



Greater
Hume
Council

To: «Name»

Ordinary Meeting of Greater Hume Council

Wednesday, 19 May 2021

NOTICE is hereby given that an Ordinary Meeting of the Greater Hume Council will be held at Community Meeting Room, Library Complex, Library Lane, Holbrook, commencing at 6.00pm. The meeting commences with a Public Forum.

Persons wishing to address Council in the forum must register by 5pm Monday, 19 April 2021. The conduct of the forum is governed by the Council's Code of Meeting Practice. A new procedure applies for persons wishing to attend the meeting which can be obtained from Council's website or any Council office.

Council live streams meetings so that the public may view the proceedings of the meeting in real time or later. View the recording of the meeting at <https://bit.ly/35uKFxX>

STEVEN PINNUCK
GENERAL MANAGER

ORDER OF BUSINESS TO BE CONSIDERED
REFER OVERLEAF

Ordinary Meeting of Greater Hume Council

Wednesday, 19 May 2021

In accordance with Council's Code of Meeting Practice, this Council Meeting is being recorded and will be placed on Council's webpage for public information.

All present today are reminded that by speaking you are agreeing to your view and comments being recorded and published. You are also reminded that, if or when speaking, you are to be respectful to others and use appropriate language. Greater Hume Council accepts no liability for any defamatory or offensive remarks or gestures during this Council Meeting.

BUSINESS:

1. OPENING THE MEETING

2. PRAYER

3. ACKNOWLEDGEMENT OF COUNTRY

"I would like to acknowledge that this meeting is being held on the traditional lands of the Wiradjuri people, and pay my respect to elders both past, present and emerging".

4. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

- Minutes of the Ordinary Meeting of Council – 21 April 2021

6. ACTION REPORT FROM THE MINUTES

7. DISCLOSURES OF INTERESTS

8. NOTICES OF MOTIONS

9. REPORTS FROM OFFICERS

PART A For Determination

- Environment and Planning
- Governance
- Corporate and Community Services
- Engineering

PART B To Be Received and Noted

- Governance
- Corporate and Community Services
- Engineering

PART C Items For Information

- Governance
- Corporate and Community Services
- Engineering
- Environment and Planning

PART D Items for Information

10. MATTERS OF URGENCY

11. COMMITTEE OF THE WHOLE – CONFIDENTIAL CLOSED COUNCIL REPORT

12. CONCLUSION OF THE MEETING

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OFFICERS' REPORTS – PART A - FOR DETERMINATION

ENVIRONMENT AND PLANNING

1. VOLUNTARY PLANNING AGREEMENTS – JINDERA, WALLA WALLA AND CULCAIRN SOLAR FARMS

Report prepared by Director Environment and Planning – Colin Kane

REASON FOR REPORT

This report will advise Council of submissions that have been received in response to the exhibition of three Voluntary Planning Agreements that have been prepared for the Jindera, Walla Walla and Culcairn Solar Farms. It will seek a Council resolution in accordance with Clause 400(4) of the Local Government (General) Regulation 2005 to affix the common seal of Greater Hume Shire Council and for the Mayor and General Manager to execute the agreements.

REFERENCE TO DELIVERY PLAN ACTION

Nil.

DISCUSSION

It is advised that three solar farm projects have been approved by the Independent Planning Commission and these projects and the proponent companies are listed below:

Project Name	Application Number	Proponent Company
Culcairn Solar Farm	SSD 10288	Neoen Australia Pty Ltd
Jindera Solar Farm	SSD 9549	Jindera Solar Farm Pty Ltd
Walla Walla Solar Farm	SSD 9874	FRV Services Australia Pty Limited

The development consents for each of the projects contained a condition of consent requiring the applicant to enter into a Voluntary Planning Agreement (VPA) with Council.

Council staff have been individually negotiating the VPA's with representatives of the solar farm companies and the reconciled agreements are contained in **ANNEXURE 1**.

To comply with statutory requirements nominated in the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulation 2000 the three VPA's have been exhibited for twenty eight (28) days.

In response to the public exhibition a number of submissions have been received, refer **ANNEXURE 1**.

The submissions represent a range of views with some being in support of Council entering into the VPA's and others indicating that Council should not enter into the VPA's. Several of the submissions discuss the expenditure of the funds to be derived from the VPA's. Ongoing payments from the VPA's commence from the commercial operation commencement date which is not known at this time but expected to be a reasonable time in the future. Therefore the consideration of the allocation of these funds is not the purpose of this report.

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VOLUNTARY PLANNING AGREEMENTS – JINDERA, WALLA WALLA AND CULCAIRN
SOLAR FARMS [CONT'D]

The Walla Walla and Jindera Solar Farms both have ongoing payments to community funds wherein a committee will need to be established to administer these payments. The VPA's make provision for a constitution for these committees to be included in an annexure to the document. The terms of the constitutions will need to be determined prior to execution by the parties.

BUDGET IMPLICATION

The VPA's will provide significant funds to Council to be utilised to provide a community benefit in proximity to the projects.

CONCLUSION

The intention of the VPA agreements is to secure offsite benefits for the community so that the developments will provide a net community benefit. It is considered that VPA agreements will provide funds that can be utilised for a range of projects that will be advantageous to local communities.

RECOMMENDATION

That:

1. the Voluntary Planning Agreements be finalised by Council's solicitor to provide an initial constitution for the community fund committees.
2. the Voluntary Planning Agreements be forwarded to the proponent companies for execution.
3. the Voluntary Planning Agreements be forwarded to the Minister for Planning and Public Spaces for signing.
4. pursuant to Clause 400(4) of the Local Government (General) Regulation 2005 Council endorse the affixing of the common seal of Greater Hume Shire Council to the Voluntary Planning Agreements and authorise the signing of the documents by the Mayor and the General Manager.

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GOVERNANCE

1. FUTURE OF THE BROCKLESBY HOTEL

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To advise Council that the Brocklesby community is reviewing the future of the Brocklesby Community Hotel.

REFERENCE TO DELIVERY PLAN ACTIONS

Objective Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community

Outcome 4.1 Infrastructure and facilities meet the needs of our community

DISCUSSION

In the lead up to the 2000 Sydney Olympics the Brocklesby Hotel was closed and the licence sold, as was the case with a number of small rural hotels in NSW at the time.

The Brocklesby community lobbied the Council to acquire the building with the aim of obtaining a Community Hotel Licence. The building was acquired by Council in July 2000 for an amount of \$30,000.

The Brocklesby Community Inc. was established in August 2000 and the Brocklesby Community Hotel commenced trading later that year.

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FUTURE OF THE BROCKLESBY HOTEL [CONT'D]



Greater
Hume
Council

Brocklesby Hotel

Howlong Kywong Road, Brocklesby

Electronic Version is the controlled version. Printed copies are considered uncontrolled. Before using a printed copy verify that it is the current version.	Document Name	Working doc file path	Version Number	Date of Issue	Review Date
	Brocklesby Hotel	5:\Projects\Maps\2021-04-30 Brocklesby Hotel\Map.qgz	1	2021-05-11	2022-05-11

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FUTURE OF THE BROCKLESBY HOTEL [CONT'D]

The Brocklesby Hotel (the Hotel), situated on approximately 5,350 sqm., is quite an old building and over the past 20 years significant maintenance and improvements have been undertaken, predominantly grant funded. The majority of the improvements were undertaken following the closure of the Brocklesby Post Office and the establishment of a Post Office/Store in an area on the southern side of the Hotel. The Post Office/Store closed several years ago due to lack of support from the local community.

Similarly, support for the Hotel has waned in recent years with the Hotel now run exclusively with a small number of volunteers (three). The reopening of the Balldale Hotel has also had an impact on patronage, with Hotel opening hours currently restricted to Thursday and Saturday evenings.

Despite low patronage, the use of volunteers has resulted in the Hotel being in a reasonable financial position, however with the recent completion of the multi-purpose function room at the Recreation Reserve there have been some informal discussions within the Brocklesby community regarding the best model for the future.

The Author attended a community meeting on Wednesday 14 April where two main options were identified:

1. Transfer of the community hotel licence to the Brocklesby Recreation Reserve. The community hotel licence allows the hotel/facility to operate 5am – 12 midnight Monday to Saturday and 10am – 10pm Sunday.

If this was the preferred option further discussion would be required to determine whether the Brocklesby Community Inc. would continue to hold the licence or whether it would be transferred to another existing organization (e.g. Football Club) or a new organisation.

2. Relinquish the community hotel licence and for another organisation (e.g. Football Club) to take out a multi -function limited licence which would allow up to 52 events per year.

Similar annual fees apply to each option, although with the multi-function limited licence, local licensing police would need to be notified before each event.

It should be noted that if the community hotel licence was relinquished, it is likely to be lost forever.

Should it be determined to wind up the Brocklesby Community Inc. the assets of the Association would need to be transferred to a like-minded incorporated association or charity. At the community meeting it was also decided to approach Council regarding the proceeds of the sale of the Brocklesby Hotel should a decision be made to cease operations from that site.

It was the view of the meeting that the proceeds of the sale should be quarantined for use within the Brocklesby community on the basis that:

- Brocklesby Community Inc. have maintained the property in good repair for the past 21 years and
- Improvements have been funded through grants external to Greater Hume Shire Council

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FUTURE OF THE BROCKLESBY HOTEL [CONT'D]

It is the Author's view that there has been a number of precedents where this has occurred with the disposal of other assets and given the value of the asset is directly correlated with the management of the facility by Brocklesby Community Inc. over the past 21 years, seems a reasonable request.

BUDGET IMPLICATIONS

The potential disposal of an ageing building and the reinvestment of those funds in the community is an appropriate course of action without negatively impacting on the budgetary position of Council.

CONCLUSION

Brocklesby Community Inc. is currently reviewing its long term future operating from the Brocklesby Hotel premises and sought a commitment from Council that if the property is disposed of the proceeds will be quarantined for use within the Brocklesby Community.

It is the Author's view that there has been a number of precedents where this has occurred with the disposal of other assets and given the value of the asset is directly correlated with the management of the facility by Brocklesby Community Inc. over the past 21 years, seems a reasonable request.

RECOMMENDATION

That Council advise Brocklesby Community Inc. that if a decision is made to dispose of the Brocklesby Hotel building the net proceeds of the sale will be quarantined for use on community projects within Brocklesby.

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2. NSW LOCAL GOVERNMENT ELECTIONS – CONSTITUTIONAL REFERENDUM

Report prepared by General Manager – Steven Pinnuck

REASON FOR THE REPORT

For Councillors to finalise the wording of the question to be put to a Constitutional Referendum on the retention of Ward boundaries.

REFERENCE TO DELIVERY PLAN ACTIONS

Nil

DISCUSSION

At the September 2020 meeting Council reaffirmed its decision to hold a Constitutional Referendum at the September 2021 local government elections on whether the Greater Hume Council area should continue to be divided into Wards.

The Council resolution is outlined below:

That:

- 1. the report in relation to Ward elector numbers be received and noted and*
- 2. Council hold a constitutional referendum in conjunction with the 2021 local government elections for electors to consider whether the Council area should continue to be divided into wards.*

The Author and Council's Manager Corporate Services participated in a NSW Electoral Commission Webinar on Wednesday 28 April where it was advised that the questions for Constitutional Referendums needed to be forwarded to the NSW Electoral Commission no later than 28 June 2021.

It is proposed that the following question be considered by electors at the Constitutional Referendum to be held in conjunction with the 2021 Local Government Elections to be held on Saturday 4 September 2021.

Do you favour the removal of the current Wards system so that all electors vote for all Nine (9) Councillors that represent the Greater Hume Council area?

Shown hereafter is a draft information brochure that would be distributed to all electors prior to Election Day.

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Greater Hume Shire Council
**Constitutional Referendum
Saturday, 4 September 2021**

In 2005, the proclamation constituting the Greater Hume Shire Council local government area determined that the area be undivided, i.e. no wards, the Council comprises nine councillors and the mayor be elected by the councillors.

At a by-election held on 25 June 2005, a Constitutional Referendum was held to consider the merits of re-introducing wards. At the time 75% of residents of the shire voted to reintroduce wards with the first election under wards held in September 2008.

In September 2020 Council resolved that a constitutional referendum be held again regarding wards in conjunction with the Local Government Election to be held on 4 September 2021.

Electors will be asked to answer “yes” or “no” to the following question:

- 1. Do you favour the removal of the current ward based system so that all electors vote for all nine councillors that represent the Greater Hume Council area?**

If the removal of wards is supported by a majority of formal votes cast at the 2021 election, the 2024 local government elections would be conducted as an undivided area (without wards).

The following information is provided to electors in order to assist them in making an informed decision on the question to be asked at the referendum by listing the advantages and disadvantages of wards.

Advantages of No Wards (undivided area)

- Discourages parochialism between different parts of the one Council area.
- More likely to lead to the distribution of funds and resources based on the needs and priorities of the whole Council area instead of on the basis of wards
- Only one electoral roll has to be prepared for elections instead of a separate roll for each ward
- All the electors have the opportunity to choose all the members of their local council.

Disadvantages of No Wards

- There is a possibility of a majority of councillors living in the same part of the Council area
- Funds and resources may not be evenly distributed across the whole Council area
- Election costs are increased in the event of a by-election.
- Candidates need increased resources to campaign over the whole Council area.

Advantages of wards

- Ensures a geographical spread of representation, i.e. ensures that councillors come from different parts of the Council area
- A more equitable geographic spread of representation may make it more likely that funds and resources are distributed equitably throughout the whole Council area
- Enables councillors to become more familiar with and responsive to issues in their particular area
- In the event of a casual vacancy occurring, a by-election has to be held in the relevant ward only, reducing the cost to Council
- Candidates need to only campaign in one ward instead of over the whole Council area

Disadvantages of Wards

- May encourage parochialism between separate parts of the one Council area.
- May lead to the distribution of funds and resources on the basis of wards instead of the needs and priorities of the Council area as a whole
- A separate electoral roll has to be prepared for each ward adding to the cost of elections.
- All the electors do not have the opportunity to choose all the members of their local Council

Yes/No Case authorised by
Steven Pinnuck, General Manager
Greater Hume Shire Council, 39 Young St, HOLBROOK

Greater Hume Shire Council

Your Council, Your Vote

Local Government Elections and
Constitutional Referendum

Saturday, 4 September 2021

Save the date

**2021 NSW Local
Government elections**

**Saturday
4 September**

Voting is compulsory

elections.nsw.gov.au/lge21
1300 135 736

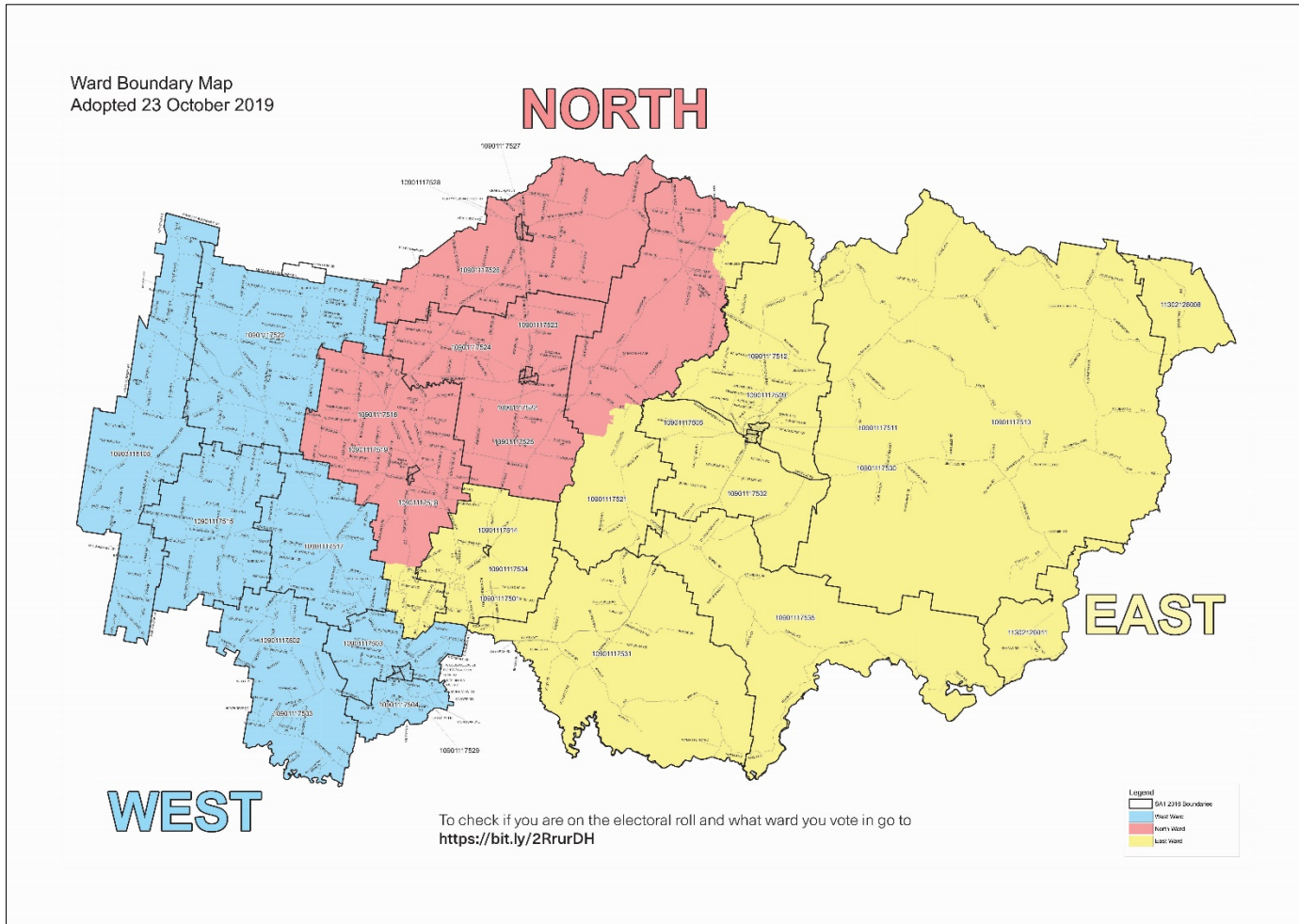


Greater Hume Council

Looking for more info?

<https://www.elections.nsw.gov.au/FAQs/Voter-FAQs>

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NSW LOCAL GOVERNMENT ELECTIONS – CONSTITUTIONAL REFERENDUM [CONT'D]

It should be noted that a Constitutional Referendum, if passed, is binding and would take effect at the 2024 local government elections.

BUDGET IMPLICATIONS

An adequate allowance has been included in the 2020/2021 and 2021/2022 Budgets for the conduct of the Local Government Elections and the Constitutional Referendum.

CONCLUSION

At the September 2020 meeting Council reaffirmed its decision to hold a Constitutional Referendum on whether the Greater Hume Council area should continue to be divided into Wards.

It should be noted that a Constitutional Referendum, if passed, is binding and would take effect at the 2024 local government elections.

RECOMMENDATION

That the following question be considered by electors at a Constitutional Referendum to be held in conjunction with the 2021 Local Government Elections:

Do you favour the removal of the current Wards system so that all electors vote for all Nine (9) Councillors that represent the Greater Hume Council area?

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3. 2017/2022 DELIVERY PLAN AND 2020-2021 OPERATIONAL PLAN – REPORT AS AT 31 MARCH 2021

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To ensure compliance with section 407 of the Local Government Act, 1993.

REFERENCE TO DELIVERY PLAN ACTIONS

Nil.

DISCUSSION

Section 407 of the Local Government Act 1993 requires the General Manager to report to Council, within two months after the end of each quarter, regarding the extent to which the performance targets set by the Council's Delivery Plan have been achieved.

ENCLOSED SEPARATELY with the agenda is the report to 31 March 2021, detailing key actions contained in the 2017/2022 Delivery Plan and 2020/2021 Operational Plan and achievements to 31 March.

As expected the past nine months have continued to be very challenging completing a large number of capital works projects funded through stimulus initiatives of the both the Federal and State Government.

Whilst COVID continues to be an ongoing threat, our communities are moving to a more normal lifestyle and as the vaccine rollout continues it is expected that the risk of further border closures are minimised.

A snapshot of major projects now completed or well underway include:

- Sporting grounds playing fields upgrade
- Henty Rail Crossing Relocation and Intersection project
- Coppabella Road Construction, widening and rehabilitation
- Planning proposal approved for zoning and minimum lot size changes at Culcairn
- Production of four Country Change videos – (can viewed at the following link: <https://www.countrychange.com.au/towns/greater-hume/>)
- Production and distribution of a revamped tourist brochure
- Significant progression of the Culcairn Residential Estate
- Transition of the Culcairn Early Childhood Centre to Greater Hume Children Services
- Planning for Shire and town entrance signage project substantially completed with installation scheduled to commence in May 2021.

Highlights of the nine month period include:

Governance and Corporate and Community

- 22 policies reviewed and submitted to Council July – September
- Financial statements and external audit completed
- LTFP updated to reflect adopted 2020/2021 budget
- Interim proposal received for alternate corporate software package. Consideration of proposal ongoing.
- Planning for 2021/2022 budget commenced
- Review of Management Committee procedures undertaken as an internal audit project
- Spring Business Newsletter (8 page) distributed September

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2017/2022 DELIVERY PLAN AND 2020-2021 OPERATIONAL PLAN – REPORT AS AT 31 MARCH 2021 [CONT'D]

- Jacob Wenke Drive – Promotional Strategy developed and implemented. Five allotments sold, a further two under contract.
- NSW Small Business Month – successful grant application. Planning for two workshops completed, promotion of workshops to business database.
- Industrial estate promotions – flyers updated and placed on website. Signage updates to Jindera Industrial Estate tenant sign. Very significant enquiry received over the quarter, which has resulted in sale of Lot 110 (Jindera), and three allotments at Holbrook Industrial Estate (Lots 3, 7 and 9)
- Buy Local in Greater Hume. Database maintained. Articles to promote Buy Local included in community newsletter.
- RivJO Drought Sub-Committee – participated in three meetings via zoom. Draft adverse events plan developed
- Country Change – identified new case studies and planning for photo shoot for cycling group story completed.
- external audit completed with clear audit report achieved. Financial Statements completed, reported to Council and lodged in accordance with agreed audit plan and timeline
- Investigation of complimentary software to enable automation and digitisation of accounts payable function completed with implementation to commence February 2021
- Review of events and festival management completed as Internal Audit project
- Restructure of Greater Hume Children Services completed with recruitment to new positions finalised
- Finalisation of 2019/2020 workers compensation claims review and premium calculation resulting in 2020/2021 premium being \$125,000 lower than original budget estimate
- Confirmed appointment of two school based trainees to work in Library & Youth Services and Greater Hume Children Services. Trainees are Yr11 students at St Paul's College. Traineeship to commence February 2021.
- Coordination of Phase 5 of Council's Early Intervention Health and Wellbeing Program. Program consists of a Physiotherapist and Health and Wellness Consultant. Health and Wellness consults have now commenced on a regular basis in Council's Children Services Centres and also at Council's Depots to engage the complete workforce compliment. This program has been instrumental in achieving the reduction in workers compensation costs as detailed above.
- Town and Entrance Signage Project – Requests for quotations called December 2020. Project expected to be substantially completed second quarter 2021.
- Culcairn Residential Estate – Council agreement to purchase land and commencement and planning of the subdivision commenced.
- Production of four country change videos and video of the Jindera Cycling Group.
- Adverse Events Plan completed and adopted by Council
- NSW Small Business Month – Two workshops conducted
- Red Bow Project undertaken in three towns and six villages
- Buy Local Christmas advertisement placed in all community newsletters
- Residents Guide updated and printed

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2017/2022 DELIVERY PLAN AND 2020-2021 OPERATIONAL PLAN – REPORT AS AT 31 MARCH 2021 [CONT'D]

- Ongoing support to fire impacted residents including preparation of brief and appointment of a contractor to undertake a social media campaign to assist in the recruitment of volunteers for Blazeaid
- Annual Report completed and submitted to the Office of Local Government.
- Joined the Regional Activators Alliance
- Greater Hume Council Second Newsletter 2020 (16 pages, colour) – sent to all residents in November.
- Three newsletters to tourism operators providing relevant information on COVID, promotion, marketing, statistics, latest opportunities and government information relevant to Greater Hume.
- Submitted visitor and What's On advertising in Out and About Summer 2020 Edition in Border Mail.
- Emailed (over 600) 'What's On in October, November, December' to Visitor Information Centres in NSW and VIC, coach/bus/tour companies, tourism operators within shire and regional, media, visitor information points and to interested residents in shire.
- Developing and have commenced rolling out of social media tiles on towns and villages, tours and itineraries. It is envisaged over a 12 month period there will be 50 to 60 tiles developed.
- Greater Hume websites – constantly auditing all websites and updating
- Social Media – over 1000 posts across Greater Hume Council FB, Visit Culcairn Henty Holbrook Jindera Walla Walla FB and Visit Greater Hume Instagram.
- National Australia Day Council – \$1000 – for Australia Day marketing collateral – SUCCESSFUL
- National Australia Day Council – \$20,000 – for Australia Day community event – SUCCESSFUL
- Austrade's Regional Tourism Bushfire Recovery Grant – Stream One - \$30,000 – Greater Hume and Henty Machinery Field Days Promotional Production - This project will be developing and promoting the videos, photography, social media posts, advertising and Hume Highway signage in order to attract visitors both old and new to Greater Hume and Henty Machinery Field Days. – SUCCESSFUL
- Supplied numerous Letters of Support and advice to Community Groups for Grant Applications, such as Riverina Water, [NSW Government - Crown Lands Showground Stimulus](#), Federal Government - Regional Agricultural Show Development Grants Programs, [NSW Liquor and Gaming - Infrastructure Grants](#), Bushfire Community Recovery and Resilience Fund.
- Ooh Media Hume Highway Signage New Holbrook Signs – erected December 2020, one sign facing north to Holbrook and one sign facing south to Holbrook.
- Attendance at the Regions Rising Summit in Canberra on 17-18 March. Launch of Move To More national campaign and Livability Toolkit.
- Sam McPaul Memorial – Council liaison officer for project, and support to provide information to seek further funding to complete the project and including research materials for 3 information boards within the memorial, participated in on site meeting and zoom meetings.

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2017/2022 DELIVERY PLAN AND 2020-2021 OPERATIONAL PLAN – REPORT AS AT 31 MARCH 2021 [CONT'D]

- Options paper prepared regarding committee structure options for the reforming of a Holbrook Business Group, attended function and presented on the topic on 29 March.
- Research and strategy, including sourcing interview talent and content for business employment, housing and education posts for Country Change feature month of April. Sought out advertisers for reprint of Country Change magazine which resulted in 1 for current reprint (Kotzur) and 3 for next print run.
- Residents Guide updated in January 2021 and disseminated via new residents / ratepayers land transfer correspondence, Council offices and libraries.
- Business Newsletter compiled, produced and emailed to database
- Four additional trainees appointed to work at Council's childcare centres in Holbrook, Henty and Walla Walla
- Two students from St Paul's College commenced School Based Traineeships. One student will undertake training at the Henty and Culcairn Libraries and one at Walla Walla Children Services.
- Book Week 2020 Outreach Services provide to:
Jindera Public School
Jindera St John's School
Culcairn Public
St Joseph's Culcairn
Gerogery Public School
Burrumbuttock Public School
Brocklesby Public School
Walla Walla Children Services
Jindera Preschool
All Henty Schools program delivered in the Henty Park
- Women's Week activities held in three of the four libraries and one as an outreach program

Engineering

Construction/Maintenance/Operations

- North Henty Rail Crossing Project – 85% complete
- Coach Road Reconstruction – Completed
- Jingellic Road (MR 331) Heavy Patching –2nd round - Complete
- Tumbarumba Road (MR384) Heavy Patching – Complete
- Tumbarumba Road (MR284) Heavy Patching - Complete
- Urana Road (MR 125) Heavy Patching –2nd round - Complete
- Jingellic Road (MR331) Guardrail installation - Complete
- MR125 Guardrail installation – Complete
- Reconstruct and widen Mountain Creek Road over crest at property “Fairview” – Complete
- Replace Playground Equipment, Greschke Park, Burrumbuttock – Complete
- Commencement of developing Rehabilitation Plan for Funks Pit
- Woomargama Hall Carpark Upgrade – completed
- Grubben Road Reconstruct and Widening from boundary to new rail crossing – 90% Complete with only guardrail to be installed

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- Cummings Road Reconstruct and Widening remaining 6km to Olympic Highway – substantially commenced
- Mountain Creek Road Reconstruct and widen over crest at property “Fairview” (approx. 300m) - Complete
- Pioneer Drive reconstruction – Final stage, Pech Ave to Jindera Street – Commenced
- Gerogery Drainage Works – Commenced
- Grubben Road Reconstruct and Widening from boundary to new rail crossing – Complete
- Cummings Road Reconstruct and Widening remaining 6km to Olympic Highway – 80% Complete
- Rural Roads Bitumen Resealing – 90% Complete
- Urban Streets Bitumen Resealing - Commenced
- Gravel Road Resheeting Program - Commenced
- Pioneer Drive Reconstruction – Final stage, Pech Ave to Jindera Street – Continuing
- Gerogery Drainage Works – Continuing
- Coppabella Road 8km Reconstruction and Bridge Replacement - 80% Complete
- 4 Sportsgrounds Refurbishment, including irrigation and drainage – 95% Complete
- Kywong Howlong Road (MR370) remaining 5km Rehabilitation Program – 80% Complete
- Jindera Village Green, Hot mix paths and concrete footpaving – Complete
- Construction Sam McPaul Memorial, River Road – Nearing Completion
- Installation of All Abilities Facility at Holbrook =- 50 % Complete

Water & Waste Water

- Jindera Sewer Treatment Works Renewal/Upgrade – Business case expected to be completed by end of June currently ascertaining land availability
- Black Street Reservoir Renewal/Upgrade – Business case expected to be completed April 2021.
- Culcairn Sewerage Reuse Dam Pontoon Renewal – Complete
- Holbrook Sewerage Sewer Main Relining – WIP
- Pioneer Drive, Pech Ave to Jindera St, Upgrade water main to 150mm x 485m – Complete
- Nioka Road Extend 100mm water main – Complete
- Replace Non-Compliant Ladders at Burrumbuttock, Big Brocklesby and Gerogery Reservoirs and Culcairn Water Treatment Plant – Complete
- Holbrook Sewerage Pump Station 1 (SPS) Monitoring System Installation– Complete
- VWS Reservoir Jindera Gap Monitoring System Installation - Complete
- Jindera Sewer Treatment Works Renewal/Upgrade (Business Case) WIP
- Holbrook Sewerage Sewer Main Relining – WIP
- Black Street Reservoir Renewal/Upgrade (Business Case) – WIP
- Flow Meter & Data Logger Jindera Gap Reservoir –Complete

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Asset Management

- Flood Study Investigation and Design Walla and Jindera WIP – Design for Jindera nearly completion. Walla Walla landowner negotiations continuing.
- Investigating new Asset Management System – New system installed and currently populating road data and then to be followed by Water and Sewerage by end of June 2021.
- LED Street lighting Upgrade – 80% Complete
- Flood Study Investigation and design Walla Walla and Jindera nearing completion
- New Asset Management System – Asset Finda – Data population continuing

Environment and Planning

- Completed negotiations to settle VPAs for Jindera and Walla Walla Solar Farms subsequently now approved resulting in \$4.4M flowing to Council over the next 25-30 years.
- Obtained gateway determination for the Culcairn Planning Proposal
- Completed the Jindera Land Use Strategy in conjunction with the NSW Department of Planning, Industry and Environment and Habitat Planning
- Pursued legal proceeding in relation to unsightly property in Jindera.
- Completed the tender process for the new weighbridge at the Culcairn Waste Depot. No tenders accepted and Council will now project manage construction.
- Revised the Greater Hume S7.12 Fixed Development Consent Levy Development Contributions Plan
- Produced a Council Response on the Exhibition of the Environmental Impact Statement – Glenellen Solar Farm
- Prepared Amendment to the Greater Hume Local Environment Plan 2012 –Zoning and Minimum lot size change for expansion of the Jindera Industrial Estate.
- Produced tender documents and considered tenders for the new weighbridge design and construction Culcairn Landfill
- Negotiated Draft Voluntary Planning Agreement –Culcairn Solar Farm
- Determined Council appointees for the Southern Regional Planning Panel
- Assessed submissions to permit Council to proceed with amendments to the Greater Hume Local Environment Plan for zoning and minimum lot size changes for Culcairn.
- Assessed development application 10.2020.107.1 Intensive Livestock Agricultural Facility (Sheep Feedlot) -198 Humphreys Road Bungowannah
- Prepared for exhibition the draft Jindera Residential Land Use Strategy
- Prepared and placed on exhibition Voluntary Planning Agreements for the Jindera, Walla Walla and Culcairn Solar Farms
- Prepared for exhibition Greater Hume Council Section 7.12 Fixed Development Consent Levy Development Contributions Plan 2021
- Determined quotations to enable the project to facilitate remote access to the Culcairn Landfill

Satisfactory progress has been made in all Themes in the nine month period to 31 March 2021.

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2017/2022 DELIVERY PLAN AND 2020-2021 OPERATIONAL PLAN – REPORT AS AT 31 MARCH 2021 [CONT'D]

BUDGET IMPLICATIONS

Nil.

CONCLUSION

It is Management's view that overall satisfactory progress towards the achievement of Performance Targets included in the 2017/2022 Delivery Plan and 2020/2021 Operational Plan has been achieved during the first nine months of the 2020/2021 financial year.

RECOMMENDATION

That Council receive and note the 2017/2022 Delivery Plan and 2020/2021 Operational Plan review report to 31 March 2021.

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4. STRONGER COUNTRY COMMUNITIES FUND ROUND 4

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To advise Council of the announcement of Round 4 of the Stronger Country Communities Fund (SCCF) and changes to the grant process, including eligible organisations.

REFERENCE TO DELIVERY PLAN ACTIONS

Objective We lead a vibrant, connected and inclusive community
Outcome 1.1 Leadership and advocacy is demonstrated and encouraged in our communities.

DISCUSSION

On 1 May 2021 the NSW State Government announced Round 4 of the SCCF with the allocation for the Greater Hume Council area being \$813,249.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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STRONGER COUNTRY COMMUNITIES FUND ROUND 4 [CONT'D]



The Hon. John Barilaro MP
Deputy Premier
Minister for Regional New South Wales
Minister for Industry and Trade

CM9 Ref: RVF 21/665

Clr Heather Wilton
Mayor, Greater Hume Shire Council
PO Box 99
HOLBROOK NSW 2644
E: mail@greaterhume.nsw.gov.au

CC: Mr Steven Pinnuck, General Manager, spinnuck@greaterhume.nsw.gov.au

Dear Clr Wilton

Stronger Country Communities Fund – Round Four

I am pleased to confirm the NSW Government's commitment to a new \$100 million Round Four of the Stronger Country Communities Fund (SCCF) as part of the recharged \$2 billion Regional Growth Fund.

The Fund was introduced by the NSW Liberal and Nationals Government in 2017. To date, the Fund has invested \$400 million into over 1,500 projects across every corner of regional NSW. These projects have boosted the liveability of the towns we call home.

Round Four will provide an additional \$100 million for community projects in regional NSW, including up to \$50 million for projects that increase female participation in sport and enhance female sporting facilities. This brings the total funding for the SCCF to \$500 million.

The funding available for projects in the Greater Hume Shire Local Government Area (LGA) is \$813,249.

Round Four is open to regional councils and Joint Organisations, eligible community organisations and Local Aboriginal Land Councils.

Funding will be allocated to projects that meet the program assessment criteria which includes Community Support, Viability and Alignment to the Program Objectives. It is strongly encouraged that applications totalling up to fifty percent of the Round Four funding allocation for each LGA are for projects that increase female participation in sport and enhance female sporting facilities. Council is encouraged to partner with community groups as the lead applicant where the project involves council owned infrastructure.

I encourage Council to start consulting with the community and preparing applications for Round Four as early as possible.

Round Four of the SCCF opened on 1 May 2021

Round Four of the SCCF opened to all eligible applicants on 1 May 2021 will close at 12pm on 25 June 2021.

How to apply

Visit <https://regionaldevelopment.smartgrants.com.au/SCCF4> to submit an application to the Stronger Country Communities Fund Round Four.

GPO Box 5341 Sydney NSW 2001 ▪ P: (02) 8574 5150 ▪ F: (02) 9339 5558 ▪ W: nsw.gov.au/deputypremier

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STRONGER COUNTRY COMMUNITIES FUND ROUND 4 [CONT'D]

Assistance to prepare applications

The Program Guidelines and other resources are available on the SCCF website at nsw.gov.au/sccf. A webinar will be held during the application open period to assist in application development.

Council is encouraged to work with the Department of Regional NSW to put forward eligible projects and/or programs that align with the program's objectives to boost the liveability of communities in regional NSW and remove barriers to female participation in sport.

Your local Business Development Manager is Debbie Lane who can be contacted on debbie.lane@regional.nsw.gov.au or 0417 362 509 to provide information on the program to assist you to develop applications.

Thank you for your support of SCCF for Rounds One, Two and Three. I look forward to seeing your community's Round Four project applications.

Yours sincerely



The Hon. John Barilaro MP
Deputy Premier
Minister for Regional New South Wales
Minister for Industry and Trade

CC: The Hon. Bronnie Taylor MLC, Minister for Mental Health, Regional Youth and Women
CC: Mr Justin Clancy MP, Member for Albury

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STRONGER COUNTRY COMMUNITIES FUND ROUND 4 [CONT'D]

The objectives of the Fund are:

- To boost the liveability of communities in regional areas by providing new or upgraded social and sporting infrastructure or community programs that have strong local support.
- To deliver enhanced infrastructure and programs that remove barriers to female participation in sport across regional NSW.

Further the guidelines state that applicants must hold an ABN, CAN or be registered under the Associations Incorporations Act 2009 and projects must be for \$50,000 or more.

A copy of the guidelines are included as **ANNEXURE x** for Councillors' information.

Key dates are:

Monday 1 May 2021	Applications open
Friday 25 June 2021	Applications close - 12 noon
28 June to 20 August 2021	Projects are assessed by NSW Government
From September 2021	Successful projects expected to be announced by NSW Government

To date Council has undertaken the following activities to promote the availability of the funding through the Council area:

- Distributed through Council's email database to over 300 organisations
- Included on Council's website www.greaterhume.nsw.gov.au
- Facebook posts (additional posts are scheduled weekly for May and June)
- Media release issued
- Email to all staff and Councillors

It is recommended that, where requested, the General Manager be authorised to provide letters of support for any projects or program applications proposed by Management Committees of Council or incorporated community organisations from within the Council area.

As stated previously the grant guidelines require that at least 50% of the funding needs to be spent on projects that enhance infrastructure and programs that remove barriers to female participation in sport across regional. It is also possible that Council may receive requests for letters of support from Not for Profit Organisations from outside the Council area that are active in providing programs for females. In this instance, to ensure any projects are consistent with Council's Community Strategic Plan, it is recommended that the requests be considered by the Mayor and General Manager prior to a letter of support being provided.

Council may also consider any projects in forward estimates that it may wish to put forward (e.g. Replacement playgrounds at Culcairn, Jindera and Burrumbuttock, Henty Bicentennial Park and Memorial Park).

It is recommended that Council hold a workshop on Wednesday 26 May to consider potential projects/ programs under round 4 of the SCCF.

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STRONGER COUNTRY COMMUNITIES FUND ROUND 4 [CONT'D]

BUDGET IMPLICATIONS

It will be incumbent upon Council to, as far as possible, ensure that any projects proposed by Committees of Management or incorporated community organisations within the Shire can be completed within budget parameters outlined in the applications to ensure Council is not financially exposed.

BUDGET IMPLICATIONS

It is anticipated that projects/programs will be cost neutral to Council.

CONCLUSION

On 1 May 2021 the NSW State Government announced Round 4 of the SCCF with the allocation for the Greater Hume Council area being \$813,249.

The objectives of the Fund are:

- To boost the liveability of communities in regional areas by providing new or upgraded social and sporting infrastructure or community programs that have strong local support.
- To deliver enhanced infrastructure and programs that remove barriers to female participation in sport across regional NSW.

It will be incumbent upon Council to, as far as possible, ensure that any projects proposed by Committees of Management or incorporated community organisations within the Shire can be completed within budget parameters outlined in the applications to ensure Council is not financially exposed.

RECOMMENDATION

That:

1. Council hold a workshop on Wednesday 26 May to consider potential projects/ programs under round 4 of the SCCF.
2. the General Manager be authorised to provide letters of support for any projects or program applications proposed by Management Committees of Council or incorporated community organisations from within the Council area.
3. to ensure requests for letters of support from Organisations outside the Council are consistent with Council's Community Strategic Plan, the requests be considered by the Mayor and General Manager prior to a letter of support being provided.

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CORPORATE AND COMMUNITY SERVICES

1. INTERIM 2020/2021 QUARTERLY BUDGET REVIEW AS AT 31 MARCH 2021

Report prepared by Chief Financial Officer – Dean Hart

REASON FOR REPORT

To present the Interim Budget Review as at 31 March 2021 in accordance with Section 203 of the Local Government (General) Regulation 2005.

REFERENCE TO DELIVERY PLAN ACTION

Not Applicable – legislative requirement

DISCUSSION

The Interim Budget Review as at 31 March 2021 is included as an annexure for Councillors' perusal. The Budget Review, as presented, indicates that the projected 2020/21 cash surplus will be \$1,480 which represents negative movement of \$6,774 on the budget surplus of \$8,254 as at 31 December 2020.

OVERALL BUDGET REVIEW

Detailed below is a full review on a functional basis with comments. The commentary below provides an explanation of major variances (greater than \$5,000) except where offset within the same function.

GOVERNANCE

Function and comment		Projected Budget Variance \$
Elected Members Expenses Satisfactory		Nil
Governance Expenses Satisfactory		+5,665
Risk Management Council's insurer has indicated that rebates on policies will be lower than previous years and that no further rebates will be forthcoming. A budget adjustment has been made to reflect this shortfall.		-40,607
TOTAL GOVERNANCE		-34,942

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INTERIM 2020/2021 QUARTERLY BUDGET REVIEW AS AT 31 MARCH 2021 [CONT'D]

ADMINISTRATION

Function and comment		Projected Budget Variance \$
Corporate Services Administration Satisfactory		+312
Information Technology Services Satisfactory		Nil
Employment On-Costs Satisfactory		Nil
Engineering Administration Satisfactory		+202
Depot Administration and Maintenance Satisfactory		Nil
Plant Operations Satisfactory		Nil
TOTAL ADMINISTRATION		+514

PUBLIC ORDER AND SAFETY

Function and comment		Projected Budget Variance \$
Animal Control Correction of wages allocation offset by adjustment in the town planning wages in the Housing area and a small increase in projected revenue from Licences and permits.		+18,500
Fire Services Satisfactory		Nil
Emergency Services Satisfactory		Nil
TOTAL PUBLIC ORDER & SAFETY		+18,500

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INTERIM 2020/2021 QUARTERLY BUDGET REVIEW AS AT 31 MARCH 2021 [CONT'D]

HEALTH SERVICES

Function and comment		Projected Budget Variance \$
Health Administration Satisfactory – Revenue has improved during the year. A conservative budget was set due to the impact of COVID.		+6,488
TOTAL HEALTH SERVICES		+6,488

ENVIRONMENT

Function and comment		Projected Budget Variance \$
Waste Management Satisfactory		+687
Noxious Animals & Insects Satisfactory		Nil
Noxious Plants Satisfactory		Nil
Street Cleaning Satisfactory		Nil
Stormwater Maintenance & Drainage Maintenance costs are projected to exceed the initial budget. The increase has been funded by a reduction in the budget for Bridge and Urban roads maintenance.		-50,000
TOTAL ENVIRONMENT		-49,313

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INTERIM 2020/2021 QUARTERLY BUDGET REVIEW AS AT 31 MARCH 2021 [CONT'D]

COMMUNITY SERVICES AND EDUCATION

Function and comment	Projected Budget Variance \$
Family Day Care Satisfactory	Nil
Children's Services Centres & Pre-schools Satisfactory	Nil
Youth Services Satisfactory	Nil
Community Housing Satisfactory	Nil
Frampton Court Rental Units Satisfactory	Nil
Kala Court Rental Units Satisfactory	Nil
Kala Court Self-Funded Units Satisfactory	Nil
Aged Care Rental Units – Culcairn Satisfactory	Nil
Aged Care Rental Units – Jindera Satisfactory	Nil
TOTAL COMMUNITY SERVICES & EDUCATION	Nil

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INTERIM 2020/2021 QUARTERLY BUDGET REVIEW AS AT 31 MARCH 2021 [CONT'D]

HOUSING AND COMMUNITY AMENITIES

Function and comment		Projected Budget Variance \$
Street Lighting Satisfactory		Nil
Public Cemeteries Maintenance costs of cemeteries has exceeded budget predictions		-10,000
Town Planning Correction of wages allocation offset by adjustment in the animal control wages budget in the Public Order & Safety area.		-11,991
Public Conveniences Satisfactory		-2,090
Council Owned Housing Satisfactory		Nil
Other Community Amenities Satisfactory		Nil
TOTAL HOUSING & COMMUNITY AMENITIES		-24,081

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RECREATION AND CULTURE

Function and comment	Projected Budget Variance \$
Public Halls Satisfactory	-777
Libraries Satisfactory A refund has been received for part of Council's contribution to the Riverina Regional Library Mobile service which was unable to operate during COVID restrictions.	+18,376
Museums Satisfactory	-694
Swimming Pools Operating costs for pools exceeded budget. Whilst revenue received and most costs have been finalised, the impact of this over-run may be reduced if water and electricity costs come in under budget. This will be monitored closely and reported at the June 2021 budget review.	-24,314
Sporting Grounds & Recreation Reserves Satisfactory	Nil
Parks & Gardens Satisfactory	Nil
Other Cultural Services	Nil
TOTAL RECREATION & CULTURE	-7,409

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INTERIM 2020/2021 QUARTERLY BUDGET REVIEW AS AT 31 MARCH 2021 [CONT'D]

MINING, MANUFACTURING & CONSTRUCTION

Function and comment		Projected Budget Variance \$
Building Control Revenue from construction certificates, drainage diagrams and building inspection fees exceeded budget due to high levels of activity in this space.		+23,553
Quarries & Pits Satisfactory		Nil
TOTAL MINING, MANUFACTURING & CONSTRUCTION		+23,553

TRANSPORT AND COMMUNICATIONS

Function and comment		Projected Budget Variance \$
FAG Grant – Roads Component Satisfactory		Nil
Urban Roads Local Maintenance budget adjusted to fund major drainage and culvert works. Refer Stormwater drainage in the environment section.		+20,000
Sealed Rural Roads – Local Satisfactory		+5,143
Sealed Rural Roads – Regional Satisfactory		Nil
Unsealed Rural Roads - Local Satisfactory		Nil
Bridges Maintenance budget adjusted to fund major drainage and culvert works. Refer Stormwater drainage in the environment section.		+30,000
Kerb & Gutter Satisfactory		Nil
Footpaths Satisfactory		Nil

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INTERIM 2020/2021 QUARTERLY BUDGET REVIEW AS AT 31 MARCH 2021 [CONT'D]

TRANSPORT AND COMMUNICATIONS cont ...

Function and comment		Projected Budget Variance \$
Aerodromes Satisfactory		Nil
Bus Shelters Satisfactory		Nil
Ancillary Road Works Satisfactory		Nil
State Roads RMCC Works Satisfactory.		Nil
Natural Disaster Recovery Adjustment to compensation received for the restoration of essential public assets following the recent Green Valley bushfire natural disaster on finalisation of claim.		-5,758
Road Safety Officer Satisfactory.		Nil
TOTAL TRANSPORT & COMMUNICATIONS		+49,385

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INTERIM 2020/2021 QUARTERLY BUDGET REVIEW AS AT 31 MARCH 2021 [CONT'D]

ECONOMIC AFFAIRS

Function and comment		Projected Budget Variance \$
Jindera Medical Centre Satisfactory		Nil
Caravan Parks Satisfactory		Nil
Tourism Operations Satisfactory		Nil
Visitor Information Centre Satisfactory		Nil
Submarine Museum Satisfactory		-1,300
Economic Development Satisfactory		Nil
Community Development Satisfactory		Nil
Real Estate Development Satisfactory		-4,234
Real Estate Sales Satisfactory		Nil
Private Works Satisfactory		Nil
TOTAL ECONOMIC AFFAIRS		-5,534

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INTERIM 2020/2021 QUARTERLY BUDGET REVIEW AS AT 31 MARCH 2021 [CONT'D]

GENERAL PURPOSE REVENUES

Function and comment	Projected Budget Variance \$
FAG Grant – General Component Satisfactory	Nil
Interest on Investments Satisfactory	Nil
General Rates - Residential Budget adjusted to actual rates levied	+10,770
General Rates - Farmland Budget adjusted to actual rates levied	-2,617
General Rates – Business Budget adjusted to actual rates levied	+1,295
General Rates – Pensioner Concessions Satisfactory	Nil
General Rates – Pensioner Rates Subsidy Satisfactory	Nil
Ex Gratia Rates Satisfactory	Nil
Extra Charges on Overdue Rates Budget adjusted to reflect actual charges received	+6,617
TOTAL GENERAL PURPOSE REVENUES	+16,065

SUMMARY OF BUDGET VARIATIONS

SUMMARY OF BUDGET VARIATIONS	-6,774
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INTERIM 2020/2021 QUARTERLY BUDGET REVIEW AS AT 31 MARCH 2021 [CONT'D]

WATER AND SEWERAGE

General income and expenditure figures appear to be satisfactory.

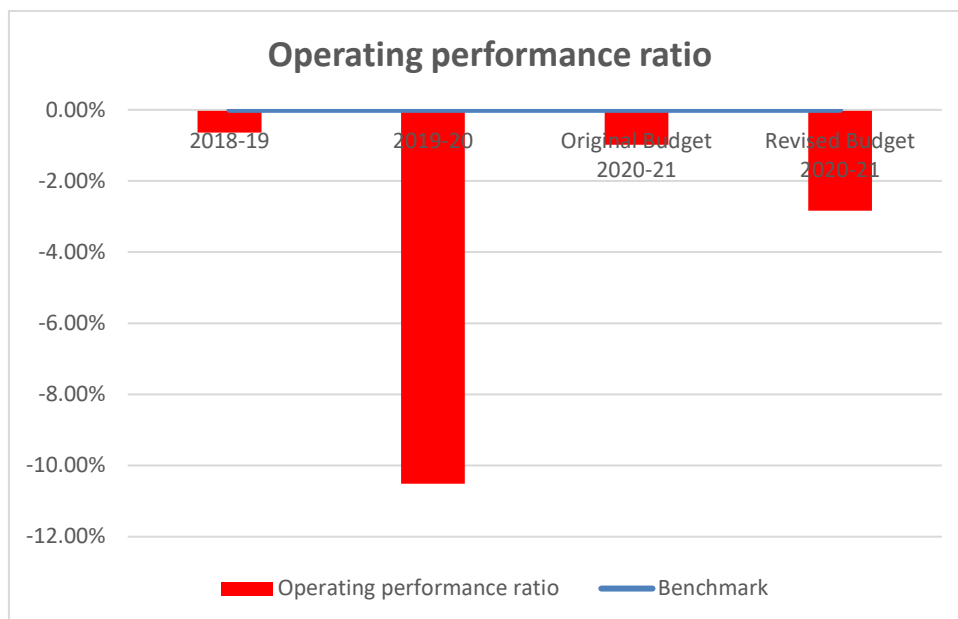
SUMMARY

Council's overall budget position has worsened slightly as at 31 March 2021. The projected result of \$1,480 is \$30,956 short of the original budget projection of \$32,436. As has been the case in previous years, management will continue to monitor all income and expenditure areas closely to ensure budget integrity is maintained at year end.

RECOMMENDATION

That Council note and approve the Interim Budget Review Statement as at 31 March 2021.

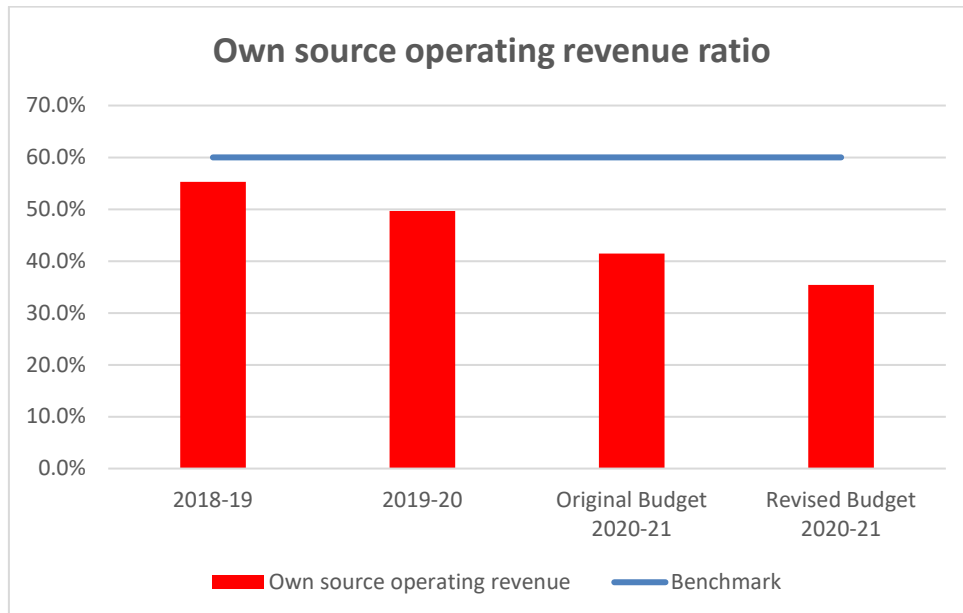
KEY FINANCIAL INDICATORS



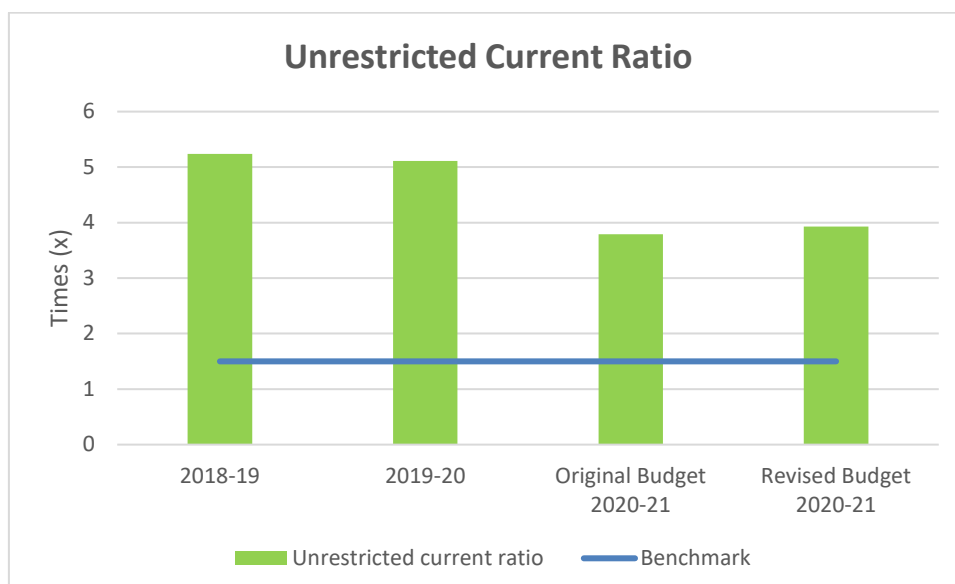
This ratio measures Council's achievement of containing operating expenditure within operating revenue.

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INTERIM 2020/2021 QUARTERLY BUDGET REVIEW AS AT 31 MARCH 2021 [CONT'D]



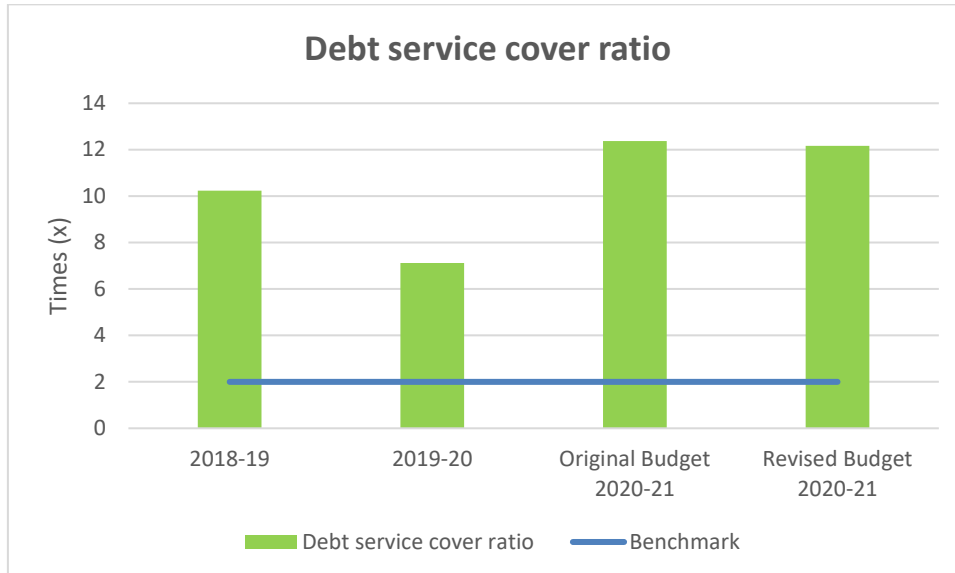
This ratio measure fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions. It should be noted that the benchmark 60% is unlikely to be achieved In rural councils such as Greater Hume Council due to their heavy reliance on grants and contributions due to their large area and small populations.



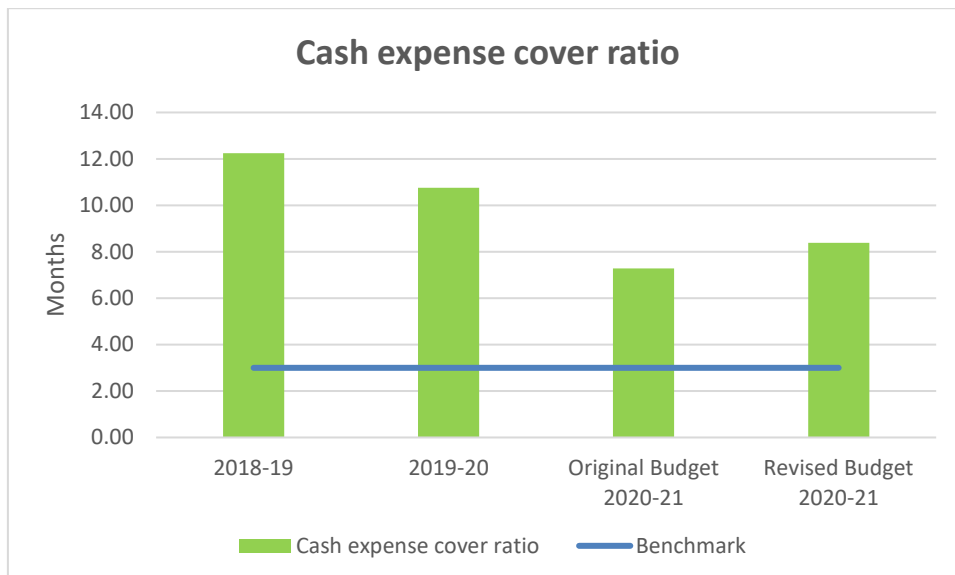
This ratio assesses the adequacy of Council’s working capital and its ability to satisfy its obligations in the short term for the unrestricted activities of Council.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 19 MAY 2021**

INTERIM 2020/2021 QUARTERLY BUDGET REVIEW AS AT 31 MARCH 2021 [CONT'D]



This ratio measures the availability of operating cash to service debt, including interest, principal and lease payments.



This liquidity ratio indicates the number of months Council can continue to pay for its immediate expenses without additional cash inflow.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 19 MAY 2021**

2. RECONSIDER CLOSING OF COUNCIL ROAD - SCHOFF

Report prepared by Manager Corporate Services – Suzanne Klemke

REASON FOR REPORT

To present a road closing application as reported to the April 2021 council meeting and subsequently deferred to the May 2021 council meeting.

REFERENCE TO DELIVERY PLAN ACTION

Nil

DISCUSSION

As Councillors would be aware, reports have been presented to the February 2021 and April 2021 Council Meetings seeking consent to close and sell a council public road to Jonathan Schoff. A copy of the report submitted to the April 2021 meeting is included below:

REASON FOR REPORT

Council is in receipt of correspondence from Jonathan Schoff requesting that Council reconsider the road closing application as reported to the February 2021 council meeting.

REFERENCE TO DELIVERY PLAN ACTION

Nil

DISCUSSION

As Councillors would be aware, a report was presented to the February 2021 Council Meeting seeking consent to close and sell a council public road to Jonathan Schoff. A copy of the report is included below:

At the Council meeting held 21 October 2020 Council resolved that:

“That Council invites submissions for a period of 28 days in respect of the potential closure and disposal of the unused section of road separating Lot 53 DP 753735 from Lot 1 DP 171815, Lot B DP 972054, Lot 73 DP 753764 in accordance with Section 38B of the Roads Act 1993.”

Accordingly the consultation process was undertaken during November 2020 which included:

- *Advertising of the proposed road closure in the Border Mail on Saturday 7 November 2020*
- *Advertising on Council’s website*
- *Correspondence forwarded to adjoining land owners, notifiable authorities and service providers.*

Public submissions closed on Monday 7 December 2020.

All notifiable authorities as defined under the Roads Act were notified. Six responses were received by notifiable authorities, none of the notifiable authorities have objected to the proposed road closure, however, TransGrid requests that their right to access the transmission line and the continuity of their easement are protected by way of an easement.

A further submission was received from an adjoining landowner, also advising they have no objection to the proposed road closure.

A further three submissions were received from members of the public or community organisations objecting the closure. One of these objections was submitted by the Culcairn South West Rural Fire Service Brigade.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
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RECONSIDER CLOSING OF COUNCIL ROAD – SCHOFF [CONT'D]

It should be noted however, that as the submission was from the local brigade and not the NSW Rural Fire Service it cannot be deemed as a response from a notifiable authority and therefore must be considered as a submission from a community organisation.

A copy of all submissions is included on ATTACHMENT# and a summary provided in the table below:

<i>Notifiable Authorities</i>	<i>Comments</i>
<i>Department Planning Industry & Environment</i>	<i>No objections to the closure of road the proposed vesting upon closure</i>
<i>Transport of NSW</i>	<i>No objections</i>
<i>NSW National Parks & Wildlife Service</i>	<i>No objections</i>
<i>Essential Energy</i>	<i>No objections</i>
<i>Transgrid</i>	<i>No objection – however infrastructure contained on land. Requires negotiation of easement for access</i>
<i>Endeavour Energy</i>	<i>No objections</i>
<i>Community Organisations</i>	<i>Comments</i>
<i>Culcairn South West Rural Fire Service</i>	<i>Objections received</i>
<i>Individual Landowners</i>	<i>Comments</i>
<i>Matt Hicks</i>	<i>No objections</i>
<i>Feuerherdt Pastoral Co</i>	<i>Objections received</i>
<i>I & M & SJ Pumpa</i>	<i>Objections received</i>

Given that objections have been received, a copy of plans detailing the proposed road to be closed and the locality of the adjoining landowners is provided at ANNEXURES#

If consent is granted to the proposed road closure, a plan will be prepared and registered at the Land Registry Services, with the title transferred to the applicant upon payment of the agreed purchase price. The purchase price of the land will be assessed and calculated applying the current Valuer Generals valuation for the adjoining and surrounding land.

The applicant will be required to execute a formal Deed of Agreement which provides that upon transfer, the portion of closed road will be consolidated with the applicant's adjoining parcel of land.

Part 4 Division 6 Section 43 of the Roads Act No 33 states the following:

43 Disposal of land comprising former public road owned by council

- (1) This section applies to land vested in a council and forming part of a former public road.***
- (2) Land to which this section applies is operational land for the purposes of the Local Government Act 1993 unless, before the land becomes vested in the council, the council resolves that it is to be community land, in which case the land is community land.***
- (3) If the land is disposed of by sale, the proceeds of sale (less the costs of the sale) are to be paid to the council.***
- (4) Money received by a council from the proceeds of sale of the land is not to be used by the council except for acquiring land for public roads or for carrying out road work on public roads.***

BUDGET IMPLICATION

The applicant is responsible for all associated costs in respect of the proposed road closing and purchase. Income received from the proceeds of the sale of the road, if approved, is to be reserved for acquiring land for public roads or for carrying out road work on public roads.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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RECONSIDER CLOSING OF COUNCIL ROAD – SCHOFF [CONT'D]



The above recommendation was moved as a Motion by Councillors Quinn and Schilg however when put to the vote the motion was defeated, and no alternative motion was adopted. The unresolved motion has laid on the table and therefore remains open for reconsideration by council.

In reviewing the report it has been noted that over the past six years council has received seven road closing applications. All have been approved with the exception of the application subject to this report.

***BUDGET IMPLICATION
Nil.***

**ORDINARY MEETING OF GREATER HUME COUNCIL
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ON WEDNESDAY, 19 MAY 2021**

RECONSIDER CLOSING OF COUNCIL ROAD – SCHOFF [CONT'D]

CONCLUSION

A request has been received from Jonathan Schoff for council to reconsider its decision in respect of the road closing and disposal of unused road adjoining their property.

RECOMMENDATION

That:

- 1. the unused section of road separating Lot 53 DP 753735 from Lot 1 DP 171815, Lot B DP 972054, Lot 73 DP 753764 be closed and upon closing sold to the applicant*
- 2. That applicant shall meet all costs associated with the closure and purchase of the road*
- 3. The purchase price of the subject land be determined based on the Valuer Generals valuation for adjoining and surrounding land*
- 4. Council consents to the preparation of two Section 88B Instruments for an easement for access to TransGrid.*
- 5. The Mayor and General Manager be authorised to execute the necessary documentation to affect the road closure and subsequent sale of land to the applicant under the Common Seal of Council.*

Following further discussion on this matter at the April 2021 meeting, Council resolved:

5865 RESOLVED [Quinn/Meyer]

That:

- 1. the matter be deferred until the May 2021 meeting*
- 2. a Councillor Inspection of the road subject to the closure be undertaken*

In accordance with the above resolution, Councillors participated in an onsite inspection of the subject unused road on Wednesday 5 May 2021 whereby all access points and the condition of the unused road were noted.

The matter is now presented to Council for determination.

BUDGET IMPLICATION

Nil.

CONCLUSION

The request from Jonathan Schoff for council to consider the closing and disposal of unused road adjoining their property has been debated at the February 2021 and April 2021 Council Meetings. In accordance with the resolution passed at the April 2021 meeting, the matter was deferred and Councillors participated in an onsite inspection of the subject unused road on Wednesday 5 May 2021 whereby all access points and the condition of the unused road were noted.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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RECONSIDER CLOSING OF COUNCIL ROAD – SCHOFF [CONT'D]

The matter is now presented to Council for determination.

RECOMMENDATION

That:

1. the unused section of road separating Lot 53 DP 753735 from Lot 1 DP 171815, Lot B DP 972054, Lot 73 DP 753764 be closed and upon closing sold to the applicant
2. That applicant shall meet all costs associated with the closure and purchase of the road
3. The purchase price of the subject land be determined based on the Valuer Generals valuation for adjoining and surrounding land
4. Council consents to the preparation of two Section 88B Instruments for an easement for access to TransGrid.
5. The Mayor and General Manager be authorised to execute the necessary documentation to affect the road closure and subsequent sale of land to the applicant under the Common Seal of Council.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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3. DETERMINATIONS OF LOCAL GOVERNMENT REMUNERATION TRIBUNAL - MAYOR AND COUNCILLOR FEES

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To present the latest report from the Local Government Remuneration Tribunal in respect of Councillor and Mayoral fees.

REFERENCE TO DELIVERY PLAN ACTION

Nil.

DISCUSSION

The Local Government Remuneration Tribunal is constituted under the Local Government Act and makes determinations on an annual basis regarding the fees payable to mayors and councillors. The Tribunal groups like councils and determines a minimum and a maximum fee payable for each category of council. Individual councils may then determine the fees payable to the mayor and councillors within the minimum and maximum amounts determined by the Tribunal.

The Local Government Remuneration Tribunal has handed down its 2021 Annual Report and Determination on the fees payable to Councillors and Mayors, confirming a 2% increase in the minimum and maximum amounts payable in 2021/2022. The Tribunal has also determined that Greater Hume Shire Council is included in the Category 'Rural'.

BUDGET IMPLICATIONS

The Tribunal decision will result in a minor budget saving to Council of \$4,438 as the budgets for Mayor and Councillors' fees were indexed at 2.6% for the 2021/2022 year.

CONCLUSION

The Local Government Remuneration Tribunal has handed down its 2021 Annual Report and Determination on the fees payable to Councillors and Mayors, confirming a 2% increase in the minimum and maximum amounts payable in 2021/2022.

RECOMMENDATION

That:

1. The fee payable to Councillors be set at \$12,400 per annum effective 1 July 2021
2. In addition to the adopted Councillor fee above, the fee payable to the Mayor be set at \$27,060 per annum effective 1 July 2021 of which \$4,321 be paid to the Deputy Mayor (balance payable to the Mayor \$22,739).
3. An allowance of \$4,321 be paid to the Deputy Mayor from the 2021/2022 Mayoral Allowance.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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4. GLENELLEN SCHOOL BUILDING – TRANSFER TO JINDERA PIONEER MUSEUM & HISTORICAL SOCIETY

Report prepared by Manager Corporate Services – Suzanne Klemke

REASON FOR REPORT

Council is in receipt of correspondence from the Jindera Pioneer Museum & Historical Society enquiring as to the possibility of acquiring and relocating the old Glenellen Schoolhouse building.

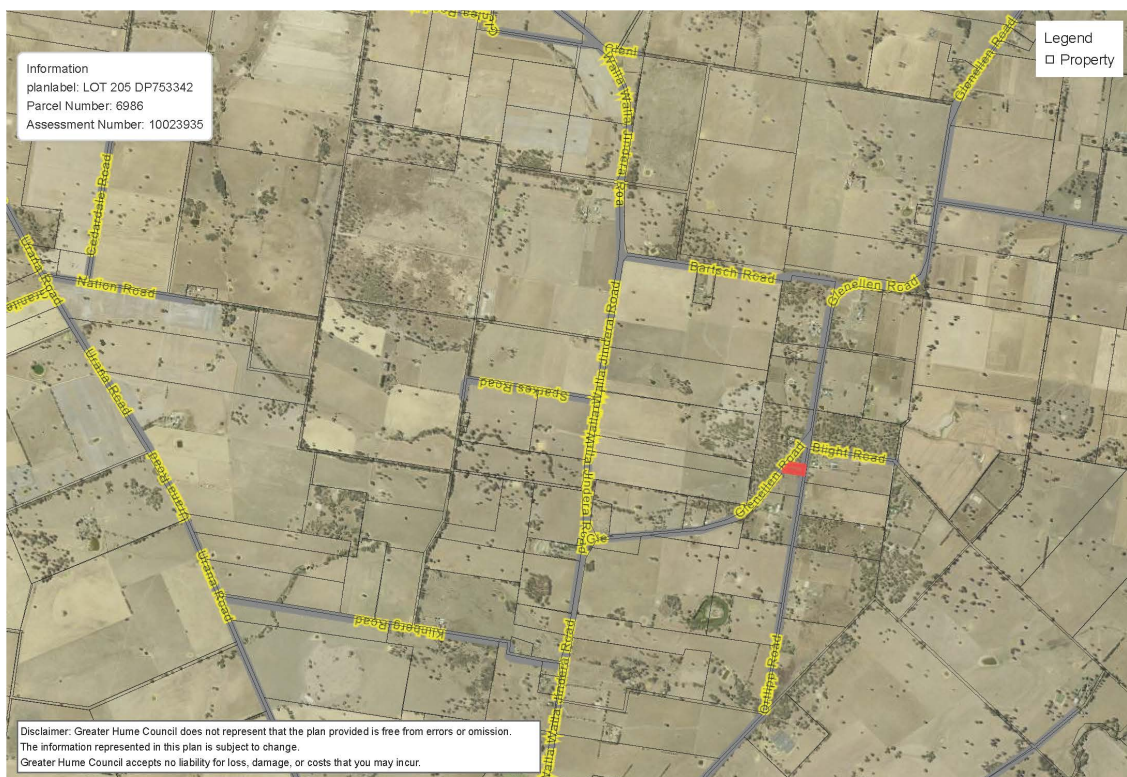
REFERENCE TO DELIVERY PLAN ACTION

Nil

DISCUSSION

The Jindera Pioneer Museum & Historical Society has expressed an interest in relocating the former Glenellen Schoolhouse for inclusion in their exhibition at the museum site. The museum possess artefacts from the old school site and would like to house these in the building if relocation is approved.

The Glenellen Schoolhouse is located on Crown Land, Reserve No. 81633 of which Greater Hume is Crown land manager. The land is currently tenanted under a short term licence which will have no impact on this request. Plan shown as below.



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GLENELLEN SCHOOL BUILDING – TRANSFER TO JINDERA PIONEER MUSEUM & HISTORICAL SOCIETY [CONT'D]

The relocation of the building will require a Development Application. In accordance with the Crown Land Management Act 2016, Land Owner Consent (LOC) will be required to be obtained from Crown Lands:

2.23 Minister taken to give consent for certain development applications over dedicated or reserved Crown land

(2) The Minister is taken to have given written consent on behalf of the Crown (as the owner of dedicated or reserved Crown land) for its Crown land manager or the holder of a lease or licence over the land to make a development application relating to any of the following kinds of development—

(a) without limiting paragraph (g), the repair, maintenance, restoration or renovation of an existing building on the land if it will not do any of the following—

(i) alter the footprint of the building by adding or removing more than one square metre (or any other area that may be prescribed by the regulations).

An inspection undertaken by museum members identified white ant damage to some window frames, with the rest of the building appearing to be intact and suitable to transport for relocation.

Given the condition of the building and the possibility of future maintenance to preserve the building in a safe condition, it would be prudent for Council to give consideration to gifting the building to the museum at no cost, under the provision that they are responsible for all costs associated with the relocation, with exception to the Council Development Application Fees.

It should be noted that at the April Council meeting, Council resolved to waive the Development Application fees associated with the construction of the all abilities toilets at the museum and as such it is also recommended that Council waive the Development Application fees for this project.

The building is considered excess to Council's requirements and there are no projects being considered for the future use of the building.

Council currently holds a short term grazing licence over a portion of the land on which the building is located. The licence is due to expire 31 October 2021, however this will not impede the relocation of the building as the required notification to the tenant will be provided upon consent.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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GLENELLEN SCHOOL BUILDING – TRANSFER TO JINDERA PIONEER MUSEUM & HISTORICAL SOCIETY [CONT'D]

BUDGET IMPLICATION

Nil impact on Council's budget. The Jindera Pioneer Museum & Historical Society will remain responsible for all costs associated with the relocation of the building, including the required insurances, with the exception of Council Development Application fees.

CONCLUSION

Given the condition of the building and the possibility of future maintenance to preserve the building in a safe condition, it would be prudent for Council to give consideration to gifting the building to the museum at no cost, under the provision that they are responsible for all costs associated with the relocation, with exception to the Council Development Application Fees.

RECOMMENDATION

That:

1. Council consent to the gifting and relocation of the Glenellen Schoolhouse building to the Jindera Pioneer Museum & Historical Society free of charge.
2. the Jindera Pioneer Museum & Historical Society will be responsible for all costs associated with the relocation and transportation of the building, including but not limited to insurance, regulatory applications and permits.
3. Council waive the associated Development Application fees
4. the Jindera Pioneer Museum & Historical Society make application for required permits, approvals and licences as required by Council and Department of Planning, Industry & Environment – Crown Lands.
5. the Mayor and General Manager be authorised to execute required documentation under the Common Seal of Council.

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ENGINEERING

1. **PROVISION OF FOOTPATH AND KERB AND CHANNEL, JINDERA STREET, JINDERA**

Report prepared by Works Engineer – Andrew Walls

REASON FOR REPORT

To inform Councillors of the response from landowners following the notification of apportioned contributions for the construction of a new concrete footpath and kerb and channel in Jindera Street, Jindera.

REFERENCE TO DELIVERY PLAN ACTION

Objective: Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community.

Outcome 4.1: Infrastructure and facilities meets the needs of our communities.

DISCUSSION

This project is part of the Council 2020/21 Delivery Plan.

This project was the subject of a previous report tabled at the March meeting. At that meeting Council resolved;

1. *That the landowners be notified of the amount of their contribution to the project as detailed.*

The proposed works include the construction of a 1.5m footpath and kerb and channel on the eastern side of Jindera Street adjacent to the intersection with Pioneer Drive. This intersection is scheduled for a roundabout to be constructed by the developer of the Heritage Park Estate. The developer will undertake the footpath and kerb and channel work in Jindera Street in conjunction with the roundabout construction.

Following the Council meeting landowners were notified via letter mailed 26 March 2021 of the amount of their contribution to the project.

A table showing the current estimate rates used to calculate the landowners contributions is **ENCLOSED SEPARATELY** for Councillors' information.

A sketch of the proposed works is included for Councillors' information on the next page.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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PROVISION OF FOOTPATH AND KERB AND CHANNEL, JINDERA STREET, JINDERA
[CONT'D]

There were no submissions received from landowners regarding the proposed charges.

BUDGET IMPLICATION

The cost of this portion of the roundabout works falls within the budget allowance of \$20,000.00 including landowner contributions. The projected price does not include the possibility of provisional items which in any case would be expected to be of a nominal amount.

CONCLUSION

The project scope has been costed and apportioned to show landowner contribution costs.

No objections to the scheme was received.

RECOMMENDATION

That:

1. Council adopt the scheme as detailed and arrange for construction to proceed.
2. the landowners be notified of the intention to proceed with the scheme as previously advised.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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2. PROVISION OF FOOTPATH, MCBEAN STREET, CULCAIRN

Report prepared by Works Engineer – Andrew Walls

REASON FOR REPORT

To inform Councillors of the response from landowners following the notification of apportioned contributions for the construction of a new concrete footpath in McBean Street, Culcairn.

REFERENCE TO DELIVERY PLAN ACTION

Objective: Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community.

Outcome 4.1: Infrastructure and facilities meets the needs of our communities.

DISCUSSION

This project is part of the Council 2020/21 Delivery Plan.

This project was the subject of a previous report tabled at the March meeting. At that meeting Council resolved;

2. *That the landowners be notified of the amount of their contribution to the project as detailed.*

The proposed works include the construction of a 1.5m footpath on the eastern side of Mc Bean Street. The path links Elizabeth Street and Hamilton Street and is the final stage of that footpath.

Following the Council meeting landowners were notified via letter mailed 30 March 2021 of the amount of their contribution to the project.

A table showing the current estimate rates used to calculate the landowners contributions is **ENCLOSED SEPARATELY** for Councillors' information.

A sketch of the proposed works is included for Councillors' information (Please see next page).

There were no submissions received from landowners regarding the proposed charges.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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**ORDINARY MEETING OF GREATER HUME COUNCIL
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PROVISION OF FOOTPATH, MCBEAN STREET, CULCAIRN [CONT'D]

BUDGET IMPLICATION

The cost of the scheme falls within the budget allowance of \$70,000.00 including landowner contributions. The projected price does not include the possibility of provisional items which in any case would be expected to be of a nominal amount.

CONCLUSION

The project scope has been costed and apportioned to show landowner contribution costs.

No objections to the scheme was received.

RECOMMENDATION

That:

1. Council adopt the scheme as detailed and arrange for construction to proceed.
2. the landowners be notified of the intention to proceed with the scheme as previously advised.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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3. PROVISION OF SHARED PATH, URANA STREET, JINDERA

Report prepared by Works Engineer – Andrew Walls

REASON FOR REPORT

To inform Councillors of the response from landowners following the notification of apportioned contributions for the construction of a new concrete shared path in Urana Street, Jindera.

REFERENCE TO DELIVERY PLAN ACTION

Objective: Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community.

Outcome 4.1: Infrastructure and facilities meets the needs of our communities.

DISCUSSION

This project is part of the Council 2020/21 Delivery Plan and forms part of the shared path project linking Pioneer Drive and central Jindera.

This project was the subject of a previous report tabled at the March meeting. At that meeting Council resolved:

3. *That the landowners be notified of the amount of their contribution to the project as detailed.*

The proposed works include the construction of a 2m shared path on the western side of Urana Street. This stage of the path forms part of the link between the recreation reserve and Saint Mary Mackillop College.

Following the Council meeting landowners were notified via letter mailed 26 March 2021 of the amount of their contribution to the project.

A table showing the current estimate rates used to calculate the landowners contributions is **ENCLOSED SEPARATELY** for Councillors' information.

A sketch of the proposed works is included for Councillors' information (please see next page).

There were no submissions received from landowners regarding the proposed charges.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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PROVISION OF SHARED PATH, URANA STREET, JINDERA [CONT'D]

BUDGET IMPLICATION

The cost of the scheme falls within the budget allowance of \$130,000.00 including landowner contributions. The projected price does not include the possibility of provisional items which in any case would be expected to be of a nominal amount.

CONCLUSION

The project scope has been costed and apportioned to show landowner contribution costs.

No objection to the scheme was received.

RECOMMENDATION

That:

1. Council adopt the scheme as detailed and arrange for construction to proceed.
2. the landowners be notified of the intention to proceed with the scheme as previously advised.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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ITEMS TO BE REFERRED TO CLOSED COUNCIL

1. WRITE OFF UNRECOVERABLE DEBTS

Report prepared by Accounting Officer – Camilla Webb

REASON FOR REPORT

This report requests Council to write off unrecoverable Accounts Receivables.

REPORT IN CLOSED COUNCIL

It is recommended that consideration of the report on the writing off of unrecoverable accounts receivable charges be referred to Closed Council in accordance with Section 10A 2(b) of the Local Government Act, 1993 – the personal hardship of any resident or ratepayer.

BUDGET IMPLICATIONS

If Council accedes to the request to write off the unrecoverable debts it will have a negative impact in the 2020/2021 budget for an amount of \$14,137.07.

RECOMMEDATION

That consideration of the report on the writing off of unrecoverable accounts receivable charges be referred to Closed Council in accordance with Section 10A 2(b) of the Local Government Act, 1993.

REASON

On balance the need to preserve the confidentiality of the persons subject to the writing off of accounts receivable charges outweighs the public interest in maintaining transparency in Council decision making because the information in the report may disclose issues of personal hardship or other personal information relating to individuals.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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2. PROPOSED RESIDENTIAL SUBDIVISION AT CULCAIRN

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To update Council on the status of the proposed residential estate at Culcairn and to advise the preliminary estimate for the development of 27 lots.

REFERENCE TO DELIVERY PLAN ACTIONS

Objective We are revitalising our communities, welcoming visitors, growing our economy and promoting the lifestyle, culture and heritage offered in our communities.

Outcome 3.1 We have diverse local businesses and a growing economy.

DISCUSSION

At the December 2020 the following was resolved:

That:

1. *Council proceed to purchase approximately 15ha for future residential development at Culcairn*
2. *The Mayor and General Manager be authorised to finalise the purchase including preparation and lodgment of the Plan of Subdivision for the englobo parcel.*
3. *The Mayor and General Manager be authorised to affix the Common Seal of Council to all documentation pertaining to the purchase of the land and the Plan of Subdivision for the englobo parcel.*

Further a report be submitted to Council following the development of a detailed concept design and costing prior to a final decision being made to proceed with the proposed 24 lot subdivision.

Since the December 2020 meeting a number of key milestones have been achieved:

1. The land has been rezoned RU5 Village
2. Successful application under the NSW State Government's Low Cost Loan Initiative for a borrowing of \$1,500,000 to provide affordable housing
3. Final Plan of Subdivision to acquire the 'englobo parcel' completed, and
4. Preliminary estimate of development costs, including a schedule of quantities, Stage 1 Layout Plan and Services report completed for a 27 lot subdivision at Culcairn.

Currently the Land Development Reserve has a balance of \$1,096,108 with a number of Contracts of Sale exchanged (or close to exchanging) as detailed in the table below:

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PROPOSED RESIDENTIAL SUBDIVISION AT CULCAIRN [CONT'D]

Funding source	\$	Comments
Land Development Reserve as at 30 April 2021	1,096,108	
Contracts exchanged or under offer		
Holbrook Industrial Estate (1 Lot)	56,000	All lots sold or under contract
Jindera Industrial Estate (2 Lots)	210,000	All lots sold or under contract
Jacob Wenke Estate, Walla Walla (2 Lots) – 1 Lot scheduled to settle in July 2021	55,000	All lots sold or under contract
Projected Land Development Reserve 30/06/2021	1,417,108	

In addition, finalisation of a further four lots at the Holbrook Industrial Estate and seven lots in the Jindera Industrial Estate is continuing with the Holbrook allotments likely to be completed and titles issued in July 2021. The Jindera allotments are more likely to be available for sale in the fourth quarter of the calendar year.

Council is still receiving strong enquiry for vacant land throughout the Council area and it is strongly recommended that orderly development be continued.

BUDGET IMPLICATIONS

As outlined in the table above there is capacity within the Land Development Reserve for Council to continue to with modest residential and industrial developments throughout the Council area.

CONCLUSION

As consideration of the preliminary estimate of the development of 27 lots at Culcairn is confidential in nature as it may confer an advantage on a potential purchaser at this very early stage and therefore it is recommended that the matter be referred to Closed Council in accordance with section 10 A (2) (c) information that would, if disclosed, confer an advantage on a person whom Council is conducting (or proposes to conduct) business.

RECOMMENDATION

That consideration of the preliminary estimate of the development of 27 lots at Culcairn be referred to Closed Council in accordance with section 10 A (2) (c) information that would, if disclosed, confer an advantage on a person whom Council is conducting (or proposes to conduct) business.

REASON

On balance the public interest in preserving the preliminary estimate for the development of 27 lots at Culcairn outweighs the public interest in maintaining openness and transparency in Council decision making because the disclosure of this information could compromise the commercial position of Council in any future sales.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
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ON WEDNESDAY, 19 MAY 2021**

**OFFICER'S REPORTS – PART B – TO BE RECEIVED AND NOTED
GOVERNANCE**

1. GENERAL MANAGER'S LEAVE

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To advise Council of the appointment of an Acting General Manager by the Mayor in accordance the Mayoral delegation.

REFERENCE TO DELIVERY PLAN ACTIONS

Nil.

DISCUSSION

In accordance with the Mayoral delegation leave has been approved for the General Manager from Monday 7 June to Friday 18 June 2021.

Following discussions with the General Manager, the Mayor has approved the appointment of Council's Director Corporate and Community Services to act in the position of General Manager.

BUDGET IMPLICATIONS

Nil as allowances are made within recurrent budgets for additional payments for acting roles.

CONCLUSION

This is an information report is in accordance with the Mayoral delegation.

RECOMMENDATION

That the report be received and noted.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
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ON WEDNESDAY, 19 MAY 2021**

2. LOCAL GOVERNMENT ELECTIONS – SATURDAY, 4 SEPTEMBER 2021

Report prepared by Manager Corporate Services – Suzanne Klemke

REASON FOR REPORT

To advise Council of key election dates.

REFERENCE TO DELIVERY PLAN ACTION

Nil

DISCUSSION

Councillors would be aware that the 2021 Local Government elections will be held on Saturday, 4 September 2021.

Pre poll voting will be available at the Greater Hume Offices and Libraries located at Henty, Culcairn, Holbrook and Jindera.

Key Dates

Monday, 28 June		Nominations Online Management System available to prospective candidates in late June/early July.
Monday, 26 July	6pm	Lodgement of Councillor nominations open. Close of roll for the purposes of being a candidate, nominator and roll printing.
Tuesday, 27 July		Lodgement of postal vote applications open.
Wednesday, 4 August	12 noon	Close of nominations and close of registration of candidates and groups. Registration of electoral materials open.
Thursday, 5 August	10am	Conduct of ballot paper draw
Monday, 23 August		Pre-poll voting period opens
Friday, 27 August	5pm	Close of registration of electoral material. Close of registration for third-party campaigners.
Monday, 30 August	5pm	Close of postal vote applications
Friday, 3 September		Close of pre-poll voting period.
Saturday, 4 September	8am – 6pm	Election day

A series of online candidate information sessions will be conducted by the NSW Electoral Commission (NSWEC) in the lead up to the 2021 NSW Local Government elections.

The webinars will be held from April to August 2021.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
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ON WEDNESDAY, 19 MAY 2021**

LOCAL GOVERNMENT ELECTIONS – SATURDAY, 4 SEPTEMBER 2021 [CONT'D]

Further information in relation to the 2021 Local Government elections can be found at <https://www.elections.nsw.gov.au/lge21> and <https://www.olg.nsw.gov.au>.

RECOMMENDATION

For Councillors' Information.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 19 MAY 2021**

CORPORATE AND COMMUNITY SERVICES

1. COMBINED INVESTMENT ACCOUNT – MONTH ENDED 30 APRIL 2021

Report prepared by Chief Financial Officer – Dean Hart

REASON FOR REPORT

This report presents to Council details of all funds invested as at 30 April 2021 as required by the Local Government (General) Regulation 2005.

REFERENCE TO DELIVERY PLAN ACTION

Objective	We lead a vibrant, connected and inclusive community
Outcome 1.1	Leadership and advocacy is demonstrated and encouraged in our communities

DISCUSSION

In accordance with the Local Government Act 1993, the Responsible Accounting Officer must present to Council monthly, the status of the investments held by Council. The Responsible Accounting Officer must detail the investments held, and their compliance with both internal policy and external regulation under the Ministerial Order of Investments.

In accordance with the recommendations made by the Office of Local Government (OLG) Investment Policy Guidelines published in June 2010, the monthly Investments Reports are attached to the Council investment report. This allows a stand-alone report to be published on Council's website for the public to view without having to peruse the Council meeting agenda for the relevant meeting.

Councillors should note that Council has engaged an external investment manager, Curve Securities, to source appropriate investment opportunities with the aim of transitioning Council's investment portfolio to meet the investment parameters as detailed in Council's revised Investment Policy. Curve Securities will work with Council to ensure that Council's overall investment portfolio is diversified across a wider spectrum of approved financial institutions thereby achieving improved security and asset protection. It should be noted that each individual investment is still held directly by Council with each financial institution.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
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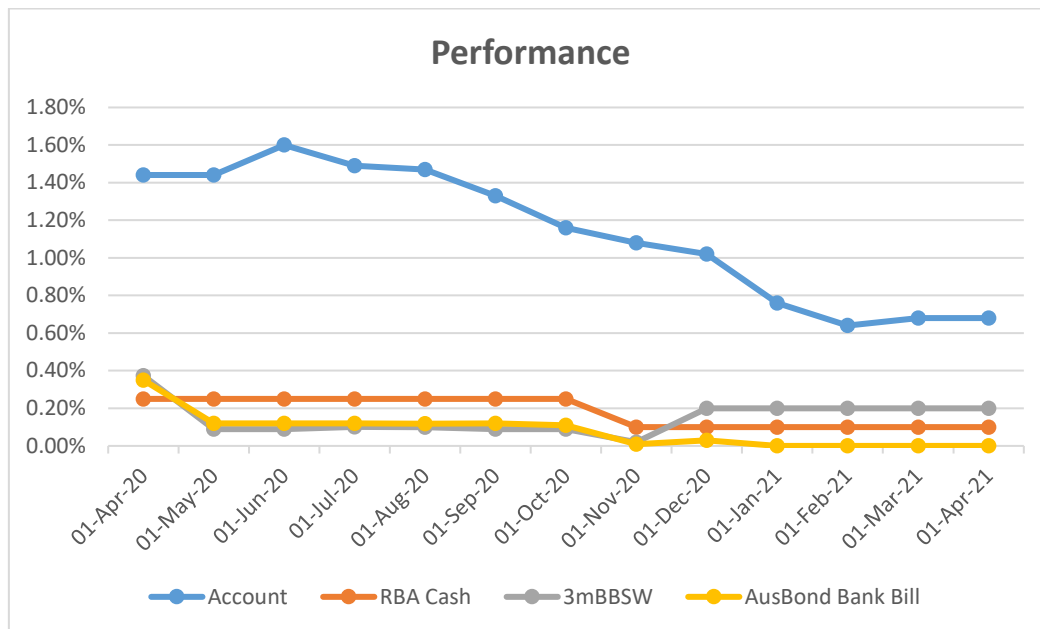
COMBINED INVESTMENT ACCOUNT – MONTH ENDED 30 APRIL 2021 [CONT'D]

Greater Hume’s overall investment portfolio

Total Portfolio Value	\$24,127,736
Weighted Average Term (days)	309
Weighted Average Yield	0.82 %
Total Monthly Accrued Interest	\$10,914.77
Total Interest Received this month	\$14,312.12
Interest Payments this month	5
Matured Investments this month	7
Total Funds Matured this month	\$3,500,000.00
New Investments this month	4
Total Funds Invested this month	\$4,500,000.00

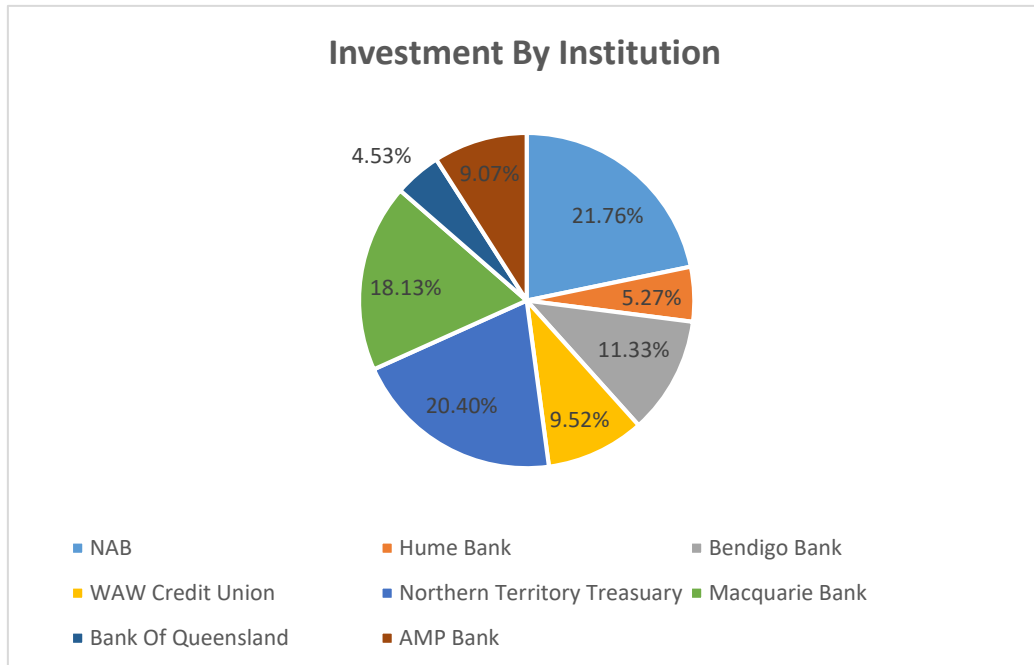
Note:
The

Reserve Bank of Australia maintained the cash rate at 0.10%.



**ORDINARY MEETING OF GREATER HUME COUNCIL
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COMBINED INVESTMENT ACCOUNT – MONTH ENDED 30 APRIL 2021 [CONT'D]



**ORDINARY MEETING OF GREATER HUME COUNCIL
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COMBINED INVESTMENT ACCOUNT – MONTH ENDED 30 APRIL 2021 [CONT'D]

Investment Register

ADI/Security Name	Amount	Maturity Date	Term in Days	Yield	Long Term Rating	Monthly Accrued Interest
Bendigo And Adelaide Bank	\$500,000	1/05/2021	212	0.75%	BBB+	\$1,962.33
Hume Bank	\$46,751	3/05/2021	366	1.60%	NR	\$63.53
Bendigo And Adelaide Bank	\$500,000	7/05/2021	212	0.75%	BBB+	\$318.49
Hume Bank	\$500,000	8/05/2021	365	1.60%	NR	\$679.45
WAW Credit Union	\$500,000	9/05/2021	365	1.70%	NR	\$721.92
Macquarie Bank	\$500,000	11/05/2021	181	0.45%	A+	\$191.10
Macquarie Bank	\$500,000	26/05/2021	162	0.35%	A+	\$148.63
Macquarie Bank	\$500,000	8/06/2021	123	0.30%	A+	\$127.40
NAB	\$500,000	14/06/2021	273	0.85%	AA-	\$360.96
NAB	\$500,000	15/06/2021	273	0.85%	AA-	\$360.96
Hume Bank	\$500,000	19/06/2021	365	1.20%	NR	\$509.59
WAW Credit Union	\$600,000	25/06/2021	180	0.70%	NR	\$356.71
Hume Bank	\$49,345	30/06/2021	365	1.20%	NR	\$50.29
WAW Credit Union	\$500,000	5/07/2021	181	0.75%	NR	\$318.49
Macquarie Bank	\$500,000	7/07/2021	204	0.35%	A+	\$148.63
NAB	\$500,000	15/07/2021	273	0.60%	AA-	\$254.79
NAB	\$500,000	21/07/2021	189	0.35%	AA-	\$148.63
Macquarie Bank	\$500,000	28/07/2021	155	0.30%	A+	\$127.40
Macquarie Bank	\$500,000	4/08/2021	232	0.35%	A+	\$148.63
NAB	\$500,000	18/08/2021	365	0.90%	AA-	\$382.19
NAB	\$300,000	27/08/2021	365	0.85%	AA-	\$216.58
NAB	\$500,000	29/08/2021	183	0.30%	AA-	\$127.40
NAB	\$500,000	15/09/2021	365	0.90%	AA-	\$382.19
Bank Of Queensland	\$500,000	23/09/2021	182	0.35%	BBB+	\$148.63
Macquarie Bank	\$500,000	29/09/2021	288	0.35%	A+	\$148.63
AMP Bank	\$1,000,000	7/10/2021	217	0.70%	BBB	\$594.52
Bendigo And Adelaide Bank	\$500,000	15/10/2021	365	0.75%	BBB+	\$318.49
Bank Of Queensland	\$500,000	21/10/2021	210	0.35%	BBB+	\$148.63
Macquarie Bank	\$500,000	10/11/2021	330	0.35%	A+	\$148.63
NAB	\$500,000	6/12/2021	365	0.55%	AA-	\$233.56
NAB	\$500,000	14/12/2021	364	0.50%	AA-	\$212.33
WAW Credit Union	\$500,000	14/12/2021	364	0.80%	NR	\$339.73
Northern Territory Treasury Corp	\$2,000,000	15/12/2021	385	0.40%	NR	\$679.45
Bendigo And Adelaide Bank	\$500,000	12/01/2022	272	0.35%	BBB+	\$76.71
Bendigo And Adelaide Bank	\$500,000	19/01/2022	279	0.35%	BBB+	\$76.71
Hume Bank	\$66,761.10	1/03/2022	365	0.50%	NR	\$28.35
AMP Bank	\$1,000,000	21/04/2022	365	0.70%	BBB	\$191.78

**ORDINARY MEETING OF GREATER HUME COUNCIL
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COMBINED INVESTMENT ACCOUNT – MONTH ENDED 30 APRIL 2021 [CONT'D]

Investment Register

ADI/Security Name	Amount	Maturity Date	Term in Days	Yield	Long Term Rating	Monthly Accrued Interest
Northern Territory Treasury Corp	\$2,500,000	15/06/2026	1,887	1.30%	NR	\$1,424.66
NAB	\$2,064,878		1	0.10%	AA-	\$0
	\$24,127,736					\$12,877.10

Declaration

I, Dean Hart, as the Responsible Accounting Officer of Greater Hume Shire Council, hereby certify the investments listed in the attached reports have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulations 2005 and Council's Investment Policy.

All investments have been appropriately recorded in Council's financial records and reconciled monthly.

CONCLUSION

On 30 April 2021, the 2020/21 Financial Year investment portfolio amounted to \$24,127,735.87.

RECOMMENDATION

That Council receives and notes the Investment Balances Report for the month of April 2021.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
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2. DISABILITY INCLUSION AND ACTION PLAN (DIAP) DRAFT FOR PUBLIC EXHIBITION

Report prepared by Manager Community Services - Lynnette O'Reilly

REASON FOR REPORT

To advise Councillors on development of the draft Disability Inclusion Action Plan 2021 - 2024 (DIAP).

REFERENCE TO DELIVERY PLAN ACTION

Objective We lead a vibrant, connected and inclusive community

Outcome1.3 Residents feel as sense of belonging, are able to reach their potential, work productively, and there is a sense of mutual respect, inclusiveness, ownership and pride in their community.

DISCUSSION

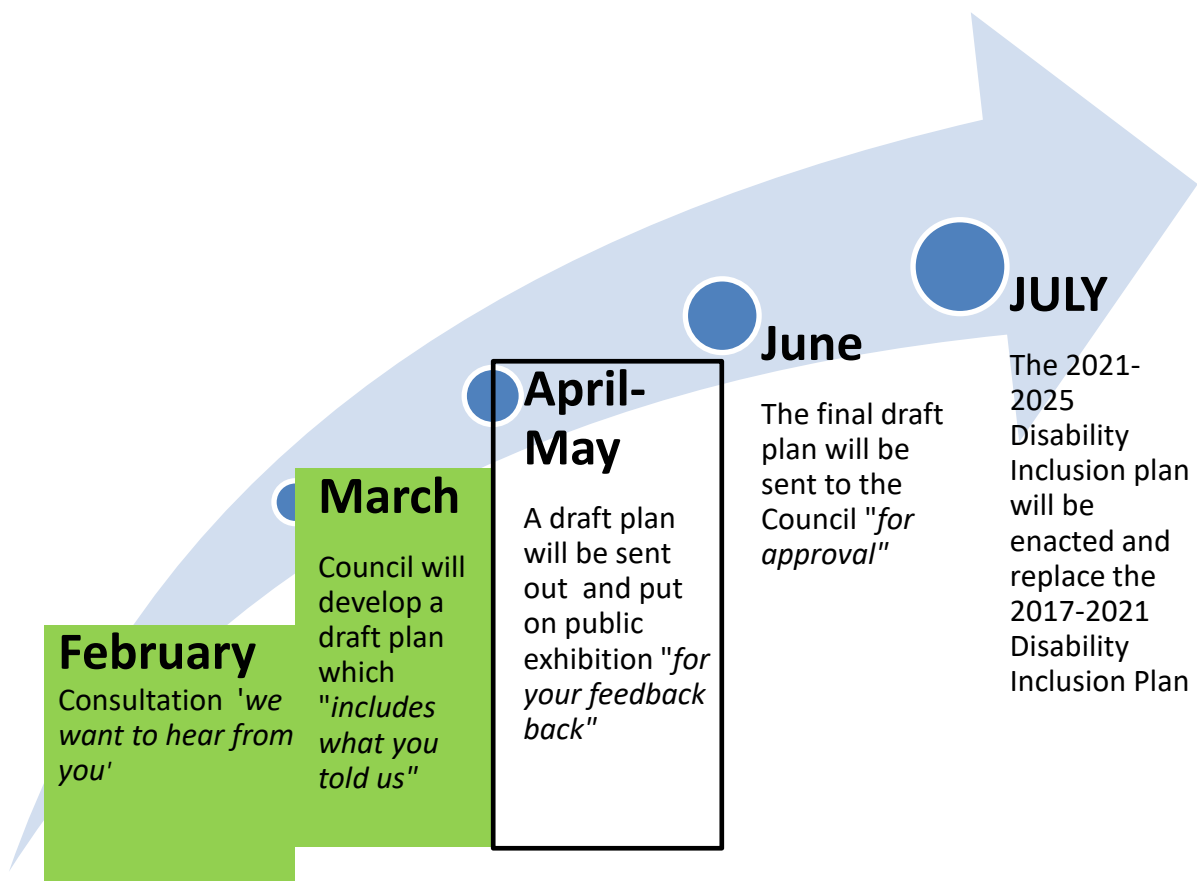
Council's current Disability Inclusion Action Plan expires 30 June 2021. Council staff have been working closely with key stakeholders to prepare the draft Disability Inclusion Action Plan 2021 – 2024.

To date the community consultation has been completed with all workshops having been presented, surveys completed with all results and feedback analysed and results forming the basis of the draft document.

Councillors will note from the below Greater Hume Council DIAP Roadmap, the next stage is to present the draft document to key stakeholders for final feedback to inform the final DIAP report. At the conclusion of this final consultation, the DIAP will be presented to Councillors for adoption at the June 2021 Council Meeting.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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ON WEDNESDAY, 19 MAY 2021**

DISABILITY INCLUSION AND ACTION PLAN (DIAP) DRAFT FOR PUBLIC EXHIBITION
[CONT'D]



BUDGET IMPLICATION

Actions identified in the DIAP will either be funded from existing budget allocations or included in future budget deliberations.

CONCLUSION

Council's draft Disability Inclusion Action Plan 2021 – 2024 has been developed and will now be presented to key stakeholders for final feedback to inform the final DIAP report. At the conclusion of this final consultation, the DIAP will be presented to Councillors for adoption at the June 2021 Council Meeting.

RECOMMENDATION

That the report on the development of the draft Disability Inclusion Action Plan 2021 - 2024 be received and noted.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 19 MAY 2021**

3. 2020/21 PUBLIC LIBRARY INFRASTRUCTURE GRANT

Report prepared by Youth and Library Services Team Leader – Susan Kane

REASON FOR REPORT

To inform Council on the success of the 2020/21 Public Library Infrastructure grant to undertake the Holbrook Library Complex refurbishment project.

REFERENCE TO DELIVERY PLAN ACTION

Objective We create healthy, inclusive and resilient communities, acknowledge our volunteers and value our youth.

Outcome 2.2. We have services to promote and deliver health and wellbeing for all ages.

DISCUSSION

The Minister for the Arts, the Honourable Don Harwin, has approved a grant of \$199,696 for the Greater Hume Council project titled *Holbrook Library Complex Refurbishment*.

The Library Council of NSW received many applications from councils in the 2020/21 Public Library Infrastructure Grant round. All applications were assessed in accordance with the criteria outlined in the Grant Guidelines.

The purpose of the project is to redevelop and upgrade the existing internal space and sections of the external building of the Holbrook Library Complex to meet the needs and expectations of the community in the 21st Century. The new refurbished spaces will be functional, practical, accessible and able to hold multiple private small and large functions at any time of the day 7 days per week.

Key elements of the project will include:

- Automatic entry doors to improve accessibility will be added to the main foyer.
- The outdated bathroom facilities will be updated to improve accessibility
- The kitchen facilities will have improvements made to enable users to easily cater for functions.
- All meeting rooms will have new carpet tiles, plastering and painting of existing brick walls. New furniture will increase flexibility and make the spaces multifunctional with the addition of new chairs, tables and white boards.
- The modern technology will transform the building into a technology hub. The whole centre will be a 'hot spot' with access to modern technology including a Self Loan Service Station, bluetooth printers, Wi-Fi and presentation equipment. Facilitators will enjoy quality and ease of use and have power access via points in the floor. Equipment will be relevant, tidy and with the option to upload to social media for members to view presentations if unable to attend specific programs.
- The technology will assist in promoting digital literacy within the community and ensure equitable access for all.
- Within the library collection area, customers will have an improved experience on
- Entering from the updated foyer and circulation desk, to screening of work areas creating an accessible and functional space.
- Council will continue to strive to be environmentally friendly through the use of skylights and upgrading to existing solar panels. New air-conditioning will also have an improved energy rating.

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2020/21 PUBLIC LIBRARY INFRASTRUCTURE GRANT [CONT'D]

BUDGET IMPLICATION

The total cost of the refurbishment will be met by the approved grant and will therefore not have any impact on Council's recurrent budget.

CONCLUSION

The Holbrook Library Refurbishment project will improve library services for the Holbrook community with an emphasis on flexibility with spaces able to be accessed out at all hours, for meeting rooms, training rooms, and multipurpose spaces. The project will see the current building transformed to be bright and welcoming for all with a shared vision of making the space, library collection and meeting room areas relevant into the future.

RECOMMENDATION

That the report be received and noted.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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ENGINEERING

1. COPPABELLA ROAD RECONSTRUCTION - ADDITIONAL WORKS

Report prepared by Coppabella Road Project Manager – David Bye

REASON FOR REPORT

To advise Council about Coppabella Road reconstruction project and additional works undertaken by the contractor.

REFERENCE TO DELIVERY PLAN ACTION

Objective: Our development and maintenance is sustainable, accessible, and environmentally responsible and enjoyed by our community.

Outcome 4.1: Infrastructure and facilities meets the needs of our communities.

DISCUSSION

The Coppabella Road reconstruction project is part of the South West Slopes Timber Industry Road Network Project. This project has a total value of \$20,350,000.00 and is fully funded under the State Government's Restart NSW Fund. Greater Hume Council's share of this grant for Coppabella Road is \$7,000,000.00, Snowy Valleys Council were allocated \$9,649,920.00 and Cootamundra-Gundagai Regional Council were allocated \$3,700,080.00 for similar projects.

The original works planned for this project within Greater Hume Council included the realignment and reconstruction of Coppabella Road commencing at Short Cut Road approximately 8.4km south of Tumbarumba Road and finishing at Maginnity's Gap Road, a distance of 7.7km.

An assessment of the project expenditure was undertaken in early January 2021. Subsequently it became evident that there would be unexpended funds if the project continued as well as it had to date. An application was made to the Restart NSW Project Office on January 21 2021 to change the scope of the works originally approved for the Coppabella Road project. This change proposal was a request to carryout remediation works on Coppabella Road north of Short Cut Road for a distance of about 4km. This section of Coppabella Road had failed in a number of areas that were further impacted by intensive construction traffic of the past few months associated with the Coppabella Road project. Additional piped drainage, pavement rehabilitation/repairs and resealing was proposed to bring it to a satisfactory standard.

The process to have "Scope of Works Change Requests Proposal" approved was significantly slower than expected. After gaining initial approval from both Snowy Valleys Council and Cootamundra – Gundagai, approval was finally granted by the NSW Restart Program Management Office on April 21st 2021, some 3 months after the application was submitted. However approval was still conditional on the project still being completed within the current financial year as per the original funding deed agreement.

Due to the critical timelines to complete the project, negotiation was undertaken with the appointed Coppabella Road contractor to complete the works under the existing contract.

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COPPABELLA ROAD RECONSTRUCTION - ADDITIONAL WORKS [CONT'D]

This is an accepted practice where the contract is being conducted under General Conditions of Contract AS 2124-1992. Section 40 of this Australian Standard, Variations, has a number of clauses allowing the works to be increased, decreased, omitted or altered as is required by the Contract Superintendent.

BUDGET IMPLICATION

The additional works are estimated to cost approximately \$600,000 and will be within the original project budget of \$7,000,000.

CONCLUSION

This already damaged section of Coppabella Road did sustain additional pavement damage due to the heavy traffic during the construction period.

The existing contract allows for works such as this to be undertaken as a contract variation.

These additional works as already approved by Restart NSW, with a time constraint to be completed by June 30 2021, will be carried out by Council's appointed Coppabella Road contractor, Hutchinson Civil Pty Ltd as a variation to contract TL 01-2020/21, under AS 2124-1992, Section 40.

RECOMMENDATION

That Council receive and note the report.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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PART C - ITEMS FOR INFORMATION

GOVERNANCE

1. WORKSHOP/BRIEFING SESSION SCHEDULE 2021

REASON FOR REPORT

To inform Council and the community of upcoming workshop/briefing sessions which Councillors and senior staff attend and, where appropriate, stakeholders also attend. Workshops/briefing sessions are held in the absence of the public.

DISCUSSION

The current session dates are outlined in the table below.

Workshop/Briefing Session date commencing at 5.45pm	Topic
Wednesday, 24 February 2021	Preliminary Roads Workshop
Wednesday, 10 March 2021	Preliminary Budget Workshop/Jindera Multi-Purpose Centre
Friday, 19 March 2021	Shire Works and Roads Tour
Wednesday, 31 March 2021	Final Roads Workshop
Wednesday, 7 April 2021	Final Budget Workshop
Wednesday, 5 May 2021	Jindera Multi-Purpose Hall Results of Waste Survey Financial management lessons learnt from a dismissed council
Wednesday, 26 May 2021	Stronger Country Communities Fund – consideration of a Council project
Wednesday, 2 June 2021	Welcoming Cities Presentation
Wednesday, 7 July 2021	TBA
Wednesday, 4 August 2021	TBA

The allocation of workshop/briefing sessions dates across the year is to ensure sufficient advance notice is provided to Councillors and staff.

Meeting locations and dates are available on the website or by contacting any Council office.

BUDGET IMPLICATIONS

Nil.

CONCLUSION For Councillors' information.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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2. OFFICE OF LOCAL GOVERNMENT CIRCULARS

REASON FOR REPORT

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

DISCUSSION

Recent circulars issued are listed below. Circulars can be downloaded at <https://www.olg.nsw.gov.au/councils/essential-information-and-publications/circulars-for-council>

- 21-05 Cat Management Requirements For Councils
- 21-04 Information About Rating 2021-22
- 21-03 Additional Functionality And Improvements To The Nsw Companion Animals Register And Pet Registry

3. LOCAL GOVERNMENT NEW SOUTH WALES (LGNSW) – WEEKLY CIRCULARS

REASON FOR REPORT

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

DISCUSSION

A listing of topics of interest from recent circulars issued during June is provided on the LGNSW website. Distribution of the LGNSW newsletters has now moved to an electronic format.

Councillors or interested community members can directly access the full weekly publications via <https://www.lgnsw.org.au/news/local-government-weekly>

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For Councillors' information.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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4. TOURISM AND PROMOTIONS OFFICER'S REPORT

Report by Tourism and Promotions Officer – Kerrie Wise

REASON FOR REPORT

To update councillors regarding working projects undertaken by the Tourism and Promotions Officer.

DISCUSSION

The report on projects being undertaken by the Tourism and Promotions Officer is attached at **ANNEXURE 2**.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For Councillors' information.

5. ECONOMIC DEVELOPMENT PROGRESS REPORT

Report by Executive Assistant Governance and Economic Development - Marg Killalea

REASON FOR REPORT

To update councillors regarding working projects undertaken by the Executive Assistant Governance and Economic Development Officer.

DISCUSSION

The report on projects being undertaken is attached at **ANNEXURE 3**.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For Councillors' information.

CORPORATE AND COMMUNITY SERVICES

1. GREATER HUME CUSTOMER REQUEST MODULE – SUMMARY OF MONTHLY REQUESTS

For Councillors' information, the Customer Request Module reports are **ENCLOSED SEPARATELY**.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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2. STATEMENT OF BANK BALANCE AS AT 30 APRIL 2021

The statement of bank balance report as at 30 April 2021 is attached at **ANNEXURE 4**.

Please note that the investment report is now contained in the Part B section of this agenda.

3. PEOPLE & CULTURE REPORT FOR APRIL 2021

REASON FOR REPORT

To advise Councillors on Human Resources functions such as the recruitment of new employees, resignations and employee development programmes.

REFERENCE TO DELIVERY PLAN ACTION

Objective We lead a vibrant, connected and inclusive community

Outcome 1.1 Leadership and advocacy is demonstrated and encouraged in our communities

LEGISLATION / POLICIES / PROCEDURES

- Undertaking review of policies and procedures

PLANNING

- People & Culture Management System and Plan developed to guide future activities through a process of development, implementation, review and improvement
- Ongoing succession planning - Work Instructions being developed and documented for key activities performed by People & Culture
- REROC Workforce Development meeting – next meeting TBA.

RECRUITMENT

- Recruitment in progress:
 - Ranger/Compliance Officer
 - Casual Customer Service/Library Officers
 - Culcairn Early Childhood Centre – Educators, Administration Officer and Cleaner
- New employees commencing with Council:
 - Emma Byatt – Early Childhood Trainee – Henty
 - Ebonie Takle - Early Childhood Trainee – Henty
 - Shania Maw - Early Childhood Trainee – Walla Walla
 - Natasha Spalding - Early Childhood Trainee – Walla Walla
 - Greg Meehan – Transfer Station Attendant – Jindera
 - Leonie Hibberson – Casual Library Officer – Holbrook
- Position/role changes with existing Council employees: N/A
- Employees ceasing duties with Council:
 - Leonie Hibberson – Library Resource Officer (part time) – Holbrook
 - Kamahl Davis – Plant Operator – Holbrook
- Positions advertised:
 - Bushfire Grants Administration Officer Holbrook – 1 day per week for 6 months fixed term – advertised internally until 17 March and externally until 29 March. Interviewed 3, appointed 1 – commenced 11 May
 - Youth Officer Henty – 3 days per week – applications closed 12 March. Interviewed 2, appointed 1 – commences 18 May

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ON WEDNESDAY, 19 MAY 2021**

PEOPLE & CULTURE REPORT FOR APRIL 2021 [CONT'D]

- Library/Customer Service Officer Henty – 4 days per week – advertised internally until 5 April and externally until 23 April. Interviewed 5, appointed 1 – commenced 11 May
- Casual Customer Service/Library Officers – expression of interest closed 19 April. Interviewed 4, appointed 2
- Project Engineer/Manager – applications closed 12 April. Interviewed 2, appointed 1 and applicant withdrew
- Ranger/Compliance Officer – applications closed 30 April. Interviews conducted 10 May
- Internal advertisement with Culcairn Early Childhood Centre – Educators, Administration Officer and Cleaner. Applications closed 3 May and interviews conducted 11 May

WORKPLACE RELATIONS

- Participate with Outdoor Staff quarterly meetings – meeting held on 11 March; next meeting 10 June 2021
- Coordinate and administer Consultative Committee – meeting held on 11 March; next meeting 10 June 2021
- Coordinate and administer Extraordinary Consultative Committee – meeting held on 13 April 2021
- Participate with Risk WHS Committee – meeting held on 11 March; next meeting 10 June 2021
- LGNSW HR Networking Meeting – virtual meeting held 2 March; next meeting 2 June 2021

PROFESSIONAL DEVELOPMENT & LEARNING

- Human Resources and Industrial Relations Mentoring
- Professional Placement Program - University student completing 3 weeks of Accounting Placement – Rose Danen

PERFORMANCE MANAGEMENT

- Preparing to review Council's Performance Management system for 2021 appraisals. Employee feedback will be incorporated into the review to redesign questions and layout of the appraisal

HEALTH & WELLBEING

- Coordination of Phase 6 of Council's Early Intervention Health and Wellbeing Program with Align. Program consists of a Physiotherapist and Health and Wellness Consultant. Health and Wellness consults have now commenced on a weekly basis in Council's Children Services Centres and also at Council's Depots from 7am to engage the whole workforce compliment.

REVIEW & CONTINUOUS IMPROVEMENT

- Daily reviews with Director Corporate & Community Services
- Monthly reviews with MANEX
- Networking with LGNSW HR Group & REROC Workforce Development Group.

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ENGINEERING

1. REPORT OF WORKS – APRIL 2021

Grants Program

State Roads Maintenance (RMCC)

Maintenance works, inspections and sign replacement on State Roads, Olympic Highway (MR78) and Tumbarumba Road (MR284) is continuing under the RMCC with Transport for New South Wales (TfNSW).

Olympic Highway Rail Crossing Project is progressing with majority of work now complete.

Heavy Patching on MR284 has commenced.

Regional Roads

General maintenance including guide post replacement is continuing on all Regional Roads.

Road rehabilitation including shoulder widening, gravel overlay and sealing to a width of 8m for 2.5km on Kywong Howlong Road has been completed except for guardrail and line marking.

Widening of culverts at Giles Creek on Jingellic Road (MR331) has been completed except for guardrail.

Local Roads

Sealed

General maintenance on local roads is continuing.

The final 1.7km of Cummings Road, Culcairn has been completed except for guardrail and line marking.

Unsealed:

Gravel Resheeting Program has commenced.

Maintenance grading has been carried out on the following roads during April.

- Fielder Moll Road
- Funk Road
- Harrison Road
- Hovell Road
- Howlong Goombargana Road
- Iron Post Lane
- Jelbart Road
- Kendalls Road
- Kiley Road
- Knox Road
- Lowes Road
- Luther Road
- Merri Meric Road
- Mullers Road
- Red Hill Road
- River Road
- Ryan Road
- Shippards Road
- White Road

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REPORT OF WORKS [CONT'D]

Urban Streets:

General maintenance of urban streets is continuing.

Resealing of Federal and King Streets, Culcairn has been completed.

Croft Street Holbrook Kerb and Channel/Drainage to commence shortly.

General:

General maintenance of public toilets and parks is continuing.

General maintenance and replacement of signs on rural roads and urban streets is continuing.

Monthly Works Maintenance Expenditure:

Local Roads Program	Current Budget	Monthly Budget to Date	YTD Expenditure	Monthly Budget Variance to Actual	Comments
Urban Roads Maintenance	\$520,200	\$433,500	\$433,230	\$270	
Rural Roads Sealed	\$800,000	\$666,667	\$629,637	\$37,030	
Rural Roads Unsealed	\$1,331,656	\$1,109,713	\$1,255,360	-\$145,647	Gravel resheeting to be undertaken by maintenance staff over next two months which will reduce overall expenditure on maintenance grading. Final over expenditure is proposed to be offset by savings obtained in rural resealing program.
Street Tree Maintenance	\$247,387	\$206,155.83	\$206,638	-\$482	Monitor and reduce tree maintenance to combat expenditure.

Regional Roads Program	Current Budget	Monthly Budget to Date	YTD Expenditure	Monthly Budget Variance to Actual	Comments
Regional Roads Maintenance	\$795,220	\$662,683	\$607,856	\$54,827	
Regional Roads Capital	\$1,250,462	\$1,042,052	\$996,089	\$45,962	

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REPORT OF WORKS [CONT'D]

Sportsgrounds, Parks & Public Toilets	Current Budget	Monthly Budget to Date	YTD Expenditure	Monthly Budget Variance to Actual	Comments
Sportsground Maintenance	\$171,050	\$142,542	\$167,756	-\$25,214	Significant expenditure due to additional works undertaken on newly renovated ovals to bring to a satisfactory level. It is proposed the cost of top dressing and over sowing with rye will form part of capital project costs and will reduce current expenditure.
Parks & Gardens Maintenance	\$290,641	\$242,201	\$271,820	-\$29,619	Additional maintenance undertaken due to unseasonal conditions requiring additional mowing to be undertaken. Additional expenditure to be offset from savings in other areas of the maintenance budget.
Public Toilets Maintenance	\$157,697	\$131,414	\$121,664	\$9,750	

NB : Sportsground Maintenance excludes annual GHC contribution payment

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2. WATER & SEWER REPORT – APRIL 2021

Capital Works Program:

- Holbrook – sewer main relining – WIP
- Walla Walla Sewer Treatment Works new solar system - WIP

Operation & Maintenance:

- New water service connection – 6 Wagner Dv, Jindera
- New water service connection – 4 King St, Culcairn

- Water main repair – 100mm AC – 86-88 Main St, Brocklesby
- Water main repair – 100mm AC – 103 Jindera St, Jindera
- Water main repair – 50mm PVC – Lindner Rd, Jindera
- Water main repair – 100mm AC - 1737 Gerogery Rd, Gerogery West

Other:

- IWCM – WIP
- Jindera STW upgrade Business Case – WIP
- Culcairn Black St reservoir upgrade Business Case - WIP

Drinking Water Monitoring Program:

- 8 x Water samples for Microbial Water Analysis submitted in the month of April 2021 for Villages and Culcairn Water Supply have all complied with the Australian Drinking Water Guidelines.

Water Quality Complaints

Date	Location	Problem	Action Taken
Nil to Report			

Water Supply Sourced and Used

1 July 2020 – 30 April 2021	2018/2019	2019/2020	2020/2021
Culcairn Water Supply (ML)	155.2	145.0	128.6
Village Water Supply (ML)	426.11	435.47	401.34
Totals (ML)	581.31	580.47	529.94

Filling Stations Transactions

- Filling station sites - 221 transactions during the April 2021 period
- **Yearly Total Transactions - 1556**

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WATER & SEWER REPORT – APRIL 2021 [CONT'D]

Filling Stations Usage

Station	April 2021 Total KL	2020-2021 Yearly Total
Culcairn	1584.04	7908.11
Jindera	76.5	1154.9
Brocklesby	77.0	666.5
Burrumbuttock	26.6	287.9
Gerogery	10.7	30.5
Totals (KL)	1774.84	10047.91

Filling Station Customer Usage

Customer	April 2021 Total KL	2020-2021 Yearly Total
Council – Road Construction, Maintenance & Tree Watering	1563.42	7547.68
Contractors – Water Carters, Households & Roadworks	120.67	1900.67
Residents	65.45	523.06
Fire Brigade (RFS)	25.3	76.5
Totals (KL)	1774.84	10047.91

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ENVIRONMENT AND PLANNING

1. DEVELOPMENT APPLICATIONS PROCESSED FOR THE MONTH OF APRIL 2020

The schedule of development applications processed for the month of April 2021 is attached at **ANNEXURE 5**.

2. RANGER'S REPORT – APRIL 2021

COMPANION ANIMALS

No. of Complaints Received 18		Including: 7 barking dogs, 9 roaming dogs, dealing with an aggressive dog, 2 nuisance dogs aggression, finish 1 Menacing Order process from dog attack issued and dog compliance checks conducted	
No. of dog attacks:	2	Location: Gerogery West	2 dogs chasing stock. Infringements and nuisance dog orders issued.
Comments:	1 injured dog assisted to vets after being hit by a car.		
		Dogs	Cats
In Council's Facility at Beginning of Month			
Captured & Returned to Owners		5	1
Captured & Impounded		2	5
Released from Pound to Owners		2	5
Surrendered by Owners			
Rehomed			
Euthanased			
Remaining in Council's Facility at End of Month			

FERAL CATS

No. of Complaints:	3
No. Feral Cats caught:	5

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RANGER'S REPORT [CONT'D]

LIVESTOCK

	Cattle	Sheep	Horse	Goats	Other Alpacas
No. of Reports of Stock on Roads	4	2	1		
Instances - Returned to owners	4	2	1		
Impounded					
Vehicle accidents involving stock					

OTHER LIVESTOCK, WILDLIFE COMPLAINTS

Lankeys Creek – sheep constantly on the road. Working with RSPCA and NSW Police Rural Crime Squad.

Jindera – 1 injured kangaroo euthanased.

Walla – 1 injured kangaroo euthanased.

Culcairn – 1 injured kangaroo euthanased.

ABANDONED VEHICLES

Little Billabong – vehicle removed by owner.

Gerogery – vehicle removed by owner.

6 vehicles remain impounded.

POLLUTION AND ENVIRONMENTAL INCIDENTS

Inspection conducted: Overgrown Vegetation Unsafe Land	Inspections being conducted. 27 Notice of Proposed Orders issued.
Pollution: Offensive smell	Henty – wood fire smoke. Owners spoken to.
Pollution: Waste	Jindera – excessive storage of tyres. Investigations with the EPA underway. Prevention Notice and Clean-up Notice issued. Jindera – household waste. Removed by Council. Jindera – commercial business putting waste in Council bins. Warning issued.
Pollution: Noise	Holbrook logging yard Malec monitoring noise. Holbrook and Culcairn - 2 barking dogs, Walla Walla and Burrumbuttock – 1 barking dog.

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RANGER'S REPORT [CONT'D]

ON-SITE SEWERAGE MANAGEMENT SYSTEMS

Inspection Type	Total	Pass	Fail
OSMS Compliance Inspections	1		1
Pre-Purchase Inspections	1		1
OSMS Orders issued	2		
OSMS Orders Compliance Inspections	6	6	
Plumbers Site Inspections	2		
OSMS Upgrade Applications Received	2	2	
OSMS Approvals To Do Works Issued	2		
OSMS Approvals To Operate Issued	7		
AWTS Service Contract Renewal Letters			
Local Government Application Approvals			
Local Government Approval Inspections			
Local Government Approval Soil Report Assessments			
OSMS Rate charge enquires			
Septic Enquiry	1		
Solicitors letter			
Vacant Land checks			

OTHER WORKS CONDUCTED

- RID online (Report Illegal Dumping online) updating with data entry.
- Holbrook, Culcairn and Jindera landfill site works, landfill water pump checks, refuelling conducted and camera checks.
- Assist RSPCA with companion animal and stock welfare issues.
- Sound monitoring various locations.
- Holbrook pound some upgrade work.
- Comply with LGA audit.
- Stock trailer repairs.
- Assist with tree removal at Walla Walla sportsground in the camping area.

3. SENIOR WEEDS OFFICER'S REPORT – APRIL 2021

Spraying of Council's walking tracks has been completed at Burrumbuttock, Walbundrie and Culcairn.

Spraying of drains is ongoing at Jindera and Walla Walla.

Some control work of Coolatai Grass has commenced on Council's roadsides and looking to get contractors to complete the highways.

Control work of Blackberry has been finished throughout Council's area as the plants have started to shut down due to the cold weather.

Spraying of waste centers is complete for now throughout Council's area.

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SENIOR WEEDS OFFICER'S REPORT – APRIL 2021 [CONT'D]

Self-audit completed on the new Jindera chemical shed making sure that everything is compliant.

Controlling and monitoring of Alligator Weed along Mountain Creek in the Woomargama area.

Controlling and monitoring of rabbit infestations throughout the Council area.

General roadside and property inspections have been completed throughout the Council area.

Training is ongoing.

PART D

Attached, in **ANNEXURE 6**, are minutes of the following meetings:

- Minutes of the Walla Walla Community Hall Committee Meeting held on 12 April 2021
- Minutes of the Greater Hume Council Audit, Risk and Improvement Committee Meeting held on 4 May 2021

GREATER HUME COUNCIL AUDIT, RISK & IMPROVEMENT COMMITTEE

Chairman's Summary – May 2021

Introduction

It has become apparent that this Committee needs to make greater efforts to inform all parties of the nature of, and results from, its deliberations.

Generally Audit, Risk & Improvement Committees are relatively new to Local Government and few elected members and executive staff have a history of working with them. Much of the Committee's work is carried out in the background and seeks to provide assurance to elected members, and to management, that those matters that they assume are working well are indeed working well and in the manner intended. Amendments to the Local Government Act to come into effect after the next elections will make Audit, Risk & Improvement Committees compulsory for all Councils, and although they may place restrictions on membership are not expected to materially change the way in which your Committee operates.

This summary is an additional attempt to inform elected members and the Executive Team of the nature of the Committee's deliberations, in addition to the bare contents of the formal minutes.

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GREATER HUME COUNCIL AUDIT, RISK & IMPROVEMENT COMMITTEE [CONT'D]

External Audit

The Annual Engagement Plan issued by the NSW Audit Office was considered by the Committee. This Plan sets out the key components proposed to be covered in the 2020/21 external audit, the proposed timeframe and highlights any changes to accounting standards that may affect the preparation of the annual financial statements.

The proposed timeframe is similar to that of previous years that has been successfully achieved, and the Committee has scheduled a meeting for 7 September 2021 to review the draft financial statements. This is well in advance of the legislated deadline of 31 October and the Committee has every confidence that this will be met.

One new accounting standard – AASB 1059 ‘Service Concession Arrangements’ - applies for the first time this year but does not materially affect Council. The Committee has asked that a position paper to this effect be submitted to our next meeting well in advance of the end-of-year audit to prevent any delays.

Internal Audit

We welcomed Mr Matthew Knox from National Audits (Council’s internal audit contractor) to the meeting to take us through these items.

Each meeting we receive a status report setting out progress on internal audit assignments – recently completed, under way and upcoming.

Events & Festival Management

All internal audit reports contain recommendations for possible improvements to processes, and this was an instance where management declined to pursue 4 out of 9 components of the internal audit recommendations, largely on the basis of overkill given the number and scale of events held locally. One such recommendation was that Council consider an on-line booking software suite. The Committee welcomed information that Statewide Mutual are investigating options to subsidise on-line booking systems for smaller Councils and this will be investigated by management when further information becomes available.

Some of the recommendations accepted by management have already been completed and the remainder will be followed up by the Committee through the Follow-up Matrix.

Public Health Compliance

This assignment related to Council’s legislated responsibilities to carry out inspections for on-site sewage management systems, swimming and spa pools, regulated systems, skin penetration and body handling, food premises and the like. The risk management approach that is being adopted, particularly for on-site sewage systems, was commended. The key problem that emerged was the lack of resources that Council is able to devote to this function which can only be resolved through the budgeting process and is therefore beyond the scope of this Committee.

Management accepted all the internal audit recommendations and these will be followed up by the Committee, but some have extended timeframes for resolution.

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GREATER HUME COUNCIL AUDIT, RISK & IMPROVEMENT COMMITTEE [CONT'D]

Other Reports

Status of Council Owned Land

At a previous meeting the Committee had examined the possibility that Council may own land surplus to requirements that could be disposed of and thus release funds for other purposes. This very comprehensive report clearly showed that this is not the case. Members were very impressed with the way in which management is managing Council's land holding and development operations and commended them accordingly.

General Manager's Verbal Report

At each meeting the General Manager provides a verbal report principally directed at any protected disclosures, to the extent that the confidentiality provisions of the relevant legislation permits.

Council Risk Register

Risk Officer Jackie Lister and Statewide Mutual representative Damien Connell reported on progress with the development of Council's Risk Register, the format and structure of which has now been finalised. This is part of a process initiated with Committee participation some 6 years ago.

The Committee intends to use an extract of the Register to assist it in targeting internal audit assignments to best effect, and there was considerable discussion on the essential elements of information to be included in the extract for the Committee's use.

Committee Operations

Committee Action Plan

There were no outstanding items remaining on the Committee's Action Plan.

Forward Internal Audit Plan

The Committee seeks to develop a forward internal audit plan based on a notional 3 assignments each financial year. It is intended that the next year's plan be certain, with greater flexibility for re-scheduling in future years. We also try to avoid scheduling internal audit assignments for topics covered by Statewide Mutual's CIP workbook program. On occasions we have also found that inclusion of an assignment in the forward program has prompted management to identify weaknesses in existing systems and to undertake immediate corrective action. In these cases it is usually appropriate to defer the assignment until the changed procedures are in place before re-scheduling the assignment.

After considerable discussion, the following assignments were adopted:

2020/21 (3rd assignment)

Treasury Management & Investments

2021/22

Developer Contributions (under the EPA Act)

Infrastructure Identification & Useful Lives

Accounts Payable (originally scheduled for 20/21 but deferred to enable the new electronic Accounts Payable Platform (ELO Digital Office) to be fully introduced and bedded down)

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GREATER HUME COUNCIL AUDIT, RISK & IMPROVEMENT COMMITTEE [CONT'D]

2022/23 (proposed)

Sundry Debtors

Infrastructure Management & Maintenance Planning (originally scheduled for 20/21 but deferred for the new Asset Finder system being introduced to overcome weaknesses identified by external auditors and an internal audit assignment in 2018)

Development Applications (EPA Act)

2023/24 (tentative) - to be considered upon completion of Risk Register and provision of extract

Other assignments not scheduled included procurement, private works, LTFP & asset management planning, Crown land and reserves, and staff training programming.

There was also discussion relating to IT risks, some of which are regularly identified by external audit, and a number of which are inherent in the Authority system used by this and many other Councils. In particular, testing for malicious penetration of Council's computer systems is a specialist field that is not within the ability of internal audit, and would require additional resourcing by Council. Damien Connell advised that Statewide Mutual may have available a suitable IT penetration testing service and management were asked to investigate this further.

Audit Committee Follow-up Matrix

It is important that where management has agreed to give effect to recommendations contained in an external or internal audit report, or other report, that the promised action actually happens. The Audit Follow-up Matrix is the mechanism that the Committee uses to monitor this, and management is questioned on progress and the reasons for any slippages.

David G Maxwell
ARIC Chairman