



**Greater
Hume
Council**

Ordinary Meeting of Greater Hume Council

Wednesday, 19 July 2023

NOTICE is hereby given that an Ordinary Meeting of the Greater Hume Council will be held at Culcairn Council Chambers, 40 Balfour Street, Culcairn, commencing at 6.00pm. The meeting commences with a Public Forum.

Persons wishing to address Council in the forum must register by 5pm Monday, 17 July 2023. The conduct of the forum is governed by the Council's Code of Meeting Practice. A new procedure applies for persons wishing to attend the meeting which can be obtained from Council's website or any Council office.

Council live streams meetings so that the public may view the proceedings of the meeting in real time or later. View the recording of the meeting at <https://bit.ly/35uKFxX>

Evelyn Arnold
GENERAL MANAGER

**ORDER OF BUSINESS TO BE CONSIDERED
REFER OVERLEAF**

Ordinary Meeting of Greater Hume Council

Wednesday, 19 July 2023

In accordance with Council's Code of Meeting Practice, this Council Meeting is being recorded and will be placed on Council's webpage for public information. All present today are reminded that by speaking you are agreeing to your view and comments being recorded and published. You are also reminded that, if or when speaking, you are to be respectful to others and use appropriate language. Greater Hume Council accepts no liability for any defamatory or offensive remarks or gestures during this Council Meeting.

BUSINESS:

1. OPENING THE MEETING

2. PRAYER

3. ACKNOWLEDGEMENT OF COUNTRY

"I would like to acknowledge that this meeting is being held on the traditional lands of the Wiradjuri people, and pay my respect to elders both past, present and emerging".

4. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

- Minutes of the Ordinary Meeting of Council – 21 June 2023

6. ACTION REPORT FROM THE MINUTES

7. DISCLOSURES OF INTERESTS

8. MAYORAL MINUTE(S)

9. NOTICES OF MOTIONS

10. REPORTS FROM OFFICERS

PART A For Determination

- Environment and Planning
- Governance
- Corporate and Community Services
- Engineering

ITEM REFERRED TO CLOSED COUNCIL

- Nil

PART B To Be Received and Noted

- Corporate and Community Services

PART C Items For Information

- Governance
- Corporate and Community Services
- Engineering
- Environment and Planning

PART D Items for Information

11. MATTERS OF URGENCY

Nil

12. COMMITTEE OF THE WHOLE – CONFIDENTIAL CLOSED COUNCIL REPORT

Nil

13. CONCLUSION OF THE MEETING

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**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
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MAYORAL MINUTE

Nil

NOTICE OF MOTIONS

Nil.

OFFICERS' REPORTS – PART A - FOR DETERMINATION

ENVIRONMENT AND PLANNING

1. **PLANNING PROPOSAL TO RECLASSIFY PART OF COUNCIL OWNED LAND AT 1 COMMERCIAL STREET WALLA WALLA NSW 2659 ON LOT 5812 DP 1181658.**

Report prepared by Director Environment and Planning – Colin Kane and
Town Planner – Gayan Wickramasinghe

REASON FOR REPORT

The purpose of this report is to seek a resolution of Council to proceed with a planning proposal to reclassify a portion of Council owned land located south of 104 Commercial Street Walla Walla NSW 2659 being Lot 5812 DP 1181658 also known as 1 Commercial Street Walla Walla NSW 2659 from “Community Land” to “Operational” Land.”

REFERENCE TO DELIVERY PLAN

The following strategies have direct or indirect connection with the proposed reclassification as outlined in the Greater Hume Council Community Strategic Plan 2022-2032:

- Support local job creation by creating industrial areas and employment opportunities;
- Encourage social enterprises and businesses to grow local employment.

DISCUSSION

On 19 April 2023, a report was presented to Council requesting that an application be made to reclassify the above-mentioned allotment as “Operational Land” through amending Schedule 4, Part 1, of the GHEP 2013. The Council resolution was as follows:

“That Council:

1. *Indicates that it is in agreement that a planning proposal be undertaken to reclassify the portion of land highlighted in the report from community land to operational land;*
2. *Will be informed by community consultation through this process;*
3. *Agrees that PJN Steel Fabrication will meet all associated costs to undertake the planning proposal;*
4. *Will receive further reports in relation to the outcome of the planning proposal and future sale of the land.”*

In line with the above resolution, Bio Plan (the applicant) has lodged a planning proposal **ANNEXURE 1** to reclassify the above-mentioned allotment via the Planning Portal. Council staff have noted that the proposal has been prepared in accordance with the following documents:

1. NSW Department of Planning, Infrastructure & Environment Local Environmental Plan Making Guideline (December 2021) (the “Guide”) &
2. LEP Practice note (PN 16-001) relating to the Classification and reclassification of public land through a local environmental plan.

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**PLANNING PROPOSAL TO RECLASSIFY PART OF COUNCIL OWNED LAND AT 1
COMMERCIAL STREET WALLA WALLA NSW 2659 ON LOT 5812 DP 1181658 [CONT'D]**

The subject land is currently zoned RU5 Village pursuant to the GHLEP 2012 as indicated in **Figure 1** below whilst according to Council's GIS Mapping System, it has a total area of 1.0620ha. It noted however, the applicant has only requested to reclassify **PART** of Lot 5812 DP 1181658 that is equivalent to 456.2m² as shown in **Figure 2 and 3** respectively. The strip of land is occasionally used as an informal thoroughfare for people accessing the sports ground area to the east. It is noted however should the land be reclassified, access to the sportsground will be retained from the laneway off William Street to the north.



Figure 1 – The development site subject of the planning proposal; Source: Intramaps



Figure 2 – The exact site subject of the planning proposal by the applicant.

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**PLANNING PROPOSAL TO RECLASSIFY PART OF COUNCIL OWNED LAND AT 1
COMMERCIAL STREET WALLA WALLA NSW 2659 ON LOT 5812 DP 1181658 [CONT'D]**



Figure 3 – Another view of the exact site subject of the planning proposal by the applicant.

The applicant noted that the purpose of the sale of the land in question is to consolidate this parcel with adjoining land that is currently being occupied by PJN Steel Fabrication (the beneficiary of the planning proposal) to facilitate the expansion of the manufacturing business at No.104 Commercial Street.

Council staff have noted that in order to facilitate this reclassification, no changes to the existing zoning classification of the GHLEP is required. If the applicant decides to expand the existing industrial activities to the land subject of this reclassification, the subdivision and use of the land can be appropriately dealt as part of further development applications lodged with the Greater Hume Council.

This land is Council owned and Council is required to classify all public land as either 'Community Land' or 'Operational Land' under Section 25 and 26 of the Local Government Act (LG Act) 1993. Community land is land used for a public purpose (i.e. parks, reserves, sports grounds etc.) Operational land is land which facilitates the functions or 'operations' of Council (i.e. works depots, garages etc.).

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PLANNING PROPOSAL TO RECLASSIFY PART OF COUNCIL OWNED LAND AT 1
COMMERCIAL STREET WALLA WALLA NSW 2659 ON LOT 5812 DP 1181658 [CONT'D]

In order to proceed with the required arrangements, the subject land needs to be classified as “Operational” under the LG Act 1993. It is noted [Section 5.2 of the Greater Hume Local Environmental Plan \(GHLEP\) 2012](#) provides Council with the opportunity to classify or reclassify public land for the purposes of the LG Act 1993 whilst additional specific provisions are also included in Section 27, 29, 30 and 34 of the LG Act. In general, reclassification of public land through an amendment to Schedule 4 (Classification and reclassification of public land) of GHLEP 2012 is subject to both the local plan-making process and public consultation in accordance with the [Environmental Planning & Assessment Act \(EP&A Act\) 1979](#).

The process for achieving the reclassification of **PART of Lot 5812 DP 1181658** from ‘community’ to ‘operational’ is as follows:

1. Once Council resolves to support the proposal, the planning proposal will be submitted to the Department of Planning and Environment for a Gateway Determination.
2. Agency referrals are completed **IF REQUIRED** under the Gateway Determination –The Planning Proposal cannot proceed until any matters of concern raised by an agency are not resolved.
3. Community consultation is undertaken in accordance with the Gateway Determination - for a minimum period of 28 days. A Public hearing will also be undertaken in accordance with s29 of the Local Government Act 1993 during this time. The Public Hearing is chaired by an independent facilitator who then submits a report to Council identifying issues raised.
4. A report is prepared for Council addressing submissions received during the public exhibition and issues raised at the public hearing.
5. Subject to Council Resolution, the Planning Proposal is then be forwarded to the Department of Planning and Environment for finalisation and amendment of GHLEP 2012.

It is also confirmed that no interests will be discharged or changed in any way as a result of this planning proposal.

Reclassification of subject land to "operational" will involve a public hearing under section 3.34 of the EP&A Act 1979 in respect of the planning proposal.

BUDGET IMPLICATIONS

Finalisation of this process can be undertaken by Council’s internal staff. It is noted as endorsed by Council in its resolution dated 19 April 2023, all associated cost will be borne by the beneficiary of the proposal.

CONCLUSION

In order to achieve the above outcome (to reclassify **PART of Lot 5812 DP 1181658** from “Community” to “Operational”), the submitted planning proposal is required to be submitted to the Department of Planning and Environment for a Gateway Determination. The processing of the planning proposal would then proceed as briefly outlined in this report.

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PLANNING PROPOSAL TO RECLASSIFY PART OF COUNCIL OWNED LAND AT 1
COMMERCIAL STREET WALLA WALLA NSW 2659 ON LOT 5812 DP 1181658 [CONT'D]

RECOMMENDATION

1. In accordance with Section 3.34(1) of the Environmental Planning and Assessment Act 1979 Council request a Gateway Determination from the Minister for Planning.
2. Council advise the Department of Planning and Infrastructure that it will utilise its delegations under Section 3.36 of the Environmental Planning and Assessment Act 1979 to make or not make the plan.
3. Upon receipt of a Gateway Determination, Council place the Planning Proposal on public exhibition and hold a public hearing pursuant to any requirements of the determination and Section 3.34(2) of the Environmental Planning and Assessment Act 1979.
4. Should no objections be received, a supplementary report be tabled to consider whether to progress with the reclassification amendment.

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GOVERNANCE

1. POLICY DEVELOPMENT – WATER AND WASTE WATER

Report prepared by Engineering Administration Assistant – Amanda Williams

REASON FOR REPORT

For Council to consider the readoption of the Backflow Prevention Policy.

REFERENCE TO DELIVERY PLAN ACTIONS

Objective Our leadership and communication cultivate confidence in our future direction

Outcome L1 Our decision-making is inclusive, collaborative and encourages ownership of our future

DISCUSSION

This policy is now due for review as part of Councils commitment to continuous improvement. The reviewed policy is attached as **ANNEXURE 2**. There has been a minor editing amendments to ensure the policy is clear and easily read. The amendments are tracked in the draft document.

BUDGET IMPLICATIONS

There are no direct budget implications resulting from the adoption of the above policy.

CONCLUSION

The continual review and development of Council policies is essential to ensure adequate internal control systems are in place and for Council to remain abreast of emerging trends and issues with the local government sector.

RECOMMENDATION

That the Greater Hume Council Policy relating to Backflow Prevention Policy be adopted.

CORPORATE AND COMMUNITY SERVICES

1. SIGNING OF CONTRACT FOR LICENCE TO OCCUPY – UNIT 6 KALA COURT

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To seek Council approval to sign contracts for the Licence to Occupy, Unit 6 Kala Court under the Common Seal of Council.

REFERENCE TO DELIVERY PLAN ACTION

Nil.

DISCUSSION

Council has reached agreement with Ms Joan Quick to occupy Unit 6, Kala Court Holbrook under Council's standard Licence to Occupy contract.

Accordingly, approval is hereby sought for the Mayor and General Manager to execute the required contracts under the Common Seal of Council.

BUDGET IMPLICATION

Nil

CONCLUSION

Approval is sought to execute contract documentation for occupation of Unit 6 Kala Court under the Common Seal of Council.

RECOMMENDATION

That the Mayor and General Manager be authorised to sign the Licence to Occupy Agreement for Unit 6 Kala Court under the Common Seal of Council.

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ENGINEERING

1. PROPOSED LRCIP ROUND 3 GRAVEL ROAD RESHEETING

Report prepared by Director Engineering – Greg Blackie

REASON FOR REPORT

To decide roads to be gravel resheeted from the \$550,000 allocated at the December 2022 Council Meeting from the Local Roads and Community Infrastructure Program (LRCIP) Round 3.

REFERENCE TO DELIVERY PLAN ACTION

CSP Strategy N2 Our road and transport network is maintained and accessible

Initiative N2.1.1. Implement asset management and renewal programs in accordance with adopted budgets and capital works programs.

DISCUSSION

As Councillors would be aware, at the time of the December meeting it was determined that staff provide a list of roads to be considered for resheeting.

Staff have considered the future gravel resheeting program (i.e. roads that are currently planned for resheeting for 2024/25) and other roads that that would benefit from gravel resheeting due to their current condition.

The roads proposed for resheeting are:

1. Walla West Road (End of Seal to Elms Lane)	(Ch4165 – Ch9120)	- Length	\$163,000
		4.955km	
2. Shoemarks Road (From Shewyn Road to Scholz Road)	(Ch0 – Ch3340)	Length	\$110,000
		3.340km	
3. Lennon’s Road (Full Length)	(Ch 0 – Ch8155)	Length	\$277,000
		8.155km	
		TOTAL	\$550,000

Attached in **ANNEXURE 3** is a map showing the roads proposed to be resheeted

Walla West Road and Shoemarks Road have been selected from the proposed 2024/25 Gravel Resheeting Program and Lennon’s Road was prioritised due to ongoing issues with the road that have been raised with Council recently.

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PROPOSED LRCIP ROUND 3 GRAVEL ROAD RESHEETING [CONT'D]

BUDGET IMPLICATION

Total Project Cost	\$550,000
Funded From:	
Adopted Budget Item	\$0
Grant - (LRCIP Round 3)	\$550,000
Transfer from Internal Reserve	\$0
External Contribution (Specify who/where from)	\$0
TOTAL	\$550,000

CONCLUSION

Staff have considered the future gravel resheeting program (i.e. roads that are currently planned for resheeting for 2024/25) and other roads that that would benefit from gravel resheeting due to their current condition.

The roads proposed for resheeting are:

1. Walla West Road (End of Seal to Elms Lane)	(Ch4165 - Ch9120)	- Length	\$163,000
		4.955km	
2. Shoemarks Road (From Shewyn Road to Scholz Road)	(Ch0 – Ch3340)	Length	\$110,000
		3.340km	
3. Lennon’s Road (Full Length)	(Ch 0 – Ch8155)	Length	\$277,000
		8.155km	
		TOTAL	\$550,000

RECOMMENDATION

That the following roads be resheeted using LRCIP Round 3 funding

1. Walla West Road (End of Seal to Elms Lane)	(Ch4165 - Ch9120)	- Length	\$163,000
		4.955km	
2. Shoemarks Road (From Shewyn Road to Scholz Road)	(Ch0 – Ch3340)	Length	\$110,000
		3.340km	
3. Lennon’s Road (Full Length)	(Ch 0 – Ch8155)	Length	\$277,000
		8.155km	
		TOTAL	\$550,000

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2. TENDER TL 03 – 2021/22 BALFOUR STREET DRAINAGE

Report prepared by Works Engineer – Andrew Walls

REASON FOR REPORT

To consider the extension of scope of tender TL 03-2021/22.

REFERENCE TO DELIVERY PLAN ACTION

- Objective Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community.
- Outcome 4.1 Infrastructure and facilities meets the needs of our communities.

DISCUSSION

The scope of the current contract covers Stage 1a and Stage 2 which is the construction of drainage from an outfall point in Billabong Creek at the southern end of Fraser Street to extend east along Balfour Street to the roundabout at the Olympic Highway. The current contract also includes the reconstruction of kerb and footpath on both sides of Balfour Street through the business area of town. This tender was awarded to Hutchinson Civil P/L with works progressing to date.

At the time of original tendering provisional costing were also requested to be submitted for Stage 1b covering Balfour Street to the west of Fraser Street that will ultimately service the proposed subdivision west of the Stock Route.

A drawing of the proposed works is shown below for Councillors information.

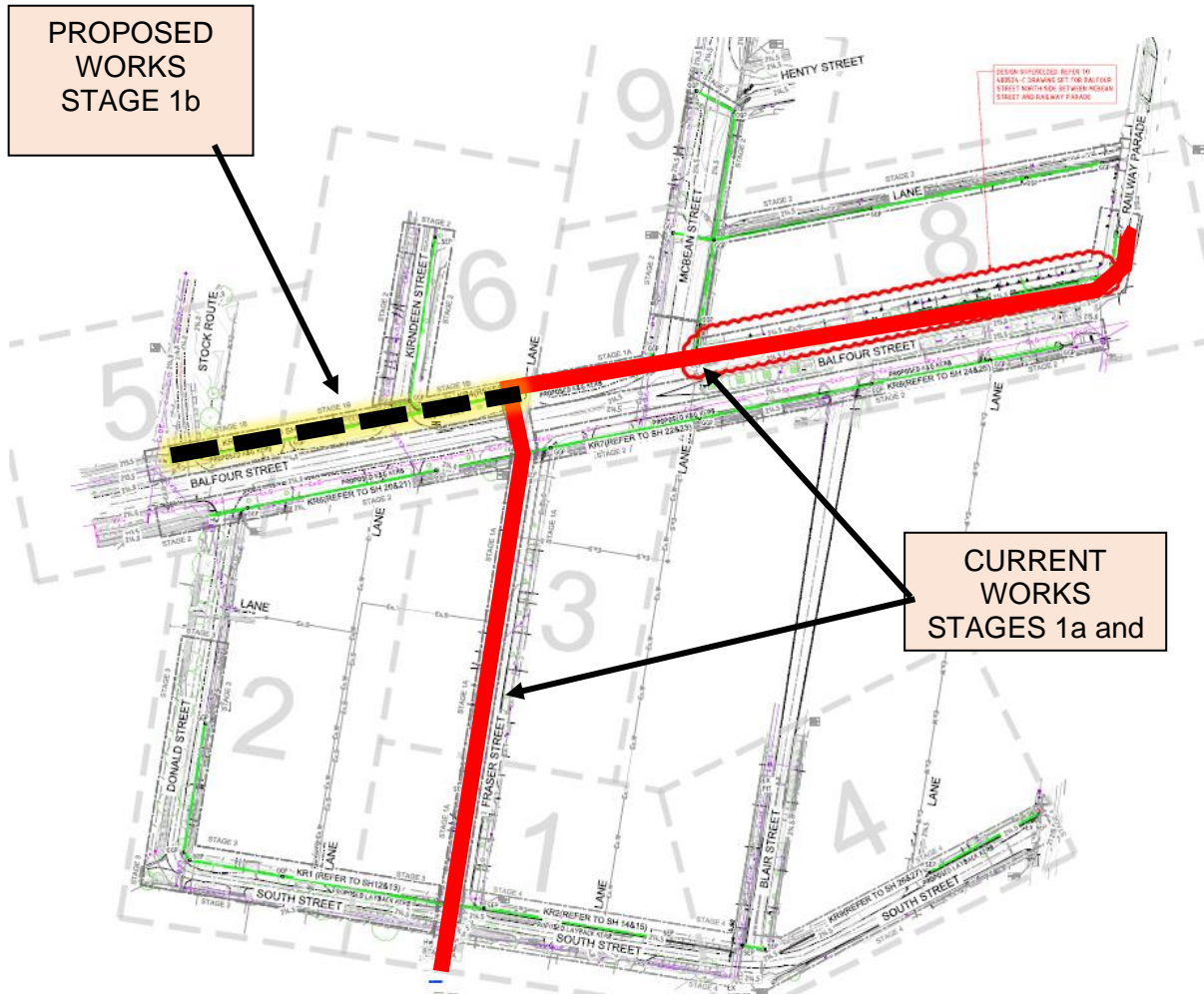
The following provisional tenders for Stage 1b were previously received and are listed in alphabetical order.

Company	Tender Price (excluding GST)
Blueys Plumbin' and Diggin'	\$ 231,877.80
Hutchinson Civil	\$ 170,764.00
Kingsline	\$ 267,966.56
Longford Civil	\$ 308,150.62
Utilstra	\$ 877,890.75

Hutchinson Civil is a well-established civil contractor based in Albury. This company and has previously completed works for Greater Hume Council to a satisfactory standard. Further to this the current works comprising of Stage 1a and Stage 2 TL03 2021/22 is being carried out in a professional and diligent manner.

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TENDER TL 03 – 2021/22 BALFOUR STREET DRAINAGE [CONT'D]



Mr Bede Hutchinson from Hutchinson Civil has confirmed that he was satisfied that they have the personnel and equipment to complete the extended project scope to the required standard in a safe manner.

Mr Hutchinson indicated that a projected commencement date soon after procurement of the necessary concrete pipes and pits would be possible. It is the authors' opinion that the favourable tendered rates submitted by Hutchinson Civil and the satisfactory manner in which the current works are being conducted warrants consideration towards extending the scope of the current contract.

BUDGET IMPLICATION

Stage 1b of the Balfour Street Drainage project is to be funded from the Land Development Reserve.

The original tender prices specifically include the stage of the works west of Fraser Street towards the Stock Route as provisional works.

The tendered price is consistent with the engineers estimate.

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TENDER TL 03 – 2021/22 BALFOUR STREET DRAINAGE [CONT'D]

CONCLUSION

Five tenders were originally received for the Balfour Street Drainage project Stage 1a and Stage 2 and all provided provisional rates for Stage 1b.

Contract TL03 2021/22 Stage 1a and Stage 2 was previously awarded to Hutchinson Civil P/L. The tender submitted by Hutchinson Civil P/L also contained the most favourable rates for Stage 1b.

There is no technical or practical reason to conclude that Hutchinson Civil P/L are not capable of completing the contract to the required standard and within a reasonable timeframe to be determined by programming and procurement restraints.

RECOMMENDATION

That:

1. The current contract with Hutchinson Civil P/L for tender TL03 Balfour Street Drainage Stages 1A and 2 be extended to include Stage 1B for the sum of \$170,764.00 (excl. GST).

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3. DEVELOPER PROPOSED ROAD NAMES, HOLBROOK

Report prepared by Director Engineering - Greg Blackie

REASON FOR REPORT

This report seeks Council approval on behalf of the developer to name two roads in an approved 46 lot subdivision (DA10.2022.193.1).

REFERENCE TO DELIVERY PLAN ACTION

Nil

DISCUSSION

Council will be the eventual owner of the public roads created as a part of a 46 lot subdivision occurring on Young Street and Jingellic Road in Holbrook.

The developer has proposed two new names for roads created as a part of this development as well as the continuation of Young Street (see **ANNEXURE 4**).

The proposed names are **COCO STREET** and **JANE STREET**.

While both roads are deemed acceptable in the Geographic Names Board (GNB) online Road Name Evaluation, Coco Street would be more appropriately recognised as a Crescent, rather than a Street to meet the NSW Address Policy 2021.

The GNB does not endorse the use of first names nor the use of names of individuals that are still living. Council endorsement does not guarantee a name will be accepted by the GNB.

Once a road name has been approved by Council and registered by the GNB, under the Roads Regulation 2018 a Local Government is required to publish notice of the new name in the NSW Government Gazette.

BUDGET IMPLICATION

Nil.

CONCLUSION

A Resolution of Council is now sought to approve the proposed road names, which will eventually form part of the public road network, so that they may be nominated to the Geographic Names Board for approval.

RECOMMENDATION

That “Coco Street” regardless of name chosen, instead be referred to as a “Crescent”.

The two proposed names are **COCO CRESENT** and **JANE STREET**.

ITEM TO BE REFERRED TO CLOSED COUNCIL

Nil

OFFICERS' REPORTS – PART B – TO BE RECEIVED AND NOTED

CORPORATE AND COMMUNITY SERVICES

1. COMBINED INVESTMENT ACCOUNT – MONTH ENDED 30 JUNE 2023

Report prepared by Accountant – Camilla Webb

REASON FOR REPORT

This report presents to Council details of all funds invested as at 30 June 2023 as required by the Local Government (General) Regulation 2021.

REFERENCE TO DELIVERY PLAN ACTION

Objective	We lead a vibrant, connected and inclusive community
Outcome 1.1	Leadership and advocacy is demonstrated and encouraged in our communities

DISCUSSION

In accordance with the Local Government Act 1993, the Responsible Accountant must present to Council monthly, the status of the investments held by Council. The Responsible Accountant must detail the investments held, and their compliance with both internal policy and external regulation under the Ministerial Order of Investments.

In accordance with the recommendations made by the Office of Local Government (OLG) Investment Policy Guidelines published in June 2010, the monthly Investments Reports are attached to the Council investment report. This allows a stand-alone report to be published on Council's website for the public to view without having to peruse the Council meeting agenda for the relevant meeting.

Councillors should note that Council has engaged an external investment manager, Curve Securities, to source appropriate investment opportunities with the aim of transitioning Council's investment portfolio to meet the investment parameters as detailed in Council's revised Investment Policy. Curve Securities will work with Council to ensure that Council's overall investment portfolio is diversified across a wider spectrum of approved financial institutions thereby achieving improved security and asset protection. It should be noted that each individual investment is still held directly by Council with each financial institution.

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COMBINED INVESTMENT ACCOUNT – MONTH ENDED 30 JUNE 2023 [CONT'D]

Greater Hume’s overall investment portfolio

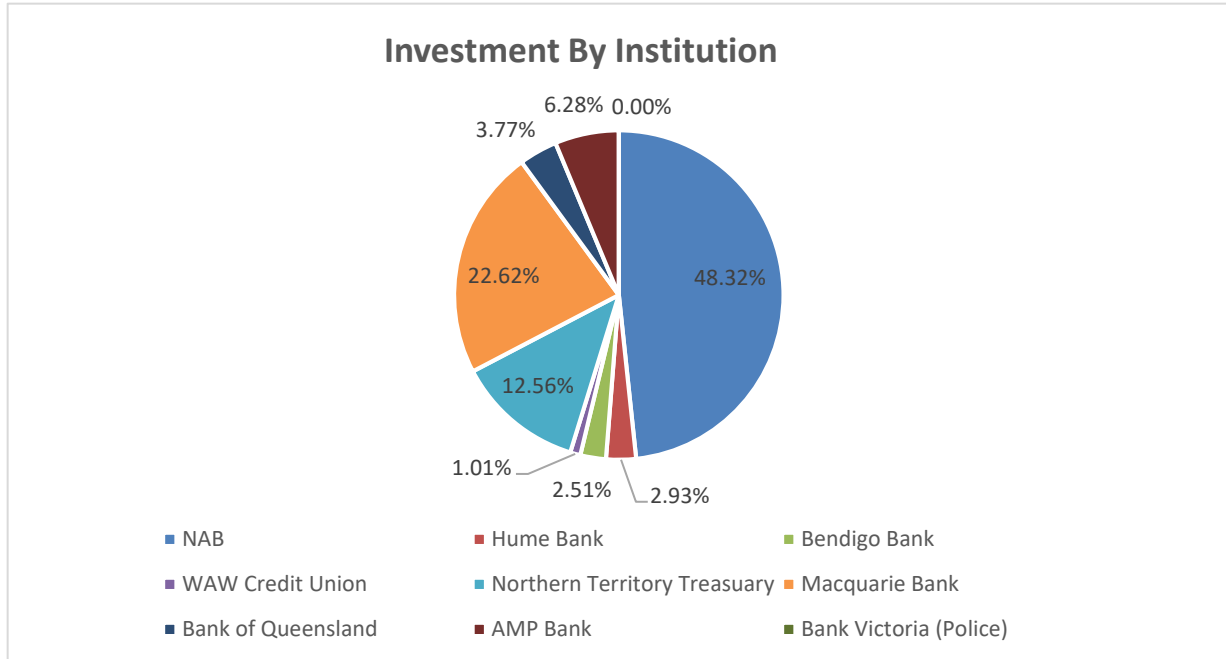
Total Portfolio Value	\$39,794,577.59
Weighted Average Term (days)	173
Weighted Average Yield	3.48%
Total Monthly Accrued Interest	\$78,710.62
Total Interest Received this month	\$45,540.41
Interest Payments this month	6
Matured Investments this month	6
Total Funds Matured this month	\$3,500,000.00
New Investments this month	4
Total Funds Invested this month	\$2,500,000.00

Note: The Reserve Bank of Australia cash rate increased from 3.85% to 4.10% on the 7 June 2023.



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COMBINED INVESTMENT ACCOUNT – MONTH ENDED 30 JUNE 2023 [CONT'D]



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COMBINED INVESTMENT ACCOUNT – MONTH ENDED 30 JUNE 2023 [CONT'D]

Investment Register

Contract Number	ADI/Security Name	Maturity Date	Amount	Long Term Rating	Term in Days	Monthly Accrued Interest	Yield
62452	Bank Of Queensland.	4/07/2023	\$500,000	BBB+	180	\$1,787.67	4.35%
64269	Macquarie Bank	12/07/2023	\$1,000,000	A+	91	\$3,657.53	4.45%
63022	NAB	8/08/2023	\$1,000,000	AA-	181	\$3,534.25	4.30%
63023	Macquarie Bank	8/08/2023	\$1,000,000	A+	180	\$3,427.40	4.17%
63314	Macquarie Bank	11/08/2023	\$1,000,000	A+	171	\$3,715.07	4.52%
65006	Macquarie Bank	18/08/2023	\$1,000,000	A+	91	\$3,805.48	4.63%
63557	NAB	21/08/2023	\$500,000	AA-	172	\$1,869.86	4.55%
63562	Macquarie Bank	22/08/2023	\$500,000	A+	172	\$1,869.86	4.55%
63558	NAB	30/08/2023	\$500,000	AA-	181	\$1,869.86	4.55%
63564	Macquarie Bank	30/08/2023	\$500,000	A+	181	\$1,869.86	4.55%
54123	NAB	13/09/2023	\$2,000,000	AA-	727	\$986.30	0.60%
63907	Macquarie Bank	20/09/2023	\$1,000,000	A+	184	\$3,723.29	4.53%
63908	NAB	20/09/2023	\$500,000	AA-	184	\$1,828.77	4.45%
60497	AMP Bank	27/09/2023	\$500,000	BBB	365	\$1,931.51	4.70%
60822	WAW Credit Union	9/10/2023	\$400,000	NR	365	\$1,150.68	3.50%
60817	AMP Bank	12/10/2023	\$1,000,000	BBB	365	\$3,739.73	4.55%
64397	Bank Of Queensland	16/10/2023	\$500,000	BBB+	179	\$1,910.96	4.65%
60956	AMP Bank	20/10/2023	\$1,000,000	BBB	365	\$3,904.11	4.75%
63063	NAB	6/11/2023	\$1,000,000	AA-	270	\$3,657.53	4.45%
65218	Hume Bank	18/11/2023	\$1,000,000	NR	180	\$3,821.92	4.65%
63565	Macquarie Bank	27/11/2023	\$500,000	A+	269	\$1,939.73	4.72%
63559	NAB	27/11/2023	\$500,000	AA-	270	\$1,931.51	4.70%
65216	NAB	28/11/2023	\$500,000	AA-	180	\$2,013.70	4.90%
63842	Macquarie Bank	11/12/2023	\$1,000,000	A+	271	\$3,797.26	4.62%
65481	Macquarie Bank	12/12/2023	\$500,000	A+	182	\$1,218.08	4.94%
65482	Macquarie Bank	12/12/2023	\$1,000,000	A+	182	\$2,460.82	4.99%
64367	Bendigo & Adelaide Bank	13/12/2023	\$500,000	BBB+	240	\$1,869.86	4.55%
63568	Hume Bank	1/03/2024	\$68,304.65	NR	365	\$241.41	4.30%
64568	Hume Bank	1/05/2024	\$46,751.06	NR	365	\$163.31	4.25%
65005	Bendigo & Adelaide Bank	21/05/2024	\$500,000	BBB+	365	\$1,993.15	4.85%
65921	Hume Bank	29/06/2024	\$51,490.30	NR	365	\$7.83	5.55%
65217	Bank Of Queensland.	26/08/2024	\$500,000	BBB+	448	\$1,834.25	5.15%
56079	Northern Territory Treasury Corp	15/06/2025	\$1,000,000	NR	1,248	\$1,150.68	1.40%
52490	Northern Territory Treasury Corp	16/06/2025	\$1,500,000	NR	1,481	\$1,356.16	1.10%
51782	Northern Territory Treasury Corp	15/06/2026	\$2,500,000	NR	1,887	\$2,671.23	1.30%
49570	NAB	1/07/2023	\$12,728,031.58	AA-	1	\$0	2.60%
Total			\$39,794,577.59			\$78,710.62	

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COMBINED INVESTMENT ACCOUNT – MONTH ENDED 30 JUNE 2023 [CONT'D]

Declaration

I, Dean Hart, as the Responsible Accounting Officer of Greater Hume Shire Council, hereby certify the investments listed in the attached reports have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulations 2021 and Council's Investment Policy.

All investments have been appropriately recorded in Council's financial records and reconciled monthly.

CONCLUSION

As at 30 June, 2023 total Investments held were \$39,794,577.59. The year to date accrued investment earnings for 2022/23 was \$996,580.06 representing a weighted average yield of 3.48%.

RECOMMENDATION

That Council receives and notes the Investment Balances Report for the month of June 2023.

PART C - ITEMS FOR INFORMATION

GOVERNANCE

1. TOURISM AND PROMOTIONS REPORT – JUNE 2023

Prepared by: Kerrie Wise, Executive Assistant, Governance, Tourism and Promotions

Greater Hume Council Websites

Outcome 4.2 - Our communication is open, effective and purposeful to connect and educate our community.

Continued implementation of the GHC Communication Plan. Maintain and manage the Greater Hume Council suite of websites which are compliant with accessibility standards. Seamless CMS(OpenCities) is the provider of Council's websites – Greater Hume Council, Visit Greater Hume, Greater Hume Children Services and Town and Village websites.

Comments

Please note, due to google changing over the statistical software, we have not been able to retrieve data for June 2023 period, this is a once only event. Data reporting will recommence in July.

Social Media

Outcome 4.2 - Our communication is open, effective and purposeful to connect and educate our community.

Continued implementation of the GHC Communication Plan. Expand the information available to the community online and encourage online collaboration and self-serve service platforms

Comments

Instagram, #visitgreaterhume – 1085 followers

Individual facebook pages:

- Greater Hume Council – 3600 followers
- Visit Greater Hume – 659 followers
- Holbrook Submarine Museum – 1237 followers
- Greater Hume Children's Services – 1000 followers
- Greater Hume Youth Advisory Committee – 493 followers
- Buy Local in Greater Hume – 609 followers

Greater Hume Council Newsletters

Outcome 4.2 - Our communication is open, effective and purposeful to connect and educate our community.

Develop quarterly Council newsletters and a rates notice insert whilst ensuring effective and targeted content

Comments

Winter edition of Greater Hume Council Newsletter is out and online.

Grants and Funding

Outcome 1.2 - Our infrastructure and services are aligned to the health, wellbeing and safety needs of the community.

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TOURISM AND PROMOTIONS REPORT – JUNE 2023 [CONT'D]

Comments

Greater Hume has now partnered with GrantGuru to provide is the most comprehensive grants database in Australia that includes grants and assistance across all levels of government and the private sector (philanthropic grants), each summarised into a one-page template for easy comparison. This grant portal is available to Council staff, local businesses, community and sporting groups throughout Greater Hume. Grant applications managed by writer are:

Name	About	Current
NSW Government - Bushfire Local Economy Recovery Fund - \$451,054 – Hanel's Lookout	This project at Hanel's Lookout (Woomargama National Park) will create viewing platforms, walk ways, sealed car park, sealed Hanel's Road, toilet, picnic area and signage.	Linemarking has been completed, interpretational signage is being developed and opening is being planned.
Riverina Water	Painting and lighting for AE2 exhibition space.	Successful - \$20,000 – Arranging acquittal
Reconnecting Regional NSW - Community Events Program	Greater Hume Council has been advised of an allocation of \$301,708 towards the NSW Government's Reconnecting Regional NSW – Community Event Program.	17 events have been funded with the majority of events already held. The program has provided communities with some very successful events. Acquittal has been submitted
Maritime Museum	Submarine Museum Holbrook – Restoration and Framing of WWII Jolly Roger Flag \$1350.00	Successful - Work in Progress

Greater Hume Tourism and Promotions

Outcome 2.3 - Our region's highlights are celebrated, maintained and promoted to enhance our visitor experience

Comments

- Monthly newsletters are sent to all Greater Hume Tourism Operators, providing latest information on tourism opportunities, marketing, social media and promotional campaigns as well as relevant contacts and statistics.
- Managing over 160 Greater Hume ATDW Listings. The Australian Tourism Data Warehouse (ATDW) is Australia's national platform for digital tourism marketing in Australia. ATDW distributes information to over 60 partners' websites to support local tourism businesses in expanding their on line exposure, bookings and marketing.
- Submitted visitor and What's On advertising in Out and About Winter 2023 Edition in Border Mail. The print run is 24,000, 14,000 are inserted into The Border Mail and the additional 10,000 distributed. Distribution is to all Visitor Information Centres through NE Victoria and South West NSW/Riverina plus Canberra and Melbourne. Other business (inc motels) and advertisers.
- Emailed (over 600) 'What's On in June' to Visitor Information Centres in NSW and VIC, coach/bus/tour companies, tourism operators within shire and regional, media, visitor information points and to interested residents in shire.
- COVID Recovery Funding - A Greater Hume promotional campaign in partnership with Murray Regional Tourism and Destination NSW has been developed and will now be rolled out from Spring 2023. The Destination NSW campaign will feature Morgan's Lookout at Walla Walla. #feelNSW

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TOURISM AND PROMOTIONS REPORT – JUNE 2023 [CONT'D]

Visitor Information Centre and Submarine Museum

Outcome 2.3 - Our region's highlights are celebrated, maintained and promoted to enhance our visitor experience.

Offering visitors to Greater Hume information and advice on accommodation, places to eat, attractions, maps, tours, road conditions, events and other general information. Reception and admission to Submarine Museum.

Comments

Visitor Information Centre Statistics:

June 23 - Walk In – 1117, Phone Calls - 17, Emails – 4.

June 22 - Walk In – 1233, Phone Calls - 19, Emails – 1.

Submarine Museum Statistics:

June 23 - Adult - 91, Child - 12, Concession - 124, Family - 81, Group - 6, Total - 314.

June 22 - Adult - 133, Child - 45, Concession - 115, Family - 62, Group - 122, Total - 477.

Note from author: 2022 was when Australians started to travel again, there was a significant rush to travel within Australia, therefore higher numbers, in 2023 travel within Australia and international is starting to get back to pre COVID, however our numbers are still remaining close to 2022 numbers.

Events

Outcome 2.3 - Our region's highlights are celebrated, maintained and promoted to enhance our visitor experience

To assist with the promotion of Greater Hume's many and varied events. Encourage more residents to be involved in Greater Hume and events.

Comments

During this period we are currently supporting Heritage Dinners at Jindera Pioneer Museum; Walla Walla Show and

Shine, Christmas in July at the Woomargama Hotel and various Library events.

Australia Day

Outcome 1.1 - Our communities are welcoming and inclusive to support diversity and social connectedness

Comments

Australia Day 2024 will be held at Wymah.

Signage

Outcome 2.3 - Our region's highlights are celebrated, maintained and promoted to enhance our visitor experience

Comments

Developing signage for Yambla View Wambariga Lookout.

Murray Regional Tourism (MRT)

Outcome 2.3 - Our region's highlights are celebrated, maintained and promoted to enhance our visitor experience

MRT is a joint venture between Albury, Balranald, Berrigan, Campaspe, Corowa, Deniliquin, Gannawarra, Greater Hume, Mildura, Moira, Murray, Swan Hill, Wakool, Wodonga, as well as Tourism Vic and Destination NSW.)

Comments

- Currently attending monthly zoom meetings with MRT and the VIC network group.
- Advocacy for current flooding crisis along the Murray and positive promotions depicting The Murray as still open for visitors with a wide range of activities still open.
- COVID Recovery Funding - A Greater Hume promotional campaign in partnership with Murray Regional Tourism and Destination NSW has been developed and has now been extended to Spring 2023.

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TOURISM AND PROMOTIONS REPORT – JUNE 2023 [CONT'D]

Museums and Heritage

Outcome 1.3 - Our connection to the local culture and environment fosters positive relationships and learning for sustained health benefits.

GHC currently has 11 public or private museums and three historical societies. Museum Advisor (Vanessa Keenan) – In partnership with Albury City Council and Museums and Galleries NSW.

Comment

A full training/workshop program has been developed for 2023 by the Museum Adviser with museum volunteers, staff of Albury and Greater Hume at the new Digitisation Hub. Planning is underway for a pest management and oral history workshops. Date to be confirmed later in 2023.

Greater Hume Community Museums now have an extensive library of objects on eHive, with over 250 objects now listed, (eHive is a web-based collection cataloguing system used worldwide by hundreds of museums, societies and private collectors to catalogue objects, store images, manage acquisition information and publish their collections online.) for those looking to learn more

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CORPORATE AND COMMUNITY SERVICES

1. **GREATER HUME CUSTOMER REQUEST MODULE – SUMMARY OF MONTHLY REQUESTS**

For Councillors information, the Customer Request Module reports are **ENCLOSED SEPARATELY**.

2. **STATEMENT OF BANK BALANCES AS AT 30 JUNE 2023**

The statement of bank balances as at 30 June 2023 is attached at **ANNEXURE 5**.

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3. GREATER HUME LIBRARY SERVICES

Report prepared by Customer Relations Coordinator– Susan Kane

REASON FOR REPORT

To inform Council on library membership and participation in Greater Hume Council Libraries.
To inform Council on Federal Funding for Trove.

REFERENCE TO DELIVERY PLAN ACTIONS

Theme Health Communities.
Outcome We are revitalising our communities, welcoming visitors, growing our economy and promoting the lifestyle, culture and heritage offered in our communities.

DISCUSSION

The Greater Hume Council Libraries continue to organise and facilitate programs and services that meet the needs and wants of the community.

Library Programs: May - June 23

Library Programs: May - June 23	Location	Event
Law Week	Culcairn & Henty Library	A local Solicitor provided a presentation on Succession Planning and Wills
RSA & First Aid Courses	Billabong High School and St Paul's College	Adulting 101
Youth Skate Workshop and Competitions with AI's Skate School	Culcairn, Walla Walla and Henty	Greater Hume Council Libraries are promoting this event
Lego Club with Lucas	Henty Library	Young People enjoyed a hour of Lego building
National Simultaneous Storytime	Henty and Culcairn Libraries	NSS took place on Wednesday 25 May 2022 at 11:00am with library staff reading The Speeding Sloth by Rebecca Young to children at libraries and childcare centers across Greater Hume Council.
Promotion on 96.7 2GHR Greater Hume Radio	Holbrook Local Radio	Staff members promoted Library programs and Services on Greater Hume Council Radio
Storytime	All Libraries	Community groups, children services, preschools and schools
Knitting Groups	Culcairn & Jindera	Knitting, chatting and lots of fun
Staff Training	Culcairn, Henty, Holbrook	Program training at Riverina Regional Library
Staff Training	All Customer Relation permanent and part time staff	Magiq Document training
Recommencement of Little Book Nook Program	All Libraries	Increasing literacy in the community. Delivering books to businesses and organisations
Integenerational Bring Your Own Device Program	Culcairn Library	Billabong High Schools students to volunteer providing digital skills to members of the community

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GREATER HUME LIBRARY SERVICES [CONT'D]

Funding Applied for in June 23

Successful Funding	Amount	Description
Winter Holiday Break	\$6805.66	Young people between the age of 12 and 24 will be invited to participate in painting and pizza program.

Upcoming library programs: July 23

Upcoming Programs	Library	Location	Event
Paint and Pizza Youth Holiday Program		All Libraries	Young people between the age of 12 and 24 will be invited to participate in painting and pizza program.
Annual Knit-In		Henty Library	Everyone is welcome to come along and attended the event for a fun day full of lots of knitting and chatting with great company for the Wrap with Love Organisations
Staff Training		Henty Library	Online Reader Advisory Training
PJ Story Time for both School Visits		Culcairn Library	The students and staff from the school will wear their PJ's

Library Statistics: May - June 23

Library Statistics – February 23	Henty	Culcairn	Holbrook	Jindera
Issues	665	554	1001	220
Online Resources eBook and eAudios	337	130	278	46

Mobile Library Statistics: May - June 23

Mobile Library Statistics	Brocklesby	Burrumbuttock	Gerogery	Jindera	Walla Walla	Walbundrie	Woomargama
	81	18	22	56	189	37	43

BUDGET IMPLICATIONS

Nil. Works are funded from existing budget allocations.

CONCLUSION

Greater Hume Council Libraries continue to facilitate programs and services that meet the needs and wants of the community including increasing literacy levels of young people. In June the Little Book Nook program was relaunched with books being distributed to interested organisations and businesses.

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ENGINEERING

1. JUNE REPORT OF WORKS

Grants Program

State Roads Maintenance (RMCC)

Maintenance works, inspections and sign replacement on State Roads, Olympic Highway (MR78) and Tumberumba Road (MR284) is continuing under the RMCC with Transport for New South Wales (TfNSW).

Regional Roads

General maintenance including guide post replacement is continuing on all Regional Roads.

Jingellic Road (MR331) 1km reconstruction works at Wantagong including table drains and road widening is continuing.

Local Roads

Sealed

General maintenance on local roads is continuing.

Due to wet weather delays, tree trimming and removal is due to commence in August for preparation of road reconstruction of 3.25km of Brocklesby Balldale Road (Stage 2).

Unsealed:

Replacement of the Coppabella Road Bridge is continuing following damage caused by storms/floods March 2021 (Natural Disaster AGRN 960) as approved by TfNSW.

Maintenance grading has been carried out on the following roads during June. See Map **ANNEXURE 6**.

Road Name	Length (km)
Bonnie Springs Road	1.9 km
Gluepot Road	2.4 km
Hall Road	2 km
Hore Road	1.4 km
Quartz Hill Road	2.4 km
Trigg Road	2.4 km

Urban Streets:

General maintenance of urban streets and signage is continuing.

Underground stormwater drainage in Fraser and Balfour Streets, Culcairn is continuing, as part of CBD upgrade.

Underground stormwater drainage construction in Adams Street, Jindera Street to Watson Street, Jindera is almost complete.

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JUNE REPORT OF WORKS [CONT'D]

General:

General maintenance of public toilets and parks is continuing. General sign maintenance is continuing.

Monthly Works Maintenance Expenditure:

Local Roads Program	Current Budget	Monthly Budget to Date	YTD Expenditure	Monthly Budget Variance to Actual	Natural Disaster & Pothole Expenditure to Date	Comments
Urban Roads Maintenance	\$210,000	\$210,000	\$240,830	-\$30,830	\$36,235	Over expenditure is addressed by the under expenditure in Street tree maintenance.
Urban Roads Town Maintenance	\$250,000	\$250,000	\$324,705	-\$74,705		Over expenditure is addressed by the under expenditure in Rural Roads Unsealed.
Rural Roads Sealed	\$764,975	\$764,975	\$1,043,965	-\$278,990	\$1,104,948	Over expenditure is addressed by the under expenditure in Rural Roads Unsealed.
Rural Roads Unsealed	\$1,221,603	\$1,221,603	\$883,896	\$337,707	\$2,366,496	
Street Tree Maintenance	\$250,000	\$250,000	\$205,463	\$44,537		

NOTE: Application for Natural Disaster submitted and declared for significant weather events December/January. Awaiting acceptance of funding for completed emergency works and pending works estimated value \$1.5m.

Regional Roads Program	Current Budget	Monthly Budget to Date	YTD Expenditure	Monthly Budget Variance to Actual	Natural Disaster & Pothole Expenditure to Date	Comments
Regional Roads Maintenance	\$750,000	\$687,500	\$1,343,308	-\$655,808	\$598,559	This over expenditure is addressed by the overall expenditure of the Block Grant which is under expended.

Sportsgrounds, Parks & Public Toilets	Current Budget	Monthly Budget to Date	YTD Expenditure	Monthly Budget Variance to Actual	Natural Disaster & Pothole Expenditure to Date	Comments
Sportsground Maintenance	\$353,512	\$353,512	\$374,862	-\$21,350		This is due to additional requirements on sports ground maintenance.
Parks & Gardens Maintenance	\$241,390	\$241,390	\$267,251	-\$25,861		This is due to additional maintenance requirements.
Public Toilets Maintenance	\$238,248	\$238,248	\$238,279	-\$31		

NB : Sportsground Maintenance excludes annual GHC contribution payment

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JUNE REPORT OF WORKS [CONT'D]

Major Projects Expenditure:

Project	Budget	YTD	Committed	Total	Remaining	Comments
Gerogery Road Rehab	\$2,609,911	\$2,007,514	\$226,132	\$2,233,646	\$376,265	Project only has Guardrail to be installed on second section of the works. PO has been issued to contractor.
Brocklesby Balldale Road Rehab	\$1,750,000	\$357,077	\$0	\$357,077	\$1,392,923	Drainage Works - only 1 triple cell culvert left to be installed.
Pothole Funding - State Government	\$3,801,504	\$307,166	\$0	\$307,166	\$3,494,338	Purchase orders issued for Heavy Patching Work and Asphalt Work.
Brocklesby Balldale Road Rehab - Stage 2	\$2,921,579	\$0	\$78,136	\$78,136	\$2,843,442	Trees removal and culvert installation has been delayed due to wet weather.
Coppabella Bridge Replacement	\$1,566,500	\$140,141	\$843,025	\$983,166	\$583,334	Abutments in place and piles are being driven.
Balfour Street Culcairn - Project	\$1,883,055	\$813,880	\$267,908	\$1,081,788	\$801,267	Work is progressing - Approximately 50% completed.

Capital Works Program 2022-2023 spreadsheet is attached as **ANNEXURE 7**.

ENVIRONMENT AND PLANNING

1. DEVELOPMENT APPLICATIONS PROCESSED FOR THE MONTH OF JUNE 2023

The schedule of development applications processed for the month of June 2023 is attached at **ANNEXURE 8**.

PART D

COMMUNITY MEETING- MINUTES

Attached in **ANNEXURE 9**, are minutes of the following items:

1. SOFTWOODS WORKING GROUP MEETING MINUTES – COOTAMUNDRA GUNDAGAI REGIONAL COUNCIL