



Greater
Hume
Council

Ordinary Meeting of Greater Hume Council

Wednesday, 15 FEBRUARY 2023

NOTICE is hereby given that an Ordinary Meeting of the Greater Hume Council will be held at Culcairn Council Chambers, 40 Balfour Street, Culcairn, commencing at 6.00pm. The meeting commences with a Public Forum.

Persons wishing to address Council in the forum must register by 5pm Monday, 13 FEBRUARY 2023. The conduct of the forum is governed by the Council's Code of Meeting Practice. A new procedure applies for persons wishing to attend the meeting which can be obtained from Council's website or any Council office.

Council live streams meetings so that the public may view the proceedings of the meeting in real time or later. View the recording of the meeting at <https://bit.ly/35uKFxX>

Evelyn Arnold
GENERAL MANAGER

ORDER OF BUSINESS TO BE CONSIDERED
REFER OVERLEAF

Ordinary Meeting of Greater Hume Council

Wednesday, 15 February 2023

In accordance with Council's Code of Meeting Practice, this Council Meeting is being recorded and will be placed on Council's webpage for public information. All present today are reminded that by speaking you are agreeing to your view and comments being recorded and published. You are also reminded that, if or when speaking, you are to be respectful to others and use appropriate language. Greater Hume Council accepts no liability for any defamatory or offensive remarks or gestures during this Council Meeting.

BUSINESS:

1. OPENING THE MEETING

2. PRAYER

3. ACKNOWLEDGEMENT OF COUNTRY

"I would like to acknowledge that this meeting is being held on the traditional lands of the Wiradjuri people, and pay my respect to elders both past, present and emerging".

4. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

- Minutes of the Ordinary Meeting of Council – 21 December 2022

6. ACTION REPORT FROM THE MINUTES

7. DISCLOSURES OF INTERESTS

8. MAYORAL MINUTE(S)

9. NOTICES OF MOTIONS

10. REPORTS FROM OFFICERS

PART A For Determination

- Environment and Planning
- Governance
- Corporate and Community Services
- Engineering

ITEM REFERRED TO CLOSED COUNCIL

- Governance
- Corporate and Community Services

PART B To Be Received and Noted

- Corporate and Community Services
- Governance

PART C Items For Information

- Governance
- Corporate and Community Services
- Engineering
- Environment and Planning

PART D Items for Information

11. MATTERS OF URGENCY

12. COMMITTEE OF THE WHOLE – CONFIDENTIAL CLOSED COUNCIL REPORT

13. CONCLUSION OF THE MEETING

MAYORAL MINUTE.....	3
NOTICE OF MOTIONS	3
1. NOTICE OF MOTION.....	3
OFFICERS' REPORTS – PART A - FOR DETERMINATION	4
ENVIRONMENT AND PLANNING.....	4
1. DEVELOPMENT APPLICATION 10.2018.157.2 – GENERAL INDUSTRY - SECTION 4.55(2) MODIFICATION TO EXTEND THE HOURS OF OPERATION ON LOT 1 DP 971087 AT 95 COMMERCIAL STREET WALLA WALLA NSW 2659.....	4
2. DEVELOPMENT APPLICATION 10.2022.238.1 – DWELLING AND GARAGE - LOT 6 DP5429 – 14 MARKET STREET WALLA WALLA.....	17
3. GREATER HUME COUNCIL – COUNCIL COMMENTS RESPONSE TO SUBMISSIONS REPORT AND AMENDMENT REPORT – GLENELLEN SOLAR FARM.....	29
4. TL 09 2021 – 2022 CLEANING OF COUNCILS OFFICES AND BUILDINGS	29
GOVERNANCE.....	33
1. FORMER BROCKLESBY HOTEL SALE PROCEEDS ALLOCATION TO COMMUNITY PROJECTS.....	33
2. ENGAGEMENT OF NEW SOUTH WALES ELECTORAL COMMISSION TO CONDUCT THE SEPTEMBER 2024 ORDINARY COUNCIL ELECTIONS	34
3. POLICY DEVELOPMENT AND RECISSION.....	35
CORPORATE AND COMMUNITY SERVICES.....	36
1. INTERIM 2022/2023 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2022	36
2. JINDERA SOLAR FARM COMMITTEE & WALLA WALLA SOLAR FARM COMMITTEE.....	44
3. REQUEST FOR FINANCIAL ASSISTANCE – HENTY SPORTSGROUND MANAGEMENT COMMITTEE	45
4. LICENCE – LOT 5 DP 250901 BAIRD STREET, CULCAIRN	46
5. CLOSURE AND SALE OF UNUSED SECTION OF ROAD – WENKE STREET, WALLA WALLA ...	47
ENGINEERING	49
1. PROJECT MANAGEMENT OF FLOOD MITIGATION WORKS - HOLBROOK.....	49
2. 2022 – 2023 CHANGES TO RURAL ROADS RESEALING PROGRAM OF WORKS	51
ITEM TO BE REFERRED TO CLOSED COUNCIL	53
GOVERNANCE.....	53
1. COUNCIL OWNED INDUSTRIAL LAND AT CULCAIRN – LOT 562 DP 1159099 - VACANT ALLOTMENT AT 59 GORDON STREET, CULCAIRN AND LOT 561 DP 1159099 INDUSTRIAL DEVELOPMENT AT 61 GORDON STREET, CULCAIRN.....	53
CORPORATE AND COMMUNITY SERVICES.....	55

TABLE OF CONTENTS
FEBRUARY 2023

1. RELEASE OF OLG GUIDELINES –RISK MANAGEMENT AND INTERNAL AUDIT FOR LOCAL GOVERNMENT IN NSW	55
OFFICERS’ REPORTS – PART B – TO BE RECEIVED AND NOTED	62
CORPORATE AND COMMUNITY SERVICES	62
1. 2022/2026 DELIVERY PLAN AND 2022-2023 OPERATIONAL PLAN – REPORT AS AT 31 DECEMBER 2022	62
2. COMBINED INVESTMENT ACCOUNT – MONTH ENDED 31 DECEMBER 2022	63
3. COMBINED INVESTMENT ACCOUNT – MONTH ENDED 31 JANUARY 2023	67
GOVERNANCE	71
1. RETURNS OF INTEREST – COUNCILLORS AND DESIGNATED PERSONS	71
PART C - ITEMS FOR INFORMATION	72
GOVERNANCE	72
1. TOURISM AND PROMOTIONS REPORT - NOV 22, DEC 22 AND JAN 23	72
CORPORATE AND COMMUNITY SERVICES	78
1. GREATER HUME CUSTOMER REQUEST MODULE – SUMMARY OF MONTHLY REQUESTS...	78
2. STATEMENT OF BANK BALANCES AS AT 31 DECEMBER 2022	78
3. STATEMENT OF BANK BALANCES AS AT 31 JANUARY 2023	78
4. GREATER HUME LIBRARY SERVICES	79
ENGINEERING	83
1. DECEMBER & JANUARY REPORT OF WORKS	83
ENVIRONMENT AND PLANNING	87
1. DEVELOPMENT APPLICATIONS PROCESSED FOR THE MONTH OF JANUARY 2023	87
PART D	87
COMMUNITY MEETING- MINUTES	87
1. MINUTES OF WALLA WALLA COMMUNITY HALL COMMITTEE MEETING HELD 5 TH DECEMBER 2022	87
2. MINUTES BROCKLESBY FOCUS GROUP MEETING HELD 14 TH NOVEMBER 2022	87
3. MINUTES OF THE WALLA WALLA COMMUNITY DEVELOPMENT COMMITTEE HELD ON MONDAY 25 TH JULY 2022 AT THE WALLA WALLA HALL AT 7PM	87
4. MINUTES OF THE WALLA WALLA COMMUNITY DEVELOPMENT COMMITTEE HELD ON MONDAY 26 TH SEPTEMBER 2022 AT THE WALLA WALLA HALL AT 7PM	87
5. MINUTES OF THE WALLA WALLA COMMUNITY DEVELOPMENT COMMITTEE HELD ON MONDAY 28 TH NOVEMBER 2022 AT THE WALLA WALLA HALL AT 7PM	87
6. MINUTES OF GEROGERY HALL COMMITTEE MEETING 7 TH OCTOBER 2022	87

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

MAYORAL MINUTE

Nil.

NOTICE OF MOTIONS

1. **NOTICE OF MOTION**

OFFICERS' REPORTS – PART A - FOR DETERMINATION

ENVIRONMENT AND PLANNING

1. **DEVELOPMENT APPLICATION 10.2018.157.2 – GENERAL INDUSTRY - SECTION 4.55(2) MODIFICATION TO EXTEND THE HOURS OF OPERATION ON LOT 1 DP 971087 AT 95 COMMERCIAL STREET WALLA WALLA NSW 2659.**

Report prepared by Town Planner – Gayan Wickramasinghe.

REASON FOR REPORT

The purpose of this report is to provide an assessment and recommendation for the above development application for General Industry - Section 4.55(2) modification to extend the hours of operation of the existing electrical assemble facility on Lot 1 DP 971087 at 95 Commercial Street Walla Walla NSW 2659.

Following public exhibition of the development application from 11 January 2023 to 31 January 2023, Council received one (1) objection for the proposal. Accordingly, this matter is reported to Council for determination as per the Council adopted assessment of development applications policy.

REFERENCE TO DELIVERY PLAN

None relevant.

DISCUSSION - DESCRIPTION OF PROPOSAL

Pursuant to Section 4.55(2) of the Environmental Planning and Assessment (EP&A) Act 1979 (as amended) this application seeks Council's consent to modify Development Consent No. 10.2018.157.1 for the establishment and operation of General Industry at the above address. More specifically the development site contains a large shed incorporated with an office for purpose of assemble electric devices and storage of final products until such products are delivered to their final destination, also known as MBI Engineering PTY Ltd.

Currently Condition No.26 of Development Consent No. 10.2018.157.1 allows the General Industry to operate from 7.00am to 6.00pm Mondays to Fridays and 8.30am to 4.00pm Saturdays and Sundays.

This application seeks to modify the current opening times from 7.00am to 6.30am Mondays to Fridays and Saturdays from 8.30am to 7.00am. No changes to the hours of operation have been proposed for Sundays.

The Applicant (*Aimee Mellington*) has provided the completed Section 4.55(2) modification application form via the NSW Planning Portal in support of the Application. It should be noted that no additional changes are requested as part of the modified development application other than the above.

The existing development or the proposed changes have not been classified as a 'scheduled activity' (integrated development) or as 'designated development' under the Protection of the Environment Operations (POEO) Act 1997 or EP&A Regulation 2021.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

DEVELOPMENT APPLICATION 10.2018.157.2 – GENERAL INDUSTRY - SECTION 4.55(2)
MODIFICATION TO EXTEND THE HOURS OF OPERATION ON LOT 1 DP 971087 AT 95
COMMERCIAL STREET WALLA WALLA NSW 2659 [CONT'D]

ASSESSMENT

DESCRIPTION OF THE SITE AND LOCALITY

The site is legally described as Lot: 1 DP: 971087 and formally known as 95 Commercial Street Walla Walla NSW 2659. The subject land is a rectangular shaped corner allotment approximately with a total area of 1060m² and has road frontages to Commercial Street to the east and Edward Street to the north. The subject site comprises a shed with associated facilities which has been using for purpose of assemble electrical devices and storage of final products which is also known as MBI Engineering. The topography of the site is generally flat, however slopes gently downward towards the street frontage and the drainage infrastructure within the adjoining roadside. Some screening planting can be seen along the western boundary abutting Lot 34 DP 1266979.

The immediate vicinity of the site is characterised by single storey dwellings with an attached or detached shed, and with a regular, orthogonal street pattern influenced by the flatter elevated topography. The properties that are located within the vicinity of the development site are also zoned RU5 Village in accordance with the Greater Hume Local Environmental Plan (GHLEP) 2012. The subject development site does not contain any known items of environmental heritage significance as outlined in Schedule 5 of the *GHLEP 2012*.

The following figures (**Figures 1-2**) indicate the location of the development with applicable planning controls.

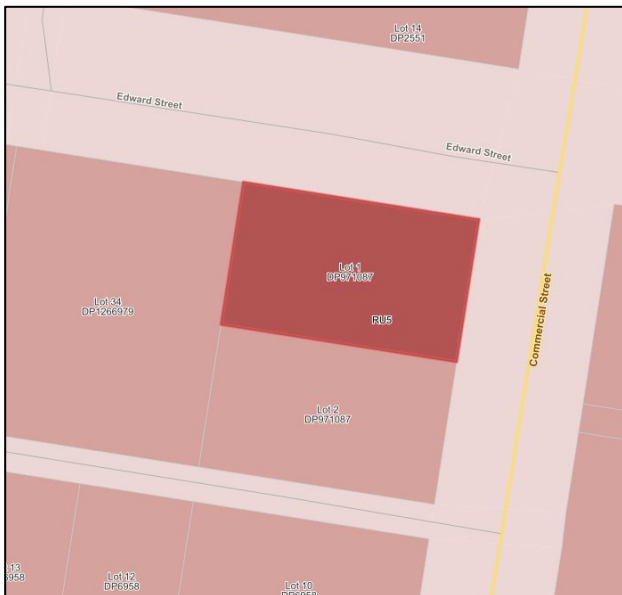


Figure 1



Figure 2

Figure 1 – The site subject of this Application with the applicable zoning controls; Source: IntraMaps

Figure 2 – An Aerial view of the subject of this Application; Source: IntraMaps

The proposal has been considered against the Section 4.55(2) provisions of the EP&A Act 1979:

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

DEVELOPMENT APPLICATION 10.2018.157.2 – GENERAL INDUSTRY - SECTION 4.55(2)
MODIFICATION TO EXTEND THE HOURS OF OPERATION ON LOT 1 DP 971087 AT 95
COMMERCIAL STREET WALLA WALLA NSW 2659 [CONT'D]

(2) Other modifications

A consent authority may, on application being made by the applicant or any other person entitled to act on a consent granted by the consent authority and subject to and in accordance with the regulations, modify the consent if:

Consideration	Comment
(a) it is satisfied that the development to which the consent as modified relates is substantially the same development as the development for which consent was originally granted and before that consent as originally granted was modified (if at all), and	The “ <i>substantially the same</i> ” test requires the consent authority to undertake both a qualitative and quantitative analysis of the consent before the proposed modification and after the modification. When making a qualitative and quantitative analysis on the area approved for the development, maximum number of employees and classification of the use of the development, Council staff are satisfied that the development as modified results in no additional impacts on adjoining properties or the public domain. Therefore it is considered that the modification is same development as that which was originally approved.
(b) it has consulted with the relevant Minister, public authority or approval body (within the meaning of Division 4.8) in respect of a condition imposed as a requirement of a concurrence to the consent or in accordance with the general terms of an approval proposed to be granted by the approval body and that Minister, authority or body has not, within 21 days after being consulted, objected to the modification of that consent, and	Neither the original DA nor the modified DA is categorised as Integrated Development and does not require referral to the EPA under the EP&A Act 1979 or POEO Act 1997.
(c) it has notified the application in accordance with— (i) the regulations, if the regulations so require, or (ii) a development control plan, if the consent authority is a council that has made a development control plan that requires the notification or advertising of applications for modification of a development consent, and	The modified development was notified to adjoining property owners whilst it was also advertised on the NSW Planning Portal from 11 January 2023 till 31 January 2023. Council received one (1) objection for the proposal.
(d) it has considered any submissions made concerning the proposed modification within the period prescribed by the regulations or provided by the development control plan, as the case may be. Subsections 1,2 and 5 do not apply to such a modification.	Please refer to Section <u>4.15(1)(d)</u> within this report for further discussion..

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

DEVELOPMENT APPLICATION 10.2018.157.2 – GENERAL INDUSTRY - SECTION 4.55(2)
MODIFICATION TO EXTEND THE HOURS OF OPERATION ON LOT 1 DP 971087 AT 95
COMMERCIAL STREET WALLA WALLA NSW 2659 [CONT'D]

Section 4.15 Evaluation

A review of the modification has found that the proposal does not vary from the initial 4.15 assessment. There will be no additional impacts in regard to the matters referred to in section 4.15. Further discussion with respect the currently applicable environmental planning instruments is below.

The proposed modified development complies with the following relevant sections of the *EPA Act*.

Section 4.15(1)(a)(i) of the *EPA Act* – any environmental planning instrument

The site is currently zoned RU5 Village under GHLEP 2012. General industries are defined in the GHLEP Dictionary as follows:

“General industry means a building or place (other than a heavy industry or light industry) that is used to carry out an ***industrial activity***.”

industrial activity means the manufacturing, production, assembling, altering, formulating, repairing, renovating, ornamenting, finishing, cleaning, washing, dismantling, transforming, processing, recycling, adapting or servicing of, or the research and development of, any goods, substances, food, products or articles for commercial purposes, and includes any storage or transportation associated with any such activity.”

It is further noted the proposed activity (i.e. currently operating, as approved) ‘general industry’ remains permitted, with Consent at this location, pursuant to the GHLEP 2012.

Section 4.15(1)(a)(ii) of the *EPA Act* – any proposed instrument that is or has been the subject of public consultation under this Act and that has been notified to the consent authority (unless the Planning Secretary has notified the consent authority that the making of the proposed instrument has been deferred indefinitely or has not been approved.

The proposed draft instrument will not change the outcome of this assessment.

Section 4.15(1)(a)(iii) of the *EPA Act* – any development control plan.

The original development application was assessed against the controls in the Greater Hume Development Control Plan (GHDCP) 2013 and concluded that the proposal complies with the provisions outlined in the GHDCP 2013. The existing provisions of the GHDCP 2013 does not have additional provisions related to the proposed modified development. Therefore the modified development does not need to be further considered, in this regard.

Section 4.15(1)(iiia) of the *EPA Act* – any planning agreement that has been entered into under section 7.4, or any draft planning agreement that a developer has offered to enter into under section 7.4,

No planning agreement has been entered into with regard to the proposed modified development.

Section 4.15(1)(iv) of the *EPA Act* – the regulations (to the extent that they prescribe matters for the purposes of this paragraph),

The prescribed conditions outlined in the *Environmental Planning and assessment Regulations 2021 (EPA Reg)* will be recommended with any consent granted.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

DEVELOPMENT APPLICATION 10.2018.157.2 – GENERAL INDUSTRY - SECTION 4.55(2)
MODIFICATION TO EXTEND THE HOURS OF OPERATION ON LOT 1 DP 971087 AT 95
COMMERCIAL STREET WALLA WALLA NSW 2659 [CONT'D]

Section 4.15(1)(b) of the *EPA Act* – the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality,

It is considered that the proposed development is not likely to result in unreasonable impacts on both the natural and built environments. Council staff are satisfied that the modified development is substantially same as the original consent that has been granted for.

Section 4.15(1)(c) of the *EPA Act* – the suitability of the site for the development

The proposed changes are considered minor, and the site is still considered suitable for the proposed development. It is further noted that subject to imposition of a condition related to management of maximum noise level generated from the development site Council staff are satisfied that the site is suitable for the intended purpose.

Section 4.15(1)(d) - Any submissions made in accordance with this Act or the regulations

Public Submissions	
The Application was notified to adjoining property owners and was also advertised on the NSW Planning Portal from 11 January 2023 till 31 January 2023. As mentioned previously within the body of the report Council received one objection ANNEXURE 1 . Please see below key summary and response from the assessing officer.	
Submission	Response from the assessing officer
The earlier start will affect sleeping of of neighbouring residents, The business is currently starting earlier and finishing before the approved end time. The number of employees has grown to be 6. There is also issues with parked vehicles creating a traffic hazard. A transportable building on the site is not within the council setback requirements.	<p>The Director of Environment and Planning met with the owner of the premises to discuss the reasons for the earlier starting time. It was discussed that the earlier start time allowed for the business to better satisfy clients and also permitted staff to work more flexible hours.</p> <p>Strategies to mitigate the noise impacts of the earlier start time were discussed and it was decided that the staff could park in Commercial Street in a location that would be some distance from neighbouring properties. The owner indicated that noise would be minimised for the first hour of the new work times.</p> <p>The transportable building onsite is the business site office and is only being stored.</p> <p>A condition of consent is proposed that should a noise related complaint arise then a noise assessment is to be undertaken. If the noise assessment concludes that the noise related impacts cannot be reduced then the hours of operation will revert back to original hours of operation.</p>

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

DEVELOPMENT APPLICATION 10.2018.157.2 – GENERAL INDUSTRY - SECTION 4.55(2)
MODIFICATION TO EXTEND THE HOURS OF OPERATION ON LOT 1 DP 971087 AT 95
COMMERCIAL STREET WALLA WALLA NSW 2659 [CONT'D]

Section 4.15(1)(e) - The Public Interest

The proposal is consistent with the various planning controls affecting the site and the proposal is not contrary to the public interest and it is recommended that the application be supported.

Issues raised during assessment and public exhibition of the application have been considered in the assessment of the application. Relevant, conditions have been recommended to manage the impacts attributed to these issues.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

It is considered that the proposed modification does not create additional significant local community, environmental or other impacts. Council staff are satisfied that the proposal as modified is substantially the same development as previously approved. As also discussed the issues related to noise, raised by the submission makers can be appropriately managed subject to imposition of conditions.

RECOMMENDATION

That Council resolves to;

1. Approve Development Application No. 10.2018.157.2 at 95 Commercial Street Walla Walla NSW 2659 on LOT 1 DP 971087 for general industry - section 4.55(2) modification to extend the hours of operation subject to the conditions attached to this report pursuant to Sections 4.16 and Section 4.17 of the *Environmental Planning and Assessment Act 1979*.

APPROVED PLANS

1 Compliance with Plans and Conditions

The development shall take place in accordance with the approved development plans, except as modified in red by Council and/or any conditions of this consent and the requirements of previous DC's applicable to the site.

2 Time Period of Consent

This consent will lapse five (5) years from the date of determination unless the approved building, engineering or construction work has been physically commenced in accordance with this consent.

Development consent for the use of land does not lapse if the approved use of any land, building or work is actually commenced prior to the date on which the consent would otherwise lapse.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

DEVELOPMENT APPLICATION 10.2018.157.2 – GENERAL INDUSTRY - SECTION 4.55(2)
MODIFICATION TO EXTEND THE HOURS OF OPERATION ON LOT 1 DP 971087 AT 95
COMMERCIAL STREET WALLA WALLA NSW 2659 [CONT'D]

PRIOR TO THE COMMENCEMENT OF ANY WORKS

The following conditions of consent have been imposed to ensure that the administration and amenities relating to the proposed development comply with all relevant requirements. A Certifying Authority can either be Greater Hume Shire Council or an accredited certifier. All of these conditions are to be complied with prior to the commencement of any works on site.

3 Notify Council of Intention to Commence Works

The applicant must notify Council, in writing of the intention to commence works at least two (2) days prior to the commencement of any works on site.

4 Erosion and Sedimentation Control

Prior to the commencement of any works on site, controls shall be implemented prior to clearing of any site vegetation, to ensure the maintenance of the environment and to contain soil erosion and sediment on the property. Erosion and sediment controls shall be maintained until all construction works are completed and all disturbed areas are restored by turfing, paving and revegetation.

Note: On the spot penalties up to \$1,500 will be issued for any non-compliance with this requirement without any further notification or warning.

5 Sign During Construction

Prior to the commencement of works, a sign must be erected in a prominent position on site during construction:

- a. Stating that unauthorised entry to the work site is prohibited,
- b. Showing the name of the person in charge of the work site and a telephone number at which that person may be contacted outside working hours, and
- c. Showing the name, address and a telephone number of the Principal Certifying Authority for the development.

Note: A \$600 on the spot fine may be issued for non-compliance with this condition.

PRIOR TO OCCUPATION OF THE DEVELOPMENT

The following conditions of consent must be complied with prior to the issue of an Interim Occupation Certificate or Final Occupation Certificate by the Principal Certifying Authority.

6 Interim/Final Occupation Certificate Required

Prior to the commencement of any use and/or occupation of the subject development (whole or part), either an Interim Occupation Certificate or Final Occupation Certificate must be issued.

Prior to the issue of any Occupation Certificate the Principal Certifying Authority must be satisfied that the development (part or whole) is in accordance with the respective Development Consent and Construction Certificate.

7 Landscaping

Prior to the commencement of any use and/or occupation of the subject development the landscaping must be completed as indicated on the endorsed plans.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

DEVELOPMENT APPLICATION 10.2018.157.2 – GENERAL INDUSTRY - SECTION 4.55(2)
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COMMERCIAL STREET WALLA WALLA NSW 2659 [CONT'D]

8 Submission of a Final Fire Certificate

Prior to the occupation of the building, the owner of the building shall submit to Council, a final fire certificate in relation to each essential fire safety measure specified in the fire safety schedule, attached to the construction certificate.

Such certificate shall state that each essential fire safety measure specified:

- a. has been assessed by a properly qualified person, and
- b. was found, at the date of assessment, to be capable of performing to a standard not less than that required by the current fire safety schedule for the building for which the certificate is issued.

NOTES:

1. As soon as practicable after a final fire safety certificate is issued the owner of the building to which it relates:
 - (i) must cause a copy of the certificate (and current fire safety schedule) to be given to the Commissioner of NSW Fire Brigades, and
 - (ii) must cause a further copy of the certificate (and current copy of the current fire safety schedule) to be prominently displayed in the building.
2. A "fire safety measure" is defined as any measure (including any item of equipment, form of construction or fire safety strategy) that is, or is proposed to be, implemented in the building to ensure the safety of persons using the building in the event of the fire.

9 Drainage Works-As-Executed Plan

Upon completion of installation of all drainage lines, a works-as-executed plan prepared by the licensed plumber/drainage shall be submitted for Council's records.

10 Plumbing Works Final

The building shall not be occupied or used until such time Council has issued a Plumbing Final letter confirming that all works have been completed to the satisfaction of Council.

NB. This letter is in addition to the Inspection Report from Council.

GENERAL CONDITIONS

The following conditions have been applied to ensure that the use of the land and/or building is carried out in such a manner that is consistent with the aims and objectives of the planning instrument affecting the land. A Principal Certifying Authority can either be Greater Hume Shire Council or an accredited certifier.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

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MODIFICATION TO EXTEND THE HOURS OF OPERATION ON LOT 1 DP 971087 AT 95
COMMERCIAL STREET WALLA WALLA NSW 2659 [CONT'D]

11 Compliance with Construction Certificate

All building works approved in this development consent must comply with the terms of the consent the plans, specifications and any other approved documents relevant to the approved Construction Certificate.

12 Compliance with the National Construction Code (NCC)

All building work must be carried out in accordance with the provisions of the NCC. Compliance with the performance requirements can only be achieved by:

- a. complying with the deemed-to-satisfy provisions; or
- b. formulating an alternative solution which:
 - i. complies with the performance requirements; or
 - ii. is shown to be at least equivalent to the deemed-to-satisfy provisions; or
- c. a combination of (a) and (b).

13 Critical Stage Inspections

In accordance with Section 6.5 of the Environmental Planning and Assessment Act 1979 the Principal Certifying Authority for this development is to inform the applicant of the Critical Stage Inspections prescribed for the purposes of Section 109E(3)(d) Environmental Planning and Assessment Regulation 2000.

Note: A \$1500 on the spot fine may be issued for failing to request the Principal Certifying Authority to undertake the above inspections.

14 Construction – Maintenance and Clearing of Site

The site shall remain clean and all waste building materials and the like shall be contained within the site boundaries. The site is to be cleared of all building refuse and spoil immediately after completion of the works.

15 Construction - Hours of Work

All construction works will be restricted to the following hours in accordance with the NSW Environment Protection Authority Noise Control Guidelines:

- a. Mondays to Fridays, 7.00am to 6.00pm
- b. Saturdays, 8.00am to 1.00pm
- c. No work is permitted on Sundays and Public Holidays.

Construction works that are carried out in the open that involve the use of heavy vehicles, heavy machinery and other equipment likely to cause offence to adjoining properties is to be restricted to the above hours in accordance with the NSW Environment Protection Authority Noise Control Guidelines.

In the event that the demolition/construction relates to works inside the building and does not involve external walls or the roof, and do not involve the use of equipment that emits noise then the works are not restricted to the hours stated above. The provisions of the *Protection of the Environment Operations Act, 1997* in regulating offensive noise also apply to all construction works.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

DEVELOPMENT APPLICATION 10.2018.157.2 – GENERAL INDUSTRY - SECTION 4.55(2)
MODIFICATION TO EXTEND THE HOURS OF OPERATION ON LOT 1 DP 971087 AT 95
COMMERCIAL STREET WALLA WALLA NSW 2659 [CONT'D]

16 Submission of an Annual Fire Safety Certificate

The owner of any building in which fire safety measures are installed, must cause the Council to be given an annual fire safety statement, within 12 months after the last such statement or final fire safety certificate was issued.

The certificate shall certify:

- a. that each essential fire safety measure has been assessed by a properly qualified person and was found, at the date of assessment, to be capable of performing to a standard not less than that required by the current fire safety schedule.
- b. that a properly qualified person has inspected the building and has certified that, as at the date of inspection, the condition of the building did not disclose any grounds for a prosecution under Division C.

NOTES:

1. As soon as practicable after an annual fire safety statement is issued, the owner of the building to which it relates:
 - (i) must cause a copy of the statement (and current fire safety schedule) to be given to the Commissioner of NSW Fire Brigades, and
 - (ii) Must cause a further copy of the statement (and current copy of the current fire safety schedule) to be prominently displayed in the building.
2. A "fire safety measure" is defined as any measure (including any item of equipment, form of construction or fire safety strategy) that is or is proposed to be, implemented in the building to ensure the safety of persons using the building in the event of fire.

GENERAL CONDITIONS – DEVELOPMENT PLANNING

17 Dust Suppression

Outdoor parking, storage and work areas must be suitably surfaced to prevent dust rising from vehicle movements or wind.

18 Deliveries

Vehicles servicing the site shall comply with the following requirements:

- a. All vehicular entries and exits shall be made in a forward direction.
- b. All vehicles awaiting loading, unloading or servicing shall be parked on site and not on adjacent or nearby public roads.

19 Advertising Signs

Most advertising signs or structures require development consent. You should make separate enquiries with Council prior to erecting or displaying any advertising or signage.

20 Development not to Interfere with Amenity of the Area

The development is to be conducted in a manner that will not interfere with the amenity of the locality by reason of the emission of noise, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, oil, by causing interference to television or radio reception or otherwise.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

DEVELOPMENT APPLICATION 10.2018.157.2 – GENERAL INDUSTRY - SECTION 4.55(2)
MODIFICATION TO EXTEND THE HOURS OF OPERATION ON LOT 1 DP 971087 AT 95
COMMERCIAL STREET WALLA WALLA NSW 2659 [CONT'D]

PRESCRIBED CONDITIONS OF CONSENT

The following conditions are known as “Prescribed Conditions” and are required by the Environmental Planning and Assessment Regulation 2000 to be imposed as part of any development consent whether or not they are relevant to the development approved under this consent. Please do not hesitate to contact staff in Council’s Development Department who will be happy to advise you as to whether or not the conditions are relevant to your consent.

21 All building work must be carried out in accordance with the requirements of the Building Code of Australia (as in force on the date the application for the relevant construction certificate or complying development certificate was made).

22 In the case of residential building work for which the Home Building Act 1989 requires there to be a contract of insurance in force in accordance with Part 6 of the Act, that such a contract of insurance is in force before any building work authorised to be carried out by the consent commences.

23 Residential building work within the meaning of the Home Building Act 1989 must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the following information:

- ☐ in the case of work for which a principal contractor is required to be appointed:
 - (i) the name and licence number of the principal contractor, and
 - (ii) the name of the insurer by which the work is insured under Part 6 of the Act,
- ☐ in the case of work to be done by an owner-builder:
 - (i) the name of the owner-builder, and
 - (ii) if the owner-builder is required to hold an owner-builder permit under that Act, the number of the owner-builder permit.

24 A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:

- showing the name, address and telephone number of the principal certifying authority for the work, and
- showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
- stating that unauthorised entry to the work site is prohibited.

Any such sign is to be maintained while the building work is being carried out and must be removed when the work has been completed.

NOTE: This condition does not apply to building work that is carried out inside an existing building that does not affect the external walls of the building.

25 Any development that involves an excavation that extends below the level of the base of the footings of a building on adjoining land, the person having the benefit of the development consent must, at the person’s own expense:

- (i) protect and support the adjoining premises from possible damage from the excavation, and
- (ii) where necessary, underpin the adjoining premises to prevent any such damage.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

DEVELOPMENT APPLICATION 10.2018.157.2 – GENERAL INDUSTRY - SECTION 4.55(2)
MODIFICATION TO EXTEND THE HOURS OF OPERATION ON LOT 1 DP 971087 AT 95
COMMERCIAL STREET WALLA WALLA NSW 2659 [CONT'D

NOTE: The condition referred to in sub clause (1) does not apply if the person having the benefit of the development consent owns the adjoining land or the owner of the adjoining land has given consent in writing to that condition not applying.

CONDITIONS TO BE SATISFIED AFTER THE ISSUING OF AN OCCUPATION CERTIFICATE:

26 Premises Hours of Operation

The approved hours of operation for the use of the premises:

Monday to Friday: 6.30am-6pm;

Saturday: 7am to 4pm

27 Maximum Number of Persons Accommodated

The approved maximum number of persons accommodated at any one time within the building is 15.

27A. Noise control

The emission of noise associated with the use of the premises including the operation of any mechanical plant and equipment must comply with all standards outlined in the Noise Policy for Industry 2017 (NSW EPA) & A Guide to the Noise Policy for Industry (NSW EPA).

In the event the use exceeds permitted levels, the person having benefit of the consent must arrange for an acoustic investigation to be carried out by an accredited acoustic engineer and implement those measures to reduce noise to acceptable levels. If the acoustic investigation reveals that it is not possible to reduce noise levels to acceptable levels then the approved Premises Hours of Operation is to revert to:

Monday to Friday: 7am-6pm;

Saturday: 8:30am to 4pm

CONDITIONS HAVE BEEN PLACED ON THE CONSENT FOR THE FOLLOWING REASONS:

1. To ensure compliance comply with the Biodiversity Conservation Act 2016.
2. To protect Aboriginal heritage and to comply with the National Parks and Wildlife Act 1974.
3. To ensure compliance with the terms of the Environmental Planning and Assessment Act 1979.
4. To protect public interest, the environment and existing amenity of the locality.
5. To improve the amenity, safety and environmental quality of the locality.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

DEVELOPMENT APPLICATION 10.2018.157.2 – GENERAL INDUSTRY - SECTION 4.55(2)
MODIFICATION TO EXTEND THE HOURS OF OPERATION ON LOT 1 DP 971087 AT 95
COMMERCIAL STREET WALLA WALLA NSW 2659 [CONT'D]

ADVICE TO APPLICANT

- a. It is the Applicant's responsibility to ensure compliance with the requirements of the *Disability Discrimination Act 1992* (DDA). Note: Compliance with the Building Code of Australia does not necessarily meet the requirements of the DDA. You are advised to seek advice from the Australian Human Rights Commission (phone (02) 9284 9600) in respect of your application.
- b. The land subject to this consent may have restrictive private covenants applying to it. It is the responsibility of the Applicant and owner/builder to ensure private covenants are adhered to. Council does not enforce or regulate private covenants and therefore accepts no responsibility for checking the compliance of building design with such covenants.
- c. Underground assets may exist in the area subject to this application. In the interests of health and safety and to prevent damage to third party assets, please contact Dial Before You Dig at www.1100.com.au or telephone on 1100 before excavating or erecting structures. If alterations are required to the configuration, size, form or design of the development upon contacting the Dial Before You Dig service, an amendment to the development consent (or a new development application) may be necessary.

Individuals owe asset owners a duty of care which must be observed when working in the vicinity of plant or assets on the relevant property via contacting the Dial Before You Dig service in advance of any construction or planning activities.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

2. DEVELOPMENT APPLICATION 10.2022.238.1 – DWELLING AND GARAGE - LOT 6 DP5429 – 14 MARKET STREET WALLA WALLA

Report prepared by Environmental Health & Building Surveyor – Sharyn Coulston

REASON FOR REPORT

Council is in receipt of a development application for a residential dwelling and garage (“proposed development”). The site is 14 Market Street Walla Walla described as Lot 6 DP 5429 (“the subject land”). The applicant and the land owner is TJ & AK Shephard.

This report represents an assessment of the application under the requirements of Part 4 of the *Environmental Planning and Assessment Act* 1979 (EP&A Act) and is being reported to Council because of a submission to the proposal being received.

REFERENCE TO DELIVERY PLAN

None relevant.

DISCUSSION

An application has been received for the construction of a dwelling and garage. The zoning is RU5 and the development is permissible within this zone.

The proposed development is for the construction of a residential dwelling and garage.

This allotment is very unique in the sense that it can only be accessed via the laneway systems and does not face any primary street frontage.

A discussion has been held with the owner of the land regarding the positioning of the proposed garage and it was agreed that the entrance to the garage be changed to ensure that the access to the property would be located at the corner of the property entering onto the section of laneway which exits onto Edward Street and the primary access to the property would be via the laneway which exits onto William Street. This would limit the traffic movements on the laneway systems in this area. **(ANNEXURE 2)**

As the section of laneway which exits onto William Street will form part of the access to the property at this point in time Council is not requesting the owners to seal the section of laneway between the access point to their property and where the laneway exits onto William Street.

An assessment has been carried out on the proposed development and it meets the requirements of the Greater Hume Development Control Plan 2013 (“the DCP”) under the section for residential development.

An objection has been received by the neighbour. The objection is in relation to the storm water discharge, surface water and the use of the laneway systems. **(ANNEXURE 3)**

In regards to storm water drainage, after discussions with Councils Director of Engineering it was ascertained that the storm water would be required to be conveyed to the Edward Street open table drain via PVC piping.

The submission and its points have been addressed fully in the table below.

ASSESSMENT

A development application is required to be assessed by Council against the following ‘matters for consideration’ listed in Section 4.15(1) of the EP&A Act.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

DEVELOPMENT APPLICATION 10.2022.238.1 – DWELLING AND GARAGE - LOT 6 DP5429 – 14
MARKET STREET WALLA WALLA [CONT'D]

The provisions of any current or draft environmental planning instrument, development control plan, or matters prescribed by the regulations:

State Environmental Planning Policies

Nil.

The Greater Hume Local Environmental Plan 2012 ("the LEP") is the principal environmental planning instrument applicable to the property. The relevant matters of the LEP are addressed as follows.

The construction of any development or structure which would be permissible in the zone is permitted with consent. In this instance the proposed development is permissible with consent in the RU5 Village zone.

There are no affectations burdening the lot.

Development Control Plans

This development application is for the construction of a Dwelling and garage. The proposed development meets all the requirements of the DCP for residential development.

- The proposed development is permissible.
- The proposed development aligns with the requirements of the development control plan.
- The proposed development will suit the existing scale, density, setbacks and character of the neighbourhood.
- The proposed development will not have any adverse impact to the existing neighbourhood character.

The likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

DEVELOPMENT APPLICATION 10.2022.238.1 – DWELLING AND GARAGE - LOT 6 DP5429 – 14 MARKET STREET WALLA WALLA [CONT'D]

The following table assesses the likely environmental impacts of the development.

Issue	Acceptable	response
Context & setting	✓	The proposed development is for the construction of a new dwelling and garage. The proposed development will have no negative impact on the context and setting of the area
Noise	✓	Noise issues have not arisen yet and may not.
Access & parking	✓	Existing access is available to the site from William Street via an unsealed laneway.
Roads & traffic	✓	The proposed development will have some minor impact on local roads and traffic. Traffic increase will occur on the laneway which accesses the proposed development during the construction stage and then once completed local residential traffic.
Utilities	✓	Nil effect
Heritage	✓	Nil effect
Archaeology	N/A	-
Stormwater	1. ✓	Stormwater will be conveyed to the Edward Street open table drain via PVC piping.
Soils & erosion	✓	Nil effect
Flora & fauna	N/A	-
Flooding	✓	Nil effect
Bushfire	N/A	-
Technological hazards	N/A	-
Safety, security & crime prevention	✓	Nil effect
Privacy	✓	Nil effect
Landscaping	✓	No impact on landscaping.
Overshadowing	✓	The proposed development will not cause any overshadowing.
Land resources	N/A	-

The suitability of the site for the development

The proposed development is for a new dwelling and garage on the subject land in a residential neighbourhood. The proposed development meets all the requirements of the DCP for residential development. The proposed development is considered suitable for the site.

Any submissions made in accordance with this Act or the Regulations

As mentioned a submission has been received that raises concerns about the impact of stormwater, surface water and use of laneways for access

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

DEVELOPMENT APPLICATION 10.2022.238.1 – DWELLING AND GARAGE - LOT 6 DP5429 – 14 MARKET STREET WALLA WALLA [CONT'D]

The concerns are addressed in the table below:

1. Stormwater	<p>The objector is concerned about how the stormwater from the proposed development will be addressed.</p> <p>All stormwater associated with the proposed development is to be conveyed to the Edward Street open table drain via a pvc piping system which will be buried to a depth of 300mm. The applicant will be required to obtain a road opening permit prior to commencing any works.</p>
2. Laneway Access	<p>The objector is concerned about the additional use of the laneway and the increased traffic.</p> <p>After discussions with the owners the primary access to the allotment will be via the laneway which exits onto William Street. This lane way as it will essentially form part of the driveway access to the allotment and at this point in time Council will not request the laneway to be sealed.</p> <p>The owners are at liberty to seal the laneway at their cost if they desire to do so. This must be done in accordance with Councils Engineering Department road sealing requirements.</p>
3. Surface Water	<p>Surface water associated with the vacant allotment will be reduced once the dwelling has been constructed as part of the water from rain events that would normally fall on the ground will now be captured by the dwellings stormwater system and conveyed to the Edward Street open table drain and therefore reducing the amount of surface water.</p> <p>Naturally surface water will still be present however the impacts on neighbouring properties should be reduced.</p>

The public interest

The question of 'public interest' within the context of Section 4.15.

Essentially requires consideration of the weight in the assessment to be given to the general public benefit of the proposal versus that of the general public detriment.

In this case there is no potential detriment to immediate adjoining neighbours as the development is very similar to other existing residential dwellings in the vicinity.

The proposed development meets all the requirements of Council's DCP.

BUDGET IMPLICATIONS

Nil.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

DEVELOPMENT APPLICATION 10.2022.238.1 – DWELLING AND GARAGE - LOT 6 DP5429 – 14 MARKET STREET WALLA WALLA [CONT'D]

CONCLUSION

In making a decision as the consent authority under the EP&A Act, Council can:

1. Approve the application, with or without conditions;
2. Defer the application for further information or redesign; or
3. Refuse the application.

After considering the assessment requirements of Section 4.15 of the EP&A Act, the application is supported for conditional approval.

RECOMMENDATION

Pursuant to Part 4 of the Environmental Planning & Assessment Act 1979 consent be granted for a dwelling and garage at Lot 6 DP 5429 14 Market Street Walla Walla subject to the following conditions of approval:

RECOMMENDED CONDITIONS:

APPROVED PLANS

1 Compliance with Plans and Conditions

The development shall take place in accordance with the approved development plans, except as modified in red by Council and/or any conditions of this consent.

2 Time Period of Consent

This consent will lapse five (5) years from the date of determination unless the approved building, engineering or construction work has been physically commenced in accordance with this consent.

Development consent for the use of land does not lapse if the approved use of any land, building or work is actually commenced prior to the date on which the consent would otherwise lapse.

PRIOR TO THE ISSUE OF A CONSTRUCTION CERTIFICATE

3 Long Service Levy Payment

Prior to the issue of a Construction Certificate any Long Service Levy payable under section 34 of the *Building and Construction Industry Long Service Payments Act 1986* (or, where such a levy is payable by instalments, the first instalment of the levy) must be paid and a receipt of the payment submitted to Council.

REASON: To ensure the Long Service Levy has been paid in accordance with Section 6.8 (1)(b) of the *Environment Planning & Assessment Act 1979, as amended*.

4 Geotechnical Report for Footings and Slabs

Prior to the release of Construction Certificate a geo-technical report must be submitted to the Principal Certifying Authority that demonstrates that the foundation upon which a footing/slab is to be located is classified in accordance with Part 3.2.4 "Site Classification", of the Building Code of Australia and AS 2870 Residential Slabs and Footings.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

DEVELOPMENT APPLICATION 10.2022.238.1 – DWELLING AND GARAGE - LOT 6 DP5429 – 14
MARKET STREET WALLA WALLA [CONT'D]

This report must be carried out by an experienced geo-technical engineering consultant, with associated testing being conducted by a NATA registered laboratory. The report shall identify the type of "site classification" that exists on the subject site. Any footing/slab design is to be designed having regards to the identified site classification.

REASON: It is in the public interest that all building elements are designed to be able to withstand the combination of loads and other actions to which they may be subjected. Section 4.15(1)(b) and (e) of the *Environmental Planning and Assessment Act 1979*, as amended.

PRIOR TO THE COMMENCEMENT OF ANY WORKS

The following conditions of consent have been imposed to ensure that the administration and amenities relating to the proposed development comply with all relevant requirements. A Certifying Authority can either be Greater Hume Council or an accredited certifier. All of these conditions are to be complied with prior to the commencement of any works on site.

5 Construction Certificate Required

Prior to the commencement of any works, a construction certificate is required to be issued by a Certifying Authority.

Enquiries regarding the issue of a construction certificate can be made to Council on 02 6036 0100.

6 Appointment of a Principal Certifying Authority

Prior to the commencement of any works, the person having benefit of a development consent, or complying development certificate must:

- a. appoint a Principal Certifying Authority; and
- b. notify Council of the appointment.

7 Notify Council of Intention to Commence Works

The applicant must notify Council, in writing of the intention to commence works at least two (2) days prior to the commencement of any works on site.

8 Riverina Water Approval

Prior to the commencement of any works on site, Riverina water shall be contacted regarding potable water approval, meter connection and inspection requirements.

9 Road Opening Permit

A road opening permit is required prior to the commencement of any excavation and plumbing works that are required to be carried out in the laneway of the subject property. The sewer infrastructure is located in the laneway which exits onto Edward Street. Contact the Engineering department to obtain a road opening permit and inspection requirements.

10 Erosion and Sedimentation Control

Prior to the commencement of any works on site, controls shall be implemented prior to clearing of any site vegetation, to ensure the maintenance of the environment and to contain soil erosion and sediment on the property. Erosion and sediment controls shall be maintained until all construction works are completed and all disturbed areas are restored by turfing, paving and revegetation.

Note: On the spot penalties up to \$1,500 will be issued for any non-compliance with this requirement without any further notification or warning.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

DEVELOPMENT APPLICATION 10.2022.238.1 – DWELLING AND GARAGE - LOT 6 DP5429 – 14
MARKET STREET WALLA WALLA [CONT'D]

11 Toilet Facility

Prior to the commencement of any works on site, a flushing toilet facility is to be provided on site. The toilet must be connected to either a public sewer, or an accredited sewage management facility, or to an alternative sewage management facility (chemical closet) approved by Greater Hume Council.

12 Building Insurance/Owner Builders Permit

Prior to the commencement of works, the Certifying Authority shall be provided with an original copy of:

- a. The builder's (licensee's) name and contract license number and an approved insurance policy under Part 6 of the Home Building Act 1989; or
- b. The Owner Builders Permit, issued by the New South Wales Office of Fair Trading.

Note: An on the spot penalty of \$600 will be issued for any non-compliances with this requirement without any further notification or warning.

13 Sign during Construction

Prior to the commencement of works, a sign must be erected in a prominent position on site during construction:

- a. Stating that unauthorised entry to the work site is prohibited,
- b. Showing the name of the person in charge of the work site and a telephone number at which that person may be contacted outside working hours, and
- c. Showing the name, address and a telephone number of the Principal Certifying Authority for the development.

Note: A \$600 on the spot fine may be issued for non-compliance with this condition.

14 Rubbish and Debris

Prior to works commencing a container must be erected on site for the enclosure of all building rubbish and debris, including that which can be windblown. The enclosure shall be approved by Council and be retained on site at all times prior to the disposal of rubbish at a licenced Waste Management Centre.

Materials and sheds or machinery to be used in association with the construction of the building must not be stored or stacked on Council's footpath, nature strip, reserve or roadway.

NOTE 1: No building rubbish or debris must be placed, or be permitted to be placed on any adjoining public reserve, footway, road or private land.

NOTE 2: Weighbridge certificates, receipts or dockets that clearly identify where waste has been deposited must be retained. Documentation must include quantities and nature of the waste. This documentation must be provided to Council prior to application for an Occupation Certificate for the development.

NOTE 3: The suitable container for the storage of rubbish must be retained on site until an Occupation Certificate is issued for the development.

REASON: To ensure that the building site and adjoining public places are maintained in a clean and tidy condition so as not to interfere with the amenity of the area. Section 4.15 (1)(b) and (e) of the *Environmental Planning and Assessment Act 1979*, as amended.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

DEVELOPMENT APPLICATION 10.2022.238.1 – DWELLING AND GARAGE - LOT 6 DP5429 – 14
MARKET STREET WALLA WALLA [CONT'D]

15 Stormwater/Sewer Connection to Mains

Prior to works commencing all plans and specifications relating to any proposed sewer or stormwater works to be carried out within the site and / or works proposed to be connected to Council infrastructure shall be submitted to and approved by Council. The development will not be permitted to connect and discharge into Council's mains, without these service drawings being approved by Council.

REASON: It is in the public interest that plumbing work is carried out in accordance with AS/NZS 3500 and New South Wales Code of Plumbing Practice, Plumbing and Drainage. Section 4.15(1)(e) of the *Environmental Planning and Assessment Act 1979*, as amended.

PRIOR TO OCCUPATION OF THE DEVELOPMENT

The following conditions of consent must be complied with prior to the issue of an Interim Occupation Certificate or Final Occupation Certificate by the Principal Certifying Authority.

16 Occupation Certificate

Prior to the commencement of any use and/or occupation of the subject development (whole or part), a Final Occupation Certificate must be obtained.

Prior to the issue of any Occupation Certificate the Principal Certifying Authority must be satisfied that the development (part or whole) is in accordance with the respective Development Consent or Construction Certificate.

In order to obtain this, the Final Occupation Certificate form must be completed and submitted to Council with all required attachments – failure to submit the completed Occupation Certificate Application form will result in an inability for Council to book and subsequently undertake Occupation Certificate inspection.

17 Primary Vehicular Access to Allotment

All primary vehicular access to the allotment is to be via the laneway which exits onto William Street. Driveway access to any garages or sheds is to be constructed off the laneway which exits onto Edward Street.

18 Vehicular Crossover - Rural

The typical rural driveway crossover or concrete spoon drain to direct stormwater towards road reserves shall be in accordance with Council's Specifications Drawing (see attached). All works associated with the vehicle crossover shall be inspected by Council's Engineering Department prior to any pouring of concrete. A Road Opening Permit will only be issued upon completion of "Road Opening Permit Application" (form attached) and payment of the fee applicable.

19 Laneway Access Maintenance

The laneway used for the primary access which exits onto William Street shall be maintained by the owner. All costs associated with maintaining the laneway due to increased vehicular activity shall be met by the owner.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

DEVELOPMENT APPLICATION 10.2022.238.1 – DWELLING AND GARAGE - LOT 6 DP5429 – 14
MARKET STREET WALLA WALLA [CONT'D]

20 Basix Certification

Prior to the issue of an occupation certificate (whether interim or final), a compliance certificate shall be submitted to the Principal Certifying Authority, certifying that the building has been constructed in accordance with the commitments identified on approved Basix Certificate.

Should the design of the building alter or the commitments to Basix change, a new Basix Certificate is required to be completed and submitted to the Principal Certifying Authority and the Consent Authority.

21 Drain Roofed and Paved Areas

All roofed area is to be drained and the water from those areas and from any other drainage conveyed to:

- a) The open drain via PVC Piping in Edward Street in accordance with AS3500-2021.

Storm water disposal drains shall be connected to all roof gutter down pipes within fourteen (14) days of installation of the down pipes and/or the construction of hard standing areas, as may be appropriate, to discharge rainwater to the approved method of disposal.

Where kerb and gutter is constructed, an approved PVC or galvanised steel kerb adaptor (either roll over kerb adaptor or upright kerb adaptor) shall be installed in the kerb.

REASON: Because the character of the development is such that storm water run-off will be increased and must be safely conveyed to the storm water drainage system. Section 4.15(1)(b) of the Environmental Planning and Assessment Act, 1979, as amended.

22 Drainage Works-As-Executed Plan

Upon completion of installation of all drainage lines, a works-as-executed plan prepared by the licensed plumber/drainage shall be submitted for Council's records.

23 All Work to be Carried Out by a Licensed Plumber and Drainer

All plumbing and drainage work shall be carried out by a licensed plumber and drainer and to the requirements of AS/NZS 3500-2021 and the Local Government Act 1993 and Local Government (General) Regulations, 2021, the Plumbing & Drainage Act 2011 and Plumbing & Drainage Regulations 2017.

24 Plumbing Works Final

The building shall not be occupied or used until such time Council has issued a Plumbing Final letter confirming that all works have been completed to the satisfaction of Council.

NB. This letter is in addition to the inspection sheet or Certificate of Compliance from Council.

25 Final Occupation Certificate Issued by Private Certifier

No Final Occupation Certificate is to be issued by Private Certifiers until such time a Plumbing Final Compliance Certificate has been issued by Council confirming all Local Approval activities are satisfactory

26 Certificate of compliance from Riverina water

Prior to the issue of a final plumbing approval a certificate of compliance from Riverina water for all plumbing works regarding potable water is to be submitted to Council.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

DEVELOPMENT APPLICATION 10.2022.238.1 – DWELLING AND GARAGE - LOT 6 DP5429 – 14
MARKET STREET WALLA WALLA [CONT'D]

27 Basix Certificate

The commitments listed in the BASIX Certificate for the dwelling forms part of the development consent and are to be maintained during the life of the dwelling. Where the commitments require replacement, the replacement must be identical to or is at a higher star rating to that listed in the BASIX Certificate.

Note: Where there is any proposed change in the BASIX commitments, the applicant must submit a new BASIX Certificate for the development where the plans and specifications are inconsistent with development consent (see Clauses 145 & 146 of the Regulation). The applicant will be required to submit an amended development application to Council pursuant to Section 4.55 of the Act.

GENERAL CONDITIONS

The following conditions have been applied to ensure that the use of the land and/or building is carried out in such a manner that is consistent with the aims and objectives of the planning instrument affecting the land. A Principal Certifying Authority can either be Greater Hume Council or an accredited certifier.

28 Compliance with Construction Certificate

All building works approved in this development consent must comply with the terms of the consent the plans, specifications and any other approved documents relevant to the approved Construction Certificate.

29 Compliance with the National Construction Code (NCC)

All building work must be carried out in accordance with the provisions of the NCC. Compliance with the performance requirements can only be achieved by:

- a. complying with the deemed-to-satisfy provisions; or
- b. formulating an alternative solution which:
 - i. complies with the performance requirements; or
 - ii. is shown to be at least equivalent to the deemed-to-satisfy provisions; or
- c. a combination of (a) and (b).

30 Critical Stage Inspections

In accordance with Section 6.5 of the Environmental Planning and Assessment Act 1979 the Principal Certifying Authority for this development is to inform the applicant of the Critical Stage Inspections prescribed for the purposes of Section 109E(3)(d) Environmental Planning and Assessment Regulation 2021.

Note: A \$1500 on the spot fine may be issued for failing to request the Principal Certifying Authority to undertake the above inspections.

31 Rainwater Tank Overflow

Prior to the issue of an Occupation Certificate, the overflow for the rainwater tank must be connected to a drainage line and conveyed to the street gutter, common drainage line or otherwise disposed of on site in accordance with AS/NZS 3500.2021.

NOTE 1: The rainwater tank should be maintained and protected against mosquito infestation.

REASON: To ensure that no nuisance is created by the disposal of the stormwater. Section 4.15(1)(b) of the *Environmental Planning and Assessment Act 1979*, as amended.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

DEVELOPMENT APPLICATION 10.2022.238.1 – DWELLING AND GARAGE - LOT 6 DP5429 – 14
MARKET STREET WALLA WALLA [CONT'D]

32 Construction – Maintenance and Clearing of Site

The site shall remain clean and all waste building materials and the like shall be contained within the site boundaries. The site is to be cleared of all building refuse and spoil immediately after completion of the works.

33 Construction - Hours of Work

All construction works will be restricted to the following hours in accordance with the NSW Environment Protection Authority Noise Control Guidelines:

- a. Mondays to Fridays, 7.00am to 6.00pm
- b. Saturdays, 8.00am to 1.00pm
- c. No work is permitted on Sundays and Public Holidays.

Construction works that are carried out in the open that involve the use of heavy vehicles, heavy machinery and other equipment likely to cause offence to adjoining properties is to be restricted to the above hours in accordance with the NSW Environment Protection Authority Noise Control Guidelines.

In the event that the demolition/construction relates to works inside the building and does not involve external walls or the roof, and do not involve the use of equipment that emits noise then the works are not restricted to the hours stated above. The provisions of the Protection of the *Environment Operations Act, 1997* in regulating offensive noise also apply to all construction works.

PRESCRIBED CONDITIONS OF CONSENT

The following conditions are known as “Prescribed Conditions” and are required by the Environmental Planning and Assessment Regulation 2021 to be imposed as part of any development consent whether or not they are relevant to the development approved under this consent. Please do not hesitate to contact staff in Council’s Development Department who will be happy to advise you as to whether or not the conditions are relevant to your consent.

34 All building work must be carried out in accordance with the requirements of the Building Code of Australia (as in force on the date the application for the relevant construction certificate or complying development certificate was made).

35 In the case of residential building work for which the Home Building Act 1989 requires there to be a contract of insurance in force in accordance with Part 6 of the Act, that such a contract of insurance is in force before any building work authorised to be carried out by the consent commences.

36 Residential building work within the meaning of the Home Building Act 1989 must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the following information:

- ☐ in the case of work for which a principal contractor is required to be appointed:
 - (i) the name and licence number of the principal contractor, and
 - (ii) the name of the insurer by which the work is insured under Part 6 of the Act,
- ☐ in the case of work to be done by an owner-builder:
 - (i) the name of the owner-builder, and
 - (ii) if the owner-builder is required to hold an owner-builder permit under that Act, the number of the owner-builder permit.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

DEVELOPMENT APPLICATION 10.2022.238.1 – DWELLING AND GARAGE - LOT 6 DP5429 – 14
MARKET STREET WALLA WALLA [CONT'D]

37 A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:

- showing the name, address and telephone number of the principal certifying authority for the work, and
- showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
- stating that unauthorised entry to the work site is prohibited.

Any such sign is to be maintained while the building work is being carried out and must be removed when the work has been completed.

NOTE: This condition does not apply to building work that is carried out inside an existing building that does not affect the external walls of the building.

38 Any development that involves an excavation that extends below the level of the base of the footings of a building on adjoining land, the person having the benefit of the development consent must, at the person's own expense:

- (iii) protect and support the adjoining premises from possible damage from the excavation, and
- (iv) where necessary, underpin the adjoining premises to prevent any such damage.

NOTE: The condition referred to in sub clause (1) does not apply if the person having the benefit of the development consent owns the adjoining land or the owner of the adjoining land has given consent in writing to that condition not applying.

39 Surface Water Drainage

The ground around the construction shall be graded and drainage installed to prevent surface water from ponding around the building site and impacting on neighbouring properties.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

3. GREATER HUME COUNCIL – COUNCIL COMMENTS RESPONSE TO SUBMISSIONS REPORT AND AMENDMENT REPORT – GLENELLEN SOLAR FARM

Report prepared by Director Environment and Planning – Colin Kane

REASON FOR REPORT

On 13 January 2023 Council received a notice from the Department of Planning and Environment that a Response to Submissions Report and Amendment Report has been received for the Glenellen Solar Farm and inviting Council to provide comments by the 27 January 2023, which has been extended until 16 February 2023.

This report will provide Council with details as to how the applicant has addressed the issues raised by Council in its submission dated 27 November 2020 concerning the Glenellen Solar Farm.

REFERENCE TO DELIVERY PLAN

None relevant.

DISCUSSION

As mentioned, Council received notification on 13 January 2023 from the Department of Planning and Environment that a Response to Submissions Report and Amendment Report has been received by them for the Glenellen Solar Farm and inviting Council to provide comments by the 27 January 2023, which has been extended until 16 February 2023.

The author has reviewed the Amendment Report and Response to Submission Report to determine how the issues raised by Greater Hume Council's Submission to the Environmental Impact Statement **ANNEXURE 4** have been addressed. These issues are specifically mentioned within the Response to Submission Report and are listed below:

- The development will result in adverse environmental, social, and economic impacts for the local community due to visual impacts, heat island effect, dust and noise impacts;
- Restricting the ability for Jindera to grow in the direction of the subject land;
- Safety concerns in relation to the proposed access route to the development;
- Loss of high quality agricultural land
- Impacts on Native Vegetation and Aboriginal Heritage; and
- Traffic management and access.

The applicant has undertaken investigations in order to address Council, agency and community concerns and they have modified a number of safeguard and mitigation measures detailed in the EIS. For example, to mitigate concerns about proposed transport route the applicant has revised the transport route, will undertake road upgrades along the transport route, will speed limit vehicles through Linder and Ortlipp roads, restrict the use of the transport route through Jindera during school bus drop off and pick-up times and prioritize local resident's passage through traffic control.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

**GREATER HUME COUNCIL – COUNCIL COMMENTS RESPONSE TO SUBMISSIONS REPORT
AND AMENDMENT REPORT – GLENELLEN SOLAR FARM [CONT'D]**

The following changes to the development will help to address Council's concerns:

- Reduction in the project footprint from 334.2 ha to 308.9 ha;
- Improve the impact on native vegetation by effecting 8.68 ha instead of 11.4 ha and retaining an additional 4 paddock trees;
- Increasing the spacing to 9 metres between rows of solar panels and reducing the number of panels by 22040;
- Relocating the substation to the south of the Jindera substation and reducing the number of inverters and power conversion units;
- Reducing the height of the perimeter fencing and meteorological station;
- Develop a Groundcover Management Plan;
- Improve visual impacts by increasing the buffer distance along Ortlipp and Drumwood Road, provide increase project setback along Linder Road, fragment views along Linder Road by providing a 10-20 metre planting buffer, plant vegetation bands along surrounding roads to match existing vegetation, plant supplementary plantings around the site
- A commitment to remove all infrastructure during decommissioning including buried materials.

The Response to Submission and Amendment reports do outline ways in which the applicant can address Council's concerns. On balance, it is considered that Council could respond to the Department of Planning and Environment and suggest that the modified development has addressed Council's concerns.

A potential response is contained within **ANNEXURE 4**.

BUDGET IMPLICATIONS

No impact associated with the provision of comments to the Department of Planning and Environment.

CONCLUSION

On balance, Council can respond to the Department of Planning and Environment and suggest that the modified development has addressed Council's concerns.

RECOMMENDATION

Council resolve to provide the comments contained within **ANNEXURE 4** and acknowledge that the modified development addresses the concerns of Greater Hume Council contained within its Submission to the Environmental Impact Statement.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

4. TL 09 2021 – 2022 CLEANING OF COUNCILS OFFICES AND BUILDINGS

Report prepared by Manager of Waste and Facilities– James Waite

REASON FOR REPORT

To consider tenders for the Cleaning of Councils offices and buildings.

REFERENCE TO DELIVERY PLAN

Nil relevant.

DISCUSSION

Council's current contract for cleaning has expired.

A new tender for the existing buildings and new buildings has been on public exhibition and now closed.

The scope of the cleaning tender included the following buildings:

- Holbrook Council Office
- Holbrook Council Depot
- Holbrook Library Complex
- Holbrook Hall
- Holbrook Visitor Information Centre
- Jindera Council Hub
- Jindera Doctors Rooms
- Henty Library Complex
- Culcairn Council Office
- Henty Children's Services
- Culcairn Children's services
- Walla Walla Children's Services
- Holbrook Children Services
- Children's services, 1132 Burrows Rd Lavington

Advertisements were placed in the Border Mail and on Tenderlink and Tenders closed on Tuesday 13th January 2023.

Two tenders were received via the Tenderlink portal.

The following tenders were received and are listed in alphabetical order.

Company	Tender Price (Three Years excluding GST)
HACCP International Property Services Pty Ltd	\$429,978.00
Storm International Pty Ltd	\$ 897,000.00

Evaluation **ENCLOSED SEPARATELY.**

The lowest tender is from HACCP International Property Services Pty Ltd (\$429,978.00). HACCP International Property Services Pty Ltd are the current service provider for majority of Council sites.

References provided were from Hay Shire Council and Albury City Council who highly recommend HACCP International Property Services Pty Ltd and continue to utilise their services.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

TL 09 2021 – 2022 CLEANING OF COUNCILS OFFICES AND BUILDINGS [CONT'D]

BUDGET IMPLICATIONS

The current cost of cleaning for this scope of works is \$10,136.81 per month and under the new contract there would be a minimum increase of \$1806.97 per month.

CONCLUSION

Two tenders were received for the Cleaning of Councils offices and buildings.

Two tenders were considered.

HACCP International Property Services Pty Ltd has been selected as the preferred tenderer based on the lowest price tendered and being within budget expectations. Positive referee responses have justified this decision.

RECOMMENDATION

That:

1. The tender submitted by HACCP International Property Services Pty Ltd for tender TL 09 2021/2022 for the Cleaning of Councils offices and buildings at \$429,978.00 (excl. GST) be accepted.
2. The unsuccessful tenderer be notified.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

GOVERNANCE

1. FORMER BROCKLESBY HOTEL SALE PROCEEDS ALLOCATION TO COMMUNITY PROJECTS

Report prepared by General Manager – Evelyn Arnold

REASON FOR REPORT

To seek Council endorsement to allocate the net proceeds of the former Brocklesby Hotel to priority projects identified by the community of Brocklesby.

REFERENCE TO DELIVERY PLAN ACTIONS

Objective - Our lifestyle and services nurture the health and wellbeing of the individual and community as a whole.

H2.1 - Provide the facilities, spaces and activities that support wellbeing, active and healthy communities

DISCUSSION

At the Ordinary Council Meeting on the 19th May 2021, Council resolved to that is a decision was made to dispose of the Brocklesby Hotel the net proceeds of the sale would be quarantined for use on community projects within Brocklesby. The subsequent sale was finalised in September 2022 with the net proceeds totalling \$195,995.57, which is currently being held in trust on behalf of the community.

In consultation with the Brocklesby Community the request is for \$50,000 to be allocated to the new Playground at the Tennis Courts and the balance to allocated to the replacement of the Tennis Courts.

BUDGET IMPLICATIONS

There is no budget implications as these funds are held in trust and will continue to do so until fully expended.

CONCLUSION

Council has made a long standing commitment that the net proceeds from the sale of the former Brocklesby Hotel be invested in the Brocklesby Community. The establishment of priority community projects has assisted in ensuring that this investment aligns with the Community goals for the improvement and enhancement of facilitates in Brocklesby.

RECOMMENDATION

That Council resolves to allocate the net proceeds from the sale of the Brocklesby Hotel as follows;

1. \$50,000 to the new Playground at the Tennis Courts and,
2. The balance to be allocated to replace the Tennis Courts at the Brocklesby Recreation Ground.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

2. ENGAGEMENT OF NEW SOUTH WALES ELECTORAL COMMISSION TO CONDUCT THE SEPTEMBER 2024 ORDINARY COUNCIL ELECTIONS

Report prepared by General Manager – Evelyn Arnold

REASON FOR REPORT

To seek Council endorsement to engage the New South Wales Electoral Commission (NSWEC) to conduct Council's September 2024 ordinary elections.

REFERENCE TO DELIVERY PLAN ACTIONS

Not applicable – statutory matter

DISCUSSION

Under Section 296 AA of the Local Government Act 1993 (NSW), (the "Act"), a decision must be made on how the September 2024 ordinary elections are to be administered no later than 11 March 2023.

BUDGET IMPLICATIONS

The current budget for the election is \$90,000. This spread over two financial years being \$30,000 in the 23/24 year and \$60,000 in the 24/25 year.

CONCLUSION

The NSWEC is best placed to undertake the administration of elections, referendums and polls on Council's behalf and as such it is recommended that Greater Hume Council engage the NSWEC in accordance with the following model resolution as prepared by the Division of Local Government

RECOMMENDATION

That Council resolves:

1. Pursuant to s. 296(2) and (3) of the Local Government Act 1993 (NSW) ("the Act") that an election arrangement be entered into by contract for the Electoral Commissioner to administer all elections of the Council.
2. Pursuant to s. 296(2) and (3) of the Act, as applied and modified by s. 18, that a council poll arrangement be entered into by contract for the Electoral Commissioner to administer all council polls of the Council.
3. Pursuant to s.296(2) and (3) of the Act, as applied and modified by s.18, that a constitutional referendum arrangement be entered into by contract for the Electoral Commissioner to administer all constitutional referenda of the Council

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

3. **POLICY DEVELOPMENT AND RECISSION**

Report prepared by General Manager – Evelyn Arnold

REASON FOR REPORT

For Council to consider the readoption or rescission of the following policies.

REFERENCE TO DELIVERY PLAN ACTIONS

Objective Our leadership and communication cultivate confidence in our future direction
Outcome L1 Our decision-making is inclusive, collaborative and encourages ownership of our future

DISCUSSION

Over the coming months officers will be conducting a review of policies as they fall due. The policies listed below have been reviewed and the recommended action is outlined in the table below;

Policy Name	Re-adoption/ Rescission	Comment
Aboriginal and Torres Strait Islander Cultural Protocols and Practice Policy for Meetings and Events	Re-adoption	Due for Review
Contract Management Policy	Rescission	Policy position not required. Contract management is an operational function that is covered by a procedure

The reviewed policy is attached as **ANNEXURE 5**. There have been no changes to the policies, however, it requires re-adoption as part of the review process.

BUDGET IMPLICATIONS

There are no direct budget implications resulting from the adoption of the above policies.

CONCLUSION

The continual review and development of Council policies is essential to ensure adequate internal control systems are in place and for Council to remain abreast of emerging trends and issues with the local government sector.

RECOMMENDATION

That the Greater Hume Council adopt the action with regard to the Policy as detailed in the table below;

Policy Name	Re-adoption /Rescission	Comment
Aboriginal and Torres Strait Islander Cultural Protocols and Practice Policy for Meetings and Events	Re-adoption	Due for Review
Contract Management Policy	Rescission	Policy position not required. Contract management is an operational function that is covered by a procedure

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

CORPORATE AND COMMUNITY SERVICES

1. INTERIM 2022/2023 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2022

Report prepared by Chief Financial Officer – Dean Hart

REASON FOR REPORT

To present the Interim Budget Review as at 31 December 2022 in accordance with Section 203 of the Local Government (General) Regulation 2005.

REFERENCE TO DELIVERY PLAN ACTION

Not Applicable – legislative requirement

DISCUSSION

The Interim Budget Review as at 31 December 2022 is included as **ANNEXURE 6** for Councillors' perusal. The Budget Review, as presented, indicates that the projected 2022/2023 cash surplus will be \$50,457 which represents an improvement of \$5,989 on the budget surplus of \$44,468 as at 30 September 2022.

OVERALL BUDGET REVIEW

Detailed below is a full review on a functional basis with comments. The commentary below provides an explanation of major variances (greater than \$5,000) except where offset within the same function.

GOVERNANCE

Function and comment	Projected Budget Variance \$
Elected Members Expenses Satisfactory	Nil
Governance Expenses Satisfactory	-1,600
Risk Management Reallocation of Salary Costs to Corporate Administration Salaries	+5,000
TOTAL GOVERNANCE	+3,400

ADMINISTRATION

Function and comment	Projected Budget Variance \$
Corporate Services Administration Increased budget allocation following reallocation of salary budget from libraries and youth services following resignation and non-replacement of staff in those areas. Additional budget will be utilised to fund the new position of Grants Officer.	-94,057
Information Technology Services Satisfactory	Nil
Employment On-Costs Satisfactory	Nil
Engineering Administration Satisfactory	-379
Depot Administration and Maintenance Satisfactory	+3,730
Plant Operations Satisfactory	Nil
TOTAL ADMINISTRATION	-90,706

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

INTERIM 2022/2023 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2022 [CONT'D]

PUBLIC ORDER AND SAFETY

Function and comment		Projected Budget Variance \$
Animal Control Satisfactory		Nil
Fire Services Satisfactory		Nil
Emergency Services Satisfactory		Nil
TOTAL PUBLIC ORDER & SAFETY		Nil

HEALTH SERVICES

Function and comment		Projected Budget Variance \$
Health Administration Satisfactory		+1,892
TOTAL HEALTH SERVICES		+1,892

ENVIRONMENT

Function and comment		Projected Budget Variance \$
Waste Management Satisfactory		Nil
Noxious Animals & Insects Satisfactory		Nil
Noxious Plants Satisfactory		Nil
Street Cleaning Satisfactory		Nil
Stormwater Maintenance & Drainage Satisfactory		-330
TOTAL ENVIRONMENT		-330

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

INTERIM 2022/2023 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2022 [CONT'D]

COMMUNITY SERVICES AND EDUCATION

Function and comment	Projected Budget Variance \$
Family Day Care Satisfactory	Nil
Preschools Satisfactory	Nil
Youth Services Reallocation of Salary Costs to Corporate Administration Salaries	+15,000
Community Housing Satisfactory	Nil
Frampton Court Rental Units Satisfactory	Nil
Kala Court Rental Units Satisfactory	Nil
Kala Court Self-Funded Units Satisfactory	Nil
Aged Care Rental Units – Culcairn Satisfactory	Nil
Aged Care Rental Units – Jindera Satisfactory	Nil
TOTAL COMMUNITY SERVICES & EDUCATION	+15,000

HOUSING AND COMMUNITY AMENITIES

Function and comment	Projected Budget Variance \$
Street Lighting Satisfactory	Nil
Public Cemeteries Satisfactory	Nil
Town Planning Satisfactory	+2,892
Public Conveniences Emergency Repair work undertaken at Woomargama Public Toilets with costs offset from Villages vote in Ancillary Road Works. Also additional costs incurred with the refurbishment of the Culcairn bus stop toilet.	-61,973
Council Owned Housing Satisfactory	Nil
Other Community Amenities Satisfactory	-245
TOTAL HOUSING & COMMUNITY AMENITIES	-59,326

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

INTERIM 2022/2023 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2022 [CONT'D]

RECREATION AND CULTURE

Function and comment	Projected Budget Variance \$
Public Halls Satisfactory	Nil
Libraries Reallocation of Salary Costs to Corporate Administration Salaries	+76,844
Museums Satisfactory	Nil
Swimming Pools Satisfactory Reconciliation of final budget position will take place at the conclusion of the pool season.	Nil
Sporting Grounds & Recreation Reserves Satisfactory	-1,300
Parks & Gardens Budget saving from 10 Mile Creek fencing project.	+6,017
Other Cultural Services Satisfactory	Nil
TOTAL RECREATION & CULTURE	+81,561

MINING, MANUFACTURING & CONSTRUCTION

Function and comment	Projected Budget Variance \$
Building Control Satisfactory	+562
Quarries & Pits Satisfactory	Nil
TOTAL MINING, MANUFACTURING & CONSTRUCTION	+562

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

INTERIM 2022/2023 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2022 [CONT'D]

TRANSPORT AND COMMUNICATIONS

As Councillors would be aware, Councils road network has been seriously impacted by a number of flood events during 2022. At the time of preparing the December 2022 budget review Council staff were awaiting formal advice in relation to the most recent claims for Natural Disaster funding. That being the case no adjustments have been made to budgets in the transport area until confirmation of Natural Disaster funding is received and a complete reconciliation of costs versus revenue has been undertaken. It is expected that this reconciliation will form part of the March 2023 budget review process.

Function and comment		Projected Budget Variance \$
FAG Grant – Roads Component Satisfactory		Nil
Urban Roads Local Satisfactory		Nil
Sealed Rural Roads – Local Whilst the overall budget movement in this area has remained unchanged, the reallocation of \$900k from resealing program to heavy patching program has been reflected in the budget documents in accordance with the resolution passed at the December 2022 council meeting.		Nil
Sealed Rural Roads – Regional Satisfactory		Nil
Unsealed Rural Roads - Local Satisfactory		Nil
Bridges Satisfactory		Nil
Kerb & Gutter Satisfactory		Nil
Footpaths Satisfactory		+220
Aerodromes Satisfactory		Nil
Bus Shelters Satisfactory		Nil
Ancillary Road Works Budget reallocation to fund emergency Repair work undertaken at Woomargama Public Toilets.		+40,000
State Roads RMCC Works Satisfactory.		Nil
Natural Disaster Recovery Satisfactory		Nil
Road Safety Officer Satisfactory		Nil
TOTAL TRANSPORT & COMMUNICATIONS		+40,220

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

INTERIM 2022/2023 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2022 [CONT'D]

ECONOMIC AFFAIRS

Function and comment	Projected Budget Variance \$
Jindera Medical Centre Satisfactory	Nil
Caravan Parks Satisfactory	Nil
Tourism Operations Satisfactory	Nil
Visitor Information Centre & Submarine Museum Satisfactory	Nil
Economic Development Satisfactory	+1,255
Community Development Satisfactory	Nil
Real Estate Development Satisfactory	Nil
Real Estate Sales Satisfactory	Nil
Private Works Satisfactory	Nil
TOTAL ECONOMIC AFFAIRS	+1,255

GENERAL PURPOSE REVENUES

Function and comment	Projected Budget Variance \$
FAG Grant – General Component Satisfactory	Nil
Interest on Investments Satisfactory	Nil
Rates Budget adjusted to actual rates levied.	+12,461
TOTAL GENERAL PURPOSE REVENUES	+12,461

SUMMARY OF BUDGET VARIATIONS

SUMMARY OF BUDGET VARIATIONS	+5,989
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WATER AND SEWERAGE

General income and expenditure figures appear to be satisfactory.

SUMMARY

Council's overall budget position has improved slightly with a surplus of \$50,457 predicted as at 31 December 2022. As reported above significant work will be undertaken in the transport area to determine the budget impact of the Natural Disaster funding allocations and other road funding programs prior to the March 2023 budget review.

Shown below are a number of Council's financial indicators as at 31 December 2022. These indicators are consistent with those reported in Council's Annual Financial Statement.

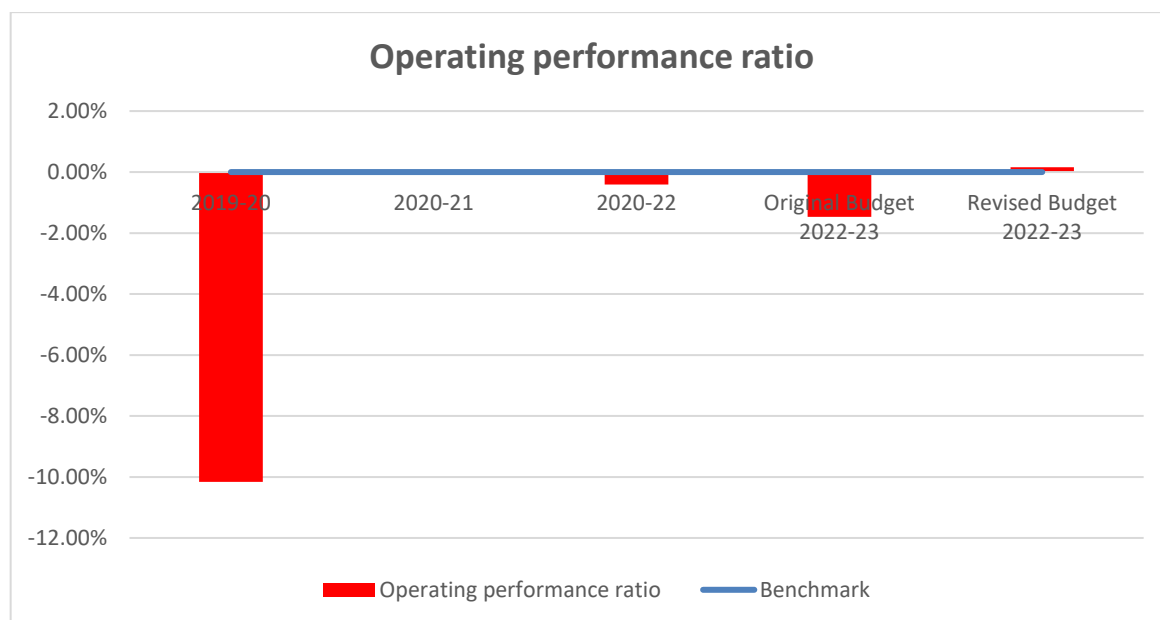
RECOMMENDATION

That Council note and approve the Interim Budget Review Statement as at 31 December 2022.

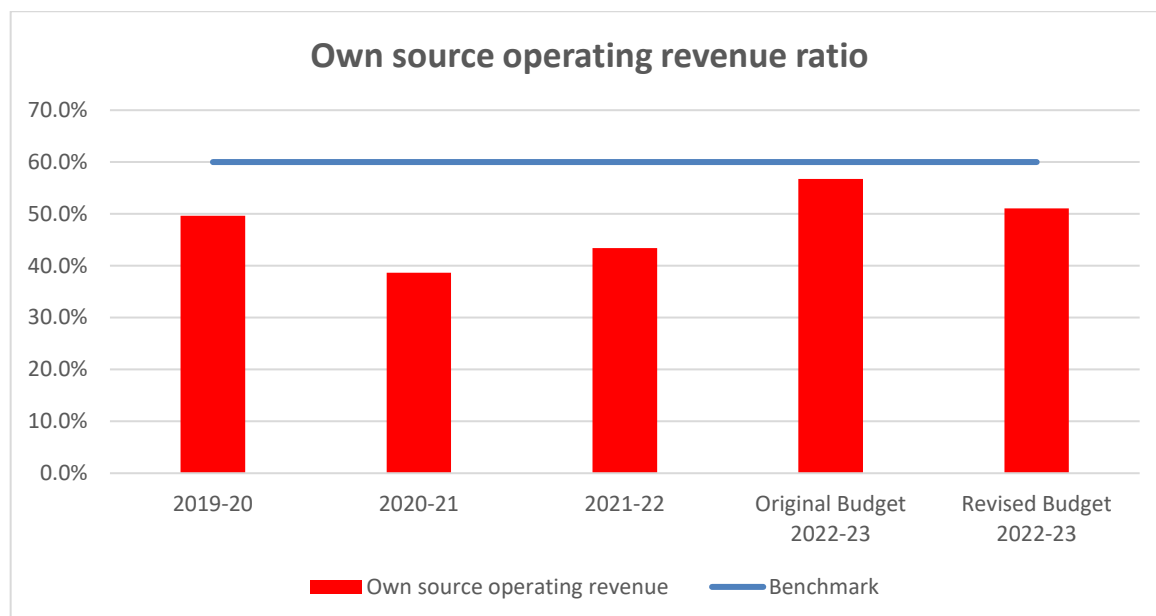
ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

INTERIM 2022/2023 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2022 [CONT'D]

KEY FINANCIAL INDICATORS



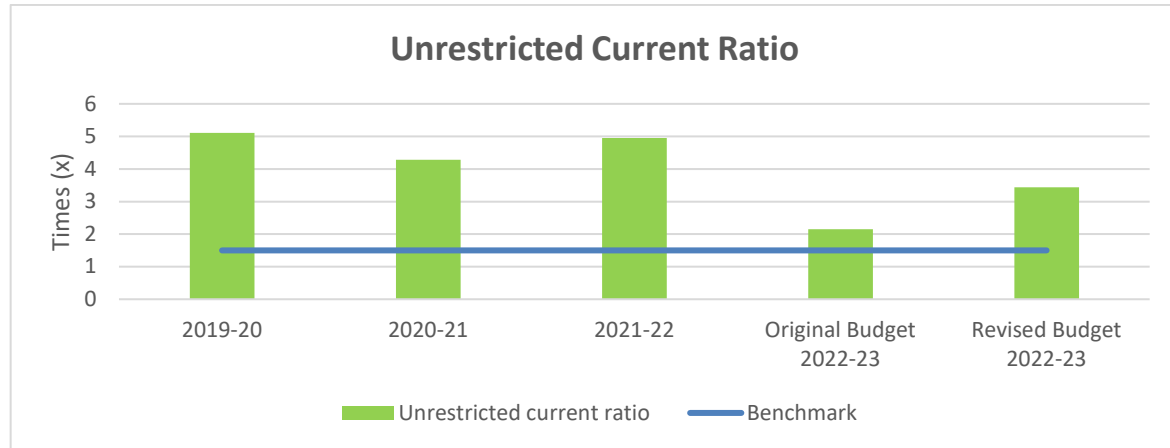
This ratio measures Council's achievement of containing operating expenditure within operating revenue.



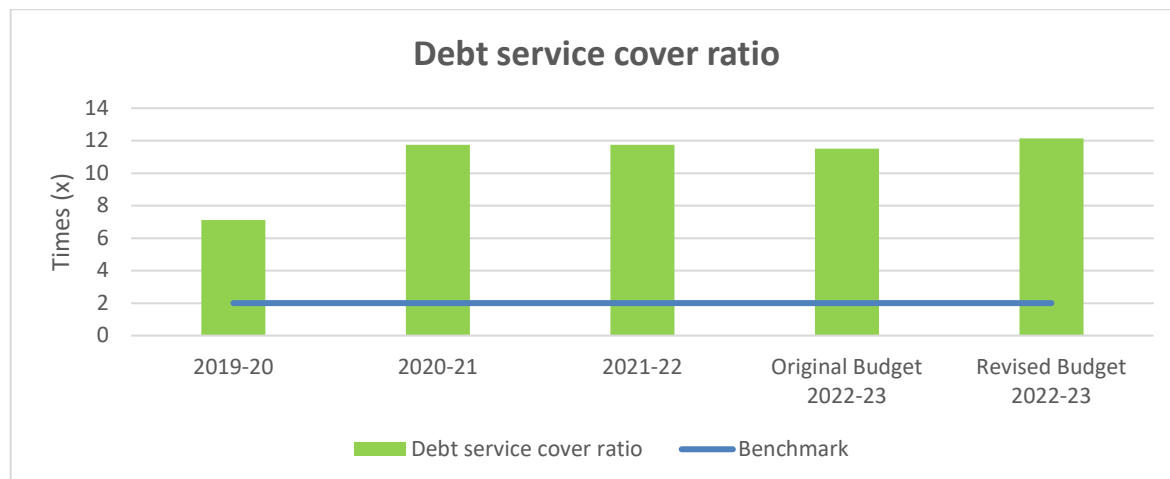
This ratio measure fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions. It should be noted that the benchmark 60% is unlikely to be achieved. In rural councils such as Greater Hume Council due to their heavy reliance on grants and contributions due to their large area and small populations.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

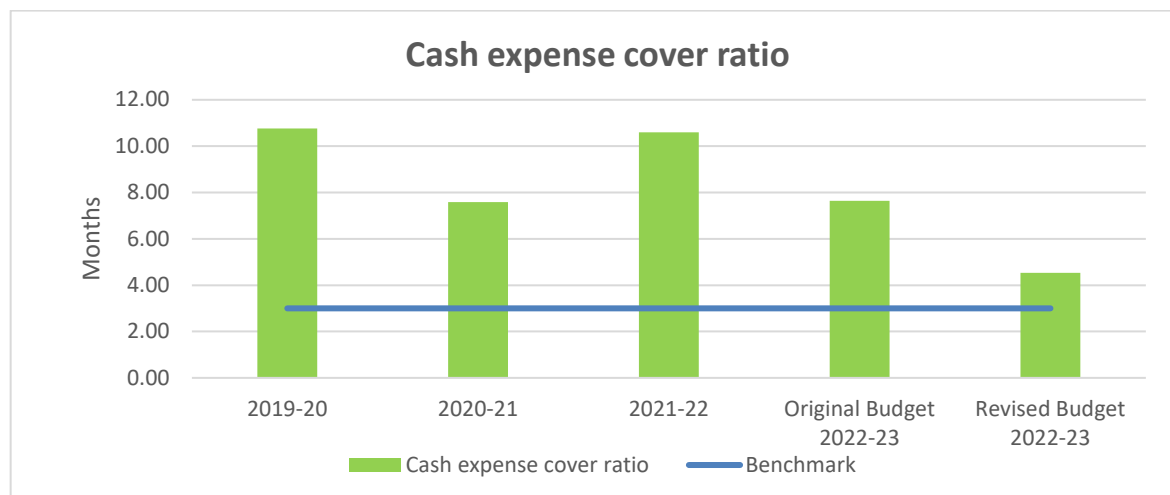
INTERIM 2022/2023 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2022 [CONT'D]



This ratio assesses the adequacy of Council's working capital and its ability to satisfy its obligations in the short term for the unrestricted activities of Council.



This ratio measures the availability of operating cash to service debt, including interest, principal and lease payments.



This liquidity ratio indicates the number of months Council can continue to pay for its immediate expenses without additional cash inflow.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

2. JINDERA SOLAR FARM COMMITTEE & WALLA WALLA SOLAR FARM COMMITTEE

Report prepared by Manager Corporate Services – Suzanne Klemke

REASON FOR REPORT

To recommend that Council formally appoint the Jindera Solar Farm Committee and the Walla Walla Solar Farm Committee as Section 355 Committees under the Local Government Act 1993.

REFERENCE TO DELIVERY PLAN ACTION

Nil

DISCUSSION

At the Ordinary Council Meeting held 19 May 2021 council resolved that:

1. the Voluntary Planning Agreements be finalised by Council's solicitor to provide an initial constitution for the community fund committees.
2. the Voluntary Planning Agreements be forwarded to the proponent companies for execution.
3. the Voluntary Planning Agreements be forwarded to the Minister for Planning and Public Spaces for signing.
4. pursuant to Clause 400(4) of the Local Government (General) Regulation 2005, Council endorse the affixing of the common seal of Greater Hume Shire Council to the Voluntary Planning Agreements and authorise the signing of the documents by the Mayor and the General Manager.

The Voluntary Planning Agreements have now been finalised and in accordance with the requirements, Council is now required to formalise the status of the Jindera Solar Farm Committee and the Walla Walla Solar Farm Committee by way of appointing the committee's under Section 355 of the Local Government Act 1993, and adopting a Terms of Reference.

The Jindera Solar Farm Committee and the Walla Walla Solar Farm Committee Terms of Reference have been developed in accordance with the respective Voluntary Planning Agreements and the agreed Committee Constitution.

BUDGET IMPLICATION

No impact on Council's budget.

CONCLUSION

The appointment of a Jindera Solar Farm Committee and Walla Walla Solar Farm Committee is a requirement of the Voluntary Planning Agreement and to ensure Council meets its legal obligations it is recommended that Council supports the appointment to formalise their status as a Section 355 Committee of Council. The committees will be required to comply with Council's Management Committee Guidelines, Terms of Reference, and procedures.

A copy of the Draft Terms of Reference are attached for Council's approval, in **ANNEXURE 7**.

RECOMMENDATION

That:

1. The Jindera Solar Farm Committee be appointed as a Management Committee of Council in accordance with Section 355 of the Local Government Act 1993.
2. The Draft Terms of Reference for the Jindera Solar Farm Committee be adopted by Council.
3. The Walla Walla Solar Farm Committee be appointed as a Management Committee of Council in accordance with Section 355 of the Local Government Act 1993.
4. The Draft Terms of Reference for the Walla Walla Solar Farm Committee be adopted by Council.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

3. REQUEST FOR FINANCIAL ASSISTANCE – HENTY SPORTSGROUND MANAGEMENT COMMITTEE

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To present a request from the Henty Sportsground Management Committee for financial assistance under Council's Financial Assistance to Community Groups – Loans Policy.

REFERENCE TO DELIVERY PLAN ACTION

Objective Our lifestyle and services nurture the health and wellbeing of the individual and community as a whole

CSP Strategy H2.1 Provide the facilities, spaces and activities that support wellbeing, active and healthy communities

DISCUSSION

Correspondence has been received from the Henty Sportsground Management Committee seeking a loan of \$40,000 over a term of ten years under Council's Loans to Community Groups Policy.

The purpose of the loan is to partially fund the contribution of \$70,000 required from the Committee as part of the redevelopment of the Henty Sportsground building. The Committee have agreed to make a cash contribution of \$30,000 with the balance to be funded through the proposed loan from Council.

As Councillors would be aware, Council's Loans to Community Groups Policy is aimed at assisting volunteer groups to access low-cost funds to facilitate to provision of community infrastructure. Council's Loans to Community Groups Policy states that applications for loans will be considered up to a maximum of \$50,000, subject to the loan liability to the Council for any one community group not exceeding \$50,000 at any one time and that the quantum of all loans approved shall not exceed \$250,000 at any one time.

At present, outstanding loans provided under the policy total \$56,000 and as such the loans of \$40,000 to the Henty Sportsground Management Committee is within the \$250,000 threshold.

BUDGET IMPLICATIONS

A minor impact of Council's budget position as the proposed interest rate of 2% is slightly less than current investment returns.

CONCLUSION

Council's Loans to Community Groups Policy is aimed at assisting volunteer groups to access low-cost funds to facilitate to provision of community infrastructure. Accordingly, it is recommended that Council approve a loan to the Henty Sportsground Management Committee for \$40,000 over a term of ten years in accordance with Council's Loans to Community Groups Policy.

RECOMMENDATION

That Council provide a loan of \$40,000 over a term of ten (10) years to Henty Sportsground Management Committee in accordance with Council's Loans to Community Groups Policy.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

4. LICENCE – LOT 5 DP 250901 BAIRD STREET, CULCAIRN

Report prepared by Manager Corporate Services – Suzanne Klemke

REASON FOR REPORT

To advise Councillors of the number of Expressions of Interest received for the licencing of Lot 5 DP 250901, Baird Street, Culcairn (approximately 18 hectares) which was advertised in the Border Morning Mail on Saturday 17 December 2022 and Saturday 6 January 2023 closing on Monday 23 January 2023.

REFERENCE TO DELIVERY PLAN ACTION

Nil.

DISCUSSION

Recent advertising has resulted in the following Expressions of Interest being received.

EXPRESSION OF INTEREST	AMOUNT EXCLUDING GST
S & S Hamson	\$4,500.00

It would be prudent for council to accept the Expression of Interest from S & S Hamson in the amount of \$4,500 (ex GST) per annum taking into consideration the costs to Council to undertake the maintenance and control of weeds and pests associated with this parcel of land.

Mr Hamson has been the lessee of the property for the last four years and has maintained the property in such a manner to ensure fencing is stock proof and reduces the risk of fire and control of vermin through vegetation management.

It is expected that the successful applicant will commence the term from 1 March 2023 for a period of twenty four months terminating 28 February 2025, with an option to renew for a further twelve month term if required.

BUDGET IMPLICATION

Nil impact on Council's budget.

CONCLUSION

It would be prudent for council to accept the Expression of Interest from S & S Hamson in the amount of \$4,500 (ex GST) per annum taking into consideration the costs to Council to undertake the maintenance and control of weeds and pests associated with this parcel of land.

RECOMMENDATION

That

Council accept the Expression of Interest from S & S Hamson in the amount of \$4,500.00 (ex GST) to enter in to a licence over Lot 5 DP 250901, Baird Street, Culcairn for a period of twenty four months commencing 1 March 2023 and terminating 28 February 2025, with an option to renew for a further twelve month term.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

5. CLOSURE AND SALE OF UNUSED SECTION OF ROAD – WENKE STREET, WALLA WALLA

Report prepared by Manager Corporate Services – Suzanne Klemke

REASON FOR REPORT

To advise Council of submissions received for the proposed road closure and to seek Council's consent to close the section of unused road separating Lot 2 DP 828738 from Lot 73 DP 851613, Walla Walla. The land is proposed to be amalgamated into the Jacob Wenke Subdivision Stage 3.

REFERENCE TO DELIVERY PLAN ACTION

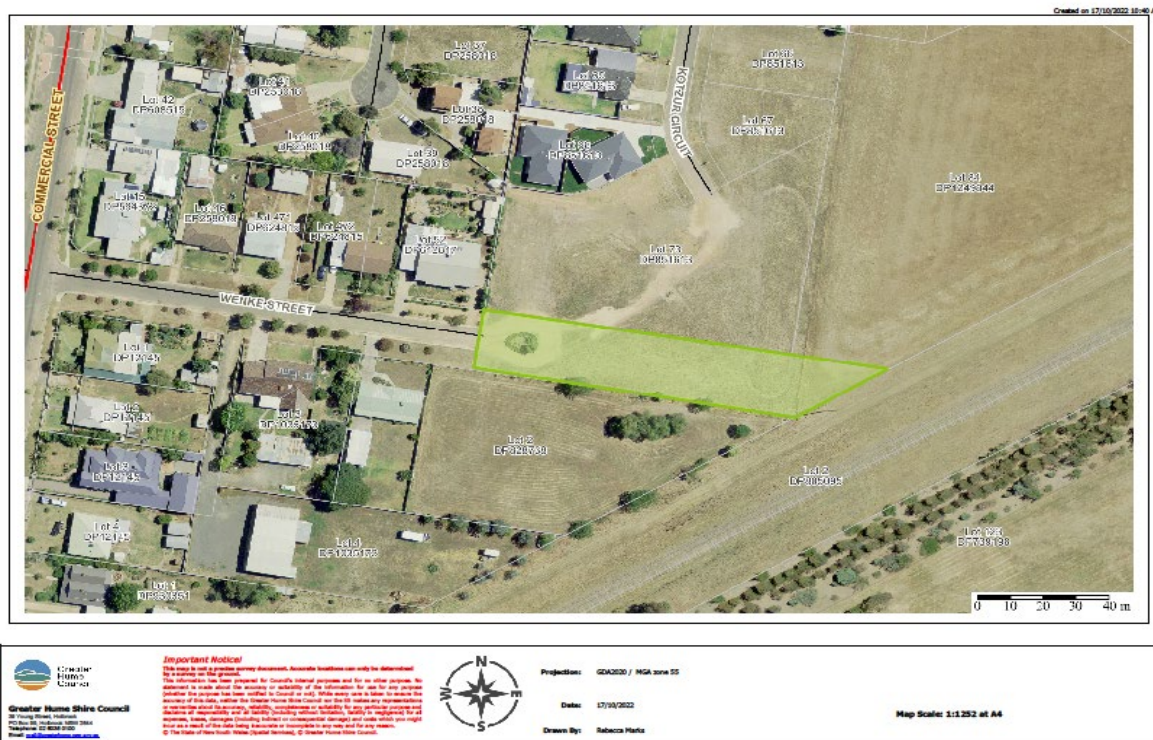
Nil.

DISCUSSION

At the Council meeting held 16 November 2022 Council resolved:

“That council invites submissions for a period of 28 days in respect of the potential closure and disposal of the unused section of road separating Lot 2 DP 828738 from Lot 73 DP 851613 in accordance with Section 38B of the Roads Act 1993.”

A copy of the map highlighting the proposed road closure in green below:



Accordingly the consultation process was undertaken during December 2022 and January 2023 which included:

- Advertising of the proposed road closure in the Border Mail on Saturday 3 December 2022
- Advertising on Council's website and social media
- Correspondence forwarded to adjoining land owners, notifiable authorities and service providers.

Public submissions closed on Thursday 2 February 2023.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

CLOSURE AND SALE OF UNUSED SECTION OF ROAD – WENKE STREET, WALLA WALLA
[CONT'D]

All notifiable authorities as defined under the Roads Act were notified. Council received a total of seven responses, however, all advised they have no objections to the proposed road closure.

Notifiable Authorities	Comments
Department Planning Industry & Environment – Crown Lands	No objections to the closure of road the proposed vesting upon closure
Endeavour Energy	No objections
Department Planning Industry & Environment	No objections
Department Planning Industry - Fisheries	No objections
NSW National Parks & Wildlife Service	No objections
Essential Energy	No objections
Transgrid	No objections

Concerns from an adjoining land owner were raised in respect to constraints for larger vehicles turning within the vicinity of the proposed road closure. Council has provided a response indicating that consideration is being given to the construction of a thru road or an appropriately constructed cul de sac at the end of Wenke Street.

If consent is granted to the proposed road closure, a plan will be prepared and registered at the Land Registry Services, with the title transferred to Council.

BUDGET IMPLICATION

Council is responsible for all associated costs in respect of the proposed road closing and is included in the land development budget.

CONCLUSION

The section of unused road requested to be purchased by Greater Hume Council surplus to Council needs and will have no impact on access to surrounding properties.

RECOMMENDATION

1. the unused section of road (as per plan) separating Lot 2 DP 828738 from Lot 73 DP 851613, Walla Walla. be closed and upon closing amalgamated into the residential subdivision.
2. The Mayor and General Manager be authorised to execute the necessary documentation to affect the road closure and subsequent transfer of land to Greater Hume Council the Common Seal of Council.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

ENGINEERING

1. PROJECT MANAGEMENT OF FLOOD MITIGATION WORKS - HOLBROOK

Report prepared by Director Engineering – Greg Blackie

REASON FOR REPORT

To select a consultant to undertake the project management of the Holbrook Flood Mitigation Project.

REFERENCE TO DELIVERY PLAN ACTION

CSP Strategy N2 Our road and transport network is maintained and accessible

Initiative N2.1.1. Implement asset management and renewal programs in accordance with adopted budgets and capital works programs.

DISCUSSION

As councillors would be aware Council was successful in obtaining a grant to undertake flood mitigation works at Holbrook under the National Flood Mitigation Infrastructure Program (NFMIP). A project scope, design and estimate has been undertaken as part of Council Flood Plain Risk Management program following extensive community consultation and flood studies.

\$4.58 Million has been made available to undertake the project, and due to its complexity with levee construction and major culvert installation the project grant requirements require the project to be tendered as well as appropriate supervision to be undertaken.

Due to the requirements including, environmental approvals, tender development, grant acquittals and management of the construction of the project the Project Management of the overall project has been outsourced.

The outsourcing has been undertaken through Vendor Panel (Councils electronic Tendering System) to determine a suitable consultant.

Request for quotations (RFQ) were released on 21 December 2022 and closed at 12.00 (Midday) on 31 January 2023.

As of the closure nine responses had been received and are listed below in alphabetical order:

1. 12P Consulting Pty Ltd \$253,550.00 (Does not include REF)
2. Agonis Group Pty Ltd \$1600.00/day (Non-Compliant)
3. Currie & Brown (Australia) Pty Ltd \$367,965.50 (Does not include REF)
4. GMR Engineering Services \$456,380.00 (Does not include REF)
5. Partnear \$265,475.00 (Does not include REF)
6. Public Works Advisory \$344,892.50 (Inclusive of REF)*
7. Stantec Australia Pty Ltd \$420,366.00 (Inclusive of REF)*
8. Talis Consultants Pty Ltd \$298,627.50 (Does not include REF)
9. Unimex Pty Ltd \$443,556.00 (Does not include REF)

*Submitted price is inclusive of the completion of the REF

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

PROJECT MANAGEMENT OF FLOOD MITIGATION WORKS – HOLBROOK [CONT'D]

One response was emailed to Council after the closure time from Brookmann Water Advisory and was rejected due to being lodged late as required by the RFQ requirements.

Proponents were required as part of the submission to provide a cost to undertake project management based on an estimated number of hours and rates for employees to undertake the project. Also extensive information was requested on the the capability of the organisations to undertake the project.

A copy of the assessment is **ENCLOSED SEPARATELY** for Councillors.

The assessment was forwarded to Department of Planning and Environment (DPE) for their concurrence as required by the funding agreement. They have provided their concurrence of the assessment and selection of the preferred consultant.

BUDGET IMPLICATION

Total Project Cost	\$4.58Million
Funded From: National Flood Mitigation Infrastructure Program	
Adopted Budget Item	\$4.58 Million
Grant - (NFMIP)	\$4.58 Million
Transfer from Internal Reserve	\$0
External Contribution (Specify who/where from)	\$
TOTAL	\$4.58 Million

CONCLUSION

From the assessment of submissions for the project management of the Holbrook Mitigation Project, it has been determined that the RFQ submitted by Public Works Advisory for the amount of \$344,892.65 is the most suitable.

RECOMMENDATION

That:

1. Council accept the RFQ submitted by Public Works Advisory for the amount of \$344,892.65 for the Project Management of the Holbrook Mitigation Project.
2. The Mayor and General Manager be authorised to sign and seal the RFQ documentation
3. The unsuccessful consultants be advised.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

2. 2022 – 2023 CHANGES TO RURAL ROADS RESEALING PROGRAM OF WORKS

Report prepared by Manager Works – Ken Thompson

REASON FOR REPORT

To approve the reallocation of funds to Councils Spray Seal Bitumen Resealing Program on Rural and Regional Roads for 2022-2023

REFERENCE TO DELIVERY PLAN ACTION

CSP Strategy N2 Our road and transport network is maintained and accessible

Initiative N2.1.1. Implement asset management and renewal programs in accordance with adopted budgets and capital works programs.

DISCUSSION

The New South Wales State Government has announced the provision of \$500 Million under the Regional and Local Roads Repair Program (RLRRP) across all Councils in NSW to undertake urgent repairs to the road network. Council has been successful in obtaining a grant of \$3,801,504.

Due to this funding being provided, it is now proposed to reinstate the Local Road sealing program that was deferred at the December Meeting of Council and the Regional Road sealing program that was deferred at a previous Council meeting when Management was concerned extensive repairs were required to be completed on the road network with little available funds.

Resealing under the RLRRP is not permitted, so to undertake this work requires Council to reinstate the Council own funds.

2022/23 Resealing Projects to be reinstated are:

Local Roads:

Brocklesby Goombargana Road (Ch1720-Ch3758)	\$50,000
Henty Cookardinia Road (Ch9320-Ch12820)	\$105,000
Morven Cookardinia Road (Ch10000-Ch13000)	\$76,000
Burrumbuttock Walla Walla Road (Ch0-Ch3000)	\$73,000
Burrumbuttock Brocklesby Road (Ch10000-Ch12400)	\$66,000
Four Corners Road (Ch0-Ch3950)	\$105,000
Henty Walla Road (Ch8550-Ch12550)	\$115,000
Westby Road (Ch0-Ch11920)	\$270,000
Rodgers Road West (Ch0-Ch1200)	\$40,000
Total	\$900,000

Regional Roads:

MR125 (Urana Road) 4km (Ch39850-Ch43905)	\$166,500
MR331 (Culcairn Holbrook Road) (Ch17480-CH21170)	\$132,500
MR547 (Jindera Walla Lookout Road) (Ch6935-Ch8520)	\$101,000
Total	\$400,000

The sealing work will be conducted by Fulton Hogan, Council's sealing contractor for 2022-2023 sealing program. It is anticipated that the sealing can be completed before ANZAC Day 2023.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

2022 – 2023 CHANGES TO RURAL ROADS RESEALING PROGRAM OF WORKS

BUDGET IMPLICATION

Total Project Cost	\$1,300,000
Funded from: Local Rural Road Resealing Program	\$900,000
Funded from: Regional Road Resealing Program	\$400,000
Grant - (Specify Grant Program)	\$0
Transfer from Internal Reserve	\$0
External Contribution (Specify who/where from)	\$0
TOTAL	\$1,300,000

This proposed changes will have no negative effect on the Rural Roads budget for Council in 2022-23 financial year.

CONCLUSION

Whilst originally deferring Council's bitumen resealing program was considered logical due to the state of the network, the provision of additional funding from NSW Government will allow Council to rectify significant failures in our road network and also retain our sealing program.

It will have no negative impact on Council's budget, but will allow Council to conduct resealing and vital repairs to our Rural Roads for the safety of motorists.

RECOMMENDATION

That Council approve the following changes to the Regional Roads budget as detailed.

Reinstate the following deferred 2022/23 Resealing Projects to the 2022/23 Sealing Program:

Local Roads:

Brocklesby Goombargana Road Ch1720-Ch3758)	\$50,000
Henty Cookardinia Road (Ch9320-Ch12820)	\$105,000
Morven Cookardinia Road (Ch10000-Ch13000)	\$76,000
Burrumbuttock Walla Walla Road (Ch0-Ch3000)	\$73,000
Burrumbuttock Brocklesby Road (Ch10000-Ch12400)	\$66,000
Four Corners Road (Ch0-Ch3950)	\$105,000
Henty Walla Road (Ch8550-Ch12550)	\$115,000
Westby Road (Ch0-Ch11920)	\$270,000
Rodgers Road West (Ch0-Ch1200)	\$40,000
Total	\$900,000

Regional Roads:

MR125 (Urana Road) 4km (Ch39850-Ch43905)	\$166,500
MR331 (Culcairn Holbrook Road) (Ch17480-CH21170)	\$132,500
MR547 (Jindera Walla Lookout Road) (Ch6935-Ch8520)	\$101,000
Total	\$400,000

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

ITEM TO BE REFERRED TO CLOSED COUNCIL

GOVERNANCE

1. **COUNCIL OWNED INDUSTRIAL LAND AT CULCAIRN – LOT 562 DP 1159099 - VACANT ALLOTMENT AT 59 GORDON STREET, CULCAIRN AND LOT 561 DP 1159099 INDUSTRIAL DEVELOPMENT AT 61 GORDON STREET, CULCAIRN**

Report prepared by Economic Development Coordinator – Marg Killalea

REASON FOR REPORT

To report on valuations which have been recently undertaken to establish property values for the industrial property at 61 Gordon Street, Culcairn and the adjoining vacant allotment at 59 Gordon Street, Culcairn.

In light of the confidential nature of the discussion, it is appropriate that the matter be referred to the confidential section of the meeting for consideration.

REFERENCE TO DELIVERY PLAN ACTIONS

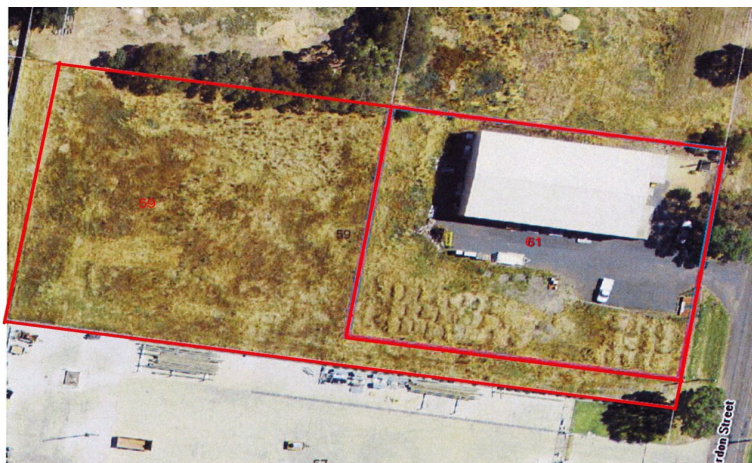
CSP Strategy	G.2.2 Encourage social enterprises and businesses to grow local employment
Initiative	G.2.1 Prepare a strategy to investigate the expansion of industrial estates or development of new industrial estates for Holbrook, Culcairn, Jindera, Walla Walla and Henty

DISCUSSION

The report informs Council regarding the outcome of recent valuations obtained for 59 and 61 Gordon Street, Culcairn and provides a recommendation for Council's consideration.

Background

Herron Todd White Valuers was recently engaged to undertake separate valuations of the industrial properties, 59 and 61 Gordon Street, Culcairn.



ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

COUNCIL OWNED INDUSTRIAL LAND AT CULCAIRN – LOT 562 DP 1159099 - VACANT ALLOTMENT AT 59 GORDON STREET, CULCAIRN AND LOT 561 DP 1159099 INDUSTRIAL DEVELOPMENT AT 61 GORDON STREET, CULCAIRN [CONT'D]

The allotments are described below:

59 Gordon Street, Culcairn	Green-field vacant land comprising approximately 3745 sqm, zoned RU5 Village located in the industrial precinct at Culcairn. The entrance way (battle axe) is approximately 6 m in width. Adjoins 61 Gordon Street, as shown above.
61 Gordon Street, Culcairn	Established industrial property comprising approximately 3,000 sqm, zoned RU5 Village located in the industrial precinct at Culcairn. Adjoins 59 Gordon Street, as shown above.

CONCLUSION

To report on valuations which have been recently undertaken to establish property values for the industrial property at 61 Gordon Street, Culcairn and the adjoining vacant allotment at 59 Gordon Street, Culcairn.

In light of the confidential nature of the discussion, it is appropriate that the matter be referred to the confidential section of the meeting (Closed Council) in accordance with section 10 A (2) (d) (i) commercial information of confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it, that would, if disclosed, confer an advantage on a person whom Council is conducting (or proposes to conduct) business and (ii) confer a commercial advantage on a competitor of the council.

RECOMMENDATION

That consideration of the report containing valuations of 59 and 61 Gordon Street, Culcairn be referred to the confidential section of the meeting (Closed Council) in accordance with section 10 A (2) (d) (i) commercial information of confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it, that would, if disclosed, confer an advantage on a person whom Council is conducting (or proposes to conduct) business and (ii) confer a commercial advantage on a competitor of the council.

REASON

On balance the public interest in transparency regarding the report on the two industrial properties owned by Council is outweighed because the disclosure of this information could compromise the commercial position of the Council.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

CORPORATE AND COMMUNITY SERVICES

1. RELEASE OF OLG GUIDELINES –RISK MANAGEMENT AND INTERNAL AUDIT FOR LOCAL GOVERNMENT IN NSW

Report prepared by David Smith – Director Corporate & Community Services

REASON FOR REPORT

To provide the Committee with an update on the release of the OLG paper *Risk Management and Internal Audit for local government in NSW*.

REFERENCE TO DELIVERY PLAN ACTION

Objective Our leadership and communication cultivate confidence in our future direction
CSP Strategy L3.3 Deliver efficiency, effectiveness and probity in Council processes and services

DISCUSSION

In September 2019 the OLG released the draft framework on the future of risk management and internal audit function in NSW councils. The framework sets out mandatory internal audit and risk management requirements that all NSW councils will be required to implement. A detailed report outlining the main areas of concern to Greater Hume Council, and indeed most small rural councils, was presented to the November 2019 ARIC meeting.

Following consultation, revised guidelines were released in August 2021 whereby a number of amendments were made. Advice has now been received from the OLG confirming that the Guidelines were approved on 19 December 2022, however the amendments to the Local Government (General) Regulation 2021 giving statutory force to elements of the Guidelines will not be made until early 2023 and that the OLG has issued the approved Guidelines in draft form pending the supporting Regulation amendments being made so that councils can start to implement them.

A copy of the final Guidelines can be found at [22-41 Update on the Guidelines for Risk Management and Internal Audit for Local Government in NSW](#)

As previously reported, whilst significant improvements have been made to the original draft guidelines, the approved guidelines nonetheless present significant challenges to small rural councils such as Greater Hume.

Following are some of the key points from the guidelines:

Background

The *Local Government Act 1993* ('Local Government Act') and the *Local Government (General) Regulation 2005* ('Local Government Regulation') require each council in NSW to have:

1. an audit, risk and improvement committee that continuously reviews and provides independent advice to the council on how it is functioning and managing risk
2. a robust risk management framework that accurately identifies and mitigates the risks facing the council and its operations, and
3. an effective internal audit function that provides independent advice as to whether the council is functioning effectively and the council's internal controls to manage risk are working.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

RELEASE OF OLG GUIDELINES –RISK MANAGEMENT AND INTERNAL AUDIT FOR LOCAL GOVERNMENT IN NSW [CONT'D]

Purpose

The guidelines have been developed to assist councils, county councils and joint organisations to comply with statutory requirements under the Local Government Act and Local Government Regulation. They also seek to strengthen risk management and internal audit practices in NSW councils by setting a minimum standard that reflects a 'best practice' approach.

Audit, risk and improvement committee

The Local Government Act (section 428A) requires each council to establish an audit, risk and improvement committee (ARIC) to continuously review and provide independent advice to the general manager and the governing body of the council.

The Local Government Regulation prescribes the following requirements in relation to the membership and operations of councils' audit, risk and improvement committees:

1. *Councils must by resolution appoint an audit, risk and improvement committee comprising of a chair and at least two or more other persons as voting members of the committee.*
2. *Commencing 1 July 2024, the chair and other voting members of a council's audit, risk and improvement committee must satisfy the independence and eligibility criteria specified in these Guidelines. Councils must not appoint a person to be the chair or a voting member of the council's audit, risk and improvement committee unless they satisfy the independence and eligibility criteria specified in these Guidelines.*
3. *Councils may appoint one councillor as a non-voting member of its audit risk and improvement committee. Councillors appointed as a non-voting member of an audit, risk and improvement committee must satisfy the eligibility criteria for councillor members of committees specified in these Guidelines.*
4. *For the purposes of section 428A(2)(i) of the Local Government Act, councils' audit, risk and improvement committees are to keep under review internal audit activities.*
5. *The Departmental Chief Executive may approve model terms of reference for councils' audit, risk and improvement committees.*
6. *Councils must adopt by resolution, terms of reference for their audit, risk and improvement committees that are consistent with the model terms of reference for committees approved by the Departmental Chief Executive contained in these Guidelines.*

The key areas to note are:

1. Commencing 1 July 2024, the chair and other voting members of a council's audit, risk and improvement committee must satisfy the independence and eligibility criteria specified in the Guidelines.
2. **The ARIC must comprise of an independent chair and at least two other independent members** (NOTE: The current Chair and Independent Member of Council's ARIC meet the independence and eligibility criteria as defined in the Guidelines)
3. Councillor representation on the ARIC is limited to one Councillor. The Mayor cannot be appointed as a councillor member of a council's audit, risk and improvement committee and the Councillor representative is a non-voting member of the ARIC

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

RELEASE OF OLG GUIDELINES –RISK MANAGEMENT AND INTERNAL AUDIT FOR LOCAL GOVERNMENT IN NSW [CONT'D]

Risk management

The Local Government Regulation (clause #tbc) requires each council and joint organisation to implement a risk management framework that is consistent with the requirements specified in the Guidelines and appropriate for the council's risks.

A council's general manager or a joint organisation's executive officer has overall responsibility for the implementation of the council's or joint organisations' risk management framework.

A council's audit, risk and improvement committee is to review and provide independent advice to the council on the implementation of its risk management framework under section 428A(2)(b) of the Local Government Act.

The key areas to note are:

- 1. Each council is to establish a risk management function responsible for the day-to-day activities required to implement the council's risk management framework and provide specialist risk management skills and knowledge. The council's risk management function is a key support to the general manager in meeting their risk management responsibilities and reports directly to the general manager or their delegate.**
- 2. Commencing on 1 July 2024, councils must adopt and implement a framework for identifying and managing risk that is consistent with the requirements specified by the Guidelines**
- 3. The Guidelines specify that it is important that the risk management function is independent of line management to reduce the potential for management influence on the risks that are reported on, and to ensure independence.**
- 4. Each council's risk management function is to conduct an annual self-assessment of the council's risk management framework.**
- 5. A council's audit, risk and improvement committee must provide an assessment of the effectiveness of the council's risk management framework to the governing body each council term, as part of the committee's four-yearly strategic assessment.**

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

RELEASE OF OLG GUIDELINES –RISK MANAGEMENT AND INTERNAL AUDIT FOR LOCAL GOVERNMENT IN NSW [CONT'D]

Internal audit

The Local Government Regulation prescribes the following requirements in relation to internal audit:

1. Commencing 1 July 2024, councils must have an internal audit function to keep under review the council's operations and risk management and control activities.
2. Councils' internal audit functions must operate in accordance with the requirements specified in the Guidelines.
3. The Departmental Chief Executive may approve a model internal audit charter for councils to guide the performance of their internal audit function.
4. Councils must adopt by resolution, an internal audit charter that is consistent with the model internal audit charter approved by the Departmental Chief Executive contained in these Guidelines.
5. A council's internal audit function must be undertaken in accordance with the internal audit charter adopted by the council.
6. Commencing 1 July 2024, councils' general managers must appoint a member of staff of the council to direct and coordinate internal audit activities for the council.
7. A council's internal audit activities are to be undertaken under the oversight and direction of the council's audit, risk and improvement committee.
8. The member of staff appointed by the general manager to direct and coordinate internal audit activities is to report to the audit, risk and improvement committee on those activities.
9. The member of staff of a council appointed to direct and coordinate internal audit activities is not to be subject to direction in the performance of internal audit activities by anyone other than the audit, risk and improvement committee.
10. All internal audit personnel must have direct and unrestricted access to council staff, the audit, risk and improvement committee and council information and resources necessary to undertake their role and responsibilities.
11. The general manager must consult with the chair of the council's audit, risk and improvement committee on any decision affecting the employment of the staff member appointed to direct and coordinate the council's internal audit activities and must consider the chair's views before making the decision.
12. The audit, risk and improvement committee must review the performance and efficacy of the council's internal audit activities once in each term of the council and report to the governing body of the council on the outcome of its review and make recommendations

The key areas to note are:

- 1. A council's internal audit function must operate independently of the council and internal audit activities cannot be subject to direction by the council.**
- 2. Commencing 1 July 2024, councils' general managers must appoint a member of staff of the council to direct and coordinate internal audit activities for the council, referred to in the Guidelines as the "head of internal audit function".**
- 3. To ensure that the internal audit function remains independent from council management it must have a dual reporting line that reports:**
 - a. administratively to the general manager or a sufficiently senior role in the council to ensure the internal audit function fulfils its responsibilities, and**
 - b. functionally to the audit, risk and improvement committee.**

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

RELEASE OF OLG GUIDELINES –RISK MANAGEMENT AND INTERNAL AUDIT FOR LOCAL GOVERNMENT IN NSW [CONT'D]

Annual Attestation

Commencing with the 2024-2025 annual report, general managers will be required under the Local Government Regulation to publish an attestation statement each year in the council's annual report indicating whether, during the preceding financial year, the council's audit, risk and improvement committee, risk management framework and internal audit function complied with the Guidelines

The Attestation Statement reads as follows:

Internal audit and risk management attestation statement for the [years] financial year for [council/joint organisation]

I am of the opinion that [council/joint organisation] has an audit, risk and improvement committee, risk management framework and internal audit function that operate in compliance with the following requirements except as may be otherwise provided below:

Audit, risk and improvement committee

	Requirement	Compliance
1	[Council/joint organisation] has appointed an audit, risk and improvement committee that comprises of an independent chair and at least two independent members.	[compliant or non-compliant]
2	The chair and all members of [council's/joint organisation's] audit, risk and improvement committee meet the relevant independence and eligibility criteria specified in the Departmental Chief Executive's Guidelines and have not exceeded the membership term limits specified in the Guidelines.	[compliant or non-compliant]
3	[Council/joint organisation] has adopted terms of reference for its audit, risk and improvement committee that are consistent with the model terms of reference approved by the Departmental Chief Executive and the committee operates in accordance with the terms of reference.	[compliant or non-compliant]
4	[Council/joint organisation] provides the audit, risk and improvement committee with direct and unrestricted access to the [general manager/executive officer] and other senior management and the information and resources necessary to exercise its functions.	[compliant or non-compliant]
5	[Council's/joint organisation's] audit, risk and improvement committee exercises its functions in accordance with a four-year strategic work plan that has been endorsed by the governing body and an annual work plan that has been developed in consultation with the governing body and senior management.	[compliant or non-compliant]
6	[Council's/joint organisation's] audit, risk and improvement committee provides the governing body with an annual assessment each year, and a strategic assessment each council term of the matters listed in section 428A of the Local Government Act 1993 reviewed during that term	[compliant or non-compliant]
7	The governing body of [council/ joint organisation] reviews the effectiveness of the audit, risk and improvement committee at least once each council term.	[compliant or non-compliant]

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

RELEASE OF OLG GUIDELINES –RISK MANAGEMENT AND INTERNAL AUDIT FOR LOCAL GOVERNMENT IN NSW [CONT'D]

Membership

The chair and membership of the audit, risk and improvement committee are:

- Chair [name] [start term date] [finish term date]
- Independent member 1 [name] [start term date] [finish term date]
- Independent member 2 [name] [start term date] [finish term date]
- Councillor member 1 [name] [start term date] [finish term date]

Risk Management

	Requirement	Compliance
1	[Council/joint organisation] has adopted a risk management framework that is consistent with current Australian risk management standard and that is appropriate for the [council's/joint organisation's] risks	[compliant or non-compliant]
2	[Council's/joint organisation's] audit, risk and improvement committee reviews the implementation of its risk management framework and provides a strategic assessment of its effectiveness to the governing body each council term.	[compliant or non-compliant]

Internal Audit

	Requirement	Compliance
1	[Council/joint organisation] has an internal audit function that reviews the council's operations and risk management and control activities.	[compliant or non-compliant]
2	[Council's/joint organisation's] internal audit function reports to the audit, risk and improvement committee on internal audit matters.	[compliant or non-compliant]
3	[Council's/joint organisation's] internal audit function is independent and internal audit activities are not subject to direction by the [council/joint organisation].	[compliant or non-compliant]
4	[Council/joint organisation] has adopted an internal audit charter that is consistent with the model internal audit charter approved by the Departmental Chief Executive and the internal audit function operates in accordance with the charter	[compliant or non-compliant]
5	[Council/joint organisation] has appointed a member of staff who satisfies the independence and eligibility requirements specified in the Departmental Chief Executive's Guidelines to direct and coordinate internal audit activities or is part of a shared arrangement where a participating [council/joint organisation] has appointed a staff member to direct and coordinate internal audit activities for all participating councils.	[compliant or non-compliant]
6	[Council/joint organisation] provides the internal audit function with direct and unrestricted access to staff, the audit, risk and improvement committee, and the information and resources necessary to undertake internal audit activities.	[compliant or non-compliant]
7	The governing body of [council/ joint organisation] reviews the effectiveness of the audit, risk and improvement committee at least once each council term.	[compliant or non-compliant]
8	[Council's/joint organisation's] internal audit function undertakes internal audit activities in accordance with a four-year strategic work plan that has been endorsed by the governing body and an annual work plan that has been developed in consultation with the governing body and senior management.	[compliant or non-compliant]
9	[Council's/joint organisation's] audit, risk and improvement committee reviews the effectiveness of the internal audit function and reports the outcome of the review to the governing body each council term.	[compliant or non-compliant]

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

RELEASE OF OLG GUIDELINES –RISK MANAGEMENT AND INTERNAL AUDIT FOR LOCAL GOVERNMENT IN NSW [CONT'D]

Implementation

As stated above, the implementation of the new guidelines will have significant impact on the cost and resources required to comply with the new internal audit and risk management requirements. To put things in very plain English, the first question that comes to mind after reading the Guidelines is “*who is going to do all of this?*”

Although Greater Hume Council already has a functioning ARIC and internal audit function, there is a significant amount of work required to develop and implement the policies and frameworks required to meet the requirements of the Guidelines by the 30 June 2024 deadline.

There is no doubt that additional resources (both human and financial) will need to be allocated to the risk management and internal audit function in order for Greater Hume Council to meet the required standards. That being the case, the General Manager and Director Corporate & Community Services have reviewed current resource allocations across a range of functions within the Corporate & Community Services department with the aim of implementing a revised resourcing model (human and financial) appropriate for the demands and expectations detailed in the Guidelines.

BUDGET IMPLICATIONS

The requirements detailed in the Guidelines will have a significant impact on current resource allocations and will require a thorough review of where resources (human and financial) can be reallocated in order to meet the demands and expectations detailed in the Guidelines. This will no doubt result in the reduction or cessation of some current services / activities in order to reallocate resources to the risk management and internal audit function. As has been the case in previous reviews, management will aim to reallocate resources on a cost-neutral basis.

CONCLUSION

The Risk Management and Internal Audit guidelines set out mandatory internal audit and risk management requirements that all NSW councils will be required to implement by 30 June 2024. The implementation of the new guidelines will have significant impact on the cost and resources required to comply with the new internal audit and risk management requirements and as such a review of current resource allocations across a range of functions within the Corporate & Community Services department has been undertaken with the aim of implementing a revised resourcing model (human and financial) appropriate for the demands and expectations detailed in the Guidelines.

RECOMMENDATION

That the report on the OLG paper *Risk Management and Internal Audit for local government in NSW* be referred to Closed Council (Committee Of The Whole) for discussion, in accordance with the relevant section of the Local Government Act 1993 section 10a (2)(a) personnel matters concerning particular individuals (other than councillors)

REASON FOR REFERRAL

The ability for councillors to discuss resource allocations in a full and frank manner outweighs the need for the report to be discussed in Open Council at this point.

OFFICERS' REPORTS – PART B – TO BE RECEIVED AND NOTED

CORPORATE AND COMMUNITY SERVICES

1. **2022/2026 DELIVERY PLAN AND 2022-2023 OPERATIONAL PLAN – REPORT AS AT 31 DECEMBER 2022**

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To ensure compliance with section 407 of the Local Government Act, 1993.

REFERENCE TO DELIVERY PLAN ACTIONS

Statutory matter.

DISCUSSION

Section 407 of the Local Government Act 1993 requires the General Manager to report to Council, within two months after the end of each quarter, regarding the extent to which the performance targets set by the Council's Delivery Program have been achieved.

Attached as **ANNEXURE 6** with the agenda is the report to 31 December 2022, detailing key actions contained in the 2022/2026 Delivery Program and 2022/2023 Operational Plan and achievements.

The comprehensive Delivery Plan Report is available to the public at the following link:

<https://www.greaterhume.nsw.gov.au/Your-Greater-Hume-Council/Documents-and-Policies>

Given the ongoing difficult operating environment satisfactory progress has been made in all Themes during the 2022/2023 Financial Year.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

It is Management's view that overall satisfactory progress towards the achievement of Performance Targets included in the 2022/2026 Delivery Program and 2022/2023 Operational Plan has been achieved during the first three quarters.

RECOMMENDATION

That Council receive and note the 2022/2026 Delivery Program and 2022/2023 Operational Plan review report to 31 December 2022.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

2. **COMBINED INVESTMENT ACCOUNT – MONTH ENDED 31 DECEMBER 2022**

Report prepared by Accountant – Camilla Webb

REASON FOR REPORT

This report presents to Council details of all funds invested as at 31 December 2022 as required by the Local Government (General) Regulation 2021.

REFERENCE TO DELIVERY PLAN ACTION

Objective We lead a vibrant, connected and inclusive community

Outcome 1.1 Leadership and advocacy is demonstrated and encouraged in our communities

DISCUSSION

In accordance with the Local Government Act 1993, the Responsible Accountant must present to Council monthly, the status of the investments held by Council. The Responsible Accountant must detail the investments held, and their compliance with both internal policy and external regulation under the Ministerial Order of Investments.

In accordance with the recommendations made by the Office of Local Government (OLG) Investment Policy Guidelines published in June 2010, the monthly Investments Reports are attached to the Council investment report. This allows a stand-alone report to be published on Council's website for the public to view without having to peruse the Council meeting agenda for the relevant meeting.

Councillors should note that Council has engaged an external investment manager, Curve Securities, to source appropriate investment opportunities with the aim of transitioning Council's investment portfolio to meet the investment parameters as detailed in Council's revised Investment Policy. Curve Securities will work with Council to ensure that Council's overall investment portfolio is diversified across a wider spectrum of approved financial institutions thereby achieving improved security and asset protection. It should be noted that each individual investment is still held directly by Council with each financial institution.

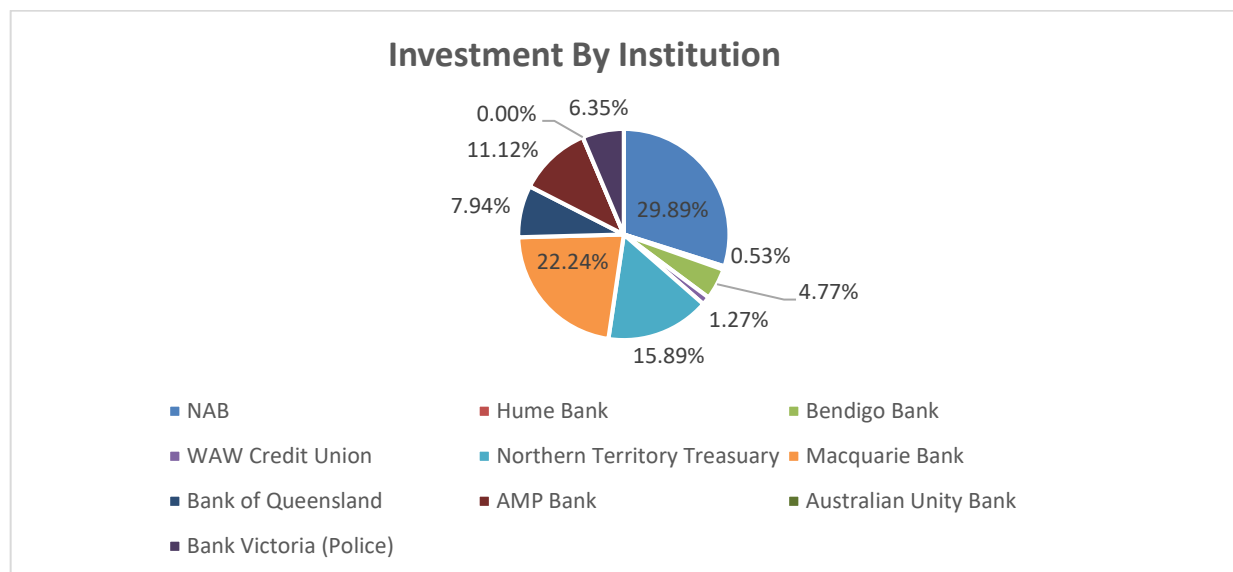
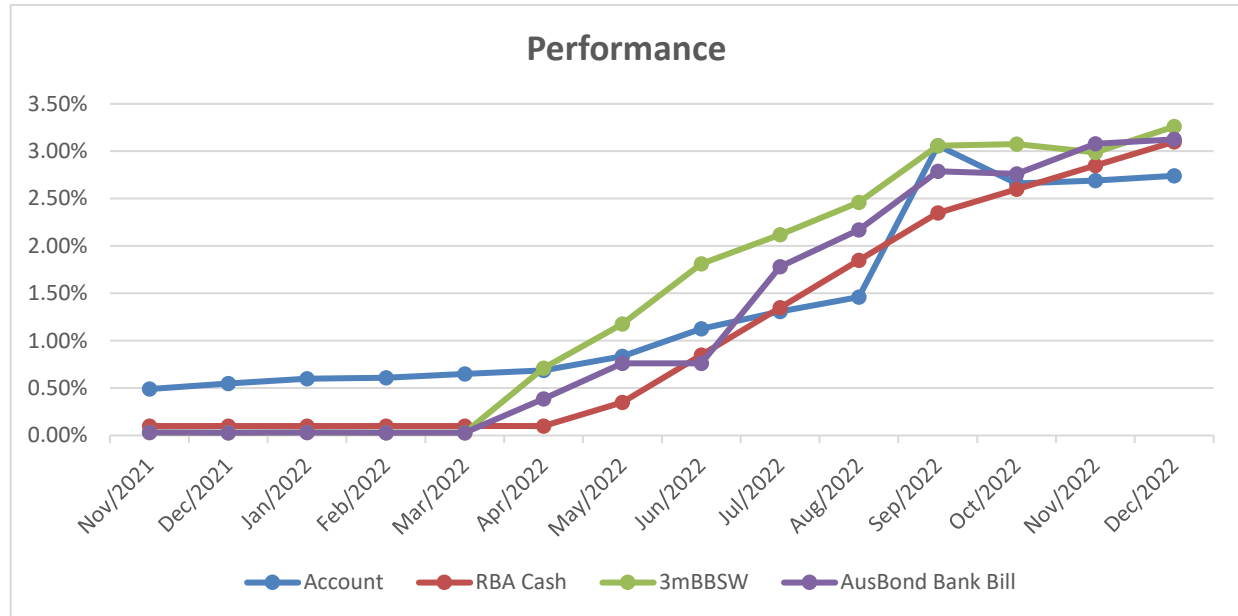
Greater Hume's overall investment portfolio

Total Cost	\$31,472,018.26
Total Portfolio Value	\$31,776,214.68
Weighted Average Term (days)	251
Weighted Average Yield	2.75%
Total Monthly Accrued Interest	\$65,884.23
Total Interest Received this month	\$50,657.34
Interest Payments this month	7
Matured Investments this month	7
Total Funds Matured this month	\$4,610,414.36
New Investments this month	2
Total Funds Invested this month	\$2,500,000.00

Note: The Reserve Bank of Australia raised the cash rate from 2.85% to 3.10% on the 7 December 2022

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

COMBINED INVESTMENT ACCOUNT – MONTH ENDED 31 DECEMBER 2022 [CONT'D]



ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

COMBINED INVESTMENT ACCOUNT – MONTH ENDED 31 DECEMBER 2022 [CONT'D]

Investment Register

Contract Number	ADI/Security Name	Maturity Date	Amount	Long Term Rating	Term in Days	Monthly Accrued Interest	Yield
58594	Bank Of Queensland.	5/01/2023	\$500,000	BBB+	191	\$1,252.74	2.95%
56050	Bendigo & Adelaide Bank	12/01/2023	\$500,000	BBB+	365	\$276.03	0.65%
60818	Macquarie Bank	12/01/2023	\$1,000,000	A+	91	\$3,100	3.65%
57614	NAB	18/01/2023	\$500,000	AA-	265	\$636.99	1.50%
56172	NAB	19/01/2023	\$500,000	AA-	365	\$310	0.73%
58032	NAB	20/01/2023	\$500,000	AA-	245	\$976.71	2.30%
60083	NAB	27/01/2023	\$500,000	AA-	150	\$1,401.37	3.30%
57782	NAB	31/01/2023	\$500,000	AA-	273	\$845.07	1.99%
59676	NAB	9/02/2023	\$1,000,000	AA-	182	\$2,802.74	3.30%
60820	Macquarie Bank	10/02/2023	\$1,000,000	A+	120	\$3,100	3.65%
59790	Police Financial Services	16/02/2023	\$500,000	BBB	182	\$1,443.84	3.40%
61875	Police Financial Services	20/02/2023	\$1,500,000	BBB	80	\$4,684.93	3.80%
61878	Macquarie Bank	21/02/2023	\$1,000,000	A+	81	\$3,147.95	3.83%
60556	Macquarie Bank	27/02/2023	\$500,000	A+	151	\$1,626.44	3.83%
57456	Hume Bank	1/03/2023	\$69,371.71	NR	365	\$20.62	0.35%
60821	Macquarie Bank	15/03/2023	\$1,000,000	A+	153	\$3,150.96	3.71%
60899	Macquarie Bank	20/03/2023	\$1,000,000	A+	153	\$3,150.96	3.71%
60941	NAB	20/03/2023	\$500,000	AA-	152	\$1,554.25	3.66%
60785	Bank Of Queensland.	13/04/2023	\$2,000,000	BBB+	182	\$6,624.66	3.90%
60884	Bendigo & Adelaide Bank	17/04/2023	\$500,000	BBB+	182	\$1,656.16	3.90%
58094	Macquarie Bank	19/04/2023	\$500,000	A+	330	\$1,146.58	2.70%
57638	AMP Bank	21/04/2023	\$1,000,000	BBB	365	\$1,656.16	1.95%
58201	Hume Bank	2/05/2023	\$46,751.06	NR	365	\$23.82	0.60%
58022	Bendigo & Adelaide Bank	19/05/2023	\$500,000	BBB+	365	\$1,189.04	2.80%
58000	Macquarie Bank	19/05/2023	\$1,000,000	A+	365	\$2,293.15	2.70%
58640	Hume Bank	30/06/2023	\$50,112.21	NR	365	\$117.04	2.75%
54123	NAB	13/09/2023	\$2,000,000	AA-	727	\$1,019.18	0.60%
60497	AMP Bank	27/09/2023	\$500,000	BBB	365	\$1,995.89	4.70%
60822	WAW Credit Union	9/10/2023	\$400,000	NR	365	\$1,189.04	3.50%
60817	AMP Bank	12/10/2023	\$1,000,000	BBB	365	\$3,864.38	4.55%
60956	AMP Bank	20/10/2023	\$1,000,000	BBB	365	\$4,034.25	4.75%
56079	Northern Territory Treasury Corp	15/06/2025	\$1,000,000	NR	1,248	\$1,189.04	1.40%
52490	Northern Territory Treasury Corp	16/06/2025	\$1,500,000	NR	1,481	\$1,401.37	1.10%
51782	Northern Territory Treasury Corp	15/06/2026	\$2,500,000	NR	1,887	\$2,760.27	1.30%
49570	NAB	1/01/2023	\$3,405,783.28	AA-	1	\$242.60	2.60%
Total			\$31,472,018.26			\$65,884.23	

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

COMBINED INVESTMENT ACCOUNT – MONTH ENDED 31 DECEMBER 2022 [CONT'D]

Declaration

I, Dean Hart, as the Responsible Accounting Officer of Greater Hume Shire Council, hereby certify the investments listed in the attached reports have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulations 2021 and Council's Investment Policy.

All investments have been appropriately recorded in Council's financial records and reconciled monthly.

CONCLUSION

As at 31 December, 2022 total Investments held were \$31,472,018.26. The year to date accrued investment earnings for 2022/23 was \$357,643.32 representing a weighted average yield of 2.75%.

RECOMMENDATION

That Council receives and notes the Investment Balances Report for the month of December 2022.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

3. COMBINED INVESTMENT ACCOUNT – MONTH ENDED 31 JANUARY 2023

Report prepared by Chief Financial Officer – Dean Hart

REASON FOR REPORT

This report presents to Council details of all funds invested as at 31 January 2023 as required by the Local Government (General) Regulation 2021.

REFERENCE TO DELIVERY PLAN ACTION

Objective We lead a vibrant, connected and inclusive community

Outcome 1.1 Leadership and advocacy is demonstrated and encouraged in our communities.

DISCUSSION

In accordance with the Local Government Act 1993, the Responsible Accountant must present to Council monthly, the status of the investments held by Council. The Responsible Accountant must detail the investments held, and their compliance with both internal policy and external regulation under the Ministerial Order of Investments.

In accordance with the recommendations made by the Office of Local Government (OLG) Investment Policy Guidelines published in June 2010, the monthly Investments Reports are attached to the Council investment report. This allows a stand-alone report to be published on Council's website for the public to view without having to peruse the Council meeting agenda for the relevant meeting.

Councillors should note that Council has engaged an external investment manager, Curve Securities, to source appropriate investment opportunities with the aim of transitioning Council's investment portfolio to meet the investment parameters as detailed in Council's revised Investment Policy. Curve Securities will work with Council to ensure that Council's overall investment portfolio is diversified across a wider spectrum of approved financial institutions thereby achieving improved security and asset protection. It should be noted that each individual investment is still held directly by Council with each financial institution.

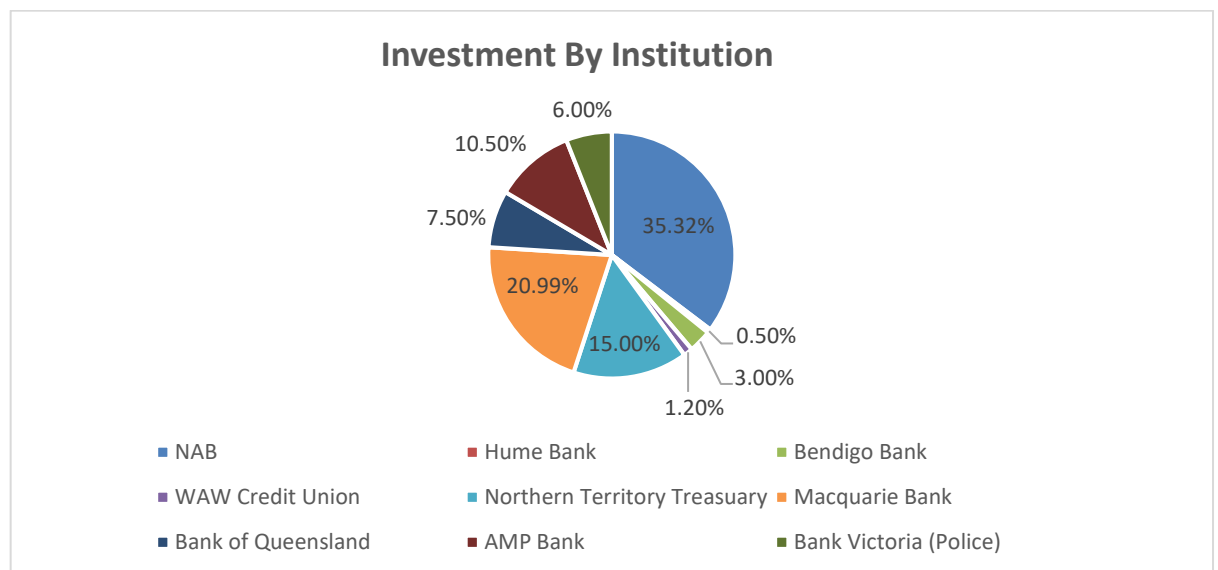
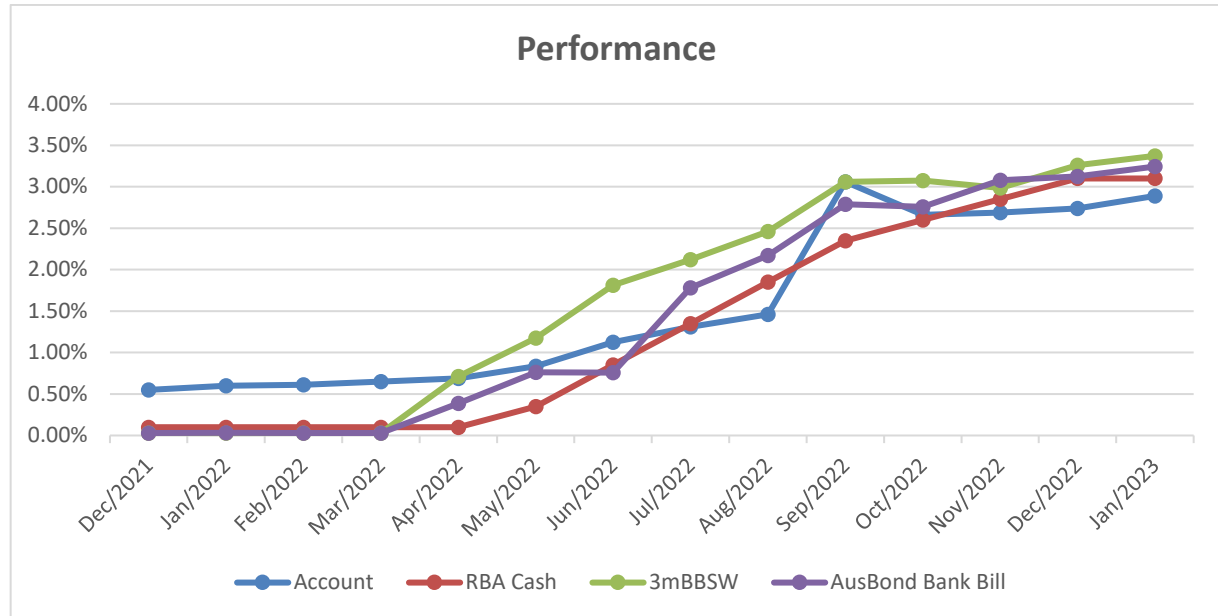
Greater Hume's overall investment portfolio

Total Portfolio Value	\$33,341,516.64
Weighted Average Term (days)	251
Weighted Average Yield	2.89%
Total Monthly Accrued Interest	\$68,480.02
Total Interest Received this month	\$43,591.78
Interest Payments this month	7
Matured Investments this month	7
Total Funds Matured this month	\$4,000,000.00
New Investments this month	2
Total Funds Invested this month	\$1,500,000.00

Note: The Reserve Bank of Australia raised the cash rate from 2.85% to 3.10% on the 7 December 2022.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

COMBINED INVESTMENT ACCOUNT – MONTH ENDED 31 JANUARY 2023 [CONT'D]



ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

COMBINED INVESTMENT ACCOUNT – MONTH ENDED 31 JANUARY 2023 [CONT'D]

Investment Register

Contract Number	ADI/Security Name	Maturity Date	Amount	Long Term Rating	Term in Days	Monthly Accrued Interest	Yield
59676	NAB	9/02/2023	\$1,000,000	AA-	182	\$2,802.74	3.30%
60820	Macquarie Bank	10/02/2023	\$1,000,000	A+	120	\$3,100	3.65%
59790	Police Financial Services	16/02/2023	\$500,000	BBB	182	\$1,443.84	3.40%
61875	Police Financial Services	20/02/2023	\$1,500,000	BBB	80	\$4,841.10	3.80%
61878	Macquarie Bank	21/02/2023	\$1,000,000	A+	81	\$3,252.88	3.83%
60556	Macquarie Bank	27/02/2023	\$500,000	A+	151	\$1,626.44	3.83%
57456	Hume Bank	1/03/2023	\$69,371.71	NR	365	\$20.62	0.35%
60821	Macquarie Bank	15/03/2023	\$1,000,000	A+	153	\$3,150.96	3.71%
60941	NAB	20/03/2023	\$500,000	AA-	152	\$1,554.25	3.66%
60899	Macquarie Bank	20/03/2023	\$1,000,000	A+	153	\$3,150.96	3.71%
62575	Macquarie Bank	12/04/2023	\$1,000,000	A+	90	\$2,246.58	4.10%
60785	Bank Of Queensland.	13/04/2023	\$2,000,000	BBB+	182	\$6,624.66	3.90%
60884	Bendigo And Adelaide Bank	17/04/2023	\$500,000	BBB+	182	\$1,656.16	3.90%
58094	Macquarie Bank	19/04/2023	\$500,000	A+	330	\$1,146.58	2.70%
57638	AMP Bank	21/04/2023	\$1,000,000	BBB	365	\$1,656.16	1.95%
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58022	Bendigo And Adelaide Bank	19/05/2023	\$500,000	BBB+	365	\$1,189.04	2.80%
58000	Macquarie Bank	19/05/2023	\$1,000,000	A+	365	\$2,293.15	2.70%
58640	Hume Bank	30/06/2023	\$50,112.21	NR	365	\$117.04	2.75%
62452	Bank Of Queensland.	4/07/2023	\$500,000	BBB+	180	\$1,608.90	4.35%
54123	NAB	13/09/2023	\$2,000,000	AA-	727	\$1,019.18	0.60%
60497	AMP Bank	27/09/2023	\$500,000	BBB	365	\$1,995.89	4.70%
60822	WAW Credit Union	9/10/2023	\$400,000	NR	365	\$1,189.04	3.50%
60817	AMP Bank	12/10/2023	\$1,000,000	BBB	365	\$3,864.38	4.55%
60956	AMP Bank	20/10/2023	\$1,000,000	BBB	365	\$4,034.25	4.75%
56079	Northern Territory Treasury Corp	15/06/2025	\$1,000,000	NR	1,248	\$1,189.04	1.40%
52490	Northern Territory Treasury Corp	16/06/2025	\$1,500,000	NR	1,481	\$1,401.37	1.10%
51782	Northern Territory Treasury Corp	15/06/2026	\$2,500,000	NR	1,887	\$2,760.27	1.30%
49570	NAB	1/02/2023	\$8,275,281.66	AA-	1	\$7,520.72	2.60%
Total			\$33,341,516.64				

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

COMBINED INVESTMENT ACCOUNT – MONTH ENDED 31 JANUARY 2023 [CONT'D]

Declaration

I, Dean Hart, as the Responsible Accounting Officer of Greater Hume Shire Council, hereby certify the investments listed in the attached reports have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulations 2021 and Council's Investment Policy.

All investments have been appropriately recorded in Council's financial records and reconciled monthly.

CONCLUSION

As at 31 January, 2023 total Investments held were \$33,341,516.64. The year to date accrued investment earnings for 2022/23 was \$432,713.84 representing a weighted average yield of 2.89%.

RECOMMENDATION

That Council receives and notes the Investment Balances Report for the month of January 2023.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

GOVERNANCE

1. RETURNS OF INTEREST – COUNCILLORS AND DESIGNATED PERSONS

Report prepared by General Manager – Evelyn Arnold

REASON FOR REPORT

The report contains the tabling of the Returns of Interest – Councillors and Designated Persons in accordance with Schedule 2 of the Model Code of Conduct for Local Councils in NSW (the Model Code of Conduct).

REFERENCE TO DELIVERY PLAN ACTIONS

Not applicable – statutory matter

DISCUSSION

The Register of Returns of Interests, containing completed Returns of Interests for the period 1 July 2021 to 30 June 2022 for elected representatives as at 30 June 2022, and designated officers is to be tabled as required by Schedule 2 Form of Written Return of Interests Submitted under Clause 4.21. Information contained in the returns made and lodged under clause 4.21 will be made publicly available and placed on Council's website, in accordance with the requirements of the Government Information (Public Access) Act 2009, the Government Information (Public Access) Regulation 2009.

Signatures and addresses on the returns have been redacted. See **ANNEXURE 8**.

BUDGET IMPLICATIONS

Nil

RECOMMENDATION

That the report be received and noted.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

PART C - ITEMS FOR INFORMATION

GOVERNANCE

1. TOURISM AND PROMOTIONS REPORT - NOV 22, DEC 22 AND JAN 23

Prepared by: Kerrie Wise, Executive Assistant, Governance, Tourism and Promotions

Greater Hume Council Websites

Outcome 4.2 - Our communication is open, effective and purposeful to connect and educate our community.

Continued implementation of the GHC Communication Plan. Maintain and manage the Greater Hume Council suite of websites which are compliant with accessibility standards. Seamless CMS(OpenCities) is the provider of Council's websites – Greater Hume Council, Visit Greater Hume, Greater Hume Children Services and Town and Village websites.

Comments

		greaterhume.nsw.gov.au		ghchildren.com.au		visitgreaterhume.com.au	
November 22 to January 23		Previous	Current	Previous	Current	Previous	Current
Website Traffic	New	14641	19384	610	360	1788	2980
	Returning	4258	4920	216	140	209	337
Traffic Source	Organic	11944	13484	727	1282	999	1877
	Direct	3249	4062	826	976	205	336
	Referral	470	919	52	24	614	845
	Social	968	3014	55	44	41	27
Device Paths	Desktop	6631	7726	729	937	740	1107
	Mobile	9040	12459	910	1372	993	1802
	Tablet	552	836	21	17	85	100
Bounce Rate	%	60.75	61.27	57.71	62.60	71.40	79.44

www.greaterhume.nsw.gov.au - top pages:

1. Living in Greater Hume - Roads and Road Safety - Current Road and Facility Closures
2. Living in Greater Hume – Waste Facilities Opening Times Charges and Accepted Waste
3. Living in Greater Hume - Public Swimming Pools
4. Contact Us
5. Your Greater Hume Council - Careers with Us

www.ghchildren.com.au – top pages:

1. Family Day Care
2. Enrol Your Child/Children
3. Featured Content - Enrol Your Child - Our Services
4. News - Higher Child Care Subsidy and Removal of Annual Cap
5. Holbrook Centre

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

TOURISM AND PROMOTIONS REPORT - NOV 22, DEC 22 AND JAN 23 [CONT'D]

www.visitgreaterhume.com.au – top pages:

1. Natural Wonders - Wymah Ferry
2. Culcairn - Explore Eat Stay/ Culcairn Caravan Park
3. Natural Wonders- Table Top Reserve
4. Natural Wonders - Billabong Creek
5. Natural Wonders - Lake Hume

Social Media

Outcome 4.2 - Our communication is open, effective and purposeful to connect and educate our community.

Continued implementation of the GHC Communication Plan. Expand the information available to the community online and encourage online collaboration and self-serve service platforms

Comments

Instagram, #visitgreaterhume – 1047 followers

Individual facebook pages:

- Greater Hume Council – 3500 followers
- Visit Greater Hume – 650 followers
- Holbrook Submarine Museum – 1235 followers
- Greater Hume Children's Services – 979 followers
- Greater Hume Youth Advisory Committee – 495 followers
- Buy Local in Greater Hume – 599 followers

Greater Hume Council Newsletters

Outcome 4.2 - Our communication is open, effective and purposeful to connect and educate our community.

Develop quarterly Council newsletters and a rates notice insert whilst ensuring effective and targeted content

Comments

Summer edition of Greater Hume Council Newsletter was emailed out in first week of December. Articles covered were GH Annual Report, Reconnecting Regional NSW - Community Event Program, Out and About, Swimming Pool Opening Hours and Admission Fees, Australia Day celebrations and SunSPOT Solar Potential Tool.

Autumn edition of Greater Hume Council Newsletter is currently in production and will be available in first week of March.

Grants and Funding

Outcome 1.2 - Our infrastructure and services are aligned to the health, wellbeing and safety needs of the community.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

TOURISM AND PROMOTIONS REPORT - NOV 22, DEC 22 AND JAN 23 [CONT'D]

Comments

Greater Hume has now partnered with GrantGuru to provide is the most comprehensive grants database in Australia that includes grants and assistance across all levels of government and the private sector (philanthropic grants), each summarised into a one-page template for easy comparison. This grant portal is available to Council staff, local businesses, community and sporting groups throughout Greater Hume. The following grant applications have been recently submitted:

Name	About	Current
NSW Government - Bushfire Local Economy Recovery Fund - \$451,054 – Hanel's Lookout	This project at Hanel's Lookout (Woomargama National Park) will create viewing platforms, walk ways, sealed car park, sealed Hanel's Road, toilet, picnic area and signage.	Australia Ramp and Access Solutions Albury has completed construction of the walkway, viewing platform and toilets and Longford Civil has commenced construction of the road, carpark and sealed footpath.
Stronger Country Communities Fund - Round 4	11 applications were submitted from various community groups and 9 GH Council applications. Totaling \$3,224,567.00	4 Successful applications - GHC Culcairn Recreation Ground new playground, Billabong Little Athletics at Henty, Holbrook Gym Club and Jindera Netball Club.
Stronger Country Communities Fund - Round 5	Funding of \$1,376,603 of which \$946,414 has been allocated to Council and the balance of \$430,189 is open to eligible Community Groups.	There were 7 projects accepted Wymah (Solar and Battery), Henty (Ivor/Hayes ST Footpath), Culcairn (Bike/Walk Path upgrade), Jindera (Pioneer Drive solar lights), Holbrook (Dog off Leash area), Burrumbuttock (Upgrade of lighting), Jindera/Culcairn (Fischer Leadership Program) along with two projects under community funding, Walbundrie (2 x netball courts) and Brocklesby (accessible playground at Netball courts).
Crown Reserves Improvement Grant	4 applications from community groups were submitted. Two applications successful	Walbundrie Sportsground (\$192,129 new multipurpose shed) and Jindera Park (\$87,681 amenities block).
Riverina Water	Painting and lighting for AE2 exhibition space.	Successful - \$20,000 - organising painters and lighting equipment.
Reconnecting Regional NSW - Community Events Program	Greater Hume Council has been advised of an allocation of \$301,708 towards the NSW Government's Reconnecting Regional NSW – Community Event Program.	17 events have been funded with the majority of events already held. The program has provided communities with some very successful events.
Maritime Museum	Submarine Museum Holbrook – Restoration and Framing of WWII Jolly Roger Flag \$1350.00	Successful - Work in Progress
National Australia Day	The funding will cover AD merchandise, photographer, MC, community event and furniture.	\$19,800.00

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

TOURISM AND PROMOTIONS REPORT - NOV 22, DEC 22 AND JAN 23 [CONT'D]

Greater Hume Tourism and Promotions

Outcome 2.3 - Our region's highlights are celebrated, maintained and promoted to enhance our visitor experience

Comments

- Monthly newsletters are sent to all Greater Hume Tourism Operators, providing latest information on tourism opportunities, marketing, social media and promotional campaigns as well as relevant contacts and statistics.
- Managing over 160 Greater Hume ATDW Listings. The Australian Tourism Data Warehouse (ATDW) is Australia's national platform for digital tourism marketing in Australia. ATDW distributes information to over 60 partners' websites to support local tourism businesses in expanding their on line exposure, bookings and marketing.
- Submitted visitor and What's On advertising in Out and About Winter 2022 and Autumn 2023 Edition in Border Mail. The print run is 24,000, 14,000 are inserted into The Border Mail and the additional 10,000 distributed. Distribution is to all Visitor Information Centres through NE Victoria and South West NSW/Riverina plus Canberra and Melbourne. Other business (inc motels) and advertisers.
- Emailed (over 600) 'What's On in November, December and January to Visitor Information Centres in NSW and VIC, coach/bus/tour companies, tourism operators within shire and regional, media, visitor information points and to interested residents in shire.
- COVID Recovery Funding - A Greater Hume promotional campaign in partnership with Murray Regional Tourism and Destination NSW has been developed and will now be rolled out from March 2023.

Visitor Information Centre and Submarine Museum

Outcome 2.3 - Our region's highlights are celebrated, maintained and promoted to enhance our visitor experience.

Offering visitors to Greater Hume information and advice on accommodation, places to eat, attractions, maps, tours, road conditions, events and other general information. Reception and admission to Submarine Museum.

Comments

Visitor Information Centre Statistics:

Nov 22, Dec 22, Jan 23 - Walk In – 5135, Phone Calls - 99, Emails – 1.

Nov 18, Dec 18, Jan 19 - Walk In – 4722, Phone Calls - 22, Emails – 79.

Submarine Museum Statistics:

Nov 22, Dec 22, Jan 23 - Adult - 495, Child - 141, Concession - 455, Family - 361, Group - 42, Total - 1494.

Nov 18, Dec 18, Jan 19 - Adult - 358, Child - 71, Concession - 325, Family - 336, Group - 60, Total - 1150.

Events

Outcome 2.3 - Our region's highlights are celebrated, maintained and promoted to enhance our visitor experience

To assist with the promotion of Greater Hume's many and varied events. Encourage more residents to be involved in Greater Hume and events.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

TOURISM AND PROMOTIONS REPORT - NOV 22, DEC 22 AND JAN 23 [CONT'D]

Comments

During this period we have supported over 20 events across Greater Hume from Australia Day, Markets at G-Rodge, Christmas Carols across Greater Hume, Culcairn Street Party, Jindera Spring Fling, Holbrook Christmas Markets and Poker Run on Australia Day. We are currently supporting Henty Ag Show, Forgotten Trades Festival at Jindera Pioneer Museum, Festival by the Sub, Henty Streetscape Party, Values Festival in Holbrook, Back to G-Rodge Festival, Holbrook Triathlon and Holbrook Agricultural Show.

Australia Day

Outcome 1.1 - Our communities are welcoming and inclusive to support diversity and social connectedness

Comments

Australia Day 2023 in Greater Hume was held at the fantastic Brocklesby Recreation Grounds in Brocklesby, it was a fabulous ceremony, with over 400 people attending. Some of the highlights were the wonderful addresses given by our Australia Day Ambassador, Geoff Coombes OAM, St Paul's Lutheran College captain's Matilda Phegan and Isabell McRae and Cr Tony Quinn, Mayor, Greater Hume Council. The Australian flag was unfurled by representatives of Brocklesby Public School. Joy Shipard, Matthew Shipard, Arielle Shipard and Hannah Schilg performed Advance Australia Fair along with a collection of Australian songs. Eight residents of Greater Hume became Australian citizens following an official Australian Citizenship Ceremony, they were: Silja Ham, Culcairn, Niaz Mohammad Mamun, Holbrook, Zawad Mohammad Uzair, Holbrook, Rahma Bintey Mufiz Mukta, Holbrook, Logeswari Santhiragasen, Holbrook, Analyn Talandron Sawyer, Jindera, Janet Smith, Jindera and Hoang Kim Thi Tran, Jindera. Congratulations to all the award nominees and winners who were recognised for their hard work on behalf of the Greater Hume community, and the winners were Citizen of the Year – joint winners Francis Fifield, Alison and Peter Campbell, Young Citizen of the Year – Aimee Riley, Jindera, Sports Person/Team of the Year – Henty Pennant Golf Team, Sports Volunteer/s of the Year - Henty Cricket Club Grants Committee (Henry Kilo, Lochlan O'Brien, Charles Wilson and Saul O'Reilly), Community Event of the Year – Culcairn Street Party. School Citizenship Awards were also given out to 15 of Greater Hume's top young school citizens. A big thank you to Brocklesby Community - For their outstanding job of working through the logistics of holding Australia Day in such a lovely setting and for providing a delicious breakfast and morning tea, Morgan Country Car Club, Brocklesby Bush Fire Brigade, St John's Ambulance, Australia Day Council of NSW and National Australia Day Council.

Signage

Outcome 2.3 - Our region's highlights are celebrated, maintained and promoted to enhance our visitor experience

Comments

Developing signage for Yambla View Wambariga Lookout and Jindera Pioneer Museum.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

TOURISM AND PROMOTIONS REPORT - NOV 22, DEC 22 AND JAN 23 [CONT'D]

Murray Regional Tourism (MRT)

Outcome 2.3 - Our region's highlights are celebrated, maintained and promoted to enhance our visitor experience

MRT is a joint venture between Albury, Balranald, Berrigan, Campaspe, Corowa, Deniliquin, Gannawarra, Greater Hume, Mildura, Moira, Murray, Swan Hill, Wakool, Wodonga, as well as Tourism Vic and Destination NSW.)

Comments

MRT is currently recruiting for a new CEO

Currently attending monthly zoom meetings with MRT and the VIC network group.

Advocacy for current flooding crisis along the Murray and positive promotions depicting The Murray as still open for visitors with a wide range of activities still open.

COVID Recovery Funding - A Greater Hume promotional campaign in partnership with Murray Regional Tourism and Destination NSW has been developed and has now been extended to March 2023.

Museums and Heritage

Outcome 1.3 - Our connection to the local culture and environment fosters positive relationships and learning for sustained health benefits.

GHC currently has 11 public or private museums and three historical societies. Museum Advisor (Vanessa Keenan) – In partnership with Albury City Council and Museums and Galleries NSW.

Comment

A full training/workshop program has been developed for 2023 by the Museum Adviser with museum volunteers, staff of Albury and Greater Hume at the new Digitisation Hub. Greater Hume Community Museums now have an extensive library of objects on eHive (eHive is a web-based collection cataloguing system used worldwide by hundreds of museums, societies and private collectors to catalogue objects, store images, manage acquisition information and publish their collections online.) for those looking to learn more about some of the region's most significant objects/artefact's.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

CORPORATE AND COMMUNITY SERVICES

1. **GREATER HUME CUSTOMER REQUEST MODULE – SUMMARY OF MONTHLY REQUESTS**

For Councillors information, the Customer Request Module reports are **ENCLOSED SEPARATELY**.

2. **STATEMENT OF BANK BALANCES AS AT 31 DECEMBER 2022**

The statement of bank balances as at 31December 2022 is attached at **ANNEXURE 9**.

3. **STATEMENT OF BANK BALANCES AS AT 31 JANUARY 2023**

The statement of bank balances as at 31January 2023 is attached at **ANNEXURE 9**.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

4. **GREATER HUME LIBRARY SERVICES**

Report prepared by Library & Youth Services Team Leader – Susan Kane

REASON FOR REPORT

To inform Council on library membership and participation in Greater Hume Council Libraries. To inform Council on Federal Funding for Trove.

REFERENCE TO DELIVERY PLAN ACTIONS

Theme Health Communities.
Outcome We are revitalising our communities, welcoming visitors, growing our economy and promoting the lifestyle, culture and heritage offered in our communities.

DISCUSSION

The Greater Hume Council Libraries continue to organise and facilitate programs and services that meet the needs and wants of the community.

Library Programs December – January 23

December – January 23	Location	Event
Ginger Bread Men	All Libraries	Decorating Ginger Bread Men for Christmas. Over 80 young people across Greater Hume Council Libraries attended the program
Greater Hume Council Christmas Appeal	All Libraries	The RRL Christmas Food Appeal provided library customers with the opportunity to donate non-perishable food items that are given to local charitable organisations for distribution to needy families over the Christmas period.
Heywire FRRR Highly Commended 2023 Award	Henty Library	Hayden Honeywill and Harlan Candy staff members at Henty Library were awarded a Highly Commended Certificate for the FRRR Heywire Competition.
Little Book Nooks	Henty and Holbrook Libraries	Books are delivered to the following organisations Henty Hairdressers Freedom Styles hair dresses The Mile café UPA Hostel Hostel Jindera Hostel Delivered 10 books to each place.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

GREATER HUME LIBRARY SERVICES [CONT'D]

Upcoming library programs

Upcoming Programs	Location	Event
Library Lovers' Day - February	All Libraries	Take a book on a blind date and a competition
Student Based Trainee	Henty Library	Student Based Trainee Lucas Odewahn from St Paul's College Walla Walla will commence his traineeship at Henty Library on 14 February.
Seniors Festival – February	All Libraries	Fitness classes, guest presenters including General Manager of Greater Hume Council to speak at Walla Walla and much more..
Bring Youth Own Devices	Henty & Holbrook Libraries	A partnership with TAFE NSW to deliver free technology classes
Women's Week – March	All Libraries	All women are invited to make Babushka Dolls and enjoy a scrumptious supper.
Be Connected – Building Digital Skills - March	All Libraries	Free computer lessons held at each library

Library Statistics – December – January 23

Library Statistics – December – January 23	Henty	Culcairn	Holbrook	Jindera
	439	342	983	208

Mobile Library Statistics – December – January 2023

Mobile Library Statistics December – January 23	Brocklesby	Burrumbuttock	Gerogery	Jindera	Walla Walla	Walbundrie	Woomargama
	84	12	9	134	84	0	22

Federal Funding For Trove

Trove, the National Library of Australia's expansive public digital archive is used by local historians, family historians and researchers. Trove provides access to the National Library of Australia (NLA) collections and the collections of other cultural institutions, ensuring they are available to all Australians free of charge, regardless of where they live and who they are, receiving over 20 million visits per year.

In 2022, Trove Collaborative Services (TCS) introduced a new pricing model which raised serious concerns regarding the affordability and ongoing viability of participation in resource sharing for New South Wales public libraries.

Hundreds of organisations, including libraries across NSW, contribute to Trove, to ensure it remains the single national database within Australia. The change in subscription model has seen approximately 13% of libraries across NSW withdraw their contributions due to the significant fee increases, resulting in implications for the integrity of Trove. Further funding cuts, due in July 2023, will magnify this situation.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

GREATER HUME LIBRARY SERVICES [CONT'D]

In addition, TCS has indicated that they will no longer support the national Document Delivery system (LADD) for resourcing sharing, raising concerns for library staff about the longer-term impact on inter-library loans (ILLs). ILLs are a vital and core service of public libraries, allowing open, democratic access to quality information for all community members, resulting in an inclusive, informed and connected communities.

Without additional funding the NLA be unable to maintain Trove and therefore the people of NSW (and Australia) will no longer have access to Trove and the ability to search the 6 billion records on the national treasure trove of artefacts, curiosities, and stories from Australia's cultural, community and research institutions.

In July 2022 NSWPLA wrote to the Minister for the Arts, Hon. Tony Burke expressing concern regarding the national database being under threat due to the lack of funding with the last tranche of funding expiring in July 2023. NSWPLA also expressed the associations concern for affect this would have on the community and stated what a travesty it would be if the single national treasure trove of artefacts, curiosities, and stories from Australia's cultural, community and research institutions; a database of more than 6 billion digital items, is no longer be fully maintained or kept up to date or, worst case scenario unavailable. NSWPLA has not been successful in gaining a meeting with Minister Burke or his representative.

Trove is essential in providing equity of access to information across not only New South Wales, but the whole of Australia and further. It is a world-leading resource, free and available for anyone anywhere to use. Trove's impact on research at all levels is immeasurable and its value to all Australians cannot be underestimated.

Accordingly, it is recommended that Council supports the NSW Public Libraries Association by formally endorsing the actions of the NSW Public Libraries Association in lobbying for additional sustainable funds for the continuation of free access to the Trove national database and upgrade of the digital archive systems of Trove.

BUDGET IMPLICATIONS

Nil. Works are funded from budget allocations.

CONCLUSION

Greater Hume Council Libraries continue to facilitate programs and services that meet the needs and wants of the community pivoting between events held in the library to online and outreach when required. Trove is an important database that needs to be retained to ensure that all Australians have access to quality information.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

GREATER HUME LIBRARY SERVICES [CONT'D]

RECOMMENDATION

That:

1. Council make representation to the local Federal Member, Sussan Ley, in relation to the need for a sustainable federal funding model for the continuation of free access to the Trove national database and upgrade of the digital archive systems of Trove.
2. Council write to the Hon. Tony Burke, Federal Minister for the Arts and the Hon. Paul Fletcher, Shadow Minister for Science and the Arts, calling for sustainable funding to ensure the continuation of free access to the Trove national database and upgrade of the digital archive systems of Trove.
3. Council endorse the actions of the NSW Public Libraries Association in lobbying for additional sustainable funds for the continuation of free access to the Trove national database and upgrade of the digital archive systems of Trove.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

ENGINEERING

1. DECEMBER & JANUARY REPORT OF WORKS

Grants Program

State Roads Maintenance (RMCC)

Maintenance works, inspections and sign replacement on State Roads, Olympic Highway (MR78) and Tumbarumba Road (MR284) is continuing under the RMCC with Transport for New South Wales (TfNSW).

Regional Roads

General maintenance including guide post replacement is continuing on all Regional Roads.

Commenced Heavy Patching on various sites along Urana Road (MR125) between Jindera and Walbundrie.

Local Roads Sealed

General maintenance on local roads is continuing.

Road reconstruction of 4km of Gerogery Road, starting at Charles Street, Gerogery West is continuing. Commenced stabilising second section of this project.

Road reconstruction of 4km of Brocklesby Balldale Road, from Brocklesby Goombargana Road to Woodland Road is continuing. Installation of culverts are programmed to begin February.

Clean up of tree debris has commenced after approval from TfNSW Natural Disaster AGRN 1001.

Unsealed:

Ongoing additional grading, pothole repair and drainage works are being undertaken when possible due to sustained wet conditions experienced in late 2022.

Clean up of tree debris and road grading has commenced after approval from TfNSW Natural Disaster AGRN 1001.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

DECEMBER & JANUARY REPORT OF WORKS [CONT'D]

Maintenance grading has been carried out on the following roads during December and January. See Map **ANNEXURE 10**.

Road Name	Location & Length (km)
Browns Road	Full length – 1.2km
Jerra Jerra Road	Full length – 3km
Llewellyn Road	Full length – 2.5km
Mate Street Morven	Full length – 1.4km
Ross Road	Full length – 3.4km
Taylors Road	Unsealed section – 4km
Thugga Road	Full length – 6km
Yambla Road	Full length – 3.6km
Angaston Road	Unsealed section - 0.75km
Bahrs Road	Sections - 4km
Beach Road West	Patches – 0.9km
Bloomfield Road	Patches – 0.3km
Brackley Road	Full length – 1.6km
Calool Lane	Full length – 1.7km
Davidson Lane	Full length – 0.7km
Habermans Road	Full length – 1.5km
Hovell Road	All unsealed section – 6.3km
Iron Post Lane	Patches, from Urana Rd end and 3rd and 4th bend – 2km
Maloney Road	Urana Road to Walla West Road – 3.5km
Merri Meric Road	Full length – 8.7km
Mitchells Road	Full length – 6.2km
Nolans Road	Full length – 2.5km
Rose Valley Lane	Full length – 3km
Stony Park Road	Full length – 4.4km
Trebleys Road	Full length – 2.2km
West Showground Road	All – 0.4km

Urban Streets:

General maintenance of urban streets is continuing.

Completed sealing the four previously unsealed streets in Gerogery.

Sealed bus stop area at the front of Gerogery Public School.

Commencement of Culcairn Drainage Scheme. This project includes installation of underground stormwater drainage in Balfour Street, Fraser Street and Railway Parade. With full reconstruction of the footpath in Balfour Street and Railway Parade.

Sarah Street, Gerogery West has had a 70m heavy patch completed.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

DECEMBER & JANUARY REPORT OF WORKS [CONT'D]

General:

General maintenance of public toilets and parks is continuing.

General sign maintenance is continuing.

Flood levy has been installed at Culcairn Water Works to protect from future flooding.

Asphalt footpaths have been constructed at Mary McKillop School to link the new bus shelters with the school and the existing children's crossing on Urana Road, Jindera.

Construction of a new loading ramp at the Henty Sportsground is complete along with installation of bollards around the clubrooms to manage vehicular movements.

Installation of new sewer is complete and road works have commenced as part of stage 2, Jacob Wenke Drive subdivision.

Fabrication works for the lookout and raised walk way on Hanel's Road, Woomargama is nearing completion, with roadworks and final detailing to finalise this project.

Monthly Works Maintenance Expenditure:

Local Roads Program	Current Budget	Monthly Budget to Date	YTD Expenditure	Monthly Budget Variance to Actual	Comments
Urban Roads Maintenance	\$210,000	\$122,500	\$157,834	-\$35,334	Over expenditure will be addressed by the reduction of Capital Works Program.
Urban Roads Town Maintenance	\$250,000	\$145,833	\$167,609	-\$21,776	Monitor.
Rural Roads Sealed	\$764,975	\$446,235	\$970,278	-\$524,042	Over expenditure is predominantly covered by Natural Disaster Funding.
Rural Roads Unsealed	\$1,221,603	\$712,602	\$1,185,464	-\$472,863	Over expenditure is predominantly covered by Natural Disaster Funding.
Street Tree Maintenance	\$250,000	\$145,833	\$117,842	\$27,991	

NOTE : Application for Natural Disaster submitted and declared for significant weather events December/January. Awaiting acceptance of funding for completed emergency works and pending works estimated value \$1.5m.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 15 FEBRUARY 2023

DECEMBER & JANUARY REPORT OF WORKS [CONT'D]

Regional Roads Program	Current Budget	Monthly Budget to Date	YTD Expenditure	Monthly Budget Variance to Actual	Comments
Regional Roads Maintenance	\$750,000	\$437,500	\$1,050,324	-\$612,824	Over expenditure is predominantly covered by Natural Disaster Funding.

Sportsgrounds, Parks & Public Toilets	Current Budget	Monthly Budget to Date	YTD Expenditure	Monthly Budget Variance to Actual	Comments
Sportsground Maintenance	\$303,512	\$177,049	\$190,354	-\$13,305	Monitor and is balanced by under expenditure of P&G Maintenance.
Parks & Gardens Maintenance	\$353,378	\$206,137	\$139,362	\$66,775	
Public Toilets Maintenance	\$159,748	\$93,186	\$132,761	-\$39,574	Monitor and is partially balanced by under expenditure of P&G Maintenance.

NB : Sportsground Maintenance excludes annual GHC contribution payment

Major Projects Expenditure:

Project	Budget	YTD	Committed	Total	Remaining	Comments
Gerogery Road Rehabilitation	\$2,609,911	\$1,166,661	\$25,284	\$868,513	\$1,417,965	Work has commenced on the second section of this project
Brocklesby Balldale Road Rehabilitation	\$1,750,000	\$266,692	\$0	\$127,077	\$1,483,307	Drainage works are programmed to commence in February 2023

ORDINARY MEETING OF GREATER HUME COUNCIL
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ENVIRONMENT AND PLANNING

1. DEVELOPMENT APPLICATIONS PROCESSED FOR THE MONTH OF JANUARY 2023

The schedule of development applications processed for the month of January 2023 is attached at **ANNEXURE 11**.

PART D

COMMUNITY MEETING- MINUTES

Attached in **ANNEXURE 12**, are minutes of the following items:

1. **MINUTES OF WALLA WALLA COMMUNITY HALL COMMITTEE MEETING HELD 5TH DECEMBER 2022.**
2. **MINUTES BROCKLESBY FOCUS GROUP MEETING HELD 14TH NOVEMBER 2022**
3. **MINUTES OF THE WALLA WALLA COMMUNITY DEVELOPMENT COMMITTEE HELD ON MONDAY 25TH JULY 2022 AT THE WALLA WALLA HALL AT 7PM**
4. **MINUTES OF THE WALLA WALLA COMMUNITY DEVELOPMENT COMMITTEE HELD ON MONDAY 26TH SEPTEMBER 2022 AT THE WALLA WALLA HALL AT 7PM**
5. **MINUTES OF THE WALLA WALLA COMMUNITY DEVELOPMENT COMMITTEE HELD ON MONDAY 28TH NOVEMBER 2022 AT THE WALLA WALLA HALL AT 7PM**
6. **MINUTES OF GEROGERY HALL COMMITTEE MEETING 7TH OCTOBER 2022**