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**ORDINARY MEETING OF GREATER HUME COUNCIL
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MAYORAL MINUTE

NOTICE OF MOTIONS

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OFFICERS' REPORTS – PART A - FOR DETERMINATION

ENVIRONMENT AND PLANNING

1. JINDERA RESIDENTIAL LAND USE STRATEGY – CONSIDERATION OF SUBMISSIONS

Report prepared by Habitat Planning (project consultants)

REASON FOR REPORT

Council recently completed public exhibition, including re-exhibition of the draft Jindera Residential Land Use Strategy. The purpose of this report is to respond to the submissions received during the community consultation period and identify the next steps to finalise the Land Use Strategy.

REFERENCE TO DELIVERY PLAN ACTION

Theme Growth and sustainability.

Outcome We are revitalising our communities, welcoming visitors, growing our economy and promoting the lifestyle, culture and heritage offered in our communities.

Theme Healthy Lifestyle

Outcome We create healthy, inclusive and resilient communities

Theme Good Infrastructure and Facilities

Outcome Our development and maintenance is sustainable, accessible, environmentally responsible and enjoyed by our community

DISCUSSION

Greater Hume Council in consultation with the NSW Department of Planning, Industry and Environment engaged Habitat Planning to prepare the Jindera Residential Land Use Strategy ("Strategy") **ANNEXURE 1**.

The purpose of the Strategy is to provide the strategic framework and vision to guide the future residential growth of Jindera. Specifically, the Strategy identifies a number of areas to be rezoned from agriculture to residential either within or surrounding the main urban area of Jindera.

The rezoning of this land will cater for the sustained and ongoing demand for residential land, which has seen the annual population growth rate of Jindera exceed 4% per annum since 2010. Based on forecast projections, Jindera is expected to grow to 8,000 people by 2050.

A constraints and opportunities analysis was undertaken as part of the preparation of the Strategy, as well as a review of demographic data and previous strategic planning investigations. Upon completion, a number of candidate sites were identified for rezoning to cater for the long term residential growth needs of Jindera, whilst responding to the particular environmental and servicing constraints to develop this land.

An extract of the proposed Zoning and Minimum Lot Size Maps as contained within the draft Strategy are reproduced in Figures 1 and 2.

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**JINDERA RESIDENTIAL LAND USE STRATEGY – CONSIDERATION OF SUBMISSIONS
[CONT'D]**

Following the preparation of the draft Strategy, Council placed the document on public exhibition during May 2021. In response to a submission received and changes made to the document, the draft Strategy was re-exhibited during September 2021.

The purpose of this report is to respond to the submissions received during the community consultation period and identify the next steps to finalise the Land Use Strategy.

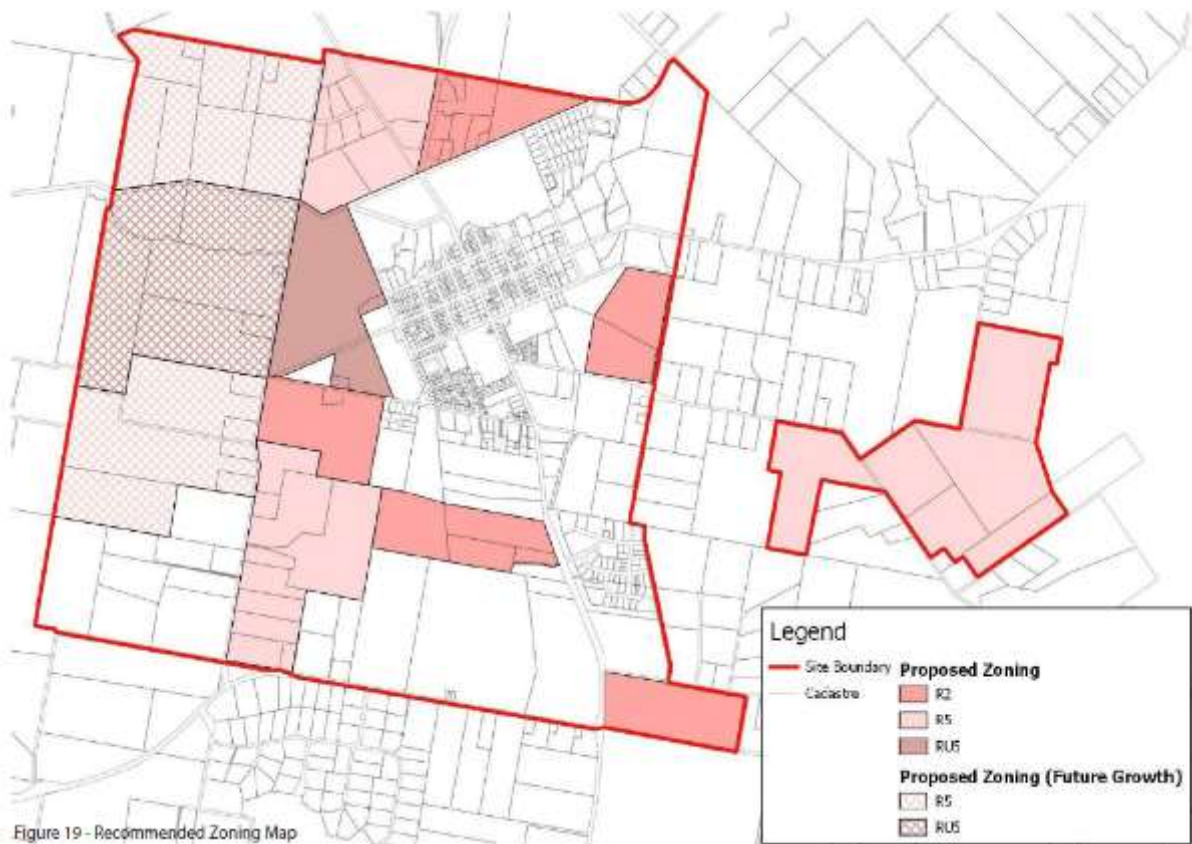


Figure 1: Recommended Zoning Map

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**JINDERA RESIDENTIAL LAND USE STRATEGY – CONSIDERATION OF SUBMISSIONS
[CONT'D]**

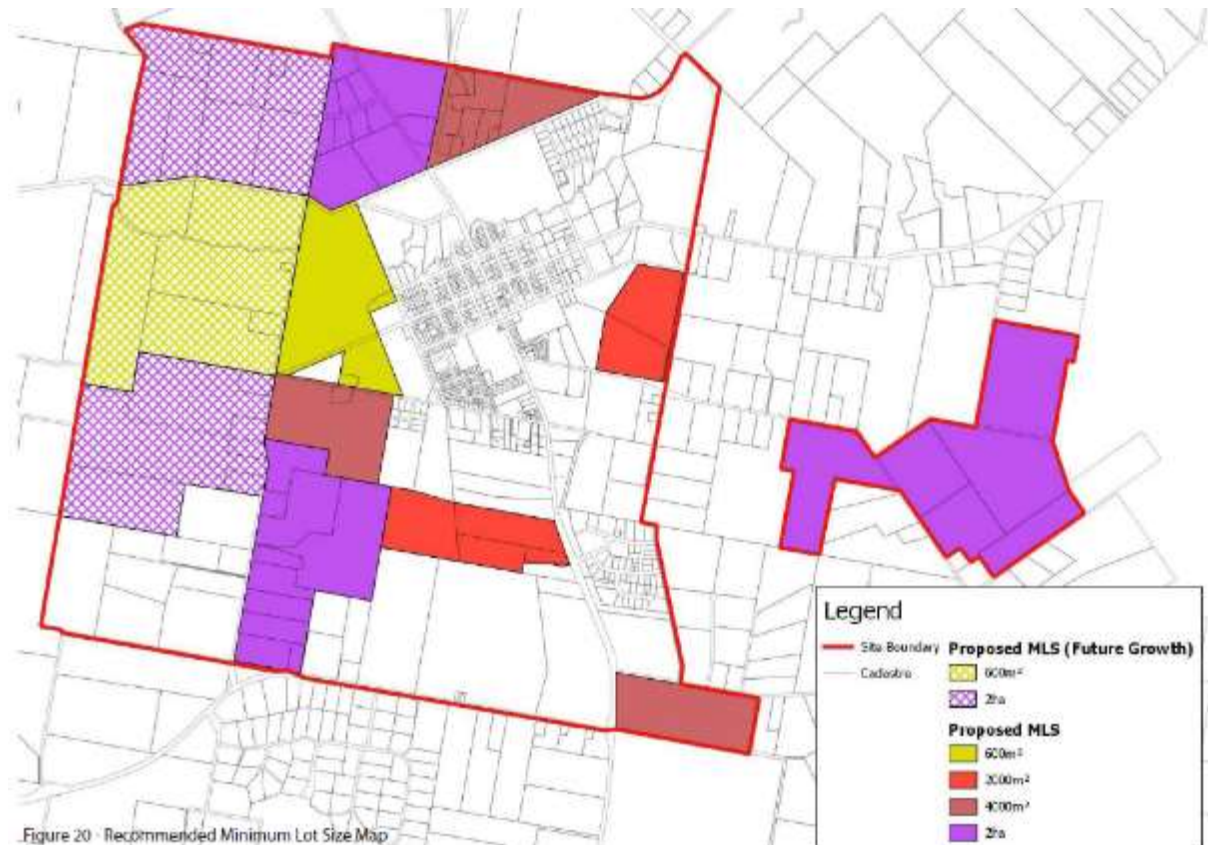


Figure 2: Recommended Lot Size Map

COMMUNITY CONSULTATION

Council placed the draft Strategy on public exhibition during May 2021. In response to a submission received and changes made to the document, the draft Strategy was re-exhibited during September 2021.

A total of 14 submissions were received during the initial public exhibition period. An additional 21 submissions were received during the second public exhibition period.

A copy of the submissions received during the public exhibition period are included in **ANNEXURE 2**.

A table summarising the submissions received and a town planning response to each of the individual submissions is provided in **ANNEXURE 3**.

A summary of the key issues raised during the public exhibition period and a response is provided below.

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**JINDERA RESIDENTIAL LAND USE STRATEGY – CONSIDERATION OF SUBMISSIONS
[CONT'D]**

Industrial Zoned Land

During the first round of community consultation, Council received a large number of submissions including a petition with 80 signatories from residents living within the Glenholm Estate objecting to a perceived proposed expansion of industrial zoned land west along Hueske Road. The submissions referred to figure 7 of the draft Strategy, which identifies land for 'future industrial' purposes.

Whilst it is acknowledged that figure 7 of the Strategy does identify land to the west of the existing brickworks on the northern side of Hueske Road as 'future industrial', the classification and future use of this land for industrial purposes is not recommended as part of the current strategy.

It is clarified that this figure was prepared as part of the preparation of the Greater Hume Local Strategic Planning Statement (LSPS). The purpose of the draft Strategy is to review previous strategic planning investigations including the LSPS and undertake a constraints and opportunities analysis of a number of key environmental, servicing and social factors to inform future land use planning decisions.

Following the completion of these investigations, the land in question is subject to a number of environmental constraints such as flooding and biodiversity that limit its ability to be further developed. The sites' location adjacent to the existing brickworks also limits opportunities to further develop this land without causing land use conflicts.

Where unconstrained and located outside of the relevant buffer area of the brickworks, the draft Strategy recommends rezoning land on the corner of Bungowannah Road and Hueske Road as R5 Large Lot Residential with a 2ha minimum lot size as identified within figure 19 of the report (figure 1 reproduced above).

For the remaining land located between this land and the brickworks, it is recommended that the current RU4 Primary Production Small Lots zone with an 8ha minimum lot size be retained and that no further development be permitted within this area. It is recommended that this zoning be reviewed in the future should the brickworks cease to exist.

It is acknowledged that figure 17 of the draft Strategy does identify a "possible future industrial expansion area" on the corner of Urana Street and Hueske Road. This land has been identified as it immediately adjoins the brickworks site and is located opposite the Jindera Industrial Estate expansion area. This land is largely separated from surrounding nearby sensitive uses, has readily available access to reticulated infrastructure (namely water and sewer) and will form an extension of industrial uses.

Notwithstanding the above, the draft Strategy only relates to residential land and does not propose to rezone any land for industrial purposes as part of the current Strategy. Any proposed rezoning of land for industrial purposes will be subject to more detailed investigation and community consultation, which is outside of the scope of the current project.

In summary, it is confirmed that the draft Strategy does not propose to rezone any land located to the west of the existing Brickworks for industrial purposes.

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**JINDERA RESIDENTIAL LAND USE STRATEGY – CONSIDERATION OF SUBMISSIONS
[CONT'D]**

R5 Large Lot Residential Zoned located to the east of Jindera

During the second round of community consultation, Council received a number of objections from landowners opposed to the inclusion of an addendum, which sought to include 187ha of land for R5 Large Lot Residential zoned purposes with a corresponding 2ha minimum lot size.

As part of the initial public exhibition of the draft Strategy, Council received a submission on behalf of several landowners on the eastern side of Jindera seeking the inclusion of their land for large lot residential purposes.

Upon further investigation, it was identified that the eastern portion of Jindera has a diverse range of lot sizes ranging from 2ha up to 60ha+. This diversity in lot sizes is the result of the previous Rural Living zone that applied under the former LEP, which allowed for a minimum subdivision lot size of 2ha with an average of 8ha. As a result, the eastern portion of Jindera has become quite fragmented with lots of various sizes spread across this area.

Whilst it is noted that an 8ha minimum lot size currently applies to this area, there is already a large proportion of established lots in this area that are less than 8ha including quite a number at 2ha as recommended by the revised draft Strategy.

Furthermore, the land is largely unconstrained from an environmental perspective subject to further detailed investigation and agricultural activities within this precinct are limited due to the highly fragmented nature of the land and predominant use of the area for rural lifestyle or hobby farming purposes.

The rezoning of this land will add additional land supply of R5 large lot zoned land, which is currently in short supply within Jindera. The rezoning of this land will also not place any undue pressure on Council infrastructure as the area has access to reticulated water, sealed roads and electricity. Furthermore, sewerage does not need to be extended to this area as effluent will be disposed of on-site.

For these reasons, the proposed rezoning of this land is considered appropriate in this instance.

Other Items

A number of other site specific or individual requests were identified during the public exhibition period. For further details regarding these submissions and a town planning response is provided in the enclosed submissions response table included in **ANNEXURE 3**.

BUDGET IMPLICATION

The Jindera Land Use Strategy has been prepared with financial assistance from NSW DPIE.

The recommendations of the draft Strategy will also have future budget implications including the provision and extension of public infrastructure and services.

CONCLUSION

Having now completed public exhibition of the draft Jindera Residential Land Use Strategy, it is recommended that Council adopt the final Strategy subject to a number of amendments as outlined within the enclosed submissions response table.

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JINDERA RESIDENTIAL LAND USE STRATEGY – CONSIDERATION OF SUBMISSIONS
[CONT'D]

RECOMMENDATION

That Council adopt the final Jindera Residential Land Use Strategy subject to a number of amendments as follows.

1. Amend the wording of Section 6.3.1 Interface Considerations as follows:
 5. *Development adjoining waterways shall be appropriately setback and designed to ensure the protection of creek corridors.*

Amend the wording of dot point 3 of Guideline 2 of Section 6.3.2 as follows:

- *Provision of open space and protection of creek corridors.*
2. Amend the final Strategy to include 375 and 387 Molkentin Road within the R5 Large Lot Residential Zone with a corresponding 2ha minimum lot size.
 3. That Council amend the land zoning and minimum lot size as it applies to 348 Jelbart Road from RU4 Primary Production Small Lots zone with an 8ha minimum lot size to R5 Large Lot Residential with a 2ha minimum lot size;
 4. That this land be included in the next scheduled review of Council's LEP.

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GOVERNANCE

1. PROPOSED SALE OF THE BROCKLESBY HOTEL

Report by General Manager – Steven Pinnuck

REASON FOR REPORT

To advise Council of the decision of the Brocklesby Community Inc. to transfer the community hotel licence to the Brocklesby Recreation Reserve.

REFERENCE TO DELIVERY PLAN ACTIONS

Objective: Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community

Outcome 4.1 Infrastructure and facilities meet the needs of our community

DISCUSSION

Councillors will recall that at the May meeting of Council a report was presented to Council advising that the Brocklesby Community Inc. was considering relocating the community hotel licence from the Brocklesby Hotel to the newly constructed function room at the Brocklesby Recreation Reserve.

The following was resolved at the May 2021 Council meeting:

That Council advise Brocklesby Community Inc. that if a decision is made to dispose of the Brocklesby Hotel building the net proceeds of the sale will be quarantined for use on community projects within Brocklesby.

Council is now in receipt of Minutes from Brocklesby Community Inc. that they intend to vacate the premises of the Brocklesby Hotel and relocate their activities to the Brocklesby Recreation Reserve.

A copy of the Minutes from the Brocklesby Community Inc. General Meeting of 1 November 2021 are included below for Councillors information.

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PROPOSED SALE OF THE BROCKLESBY HOTEL [CONT'D]

Brocklesby Community Inc

General Meeting - 1 November 2021

OPENED: 8.00pm

CHAIRPERSON: Ben White

PRESENT: David Schilg, Jordon Schilg, Gary Drew, Steve Koschitzke, Luke Fenner, Mick Boyd, Ben White and Renae White

APOLOGIES: Marg Boyd and Wayne Severin

General Business:

It was decided to notify the Greater Hume Shire Council of our intention to move the Brocklesby Community Inc Licence and entity to be based at the Brocklesby Recreation Ground and ask them to engage an agent to proceed with the sale of the Brocklesby Hotel.

Ben is to contact Steve Pinnuck at the Council for instructions on how to proceed.

Moved: Ben Seconded: David

Gary moved a motion that the Telstra account for the Brocklesby Hotel be disconnected.

Account number: 2000 58430 9791. Renae to organise disconnection.

Moved: Gary Seconded: Renae

Mick moved a motion that Supagas and Elgas accounts be closed. Renae to organise.

Moved: Mick Seconded: Ben

Sunday – 7 November 2021 – 10 am

Working Bee at the pub to clean up. Weather permitting

Meeting closed: 8.40pm

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PROPOSED SALE OF THE BROCKLESBY HOTEL [CONT'D]

In light of the advice, Council's Economic Development Coordinator, Marg Killalea has sought Expressions of Interest (EOI's) from Real Estate Agents (that meet the definition of a 'Local Supplier') to market the property on Council behalf.

It is proposed to appoint a selling Agent prior to the end of 2021 with marketing strategies to be implemented in early 2022.

BUDGET IMPLICATION

Nil. The net proceeds of sale will be quarantined for use on community projects within the Brocklesby township.

CONCLUSION

Council is in receipt of Minutes from Brocklesby Community Inc. that they intend to vacate the premises of the Brocklesby Hotel and relocate their activities to the Brocklesby Recreation Reserve.

In light of the advice, Council's Economic Development Coordinator, Marg Killalea has sought Expressions of Interest (EOI's) from Real Estate Agents (that meet the definition of a 'Local Supplier') to market the property on Council behalf.

RECOMMENDATION

That the General Manager's actions to initiate action to dispose of the Brocklesby Hotel be endorsed.

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2. GENERAL MANAGER RECRUITMENT – PROVISION OF HOUSING

Report by General Manager – Steven Pinnuck

REASON FOR REPORT

To authorize the Mayor and General Manager to investigate the acquisition of an Executive style residential dwelling to assist in the recruitment of a General Manager

REFERENCE TO DELIVERY PLAN ACTIONS

Nil

DISCUSSION

A Councillor Workshop was held on Wednesday 17 November, facilitated by recruitment Consultant, Terrey Kiss of Blackadder and Associates.

The intent of the Workshop was to finalise the Candidate Information Pack including (but not limited to):

- Qualities sought in the new General Manager
- Challenges facing the position
- Remuneration and other benefits to be offered

Other matters discussed with Councillors included Councillor involvement in the recruitment process and the recruitment timeline.

In relation to the Total Remuneration Package (TRP), Councillors indicated that it was desirable that the new General Manager reside within the Greater Hume Council area.

In order to meet this objective it was the view of Councillors at the Workshop that the Mayor and General Manager be authorized to commence actions to acquire or construct an Executive style residence of which the structure of the rental would form part of the General Manager's TRP.

The General Manager will develop a brief with the intent to call tenders as soon as possible however, in the current climate it could take up to 18 months to have a home constructed. Therefore the General Manager has initiated discussions with Real Estate Agents in respect of acquiring an existing executive style home that may be brought to market in the coming months. Whether a new home is constructed or an existing home purchased, it is anticipated that the acquisition cost will be at least \$500,000.

In discussions, the Mayor has suggested disposing of the Council owned property at 65 Peel Street which is likely to sell in the range of \$250,000 to \$300,000. It is recommended that Council borrow the remaining funds.

BUDGET IMPLICATIONS

The acquisition of an executive style residence will likely have an acquisition cost of \$500,000 and it is proposed and it is proposed to fund the acquisition through the disposal of 65 Peel Street with a loan to be undertaken for the remainder of the acquisition cost.

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GENERAL MANAGER RECRUITMENT – PROVISION OF HOUSING [CONT'D]

CONCLUSION

At workshop held on Wednesday 17 November, Councillors indicated that it was desirable that the new General Manager reside within the Greater Hume Council area.

In order to meet this objective it was the view of Councillors at the Workshop that the Mayor and General Manager be authorized to commence actions to acquire or construct an Executive style residence.

The acquisition of an executive style residence will likely have an acquisition cost of \$500,000 and it is proposed and it is proposed to fund the acquisition through the disposal of 65 Peel Street with a loan to be undertaken for the remainder of the acquisition cost.

RECOMMENDATION

That the actions of the Mayor and General Manager be endorsed to acquire an executive style residence to assist in the recruitment of an appropriately qualified and skilled General Manager be endorsed.

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**3. PROPOSED MOTION TO THE LOCAL GOVERNMENT NSW (LGNSW) SPECIAL
CONFERENCE – FUNDING FOR RURAL FINANCIAL COUNSELLING SERVICE**

Report by General Manager – Steven Pinnuck

REASON FOR REPORT

For Council to consider submitting a motion to the LGNSW Special Conference seeking the continuation of State Government funding for the Rural Financial Counselling Service RFCS) on ground staff.

REFERENCE TO DELIVERY PLAN ACTIONS

Nil

DISCUSSION

As Councillors would be aware due to the impact of COVID the LGNSW is being held on line on 29 November to deal with required procedural issues and a Special (in person) Conference is being held from 28 February to 2 March 2022.

In October the Riverina JO wrote to the Minister for Agriculture, the Hon. Adam Marshall MP seeking a continuation of funding for the RFCS on-ground staff. Currently RFCS on-ground staff are jointly funded by the Australian and NSW State Government. A copy of the Riverina JO correspondence is included below for Councillor's information.

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**PROPOSED MOTION TO THE LOCAL GOVERNMENT NSW (LGNSW) SPECIAL
CONFERENCE – FUNDING FOR RURAL FINANCIAL COUNSELLING SERVICE
[CONT'D]**



ABN 66 746 462 096
PO Box 646, Wagga Wagga NSW 2650
Phone: 02 6931 9050 | Fax: 02 6931 9040
www.riverinajo.nsw.gov.au

26 October 2021

Hon Adam Marshall MP
Minister for Agriculture
NSW Government
GPO Box 5341
SYDNEY NSW 2001

Dear Minister

Funding for the Rural Financial Counselling Service

I write on behalf of the Riverina Joint Organisation Board to raise concerns with you about the possible withdrawal of State Government funding from the Rural Financial Counselling Service (RFCS).

In 2019, in response to the on-going drought the JO formed a cross-sectoral committee to address drought issues at a regional level. The Committee, which continues today as our Critical Events Co-ordination Committee, addresses adverse events that occur in our Region. The Committee's remit covers any type of adverse event from drought to COVID to a possible mouse plague. It brings together representatives from all our Member Councils, the Department of Regional NSW, Murrumbidgee Local Health District, the Murrumbidgee Primary Health District and the Rural Financial Counselling Service.

The Committee meets every second month and its projects encompass everything from promoting drought programs, mental health programs and business support initiatives to mayoral video messages that encourage residents to get their COVID vaccinations. The Committee also acts as a conduit, funneling information from the participating agencies through Member Councils to the communities they represent.

Over the last 2 years the Committee has worked closely with the RFCS, firstly in response to the drought, then bushfires and now COVID, to ensure our residents are aware of the support that is available for them. We believe that through this close involvement we have developed a good understanding of the work that the RFCS undertakes, not just in our Region, but across regional NSW.

It is the Board's understanding that the State Government has advised that it is withdrawing its funding from the RFCS and that this funding will be redirected to resilience initiatives. We understand that the State will now direct its current investment in the RFCS into the Farm Business Resilience Program and possibly other resilience activities led by State agencies.

While we appreciate the need to build resilience in our communities, we are concerned that the redirection of funding will be at the cost of on-ground servicing. We understand that the Farm Business Resilience Program is focussed on business planning, coaching and networking program which will primarily be delivered by tele/video conferencing. Further we understand that the

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[CONT'D]**

coaching component of the Program is limited to 150 participants and costs participating farmers \$1500. The Program does not cover financial counselling or farm debt mediation work.

The RFCS have advised that the removal of the State funding will result in a reduction of 25% in on-ground staff. These staff are vital to the provision of face-to-face support to the farming sector. As you are no doubt aware RFCS counsellors literally provide "kitchen table" advice, visiting farming families in their homes to talk about their hopes, aspirations and worries, providing advice on debt management, resilience and succession planning. In addition, the counsellors connect farming families with support networks such as mental health and social services as well as assisting them to make applications for grants. Our Members do not wish to see these services reduced in response to the reduction in State funding.

We strongly encourage the State to provide on-going funding to the RFCS that will allow it to continue to provide on-ground, face-to-face services to farming enterprise and families in NSW. We would welcome your advice on this matter including the State's goals in relation to the support that it will be provide to the sector.

Thank you for taking the time to consider our concerns, my Board and I would be more than happy to meet with you to discuss the matters raised in this letter in person, if possible.

Yours sincerely



Cr Rick Firman OAM
Chairman

cc:

*Hon Paul Toole MP, Deputy Premier
Hon Sam Farrarway, Parliamentary Secretary to the Deputy Premier
Ms Steph Cooke MP, Member for Cootamundra
Dr Joe McGirr MP, Member for Wagga Wagga
Mr Justin Clancy MP, Member for Albury
Cr Linda Scott, LGNSW President
Hon Wes Fang MLC
Cr Ken Keith OAM, Chairman, Country Mayors Association*

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[CONT'D]**

It would appear that the NSW State Government are intending to redirect State funding in a Farm Business Resilience Program instead. This is a business planning, coaching and networking program that is also supported by the Federal Government. The coaching part of the Program is limited to 150 participants and costs \$1500, participating farmers work one-on-one with a consultant.

Should this be the case then RFCS on-ground staff will reduce by 25%.

The RFCS played a key role in the region, including within Greater Hume, during the drought and then more recently in the aftermath 2019/2020 Black Summer Bushfires.

Riverina JO also forwarded copies of the correspondence to the Deputy Premier, Local Members and LGNSW. Cr Scott, President of LGNSW has written back and suggested that one of the Member Councils might like to submit a motion to the LGNSW Special Conference (28 Feb-2 March, 2022) as this would then provide a pathway for LGNSW to advocate on the issue. Conference motions are now open and close midnight on 30 January 2022.

At the recent Riverina JO Board meeting held on Friday 12 November the following was resolved:

That a JO Member Council submit a motion to the LGNSW Conference in relation to the continuation of State funding for the Rural Financial Counselling Service.

Cr Wilton was the mover of the motion and therefore Greater Hume Council was requested to submit the motion for consideration at the LGNSW Special Conference.

It is proposed that the following motion be submitted on behalf of Riverina JO member Councils.

That LGNSW lobby the NSW State Government to continue to provide on-going funding to the RFCS that will allow it to continue to provide on-ground, face-to-face services to farming enterprise and families in NSW.

BUDGET IMPLICATIONS

Nil

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**PROPOSED MOTION TO THE LOCAL GOVERNMENT NSW (LGNSW) SPECIAL
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[CONT'D]**

CONCLUSION

In October the Riverina JO wrote to the Minister for Agriculture, the Hon. Adam Marshall MP seeking a continuation of funding for the RFCS on-ground staff. Currently RFCS on-ground staff are jointly funded by the Australian and NSW State Government.

It would appear that the NSW State Government are intending to redirect State funding in a Farm Business Resilience Program instead. This is a business planning, coaching and networking program that is also supported by the Federal Government. The coaching part of the Program is limited to 150 participants and costs \$1500, participating farmers work one-on-one with a consultant.

At the recent Riverina JO Board meeting held on Friday 12 November the following was resolved:

That a JO Member Council submit a motion to the LGNSW Conference in relation to the continuation of State funding for the Rural Financial Counselling Service.

RECOMMENDATION

That Greater Hume Council submit the following motion to the LGNSW Special Conference to be held in February/March 2022.

That LGNSW lobby the NSW State Government to continue to provide on-going funding to the RFCS that will allow it to continue to provide on-ground, face-to-face services to farming enterprise and families in NSW.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 1 DECEMBER 2021**

**4. BUSHFIRE COMMUNITY RECOVERY AND RESILIENCE FUND GRANT (BCRRF)
ROUND 2 APPLICATIONS APPROVAL**

Report prepared by Bushfire Relief Administration Officer – Tania Saunders

REASON FOR REPORT

To seek approval to fund applications received in round 2 under the BCRRF grants program.

REFERENCE TO DELIVERY PLAN ACTION

Nil

DISCUSSION

The Greater Hume BCRRF grants program has a total of \$135,000 available for community groups and community organisations to apply for grants of between \$2,000 and \$20,000.

The programs objectives are:

- Meet the diverse and changing needs of the impacted residents/volunteers as they recover from the 2019/2020 bushfires;
- Assist groups and communities to develop local solutions that build on and /or enhance the wellbeing of impacted residents/volunteers;
- Identify opportunities and develop strategies that nurture the ideas and aspirations of residents of the Greater Hume;
- Support whole communities or specific groups within communities; and
- Promote a positive image of the Greater Hume to residents and visitors.

Recently council called for applications from organisations within the shire and promoted the availability of the grant through social media, the Holbrook Happenings and directly contacted targeted RFS brigades.

Council has received 6 applications by the closing date of 1st October 2021 and 2 additional applications after that date. In total 8 applications has been received and have met the required program objectives for the BCRRF grants program.

Applicant	Project	Amount Requested
Wantagong Fire Brigade	Fire fighting trailer / water transfer	\$11,580.00
Holbrook Race Club	Canteen / Entertainment area fit-out	\$21,795.73
Lankeys Creek Hall Committee	New flooring, air conditioners, upgrade fridge and freezer.	\$19,883.00
Holbrook Rotary	Rotary Catering Trailer Shed	\$20,810.00
Holbrook Football & Netball Club	First Aid and trainer facility	\$12,502.50
Holbrook Community Gardens	Relocation of Holbrook Community Gardens	\$6,928.95
Glenellen Fire Brigade	Brigade 70 th Anniversary & their service during the 2019/20 Black Summer Fires	\$8,703.40
Gerogery Fire Brigade	New pump	\$7,000.00
	Total expenditure	\$109,203.58

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**BUSHFIRE COMMUNITY RECOVERY AND RESILIENCE FUND GRANT (BCRRF) ROUND
2 APPLICATIONS APPROVAL [CONT'D]**

Even though the grant conditions sought applications between \$2,000 and \$20,000 two applications slightly exceeded this amount being:

1. Holbrook Race Club - \$21,795.73 and
2. Holbrook Rotary - \$20,810.00

Council should note that \$27,145 was allocated to community organisations in Round 1 with \$107,855 to be allocated in Round 2. Accordingly it is recommended that the Holbrook Race Club requested amount of \$21,795.73 be reduced to \$20,447.15 as this will bring the total expenditure for both round 1 & 2 submissions to total the grant allocation of \$135,000.

At the council meeting held on the 18 August 2021, council agreed on the variation to the BCRRF grant to allow for the purchase of an emergency equipment kit. If all 8 applications are accepted this will exhaust all of the funding thus council being unable to purchase the emergency equipment kit.

However council recently received notification from the Office of Local Government for NSW Partnerships – Local Council funding of \$90,000. It is recommended that the acquisition of the emergency equipment kit be purchased from this additional funding source, as it will meet the programs objectives.

Cost of emergency equipment kit:

Quick Fill Trailer	\$ 5,850.00
Marquee	\$ 5,000.00
Generator	\$16,000.00
Total:	\$26,850.00

At the time of writing this report the council have been unable to source a supplier for the Community Fire Trailers.

BUDGET IMPLICATION

Nil.

Funding provided by the NSW Government Phase Two Bushfire Community Recovery and Resilience Fund (BCRRF).

CONCLUSION

The Greater Hume Bushfire Community Recovery and Resilience grant program has a total of \$135,000 available for community groups and community organisations to apply for grants of between \$2,000 and \$20,000.

In this second round 8 eligible applications from the community and local rural fire brigade have been received.

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**BUSHFIRE COMMUNITY RECOVERY AND RESILIENCE FUND GRANT (BCRRF) ROUND
2 APPLICATIONS APPROVAL [CONT'D]**

RECOMMENDATION

That all 8 applications in the table below be approved.

Applicant	Project	Amount Requested (including GST)	Revised Funding (including GST)
Wantagong Fire Brigade	Fire fighting trailer / water transfer	\$11,580.00	\$11,580.00
Holbrook Race Club	Canteen / Entertainment area fit-out	\$21,795.73	\$20,447.15
Lankeys Creek Hall Committee	New flooring, air conditioners, upgrade fridge and freezer.	\$19,883.00	\$19,883.00
Glenellen Fire Brigade	Brigade 70 th Anniversary & their service during the 2019/20 Black Summer Fires	\$8,703.40	\$8,703.40
Holbrook Football & Netball Club	First Aid and trainer facility	\$12,502.50	\$12,502.50
Holbrook Community Gardens	Relocation of Holbrook Community Gardens	\$6,928.95	\$6,928.95
Holbrook Rotary	Rotary Catering Trailer Shed	\$20,810.00	\$20,810.00
Gerogery Fire Brigade	New Pump	\$7,000	\$7,000
	Total expenditure	\$109,203.58	
	Revised expenditure		\$107,855.00
	Round 1 expenditure	\$27,145.00	\$27,145.00
			<u>\$135,000.00</u>

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CORPORATE AND COMMUNITY SERVICES

1. APPOINTMENT OF HOLBROOK COMMUNITY GARDEN MANAGEMENT COMMITTEE

Report prepared by Manager Corporate Services – Suzanne Klemke

REASON FOR REPORT

To recommend that Council formally appoint the Holbrook Community Garden Committee as a Section 355 Committee under the Local Government Act 1993.

REFERENCE TO DELIVERY PLAN ACTION

Nil

DISCUSSION

As reported to the August 2021 meeting of Council, the Holbrook Community Garden volunteers advised Council that due to a change in school policy the garden is no longer able to be located on St Patrick's School grounds.

Following consideration of the report submitted to the August 2021 meeting, Council resolved:

5. HOLBROOK COMMUNITY GARDEN

5976 RESOLVED [Parker /Schilg]

That:

- 1. Council approve the relocation of the Holbrook Community Garden to Council owned land adjacent to the Holbrook Library; and*
- 2. A formal Committee of Management be established under Section 355 of the Local Government Act to oversee management and operations of the Holbrook Community Garden, subject to the drafting of suitable Terms of Reference and subsequent report to Council for approval.*

The Committee have now conducted a formal meeting whereby office bearers were nominated and elected and the draft Terms of Reference accepted.

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APPOINTMENT OF HOLBROOK COMMUNITY GARDEN MANAGEMENT COMMITTEE
[CONT'D]

Holbrook Community Garden Site Meeting

28th September, 2021.

Executive Committee: Chairperson: Jenni Wines. Secretary: Nola Rogers.
Asst. Secretary: Kym Hulme.

Meeting opened: 2pm

Present: Council representatives: David Smith, Greg Gibbs and Mark Haynes.
Community Garden members: Jennifer Golenberg, Kym Hulme, Jennifer Kemp,
Nola Rogers and Jennifer Wines.

Apologies: None.

General business:

In accordance with the requirements of greater Hume Council Section 355 Committees, the office bearers of the Holbrook Community Garden are elected as follows;

Chairperson: Jennifer Mae Wines

Secretary: Nola Marion Rogers

Assistant Secretary: Kym Patrice Hulme

In accordance with Council requirements regarding handling of funds, as set out in the Terms of Reference, the committee is to open a bank at a local financial institution and operate the groups daily transactions from it. The approved signatories being any two of the three office bearers mentioned.

Site meeting with Greater Hume Shire Council representatives and Holbrook Community Garden members to discuss and plan new community garden. The position, approximate dimensions and possible layout of the garden was discussed and agreed to.

Council will provide a connection to the town water supply for irrigation. Connection to electricity supply deemed not essential.

David Smith will approach Catholic Education Wagga Wagga to request the outstanding community garden funds be transferred to the council bank account. These funds to be deposited in the community garden bank account when opened.

David Smith will also approach the school principal requesting access to the school site to enable retrieval of the planter gardens and other miscellaneous items.

A Bushfire Recovery Stage 2 Grant application has been submitted requesting \$6928.95. This figure was arrived at after quotes were supplied for a new garden shed with awning, the cost of a concrete slab for the shed, garden soil and an outdoor table and chairs.

Council will supply and erect a lockable enclosure onsite for storage of materials during construction of the new garden. Garden volunteers will dismantle the garden planters and retrieve any other items deemed useful in the new garden.

Council will provide pallets to stack the garden panels etc on and will transport them to the lockable enclosure for storage.

Meeting closed: 2.50 pm.

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APPOINTMENT OF HOLBROOK COMMUNITY GARDEN MANAGEMENT COMMITTEE
[CONT'D]

BUDGET IMPLICATION

No significant impact on Council's budget.

CONCLUSION

It is recommended that Council support the request of the Holbrook Community Garden Committee to be appointed as a Section 355 Committee to maintain, manage and control the Holbrook Community Garden on behalf of Council. The committee will be required to comply with Council's Management Committee Guidelines and procedures.

A copy of the amended Draft Terms of Reference is attached for Councils approval, in **ANNEXURE 4**

RECOMMENDATION

That:

1. The Holbrook Community Garden Committee be appointed as a Management Committee of Council in accordance with Section 355 of the Local Government Act 1993.
2. The Draft Terms of Reference for the Holbrook Community Garden Committee be adopted by Council.

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2. CLOSURE AND SALE OF UNUSED SECTION OF ROAD – HOFFMANS ROAD, CULCAIRN

Report prepared by Manager Corporate Services – Suzanne Klemke

REASON FOR REPORT

To advise Council of submissions received for the proposed road closure closing and to seek Council's consent to close the section of unused road separating Lot 2 DP 554393 from Lot 1 DP 1246838 Hoffmans Road and sell the land to the adjoining property owners.

REFERENCE TO DELIVERY PLAN ACTION

Nil.

DISCUSSION

At the Council meeting held 21 July 2021 Council resolved:

“That council invites submissions for a period of 28 days in respect of the potential closure and disposal of the unused section of road separating Lot 2 DP 554393 from Lot 1 DP 1246838 in accordance with Section 38B of the Roads Act 1993. “

Accordingly the consultation process was undertaken during August 2021 which included:

- Advertising of the proposed road closure in the Border Mail on Saturday 31 July 2021
- Advertising on Council's website and social media
- Correspondence forwarded to adjoining land owners, notifiable authorities and service providers.

Public submissions closed on Monday 30 August 2021.

All notifiable authorities as defined under the Roads Act were notified. Council received a total of seven responses, however, all advised they have no objections to the proposed road closure.

Notifiable Authorities	Comments
Department Planning Industry & Environment – Crown Lands	No objections to the closure of road the proposed vesting upon closure
Department Planning Industry & Environment	No objections
Department Planning Industry - Fisheries	No objections
Transport of NSW	No objections
NSW National Parks & Wildlife Service	No objections
Essential Energy	No objections
Transgrid	No objection

One objection was received by an adjoining landowner with concerns in relation to access to their property. The original plan was not clear as to the specific location of the commencing point of the road closure.

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**CLOSURE AND SALE OF UNUSED SECTION OF ROAD – HOFFMANS ROAD, CULCAIRN
[CONT'D]**

Individual Landowners	Comments
Andrew & Rosie O'Keeffe	Objection received
Rockwood Rene Pty Ltd	No Objection

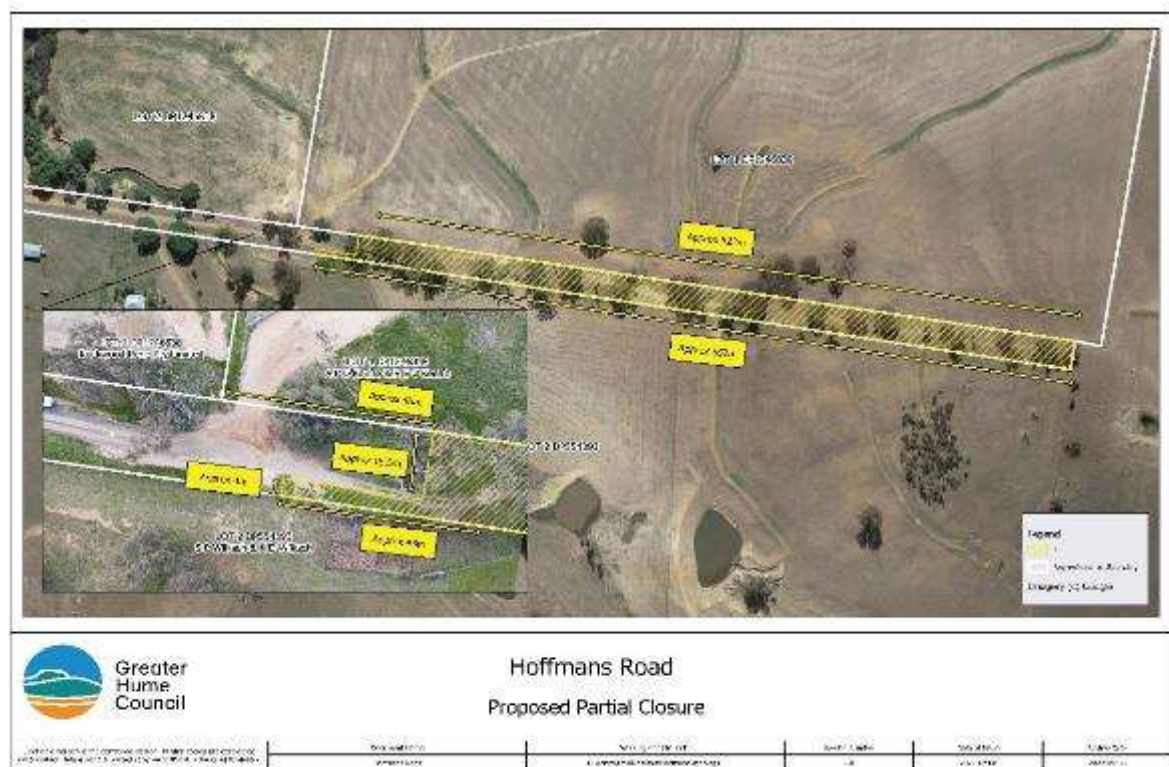
Council staff met with the objector onsite to discuss concerns. Further discussions were also undertaken with the applicant in an effort to find a suitable outcome and to ensure compliance with the Roads Act 1993 specifically:

Section 38A of the Roads Act 1993 states:

A council may propose the closure of a council public road for which it is the roads authority if—

- (a) the road is not reasonably required as a road for public use (whether for present or future needs), and*
- (b) the road is not required to provide continuity for an existing road network, and*
- (c) if the road provides a means of vehicular access to particular land, another public road provides lawful and reasonably practicable vehicular access to that land.*

Council officers conducted a further onsite inspection resulting in an amendment to the original plan which ensures a “lawful and reasonably practicable vehicular access” to the adjoining property, as identified below:



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**CLOSURE AND SALE OF UNUSED SECTION OF ROAD – HOFFMANS ROAD, CULCAIRN
[CONT'D]**

Accordingly, further consultation was undertaken with submissions closing on Monday 8 November 2021.

- Advertising of the proposed road closure in the Border Mail on Saturday 9 October 2021
- Advertising on Council's website and social media
- Correspondence forwarded to adjoining land owners.

No responses or submissions have been received by Council in response to the revised road closure plan.

If consent is granted to the proposed road closure, a plan will be prepared and registered at the Land Registry Services, with the title transferred to the applicant upon payment of the agreed purchase price. The purchase price of the land will be assessed and calculated applying the current Valuer Generals valuation for the adjoining and surrounding land.

The applicant will be required to execute a formal Deed of Agreement which provides that upon transfer, the portion of closed road will be consolidated with the applicant's adjoining parcel of land.

Part 4 Division 6 Section 43 of the Roads Act No 33 states the following:

43 Disposal of land comprising former public road owned by council

- (1) This section applies to land vested in a council and forming part of a former public road.*
- (2) Land to which this section applies is operational land for the purposes of the Local Government Act 1993 unless, before the land becomes vested in the council, the council resolves that it is to be community land, in which case the land is community land.*
- (3) If the land is disposed of by sale, the proceeds of sale (less the costs of the sale) are to be paid to the council.*
- (4) Money received by a council from the proceeds of sale of the land is not to be used by the council except for acquiring land for public roads or for carrying out road work on public roads.*

BUDGET IMPLICATION

The applicant is responsible for all associated costs in respect of the proposed road closing and purchase. Income received from the proceeds of the sale of the road, if approved, is to be reserved for acquiring land for public roads or for carrying out road work on public roads.

CONCLUSION

The section of unused road requested to be purchased by Simon and Kirsty Wilksch is surplus to Council needs and will have no impact on access to surrounding properties.

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**CLOSURE AND SALE OF UNUSED SECTION OF ROAD – HOFFMANS ROAD, CULCAIRN
[CONT'D]**

RECOMMENDATION

1. the unused section of road (as per enclosed plan) separating Lot 2 DP 554393 from Lot 1 DP 1246838 be closed and upon closing sold to the applicant
2. That applicant shall meet all costs associated with the closure and purchase of the road
3. The purchase price of the subject land be determined based on the Valuer Generals valuation for adjoining and surrounding land
4. The Mayor and General Manager be authorised to execute the necessary documentation to affect the road closure and subsequent sale of land to the applicant under the Common Seal of Council.

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3. LICENCE – LOT 2 DP 610499, JINGELIC ROAD, HOLBROOK

Report prepared by Manager Corporate Services – Suzanne Klemke

REASON FOR REPORT

To advise Councillors of the number of Expressions of Interest received to enter into a licence for Lot 2 DP 610499, Jingellic Road, Holbrook (approximately 5.182 hectares) which was advertised in the Border Morning Mail on Saturday 6 November 2021 and Saturday 13 November 2021 closing on Monday 22 November 2021.

REFERENCE TO DELIVERY PLAN ACTION

Nil.

DISCUSSION

It was determined that due to potential future use of the land Expressions of Interest be sought for a month by month licence over a twelve month period. This will allow for flexibility to terminate the licence if and when required. A copy of the land is shown below:



Recent advertising has resulted in the following Expressions of Interest being received.

EXPRESSION OF INTEREST	AMOUNT including GST
Audrey Larcombe & Sue Russell	\$100 per month
Geordie Kilmartin	\$40 per month
Natalja Corbett	\$75 per month

It would be reasonable for council to accept the Expression of Interest from Audrey Larcombe & Sue Russell in the amount of \$100.00 (inc GST) per month taking into consideration the costs to Council to undertake the maintenance and control of weeds and pests associated with this parcel of land.

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LICENCE – LOT 2 DP 610499, JINGELLIC ROAD, HOLBROOK [CONT'D]

Audrey Larcombe & Sue Russell have been leasing the property and have undertaken significant weed spraying and fire mitigation practices.

The successful applicant will be permitted to graze stock for a period of twelve months on a month by month basis commencing on 1 January 2022 and terminating on 31 December 2022 with an option to renew for a further twelve month term.

BUDGET IMPLICATION

CONCLUSION

It is recommended that council accept the Expression of Interest from Audrey Larcombe & Sue Russell as provided in the above table.

RECOMMENDATION

That Council accept the Expression of Interest from Audrey Larcombe & Sue Russell in the amount of \$100.00 (inc GST) per month to enter into a licence for Lot 2 DP 610499, Jingellic Road, Holbrook on a month to month basis for a period of up to 1 January 2022 and terminating no later than 31 December 2022.

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4. POLICY DEVELOPMENTS

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To present new and revised policies for consideration.

REFERENCE TO DELIVERY PLAN ACTION

Objective We lead a vibrant, connected and inclusive community

Outcome 1.1 Leadership and advocacy is demonstrated and encouraged in our communities.

DISCUSSION

Development and enhancement of Council's Policy Register is continuing. The following policies are now presented at **ANNEXURE 5** for consideration by Council:

1. Greater Hume Children Services policies

A number of Greater Hume Children Services policies have been reviewed and updated as follows:

- a. Child Safe Environment Policy- FDC
- b. Enrolment and Orientation Policy – FDC
- c. Health and Safety Policy – FDC
- d. Dealing with Medical Conditions Policy – FDC
- e. Delivery and Collection of Children Policy – FDC
- f. Governance and Management of the Service, incorporating Confidentiality of Records Policy – FDC
- g. Payment of Fees Policy – FDC
- h. Dealing with Infectious Disease Policy - FDC
- i. Dealing With Complaints Policy (to incorporate both FDC and Centres)
- j. Inclusion Policy (change of name, with minor changes)

BUDGET IMPLICATIONS

Nil.

CONCLUSION

The continual review and development of Council policies is essential to ensure adequate internal control systems are in place and for Council to remain abreast of emerging trends and issues within the local government sector.

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POLICY DEVELOPMENTS [CONT'D]

RECOMMENDATION

That:

1. The following Greater Hume Children Services policies be adopted:
 - a. Child Safe Environment Policy- FDC
 - b. Enrolment and Orientation Policy – FDC
 - c. Health and Safety Policy – FDC
 - d. Dealing with Medical Conditions Policy – FDC
 - e. Delivery and Collection of Children Policy – FDC
 - f. Governance and Management of the Service, incorporating Confidentiality of Records Policy – FDC
 - g. Payment of Fees Policy – FDC
 - h. Dealing with Infectious Disease Policy - FDC
 - i. Dealing With Complaints Policy
 - j. Inclusion Policy

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ENGINEERING

1. PROVISION OF FOOTPATH AND KERB AND CHANNEL, URANA STREET AND MOLKENTIN ROAD JINDERA

Report prepared by Manager Traffic and Infrastructure – Michael Oliver

REASON FOR REPORT

To consider the construction of a footpath in Urana Street, Jindera and footpath and kerb and channel in Molkentin Road, Jindera. Also to advise Council of the proposed cost and apportionment for adjacent landowners as required by Council policy.

REFERENCE TO DELIVERY PLAN ACTION

Objective Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community

Outcome 4.1 Infrastructure and facilities meets the needs of our communities.

DISCUSSION

The construction of a 1.5 metre wide concrete footpath along the Eastern side of Urana Street Jindera from Molkentin Road to southern boundary of the School of Arts Hall and construction of a 1.5 metre wide concrete footpath and kerb and channel along Molkentin Road from the Urana Street intersection to Cade Court is currently proposed. These works are part of an upgrade, including drainage of Urana Street and Molkentin Road, Jindera in the 2020/2021 Delivery program.

A sketch of the proposed works is included for Councillors information on page 35.

A table of apportionment used to assess the landowner contributions is **ENCLOSED SEPARATELY** for Councillors information.

BUDGET IMPLICATION

The cost of these footpath and kerb and channel works falls within the overall budget allowance of \$400,000.00, for the whole project including substantial drainage works in Molkentin Road, including landowner contributions. The projected price does not include the possibility of provisional items which in any case would be expected to be of a nominal amount.

CONCLUSION

An estimate for the entire project including the footpath in Urana Street, Jindera and footpath and kerb and channel in Molkentin Road, Jindera is \$400,000.00 and can be funded from sources including landholder contributions.

RECOMMENDATION

That Council:

1. Approve the construction of footpath in Urana Street, Jindera and the footpath and kerb and channel in Molkentin Road, Jindera
2. That the cost to land owners be as detailed.
3. That the landowners be notified of the estimated amount of their contribution to the project

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PROVISION OF FOOTPATH AND KERB AND CHANNEL, URANA STREET AND
MOLKENTIN ROAD JINDERA [CONT'D]

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ITEMS TO BE REFERRED TO CLOSED COUNCIL

1. ENFORCEMENT OF COUNCIL ORDER – REMOVAL OF FIRE DAMAGED BUILDING DEBRIS AND IMPOSITION OF DEBT ON LAND – HOLBROOK

Report by Director Environment and Planning – Colin Kane

REASON FOR REPORT

This report advises of the need for Council to take action to give effect to a Council Order that required removal of a fire damaged dwelling and debris from a property in Holbrook.

REFERENCE TO DELIVERY PLAN

Nil

DISCUSSION

On 11 December 2020 Council issued an Emergency Order under the provision of the Environmental Planning and Assessment Act 1979 (the Act) to the owner of the property in Holbrook. The Emergency Order required the safe removal and the appropriate disposal of a fire damaged dwelling and debris.

At the time of issuing the Order the owner of the premises was unable to undertake the work as he was in care. In an attempt to have the terms of Council's Order complied with, Council staff have been in contact with the owner's Power of Attorney however the Power of Attorney has ended with the passing of the owner. The control of the land has now passed to the executor of the property owner's Will.

The property has the remains of the timber and metal clad residence, it is unfenced, overgrown and located in a high traffic area.

It is considered essential that Council undertake the work required by the Emergency Order as considerable time has elapsed and the condition of the property is a safety issue for people in the vicinity, it would be a harbourage for vermin and likely effecting the amenity of neighbouring residents.

Clause 33(1) of Schedule 5 of the Act permits Council to give effect to the terms of an Order and Clause 34 outlines the recovery of the expenses by relevant enforcement authorities such as Council.

The removal of the fire damaged building and debris would permit the executor of the property to better maintain the property or possibly sell the property.

The author has sought legal advice from Council's solicitor who has prepared a draft deed titled "Acknowledgement of Debt and Consent to Carryout Works". This document if agreed to by the executor will authorise Council to undertake the works to comply with the Order and will effectively give permission for a caveat to be registered on the title of the land.

It should be noted that a title search has revealed that there is already a mortgage registered on the land and a caveat. Council's solicitor is advising that it is not known whether there will be sufficient equity in the estate for payment of Council's debt after payment of the existing mortgage and the caveat.

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ENFORCEMENT OF COUNCIL ORDER – REMOVAL OF FIRE DAMAGED BUILDING
DEBRIS AND IMPOSITION OF DEBT ON LAND – HOLBROOK [CONT'D]

BUDGET IMPLICATIONS

The clean-up costs for enforcing the Order will be in the vicinity of \$26,500 which will be recouped by placing a debt on the land.

CONCLUSION

The allotment is very unsightly and has been for quite some time. Given the owner's inability to engage a contractor to remove the fire affected dwelling and the associated rubbish on the allotment, it is Council's intention to finalise obtaining quotations to enforce its Order and potentially recoup the costs through placing a debt on the land.

It is recommended that the matter be referred to Closed Council in accordance with section 10A(2)(b) as the report deals with the personal hardship of a resident.

RECOMMENDATION

That the matter of building debris be referred to Closed Council in accordance with section 10A(2)(b) as the report deals with the personal hardship of a resident.

REASON

The discussions to be had in relation to this matter deals with personal matters concerning a particular individual.

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2. EXCESSIVE ACCUMULATION OF ITEMS – LOT 82 DP 583299 WOOD STREET JINDERA

Report prepared by Director Environment and Planning - Colin Kane

REASON FOR REPORT

The purpose of this report is to advise Council that further legal action is shortly to commence in relation to Council's efforts to have an excessive accumulation of items removed from Lot 82 DP583299 Wood Street Jindera (the premises).

REFERENCE TO DELIVERY PLAN

Strategy 7.8 - Provide efficient and effective environmental health and building services to the community.

DISCUSSION

For many years Council has been attempting to address issues associated with the excessive accumulation of items at the premises. In 2020 Council instigated legal action against the owner for failure to comply with Council's Order dated 26 September 2019 which required the premises to be brought into an orderly condition by requiring the removal of items and a reduction in the height of stacked items in a carport.

The matter was dealt with through mediation by the Land and Environment Court in September 2020 and concluding in November 2020. The outcome of that mediation was that Council would issue a new Order under Section 124 of the Local Government Act 1993 which had 13 terms of order and was agreed to by both parties.

On 10 March 2021 Council issued the agreed Order and time for compliance varied depending upon the term of the Order. Further legal advice was obtained when numerous terms of the Order were not complied with by the time for compliance in the order.

To remedy the failure of the owner to meet the terms of Council's Order, Council will shortly commence a class 4 proceeding in the Land and Environment Court. Council's legal advisors has indicated that in Class 4 proceedings such as these, the party which is not successful in the proceedings is usually ordered to pay the 'party-party' costs of the successful party (usually being between 60-80% of the actual costs incurred).

Success in the court action should result in the Court ordering the owner to undertake the terms of the Order, failing that Council being granted permission to exercise the functions of Section 678 of the Local Government Act 1993 and carry out the terms of the Order, order the applicant pay the Council's legal costs and the cost to carry out the terms of the Order.

BUDGET IMPLICATIONS

Legal fees associated with bringing Class 4 proceedings in the Land and Environment Court.

CONCLUSION

To advise Council in relation to the premises, it is intended to commence legal action under Class 4 proceeding in the Land and Environment Court.

It is recommended that the matter be referred to Closed Council in accordance with section 10A(2)(g) of the Local Government Act 1993 as the report deals with advice concerning litigation.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 1 DECEMBER 2021**

**EXCESSIVE ACCUMULATION OF ITEMS – LOT 82 DP 583299 89 WOOD STREET
JINDERA [CONT'D]**

RECOMMENDATION

That the proposed report on excessive accumulation of items be referred to Closed Council in accordance with section 10A(2)(g) as the report deals with advice concerning litigation.

REASON

The discussions to be had in relation to this matter deals with personal matters concerning a particular individual.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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ON WEDNESDAY, 1 DECEMBER 2021**

**OFFICERS' REPORTS – PART B – TO BE RECEIVED AND NOTED
ENGINEERING**

1. FUNDING APPROVED TO REPLACE DAMAGED BRIDGE ON COPPABELLA ROAD

Report prepared by Manager Works – Ken Thompson

REASON FOR REPORT

To advise that Council has received advice from Transport for NSW that Natural Disaster Assistance Funding has been approved for the replacement of a bridge on Coppabella Road over Coppabella Creek that was damaged from an intense rain event earlier this year.

REFERENCE TO DELIVERY PLAN ACTION

Objective Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community

Outcome 4.1 Infrastructure and facilities meets the needs of our communities.

DISCUSSION

A single lane bridge sized culvert on Coppabella Road approximately 200m west from the intersection of Maginnitys Gap Road over the Coppabella Creek was damaged during an intense rain event earlier this year. This event was subsequently declared a Natural Disaster in July this year.

A temporary causeway has been constructed to allow access to continue at the bridge site.



**ORDINARY MEETING OF GREATER HUME COUNCIL
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ON WEDNESDAY, 1 DECEMBER 2021**

**FUNDING APPROVED TO REPLACE DAMAGED BRIDGE ON COPPABELLA ROAD
[CONT'D]**

Funding Letter



**Transport
for NSW**

TfNSW File No: SF2021/257731

5th October 2021

Mr Steven Pinnuck
General Manager
Greater Hume Council
spinnuck@greaterhume.nsw.gov.au

Dear Mr Pinnuck,

**NSW DISASTER ASSISTANCE ARRANGEMENTS
GREATER HUME COUNCIL
IMMEDIATE RECONSTRUCTION AND ESSENTIAL PUBLIC ASSET RECONSTRUCTION
WORKS
AGRN 960 – FLOODS MARCH 2021
FUNDING LETTER – TFNSW PROJECT NUMBER: P.0073725**

I refer to the submission of Council's claim and supporting documentation for the subject event. Transport for NSW has reviewed the submission and documentation provided by Council and has found the following:

- Council has submitted adequate documentation and supporting evidence in compliance with the 'Australian Government Disaster Recovery Funding Arrangements 2018' and 'NSW Essential Public Asset Reconstruction Works Guidelines'. See Attachment A - Approved Form 306 (or F306 extracted from Recover).
- Council's claim for AGRN960 is \$103,500.00 for Immediate Reconstruction Works.
- Council's claim for AGRN960 is for \$1,463,000.00 for Essential Public Asset Reconstruction Works.
- Council has 'Opted-in' under the new co-funding arrangements. Council's co-contribution for 2020/21 is \$62,370.00.

Upon review, TfNSW is pleased to confirm that Council's submission meets guideline requirements, therefore formally provides approval for funding.

A total upper limit grant of \$1,504,130.00 is available to Council for the Immediate Reconstruction Works and Essential Public Asset Reconstruction Works. A summary is detailed in the table below:

Transport for NSW
Level 4, 90 Crown St, Wollongong NSW, 2500 | PO Box 477, Wollongong East, 2520 NSW
P 131 782 | W transport.nsw.gov.au | ABN 18 604 228 602

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 1 DECEMBER 2021**

**FUNDING APPROVED TO REPLACE DAMAGED BRIDGE ON COPPABELLA ROAD
[CONT'D]**



**Transport
for NSW**

Type of Work	Road Type	WBS No.	Works Due Date	Total Upper Grant Limit
Immediate Reconstruction	Local - Coppabella Road	P.0073725.01.001.001.002	11 th Sept 21	\$103,500.00
Restoration of Essential Public Asset	Local - Coppabella Road	P.0073725.01.001.001.003	30 th June 2023	\$1,463,000.00
Total				\$1,566,500.00
Council Co-contribution deducted from P.0073725.01.001.001.003				\$62,370.00
TfNSW Funding				\$1,504,130.00

Notes:

1. Natural disaster funding is in the form of an upper limit grant and only actual expenditure up to the approved amount may be claimed.
2. Councils' co-contribution in the table above has been calculated in accordance with the requirements in the 'NSW Essential Public Asset Reconstruction Works Guidelines'.

Please sign and return the following by 22nd October 2021:

- Acceptance of Funding (Attachment D) advising of Council's acceptance of funding and associated conditions.

If you require any further information, please contact Daniel Rowe, Local Government Manager at NDSouth@transport.nsw.gov.au

Yours faithfully,

Joanne Parratt
Director Regional Community Partner

ATTACHMENTS

- ATTACHMENT A – Approved Form 306
ATTACHMENT B – Conditions of Funding
ATTACHMENT C – Initial Financial Forecast and Key Milestone Dates
ATTACHMENT D – Acceptance of Funding
ATTACHMENT B – CONDITIONS OF FUNDING

**ORDINARY MEETING OF GREATER HUME COUNCIL
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COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
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**FUNDING APPROVED TO REPLACE DAMAGED BRIDGE ON COPPABELLA ROAD
[CONT'D]**



**Transport
for NSW**

- **COMPLIANCE TO POLICY** – Council agrees to comply with the 'Australian Government Disaster Recovery Funding Arrangements 2018', 'NSW Disaster Assistance Guidelines' and 'NSW Essential Public Asset Reconstruction Works Guidelines'.
- **FUNDS ADMINISTRATION** – Administration of the above funds is in accordance with TfNSW's Arrangements with Councils for Road Management.
- **CLAIM FOR PAYMENT** – A claim for payment must be based on actual expenditure. Council must demonstrate certified expenditure to enable payment. All claims are to be forwarded to VDSouth@transport.nsw.gov.au
- **PROJECT FINALISATION** – Council is required to complete the work by the project completion dates referenced in the funding table and submit a final certificate of expenditure within three months of completion of the restoration work. The finalisation documents and photographic evidence of the completion of works are to be completed by Council and returned to VDSouth@transport.nsw.gov.au. Notes: 1. Works completed in June and not claimed in June, Council is required to submit date of completion of work and evidence that expenditure and completion of works were carried out prior to the end of June. Where satisfactory evidence is not submitted, funding may not be provided.
- **REPORTING** – Council must provide detailed commentary and project delivery milestones through the monthly report.
- **AUDITING** – Audits in regards to council expenditure may be conducted by the Commonwealth, the Audit of NSW, State Agencies or their contractors either during or after finalisation of the project. Councils must retain all evidentiary documentation in the event of an audit and provide the requested documentation within three (3) weeks of the request. Councils is responsible for any costs associated with such activities.
- **MEDIA COMMUNICATIONS** – Council must advise TfNSW prior to making any public announcement regarding the above project(s).
- **WORK HEALTH AND SAFETY** – Council will comply with the *Work Health and Safety Act 2011* and *Work Health and Safety Regulation 2011*. Council acknowledges that under the WHS laws, it is a primary duty of care to ensure, as far as practicable:
 - The health and safety of workers; and
 - The health and safety of others in not put at risk as a result of the works.Council acknowledges and agrees to consult, cooperate and coordinate with the relevant parties regarding matters relating to shares risks and the health, safety and welfare of workers.
- **SCOPE CHANGES/VARIATIONS** – Any change of scope including time or cost for projects, MUST be discussed as soon as possible with the TfNSW Manager Local Government. Council must formally request and provide details in writing of the proposed scope changes to the Manager Local Government. No works are to commence prior to receiving written approval from TfNSW and a revised forecast is agreed to in writing. Note that scope changes may result in a revised funding allocation. **Note: Extension of time requests must be submitted six months in advance of the final completion date for consideration.**

Transport for NSW
Level 4, 80 Crown St, Wollongong NSW 2500 | PO Box 477, Wollongong East, 2500 NSW
P 131 762 | W transport.nsw.gov.au | ABN 18 604 236 602

**ORDINARY MEETING OF GREATER HUME COUNCIL
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**FUNDING APPROVED TO REPLACE DAMAGED BRIDGE ON COPPABELLA ROAD
[CONT'D]**



**Transport
for NSW**

ATTACHMENT C – INITIAL FINANCIAL FORECAST AND KEY MILESTONE DATES


Initial Key Milestone Dates

Please provide initial key milestone dates in Table 1 below.

Table 1 – Milestone Dates

Type of Work	Road Type	WBS No.	Works Start Date	Works Completion Date
Immediate Reconstruction	Local - Coppabella Road	P.0073725.01.001.001.002		
Restoration of Essential Public Asset	Local - Coppabella Road	P.0073725.01.001.001.003		

"I/We have the authority to complete the initial financial forecast and key milestone dates on behalf of Greater Hume Council":

Name:	Signature
Title:	
Contact Number:	

Transport for NSW
Level 4, 80 Crown St Wollongong NSW, 2500 | PO Box 477, Wollongong East, 2520 NSW
P 131 782 | W transport.nsw.gov.au | ABN 18 624 259 602

**ORDINARY MEETING OF GREATER HUME COUNCIL
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**FUNDING APPROVED TO REPLACE DAMAGED BRIDGE ON COPPABELLA ROAD
[CONT'D]**



ATTACHMENT D – ACCEPTANCE OF FUNDING

**GREATER HUME COUNCIL
IMMEDIATE RECONSTRUCTION, AND ESSENTIAL PUBLIC ASSET RECONSTRUCTION WORKS
AGRN 960 – FLOODS MARCH 2021
ACCEPTANCE OF FUNDING**

Council hereby accepts the funding for the following projects for Immediate Reconstruction, and Essential Public Asset Reconstruction Works.

Type of Work	Road Type	WBS No.	Works Due Date	Total Upper Grant Limit
Immediate Reconstruction	Local - Coppabella Road	P.0073725.01.001.001.002	26 th Sept 2021	\$103,500.00
Restoration of Essential Public Asset	Local - Coppabella Road	P.0073725.01.001.001.003	30 th June 2023	\$1,463,000.00
Total				\$1,566,500.00
Council Co-contribution deducted from P.0073725.01.001.001.003				\$62,370.00
TfNSW Funding				\$1,504,130.00

Notes:

1. Natural disaster funding is in the form of an upper limit grant and only actual expenditure up to the approved amount may be claimed.
2. Councils' co-contribution in the table above has been calculated in accordance with the requirements in the 'NSW Essential Public Asset Reconstruction Works Guidelines'.

Council confirms acceptance of funding based on the terms and conditions of the Funding Letter including the Conditions of Funding.

General Manager / CEO Name:
General Manager / CEO Signature:
Date:

Please retain a copy of this funding acceptance letter for Council records.

Transport for NSW
Level 4, 90 Crown St, Wollongong NSW, 2500 | PO Box 477, Wollongong East, 2500 NSW
P 131 762 | W transport.nsw.gov.au | ARN 16 804 239 800

**ORDINARY MEETING OF GREATER HUME COUNCIL
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**FUNDING APPROVED TO REPLACE DAMAGED BRIDGE ON COPPABELLA ROAD
[CONT'D]**

Funding advice as shown compensates Council for the emergency response, was approved to the value of \$103,500.00 and is now being claimed. The second stage for the funding is to have the original bridge replaced, this has also been approved up to the value of \$1,463,000.00. Council's contribution to the replacement is \$62,370 which is an agreed contribution to Natural Disaster Assistance Funding Program following a claim under the program.

Design for the replacement structure is in progress and when completed a tender process will need to be undertaken for the construction phase. Council will have two years to complete the required work.

BUDGET IMPLICATION

Council's contribution to the replacement is \$62,370 which is an agreed contribution to Natural Disaster Funding Program following a claim under the program. Council has already allocated funds in the current budget to repair the bridge which will be now be utilised to fund Council's contribution. Therefore there will no impact on Council's current budget

CONCLUSION

Funding has been approved for the replacement of a bridge over Coppabella Creek on Coppabella Road totalling \$1,504,130. A temporary causeway has been constructed to allow access to continue at the bridge site. Design for the replacement structure is in progress and when completed a tender process will need to be undertaken for the construction phase. Council will have two years to complete the required work

RECOMMENDATION

That the report be received and noted.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 1 DECEMBER 2021**

PART C - ITEMS FOR INFORMATION

GOVERNANCE

1. WORKSHOP/BRIEFING SESSION SCHEDULE 2020/2021

REASON FOR REPORT

To inform Council and the community of upcoming workshop/briefing sessions which Councillors' and senior staff attend and, where appropriate, stakeholders also attend. Workshops/briefing sessions are held in the absence of the public.

DISCUSSION

The current session dates are outlined in the table below.

Workshop/Briefing Session date commencing at 5.45pm	Topic
Friday, 7 January 2022	Induction
Wednesday, 2 February 2022	Community Strategic Plan
Wednesday, 9 February 2022	Preliminary Roads Workshop
Wednesday, 23 February 2022	Preliminary Budget Workshop
Friday, 4 March 2022	Shire Works and Roads Tour
Wednesday, 23 March 2022	Final Roads Workshop
Wednesday, 6 April 2022	Final Budget Workshop

The allocation of workshop/briefing sessions dates across the year is to ensure sufficient advance notice is provided to Councillors' and staff.

Meeting locations and dates are available on the website or by contacting any Council office.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For Councillors' information.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 1 DECEMBER 2021**

2. OFFICE OF LOCAL GOVERNMENT CIRCULARS

REASON FOR REPORT

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

DISCUSSION

Recent circulars issued are listed below. Circulars can be downloaded at <https://www.olg.nsw.gov.au/councils/essential-information-and-publications/circulars-for-council>

- | | |
|-------|--|
| 21-37 | Amendments to the Public Health Order relating to voting at the 2021 local government elections |
| 21-36 | Update to the Guidelines for Designated Rehoming Organisations under Section 88B of the Companion Animals Act 1998 |

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For Councillors' information.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 1 DECEMBER 2021**

3. LOCAL GOVERNMENT NEW SOUTH WALES (LGNSW) – WEEKLY CIRCULARS

REASON FOR REPORT

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

DISCUSSION

A listing of topics of interest from recent circulars issued during June is provided on the LGNSW website. Distribution of the LGNSW newsletters has now moved to an electronic format.

Councillors or interested community members can directly access the full weekly publications via <https://www.lgnsw.org.au/news/local-government-weekly>

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For Councillors' information.

4. TOURISM AND PROMOTIONS OFFICER'S REPORT

Report by Tourism and Promotions Officer – Kerrie Wise

REASON FOR REPORT

To update councillors regarding working projects undertaken by the Tourism and Promotions Officer.

DISCUSSION

The report on projects being undertaken by the Tourism and Promotions Officer is attached at **ANNEXURE 6**.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For Councillors' information.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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ON WEDNESDAY, 1 DECEMBER 2021**

CORPORATE AND COMMUNITY SERVICES

1. GREATER HUME CUSTOMER REQUEST MODULE – SUMMARY OF MONTHLY REQUESTS

For Councillors' information, the Customer Request Module reports are **ENCLOSED SEPARATELY**.

2. STATEMENTS OF BANK BALANCES AS AT 30 NOVEMBER 2021

The statement of bank balances as at 30 November 2021 is attached at **ANNEXURE 7**.

3. GREATER HUME LIBRARY SERVICES

Report prepared by Library & Youth Services Team Leader – Susan Kane

REASON FOR REPORT

To inform Council on library membership and participation in Greater Hume Council Libraries

REFERENCE TO DELIVERY PLAN ACTION

Objective Healthy Lifestyle

Outcome Council provides learning and developmental opportunities for all

DISCUSSION

The Greater Hume Council Libraries continue to organise and facilitate programs and services that meet the needs and wants of the community.

Investigate and implement new and innovative programs

November 21 Programs	Participants	Location
NSW TAFE – Bring Your Own Devices – Pilot programs to be presented over 6-8 weeks	24	Henty Library
Online Storytime	Weekly	Facebook & Instagram
Henty Library in partnership with Henty Community Club - Henty Meet N Greet Event - The event was an opportunity for new residents of Henty to get to know local community groups and organisations as well as other members of the community.	80	Henty Community Club
Book Week Competition	50	All schools in Greater Hume Council invited to participate
Book Week Storytime	25	Holbrook Library

**ORDINARY MEETING OF GREATER HUME COUNCIL
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GREATER HUME LIBRARY SERVICES [CONT'D]

December 21 Upcoming Programs	Date	Location
Christmas Gingerbread Men Decorating	December 21	All Libraries
Online Storytime	weekly	Facebook & Instagram
Dutch Exhibition	December 21	Jindera Library
Outreach Visit – Culcairn Public School	December 21	Culcairn – Christmas storytime

Library Statistics – 1 November 21 – 23 November 21

Library	Henty	Culcairn	Holbrook	Jindera
Issues	418	292	296	128

Statistics Mobile Library Service – 1 November 21 – 23 November 21.

Location	Brocklesby	Gerogery	Jindera	Walbundrie	Walla	Woomargama
Loans	19	32	88	69	53	1

BUDGET IMPLICATION

Nil. Works are funded from budget allocations.

CONCLUSION

Greater Hume Council Libraries continue to facilitate programs and services that meet the needs and wants of the community pivoting between events held in the library to online when required.

RECOMMENDATION

That council receive and note the report

4. PEOPLE & CULTURE REPORT – NOVEMBER 2021

Report prepared by People and Culture Officer – Jessica Winnett

REASON FOR REPORT

To advise Councillors on Human Resources functions such as the recruitment of new employees, resignations and employee development programmes.

REFERENCE TO DELIVERY PLAN ACTION

Objective: Leadership & Communication

**ORDINARY MEETING OF GREATER HUME COUNCIL
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ON WEDNESDAY, 1 DECEMBER 2021**

PEOPLE & CULTURE REPORT – NOVEMBER 2021 [CONT'D]

LEGISLATION / POLICIES / PROCEDURES

- Continuous review of policies and procedures

PLANNING

- People & Culture Management System and Plan developed to guide future activities through a process of development, implementation, review and improvement
- Ongoing succession planning - Work Instructions being developed and documented for key activities performed by People & Culture
- REROC Workforce Development meeting – next meeting 30 November 2021

RECRUITMENT

- Recruitment in progress:
 - Road Safety Officer
 - Building Maintenance Officer
 - Early Childhood Educators
 - Manager Waste and Facilities
 - Manager Water and Waste Water
 - Youth Officer
 - Practice Mentor
- New employees commencing with Council:
 - Marita Williams – Asset Officer Culcairn
 - Rachael Cullen – Pool Lifeguard
 - Alicia Pyers – Pool Lifeguard
 - Kasey Henry – Junior Pool Lifeguard
 - Matilda Smith – Junior Pool Lifeguard
 - Kacie Schuur – Pool Lifeguard
 - Olivia Schuur – Pool Lifeguard
 - Kelly Edwards – Road Maintenance Operator Holbrook
 - Ross Hoffmann – Town and Parks Maintenance Operator Jindera
 - Jakson Franks – Bridge and Drainage Operator Jindera
 - John Honeywill – Projects Operator Culcairn
 - David Megyeri – Projects Operator Culcairn
- Position/role changes with existing Council employees:
 - Bruce Bodycott – Construction Overseer to Maintenance Grading Leading Hand Jindera
- Employees ceasing duties with Council: Nil
- Positions advertised:
 - Early Childhood Educators – all centres – applications closed 8 November 2021
 - Manager Water and Waste Water – Culcairn – applications closed 15 November 2021
 - Manager Waste and Facilities – Culcairn - applications closed 15 November 2021
 - Youth Officer – Part Time Henty – applications closed 15 November 2021
 - Practice Mentor – Jindera – applications closed 15 November 2021

**ORDINARY MEETING OF GREATER HUME COUNCIL
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PEOPLE & CULTURE REPORT – NOVEMBER 2021 [CONT'D]

WORKPLACE RELATIONS

- Participate with Outdoor Staff quarterly meetings – meeting held on 10 June; September meeting postponed due to COVID-19 restrictions; next meeting 9 December
- Coordinate and administer Consultative Committee – meeting held on 11 March; June and September meeting postponed due to COVID-19 restrictions; next meeting 9 December
- Participate with Risk WHS Committee – meeting held on 11 March; June and September meeting postponed due to COVID-19 restrictions; next meeting 9 December
- LGNSW HR Networking Meeting – virtual meeting held 2 September; next meeting 8 December 2021

PROFESSIONAL DEVELOPMENT & LEARNING

- Human Resources and Industrial Relations Mentoring
- Training Services NSW – Development of a training plan for All Staff to have the opportunity to undertake a full or part qualification under a free training model

PERFORMANCE MANAGEMENT

- Council's annual Performance Appraisals went live throughout July. All appraisals conducted online throughout July, August, September and October. Appraisals will close at the end of November 2021. Recommendations communicated to appropriate parties throughout October.

HEALTH & WELLBEING

- Coordination of Phase 8 of Council's Early Intervention Health and Wellbeing Program with Align. Current program consists of a Health and Wellness Consultant and Physiotherapist visiting on a rotating weekly basis to all office and depot location. Centre Educators participate in a Health and Wellbeing Program with a Wellness Consultant visiting one centre per week.

REVIEW & CONTINUOUS IMPROVEMENT

- Daily reviews with Director Corporate & Community Services
- Monthly reviews with MANEX
- Networking with LGNSW HR Group & REROC Workforce Development Group.

RECOMMENDATION

That council receive and note the report

**ORDINARY MEETING OF GREATER HUME COUNCIL
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ON WEDNESDAY, 1 DECEMBER 2021**

5. YOUTH SERVICES

Report prepared by Library & Youth Services Team Leader – Susan Kane

REASON FOR REPORT

To inform Council on Youth events and programs and successful grants presented to Council monthly.

REFERENCE TO DELIVERY PLAN ACTION

Objective We create healthy, inclusive, and resilient communities, acknowledge our volunteers and value our youth

Outcome 2.1 Welcoming, resilient and involved communities

DISCUSSION

The Greater Hume Council Youth Services and Youth Advisory Committees organise events and programs throughout the year in order to address the cultural, educational, recreational needs of the young people in the community.

Social Media – December 21

The promotion for all youth events including Adulting 101 programs scheduled for 2022 are reaching great numbers on the Facebook page. People Reached 1394, Post engagements 203 and Page Likes 424.

Successful FRRR Heywire Grant

Greater Hume Council has been announced one of successful recipients of the FRRR ABC Heywire Youth Innovation Grants! The Foundation for Rural and Regional Renewal (FRRR) announced that 23 communities will have a share in \$208,000 in grants to pilot one of five innovative ideas, developed at the inaugural Youth Ideas Lab held in Broken Hill, NSW.

Greater Hume Council has received funding of \$10 000 for a project to be facilitated by Youth Services working with both Billabong High and St Paul's College. The strong relationship Greater Hume Council Youth Services has built with the local high schools over the years will ensure that the numbers of young people who attend will be approximately 200. Further support from Council staff, local organisations and facilitators will ensure the project is successfully implemented.

The event will have a strong focus on promoting mental health and wellbeing for all who attend through a range of activities that will calm the soul and give the young people a feeling of increased self-esteem, value in the community and a sense of achievement.

The free event will include educational, cultural and recreational activities for young people as well as having an intergenerational element with aged members of the community facilitating some of the events and sharing their knowledge on life experiences.

Programs - December/January 2021

Program	Month	Location
Movies to be held at all Greater Hume Council Pools	December/January 21	Culcairn, Henty, Holbrook, Jindera, Walla Walla

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ON WEDNESDAY, 1 DECEMBER 2021**

YOUTH SERVICES [CONT'D]

BUDGET IMPLICATION

Projects are funded from budget allocations.

.

CONCLUSION

The Greater Hume Youth Service team are constantly working to remain up to date with the issues and opportunities surrounding our young people. Youth Services will continue to apply for funding to ensure young people in Greater Hume Council are provided with opportunities to increase their life skills, education, cultural and recreational activities.

RECOMMENDATION

That council receive and note the report

**ORDINARY MEETING OF GREATER HUME COUNCIL
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ON WEDNESDAY, 1 DECEMBER 2021**

ENGINEERING

1. NOVEMBER 2021 REPORT OF WORKS

Grants Program

State Roads Maintenance (RMCC)

Maintenance works, inspections and sign replacement on State Roads, Olympic Highway (MR78) and Tumbarumba Road (MR284) is continuing under the RMCC with Transport for New South Wales (TfNSW).

Regional Roads

General maintenance including guide post replacement is continuing on all Regional Roads.

Shoulder widening is complete along Urana Road (MR125) as part of the Safer Roads Program. Line marking and audio tactile markers to be installed.

Local Roads

Sealed

General maintenance on local roads is continuing.

All local road resealing has been completed, as part of Council's 2021/2022 Resealing Program.

Road reconstruction of 4km on Fellow Hills Road, starting at Coach Road is continuing.

Unsealed:

Maintenance grading has been carried out on the following roads during November.

Bloomfield Road	River Road
Elmo Road	Ryan Road
Hore Road	Tinmines Road
Mitchells Road	Youngs Lane

Gravel Resheeting has commenced on Plunkett Road as part of the Capital Works Program.

Urban Streets:

General maintenance of urban streets is continuing.

General:

General maintenance of public toilets and parks is continuing.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY, 1 DECEMBER 2021**

2. WATER & SEWER REPORT – NOVEMBER 2021

Capital Works Program:

- Walla Walla Sewer Treatment Plant – New monitoring system – Completed
- Henty Sewer Treatment Plant & Reuse Plant – New monitoring system - WIP

Operation & Maintenance:

- New water service connection – 129 Coogera Circuit, Jindera
- New water service connection – 108 Coogera Circuit, Jindera
- New water service connection – 15 Damson Crt, Jindera
- New water service connection – Lot 1 Sarah St, Gerogery West
- New water service connection – Lot 2 Sarah St, Gerogery West
- New water service connection – Lot 3 Sarah St, Gerogery West
- New water service connection – Lot 4 Sarah St, Gerogery West
- Water main repair – 98 Huon St, Jindera
- Water main repair - 2 Cade Crt, Jindera
- Sewer main choke – 12 Stirbeck St, Holbrook

Other:

- Weekly Wastewater Covid testing – Holbrook STP
- IWCM – WIP
- Jindera STW upgrade Business Case – WIP
- Culcairn Black St reservoir upgrade Business Case - WIP
- 4 km- sewer main Jetting & CCTV condition assessment for Culcairn, Henty, Holbrook, Jindera & Walla Walla Sewer mains - WIP

Drinking Water Monitoring Program:

- 8 x Water samples for Microbial Water Analysis submitted in the month of November 2021 for Villages and Culcairn Water Supply have all complied with the Australian Drinking Water Guidelines.

Water Quality Complaints

Date	Location	Problem	Action Taken
Nil			

Water Supply Monthly Usage

November (up to 20 November)	2019/2020	2020/2021	2021/2022
Culcairn Water Supply (ML)	9.74	9.11	6.75
Village Water Supply (ML)	23.3	28.73	20.23
Totals (ML)	33.04	37.84	26.98

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WATER & SEWER REPORT – NOVEMBER 2021 [CONT'D]

Water Supply Sourced and Used

1 July 2021 – 20 November 2021	2019/2020	2020/2021	2021/2022
Culcairn Water Supply (ML)	55.10	42.28	45.2
Village Water Supply (ML)	129.77	123.20	130.04
Totals (ML)	184.78	165.48	175.24

ENVIRONMENT AND PLANNING

1. RANGER'S REPORT – NOVEMBER 2021

COMPANION ANIMALS

No. of Complaints Received 13		Including: 5 barking dogs, 6 roaming dogs, 1 dealing with an aggressive dog, nuisance dog, 1 menacing and dangerous dog compliance check	
No. of dog attacks:		Location:	
Comments:			
		Dogs	Cats
In Council's Facility at Beginning of Month		1	
Captured & Returned to Owners		2	
Captured & Impounded		1	4
Released from Pound to Owners		2	
Surrendered by Owners			
Rehomed			
Euthanased			
Remaining in Council's Facility at End of Month			4

FERAL CATS

No. of Complaints:	3
No. Feral Cats caught:	7

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RANGER'S REPORT – NOVEMBER 2021 [CONT'D]

LIVESTOCK

	Cattle	Sheep	Horse	Goats	Other Alpacas
No. of Reports of Stock on Roads		2			
Instances - Returned to owners		2			
Impounded					
Vehicle accidents involving stock					

OTHER LIVESTOCK, WILDLIFE COMPLAINTS

Walbundrie and Bungowannah – 2 injured kangaroos euthanised.

ABANDONED VEHICLES

7 vehicles currently impounded.

1 car removed by owner in Jindera.

1 car to be removed in Holbrook.

POLLUTION AND ENVIRONMENTAL INCIDENTS

Inspection conducted: Overgrown Vegetation Unsafe Land	Inspections being conducted. 12 complaints received. 14 Notices of Proposed Orders issued. 9 Orders issued.
Pollution: Noise	Jindera – (barking) warning and ongoing monitoring. Walla Walla – (barking) warning and ongoing monitoring. Woomargama – motor bike noise monitoring. Holbrook – truck noise in semi residential area. Walla – truck noise from refrigerated trailers in residential area. Jindera – builders starting work out of allowed times. Warnings issued.
Pollution: Waste	Culcairn Walbundrie Road Culcairn – 5 mattresses dumped. Collected by Rangers. Carabost – dumped tyres, rubbish.

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RANGER'S REPORT – NOVEMBER 2021 [CONT'D]

ON-SITE SEWERAGE MANAGEMENT SYSTEMS

Inspection Type	Total	Pass	Fail
OSMS Compliance Inspections	4		4
Pre-Purchase Inspections	1		1
OSMS Orders issued	5		
OSMS Orders Compliance Inspections	2		
Plumbers Site Inspections	1		
OSMS Upgrade Applications Received	4		
OSMS Approvals To Do Works Issued	4		
OSMS Approvals To Operate Issued			
AWTS Service Contract Renewal Letters			
Local Government Application Approvals			
Local Government Approval Inspections			
Local Government Approval Soil Report Assessments			
OSMS Rate charge enquires			
Septic Enquiry	1		
Solicitors letter			
Vacant Land checks			

OTHER WORKS CONDUCTED

- RID online (Report Illegal Dumping online) updating with data entry.
- Holbrook, Culcairn and Jindera landfill site works, landfill water pump and refuelling conducted.
- Noise monitoring Jindera, Culcairn and Walla Walla barking dogs.
- Assist RSPCA with companion animal and stock welfare issues.
- Companion animals data entry.
- 39 CRM's as of 23 November.
- Surface water issues in Jindera.
- Attended court hearings.
- Follow up – Orders untidy properties vehicles at Henty, Little Billabong.
- Removal of illegal advertising signs – Jindera.
- Illegal dumping training.
- Ducks at pools.
- Building asbestos inspections all Council Buildings.
- Assist with pool maintenance.
- Walla Cemetery tree clean up.
- Zoom training for new mapping program – Culcairn.
- All Staff training day – Holbrook.

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PART D

Attached, in **ANNEXURE 7** are minutes of the following items:

- Audit, Risk & Improvement Committee: Chairman's Report / Minutes November 2021
- Walla Walla Community Hall Committee – 1 November 2021