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**ORDINARY MEETING OF GREATER HUME COUNCIL
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MAYORAL MINUTE

NOTICE OF MOTIONS

**ORDINARY MEETING OF GREATER HUME COUNCIL
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OFFICERS' REPORTS – PART A - FOR DETERMINATION

ENVIRONMENT AND PLANNING

1. RECTIFICATION OF JINDERA SWIMMING POOL

Report prepared by Director Environment and Planning – Colin Kane

REASON FOR REPORT

This report will discuss options to address subsidence of the 25 metre swimming pool and baby pool at the Jindera Swimming Pool Complex. The aim is to inform Councillors so that a determination can be made to either utilise a rectification measure to attempt to address the subsidence of the existing swimming pool or alternatively, call for tenders to replace the swimming pool.

REFERENCE TO DELIVERY PLAN

Objective Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community.

Outcome 4.1 Infrastructure and facilities meets the needs of our communities.

DISCUSSION

A report to the January 2022 Ordinary meeting advised that the 25 metre swimming pool at Jindera Swimming Pool Complex has experienced some structural failings in that the pool has twisted and dropped on one side. This problem has likely eventuated due to the nature of reactive clay soils and exacerbated by the type of construction of the swimming pool which is in two equal sized lengths along a central expansion joint.

The report to the January 2022 Ordinary Meeting recommended that an option for Council was to replace the swimming pool shell using grant funding provided to Council under the Local Roads and Community Infrastructure Grant Program. The resolution arising from the report was as follows:

6095 RESOLVED [Wilton / O'Neill]

1. Council receive and note the report.
2. Council authorise preparation of tender documents for the replacement of the 25 metre swimming pool and undertake filtration works at the Jindera Swimming Pool Complex.

There was a request made after that meeting for Councillors to meet with staff and inspect the pool. This inspection was undertaken with a number of councillors and senior staff attending the Jindera Swimming Pool. At that site inspection it was obvious to all that the pool had clearly subsided. A discussion at the pool resulted in the author being directed to undertake further investigations into options to repair the subsidence.

To ensure all options for repair were considered the author sent an email to all NSW Councils, which requested advice as to how other Councils had addressed similar issues with public swimming pools. A limited number of responses were received, one suggested using Mainmark who inject their Teretek Resin beneath the structure in order to lift the pool and the author was aware that this was an option.

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RECTIFICATION OF JINDERA SWIMMING POOL [CONT'D]

Other responses recommended Council contact various consultants who might be able to assist. The author has made contact with one of the suggested consultants and the purpose was to ascertain costs and timing for a site visit and rectification. It was advised that Council was considering using Mainmark as a possible solution. The engineer from the consultancy expressed some reservations about this solution citing that the pool could have heaved rather than subsided. Despite several attempts the author has not been able to get a commitment from the consultant to make arrangements to attend the swimming pool.

An inspection of the swimming pool was undertaken by Mainmark Australia which was attended by the author and the Manager for Waste and Facilities. At that inspection the company representative undertook to establish the extent of the subsidence. This can be observed in the quote (**ENCLOSED SEPARATELY**) that the south western corner has 73mm of subsidence and the south eastern corner is 42mm. At the time of the inspection it was observed that the baby pool has also subsided with the south western corner being 29mm and the south eastern edge 27mm.

Overall both the author and the Manager for Waste and Facilities found that the Mainmark territory manager seemed confident that their rectification measure would be able to address the problem. He provided examples of past successes and he indicated that if future subsidence occurred that it may be necessary for further application of the Tereteck Resin. The quote from Mainmark invited potential clients to contact the company engineer with enquiries. The author made contact with the engineer and the email thread including the response is also **ENCLOSED SEPARATELY**. The email from the company engineer provides some reassurance that the risks to the structure are minimal. Councillors should be aware that the General Conditions of Engagement Mainmark Ground Engineering contain exclusions placing damage arising from the rectification procedure at the clients sole cost and their liability is very limited (Section 9 and 19). The General Conditions of Engagement are part of the quote materials.

Given the cost of the Mainmark rectification method and the responses from the Mainmark engineer it will be recommended that Council try this measure to rectify the Jindera Swimming Pool. Councillors should be cognisant that there is the potential for irreversible damage to the pools which could result in the complete loss of the use of facility for a substantial period of time whilst new pools are constructed. Also additional funds maybe needed to rectify other elements such as tiling, pipework, expansion joints and the concourses.

If Councillors have concerns about proceeding with the Mainmark rectification method then other options includes engaging engineering consultants to propose alternate rectification measures or proceeding with calling for tenders for the replacement of the 25 metre swimming pool.

It is recommended that an amount of \$82,840 be included for unforeseeable costs and minor upgrades (e.g. waterproofing of showers and purchase of variable speed pumps).

BUDGET IMPLICATIONS

The cost of the known rectification measures is \$67,160. It foreseeable that additional costs will be incurred to repair other adjacent and associated infrastructure and therefore recommended that an allocation of \$150k be allocated from the Local Roads and Community Infrastructure Fund. .

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RECTIFICATION OF JINDERA SWIMMING POOL [CONT'D]

CONCLUSION

Given the available information it will be recommended that Council undertake the rectification of the Jindera Swimming Pool utilising the Mainmark rectification method.

RECOMMENDATION

1. That Council engage Mainmark Australia to undertake rectification of the 25 metre and baby swimming pools at the Jindera Swimming Pool.
2. \$150,000 be allocated to rectification of the Jindera Swimming Pool.
3. A further report be submitted to the May meeting of Council outlining possible projects for the balance of the Local Roads and Community Infrastructure Fund subject to the rectification works being successful.

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GOVERNANCE

1. OFFICE OF LOCAL GOVERNMENT – DRAFT MODEL CODE OF MEETING PRACTICE

Report by General Manager – Steven Pinnuck

REASON FOR REPORT

For Councillors to consider the adoption of the draft Code of Meeting Practice which has been on public exhibition for a period in excess of 28 days.

REFERENCE TO DELIVERY PLAN ACTIONS

Statutory matter.

DISCUSSION

At the February meeting of Council a draft Code of Meeting Practice (the Draft) was presented for endorsement by Council for public exhibition.

At that meeting the following was resolved:

1. *The draft Code of Meeting Practice be endorsed by Council*
2. *The draft Code of Meeting Practice be advertised for 28 days commencing on Monday 21 February 2022.*

The exhibited Draft has been included as **ANNEXURE 1** for Councillors information.

The Draft was based on the Model Code of Meeting Practice issued by the Office of Local Government in October 2021.

Major changes to the Draft are:

- Allowing Councillors to attend meetings by audio-visual link in the event of natural disasters or public health emergencies (non-mandatory)
- Amendments to the provisions for webcasting meetings and
- Amendments to the provisions of disorder at meetings.

Following the public exhibition and closure for submission the Author advises that no submissions or representations have been made to Council.

Accordingly it is recommended that Council adopt the Greater Hume Council Code of Meeting Practice.

BUDGET IMPLICATIONS

Nil

CONCLUSION

At the February meeting of Council a draft Code of Meeting Practice (the Draft) was presented for endorsement by Council.

Following the public exhibition and closure for submission the Author advises that no submissions or representations have been made to Council.

Accordingly it is recommended that Council adopt the Greater Hume Council Code of Meeting Practice.

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OFFICE OF LOCAL GOVERNMENT – DRAFT MODEL OF CODE MEETING PRACTICE
[CONT'D]

RECOMMENDATION

That the Greater Hume Council Code of Meeting Practice, as publicly exhibited, be adopted.

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2. POLICY DEVELOPMENT – REVIEW OF PAYMENT OF EXPENSES AND PROVISION OF FACILITIES TO MAYOR AND COUNCILLORS POLICY

Report by General Manager – Steven Pinnuck

REASON FOR REPORT

To present the revised Draft Payment of Expenses and Provision of Facilities to the Mayor and Councillors Policy for endorsement prior to it being placed on public exhibition for 28 days for comment.

REFERENCE TO DELIVERY PLAN ACTIONS

Objective - We lead a vibrant, connected and inclusive community.

Outcome 1.1 – Leadership and advocacy is demonstrated and encouraged in our communities.

DISCUSSION

At the February meeting of Council a draft Payment of Expenses and Provision of Facilities to the Mayor and Councillors Policy was presented for endorsement by Council prior to public exhibition.

At that meeting the following was resolved:

That Council:

1. *adopt the Draft Payment of Expenses and Provision of Facilities to the Mayor and Councillors Policy and*
2. *place the Draft Policy on public exhibition for 28 days and consider any submissions at the April 2022 Council meeting.*

The Draft has been included as **ANNEXURE 2** for Councillors information.

Following the public exhibition and closure for submission the Author advises that no submissions or representations have been made to Council.

Accordingly it is recommended that Council adopt the Payment of Expenses and Provision of Facilities to the Mayor and Councillors Policy

BUDGET IMPLICATIONS

Adequate provision is made in recurrent Council budgets to funds the costs of the draft Payment of Expenses and Provision of Facilities to the Mayor and Councillors Policy.

CONCLUSION

At the February meeting of Council a draft Payment of Expenses and Provision of Facilities to the Mayor and Councillors Policy (the Draft) was presented for endorsement by Council prior to public exhibition.

Following the public exhibition and closure for submission the Author advises that no submissions or representations have been made to Council.

Accordingly it is recommended that Council adopt the draft Payment of Expenses and Provision of Facilities to the Mayor and Councillors Policy

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POLICY DEVELOPMENT – REVIEW OF PAYMENT OF EXPENSES AND PROVISION OF FACILITIES TO MAYOR AND COUNCILLORS POLICY [CONT'D]

RECOMMENDATION

That the draft Payment of Expenses and Provision of Facilities to the Mayor and Councillors Policy, as publicly exhibited, be adopted.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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**3. HOLBROOK SPORTING COMPLEX – CONSTRUCTION UPDATE ON
MULTIPURPOSE FUNCTION ROOM AND CATERING FACILITIES**

Report by General Manager – Steven Pinnuck

REASON FOR REPORT

To provide Councillors with an update on progress with the construction of the Holbrook Sporting Complex Multi Purpose Function Room and Catering Facilities.

REFERENCE TO DELIVERY PLAN ACTIONS

Objective Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community.

Outcome 4.1 Infrastructure and facilities meets the needs of our communities.

DISCUSSION

Since the report to the March meeting good progress continues to be made to complete the project and there has been no significant issues experienced by the Contractor over the past month.

Note that the total project expenditure has increased as foreshadowed in the March report due to the cost of re-establishing a link road at the rear of the new building. There has been a small number of other variations either due to inconsistencies with the Plans or to achieve long term maintenance savings.

These variations are outlined in Table 1 below.

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**HOLBROOK SPORTING COMPLEX – CONSTRUCTION UPDATE ON MULTI PURPOSE
FUNCTION ROOM AND CATERING FACILITIES [CONT'D]**

Table 1

Cost Item	Original estimate	Revised cost 25/02/2022	Revised cost 04/04/2022	Variance	Comments
Preparation of Plans, specifications and other tender documentation	62,000	72,610	72,610	-	Multiple changes to plans to reduce build cost and to accommodate requests from Holbrook Sporting Complex Board
Electrical Upgrade (estimate)	50,000	65,238	65,238	-	Includes establishment of electrical connection for building works.
Accepted tender - Gilchrist Property Group (exc. Provisional items and contingency)	1,725,756	1,725,756	1,725,756	-	
Additional costs for Coolrooms (PC item)		15,492	15,492	-	
Provisional items	82,000	82,000	82,000	-	
Contingency	20,000	111,302	113,179	- 1,877	Add. plaster and tiling in lieu of metal clad walls - \$1326.15
				-	Change W22 to clear glazing - \$315.00
Road construction external to Contract			37,500	- 37,500	Cost of constructing link road behind building
Estimated total cost of project	1,939,756	2,072,398	2,111,775	- 39,377	
Funding available					
Australian Government - Building Better Regions		700,000	700,000		
NSW State Government - Female Friendly Facilities		400,000	400,000		
Bushfire Community Resilience and Recovery Fund		60,000	60,000		
Riverina Water County Council		15,000	15,000		
NSW AFL		124,777	50,000		NSW AFL funding confirmed
					Complex Board have agreed to contribute the shortfall in NSW funding
Holbrook Sporting Complex Board			74,777		
Holbrook Australian Rules Football Club		90,000	90,000		
Holbrook Sporting Complex Board		65,000	65,000		Community Fundraising
Holbrook Sporting Complex Board - additional contribution coolrooms		15,492	15,492	-	
Greater Hume Council - Funds from the sale of the Holbrook Hostel		249,000	249,000		
Greater Hume Council - Holbrook Caravan Park Reserve		250,640	250,640		
Total funding as at 14 January 2022		1,969,909	1,969,909	-	
Project over expenditure as at 29 October 2021		- 102,489	- 141,866	39,377	

As reported to the March Council meeting the building is at a stage where it is expected that any further variations to the Construction Contract will be minimal, however it should be noted that the original plans did not include seating in the home changes rooms or the provision of disabled parking. The disabled parking will be included with the road construction and options are currently being sought for the seating in the home change rooms.

The Contractors continue to work diligently, overlapping trades where practicable to meet a mid-end of April/early May completion timeline.

With the exception of the ground stabilisation and stainless steel costs Gilchrist Property Group have worked well with the Holbrook Sporting Complex Board and Council to minimise significant Contract variations.

In relation to funding the shortfall it is recommended that the sale proceeds for Lot 2 DP 610499, Jingellic Road, Holbrook (also known as Camden Forest) be utilised.

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HOLBROOK SPORTING COMPLEX – CONSTRUCTION UPDATE ON MULTI PURPOSE
FUNCTION ROOM AND CATERING FACILITIES

BUDGET IMPLICATIONS

Given the issues with the ground conditions and inadequate allowance of provisional items, the overall cost of the project is reasonably satisfactory. The sale of the Lot 2 DP 610499 provides an opportunity for Council to redirect part of those funds to meet the over expenditure.

This will enable the project to be funded without impacting on Council's budgetary position.

CONCLUSION

The Multi-Purpose Function Room and Catering Facilities Project has been challenging however Users are now enthusiastically looking forward to the completion of the building.

RECOMMENDATION

1. That the report be received and noted.
2. The over expenditure be funded from the proceeds of the sale of Lot 2 DP 610499, Jingellic Road, Holbrook.

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4. HENTY SPORTSGROUND FUNCTION ROOM – EXTENSIONS AND REFURBISHMENT

Report by General Manager – Steven Pinnuck

REASON FOR REPORT

To update Councillors on the cost of construction of the Henty Sportsground function Room – Extensions and Refurbishment Project.

REFERENCE TO DELIVERY PLAN ACTIONS

Objective Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community.

Outcome 4.1 Infrastructure and facilities meets the needs of our communities.

DISCUSSION

Since the report to the March Council meeting excellent progress has been made in the construction of the Henty Sportsground Function Room extensions and refurbishment. Since the last report there has been no further major cost increases with any matters being accommodated within a small contingency that remains.

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HENTY SPORTSGROUND FUNCTION ROOM - EXTENSIONS AND REFURBISHMENT
[CONT'D]

This has been reflected in the updated financial information below.

Project element	Revised cost 3 March 2022	Revised cost 7 April 2022	Variance	Comments
Project costs				
Project Management	60,000.00	60,000.00		
Finalise design plans inc. fire services	16,940.00	16,940.00		
Council approvals	8,106.00	8,106.00		
Building components	905,222.00	905,222.00		
Estimated total costs	990,268.00	990,268.00		
Funded by				
Sportsground stimulus fund	409,091.00	409,091.00		
Henty Community Financial Services	300,000.00	300,000.00		
Local Roads and Community Infrastructure Fund	100,000.00	100,000.00		
NSW AFL	30,000.00	30,000.00		
Greater Hume Council (waive DA fees)	5,481.00	5,481.00		
User Group Contribution	47,500.00	47,500.00		
Henty Town Improvement Reserve	56,754.00	56,754.00		
Community Contribution (mower sale and community fund raising)	70,000.00	70,000.00		
Estimated total income	1,018,826.00	1,018,826.00		
Variance in funding for building component only		28,558.00		
Additional costs to be incurred				
Installation of pressure sewer line	87,452.00	87,452.00		
Fire services (Tanks and pumps)	188,764.00	188,764.00		
Riverina Water Upgrade	24,936.00	24,936.00		
Total	301,152.00	301,152.00		
Funded by	250,000.00	250,000.00		
Variance installation of services	- 51,152.00	- 51,152.00		
Total variance		- 22,594.00		

As advised at the March Council meeting there is a significant delay in acquiring the tanks for the fire services and at the time of writing the report a delivery date is still unknown. Once received they will be required to be installed and certified. Given the above it is unlikely that an occupation certificate will be issued before 30 June 2022.

On Monday 4 April the Author met with the Henty Sportsground Committee and the Henty Football and Netball Club to consider options for this football/netball season. The outcome is to hire temporary showers and toilets (if available) and use existing sheds at the Recreation Reserve so that the Football/Netball Club can play games at Henty.

The Author is optimistic the project can be completed without any further major costs escalations.

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HENTY SPORTSGROUND FUNCTION ROOM - EXTENSIONS AND REFURBISHMENT
[CONT'D]

Similarly to the Holbrook Sporting Complex project it is recommended that part of the proceeds of the sale Council property (Lots 3-5 DP 13322 Yankee Crossing Road, Henty). The sale price of this parcel of land is \$295,000 (exc. GST) noting that \$125,000 would be required to partially fund the Sportsground Playing Surface upgrades and \$88,000 towards a possible contribution to a sewerage pumping station that will service the proposed new residential estate in Henty. Any remaining funds after the Henty Sportsground Project over expenditure could be directed to the Land Development Reserve. A further report in this regard will be presented to Council once the sale of the land has completed.

BUDGET

Utilising part of the proceeds of the sale of Lots 3-5 DP 13322, Yankee Crossing Road, Henty provides the opportunity to fully fund this project without impacting on Council's budgetary position.

CONCLUSION

The Author is optimistic the project can be completed without any further major costs escalations.

Utilising part of the proceeds of the sale of Lots 3-5 DP 13322, Yankee Crossing Road, Henty provides the opportunity to fully fund this project without impacting on Council's budgetary position.

RECOMMENDATION

1. That the report be received and noted.
2. The over expenditure be funded from the proceeds of the sale of Lots3 - 5 DP 13322, Yankee Crossing Road at Henty

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**5. OFFICE OF LOCAL GOVERNMENT – LOW COST LOAN INITIATIVE FUNDING AGREEMENT CULCAIRN RESIDENTIAL ESTATE
Report by General Manager – Steven Pinnuck**

REASON FOR REPORT

To seek approval for the Mayor and General Manager to execute the Low Cost Loan Initiative Funding Agreement under the Common Seal of Council.

REFERENCE TO DELIVERY PLAN ACTIONS

DISCUSSION

As Council is aware Council was successful in obtaining an interest rate subsidy on a loan borrowing of \$1.5M at 2.22% for the development of a residential estate at Culcairn. The Agreement will provide a 50% subsidy of the total loan interest of \$180,931.27 being \$90,466 (exc. GST) over the 10 year term of the loan.

The detailed design is progressing and it is anticipated, subject to final costing, that on site works will commence late 2022 or early 2023.

Authority is sought for the Mayor and General Manager to sign the Funding Agreement under the Common Seal of Council.

BUDGET IMPLICATIONS

The intent that over the long term the loan repayments will be funded from land sales however over the next 12 months or so there will be a timing difference between land sale revenue and loan repayments.

CONCLUSION

Authority is sought for the Mayor and General Manager to sign the Funding Agreement under the Common Seal of Council.

RECOMMENDATION

That the Mayor and General Manager be authorized to execute the Low Cost Loan Initiative Funding Agreement under the Common seal of Council.

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6. LOAN OF COMMANDER HOLBROOK MEDALS TO AUSTRALIAN WAR MEMORIAL

**Report prepared by Executive Assistant, Governance, Tourism and Promotions
– Kerrie Wise**

REASON FOR REPORT

To present to Council a recommendation from the Holbrook Submarine Museum Committee (the Committee) to renew the loan to the Australian War Memorial in Canberra, the gallantry Medals (the Medals) of Commander Norman Holbrook V. C. R. N. donated by Mrs Gundula Holbrook to the people of Holbrook.

REFERENCE TO DELIVERY PLAN ACTIONS

Nil.

DISCUSSION

The Committee supports ensuring the Medals are kept in the most appropriate storage to maximise their preservation, stored in a secure environment and to maximising the exposure of the Medals for the benefit of the Holbrook Submarine Museum. The medals are the original Medals bestowed on Commander Holbrook for his gallant efforts during WW1 and are known as:

1. Victoria Cross
2. 1914-15 Star
3. British War Medal 1914-1920
4. Victory Medal
5. Defence Medal
6. War Medal 1939-1945
7. George VI Coronation Medal
8. Elizabeth II Coronation Medal
9. Chevalier of the Legion of Honour (or, more correctly, 'Chevalier de la Legion d'Honneur)

Additionally a set of miniature Medals are also stored in a secure location.

The writer received a request from Mr Matt Anderson PSM, Director, Australian War Memorial to extend the loan of Commander Norman Douglas Holbrook's Victoria Cross medal group. The new loan agreement with the Australian War Memorial will expire on 31 December 2027.

At the Council Meeting held on 16 September 2009, Council resolved that the Medals be loaned to the Australian War Memorial under the following special terms and conditions:

1. The Medals as named being the Victoria Cross, 1914-15 Star, British War Medal 1914-1920, Victory Medal, Defence Medal, War Medal 1939-1945, George VI Coronation Medal, Elizabeth II Coronation Medal, Chevalier of the Legion of Honour ('Chevalier de la Legion) and the Miniature Medals be offered under a Loan Agreement to the Australian War Memorial.
2. The term of the Loan Agreement be for an initial six (6) year period with an option to renew the Agreement on a five (5) year basis.
3. Either party may terminate the Loan Agreement by providing one (1) years notice in writing.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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LOAN OF COMMANDER HOLBROOK MEDALS TO AUSTRALIAN WAR MEMORIAL
[CONT'D]

4. The Medals remain the property of the people of Holbrook, with Greater Hume Council as Trustee.
5. Should the Medals be required to be returned to Holbrook for a specific purpose, notification in writing is required from Council to the Australian War Memorial 30 working days prior to the specific purpose. The period of the return of the Medals to Holbrook is to be for a defined period by written agreement between Council and the Australian War Memorial.

Insurance of the Medals is the responsibility of the Australian War Memorial and would be indemnified to an agreed value, as noted in the Loan Agreement between Council and the Australian War Memorial. The new Loan Agreement: Incoming and Conditions Governing Loans of Historical Material is attached as **ANNEXURE 3**.

The benefits of loaning Commander Holbrook's medals to the Australian War Memorial include specialised advice on cataloguing and archiving, restoration and preservation of materials and artefacts and appropriate storage and display of the collection. The collection is of considerable value and historic significance therefore significant importance is placed on its preservation.

The one hundredth anniversary of the First World War has allowed the display of the Medals within the Australian War Memorial in a prominent position thus generating significant exposure for the Medals, the township of Holbrook including the Holbrook Submarine Museum and Council.

Mrs Gundula Holbrook was fully supportive of the relocation of the Medals to the Australian War Memorial.

BUDGET IMPLICATIONS

Nil.

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LOAN OF COMMANDER HOLBROOK MEDALS TO AUSTRALIAN WAR MEMORIAL
[CONT'D]

RECOMMENDATION

That:

1. the Medals as named being the Victoria Cross, 1914-15 Star, British War Medal 1914-1920, Victory Medal, Defence Medal, War Medal 1939-1945, George VI Coronation Medal, Elizabeth II Coronation Medal, Chevalier of the Legion of Honour ('Chevalier de la Legion) and the Miniature Medals be offered under a renewed Loan Agreement for loan to the Australian War Memorial.
2. The term of the renewed Loan Agreement be on a five (5) year basis.
3. Either party may terminate the Loan Agreement by providing one (1) years notice in writing.
4. The Medals remain the property of the people of Holbrook, with Greater Hume Shire Council as Trustee.
5. Should the Medals be required to be returned to Holbrook for a specific purpose, notification in writing is required from Council to the Australian War Memorial 30 working days prior to the specific purpose. The period of the return of the Medals to Holbrook is to be for a defined period by written agreement between Council and the Australian War Memorial.
6. the Mayor and General Manager is authorised to execute a renewed Loan Agreement under the Common Seal of Council for the loan of the Commander Norman Holbrook V. C. R. N. Medals to the Australian War Memorial.

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7. RECONNECTING REGIONAL NSW – COMMUNITY EVENTS PROGRAM

**Report prepared by Executive Assistant – Governance, Tourism and Promotions
– Kerrie Wise**

REASON FOR REPORT

To advise Councillors that correspondence has been received from the Deputy Premier, Minister for Regional NSW and Minister for Police, Paul Toole MP announcing funding to Greater Hume of \$301,708 under the Reconnecting Regional NSW – Community Events Program (CEP).

REFERENCE TO DELIVERY PLAN ACTION

Strategy	We are revitalising our communities, welcoming visitors, growing our economy and promoting the lifestyle, culture and heritage offered in our communities
Action 3.3.1.1	Encourage development, promotion, funding and management skills of events which are family orientated, locally led and unique

DISCUSSION

Correspondence has been received from the Deputy Premier, Minister for Regional NSW and Minister for Police, Paul Toole MP announcing funding to Greater Hume of \$301,708 under the Reconnecting Regional NSW – Community Events Program (CEP). This program will promote the social and economic recovery of regional communities, by renewing social connections and providing a revenue boost to local businesses, following the extended COVID-19 restrictions across regional NSW and impacts of border closures. The Program Guidelines are provided in **ANNEXURE 4**.

Eligibility criteria:

- be open to all members of the public
- free to attend or a very small fee to cover any extra costs
- have a primary purpose of reconnecting communities and improving social cohesion of the local community
- be planned and delivered using the COVID-19 NSW Public Health Orders current at that time and have
- a COVID-19 Safety Plan in place for all events (the development of these plans is an eligible expense)
- be held before 31 March 2023.

Eligible events are:

- community markets and bazaars
- festivals and fairs
- sporting events
- food and leisure events
- recovery events
- community classes and workshops
- agricultural field days (run by community organisations)
- regional racing carnivals (e.g. horse or greyhound racing) run by community organisations
- touring events and theatre programs
- community public holiday celebrations (eg Australia Day or Anzac Day).

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RECONNECTING REGIONAL NSW – COMMUNITY EVENTS PROGRAM [CONT'D]

A proposed timeline for the funding is outlined in the table below:

Activity	Date for Completion
Expressions of Interest information promoted to Greater Hume community	Thursday 14 April 2022
Expressions of Interest close	Wednesday 25 May 2022
Expressions of Interest assessed and shortlisted by Council at an Extraordinary Meeting	Wednesday 8 June 2022
Successful/Unsuccessful applicants advised by Council	Monday 13 June 2022
Council to submit applications	5pm AEST Friday 24 June 2022
Assessment/approval by NSW Government will be within 20 working days of the application being submitted.	
Projects Completed	Friday 31 March 2023

Due to the tight deadlines it is proposed to hold an Extraordinary Meeting of Greater Hume Council on Wednesday 8 June 2022.

It is proposed that Council seek expressions of interest from existing and new community events in Greater Hume. An online expression of interest form has been developed requesting relevant information. This will enable event organisers to provide Council with sufficient information for their event to be assessed and if selected as a priority event enable Council to complete the grant application.

The availability of funding will also be advised to sporting/community groups and organisations working in Greater Hume such as Murray Arts through emails, newspaper advertisements, social media and websites. Expressions of Interest may be submitted by Council staff to develop a community event of benefit to Greater Hume community.

BUDGET IMPLICATION

It is not anticipated that Council will make a direct financial contribution to nominated projects therefore the program should not have an impact on Council's budgetary process.

CONCLUSION

Reconnecting Regional NSW – Community Events Program is a significant funding allocation from the NSW Government and provides the opportunity to assist with the funding of Greater Hume community events that would not be possible otherwise.

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RECONNECTING REGIONAL NSW – COMMUNITY EVENTS PROGRAM [CONT'D]

RECOMMENDATION

That the following timeline be endorsed for Reconnecting Regional NSW – Community Events Program.

Activity	Date for Completion
Expressions of Interest information promoted to Greater Hume community	Thursday 14 April 2022
Expressions of Interest close	Wednesday 25 May 2022
Expressions of Interest assessed and shortlisted by Council at an Extraordinary Meeting	Wednesday 8 June 2022
Successful/Unsuccessful applicants advised by Council	Monday 13 June 2022
Council to submit applications	5pm AEST Friday 24 June 2022
Assessment/approval by NSW Government will be within 20 working days of the application being submitted.	
Projects Completed	Friday 31 March 2023

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8. PROPOSED DISPOSAL OF SUPERCEDED TOWN SIGNS

Report prepared by Economic Development Coordinator – Marg Killalea

REASON FOR REPORT

This report is to seek Council's endorsement to a proposal to disposal of superseded town signs through an Expression of Interest process (EOI).

REFERENCE TO DELIVERY PLAN ACTION

Not applicable.

DISCUSSION

In 2021 Council undertook a new entrance to the region and town sign program upgrade. All superseded signs were placed at Culcairn Depot awaiting a decision on what to do with the old 'town' signs.

Since there has been a number of requests from interested residents as to what is Council going to do with the old signs and there is interest that the signs might be able to be purchased for display in homes, garages/outdoor rooms, etc.

Recently, management has progressed thinking on the disposal of the signs, and how best to go about it.

An audit has been undertaken of the old signs, which is revealed in **ANNEXURE 5**. Any dilapidated signs in poor condition have been discarded, therefore only re-usable superseded signs are reported and available for EOI to purchase.

It is proposed that the following approach be taken with regard to the superseded signs.

- The period for the EOI to purchase a sign will commence on 1 June and conclude on 30 June 2022.
- Council will reserve the right to accept or decline any offer received.
- You must be a resident or ratepayer of Greater Hume Council LGA to be eligible to make an EOI offer to obtain a sign.
- A maximum of two EOI offers to purchase from an individual or organisation will be received.
- If the sign is over-subscribed, Council will accept the highest offer, on a first come basis.
- Once notified, payments are to be in cash or credit card payment only within 7 days.
- Successful and unsuccessful EOI will be notified.
- Signs must be paid for and collected from Culcairn Depot by 30 July 2022.
- Council will receive a follow up report to conclude the matter.

To support the initiative, small advertisements will be placed in all community newsletters and a social media campaign and website article be run to generate community interest. A copy of the EOI Form is also attached in **ANNEXURE 6**.

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PROPOSED DISPOSAL OF SUPERCEDED TOWN SIGNS [CONT'D]

BUDGET IMPLICATION AND CONCLUSION

While it is expected that a small profit will be generated by the EOI to dispose of the superceded signs, there is a level of community interest in re-using or re-homing the signs within the Greater Hume community.

RECOMMENDATION

That Council agrees to the proposal outlined in the report to dispose of superceded signage.

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CORPORATE AND COMMUNITY SERVICES

1. DRAFT COMMUNITY STRATEGIC PLAN

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

This report seeks approval for public exhibition of the draft Community Strategic Plan 2022-2032.

REFERENCE TO DELIVERY PLAN ACTION

Objective We lead a vibrant, connected and inclusive community

Outcome 1.1 Leadership and advocacy is demonstrated and encouraged in our communities.

DISCUSSION

Council is required to undertake corporate planning and reporting activities in accordance with the Local Government Act 1993, the Local Government (General) Regulation 2021, and the NSW Government's Integrated Planning and Reporting Guidelines and Handbook 2021, also referred to as the IP&R framework in this report. Under this legislation, Council is required to:

- engage with the community to review and prepare a revised 10-year Community Strategic Plan every four years, and before 30 June in the year following the election of a new Council
- prepare a 10-year Resourcing Strategy, reviewed every four years
- prepare a four-year Delivery Program for the term of elected Council, and review annually
- prepare an annual Operational Plan including budget and Fees and Charges
- publicly exhibit all of these documents for at least 28 days and invite submissions.

This report presents the draft Community Strategic Plan 2022-2032 "live a greater life" (CSP). Council prepares the CSP on behalf of the community. It is the highest level strategic planning document and reflects the aspirations and vision of the local community. Council is not wholly responsible for its implementation. Other parties, including federal and state government agencies, non-government organisations and community groups, also play a vital role in implementing the plan. The CSP is structured around four community values referred to as Strategic Themes:

- Healthy Communities
- Growth & Prosperity
- Natural & Built Environment
- Leadership & Communication

The CSP is based on the social justice principles of equity, access, participation and rights, and addresses social, environmental, economic and governance issues in an integrated manner.

Community engagement strategies were undertaken from October 2021 to March 2022 and included local pop-up stalls in the five larger towns, Community Strategic Plan Survey and "Big Ideas" board available on Council's website, social media posts, Community Development Committee Focus Groups and Councillor workshops.

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DRAFT COMMUNITY STRATEGIC PLAN [CONT'D]

All departments were involved in the preparation of the draft CSP, and consultation with senior leaders was undertaken as part of the preparation. Subject to Council adopting the recommendation, the draft CSP would be exhibited during April - June to ensure Council meets the legislated deadlines. The feedback received during the public exhibition period and any resulting revisions to the CSP will be reported to Council in June 2022.

A copy of the draft CSP has been distributed to Councillors in **ENCLOSED SEPARATELY**.

BUDGET IMPLICATIONS

All costs associated with preparing the draft CSP have been met from existing budget allocations.

CONCLUSION

Council is required to undertake corporate planning and reporting activities in accordance with the Local Government Act 1993, the Local Government (General) Regulation 2021, and the NSW Government's Integrated Planning and Reporting Guidelines and Handbook 2021.

The draft Community Strategic Plan 2022-2032 "live a greater life" has been prepared following extensive community consultation and it is recommended that the document be placed on exhibition and that Council accepts submissions until Friday 3 June 2022.

RECOMMENDATION

That:

1. Council places the draft Community Strategic Plan 2022 -2032 on public exhibition and accepts submissions until Friday 3 June 2022
2. Staff prepare a further report outlining the outcomes of the public exhibition for presentation at the June 2022 Council Meeting

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2. APPLICATION FOR ADDITIONAL SPECIAL RATE VARIATION

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

The purpose of this report is for Council to resolve to apply for a permanent additional special variation (ASV) under Section 508(2) of the Local Government Act 1993.

(Note: “permanent” means that the rate increase will be included in the rate base, as per Council’s regular rate peg process).

REFERENCE TO DELIVERY PLAN ACTION

Not applicable

DISCUSSION

In late 2021, the Independent Pricing and Regulatory Tribunal (IPART) announced that the rate peg for the 2022/23 financial year was set at an increase of between 0.7% and 5.0%. As Council is not eligible for the new population growth component, IPART have determined that Council is only eligible for 0.7% rate increase for 2022/2023.

This increase represents the lowest permissible rate peg increase for NSW councils since 2011. Although set on IPART’s Local Government Cost Index as at 30 June 2021 the rate is well below the CPI trend which, for the 12 months to December 2021, came in at 3.1%. As a sector, Local Government was extremely disappointed with this outcome and believed that the financial indicators used by IPART to determine this figure were flawed. This was an industry wide response to this outcome that was believed to be well below expectation and market conditions.

In reply to the negative response from councils, the Office of Local Government (OLG) and IPART have advised that they recognise that, due to the delayed council elections and the determination of the 2022/2023 rate peg at a lower rate than councils had forecast, councils may not have had sufficient time to prepare special variation applications within the normal timeframe. This may result in some councils not having sufficient funds to pay for required infrastructure and services.

As such the NSW Government and IPART have agreed to a one-off additional round of ASV for the 2022/2023 financial year only.

This one-off ASV round is available for the 2022/2023 financial year only and is for councils that can demonstrate the need for a special variation to meet the obligations they set for 2022/2023 in their 2021/2022 Integrated Planning and Reporting (IP&R) documentation.
Greater Hume Council

OLG has provided Guidelines as follows:

- The ASV Guidelines apply where council is applying for:
 - a temporary or permanent single year special variation for 2022-23 under section 508(2) of the Local Government Act 1993 (the Act), AND
 - the percentage sought in the application is the lower of:
 - 2.5% (including population factor) or
 - the council’s assumed 2022-23 rate peg as exhibited in its 2021-22 Long Term Financial Plan (LTFP) (including population factor)

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APPLICATION FOR ADDITIONAL SPECIAL RATE VARIATION [CONT'D]

- The council has demonstrable financial need such that, in the absence of a special variation, council would not have sufficient funds to meet its obligations as identified in its 2021/2022 Long Term Financial Plan (LTFP) as and when they fall due in 2022/2023.
- Where councils are applying for a permanent special variation, in addition to the above criterion, the council has demonstrable financial need for the special variation to be retained in its rate base on an ongoing basis.
- Council's 2021/2022 IP&R documentation budgeted for an income increase above the percentage specified for the council for 2022/2023 under section 506 of the Act.
- Council has resolved to apply for the special variation under section 508(2) of the Act and that the resolution clearly states:
 - whether the resolution is for a temporary or permanent special variation under section 508(2) of the Act; and
 - the additional income that council will receive if the special variation is approved; and
 - why the special variation is required; and
 - that the council has considered the impact on ratepayers and the community in 2022-23 and, if permanent, in future years if the special variation is approved and considers that it is reasonable.

OLG has advised that:

- Councils will be permitted to increase their rate peg up to the amount identified in their Long Term Financial Plan, capped at a maximum of 2.5%.
- The ASV application process will be a simpler more targeted application process than a normal SRV process.
- IPART will not require councils to demonstrate community consultation outside of the processes outlined above. To demonstrate community consultation, IPART will consider the consultation undertaken through the IP&R process and consider if the resolution to apply for a ASV meets the requirements outlined above.
- Under this ASV round of applications:
 - IPART will accept applications until 29 April 2022;
 - IPART will publish applications to enable community consultation for a period of at least three weeks; and
 - IPART will notify councils of its decision no later than 21 June 2022.

Greater Hume Council has used a rate indexation of 2% in the adopted 2021/2022 – 2024/2025 four year budget period and the associated 10-year Long Term Financial Plan.

BUDGET IMPLICATIONS

Council has completed its 2022/2023 draft budget which was presented for discussion at the Final Budget Workshop held on 6 April 2022. As stated above, Council has previously used a rate indexation of 2% when determining the 2022/2023 forward estimates and the draft budget has been prepared on the basis that a ASV of 2% will be sought and approved.

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APPLICATION FOR ADDITIONAL SPECIAL RATE VARIATION [CONT'D]

Applying a rate indexation of 0.7% equates to a loss of \$121,000 in rate revenue and would result in the predicated budget surplus of \$21,746 for 2022/2023 reverting to a loss of \$99,442. Further, even if a 2% rate indexation was reintroduced for 2023/2024 and subsequent years of the budget period, the cumulative impact of applying a 0.7% indexation to 2022/2023 would be a loss of \$498,733 over the full four-year budget period.

Table 1 below summarises the cumulative impact of applying the additional 1.3% ASV over a 10 year period:

Financial benefit of a permanent 1.3% revenue increase										
	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's
Annual	121	123	125	128	131	134	137	140	143	146
Accumulated	121	244	369	497	628	762	899	1039	1182	1328

The table below summarises the variance in rates payable on a median value property across each rating category.

Rates Calculator	Residential	Residential - Villages	Residential - Rural	Business	Farmland - Ordinary	Farmland - Forestry
Rateable Land Value	\$33,900.00	\$63,100.00	\$191,000.00	\$62,500.00	\$1,142,000.00	\$129,400.00
General Rates Payable ASV 2%	\$673.36	\$629.32	\$1,154.14	\$914.88	\$2,480.53	\$1,461.43
General Rates Payable 0.7%	\$664.51	\$621.45	\$1,139.43	\$903.22	\$2,448.92	\$1,442.84
VARIANCE	\$8.85	\$7.87	\$14.71	\$11.66	\$31.61	\$18.59

CONCLUSION

IPART have announced that the rate peg for the 2022/2023 financial year was set at an increase of between 0.7% and 5.0%. As Council is not eligible for the new population growth component, IPART have determined that Council is only eligible for 0.7% rate increase for 2022/2023.

The Office of Local Government and IPART have advised that they recognise that the lower than anticipated rate peg increase may result in some councils not having sufficient funds to pay for required infrastructure and services. As such the NSW Government and IPART have agreed to a one-off additional round of ASV for the 2022/2023 financial year only.

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APPLICATION FOR ADDITIONAL SPECIAL RATE VARIATION [CONT'D]

RECOMMENDATION

That:

1. Council resolves to apply for a permanent additional special variation (ASV) under section 508(2) of the Local Government Act 1993, to include a rate peg increase of 2% for the 2022/2023 financial year in accordance with the previously advertised and adopted 2021/2022 – 2024/2025 four year budget and associated 10-year Long Term Financial Plan
2. Council acknowledges that:
 - Council will budget to receive additional income of \$121,154 if the special variation is approved; and
 - The special variation is required as Council anticipates that a rate peg increase of 0.7% will result in a budget deficit of \$99,442 for the 2022/2023 financial year with the cumulative impact being \$498,733 over the four year budget period. This would result in Council being unable to maintain its current level of service delivery; and
 - Council has considered the impact on ratepayers and the community in 2022/2023 if the special variation is approved and considers that it is reasonable.

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3. CONTRIBUTION TO AVONDALE PLACE COMMUNITY CARE PROJECT

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To recommend that Council resolve to make a contribution of \$10,000 to the Avondale Place Community Care project and to waive associated Development Application fees and Section 7.12 contributions.

REFERENCE TO DELIVERY PLAN ACTION

Not applicable

DISCUSSION

As discussed at the Preliminary Budget Workshop, Council has received correspondence from Henty Respite Ltd seeking a financial contribution towards the Avondale Place Community Care project. A copy of the correspondence is included as **ANNEXURE 7**.

Avondale Place is a community-driven and funded project which will deliver short term respite care to residents of the Greater Hume Shire and Lockhart Shire. Avondale Place will be located in Henty close to established health facilities. Its Board is voluntary and comprises local residents. Avondale Place has partnered with Mercy Connect and is focused on supplying an accessible service to the greater community.

The facility is aimed at providing people needing care and those who care for others with quality care in a local community setting. Currently there is limited care available in larger centres like Albury and Wagga, leaving local families having to travel further to access such care.

Respite allows people who need care to be cared for in a safe, suitable environment for short periods of time to allow them to have a break from their usual environment and to allow their carers and families to have a break. It is anticipated the service will draw largely from within the Greater Hume and Lockhart Shires, but its doors will be open to anyone who needs care or who would like care in a small-town setting.

The facility will encompass two forms of accommodation on a large site – a four-bedroom respite care centre and up to four two-bedroom independent living units. All buildings will be constructed to meet the latest guidelines for respite and disability care while meeting sustainability and energy efficiency goals.

BUDGET IMPLICATIONS

A contribution of \$10,000 can be made from existing budget allocations for Community Development Projects in the 2021 / 2022 budget and will not therefore have any negative impact on Council's overall budget position.

The waiving of Section 7.12 contributions would result in a loss of contributions totalling \$20,816.00 for both stages of the development. The waiving of all Development Application fees, Construction Certificate fees and building inspection fees for both stages of the development would total \$13,603.00.

CONCLUSION

Avondale Place is a community-driven and funded project which will deliver significant benefits to residents of Greater Hume Shire and as such it is recommended that Council support the project through a direct financial contribution and by waiving all Council levied development charges.

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CONTRIBUTION TO AVONDALE PLACE COMMUNITY CARE PROJECT [CONT'D]

RECOMMENDATION

That Council:

1. Approve a financial contribution of \$10,000 to the Avondale Place Community Care project
2. Waive all Council levied Development Application fees, Construction Certificate fees, Building Inspection fees and contributions payable under Council's Section 7.12 Contributions Plan

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4. JINDERA COMMUNITY GARDENS COMMITTEE

Report prepared by Manager Corporate Services – Suzanne Klemke

REASON FOR REPORT

To recommend that Council formally appoint the Jindera Community Gardens Committee as a Section 355 Committee under the Local Government Act 1993.

REFERENCE TO DELIVERY PLAN ACTION

Nil

DISCUSSION

Council is in receipt of correspondence from the Jindera Community Gardens Committee requesting that Council consider appointing the committee to oversee management of a community garden in Jindera under Section 355 of the Local Government Act 1993.

The Jindera Community Gardens are located on Council owned land, being Lot 12 DP 250646 known as “Pioneer Park” as detailed below:



Liaison with Council’s Engineering team has resulted in the construction of a garden shed for the storage of small plant and equipment which was fully funded by the volunteers. The volunteers have commenced planning for working bees, beautification and enhancement projects to the park for the benefit and enjoyment of the Jindera community and visitors to the area.

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JINDERA COMMUNITY GARDENS COMMITTEE [CONT'D]

Under Section 355 of the Local Government Act 1993, Council is able to delegate some of its functions to a committee of Council. Council uses this delegation and appoints community people to manage its facilities or functions through a committee of management.

The volunteers of the Jindera Community Gardens Committee will improve the landscape of Pioneer Park and provide a point of interest for visitors.

BUDGET IMPLICATION

No impact on Council's budget.

CONCLUSION

It is recommended that Council support the request of the Jindera Community Gardens Committee to be appointed as a Section 355 Committee to maintain, manage and control the Jindera Community Garden located within the Jindera Pioneer Park on behalf of Council. The committee will be required to comply with Council's Management Committee Guidelines and procedures.

A copy of the amended Draft Terms of Reference is attached for Councils approval, in **ANNEXURE 8**

RECOMMENDATION

That:

1. The Jindera Community Gardens Committee be appointed as a Management Committee of Council in accordance with Section 355 of the Local Government Act 1993.
2. The Draft Terms of Reference for the Jindera Community Gardens Committee be adopted by Council.

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5. POLICY DEVELOPMENTS

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To present new and revised policies for consideration.

REFERENCE TO DELIVERY PLAN ACTION

Not Applicable

DISCUSSION

Development and enhancement of Council's Policy Register is continuing. The following policies are now presented for consideration by Council:

1. Condolence Policy (New policy)

The loss of an employee or Councillor's immediate family member can be devastating to employees, Councillors and their families.

The Greater Hume Council values the services of its employees and Councillors and wishes to express its sympathy at a difficult time.

This policy (**ANNEXURE 9**) provides guidelines with respect to the provision of condolence gifts and messages to ensure a consistent approach is undertaken.

BUDGET IMPLICATIONS

Council's budget provides for Flowers and Gifts costs so no additional budget implications will result from the adoption of the above policy.

CONCLUSION

The continual review and development of Council policies is essential to ensure adequate internal control systems are in place and for Council to remain abreast of emerging trends and issues with the local government sector.

RECOMMENDATION

That the Greater Hume Council Condolence Policy be adopted.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY 20 APRIL 2022**

ENGINEERING

1. GRADING OF COUNCIL ROADS

Report prepared by Director Engineering – Greg Blackie

REASON FOR REPORT

To respond to a Matter of Urgency request from Cr Quinn on the possible employment of an additional contract grader to support the maintenance grading of Council Roads.

REFERENCE TO DELIVERY PLAN ACTION

Objective Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community

Outcome 4.1 Infrastructure and facilities meets the needs of our communities.

DISCUSSION

At the Ordinary Meeting of the 16 March 2022 the following was resolved following a matter of urgency raised by Cr Quinn relating to the grading of Council Roads:

A report to be presented to the April meeting of Council for the opportunity to engage a contract grader operation.

Current Grader Operations

Council has currently three maintenance grader crews with one each based out of the Culcairn, Holbrook, and Jindera depots. Each crew includes a Maintenance Grading Leading Hand, a Roller Operator and a Contract Water Truck Operator who is employed through Council's Vendor Panel contract arrangement. Each of the crews has a maintenance truck that the crew use to go to site from the depot on a daily basis so the grader and roller can stay onsite. The truck contains all signs required and an external fuel tank that is used to fuel the vehicles.

The contract water truck provides flexibility to the maintenance grader operations as it is used when conditions require it (dry conditions) and not when conditions allow normal work to be undertaken (ie following extensive wet weather). It is noted that the water trucks are used extensively as generally rainfall locally does not provide sufficient moisture to allow grading to be undertaken satisfactorily on a majority of occasions due to the sporadic nature of the rainfall.

As Councillors would be aware this year the road network has been impacted by significant rain events (three events being declared natural disasters) since late last year. The unusual wet weather has contributed to the unsealed (gravel) road network being impacted more than normal.

Unfortunately to obtain funding for repair if a road has been impacted by a natural disaster event, Council can only undertake signage or limited emergency work (to provide access to properties impacted) until an assessment is carried out to advise if the damage and rehabilitation of the road can be claimed through the disaster funding process. This process unfortunately takes time, as it involves the collation of data/photos of the damage, the assessment of the cost of repair, and the processing and inspection by TfNSW representatives to review the requested works and then approval of the works if suitable.

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GRADING OF COUNCIL ROADS [CONT'D]

In the last 6 months Council has undertaken \$500,000 of emergency works and has approximately \$1.5 Million of claims for repairs submitted through the disaster process. We are still awaiting approval to undertake works which is leading to some frustration by staff and residents on roads that have been damaged not being repaired yet back to their original state.

Once funding has been approved Council will undertake the works as soon as possible.

Current Budget/Funding

Maintenance Budget \$1,154,289

Current Expenditure

\$1,240,861 - \$152, 487 (Natural Disaster Emergency Claim) = \$1,088,374

Remaining Budget \$65,915 (Apr to Jun)

As shown from the above, the remaining budget to undertake grading /maintenance of Councils unsealed network for the rest of this financial year is \$152,487 which based on a normal maintenance program with Councils three maintenance grader teams leaves no savings/deficit to undertake any additional work without overspending the budget substantially based on approx. \$100,000/month.

The estimated cost to run a contract grader (including roller and water truck) is approximately \$380Hr + Travel Costs (including signage and other incidentals) (\$250 per day)

Grader \$160/Hr

Tractor Roller \$120/Hr

Water Truck \$100 /Hr

Total \$380/HR

Total Daily Rate based on 8 Hour Day = \$3,080 + \$250 = \$3,330/day or \$16,650 per week for a 5 day week or \$19,980 for a 6 Day week. **Note these costs have been determined from recent previous contractor submissions for works with Council.**

As shown if an additional contractor was engaged on a monthly basis it would cost Council approximately (\$70k - \$80k) per month per grading team.

To employ a contractor from now until the end of the financial year (ie for May and June) could cost \$140k to \$160k.

Other Councils

From discussion with other local Councils, maintenance grading by contractors is not normally undertaken. Discussions with Temora, Junee, Lockhart, Coolamon, Bland and Cootamundra Gundagai Councils, revealed only Lockhart Council has any ongoing arrangements with contractors to undertake maintenance grading on a regular basis.

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GRADING OF COUNCIL ROADS [CONT'D]

All Councils operate a 9 – Day Fortnight for maintenance grading staff except for Coolamon whose maintenance team have a RDO every 3 weeks with an extended break at Christmas and Easter with accumulated RDO's.

Most Councils maintenance grading teams undertake additional overtime where possible and when budgets allow when grading roads further from their depots. This is similar to Greater Hume especially when the grading team is undertaking work on River Road.

Occasionally Junee runs a hybrid team with a contract grader with a Council water Truck and Roller. The Greater Hume team is the reverse with Council Grader and Roller with a Contract Water Truck.

Most Councils along with Greater Hume will have their construction teams undertake maintenance grading where possible during down times in construction, however with the amount of stimulus funding available recently that has not been the case for the last few years.

Gravel re-sheeting / Disaster repair works

Due to the rain events that have occurred and the need for staff to attend to additional emergency repair works management has determined to tender out the backlog of gravel resheeting projects rather than the day labour workforce undertaking the work to ensure the budgeted program is completed as soon as possible.

Currently of the 19 projects only one has been completed with two others commenced. Currently Council has tendered out two of the resheet projects, with the remainder to go out shortly.

It is considered that the use of contractors to undertake the resheeting work will be beneficial to Council to allow the work to be completed with no impact to Council's budget.

Also once approval is gained to complete the disaster repair works it is proposed that a majority of that work will be tendered out to ensure it's completed as soon as possible

It is considered that the use of contractors for this work will best benefit Council and with no additional cost to the budget and will provide the improved road conditions for residents

BUDGET IMPLICATION

As advised the cost to employ an additional contract grading team to undertake maintenance grading of Council Roads is approximately \$70 - \$80k/month. Currently the unsealed road maintenance budget has \$65k remaining, which will be utilised by Councils own maintenance crews in completing work. If a contract crew was to be utilised it will be an additional cost to the budget.

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GRADING OF COUNCIL ROADS [CONT'D]

CONCLUSION

As the unsealed road maintenance budget has only \$65k remaining, which will be utilised by Councils own maintenance crews in completing work. If a contract crew was to be utilised it will be an additional cost to the budget.

It is considered that the use of contractors to undertake the resheeting work will be more beneficial to Council to allow this work to be completed with no impact to Council current budget position.

Also once approval is gained to complete the disaster repair works it is proposed that a majority of that work will be tendered out to ensure it's completed as soon as possible

It is considered that the use of contractors for this work will best benefit Council and with no additional cost to the budget and will provide improved road conditions for residents.

RECOMMENDATION

That Council receive and note the report and endorse in lieu of the proposal to employ contractors in the maintenance grading of roads that Council employ contractors to undertake the remainder of Councils Gravel Resheeting Program and approved Natural Disaster Works Program.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY 20 APRIL 2022**

**2. TENDER TL 08 – 2021/22 FUNKS PIT REHABILITATION
Report prepared by Works Engineer – Andrew Walls**

REASON FOR REPORT

To consider tenders for the rehabilitation of Funks Pit, Red Hill Rd, Jindera

REFERENCE TO DELIVERY PLAN ACTION

Objective Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community.
Outcome 4.1 Infrastructure and facilities meets the needs of our communities.

DISCUSSION

This project is part of the Council 2021/2022 Operational Plan.

The gravel pit known as Funks Pit was previously operated for a number of years by Council to win gravel for use on gravel road re-sheeting within the shire. The original lease agreement with the then landowner, provided for the rehabilitation of the pit at the completion of extraction operations.

Since the renewal of the most current agreement was made in 2015 the subject property has changed ownership and is also now situated within the City of Albury. The current owner, and the City of Albury environmental officers had different views as to what constituted suitable rehabilitation standards. However following extended consultation an agreement was reached between all parties on the extent of rehabilitation required and this work has been subject to the tender. Subsequently a deed of release was prepared and signed by both Council and the landowner to confirm the agreement of both parties of the work required to be undertaken.

Advertisements were placed in the Border Mail and on Tenderlink.
Tenders closed on Tuesday 29th March 2022. Two tenders were received via the Tenderlink portal.

The following tenders were received and are listed in alphabetical order.

Company	Tender Price (excluding GST)
Grassit P/L	\$ 943,150.00
Hutchinson Civil P/L	\$ 417,530.00

A table of the apportionment used to assess the tenders is **ENCLOSED SEPARATELY** for Councillors information.

Grassit P/L is a well-established company based in Young NSW specialising in projects such as quarry rehabilitation. References for Grassit P/L were checked and all persons contacted spoke in the highest regard of the company, its professionalism and their ability to carry out such works. It is important to note that a company director of Grassit P/L attended the Funks Pit site in 2021 along with Council staff in order to give valuable professional advice on the pit rehabilitation at no cost to Council.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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TENDER TL 08 – 2021/22 FUNKS PIT REHABILITATION [CONT'D]

Hutchinson Civil is a well-established civil contractor based in Albury and has previously completed works for Greater Hume Council to a satisfactory standard. This project varies in scope from the usual civil based projects commonly performed by this company for Council. The civil works component should present no difficulties for Hutchinson Civil.

The requirements of this tender also have significant embankment stabilisation, soil rehabilitation and plantings of grass and tube-stock. This portion of the work will be sub-contracted to Enviro Culture P/L. References for Enviro Culture for work undertaken in rehabilitation projects were checked and were found to be satisfactory.

Mr Bede Hutchinson from Hutchinson Civil attended a post-tender interview where it was confirmed that he was satisfied that they have the sub-contractor experience, personnel and equipment to complete the project to the required standard in a safe manner. Mr Hutchinson indicated that a projected commencement date for the civil component soon after being awarded the tender is possible.

A drawing of the proposed works is **ENCLOSED SEPARATELY** for Councillors information.

BUDGET IMPLICATION

The budget for the Funks Pit Rehabilitation project is \$206,309.00 (excl GST) held in a pit rehabilitation reserve.

The tender price of \$417,530.00 (excl.GST) is consistent with the engineer's expectation. The Reserve balance as at 31 March is \$273,933 (excl GST) will be supplemented by additional future reserves. The outstanding balance will be funded in the short term by a loan to be repaid by ongoing reserve accumulation.

The tendered price does not include the possibility of provisional items or cost due to latent conditions.

CONCLUSION

Two tenders were received for the Funks Pit Rehabilitation project.

Two tenders were considered.

The tender submitted by Hutchinson Civil P/L has been assessed to be suitable for the intended purpose and there is no technical or practical reason to conclude that Hutchinson Civil P/L are not capable of completing the contract to the required standard and within a reasonable timeframe.

RECOMMENDATION

That:

1. the tender submitted by Hutchinson Civil P/L for tender TL08 2021/22 for \$417,530.00 (excl. GST) be accepted.
2. the unsuccessful tenderer be notified.
3. the General Manager and the Mayor be authorised to execute contract documentation with Hutchinson Civil P/L under the Common Seal of Council.
4. the Council fund the shortfall of \$143,597 (excl GST) by means of a loan to be repaid by ongoing reserve accumulation.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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**3. UPDATE ON PROPOSED HOLBROOK FLOOD MITIGATION WORKS
Report prepared by Manager Traffic & Infrastructure – Michael Oliver**

REASON FOR REPORT

To advise Council on the receipt of the funding agreement under the 2020-21 National Flood Mitigation Infrastructure Program (NFMIP) for Holbrook Flood Mitigation Works.

REFERENCE TO DELIVERY PLAN ACTION

Objective Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community.

Outcome 4.1 Infrastructure and facilities meets the needs of our communities.

DISCUSSION

As advised at the July 2021 Ordinary Meeting of Council the Federal Government has allocated \$4.580 million in the Federal budget under the National Flood Mitigation Infrastructure Program (NFMIP) to undertake flood mitigation works at Holbrook. Further correspondence have now been received from Resilience NSW confirming Greater Hume has been successful in receiving funding for Holbrook Levee Mitigation Works, under the National Flood Mitigation Infrastructure Program (NFMIP) 2020/21, which was established to support local communities to mitigate their priority flood risks and reduce the impact of flood events.

The Holbrook Levee Flood Mitigation Works Project is one of six projects funded in New South Wales under the 2020/21 round by the Australian Government through its \$4 billion Emergency Response Fund.

As the coordinating agency for the program for New South Wales, Resilience NSW has been appointed by the Department of Planning, Industry and Environment to oversee the project, as they are an industry leader in floodplain management and mitigation projects, and to administer the funds to recipients and provide support.

The Department of Planning, Industry and Environment's management of the program has taken effect from 22 March 2022.

The offer forwarded to Council is subject to Council undertaking to meet the balance of funds (only if overspent, as the Federal Government is funding 100% of the cost of the project) for the project, as outlined in the application from the Department of Planning, Industry and Environment for Funding Agreement for Financial Assistance under the 2020/21 National Flood Mitigation Infrastructure Program, and agreeing to the terms as set out in the forwarded document to Council. **(ANNEXURE 10)**. Council will need to reassess the viability of the project once Tenders have been received.

Council may accept this offer by signing the enclosed Agreement and returning it via email by 30 April 2022 noting that if the Agreement is not returned by this date the offer of funding may lapse.

BUDGET IMPLICATION

Council has been fortunate to secure funds of \$4.580 million from the National Flood Mitigation Infrastructure Program (NFMIP) funded through the Emergency Response Fund (ERF) Act 2019 to undertake the Holbrook Flood Mitigation Works. As the works are fully funded there is no impact on Council's current or future budgets.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY 20 APRIL 2022**

UPDATE ON PROPOSED HOLBROOK FLOOD MITIGATION WORKS [CONT'D]

CONCLUSION

As part of the Federal Budget \$4.580 million from the National Flood Mitigation Infrastructure Program (NFMIP) has been allocated to Council to undertake flood mitigation works at Holbrook. It is recommended that Council sign the agreement and email the submission back to the Department of Planning and Environment before 30 April 2022 for approval.

RECOMMENDATION

That Council receive and note the report and authorise the General Manager to sign the Funding Agreement for Financial Assistance under the 2020/21 National Flood Mitigation Infrastructure Program for Flood Mitigation Works to be constructed at Holbrook.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
ON WEDNESDAY 20 APRIL 2022**

ITEMS TO BE REFERRED TO CLOSED COUNCIL

GOVERNANCE

- PROPOSED SALE OF 124 ALBURY STREET, HOLBROOK**
Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To advise Councillors of a proposal to seek Expressions of Interest for the redevelopment of 124 Albury Street, Holbrook rather than Council undertaking rehabilitation of the site.

REFERENCE TO DELIVERY PLAN ACTIONS

Objective: We are revitalising our communities, welcoming visitors, growing our economy and promoting the lifestyle , culture and heritage offered in our communities.

Outcome: We have prosperous and diverse local businesses and a growing economy.

DISCUSSION

At the Extraordinary meeting held on the 7 October 2020 Council resolved to submit an Expression of Interest for 124 Albury Street, Holbrook (former Shell Service Station).

Below is the resolution from the October Extraordinary meeting.

That:

- Council submit an Expression of Interest for 124 Albury Street, Holbrook in line with the amount outlined in the Confidential Report to the extraordinary meeting held on 7 October 2020.
- A further report be submitted to Council on the matter once the Expression of Interest process for 124 Albury Street has been concluded.

Council was advised in February 2021 that the Expressions of Interest submitted by Council was successful.

The rationale behind acquiring the building was that the abandoned service station had been a blight on Holbrook's main thoroughfare for over two decades and the acquisition of this property will enable Council the opportunity to guide the development of this key site within the Holbrook township.

Holbrook has significant potential to expand on its day visitations with the recent establishment of a number of niche shops and eateries however there are no vacant shops to build on this potential.

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PROPOSED SALE OF 124 ALBURY STREET, HOLBROOK [CONT'D]

It was intended to take a staged approach to rehabilitate and development of the site, as follows:

Stage 1 – Acquire the property – Acquisition of the property including stamp duty and legals

Stage 2 – Remove all buildings and rehabilitate the site.

Stage 3 – Investigate options for future development of the site which could include (but not limited to):

- Calling Expressions of Interest from interested persons to develop the rehabilitated site with Council selling the vacant land.
- Council formulating a development proposal and then selling the site with Development Consent
- Council developing the site for retention or future sale as commercial property; potentially five or six strata title shops.

As Councillors are aware our recurrent budget is extremely tight and in the current climate post COVID, with unprecedented interest in property throughout the Shire it provides an opportunity to market the property in its existing condition whilst retaining the ability to control the development of the site. This will potentially free up funds for much needed residential development in the northern parts of the Council area.

BUDGET IMPLICATIONS

The purchase price and legals have been funded from the Land Development Reserve and if the property is sold it is anticipated that the funds would be returned to that Reserve.

CONCLUSION

It is recommended that the matter of the acquisition of 124 Albury Street, Holbrook be referred to Closed Council in accordance with section 10 A (2) (c) information that would, if disclosed confer an advantage on a person whom Council is conducting (or proposes to conduct) business.

RECOMMENDATION

That the potential purchase of 124 Albury Street, Holbrook be referred to Closed Council in accordance with section 10 A (2) (c) information that would, if disclosed confer an advantage on a person whom Council is conducting (or proposes to conduct) business.

REASON

On balance preserving the original sale price outweighs the public interest in maintaining openness and transparency in Council decision making as disclosure of the acquisition price may compromise the position of Council in future negotiations of a potential sale of the site.

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**2. POSSIBLE FINANCIAL ASSISTANCE TO ATTRACT A GENERAL PRACTITIONER
/ VISITING MEDICAL OFFICER TO CULCAIRN**

Report by General Manager – Steven Pinnuck

REASON FOR REPORT

For Councillors to consider a proposal from a medical practitioner to establish a General Practice Clinic in Culcairn and to provide Visiting Medical Officer services to the Culcairn Health Service.

REFERENCE TO DELIVERY PLAN ACTIONS

Objective: We create healthy, inclusive and resilient communities, acknowledge our volunteers and value our youth

Outcome 2.2: We have services to promote and deliver health and well-being for all ages.

DISCUSSION

Culcairn's long standing medical practitioner, Dr Reddy sold his General Practice Clinic to Sarkon Medical in 2019 with Dr Reddy continuing to work from the clinic and provide Visiting Medical Officer (VMO) services to the Culcairn Health Service until September 2020.

Dr Reddy retired from the Sarkon Medical Clinic on 31 December 2020.

Until recently there has been no face to face VMO services to the Culcairn Health Service since Dr Reddy discontinued providing the service in September 2020. This is not meeting community or Council expectations as reliable health services are essential for sustainable communities

To assist in the attraction of a suitably qualified Medical Practitioner to Culcairn who could also provide VMO services to the Culcairn Health Service in December 2020 Council resolved the following

That:

1. the Mayor and General Manager be authorised to continue to liaise with Dr Niranjin of Sarkon Medical and MLHD with the view of Council purchasing a suitable rental property.
2. the purchase be funded from existing working capital.

A copy of the report to the December 2020 Council meeting is included as **ANNEXURE 11** for Councillors information.

The Mayor and General Manager have been meeting almost monthly with representatives of Murrumbidgee Local Health District (MLHD) and the Culcairn Local Health Advisory Committee to develop a solution to the lack of suitable health services available to the Culcairn community.

Both the Author and MLHD have been liaising with a Medical Practitioner who may have the capacity to recruit an additional Doctor to Culcairn.

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POSSIBLE FINANCIAL ASSISTANCE TO ATTRACT A GENERAL PRACTITIONER /
VISITING MEDICAL OFFICER TO CULCAIRN [CONT'D]

A proposal has now been received by Council to assist with the establishment of an additional medical practice in Culcairn that would, in time, also have the capacity to provide VMO services to the Culcairn Health Service.

As the matter would disclose commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it, it is recommended that the matter be referred to Closed Council.

BUDGET IMPLICATIONS

If Council is to meet the financial requirements of the proposal there would be on ongoing budgetary impact.

CONCLUSION

Reliable health services are essential for the development of sustainable communities.

The Mayor and General Manager have been meeting almost monthly with representatives of Murrumbidgee Local Health District and the Culcairn Local Health Advisory Committee to develop of solution to the lack of suitable health services available to the Culcairn community.

Both the Author and MLHD Local Health District have been liaising with a Medical Practitioner who may have the capacity to recruit an additional Doctor to Culcairn.

It is recommended that the matter of the attraction of an additional Medical Practitioner to Culcairn be referred to Closed Council in accordance with section 10 A (2) (d) (i) commercial information that would, if disclosed, prejudice the commercial position of the person who supplied it.

RECOMMENDATION

That the matter of attracting an additional Medical Practitioner to Culcairn be referred to Closed Council in accordance with section 10 A (2) (d) (i) commercial information that would, if disclosed, prejudice the commercial position of the person who supplied it.

REASON

On balance preserving the confidentiality of the commercial terms presented to Council by a prospective Medical Practitioner outweighs the public interest in maintaining openness and transparency in Council decision at this time as it may compromise the position of Council in future negotiations with the Medical Practitioner.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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ENVIRONMENT AND PLANNING

1. EXCESSIVE ACCUMULATION OF ITEMS – LOT 82 DP583299 – 89 WOOD STREET JINDERA

Report Prepared by Director Environment and Planning – Colin Kane

REASON FOR REPORT

The purpose of this report is to advise Council of the progress made from legal proceedings to address the excessive accumulation of items from 89 Wood Street Jindera (subject land). The report will discuss the cost to date incurred by Council and the anticipated additional costs to be incurred. It will provide a number of suggestions on how this matter could proceed and make a recommendation on a course of action.

REFERENCE TO DELIVERY PLAN

Objective Provide efficient and effective environmental health and building services to the community.

Outcome 7.8.

DISCUSSION

The accumulation of excessive items has been occurring in the front and rear of the subject land for an extended period of time. Since 2012 Council has recorded complaints concerning the appearance of this property and to address the problem, Council has issued Orders requiring the removal of the excessive items. There has never been a substantial attempt to comply with Council's Orders and Council has issued Infringement Notices and reissued Orders.

The items comprise old caravans, cars, bikes, an incomplete transportable dwelling and many more items. There is a serious fire risk posed not only to the resident of the property, but to neighbouring properties. This risk also extends to the Emergency Services who, in the event of a fire, would have difficulty accessing the property. It is quite reasonable to assume that the excessive amount of items is a harbourage for vermin.

During 2019 and 2020 Council sought to prosecute an Order in the Land and Environment Court (the court). The matter was dealt with by the court through mediation which occurred in 2020. The outcome of the mediation was that draft terms of an Order was settled in January 2021. Council incurred significant legal costs to achieve this outcome and was unable to have costs awarded in its favour.

By June 2021 it was apparent that the terms of newly served Order had not been met and Council staff contacted Council's legal representative Bradley Allen Love (BAL Lawyers) to ascertain what options were available to achieve compliance.

BUDGET IMPLICATIONS

Legal fees associated with bringing Class 4 proceedings in the Land and Environment Court.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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EXCESSIVE ACCUMULATION OF ITEMS – LOT 82 DP583299 – 89 WOOD STREET
JINDERA [CONT'D]

CONCLUSION

This report has advised Council of the cost to date and potential costs still to be incurred in order to resolve the excessive accumulation of items at the subject land. The report has provided details of the progress of the matter and it provides three courses of action to resolve the matter. The report also highlights the significant barriers to Council in trying to obtain resolution of matters through class 4 proceeding in the Land and Environment Court. It points out that these barriers in many cases result in matters being unresolved and should an adverse incident occur then there will be exposure for Council and its employees.

RECOMMENDATION

That the proposed report on excessive accumulation of items be referred to Closed Council in accordance with section 10A(2)(g) as the report deals with advice concerning litigation.

REASON

The discussions to be had in relation to this matter deals with personal matters concerning a particular individual.

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**OFFICERS' REPORTS – PART B – TO BE RECEIVED AND NOTED
GOVERNANCE**

1. **NSW GROWING REGIONS OF WELCOME PILOT PROGRAM – RESEARCH
PROJECT OUTCOMES**

**Report prepared by Economic Development Coordinator – Marg Killalea and
Local Facilitator – Deborah Atkins**

REASON FOR REPORT

This report is to update Council regarding the outcomes in relation to a bespoke research project conducted during March that seeks to understand current community attitudes and community preparedness to welcome newcomers as well as to determine available services and employment opportunities across the Greater Hume region.

REFERENCE TO DELIVERY PLAN ACTION

Objective We are revitalising our communities, welcoming visitors, growing our economy and promoting the lifestyle, culture and heritage offered in our communities
Outcome 3.2 Our towns and villages are revitalised

DISCUSSION

This research was undertaken to inform the Multicultural NSW's Growing Regions of Welcome (NSW GROW) Pilot, a three-year program that works with local communities to attract migrants and refugees to resettle in regional NSW. The focus is on people living in western Sydney with the skills and aspirations to move to the Murray and Riverina regions for employment and lifestyle opportunities.

The overall aim of the GROW project is to provide migrants and refugees with the information and support they need to relocate to the regions, and support communities in the Murray and Riverina to welcome newcomers and help them to thrive in the long-term.

Welcoming Australia was appointed to manage a survey and to undertake primary research in the Murray pilot region (Albury City, Federation and Greater Hume LGA's). The research focus was to understand how ready local communities within Greater Hume region are to welcoming people from migrant and refugee backgrounds. A Local Facilitator, Deborah Atkins, was appointed in a casual position to undertake research across the Greater Hume area during February and March 2022.

For more information about NSW GROW and how that program is rolling out in the Murray region, contact Esiteli Nyirarukundo, the NSW GROW Murray Backbone Coordinator at enyirarukundo@redcross.org.au

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NSW GROWING REGIONS OF WELCOME PILOT PROGRAM – RESEARCH PROJECT
OUTCOMES [CONT'D]

Following, is the Local Facilitator's report summary findings of the research project.

BACKGROUND

Funding from Welcome Australia, the body tasked with conducting the project from Multicultural NSW, was provided to Greater Hume Council to employ a Local Facilitator to begin the process of community consultation aimed at understanding how welcoming the Greater Hume region is to having new migrant people relocate to the area.

In February 2022 a Local Facilitator for the GROW Project commenced on a part-time basis for 10 weeks working under the guidance of the Economic Development Coordinator, Margaret Killalea.

In the first instance detailed planning was undertaken to help identify the people and businesses who needed to be consulted and the best methods to do so. An extensive electronic mail-out was done in which over 1800 local stakeholders were informed of the project and asked to contribute their views and opinions.

A letter introducing the Local Facilitator was sent and articles published in all local newsletters, so people in the community were aware of the on-the-ground consultations and the role of the Local Facilitator. People from the community were asked to reflect on the opportunities and challenges for new settlement in the area and to explore the region's capacity to attract and welcome newcomers.

Together with the large-scale electronic **mail out** informing residents, businesses, and other stakeholders across the region about the GROW Project and the consultation, a postcard size pamphlet was printed and distributed giving an overview of the project. The pamphlet directed people to an **on-line survey** administered by Welcoming Australia. The pamphlet was left in many cafes and other establishments across the region for residents and others to use. A link to the survey was also put into the local newsletters. In all, more than 250 pamphlets were distributed.

COMMUNITY CONSULTATIONS

The attention put into advising the wider community about the GROW project in the planning stages was helpful in arranging follow up interviews with residents, business leaders, community leaders and people from migrant backgrounds with lived experience of moving to the region. Meetings were arranged via phone and interviews were conducted either in person with one or more people, via online video conferencing, or over the telephone.

In all, 81 people from across 13 towns in the region were interviewed including 27 from business groups, 43 from residents, 11 from community groups. People with lived experience of moving to the region from migrant backgrounds were also interviewed and the views of 8 adults and four young people are included in the report.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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NSW GROWING REGIONS OF WELCOME PILOT PROGRAM – RESEARCH PROJECT
OUTCOMES [CONT'D]

The key question in this consultation has been:

“How ready is the Greater Hume region to welcome people from refugee, asylum seeking and migrant backgrounds who wish to relocate from city areas?”

Interviewees were questioned on the three main topics of:

- Community preparedness and receptiveness;
- Service accessibility and readiness; and
- Job opportunities and priorities.

SUMMARY OF KEY FINDINGS

The full report on the findings provided to Welcoming Australia can be read in **ANNEXURE 12**.

Most respondents were in favour of the idea of new migrants, especially new migrant families, coming to settle into the small towns across the region with many recognising the benefits that a larger population can bring. The benefits that were highlighted included:

- More children from migrant families helping to secure school population rates.
- More diversity in the townships including diversity of food, art, music etc.
- More workers to satisfy the need across the region.

In terms of service accessibility and readiness, interview respondents were vocal about the need to ensure that communities were ready to accept new residents rather than ‘just dropping them here with no supports.’ The overriding issues were:

- Housing availability;
- Transport;
- Employment; and
- Childcare.

HOUSING

Housing availability was mentioned by all participants and was seen as something that is holding the region back from progressing. One quote from a local resident and business owner sums up the overall sentiment:

“You can’t bring people here when there are no houses for them to settle in, particularly when they want to really settle with a family for the long term... We can’t even find homes for our own kids to stay in town!”

The full report gives greater detail about residents and business concerns and issues around housing as well as some ideas on how to address this critical issue.

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NSW GROWING REGIONS OF WELCOME PILOT PROGRAM – RESEARCH PROJECT
OUTCOMES [CONT'D]

TRANSPORT

Access to **transport** was mentioned by most interviewees as another critical issue that needs to be built into this project for it to succeed.

Many respondents spoke about the lack of public transport and the isolation issues that can occur in small towns if the resident family don't have access to a car and the experience of driving safely on country roads.

The public on-demand community transport service operating in the region was identified as "a great service" and suggestions were made that the operating hours and number of buses could be increased, especially if new residents' families will be moving in through this project.

EMPLOYMENT

The people interviewed for this project stated that jobs were generally widely available across the region and in fact many businesses were finding it hard to recruit suitable workers locally.

The idea of this project introducing new families into the region who wanted to work and who had the appropriate skills was greatly supported.

The key **job opportunities** highlighted were in the agricultural sector, in local cafes and shops and in health care, schools and local government.

Some of the key issues raised under this field of investigation included:

- Making sure a good job matching service was part of the project of relocation.
- Making sure the new people were committed to staying in the job and in the area for the long term.
- Establishing a trial period for the new people to make sure the job and country living was what they wanted.
- Ensuring housing and transport was provided.
- Ensuring on-going support was given to the new residents and to the overall community so that the project had the best hope of success.

Other key issues raised by the respondents during the consultation process included:

- Asking to see local big businesses such as Council, Education and Health promote multi-cultural acceptance and diversity and demonstrate this through their workforce and activities.
- Funding to build up community awareness of cultural diversity through fairs and other events and possibly funding a purpose-built cultural centre.

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NSW GROWING REGIONS OF WELCOME PILOT PROGRAM – RESEARCH PROJECT
OUTCOMES [CONT'D]

- The Government opening land options and relaxing regulations so that houses can be built for much needed workers and families wanting to settle in the townships.
- Making sure new migrant residents had access to their faith supports and other cultural needs so that they are more likely to stay for the long term.
- Promoting sport as “a great equalizer” and using this to help new migrant settlers and their families integrate successfully into village and country life.

CONCLUSION

The overriding message arising from this small but important piece of research is that the Greater Hume resident population is very open to the possibilities and benefits of welcoming new people from migrant backgrounds.

There are, however, several issues that respondents say need to be addressed before this project can be fully and successfully implemented, the main ones being **housing** and **transport**. People are very concerned that new settlers will be placed into jobs with inadequate housing and support systems and as one participant stated:

“If you set this up wrong, it will take us back 20 years and people will remember how it flopped and they won’t do it again in a hurry. Do it right, slowly and with the right supports in place and it just might work well.”

One young person helps sum up the overall impression gained during this consultation process:

“It would be great to have different types of people here as long as they want to be here and want to get involved in stuff like sport. Maybe they might bring some great food ideas as well which we would love. I really want to stay here but this village needs more people...like the school needs more little kids and we need the shops to open again. Maybe this project might make that happen...if more people...it doesn’t matter what people...come to live here.”

NEXT STEPS:

This report is a first step for the GROW Project. Welcoming Australia will collate the findings from all Pilot Regions and give this to Multicultural NSW who will then implement the next phase of the project.

The Economic Development Coordinator will remain a key player on the Region Taskforce and will continue to report back on the progress and strategies to follow.

A summary report on findings, as well as being given to Council, will also be provided to the wider community so that those who contributed can be kept informed of the project and thanked for their important participation.

Deborah Atkins
Local Facilitator, GROW Project
24 March 2022

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NSW GROWING REGIONS OF WELCOME PILOT PROGRAM – RESEARCH PROJECT
OUTCOMES [CONT'D]

BUDGET IMPLICATION

Grant funding of \$10,000 was provided by Multicultural NSW to undertake the research project across the Greater Hume region. The research project has concluded.

CONCLUSION

This research was undertaken to inform the Multicultural NSW's Growing Regions of Welcome (NSW GROW) Pilot, a three-year program that works with local communities to attract migrants and refugees to resettle in regional NSW. The focus is on people living in western Sydney with the skills and aspirations to move to the Murray and Riverina regions for employment and lifestyle opportunities.

As a key outcome, Greater Hume Council is better informed in relation to the region's capacity to attract and welcome newcomers.

RECOMMENDATION

That the report be received and noted.

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2. PUBLIC AUCTION RESULTS – VACANT RESIDENTIAL ALLOTMENT AT 48 WILSON STREET HOLBROOK AND RESIDENTIAL PROPERTY AT 65 PEEL STREET, HOLBROOK

Report prepared by Economic Development Coordinator – Marg Killalea

REASON FOR REPORT

This report is to advise Council of the sale of two Council properties by public auction on Friday, 8 April 2022.

REFERENCE TO DELIVERY PLAN ACTION

Objective We are revitalising our communities, welcoming visitors, growing our economy and promoting the lifestyle, culture and heritage offered in our communities

Outcome 3.2 Our towns and villages are revitalised

DISCUSSION

Council had earlier decided to dispose of two property holdings which had become surplus to Council's needs:

- a vacant allotment 1,012 sqm (zoned RU5 Village) Lot 1, DP 503816, 48 Wilson Street, Holbrook
- residential property at 65 Peel Street, Holbrook comprising 1,070 sqm (zoned RU5 Village) Lot 12 Section 32 DP 758522

Prior Council had, by EOI, appointed local real estate agents Elders Holbrook and Nutrien Harcourts respectively to list, market and conduct the public auctions.

Two public auctions were held on Friday, 8 April 2022.

The outcome of the public auctions are as follows:

Vacant allotment of 1,012 sqm at 48 Wilson Street, Holbrook \$151,000 (GST Incl)
Residential property at 65 Peel Street, Holbrook \$445,000 (GST Incl).

BUDGET IMPLICATION

Upon settlement, net proceeds will return to Council's operating funds.

CONCLUSION

The disposal of Council held properties surplus to its needs has been timely and a very good outcome obtained.

RECOMMENDATION

That the report be received and noted.

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CORPORATE AND COMMUNITY SERVICES

1. COMBINED INVESTMENT REPORT – MONTH ENDED 31 MARCH 2022

Report prepared by Chief Financial Officer – Dean Hart

REASON FOR REPORT

This report presents to Council details of all funds invested as at 31 March 2022 as required by the Local Government (General) Regulation 2021.

REFERENCE TO DELIVERY PLAN ACTION

Objective	We lead a vibrant, connected and inclusive community
Outcome 1.1	Leadership and advocacy is demonstrated and encouraged in our communities

DISCUSSION

In accordance with the Local Government Act 1993, the Responsible Accounting Officer must present to Council monthly, the status of the investments held by Council. The Responsible Accounting Officer must detail the investments held, and their compliance with both internal policy and external regulation under the Ministerial Order of Investments.

In accordance with the recommendations made by the Office of Local Government (OLG) Investment Policy Guidelines published in June 2010, the monthly Investments Reports are attached to the Council investment report. This allows a stand-alone report to be published on Council's website for the public to view without having to peruse the Council meeting agenda for the relevant meeting.

Councillors should note that Council has engaged an external investment manager, Curve Securities, to source appropriate investment opportunities with the aim of transitioning Council's investment portfolio to meet the investment parameters as detailed in Council's revised Investment Policy. Curve Securities will work with Council to ensure that Council's overall investment portfolio is diversified across a wider spectrum of approved financial institutions thereby achieving improved security and asset protection. It should be noted that each individual investment is still held directly by Council with each financial institution.

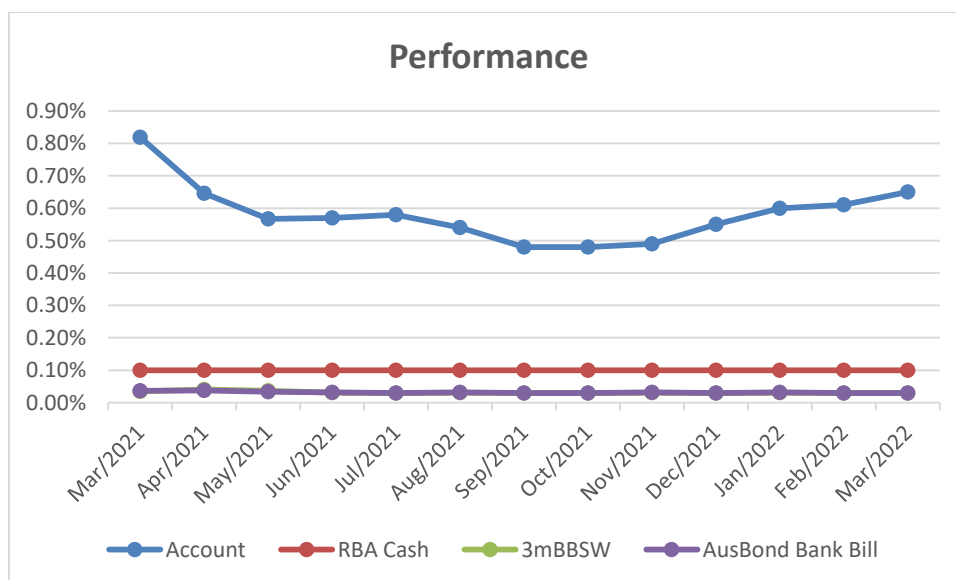
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COMBINED INVESTMENT REPORT – MONTH ENDED 31 MARCH 2022 [CONT'D]

Greater Hume’s overall investment portfolio

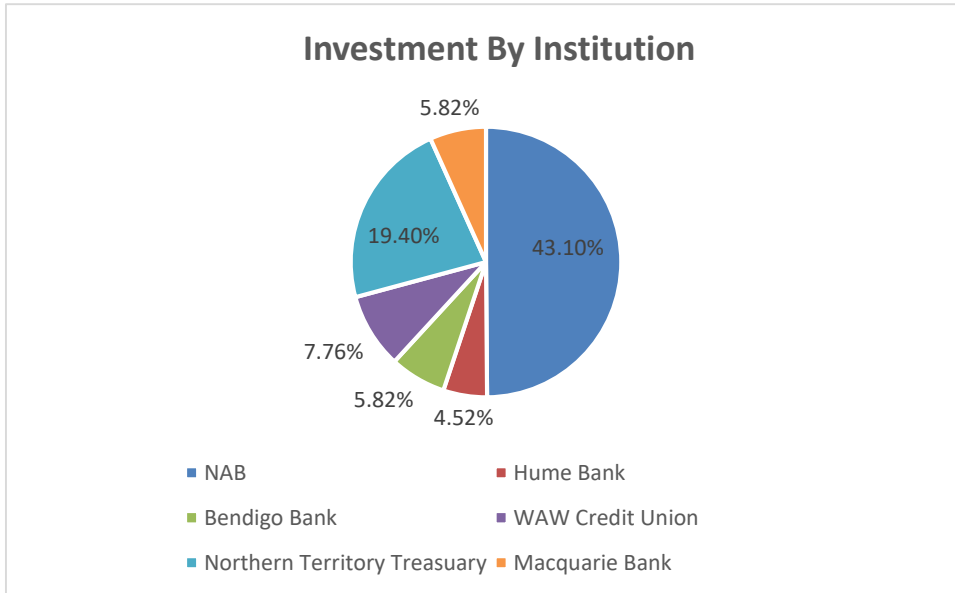
Total Cost	\$25,773,105.41
Total Portfolio Value	\$25,868,059.89
Weighted Average Term (days)	364
Weighted Average Yield	0.65 %
Total Monthly Accrued Interest	\$13,045.75
Total Interest Received this month	\$5,943.54
Interest Payments this month	7
Matured Investments this month	7
Total Funds Matured this month	\$3,000,000.00
New Investments this month	0
Total Funds Invested this month	\$0.00

Note: The Reserve Bank of Australia maintained the cash rate at 0.10%.



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COMBINED INVESTMENT REPORT – MONTH ENDED 31 MARCH 2022 [CONT'D]



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COMBINED INVESTMENT REPORT – MONTH ENDED 31 MARCH 2022 [CONT'D]

Investment Register

ADI/Security Name	Maturity Date	Face Value	Long Term Rating	Term in Days	Monthly Accrued Interest	Yield
NAB	15/04/2022	\$500,000.00	AA-	50	\$148.63	0.35%
AMP Bank	21/04/2022	\$1,000,000.00	BBB	365	\$594.52	0.70%
NAB	3/05/2022	\$500,000.00	AA-	90	\$161.37	0.38%
WAW Credit Union	11/05/2022	\$500,000.00	NR	365	\$318.49	0.75%
Hume Bank	16/05/2022	\$46,751.06	NR	364	\$15.88	0.40%
Bendigo And Adelaide Bank	16/05/2022	\$500,000.00	BBB+	213	\$148.63	0.35%
NAB	18/05/2022	\$500,000.00	AA-	83	\$148.63	0.35%
Macquarie Bank	24/05/2022	\$500,000.00	A+	272	\$169.86	0.40%
NAB	30/05/2022	\$300,000.00	AA-	276	\$71.34	0.28%
AMP Bank	14/06/2022	\$1,000,000.00	BBB	216	\$721.92	0.85%
WAW Credit Union	16/06/2022	\$600,000.00	NR	365	\$382.19	0.75%
WAW Credit Union	16/06/2022	\$500,000.00	NR	365	\$318.49	0.75%
Hume Bank	17/06/2022	\$500,000.00	NR	365	\$169.86	0.40%
Hume Bank	17/06/2022	\$500,000.00	NR	365	\$169.86	0.40%
Hume Bank	30/06/2022	\$49,937.43	NR	365	\$14.84	0.35%
WAW Credit Union	8/07/2022	\$400,000.00	NR	365	\$254.79	0.75%
NAB	20/07/2022	\$500,000.00	AA-	271	\$148.63	0.35%
Macquarie Bank	17/08/2022	\$500,000.00	A+	182	\$276.03	0.65%
NAB	30/08/2022	\$500,000.00	AA-	366	\$148.63	0.35%
AMP Bank	27/09/2022	\$500,000.00	BBB	364	\$339.73	0.80%
Macquarie Bank	29/09/2022	\$500,000.00	A+	365	\$169.86	0.40%
Bendigo And Adelaide Bank	17/10/2022	\$500,000.00	BBB+	271	\$233.56	0.55%
AMP Bank	20/10/2022	\$1,000,000.00	BBB	365	\$679.45	0.80%
NAB	6/12/2022	\$510,414.36	AA-	357	\$264.44	0.61%
Bendigo And Adelaide Bank	12/01/2023	\$500,000.00	BBB+	365	\$276.03	0.65%
NAB	19/01/2023	\$500,000.00	AA-	365	\$310	0.73%
Hume Bank	1/03/2023	\$68,066.42	NR	365	\$20.23	0.35%
NAB	13/09/2023	\$2,000,000.00	AA-	727	\$1,019.18	0.60%
Northern Territory Treasury Corp	15/06/2025	\$1,000,000.00	NR	1,248	\$1,189.04	1.40%
Northern Territory Treasury Corp	16/06/2025	\$1,500,000.00	NR	1,481	\$1,401.37	1.10%
Northern Territory Treasury Corp	15/06/2026	\$2,500,000.00	NR	1,887	\$2,760.27	1.30%
NAB	1/04/2022	\$5,297,936.14	AA-	1	\$0	0.10%
\$25,773,105.41					\$13,045.75	

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COMBINED INVESTMENT REPORT – MONTH ENDED 31 MARCH 2022 [CONT'D]

Declaration

I, Dean Hart, as the Responsible Accounting Officer of Greater Hume Shire Council, hereby certify the investments listed in the attached reports have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulations 2021 and Council's Investment Policy.

All investments have been appropriately recorded in Council's financial records and reconciled monthly.

CONCLUSION

As at 31 March, 2022 total Investments held were \$25,773,105.41. The year to date accrued investment earnings for 2021/22 was \$108,576.53 representing a weighted average yield of 0.65%.

RECOMMENDATION

That Council receives and notes the Investment Balances Report for the month of March 2022.

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PART C - ITEMS FOR INFORMATION

GOVERNANCE

1. WORKSHOP/BRIEFING SESSION SCHEDULE 2022

REASON FOR REPORT

To inform Council and the community of upcoming workshop/briefing sessions which Councillors' and senior staff attend and, where appropriate, stakeholders also attend. Workshops/briefing sessions are held in the absence of the public.

DISCUSSION

The current session dates are outlined in the table below.

Workshop/Briefing Session date commencing at 5.45pm	Topic
Friday, 7 January 2022	Induction
Monday 7 February 2022	Community Strategic Plan
Wednesday, 9 February 2022	Preliminary Roads Workshop
Wednesday, 23 February 2022	Preliminary Budget Workshop
Friday, 4 March 2022	Shire Works and Roads Tour
Tuesday, 22 March 2022	Final Roads Workshop
Wednesday, 6 April 2022	Final Budget Workshop

The allocation of workshop/briefing sessions dates across the year is to ensure sufficient advance notice is provided to Councillors' and staff.

Council meeting locations and dates are available on the website or by contacting any Council office.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For Councillors' information.

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2. OFFICE OF LOCAL GOVERNMENT CIRCULARS

REASON FOR REPORT

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

DISCUSSION

Recent circulars issued are listed below. Circulars can be downloaded at <https://www.olg.nsw.gov.au/councils/essential-information-and-publications/circulars-for-council>

- 22-09 Councils' obligations under the Modern Slavery Act 2018
- 22-08 Model Social Media and Councillor and Staff Interaction Policies
- 22-07 Guidelines for Additional Special Variation (ASV) Process for 2022-23
- 22-06 Information about Ratings 2022-23
- 22-05 Companion Animals Amendment (Rehoming Animals) Act 2022
- 22-04 Payment of councillor superannuation

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For Councillors' information.

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3. LOCAL GOVERNMENT NEW SOUTH WALES (LGNSW) – WEEKLY CIRCULARS

REASON FOR REPORT

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

DISCUSSION

A listing of topics of interest from recent circulars issued during June is provided on the LGNSW website. Distribution of the LGNSW newsletters has now moved to an electronic format.

Councillors or interested community members can directly access the full weekly publications via <https://www.lgnsw.org.au/news/local-government-weekly>

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For Councillors' information.

4. TOURISM AND PROMOTIONS OFFICER'S REPORT

Report by Tourism and Promotions Officer – Kerrie Wise

REASON FOR REPORT

To update councillors regarding working projects undertaken by the Tourism and Promotions Officer.

DISCUSSION

The report on projects being undertaken by the Tourism and Promotions Officer is attached at **ANNEXURE 13**.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For Councillors' information.

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5. ECONOMIC DEVELOPMENT QUARTERLY PROGRESS REPORT

Report by Economic Development Coordinator - Marg Killalea

REASON FOR REPORT

To update councillors regarding working projects undertaken by the Economic Development Coordinator.

DISCUSSION

The report on projects being undertaken is attached at **ANNEXURE 14**.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For Councillors' information.

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CORPORATE AND COMMUNITY SERVICES

1. GREATER HUME CUSTOMER REQUEST MODULE – SUMMARY OF MONTHLY REQUESTS

For Councillors' information, the Customer Request Module reports are **ENCLOSED SEPARATELY**.

2. STATEMENTS OF BANK BALANCES AS AT 31 MARCH 2022

The statement of bank balances as at 31 March 2022 is attached at **ANNEXURE 15**.

3. PEOPLE & CULTURE REPORT – MARCH 2022

Report prepared by People and Culture Officer – Jessica Winnett

REASON FOR REPORT

To advise Councillors on Human Resources functions such as the recruitment of new employees, resignations and employee development programmes.

REFERENCE TO DELIVERY PLAN ACTION

Objective We lead a vibrant, connected and inclusive community

Outcome 1.1 Leadership and advocacy is demonstrated and encouraged in our communities

LEGISLATION / POLICIES / PROCEDURES

- Continuous review of policies and procedures

PLANNING

- People & Culture Management System and Plan developed to guide future activities through a process of development, implementation, review and improvement
- Ongoing succession planning - Work Instructions being developed and documented for key activities performed by People & Culture
- RERO Workforce Development meeting – next meeting 17 May 2022

RECRUITMENT

- Recruitment in progress:
 - Engineering Administration Officer – applications closed 4 April, interviews to be conducted 20 April 2022
 - Water and Wastewater Operator – applications closed 4 April, interviews conducted 11 April 2022
 - Casual Customer Service Officer - applications closed 4 April, interviews to be conducted 21 April 2022
 - Road Safety Officer - applications closed 8 April, interviews to be conducted 22 April 2022
- New employees commencing with Council:
 - Taylah Schirmer – Childcare Educator Holbrook
- Position/role changes with existing Council employees:
 - Steven Feltrin - Building Maintenance Officer

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PEOPLE & CULTURE REPORT – MARCH 2022 [CONT'D]

- Employees ceasing duties with Council:
 - Deborah Atkins – Local Facilitator Causal
 - Giselle Strauss – Early Childhood Educator - Walla Walla Centre
 - Katie Millar – Childcare Educator and Second-In-Charge – Henty Centre
 - 12x Seasonal Pool Lifeguards
- Positions advertised:
 - Engineering Administration Officer Culcairn
 - Water and Wastewater Operator Jindera
 - Internal Records Officer Fixed Term Contract – Part Time
 - Civil Construction and Water and Wastewater Trainees – Advertised with SQUAD

WORKPLACE RELATIONS

- Participate with Outdoor Staff quarterly meetings – meeting held on 10 March 2022; next meeting 9 June 2022 at Jindera
- Coordinate and administer Consultative Committee – meeting held on 14 December 2021; next extraordinary meeting TBC
- Participate with Risk WHS Committee – meeting held on 14 December 2021; next extraordinary meeting TBC
- LGNSW HR Networking Meeting – virtual meeting held 9 March 2022; next meeting 1 June 2022
- StateCover Regional Roadshow – workshop held

PROFESSIONAL DEVELOPMENT & LEARNING

- Human Resources and Industrial Relations Mentoring
- Training Services NSW – Development of a training plan for All Staff to have the opportunity to undertake a full or part qualification under a free training model

PERFORMANCE MANAGEMENT

- Council's annual Performance Appraisals are scheduled to be reviewed throughout April 2022 and will be available to access from May 2022

1.

HEALTH & WELLBEING

- Coordination of Phase 8 of Council's Early Intervention Health and Wellbeing Program with Align. Current program consists of a Health and Wellness Consultant and Physiotherapist visiting on a rotating weekly basis to all office and depot location. Centre Educators participate in a Health and Wellbeing Program with a Wellness Consultant visiting one centre per week.

REVIEW & CONTINUOUS IMPROVEMENT

- Daily reviews with Director Corporate & Community Services
- Monthly reviews with MANEX
- Networking with LGNSW HR Group & REROC Workforce Development Group.

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4. GREATER HUME COUNCIL LIBRARY SERVICES

Report prepared by Library & Youth Services Team Leader – Susan Kane

REASON FOR REPORT

To inform Council on library membership and participation in Greater Hume Council Libraries

REFERENCE TO DELIVERY PLAN ACTION

Theme Healthy Lifestyle

Outcome Council provides learning and developmental opportunities for all

DISCUSSION

The Greater Hume Council Libraries continue to organise and facilitate programs and services that meet the needs and wants of the community.

Investigate and implement new and innovative programs

March Programs	Location	Participants
2022 NSW Women's Week	Henty 8 March Holbrook 8 March Culcairn 10 March Jindera 15 March	20 20 22 12
NSW TAFE – Bring Your Own Devices programs to be presented over 6-8 weeks	Holbrook Library Complex	All six sessions are presented as one-on-one lessons and have been made possible through a partnership with TAFE. Bring Your Own Device program will be held in Jindera in April/May
Festival of Senior's Week	Holbrook 19 & 25 March Henty 31 March Jindera 1 April Culcairn 7 April Walla Walla 8 April	20 60 34 50 50
Storytime	Monthly at all libraries	Stories & craft activities

Upcoming Programs	Location	Event
School Holiday programs	All Libraries	Sock Puppets – April 22
Art in the Park	Henty	Partnership with Intereach supporting Rural Families – 21 April 22
TAFE NSW	Henty/Holbrook	Bring Your Own Device – 20 April 22
Library & Information Week	All Libraries	National Simultaneous Storytime
Work Experience Student	Henty	St Paul's College Work Experience Student – May 22

**ORDINARY MEETING OF GREATER HUME COUNCIL
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COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY LANE, HOLBROOK
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GREATER HUME COUNCIL LIBRARY SERVICES [CONT'D]

Successful Grant Funding	Funding Amount	Location
NSW State Library – Infrastructure Grant	\$199,801.17	Henty Library - Accessibility, functionality & inclusiveness Project

Hayden Honeywill - Library Trainee - Invited to 7NEWS Young Achiever Awards NSW/ACT

Greater Hume Council nominated Hayden Honey for the First National Real Estate Leadership Award in late 2021. The calibre of nominees for the Awards was extremely high and although Hayden did not make it through to the final four the judging panel have passed on their congratulations for the outstanding achievements outlined in the nomination and invited Hayden to the Awards Gala Presentation Dinner. The dinner will be held in Sydney on Friday 15 May 22.

All nominees in attendance will be presented on stage with a framed certificate. A MC from 7NEWS will read a short summary of each nominee's achievements and photos of the presentation will be taken. The photos will be forwarded to Hayden as a memento and also to their local newspaper.

The event promises to be a wonderful occasion with more than 400 guests expected to attend including the media, Government officials, finalists and nominees.

Successful NSW Public Library Infrastructure Grant

Public Library Infrastructure Grants are for projects that will assist NSW councils to improve public library infrastructure, including buildings and information technology systems. The funds will be directed to projects that provide significant public benefit and develop improved public library services for NSW communities.

Greater Hume Council has been successful in receiving funding from the NSW State Library Public Library Infrastructure Grant totalling \$199,801.17. Funds will be used for the redevelopment of the Henty Library to improve the accessibility, functionality and inclusiveness of the Henty Library ensuring that the space is fit for the future with increasing movement of people to the region. The new refurbishment to the library will follow current library trends providing clean open spaces in line with changing needs of the community.

Library Statistics – March 2022.

Library	Henty	Culcairn	Holbrook	Jindera
Issues	247	357	578	134

Statistics Mobile Library Service – March 2022

Location	Brocklesby	Burrumbuttock	Gerogery	Jindera	Walbundrie	Walla	Woomargama
Loans	22	9	11	92	34	54	19

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GREATER HUME COUNCIL LIBRARY SERVICES [CONT'D]

BUDGET IMPLICATION

Nil. Works are funded from budget allocations.

CONCLUSION

Greater Hume Council Libraries continue to facilitate programs and services that meet the needs and wants of the community pivoting between events held in the library to online and outreach when required.

RECOMMENDATION

That council receive and note the report

5. GREATER HUME COUNCIL YOUTH SERVICE

Report prepared by Library & Youth Services Team Leader – Susan Kane

REASON FOR REPORT

To inform Council on Youth events and programs and successful grants presented to Council monthly.

REFERENCE TO DELIVERY PLAN ACTION

Objective We create healthy, inclusive, and resilient communities, acknowledge our volunteers and value our youth

Outcome 2.1 Welcoming, resilient and involved communities

DISCUSSION

The Greater Hume Council Youth Services organise events and programs throughout the year in order to address the cultural, educational, recreational needs of the young people in the community.

Youth Events – March 22

March Programs	Location	Participants
Youth Week 22	Billabong High School	70
Skate Park program– April	Culcairn/Henty	20
Intergeneration Women’s Week event	Culcairn	10 students from St Paul’s College
Intergeneration Festival of Seniors Week Event	Culcairn	10 students from St Paul’s College
Youth Podcast Program	Henty	Hayden Honeywill – Library Trainee & Harlan Candy Youth Volunteer

Up Coming Programs	Location	Participants
Adulting 101 – Free RSA Courses X 2	Billabong High School and St Paul’s College	40

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GREATER HUME COUNCIL YOUTH SERVICE [CONT'D]

Grant Funding Opportunities for March 2022

Youth Services continue to apply for funding to strengthen the delivery of programs and services to young people in the Greater Hume Council.

Funding	Amount	Description
Youth Week funding	\$3,313.00	Funding from the NSW Government provided an opportunity for a Festival of possibilities to be held at Culcairn
Children and Young People Wellbeing Recovery Initiative - Small grants program	\$10,000.00	The aim of this project is to establish two Youth Advisory Committees in Greater Hume Council. One at Billabong High School and one at St Paul's College Walla Walla. The Youth Advisory Committees will provide young people in Greater Hume Council with the opportunity to participate, engage and be active citizens in their local community.

BUDGET IMPLICATION

Nil. Works are funded from budget allocations.

CONCLUSION

The Greater Hume Youth Service team are constantly working to remain up to date with the issues and opportunities surrounding our young people. Youth Services, Schools and TAFE NSW are working together to ensure the Adulting 101 project is successfully promoted to young people in Greater Hume Council over next year. Youth Week 2022 was successfully held this year at Billabong High School with students enjoying a petting zoo, cooking, self-defence, mental health classes with the Mindful Warrior and archery tag. Youth Services will continue to apply for funding to ensure young people in Greater Hume Council are provided with opportunities to increase their life skills, education, cultural and recreational activities.

RECOMMENDATION

That council receive and note the report

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ENGINEERING

1. MARCH 2022 - REPORT OF WORKS

Grants Program

State Roads Maintenance (RMCC)

Maintenance works, inspections and sign replacement on State Roads, Olympic Highway (MR78) and Tumbarumba Road (MR284) is continuing under the RMCC with Transport for New South Wales (TfNSW).

Extensive heavy patching is being undertaken on MR78 in various locations between Hume Highway (south of Gerogery) and The Rock.

Regional Roads

General maintenance including guide post replacement is continuing on all Regional Roads.

Line marking is complete and audio tactile markers are yet to be installed on Urana Road (MR125) as part of the Safer Roads Program.

Local Roads

Sealed

General maintenance on local roads is continuing.

Road reconstruction of 4km on Fellow Hills Road, starting at Coach Road is continuing.

Tree removal and trimming has been completed as part of the road reconstruction project on Gerogery Road between Charles Street and Shire Boundary.

Unsealed:

Maintenance grading has been carried out on the following roads during March.

Beckett Road	Munyapla Settlement Road
Benambra Road	River Road
Brocklesby Balldale Road	Rosewood Road
Burges Lane	Sherwyn Road
Coppabella Road	Shoemarks Road
Howlong Goombargana Road	Wattlevale Road
Maginnitys Gap Road	Weeamera Road
Munyapla Boundary Road	Woodland Road

Repair work is still continuing on roads that were damaged during the heavy rainfall events in November, January and February.

Works are continuing on Bloomfield Road on the new Burrumbuttock Creek crossing.

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MARCH 2022 – REPORT OF WORKS [CONT'D]

Urban Streets:

General maintenance of urban streets is continuing.

Footpath construction in Urana Street, Jindera between the Tennis Courts and Pioneer Drive is complete.

Roundabout construction has commenced at the intersection of Urana Street and Pioneer Drive, Jindera.

Stage 1 of Morven Drainage Project in Brownrigg Street has commenced. This project includes the Installation of underground stormwater drainage, table drains and culverts.

General:

General maintenance of public toilets and parks is continuing.

General signage maintenance is continuing.

Monthly Works Maintenance Expenditure:

Local Roads Program	Current Budget	Monthly Budget to Date	YTD Expenditure	Monthly Budget Variance to Actual	Comments
Urban Roads Maintenance	\$240,604	\$180,453	\$218,172	-\$37,719	The over expenditure is due to the natural disaster and will be recouped once claims are approved and claimed.
Urban Roads Town Maintenance	\$210,000	\$157,500	\$224,697	-\$67,197	Additional mowing required due to seasonal and weather conditions.
Rural Roads Sealed	\$800,000	\$600,000	\$848,360	-\$248,360	The over expenditure is due to the natural disaster and will be recouped once claims are approved and claimed.
Rural Roads Unsealed	\$1,154,289	\$865,717	\$1,240,861	-\$152,000	The over expenditure is due to the natural disaster and will be recouped once claims are approved and claimed.
Street Tree Maintenance	\$252,335	\$189,251	\$156,525	\$32,726	

NOTE : Application for Natural Disaster submitted and declared for significant weather events December/January. Awaiting acceptance of funding for completed emergency works and pending works estimated value \$1.5m.

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MARCH 2022 – REPORT OF WORKS [CONT'D]

Regional Roads Program	Current Budget	Monthly Budget to Date	YTD Expenditure	Monthly Budget Variance to Actual	Comments
Regional Roads Maintenance	\$826,239	\$619,679	\$643,645	-\$23,966	The over expenditure is due to the natural disaster and will be recouped once claims are approved and claimed.

Sportsgrounds, Parks & Public Toilets	Current Budget	Monthly Budget to Date	YTD Expenditure	Monthly Budget Variance to Actual	Comments
Sportsground Maintenance	\$323,220	\$242,415	\$389,160	-\$146,745	Subject to financial review at end of quarter.
Parks & Gardens Maintenance	\$347,180	\$260,385	\$233,196	\$27,189	
Public Toilets Maintenance	\$177,216	\$132,912	\$155,117	-\$22,205	To be closely monitored for the next few months. Offset by the under expenditure of P&G Maintenance.

NB : Sportsground Maintenance excludes annual GHC contribution payment

Major Projects Expenditure:

Project	Budget	YTD	Committed	Total	Remaining	Comments
Fellow Hills Road Rehabilitation	\$1,394,849	\$798,267	\$453,356	\$1,251,623	\$143,226	Project is 70% complete. Project tracking to budget.
Gerogery Road Rehabilitation	\$2,609,911	\$164,540	\$0	\$164,540	\$2,445,371	Project has just commenced, will also continue into next financial year.
Culcairn Holbrook Road Rehabilitation	\$1,360,000	\$1,226,249	\$0	\$1,226,249	\$133,751	Project has been completed and final cost to be reconciled.

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2. WATER & SEWER REPORT – MARCH 2022

Capital Works Program:

- Henty Sewer Pump Station and Rising Main Henty Showground. - WIP
- Culcairn Water Service replacements – WIP
- Henty Sewer Main extension - complete

Operation & Maintenance:

- New water service connection – 12 Carrol Ave, Jindera
- New water service connection – 10, Holy Tree Jindera
- New water service connection – 14 Carrol Ave Jindera
- New water service connection – 5 Jacob St Burrunbuttock

- Water main repair – 114 Watson St, Jindera

- Sewer main choke – 3, Donald St Culcairn

- Sewer main reline – 30 Comer St Henty
- Sewer Main reline – Murray St Holbrook
- 3 Donald St Culcairn

Other:

- IWCM – WIP
- Jindera STW upgrade Business Case – WIP
- Culcairn Black St reservoir upgrade Business Case - WIP
- Jindera, sewer storm water inundation - WIP

Drinking Water Monitoring Program:

- 8 x Water samples for Microbial Water Analysis submitted in the month of March 2022 for Villages and Culcairn Water Supply have all complied with the Australian Drinking Water Guidelines.

Water Quality Complaints

Date	Location	Problem	Action Taken
NIL			

Water Supply Monthly Usage

March 2022	2019/2020	2020/2021	2021/2022
Culcairn Water Supply (ML)	15.72	13.05	14.21
Village Water Supply (ML)	34.07	42.20	37.62
Totals (ML)	49.79	55.25	51.83

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WATER & SEWER REPORT – MARCH 2022 [CONT'D]

Water Supply Sourced and Used

1 July 2021 – March 2022	2019/2020	2020/2021	2021/2022
Culcairn Water Supply (ML)	122.42	102.63	104.24
Village Water Supply (ML)	374.40	318.00	296.07
Totals (ML)	496.82	420.63	400.31

ENVIRONMENT AND PLANNING

1. **DEVELOPMENT APPLICATIONS PROCESSED FOR THE MONTH OF MARCH 2022**

The schedule of development applications processed for the month of March 2022 is attached at **ANNEXURE 16**.

2. **RANGER'S REPORT – MARCH 2022**

COMPANION ANIMALS

No. of Complaints Received 16	Including: 8 barking dog, 6 roaming dogs, 1 dealing with an aggressive dog, nuisance dog, 1 menacing and dangerous dog compliance check		
No. of dog attacks:	2	Location: Gerogery	Person entered dog's property without consent from dog owner, dog nipped person.
		Henty	Unknown dog chased and killed a chook free roaming in the person's yard.
Comments:			
		Dogs	Cats
In Council's Facility at Beginning of Month			
Captured & Returned to Owners		2	
Captured & Impounded		3	12
Released from Pound to Owners		3	
Surrendered by Owners			
Rehomed			
Euthanased			
Remaining in Council's Facility at End of Month			

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RANGER'S REPORT – MARCH 2022 [CONT'D]

FERAL CATS

No. of Complaints:	4
No. Feral Cats caught:	6

RANGER'S REPORT – MARCH 2022 [CONT'D]

LIVESTOCK

	Cattle	Sheep	Horse	Goats	Other Alpacas
No. of Reports of Stock on Roads	4	1			
Instances - Returned to owners	4	1			
Impounded					
Vehicle accidents involving stock					

OTHER LIVESTOCK, WILDLIFE COMPLAINTS

Gerogery – 1 injured kangaroo euthanized.

Stock on the road – Bungowannah, Cookardina, Holbrook, Goombargana and Walbundrie.

ABANDONED VEHICLES

10 vehicles currently impounded.

2 vehicles impounded for the month of March. Gerogery and Jindera.

POLLUTION AND ENVIRONMENTAL INCIDENTS

Inspection conducted: Overgrown Vegetation Unsafe Land	Inspections being conducted. 4 Complaints received. 2 Notices of Proposed Orders issued. 1 Order issued.
Pollution: Noise	Jindera – barking warning and ongoing monitoring. Culcairn - barking warning and ongoing monitoring. Culcairn – roosters removed from property. Holbrook – barking issues ongoing monitoring. Henty – barking and ongoing monitoring. Henty – smoke/burning.
Parking Issue	Holbrook – truck parking in residential area. Culcairn – truck parking in residential area. Walla – truck parking in residential area.
Pollution: Waste Dust	Alma Park – tyres dumped on private property Council & EPA investigating ongoing. Holbrook – Ranger and Building Inspector working together regarding use of property.

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RANGER'S REPORT – MARCH 2022 [CONT'D]

OTHER WORKS CONDUCTED

- 46 CRM's for the month of March.
- RID online (Report Illegal Dumping online) updating with data entry.
- Holbrook, Culcairn and Jindera landfill site works, landfill water pump and refuelling conducted.
- Impounded two motor vehicles Gerogery and Jindera.
- Microchipping Companion Animals in Culcairn.
- Noise monitoring Jindera, Culcairn and Holbrook - barking dogs and roosters.
- Noise monitoring Woomargama Motel.
- Smoke/burning – Henty.
- Companion animal's data entry.
- Heavy vehicle parking issues Holbrook and Culcairn.
- Follow up – Orders untidy properties vehicles at Holbrook.
- Illegal dumping Jindera and Culcairn.

3. SENIOR WEEDS OFFICER REPORT

- Monitoring and control of Alligator Weed is ongoing in the Woomargama area.
- Spraying of Silverleaf Nightshade has been completed throughout Council area.
- Attended the NSW Weeds Conference.
- Monitoring and control of Coolatai Grass is ongoing throughout Council area.
- Spraying of Blackberry has been completed throughout Council area.
- Spraying of Cape Broom is ongoing throughout Council area.
- Controlling and monitoring of rabbit infestations throughout the Council area.
- General roadside and property inspections have been completed throughout the Council area.

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PART D

Attached in **ANNEXURE 17**, are minutes of the following items:

- Holbrook & District Business Meeting Minutes – January & March 2022
- Henty Community Development Committee Minutes – January 2022