of the fencing is to provide improved safety for occupants of Lot 3 and to prevent the use of the laneway by the residents of Lot 2.</p>

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**DEVELOPMENT APPLICATION 10.2020.197.1 – SUBDIVISION – 3 LOT COMMUNITY
TITLE SUBDIVISION LOT 39 DP12560 - 4 SECOND AVENUE HENTY [CONT'D]**

ISSUE	RESPONSE
Concerns that either the vacant lot will be used as medium density housing or a dwelling on each allotment could be considered to be medium density housing. This type of development would be considered to be not compatible with the built form of Henty.	<p>The Greater Hume Local Environment Plan 2012 does not have a definition for medium density housing. It defines multi dwelling housing as meaning 3 or more dwellings (whether attached or detached) on one lot of land, each with access at ground level, but does not include a residential flat building.</p> <p>It is considered that the extent of future development would be another small dwelling being erected on Lot 2.</p> <p>A self-contained dwelling on a small allotment is not uncommon development within Council villages and towns.</p>
Placement of existing services that cater for the dwelling may impede the development of a dwelling on Lot 2.	This concern can be addressed through a condition of consent requiring the applicant to demonstrate that the services have been relocated or within an easement.
Devaluation of adjacent properties.	<p>Devaluation of properties is not a consideration under Section 4.15 of the EPA& Act 1979.</p> <p>It is considered that the proposal should not result in devaluation as battle axe development is not unusual development and the inclusion of the requirement to provide fencing will improve the existing arrangement for the dwelling on Lot 3.</p>

4.15 (e) The public interest

The question of 'public interest' within the context of Section 4.15(1)(e) essentially requires consideration of the weight in the assessment to be given to the general public benefit of the proposal versus that of the general public detriment.

In this case there is a public benefit from the proposal as the activity will provide additional residential land that may suit those seeking a smaller allotment. If the activity is adequately managed then there is not considered to be any public detriment.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

In making a decision as the consent authority under the EP&A Act, Council can:

1. approve the application, with or without conditions;
2. defer the application for further information or redesign; or
3. refuse the application.

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After considering the assessment requirements of Section 4.15 of the EP&A Act, the application is recommended for conditional approval.

RECOMMENDATION

Pursuant to Section 4.16 of the Environmental Planning and Assessment Act 1979 consent be granted to development application 10.2020.197.1 for a Community Title 3 Lot Subdivision at Lot 39 and 2 DP12560 4 Second Avenue Henty, subject to the following conditions:

1. The development is to be carried out generally in accordance with the approved plan and accompanying report endorsed 10.2020.197.1 except where amended by any conditions of this consent.
2. Prior to seeking a subdivision certificate for any lot the following work where applicable for that stage of the development, shall be undertaken in accordance with Council's specification and at the applicant's expense:
 - a. New driveway crossover to be constructed for proposed Lot 2 to Council's 'Joining of Residential Crossing onto existing Drive Invert' specifications.
 - b. All lots to be connected to Henty Sewer Scheme at owner's expense.
 - c. A new sewer connection point and sewer house drains to be provided for the existing dwelling on Lot 3. The existing sewer point is to be used to service Lot 2. See attached plans for sewer main and point details.
 - d. New perimeter fencing is to be provided to all unfenced lot boundaries including the boundary between Lot 1 and the laneway. Details of the proposed fencing is to be submitted to Council for approval prior to the installation of the fencing.
 - e. Establish a car parking area upon Lot 3. Details of the proposed car parking area and including the point of entry onto the allotment is to be submitted to Council for approval prior to installation.
 - f. Stormwater from the existing dwelling on Lot 3 is to be connected to the street drainage in Second Avenue.

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TITLE SUBDIVISION LOT 39 DP12560 - 4 SECOND AVENUE HENTY [CONT'D]

3. Prior to the issue of a Subdivision Certificate for any lot the applicant shall provide to Council for approval:
 - a. Written advice from Essential Energy, Telstra and Riverina Water indicating that electricity, telecommunications and reticulated water is connected to each lot.
 - b. **Payment of the following Development Servicing Plan (DSP) charges for water and sewer:**
 - (i) Sewer \$4390.

NB. Contributions are due prior to the release of the Subdivision Certificate and will be calculated or recalculated at the rate applicable under the plans current at the time of payment.

 - c. Details demonstrating that provision has been made to relocate existing services (if necessary) to provide a building envelope on Lot 2 which is has the dimension 15 metres by 10 metres.
 - d. Copies of the Neighbourhood Management Statement.
4. All easements necessary to ensure the supply of services and access shall be provided.
5. No trees shall be removed from this land as a result of the subdivision without the written permission of Council.
6. Any works associated with this development shall be undertaken in accordance with Council's Soil and Water Management Guidelines for Subdivisions.
7. Written notice shall be given to Council seven (7) days prior to the commencement of any works associated with the subdivision.
8. During construction, work must be conducted in a manner so as not to be injurious to health and amenity by reason of noise, vibrations, smells, dust, stormwater runoff, sediment loss, placement of building materials and wastes, rubbish, footway interference, traffic generated, hours of operation and the like.
9. Subdivision Certificate will only be issued upon completion of "Application for Subdivision Certificate" (available on Council's website) and payment of the fee applicable when the subdivision certificate is issued.

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4. GREATER HUME COUNCIL APPOINTMENTS TO THE SOUTHERN REGIONAL PLANNING PANEL

Report prepared by Director Environment and Planning – Colin Kane

REASON FOR REPORT

Council has been advised by the Planning Panel Secretariat that Council's appointments for the Southern Regional Planning Panel have expired. The purpose of this report is for Council to resolve the selection of two appointees for the Southern Regional Planning Panel.

REFERENCE TO DELIVERY PLAN

None relevant.

DISCUSSION

As mentioned, Council has been contacted by the Planning Panel Secretariat to advise Council that its appointees to the Southern Regional Planning Panel has expired and that Council is required to nominate two new appointees.

The function of the Southern Regional Planning Panel is to determine regionally significant DAs and undertake rezoning reviews. Additional functions of Planning Panels include:

- preparing planning proposals if they are directed to be a planning proposal authority,
- determining Crown DAs,
- determining modification applications for regionally significant development,
- determining DA reviews, and
- advising the Minister upon request.

It is a requirement that at least one Council member is required to have expertise in one or more of the following areas: planning, architecture, heritage, the environment, urban design, land economics, traffic and transport, law, engineering or tourism.

As a result of the abovementioned requirement the author approached consulting town planner Mr Peter O'Dwyer to possibly be Council's appointee with the required expertise as he has extensive experience in urban and regional planning and his CV is provided in **ANNEXURE 4**. Fortunately Mr Peter O'Dwyer has agreed to be Council's appointee subject to Council's resolution.

In addition to the appointee with expertise, Council has previously nominated a Councillor to be an appointee to the Southern Regional Planning Panel and it will be recommended that Councillors select a Councillor at the February Council meeting.

Since the inception of Regional Planning Panels, Greater Hume Council has only had three matters which have been determined by the Panel being the Gerogery Organic Compost Facility and the Culcairn and Holbrook Hospital projects.

BUDGET IMPLICATIONS

Council's external appointee can invoice Council for their costs associated with representation on the Southern Planning Panel which will be met from recurrent budget allocations.

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GREATER HUME COUNCIL APPOINTMENTS TO THE SOUTHERN REGIONAL PLANNING
PANEL [CONT'D]

CONCLUSION

It is a requirement that Council maintain two appointees to the Southern Regional Planning Panel and consequently it will be recommended that Council select Mr Peter O'Dwyer and a Councillor to be its appointees.

RECOMMENDATION

1. Council resolve to select Mr Peter O'Dwyer to be its appointee with planning expertise to the Southern Regional Planning Panel.
2. Council select a suitable Councillor to be its additional local appointee to the Southern Regional Planning Panel.

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GOVERNANCE

1. **2017/2022 DELIVERY PLAN AND 2020-2021 OPERATIONAL PLAN – REPORT AS AT 31 DECEMBER 2020**

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To ensure compliance with section 407 of the Local Government Act, 1993.

REFERENCE TO DELIVERY PLAN ACTIONS

Nil.

DISCUSSION

Section 407 of the Local Government Act 1993 requires the General Manager to report to Council, within two months after the end of each quarter, regarding the extent to which the performance targets set by the Council's Delivery Plan have been achieved.

ENCLOSED SEPARATELY with the agenda is the report to 31 December 2020, detailing key actions contained in the 2017/2022 Delivery Plan and 2020/2021 Operational Plan and achievements to 31 December.

As expected the past six months have continued to be very challenging in the aftermath of the January 2020 Bushfires and dealing with COVID issues both operationally and impacts on the community through border closures and the like. At this point the Author acknowledges the outstanding work of the NSW Cross Border Commissioner and Assistant Commissioner in capably prosecuting many issues on behalf of councils and our communities to the NSW State Government.

Despite the challenges of the last six months, Council has continued to progress a large number of projects across all functional areas. Management remains committed to accessing external funding from the Australian and NSW State Government and other sources. As an example the recent approval of two solar farm developments will see \$4.4M flow to Council over the next 25-30 years subject to the developments progressing to construction and operation.

A snapshot of major projects now completed or well underway include:

- Sporting grounds playing fields upgrade
- Henty Rail Crossing Relocation and Intersection project
- Planning proposal for zoning and minimum lot size changes at Culcairn
- Production of four Country Change videos – (can viewed at the following link: <https://www.countrychange.com.au/towns/greater-hume/>)
- Production and distribution of a revamped tourist brochure
- Progression of the Culcairn Residential Estate
- Shire and town entrance signage project substantially completed. Now at tender stage.

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2017/2022 DELIVERY PLAN AND 2020-2021 OPERATIONAL PLAN – REPORT AS AT 31 DECEMBER 2020 [CONT'D]

Highlights of the six month period include:

Governance and Corporate and Community

- 18 policies reviewed and submitted to Council July – September
- Financial statements and external audit completed
- LTFP updated to reflect adopted 2020/2021 budget
- Interim proposal received for alternate corporate software package. Consideration of proposal ongoing.
- Planning for 2021/2022 budget commenced
- Review of Management Committee procedures undertaken as an internal audit project
- Spring Business Newsletter (8 page) distributed September
- Jacob Wenke Drive – Promotional Strategy developed and being implemented. Four allotments sold, remaining three under offer.
- NSW Small Business Month – successful grant application. Planning for two workshops completed, promotion of workshops to business database.
- Industrial estate promotions – flyers updated and placed on website. Signage updates to Jindera Industrial Estate tenant sign. Very significant enquiry received over the quarter, which has resulted in sale of Lot 110 (Jindera), and three allotments at Holbrook Industrial Estate (Lots 3, 7 and 9)
- Buy Local in Greater Hume. Database maintained. Articles to promote Buy Local included in community newsletter.
- RivJO Drought Sub-Committee – participated in three meetings via zoom. Draft adverse events plan developed
- Country Change – identified new case studies and planning for photo shoot for cycling group story completed.
- external audit completed with clear audit report achieved. Financial Statements completed, reported to Council and lodged in accordance with agreed audit plan and timeline
- Investigation of complimentary software to enable automation and digitisation of accounts payable function completed with implementation to commence February 2021
- Review of events and festival management completed as Internal Audit project
- Restructure of Greater Hume Children Services completed with recruitment to new positions finalised
- Finalisation of 2019/2020 workers compensation claims review and premium calculation resulting in 2020/2021 premium being \$125,000 lower than original budget estimate
- Confirmed appointment of two school based trainees to work in Library & Youth Services and Greater Hume Children Services. Trainees are Yr11 students at St Paul's College. Traineeship to commence February 2021.

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2017/2022 DELIVERY PLAN AND 2020-2021 OPERATIONAL PLAN – REPORT AS AT 31
DECEMBER 2020 [CONT'D]

- Coordination of Phase 5 of Council's Early Intervention Health and Wellbeing Program. Program consists of a Physiotherapist and Health and Wellness Consultant. Health and Wellness consults have now commenced on a regular basis in Council's Children Services Centres and also at Council's Depots to engage the complete workforce compliment. This program has been instrumental in achieving the reduction in workers compensation costs as detailed above.
- Town and Entrance Signage Project – Requests for quotations called December 2020. Project expected to be substantially completed second quarter 2021.
- Culcairn Residential Estate – Council agreement to purchase land and commencement and planning of the subdivision commenced.
- Production of four country change videos and video of the Jindera Cycling Group.
- Adverse Events Plan completed and adopted by Council
- NSW Small Business Month – Two workshops conducted
- Red Bow Project undertaken in three towns and six villages
- Buy Local Christmas advertisement placed in all community newsletters
- Residents Guide updated and printed
- Ongoing support to fire impacted residents including preparation of brief and appointment of a contractor to undertake a social media campaign to assist in the recruitment of volunteers for Blazeaid
- Annual Report completed and submitted to the Office of Local Government.
- Joined the Regional Activators Alliance

- Greater Hume Council Second Newsletter 2020 (16 pages, colour) – sent to all residents in November.
- Three newsletters to tourism operators providing relevant information on COVID, promotion, marketing, statistics, latest opportunities and government information relevant to Greater Hume.
- Submitted visitor and What's On advertising in Out and About Summer 2020 Edition in Border Mail.
- Emailed (over 600) 'What's On in October, November, December' to Visitor Information Centres in NSW and VIC, coach/bus/tour companies, tourism operators within shire and regional, media, visitor information points and to interested residents in shire.
- Developing and have commenced rolling out of social media tiles on towns and villages, tours and itineraries. It is envisaged over a 12 month period there will be 50 to 60 tiles developed.
- Greater Hume websites – constantly auditing all websites and updating
- Social Media – over 1000 posts across Greater Hume Council FB, Visit Culcairn Henty Holbrook Jindera Walla Walla FB and Visit Greater Hume Instagram.
- National Australia Day Council – \$1000 – for Australia Day marketing collateral – SUCCESSFUL
- National Australia Day Council – \$20,000 – for Australia Day community event – SUCCESSFUL

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2017/2022 DELIVERY PLAN AND 2020-2021 OPERATIONAL PLAN – REPORT AS AT 31 DECEMBER 2020 [CONT'D]

- Austrade's Regional Tourism Bushfire Recovery Grant – Stream One - \$30,000 – Greater Hume and Henty Machinery Field Days Promotional Production - This project will be developing and promoting the videos, photography, social media posts, advertising and Hume Highway signage in order to attract visitors both old and new to Greater Hume and Henty Machinery Field Days. – SUBMITTED, AWAITING OUTCOME.
- Supplied numerous Letters of Support and advice to Community Groups for Grant Applications, such as Riverina Water, [NSW Government - Crown Lands Showground Stimulus](#), Federal Government - Regional Agricultural Show Development Grants Programs, [NSW Liquor and Gaming - Infrastructure Grants](#), Bushfire Community Recovery and Resilience Fund.
- Ooh Media Hume Highway Signage New Holbrook Signs – erected December 2020, one sign facing north to Holbrook and one sign facing south to Holbrook.

Engineering

Construction/Maintenance/Operations

- North Henty Rail Crossing Project – All signalling and crossing road works complete, Olympic Highway road works deferred until January 2021
- Coach Road Reconstruction – Completed
- Jingellic Road (MR 331) Heavy Patching –2nd round - Complete
- Tumbarumba Road (MR384) Heavy Patching – Complete
- Tumbarumba Road (MR284) Heavy Patching - Complete
- Urana Road (MR 125) Heavy Patching –2nd round - Complete
- Jingellic Road (MR331) Guardrail installation - Complete
- MR125 Guardrail installation – Complete
- MR331 Linemarking – Complete
- MR125 Linemarking – Complete
- Reconstruct and widen Mountain Creek Road over crest at property “Fairview” – Complete
- Grubben Road Reconstruct and Widening from boundary to new rail crossing – Commenced
- Replace Playground Equipment, Greschke Park, Burrumbuttock – Complete
- Commencement of developing Rehabilitation Plan for Funks Pit
- Woomargama Hall Carpark Upgrade – completed
- Grubben Road Reconstruct and Widening from boundary to new rail crossing – 90% Complete with only guardrail to be installed
- Cummings Road Reconstruct and Widening remaining 6km to Olympic Highway – substantially commenced
- Mountain Creek Road Reconstruct and widen over crest at property “Fairview” (approx. 300m) - Complete
- Pioneer Drive reconstruction – Final stage, Pech Ave to Jindera Street – Commenced
- Gerogery Drainage Works – Commenced

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2017/2022 DELIVERY PLAN AND 2020-2021 OPERATIONAL PLAN – REPORT AS AT 31 DECEMBER 2020 [CONT'D]

Water & Waste Water

- Jindera Sewer Treatment Works Renewal/Upgrade – Business case expected to be completed by end of June currently ascertaining land availability
- Black Street Reservoir Renewal/Upgrade – Business case expected to be completed April 2021.
- Culcairn Sewerage Reuse Dam Pontoon Renewal – Complete
- Holbrook Sewerage Sewer Main Relining – WIP
- Pioneer Drive, Pech Ave to Jindera St, Upgrade water main to 150mm x 485m – Complete
- Nioka Road Extend 100mm water main – Complete
- Replace Non-Compliant Ladders at Burrumbuttock, Big Brockleby and Gerogery Reservoirs and Culcairn Water Treatment Plant – Complete

Asset Management

- LED Lighting Upgrade planning completed with works to be undertaken in January.
- Flood Study Investigation and Design Walla and Jindera WIP – Design for Jindera nearly completion. Walla Walla landowner negotiations continuing.
- Investigating new Asset Management System – New system installed and currently populating road data and then to be followed by Water and Sewerage by end of June 2021.

Environment and Planning

- Completed negotiations to settle VPAs for Jindera and Walla Walla Solar Farms subsequently now approved resulting in \$4.4M flowing to Council over the next 25-30 years.
- Obtained gateway determination for the Culcairn Planning Proposal
- Completed the Jindera Land Use Strategy in conjunction with the NSW Department of Planning, Industry and Environment and Habitat Planning
- Pursued legal proceeding in relation to unsightly property in Jindera.
- Completed the tender process for the new weighbridge at the Culcairn Waste Depot. No tenders accepted and Council will now project manage construction.
- Revised the Greater Hume S7.12 Fixed Development Consent Levy Development Contributions Plan
- Produced a Council Response on the Exhibition of the Environmental Impact Statement – Glenellen Solar Farm
- Prepared Amendment to the Greater Hume Local Environmental Plan 2012 –Zoning and Minimum lot size change for expansion of the Jindera Industrial Estate.
- Produced tender documents and considered tenders for the new weighbridge design and construction Culcairn Landfill
- Negotiated Draft Voluntary Planning Agreement –Culcairn Solar Farm

Satisfactory progress has been made in all Themes in the six month period to 31 December 2020.

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2017/2022 DELIVERY PLAN AND 2020-2021 OPERATIONAL PLAN – REPORT AS AT 31
DECEMBER 2020 [CONT'D]

BUDGET IMPLICATIONS

Nil.

CONCLUSION

It is Management's view that overall satisfactory progress towards the achievement of Performance Targets included in the 2017/2022 Delivery Plan and 2020/2021 Operational Plan has been achieved during the first six months of the 2020/2021 financial year.

RECOMMENDATION

That Council receive and note the 2017/2022 Delivery Plan and 2020/2021 Operational Plan review report to 31 December 2020.

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2. TENDER TL 17 – 2020/21 CONSTRUCTION OF PROPOSED MULTI PURPOSE SPORTS FACILITY

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To consider tenders for the construction of the proposed multi-purpose sports facility at Holbrook.

REFERENCE TO DELIVERY PLAN ACTION

Objective Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community.
Outcome 4.1 Infrastructure and facilities meets the needs of our communities.

DISCUSSION

This project is part of the Council 2020/2021 Operational Plan and has received funding from both the Australian Government and the NSW State Government.

The existing facilities at Holbrook are substandard and the sporting community have been lobbying Council for over a decade to construct a purpose build all abilities facility. A plan of the proposed multi-purpose sports facility is included as **ANNEXURE 5**.

Advertisements were placed in the Border Mail and on Tenderlink.

Tenders closed on Monday 18 January 2021. Nine tenders were received via the Tenderlink portal.

Table 1 outlines the tenders received which are listed in alphabetical order with prices at the time of opening.

Table 1

Company	Tender Price (excluding GST)
Connelly Constructions	\$2,088,442.00
Gilchrist Property Group	\$1,819,355.76
Colin Joss and Co Pty Ltd	\$2,224,066.36
Precise Build	\$2,127,249.96
Q1 Constructions Pty Ltd	\$1,998,269.09
Regional West Constructions Pty Ltd	\$1,880,552.92
Southern Cross Developers	\$2,169,443.20
Dezign	\$2,065,468.18
Ultra Project Services	\$2,036,716.86

Following the opening of the tenders, lower tenderers (highlighted) were given the opportunity to ensure that had adequately allowed for all items, particularly provisional sums, prime cost and contingency items.

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TENDER TL 17 – 2020/21 CONSTRUCTION OF PROPOSED MULTI PURPOSE SPORTS FACILITY [CONT'D]

Table 2 outlines the amended tender prices from three of the lower tenderers. Table 2 also includes the Local Preference Purchase Policy tolerance of 5% for local suppliers/trades outlined in tender documentation.

Table 2

Company	Tender Price (excluding GST)	Local Preference Allowance	Assessed Tender Price (exc. GST)
Connelly Constructions	\$2,088,442.00	\$12,886.00	\$2,075,556.00
Gilchrist Property Group	\$1,892,416.94	\$0	\$1,892,416.94
Colin Joss and Co Pty Ltd	\$2,224,066.36	\$18,457	\$2,205,609.36
Precise Build	\$2,127,249.96	\$20,000	\$2,107,249.96
Q1 Constructions Pty Ltd	\$1,998,269.09	\$7,196	\$1,991,073.09
Regional West Constructions Pty Ltd	\$2,015,295.29	\$16,453	\$1,998,842.29
Southern Cross Developers	\$2,169,443.20	\$21,205	\$2,148,238.20
Dezign	\$1,986,058.18	\$34,215	\$1,951,843.18
Ultra Project Services	\$2,036,716.86	\$0	\$2,036,716.86

The most competitive tender has been submitted by Gilchrist Property Group, who remain the preferred tenderer following an assessment against the Tender evaluation and selection criteria included within the Tender Information Pack.

Whilst Gilchrist Property Group have limited commercial experience reference checks provide the Author with comfort that Gilchrist Property Group have the expertise to complete the multi-purpose sports facility project.

The tender evaluation is included is **ENCLOSED SEPARATELY** for Councillors' information.

Based on the tenders received the project is significantly over budget as detailed in Table 3 below.

Table 3

Cost item	Estimated/Actual cost
Preparation of plans, specifications and other tender documentation	\$62,000
Electrical upgrade (Estimated)	\$50,000
Preferred tenderer – Gilchrist Property Group	\$1,892,417
Total	\$2,004,417

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TENDER TL 17 – 2020/21 CONSTRUCTION OF PROPOSED MULTI PURPOSE SPORTS FACILITY [CONT'D]

Table 3 continued

Funding currently available	
Greater Hume Shire Council – Funds from the sale of the Holbrook Hostel	\$200,000
Australian Government – Building Better Regions	\$700,000
NSW State Government – Female Friendly Facilities	\$400,000
Bushfire Community Resilience and Recovery Fund	\$60,000
Riverina Water County Council -	\$15,000
NSW AFL – (Indicated but not confirmed)	\$124,777
Holbrook Australian Rules Football Club	\$90,000
Total anticipated available funding	\$1,589,777
Funding shortfall	\$414,640

Whilst it is a large building this is in part due to the inclusion of female change room facilities that facilitated funding through the NSW State Government's Office of Sport – Female Friendly Facilities Program.

The size of the building has been reviewed however it is not considered practicable to reduce its size otherwise it will compromise the buildings functionality. For example the function and kitchen areas are comparable to buildings recently completed at Brocklesby and Walla Walla Sportsgrounds.

Several tenderers, including the preferred tenderer have indicated that there is significant potential for savings in a number of areas including plumbing, electrical and mechanical. This could be offset to some extent by additional costs identified as part of the assessment of the Construction Certificate by Council building staff.

It is the Author's view that as this has been a priority of the Holbrook sporting community for over a decade, substantial external funding has been confirmed and a willingness by the local sporting community to raise additional funds, it is incumbent upon Council to find a way to fund the building's construction.

Table 4 outlines the proposed funding mix.

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TENDER TL 17 – 2020/21 CONSTRUCTION OF PROPOSED MULTI PURPOSE SPORTS FACILITY [CONT'D]

Table 4

Total estimated cost	\$2,004,417
Less projects savings (net of additional costs associated with attaining Construction Certificate Approval)	-\$50,000
Projected cost	\$1,954,417
Funding currently available	
Greater Hume Shire Council – Funds from the sale of the Holbrook Hostel	\$200,000
Australian Government – Building Better Regions	\$700,000
NSW State Government – Female Friendly Facilities	\$400,000
Bushfire Community Resilience and Recovery Fund	\$60,000
Riverina Water County Council -	\$15,000
NSW AFL – (Indicated but not confirmed)	\$124,777
Holbrook Australian Rules Football Club	\$90,000
Total anticipated available funding	\$1,589,777
Funding shortfall	\$364,000
To be funded by:	
Greater Hume Shire Council – Balance of Holbrook Hostel sale proceeds	\$49,000
Greater Hume Shire Council – Part proceeds of the sale Holbrook Caravan Park	\$250,000
Community fundraising	\$65,000
Total additional funding	\$364,000

Construction timetable

Following the announcement of Australian Government funding mid 2020 it took much longer to finalise the plans, specifications and other tender documentation than anticipated. This resulted in tenders not being called until early December and closing mid-January.

If the project commences early March as indicated in the Tender Information Pack then the Holbrook Sporting Complex will be without visitors change rooms for the entirety of the 2021 Hume League Football and Netball Season. The Holbrook Sporting Complex Board has expressed concern about the logistical issues this will cause.

Delaying construction commencement of the building until after the 2021 football season would need the concurrence of both the Australian and NSW State Government funding bodies. Whilst a variation to delay start date has been lodged to both Governments a formal response is yet to be received.

It is intended to undertake discussions with the preferred tenderer in this regard as well.

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TENDER TL 17 – 2020/21 CONSTRUCTION OF PROPOSED MULTI PURPOSE SPORTS FACILITY [CONT'D]

One benefit of delaying the construction commencement date (if approved by the Australian and NSW State Governments) is that it would provide Council with an opportunity to investigate additional funding opportunities to reduce the project shortfall. Nevertheless it is the author's view that Councillors should consider the alternate funding proposal outlined above.

BUDGET IMPLICATION

Funding available for the project is \$1,589,777 which provides an estimated shortfall of \$364,000 on the project cost of \$1,954,417.

An alternate funding mix has been put forward for Councillors consideration to enable this long awaited project to be completed.

CONCLUSION

The existing facilities at Holbrook are substandard and the sporting community have been lobbying Council for over a decade to construct a purpose build all abilities facility. A plan of the proposed multi-purpose sports facility is included as **ANNEXURE 5**.

The most competitive tender has been submitted by Gilchrist Property Group, who remain the preferred tenderer following an assessment against the Tender evaluation and selection criteria included within the Tender Information Pack.

Whilst Gilchrist Property Group have limited commercial experience reference checks provide the Author with comfort that Gilchrist Property Group have the expertise to complete the multi-purpose sports facility project.

Based on the tenders received the project is significantly over budget

It is the Author's view that as this has been a priority of the Holbrook sporting community for over a decade, substantial external funding has been confirmed and a willingness by the local sporting community to raise additional funds, it is incumbent upon Council to find a way to fund the building's construction.

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TENDER TL 17 – 2020/21 CONSTRUCTION OF PROPOSED MULTI PURPOSE SPORTS FACILITY [CONT'D]

RECOMMENDATION

1. In accordance with Clause 178(1)(b) of the Local Government (General) Regulation 2005 Council declines to accept any tenders.
2. That Gilchrist Property Group be identified as the preferred tenderer
3. That the General Manager be authorised to enter into further negotiations with Gilchrist Property Group to:
 - a) identify project savings that could be achieved to partially reduce the funding shortfall
 - b) ascertain the feasibility of negotiating a deferred construction commencement date.
4. Notifications to be sent to Tenderers advising them Council does **not** accept any tender received, noting Gilchrist Property Group as the preferred tenderer.
5. A further report on negotiations with the Gilchrist Property Group and the Australian and NSW State Governments with regard to varying the commencement date of the project be presented to the March meeting of Council.

Further the following additional funding be made available to the multi-purpose sports facility project if required.

1. Balance of the proceeds of the sale of the Holbrook Hostel being \$49,000, and
2. \$250,000 from the Holbrook Caravan Park Reserve.

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CORPORATE AND COMMUNITY SERVICES

1. INTERIM 2020/2021 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2020

Report prepared by Chief Financial Officer – Dean Hart

REASON FOR REPORT

To present the Interim Budget Review as at 31 December 2020 in accordance with Section 203 of the Local Government (General) Regulation 2005.

REFERENCE TO DELIVERY PLAN ACTION

Not Applicable – legislative requirement

DISCUSSION

The Interim Budget Review as at 31 December 2020 is included as **ANNEXURE 6** for Councillors' perusal. The Budget Review, as presented, indicates that the projected 2020/21 cash surplus will be \$8,254 which represents a positive movement of \$1,852 on the budget surplus of \$6,402 as at 30 September 2020.

The overall budget movement is predominantly due to savings achieved on the workers compensation insurance premium for 2020/21 offset by a lower than budgeted FAG grant and ongoing decline in interest received on investments. Please refer to the administration and general purpose revenue sections below for further discussion on these budget adjustments.

OVERALL BUDGET REVIEW

Detailed below is a full review on a functional basis with comments. The commentary below provides an explanation of major variances (greater than \$5,000) except where offset within the same function.

GOVERNANCE

Function and comment		Projected Budget Variance \$
Elected Members Expenses Councillor Fees are lower than budget due to the casual vacancy resulting from the resignation of Councillor Knight, and the delay of Councillor fee increases.		+12,981
Governance Expenses Reduction in service review budget used to partially finance the technical equipment required to live stream Council meetings. Refer to Public Libraries in the Recreation and Culture section below.		+14,500
Risk Management Satisfactory		-107
TOTAL GOVERNANCE		+27,374

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INTERIM 2020/2021 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2020
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ADMINISTRATION

Function and comment		Projected Budget Variance \$
Corporate Services Administration		
Reduction in records storage and disposal budget used to partially finance the technical equipment required to live stream Council meetings. Refer to Public Libraries in the Recreation and Culture section below.	+19,000	
Surplus of income over expenditure for the Jindera admin hub moved to a reserve to pay for future maintenance and development	-16,622	-2,661
REROC advisory fees in relation to energy contract renewal not budgeted	-3,000	
Miscellaneous office expenditure adjustments	-2,000	
Information Technology Services		
Satisfactory		Nil
Employment On-Costs		
Adjustment to Workers Compensation Premium due to savings resulting from an excellent claims history.		+125,376
Engineering Administration		
Satisfactory. However, further analysis of oncost recoveries will be required closer to the end of the year as works are nearer to completion to ascertain whether budget recoveries have been met.		-219
Depot Administration and Maintenance		
Satisfactory		-667
Plant Operations		
Satisfactory		Nil
TOTAL ADMINISTRATION		+121,829

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INTERIM 2020/2021 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2020

[CONT'D]

PUBLIC ORDER AND SAFETY

Function and comment	Projected Budget Variance \$
<p>Animal Control Revenue from infringements and fines is already 93% of budget. A conservative increase has been applied.</p>	+6,853
<p>Fire Services Please note that the Annual Maintenance and Repair Grant funding for 2020/21 has not been increased from the previous year. As a result Fire Services will need to keep tight control over this budget to avoid additional cost to Council. Increases in Emergency Services Levy for 2020/21 have been funded by a grant. If this additional funding ceases in future years, the impact on Council's budget will be severe.</p>	Nil
<p>Emergency Services Satisfactory</p>	Nil
TOTAL PUBLIC ORDER & SAFETY	+6,853

HEALTH SERVICES

Function and comment	Projected Budget Variance \$
<p>Health Administration Satisfactory</p>	Nil
TOTAL HEALTH SERVICES	Nil

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ENVIRONMENT

Function and comment	Projected Budget Variance \$
<p>Waste Management Additional annual charges resulting from subdivisions and new services, offset by a one off legal fee relating to the China Sword policy. An additional \$210,000 has been received from Asbestos Waste disposal. \$120,339 was received from disposal of scrap metal, a surplus of \$80,000 over the budget. Both amounts totalling \$290,000 have been reserved in order to finance future development and remediation of waste facilities.</p>	+5,301
<p>Noxious Animals & Insects Satisfactory</p>	Nil
<p>Noxious Plants Satisfactory</p>	Nil
<p>Street Cleaning Satisfactory</p>	Nil
<p>Stormwater Maintenance & Drainage Satisfactory</p>	Nil
TOTAL ENVIRONMENT	+5,301

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COMMUNITY SERVICES AND EDUCATION

Function and comment		Projected Budget Variance \$
Family Day Care Satisfactory		Nil
Preschools Satisfactory		Nil
Youth Services Satisfactory		Nil
Community Housing Satisfactory		Nil
Frampton Court Rental Units Satisfactory		Nil
Kala Court Rental Units Satisfactory		Nil
Kala Court Self-Funded Units Satisfactory		Nil
Aged Care Rental Units – Culcairn Satisfactory		Nil
Aged Care Rental Units – Jindera Satisfactory		Nil
TOTAL COMMUNITY SERVICES & EDUCATION		Nil

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HOUSING AND COMMUNITY AMENITIES

Function and comment	Projected Budget Variance \$
Street Lighting Satisfactory	Nil
Public Cemeteries Satisfactory	Nil
Town Planning Additional costs incurred in consulting and legal fees have necessitated an increase in budgeted costs. These costs will require further monitoring as it is expected that further costs will be incurred before the issues are resolved. Section 7.12 contributions for 2020/21 are \$183,546 to December 2020.	-15,000
Public Conveniences Satisfactory	Nil
Council Owned Housing Satisfactory	Nil
Other Community Amenities Increase in revenue from the rental of Holbrook Children Services property, which had not transferred to Council at the time of finalising the budget.	+15972
TOTAL HOUSING & COMMUNITY AMENITIES	+972

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RECREATION AND CULTURE

Function and comment	Projected Budget Variance \$
Public Halls Satisfactory	-177
Libraries \$35,000 budget allocation for the purchase of audio equipment required to live stream Council meetings. Refer to Governance and Corporate Administration for savings used to finance the budget allocation.	-36,500
Museums Maintenance costs for Wymah Schoolhouse museum.	-3,684
Swimming Pools A full reconciliation of the swimming pool budget will be conducted in the March review after closure of the pools. A separate report on the outcome will be provided to Councillors by the Director Environment and Planning if the outcome varies from budget significantly.	Nil
Sporting Grounds & Recreation Reserves Satisfactory	-941
Parks & Gardens Satisfactory	Nil
Other Cultural Services	Nil
TOTAL RECREATION & CULTURE	-41,302

MINING, MANUFACTURING & CONSTRUCTION

Function and comment	Projected Budget Variance \$
Building Control Satisfactory	Nil
Quarries & Pits Satisfactory	Nil
TOTAL MINING, MANUFACTURING & CONSTRUCTION	Nil

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TRANSPORT AND COMMUNICATIONS

Function and comment	Projected Budget Variance \$
FAG Grant – Roads Component FAG Grant increase of 1.3% for 2020/21 is lower than budget. Council budgeted an increase equal to rate peg at 2.6%.	-18,598
Urban Roads Local Satisfactory	Nil
Sealed Rural Roads – Local Satisfactory	Nil
Sealed Rural Roads – Regional Satisfactory	Nil
Unsealed Rural Roads - Local Satisfactory	Nil
Bridges Satisfactory	Nil
Kerb & Gutter Satisfactory	Nil
Footpaths Satisfactory	Nil
Aerodromes Satisfactory	Nil
Bus Shelters Satisfactory	Nil
Ancillary Road Works Satisfactory	Nil
State Roads RMCC Works Satisfactory.	Nil
Natural Disaster Recovery Satisfactory	Nil
Road Safety Officer Satisfactory.	+1,101
TOTAL TRANSPORT & COMMUNICATIONS	-17,497

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ECONOMIC AFFAIRS

Function and comment		Projected Budget Variance \$
Jindera Medical Centre Satisfactory		Nil
Caravan Parks Satisfactory		-3,497
Tourism Operations Satisfactory		Nil
Visitor Information Centre Satisfactory		-307
Submarine Museum Satisfactory		-2,893
Economic Development Satisfactory		Nil
Community Development Satisfactory		Nil
Real Estate Development Satisfactory		-597
Real Estate Sales Satisfactory		Nil
Private Works Satisfactory		Nil
TOTAL ECONOMIC AFFAIRS		-7,294

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GENERAL PURPOSE REVENUES

Function and comment	Projected Budget Variance \$
FAG Grant – General Component FAG Grant increase of 1.3% for 2020/21 is lower than budget. Council budgeted an increase equal to rate peg at 2.6%.	-63,521
Interest on Investments Interest earned on investments has continued to decline. Council has assessed the likely impact of the decrease and subject to any further market change is confident that no further adjustment to budget will be required.	-45,000
General Rates - Residential Budget adjusted to actual rates levied	+15,307
General Rates - Farmland Budget adjusted to actual rates levied	+1,020
General Rates – Business Budget adjusted to actual rates levied	-2,190
General Rates – Pensioner Concessions Satisfactory	Nil
General Rates – Pensioner Rates Subsidy Satisfactory	Nil
Ex Gratia Rates Satisfactory	Nil
Extra Charges on Overdue Rates Satisfactory	Nil
TOTAL GENERAL PURPOSE REVENUES	-94,384

SUMMARY OF BUDGET VARIATIONS

SUMMARY OF BUDGET VARIATIONS	+1,852
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[CONT'D]

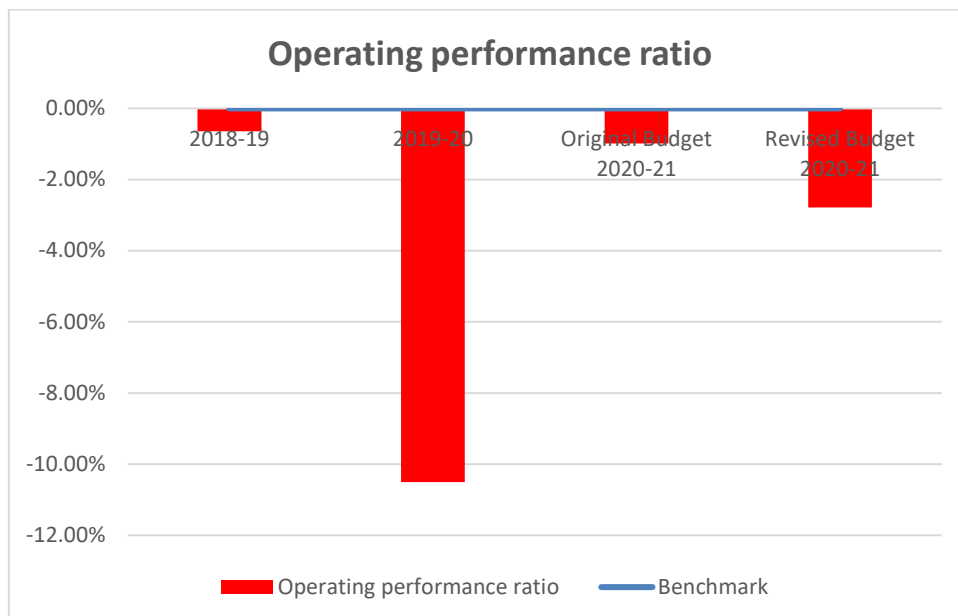
WATER AND SEWERAGE

General income and expenditure figures appear to be satisfactory.

SUMMARY

Council's overall budget position has improved slightly with a modest budget surplus predicted as at 31 December 2020. As has been the case in previous years, management will continue to monitor all income and expenditure areas closely to ensure budget integrity is maintained at year end.

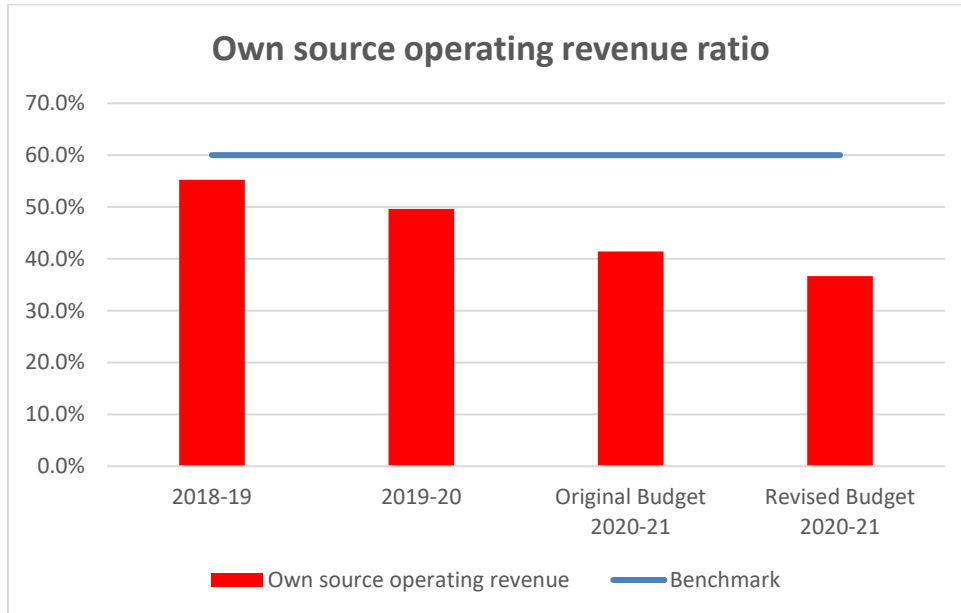
KEY FINANCIAL INDICATORS



This ratio measures Council's achievement of containing operating expenditure within operating revenue.

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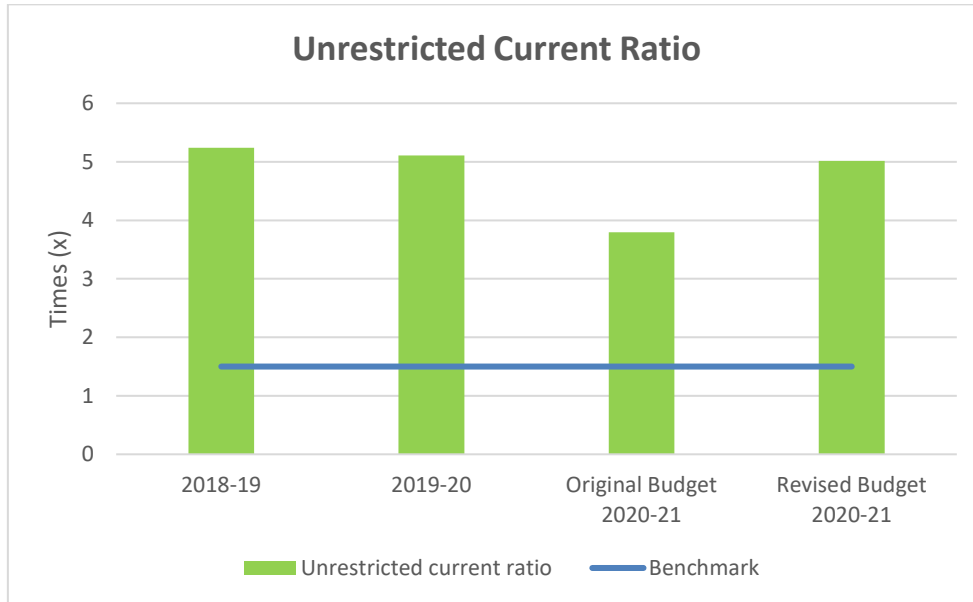
INTERIM 2020/2021 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2020
[CONT'D]



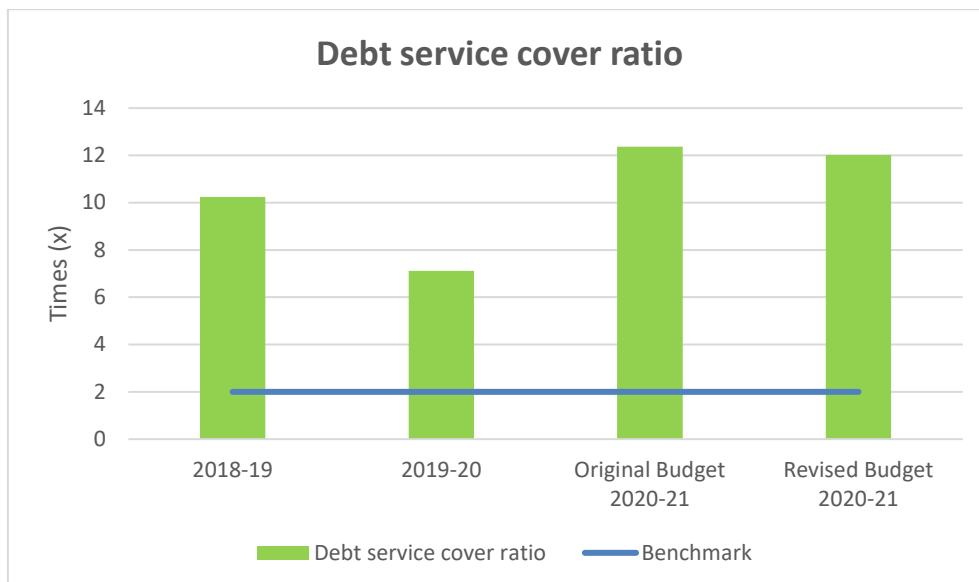
This ratio measure fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions. It should be noted that the benchmark 60% is unlikely to be achieved in rural councils such as Greater Hume Council due to their heavy reliance on grants and contributions due to their large area and small populations.

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[CONT'D]



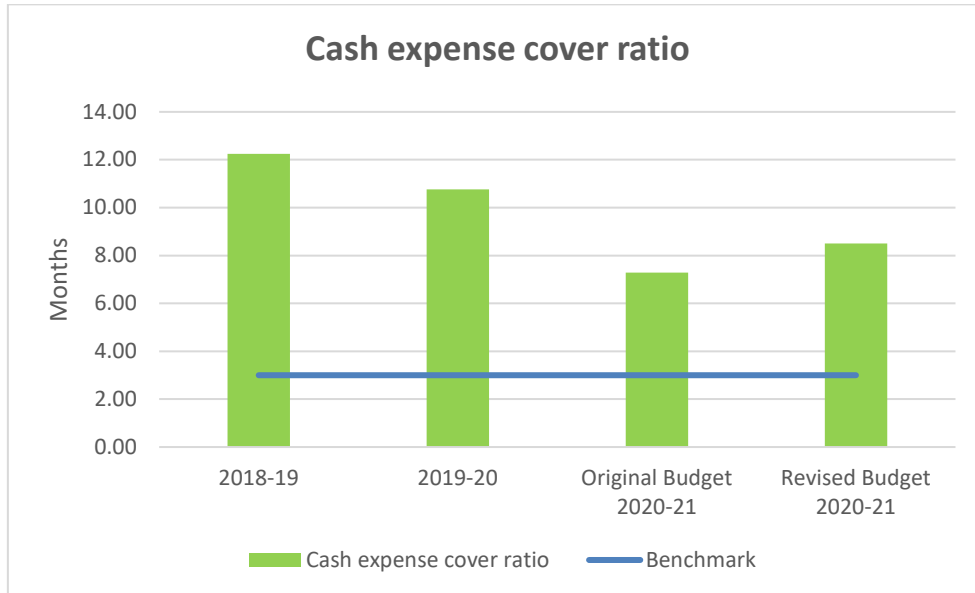
This ratio assesses the adequacy of Council's working capital and its ability to satisfy its obligations in the short term for the unrestricted activities of Council.



This ratio measures the availability of operating cash to service debt, including interest, principal and lease payments.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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INTERIM 2020/2021 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2020
[CONT'D]



This liquidity ratio indicates the number of months Council can continue to pay for its immediate expenses without additional cash inflow.

RECOMMENDATION

That Council note and approve the Interim Budget Review Statement as at 31 December 2020.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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2. POLICY DEVELOPMENT

Report prepared by Chief Financial Officer – Dean Hart

REASON FOR THE REPORT

To present revised policy for consideration.

DISCUSSION

The Australian Accounting Standards Board (AASB) determined in AASB 124 that from 1 July 2016 related party disclosures will apply to government entities, including local governments (Councils).

Council developed this policy in March 2017 to assist Council in complying with disclosure requirements concerning key management personnel, their close family members and entities controlled or jointly controlled by any of them.

The only change to this policy is the reformatting of the policy to comply with Council's branding template. The policy remains unaltered and is represented in **ANNEXURE 7**.

BUDGETARY IMPLICATION

Nil.

CONCLUSION

The continual review and development of Council policies is essential to ensure adequate internal control systems are in place and for Council to remain abreast of emerging trends and issues with the local government sector.

RECOMMENDATION

That the revised Related Party Disclosure Policy be adopted.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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3. CLOSURE AND SALE OF UNUSED SECTION OF ROAD – NATION ROAD

Report prepared by Manager Corporate Services – Suzanne Klemke

REASON FOR REPORT

To advise Council of submissions received for the proposed road closure and to seek Council's consent to close the section of unused road separating separates Lots 141, 140 DP 753342 from Lot 301 DP 806527 and Lot 90 DP 753342 and sell the land to the adjoining property owners.

REFERENCE TO DELIVERY PLAN ACTION

Nil.

DISCUSSION

At the Council meeting held 21 October 2020 Council resolved that:

“That Council invites submissions for a period of 28 days in respect of the potential closure and disposal of the unused section of road separating separates Lots 141, 140 DP 753342 from Lot 301 DP 806527 and Lot 90 DP 753342 in accordance with Section 38B of the Roads Act 1993.”

Accordingly the consultation process was undertaken during November 2020 which included:

- Advertising of the proposed road closure in the Border Mail on Saturday 7 November 2020
- Advertising on Council's website
- Correspondence forwarded to adjoining land owners, notifiable authorities and service providers.

Public submissions closed on Monday 7 December 2020. A total of seven submissions were received with six being from notifiable authorities and one submission from an adjoining landowner. No objections were raised to the proposed road closure.

Copies of submissions received are provided in **ANNEXURE 8** and a summary provided in the table below:

Notifiable Authorities	Response
Department Planning Industry & Environment	No objections to the closure of road the proposed vesting upon closure
Transgrid	No objections
Transport of NSW	No objections
NSW National Parks and Wildlife Service	No objections
Essential Energy	No objections
Endeavour Energy	No objections

Individual Landowners	Response
John Martinez	No objection however has sought confirmation with applicant to be able to evacuate through the applicant's property in the event of a fire Comment: Applicant has agreed.

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CLOSURE AND SALE OF UNUSED SECTION OF ROAD – NATION ROAD [CONT'D]

The purchase price of the land will be assessed and calculated applying the current Valuer General's valuation for the adjoining and surrounding land.

If consent is granted to the proposed road closure, a plan will be prepared and registered at the Land Registry Services, with the title transferred to the applicant upon payment of the agreed purchase price.

The applicant will be required to execute a formal Deed of Agreement which provides that upon transfer, the portion of closed road will be consolidated with the applicant's adjoining parcel of land.

Part 4 Division 6 Section 43 of the Roads Act No 33 states the following:

43 Disposal of land comprising former public road owned by council

- (1) This section applies to land vested in a council and forming part of a former public road.*
- (2) Land to which this section applies is operational land for the purposes of the Local Government Act 1993 unless, before the land becomes vested in the council, the council resolves that it is to be community land, in which case the land is community land.*
- (3) If the land is disposed of by sale, the proceeds of sale (less the costs of the sale) are to be paid to the council.*
- (4) Money received by a council from the proceeds of sale of the land is not to be used by the council except for acquiring land for public roads or for carrying out road work on public roads.*

BUDGET IMPLICATION

The applicant is responsible for all associated costs in respect of the proposed road closing and purchase. Income received from the proceeds of the sale of the road, if approved, is to be reserved for acquiring land for public roads or for carrying out road work on public roads.

CONCLUSION

The section of unused road requested to be purchased by Jonathan Schulz is surplus to Council needs and will have no impact on access to surrounding properties.

Following completion of the required 28 day advertising and submission period, no objections have been received to the proposed road closure and sale.

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CLOSURE AND SALE OF UNUSED SECTION OF ROAD – NATION ROAD [CONT'D]

RECOMMENDATION

That:

1. the unused section of road separating separates Lots 141, 140 DP 753342 from Lot 301 DP 806527 and Lot 90 DP 753342 be closed and upon closing sold to the applicant
2. the applicant shall meet all costs associated with the closure and purchase of the road
3. the purchase price of the subject land be determined based on the Valuer General's valuation for adjoining and surrounding land
4. the Mayor and General Manager be authorised to execute the necessary documentation to affect the road closure and subsequent sale of land to the applicant under the Common Seal of Council

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4. CLOSURE AND SALE OF UNUSED SECTION OF ROAD - CULCAIRN

Report prepared by Manager Corporate Services – Suzanne Klemke

REASON FOR REPORT

To advise Council of submissions received for the proposed road closure and to seek Council's consent to close the section of unused road separating Lot 53 DP 753735 from Lot 1 DP 171815, Lot B DP 972054 & Lot 73 DP 753764 and sell the land to the adjoining property owners.

REFERENCE TO DELIVERY PLAN ACTION

Nil.

DISCUSSION

At the Council meeting held 21 October 2020 Council resolved that:

“That Council invites submissions for a period of 28 days in respect of the potential closure and disposal of the unused section of road separating Lot 53 DP 753735 from Lot 1 DP 171815, Lot B DP 972054, Lot 73 DP 753764 in accordance with Section 38B of the Roads Act 1993.”

Accordingly the consultation process was undertaken during November 2020 which included:

- Advertising of the proposed road closure in the Border Mail on Saturday 7 November 2020
- Advertising on Council's website
- Correspondence forwarded to adjoining land owners, notifiable authorities and service providers.

Public submissions closed on Monday 7 December 2020.

All notifiable authorities as defined under the Roads Act were notified. Six responses were received by notifiable authorities, none of the notifiable authorities have objected to the proposed road closure, however, Transgrid requests that their right to access the transmission line and the continuity of their easement are protected by way of an easement.

A further submission was received from an adjoining landowner, also advising they have no objection to the proposed road closure.

A further three submissions were received from members of the public or community organisations objecting to the closure. One of these objections was submitted by the Culcairn South West Rural Fire Service Brigade. It should be noted however, that as the submission was from the local brigade and not the NSW Rural Fire Service it cannot be deemed as a response from a notifiable authority and therefore must be considered as a submission from a community organisation.

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CLOSURE AND SALE OF UNUSED SECTION OF ROAD – CULCAIRN [CONT'D]

A copy of all submissions is included on **ANNEXURE 9** and a summary provided in the table below:

Notifiable Authorities	Response	Comments
Department Planning Industry & Environment	No objections to the closure of road the proposed vesting upon closure	
Transport of NSW	No objections	
NSW National Parks & Wildlife Service	No objections	
Essential Energy	No objections	
Transgrid	No objection – however infrastructure contained on land.	Requires negotiation of easement for access
Endeavour Energy	No objections	

Community Organisations	Response	Comments
Culcairn South West Rural Fire Service	Objections received <ul style="list-style-type: none"> Used for movement of stock and machinery Important for fire fighting purposes 	<ul style="list-style-type: none"> RFS did not lodge an objection

Individual Landowners	Response	
Matt Hicks	No objections	
Feuerherdt Pastoral Co	Objections received <ul style="list-style-type: none"> Based on firefighting purposes 	<ul style="list-style-type: none"> RFS did not lodge an objection
I & M & SJ Pumpa	Objections received <ul style="list-style-type: none"> Will close an access point to the property Required for firefighting purposes 	<ul style="list-style-type: none"> The primary access to the property is from Weamera Road RFS did not lodge an objection

No comments were received from Fire & Rescue NSW and NSW Rural Fire Services, who as notifiable authorities were notified of the proposed road closure and sale, and the opportunity to make a submission.

Given that objections have been received, a copy of plans detailing the proposed road to be closed and the locality of the adjoining landowners is provided at **ANNEXURE 9**.

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CLOSURE AND SALE OF UNUSED SECTION OF ROAD – CULCAIRN [CONT'D]

If consent is granted to the proposed road closure, a plan will be prepared and registered at the Land Registry Services, with the title transferred to the applicant upon payment of the agreed purchase price. The purchase price of the land will be assessed and calculated applying the current Valuer Generals valuation for the adjoining and surrounding land.

The applicant will be required to execute a formal Deed of Agreement which provides that upon transfer, the portion of closed road will be consolidated with the applicant's adjoining parcel of land.

Part 4 Division 6 Section 43 of the Roads Act No 33 states the following:

43 Disposal of land comprising former public road owned by council

- (1) This section applies to land vested in a council and forming part of a former public road.*
- (2) Land to which this section applies is operational land for the purposes of the Local Government Act 1993 unless, before the land becomes vested in the council, the council resolves that it is to be community land, in which case the land is community land.*
- (3) If the land is disposed of by sale, the proceeds of sale (less the costs of the sale) are to be paid to the council.*
- (4) Money received by a council from the proceeds of sale of the land is not to be used by the council except for acquiring land for public roads or for carrying out road work on public roads.*

BUDGET IMPLICATION

The applicant is responsible for all associated costs in respect of the proposed road closing and purchase. Income received from the proceeds of the sale of the road, if approved, is to be reserved for acquiring land for public roads or for carrying out road work on public roads.

CONCLUSION

The section of unused road requested to be purchased by Jonathon Schoff is surplus to Council needs and will have no impact on access to surrounding properties.

RECOMMENDATION

That:

1. the unused section of road separating Lot 53 DP 753735 from Lot 1 DP 171815, Lot B DP 972054, Lot 73 DP 753764 be closed and upon closing sold to the applicant
2. applicant shall meet all costs associated with the closure and purchase of the road
3. the purchase price of the subject land be determined based on the Valuer Generals valuation for adjoining and surrounding land
4. Council consents to the preparation of two Section 88B Instruments for an easement for access to TransGrid.
5. the Mayor and General Manager be authorised to execute the necessary documentation to affect the road closure and subsequent sale of land to the applicant under the Common Seal of Council.

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5. JINDERA PONY CLUB – LICENCE CROWN RESERVE 94491

Report prepared by Manager Corporate Services – Suzanne Klemke

REASON FOR REPORT

To seek Council endorsement to renew the Licence between Greater Hume Council and Jindera Pony Club.

REFERENCE TO DELIVERY PLAN ACTION

Nil.

DISCUSSION

Council, as the Crown Land Manager, is currently leasing Lot 7004 DP 1069407, Reserve 94491 to the Jindera Pony Club. The current licence was for a 5 year term with an option to renew for a further 5 years expiring 31 December 2020. A copy of the proposed licenced area is highlighted on **ANNEXURE 10**.

Council is now in receipt of correspondence from the Jindera Pony Club seeking to enter into a further arrangement on the same terms and conditions as the previous licence.

In accordance with the Crown Land Management Act 2016, a council Crown Land Manager is able to administer specific Crown Land under the public land provisions of the Local Government Act 1993, including leases and licences.

To facilitate continued access to and use of the land prior to the adoption of a Plan of Management (POMs), the Crown Land Management Regulation provides interim arrangements for the granting of licence renewals for licences that have been in effect prior to 1 July 2018. The proposed tenure cannot add additional purposes that were not in the existing licence. This enables a community group with infrastructure contained on the land to enter into a licence for a further term without being disadvantaged during the interim period until the adoption of POMs.

Accordingly, the renewal period of this licence will be acceptable and in accordance with the provisions of the Crown Land Management Act 2016.

BUDGET IMPLICATION

As a minimum, a slight rental increase will be imposed which will not be material in respect of Councils income.

CONCLUSION

Approval is now sought to proceed with the preparation of a new Licence between Greater Hume Council and the Jindera Pony Club.

RECOMMENDATION

That:

1. Council resolve to enter into a new Licence for Lot 7004 DP 1069407, Reserve 94491 to the Jindera Pony Club for a further 5 year term with an option to renew for a further 5 year term commencing 1 January 2021
2. the Mayor and General Manager be authorised to sign the Licence to the Jindera Pony Club for Lot 7004 DP 1069407, Reserve 94491 under the Common Seal of Council.

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ENGINEERING

1. GIFTING OF LOAM FROM OVAL REFURBISHMENTS

Report prepared by Director Engineering – Greg Blackie

REASON FOR REPORT

To determine requests for the gifting of loam left over from oval refurbishment works.

REFERENCE TO DELIVERY PLAN ACTION

Objective Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community

Outcome 4.1 Infrastructure and facilities meets the needs of our communities.

DISCUSSION

As councillors are aware, Council is undertaking oval refurbishment works at Culcairn, Henty, Holbrook and Jindera Sportsgrounds. As part of the works the existing surface material on the ovals was removed and reused where required with the excess stockpiled at the grounds.

The stockpiles of excess loam, although chemically sprayed out during the works is infested with kikuyu. Council has removed some of loam and used it where suitable but staff see the remainder becoming problematic to use in the future if not used in the short term, as the kikuyu will grow excessively in and over the stockpiles.

Council, although not advertising that the loam is excess to Council needs, has received a number of requests from local sporting organisations to acquire the loam for use for different purposes, as well as some requests from private individuals

It is considered appropriate that as the loam is excess for Councils needs and will become problematic to manage if left, that local sporting organisations that have requested access to the loam be given approval to use the material. It is proposed each organisation will be required to arrange their own process to obtain the loam.

However, traditionally Council has made plant available to community organisations free of charge where a Council operator is willing to operate the plant voluntarily outside of normal work hours. It is assumed this will probably be the case for a number of the sporting organisations that have shown interest in the loam with knowledge that a number staff members are active members within those organisations.

It is considered that requests from local sporting organisations be preferred over offering it to private individuals due to the better overall benefits it provides to the local community by improving community infrastructure

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GIFTING OF LOAM FROM OVAL REFURBISHMENTS [CONT'D]

So far requests have come from the following organisations and what they intend to use it for:

- Culcairn Golf Club - General Maintenance on golf course
- Holbrook RS Golf Club – Upgrading fairways on golf course
- Holbrook Cricket Club – Improvements to 10 Mile Creek Cricket Ground
- Henty Rec Ground Committee – Overlay area behind Show Pavilion
- Jindera Tennis Club– Use on surrounds of Jindera Tennis Club

BUDGET IMPLICATION

Minimal as the organisations requesting access to the stockpile are required to arrange individuals/machinery to load and transport the loam needed from stockpiles.

CONCLUSION

Donating the loam to community organisations is considered an appropriate use of excel material.

Further requests consistent with this report will be considered by staff if received and deemed appropriate.

RECOMMENDATION

That Council approve the donating of the loam to the local sporting organisations listed in the report.

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ITEMS TO BE REFERRED TO CLOSED COUNCIL

1. EXPRESSIONS OF INTEREST – 124 ALBURY STREET, HOLBROOK

Report by General Manager – Steven Pinnuck

REASON FOR REPORT

To advise Councillors that Council's Expression of Interest for 124 Albury Street, Holbrook has been accepted.

REFERENCE TO DELIVERY PLAN ACTIONS

DISCUSSION

At the Extraordinary meeting held on the 7 October 2020 Council resolved to submit an Expression of Interest for 124 Albury Street, Holbrook (former Shell Service Station).

Below is the resolution from the October Extraordinary meeting.

That:

1. Council submit an Expression of Interest for 124 Albury Street, Holbrook in line with the amount outlined in the Confidential Report to the extraordinary meeting held on 7 October 2020.
2. A further report be submitted to Council on the matter once the Expression of Interest process for 124 Albury Street has been concluded.

Council has now been advised that the offer made by Council has been accepted by the Vendors and approval of Council to proceed is sought.

It is intended to take a staged approach to development, as follows:

Stage 1 – Acquire the property

Stage 2 – Remove all buildings from the site

Stages 1 and 2 will be funded from the Land Development Reserve (currently \$1.2M)

Stage 3 – Investigate options for future development of the site which could include (but not limited to):

- Calling Expressions of Interest from interested persons to develop the rehabilitated site.
- Council developing the site for retention or future sale
- Council formulating a development proposal and then selling the site with Development Consent

It would appear that COVID-19 has provided opportunities for many rural councils, including Greater Hume, with unprecedented interest in property throughout the shire. With the prevailing low interest rate environment it will be important for Council to investigate diversifying its investment portfolio with innovative (but not speculative) investments. This is one such opportunity

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EXPRESSIONS OF INTEREST – 124 ALBURY STREET, HOLBROOK [CONT'D]

BUDGET IMPLICATIONS

The purchase price, legals and subsequent rehabilitation of the site can be funded from the Land Development Reserve that currently has a balance of \$1.2M.

CONCLUSION

It is recommended that the matter of the acquisition of 124 Albury Street, Holbrook be referred to Closed Council in accordance with section 10 A (2) (c) information that would, if disclosed confer an advantage on a person whom Council is conducting (or proposes to conduct) business.

RECOMMENDATION

That the potential purchase of 124 Albury Street, Holbrook be referred to Closed Council in accordance with section 10 A (2) (c) information that would, if disclosed confer an advantage on a person whom Council is conducting (or proposes to conduct) business.

REASON

On balance preserving the sale price outweighs the public interest in maintaining openness and transparency in Council decision making as disclosure of the acquisition price may compromise the position of Council in future negotiations of a potential sale of the site.

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2. **NOTICE OF MAYORAL MINUTE TO ORDINARY MEETING (CLOSED) OF COUNCIL - GENERAL MANAGER'S SIX MONTHLY PERFORMANCE REVIEW REPORT TO 31 DECEMBER 2020.**

Report prepared by Mayor - Cr Heather Wilton

REASON FOR REPORT

To report on the conduct of the General Manager's Performance Review for the six month period to 31 December 2020 and the General Manager's Contract of Employment.

DISCUSSION

Council is aware that the six month review of the General Manager's Performance to 30 June 2020 took place on 3 February 2021 at Holbrook, where the General Manager's Review Committee comprising Cr Doug Meyer OAM, Cr Jenny O'Neill, and Mayor, Cr Heather Wilton met with the General Manager, Steven Pinnuck, and discussed a number of items of interest.

RECOMMENDATION

That the matters of the General Manager's Performance Review and Contract of Employment are confidential in nature and that the matters be referred to Closed Council (Committee Of The Whole) for discussion, in accordance with the relevant section of the Local Government Act 1993 section 10a (2)(a) personnel matters concerning particular individuals (other than councillors).

REASON

That the ability of councillors to discuss the performance of the General Manager in a full and frank manner outweighs the need for the report to be discussed in Open Council.

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OFFICERS' REPORTS – PART B – TO BE RECEIVED AND NOTED

GOVERNANCE

1. GREATER HUME COUNCIL RESPONSE TO CORONAVIRUS (COVID-19)

Report by General Manager – Steven Pinnuck

REASON FOR REPORT

To advise Councillors of the impact on Council's operations and other statistical information on the economic impact of the COVID-19 pandemic within Greater Hume Council.

REFERENCE TO DELIVERY PLAN ACTIONS

Nil

DISCUSSION

The following report is provided to advise Councillors of the impact on Council's operations and other statistical information on the economic impact of the COVID-19 pandemic within

Greater Hume Council

Rate collection comparison

This comparison is being reported to Council on a monthly basis for information.

Table 1

	2020/2021 Rates outstanding \$	% outstanding	2019/2020 Rates outstanding \$	% outstanding
31 January 2021	\$3,367,503	31.45%	\$3,846,188	36.08%

As demonstrated by the above Table 1 collections are tracking ahead of last year and is a very satisfactory result at this stage.

The Rates Officer has advised that improved rate collection statistics may in part be due to the increased property turnover as a number of recent property transfers have had significant outstanding rates and charges owing.

At this point in time there continues to be a low level of enquiry from ratepayers suffering financial hardship however this may increase as job keeper and job seeker payments are wound back in the coming months. The level of enquiry will continued to be monitored and reported periodically to Council.

Economic Indicators

Table 2 below outlines the number of businesses within the Council area in receipt of Jobkeeper.

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GREATER HUME COUNCIL RESPONSE TO CORONAVIRUS (COVID-19) [CONT'D]

Table 2

Post Code	Town	Number of businesses
2642	Jindera and others	236
2644	Holbrook	92
2658	Henty	64
2659	Walla Walla	43
2660	Culcairn	51

Note: The 2642 postcode would include all towns with the 2642 post code some of which are outside the Greater Hume Council area.

The data is for all applications processed for the September 2020 as at 22 November 2020. Jobkeeper applications have increased slightly compared with the June 2020 statistics, however with the lag time with the information it is unknown what impact there will be on the economy of Greater Hume when the support is wound back.

The unemployment rate for Greater Hume as at 30 June 2020 was 2.8%.

BUDGET IMPLICATIONS

No new initiatives are planned at this point.

CONCLUSION

Management will continue to monitor economic impacts within Greater Hume and if necessary recommend initiatives to be implemented.

RECOMMENDATION

That the report be received and noted.

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CORPORATE AND COMMUNITY SERVICES

1. COMBINED INVESTMENT ACCOUNT – MONTH ENDED 31 DECEMBER 2020

Report prepared by Accounting Officer – Camilla Webb

REASON FOR REPORT

This report presents to Council details of all funds invested as at 31 December 2020 as required by the Local Government (General) Regulation 2005.

REFERENCE TO DELIVERY PLAN ACTION

Objective	We lead a vibrant, connected and inclusive community
Outcome	Leadership and advocacy is demonstrated and encouraged in our communities

DISCUSSION

In accordance with the Local Government Act 1993, the Responsible Accounting Officer must present to Council monthly, the status of the investments held by Council. The Responsible Accounting Officer must detail the investments held, and their compliance with both internal policy and external regulation under the Ministerial Order of Investments. In accordance with the recommendations made by the Office of Local Government (OLG) Investment Policy Guidelines published in June 2010, the monthly Investments Reports are attached to the Council investment report. This allows a stand-alone report to be published on Council's website for the public to view without having to peruse the Council meeting agenda for the relevant meeting.

Councillors should note that Council has engaged an external investment manager, Curve Securities, to source appropriate investment opportunities with the aim of transitioning Council's investment portfolio to meet the investment parameters as detailed in Council's revised Investment Policy. Curve Securities will work with Council to ensure that Council's overall investment portfolio is diversified across a wider spectrum of approved financial institutions thereby achieving improved security and asset protection. It should be noted that each individual investment is still held directly by Council with each financial institution.

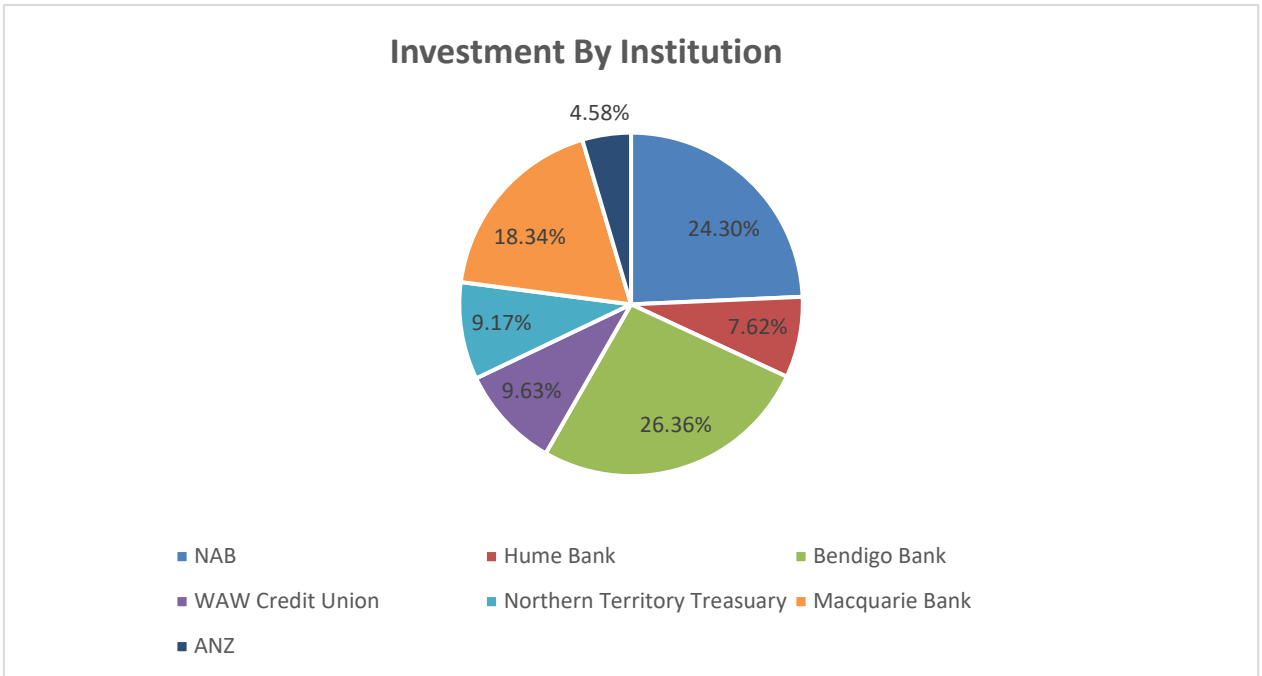
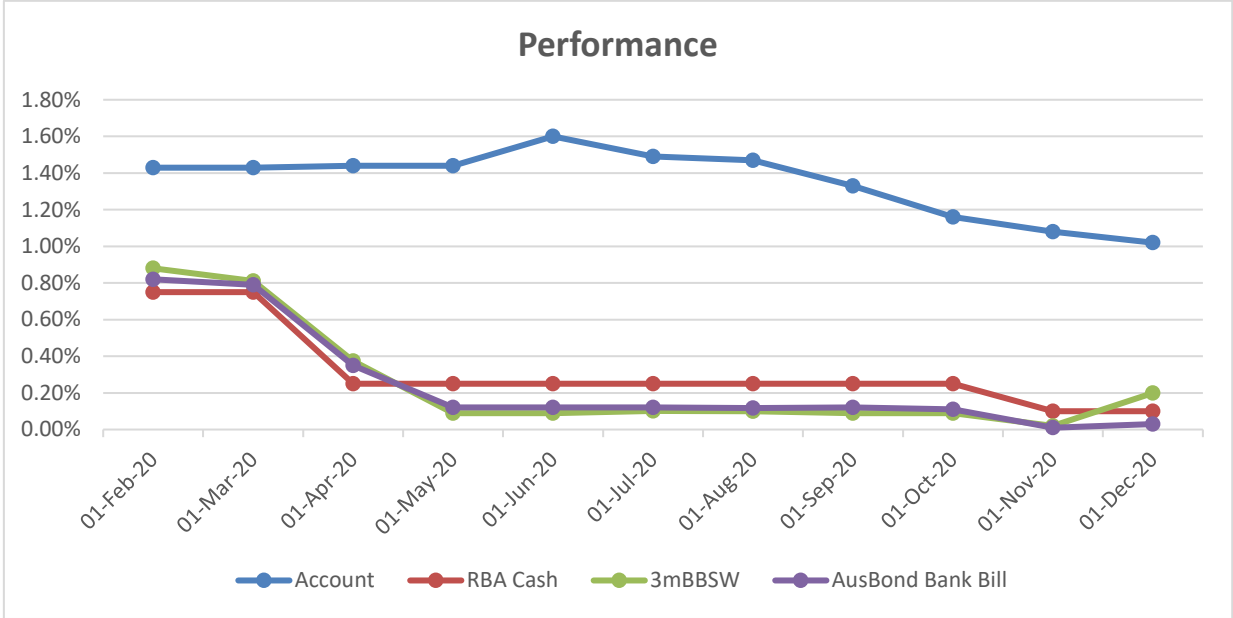
Greater Hume's overall investment portfolio

Total Portfolio Value	\$23,454,787.16
Weighted Average Term (days)	148
Weighted Average Yield	0.7 %
Total Monthly Accrued Interest	\$2,289.61
Total Interest Received this month	\$63,376.95
Interest Payments this month	10
Matured Investments this month	10
Total Funds Matured this month	\$2,250,000.00
New Investments this month	5
Total Funds Invested this month	\$8,715,902.01

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COMBINED INVESTMENT ACCOUNT – MONTH ENDED 31 DECEMBER 2020 [CONT'D]

Note: The Reserve Bank of Australia maintained the cash rate to .01%.



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COMBINED INVESTMENT ACCOUNT – MONTH ENDED 31 DECEMBER 2020 [CONT'D]

Investment Register

ADI/Security Name	Maturity Date	Face Value	Long Term Rating	Term in Days	Total Accrued	Yield
Bendigo And Adelaide Bank	10/01/2021	\$500,000	BBB+	122	\$961.64	0.60%
Bendigo And Adelaide Bank	21/01/2021	\$500,000	BBB+	92	\$468.49	0.45%
Hume Bank	2/02/2021	\$500,000	NR	92	\$445.21	0.50%
Macquarie Bank	5/02/2021	\$500,000	A+	91	\$292.47	0.35%
Bendigo And Adelaide Bank	15/02/2021	\$500,000	BBB+	123	\$561.64	0.50%
Macquarie Bank	23/02/2021	\$500,000	A+	104	\$268.49	0.35%
NAB	27/02/2021	\$500,000	AA-	184	\$1,381.78	0.77%
Hume Bank	1/03/2021	\$66,761.10	NR	365	\$822.17	1.45%
Bendigo And Adelaide Bank	6/03/2021	\$250,000	BBB+	212	\$884.93	0.85%
Bendigo And Adelaide Bank	7/03/2021	\$500,000	BBB+	212	\$1,758.22	0.85%
NAB	15/03/2021	\$500,000	AA-	181	\$1,227.40	0.80%
ANZ	24/03/2021	\$500,000	AA-	99	\$45.21	0.15%
Bendigo And Adelaide Bank	7/04/2021	\$500,000	BBB+	243	\$1,551.37	0.75%
Bendigo And Adelaide Bank	7/04/2021	\$500,000	BBB+	212	\$1,315.07	0.80%
Bendigo And Adelaide Bank	10/04/2021	\$500,000	BBB+	212	\$1,282.19	0.80%
NAB	15/04/2021	\$500,000	AA-	182	\$617.81	0.55%
Bendigo And Adelaide Bank	15/04/2021	\$500,000	BBB+	212	\$1,150.68	0.75%
ANZ	21/04/2021	\$500,000	AA-	127	\$45.21	0.15%
Bendigo And Adelaide Bank	28/04/2021	\$500,000	BBB+	212	\$1,017.12	0.75%
Hume Bank	3/05/2021	\$46,751.06	NR	366	\$508.24	1.60%
Bendigo And Adelaide Bank	7/05/2021	\$500,000	BBB+	212	\$924.66	0.75%
Hume Bank	8/05/2021	\$500,000	NR	365	\$5,304.11	1.60%
WAW Credit Union	9/05/2021	\$500,000	NR	365	\$5,612.33	1.70%
Macquarie Bank	11/05/2021	\$500,000	A+	181	\$345.21	0.45%
Macquarie Bank	26/05/2021	\$500,000	A+	162	\$105.48	0.35%
NAB	14/06/2021	\$500,000	AA-	273	\$1,315.75	0.85%
NAB	15/06/2021	\$500,000	AA-	273	\$1,304.11	0.85%
Hume Bank	19/06/2021	\$500,000	NR	365	\$3,287.67	1.20%
WAW Credit Union	25/06/2021	\$600,000	NR	180	\$115.07	0.70%
Hume Bank	30/06/2021	\$49,345.29	NR	365	\$306.62	1.20%
Macquarie Bank	7/07/2021	\$500,000	A+	204	\$105.48	0.35%
NAB	15/07/2021	\$500,000	AA-	273	\$673.97	0.60%
Macquarie Bank	4/08/2021	\$500,000	A+	232	\$105.48	0.35%
NAB	18/08/2021	\$500,000	AA-	365	\$1,726.03	0.90%
NAB	27/08/2021	\$300,000	AA-	365	\$915.21	0.85%
NAB	15/09/2021	\$500,000	AA-	365	\$1,380.82	0.90%
Macquarie Bank	29/09/2021	\$500,000	A+	288	\$105.48	0.35%
Bendigo And Adelaide Bank	15/10/2021	\$500,000	BBB+	365	\$842.47	0.75%
Macquarie Bank	10/11/2021	\$500,000	A+	330	\$105.48	0.35%
NAB	6/12/2021	\$500,000	AA-	365	\$233.56	0.55%
NAB	14/12/2021	\$500,000	AA-	364	\$150.68	0.50%
WAW Credit Union	14/12/2021	\$500,000	NR	364	\$230.14	0.80%
Northern Territory Treasury - Territory Bonds	15/12/2021	\$2,000,000	NR	385	\$920.55	0.40%
NAB	6/01/2021	\$2,141,929	AA-	1		1.45%

**ORDINARY MEETING OF GREATER HUME COUNCIL
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COMBINED INVESTMENT ACCOUNT – MONTH ENDED 31 DECEMBER 2020 [CONT'D]

Declaration

I, Camilla Webb, as the Responsible Accounting Officer of Greater Hume Shire Council, hereby certify the investments listed in the attached reports have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulations 2005 and Council's Investment Policy.

All investments have been appropriately recorded in Council's financial records and reconciled monthly.

CONCLUSION

On 31 December 2020, the 2020/21 Financial Year investment return amounted to \$23,454,787.16.

RECOMMENDATION

That Council receives and notes the Investment Balances Report for the month of December 2020

**ORDINARY MEETING OF GREATER HUME COUNCIL
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2. COMBINED INVESTMENT ACCOUNT – MONTH ENDED 31 JANUARY 2021

Report prepared by Accounting Officer – Camilla Webb

REASON FOR REPORT

This report presents to Council details of all funds invested as at 31 January 2021 as required by the Local Government (General) Regulation 2005.

REFERENCE TO DELIVERY PLAN ACTION

Objective	We lead a vibrant, connected and inclusive community
Outcome	Leadership and advocacy is demonstrated and encouraged in our communities

DISCUSSION

In accordance with the Local Government Act 1993, the Responsible Accounting Officer must present to Council monthly, the status of the investments held by Council. The Responsible Accounting Officer must detail the investments held, and their compliance with both internal policy and external regulation under the Ministerial Order of Investments.

In accordance with the recommendations made by the Office of Local Government (OLG) Investment Policy Guidelines published in June 2010, the monthly Investments Reports are attached to the Council investment report. This allows a stand-alone report to be published on Council's website for the public to view without having to peruse the Council meeting agenda for the relevant meeting.

Councillors should note that Council has engaged an external investment manager, Curve Securities, to source appropriate investment opportunities with the aim of transitioning Council's investment portfolio to meet the investment parameters as detailed in Council's revised Investment Policy. Curve Securities will work with Council to ensure that Council's overall investment portfolio is diversified across a wider spectrum of approved financial institutions thereby achieving improved security and asset protection. It should be noted that each individual investment is still held directly by Council with each financial institution.

Greater Hume's overall investment portfolio

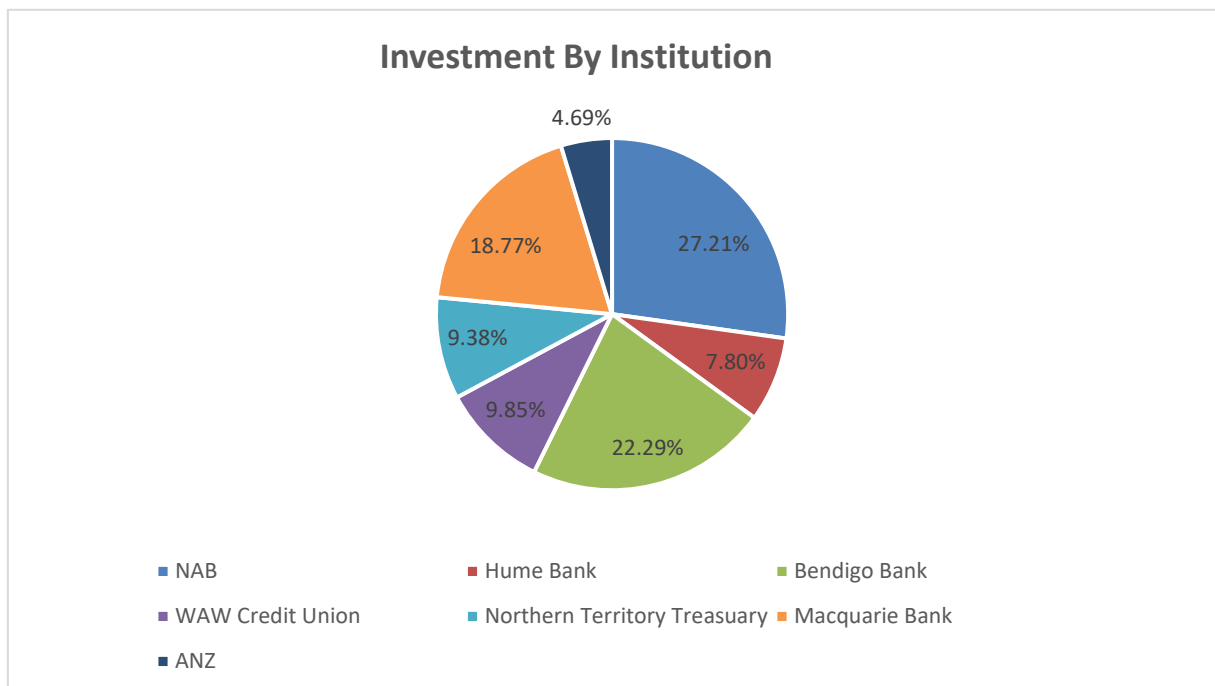
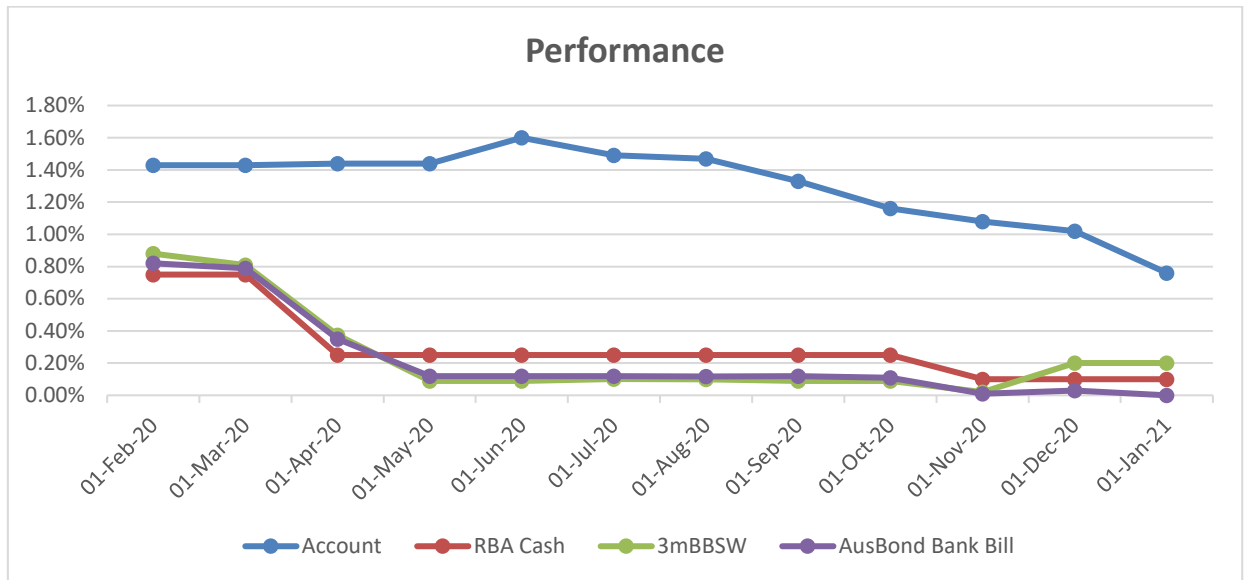
Total Portfolio Value	\$24,674,568.44
Weighted Average Term (days)	132
Weighted Average Yield	0.72 %
Total Monthly Accrued Interest	\$1,501.84
Total Interest Received this month	\$2,716.76
Interest Payments this month	5
Matured Investments this month	5
Total Funds Matured this month	\$1,000,000.00
New Investments this month	1
Total Funds Invested this month	\$500,000.00

Note:
The

Reserve Bank of Australia maintained the cash rate to .01%.

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COMBINED INVESTMENT ACCOUNT – MONTH ENDED 31 JANUARY 2021 [CONT'D]



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COMBINED INVESTMENT ACCOUNT – MONTH ENDED 31 JANUARY 2021 [CONT'D]

Investment Register

ADI/Security Name	Maturity Date	Face Value	Long Term Rating	Term in Days	Total Accrued	Yield
Macquarie Bank	5/02/2021	\$500,000	A+	91	\$431.51	0.35%
Bendigo And Adelaide Bank	15/02/2021	\$500,000	BBB+	123	\$760.27	0.50%
Macquarie Bank	23/02/2021	\$500,000	A+	104	\$407.53	0.35%
NAB	27/02/2021	\$500,000	AA-	184	\$1,687.67	0.77%
Hume Bank	1/03/2021	\$66,761	NR	365	\$899.08	1.45%
Bendigo And Adelaide Bank	6/03/2021	\$250,000	BBB+	212	\$1,053.77	0.85%
Bendigo And Adelaide Bank	7/03/2021	\$500,000	BBB+	212	\$2,095.89	0.85%
NAB	15/03/2021	\$500,000.00	AA-	181	\$1,545.21	0.80%
ANZ	24/03/2021	\$500,000	AA-	99	\$104.79	0.15%
Bendigo And Adelaide Bank	7/04/2021	\$500,000	BBB+	212	\$1,632.88	0.80%
Bendigo And Adelaide Bank	7/04/2021	\$500,000	BBB+	243	\$1,849.32	0.75%
Bendigo And Adelaide Bank	10/04/2021	\$500,000	BBB+	212	\$1,600.00	0.80%
Bendigo And Adelaide Bank	15/04/2021	\$500,000	BBB+	212	\$1,448.63	0.75%
NAB	15/04/2021	\$500,000	AA-	182	\$836.30	0.55%
ANZ	21/04/2021	\$500,000	AA-	127	\$104.79	0.15%
Bendigo And Adelaide Bank	28/04/2021	\$500,000	BBB+	212	\$1,315.07	0.75%
Hume Bank	3/05/2021	\$46,751	NR	366	\$567.67	1.60%
Bendigo And Adelaide Bank	7/05/2021	\$500,000	BBB+	212	\$1,222.60	0.75%
Hume Bank	8/05/2021	\$500,000	NR	365	\$5,939.73	1.60%
WAW Credit Union	9/05/2021	\$500,000.00	NR	365	\$6,287.67	1.70%
Macquarie Bank	11/05/2021	\$500,000	A+	181	\$523.97	0.45%
Macquarie Bank	26/05/2021	\$500,000	A+	162	\$244.52	0.35%
NAB	14/06/2021	\$500,000	AA-	273	\$1,653.42	0.85%
NAB	15/06/2021	\$500,000	AA-	273	\$1,641.78	0.85%
Hume Bank	19/06/2021	\$500,000	NR	365	\$3,764.38	1.20%

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COMBINED INVESTMENT ACCOUNT – MONTH ENDED 31 JANUARY 2021 [CONT'D]

ADI/Security Name	Maturity Date	Face Value	Long Term Rating	Term in Days	Total Accrued	Yield
WAW Credit Union	25/06/2021	\$600,000	NR	180	\$448.77	0.70%
Hume Bank	30/06/2021	\$49,345	NR	365	\$353.66	1.20%
WAW Credit Union	5/07/2021	\$500,000	NR	181	\$308.22	0.75%
Macquarie Bank	7/07/2021	\$500,000	A+	204	\$244.52	0.35%
NAB	15/07/2021	\$500,000.00	AA-	273	\$912.33	0.60%
NAB	21/07/2021	\$500,000	AA-	189	\$105.48	0.35%
Macquarie Bank	4/08/2021	\$500,000	A+	232	\$244.52	0.35%
NAB	18/08/2021	\$500,000	AA-	365	\$2,083.56	0.90%
NAB	27/08/2021	\$300,000	AA-	365	\$1,117.81	0.85%
NAB	15/09/2021	\$500,000	AA-	365	\$1,738.36	0.90%
Macquarie Bank	29/09/2021	\$500,000	A+	288	\$244.52	0.35%
Bendigo And Adelaide Bank	15/10/2021	\$500,000	BBB+	365	\$1,140.41	0.75%
Macquarie Bank	10/11/2021	\$500,000	A+	330	\$244.52	0.35%
NAB	6/12/2021	\$500,000	AA-	365	\$452.05	0.55%
WAW Credit Union	14/12/2021	\$500,000	NR	364	\$547.95	0.80%
NAB	14/12/2021	\$500,000	AA-	364	\$349.32	0.50%
Northern Territory Treasury - Territory Bonds	15/12/2021	\$2,000,000	NR	385	\$1,556.16	0.40%
NAB	4/02/2021	\$3,361,710.99	AA-			1.45%

Declaration

I, Camilla Webb, as the Responsible Accounting Officer of Greater Hume Shire Council, hereby certify the investments listed in the attached reports have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulations 2005 and Council's Investment Policy.

All investments have been appropriately recorded in Council's financial records and reconciled monthly.

CONCLUSION

On 31 January 2021, the 2020/21 Financial Year investment return amounted to \$24,674,568.44.

RECOMMENDATION

That Council receives and notes the Investment Balances Report for the month of January 2021.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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PART C - ITEMS FOR INFORMATION

GOVERNANCE

1. WORKSHOP/BRIEFING SESSION SCHEDULE 2021

REASON FOR REPORT

To inform Council and the community of upcoming workshop/briefing sessions which Councillors and senior staff attend and, where appropriate, stakeholders also attend. Workshops/briefing sessions are held in the absence of the public.

DISCUSSION

The current session dates are outlined in the table below.

Workshop/Briefing Session date	Topic
Wednesday, 24 February 2021	Preliminary Roads Workshop
Wednesday, 10 March 2021	Preliminary Budget Workshop/Jindera Multi-Purpose Centre
Friday, 12 March 2021	Shire Works and Roads Tour
Wednesday, 31 March 2021	Final Roads Workshop
Wednesday, 7 April 2021	Final Budget Workshop
Wednesday, 5 May 2021	TBC
Wednesday, 2 June 2021	TBC

The allocation of workshop/briefing sessions dates across the year is to ensure sufficient advance notice is provided to Councillors and staff.

Meeting locations and dates are available on the website or by contacting any Council office.

BUDGET IMPLICATIONS

Nil.

CONCLUSION For Councillors' information.

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2. OFFICE OF LOCAL GOVERNMENT CIRCULARS

REASON FOR REPORT

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

DISCUSSION

Recent circulars issued are listed below. Circulars can be downloaded at <https://www.olg.nsw.gov.au/councils/essential-information-and-publications/circulars-for-council>

- 20-42 Release Of Exposure Draft Bill On Local Government Rating Reform
- 20-41 Further Extension Of Increased Tendering Exemption Threshold For Contracts For Bushfire Response And Recovery To 30 June 2021
- 20-40 Local Government Code Of Accounting Practice And Financial Reporting 2020-21

3. LOCAL GOVERNMENT NEW SOUTH WALES (LGNSW) – WEEKLY CIRCULARS

REASON FOR REPORT

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

DISCUSSION

A listing of topics of interest from recent circulars issued during June is provided on the LGNSW website. Distribution of the LGNSW newsletters has now moved to an electronic format.

Councillors or interested community members can directly access the full weekly publications via <https://www.lgnsw.org.au/news/local-government-weekly>

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For Councillors' information.

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4. TOURISM AND PROMOTIONS OFFICER'S REPORT

Report by Tourism and Promotions Officer – Kerrie Wise

REASON FOR REPORT

To update councillors regarding working projects undertaken by the Tourism and Promotions Officer.

DISCUSSION

The report on projects being undertaken by the Tourism and Promotions Officer is attached at **ANNEXURE 11**.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For Councillors' information.

5. ECONOMIC DEVELOPMENT QUARTERLY PROGRESS REPORT

Report by Executive Assistant Governance and Economic Development - Marg Killalea

REASON FOR REPORT

To update councillors regarding working projects undertaken by the Executive Assistant Governance and Economic Development Officer.

DISCUSSION

The report on projects being undertaken is attached at **ANNEXURE 12**.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For Councillors' information.

CORPORATE AND COMMUNITY SERVICES

1. GREATER HUME CUSTOMER REQUEST MODULE – SUMMARY OF MONTHLY REQUESTS

For Councillors' information, the Customer Request Module reports are **ENCLOSED SEPARATELY**.

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2. PEOPLE & CULTURE REPORT FOR FEBRUARY 2021

REASON FOR REPORT

To advise Councillors on Human Resources functions such as the recruitment of new employees, resignations and employee development programmes.

REFERENCE TO DELIVERY PLAN ACTION

Delivery Program 2017-2021, 1.1.1.1, 1.3.1.3, 2.2.5.1
Workforce Management Plan 2017-2021, 1-12

LEGISLATION / POLICIES / PROCEDURES

- Undertaking review of policies and procedures

PLANNING

- People & Culture Management System and Plan developed to guide future activities through a process of development, implementation, review and improvement
- Ongoing succession planning - Work Instructions being developed and documented for key activities performed by People & Culture
- REROC Workforce Development meeting – next meeting 16 February 2021

RECRUITMENT

- Recruitment in progress:
 - Tourism and Communications Assistant - Holbrook – Interviewed 5; appointed 1
 - Early Childhood Education Trainees – Holbrook, Henty and Walla Walla
- New employees commencing with Council:
 - Kate Dudenko – Assistant Team Leader Centres
 - Philippa Bowler – Childcare Educator – Holbrook
 - Katie Kelleher – Pool Lifeguard
- Position/role changes with existing Council employees:
 - Melissa Wiffen – Childcare Centre Administration Support Officer Walla Walla - 5 Month Maternity Leave Contract in Holbrook for 2 days per week
- Employees ceasing duties with Council:
 - Ellie l'Anson – Early Childhood Teacher – Walla Walla
 - Louise Lieschke – Early Childhood Educator – Henty
 - Bradley Morris – Plant Operator
 - Hamish Cameron – Pool Lifeguard
 - Alyssa Lieschke – Pool Lifeguard
 - Greta Mackinlay – Pool Lifeguard
 - Sharon McCarthy – Tourism and Communications Assistant
 - Colleen Munslow (passed away) – Casual Visitor Information Centre Officer
- Positions advertised:
 - Tourism and Communications Assistant – closed 22 January 2021
 - Early Childhood Education Trainees – Holbrook, Henty and Walla Walla – close 19 February 2021
 - Additional Pool Lifeguards – All 5 locations for the remainder of the pool season – closed 3 February 2021

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PEOPLE & CULTURE REPORT FOR FEBRUARY 2021 [CONT'D]

WORKPLACE RELATIONS

- Participate with Outdoor Staff quarterly meetings – meeting held on 10 December; next meeting 11 March 2021
- Coordinate and administer Consultative Committee – meeting postponed until 11 March 2021
- Participate with Risk WHS Committee – meeting held on 10 December; next meeting 11 March 2021
- LGNSW HR Networking Meeting – virtual meeting held 2 December 2020; next meeting 2 March 2021

PROFESSIONAL DEVELOPMENT & LEARNING

- Human Resources and Industrial Relations Mentoring

PERFORMANCE MANAGEMENT

- Preparing to review Council's Performance Management system for 2021 appraisals. Employee feedback will be incorporated into the review to redesign questions and layout of the appraisal

HEALTH & WELLBEING

- Coordination of Phase 6 of Council's Early Intervention Health and Wellbeing Program with Align. Program consists of a Physiotherapist and Health and Wellness Consultant. Health and Wellness consults have now commenced on a weekly basis in Council's Children Services Centres and also at Council's Depots from 7am to engage the whole workforce compliment.

REVIEW & CONTINUOUS IMPROVEMENT

- Daily reviews with Director Corporate & Community Services
- Monthly reviews with MANEX
- Networking with LGNSW HR Group & REROC Workforce Development Group.

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ENGINEERING

1. DECEMBER 2020 AND JANUARY 2021 REPORT OF WORKS

Grants Program

State Roads Maintenance (RMCC):

Maintenance works, inspections and sign replacement on State Roads, Olympic Highway (MR78) and Tumbarumba Road (MR284) is continuing under the RMCC with Transport for New South Wales (TfNSW).

Resealing on MR78, Segments 15 & 30 have been completed.

Henty Rail Realignment Project has recommenced and progressing.

Regional Roads Block Grant:

General maintenance including guide post replacement is continuing on all Regional Roads.

Heavy patching on Jingellic Road (MR331) east of Yarrara Gap to shire boundary has been completed.

Local Roads

Sealed:

General maintenance on local roads is continuing.

Spraying and slashing of sealed roads has been completed, unseasonal weather events may require additional spraying and slashing

Road construction for a distance of 1.7km on Grubben Road, Henty is 90% complete, with only the guardrail to be installed.

Road construction for a distance of 2.7km has been completed of the remaining 6km of Cummings Road, Culcairn. Construction of the remaining 3.3km is continuing.

Unsealed:

Maintenance grading has been carried out on the following roads during December and January.

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REPORT OF WORKS [CONT'D]

- Ashley Lane
- Benambra Road
- Brigadoon Lane
- Bunyans Road
- Burges Lane
- Burma Road
- Clifton Road
- Clifton Ring Road
- Crawleys Road
- Drumwood Road
- Dunwandren Lane
- Fischers Road
- Glenelg Lane
- Gluepot Road
- Gum Swamp Road
- Hickory Hill Road
- Hillsley Lane
- Hore Road
- Jelbart Road
- Jobsons Road
- Kellys Road
- Kendalls Road
- Klinberg Road
- Luther Road
- Marramook Lane
- Mirrabooka Road
- Munyaplah Boundary Road
- Nioka Road
- O'Keeffe Road
- Reapers Road
- Schlenkers Road
- Stein Road
- Stewarts Road
- Stolls Road
- Walla Cemetery Road
- Walla Stock Rout
- Wattlevale Road
- Wyoming Lane
- Yarra Road

Urban Streets:

General maintenance of urban streets including mowing and spraying is continuing. Due to the weather conditions, mowing requirements have increased significantly.

General:

General maintenance of public toilets and parks is continuing.

General maintenance and replacement of signs on rural roads and urban streets is continuing.

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REPORT OF WORKS [CONT'D]

Monthly Works Maintenance Expenditure:

Local Roads Program	Current Budget	Monthly Budget to Date	YTD Expenditure	Monthly Budget Variance to Actual	Comments
Urban Roads Maintenance	\$520,200	\$303,450	\$315,433	-\$11,983	Expenditure will be monitored over the coming months
Rural Roads Sealed	\$800,000	\$466,666.67	\$435,898	\$30,769	
Rural Roads Unsealed	\$1,231,656	\$718,466.00	\$906,825	-\$188,359	Expenditure has increased over the past month due to some unseasonal weather events that has had a marked increase in the quantity of CRM's that have been received. There has also been an unexpected quantity of fallen trees and branches that have required clean up. We may need to reduce the quantity of maintenance grading where possible to assist in reducing the expenditure or consider reallocating funds to make up the shortfall.
Street Tree Maintenance	\$247,387.00	\$144,309	\$143,453	\$856	

Regional Roads Program	Current Budget	Monthly Budget to Date	YTD Expenditure	Monthly Budget Variance to Actual	Comments
Regional Roads Maintenance	\$795,220	\$463,878.33	\$412,519	\$51,359	
Regional Roads Capital	\$1,116,380	\$651,221.67	\$560,396	\$90,826	

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REPORT OF WORKS [CONT'D]

Sportsgrounds, Parks & Public Toilets	Current Budget	Monthly Budget to Date	YTD Expenditure	Monthly Budget Variance to Actual	Comments
Sportsground Maintenance	\$166,050	\$96,862.50	\$65,814	\$31,049	
Parks & Gardens Maintenance	\$290,641	\$169,540.58	\$197,977	-\$28,436	Unseasonal rain events with the warmer weather has required additional maintenance and mowing of parks. Expenditure will be monitored for future months.
Public Toilets Maintenance	\$173,154	\$101,006.50	\$80,580	\$20,427	

NB : Sportsground Maintenance excludes annual GHC contribution payment

2. WATER & SEWER REPORT – JANUARY 2021

Capital Works Program:

- Holbrook – sewer main relining – WIP
- Henty – sewer main relining – WIP
- Jindera Gap – Flow meter install – Completed
- Jindera SPS 2 – Guide rails renewal - Completed

Operation & Maintenance:

- New water service connection – 34 Pomeganate, Jindera
- New water service connection – 10 Carroll Ave, Jindera
- New water service connection – 24 Protea Crt, Jindera
- New water service connection – 53 Peck Ave, Jindera
- New water service connection – 19 Frost Lane, Jindera
- New water service connection – 17 Terlich Way, Jindera
- New water service connection – Three additional connections between Nioka & Blights Rd East (Private water line)

- Water main repair – 100mm AC - Burrumbuttock – Brocklesby Rd, Brocklesby
- Water main repair – 300mm AC – Urana Rd, Jindera
- Water main repair – 100mm AC – 39 Main St, Gerogery

- Water service repair – 1 Hopetoun St, Culcairn
- Water service repair – 24 Federal St, Culcairn
- Water service repair – 77 Huon St, Jindera
- Water service repair - 87 Fallon St, Jindera

- Sewer choke – Bowler St, Holbrook
- Sewer choke – 137 Albury St, Holbrook

**ORDINARY MEETING OF GREATER HUME COUNCIL
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WATER AND SEWER REPORT [CONT'D]

Other:

- IWCM – WIP
- Jindera STW upgrade Business Case – WIP
- Culcairn Black St reservoir upgrade Business Case - WIP

Drinking Water Monitoring Program:

- 8 x Water samples for Microbial Water Analysis submitted in the month of January 2021 for Villages and Culcairn Water Supply have all complied with the Australian Drinking Water Guidelines.

Water Quality Complaints

Date	Location	Problem	Action Taken
8/01/2021	148 Bungowannah Rd, Jindera	Dirty water	Service flushed
31/01/2021	200 Hawthorn Rd. Jindera	Dirty water	Water main flushed. Caused by break in main line on the 25/01/2021

Water Supply Sourced and Used

1 July 2020 – 31 January 2021	2018/2019	2019/2020	2020/2021
Culcairn Water Supply (ML)	106.8	106.7	89.6
Village Water Supply (ML)	278.1	302.5	275.9
Totals (ML)	384.9	409.2	365.5

Filling Stations Transactions

- Filling station sites - 271 transactions during the January 2021 period
- **Yearly Total Transactions - 831**

Filling Stations Usage

Station	January 2021 Total KL	2020-2021 Yearly Total
Culcairn	1353.3	3194.05
Jindera	207.9	895.5
Brocklesby	29.2	494.6
Burrumbuttock	50.8	145.1
Gerogery	8.9	19.7
Totals (KL)	1650.10	4748.95

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WATER AND SEWER REPORT [CONT'D]

Filling Station Customer Usage

Customer	January 2021 Total KL	2020-2021 Yearly Total
Council – Road Construction, Maintenance & Tree Watering	1409.71	2887.98
Contractors – Water Carters, Households & Roadworks	127.1	1468.84
Residents	106.89	361.73
Fire Brigade (RFS)	6.4	30.4
Totals (KL)	1650.10	4748.95

ENVIRONMENT AND PLANNING

1. **DEVELOPMENT APPLICATIONS PROCESSED FOR THE MONTH OF DECEMBER 2020 AND JANUARY 2021**

The schedule of development applications processed for the months of January and February 2021 is attached at **ANNEXURE 13**.

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2. RANGER'S REPORT – DECEMBER 2020

COMPANION ANIMALS

No. of Complaints Received 24		Including: 2 barking dog, 17 roaming dogs, dealing with an aggressive dog, 2 nuisance dogs aggression, 3 Menacing Order issued and dog compliance checks conducted	
No. of dog attacks:	6	Location: Brocklesby	2 dogs killing chickens for the second time. Menacing Dog Orders issued and infringements issued.
		Culcairn	2 dogs escaped fatally injured a little dog, 1 dog euthanased, other dog declared menacing and fines issued.
		Jindera	2 dogs attacked in their yard. Dog seized and Menacing Dog Order and infringements issued.
		Moorwartha	Dog attacking chickens. Dog surrendered and euthanased. Infringements issued.
		Jindera	2 dogs rushing at people in the street showing aggression. Dogs euthanased by owner.
		Holbrook	2 dogs killed sheep, both dogs euthanased and sheep paid for.
Comments:			
		Dogs	Cats
In Council's Facility at Beginning of Month		3	
Captured & Returned to Owners		5	
Captured & Impounded		7	3
Released from Pound to Owners		7	1
Surrendered by Owners		5	
Rehomed		3	
Euthanased		5	
Remaining in Council's Facility at End of Month			2

FERAL CATS

No. of Complaints:	2
No. Feral Cats caught:	5

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RANGER'S REPORT [CONT'D]

LIVESTOCK

	Cattle	Sheep	Horse	Goats	Other Alpacas
No. of Reports of Stock on Roads	5	3			
Instances - Returned to owners	4	2			
Impounded					
Vehicle accidents involving stock	1	1			

OTHER LIVESTOCK, WILDLIFE COMPLAINTS

Glenellen – euthanised kangaroo.

ABANDONED VEHICLES

Holbrook – vehicles parked in Ten Mile Creek Park. Owners spoken to and removed cars. Four vehicles removed by owner.

Culcairn – truck parked in residential area. Owner spoken to and removed.

Five vehicles remain impounded.

POLLUTION AND ENVIRONMENTAL INCIDENTS

Inspection conducted: Overgrown Vegetation Unsafe Land	Inspections being conducted. 6 Notice of Proposed Orders issued. 5 Orders issued. 10 blocks slashed for non-compliance and infringements issued.
Pollution: Noise	Holbrook – barking dogs, warning and ongoing monitoring.
Pollution: Waste	Woomargama - waste dirt and rubbish removed by Council. Cookardinia – rubbish removed by Council.

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RANGER'S REPORT [CONT'D]

ON-SITE SEWERAGE MANAGEMENT SYSTEMS

Inspection Type	Total	Pass	Fail
OSMS Compliance Inspections	3	2	1
Pre-Purchase Inspections	1	1	
OSMS Orders issued	1		
OSMS Orders Compliance Inspections	4	4	
Plumbers Site Inspections	1	1	
OSMS Upgrade Applications Received			
OSMS Approvals To Do Works Issued			
OSMS Approvals To Operate Issued	1		
AWTS Service Contract Renewal Letters			
Local Government Application Approvals			
Local Government Approval Inspections			
Local Government Approval Soil Report Assessments			
OSMS Rate charge enquires			
Septic Enquiry	1		
Solicitors letter	1		
Vacant Land checks			

OTHER WORKS CONDUCTED

- RID online (Report Illegal Dumping online) updating with data entry.
- Holbrook, Culcairn and Jindera landfill site works, landfill water pump, metal crushers assist, asbestos water truck set up, refuelling conducted and tyres inflated on loaders, jump start compactor and camera checks.
- Pools, monitor ducks under permit from NPWS.
- Assist RSPCA with companion animal and stock welfare issues.
- Sound monitoring various locations.
- Grade fire breaks into Holbrook landfill.
- Clear Holbrook airpark of excess dirt pile, cement, old trees on Council land.
- Burnt house in Holbrook secure wall and contact owner.

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3. RANGER'S REPORT – JANUARY 2021

COMPANION ANIMALS

No. of Complaints Received 16	Including: 4 barking dogs, 7 roaming dogs, dealing with an aggressive dog, 2 nuisance dogs aggression, finish 3 Menacing Order process from previous months dog attacks issued and dog compliance checks conducted		
No. of dog attacks:		Location: Bowna	Dog attacked a child causing serious injury. Dog euthanased.
Comments:			
		Dogs	Cats
In Council's Facility at Beginning of Month			2
Captured & Returned to Owners		4	
Captured & Impounded		3	1
Released from Pound to Owners		1	
Surrendered by Owners			
Rehomed			3
Euthanased		1	
Remaining in Council's Facility at End of Month		1	

FERAL CATS

No. of Complaints:	1
No. Feral Cats caught:	3

LIVESTOCK

	Cattle	Sheep	Horse	Goats	Other Alpacas
No. of Reports of Stock on Roads	1	7	1		
Instances - Returned to owners	1	5	1		
Impounded		2			
Vehicle accidents involving stock					

OTHER LIVESTOCK, WILDLIFE COMPLAINTS

Culcairn – euthanased one kangaroo.

ABANDONED VEHICLES

Five vehicles remain impounded.

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RANGER'S REPORT [CONT'D]

POLLUTION AND ENVIRONMENTAL INCIDENTS

Inspection conducted: Overgrown Vegetation Unsafe Land	Inspections being conducted. 2 Notice of Proposed Orders issued.
Pollution: Noise	Jindera, Walla Walla and Culcairn – barking warning and ongoing monitoring. Henty and Culcairn – roosters removed by owners.
Pollution: Dust	Holbrook- logging operations dust warning.
Pollution: Waste	Jindera – excessive storage of tyres. Investigations with the EPA underway. Lankeys Creek – trees cleared into a creek. Removed by property owner. Jindera – furniture dumped. Removed by the owner.

ON-SITE SEWERAGE MANAGEMENT SYSTEMS

Inspection Type	Total	Pass	Fail
OSMS Compliance Inspections	1	1	
Pre-Purchase Inspections	2		2
OSMS Orders issued	1		
OSMS Orders Compliance Inspections	3	3	
Plumbers Site Inspections	1		
OSMS Upgrade Applications Received	1	1	
OSMS Approvals To Do Works Issued	2		
OSMS Approvals To Operate Issued	5		
AWTS Service Contract Renewal Letters			
Local Government Application Approvals			
Local Government Approval Inspections			
Local Government Approval Soil Report Assessments			
OSMS Rate charge enquires			
Septic Enquiry			
Solicitors letter	1		
Vacant Land checks			

OTHER WORKS CONDUCTED

- RID online (Report Illegal Dumping online) updating with data entry.
- Holbrook, Culcairn and Jindera landfill site works, landfill water pump, refuelling conducted and camera checks.
- Pools, monitor ducks under permit from NPWS.
- Assist RSPCA with companion animal and stock welfare issues.
- Sound monitoring various locations.
- Pool visits speaking with trouble makers.
- Pound spray weeds.

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4. SENIOR WEEDS OFFICER'S REPORT – DECEMBER 2020 AND JANUARY 2021

Control work of Prairie Ground Cherry has been completed throughout Council area.

Control work of Silverleaf Nightshade is ongoing throughout Council area.

Control works of Blackberry is ongoing throughout Council area.

Spraying of St John's Wort has been completed with two contractors carrying out the work, one spraying east of the Olympic Highway and the other spraying west of the Olympic Highway.

Spraying of waste centres is ongoing throughout Council area.

Spraying of cemeteries has been completed throughout Council area.

Controlling and monitoring of Alligator Weed along Mountain Creek in the Woomargama area.

Controlling and monitoring of rabbit infestations throughout the Council area.

General roadside and property inspections have been completed throughout the Council area.

PART D

Attached, in **ANNEXURE 14**, are minutes of the following meetings:

- Minutes of Walla Walla Community Hall Committee meeting held 1 February 2021