



**Greater
Hume
Council**

Ordinary Meeting of Greater Hume Council

Wednesday, 20 September 2023

NOTICE is hereby given that an Ordinary Meeting of the Greater Hume Council will be held at Culcairn Council Chambers, 40 Balfour Street, Culcairn, commencing at 6.00pm. The meeting commences with a Public Forum.

Persons wishing to address Council in the forum must register by 5pm Monday, 18 September 2023. The conduct of the forum is governed by the Council's Code of Meeting Practice. A new procedure applies for persons wishing to attend the meeting which can be obtained from Council's website or any Council office.

Council live streams meetings so that the public may view the proceedings of the meeting in real time or later. View the recording of the meeting at <https://bit.ly/35uKFxX>

A handwritten signature in blue ink, appearing to read 'E. Arnold', with a horizontal line extending to the right.

Evelyn Arnold
GENERAL MANAGER

**ORDER OF BUSINESS TO BE CONSIDERED
REFER OVERLEAF**

Ordinary Meeting of Greater Hume Council

Wednesday, 20 September 2023

In accordance with Council's Code of Meeting Practice, this Council Meeting is being recorded and will be placed on Council's webpage for public information. All present today are reminded that by speaking you are agreeing to your view and comments being recorded and published. You are also reminded that, if or when speaking, you are to be respectful to others and use appropriate language. Greater Hume Council accepts no liability for any defamatory or offensive remarks or gestures during this Council Meeting.

BUSINESS:

1. OPENING THE MEETING

2. MAYORAL ELECTION

3. PRAYER

4. ACKNOWLEDGEMENT OF COUNTRY

"I would like to acknowledge that this meeting is being held on the traditional lands of the Wiradjuri people, and pay my respect to elders both past, present and emerging".

5. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

- Minutes of the Ordinary Meeting of Council – 16 August 2023

7. ACTION REPORT FROM THE MINUTES

8. DISCLOSURES OF INTERESTS

9. MAYORAL MINUTE(S)

10. NOTICES OF MOTIONS

11. REPORTS FROM OFFICERS

PART A For Determination

- Environment and Planning
- Governance
- Corporate and Community Services
- Engineering

ITEM REFERRED TO CLOSED COUNCIL

- Nil

PART B To Be Received and Noted

- Corporate and Community Services
- Governance

PART C Items For Information

- Corporate and Community Services
- Governance
- Engineering
- Environment and Planning

PART D Items for Information

12. MATTERS OF URGENCY

Nil

13. COMMITTEE OF THE WHOLE – CONFIDENTIAL CLOSED COUNCIL REPORT

Nil

14. CONCLUSION OF THE MEETING

**ORDINARY MEETING OF GREATER HUME COUNCIL
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CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
ON WEDNESDAY 20 SEPTEMBER 2023**

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MAYORAL ELECTION

1. MAYORAL ELECTION

Report prepared by General Manager – Evelyn Arnold

REASON FOR REPORT

To detail the procedures for the conduct of the election of the Mayor in accordance with section 290 (1) (a) of the Local Government Act, 1993 (the Act) and guidance provided by the NSW Office of Local Government.

REFERENCE TO DELIVERY PLAN ACTIONS

Nil.

DISCUSSION

Section 290 of the Act, as reproduced below, outlines an election of a Mayor by Councillors should be held.

290 When is an election of a mayor by the councillors to be held?

- (1) The election of the mayor by the councillors is to be held—
 - (a) if it is the first election after an ordinary election of councillors—within 3 weeks after the ordinary election, or
 - (b) if it is not that first election or an election to fill a casual vacancy—during the month of September, or
 - (c) if it is the first election after the constitution of an area—within 14 days after the appointment of a provisional council or the first election of the council if a provisional council is not appointed, or
 - (d) if the relevant council is a non-functioning council, or a council of which all civic offices have been declared vacant, and the election is the first to be held after the appointment or election of the councillors—within 14 days after the appointment or election of the councillors.

Normally the Mayor would be elected for a period of two years in accordance with section 230 of the Act but guidance issued by the Office of Local Government indicated that during this term, a mid-term election for Mayor should occur in September 2023

Clause 394 of the Local Government (General) Regulation 2021 requires that the election of mayor by the councillors be conducted in accordance with the provisions of Schedule 7 as follows:

“Returning Officer

The General Manager, or a person appointed by the General Manager, is to be the returning officer.

Nomination

A councillor may be nominated without notice for election as mayor or deputy mayor.

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MAYORAL ELECTION [CONT'D]

The nomination is to be made in writing by two or more councillors (one of whom may be the nominee). The nomination is not valid unless the nominee has indicated consent to the nomination in writing.

The nomination is to be delivered or sent to the Returning Officer.

The returning officer is to announce the names of the nominees at the council meeting at which the election is to be held.

Election

If only one councillor is nominated, that councillor is elected.

If more than one councillor is nominated, the council is to resolve whether the election is to proceed by preferential ballot, ordinary ballot or open voting. (Preferential ballot and ordinary ballot are both conducted as “secret” ballots. Open voting means voting by show of hands.)

Result

The result of the election is to be declared by the returning officer at the meeting at which the election is held.”

Voting by ordinary or preferential ballot is also detailed in Schedule 7 and a copy has been attached as **ANNEXURE 1** for councillors’ information.

Nomination papers are enclosed with this agenda.

BUDGET IMPLICATIONS

A mayoral allowance of \$34,060 per annum has been approved with adoption of 2023/2024 Delivery Plan and Estimates of Income and Expenditure. This includes a payment of \$5,450 to the Deputy Mayor from the mayoral allowance (balance payable to the Mayor \$28,610).

CONCLUSION

A statutory requirement under section 290 of the Local Government Act, 1993.

RECOMMENDATION

That:

1. in the event of more than one nomination being received, Council determine, by resolution, the method by which the election of the mayor is to be conducted.
2. Council elect a mayor for the period September 2023 to September 2024.

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2. DEPUTY MAYORAL ELECTION

Report prepared by General Manager – Evelyn Arnold

REASON FOR REPORT

To detail the procedures for the conduct of election of the Deputy Mayor.

REFEREFENCE TO DELIVERY PLAN ACTIONS

Nil.

DISCUSSION

Section 231 of the Local Government Act 1993 provides that councillors may elect a person from among their number to be the deputy mayor. The deputy mayor may be elected for the mayoral term or a shorter term.

It is proposed that Councillors elect a Deputy Mayor for the same term as the Mayor.

Nominations for the position of deputy mayor are to be made on the same basis as for mayor.

Nomination papers are enclosed with this agenda.

BUDGET IMPLICATIONS

A mayoral allowance of \$34,060 per annum has been approved with adoption of 2023/2024 Delivery Plan and Estimates of Income and Expenditure. This includes a payment of \$5,450 to the Deputy Mayor from the mayoral allowance in addition to the Councillor allowance set at \$15,760 per annum.

CONCLUSION

Section 231 of the Local Government Act, 1993 enables Council to elect a Deputy Mayor and this is normal practice in Local Government in NSW.

RECOMMENDATION

That:

1. in the event of more than one nomination being received, Council determine, by resolution, the method by which the election of the deputy mayor is to be conducted.
2. Council elect a deputy mayor for the period September 2023 to September 2024.

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MAYORAL MINUTE

1. MAYORAL MINUTE - EMERGENCY SERVICES

Submission of a motion to the LGNSW Conference to Advocate for a visit from the Minister for Emergency Services to grass roots Rural Fire Services volunteers to gain a clearer view of the current concerns

The motion to be put that:

The NSW Local Government Association seek an urgent visit from the Minister for Emergency Services to Rural Fire Services Volunteer Units to gain first hand feedback from the Volunteers on the concerns in the change in approach from the Regional Centre leading into the next fire season

BACKGROUND

Greater Hume Council is a rural Council, which covers a 5,939 square km's, and a population of approximately 11,000. A recent major fire event in 2019 highlighted the critical role volunteers play in keeping our community safe. There seems to be a recent change in the approach at a regional level, which is neither supportive nor receptive to the feedback from the volunteers. This issue has been highlighted with the Minister, but Greater Hume believes there would be a major benefit to these key group of volunteers if the Minister could find time to hear from the teams on the ground.

2. MAYORAL MINUTE - LAND SHORTAGES

Submission of a motion to the LGNSW Conference to Advocate to the Minister for Planning and Environment to increase the grant funds available to support Local Government to complete strategic planning projects to allow for identification of suitable land to support development and help address the housing shortage.

The motion to be put that:

The NSW Local Government Association request the Minister for Planning and Environment to increase the grant funds available to Local Government to support the development of strategic plans to support projects that will identify land that could be rezoned to facilitate development to address the current housing shortage.

BACKGROUND

The Department of Planning and the Department of Regional Development are focused on addressing the land shortage to help support increased development and construction of houses. Greater Hume Council is experiencing growth in a number of the townships, and Council has identified the need to complete a robust review of the strategic framework to identify opportunities and future demand. However, this type of review of strategic planning is resource intensive. This motion requests, in order to support the collaboration of Local and State Government to achieve this goal, additional merit based funding opportunities be provided.

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NOTICE OF MOTIONS

1. **NOTICE OF MOTION – REPORT REQUESTED**

Notice of Motion submitted by Cr Heather Wilton

That the General Manager provide a written report to Council, giving details of the numbers of employees of Council, beginning from 01 July 2022 to 30 August 2023.

The report to include details of resignations of personnel and numbers of replacements.

OFFICERS' REPORTS – PART A - FOR DETERMINATION

ENVIRONMENT AND PLANNING

1. **DEVELOPMENT APPLICATION 10.2022.53.1 - NEW DWELLING-LOT 163 DP753342
84 GRANITE HILL ROAD JINDERA**

Report prepared by Director Environment and Planning – Colin Kane

REASON FOR REPORT

To enable Council to determine Development Application 10.2022.53.1 – new dwelling – lot 163 DP753342 84 Granite Hill Road Jindera.

REFERENCE TO DELIVERY PLAN

None relevant.

DISCUSSION

This Development Application is for the erection of a new dwelling at 84 Granite Hill Road, Jindera on lot 163 in DP753342. The allotment is zoned RU1 Primary Production under the Greater Hume Local Environment Plan 2012 (the LEP). The area of the allotment is 16.5 hectares and the minimum lot size under the LEP to enable the erection of a dwelling is 100 hectares. As the allotment does not meet the minimum lot size to enable a dwelling to be erected, the applicant sought a variation to a development standard under clause 4.6 of the LEP.

At Council's Ordinary Meeting held on 22 June 2022, Council considered an assessment report for this Development Application and the following was resolved:

[Wilton/O'Neil]

That:

1. Subject to obtaining the concurrence of the Secretary of the Department of Planning and Environment, pursuant to Clause 4.16 and 4.17 of the Environmental Planning and Assessment Act 1979 Council approve a dwelling entitlement with appropriate conditions of consent for a dwelling at Lot 163 DP753342 84 Granite Hill Road Jindera.
2. Following the receipt of advice from the Department of Planning and Environment, a further report be presented to Council to consider conditions of consent.

On 4 August 2022 advice was received by Council from the Department of Planning and Environment outlining that the Department refuses to provide concurrence for the approval of the dwelling proposed to be erected at the property.

At Council's Ordinary Meeting held on 17 August 2022 Council considered another report recommending that the application be refused since the application failed to obtain the concurrence of the Department of Planning and Environment. In response to that report, the following was resolved:

[Meyer/Schilg]

That the matter lay on the table pending receipt of a legal opinion and further consideration of the application at the September 2022 Council meeting.

A further report was provided to Council's Ordinary Meeting held on 21 September 2022, which provided legal advice from Kell Moore, which concluded that *"As the Department has refused to provide*

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DEVELOPMENT APPLICATION 10.2022.53.1- NEW DWELLING-LOT 163 DP753342
84 GRANITE HILL ROAD JINDERA [CONT'D]

concurrence to the clause 4.6 variation Council will have to refuse the Development Application.” In response to this report the following was resolved:

[Cr Quinn/Cr Hicks]

That the matter lay on the table for the immediate future pending negotiation by the Mayor with the Minister of Planning, the Honourable Anthony Roberts MP, in support of the application.

It is advised that the Mayor and General Manager recently met with the Minister for Planning and Environment the Hon Paul Scully. At that meeting it was established that the Minister could not intercede to reverse the decision of Department of Planning and Environment. It was suggested that only amendments to the LEP could permit a dwelling to be erected at the property.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

The Development Application (DA10.2022.53.1) has been assessed in accordance with the provisions of the Environmental Planning and Assessment Act 1979, Environmental Planning and Assessment Regulation 2021, Greater Hume Local Environment Plan 2012 and the Greater Hume Development Control Plan 2013. It is considered that in this instance, the application fails to obtain concurrence from the Planning Secretary of the delegate of the Secretary of the Department of Planning and Environment. To prevent further assessment time accruing, the Development Application must be determined and it is therefore recommended that the application be refused.

RECOMMENDATION

Pursuant to Clause 4.16 of the Environmental Planning and Assessment Act 1979 (hereafter EP&A Act 1979) Council resolve to refuse the erection of a dwelling at lot 163 DP753342 84 Granite Hill Road Jindera for the following reasons:

1. Under Section 4.15(1)(a)(i) of the EP&A Act 1979 the proposal was not granted concurrence by the Planning Secretary as required clause 4.6(4)(b) of the Greater Hume Local Environment Plan for the following reasons:
 - i) Council states it has no precedent of allowing dwelling houses to be erected contrary to the provisions of Clause 4.2A of GHLEP 2012. Approval of the variation would likely create a precedent for additional unplanned rural residential development in an area that is largely used for primary and agricultural production.
 - ii) The Riverina Murray Regional Plan 2036 (RMRP) guides land use planning decisions across the Riverina Murray region. The development's inconsistencies with the Directions in the RMRP are not justified through a Strategic Land Use Plan or study and are not of minor significance. Supporting development inconsistent with the RMRP, without justification, undermines the RMRP and creates a precedent across the region.
 - iii) The proposal is in direct conflict with the objectives of the RU1 Primary Production zone in the GHLEP 2012, which aim to minimise the alienation of resource lands and conflict between land uses within the zone.”

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GOVERNANCE

1. APPOINTMENT OF DELEGATES

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

Appointment of delegates, in accordance with section 377 of the Local Government Act 1993.

REFERENCE TO DELIVERY PLAN ACTIONS

Nil.

DISCUSSION

Delegates were appointed by resolution to represent the Council to a range of organisations and Council Committees at the October Council Meeting 2022.

It is proposed that Council review the current appointments (with the exception of Riverina Water County Council, which is appointed for a four-year term) with the view of confirming the respective delegates until September 2024 at which time the appointments will be considered.

Table 1 outlines the respective organisations and the current Council Committees and delegates.

ORGANISATION/COMMITTEE	Current Delegate(s)
Australia Day Committee	Cr O'Neill Cr Schilg Cr Parker Cr Quinn ex officio
General Manager's Performance Review Committee	Mayor, Deputy Mayor and Cr Forrest. The General Manager nomination Cr. O'Neill
Grants Committee	Cr Quinn Cr Forrest Cr Lindner
Holbrook Submarine Museum Committee	Cr Wilton (alternate Cr Quinn)
Audit Risk and Improvement Committee	Cr Parker Cr Wilton Cr Quinn (ex officio)
Southern Regional Planning Panel (Greater Hume Shire representatives)	Council representative: Cr Quinn External Council representative: Peter O'Dwyer
Local Emergency Management Committee	Director Engineering (alternate Cr Forrest), with Manager Traffic & Infrastructure as observer.
Local Traffic Committee	Director Engineering (Cr O'Neill as an observer) all councillors are to be advised when meetings are held
Murray Arts Advisory Committee	Cr O'Neill
Marketing and Promotions Committee	Cr Wilton Cr Parker Cr Schilg

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APPOINTMENT OF DELEGATES [CONT'D]

ORGANISATION/COMMITTEE	Current Delegate(s)
Riverina Eastern Regional Organisation of Councils	Mayor and General Manager
Riverina Regional Library	Cr Schilg Director Corporate & Community Services
Riverina Joint Organisation	Mayor (alternate Deputy Mayor) Observer General Manager
Riverina Water County Council <i>Appointed for a 4 year term</i>	Cr Quinn Cr Meyer
Rural Fire Service Bushfire Management Committee	Cr Meyer (alternate Cr Quinn)
Softwoods Working Group	Cr Quinn (alternate Cr Wilton)
Squirrel Glider Local Area Management Plan Project Committee	Cr Lindner
Jindera Lavington Shared Path Committee	Cr Lindner Cr O'Neill

BUDGET IMPLICATIONS

Nil.

CONCLUSION

This is a procedural matter requiring consideration by Council.

RECOMMENDATION

That Council elects delegates to external organisations and Council Committees as outlined in Table 1, with the exception of Marketing and Promotions Committee which will cease.

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2. COUNCIL MEETING VENUES AND MEETING TIMES

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

For Councillors to consider Council meeting venues and meeting times.

REFERENCE TO DELIVERY PLAN ACTIONS

Nil

DISCUSSION

Currently Council has rotated its monthly Council meetings between Holbrook and Culcairn.

Month	Proposed meeting date	Venue
October 2023	Wednesday 18	Community Meeting Room, Holbrook
November 2023	Wednesday 15	Council Chambers, Culcairn
December 2023	Wednesday 20	Community Meeting Room, Holbrook
January 2024	TBC - If Required	
February 2024	Wednesday 21	Council Chambers, Culcairn
March 2024	Wednesday 20	Community Meeting Room, Holbrook
April 2024	Wednesday 17	Council Chambers, Culcairn
May 2024	Wednesday 15	Community Meeting Room, Holbrook
June 2024	Wednesday 19	Council Chambers, Culcairn
July 2024	Wednesday 17	Community Meeting Room, Holbrook
August 2024	Wednesday 21	Council Chambers, Culcairn
September 2024	Wednesday 18	Community Meeting Room, Holbrook

It is also recommended that meetings continue to commence at 6pm with a public forum to proceed each ordinary meeting as need arises, excluding extraordinary meetings

BUDGET IMPLICATIONS

Adequate allocations have been made within the 2023/2024 Estimates of Income and Expenditure for the conduct of Council meetings, extraordinary meetings and workshops.

CONCLUSION

The traditional meeting cycle of rotating its monthly Council meetings between Holbrook and Culcairn be adopted.

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COUNCIL MEETING VENUES AND MEETING TIMES [CONT'D]

RECOMMENDATION

That:

1. Council adopt the following meeting schedule with meetings to commence at 6pm.

Month	Proposed meeting date	Venue
October 2023	Wednesday 18	Community Meeting Room, Holbrook
November 2023	Wednesday 15	Council Chambers, Culcairn
December 2023	Wednesday 20	Community Meeting Room, Holbrook
January 2024	TBC - If Required	
February 2024	Wednesday 21	Council Chambers, Culcairn
March 2024	Wednesday 20	Community Meeting Room, Holbrook
April 2024	Wednesday 17	Council Chambers, Culcairn
May 2024	Wednesday 15	Community Meeting Room, Holbrook
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3. LOCAL GOVERNMENT NSW (LGNSW) ANNUAL CONFERENCE – SUNDAY 12 NOVEMBER TO TUESDAY 14 NOVEMBER 2023

Report prepared by General Manager – Evelyn Arnold

REASON FOR REPORT

For Councillors to select two voting delegates to attend the LGNSW Annual Conference.

REFERENCE TO DELIVERY PLAN ACTIONS

CSP Strategy L4 - Leadership and Communication – Our leadership and communication cultivate confidence in our future direction.

Initiative L4.3. Our leadership and advocacy is responsive to the needs of our diverse community

DISCUSSION

Local Government NSW organises an annual conference to allow for key topics to be considered and emerging local government industry issues to be discussed. Council is required to select voting delegates to represent Greater Hume Council at this conference. This report recommends those voting delegates be the Mayor and the Deputy Mayor. With the additional attendance of a Councillor who has previously not attended a conference and the General Manager attend as an Observer.

BUDGET IMPLICATIONS

Adequate allocations exist in the 2023/2024 Budget for attendance at the Conference.

RECOMMENDATION

That the Mayor, Deputy Mayor and a nominated Councillor attend the Local Government NSW Annual Conference. With the Mayor and Deputy Mayor as voting delegates and the General Manager (or her delegate) to attend as an Observer.

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CORPORATE AND COMMUNITY SERVICES

1. 2022/2023 DRAFT GENERAL PURPOSE AND SPECIAL PURPOSE FINANCIAL STATEMENTS – CERTIFICATE BY COUNCIL

Report prepared by Chief Financial Officer – Dean Hart

REASON FOR REPORT

To present to Council the Draft General Purpose and Special Purpose Financial Statements for year ending 30 June 2023, which require certification and referral to Council's external auditors.

REFERENCE TO DELIVERY PLAN ACTION

Nil

DISCUSSION

The Local Government Act 1993 ("the Act") relating to the preparation of Council's annual financial reports requires that:

1. Section 413 – A council must prepare financial reports for each year, and must refer them for audit as soon as practicable after the end of that year.
2. Section 413(2) – A council's financial reports must include:
 - a. A general purpose financial report
 - b. Any other matter prescribed by the regulations
 - c. A statement in the approved form by the council as to the opinion of the general purpose financial report.

The Local Government Code of Accounting Practice and Financial Reporting requires Council to complete a Special Purpose Financial Report for all business activities declared by Council and that Council complete a Statement on its Special Purpose Financial Report. A copy of the required Statements are included as **ANNEXURE 2**.

3. Section 413(3) – The general purpose financial report must be prepared in accordance with the Act and the regulations and the requirements of:
 - a. The publications issued by the Australian Accounting Standards Board, as in force for the time being, subject to the regulations, and
 - b. Such other standards as may be prescribed by the regulations.
4. Section 416 – A council's financial reports for a year must be prepared and audited within 4 months after the end of the year concerned.
5. Section 418 – Upon receiving the Auditor's Report, the Act requires the council to give at least 7 days public notice of the meeting at which it proposes to present its audited financial reports, together with the Auditor's Report, to the public. The public notice must include a statement that the business of the meeting will include presentation of the audited financial reports, the Auditor's Report, and a summary of the financial reports.
6. Section 420 – Any person may make submissions in respect of the Council's audited financial reports or the Auditor's Report. Such submissions must be in writing and lodged with Council within 7 days after the public meeting at which these reports are presented. Copies of all submissions received must be referred to Council's Auditor. The Council must take such action as it considers appropriate in respect to any submissions received, including giving notice to the Office of Local

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2022/2023 DRAFT GENERAL PURPOSE AND SPECIAL PURPOSE FINANCIAL STATEMENTS –
CERTIFICATE BY COUNCIL [CONT'D]

Government of any matter that appears to require amendment of the Council's Financial Statements. In order to facilitate the public notice, meeting and submission process, it is considered appropriate that Council delegate to the General Manager authority, upon receipt of the Auditor's Report by Council to:

- a. Arrange for the public notice of this meeting, in the required format, to be placed in the Border Mail newspaper, advising of the meeting at which the Auditor's Report will be presented.
 - b. Arrange for the Council's audited financial reports and a copy of the Auditor's Report to be made available for public inspection on Council's website and at the Council's offices and libraries.
 - c. List the audited financial reports and Auditor's Report on the Agenda for the October 2023 Council Meeting.
7. Section 428 – The audited financial reports must be included in the Council's annual report.
8. Clause 215 of the Local Government (General) Regulation 2005, requires that the Statement under Section 413(2)(c) on the annual financial report must be made by resolution of the Council and signed by the:
- a. Mayor
 - b. At least one (1) other Councillor
 - c. General Manager
 - d. Responsible Accounting Officer

Annual financial reports have now been completed for Greater Hume Shire Council, Greater Hume Shire Council Water Fund and Greater Hume Shire Council Sewer Fund.

Council is responsible for the preparation of the financial reports and adequate disclosures. This includes the maintenance of adequate accounting records and internal controls, selection and application of accounting policies, and the safeguarding of the assets of Council.

The General Manager reports that the Annual Financial Statements have been drawn up in accordance with:-

- The Local Government Act 1993 (as amended) and the regulations made thereafter
- The Australian Accounting Standards and professional pronouncements
- The Local Government Code of Accounting Practice and Financial Reporting
- The Local Government Asset Accounting Manual

Further, it is advised that they will:

- Present fairly the financial position and operating result for the year; and
- Accord with Council's accounting and other records.

The General Manager is not aware of any issue that would make the reports false or misleading in any way.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
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ON WEDNESDAY 20 SEPTEMBER 2023**

2022/2023 DRAFT GENERAL PURPOSE AND SPECIAL PURPOSE FINANCIAL STATEMENTS –
CERTIFICATE BY COUNCIL [CONT'D]

In relation to the Special Purpose Financial Statements, it is advised that the Statements have been drawn up in accordance with the Local Government Code of Accounting Practice and Financial Reporting and the:-

- NSW Government Policy Statement “Application of National Competition Policy to Local Government”
- Department of Energy, Utilities and Sustainability “Best Practice Management and Water Supply and Sewerage” Guidelines.

It is further advised that these reports:

- Present fairly the financial position and operating result for each of Council’s declared Business Units for the year; and
- Accord with Council’s accounting and other records.

Detailed below is a snapshot of Council’s financial position as at 30 June 2023 (subject to Audit)

Income Statement

	2022/2023 \$,000	2021/2022 \$,000
Operating Income	45,874	35,125
Capital Grants and Contributions	5,943	10,506
Net Gain on Disposal of Assets	273	1,215
Total Income from Continuing Operations	52,090	46,846
Operating Expenditure	41,890	35,344
Net Loss on Disposal of Assets	Nil	Nil
Net Operating Result for the year	10,200	11,502
Net operating result for the year before capital grants and contributions provided for capital purposes	4,257	996

Statement of Financial Position

Total Current Assets	40,673	34,302
Total Current Liabilities	13,421	11,721
Total Non-Current Assets	798,961	727,626
Total Non-Current Liabilities	9,680	10,891
Total Equity	816,533	739,316

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2022/2023 DRAFT GENERAL PURPOSE AND SPECIAL PURPOSE FINANCIAL STATEMENTS –
CERTIFICATE BY COUNCIL [CONT'D]

Net Operating Result for the year

The 2022/2023 results reflect a strong net operating result from continuing operations of \$10.200m. This is a slight decrease of \$1.302m on the previous year, which included \$1.215m gains from asset disposals compared with \$273k this year.

Net operating Result before grants and contributions for capital purposes improved by \$3.261m from \$0.996m to \$4.257m. This result takes into account an additional one quarter payment of Council's Financial Assistance Grant and natural disaster funding for repairs to regional and local roads as a result of September 2022 and February 2023 flood events.

Income from Continuing Operations

Total Income received for the year was \$52.090m up from \$46.846m in the previous year. This was mainly due to the increase in the Financial Assistance Grant prepayment (now 100% prepaid) and a prepayment of the Regional and Local Repair Program of \$3.801m to assist Council with the repair of its road network following the September 2022 and February 2023 flood events.

External/Internal Restrictions (Reserves)

Council has maintained strong externally restricted reserves of \$17.606m (includes \$188k held in Trust and \$700k for the Walla Solar Farm Voluntary Planning Agreement) and internal restrictions of \$18.889m.

External restrictions are generally unexpended grants, water and sewerage funds and can only be used for the purposes for which they were raised. Council has more flexibility with internal restrictions whereby Council can, by resolution, vary the purpose of restriction or remove it all together.

An amount of \$3.155m has been restricted for uncompleted works across the Shire.

Statement of Performance Measures

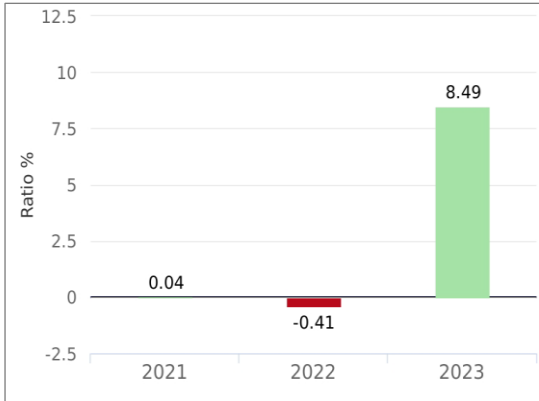
Detailed performance measures have been prepared as part of the financial statements. The performance measures assess Council's financial position across a number of measures and industry benchmarks. Details of the performance measures for the General Purpose Financial Statements and Special Purpose Financial Statements are as follows (subject to Audit)

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**2022/2023 DRAFT GENERAL PURPOSE AND SPECIAL PURPOSE FINANCIAL STATEMENTS –
CERTIFICATE BY COUNCIL [CONT'D]**

Statement of performance measures – consolidated results (graphs)

Operating performance ratio



Purpose of operating performance ratio

This ratio measures Council's achievement of containing operating expenditure within operating revenue.

Commentary on 2022/23 result

2022/23 ratio	8.49%
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The operating performance ratio of Greater Hume Council yield a favourable outcome, attributed to the increase in prepayment of the Financial Assistance Grant (FAG) and the additional payment of Natural Disaster Funding of \$7m.

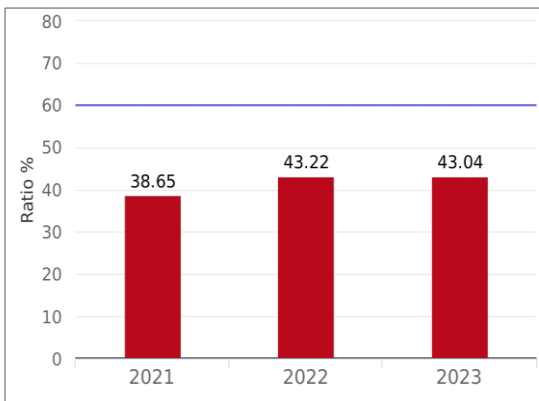
Benchmark: — > 0.00%

Ratio achieves benchmark

Source of benchmark: Code of Accounting Practice and Financial Reporting

Ratio is outside benchmark

Own source operating revenue ratio



Purpose of own source operating revenue ratio

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions.

Commentary on 2022/23 result

2022/23 ratio	43.04%
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Greater Hume Council obtains a comparatively significant portion of its revenue through grants and contributions. Although aiming for a 60% benchmark of self-generated income is ideal, rural councils like Greater Hume Council depend extensively on grants and contributions due to their sizable yet relatively small population.

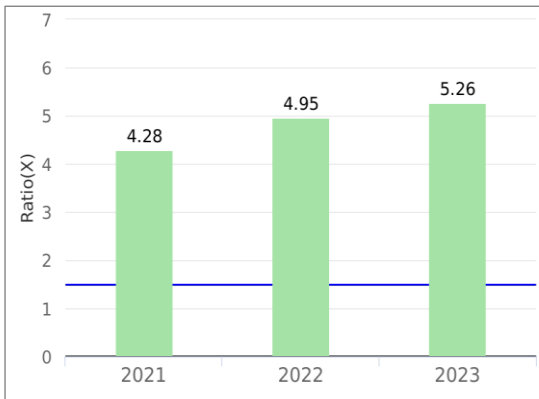
Benchmark: — > 60.00%

Ratio achieves benchmark

Source of benchmark: Code of Accounting Practice and Financial Reporting

Ratio is outside benchmark

Unrestricted current ratio



Purpose of unrestricted current ratio

To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.

Commentary on 2022/23 result

2022/23 ratio	5.26x
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The unrestricted current ratio assesses the Council's capability to fulfil its immediate financial obligations. A ratio exceeding 2:1 signifies a robust financial capability to manage these obligations. This ratio reflects the Council's strong cash position.

Benchmark: — > 1.50x

Ratio achieves benchmark

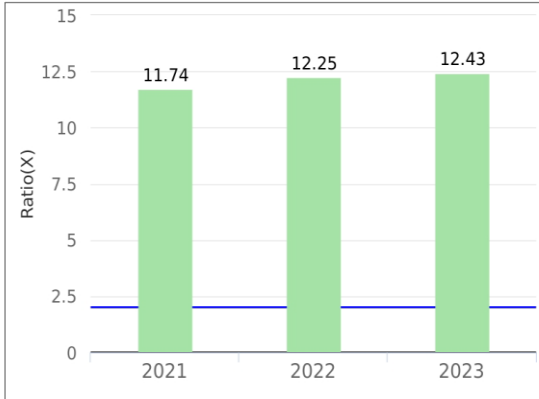
Source of benchmark: Code of Accounting Practice and Financial Reporting

Ratio is outside benchmark

**ORDINARY MEETING OF GREATER HUME COUNCIL
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**2022/2023 DRAFT GENERAL PURPOSE AND SPECIAL PURPOSE FINANCIAL STATEMENTS –
CERTIFICATE BY COUNCIL [CONT'D]**

Debt service cover ratio



Purpose of debt service cover ratio

This ratio measures the availability of operating cash to service debt including interest, principal and lease payments

Commentary on 2022/23 result

2022/23 ratio 12.43x

Council has a relatively low level of borrowings. The ratio indicates that Council is able to comfortably service its current debt level out of its EBITDA.

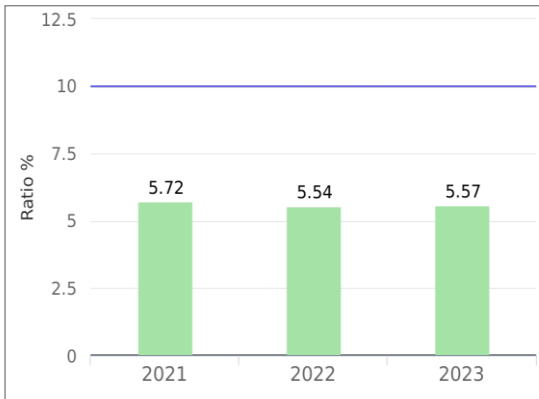
Benchmark: — > 2.00x

Ratio achieve benchmark

Source of benchmark: Code of Accounting Practice and Financial Reporting

Ratio is outside benchmark

Rates and annual charges outstanding percentage



Purpose of rates and annual charges outstanding percentage

To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.

Commentary on 2022/23 result

2022/23 ratio 5.57%

Council's level of outstanding rates and charges remained consistent with previous years which is a pleasing outcome in the current economic conditions.

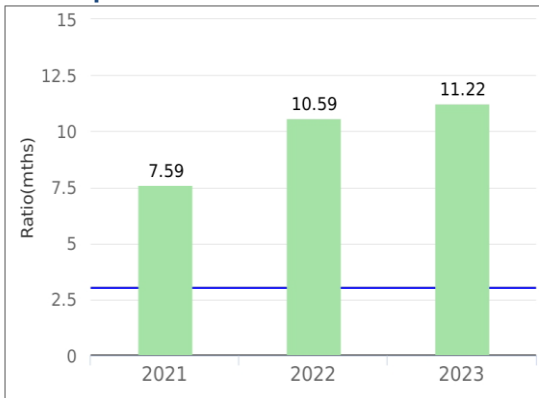
Benchmark: — < 10.00%

Ratio achieves benchmark

Source of benchmark: Code of Accounting Practice and Financial Reporting

Ratio is outside benchmark

Cash expense cover ratio



Purpose of cash expense cover ratio

This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash inflow.

Commentary on 2022/23 result

2022/23 ratio 11.22 months

Council continues to maintain a strong liquidity ratio which is well above the industry benchmark.

Benchmark: — > 3.00months

Ratio achieves benchmark

Source of benchmark: Code of Accounting Practice and Financial Reporting

Ratio is outside benchmark

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2022/2023 DRAFT GENERAL PURPOSE AND SPECIAL PURPOSE FINANCIAL STATEMENTS –
CERTIFICATE BY COUNCIL [CONT'D]

Minor Funds

Satisfactory reserves are held in most schemes. Scheme reserves are detailed below (Subject to Audit):

FUND	\$,000
Greater Hume Shire Council Sewerage Fund	1,898
Greater Hume Shire Council Water Fund	3,486
TOTAL	5,384

Audit Committee Review

A meeting of the Greater Hume Shire Council Internal Audit Committee was held on Tuesday 5 September 2023 to review the draft financial statements and to provide an opportunity for the Committee to ask questions and seek clarification from Council’s Chief Financial Officer on all aspects of the statements.

Following review by the Audit Committee, the following resolution was passed:

RESOLVED [Cr Wilton / Cr Parker]

That the Audit, Risk & Improvement Committee reports as follows:

- 1) it has examined the draft General Purpose Financial Statements and Special Purpose Financial Statements and Special Schedules for the year ended 30 June 2023 and questioned finance staff and external audit on matters for which it sought clarification
- 2) Notes that external audit procedures have not yet been completed and that Committee members will be advised of any material changes
- 3) The Chairman will confirm the Committee’s agreement with the audited financial statements prior to their presentation to Council
- 4) The Committee believes that the likely outcome of the treatment of RFS assets is an “Except For” Audit Qualification
- 5) The committee is not aware of any matter that would prevent Council from executing the certificates required under section 413 of the Local Government Act.
- 6) The Committee commends the Chief Financial Officer and all finance staff on the timely preparation of the draft 2022/2023 annual financial statements

The external auditor will present the 2022/2023 financial statements to Council at the ordinary meeting to be held on 18 October 2023.

BUDGET IMPLICATIONS

Nil

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2022/2023 DRAFT GENERAL PURPOSE AND SPECIAL PURPOSE FINANCIAL STATEMENTS –
CERTIFICATE BY COUNCIL [CONT'D]

CONCLUSION

The General Manager has provided assurances as to the manner in which the Statements have been prepared it is recommended that General Manager, the Mayor, Deputy Mayor, General Manager and the Chief Financial Officer be authorised to sign the Statement by Councillors and Management for the 2022/2023 General Purpose and Special Purpose Financial Statements.

RECOMMENDATION

That on the basis of the assurances provided by the General Manager:

1. The Annual Financial Statements for the year ended 30 June 2023 be adopted.
2. The Mayor, Deputy Mayor, General Manager and the Chief Financial Officer be authorised to sign the Statement by Councillors and Management for the 2022/2023 General Purpose and Special Purpose Financial Statements.
3. The Annual Financial Statements for the year ended 30 June 2023 be referred to the Council's External Auditor for audit.
4. Council hereby delegate to the General Manager authority, upon receipt of the Auditor's report of the Council, to:
 - a. Forward a copy of the Financial Statements to the Office of Local Government and Australian Bureau of Statistics.
 - b. Arrange for public notice, in the required format, of the Council Meeting at which the Financial Statements will be presented to the public.
 - c. Arrange for Council's audited Financial Statements and a copy of the Auditor's Reports to be made available for public inspection.
 - d. List the presentation of audited Financial Statements and Auditor's Reports on the Agenda for the October 2023 Council meeting.

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2. COOKARDINIA TENNIS CLUB AND RECREATION RESERVE COMMITTEE – RELINQUISH STATUS OF COMMITTEE

Report prepared by Manager Risk and Governance – Jane Gould

REASON FOR REPORT

To seek Council approval for the Cookardinia Tennis Club and Recreation Committee (the Committee) to relinquish its status as a Section 355 Committee of Council. Furthermore, to seek endorsement for reallocation of the Committee Funds, totalling \$9,000, to the Cookardinia Hall Committee for the benefit of the local community.

REFERENCE TO DELIVERY PLAN ACTION

Not Applicable.

DISCUSSION

Council has received correspondence, via email dated 6 July 2023, in the form of the Meeting Minutes (the Minutes) of the Cookardinia Tennis Club and Recreational Reserve Committee Annual General Meeting, from the Chairperson/Secretary/Treasurer of the Committee, Dugald McKay. The Committee is seeking endorsement by Council to be disbanded.

The Minutes stated;

'Discussion took place about the future of the club as Dugald McKay Chairman/Treasurer and Marion Trethowan/Secretary were not re nominating for any positions, after many years of continued service.

Positions became vacant however no names were nominated for any positions going forward. More discussion was held regarding the lack of activities and the deteriorating condition of the unused Courts and surrounds.

The consensus of the meeting was that due to lack of community interest, that the Committee should be disbanded and Club be dissolved.' (**Meeting Minutes of the Cookardinia Annual General Meeting Monday 13 July 2023**)

Council may dissolve and remove the delegations appointed to any committee if the committee is not active.

BUDGET IMPLICATION

Funds held by the committee at (\$9,000) should be reallocated to the Cookardinia Hall Committee for the benefit of the local community.

CONCLUSION

It is recommended that Council endorse the request to formally relinquish the delegations of the Cookardinia Tennis Club and Recreation Reserve Committee. The control and management be undertaken by Greater Hume Council and form part of Council's parks maintenance regime.

RECOMMENDATION

That:

1. the delegations issued to the Cookardinia Tennis Club and Recreation Reserve Committee be terminated and that the Cookardinia Tennis Club and Recreation Reserve Committee be removed from Council's register of committees appointed under Section 355 of the Local Government Act 1993.
2. funds held by the committee be transferred to the Community Hall Committee for the benefit of the Cookardinia community.

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3. JINDERA MEDICAL CENTRE – LEASE BETWEEN TRACEY MANAGEMENT AND GREATER HUME - AUTHORITY TO EXECUTE

Report prepared by Director Corporate & Community Services, David Smith

REASON FOR REPORT

To obtain Council approval for the execution of a lease under the Council Seal.

REFERENCE TO DELIVERY PLAN ACTION

Nil.

DISCUSSION

Council entered into a lease agreement with Tracey Management Pty Ltd to occupy Council's premises at 97 Creek Street, Jindera (Jindera Medical Centre) for a term of 5 years commencing on 1 October 2013 with an option to renew for a period of five (5) years.

The current lease terminates on 30 September 2023 and Tracey Management Pty Ltd have agreed to enter into a new agreement for a further five (5) year period commencing 1 October 2023 to 30 September 2028 with an option to renew for a further five (5) year period.

Accordingly, new lease documentation has been finalised and requires approval from Council for the execution of the Lease by the Mayor and General Manager to complete the process.

BUDGET IMPLICATION

Ongoing maintenance costs and other outgoings will be offset by rental income from tenants of the building.

CONCLUSION

Approval is now sought from Council for the execution of the Lease to Tracey Management for the Jindera Medical Centre for a five (5) year period commencing 1 October 2023 to 30 September 2028 with an option to renew for a further five (5) year period.

RECOMMENDATION

That the Mayor and General Manager be authorised to execute the Lease between Tracey Management and Greater Hume Shire Council in relation to the Jindera Medical Centre under the Common Seal of Council.

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ENGINEERING

1. TENDER TL 03 – 2023/24 CULCAIRN RESIDENTIAL SUBDIVISION-STAGE 1

Report prepared by Works Engineer – Andrew Walls

REASON FOR REPORT

To consider tenders for the civil construction of Stage 1 of the Culcairn residential subdivision (24 Lots).

REFERENCE TO DELIVERY PLAN ACTION

CSP Strategy N2 Our road and transport network is maintained and accessible.

Initiative N2.1.1 Implement asset management and renewal programs in accordance with adopted budgets and capital works programs.

DISCUSSION

This project was the subject of a report at the August 2023 Council meeting. At that meeting Council resolved in part to;

1. *That Council resolve to support the development of residential land in Culcairn and to consider tenders for Stage 1 at the September meeting.*

Council officers have had plans prepared for the proposed three stages of the 68 Lot residential subdivision. Documents for the 24 Lot Stage 1 were released for tender in early August 2023.

Advertisements were placed in the Border Mail and on Tenderlink.

Tenders closed on Tuesday 5th September 2023. Nine tenders were received via the Tenderlink portal.

The following tenders were received and are listed in alphabetical order.

Company	Tender Price (excluding GST)
Blueys Plumbin' and Diggin' P/L	\$ 2,337,704.42
Cartwright Civil P/L	\$ 2,559,061.30
Civil and Civic P/L	\$ 7,230,829.63
Excell Gray Bruni	\$ 2,157,737.00
Hurst Earthmoving P/L	\$ 2,991,972.20
Hutchinson Civil P/L	\$ 2,466,099.00
Longford Civil P/L	\$ 1,941,109.78
Utilstra P/L	\$ 3,578,119.43
Winslow P/L	\$ 1,985,424.40

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TENDER TL 03 CULCAIRN RESIDENTIAL SUBDIVISION STAGE 1 [CONT'D]

A table of the apportionment used to assess the tenders is **ENCLOSED SEPARATELY** for Councillors information.

Winslow P/L (Second Lowest Priced Tender \$1,985,424.40) is a large well established metropolitan based company with a regional office in Wodonga. Winslow have not previously carried out work for Greater Hume Council however the company has established an excellent reputation for providing value for money projects of high quality.

Longford Civil (Lowest Priced Tender 1,941,109.78) is a well-established civil contractor based in Howlong and has previously completed works for Greater Hume Council to a satisfactory standard (Longford Civil recently completed Stage 2 of Jacob Wenke Drive Subdivision for Council). Mr Bill Longley from Longford Civil attended a post-tender telephone interview where it was confirmed that he was satisfied that they have the personnel and equipment to complete the project to the required standard in a safe manner.

Mr Longley indicated that a projected commencement date could be September/October 2023 with the sewer, stormwater and bulk earthworks components to be substantially complete by Christmas 2023. An expected completion date in April 2024 will not be affected by any expected procurement delays to key electrical components.

A drawing of the proposed works is **ENCLOSED SEPARATELY** for Councillors information.

BUDGET IMPLICATION

The tender price of \$1,941,109.78 (excl.GST) submitted by Longford Civil P/L is lower than the engineers' estimate (and budget) of \$2,390,327.00 (excl. GST).

A report on the feasibility of this project has been tabled for Council by Mr Greg Blackie at a previous meeting.

CONCLUSION

Nine tenders were received for the Culcairn Residential Subdivision Stage 1 project. All nine tenders were considered.

The tender submitted by Longford Civil P/L has been assessed to be suitable for the intended purpose and there is no technical or practical reason to conclude that Longford Civil P/L are not capable of completing the contract to the required standard and within a reasonable timeframe.

RECOMMENDATION

That:

1. the tender submitted by Longford Civil P/L for tender TL03 2023/2024 for the Construction of the Culcairn Residential Subdivision Stage 1 for \$1,941,109.78 (excl. GST) be accepted.
2. the unsuccessful tenderers be notified.
3. the General Manager and the Mayor be authorised to execute contract documentation with Longford Civil P/L under the Common Seal of Council.

ITEM TO BE REFERRED TO CLOSED COUNCIL

Nil

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OFFICERS' REPORTS – PART B – TO BE RECEIVED AND NOTED

CORPORATE AND COMMUNITY SERVICES

1. COMBINED INVESTMENT ACCOUNT – MONTH ENDED 31 AUGUST 2023

Report prepared by Accountant – Camilla Webb

REASON FOR REPORT

This report presents to Council details of all funds invested as at 31 August 2023 as required by the Local Government (General) Regulation 2021.

REFERENCE TO DELIVERY PLAN ACTION

Objective	We lead a vibrant, connected and inclusive community
Outcome 1.1	Leadership and advocacy is demonstrated and encouraged in our communities

DISCUSSION

In accordance with the Local Government Act 1993, the Responsible Accountant must present to Council monthly, the status of the investments held by Council. The Responsible Accountant must detail the investments held, and their compliance with both internal policy and external regulation under the Ministerial Order of Investments.

In accordance with the recommendations made by the Office of Local Government (OLG) Investment Policy Guidelines published in June 2010, the monthly Investments Reports are attached to the Council investment report. This allows a stand-alone report to be published on Council's website for the public to view without having to peruse the Council meeting agenda for the relevant meeting.

Councillors should note that Council has engaged an external investment manager, Curve Securities, to source appropriate investment opportunities with the aim of transitioning Council's investment portfolio to meet the investment parameters as detailed in Council's revised Investment Policy. Curve Securities will work with Council to ensure that Council's overall investment portfolio is diversified across a wider spectrum of approved financial institutions thereby achieving improved security and asset protection. It should be noted that each individual investment is still held directly by Council with each financial institution.

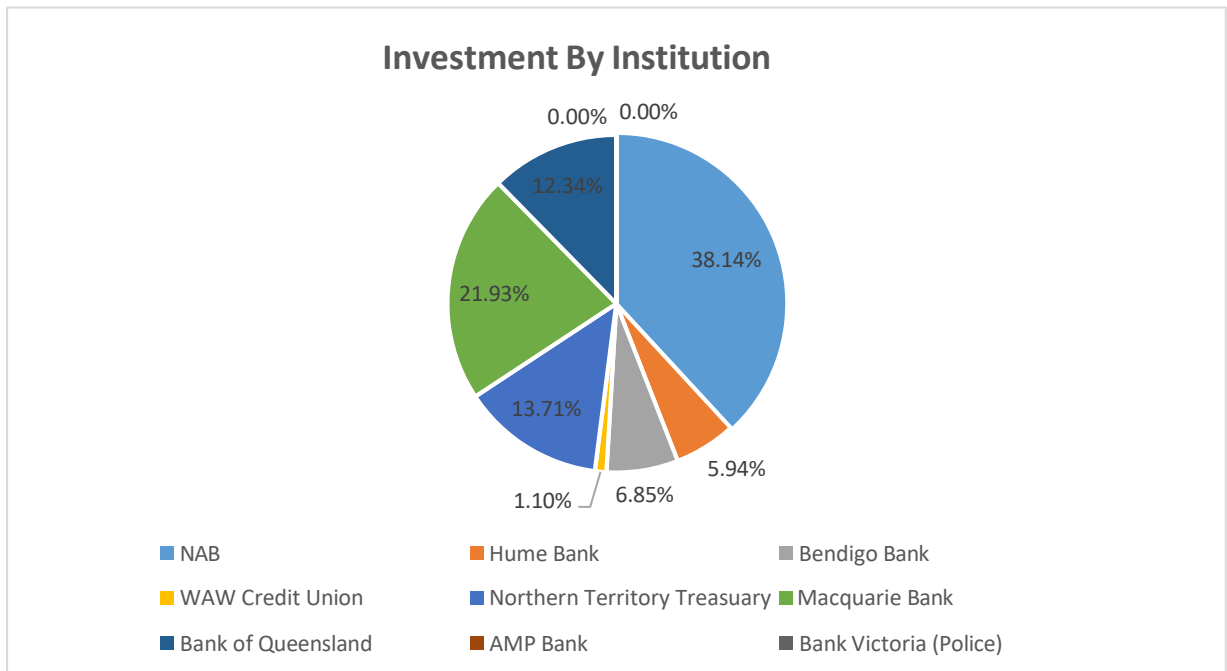
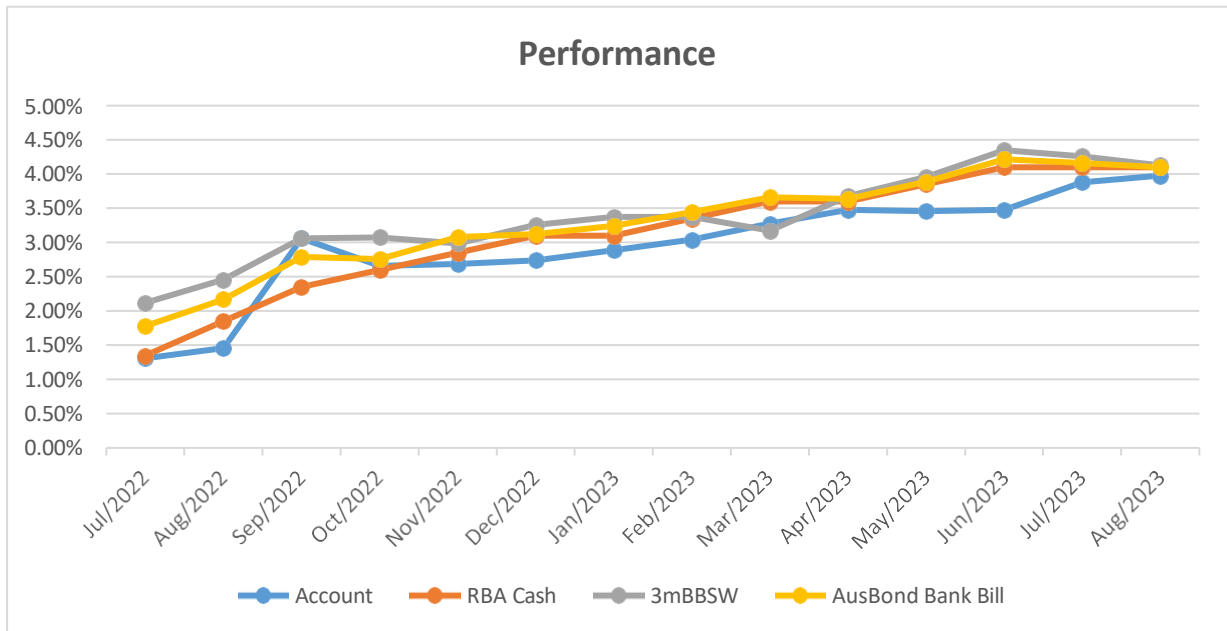
Greater Hume's overall investment portfolio

Total Portfolio Value	\$36,480,752.59
Weighted Average Term (days)	219
Weighted Average Yield	3.48%
Total Monthly Accrued Interest	\$98,819.61
Total Interest Received this month	\$151,832.20
Interest Payments this month	9
Matured Investments this month	8
Total Funds Matured this month	\$6,000,000.00
New Investments this month	8
Total Funds Invested this month	\$6,000,000.00

Note: The Reserve Bank of Australia cash rate remained on 4.10% from the 5th July 2023.

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COMBINED INVESTMENT ACCOUNT – MONTH ENDED 31 AUGUST 2023 [CONT'D]



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COMBINED INVESTMENT ACCOUNT – MONTH ENDED 31 AUGUST 2023 [CONT'D]

Investment Register

Contract Number	ADI/Security Name	Amount	Settlement Date	Maturity Date	Term in Days	Yield	Monthly Accrued Interest
54123	NAB	\$2,000,000	16/09/2021	13/09/2023	727	0.60%	\$1,019.18
63908	NAB	\$500,000	20/03/2023	20/09/2023	184	4.45%	\$1,889.73
63907	Macquarie Bank	\$1,000,000	20/03/2023	20/09/2023	184	4.53%	\$3,847.40
60822	WAW Credit Union	\$400,000	9/10/2022	9/10/2023	365	3.50%	\$1,189.04
64397	Bank Of Queensland.	\$500,000	20/04/2023	16/10/2023	179	4.65%	\$1,974.66
63063	NAB	\$1,000,000	9/02/2023	6/11/2023	270	4.45%	\$3,779.45
65218	Hume Bank	\$1,000,000	22/05/2023	18/11/2023	180	4.65%	\$3,949.32
63559	NAB	\$500,000	2/03/2023	27/11/2023	270	4.70%	\$1,995.89
63565	Macquarie Bank	\$500,000	3/03/2023	27/11/2023	269	4.72%	\$2,004.38
65216	NAB	\$500,000	1/06/2023	28/11/2023	180	4.90%	\$2,080.82
63842	Macquarie Bank	\$1,000,000	15/03/2023	11/12/2023	271	4.62%	\$3,923.84
65482	Macquarie Bank	\$1,000,000	13/06/2023	12/12/2023	182	4.99%	\$4,238.08
65481	Macquarie Bank	\$500,000	13/06/2023	12/12/2023	182	4.94%	\$2,097.81
64367	Bendigo & Adelaide Bank	\$500,000	17/04/2023	13/12/2023	240	4.55%	\$1,932.19
66002	Hume Bank	\$1,000,000	6/07/2023	2/01/2024	180	5.50%	\$4,671.23
65985	Bendigo & Adelaide Bank	\$1,000,000	7/07/2023	3/01/2024	180	5.25%	\$4,458.90
65949	Bank Of Queensland.	\$500,000	5/07/2023	3/01/2024	182	5.50%	\$2,335.62
65987	Bank Of Queensland.	\$1,000,000	7/07/2023	3/01/2024	180	5.45%	\$4,628.77
65982	NAB	\$1,000,000	6/07/2023	1/02/2024	210	5.35%	\$4,543.84
65988	Bank Of Queensland.	\$1,000,000	7/07/2023	2/02/2024	210	5.45%	\$4,628.77
65986	Bendigo & Adelaide Bank	\$500,000	7/07/2023	2/02/2024	210	5.30%	\$2,250.68
66612	Hume Bank	\$1,000,000	10/08/2023	7/02/2024	181	5.20%	\$3,134.25
66765	NAB	\$500,000	21/08/2023	21/02/2024	184	5.05%	\$760.96
63568	Hume Bank	\$68,304.65	2/03/2023	1/03/2024	365	4.30%	\$249.45
65983	NAB	\$1,000,000	6/07/2023	4/03/2024	242	5.35%	\$4,543.84
66577	NAB	\$1,000,000	8/08/2023	5/03/2024	210	5.15%	\$3,386.30
65984	NAB	\$500,000	6/07/2023	2/04/2024	271	5.35%	\$2,271.92
66105	Bank Of Queensland.	\$1,000,000	17/07/2023	12/04/2024	270	5.47%	\$4,645.75
66898	Macquarie Bank	\$500,000	30/08/2023	26/04/2024	240	4.75%	\$130.14
64568	Hume Bank	\$46,751.06	2/05/2023	1/05/2024	365	4.25%	\$168.75
66766	Macquarie Bank	\$1,000,000	18/08/2023	14/05/2024	270	4.83%	\$1,852.60
65005	Bendigo & Adelaide Bank	\$500,000	22/05/2023	21/05/2024	365	4.85%	\$2,059.59
66897	NAB	\$500,000	30/08/2023	27/05/2024	271	5.10%	\$139.73
66785	Macquarie Bank	\$500,000	22/08/2023	17/06/2024	300	4.90%	\$671.23
65921	Hume Bank	\$51,490.30	30/06/2023	29/06/2024	365	5.55%	\$242.71
66578	Macquarie Bank	\$1,000,000	8/08/2023	7/08/2024	365	4.92%	\$3,235.07
65217	Bank Of Queensland.	\$500,000	5/06/2023	26/08/2024	448	5.15%	\$2,186.99
56079	Northern Territory Treasury Corp	\$1,000,000	14/01/2022	15/06/2025	1,248	1.40%	\$1,189.04
52490	Northern Territory Treasury Corp	\$1,500,000	27/05/2021	16/06/2025	1,481	1.10%	\$1,401.37
51782	Northern Territory Treasury Corp	\$2,500,000	15/04/2021	15/06/2026	1,887	1.30%	\$2,760.27
49570	NAB	\$4,914,206.57	31/08/2023	1/09/2023	1	2.60%	\$350.05
Total		\$36,480,752.58					\$98,819.61

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COMBINED INVESTMENT ACCOUNT – MONTH ENDED 31 AUGUST 2023 [CONT'D]

Declaration

I, Dean Hart, as the Responsible Accounting Officer of Greater Hume Shire Council, hereby certify the investments listed in the attached reports have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulations 2021 and Council's Investment Policy.

All investments have been appropriately recorded in Council's financial records and reconciled monthly.

CONCLUSION

As at 31 July, 2023 total Investments held were \$36,480,752.58. The year to date accrued investment earnings for 2023/2024 was \$210,806.00 representing a weighted average yield of 3.48%.

RECOMMENDATION

That Council receives and notes the Investment Balances Report for the month of August 2023.

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GOVERNANCE

1. RETURNS OF INTEREST – COUNCILLORS AND DESIGNATED PERSONS

Report prepared by General Manager – Evelyn Arnold

REASON FOR REPORT

The report contains the tabling of the Returns of Interest – Councillors and Designated Persons in accordance with Schedule 2 of the Model Code of Conduct for Local Councils in NSW (the Model Code of Conduct).

REFERENCE TO DELIVERY PLAN ACTIONS

Not applicable – statutory matter

DISCUSSION

The Register of Returns of Interests, containing completed Returns of Interests for the period 1 July 2022 to 30 June 2023 for elected representatives as at 30 June 2023, and designated officers is to be tabled as required by Schedule 2 Form of Written Return of Interests Submitted under Clause 4.21. Information contained in the returns made and lodged under clause 4.21 will be made publicly available and placed on Council’s website, in accordance with the requirements of the Government Information (Public Access) Act 2009, the Government Information (Public Access) Regulation 2009.

Signatures on the returns have been redacted. Refer to **ANNEXURE 3**.

BUDGET IMPLICATIONS

Nil

RECOMMENDATION

1. That the report be received and noted.

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PART C - ITEMS FOR INFORMATION

CORPORATE AND COMMUNITY SERVICES

1. **GREATER HUME CUSTOMER REQUEST MODULE – SUMMARY OF MONTHLY REQUESTS**

For Councillors information, the Customer Request Module reports are **ENCLOSED SEPARATELY**.

2. **STATEMENT OF BANK BALANCES AS AT 31 AUGUST 2023**

The statement of bank balances as at 31 August 2023 is attached at **ANNEXURE 4**.

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3. GREATER HUME LIBRARY SERVICES

Report prepared by Customer Relations Coordinator– Susan Kane

REASON FOR REPORT

To inform Council on library membership and participation in Greater Hume Council Libraries.
To inform Council on Youth Services programs and events held in Greater Hume Council
To inform Council on grant funding being applied for Libraries and Youth Services

REFERENCE TO DELIVERY PLAN ACTIONS

Theme Health Communities.
Outcome We are revitalising our communities, welcoming visitors, growing our economy and promoting the lifestyle, culture and heritage offered in our communities.

DISCUSSION

The Greater Hume Council Libraries continue to organise and facilitate programs and services that meet the needs and wants of the community.

Library Programs- August 23

Library Programs	Location	Event
Lego Club	All Libraries	Young People enjoy an hour of Lego building. This in an ongoing program
Promotion on 96.7 2GHR Greater Hume Radio	Holbrook Local Radio	Library programs and Services are promoted on a monthly basis on Greater Hume Council Radio
Storytime	All Libraries	Community groups, children services, preschools and schools
Knitting Groups	Culcairn & Jindera	Knitting, chatting and lots of fun
NAIDOC Week Storytime	Culcairn Library	Storytime at the Culcairn Library
Libraries and Children Services partner in delivery of books	Henty, Culcairn, Holbrook and Walla Walla	A selection of library books will be delivered on a monthly basis to GHC Children Services and will include storytime sessions
Book Week 2023	All Libraries	A Book Week competition was held with schools participating
Author Visit 2023 - Debra Tidball	All Libraries	Debra presented to school students at Henty, Culcairn, Holbrook and Jindera Libraries
Building Digital Skills	Henty and Holbrook	A series of free individual computer lessons were held at Henty and Holbrook Libraries
Intergenerational Technology Classes	Culcairn Library	The billabong high students visited and helped senior members of the public using their own devices and also the library computers. The students also helped.

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GREATER HUME LIBRARY SERVICES [CONT'D]

Upcoming Library Programs/Events/Training – September 23

Library Programs	Location	Event
Henty Machinery Field days CR site	Henty Machinery Field days	Two Customer Relations Staff members to attend each day from 9am to 4pm to promote the role these staff play in Council.
Time2Talk Customer Relation staff team building session	Jindera Community Hub	Professional development workshop for Customer Relation staff
NAIDOC Day	Culcairn Library	St Joseph's School
Walla Walla Children Services Storytime and delivery of library resources	Walla Children's services	Customer Relations staff member to present storytime in Walla Walla
Author Visit – David Scott	Holbrook Library	David's historical autobiography, Stargazer, is of local interest and highlights the value of family, ingenuity, bravado, old-fashioned common sense, colourful characters and unfailing good humour.
Auslan Workshop	Holbrook Library	The workshop covers the Auslan alphabet, numbers and simple conversation in a fun and interactive way.

Youth Programs – Upcoming

Youth Programs	Location	Event
Spring Holiday programs	Culcairn	Eating Healthy presentation
Holiday programs with Henty LHAC	Henty	A partnership with Henty Library and Henty LHAC to provide young people with a series of four programs in October/November 23

Funding Success - August 23

Funding	Amount	Description
Get Online Week	\$4000	Bridging the digital divide with fun online programs
Grandparents Day	\$1000	\$250 per library for Grandparent Day celebration. This is not a grant but funding to the library.

Funding applied for- August – September 23

Funding currently being submitted	Amount	Description
Seniors Week Festival	\$9050	Festival programs to be held in March 2024 to celebrate Seniors Week
NSW State Library Local Priority Funding	\$18900	Council's Subsidy Adjustment payment is to be allocated to a Local Priority Project(s).
Women's Week 2023	\$5000	The 2024 NSW Women's Week grants encourage communities across NSW to host events celebrating the diverse contributions of women and girls in our society.
NSW State Library Infrastructure Grant – Culcairn Library	Up to \$200,000	If successful the funding will include refurbishing, carpeting and painting the Culcairn Library as well as adding an additional meeting room within the library

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GREATER HUME LIBRARY SERVICES [CONT'D]

Library Statistics: August 23

Library Statistics – February 23	Henty	Culcairn	Holbrook	Jindera
Issues	539	306	661	104
Online Resources	178	111	153	29
Door Count	564	1694	1891	1565

Mobile Library Statistics: August 23

Mobile Library Statistics	Brocklesby	Burrumbuttock	Gerogery	Jindera	Walla Walla	Walbundrie	Woomargama
Issues	36	3	12	62	97	18	19
Online Resources	2	0	11	19	11	21	0

BUDGET IMPLICATIONS

Nil. Works are funded from budget allocations.

CONCLUSION

Greater Hume Council Libraries continue to facilitate programs and services that meet the needs and wants of the community including increasing literacy levels of young people. Successful grant funding will enable a number of programs to be organised and facilitated by staff for the community. The NSW State Library Infrastructure grant if successful will enable the Culcairn Library to be refurbished to be fit for the future. After three years of successful Seniors Festival Week events funding will enable programs to continue at all libraries in 2024.

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GOVERNANCE

1. TOURISM AND PROMOTIONS REPORT – AUGUST 2023

Prepared by Executive Assistant, Tourism and Communications Emily Jones

Greater Hume Council Websites

Outcome 4.2 - Our communication is open, effective and purposeful to connect and educate our community. Continued implementation of the GHC Communication Plan. Maintain and manage the Greater Hume Council suite of websites which are compliant with accessibility standards. Seamless CMS(OpenCities) is the provider of Council's websites – Greater Hume Council, Visit Greater Hume, Greater Hume Children Services and Town and Village websites.

Comments

Please note, due to google changing over the statistical software, as we were not able to retrieve data for the July 2023 period for ghchildren.com.au there is no data for the previous column.

		greaterhume.nsw.gov.au		visitgreaterhume.com.au		ghchildren.com.au	
August 2023		Previous	Current	Previous	Current	Previous	Current
Website Traffic	New	4330	4289	1137	1336	N/A	639
	Returning	1436	1278	161	1360	N/A	622
Traffic Source	Organic	2929	3215	680	822	N/A	522
	Direct	960	840	150	174	N/A	179
	Referral	93	85	358	402	N/A	16
	Social	146	175	8	9	N/A	97
Device Paths	Desktop	1870	2013	400	523	N/A	213
	Mobile	2347	2182	678	801	N/A	405
	Tablet	115	95	59	36	N/A	21

www.greaterhume.nsw.gov.au - top pages:

1. Living in Greater Hume – Waste Facilities Opening Times Charges and Accepted Waste
2. Your Greater Hume Council – Careers with Us
3. Your Greater Hume Council – Building and Development
4. Contact Us
5. Living in Greater Hume – Rates

www.visitgreaterhume.com.au – top pages:

1. Culcairn – Explore Eat Stay/ Culcairn Caravan Park
2. Natural Wonders – Yambla View Wambariga Lookout
3. Natural Wonders – Wymah Ferry
4. Henty – Explore Eat Stay
5. Natural Wonders – Table Top Reserve

www.ghchildren.com.au – top pages:

1. Family Day Care
2. Enrol Your Child – Greater Hume Children Services
3. Before and After School Care Enrolment Form
4. Contact us
5. Changes to Child Care Subsidy – Greater Hume Children Services

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TOURISM AND PROMOTIONS REPORT – AUGUST 2023 [CONT'D]

Social Media

Outcome 4.2 - Our communication is open, effective and purposeful to connect and educate our community. Continued implementation of the GHC Communication Plan. Expand the information available to the community online and encourage online collaboration and self-serve service platforms

Comments

Instagram, #visitgreaterhume – 1099 followers

Individual facebook pages:

- Greater Hume Council – 3719 followers
- Visit Greater Hume – 673 followers
- Holbrook Submarine Museum – 1272 followers
- Greater Hume Children’s Services – 1000 followers
- Greater Hume Youth Advisory Committee – 488 followers
- Buy Local in Greater Hume – 607 followers

Greater Hume Council Newsletters

Outcome 4.2 - Our communication is open, effective and purposeful to connect and educate our community. Develop quarterly Council newsletters and a rates notice insert whilst ensuring effective and targeted content

Comments

The Spring edition of the Greater Hume Council newsletter went out to all residents, staff and Customer Relations Centers on Friday, 8 September.

Grants and Funding

Outcome 1.2 - Our infrastructure and services are aligned to the health, wellbeing and safety needs of the community

Comments

Greater Hume has now partnered with GrantGuru to provide is the most comprehensive grants database in Australia that includes grants and assistance across all levels of government and the private sector (philanthropic grants), each summarised into a one-page template for easy comparison. This grant portal is available to Council staff, local businesses, community and sporting groups throughout Greater Hume. Grant applications managed by writer are:

Name	About	Current
NSW Government - Bushfire Local Economy Recovery Fund - \$451,054 – Hanel's Lookout	This project at Hanel's Lookout (Woomargama National Park) will create viewing platforms, walk ways, sealed car park, sealed Hanel's Road, toilet, picnic area and signage.	Signage to be installed and project to be acquitted.
Maritime Museum	Submarine Museum Holbrook – Restoration and Framing of WWII Jolly Roger Flag \$1350.00	Successful - Work in Progress

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TOURISM AND PROMOTIONS REPORT – AUGUST 2023 [CONT'D]

Greater Hume Tourism and Promotions

Outcome 2.3 - Our region's highlights are celebrated, maintained and promoted to enhance our visitor experience

Comments

- Monthly newsletters are sent to all Greater Hume Tourism Operators, providing latest information on tourism opportunities, marketing, social media and promotional campaigns as well as relevant contacts and statistics.
- Managing over 160 Greater Hume ATDW Listings. The Australian Tourism Data Warehouse (ATDW) is Australia's national platform for digital tourism marketing in Australia. ATDW distributes information to over 60 partners' websites to support local tourism businesses in expanding their on line exposure, bookings and marketing.
- Submitted visitor and What's On advertising in Out and About Spring 2023 Edition in Border Mail. The print run is 24,000, 14,000 are inserted into The Border Mail and the additional 10,000 distributed. Distribution is to all Visitor Information Centres through NE Victoria and South West NSW/Riverina plus Canberra and Melbourne. Other business (inc motels) and advertisers.
- Emailed (over 600) 'What's On in September' to Visitor Information Centres in NSW and VIC, coach/bus/tour companies, tourism operators within shire and regional, media, visitor information points and to interested residents in shire.
- COVID Recovery Funding - A Greater Hume promotional campaign in partnership with Murray Regional Tourism and Destination NSW has been developed and will now be rolled out from Spring 2023. The Destination NSW campaign will feature Morgan's Lookout at Walla Walla. #feelNSW

Visitor Information Centre and Submarine Museum

Outcome 2.3 - Our region's highlights are celebrated, maintained and promoted to enhance our visitor experience.

Offering visitors to Greater Hume information and advice on accommodation, places to eat, attractions, maps, tours, road conditions, events and other general information. Reception and admission to Submarine Museum.

Comments

Visitor Information Centre Statistics:

August 23 - Walk In – 850, Phone Calls - 13, Emails – 0.

August 22 - Walk In – 995, Phone Calls - 30, Emails – 5.

Submarine Museum Statistics:

August 23 - Adult - 145, Child - 39, Concession - 143, Family - 30, Group - 0, Total - 357.

August 22 - Adult - 85, Child - 6, Concession - 122, Family - 57, Group - 0, Total - 270.

Note from author: 2022 was when Australians started to travel again, there was a significant rush to travel within Australia, therefore higher numbers, in 2023 travel within Australia and international is starting to get back to pre COVID, however our numbers are still remaining close to 2022 numbers.

Events

Outcome 2.3 - Our region's highlights are celebrated, maintained and promoted to enhance our visitor experience To assist with the promotion of Greater Hume's many and varied events. Encourage more residents to be involved in Greater Hume and events.

Comments

During this period we are currently supporting various Holbrook Landcare events, Henty Machinery Field Days, and various Library events.

Australia Day

Outcome 1.1 - Our communities are welcoming and inclusive to support diversity and social connectedness

Comments

Australia Day 2024 will be held at Wymah.

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TOURISM AND PROMOTIONS REPORT – AUGUST 2023 [CONT'D]

Signage

Outcome 2.3 - Our region's highlights are celebrated, maintained and promoted to enhance our visitor experience

Comments

Developing signage for Yambla View Wambariga Lookout.

Murray Regional Tourism (MRT)

Outcome 2.3 - Our region's highlights are celebrated, maintained and promoted to enhance our visitor experience
MRT is a joint venture between Albury, Balranald, Berrigan, Campaspe, Corowa, Deniliquin, Gannawarra, Greater Hume, Mildura, Moira, Murray, Swan Hill, Wakool, Wodonga, as well as Tourism Vic and Destination NSW.)

Comments

- Currently attending monthly zoom meetings with MRT and the VIC network group.
- Advocacy for current flooding crisis along the Murray and positive promotions depicting The Murray as still open for visitors with a wide range of activities still open.
- COVID Recovery Funding - A Greater Hume promotional campaign in partnership with Murray Regional Tourism and Destination NSW has been developed and has now been extended to Spring 2023.

Museums and Heritage

Outcome 1.3 - Our connection to the local culture and environment fosters positive relationships and learning for sustained health benefits.

GHC currently has 11 public or private museums and three historical societies. Museum Advisor (Vanessa Keenan) – In partnership with Albury City Council and Museums and Galleries NSW.

Comment

A full training/workshop program has been developed for 2023 by the Museum Adviser with museum volunteers, staff of Albury and Greater Hume at the new Digitisation Hub. Planning is underway for a pest management and oral history workshops. Date to be confirmed later in 2023.

Greater Hume Community Museums now have an extensive library of objects on eHive, with over 250 objects now listed, (eHive is a web-based collection cataloguing system used worldwide by hundreds of museums, societies and private collectors to catalogue objects, store images, manage acquisition information and publish their collections online.) for those looking to learn more about some of the region's most significant objects/artefact's.

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ENGINEERING

1. AUGUST REPORT OF WORKS

Grants Program

State Roads Maintenance (RMCC)

Maintenance works, inspections and sign replacement on State Roads, Olympic Highway (MR78) and Tumbarumba Road (MR284) is continuing under the RMCC with Transport for New South Wales (TfNSW).

Regional Roads

General maintenance including guide post replacement is continuing on all Regional Roads.

Jingellic Road (MR331) 1km reconstruction works at Wantagong including table drains and road widening is complete.

Local Roads

Sealed

General maintenance on local roads is continuing.

Brocklesby Balldale Road (Stage 1) – One triple cell culvert is still to be installed and road construction work is programmed to commence in September.

Culvert headwall replacement damaged by flooding on Bungowannah Road has been completed.

Culvert installation is programmed for commencement in October for road reconstruction of 3.25km on Brocklesby Balldale Road (Stage 2).

Unsealed:

Replacement of the Coppabella Road Bridge is continuing following damage caused by storms/floods March 2021 (Natural Disaster AGRN 960) as approved by TfNSW.

Maintenance grading has been carried out on the following roads during August. See Map **ANNEXURE 5**.

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AUGUST REPORT OF WORKS [CONT'D]

Road Name	Location	Length Graded (km)
Austin Street	Whole length	0.4
Back Henty Road	Full unsealed length	10.4
Barbers Road	Whole length	3.3
Beatrice Road	Whole length	0.7
Beelawong Road	Whole length	2.2
Blights Road West	Whole length	0.66
Chinatown Lane	Whole length	0.95
Curtis Street	Whole length	0.2
Doyles Road	Whole length	4
Drumwood Road	Full unsealed length	3.2
Felder Moll Road	Whole length	4.6
Five Chain Road	Whole length	0.26
Hamdorf Road	Whole length	2.2
Heathcote Lane	Whole length	0.85
Jelbart Road	Full unsealed length	1.8
Klinberg Road	Whole length	2.7
Lemke Road	Whole length	1.9
Lindner Road	Ortlip to Drumwood	1
Ortlip Road	Whole length	3.5
Paterson Road	Whole length	0.9
River Road		25.7
Rock Road	Whole length	0.67
Rodgers Road East	Whole length	1.5
Sawyer Road	Full unsealed length	1.7
Stony Park Road	Full unsealed length	4.3
Vine Drive	Full unsealed length	0.2
Walla West Road	Full unsealed length	8
Wenkes Road	Whole length	3
Total		90.79 km

Urban Streets:

General maintenance of urban streets and signage is continuing.

Underground stormwater drainage in Fraser Street, Balfour Street and Railway Parade, Culcairn has been installed, along with footpath construction and shop accessibility improvement in Balfour Street and Railway Parade as part of CBD upgrade. Road sealing, line marking and tree planting will be carried out shortly, which will complete this project.

Underground stormwater drainage construction in Adams Street, Jindera Street to Watson Street, Jindera is complete.

Footpath construction in Hayes and Ivor Streets, Henty has commenced.

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AUGUST REPORT OF WORKS [CONT'D]

General:

General maintenance of public toilets and parks is continuing. Upgrade of public toilets at Jindera Recreation Ground is complete. Jindera adventure playground works has recommenced.

Monthly Works Maintenance Expenditure:

Local Roads Program	Current Budget	Monthly Budget to Date	YTD Expenditure	Monthly Budget Variance to Actual	Natural Disaster & Pothole Expenditure to Date	Comments
Urban Roads Maintenance	\$240,450	\$40,075	\$42,856	\$2,781	\$4,598	Monitor
Urban Roads Town Maintenance	\$281,000	\$46,833	\$53,251	\$6,418		Monitor
Rural Roads Sealed	\$883,366	\$147,228	\$53,688	\$93,540	\$205,156	
Rural Roads Unsealed	\$1,381,265	\$230,211	\$61,833	\$168,378	\$227,953	
Street Tree Maintenance	\$256,000	\$42,667	\$48,853	\$6,187		Monitor

NOTE: Application for Natural Disaster submitted and declared for significant weather events December/January. Awaiting acceptance of funding for completed emergency works and pending works estimated value \$1.5m.

Regional Roads Program	Current Budget	Monthly Budget to Date	YTD Expenditure	Monthly Budget Variance to Actual	Natural Disaster & Pothole Expenditure to Date	Comments
Regional Roads Maintenance	\$750,000	\$125,000	\$234,140	\$109,140	\$13,099	Over expenditure is to be redirected to Pothole funding received from State Government.

Sportsgrounds, Parks & Public Toilets	Current Budget	Monthly Budget to Date	YTD Expenditure	Monthly Budget Variance to Actual	Natural Disaster & Pothole Expenditure to Date	Comments
Sportsground Maintenance	\$346,418	\$57,736	\$38,031	\$19,705		
Parks & Gardens Maintenance	\$278,752	\$46,459	\$25,460	\$20,999		
Public Toilets Maintenance	\$218,060	\$36,343	\$34,536	\$1,807		

NB : Sportsground Maintenance excludes annual GHC contribution payment

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AUGUST REPORT OF WORKS [CONT'D]

Major Projects Expenditure:

Project	Budget	YTD	Committed	Total	Remaining	Comments
Gerogery Road Rehab	\$2,609,911	\$2,122,028	\$103,004	\$2,225,032	\$384,879	Completed. 1 invoice to be received.
Brocklesby Balldale Road Rehab	\$1,750,000	\$357,287	\$60,690	\$417,977	\$1,332,023	Main construction to commence in September 2023.
Pothole Funding - State Government	\$3,801,504	\$1,333,561	\$500,000	\$1,833,561	\$1,967,943	Heavy Patching and Asphalt works continuing.
Brocklesby Balldale Road Rehab - Stage 2	\$2,921,579	\$1,634	\$85,136	\$86,770	\$2,834,809	Culverts to be installed commencing October 2023
Coppabella Bridge Replacement	\$1,566,500	\$232,859	\$792,200	\$1,025,060	\$541,440	Bridge Deck to be poured and approaches to be constructed.
Balfour Street Culcairn - Project	\$1,883,055	\$1,070,048	\$278,667	\$1,348,715	\$534,340	Work is progressing - Approximately 90% completed.

Capital Works Program 2022-2023 spreadsheet is attached as **ANNEXURE 6**.

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ENVIRONMENT AND PLANNING

1. DEVELOPMENT APPLICATIONS PROCESSED FOR THE MONTH OF AUGUST 2023

The schedule of development applications processed for the month of August 2023 is attached at **ANNEXURE 7**.

PART D

COMMUNITY MEETING- MINUTES

Attached in **ANNEXURE 8**, are minutes of the following items:

- 1. ARIC COMMITTEE REPORT AUGUST 2023 MEETING**
- 2. ARIC MINUTES 1 AUGUST 2023 MEETING CONFIRMED**