

**MINUTES OF THE ORDINARY MEETING OF GREATER HUME COUNCIL
HELD AT HOLBROOK HALL, YOUNG ST, HOLBROOK
ON WEDNESDAY, 1 DECEMBER 2021**

The meeting opened at 6.20pm

IN ATTENDANCE

Councillor Wilton (Chairperson), Meyer, Quinn, O'Neill, Parker, Schilg and Weston.
General Manager, Director Corporate and Community Services, Director
Engineering, Director Environment and Planning, Chief Financial Officer and
Executive Assistant

Cr Weston read a prayer to commence the meeting.

ACKNOWLEDGEMENT OF COUNTRY

The Mayor (Chairperson) offered an Acknowledgement of Country at the commencement of the meeting.

APOLOGY

6070 RESOLVED [Quinn / Parker]

That the apology for Cr Matt Hicks be received and leave of absence be granted.

COUNCILLORS FOR	COUNCILLORS AGAINST	COUNCILLORS ABSENT	COUNCILLORS DECLARING INTEREST
Meyer O'Neill Parker Quinn Schilg Weston Wilton		Hicks	

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CONFIRMATION OF MINUTES OF PREVIOUS MEETING

MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 10 NOVEMBER 2021

6071 RESOLVED [Meyer / Parker]

That the Minutes of the Ordinary Meeting of Greater Hume Council held at Holbrook on Wednesday 10 November 2021 as printed and circulated to be confirmed as a true and correct record of the proceedings of such meeting.

COUNCILLORS FOR	COUNCILLORS AGAINST	COUNCILLORS ABSENT	COUNCILLORS DECLARING INTEREST
Meyer O'Neill Parker Quinn Schilg Weston Wilton		Hicks	

ACTION REPORT FROM THE MINUTES

- HENTY SPORTSGROUND FUNCTION ROOM – EXTENSIONS AND REFURBISHMENT – MINUTE NUMBER 6025
Cr Schilg queried whether the works for the levy flood bank was included in the project costs. It was noted that it has not been included in the project costs and is subject to a separate grant application. The General Manager identified that if unsuccessful for the application there is funding available in the S7.12 work plan to protect the building.
- RESPONSIVENESS OF CROWN LANDS
Cr Quinn enquired as to whether RivJO could lobby to achieve improvements in the responsiveness of Crown Lands Management. General Manager responded that it was likely to be a resourcing issue with Crown Lands and undertook to follow up matters brought to the attention of Council.

DECLARATION OF PECUNIARY INTEREST OR NON PECUNIARY INTEREST (CONFLICT OF INTEREST)

Nil

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MAYORAL MINUTE

1. MAYORAL MINUTE – VARIOUS ITEMS

6072 RESOLVED [Wilton]

That the Mayoral Minute outlining various items listed be received and noted.

- Acknowledged and thanked the Engineering team for keeping residents safe and secure during the storms and flooding in the past week.
- Noted thanks received from a constituent in relation to the responsiveness of the SES.
- Wished her colleagues good luck for the upcoming election on Saturday 4 December.
- Expressed thanks to the General Manager, Management Team and staff for their hard work and commitment whilst facing the challenges of the past two and a half years.
- Wished Councillors, General Manager, Management Team and staff a warm Christmas greeting for 2021.
- Acknowledged Cr Weston's retirement from Council as at 4 December 2021. Cr Wilton thanked Cr Weston for his commitment and service to Council and the community during his tenure.

COUNCILLORS FOR	COUNCILLORS AGAINST	COUNCILLORS ABSENT	COUNCILLORS DECLARING INTEREST
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NOTICE OF MOTIONS

Nil

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OFFICERS' REPORTS – PART A - FOR DETERMINATION

ENVIRONMENT AND PLANNING

1. JINDERA RESIDENTIAL LAND USE STRATEGY – CONSIDERATION OF SUBMISSIONS

6073 RESOLVED [Meyer / Quinn]

That Council adopt the final Jindera Residential Land Use Strategy subject to a number of amendments as follows.

1. Amend the wording of Section 6.3.1 Interface Considerations as follows:
 5. *Development adjoining waterways shall be appropriately setback and designed to ensure the protection of creek corridors.*

Amend the wording of dot point 3 of Guideline 2 of Section 6.3.2 as follows:

- *Provision of open space and protection of creek corridors.*
2. Amend the final Strategy to include 375 and 387 Molkentin Road within the R5 Large Lot Residential Zone with a corresponding 2ha minimum lot size.
 3. That Council amend the land zoning and minimum lot size as it applies to 348 Jelbart Road from RU4 Primary Production Small Lots zone with an 8ha minimum lot size to R5 Large Lot Residential with a 2ha minimum lot size;
 4. That this land be included in the next scheduled review of Council's LEP.

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GOVERNANCE

1. PROPOSED SALE OF THE BROCKLESBY HOTEL

6074 RESOLVED [O'Neill / Parker]

That the General Manager's actions to initiate action to dispose of the Brocklesby Hotel be endorsed.

COUNCILLORS FOR	COUNCILLORS AGAINST	COUNCILLORS ABSENT	COUNCILLORS DECLARING INTEREST
Meyer O'Neill Parker Schilg Weston Wilton	Quinn	Hicks	

2. GENERAL MANAGER RECRUITMENT – PROVISION OF HOUSING

6075 RESOLVED [Meyer / Parker]

That the actions of the Mayor and General Manager be endorsed to acquire an executive style residence to assist in the recruitment of an appropriately qualified and skilled General Manager be endorsed.

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3. PROPOSED MOTION TO THE LOCAL GOVERNMENT NSW (LGNSW) SPECIAL CONFERENCE – FUNDING FOR RURAL FINANCIAL COUNSELLING SERVICE

6076 RESOLVED [Meyer / Parker]

1. That Greater Hume Council submit the following motion to the LGNSW Special Conference to be held in February/March 2022.

That LGNSW lobby the NSW State Government to continue to provide on-going funding to the RFCS that will allow it to continue to provide on-ground, face-to-face services to farming enterprise and families in NSW.

2. A motion on the Infrastructure Contributions Bill be put forward for consideration at the January meeting of Council.

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**4. BUSHFIRE COMMUNITY RECOVERY AND RESILIENCE FUND GRANT (BCRRF)
ROUND 2 APPLICATIONS APPROVAL**

6077 RESOLVED [Quinn / O'Neill]

That all 8 applications in the table below be approved.

Applicant	Project	Amount Requested (including GST)	Revised Funding (including GST)
Wantagong Fire Brigade	Fire fighting trailer / water transfer	\$11,580.00	\$11,580.00
Holbrook Race Club	Canteen / Entertainment area fit-out	\$21,795.73	\$20,447.15
Lankeys Creek Hall Committee	New flooring, air conditioners, upgrade fridge and freezer.	\$19,883.00	\$19,883.00
Glenellen Fire Brigade	Brigade 70 th Anniversary & their service during the 2019/20 Black Summer Fires	\$8,703.40	\$8,703.40
Holbrook Football & Netball Club	First Aid and trainer facility	\$12,502.50	\$12,502.50
Holbrook Community Gardens	Relocation of Holbrook Community Gardens	\$6,928.95	\$6,928.95
Holbrook Rotary	Rotary Catering Trailer Shed	\$20,810.00	\$20,810.00
Gerogery Fire Brigade	New Pump	\$7,000	\$7,000
	Total expenditure	\$109,203.58	
	Revised expenditure		\$107,855.00
	Round 1 expenditure	\$27,145.00	\$27,145.00
			<u>\$135,000.00</u>

COUNCILLORS FOR	COUNCILLORS AGAINST	COUNCILLORS ABSENT	COUNCILLORS DECLARING INTEREST
Meyer O'Neill Quinn Weston Wilton	Parker Schilg	Hicks	

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CORPORATE AND COMMUNITY SERVICES

1. APPOINTMENT OF HOLBROOK COMMUNITY GARDEN MANAGEMENT COMMITTEE

6078 RESOLVED [Parker / O'Neill]

That:

1. The Holbrook Community Garden Committee be appointed as a Management Committee of Council in accordance with Section 355 of the Local Government Act 1993.
2. The Draft Terms of Reference for the Holbrook Community Garden Committee be adopted by Council.

COUNCILLORS FOR	COUNCILLORS AGAINST	COUNCILLORS ABSENT	COUNCILLORS DECLARING INTEREST
Meyer O'Neill Parker Quinn Schilg Weston Wilton		Hicks	

2. CLOSURE AND SALE OF UNUSED SECTION OF ROAD – HOFFMANS ROAD, CULCAIRN

6079 RESOLVED [Quinn / Schilg]

1. the unused section of road (as per enclosed plan) separating Lot 2 DP 554393 from Lot 1 DP 1246838 be closed and upon closing sold to the applicant
2. That applicant shall meet all costs associated with the closure and purchase of the road
3. The purchase price of the subject land be determined based on the Valuer Generals valuation for adjoining and surrounding land
4. The Mayor and General Manager be authorised to execute the necessary documentation to affect the road closure and subsequent sale of land to the applicant under the Common Seal of Council.

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3. LICENCE – LOT 2 DP 610499, JINGELIC ROAD, HOLBROOK

6080 RESOLVED [Quinn / Weston]

That Council accept the Expression of Interest from Audrey Larcombe & Sue Russell in the amount of \$100.00 (inc GST) per month to enter into a licence for Lot 2 DP 610499, Jingellic Road, Holbrook on a month to month basis for a period of up to 1 January 2022 and terminating no later than 31 December 2022.

COUNCILLORS FOR	COUNCILLORS AGAINST	COUNCILLORS ABSENT	COUNCILLORS DECLARING INTEREST
Meyer O'Neill Parker Quinn Schilg Weston Wilton		Hicks	

4. POLICY DEVELOPMENTS

6081 RESOLVED [Parker / Schilg]

That:

1. The following Greater Hume Children Services policies be adopted:
 - a. Child Safe Environment Policy- FDC
 - b. Enrolment and Orientation Policy – FDC
 - c. Health and Safety Policy – FDC
 - d. Dealing with Medical Conditions Policy – FDC
 - e. Delivery and Collection of Children Policy – FDC
 - f. Governance and Management of the Service, incorporating Confidentiality of Records Policy – FDC
 - g. Payment of Fees Policy – FDC
 - h. Dealing with Infectious Disease Policy - FDC
 - i. Dealing With Complaints Policy
 - j. Inclusion Policy

COUNCILLORS FOR	COUNCILLORS AGAINST	COUNCILLORS ABSENT	COUNCILLORS DECLARING INTEREST
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ENGINEERING

**1. PROVISION OF FOOTPATH AND KERB AND CHANNEL, URANA STREET AND
MOLKENTIN ROAD JINDERA**

6082 RESOLVED [O'Neill / Weston]

That Council:

1. Approve the construction of footpath in Urana Street, Jindera and the footpath and kerb and channel in Molkentin Road, Jindera
2. That the cost to land owners be as detailed.
3. That the landowners be notified of the estimated amount of their contribution to the project

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ITEMS TO BE REFERRED TO CLOSED COUNCIL

1. ENFORCEMENT OF COUNCIL ORDER – REMOVAL OF FIRE DAMAGED BUILDING DEBRIS AND IMPOSITION OF DEBT ON LAND – HOLBROOK

6083 RESOLVED [Meyer / Parker]

That the matter of building debris be referred to Closed Council in accordance with section 10A(2)(b) as the report deals with the personal hardship of a resident.

REASON

The discussions to be had in relation to this matter deals with personal matters concerning a particular individual.

COUNCILLORS FOR	COUNCILLORS AGAINST	COUNCILLORS ABSENT	COUNCILLORS DECLARING INTEREST
Meyer O'Neill Parker Quinn Schilg Weston Wilton		Hicks	

2. EXCESSIVE ACCUMULATION OF ITEMS – LOT 82 DP 583299 WOOD STREET JINDERA

6084 RESOLVED [Meyer / Parker]

That the proposed report on excessive accumulation of items be referred to Closed Council in accordance with section 10A(2)(g) as the report deals with advice concerning litigation.

REASON

The discussions to be had in relation to this matter deals with personal matters concerning a particular individual.

COUNCILLORS FOR	COUNCILLORS AGAINST	COUNCILLORS ABSENT	COUNCILLORS DECLARING INTEREST
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OFFICERS' REPORTS – PART B – TO BE RECEIVED AND NOTED

ENGINEERING

1. FUNDING APPROVED TO REPLACE DAMAGED BRIDGE ON COPPABELLA ROAD

6085 RESOLVED [Parker / Meyer]

That the report be received and noted.

COUNCILLORS FOR	COUNCILLORS AGAINST	COUNCILLORS ABSENT	COUNCILLORS DECLARING INTEREST
Meyer O'Neill Parker Quinn Schilg Weston Wilton		Hicks	

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PART C - ITEMS FOR INFORMATION

GOVERNANCE

1. **WORKSHOP/BRIEFING SESSION SCHEDULE 2020/2021**
2. **OFFICE OF LOCAL GOVERNMENT CIRCULARS**
3. **LOCAL GOVERNMENT NEW SOUTH WALES (LGNSW) – WEEKLY CIRCULARS**
4. **TOURISM AND PROMOTIONS OFFICER’S REPORT**

CORPORATE AND COMMUNITY SERVICES

1. **GREATER HUME CUSTOMER REQUEST MODULE – SUMMARY OF MONTHLY REQUESTS**
2. **STATEMENTS OF BANK BALANCES AS AT 30 NOVEMBER 2021**
3. **GREATER HUME LIBRARY SERVICES**
4. **PEOPLE & CULTURE REPORT – NOVEMBER 2021**
5. **YOUTH SERVICES**

ENGINEERING

1. **NOVEMBER 2021 REPORT OF WORKS**
2. **WATER & SEWER REPORT – NOVEMBER 2021**

ENVIRONMENT AND PLANNING

1. **RANGER’S REPORT – NOVEMBER 2021**

6086 RESOLVED [Parker / Meyer]

That Part C of the Agenda be received and noted.

COUNCILLORS FOR	COUNCILLORS AGAINST	COUNCILLORS ABSENT	COUNCILLORS DECLARING INTEREST
Meyer O'Neill Parker Quinn Schilg Weston Wilton		Hicks	

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PART D

6087 RESOLVED [Parker / Meyer]

That Part D of the Agenda be received and noted.

COUNCILLORS FOR	COUNCILLORS AGAINST	COUNCILLORS ABSENT	COUNCILLORS DECLARING INTEREST
Meyer O'Neill Parker Quinn Schilg Weston Wilton		Hicks	

MATTERS OF URGENCY

Nil

CLOSING THE MEETING

At this juncture the live stream of the meeting was paused so that the confidential section of the meeting was held in camera at 7.09pm.

6088 RESOLVED [Quinn / Parker]

That, in accordance with the provisions of the Local Government Act 1993, Council enter into 'Committee of the Whole' for the discussion of the following items of business:

- ENFORCEMENT OF COUNCIL ORDER – REMOVAL OF FIRE DAMAGED BUILDING DEBRIS AND IMPOSITION OF DEBT ON LAND – HOLBROOK**
- EXCESSIVE ACCUMULATION OF ITEMS – LOT 82 DP 583299 WOOD STREET JINDERA**

COUNCILLORS FOR	COUNCILLORS AGAINST	COUNCILLORS ABSENT	COUNCILLORS DECLARING INTEREST
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CONFIDENTIAL – CLOSED COUNCIL (COMMITTEE OF THE WHOLE)

ITEM FOR DETERMINATION

1. ENFORCEMENT OF COUNCIL ORDER – REMOVAL OF FIRE DAMAGED BUILDING DEBRIS AND IMPOSITION OF DEBT ON LAND – HOLBROOK

RECOMMENDATION [Parker / Quinn]

Council obtain a quotation from a demolition company and engage a demolition contractor to remove all fire affected debris and associated rubbish from the allotment and place a debt on the land to cover the costs associated with the clean-up.

VOTING ON THE RECOMMENDATION

COUNCILLORS FOR	COUNCILLORS AGAINST	COUNCILLORS ABSENT	COUNCILLORS DECLARING INTEREST
Meyer O'Neill Parker Quinn Schilg Weston Wilton		Hicks	

2. EXCESSIVE ACCUMULATION OF ITEMS – LOT 82 DP 583299 WOOD STREET JINDERA

RECOMMENDATION [O'Neill / Schilg]

This report be received and noted.

VOTING ON THE RECOMMENDATION

COUNCILLORS FOR	COUNCILLORS AGAINST	COUNCILLORS ABSENT	COUNCILLORS DECLARING INTEREST
Meyer O'Neill Parker Quinn Schilg Weston Wilton		Hicks	

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ORDINARY MEETING RECONVENED

6089 RESOLVED [Quinn / Parker]

That the Ordinary meeting be reconvened at 7.12pm for the purpose of determining the report of the matter dealt with in Committee.

COUNCILLORS FOR	COUNCILLORS AGAINST	COUNCILLORS ABSENT	COUNCILLORS DECLARING INTEREST
Meyer O'Neill Parker Quinn Schilg Weston Wilton		Hicks	

RECOMMENDATION OF CLOSED COUNCIL (COMMITTEE OF THE WHOLE)

6090 RESOLVED [Quinn / Parker]

That the foregoing report and recommendation from Closed Council (Committee of the Whole) be adopted.

COUNCILLORS FOR	COUNCILLORS AGAINST	COUNCILLORS ABSENT	COUNCILLORS DECLARING INTEREST
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There being no further business, the meeting concluded at 7.14pm

THESE MINUTES WERE CONFIRMED at the Council meeting held on 12 January 2022 at which time the signature hereon was subscribed.

Cr Heather Wilton
Mayor, Greater Hume Council