

**MINUTES OF THE ORDINARY MEETING OF GREATER HUME COUNCIL  
HELD AT COUNCIL CHAMBERS, 40 BALFOUR ST CULCAIRN  
ON WEDNESDAY 16 FEBRUARY 2022**

Following presentations in the public forum the meeting opened at 6:25pm.

**IN ATTENDANCE**

Councillor Quinn (Chairperson), Forrest, Hicks, Lindner, Meyer, O'Neill, Parker, Schilg, and Wilton. General Manager, Director Corporate and Community Services, Director Engineering, Director Environment and Planning, Chief Financial Officer and Executive Assistant

Cr Lindner read a prayer to commence the meeting.

**ACKNOWLEDGEMENT OF COUNTRY**

The Mayor (Chairperson) offered an Acknowledgement of Country at the commencement of the meeting.

**APOLOGY**

**CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 11 JANUARY 2022 AND 2 FEBRUARY 2022**

**6117 RESOLVED** [Wilton / Hicks]

That the Minutes of the Ordinary Meeting of Greater Hume Council held at Holbrook on Tuesday 11 January 2022 and Wednesday 2 February 2022 as printed and circulated to be confirmed as a true and correct record of the proceedings of such meeting.

COUNCILLORS FOR	COUNCILLORS AGAINST	COUNCILLORS ABSENT	COUNCILLORS DECLARING INTEREST
Forrest Hicks Lindner Meyer O'Neill Parker Quinn Schilg Wilton			

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**ACTION REPORT FROM THE MINUTES**

Nil

**DECLARATION OF PECUNIARY INTEREST OR NON PECUNIARY INTEREST (CONFLICT OF INTEREST)**

Cr Jenny O'Neill gave notice of her intention to declare a non-pecuniary interest in OFFICERS' REPORTS – PART A – FOR DETERMINATION – ENGINEERING – ITEM 2 – JINDERA ST LAND SALE.

**MAYORAL MINUTE**

Nil

**NOTICE OF MOTIONS**

**1. NOTICE OF MOTION – LAVINGTON TO JINDERA SHARED PATH**

**6118 RESOLVED** [O'Neill / Parker]

That Council write to Albury City Council seeking to re-establish the Lavington to Jindera Shared Path Working Group with the view of investigating funding opportunities for a feasibility study.

COUNCILLORS FOR	COUNCILLORS AGAINST	COUNCILLORS ABSENT	COUNCILLORS DECLARING INTEREST
Forrest Hicks Lindner Meyer O'Neill Parker Schilg Wilton	Quinn		

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**2. NOTICE OF MOTION – MOBILE PHONE SERVICE IN GREATER HUME COUNCIL AREA**

**6119 RESOLVED** [Parker / Hicks]

That Council seeks the cooperation of the Hon. Sussan Ley MP, Member for Farrer to coordinate a meeting with Hon. Paul Fletcher MP, Minister for Communication regarding poor mobile phone service throughout the Greater Hume Council area.

COUNCILLORS FOR	COUNCILLORS AGAINST	COUNCILLORS ABSENT	COUNCILLORS DECLARING INTEREST
Forrest Hicks Lindner Meyer O'Neill Parker Quinn Schilg Wilton			

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**OFFICERS' REPORTS – PART A - FOR DETERMINATION**

**ENVIRONMENT AND PLANNING**

**1. ENDORSEMENT OF GREATER HUME COUNCIL SUBMISSION – DRAFT STATE SIGNIFICANT AGRICULTURAL LAND MAP**

**6120 RESOLVED** [Wilton / Meyer]

That Council endorse the submission made by the Director Environment and Planning to the exhibition of the Draft State Significant Agricultural Land Map.

COUNCILLORS FOR	COUNCILLORS AGAINST	COUNCILLORS ABSENT	COUNCILLORS DECLARING INTEREST
Hicks Lindner Meyer O'Neill Parker Quinn Schilg Wilton	Forrest		

**2. REQUEST FOR EXTENSION OF SWIMMING SEASON – HOLBROOK**

**6121 RESOLVED** [Parker / Wilton]

1. Council refuse the request for the extension of the swimming pool season until the end of March.
2. That the season be extended for Holbrook until 20 March 2022 due to the need for a closure to undertake an abnormal clean.
3. The pool be available for competitive swimmers training for events until 31 March on the proviso that a qualified lifeguard provides supervision on volunteer basis.

COUNCILLORS FOR	COUNCILLORS AGAINST	COUNCILLORS ABSENT	COUNCILLORS DECLARING INTEREST
Forrest Hicks Lindner Meyer O'Neill Parker Quinn Schilg Wilton			

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**3. DEVELOPMENT APPLICATION 10.2021.72.1 – SERVICE STATION, SIGNAGE & ASSOCIATED INFRASTRUCTURE - RAILWAY PARADE HENTY**

**6122 RESOLVED** [Hicks / Lindner]

That application DA10.2021.72.1 for a service station, signage, landscaping and associated infrastructure on land described as Lots 1, 2 and 3 in DP12560 at Railway Parade and Sladen Street East be **approved subject to the following conditions:**

**APPROVED PLANS**

**1 Compliance with Plans and Conditions**

The development shall take place in accordance with the approved development plans, except as modified in red by Council and/or any conditions of this consent.

**NOTE:** Approved plans will be modified to show the total storage of fuels to be stored being no more than 240KL to align with the Nero Consulting Preliminary Hazard Analysis Report Number N642 dated 14 October 2021.

**2 No approval of Signage**

The applicant is to submit another development application to the consent authority with further details of the proposed freestanding pylon signage including:

- (a) Level of illumination including lux levels and details confirming light spill can be appropriately contained within the subject land and not cause detriment to any adjoining land.
- (b) Details of the form of the illumination including details of any baffles.
- (c) The relationship to any significant or prominent views and vistas.
- (d) Signage must illustrate that access to the site is via Sladen Street East.

**PRIOR TO THE ISSUE OF A CONSTRUCTION CERTIFICATE**

The following conditions of consent must be complied with prior to the issue of a construction certificate by a Certifying Authority. The Certifying Authority can be either Greater Hume Shire Council or an Accredited Certifier. All necessary information to comply with the following conditions of consent must be submitted with the application for a construction certificate.

**3 Approvals required prior to the issue of construction certificate**

The applicant is to submit for approval by the consent authority detailed plans and documentation demonstrating compliance with the relevant provision of the Protection of the Environment Operations Underground Petroleum Storage Systems Regulation 2019.

1.

**4** The applicant is to submit for further approval of the consent authority details of the acoustic wall including:

- (a) Three (3) design options for the external appearance of both sides of the perimeter wall. Consideration given to the use of different textures, colours, materials and offset heights or alignments to minimise both public and private amenity impacts.
- (b) The approved option shall become part of this development consent.

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- 5 Detailed plans shall be provided to the consent authority which indicate type, size and location of proposed separators/pre-treatment devices.
- 6 Detailed dimensioned plans for all works within the road reserve shall be submitted for approval of consent authority and as required by Transport for NSW. These works in the road reserve is to show further detail of prominent entry and exit signage on Sladen Street East and Olympic Highway.
- 7 A certificate shall be submitted to the Certifying Authority certifying that the design of the stormwater drainage system will contain all pollutants on the property and that all stormwater outlets from the property will contain a vandal resistant remote control valve capable of being closed off from a conspicuous position.
- 8 A detailed plan of the proposed lighting is to be supplied to the consent authority demonstrating containment of lighting to within the property boundaries.
- 9 **Stormwater Drainage Certificate**  
Prior to the issue of a construction certificate, a certificate shall be submitted to the Certifying Authority certifying that:
  - (a) Satisfactory arrangements have been made for the disposal of stormwater;
  - (b) The proposed development and alterations to the natural surface contours will not impede or divert natural surface water runoff so as to cause a nuisance to adjoining properties;
- 10 A Waste Management Plan for both during construction and operation of the premises must be submitted and approved prior to the issue of a Construction Certificate. The Waste Management Plan must outline clearly identify ways to reduce the potential for littering to occur on the site as well as how waste will be collected, stored and disposed of.
- 11 The applicant shall submit for approval by the consent authority a detailed Construction Management Plan (CMP) prior to the issue of the Construction Certificate. The CMP shall address:
  - (a) Construction vehicles access to and egress from the site in accordance with the Traffic Management Plan during construction;
  - (b) Parking for construction vehicles;
  - (c) Locations of site office, accommodation and the storage of major materials related to the project;
  - (d) Protection of adjoining properties, pedestrians, vehicles and public assets;
  - (e) Location and extent of proposed builder's hoarding and work zones;
  - (f) Noise management requirements for plant and equipment; and
  - (g) The process for seeking requests for adjustment to the construction working hours set by the conditions of this consent and its justification, duration and purpose.
- 12 The applicant is to submit updated calculations based on the selected equipment to support and substantiate the Environmental Noise Impact

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Assessment by Harwood Acoustics dated 2 September 2021 (Ref: 2105013E-R)

**PRIOR TO THE ISSUE OF A CONSTRUCTION CERTIFICATE**

**13 Section 7.12 Levy Development Contributions**

Prior to the issue of a construction certificate, a receipt for the payment to Greater Hume Shire Council of Section 7.12 Levy Contributions shall be submitted to the Certifying Authority.

The Section 7.12 Levy is calculated at 1% of the cost of development, as determined at the date of this consent. The total contribution to be paid has been calculated at \$12,020.

NOTE: This amount may change if there is a delay with payment of the levy, as the cost of works is to be indexed before payment to reflect quarterly variations in the Consumer Price Index (CPI).

**14 Payment of Development Servicing Contribution**

Under the provisions of Section 64 of the Local Government Act, Council requires the payment of a monetary contribution in accordance with Councils Section 64 contributions plan. Based on an assessment of the equivalent tenements per m2 for the proposed development, a contribution of \$?? is payable.

**PRIOR TO THE COMMENCEMENT OF ANY WORKS**

The following conditions of consent have been imposed to ensure that the administration and amenities relating to the proposed development comply with all relevant requirements. A Certifying Authority can either be Greater Hume Shire Council or an accredited certifier. All of these conditions are to be complied with prior to the commencement of any works on site.

**15 Construction Certificate Required**

Prior to the commencement of any works, a construction certificate is required to be issued by a Certifying Authority.

Enquiries regarding the issue of a construction certificate can be made to Council on 02 6036 0100.

**16 Appointment of a Principal Certifying Authority**

Prior to the commencement of any works, the person having benefit of a development consent, or complying development certificate must:

- (a) appoint a Principal Certifying Authority; and
- (b) notify Council of the appointment.

**17** The applicant is to provide to the consent authority a copy of the approved plans showing the endorsement of Riverina Water

**18 Notify Council of Intention to Commence Works**

The applicant must notify Council, in writing of the intention to commence works at least two (2) days prior to the commencement of any works on site.

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**19 Kerb and Gutter Protection**

Prior to the commencement of any works on site, the developer shall provide and lay adequate footpath, kerb and gutter protection at all points of entry to the site in accordance with Council's Code of Protection of Footpaths and Erection of Hoardings. This protection shall be maintained in good condition throughout the course of construction.

**20 Erosion and Sedimentation Control**

Prior to the commencement of any works on site, controls shall be implemented prior to clearing of any site vegetation, to ensure the maintenance of the environment and to contain soil erosion and sediment on the property. Erosion and sediment controls shall be maintained until all construction works are completed and all disturbed areas are restored by turfing, paving and revegetation.

Note: On the spot penalties up to \$1,500 will be issued for any non-compliance with this requirement without any further notification or warning.

**21 Toilet Facility**

Prior to the commencement of any works on site, a flushing toilet facility is to be provided on site. The toilet must be connected to either a public sewer, or an accredited sewage management facility, or to an alternative sewage management facility (chemical closet) approved by Greater Hume Shire Council.

**22 Sign During Construction**

Prior to the commencement of works, a sign must be erected in a prominent position on site during construction:

- (a) Stating that unauthorised entry to the work site is prohibited,
- (b) Showing the name of the person in charge of the work site and a telephone number at which that person may be contacted outside working hours, and
- (c) Showing the name, address and a telephone number of the Principal Certifying Authority for the development.

Note: A \$600 on the spot fine may be issued for non-compliance with this condition.

**23 Proposed Sub-floor and Sewer Drainage Plan**

A proposed Sub-floor and Sewer Drainage Plan for the service station shall be submitted to and approved by the consent authority prior to the commencement of any such works.

**PRIOR TO OCCUPATION OF THE DEVELOPMENT**

**The following conditions of consent must be complied with prior to the issue of an Interim Occupation Certificate or Final Occupation Certificate by the Principal Certifying Authority.**

**24 Interim/Final Occupation Certificate Required**



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Prior to the commencement of any use and/or occupation of the subject development (whole or part), either an Interim Occupation Certificate or Final Occupation Certificate must be issued.

Prior to the issue of any Occupation Certificate the Principal Certifying Authority must be satisfied that the development (part or whole) is in accordance with the respective Development Consent, Construction Certificate or Complying Development Certificate.

**25 NSW Fire Brigade Notification**

Prior to the issue of an occupation certificate (Interim or Final), evidence that the NSW Fire Brigade has been notified of the exact location and operational procedures of the proposed stormwater isolation valve to be installed at the subject premises shall be submitted to the Principal Certifying Authority and Greater Hume Shire Council.

**26 Full Width Footpath Paving**

Prior to the issue of the final occupation certificate, full width (concrete footpath paving / paving block footpath) shall be constructed for the full road frontage of the property. The developer shall complete any necessary transitioning to the existing footway beyond the boundary of this property at no cost to Council. The width of the footpath is to be:

- A 1.5 metre wide footpath is to be extended along Sladen Street East frontage.
- A 2.0 metre wide footpath is to be constructed along Railway Parade frontage.

**27 Completions of Works in Road Reserve**

Prior to the issue of an Occupation Certificate all works in the road reserve are to be completed to align with the approval of Transport for NSW and the consent authority.

**28 Lot consolidation**

The consolidation of all separate parcels of land into one allotment under one title before occupation of the property, so as to ensure that the siting of the development is satisfactory in relation to the size and shape of the land to be occupied.

**GENERAL CONDITIONS**

The following conditions have been applied to ensure that the use of the land and/or building is carried out in such a manner that is consistent with the aims and objectives of the planning instrument affecting the land. A Principal Certifying Authority can either be Greater Hume Shire Council or an accredited certifier.

**29 Compliance with Construction Certificate**

All building works approved in this development consent must comply with the terms of the consent the plans, specifications and any other approved documents relevant to the approved Construction Certificate.

**30 Compliance with Construction Certificate**

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All building works approved in this development consent must comply with the terms of the consent the plans, specifications and any other approved documents relevant to the approved Construction Certificate.

**31 Submission of an Annual Fire Safety Certificate**

The owner of any building in which fire safety measures are installed, must cause the Council to be given an annual fire safety statement, within 12 months after the last such statement or final fire safety certificate was issued.

The certificate shall certify:

- (a) that each essential fire safety measure has been assessed by an accredited practitioner (fire safety) and was found, at the date of assessment, to be capable of performing to a standard not less than that required by the current fire safety schedule, and
- (b) that an accredited practitioner (fire safety) has inspected the building and has certified that, as at the date of inspection, the condition of the building did not disclose any grounds for a prosecution under Part 15.

**32 Hoarding/Fencing**

During construction, a hoarding or fence must be erected between the work site and a public place if the work involved in the development is likely to cause pedestrian or vehicular traffic in a public place to be obstructed or rendered inconvenient, or if the building involves the enclosure of a public place.

If necessary, an awning is to be erected, sufficient to prevent any substance from, or in connection with, the work falling into the public place.

The work site must be kept lit between sunset and sunrise if it is likely to be hazardous to persons in the public place.

**33** No external sound amplification equipment or loudspeakers are to be used for the purposes of announcement, broadcast, playing of music, ringing of telephones or similar purpose.

**34** The finishes of all structures are to be maintained at all times and any graffiti or vandalism immediately removed/repaired.

**35** The approved development must not adversely affect the amenity of the neighbourhood in any way, including:

- (a) the appearance of any building, works or materials used;
- (b) the parking of motor vehicles;
- (c) the hours of operation;
- (d) electrical interference;
- (e) the storage of chemicals, gasses or other hazardous materials; or
- (f) emissions from the site.

**36** Rubbish skips and the like must not be placed or allowed to remain in the view of the public. Offensive odour must not emit from any rubbish receptacle on the site.

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- 37** All external lighting of the site, including to parking areas and buildings, must be located, directed, baffled and shielded and of such limited intensity that no nuisance or loss of amenity is caused to any person beyond the site.
- 38** All loading and unloading of vehicles shall take place entirely within the site and only within those areas designated as loading/unloading bays, as approved. Any vehicles waiting to be loaded/unloaded shall be located within boundaries of the subject land.
- 39** The acoustic fences are to be maintained at all times to the satisfaction of the responsible authority.
- 40** The operation of the development must be carried out in accordance with the approved acoustic report prepared by Environmental Noise Impact Assessment by Harwood Acoustics dated 2 September 2021 (Ref: 2105013E-R).
- 41** **Site Bunding**  
All works and storage areas where spillages are likely to occur are to be bunded.
- 42** **Spill prevention and clean-up procedures**  
A plan detailing the spills prevention, contingency and emergency clean-up procedures for the development is to be submitted for approval prior to construction works commencing. The approved procedures plan is to be implemented in the event of a spill or emergency.
- 43** **Submit a Trade Waste Application**  
The applicant is to submit a trade waste application to the Greater Hume Shire Council and upon approval enter into a Trade Waste Agreement with the Greater Hume Shire Council.  
  
Reason: To prevent damage to Council's Waste Water Treatment Works and subsequent pollution of waterways, to comply with the Local Government (General) Regulation 2005 and to satisfy Section 4.15 of the Environmental Planning and Assessment Act, 1979, as amended.
- 44** **Cross Connection Control or Backflow Prevention Devices**  
The applicant is to install cross connection control; and/or back flow prevention devices throughout the water supply system, all in accordance with AS/NZS 3500 and the Plumbing Code of Australia.
- 45** **Food Conditions**  
Compliance with Food Act 2003  
The premises shall comply with the requirements of the Food Act 2003, FSANZ Food Standards Code, and the Australian Standard AS 4674-2004 (Design, Construction and Fit Out of Food Premises) prior to commencement of operations.
- 46** **Notify Council**  
All food businesses in NSW must either:  
a. Notify the Council of their food activity details; and

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b. Have a nominated Food Safety Supervisor for the premises.

**47 Material Finishes**

All roofing and cladding material of the development is to be a non-reflective.

**48 Prior to and during construction works:**

During the construction period the applicant must ensure that:

- (a) There is provision of a trade waste service to ensure that all debris and waste material is removed from the site for the period of construction;
- (b) All plant equipment, fencing or materials of any kind is not placed or stored upon any public footpath or roadway; and
- (c) Any building work is to be carried out within the following hours.
  - o Monday – Friday between the hours of 7:00am to 6:00pm and Saturday between 8:00am and 1:00pm in all zones. No work may be carried out on Sundays or public holidays.

Note: On the spot penalties up to \$1,500 for an individual or \$3,000 for a Corporation will be issued for any non-compliance with this requirement.

- (a) measures must be taken to minimise and control the emission of noise and dust which may impact upon neighbouring properties;
- (b) all loading and unloading of vehicles should be undertaken on-site; and
- (c) advisory road signage must be erected within the site at appropriate locations to allow clear directions for internal traffic movements and ensure safe efficient traffic movement within the site; and
- (d) all necessary precautions must be taken to ensure that pollution of adjacent land and/or watercourses does not occur during the construction phase of the development. Erosion and sediment control works should be put in place to minimise sediment loss.

**49 No Vehicle Repair or Sales**

No vehicle may be repaired or displayed for sale on the site at any time.

**50** All loading and unloading of vehicles shall take place entirely within the site and only within those areas designated as loading/unloading bays, as approved.

**51** An easement is required to be provided over all drainage infrastructure.

**52** Council must be notified of any damage to the public infrastructure such as road pavement, kerb and gutter, concrete footpaths, drainage structures, utilities and landscaping fronting the development. Adequate protection must be provided for public infrastructure prior to work commencing and during building operations. Any damage to public infrastructure caused during construction shall be made good prior to the issue of an occupation or subdivision certificate.

**53 Requirements relating to contaminated land**

- (a) Any soils requiring excavation, onsite reuse and/or removal must be classified in accordance with “Waste Classification Guidelines Part 1: Classifying Waste”. NSW EPA (2014):
- (b) Any areas of the site suspected of containing Asbestos Containing Material (ACM) including soils and/or fill material are to be handled in

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accordance with relevant Australian Standards, SafeWork NSW codes of practice and any other applicable requirements: and

- (c) A site specific 'Unexpected Finds Protocol' is to be made available for reference for all occupants and/or site workers in the event unanticipated contamination is discovered.

**54** This approval shall expire if the development hereby permitted is not commenced within five (5) years of the date of consent.

**55 Hours of Operation**

The approved hours of operation are as follows Monday to Sunday, 6am – 10pm.

**56 Roads and Maritime Services conditions**

- 1 As a minimum the driveways shall be designed and constructed for the B-Double heavy vehicle as the design vehicle and be sealed from the kerb line to the property boundary. Detailed dimensioned plans for all works within the road reserve shall be submitted for approval prior to release of the Construction Certificate.
- 2 The one way circulation through the site with ingress via to Sladen Street East and egress via the Olympic Highway shall be appropriately signposted and line marked at the driveways and within the site. As the driveway to the Olympic Highway is restricted to egress only appropriate signage stating "No Entry" shall be erected and maintained at the driveway to the highway.
- 3 As a minimum the off-street car park associated with the proposed development including driveway design and location, internal aisle widths, parking bay dimensions and loading bays shall be in accordance with AS 2890.1-2004 "Off-street car parking", AS 2890.2-2002 "Offstreet commercial vehicle facilities" and the Austroads Guide to Traffic Management Part 11: Parking.
- 4 The swept path of the largest vehicles entering and exiting the subject site and manoeuvrability through the site is to be in accordance with AS 2890.2-2002 "Off-street commercial vehicle facilities" and to Councils satisfaction. For road safety reasons, all vehicle access driveways, and the internal layout of the development, shall be designed and maintained to allow all vehicles to enter and exit the subject site in a forward direction and not be required to reverse onto the adjoining road reserve.
- 5 Internal vehicular manoeuvring aisles, parking areas and loading bays shall be maintained clear of obstruction and used exclusively for the purposes of vehicle access, parking and loading and unloading respectively. This is to maintain circulation of vehicles within the development site. Under no circumstances shall these areas be used for the storage of goods or waste receptacles or any other purpose.
- 6 All activities including, loading and unloading associated with this development shall take place within the subject site. Fill points for petrol and gas storage shall be located so that tankers can stand clear of access driveways and not impede access to and from the subject site for other vehicles. A plan is to be submitted to indicate compliance with this condition prior to release of the Construction Certificate.

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- 7 Suitable drainage treatment shall be implemented to ensure that storm water discharge from the subject site does not exceed the pre-development discharge. Contaminated storm water run-off from the subject site shall not discharge to the road reserve of the Olympic Highway.
- 8 Any damage or disturbance to the road reserve of the Olympic Highway shall be restored to match surrounding landform, including kerb and gutter, in accordance with Council requirements.
- 9 A management plan to address construction activity access and parking is to be prepared to ensure that suitable provision is available on site for all vehicles associated with the on-site works for the construction of the development to alleviate any need to park within, or load/unload from the road reserve of the Olympic Highway. The storage of any material within the road reserve is denied. Access directly to the site from the Olympic Highway for construction purposes is denied. Appropriate signage and fencing is to be installed and maintained to effect this requirement.
- 10 Works within the road reserve of the Olympic Highway requires approval from the Council and concurrence from Transport for NSW under section 138 of the Roads Act 1993 prior to commencement of any such works. The developer is responsible for all public utility adjustment/relocation works, necessitated by the proposed development and as required by the various public utility authorities and/or their agents.
- 11 Any proposed signage to be erected in relation to the proposed development is not approved and shall be subject to the submission of a further Development Application.
- 12 Any works associated with the development shall be at no cost to Transport for NSW.

**Reason for Conditions**

The above conditions have been imposed:

- (i) to ensure compliance with the terms of the environmental planning instruments;
- (ii) having regard for the requirements of any agency consulted as integrated development;
- (iii) having regard to Council's duties of consideration under Section 4.15(1) of the *Environmental Planning and Assessment Act 1979*, as well as Section 4.17 which authorises the imposing of the consent conditions; and
- (iv) having regard to the circumstances of the case and the public interest.

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**GOVERNANCE**

**1. OFFICE OF LOCAL GOVERNMENT – DRAFT MODEL CODE OF MEETING PRACTICE**

**6123 RESOLVED** [Wilton / Hicks]

1. The draft Code of Meeting Practice be endorsed by Council
2. The draft Code of Meeting Practice be advertised for 28 days commencing on Monday 21 February 2022.
3. A further report on any submissions received be submitted to Council's April meeting for consideration prior to adoption or amendment of the draft Model Code of Conduct.

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**2. HENTY SPORTSGROUND FUNCTION ROOM – EXTENSIONS AND REFURBISHMENT**

**6124 RESOLVED** [Wilton / Hicks]

1. That Council allocate the externally restricted funds remaining from the Henty Town Improvement Reserve totalling \$56,754 to the Henty Sportsground Function Room extensions and refurbishment.
2. A further report be submitted to the March Council meeting on funding options, potentially through asset sales, for any remaining shortfall.

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**3. POLICY DEVELOPMENT – REVIEW OF PAYMENT OF EXPENSES AND PROVISION OF FACILITIES TO MAYOR AND COUNCILLORS POLICY**

**6125 RESOLVED** [Parker / Wilton]

That Council:

1. adopt the Draft Payment of Expenses and Provision of Facilities to the Mayor and Councillors Policy and
2. place the Draft Policy on public exhibition for 28 days and consider any submissions at the April 2022 Council meeting.

COUNCILLORS FOR	COUNCILLORS AGAINST	COUNCILLORS ABSENT	COUNCILLORS DECLARING INTEREST
Forrest Hicks Lindner Meyer O'Neill Parker Quinn Schilg Wilton			

**MINUTES OF THE ORDINARY MEETING OF GREATER HUME COUNCIL  
HELD AT COUNCIL CHAMBERS, 40 BALFOUR ST CULCAIRN  
ON WEDNESDAY 16 FEBRUARY 2022**

**CORPORATE AND COMMUNITY SERVICES**

**1. INTERIM 2021/2022 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2021**

**6126 RESOLVED** [Hicks / Wilton]

That Council note and approve the Interim Budget Review Statement as at 31 December 2021.

COUNCILLORS FOR	COUNCILLORS AGAINST	COUNCILLORS ABSENT	COUNCILLORS DECLARING INTEREST
Forrest Hicks Lindner Meyer O'Neill Parker Quinn Schilg Wilton			

**2. REQUESTS TO AMEND NON-RESIDENTIAL SEWER USAGE CHARGES**

**6127 RESOLVED** [Hicks / Schilg]

That Council amend the non-residential sewer usage charges levied at the Culcairn Lutheran Church for the period August 2021 to November 2021 to a total charge of \$1.49.

COUNCILLORS FOR	COUNCILLORS AGAINST	COUNCILLORS ABSENT	COUNCILLORS DECLARING INTEREST
Forrest Hicks Lindner Meyer O'Neill Parker Quinn Schilg	Wilton		

**MINUTES OF THE ORDINARY MEETING OF GREATER HUME COUNCIL  
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**3. SIGNING OF AMENDED CONTRACT FOR LICENCE TO OCCUPY – UNIT 8 KALA COURT**

**6128 RESOLVED** [Wilton / Parker]

That the Mayor and General Manager be authorised to sign the amended Residence and Service Contract for Unit 8 Kala Court under the Common Seal of Council.

COUNCILLORS FOR	COUNCILLORS AGAINST	COUNCILLORS ABSENT	COUNCILLORS DECLARING INTEREST
Forrest Hicks Lindner Meyer O'Neill Parker Quinn Schilg Wilton			

**4. POLICY DEVELOPMENTS**

**6129 RESOLVED** [O'Neill / Parker]

That the:

1. Greater Hume Council Complaints Handling Policy be adopted.
2. Greater Hume Council Internal Reporting (Public Interest) Disclosure Policy be adopted.
3. Greater Hume Council External Grant Applications for Management Committees Policy be adopted.
4. Greater Hume Council Document Control Policy be adopted.
5. Greater Hume Council Recognition of Long Service Policy be adopted.
6. Greater Hume Council Social Media Policy be adopted.
7. Greater Hume Council Hardship Policy be adopted.

COUNCILLORS FOR	COUNCILLORS AGAINST	COUNCILLORS ABSENT	COUNCILLORS DECLARING INTEREST
Forrest Hicks Lindner Meyer O'Neill Parker Quinn Schilg Wilton			

**MINUTES OF THE ORDINARY MEETING OF GREATER HUME COUNCIL  
HELD AT COUNCIL CHAMBERS, 40 BALFOUR ST CULCAIRN  
ON WEDNESDAY 16 FEBRUARY 2022**

**ENGINEERING**

**1. PROPOSED MAJOR DRAINAGE STRUCTURE JINDERAWALLAWALLA ROAD, WALLAWALLA**

**6130 RESOLVED** [Hicks / Lindner]

That Council accept the proposal as detailed and allocate the construction of the culvert under Jindera Walla Walla Road in Council's 2022/23 budget.

COUNCILLORS FOR	COUNCILLORS AGAINST	COUNCILLORS ABSENT	COUNCILLORS DECLARING INTEREST
Forrest Hicks Lindner Meyer O'Neill Parker Quinn Schilg Wilton			

**MINUTES OF THE ORDINARY MEETING OF GREATER HUME COUNCIL  
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AT THIS JUNCTURE, COUNCILLOR JENNY O'NEILL MADE A DECLARATION OF NON PECUNIARY INTEREST IN THE MATTER NOW BEFORE THE COUNCIL AND LEFT THE MEETING ROOM AT 7:34PM PURSUANT TO SECTION 45(1) OF THE LOCAL GOVERNMENT ACT 1993 AND TOOK NO PART IN VOTING ON THE MATTER.

**2. JINDERA STREET – LAND SALE**

**6133 RESOLVED** [Hicks / Wilton]

That Council:

1. Agree to sale of 3613m<sup>2</sup> on the corner of Pioneer Drive and Jindera St to the Lutheran Church for \$230,000 (inc. GST), and
2. Council allocate the \$230,000 (inc. GST) proceeds from the sale to the construction of the eastern side of Jindera St.

COUNCILLORS FOR	COUNCILLORS AGAINST	COUNCILLORS ABSENT	COUNCILLORS DECLARING INTEREST
Forrest Hicks Lindner Meyer Parker Quinn Schilg Wilton			O'Neill

At 7:37pm Cr O'Neill returned to the meeting room.

**MINUTES OF THE ORDINARY MEETING OF GREATER HUME COUNCIL  
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ON WEDNESDAY 16 FEBRUARY 2022**

**3. ASHLEY LANE, CULCAIRN**

**6134 RESOLVED** [Schilg / Hicks]

That Council advise Mr Hartley:

1. That his correspondence will be considered as a formal application for Council to consider his property access to be a public road and be maintained by Council as part of the next Road Strategy Review.
2. That council will be undertaking works at the entrance to his property to minimize future flooding of his access.

COUNCILLORS FOR	COUNCILLORS AGAINST	COUNCILLORS ABSENT	COUNCILLORS DECLARING INTEREST
Forrest Hicks Lindner Meyer O'Neill Parker Quinn Schilg Wilton			

**ITEMS TO BE REFERRED TO CLOSED COUNCIL**

There were no items referred to Closed Council at the February 2022 meeting.

**MINUTES OF THE ORDINARY MEETING OF GREATER HUME COUNCIL  
HELD AT COUNCIL CHAMBERS, 40 BALFOUR ST CULCAIRN  
ON WEDNESDAY 16 FEBRUARY 2022**

**OFFICERS' REPORTS – PART B – TO BE RECEIVED AND NOTED  
GOVERNANCE**

**1. 2017/2022 DELIVERY PLAN AND 2021-2022 OPERATIONAL PLAN – REPORT AS AT 31 DECEMBER 2021**

**6135 RESOLVED** [Meyer / Wilton]

That Council receive and note the 2017/2022 Delivery Plan and 2021/2022 Operational Plan review report to 31 December 2021.

COUNCILLORS FOR	COUNCILLORS AGAINST	COUNCILLORS ABSENT	COUNCILLORS DECLARING INTEREST
Forrest Hicks Lindner Meyer O'Neill Parker Quinn Schilg Wilton			

**2. HOLBROOK SPORTING COMPLEX – CONSTRUCTION UPDATE ON MULTI PURPOSE FUNCTION ROOM AND CATERING FACILITIES**

**6136 RESOLVED** [Meyer / Wilton]

That the report be received and noted.

COUNCILLORS FOR	COUNCILLORS AGAINST	COUNCILLORS ABSENT	COUNCILLORS DECLARING INTEREST
Forrest Hicks Lindner Meyer O'Neill Parker Quinn Schilg Wilton			

**MINUTES OF THE ORDINARY MEETING OF GREATER HUME COUNCIL  
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**CORPORATE AND COMMUNITY SERVICES**

**1. COMBINED INVESTMENT REPORT – MONTH ENDED 31 JANUARY 2022**

**6137 RESOLVED** [Meyer / Wilton]

That Council receives and notes the Investment Balances Report for the month of January 2022

COUNCILLORS FOR	COUNCILLORS AGAINST	COUNCILLORS ABSENT	COUNCILLORS DECLARING INTEREST
Forrest Hicks Lindner Meyer O'Neill Parker Quinn Schilg Wilton			



**MINUTES OF THE ORDINARY MEETING OF GREATER HUME COUNCIL  
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**PART C - ITEMS FOR INFORMATION**

**GOVERNANCE**

1. WORKSHOP/BRIEFING SESSION SCHEDULE 2022
2. OFFICE OF LOCAL GOVERNMENT CIRCULARS
3. LOCAL GOVERNMENT NEW SOUTH WALES (LGNSW) – WEEKLY CIRCULARS
4. TOURISM AND PROMOTIONS OFFICER’S REPORT
5. NSW GROWING REGIONS OF WELCOME PILOT PROGRAM

**CORPORATE AND COMMUNITY SERVICES**

1. GREATER HUME CUSTOMER REQUEST MODULE – SUMMARY OF MONTHLY REQUESTS
2. STATEMENTS OF BANK BALANCES AS AT 31 JANUARY 2022

**ENGINEERING**

1. JANUARY 2022 - REPORT OF WORKS

**ENVIRONMENT AND PLANNING**

1. DEVELOPMENT APPLICATIONS PROCESSED FOR THE MONTH OF DECEMBER 2021 AND JANUARY 2022
2. RANGER’S REPORT – JANUARY 2022

**6138 RESOLVED** [Meyer / Hicks]

That Part C of the Agenda be received and noted.

COUNCILLORS FOR	COUNCILLORS AGAINST	COUNCILLORS ABSENT	COUNCILLORS DECLARING INTEREST
Forrest Hicks Lindner Meyer O'Neill Parker Quinn Schilg Wilton			

**MINUTES OF THE ORDINARY MEETING OF GREATER HUME COUNCIL  
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**PART D**

There were no items in Part D for the February 2022 meeting.

**MATTERS OF URGENCY**

Nil

There being no further business, the meeting concluded at 7:40pm

THESE MINUTES WERE CONFIRMED at the Council meeting held on 16 March 2022 at which time the signature hereon was subscribed.

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Cr Tony Quinn  
**Mayor**, Greater Hume Council