



Greater
Hume
Council

To: «Name»

Ordinary Meeting of Greater Hume Council

Wednesday, 21 April 2021

NOTICE is hereby given that an Ordinary Meeting of the Greater Hume Council will be held at Community Meeting Room, Library Complex, Library Lane, Holbrook, commencing at 6.00pm. The meeting commences with a Public Forum.

Persons wishing to address Council in the forum must register by 5pm Monday, 19 April 2021. The conduct of the forum is governed by the Council's Code of Meeting Practice. A new procedure applies for persons wishing to attend the meeting which can be obtained from Council's website or any Council office.

Council live streams meetings so that the public may view the proceedings of the meeting in real time or later. View the recording of the meeting at <https://bit.ly/35uKFxX>

STEVEN PINNUCK
GENERAL MANAGER

ORDER OF BUSINESS TO BE CONSIDERED
REFER OVERLEAF

Ordinary Meeting of Greater Hume Council

Wednesday, 21 April 2021

In accordance with Council's Code of Meeting Practice, this Council Meeting is being recorded and will be placed on Council's webpage for public information.

All present today are reminded that by speaking you are agreeing to your view and comments being recorded and published. You are also reminded that, if or when speaking, you are to be respectful to others and use appropriate language. Greater Hume Council accepts no liability for any defamatory or offensive remarks or gestures during this Council Meeting.

BUSINESS:

1. OPENING THE MEETING

2. PRAYER

3. ACKNOWLEDGEMENT OF COUNTRY

"I would like to acknowledge that this meeting is being held on the traditional lands of the Wiradjuri people, and pay my respect to elders both past, present and emerging".

4. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

- Minutes of the Ordinary Meeting of Council – 17 March 2021

6. ACTION REPORT FROM THE MINUTES

7. DISCLOSURES OF INTERESTS

8. NOTICES OF MOTIONS

9. REPORTS FROM OFFICERS

PART A For Determination

- Environment and Planning
- Corporate and Community Services
- Engineering

PART B To Be Received and Noted

- Governance
- Corporate and Community Services

PART C Items For Information

- Governance
- Corporate and Community Services
- Engineering
- Environment and Planning

PART D Items for Information

10. MATTERS OF URGENCY

11. COMMITTEE OF THE WHOLE – CONFIDENTIAL CLOSED COUNCIL REPORT

12. CONCLUSION OF THE MEETING

TABLE OF CONTENTS
APRIL 2021

OFFICERS' REPORTS – PART A - FOR DETERMINATION.....3

ENVIRONMENT AND PLANNING3

1. PROPOSED VOLUNTARY PLANNING AGREEMENT – GLENELLEN SOLAR FARM –SSD9950
3
2. DRAFT GREATER HUME COUNCIL S7.12 FIXED DEVELOPMENT CONSENT LEVY
DEVELOPMENT CONTRIBUTIONS PLAN 2021 7
3. DEVELOPMENT APPLICATION 10.2021.45.1 – 2 LOT SUBDIVISION - LOT 82 DP710481
91 URANA STREET JINDERA..... 10

GOVERNANCE20

1. POLICY DEVELOPMENT 20
2. AUSTRALIA DAY 2022 21

CORPORATE AND COMMUNITY SERVICES.....23

1. DRAFT 2017/2022 DELIVERY PROGRAM, 2021/2022 OPERATIONAL PLAN AND
2021/2025 ESTIMATES OF INCOME AND EXPENDITURE 23
2. EARLY CHILDHOOD SERVICES IN GREATER HUME COUNCIL..... 37
3. RECONSIDER CLOSING OF COUNCIL ROAD - SCHOFF..... 40
4. REQUEST TO WAIVE DEVELOPMENT APPLICATION FEES..... 45
5. POLICY DEVELOPMENTS 47

ENGINEERING48

1. PROPOSED JINDERA – LAVINGTON SHARED PATH PROJECT 48
2. PROPOSED NAMING OF UNNAMED ROAD AT LANKEYS CREEK 51
3. TENDER TL 09 – 2020/21 WALLA SWAMP SHARED PATH 53
4. 2020 – 2021 CHANGES TO ROADS TO RECOVERY PROGRAM AND COUNCIL'S GRAVEL
RESHEETING PROGRAM..... 57

ITEM TO BE REFERRED TO CLOSED COUNCIL59

1. REVIEW OF ENGINEERING ORGANISATIONAL STRUCTURE 59

OFFICER'S REPORTS – PART B – TO BE RECEIVED AND NOTED 61

GOVERNANCE61

1. ANZAC DAY CEREMONIES IN GREATER HUME COUNCIL AREA – SUNDAY 25 APRIL 2021
61

CORPORATE AND COMMUNITY SERVICES.....63

1. COMBINED INVESTMENT ACCOUNT – MONTH ENDED 31 MARCH 2021 63

TABLE OF CONTENTS
APRIL 2021

2. PURCHASE OF ONE NEW LOADER	67
PART C - ITEMS FOR INFORMATION	68
GOVERNANCE	68
1. WORKSHOP/BRIEFING SESSION SCHEDULE 2021.....	68
2. OFFICE OF LOCAL GOVERNMENT CIRCULARS	69
3. LOCAL GOVERNMENT NEW SOUTH WALES (LGNSW) – WEEKLY CIRCULARS ...	69
4. TOURISM AND PROMOTIONS OFFICER’S REPORT	70
CORPORATE AND COMMUNITY SERVICES.....	70
1. GREATER HUME CUSTOMER REQUEST MODULE – SUMMARY OF MONTHLY REQUESTS	70
2. STATEMENT OF BANK BALANCE AS AT 31 MARCH 2021	70
3. PEOPLE & CULTURE REPORT FOR MARCH 2021	71
4. GREATER HUME LIBRARY SERVICES – REPORT FOR APRIL 2021.....	74
5. GREATER HUME YOUTH PROGRAMS AND EVENTS.....	77
6. GREATER HUME CHILDREN SERVICES.....	78
ENGINEERING	80
1. REPORT OF WORKS – MARCH 2021	80
2. WATER & SEWER REPORT – MARCH 2021	82
ENVIRONMENT AND PLANNING	84
1. DEVELOPMENT APPLICATIONS PROCESSED FOR THE MONTH OF MARCH 2020	84
2. RANGER’S REPORT – MARCH 2021	84
3. SENIOR WEEDS OFFICER’S REPORT - JULY 2020.....	86
PART D	87

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

OFFICERS' REPORTS – PART A - FOR DETERMINATION

ENVIRONMENT AND PLANNING

1. **PROPOSED VOLUNTARY PLANNING AGREEMENT – GLENELLEN SOLAR FARM
–SSD9950**

Report prepared by Director Environment and Planning – Colin Kane

REASON FOR REPORT

On 26 February 2021 Council received from Trina Solar (the proponent) an “offer” for a proposed Voluntary Planning Agreement (VPA) between Council and the proponent in respect of the proposed Glenellen Solar Farm development. The purpose of this report is to permit Council to determine whether to provide, in principle, support for the terms of the proposed VPA.

REFERENCE TO DELIVERY PLAN

Nil

DISCUSSION

As mentioned, Council has received from the proponent details in the form of an “offer” of a proposed VPA between Council and the proponent in respect of the Glenellen Solar Farm Development. A copy of the relevant correspondence is reproduced below.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

**PROPOSED VOLUNTARY PLANNING AGREEMENT – GLENELLEN SOLAR FARM –
SSD9950 [CONT'D]**



26th March 2021
General Manager
Greater Hume Council
PO Box 99
Holbrook NSW 2644
Attention Steven Pinnuck

**RE: Glenellen SF - Local Government Contributions – Statement of Commitment
Voluntary Planning Agreement (VPA) – (\$2.5mill.)**

Confirming discussions held at your Gerogery Office on the 22nd January 2021 with our Senior Project Development Manager Dave Allen, in the presence of GHC Engineering Manager Greg Blackie.

We write to you to confirm the proposed contribution by the Glenellen Solar Farm to the Greater Hume Council. We have previously raised the concept of the local government contribution with yourselves in meetings and discussions during the early development phase and with the Greater Hume Council's Councillors and yourself, during a workshop on the 1st July 2020.

We understand the topic of development contributions for Major Projects defined by the Environmental Planning and Assessment Act (NSW) (EP&A Act) is one which the Greater Hume Council is currently discussing with the NSW Department of Planning, Industry & Environment (DPIE). We acknowledge in previous discussions we have presented our position that the Glenellen Solar Farm would be willing to negotiate entering into a Voluntary Planning Agreement (VPA) with the Greater Hume Council, rather than being levied consistent with the Greater Hume Council's position of section 94a contributions under the EP&A Act (now section 7.11 of the renumbered EP&A Act).

Our proposal is that the Glenellen Solar Farm enter into a VPA with Greater Hume Council which:

- Would comprise an amount equal to 1% of the project's Capital Investment Value (CIV).
- The VPA would come into effect when the project reaches Financial Close.
- Agreed initial payment will be \$500,000.
- The balance will be funded over equal payments spread over nine consecutive years;
- The initial payment would specifically be set aside as a contribution to the Jindera Multipurpose Centre.
- The balance of funding amounts, to be allocated by Council across the LGA.

We look forward to discussing this further with you and the Greater Hume Council's Councillors.

Yours sincerely,

Xi Dai
Director Glenellen Solar Farm

Attachment
GHC correspondence dated 26th Feb 2019

Glenellen Solar Farm Nominees Pty Ltd ACN 644 794 758
As trustee for the Glenellen Solar Farm Trust
C/- Level 19/109 Pitt St, Sydney NSW 2000

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

**PROPOSED VOLUNTARY PLANNING AGREEMENT – GLENELLEN SOLAR FARM –
SSD9950 [CONT'D]**



Our Ref CK.SG

Mr E Mounsey
Chief Operating Officer
CWP Renewables Pty Ltd
PO Box 1708,
NEWCASTLE NSW 2300

Dear Mr Mounsey

**REQUEST BY CWP RENEWABLES FOR COUNCIL TO ENTER INTO A VOLUNTARY
PLANNING AGREEMENT FOR THE PROPOSED GLENELLEN SOLAR FARM**

I refer to your letter dated 17 October 2018 which offered to enter into a Voluntary Planning Agreement (VPA) with Greater Hume Council under Part 7 Subdivision 2 of the Environmental Planning and Assessment Act 1979.

A report on the offered VPA was considered by Council at its Ordinary Meeting held in November 2018 where Council deferred consideration until the February 2019 Ordinary Meeting wherein the following resolution of Council was made:

**5188 AMENDMENT
[Meyer/Osborne]**

In the event that the Glenellen Solar Farm development is approved by NSW Planning and in accordance with the provisions of the Environmental Planning and Assessment Act 1979 and to respond to the CWP Renewables request for Council to enter into a Voluntary Planning Agreement (VPA), Council resolves the following:

1. Subject to negotiation of a suitable VPA with CWP Renewables, Council agrees to receive a 1% contribution of the capital investment value of the Glenellen Solar Farm under the following terms:
 - The agreed initial payment will be \$500,000;
 - The balance payable in equal proportions over nine consecutive payments, each payment indexed for CPI from the base year;
 - The payment of the contribution to Council under VPA is made in lieu of a contribution under the Greater Hume Council S94A Levy Development Contributions Plan 2017.
2. Council and CWP Renewables write to the Minister advising of the in principle VPA requesting in accordance with Section 7.7(3) of the EPA Act 1979 that the VPA be entered into as a condition of any subsequent development consent.
3. CWP Renewable be requested to mention the existence of the in principle VPA as a commitment in a Statement of Commitments.
4. It should be noted that the VPA will only come into effect should approval for the Glenellen Solar Farm be granted by the Department of Planning and Environment.

In consideration of Council's resolution, it is requested that CWP confirm that it intends to proceed with the Voluntary Planning Agreement as outlined above so that progressing the VPA further can be coordinated.

Should you wish to discuss this matter further please do not hesitate to contact me on 6044 8928 or via ckane@greaterhume.nsw.gov.au

Yours faithfully


Colin Kane
Director Environment & Planning
GREATER HUME SHIRE COUNCIL

26 February 2019

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

PROPOSED VOLUNTARY PLANNING AGREEMENT – GLENELLEN SOLAR FARM –
SSD9950 [CONT'D]

The proponent has made the “offer” to Council to reconfirm commitments of providing a VPA that were made in a previous presentation to Council. The “offer” contains details as to amount of the payment, timing of the payment and how the proponent would like the funds to be expended.

The terms of the VPA agreement are still to be negotiated between the proponent and Council with the finalised document requiring exhibition after the determination of the Glenellen Solar Farm by the Independent Planning Commission. Any consent issued for the development by the Department of Planning, Infrastructure and Environment will include conditions requiring the preparation and compliance with the VPA.

BUDGET IMPLICATION

A small cost will be incurred by both parties to prepare the VPA. Council will receive a considerable contribution from that VPA providing funding to projects and community activities in the vicinity of the Glenellen Solar Farm.

CONCLUSION

Council staff have reviewed the proposed “offer” from the proponent with respect to the planned Glenellen Solar Farm. Should the Glenellen Solar Farm be approved by the Independent Planning Commission then Council staff are of the opinion that the “offer” could form the basis of an acceptable VPA.

RECOMMENDATION

Council advise Trina Solar that the “offer” could form the basis of a draft VPA which would ultimately be signed, subject to public exhibition and consent to the development being granted by the Independent Planning Commission.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

**2. DRAFT GREATER HUME COUNCIL S7.12 FIXED DEVELOPMENT CONSENT
LEVY DEVELOPMENT CONTRIBUTIONS PLAN 2021**

Report prepared by Director Environment and Planning – Colin Kane

REASON FOR REPORT

At Council's December 2020 Ordinary Meeting Council considered a report on the draft Greater Hume Council S7.12 Fixed Development Consent Levy Development Contributions Plan 2021 (the Plan) that had been prepared with reference to new clauses within the Environmental Planning and Assessment Act 1979 and provided for a new schedule of works. Since the December meeting the plan has been publically exhibited. However, it will be recommended that further amendments should be made to the plan and that another exhibition be conducted.

REFERENCE TO DELIVERY PLAN ACTION

Objective: Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community.

Outcome 4.1: Infrastructure and facilities meet the needs of our communities.

DISCUSSION

As mentioned Council considered a report on the plan at the December 2020 ordinary meeting and the following resolution was made:

5795 RESOLVED [O'Neill/Meyer]

Council resolve to:

1. in accordance with Clause 32(2A) of the Environmental Planning and Assessment Regulation 2000 give notice of its intention to repeal Greater Hume Council S7.12 Fixed Development Consent Levy Development Contributions Plan 2019.

2. in accordance with Clause 28 of the Environmental Planning and Assessment Regulation 2000 and Schedule 1 of the Environmental Planning and Assessment Act 1979 place the draft Greater Hume Council S7.12 Fixed Development Consent Levy Development Contributions Plan 2021 (the 2021 Plan) on public exhibition for a period of 28 days (commencing after 10 January 2021).

The plan was exhibited in accordance with the resolution. Since the exhibition it is considered necessary to make further amendments to the plan prior to it being adopted by Council. These changes include updating the works schedule.

The reason for the change to the work schedule is to incorporate an allocation of funding for flood works. The allocation of funds to this activity will enable flood mitigation works to occur in both Culcairn and Henty. Once the flood mitigation works are completed there should be a significant reduction in the number of property owners in these townships being required to undertake flood mitigation measures at their property. In some cases this will save property owners a considerable amount when they undertake new development. In addition existing development will be better protected from the effects of flooding.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

DRAFT GREATER HUME COUNCIL S7.12 FIXED DEVELOPMENT CONSENT LEVY DEVELOPMENT CONTRIBUTIONS PLAN 2021 [CONT'D]

To facilitate the inclusion of the flood works it is necessary to reschedule the estimated time frame for the delivery of the dog parks. Due to a developer of a nearby subdivision undertaking the construction of a roundabout in Creek Street and Pioneer Drive (in lieu of other development contributions) it is now possible to bring forward undertaking Morven Street drainage.

The Plan has been prepared to align with the new provision of the Environmental Planning and Assessment Act 1979 and to provide for a new schedule of works. The Plan is a replacement for Greater Hume Council S7.12 Fixed Development Consent Levy Development Contributions Plan 2019.

The new proposed schedule of works is included in the Plan (**ANNEXURE 1**) and includes the following:

Project description	Project No	Estimated cost	Estimated time frame
Contribution to Flood Works	1	\$203,000	1 – 2 years
Morven Drainage – Brownrigg St	2	\$170,000	1 – 2 years
Jindera Multi-Purpose Hall	3	\$150,000	2 – 3 years
Jindera Dog Park	4	\$50,000	2 - 3 years
Culcairn Recreation Reserve Playground	5	\$70,000	2 – 3 years
Walla Walla Hall/Childcare Centre Carpark shade	6	\$150,000	3 - 5 years
Morven Community Park project	7	\$200,000	3 – 5 years
Holbrook Dog Park	8	\$50,000	3 – 5 years
Henty Public Toilet/RV Stop	9	\$200,000	3 – 5 years
Henty Dog Park	10	\$50,000	3 – 5 years
Culcairn Dog Park	11	\$50,000	3 – 5 years
Culcairn Public Toilet/RV Stop	12	\$200,000	3 – 5 years

It is a requirement of Clause 32(2A) of the Environmental Planning and Assessment Regulation 2000 that Council give 14 days' notice of its intention to repeal Greater Hume Council S7.12 Fixed Development Consent Levy Development Contributions Plan 2019. Council also needs to advertise for a period of 28 days that the replacement Plan is available for public comment. Both tasks can be undertaken simultaneously within a notice published on Council's website and both the repeal and adoption of the Plan may also occur simultaneously.

BUDGET IMPLICATIONS

There will be minimal costs to repeal Greater Hume Council S7.12 Fixed Development Consent Levy Development Contributions Plan 2019 and replace it with the Plan.

CONCLUSION

The amended plan will make provision for the inclusion of flood works for Henty and Culcairn and brings forward the commencement of drainage works for Morven. It will be necessary to re-exhibit the plan

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

DRAFT GREATER HUME COUNCIL S7.12 FIXED DEVELOPMENT CONSENT LEVY
DEVELOPMENT CONTRIBUTIONS PLAN 2021 [CONT'D]

RECOMMENDATION

Council resolve to:

- 1 in accordance with Clause 32(2A) of the Environmental Planning and Assessment Regulation 2000 again give notice of its intention to repeal Greater Hume Council S7.12 Fixed Development Consent Levy Development Contributions Plan 2019.
- 2 in accordance with Clause 28 of the Environmental Planning and Assessment Regulation 2000 and Schedule 1 of the Environmental Planning and Assessment Act 1979 place the amended draft Greater Hume Council S7.12 Fixed Development Consent Levy Development Contributions Plan 2021 (the Plan) on public exhibition for a period of 28 days.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

3. **DEVELOPMENT APPLICATION 10.2021.45.1 – 2 LOT SUBDIVISION - LOT 82 DP710481 91 URANA STREET JINDERA**

Report prepared by Director Environment and Planning - Colin Kane

REASON FOR REPORT

Council is in receipt of a Development Application 10.2021.45.1 which is for a 2 lot subdivision at Lot 82 DP710481 91 Urana Street Jindera. The applicant and owner is Seyah Superannuation Fund Pty Ltd.

This report represents an assessment of the application under the requirements of Division 4 of the *Environmental Planning and Assessment Act 1979* (EP&A Act) and is being reported to Council because the proposal will not comply with a development standard relating to minimum lot size and the applicant is seeking to utilise Clause 4.6 of the Greater Hume Local Environment Plan 2012 (GHLEP 2012).

REFERENCE TO DELIVERY PLAN

Nil

DISCUSSION

Council received a development application dated 25 February 2021 which seeks approval for a 2 lot subdivision of lot 82 DP710481 91 Urana Street Jindera. The proposal involves the creation of two allotments with each to have an area of 505m². The allotment is mostly vacant land with a very small shop being used a hairdresser in the south western corner.

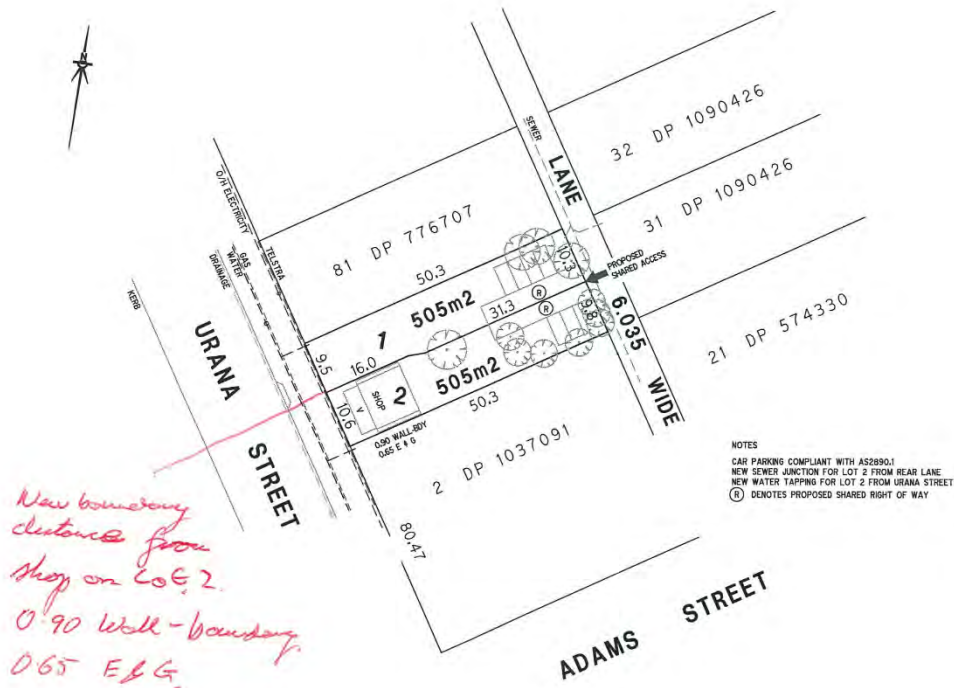
The subject land is located on the eastern side of Urana Street Jindera and is in the commercial area. There is a development being used as a veterinarian to the north, a residence and more shops to the south and commercial premises on the opposite side of the road.

ASSESSMENT

A development application containing proposed plans (**ANNEXURE 2**) is required to be assessed by Council against the following 'matters for consideration' listed in Section 4.15 of the EP&A Act. A map outlining the proposal follows in this report.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

DEVELOPMENT APPLICATION 10.2021.45.1 – 2 LOT SUBDIVISION - LOT 82 DP710481
91 URANA STREET JINDERA [CONT'D]



The application was notified to adjacent landowner on 2 March 2021 for a period of fourteen (14) days and no submissions were received.

The provisions of any current or draft environmental planning instrument, development control plan, or matters prescribed by the regulations

State Environmental Planning Policies

State Environmental Planning Policy 55 - Remediation of Land (SEPP55) requires Council to consider the potential for any land proposed for development to be contaminated. The site has a small commercial development upon it and there is nothing to suggest that it has been used for activities that may lead to site-specific contamination.

The Greater Hume Local Environmental Plan 2012 (“the GHLEP 2012”) is the principal environmental planning instrument applicable to the property. The subject land is zoned RU5 Village and the objectives of these zones are provided below:

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

DEVELOPMENT APPLICATION 10.2021.45.1 – 2 LOT SUBDIVISION - LOT 82 DP710481
91 URANA STREET JINDERA [CONT'D]

Objectives of Village zone:

- To provide for a range of land uses, services and facilities that are associated with a rural village.
- To protect the amenity of residents.

The proposal does not derogate from the objectives of these zones.

Clause 2.6 of the GHLEP 2012 is applicable and stipulates that development consent is required for this subdivision.

Clause 4.1 of the GHLEP 2012 stipulates that if development consent is required for subdivision of a lot (such as the subject land) that is shown on the Lot Size Map, then the size of any lot resulting from that subdivision is not to be less than the minimum size shown on the Lot Size Map. In this case both of the lots are 505m² and beneath the minimum lot size which is 600m²

The objective of Clause 4.1 is “to ensure land use and development is undertaken on appropriately sized parcels of land consistent with the objectives of the relevant zone”. The applicant contends that Clause 4.6 of the GHLEP 2012 allows for consideration of lots less than the minimum lots size which is discussed later.

The objectives of Clause 4.6 of the GHLEP 2012 are to:

- a. to provide an appropriate degree of flexibility in applying certain development standards to particular development,
- b. to achieve better outcomes for and from development by allowing flexibility in particular circumstances.

It is subclause 3 of this clause that contains stipulations that Council must consider in deciding to approve the requested variation and subclause 3 states:

- 3 *Development consent must not be granted for development that contravenes a development standard unless the consent authority has considered a written request from the applicant that seeks to justify the contravention of the development standard by demonstrating:*
 - a. *that compliance with the development standard is unreasonable or unnecessary in the circumstances of the case, and*
 - b. *that there are sufficient environmental planning grounds to justify contravening the development standard.*

In response to subclause 3a and 3b the applicant indicates compliance with the 600 square metre minimum subdivision lot size development standard is unreasonable or unnecessary in this particular case because:

- The site is occupied by an existing shop and is located in the ‘central business district’ of Jindera with the streetscape of Urana Street adjacent and nearby the site representative of town ‘main street’ commercial development character with higher density building development,

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

DEVELOPMENT APPLICATION 10.2021.45.1 – 2 LOT SUBDIVISION - LOT 82 DP710481
91 URANA STREET JINDERA [CONT'D]

- The site is long and skinny being 50.3 metres long and 20.1 metres wide with an existing shop occupying approximately 50% of the width of the site and, because the site benefits from rear lane access, the site lends itself to additional street frontage shop development given that car parking can adequately occur at the rear of the site and
- The quantum of the variation is minor being only 15.8%.

In response to subclause 3b the applicant indicates that there are sufficient planning grounds to justify contravening the 600 square metre minimum subdivision lot size development standard because the resulting vacant lot of the proposed subdivision (proposed Lot 1) is reasonably expected to be developed with a similar shop building land use and development (with rear lane access and rear car parking) which would not be out-of-character with the 'main street' commercial development character of Urana Street adjoining and nearby the site.

In deciding to approve a variation under clause 4.6 the consent authority must consider sub clause 4 which indicates:

- 4 *Development consent must not be granted for development that contravenes a development standard unless:*
- a. *the consent authority is satisfied that:*
 - (i) *the applicant's written request has adequately addressed the matters required to be demonstrated by subclause (3), and*
 - (ii) *the proposed development will be in the public interest because it is consistent with the objectives of the particular standard and the objectives for development within the zone in which the development is proposed to be carried out, and*
 - b. *the concurrence of the Secretary has been obtained.*

On consideration of subclause 4 the Applicant's written request adequately addresses matters in subclause 3 and it is considered that the proposal does not derogate from the objective of Clauses 2.6, 4.1 and 4.6 and the RU5 zone. The requirement to grant concurrence of the Secretary in this instance has been delegated to Council (PS 18-003) and the matters to be considered by Council in assuming this delegation is provided in Clause 5 which is provided below:

- 5 *In deciding whether to grant concurrence, the Secretary must consider:*
- a. *whether contravention of the development standard raises any matter of significance for State or regional environmental planning, and*
 - b. *the public benefit of maintaining the development standard, and*
 - c. *any other matters required to be taken into consideration by the Secretary before granting concurrence.*

The applicant's proposal to subdivide the subject land in itself will not raise any matter of significance for state or regional environmental planning. It is considered that the reduced lot size with a variance of 15.8% of the development standard will be acceptable. In similar locations the Greater Hume Local Environment Plan 2012 has lot size mapping with no minimum lot size depicted.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

DEVELOPMENT APPLICATION 10.2021.45.1 – 2 LOT SUBDIVISION - LOT 82 DP710481
91 URANA STREET JINDERA [CONT'D]

Clause 6.7 of the LEP relates to essential services and states:

Development consent must not be granted to development unless the consent authority is satisfied that any of the following services that are essential for the development are available or that adequate arrangements have been made to make them available when required:

- a. *The supply of water.*
- b. *The supply of electricity.*
- c. *The disposal and management of sewage.*
- d. *Stormwater drainage or on-site conservation.*
- e. *Suitable vehicular access.*

It is anticipated that all services will be available.

Greater Hume Development Control Plan 2013

The Greater Hume Development Control Plan 2013 (“the DCP”) applies to all land within the Shire. Chapter 6 of the DCP relates to subdivision generally and sets out relevant considerations.

DEVELOPMENT STANDARD	COMMENT
<p>Staging</p> <p>1. Where staging of a subdivision is proposed, a staging plan must be submitted with the development application.</p> <p>2. Staging of subdivision should have regard to the existing and proposed provision of services and avoid staging development which would have negative impacts upon infrastructure provision and/or design.</p>	<p>No staging to occur.</p>
<p>Movement network</p> <p>1. Compliance with the <i>Greater Hume Shire Engineering Guidelines for Subdivisions and Development Standards</i>.</p> <p>2. All development for subdivision must comply with the Council’s standards for road design.</p> <p>3. For lots fronting a main road, access shall be from a secondary road where the opportunity exists.</p> <p>4. All lots are to be provided with access to a public road. Easements for access will only be considered in extraordinary circumstances.</p> <p>5. Any upgrade or construction of a public road to provide access to a lot shall be at the applicant’s expense.</p>	<p>Council’s Engineers have assessed the application and provided their conditional approval.</p> <p>No roads will be created as part of this subdivision.</p> <p>Primary access will be from the rear laneway which is typical of commercial development.</p> <p>Direct access to a public road will be provided to each allotment.</p> <p>N/A.</p>

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

**DEVELOPMENT APPLICATION 10.2021.45.1 – 2 LOT SUBDIVISION - LOT 82 DP710481
91 URANA STREET JINDERA [CONT'D]**

<p>Lot design</p> <p>1. <i>Compliance with the Greater Hume Shire Engineering Guidelines for Subdivisions and Development Standards.</i></p> <p>2. Multi-lot subdivisions should provide for a range of lot sizes.</p> <p>3. Lots are to be provided with legal and practical public road access.</p> <p>4. Lots are to be designed to accommodate the type of development envisaged. Irregular shaped lots or lots too small will be regarded by Council as incompatible with objectives for this standard.</p> <p>5. For battle-axe allotments a minimum width of the access handle is to be 4.5m.</p> <p>6. Lots are to be able to contain a rectangular building envelope measuring 10 metres by 15 metres, suitable for the erection of a dwelling.</p> <p>7. Lots are to be designed to maximise solar access.</p>	<p>Council's Engineers have assessed the application and provided their conditional approval.</p> <p>N/A.</p> <p>All lots are provided with frontage to a public road.</p> <p>The size and configuration of the lots are adequate in a commercial setting where it is common to construct to the boundaries.</p> <p>N/A.</p> <p>N/A.</p> <p>N/A.</p>
<p>Infrastructure & services</p> <p>1. <i>Compliance with the Greater Hume Shire Engineering Guidelines for Subdivisions and Development Standards.</i></p> <p>2. Where a reticulated external potable water supply is provided, all lots shall be connected.</p> <p>3. Where a reticulated external sewerage system is provided, all lots shall be connected.</p>	<p>Council's Engineers have assessed the application and provided their conditional approval.</p> <p>Reticulated water is already provided.</p> <p>Reticulated sewer is available and can be connected.</p>

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

**DEVELOPMENT APPLICATION 10.2021.45.1 – 2 LOT SUBDIVISION - LOT 82 DP710481
91 URANA STREET JINDERA [CONT'D]**

<p>Hazards</p> <p>1. On land mapped as bushfire prone, compliance with the <i>NSW Rural Fire Service guide Planning for Bushfire Protection</i> (2006).</p> <p>2. On land considered by Council to potentially being subjected to flooding, an investigation of the land as to the flood risk and consideration of the <i>Floodplain Development Manual: the management of flood liable land</i> (2005).</p> <p>3. On land that is, or has previously been used for a potentially contaminating activity, an investigation of the land in accordance with the requirements of <i>State Environmental Planning Policy No.55 – Remediation of Land</i>. An investigation should be in accordance with the process detailed in the State Government's <i>Managing Land Contamination – Planning Guidelines SEPP55 Remediation of Land</i> (1998).</p>	<p>N/A.</p> <p>N/A</p> <p>There is no evidence to suggest the lot is potentially contaminated and hence further investigation in this regard is not necessary.</p>
<p>Site management</p> <p>1. Compliance with the <i>Greater Hume Shire Engineering Guidelines for Subdivisions and Development Standards</i>.</p> <p>2. Compliance with <i>Soil and Water Management Guidelines for Subdivisions – Albury, Wodonga & Hume Councils</i>.</p>	<p>Council's Engineers have assessed the application and provided their conditional approval.</p> <p>No details were provided with the application in regards to soil and water management. Having regard for the characteristics of the lot and the low risk of erosion etc, it is acceptable that a condition be included on the consent to comply with these guidelines.</p>

The following table assesses the likely environmental impacts of the development.

ISSUE	ACCEPT-ABLE	COMMENT
Context & setting	✓	The adjacent land is zoned RU5. The proposed subdivision will be in keeping with the existing use of land in the locality.
Access & parking	✓	Existing.
Roads & traffic	✓	All lots have frontage to a public road and the traffic impacts from the subdivision will not result in an adverse outcome in terms of the road network.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

**DEVELOPMENT APPLICATION 10.2021.45.1 – 2 LOT SUBDIVISION - LOT 82 DP710481
91 URANA STREET JINDERA [CONT'D]**

ISSUE	ACCEPT- ABLE	COMMENT
Utilities	✓	Existing.
Heritage	✓	The lot is not a heritage place nor contains any heritage items.
Archaeology	✓	There are no known archaeological items on the lot. As disturbance of the site has already been incurred this issue is not a concern for the subdivision.
Stormwater	✓	With appropriate conditions of consent the subdivision itself will have no impact on stormwater.
Soils & erosion	✓	Any works associated with the subdivision will need to be undertaken in accordance with the <i>Soil and Water Management Guidelines for Subdivisions – Albury, Wodonga & Hume Councils</i> .
Flora & fauna	✓	The lot is mostly cleared of native vegetation and hence the subdivision will have little impact on flora and fauna.
Flooding	N/A	
Bushfire	N/A	
Technological hazards	N/A	-
Safety, security & crime prevention	N/A	-
Privacy	✓	
Landscaping	N/A	-
Overshadowing	N/A	-
Land resources	N/A	-

4.15(1)(c) The suitability of the site for the development

The site is suitable for the subdivision despite variances of 15.8% for each of the allotments from the minimum lot size requirement of the RU5 zone. Both allotments can be developed for commercial development in an area where this type of development is prevalent.

4.15(1)(d) Any submissions made in accordance with this Act or the regulations

No submission has been received to the notification of the proposed subdivision.

4.15(1)(e) The public interest

Although both of the proposed lots are inconsistent with the minimum lots size for the RU5 zoning this subdivision undertaken in accordance with the applicable requirement of the Greater Hume Local Environment Plan 2012, is not against the public interest.

BUDGET IMPLICATIONS

Nil.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

DEVELOPMENT APPLICATION 10.2021.45.1 – 2 LOT SUBDIVISION - LOT 82 DP710481
91 URANA STREET JINDERA [CONT'D]

CONCLUSION

In making a decision as the consent authority under the EP&A Act, Council can:

1. Approve the application, subject to conditions;
2. Defer the application for further information or redesign; or
3. Refuse the application.

To approve the application Council must assume the concurrence of the Secretary of Department of Planning and Infrastructure and so must be satisfied that the requirements of Clause 4.6 of the GHLEP have been met.

If Council is willing to assume the concurrence of the Secretary of the Department of Planning and Infrastructure then there is no impediment to Council approving this development application.

RECOMMENDATION

Pursuant to Clauses 4.16 and 4.17 of the Environmental Planning & Assessment Act 1979, Council grants consent for a two lot subdivision Lot 91 DP 710481 91 Urana Road Jindera subject to the following conditions of approval:

1. The development is to be carried out generally in accordance with the approved plan (inclusive of amendments made in red ink) and accompanying report endorsed DA10.2021.45.1 except where amended by any conditions of this consent.
2. Prior to the issue of a Subdivision Certificate for any lot the applicant shall provide to Council for approval:
 - a. Written advice from Essential Energy and Telstra indicating the availability of electricity and telecommunications to each lot.
 - b. **Payment of the following Development Servicing Plan (DSP) charges for water and sewer:**
 - (i) Water Supply \$3230.
 - ii) Sewer \$4390.**NB. Contributions are due prior to the release of the Subdivision Certificate and will be calculated or recalculated at the rate applicable under the plans current at the time of payment.**
3. Prior to the issue of a Subdivision Certificate for any lot the applicant shall undertake the following works in accordance with Council's specifications and at the applicant's expense:
 - a. New connection for Lot 2 to Council's Villages Water Supply so that there is no passage of the service over the newly created boundary.
 - b. New connection for Lot 2 to the Jindera Sewerage Scheme so that there is no passage of the service over the newly created boundary. Note: these works are to be inspected and approved by Council prior to backfilling.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

DEVELOPMENT APPLICATION 10.2021.45.1 – 2 LOT SUBDIVISION - LOT 82 DP710481
91 URANA STREET JINDERA [CONT'D]

- c. Provide compacted DGB road base gravel at proposed shared access and spread and compact for the length of the shared access and the carpark at the rear of the subdivision.
 - d. Proposed share 'Right of Way' drainage to be directed to the rear lane.
 - e. Shop frontage drainage to be directed to Urana Street.
 - f. The windows on the north and eastern elevation of the existing shop that are located within 900 mm of the new boundary are to be removed and replaced with brickwork. Provide artificial lighting and mechanical ventilation respectively complying with F4.4 and F4.5 of the National Construction Code Volume 1 2019. Note: these measures are to be inspected and approved by Council prior to issue of a subdivision certificate.
4. All easements necessary to ensure the supply of services and access shall be provided.
 5. No trees shall be removed from this land as a result of the subdivision without the written permission of Council.
 6. Any works associated with this development shall be undertaken in accordance with Council's Soil and Water Management Guidelines for Subdivisions.
 7. Written notice shall be given to Council seven (7) days prior to the commencement of any works associated with the subdivision.
 8. This consent shall lapse if the development hereby permitted is not physically commenced within five (5) years of the date of consent.
 9. During construction, work must be conducted in a manner so as not to be injurious to health and amenity by reason of noise, vibrations, smells, dust, stormwater runoff, sediment loss, placement of building materials and wastes, rubbish, footway interference, traffic generated, hours of operation and the like.
 10. **Aboriginal Heritage**
In the event an item of archaeological significance is revealed during any works then work is cease and the existence of the artefact and its location is to be reported to the Office of Environment and Heritage.
 11. Subdivision Certificate will only be issued upon completion of "Application for Subdivision Certificate" (available on Council's website) and payment of the fee applicable when the subdivision certificate is issued.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

GOVERNANCE

1. POLICY DEVELOPMENT

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To present a new policy for consideration titled Access to Council Plant and Equipment Policy.

REFERENCE TO DELIVERY PLAN ACTION

Objective We lead a vibrant, connected and inclusive community

Outcome 1.1 Leadership and advocacy is demonstrated and encouraged in our communities.

DISCUSSION

Development and enhancement of Council's Policy Register is continuing. The Access to Council Plant and Equipment Policy has been developed following a recommendation emanating from an Internal Audit: Festivals and Event Management.

During that audit it was identified that Council had a practice of making plant and equipment available for community project/events however there was no formal policy to guide Council in its implementation.

It should be noted that the practice was referred to in Council's Event Guide:

On Page 11 of the Guide it states:

Use of Council Plant Council permits the use of Council owned plant being used on community projects out of hours at no cost providing the community organisations negotiate with a regular Council operator to volunteer their time. Plant which falls into this 'community use' category includes: • Graders • Front-end loaders • Backhoes • Trucks, etc.

The approval of Director Engineering or Manager Works is required prior to use.

Accordingly the Access to Council Plant and Equipment Policy has been developed to formalise past practice, including the use of equipment such as garbage bins, bollards, witches hats, etc. A copy of the policy is included as **ANNEXURE 3**.

BUDGET IMPLICATIONS

The proposed policy will have minimal impact on Council's budget position but provides assistance to a range of community organisations and events.

CONCLUSION

The continual review and development of Council policies is essential to ensure adequate internal control systems are in place and for Council to remain abreast of emerging trends and issues with the local government sector.

RECOMMENDATION

That the Greater Hume Council Access to Council Plant and Equipment Policy be adopted.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

2. AUSTRALIA DAY 2022

**Report prepared by Executive Assistant – Governance/Tourism and Promotions
– Kerrie Wise**

REASON FOR REPORT

For Council to consider advertising for communities to express an interest in hosting Australia Day 2022.

REFERENCE TO DELIVERY PLAN ACTION

Objective We create healthy, inclusive and resilient communities, acknowledge our volunteers and value our youth
Outcome 2.1 Welcoming, resilient and involved communities
Action 2.1.1.1 Encourage more residents to be involved in Greater Hume and events.

DISCUSSION

Since the formation of Greater Hume Council, Australia Day functions have been held in the following towns and villages:

2006 Holbrook
2007 Brocklesby
2008 Henty
2009 Morgan's Lookout – hosted by the Walla Walla community
2010 Culcairn
2011 Jindera
2012 Woomargama
2013 Walbundrie
2014 Burrumbuttock
2015 Gerogery
2016 Wymah
2017 Henty
2018 Jindera
2019 Walla Walla
2020 Culcairn
2021 Walbundrie

The format has remained relatively unchanged commencing with a BBQ breakfast from 8am with the official ceremony commencing at 9am. Council has regularly attracted crowds of 450 - 500 people and the feedback received is very positive. Rotating Australia Day throughout the shire provides an opportunity for communities to showcase their town or village. At previous Australia Day locations Council has endeavoured to ensure that the particular town or village has been well maintained in the lead up to the event. Accordingly, it is recommended that Expressions of Interest be called to host the 2022 Australia Day event.

BUDGET IMPLICATION

Provision is made in recurrent budgets to host Australia Day annually.

CONCLUSION

Rotating Australia Day around various communities in the Shire has provided those communities with an opportunity to showcase their town or village as well as developing a 'one shire' concept.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

AUSTRALIA DAY 2022 [CONT'D]

RECOMMENDATION

That Expressions of Interest be called for the 2022 Australia Day event and a further report be submitted to Council for consideration.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

CORPORATE AND COMMUNITY SERVICES

1. **DRAFT 2017/2022 DELIVERY PROGRAM, 2021/2022 OPERATIONAL PLAN AND 2021/2025 ESTIMATES OF INCOME AND EXPENDITURE**

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To present the Draft 2017/2022 Delivery Program, 2021/2022 Operational Plan and 2021/2025 Estimates of Income and Expenditure for Council's General, Sewerage and Water Supply.

REFERENCE TO DELIVERY PLAN ACTION

Objective We lead a vibrant, connected and inclusive community

Outcome 1.2 There is open and two way communication both with communities and within our communities, the community is consulted on decisions that affect them and consultation processes are inclusive.

DISCUSSION

The budget, as presented, discloses a General Fund surplus of \$10,218 for the 2021/2022 financial year.

The estimates of income and expenditure have been prepared on the basis of increasing general rate revenue by 2.0% in accordance with the approved rate peg increase.

Councillors and senior staff participated in a Preliminary Budget Workshop on Wednesday 10 March 2021 during which a number of options and issues relating to the development of the 2021/2022 financial year budget were discussed. Councillors and senior staff also participated in a Roads Workshop on Wednesday, 31 March 2021 whereby the draft works program for Council's road infrastructure was presented for discussion and consideration.

Based on the discussions held at the above workshops, a draft 2021/2022 – 2024/2025 budget has been prepared. The following matters relating to the draft Budget are presented for discussion.

Overview of 2021/2022 Budget

The budget, as presented, discloses a General Fund surplus of \$10,218 for the 2021/2022 financial year.

A number of local, national and global factors have presented some unique and difficult financial challenges, particularly in relation to preparing a balanced budget for the 2021/2022 year. Unsustainable increases in the cost of the Emergency Services Levy payable to the NSW Government, record low interest rates paid on Council's investments, indexation of the Financial Assistance Grant at half of that expected and a rate peg increase of only 2% have all led to unprecedented pressure on Council's bottom line.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

DRAFT 2017/2022 DELIVERY PROGRAM, 2021/2022 OPERATIONAL PLAN AND 2021/2025 ESTIMATES OF INCOME AND EXPENDITURE [CONT'D]

Councillors, management and finance staff have undertaken a thorough review of each line item in the budget and reduced / removed expenditure areas wherever possible however Council's historically tight budget position makes it difficult to absorb large negative impacts as detailed above without significantly reducing the scope of services provided to our communities. That being the case, it is unfortunate that Council has been required to reduce financial support for a number of service areas for the 2021/2022 year. These areas include:

- Postponement of the bi-annual Customer Satisfaction Survey scheduled for 2021/2022 to the 2022/2023 year
- Reduction / postponement in planned capital improvements at Council's swimming pools, cemeteries and libraries
- Inability to reinstate the Community Development Grants program until at least the next 4-Year budget cycle commencing 2025/2026.

Overall Budget Position

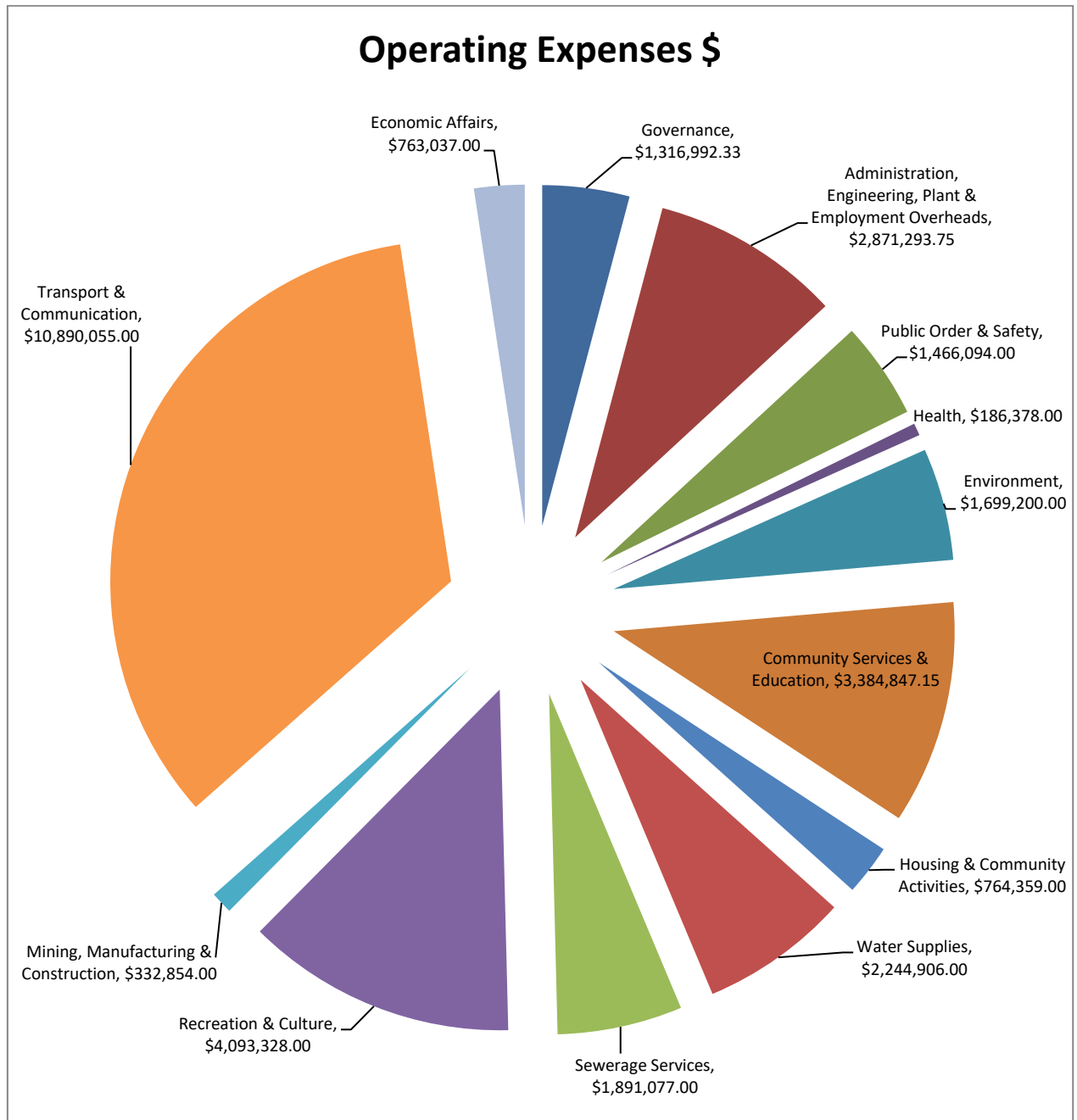
The table below outlines Council's financial position for period 2021/2022.

Operating Revenue	\$ 31,370,340
Capital Revenue	\$ 10,427,939
Loan Funds Raised	\$ 1,500,000
Sub total	\$ 43,298,279
<i>Less:</i>	
Operating Expenditure	\$ 31,904,421
Capital Expenditure	\$ 22,490,700
Loan Repayments	\$ 499,416
Non Cash Depreciation contra	-\$ (9,682,039)
Sub Total	\$ 45,212,498
Transfer (To) /From Reserves and Unexpended Grants	\$ 1,924,437
Surplus / (Deficit)	\$ 10,218

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

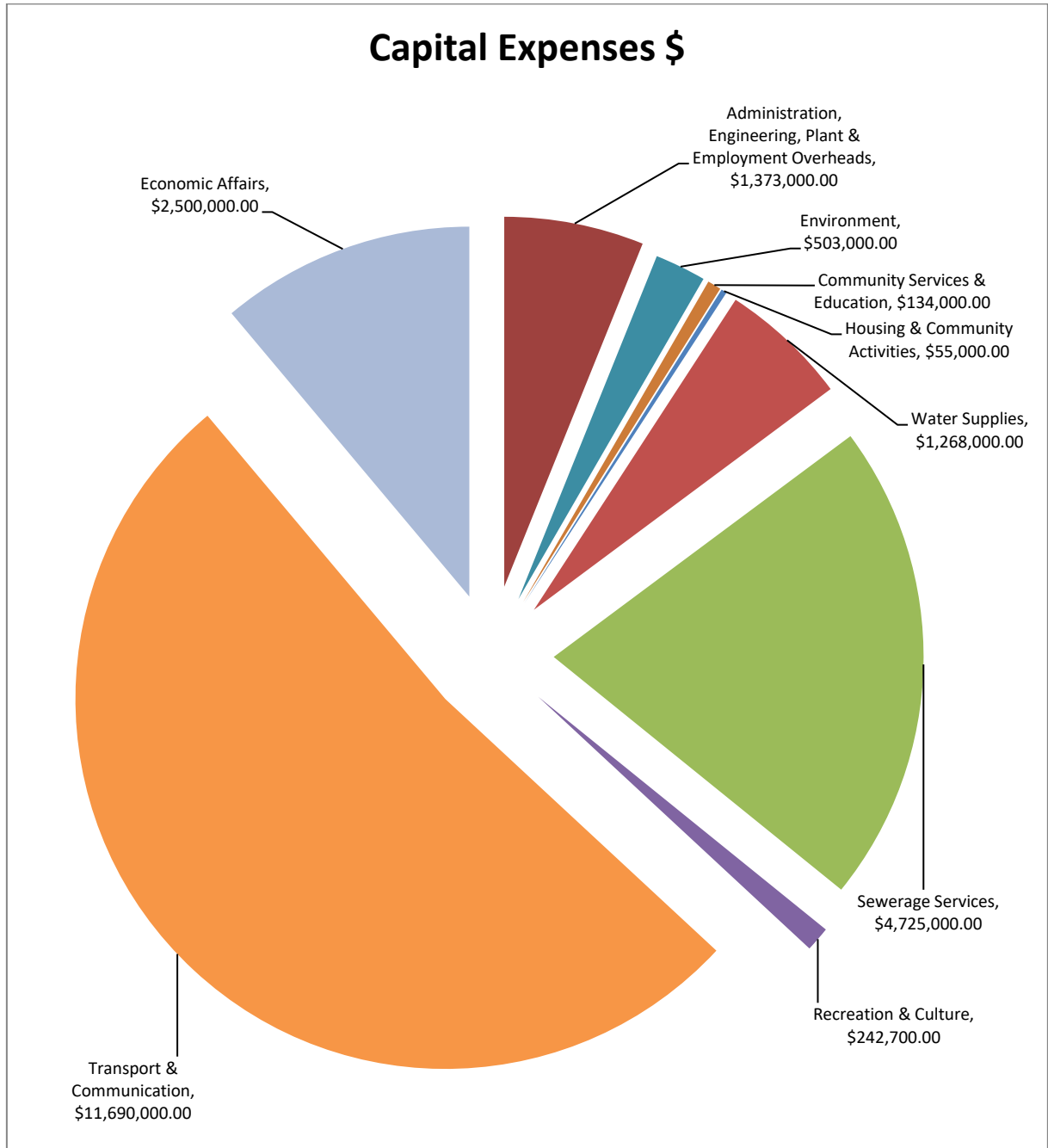
DRAFT 2017/2022 DELIVERY PROGRAM, 2021/2022 OPERATIONAL PLAN AND
2021/2025 ESTIMATES OF INCOME AND EXPENDITURE [CONT'D]

The following graphs provide a visual snapshot of where Council's operational and capital expenditure occurs.



**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

DRAFT 2017/2022 DELIVERY PROGRAM, 2021/2022 OPERATIONAL PLAN AND
2021/2025 ESTIMATES OF INCOME AND EXPENDITURE [CONT'D]



A summary of the net cost of each function and major budget items for each functional area will now be provided.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

DRAFT 2017/2022 DELIVERY PROGRAM, 2021/2022 OPERATIONAL PLAN AND
2021/2025 ESTIMATES OF INCOME AND EXPENDITURE [CONT'D]

Governance

Original Budget 2020 / 2021 \$	Revised Budget as at 31 December 2020 \$	Estimate 2021/2022 \$	Original Forward Estimate 2021/2022
-1,159,632	-1,113,198	-1,239,719	-1,348,163

Major Budget Items and/or Specific Inclusions

- Election costs of \$60,000 included in 2021/2022 budget year.
- Insurance premiums are expected to increase significantly due to natural disasters and other factors impacting on the global insurance market. Overall budget estimates for insurance increased by 10% to 15% depending on type of insurance.
- Subscriptions and Donations as follows:

SUBSCRIPTIONS & DONATIONS	Actual Contributions 2020/21	Proposed Contributions 2021/22
School Presentation night Awards	\$520.00	\$520.00
Albury Wodonga Carer Accommodation Centre (Hilltop)	\$5,000.00	\$5,000.00
Murray Arts	\$6,500.00	\$6,500.00
Country Public Libraries Association (Budget item included in Libraries budget)	\$1,000.00	\$1,000.00
Border Trust	\$1,000.00	\$1,000.00
Senior Citizens Activities (Budget item included in Libraries budget)	\$5,000.00	\$5,000.00
Softwoods Working Group Secretariat	\$10,000.00	\$10,000.00
Contribution to Community Development Committees	\$1,000.00	\$1,000.00
TOTAL	\$30,020.00	\$30,020.00

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

DRAFT 2017/2022 DELIVERY PROGRAM, 2021/2022 OPERATIONAL PLAN AND
2021/2025 ESTIMATES OF INCOME AND EXPENDITURE [CONT'D]

Administration

Original Budget 2020 / 2021 \$	Revised Budget as at 31 December 2020 \$	Estimate 2021/2022 \$	Original Forward Estimate 2021/2022
-\$2,481,785	-\$2,401,072	-\$2,334,410	-\$2,584,605

Major Budget Items and/or Specific Inclusions

- The budget allocation for software licences and upgrades has been increased to \$335,458 to take into account the expanding IT network within Council.
- Estimated salary and wage costs for corporate administration consistent with forward estimate

Public Order & Safety

Original Budget 2020 / 2021 \$	Revised Budget as at 31 December 2020 \$	Estimate 2021/2022 \$	Original Forward Estimate 2021/2022
-\$663,454	-\$657,053	-\$984,830	-\$767,848

Major Budget Items and/or Specific Inclusions

- Emergency Services Levy payable to NSW Government continues to increase at an unsustainable rate. Budget figures reflect an expected increase in the net cost payable by Council of 50% in the NSW Rural Fire Service Levy.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

DRAFT 2017/2022 DELIVERY PROGRAM, 2021/2022 OPERATIONAL PLAN AND
2021/2025 ESTIMATES OF INCOME AND EXPENDITURE [CONT'D]

Health

Original Budget 2020 / 2021 \$	Revised Budget as at 31 December 2020 \$	Estimate 2021/2022 \$	Original Forward Estimate 2021/2022
-\$43,245	-\$43,245	-\$17,170	-\$14,015

Major Budget Items and/or Specific Inclusions

- Budget allocation for wages adjusted in line with current staffing arrangements

Environment

Original Budget 2020 / 2021 \$	Revised Budget as at 31 December 2020 \$	Estimate 2021/2022 \$	Original Forward Estimate 2021/2022
-\$509,299	-\$547,017	-\$365,909	-\$323,561

Major Budget Items and/or Specific Inclusions

- Allocation of \$200,000 for drainage works at Brownrigg Street Morven funded 50% from adopted S7.12 Development Contributions Plan
- Allocation of \$100,000 for drainage works at Commercial Street Walla Walla (\$70,000) and Ivor Street Henty (\$30,000)
- Flood mitigation works at Culcairn (\$176,000) and Henty (\$27,000) funded from adopted S7.12 Development Contributions Plan
- Budget allocations in the Waste operations area consistent with the current year.
- Expenditure on Noxious Weed control remains relatively consistent with a net cost to Council of \$163,000.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

DRAFT 2017/2022 DELIVERY PROGRAM, 2021/2022 OPERATIONAL PLAN AND
2021/2025 ESTIMATES OF INCOME AND EXPENDITURE [CONT'D]

- Waste charges as follows:

WASTE CHARGES	CHARGE	PROPOSED 2021/2022 CHARGES
Waste - Domestic & Recycling (Sec 496). Covers the cost of waste collection services. These services include weekly collection of a 240 litre garbage bin and fortnightly collection of 240 litre recycling bin. This fee is charged to residents supplied with garbage bins by Council.	Annual Charge	\$262.00
Waste - Commercial & Recycling (Sec 501)	Annual	\$277.00
Waste – Charge on Vacant Land (Sec 496). Applies to all vacant rateable land located within an area where domestic waste collection service is available.	Annual Charge	\$40.00
Waste - Garbage Only (Sec 502)	Annual	\$245.00
Waste - Recycling Only (Sec 502)	Annual	\$130.00

Community Services & Education

Original Budget 2020 / 2021 \$	Revised Budget as at 31 December 2020 \$	Estimate 2021/2022 \$	Original Forward Estimate 2021/2022
-66,213	-66,213	-81,084	-67,322

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

DRAFT 2017/2022 DELIVERY PROGRAM, 2021/2022 OPERATIONAL PLAN AND
2021/2025 ESTIMATES OF INCOME AND EXPENDITURE [CONT'D]

Major Budget Items and/or Specific Inclusions

- Council's Youth Development program continues to provide pro-active youth activities within Greater Hume Council as well as Lockhart Shire.
- Provision of \$24,000 each year for refurbishment of Culcairn Community Housing units
- Provision of \$24,000 each year for refurbishment of Frampton Court units
- Provision of \$28,000 each year for refurbishment of Kala Court units
- Provision of \$15,000 each year for refurbishment of Jindera aged units
- Provision of \$15,000 each year for refurbishment of Culcairn aged units

Housing & Community Amenities

Original Budget 2020 / 2021 \$	Revised Budget as at 31 December 2020 \$	Estimate 2021/2022 \$	Original Forward Estimate 2021/2022
-413,368	-399,083	-464,723	-473,476

Major Budget Items and/or Specific Inclusions

- Allocation of \$40,000 in 2021/2022 to commence planning for the construction of a new public toilet in the Holbrook CBD.
- Provision of \$5,000 per annum for minor upgrades at Council cemeteries.

Recreation & Culture

Original Budget 2020 / 2021 \$	Revised Budget as at 31 December 2020 \$	Estimate 2021/2022 \$	Original Forward Estimate 2021/2022
-2,263,742	-2,321,843	-2,393,278	-2,370,083

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

DRAFT 2017/2022 DELIVERY PROGRAM, 2021/2022 OPERATIONAL PLAN AND
2021/2025 ESTIMATES OF INCOME AND EXPENDITURE [CONT'D]

Major Budget Items and/or Specific Inclusions

- Project management of significant additions to functions rooms and change rooms at Holbrook and Henty sportsgrounds
- An allocation of \$7,500 has been included for hall renewal expenses.
- Proposed to undertake a range of capital improvements at council swimming pools totalling \$85,200
- Allocations to sportsground committees have been increased as discussed at the Preliminary Budget Workshop. The following table summarises the proposed contributions:

Sportsground	Allocation 2020/2021	Proposed allocation 2021-2022
Brocklesby	\$16,658	\$17,000
Burrumbuttock	\$16,658	\$17,000
Culcairn	\$16,658	\$17,000
Henty	\$16,658	\$17,000
Jindera	\$16,658	\$17,000
Walbundrie	\$16,658	\$17,000
Walla Walla	\$16,658	\$17,000
Bungowannah	\$2,559	\$2,600
Gerogery West	\$2,559	\$2,600
Wymah	\$2,559	\$2,600
Cookardinia	\$560	\$600
Culcairn Tennis Club	\$560	\$600
Henty Tennis Club	\$560	\$600
Total	\$125,963	\$128,600

Mining, Manufacture & Construction

Original Budget 2020 / 2021 \$	Revised Budget as at 31 December 2020 \$	Estimate 2021/2022 \$	Original Forward Estimate 2021/2022
-329,076	-329,076	-244,581	-281,222

- Budget allocation for wages adjusted in line with current staffing arrangements

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

DRAFT 2017/2022 DELIVERY PROGRAM, 2021/2022 OPERATIONAL PLAN AND
2021/2025 ESTIMATES OF INCOME AND EXPENDITURE [CONT'D]

Transport & Communications

Original Budget 2020 / 2021 \$	Revised Budget as at 31 December 2020 \$	Estimate 2021/2022 \$	Original Forward Estimate 2021/2022
-4,326,373	-4,293,870	-4,317,699	-4,567,527

Major Budget Items and/or Specific Inclusions

- A full report on the roads capital works program was presented to Councillors at the roads workshop and discussed during the roads tour. Major projects include:
 - Gerogery Road \$2.6m. Reconstruct from Gerogery West to Shire Boundary. Total 4.5km
 - Fellow Hills Road \$1.4m. Reconstruction of 4km starting Coach Rd
 - Urana Street Jindera \$500,000. Construction of roundabout Urana Street & Pioneer Drive
 - Culcairn Holbrook Road \$1.36m. Reconstruction from end of existing construction near Thugga Lane west for 1.9 km.
 - Jingellic Road \$1,850,000. Widening of bridges on Wantagong Flat
- Allocation of \$50,000 per annum for Town Services (Villages)

Economic Affairs

Original Budget 2020 / 2021 \$	Revised Budget as at 31 December 2020 \$	Estimate 2021/2022 \$	Original Forward Estimate 2021/2022
-298,955	-313,270	-296,205	-252,740

- An allocation of \$2,100,000 has been included to fund the development of a new residential subdivision at Culcairn

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

DRAFT 2017/2022 DELIVERY PROGRAM, 2021/2022 OPERATIONAL PLAN AND
2021/2025 ESTIMATES OF INCOME AND EXPENDITURE [CONT'D]

General Purpose Revenue

Original Budget 2020 / 2021 \$	Revised Budget as at 31 December 2020 \$	Estimate 2021/2022 \$	Original Forward Estimate 2021/2022
12,587,578	12,493,194	12,749,826	12,965,681

Financial Assistance Grant

Annual indexation of 2.6% has been applied to the 2021/2022 financial year and all future years.

Interest on Investments

Budget forecast reduced by \$294k. Refer discussion above.

Capital Works Program

The Draft 2021/2022 – 2024/2025 Capital Works Program is attached for Councillors' information.

Fees and Charges

Draft Fees and Charges are attached for Councillors' information.

Water and Sewer

Major Budget Items and/or Specific Inclusions

- Culcairn Water Supply. Upgrade to Black Street Reservoir \$2.5m over 2021/2022 and 2022/2023 years (subject to successful grant funding)
- Jindera Sewer. Upgrade Wastewater Treatment Plant \$6m over 2021/2022 and 2022/2023 years (Subject to successful grant funding)

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

DRAFT 2017/2022 DELIVERY PROGRAM, 2021/2022 OPERATIONAL PLAN AND
2021/2025 ESTIMATES OF INCOME AND EXPENDITURE [CONT'D]

Water and Sewer usage and access charges as follows:

COMPONENT	PROPOSED 2021/2022 CHARGES
Water Access Charge Residential	
20 mm	\$314
<u>Non – Residential</u>	
20mm	\$314
25mm	\$413
32mm	\$468
40mm	\$542
50mm	\$631
80mm	\$871
Usage Charge per KL \$	
< 200kl per annum	\$1.75
>200kl per annum	\$2.70

COMPONENT	PROPOSED 2021/2022 CHARGES
Sewer Access Charge Residential	
20 mm	\$518
Non – Residential	
20mm	\$292
25mm	\$332
32mm	\$384
40mm	\$449
50mm	\$536
80mm	\$737
Usage Charge per KL \$	\$1.57 PER K/L
MINIMUM CHARGE	\$518

Conclusion

A number of local, national and global factors have presented some unique and difficult financial challenges, particularly in relation to preparing a balanced budget for the 2021/2022 year. Unsustainable increases in the cost of the Emergency Services Levy payable to the NSW Government, record low interest rates paid on Council's investments, indexation of the Financial Assistance Grant at half of that expected and a rate peg increase of only 2% have all led to unprecedented pressure on Council's bottom line.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

DRAFT 2017/2022 DELIVERY PROGRAM, 2021/2022 OPERATIONAL PLAN AND
2021/2025 ESTIMATES OF INCOME AND EXPENDITURE [CONT'D]

Management and finance staff have undertaken a thorough review of each line item in the budget and reduced / removed expenditure areas wherever possible however Council's historically tight budget position makes it difficult to absorb large negative impacts as detailed above without significantly reducing the scope of services provided to our communities. That being the case, it is unfortunate that Council has been required to reduce financial support for a number of service areas for the 2021/20202 year.

RECOMMENDATION

That the Draft 2017/2022 Delivery Program, 2021/2022 Operational Plan and 2021/2025 Estimates of Income and Expenditure for Council's General, Sewerage and Water Supply be placed on public exhibition for the period Monday 26 April 2021 until 5pm Friday, 4 June 2021.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

2. EARLY CHILDHOOD SERVICES IN GREATER HUME COUNCIL

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR THE REPORT

To report on developments in respect to future operations of the Culcairn Early Childhood Centre.

REFERENCE TO DELIVERY PLAN ACTION

Objective We create healthy, inclusive and resilient communities, acknowledge our volunteers and value our youth.

Outcome 2.2. We have services to promote and deliver health and wellbeing for all ages.

DISCUSSION

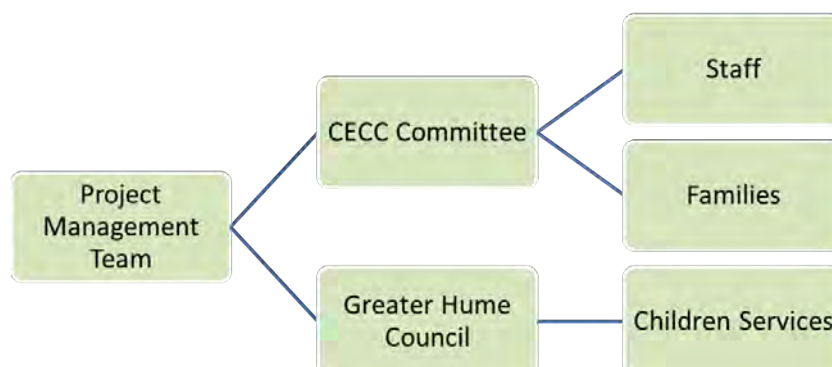
As reported to the Extraordinary Meeting of Council held in January 2021, the volunteer management committee of the Culcairn Early Childhood Centre (CECC) have advised Council that the entire committee would be resigning effective 30 June 2021.

Accordingly, Council resolved to commence transitioning the Culcairn Early Childcare Centre Inc. (CECC) into Greater Hume Children Service's (GHCS) existing operations, subject to the completion of due diligence processes and the development of a financially sustainable operating model.

Immediately following the January meeting, Council staff and representatives from CECC and Council met and a comprehensive project plan was developed to guide the transition process. The project plan details the strategies and actions required by the Project Team for the proposed transition of early children services from CECC to Council and the voluntary cancellation of CECC Inc. Five key areas have been identified for inclusion in the Plan, being:

1. Communication Strategy
2. Human Resources Strategy
3. Families
4. Compliance and Legal; and
5. Risk Management Plan

A Project Team has been developed under the following structure.



**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

EARLY CHILDHOOD SERVICES IN GREATER HUME COUNCIL [CONT'D]

Initial steps have been taken to establish an appropriate communication channel with the Australian Government Department of Education in relation to negotiating financial support throughout the transition phase, and possibly longer term. An application, including a formal Business Case, is being developed for Exceptional Circumstances Funding under the Community Child Care Fund and discussions with the Australian Government indicate that Council will be in a strong position to receive funding given that CECC is the only provider of early childhood education and care in Culcairn. As Councillors would be aware, significant funding was provided to assist Council take over operations at Henty, Walla Walla and Holbrook, and discussions to date indicate that the same level of support should be provided to Culcairn.

Having said that, as part of the due diligence process, Council has examined the audited financial statements of CECC for the past three financial years which confirm that operations of CECC have been financially sustainable under the current preschool operating model. In addition, a financial modelling tool has been used to develop an operating scenario at which CECC would operate a breakeven point under a long day care centre model. The model has confirmed that a breakeven point can be achieved (exclusive of any exceptional circumstances funding received) on the following basis:

1. Maintaining existing enrolment numbers of 24 children per day (average)
2. A staffing structure consisting of 1 x FTE Centre Director (degree qualified), 1 x FTE Senior Educator (diploma qualified) and 3 x FTE Educators (cert III qualified). Total 5 FTE child facing staff
3. 1 x 0.4 FTE (2 days/week) Administration Officer
4. Maintaining existing daily fee of \$95 charged at other GHCS centres
5. Payment of rent and administration overhead charges to Council consistent with other GHCS centres
6. Payment of normal operating charges such as utilities, consumables etc consistent with other GHCS centres

The ability to achieve a breakeven result under a long day care service model based on current enrolment numbers is reassuring and the above staffing and operating scenario will guide the next phase of the transition process. However, even though the financial modelling indicates that a breakeven result is achievable, Council will be putting forward a detailed application for exceptional circumstances funding to provide a financial buffer during the initial phase of the transition process.

It is important for Councillors to also note that, in addition to exploring funding opportunities under the long day care centre model, Council is also exploring the option of retaining a dedicated preschool program at CECC via funding through the NSW Government's Start Strong Long Day Care program. The Start Strong program provides funding for approved community and mobile preschools and long day care (LDC) services across NSW. The purpose of the program is to ensure all children can have access to 600 hours of quality preschool education in the year before entering school. Initial discussions with the NSW Government have been positive and it will be Council's aim to negotiate the transition of the Start Strong funding currently being provided to CECC to Council on the basis that a preschool program will continue when Council commences operations. If successful, a similar model could be adopted at other GHCS centres such as Holbrook subject to the recruitment of suitably qualified staff to manage a formal preschool program at the centre.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

EARLY CHILDHOOD SERVICES IN GREATER HUME COUNCIL [CONT'D]

The above staffing structure includes the position of Centre Director which will closely align with the existing Director role at CECC. Given that Council is exploring the opportunity to implement a preschool program model at Holbrook, Walla Walla and Henty it is proposed that the staffing structure be amended whereby Centre Director positions are adopted at all GHCS centres. The adoption of Centre Directors will not add to the existing staffing compliment as the positions will form part of the child-facing team at each centre. It is expected that embedding Centre Directors at each centre will provide staff with a consistent level of management, leadership and support on a day to day basis thereby alleviating many of the concerns raised by less experienced staff.

The next phase of the transition process is the calling for Expressions of Interest from the existing CECC staff for positions to be offered by Council at the Culcairn centre. Council management have met with CECC staff and outlined the terms and conditions under which positions will be offered. In addition, the CECC committee are funding a range of support services for CECC staff including access to specialist human resources services such as resume writing and interview skills as well as access to a dedicated Employee Assistance Program to provide counselling support for staff during the transition process.

BUDGET IMPLICATION

Financial analysis undertaken indicates that a practical and achievable operating model can be implemented whereby CECC would operate at a breakeven point with no direct or indirect subsidisation from Council's recurrent budget.

The inclusion of Centre Director positions will not add to the number of child-facing staff and as such will have a minor impact on the overall operating costs of each centre. At present, management and supervision is being provided by senior staff from GHCS coordination unit. It is expected that the inclusion of Centre Directors will minimise the time and cost of coordination unit staff undertaking child-facing shifts at each centre.

CONCLUSION

Council staff and representatives from CECC have developed a comprehensive project plan to guide the transition of CECC in Council's existing operations. A financial modelling tool has been used to develop an operating scenario at which CECC would operate a breakeven point under a long day care centre model. The model has confirmed that a breakeven point can be achieved (exclusive of any exceptional circumstances funding received).

RECOMMENDATION

That Council:

1. commit to the transition of the Culcairn Early Childhood Centre to Council effective 1 July 2021 under a flexible operating model so as to maximise funding opportunities from the Australian Government and NSW Government.
2. endorse the inclusion of Centre Director positions across all Greater Hume Children Services early learning centres

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

3. RECONSIDER CLOSING OF COUNCIL ROAD - SCHOFF

Report prepared by Manager Corporate Services – Suzanne Klemke

REASON FOR REPORT

Council is in receipt of correspondence from Jonathan Schoff requesting that Council reconsider the road closing application as reported to the February 2021 council meeting.

REFERENCE TO DELIVERY PLAN ACTION

Nil

DISCUSSION

As Councillors would be aware, a report was presented to the February 2021 Council Meeting seeking consent to close and sell a council public road to Jonathan Schoff. A copy of the report is included below:

REASON FOR REPORT

To advise Council of submissions received for the proposed road closure closing and to seek Council's consent to close the section of unused road separating Lot 53 DP 753735 from Lot 1 DP 171815, Lot B DP 972054 & Lot 73 DP 753764 and sell the land to the adjoining property owners.

REFERENCE TO DELIVERY PLAN ACTION

Nil.

DISCUSSION

At the Council meeting held 21 October 2020 Council resolved that:

"That Council invites submissions for a period of 28 days in respect of the potential closure and disposal of the unused section of road separating Lot 53 DP 753735 from Lot 1 DP 171815, Lot B DP 972054, Lot 73 DP 753764 in accordance with Section 38B of the Roads Act 1993."

Accordingly the consultation process was undertaken during November 2020 which included:

- Advertising of the proposed road closure in the Border Mail on Saturday 7 November 2020*
- Advertising on Council's website*
- Correspondence forwarded to adjoining land owners, notifiable authorities and service providers.*

Public submissions closed on Monday 7 December 2020.

All notifiable authorities as defined under the Roads Act were notified. Six responses were received by notifiable authorities, none of the notifiable authorities have objected to the proposed road closure, however, Transgrid requests that their right to access the transmission line and the continuity of their easement are protected by way of an easement.

A further submission was received from an adjoining landowner, also advising they have no objection to the proposed road closure.

A further three submissions were received from members of the public or community organisations objecting the closure. One of these objections was submitted by the Culcairn South West Rural Fire Service Brigade. It should be noted however, that as the submission was from the local brigade and not the NSW Rural Fire Service it cannot be deemed as a response from a notifiable authority and therefore must be considered as a submission from a community organisation.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

RECONSIDER CLOSING OF COUNCIL ROAD – SCHOFF [CONT'D]

A copy of all submissions is included on ATTACHMENT # and a summary provided in the table below:

Notifiable Authorities	Comments
<i>Department Planning Industry & Environment</i>	<i>No objections to the closure of road the proposed vesting upon closure</i>
<i>Transport of NSW</i>	<i>No objections</i>
<i>NSW National Parks & Wildlife Service</i>	<i>No objections</i>
<i>Essential Energy</i>	<i>No objections</i>
<i>Transgrid</i>	<i>No objection – however infrastructure contained on land. Requires negotiation of easement for access</i>
<i>Endeavour Energy</i>	<i>No objections</i>
Community Organisations	Comments
<i>Culcairn South West Rural Fire Service</i>	<i>Objections received</i>
Individual Landowners	Comments
<i>Matt Hicks</i>	<i>No objections</i>
<i>Feuerherdt Pastoral Co</i>	<i>Objections received</i>
<i>I & M & SJ Pumpa</i>	<i>Objections received</i>

Given that objections have been received, a copy of plans detailing the proposed road to be closed and the locality of the adjoining landowners is provided at ANNEXURES#

If consent is granted to the proposed road closure, a plan will be prepared and registered at the Land Registry Services, with the title transferred to the applicant upon payment of the agreed purchase price. The purchase price of the land will be assessed and calculated applying the current Valuer Generals valuation for the adjoining and surrounding land.

The applicant will be required to execute a formal Deed of Agreement which provides that upon transfer, the portion of closed road will be consolidated with the applicant's adjoining parcel of land.

Part 4 Division 6 Section 43 of the Roads Act No 33 states the following:

43 Disposal of land comprising former public road owned by council

(1) This section applies to land vested in a council and forming part of a former public road.

(2) Land to which this section applies is operational land for the purposes of the Local Government Act 1993 unless, before the land becomes vested in the council, the council resolves that it is to be community land, in which case the land is community land.

(3) If the land is disposed of by sale, the proceeds of sale (less the costs of the sale) are to be paid to the council.

(4) Money received by a council from the proceeds of sale of the land is not to be used by the council except for acquiring land for public roads or for carrying out road work on public roads.

BUDGET IMPLICATION

The applicant is responsible for all associated costs in respect of the proposed road closing and purchase. Income received from the proceeds of the sale of the road, if approved, is to be reserved for acquiring land for public roads or for carrying out road work on public roads.

CONCLUSION

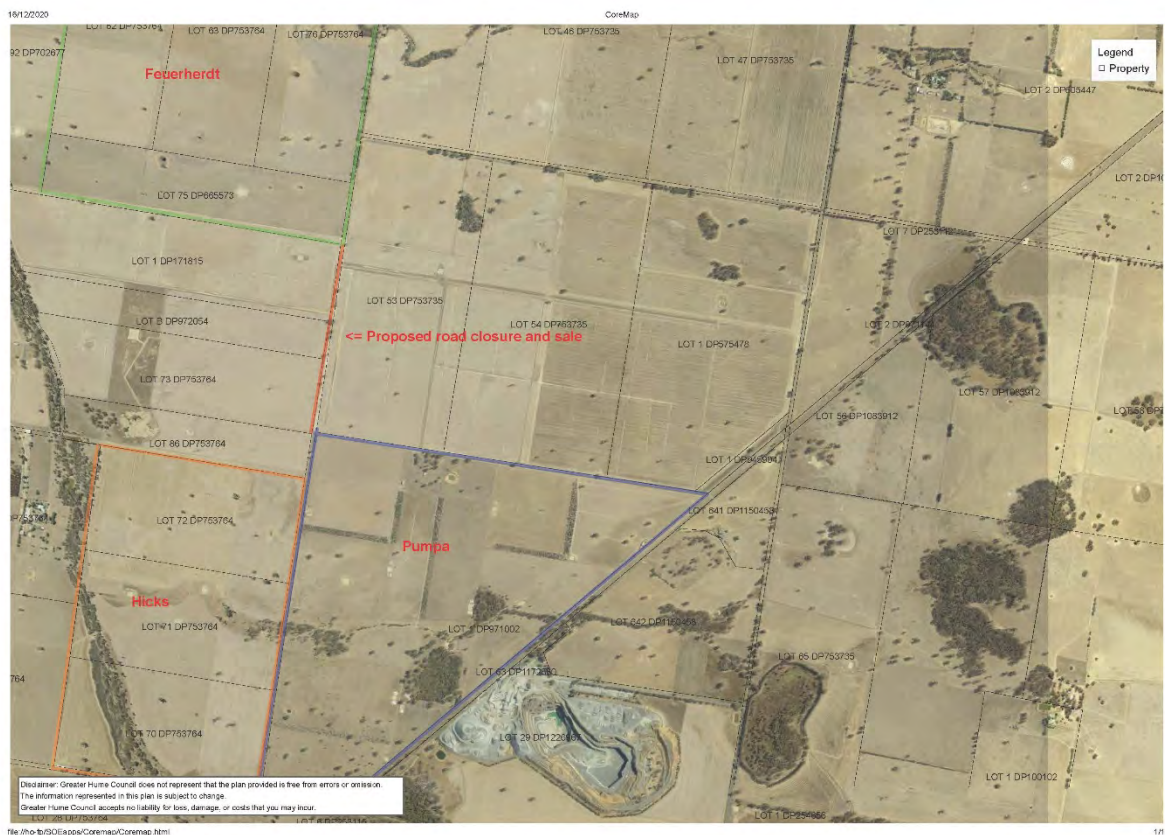
The section of unused road requested to be purchased by Jonathon Schoff is surplus to Council needs and will have no impact on access to surrounding properties.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

RECONSIDER CLOSING OF COUNCIL ROAD – SCHOFF [CONT'D]

RECOMMENDATION

1. the unused section of road separating Lot 53 DP 753735 from Lot 1 DP 171815, Lot B DP 972054, Lot 73 DP 753764 be closed and upon closing sold to the applicant
2. That applicant shall meet all costs associated with the closure and purchase of the road
3. The purchase price of the subject land be determined based on the Valuer Generals valuation for adjoining and surrounding land
4. Council consents to the preparation of two Section 88B Instruments for an easement for access to TransGrid.
5. The Mayor and General Manager be authorised to execute the necessary documentation to affect the road closure and subsequent sale of land to the applicant under the Common Seal of Council.



**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

RECONSIDER CLOSING OF COUNCIL ROAD – SCHOFF [CONT'D]



The above recommendation was moved as a Motion by Councillors Quinn and Schilg however when put to the vote the motion was defeated, and no alternative motion was adopted. The unresolved motion has laid on the table and therefore remains open for reconsideration by council.

In reviewing the report it has been noted that over the past six years council has received seven road closing applications. All have been approved with the exception of the application subject to this report.

BUDGET IMPLICATION

Nil.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

RECONSIDER CLOSING OF COUNCIL ROAD – SCHOFF [CONT'D]

CONCLUSION

A request has been received from Jonathan Schoff for council to reconsider its decision in respect of the road closing and disposal of unused road adjoining their property.

RECOMMENDATION

That:

1. the unused section of road separating Lot 53 DP 753735 from Lot 1 DP 171815, Lot B DP 972054, Lot 73 DP 753764 be closed and upon closing sold to the applicant
2. the applicant shall meet all costs associated with the closure and purchase of the road
3. the purchase price of the subject land be determined based on the Valuer General's valuation for adjoining and surrounding land
4. Council consents to the preparation of two Section 88B Instruments for an easement for access to TransGrid.
5. the Mayor and General Manager be authorised to execute the necessary documentation to affect the road closure and subsequent sale of land to the applicant under the Common Seal of Council.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

4. REQUEST TO WAIVE DEVELOPMENT APPLICATION FEES

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To present a request from the Jindera Pioneer Museum for Council to waive Development Application fees associated with the construction of all abilities toilet facilities at the museum.

REFERENCE TO DELIVERY PLAN ACTION

Nil

DISCUSSION

Council has received correspondence from the Jindera Pioneer Museum requesting that consideration be given to the waiving of all or part of the Development Application fees associated with the construction of all abilities toilet facilities at the museum. The total cost of the proposed improvements at the museum is \$90,000 and the fees quoted total \$2,214.

Council's current Section 355 Committee Development Fees Policy states:

In cases where a development application is submitted by a Section 355 Committee appointed by Council to manage a public facility on its behalf, all Council fees associated with the development application shall be waived for the Section 355 Committee and paid by Council.

The waiving of development application fees for other community organisations will be considered by Council on a case by case basis.

The Jindera Pioneer Museum is not a Section 355 Committee of Council, however it is a volunteer based organisation managing one of the most important attractions in Greater Hume which is enjoyed by visitors and local residents alike. The addition of all abilities toilet facilities will significantly improve accessibility at the museum and build its reputation as a must see attraction for all members of our community.

The total cost of the Development Application fees is \$2,214, including \$315 Long Service Levy and \$57 Planning Reform Levy. It is recommended that Council waive all other fees associated with Council inspections and approvals being \$1,842.

BUDGET IMPLICATIONS

Waiving of the fees will have a minor negative impact on Council's revenue.

CONCLUSION

The Jindera Pioneer Museum is one of the most important attractions in Greater Hume and is enjoyed by visitors and local residents alike. The addition of all abilities toilet facilities will significantly improve accessibility at the museum and build its reputation as a must see attraction for all members of our community.

Accordingly, it is recommended that Council waive Development Application fees associated with Council inspections and approvals being \$1,842.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

REQUEST TO WAIVE DEVELOPMENT APPLICATION FEES [CONT'D]

RECOMMENDATION

That Council waive Development Application Fees totalling \$1,842 applicable to the construction of all abilities toilet facilities at the Jindera Pioneer Museum.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

5. POLICY DEVELOPMENTS

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To present new and revised policies for consideration.

REFERENCE TO DELIVERY PLAN ACTION

Objective We lead a vibrant, connected and inclusive community

Outcome 1.1 Leadership and advocacy is demonstrated and encouraged in our communities.

DISCUSSION

Development and enhancement of Council's Policy Register is continuing. The following policies are now presented for consideration by Council:

1. Performance and Misconduct Policy

This policy was reviewed in accordance with policy review schedule.

It is recommended that the Policy be revoked as all aspects relating to staff performance management and disciplinary process are detailed in the Local Government (State) Award 2020. A copy of the policy is **ENCLOSED SEPARATELY** for Councillors' information.

2. Use of Private Vehicles for Business Use Policy

This policy was reviewed in accordance with policy review schedule.

It is recommended that the Policy be revoked as all aspects relating to use of private vehicles for business use are detailed in the Local Government (State) Award 2020. A copy of the policy is **ENCLOSED SEPARATELY** for Councillors' information.

3. Statement of Business Ethics

This policy was reviewed in accordance with policy review schedule. Minor amendments made to improve wording and update current document titles and can be viewed in **ANNEXURE 4**.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

The continual review and development of Council policies is essential to ensure adequate internal control systems are in place and for Council to remain abreast of emerging trends and issues with the local government sector.

RECOMMENDATION

That:

1. the Greater Hume Council Performance and Misconduct Policy be revoked
2. the Greater Hume Council Use of Private Vehicles for Business Use Policy be revoked
3. the Greater Hume Council Statement of Business Ethics be adopted.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

ENGINEERING

1. PROPOSED JINDERA – LAVINGTON SHARED PATH PROJECT

Report prepared by Manager Traffic & Infrastructure – Michael Oliver

REASON FOR REPORT

To table survey results undertaken on the merits of completing a feasibility study on the Jindera-Lavington Shared Path Project.

REFERENCE TO DELIVERY PLAN ACTION

Objective Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community.

Outcome 4.1 Infrastructure and facilities meets the needs of our communities.

DISCUSSION

In early 2010 Greater Hume Council with Albury City Council jointly investigated the possibility of constructing a recreational path between Jindera and Lavington. At the time, preliminary field assessments were undertaken by both Councils and an indicative alignment for a ten (10) kilometre long (3 metre wide) path was identified adjacent to Urana Road. No further detailed investigations were undertaken and in 2012 the joint working party was disbanded.

Following renewed interest in early 2019, Greater Hume Council resolved at its July 2019 Council meeting to invite Albury City Council to reconvene the working party. As a consequence Albury City Council was presented with a report in August 2019 seeking endorsement to reconvene a joint working party with Greater Hume Council to undertake a feasibility study and design for the construction of a path between Jindera and Lavington. This was subsequently supported by Albury City Councillors.

Following the endorsement an invitation was extended to both Councils to nominate Councillors and staff to be on the working party with an aim to investigate the viability of the project and progress the project to a shovel ready stage where grant opportunities could be pursued should they become available.

The working party currently consists of two Councillors from their respective Council's as well as staff from relevant Engineering, Traffic and Environment teams.

In November 2019 a site visit on the path location was undertaken with representatives from both Councils who walked the proposed alignment.

Concerns were raised during the site visit from Albury staff regarding the possible significant environmental impacts of the construction of the path due to the majority of the alignment (from Jelbart Road to Lavington) being located within E2 Environmental Conservation and E3 Environmental Management zones. It also contains a White Box, Yellow Box, Blakely's Red Gum Woodland, which is listed under the Commonwealth Environment Protection and Biodiversity Conservation Act 1999 (EPBC Act) and as an endangered ecological community under the NSW Biodiversity Conservation Act 2016 (BC Act). The vegetation present is also likely to support numerous threatened fauna species under both the EPBC Act and BC Act.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

PROPOSED JINDERERA – LAVINGTON SHARED PATH PROJECT [CONT'D]

The roadside reserves of Urana Road from Jelbart Road into Lavington are also considered to be “Significant Roadside Environmental Areas” by the NSW Roadside Environment Committee. Several sections have also been assessed and mapped as high value conservation areas in a recent survey/assessment of roadside corridors within the Albury LGA.

To assess public opinion on the merits of completing a feasibility study on the path in December 2020 a ‘Have your Say’ webpage was created and shared on both the Albury City and Greater Hume Council websites as well as various social media platforms. This page provided general information about the project, key considerations (environmental issues) and linked users to the survey.

In total, 655 survey responses were received (see attached results – ANNEXURE X) and are summarised as follows.

- Support is very evenly split between the two Council’s with 90% of overall respondents in support of undertaking a feasibility study into the development of a shared path linking Jindera and Lavington.
- Of Albury City residents those who opposed, a waste of money or wouldn’t use it was a common comment, followed closely by better opportunities elsewhere.
- Greater Hume results also shared a waste of money as a commonly cited reason why they opposed the undertaking of a feasibility study, followed by environmental concerns and better opportunities elsewhere.
- More than half of Albury City residents who oppose the path believe there are better opportunities elsewhere or would not use the path.
- When asked what type of path should be considered, over 80% of all respondents believe any path should be off road, with 33% supporting a hybrid (on and off-road) shared path and only 14% in support of on-road path.

Following the survey, it was proposed by the working group that both Councils allocate \$25,000 each in the upcoming 2021/2022 budget/financial year to engage a suitably qualified consultant to undertake necessary analysis, with a focus on environmental studies therefore determining the severity of impacts and overall feasibility of a shared path between Lavington and Jindera.

It was noted that the undertaking of such a study would only be done in partnership between Councils and only if both committed equally to the study.

Following the reconvening of the Jindera to Albury working group in 2019 and subsequent meetings to determine a direction forward, extensive community consultation was undertaken in late 2020 to measure community support for such a project. Results from the community engagement indicated support of 90% from survey respondents.

Attached to this report is the Jindera - Lavington Shared Path Community Consultation Summary in **ANNEXURE 5**.

BUDGET IMPLICATION

\$25,000 is required to be committed (\$50,000 combined) in the upcoming 2021/2022 budget to engage a consultant to undertake a feasibility study on the proposed Jindera – Lavington Shared Path Project.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

PROPOSED JINDERERA – LAVINGTON SHARED PATH PROJECT [CONT'D]

CONCLUSION

The progression of a feasibility into shared path project will require support from both Councils. The initial consultation indicates general support for the undertaking of the study and construction of the path, however if either Council does not allocate \$25,000 in the 2021/22 budget the proposed feasibility study into the Jindera – Lavington Shared Path will not proceed.

RECOMMENDATION

That Council receive the report and note that \$25,000 has been included in the draft 2021/2022 Budget.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

2. PROPOSED NAMING OF UNNAMED ROAD AT LANKEYS CREEK

Report prepared by Manager Traffic & Infrastructure – Michael Oliver

REASON FOR REPORT

For Council to approve a proposed name for an unnamed public road at Lankeys Creek.

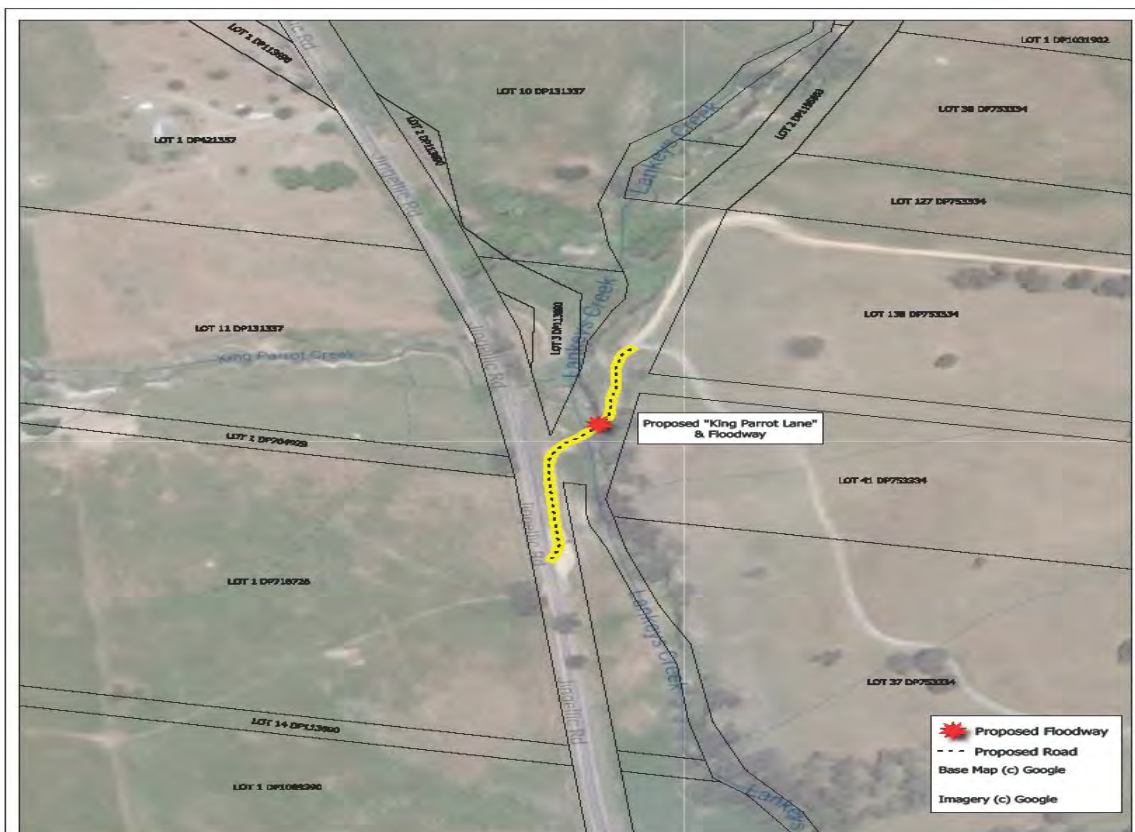
REFERENCE TO DELIVERY PLAN ACTION

Objective Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community.

Outcome 4.1 Infrastructure and facilities meets the needs of our communities.

DISCUSSION

King Parrot Lane has been proposed by staff for the name of an unnamed road at, Lankeys Creek. The road starts at Jingellic Road and ends at the property entrance to “Billinudgel” and is located approximately 5km west of the Coppabella Road intersection. See below for map of proposed road.



**Proposed
King Parrot Lane**

Electronic Version is the controlled version. Printed copies are considered uncontrolled. Before using a printed copy verify that it is the current version.

Document Name	Working doc file path	Version Number	Date of Issue	Review Date
Proposed King Parrot Lane	z:\Projects\8\Maps\2021-04-09 King Parrot Lane\Map.apx	1.0	2021-04-09	2022-04-09

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

PROPOSED NAMING OF UNNAMED ROAD AT LANKEYS CREEK [CONT'D]

The road approximately 250m long and provides access to two properties (one with a dwelling and also provides access to a pine plantation at the rear of the same property). It crosses the King Parrot Creek where a new concrete causeway is being proposed by Council to be constructed. Originally thought to be a crown road, the road has been determined to be a public road under Council's control.

To appropriately recognise the road in Councils Asset system and provide it with public recognition on mapping systems the road needs to be named.

As required by legislation, Council submitted a number of road names to the Geographical Names Board (GNB). The names forwarded for consideration to the GNB were; King Parrot Lane, Billinudgel Lane and Radway Lane. The three names were all subsequently approved by the GNB and due to the road crossing the King Parrot Creek it was considered by staff to use King Parrot Lane as the proposed name.

The next stage of the naming process will be direct consultation with the two landowners on the road and public advertising. If no objection is raised the road name of King Parrot Lane will be formally adopted.

BUDGET IMPLICATION

Minor cost only to purchase and install a new sign and advertising of naming.

CONCLUSION

The GNB has approved the use of the name King Parrot Lane and as it crosses the King Parrot Creek and staff consider the name is suitable for a name for this road. If no objections are raised through the consultation, the name will then be adopted.

RECOMMENDATION

That Council approve the name of King Parrot Lane for the unnamed road at Lankeys Creek for consultation purposes and if no objections are raised the name be formally adopted.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

3. TENDER TL 09 – 2020/21 WALLA SWAMP SHARED PATH

Report prepared by Works Engineer – Andrew Walls

REASON FOR REPORT

To consider tenders for design and construction of a shared path from the Walla Walla township to the Walla Swamp.

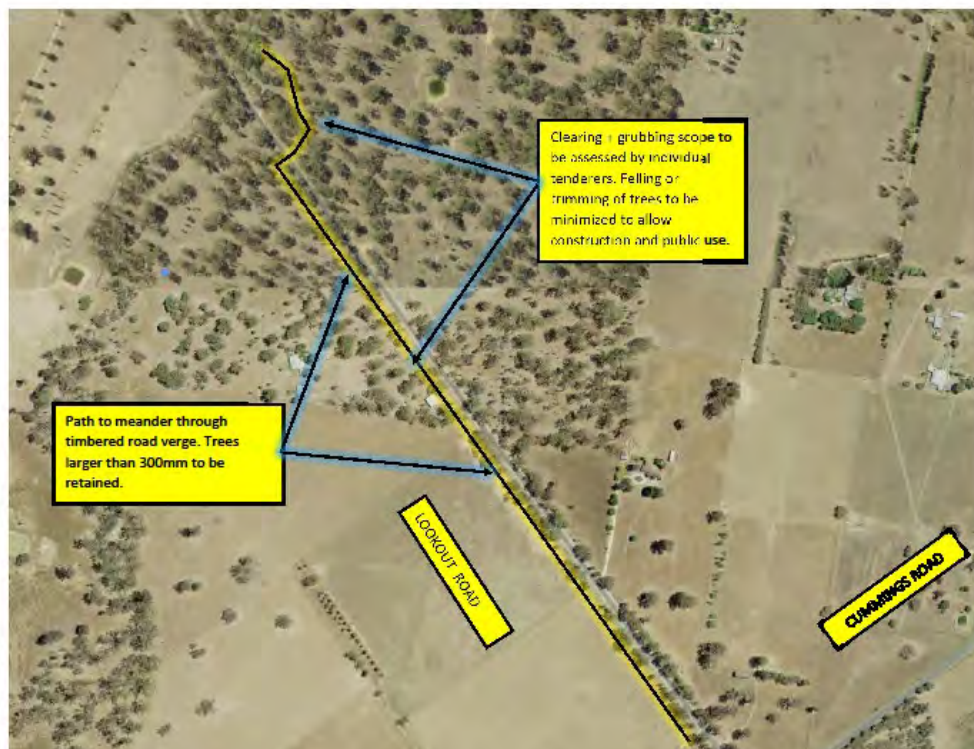
REFERENCE TO DELIVERY PLAN ACTION

Objective Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community.
Outcome 4.1 Infrastructure and facilities meets the needs of our communities.

DISCUSSION

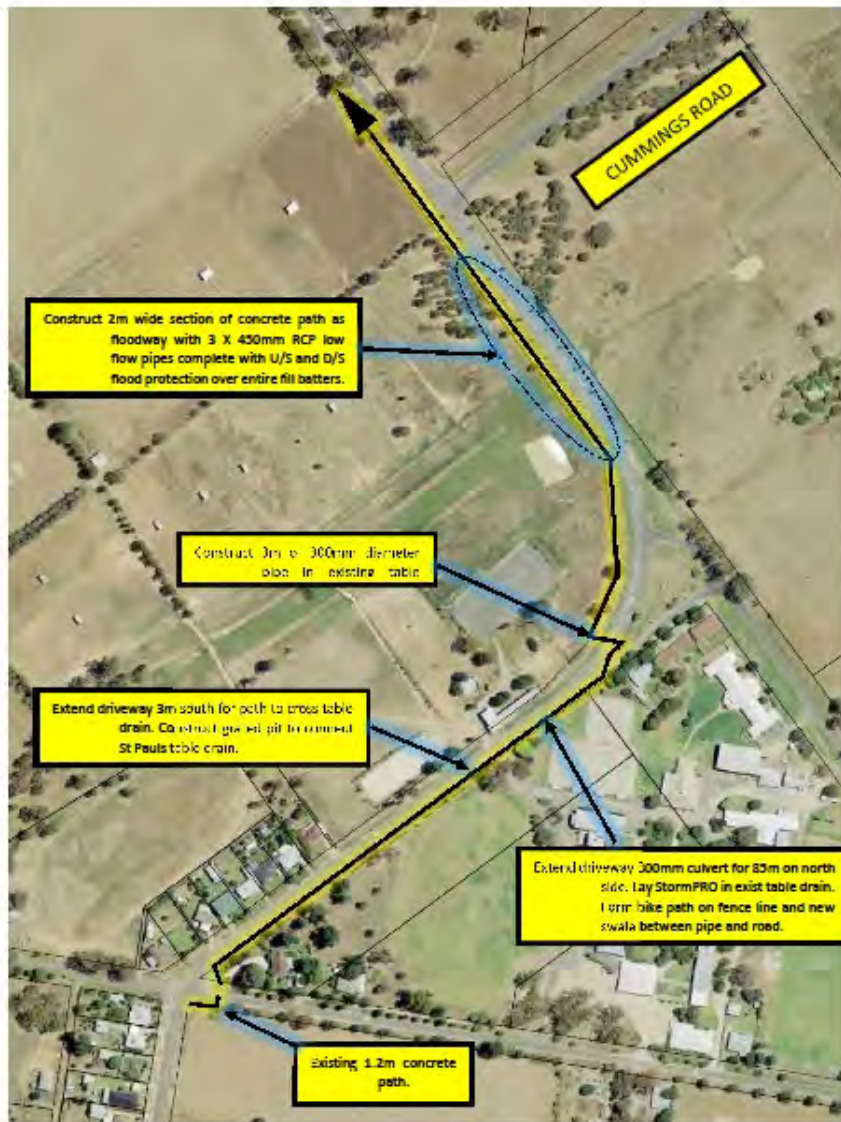
This project is part of the Council 2020/2021 Operational Plan.

The scope of works includes the construction of a 2m wide shared pathway extending from Klemke Avenue to Walla Swamp Road. See map below



**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

TENDER TL 09 – 2020/21 WALLA SWAMP SHARED PATH [CONT'D]



**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

TENDER TL 09 – 2020/21 WALLA SWAMP SHARED PATH [CONT'D]

The intention is to provide a sealed path that could be used by a range of user groups including cyclists and pedestrians. The original tender document was based on a 7mm spray seal surface. A spray seal pavement would give a satisfactory surface for most users. Preliminary estimates suggested that the preferred option of a smoother asphalt surface would be beyond the budget allowance. The option of an asphalt surface will be discussed later in the report.

Advertisements were placed in the Border Mail and on Tenderlink.

Tenders closed on Tuesday 16th March 2021. Two tenders were received via the Tenderlink portal.

The following tenders were received and are listed in alphabetical order.

Company	Tender Price (excluding GST)
Hutchinson Civil Pty Limited	\$243,390.00
Civil and Civic Corporation	\$436,950.00

A table of the apportionment used to assess the tenders is **ENCLOSED SEPARATELY** for Councillors information.

Hutchinson Civil Pty Limited is a well-established civil contractor based in Wodonga. This company has previously completed works for Greater Hume Council with the most recent project being the reconstruction of 8km of Coppabella Road which was constructed to a very high standard. Mr Bede Hutchinson attended a post-tender telephone interview where it was confirmed that he was satisfied that they have the personnel and equipment to complete the project to the required standard in a safe manner. The anticipated commencement date is May 2021 with completion date June 2021.

Hutchinson Civil was invited post tender under sections 2.6 and 2.7 of the Greater Hume Council tender documents to submit additional prices for asphalt surface alternatives to a spray seal surface.

The cost of the alternatives for an asphalt surface have been included in the table used to assess the tenders and is **ENCLOSED SEPARATELY** for Councillors' information.

BUDGET IMPLICATION

The budget for the Walla Swamp Shared Path is \$336,240.00 (excl GST).

The tender price of \$243,390.00 (excl.GST) is within the original project estimate.

The revised tender price of \$336,990.00 (excl GST) to include an asphalt surface is consistent with the original project estimate and contains a number of discretionary items to the value of \$1,400.00. The revised tender price exceeds the budget by \$750.00.

The tendered price does not include the possibility of provisional works which are not anticipated to amount to any significance.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

TENDER TL 09 – 2020/21 WALLA SWAMP SHARED PATH [CONT'D]

CONCLUSION

Two tenders were received for the construction of the Walla Swamp Shared Path.

All tenders were considered.

The tender submitted by Hutchinson Civil Pty Limited has been assessed to be suitable for the intended purpose and there is no technical or practical reason to conclude that Hutchinson Civil P/L are not capable of completing the contract to the required standard and within a reasonable timeframe.

RECOMMENDATION

That:

1. the revised tender submitted by Hutchinson Civil Pty Limited for tender TL09 2020/21 Walla Swamp Shared Path for the sum of \$336,990.00 (excl. GST) be accepted
2. the unsuccessful tenderer be notified
3. the General Manager and the Mayor be authorised to execute contract documentation with Hutchinson Civil Pty Limited under the Common Seal of Council.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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ON WEDNESDAY, 21 APRIL 2021**

4. 2020 – 2021 CHANGES TO ROADS TO RECOVERY PROGRAM AND COUNCIL'S GRAVEL RESHEETING PROGRAM

Report prepared by Manager Works – Ken Thompson

REASON FOR REPORT

For Councillors to approve changes to the R2R Program and Council's Gravel Resheeting Program for 2020-2021

REFERENCE TO DELIVERY PLAN ACTION

Objective Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community

Outcome 4.1 Infrastructure and facilities meets the needs of our communities.

DISCUSSION

Council is in the position of not being able to complete three projects that had been programmed under the Roads to Recovery Program for 2020 – 2021. The three projects being Balfour Street, Culcairn \$240,000.00, Fraser Street, Culcairn \$200,000.00 and Railway Parade, Culcairn \$200,000.00 which add up to a total of \$640,000.00 (which make up Stage 1 of the Culcairn CBD Upgrade Project). Under the R2R agreement it is required that these funds be expended this financial year.

The current project has been delayed and subsequently deferred due to the addition of southern side of Balfour St to the project and the requirement for further design work and additional community consultation to be undertaken.

In order for Council to be in a position to fulfil the RTR funding requirements we propose to withdraw these three projects from the RTR program and add in five gravel resheeting projects from this year's resheeting program. The five projects are: Bethel Road 2.2km valued at \$100,000.00, Ferndale Road 3.3km valued at \$140,000.00, Walla West Road 5.1km valued at \$210,000.00, Yambla Road 3.62km valued at \$120,000.00 and Heriots Road 3.26km valued at \$110,000.00 with \$70,000.00 being from R2R and the remaining \$40,000.00 from allocated Council budget. These resheets total \$640,000.00 the same value as the projects being withdrawn.

It is then proposed that we reallocate \$640,000.00 from the resheet budget to the construction budget to carry forward to 2021-2022 financial year and utilise these funds to complete stage 1 of the Culcairn CBD Upgrade Project (the three projects withdrawn from the R2R program).

BUDGET IMPLICATION

This will have impact on the budget.

CONCLUSION

Proceeding with proposal will have no impact on Council funding, but will allow Council to fully expend the allocated funds from Roads to Recovery, complete the Resheeting program and retain the funds for the completion of the three projects in Culcairn in the next financial year.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

2020 – 2021 CHANGES TO ROADS TO RECOVERY PROGRAM AND COUNCIL'S GRAVEL
RESHEETING PROGRAM [CONT'D]

RECOMMENDATION

That Council approve the changes to the projects as detailed in this report.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

ITEM TO BE REFERRED TO CLOSED COUNCIL

1. REVIEW OF ENGINEERING ORGANISATIONAL STRUCTURE

Report prepared by Director Engineering – Greg Blackie

REASON FOR REPORT

To present proposed amendments to the organisational structure relating to the Engineering Department.

REFERENCE TO DELIVERY PLAN ACTION

Objective Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community

Outcome 4.1 Infrastructure and facilities meets the needs of our communities.

DISCUSSION

The purpose of this report is to advise Council of proposed changes to the organisational structure in accordance with section 332 1A and 1B of the Local Government Act, 1993.

The last restructure of the engineering department was undertaken 2016

As Councillors would be aware, undertaking construction and maintenance of Council infrastructure is an ongoing challenge for not only Greater Hume but all local governments. Growing populations, increasing community expectations, and aging infrastructure mean the challenge is complex and ever changing.

Management are continually reviewing how to undertake construction and especially maintenance activities more effectively and efficiently and a review of Council operational structures are an important part of this process

Upgrading of Council plant, reviewing of service levels and maintenance practices are continually occurring. However the review of staff positions and their outputs are also critical. The proposed changes to the structure are to support greater efficiency and flexibility in the Engineering Department to improve outcomes.

In ensuring the process is undertaken with minimal impact on current staff or budgetary implications for Council through forced redundancies a number of positions within the operational workforce have been left unfilled upon vacancies occurring when staff have left or gained other positions in Council. Casual staff have been employed to facilitate the work required to be undertaken until the restructure is completed and positions filled on a permanent basis.

BUDGET IMPLICATION

The proposed structure will not increase overall costs as revised positions with increased grades are offset by positions that were vacant and removed from the existing structure.

The two year temporary role of the Project Engineer/ Project Manager is expected to mostly funded via successful grant applications for projects

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

REVIEW OF ENGINEERING ORGANISATIONAL STRUCTURE [CONT'D]

The process to implement the restructure has been undertaken to minimise the impact on staff and ensure no negative financial impacts for Council through forced redundancies. Changes to positions have been designed will involve direct transfer of current employees through appropriately negotiated processes or advertised as dictated by the Local Government State Award.

As advised the overall restructure outcomes are to provide long term efficiencies in undertaking of the construction and maintenance of Council and community assets.

CONCLUSION

The consideration of the revised Engineering staffing structure should be referred to Closed Council in accordance with Section 10a(2)(a) personnel matters concerning particular individuals (other than councillors), until such time it is endorsed by Council.

RECOMMENDATION

That the report on the review of the organisational structure for the Engineering Department be referred to Closed Council (Committee Of The Whole) for discussion, in accordance with the relevant section of the Local Government Act 1993 section 10a (2)(a) personnel matters concerning particular individuals (other than councillors).

REASON FOR REFERRAL

The ability for councillors to discuss the staffing changes and the review of the Engineering Department Structure in a full and frank manner outweighs the need for the report to be discussed in Open Council at this point

**ORDINARY MEETING OF GREATER HUME COUNCIL
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ON WEDNESDAY, 21 APRIL 2021**

OFFICER’S REPORTS – PART B – TO BE RECEIVED AND NOTED

GOVERNANCE

1. ANZAC DAY CEREMONIES IN GREATER HUME COUNCIL AREA – SUNDAY 25 APRIL 2021

Report by Executive Assistant Governance & Economic Development – Marg Killalea

REASON FOR REPORT

To report on Anzac Day services across the local government area.

REFERENCE TO DELIVERY PLAN ACTION

Nil.

DISCUSSION

Anzac Day goes beyond the anniversary of the landing on Gallipoli in 1915. It is the day on which we remember Australians who served and died in all wars, conflicts, and peacekeeping operations. The spirit of Anzac, with its human qualities of courage, mateship, and sacrifice, continues to have meaning and relevance for our sense of national identity.

Due to the COVID-19 pandemic, Anzac Day services were not held in 2020.

Set out below is a summary of 2021 Anzac Day ceremonies to be held in Greater Hume area.

<p>Culcairn 9.50am - Marchers gather at Culcairn Bus Terminal 10.00am - Anzac Day march to Balfour Street Memorial Contact: John Mclean, M: 0478 605 303 Council Attendee: Cr Terry Weston</p>	<p>Henty 10am Marchers gather at Ivor Street between Sladen & Lyne Streets 10.30am Anzac Day march to Henty Memorial Park 11.00am Service and wreath laying at the Cenotaph Contact: Contact Gary Kern M: 0414 812 741 Council Attendee: Cr Doug Meyer, OAM</p>
<p>Brocklesby 9:15am Conducted at the Brocklesby War Memorial Morning tea provided in the Hall following the service Contact: Christine Nesbit M: 0419 985 194 Council Attendee: Cr Tony Quinn</p>	<p>Holbrook 10.30am Gather on corner Hume/Albury Streets 10.45am March through Albury Street 11am Ceremony at Cenotaph Ten Mile Creek Gardens Contact: Kim Turner Secretary, Holbrook RSL SubBranch M: 02 6036 2252 Council Attendee: Cr Heather Wilton</p>

**ORDINARY MEETING OF GREATER HUME COUNCIL
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ON WEDNESDAY, 21 APRIL 2021**

ANZAC DAY CEREMONIES IN GREATER HUME COUNCIL AREA – WEDNESDAY, 25 APRIL 2021 [CONT'D]

<p>Burrumbuttock</p> <p>12pm Service at Memorial Hall</p> <p>Contact: Julie Considine M: 0414 791 118</p> <p>Council Attendee: Cr Annette Schilg</p>	<p>Jindera</p> <p>10.30am Service at the Memorial Park Cnr Dight and Urana Streets. Followed by morning tea, at School of Arts.</p> <p>Contact: Jenny O'Neill M: 0438 263 417</p> <p>Council Attendee: Cr Lea Parker</p>
<p>Walla Walla</p> <p>10.00am Assemble at corner Short Street & Commercial St</p> <p>10.30am March commences</p> <p>10.45am Service and wreath laying in Bicentennial Park</p> <p>Following the service there will be a BBQ</p> <p>Contact: Graeme Cunningham, T:02 6029 6104</p> <p>Council Attendee: Cr Matt Hicks</p>	

Greater Hume Council has traditionally been represented at each of the respective Anzac Day ceremonies held on 25 April by a councillor who has laid a wreath on behalf of the Council.

BUDGET IMPLICATION

Nil.

CONCLUSION

Anzac Day is the day we remember all Australians who served and died in all wars, conflicts, and peacekeeping operations. In 2021, ceremonies held in seven towns/villages acknowledge the service of our veterans.

Council encourages all residents to not miss the opportunity to attend an Anzac Day ceremony in the shire.

RECOMMENDATION

That the report be received and noted.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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ON WEDNESDAY, 21 APRIL 2021**

CORPORATE AND COMMUNITY SERVICES

1. COMBINED INVESTMENT ACCOUNT – MONTH ENDED 31 MARCH 2021

Report prepared by Chief Financial Officer – Dean Hart

REASON FOR REPORT

This report presents to Council details of all funds invested as at 31 March 2021 as required by the Local Government (General) Regulation 2005.

REFERENCE TO DELIVERY PLAN ACTION

Objective	We lead a vibrant, connected and inclusive community
Outcome 1.1	Leadership and advocacy is demonstrated and encouraged in our communities

DISCUSSION

In accordance with the Local Government Act 1993, the Responsible Accounting Officer must present to Council monthly, the status of the investments held by Council. The Responsible Accounting Officer must detail the investments held, and their compliance with both internal policy and external regulation under the Ministerial Order of Investments.

In accordance with the recommendations made by the Office of Local Government (OLG) Investment Policy Guidelines published in June 2010, the monthly Investments Reports are attached to the Council investment report. This allows a stand-alone report to be published on Council's website for the public to view without having to peruse the Council meeting agenda for the relevant meeting.

Councillors should note that Council has engaged an external investment manager, Curve Securities, to source appropriate investment opportunities with the aim of transitioning Council's investment portfolio to meet the investment parameters as detailed in Council's revised Investment Policy. Curve Securities will work with Council to ensure that Council's overall investment portfolio is diversified across a wider spectrum of approved financial institutions thereby achieving improved security and asset protection. It should be noted that each individual investment is still held directly by Council with each financial institution.

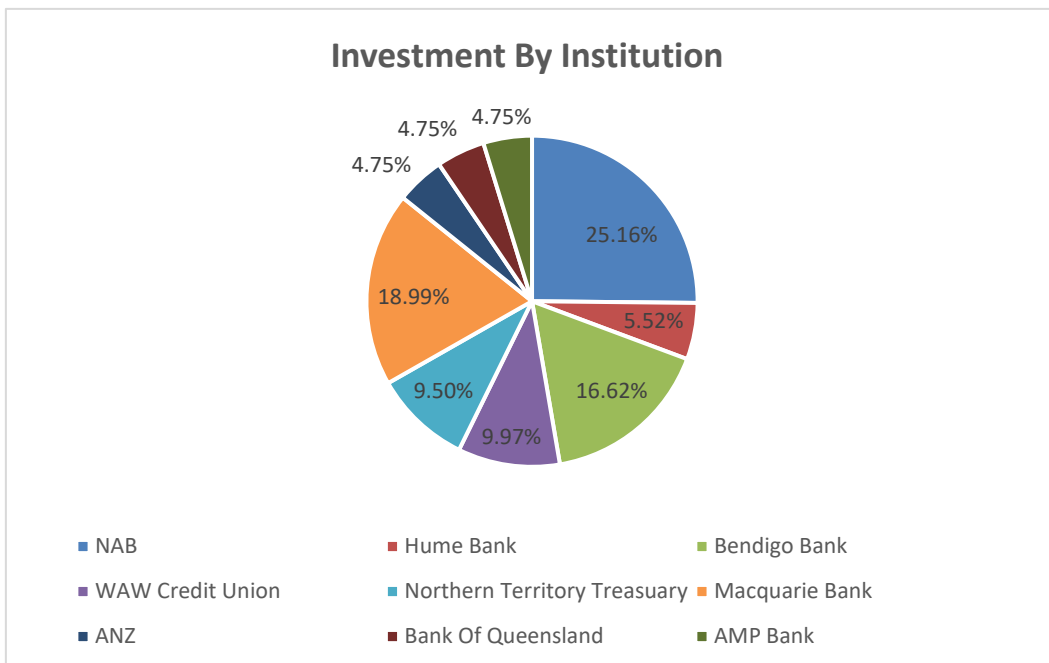
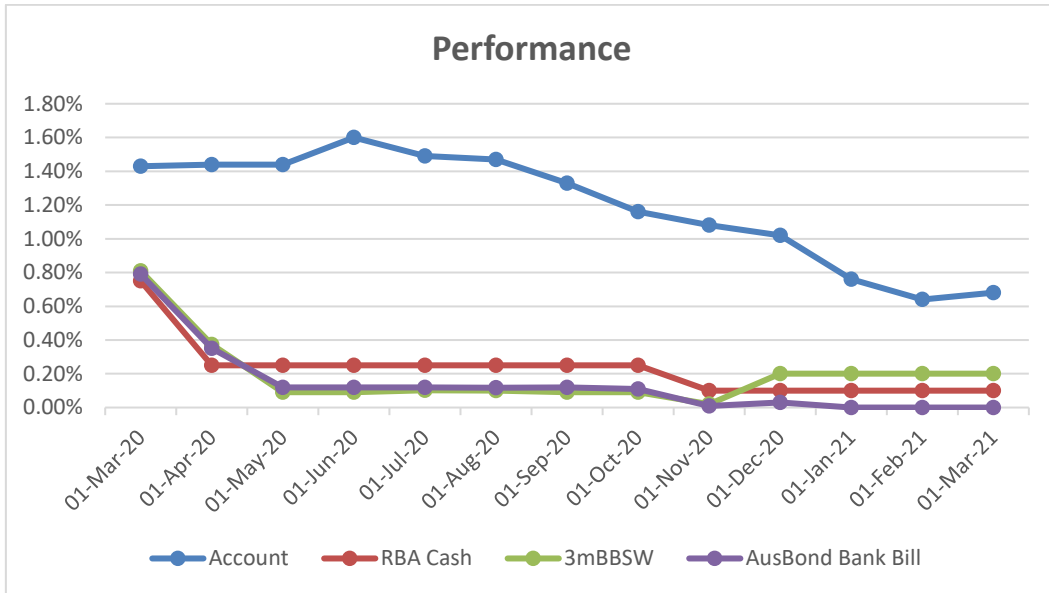
Greater Hume's overall investment portfolio

Total Portfolio Value	\$26,674,510
Weighted Average Term (days)	93
Weighted Average Yield	0.8 %
Total Monthly Accrued Interest	\$2,501.28
Total Interest Received this month	\$8,899.72
Interest Payments this month	5
Matured Investments this month	4
Total Funds Matured this month	\$1,750,000.00
New Investments this month	2
Total Funds Invested this month	\$2,000,000.00

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

COMBINED INVESTMENT ACCOUNT – MONTH ENDED 31 MARCH 2021 [CONT'D]

Note: The Reserve Bank of Australia maintained the cash rate to .01%.



**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

COMBINED INVESTMENT ACCOUNT – MONTH ENDED 31 MARCH 2021 [CONT'D]

Investment Register

ADI/Security Name	Maturity Date	Face Value	Long Term Rating	Term in Days	Total Accrued	Yield
NAB	7/04/2021	\$5,611,652	AA-	1		0.15%
Bendigo And Adelaide Bank	7/04/2021	\$500,000	BBB+	243	\$2,496.58	0.75%
Bendigo And Adelaide Bank	7/04/2021	\$500,000	BBB+	212	\$2,323.29	0.80%
ANZ	8/04/2021	\$500,000	AA-	99	\$164.38	0.15%
Bendigo And Adelaide Bank	10/04/2021	\$500,000	BBB+	212	\$2,290.41	0.80%
NAB	15/04/2021	\$500,000	AA-	182	\$1,310.96	0.55%
Bendigo And Adelaide Bank	15/04/2021	\$500,000	BBB+	212	\$2,095.89	0.75%
ANZ	21/04/2021	\$500,000	AA-	127	\$232.19	0.15%
Bendigo And Adelaide Bank	28/04/2021	\$500,000	BBB+	212	\$1,962.33	0.75%
Hume Bank	3/05/2021	\$46,751	NR	366	\$696.78	1.60%
Bendigo And Adelaide Bank	7/05/2021	\$500,000	BBB+	212	\$1,869.86	0.75%
Hume Bank	8/05/2021	\$500,000	NR	365	\$7,320.55	1.60%
WAW Credit Union	9/05/2021	\$500,000	NR	365	\$7,754.79	1.70%
Macquarie Bank	11/05/2021	\$500,000	A+	181	\$906.16	0.45%
Macquarie Bank	26/05/2021	\$500,000	A+	162	\$541.78	0.35%
Macquarie Bank	8/06/2021	\$500,000	A+	123	\$250.68	0.30%
NAB	14/06/2021	\$500,000	AA-	273	\$2,386.99	0.85%
NAB	15/06/2021	\$500,000	AA-	273	\$2,375.34	0.85%
Hume Bank	19/06/2021	\$500,000	NR	365	\$4,800.00	1.20%
WAW Credit Union	25/06/2021	\$600,000	NR	180	\$1,162.19	0.70%
Hume Bank	30/06/2021	\$49,345	NR	365	\$455.87	1.20%
WAW Credit Union	5/07/2021	\$500,000	NR	181	\$945.21	0.75%
Macquarie Bank	7/07/2021	\$500,000	A+	204	\$541.78	0.35%
NAB	15/07/2021	\$500,000	AA-	273	\$1,430.14	0.60%
NAB	21/07/2021	\$500,000	AA-	189	\$402.74	0.35%
Macquarie Bank	28/07/2021	\$500,000	A+	155	\$176.71	0.30%
Macquarie Bank	4/08/2021	\$500,000	A+	232	\$541.78	0.35%
NAB	18/08/2021	\$500,000	AA-	365	\$2,860.27	0.90%
NAB	27/08/2021	\$300,000	AA-	365	\$1,557.95	0.85%
NAB	29/08/2021	\$500,000	AA-	183	\$160.27	0.30%
NAB	15/09/2021	\$500,000	AA-	365	\$2,515.07	0.90%
Bank Of Queensland	23/09/2021	\$500,000	BBB+	182	\$62.33	0.35%
Macquarie Bank	29/09/2021	\$500,000	A+	288	\$541.78	0.35%
AMP Bank	7/10/2021	\$1,000,000	BBB	217	\$652.05	0.70%
Bendigo And Adelaide Bank	15/10/2021	\$500,000	BBB+	365	\$1,787.67	0.75%
Bank Of Queensland	21/10/2021	\$500,000	BBB+	210	\$62.33	0.35%
Macquarie Bank	10/11/2021	\$500,000	A+	330	\$541.78	0.35%
NAB	6/12/2021	\$500,000	AA-	365	\$919.18	0.55%
NAB	14/12/2021	\$500,000	AA-	364	\$773.97	0.50%
WAW Credit Union	14/12/2021	\$500,000	NR	364	\$1,238.36	0.80%
Northern Territory Treasury Corp	15/12/2021	\$2,000,000	NR	385	\$2,915.07	0.40%
Hume Bank	1/03/2022	\$66,761	NR	365	\$33.84	0.50%
		\$ 26,674,510				

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

COMBINED INVESTMENT ACCOUNT – MONTH ENDED 31 MARCH 2021 [CONT'D]

Declaration

I, Dean Hart, as the Responsible Accounting Officer of Greater Hume Shire Council, hereby certify the investments listed in the attached reports have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulations 2005 and Council's Investment Policy.

All investments have been appropriately recorded in Council's financial records and reconciled monthly.

CONCLUSION

On 31 March 2021, the 2020/21 Financial Year investment return amounted to \$26,674,509.66.

RECOMMENDATION

That Council receives and notes the Investment Balances Report for the month of March 2021.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

ENGINEERING

4. PURCHASE OF ONE NEW LOADER

Report prepared by Operations Overseer – Craig Hall

REASON FOR REPORT

To inform Councillors that the purchase of one (1) new Loader has been determined through the Local Government Procurement process (LGP). As the purchase is greater than \$250,000, Council is being informed as part of the Procurement Policy.

REFERENCE TO DELIVERY PLAN ACTION

Objective Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community

Outcome4.1 Infrastructure and facilities meets the needs of our communities.

DISCUSSION

As part of Council's Plant Replacement Program, Council has undertaken the procurement of one new Loader in the Council Plant Fleet. Tenders were sought through Local Government Procurement and this report is presented to ensure compliance with Council's Procurement Procedure.

As shown in the Purchase Assessment Report – Plant **ENCLOSED SEPARATELY** the recommended Tender is from Komatsu Australia Pty Ltd for the Komatsu WA380_8 Loader.

The Komatsu WA380_8 Loader would be utilised within the Jindera Construction Crew. The Komatsu WA380_8 Loader from Komatsu Australia Pty Ltd is the most suitable machine for the requirements of Council and considered the most appropriate.

BUDGET IMPLICATION

Council's Budget for the purchase of a loader for Jindera Construction Crew is \$400,000 ex GST minus the estimated trade of existing loader (\$80,000 ex GST) giving a net cost for new loader at \$320,000. The actual cost of the Komatsu WA380_8 loader \$374,851.00 ex GST minus the minimum approximate auction value of plant 4055 (\$65,000 ex GST) gives a net cost for the new loader at \$309,851.00. Therefore it will have no effect on Council's budget.

CONCLUSION

As received through Vendor Panel by Komatsu Australia Pty Ltd, the Komatsu WA380_8 Loader is considered the most appropriate for this purchase.

RECOMMENDATION

That Council receive and note the report outlining the purchase of one (1) new Komatsu WA380_8 Loader for a purchase price of \$374,851.00 (ex GST).

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

PART C - ITEMS FOR INFORMATION

GOVERNANCE

1. WORKSHOP/BRIEFING SESSION SCHEDULE 2021

REASON FOR REPORT

To inform Council and the community of upcoming workshop/briefing sessions which Councillors and senior staff attend and, where appropriate, stakeholders also attend. Workshops/briefing sessions are held in the absence of the public.

DISCUSSION

The current session dates are outlined in the table below.

Workshop/Briefing Session date commencing at 5.45pm	Topic
Wednesday, 24 February 2021	Preliminary Roads Workshop
Wednesday, 10 March 2021	Preliminary Budget Workshop/Jindera Multi-Purpose Centre
Friday, 19 March 2021	Shire Works and Roads Tour
Wednesday, 31 March 2021	Final Roads Workshop
Wednesday, 7 April 2021	Final Budget Workshop
Wednesday, 5 May 2021	Jindera Multi-Purpose Hall Results of Waste Survey Financial management lessons learnt from a dismissed council
Wednesday, 2 June 2021	Welcoming Cities Presentation
Wednesday, 7 July 2021	TBA

The allocation of workshop/briefing sessions dates across the year is to ensure sufficient advance notice is provided to Councillors and staff.

Meeting locations and dates are available on the website or by contacting any Council office.

BUDGET IMPLICATIONS

Nil.

CONCLUSION For Councillors' information.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

2. OFFICE OF LOCAL GOVERNMENT CIRCULARS

REASON FOR REPORT

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

DISCUSSION

Recent circulars issued are listed below. Circulars can be downloaded at <https://www.olg.nsw.gov.au/councils/essential-information-and-publications/circulars-for-council>

- 21-02 Temporary Exemption from The Requirement For Councillors To Attend Meetings In Person
- 21-01 Transitioning Back To In-Person Council and Committee Meetings and Consultation on Proposed Changes Allowing Remote Attendance At Meetings
- 20-42 Release of Exposure Draft Bill on Local Government Rating Reform
- 20-41 Further Extension of Increased Tendering Exemption Threshold for Contracts For Bushfire Response And Recovery To 30 June 2021
- 20-40 Local Government Code of Accounting Practice and Financial Reporting 2020-21
- 20-39 Constitutional Referendums and Council Polls
- 20-38 Special Rate Variation and Minimum Rate Variation Guidelines and Process
- 20-37 Status of Special Covid-19 Measures

3. LOCAL GOVERNMENT NEW SOUTH WALES (LGNSW) – WEEKLY CIRCULARS

REASON FOR REPORT

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

DISCUSSION

A listing of topics of interest from recent circulars issued during June is provided on the LGNSW website. Distribution of the LGNSW newsletters has now moved to an electronic format.

Councillors or interested community members can directly access the full weekly publications via <https://www.lgnsw.org.au/news/local-government-weekly>

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For Councillors' information.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

4. TOURISM AND PROMOTIONS OFFICER'S REPORT

Report by Tourism and Promotions Officer – Kerrie Wise

REASON FOR REPORT

To update councillors regarding working projects undertaken by the Tourism and Promotions Officer.

DISCUSSION

The report on projects being undertaken by the Tourism and Promotions Officer is attached at **ANNEXURE 6**.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For Councillors' information.

CORPORATE AND COMMUNITY SERVICES

1. GREATER HUME CUSTOMER REQUEST MODULE – SUMMARY OF MONTHLY REQUESTS

For Councillors' information, the Customer Request Module reports are **ENCLOSED SEPARATELY**.

2. STATEMENT OF BANK BALANCE AS AT 31 MARCH 2021

The statement of bank balance report as at 31 March 2021 is attached at **ANNEXURE 7**.

Please note that the investment report is now contained in the Part B section of this agenda.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

3. PEOPLE & CULTURE REPORT FOR MARCH 2021

REASON FOR REPORT

To advise Councillors on Human Resources functions such as the recruitment of new employees, resignations and employee development programmes.

REFERENCE TO DELIVERY PLAN ACTION

Objective We lead a vibrant, connected and inclusive community

Outcome 1.1 Leadership and advocacy is demonstrated and encouraged in our communities

LEGISLATION / POLICIES / PROCEDURES

- Undertaking review of policies and procedures

PLANNING

- People & Culture Management System and Plan developed to guide future activities through a process of development, implementation, review and improvement
- Ongoing succession planning - Work Instructions being developed and documented for key activities performed by People & Culture
- REROC Workforce Development meeting – next meeting 18 May 2021.

RECRUITMENT

- Recruitment in progress:
 - Early Childhood Education Trainees – Holbrook, Henty and Walla Walla – appointed 4, commencing 12 April 2021
 - Jindera Transfer Station Attendant – 9 hours per week appointed 1 to commence 21 April 2021
 - Bushfire Grants Administration Officer – interviewing 3 applicants on 15 April 2021
 - Expression of Interest – Casual Customer Service Library Officers – interviews to be confirmed
 - Youth Officer Henty –interviews on 19 April 2021
 - Project Engineer or Project Manager Culcairn – interviews week of 19 April 2021
 - Library Customer Service Officer Henty 20 hours per week
- New employees commencing with Council:
 - Kiarni Jones – Casual Childcare Educator – Walla Walla
 - Isabelle Turton - Casual Childcare Educator – Henty
 - Caitlyn Wardius - Casual Childcare Educator – Walla Walla
- Position/role changes with existing Council employees:
 - Emily Jones – Youth Officer to Tourism and Communications Assistant Holbrook
 - Rebecca Disher – Casual Customer Service Library Officer to Records Officer Holbrook
 - Tarran Slatter – Customer Service Library Officer to Temporary Youth Officer until 30 April 2021
 - Andrea Simmons – Casual Customer Service Library Officer to Temporary Library Customer Service Officer Henty

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
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ON WEDNESDAY, 21 APRIL 2021**

PEOPLE & CULTURE REPORT FOR MARCH 2021 [CONT'D]

- Employees ceasing duties with Council:
 - Wolfgang Dittko – Building Maintenance Officer – Retirement as of 19 March 2021
 - Connor Newnham – Plant Operator Jindera Construction
 - Kiarni Jones – Casual Childcare Educator – Walla Walla
 - Amanda Freund – Casual Early Childhood Teacher
 - Henry Standley – Trainee Building Surveyor
 - Morgan Archer – Casual Seasonal Pool Lifeguard – Holbrook
 - Isabelle Cottrell – Casual Seasonal Pool Lifeguard – Holbrook
 - Madison Doughty – Casual Seasonal Junior Pool Lifeguard – Culcairn
 - Angel Durdin-Paul – Casual Seasonal Junior Pool Lifeguard – Holbrook
 - Nicola Gledhill – Casual Seasonal Pool Lifeguard – Holbrook
 - Katie Kelleher – Casual Seasonal Pool Lifeguard – Culcairn
 - Sophie Kohlhagen – Part Time Seasonal Head Pool Lifeguard – Walla Walla
 - Caitlin Kotzur – Casual Seasonal Pool Lifeguard – Walla Walla and Jindera
 - Danielle Liddell – Part Time Seasonal Head Pool Lifeguard – Holbrook
 - Alyssa Lieschke – Casual Seasonal Pool Lifeguard – Culcairn
 - Rachael Muller – Casual Seasonal Pool Lifeguard – Henty
 - Camilla Plunkett – Casual Seasonal Pool Lifeguard – Holbrook
 - Alisha Stead – Casual Seasonal Pool Lifeguard – Jindera
 - Laura Trimble – Part Time Seasonal Head Pool Lifeguard – Henty
 - Simon Williamson – Part Time Seasonal Head Pool Lifeguard – Culcairn

- Positions advertised:
 - Internal Expression of Interest - Youth Officer Temporary 6 weeks - expressions of interest closed 1 March 2021; appointed 1 temporarily
 - Jindera Transfer Station Attendant – 9 hours per week – applications closed 12 March 2021; interviewed 4 and appointed 1
 - Internal Records Officer Holbrook 2 days per week – applications closed 29 March 2021; interviewed 1 and appointed 1
 - Internal Bushfire Grants Administration Officer – applications closed 17 March 2021; 0 applications
 - Bushfire Grants Administration Officer – applications closed 29 March; interviewing 3 applicants on 15 April 2021
 - Expression of Interest – Casual Customer Service Library Officers – expressions of interest closed 9 April 2021; 5 applications and interviews to be confirmed
 - Internal Library Customer Service Officer Henty 20 hours per week – applications closed 5 April 2021
 - Youth Officer Henty – applications closed 12 April 2021 and interviewing 19 April 2021
 - Project Engineer or Project Manager Culcairn – applications closed 12 April 2021

**ORDINARY MEETING OF GREATER HUME COUNCIL
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COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

PEOPLE & CULTURE REPORT FOR MARCH 2021 [CONT'D]

WORKPLACE RELATIONS

- Participate with Outdoor Staff quarterly meetings – meeting held on 11 March; next meeting 10 June 2021
- Coordinate and administer Consultative Committee – meeting held on 11 March; next meeting 10 June 2021
- Participate with Risk WHS Committee – meeting held on 11 March; next meeting 10 June 2021
- LGNSW HR Networking Meeting – virtual meeting held 2 March; next meeting 2 June 2021.

PROFESSIONAL DEVELOPMENT & LEARNING

- Human Resources and Industrial Relations Mentoring.

PERFORMANCE MANAGEMENT

- Preparing to review Council's Performance Management system for 2021 appraisals. Employee feedback will be incorporated into the review to redesign questions and layout of the appraisal.
 - 1.

HEALTH & WELLBEING

- Coordination of Phase 6 of Council's Early Intervention Health and Wellbeing Program with Align. Program consists of a Physiotherapist and Health and Wellness Consultant. Health and Wellness consults have now also commenced on a weekly basis in Council's Children Services Centres and also at Council's Depots from 7am to engage the whole workforce compliment.

REVIEW & CONTINUOUS IMPROVEMENT

- Daily reviews with Director Corporate & Community Services
- Monthly reviews with MANEX
- Networking with LGNSW HR Group & REROC Workforce Development Group.

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COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

4. GREATER HUME LIBRARY SERVICES – REPORT FOR APRIL 2021

Report prepared by Library & Youth Services Team Leader – Susan Kane

REASON FOR REPORT

To inform Council on membership and participation in each library and mobile service in the Greater Hume Council.

REFERENCE TO DELIVERY PLAN ACTION

Objective We create healthy and resilient communities, acknowledge our volunteers and value our communities
Outcome 2.5 Council provides learning and development opportunities for all

DISCUSSION

The Greater Hume Council Libraries continue to organise and facilitate programs and services that meet the needs and wants of the community.

2021 NSW Women's Week— Home Grown Business

The NSW Women's Week celebrations were held across the Greater Hume Council from Monday 8 March 21. The event presented by Kevin Bascomb from the Business Enterprise Centre with stories shared by local business women on how and why they started their businesses.

Location	Number Of Attendees	Date
Culcairn Library	30	Monday 8 March
Henty Library	22	Wednesday 10 March
Jindera Library	12	Thursday 11 March
Holbrook Library – Ten Mile Cafe	28	Thursday 11 March

Online Storytime 2021

The NSWPLA Executive has undertaken to support NSW libraries that are a part of this Online Storytime 2021 by meeting the costs for all NSW libraries that have subscribed. The Executive were aware of the take-up and popularity of the 2020 COVID-19 Online Storytime initiative, which terminated on 31 December 2020, and wanted to provide every library in NSW with the opportunity to continue extending the reach of online story times into communities across the state during 2021. Selected publishers have given NSW libraries permission to read from a range of more than 200 picture books.

All four libraries subscribed to online story time and commenced this program at the start of March. Each library takes it in turn to read a story which we upload to our Facebook pages and Instagram page. First week of the month Holbrook Library, second week of the month Culcairn Library, third week of the month Henty Library and fourth week of the month Jindera Library. Staff from each library take turns to read the picture books.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

GREATER HUME LIBRARY SERVICES – REPORT FOR APRIL 2021 [CONT'D]

Upcoming Library programs, services and events

Project	Location	Date
NSW Seniors Festival Week 15 – 22 April	Culcairn Library Jindera Library & Pioneer Museum Henty Library Holbrook Library Walla Walla Hall	15 April & 21 April 14 April & 20 April 21 April 15 April & 21 April 22 April
April School Holidays	Henty – Vege Plot Music Culcairn – Vege Plot Music Holbrook – Vege Plot Music Jindera – Lego	14 April 15 April 15 April 15 April
Author Visit	Henty – Harry and Dog – 10.30am Jindera – Harry and Dog – 2.30pm	29 April

Grant Submissions for March 2021

Funding applications have been submitted to assist with additional programs and services in the Greater Hume Library and Youth Services

Grant	Project Description	Location	Grant Application Request
Reducing Social Isolation for Seniors Grant Program	The project will provide an opportunity for seniors to participate in a diverse range of programs held at each library throughout the year. The programs will encourage members of the community who are socially isolated and lonely to re-engage with family, friends and foster new relationships whilst continuing lifelong learning.	Henty, Culcairn, Holbrook and Jindera Libraries	\$19800
	TOTALS		\$19800

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

GREATER HUME LIBRARY SERVICES – REPORT FOR APRIL 2021 [CONT'D]

Library Statistics – March 21

Loans in both the static and Mobile Library Services are still not back to pre COVID numbers however, there should be a steady increase now with the relaxation of restrictions in libraries across NSW

Library	Henty	Culcairn	Holbrook	Jindera
Issues	432	441	519	94

Statistics Mobile Library Service - February 21

Location	Brocklesby	Burrumbutt ock	Gerogery	Jindera	Walbundrie	Walla	Woomargama
Loans	7	21	20	78	69	43	15

BUDGET IMPLICATION

Nil.

CONCLUSION

Greater Hume Council Libraries are continuing to provide program and services that meet the needs of the community. Women's Week funded by the NSW Government provided an opportunity for women in the community to get together to share business ideas and network. NSW Seniors Festival Week is almost here with over 9 different events held in 5 towns over a two week period. Online Storytime has commenced with 4 Storytime per month uploaded to social media platforms Facebook and Instagram to be viewed and shared by families.

For Councillors' information.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

5. GREATER HUME YOUTH PROGRAMS AND EVENTS

Report prepared by Temporary Youth Officer – Tarran Slatter

REASON FOR REPORT

To inform Council on Youth events and programs presented to Council.

REFERENCE TO DELIVERY PLAN ACTION

Objective We create healthy, inclusive, and resilient communities, acknowledge our volunteers and value our youth

Outcome 2.1 Welcoming, resilient and involved communities

DISCUSSION

The Greater Hume Council Youth Services and Youth Advisory Committees organise events and programs throughout the year in order to address the cultural, educational, recreational needs of the community.

The Greater Hume Youth Officers have continued to work on and develop programs and activities that can be completed while working within the COVID-19 restrictions.

March School Based Activities

Program	Month	Location
Walla Pool Movie Night	6 March	Walla Walla Swimming Pool
Sports Ability Day	22 March - postponed	Walla Walla Recreation Ground
REROC Take Charge	29 March	Wagga Wagga

- Sports Ability Day: The Greater Hume Sports Ability Day was planned for Monday 22nd March and to be held at the Walla Walla recreation Ground. The day was looking to be very successful, with several students attending from Billabong High School and St Pauls Walla. The Border Mail and Justin Clancy also agreed to attend. Unfortunately, due to bad weather the event had to be postponed until May 2021.
- The movie “Call of the wild” was shown at the Walla Walla Swimming Pool on 6 March. There evening went as planned and was well attended by the community.

School Holiday Activities planned for April 2021

Program	Month	Location
Mindfulness sessions	8 April	Culcairn Library
Al's Skate Lessons	12 April	Henty Skate Park

- Mindfulness sessions – Culcairn Library. Anna, the founder of Mindful Warrior gives youth the tools to cope with what life throws at them and empowers people to find Balance and calm to their lives. Unfortunately, since COVID it has been proving difficult to get the youth back into school holiday activities. With no members of the public attending the sessions.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

GREATER HUME YOUTH PROGRAMS AND EVENTS [CONT'D]

April School Based Activities

Program	Month	Location
The Totem Collective	22 April	Jindera Skate Park
Al's Skate Co	29 April	Holbrook Skate Park
Greater Hume Festival of possibilities	30 April	Walla Walla Recreation Ground

Social Media Statistics

Facebook Page	People Reached	Post Engagements	Page Likes
Youth Advisory	841 ^116%	19 v39%	6 ^0%

The promotion for all youth events is reaching great numbers on the Facebook page

BUDGET IMPLICATION

Nil.

CONCLUSION

The Greater Hume Youth is constantly working to remain up to date with the issues and opportunities surrounding our young people. As the 21st century continues to change so must Council when designing programs or events and especially when approaching our schools and committees. The Greater Hume Council Youth Development Officers are proactive in finding opportunities for young people to grow and develop within their local communities and to promote their achievements on a greater stage allowing others to see the abilities and opportunities within the Greater Hume for young people.

6. GREATER HUME CHILDREN SERVICES

Report prepared by Service Manager Greater Hume Children Services - Fiona Pattinson

REASON FOR REPORT

To provide an update on statistics and activities of Greater Hume Children Services (GHCS).

REFERENCE TO DELIVERY PLAN ACTION

Objective We create healthy, inclusive and resilient communities, acknowledge our volunteers and value our youth

Outcome 2.2 We have services to promote and deliver health and wellbeing for all ages

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

GREATER HUME CHILDREN SERVICES [CONT'D]

DISCUSSION

Service Statistics as of March 2021.

Greater Hume Children Services Family Day Care (FDC)	Mon – Fri	
Educators	NSW – 46	Vic – 19
Educators working in the shire	7	
Families registered	498	
Children registered for care	683	
Average EFT	218.49	

Henty	Mon - Fri 7.30am - 5.30pm
Staff numbers	2FT 1PT 1 casual
Families registered	21
Children registered	28
Average EFT (children per day)	9.10

Walla Walla	Mon - Fri : 7.30am - 5.30pm
Staff numbers	3 Part time 1 trainee 1 casual
Families registered	20
Children registered	26
Average EFT(children per day)	To be advised

Holbrook	Mon – Fri 6.45am -5.45pm
Staff numbers	3 FT 4 PT 2 casual ,
Families registered	64
Children registered	88
Average EFT(children per day)	45.07

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

ENGINEERING

1. REPORT OF WORKS – MARCH 2021

Grants Program

State Roads Maintenance (RMCC):

Maintenance works, inspections and sign replacement on State Roads, Olympic Highway (MR78) and Tumbarumba Road (MR284) is continuing under the RMCC with Transport for New South Wales (TfNSW).

Resealing on MR78, Segments 140, 150 and 540 have been completed.

Olympic Highway Rail Crossing Project is progressing.

Heavy Patching on MR78 has been completed.

Regional Roads Block Grant:

General maintenance including guide post replacement is continuing on all Regional Roads.

Road rehabilitation including shoulder widening, gravel overlay and sealing to a width of 8m for 2.5km on Kywong Howlong Road is continuing

Local Roads

Sealed:

General maintenance on local roads is continuing.

The final 1.7km of Cummings Road, Culcairn is being constructed and will be sealed in April. This will complete the roadworks component of the project. Guardrail to be completed, May/June 2021.

Unsealed:

Maintenance grading has been carried out on the following roads during March.

Beelawong Road Jelbart Road	Merri Meric Road River Road
--------------------------------	--------------------------------

Urban Streets:

General maintenance of urban streets including mowing and spraying is continuing.

Resealing of Sladen Street, Henty has been completed.

General:

General maintenance of public toilets and parks is continuing.

General maintenance and replacement of signs on rural roads and urban streets is continuing.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

REPORT OF WORKS – MARCH 2021 [CONT'D]

Monthly Works Maintenance Expenditure:

Local Roads Program	Current Budget	Monthly Budget to Date	YTD Expenditure	Monthly Budget Variance to Actual	Comments
Urban Roads Maintenance	\$520,200	\$390,150	\$390,421	-\$271	Expenditure has reduced and we will continue to monitor.
Rural Roads Sealed	\$800,000	\$600,000	\$595,960	\$4,040	
Rural Roads Unsealed	\$1,231,656	\$923,742	\$1,110,829	-\$187,087	The rate of expenditure has reduced over the past month and this will continue as we have reduced the quantity of maintenance grading that is to be performed. Work will commence on the gravel resheeting program in the near future, which will assist with reducing the expenditure.
Street Tree Maintenance	\$247,387	\$185,540	\$190,258	-\$4,718	Monitor and reduce tree maintenance to combat expenditure.

Regional Roads Program	Current Budget	Monthly Budget to Date	YTD Expenditure	Monthly Budget Variance to Actual	Comments
Regional Roads Maintenance	\$795,220	\$596,415	\$551,031	\$45,384	
Regional Roads Capital	\$1,116,380	\$837,285	\$651,876	\$185,409	

Sportsgrounds, Parks & Public Toilets	Current Budget	Monthly Budget to Date	YTD Expenditure	Monthly Budget Variance to Actual	Comments
Sportsground Maintenance	\$171,050	\$128,288	\$105,059	\$23,228	
Parks & Gardens Maintenance	\$290,641	\$217,981	\$245,736	-\$27,756	Monitor expenditure. Additional expenditure due to unseasonal growing period, requiring additional maintenance.
Public Toilets Maintenance	\$157,697	\$118,273	\$103,404	\$14,869	

NB : Sportsground Maintenance excludes annual GHC contribution payment

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

2. WATER & SEWER REPORT – MARCH 2021

Capital Works Program:

- Holbrook – sewer main relining – WIP
- Holbrook Sewer Pump Station Monitoring System - Completed

Operation & Maintenance:

- New water service connection – 13 Terlich Way, Jindera
- New water service connection – 18 Terlich Way, Jindera
- New water service connection – 42 Pech Ave, Jindera

- Water main repair – 200mm AC – Crn Walla - Jindera Rd & Glenellen Rd, Jindera
- Water main repair – 200mm AC – 317 Gerogery West –Walla Rd, Gerogery West
- Water Main repair – 100mm End Cap Burrumbuttock Hall

- Water service connection renewal – 110-112 Huon St, Jindera
- Water service connection renewal – SES Gamble St, Culcairn

Other:

- IWCM – WIP
- Jindera STW upgrade Business Case – WIP
- Culcairn Black St reservoir upgrade Business Case - WIP

Drinking Water Monitoring Program:

- 8 x Water samples for Microbial Water Analysis submitted in the month of March 2021 for Villages and Culcairn Water Supply have all complied with the Australian Drinking Water Guidelines.

Water Quality Complaints

Date	Location	Problem	Action Taken
Nil to Report			

Water Supply Sourced and Used

1 July 2020 – 31 March 2021	2018/2019	2019/2020	2020/2021
Culcairn Water Supply (ML)	144.31	135.10	116.7
Village Water Supply (ML)	392.28	407.38	366.07
Totals (ML)	536.59	542.48	482.77

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

WATER & SEWER REPORT – MARCH 2021 [CONT'D]

Filling Stations Transactions

- Filling station sites - 316 transactions during the March 2021 period
- **Yearly Total Transactions - 1335**

Filling Stations Usage

Station	March 2021 Total KL	2020-2021 Yearly Total
Culcairn	1808.27	6324.07
Jindera	68.6	1078.4
Brocklesby	87.2	589.5
Burrumbuttock	80.6	261.3
Gerogery	0.1	19.8
Totals (KL)	2044.77	8273.07

Filling Station Customer Usage

Customer	March 2021 Total KL	2020-2021 Yearly Total
Council – Road Construction, Maintenance & Tree Watering	1761.82	5984.26
Contractors – Water Carters, Households & Roadworks	182.96	1780.0
Residents	90.79	457.62
Fire Brigade (RFS)	9.2	51.2
Totals (KL)	2044.77	8273.07

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

ENVIRONMENT AND PLANNING

1. DEVELOPMENT APPLICATIONS PROCESSED FOR THE MONTH OF MARCH 2020

The schedule of development applications processed for the month of March 2021 is attached at **ANNEXURE 8**.

2. RANGER'S REPORT – MARCH 2021

COMPANION ANIMALS

No. of Complaints Received 18		Including: 3 barking dog, 9 roaming dogs, dealing with an aggressive dog, 3 nuisance dogs aggression, finish 1 Menacing Order process from dog attack issued and dog compliance checks conducted	
No. of dog attacks:	2	Location: Jindera	1 dog attacked a cat causing minor injury to cat and owner. Menacing Dog Order and penalties issued.
		Walla Walla	Sheep attacked, could not determine dogs involved.
Comments:			
		Dogs	Cats
In Council's Facility at Beginning of Month			1
Captured & Returned to Owners		7	
Captured & Impounded		9	6
Released from Pound to Owners		7	1
Surrendered by Owners			
Rehomed		2	2
Euthanased			4
Remaining in Council's Facility at End of Month			

FERAL CATS

No. of Complaints:	5
No. Feral Cats caught:	3

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 21 APRIL 2021**

RANGER'S REPORT – MARCH 2021 [CONT'D]

LIVESTOCK

	Cattle	Sheep	Horse	Goats	Other Alpacas
No. of Reports of Stock on Roads	5	4			
Instances - Returned to owners	5	4			
Impounded					
Vehicle accidents involving stock					

OTHER LIVESTOCK, WILDLIFE COMPLAINTS

- Lankeys Creek – sheep constantly on the road. Working with RSPCA and NSW Police Rural Crime Squad.
- Jindera, Henty, Holbrook and Lankeys Creek – 4 injured kangaroos euthanased.

ABANDONED VEHICLES

6 vehicles remain impounded.

POLLUTION AND ENVIRONMENTAL INCIDENTS

Inspection conducted: Overgrown Vegetation Unsafe Land	Inspections being conducted.
Pollution: Offensive smell	Jindera – fuel fumes coming into businesses.
Pollution: Waste	Jindera – excessive storage of tyres. Investigations with EPA underway. Prevention Notice and Clean-up Notice issued. Jindera - waste bags dumped, Council removed. Holbrook – oil spilt on roadway, Council cleaned up. Jindera – rubbish x 2 – removed by Council.
Pollution: Noise	Jindera – 2 roosters crowing, 2 barking dogs.

ON-SITE SEWERAGE MANAGEMENT SYSTEMS

Inspection Type	Total	Pass	Fail
OSMS Compliance Inspections	5	0	5
Pre-Purchase Inspections	1		
OSMS Orders issued	3		
OSMS Orders Compliance Inspections	5	4	1
Plumbers Site Inspections	2		
OSMS Upgrade Applications Received	4	3	1
OSMS Approvals To Do Works Issued	4		
OSMS Approvals To Operate Issued	2		
AWTS Service Contract Renewal Letters			
Local Government Application Approvals			

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RANGER'S REPORT – MARCH 2021 [CONT'D]

Local Government Approval Inspections			
Local Government Approval Soil Report Assessments			
OSMS Rate charge enquires			
Septic Enquiry	3		
Solicitors letter			
Vacant Land checks			

OTHER WORKS CONDUCTED

- RID online (Report Illegal Dumping online) updating with data entry.
- Holbrook, Culcairn and Jindera landfill site works, landfill water pump checks, refuelling conducted and camera checks.
- Gun safe inspection email update of licence information.
- Assist RSPCA with companion animal and stock welfare issues.
- Sound monitoring various locations.
- Refrigeration truck parked creating noise unit running.
- Amusement inspection Holbrook Show.
- Issue Order (court).
- Hawthorn Road wheelie bin placement, risk asses and get moved to safer location.
- Moving on illegal campers Jindera.

3. SENIOR WEEDS OFFICER'S REPORT - JULY 2020

Grant application funding from Local Land Services has been completed and has been approved for control work of high risk weeds throughout the Council area.

Control work of Blackberry, Silverleaf Nightshade, Catheads and Khaki Weeds have been completed throughout the Council area.

Spraying of waste centres is ongoing throughout the Council area.

Controlling and monitoring of Alligator Weed along Mountain Creek in the Woomargama area.

Controlling and monitoring of rabbit infestations throughout the Council area.

General roadside and property inspections have been competed throughout the Council area.

Training is ongoing.

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ON WEDNESDAY, 21 APRIL 2021**

PART D

Attached, in **ANNEXURE 9**, are minutes of the following meetings:

- Minutes of the Walla Walla Community Development Committee Meeting held on 8 February 2021
- Minutes of the Walla Walla Community Development Committee Special Meeting held on 27 August 2020
- Minutes of the Walla Walla Community Hall Committee Meeting held on 1 March 2021