

**Name to be Withheld****submission**

I object as I decided to build out here knowing it is a small country town with minimal noise and traffic to raise my 3 children. Having a duplex in our court will have more cars parking on an already crowded court as well as those who generally move into a duplex are young and don't have children, I do not want the noise to increase as well as the traffic in my street while having 3 children under 4.

**Name to be Withheld****submission**

I object to the construction of a duplex in our court as it will decrease the resale value of our new home. As a small duplex it will also increase traffic and noise in our area as well as the constant people moving in and out due to the small size of the dwelling. I moved out here with my family to raise my children around other families with children.

**Name to be Withheld**

**submission**

We moved out here to grow a family in the country, in a court with other families, not tiny tiny units that renters will move in and out of. I do not support this.

**Name to be withheld****submission**

We moved to a country town, to a court, to get away from duplexes and units, to grow a family in a country town. The lot on the other side of us (lot 107) got turned into little townhouse units and we received a letter informing us of it saying we could object MONTHS after they were already started.

Our resale value in between the two little townhouses on lot 107 and the duplex on lot 109 will be directly affected by this. We would not have bought this land if we knew that we were getting the little townhouses and a duplex on either side.

The amount of renters moving in and out of the duplexes due to the small size and location will be constant interruptions to the court.

This is the complete opposite of the purpose of country living, not so that developers can have tiny little duplexes everywhere for the sole purpose of making money, it takes away from the community, takes away from the values of country living and from the value of living in a private court.

The majority of households have at least two cars, this would mean that 2 cars would be garaged and 2 would also be constantly parked on the street.

The increase of noise in the quiet court, of which we pay rates for, would increase quite a bit, as it already has due to the multiple townhouse/units on lot 107.

As a council, I would hope you will please consider your community, your shire, the type of housing you want in your town and the happiness/enjoyment of the people paying rates in your council.

No Name Supplied

**submission**

A dual occupancy dwelling on single block of land would negatively impact 3 main areas. 1.Space for natural trees and other plants. 2.Street traffic. 3.Noise. Multiple dwellings means more cars and more traffic in this small area than originally planned for. This concerns me greatly. Noise generation with more people, cars etc than planned is not going to be good.

James Kleehammer

**submission**

We moved to a country town, to a court, to get away from duplexes and units, to grow a family in a country town. The lot on the other side of us (lot 107) got turned into little townhouse units and we received a letter informing us of it saying we could object MONTHS after they were already started.

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As a council, I would hope you will please consider your community, your shire, the type of housing you want in your town and the happiness/enjoyment of the people paying rates in your council.

SUB-4911 – Name to be Withheld – No Name Supplied

Hi, as a close resident of this gym ( 2 doors down ) noise eg music late nights, car doors late, parking out front of my home waking me up at night im on a lot of medication for illness .Dogs barking because of people around, this town is extreamly quite at night, i bought my home to live in peace this will cause issuses as mentioned above. i feel in a town this size a 9pm weekdays would be all they need not 24 hours  
thank you

SUB-4916 – Brendan Sheather

I personally think it's a fantastic idea and a great addition to our town. As a business owner myself I'm excited for more businesses to start up.

The feel get from others in the community is that the Gym will be a great asset to the town.



SUB-4915 –

– Name to Be Withheld

I currently reside in Albury and have responded to this application as I work in Culcairn.

Jackie and Matthew are both professional and passionate about improving the overall health of our local community. They are excellent role models and advocates for leading healthy lives and for healthy communities. I can personally vouch that the presentation of this business will be immaculate and will benefit our town from not just a health perspective but also from an economic viewpoint.

From a Primary Health perspective, I believe that a gym located so centrally in our town will greatly benefit the long term health of our community here in Culcairn.

SUB-4913 – Steffi Collins

Culcairn needs a gym. It would benefit so many people in our town. From young to old.

SUB-4997 – 1

**Name to be Withheld**

I am raising an objection to the change of use of 21 Balfour Street Culcairn, primarily with concern to the increased risk of serious injury from the use of the laneway that provides access to the rear of the building. I have raised concerns regarding changes to the use in past and have attached Council's own letter confirming that major changes to the laneway must be undertaken prior to any increase in vehicle traffic.

Additionally, I am excited by the proposed development and believe that a local gym will bring great benefit to the community. However, given the close proximity to residential dwellings, I do not believe that 24 hour access is the most appropriate unless the gym given the risk of noise both with the normal operation of the gym and patrons entering and exiting. The current NSW residential noise restrictions require no offensive noise (including preventing sleep) before 7am and after 8pm Monday to Thursday, before 7am and after midnight Friday, before 8am and after midnight Saturdays, or before 8am and after 8pm on Sundays.

The laneway between 19 Balfour Street and 21 Balfour Street is currently only used by the residents along the lane. Excluding the traffic from the recent development works, there would be less than 3 cars traveling the lane on an average day. Even with such a low volume of traffic, the lane is often in a terrible state with frequent large potholes, exposed concrete from services, and clay following any rainfall that is frequently spread by the vehicles on the lane. Even a small number of vehicles added to the laneway would only compound these problems. If only 6 vehicles a day are intended to visit the gym, that would be a 200% increase of traffic. An increase of traffic combined with increased disarray will potentially lead to damaged vehicles or property.

Whilst the conditions of the lane are of great concern, a more pressing a severe matter is the safety of pedestrians on the corner of the laneway and 21 Balfour Street. The boundary of 21 Balfour Street is the side of the building which is constructed of a solid brick wall. The wall continues right to the edge of the footpath that travels along Balfour Street. This footpath is used frequently by children in the area, sometimes riding scooters and skateboards. The laneway is not easily seen as a road until you are in the middle of the laneway. Presently, the extremely low volume of vehicles and the knowledge of the dangerous corner by residents, means the chances of an incident are very low. However, with an increase in traffic entering and exiting the laneway, especially drivers who do not understand the safety issues of the corner, the risk of serious injury increases exponentially.

It is my belief that the laneway must be sealed prior to operation of the new facility to prevent any possible issues. Solutions for the corner safety should also be investigated, such as possibly one way access, in order to protect the safety of pedestrians.

Despite these objections, I am looking forward to the proposed gym and am hoping to sign up for membership.

Yours Sincerely,

SUB-4998 – E

1 – Name to be Withheld

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Despite these objections, I am looking forward to the proposed gym and am hoping to sign up for membership.



Greater  
Hume  
Council

All correspondence  
PO Box 99 Holbrook NSW 2644

P 02 6036 0100 or 1300 653 538  
E [mail@greaterhume.nsw.gov.au](mailto:mail@greaterhume.nsw.gov.au)  
[greaterhume.nsw.gov.au](http://greaterhume.nsw.gov.au)

ABN 44 970 341 154

Luke & Erika  
19 Balfour Street  
CULCAIRN, NSW, 2660

Dear Luke and Erika

**Re: Development application 10.2022.95.1 – 23 Balfour Street Culcairn – Medical centre**

I refer to your letter in relation to access to the above mentioned development proposal.

In response it is advised the proposed car parking at the rear of 23 Balfour Street has been withdrawn from the Development Application. The car parking for medical staff, the general public using the medical centre and any deliveries will be along Balfour Street.

Should further development be proposed for either 21 or 23 Balfour Street, the adjacent laneway will need to be sealed to Council satisfaction.

Should you have any further queries in relation to this matter please do not hesitate to contact the undersigned by phone 60448928 or email [ckane@greaterhume.nsw.gov.au](mailto:ckane@greaterhume.nsw.gov.au)

Yours faithfully

A handwritten signature in black ink, appearing to read 'Colin Kane'.

Colin Kane  
**Director – Environment & Planning**  
GREATER HUME COUNCIL

26 September 2022

Our Ref: AG: 10103612

**Noise generation:**

There will be very moderate music playing over the gym (staffed controlled). After staff hours music will not be played as members will then use their own headphones for music if wanted. Patrons must not be able to have access to the controls for the music systems.

The flooring will take away any vibration and noise as there will be 15mm thick rubber flooring throughout the gym. Walls will be fixed to also reduce noise and sound.

General talking from patrons, inside the facility.

Gym equipment won't make noise that will exit externally as they will be plate and pin loaded machines and no cardio equipment will produce noise.

To manage the generation of noise members will sign a membership that will entail them taking their own responsibility to noise generation. Members will be advised that they need to be respectful of noise regulations. If any inappropriate behaviour which will be outlined in the membership conditions is breached memberships will be terminated.

**Coaching sessions:**

Our coaching sessions will consist of 1-3 people as part of our small group coaching. 45min-1hr sessions this will generate consistent flow.

**Staffed Hours:**

One staff member will be appointed.

Staffed Hours will be a selection of these times through-out the week

Mon-Fri 9am - 12:00pm, 12pm – 3pm or 3pm – 6:30pm

Saturday will be 9am – 12:30pm

**Parking:**

Accessible parking will be provided at the rear of the gym only in staff hours. Once there is no staff parking will not be accessible. With closing the parking after staff hours this will reduce noise of patrons.

**Clients & Staff:**

How will they get to the gym – patrons drive, walk, dropped off or ride. Public parking is accessible and rear parking only when staff are in facility for staff hours. Bikes can be stored inside the gym in our bike rack this will reduce clutter on the foot path.

Will your services be by appointment – Booking of coaching sessions will be done via social media.

Will you offer classes (if so how many) – No. We will offer pt/coaching sessions this will consist of 1-3 people as part of our small group coaching. 45min-1hr sessions this will generate consistent flow.

Is there walk in access (24/7) – Yes, 24hr fob system will be set up to only allow adult members the 24hr access.

Noise (equipment) – Gym equipment won't make noise that will exit externally as they will be plate and pin loaded machines and no cardio equipment will produce noise.

What flooring – The flooring will take away any vibration and noise as there will be 15mm thick rubber flooring throughout the gym. Walls will be fixed to also reduce noise and sound.

Will we have music – There will be very moderate music playing over the gym (staffed controlled). After staff hours music will not be played as members will then use their own headphones for music if wanted. Patrons will not have access to the controls for the music systems. The sound is more for ambient features and members will be encouraged to bring their headphones.

How will you minimise noise –

- No access to rear car park outside of staff hours
- Music restrictions controlled background noise, 1 speaker and only controlled by staff within staff hours.
- Rubber flooring
- Plate loaded machines with rubber stoppers, Rubber dumbbells, rubber weight plates
- All patrons must be instructed to not cause unnecessary noise when handling free weights and signs on walls for people to comply to.
- Offering 24hr access will minimise foot traffic
- No activity will take place outside of the gym
- Headphones

To manage the generation of noise members will sign a membership that will entail them taking their own responsibility to noise generation. Members will be advised that they need to be respectful of noise regulations. If any inappropriate behaviour which will be outlined in the membership conditions is breached memberships will be terminated.

Accessibility (Location)

Gym Traffic – Statistics show that patrons gym to 3-4 times per week.

Varying age range – Out of the approximate 40 members that we hope to achieve,

We wish to gain overtime 40 members a break up of this will be seniors (65yrs+), youth (16yrs-18yrs) and adults (19yrs-64yrs). We are more likely to see seniors visit the gym between 9am-1pm. Youths are more likely to attend after school between 3pm-6:30pm. Adult age range will more likely use the 24/7 access.

Out of 40 members

20 adult members over a 24 hour period is 1.2 adults per hour.

10 senior members between 9am-1pm period is 2.5 seniors per hour.

10 youth members between 3-6:30 period is 2.8 youths per hour.

Statistics show that gym members only use the gym 3-4 times per week. Age ranges will reduce specific time spent in facility.

Out of the 20 adult members you will have a range of mothers, fathers, shift workers, work from home and business owners that will once again reduce amount of patrons visiting that will be using the gym outside of business hours.





## Advertising and Signage Plan

Business signage will be located at the front of the building exposing in the middle of the building structure at elevation.

See attached picture below of 21 Balfour street, front of building and where we are wanting it located.



Advertising & Signage

### Business Logo

Name: Basecamp Strength & Fitness

Design: Wording will be white with large text font, will also include a star design and will be put on a black background.

Layout: Logo will be done professionally. There will be black aluminium sheeting and then the stencil of business name then put on.

Dimensions: 2.5m (L) 2.5m (W)

Business Logo attached below



## Development Application Form

Portal Application number: PAN-367871

Council Application number: 10.2023.131.1

### Applicant contact details

|  |                              |
|--|------------------------------|
| Title  | Mr                           |
| First given name   | matthew                      |
| Other given name/s   |                              |
| Family name  | rodwell                      |
| Contact number   | 0423384198                   |
| Email  | basecampfs@gmail.com         |
| Address  | 2 QUEEN STREET CULCAIRN 2660 |
| Application on behalf of a company, business or body corporate | Yes                          |
| ABN  | 74130904969                  |
| ACN  |                              |
| Name   | MATTHEW RODWELL              |
| Trading name   | MATTHEW RODWELL              |
| Is the nominated company the applicant for this application    | Yes                          |

### Owner/s of the development site

|  |  |
|--|--|
| Owner/s of the development site          | A company, business, government entity or other similar body owns the development site |
| Owner #                                  | 1  |
| Company, business or body corporate name | md+a architects australia pl   |
| ABN / ACN                                | 59 150 319 878   |

I declare that I have shown this document, including all attached drawings, to the owner(s) of the land, and that I have obtained their consent to submit this application. - Yes

Note: It is an offence under Section 10.6 of the Environmental Planning and Assessment Act 1979 to provide false or misleading information in relation to this application.

### Site access details

|   |    |
|---|----|
| Are there any security or site conditions which may impact the person undertaking the inspection? For example, locked gates, animals etc. | No |
|---|----|

### Developer details

|               |  |
|---------------|--|
| ABN           |  |
| ACN           |  |
| Name          |  |
| Trading name  |  |
| Address       |  |
| Email Address |  |

### Development details

|                       |                                 |
|-----------------------|---------------------------------|
| Application type      | Development Application         |
| Site address #        | 1                               |
| Street address        | 21 BALFOUR STREET CULCAIRN 2660 |
| Local government area | GREATER HUME SHIRE              |

|                                      |   |
|--------------------------------------|---|
| Lot / Section Number / Plan          | 1/-/DP372035 <input checked="" type="checkbox"/>  |
| Primary address?                     | Yes   |
| Planning controls affecting property | Land Application LEP<br>Greater Hume Local Environmental Plan 2012<br>Land Zoning<br>RU5: Village<br>Height of Building<br>NA<br>Floor Space Ratio (n:1)<br>NA<br>Minimum Lot Size<br>NA<br>Heritage<br>NA<br>Land Reservation Acquisition<br>NA<br>Foreshore Building Line<br>NA |

**Proposed development**

|  |  |
|--|--|
| Selected common application types                    | Hours of operation and trading   |
| Selected development types                           | Recreation facility (indoor)   |
| Description of development                           | description of the development Gymnasium to promote Health & Fitness. Rubber flooring to cover the concrete floor, fitness equipment to be distributed across the flooring. Hours of operation 24/7 with a door fob, daily staffed hours to be determined. Total number of staff 2-4 at this stage Anticipated number of customers,daily unknown at this stage,total memberships in time we would hope for 100, mixtures of adults, youths, seniors.Any noise generated by the operation General music, General conversation |
| Provide the proposed hours of operation              |  |
| Proposed to operate 24 hours on Monday               | Yes  |
| Monday   | 12:00 AM - 11:59 PM  |
| Proposed to operate 24 hours on Tuesday              | Yes  |
| Tuesday  | 12:00 AM - 11:59 PM  |
| Proposed to operate 24 hours on Wednesday            | Yes  |
| Wednesday  | 12:00 AM - 11:59 PM  |
| Proposed to operate 24 hours on Thursday             | Yes  |
| Thursday   | 12:00 AM - 11:59 PM  |
| Proposed to operate 24 hours on Friday               | Yes  |
| Friday   | 12:00 AM - 11:59 PM  |
| Proposed to operate 24 hours on Saturday             | Yes  |
| Saturday   | 12:00 AM - 11:59 PM  |
| Proposed to operate 24 hours on Sunday               | Yes  |
| Sunday   | 12:00 AM - 11:59 PM  |
|  |  |
| <b>Dwelling count details</b>                        |  |
| Number of dwellings / units proposed                 |  |
| Number of storeys proposed                           |  |
| Number of pre-existing dwellings on site             |  |
| Number of dwellings to be demolished                 |  |
| Existing gross floor area (m2)                       | 400  |
| Proposed gross floor area (m2)                       | 400  |
| Total site area (m2)                                 | 400  |
|  |  |
| <b>Cost of development</b>                           |  |
| Estimated cost of work / development (including GST) | \$8,300.00   |

|  |   |
|--|---|
| Do you have one or more BASIX certificates?  |   |
| Subdivision  |   |
| Number of existing lots  |   |
| Proposed operating details   |   |
| Number of additional jobs that are proposed to be generated through the operation of the development | 4 |
| Number of staff/employees on the site  | 2 |

#### Number of parking spaces

| Category of development                                    | Car parking spaces | Motorcycle spaces | Bicycle spaces |
|--|--------------------|-------------------|----------------|
| Commercial including business premises and retail premises | 15                 | 0                 | 0              |
| Total  | 15                 | 0                 | 0              |

|                                       |  |
|---------------------------------------|--|
| Number of loading bays                | 0  |
| Is a new road proposed?               | No   |
| Concept development                   |  |
| Is the development to be staged?      | No, this application is not for concept or staged development. |
| Crown development                     |  |
| Is this a proposed Crown development? | No   |

#### Related planning information

|  |    |
|--|----|
| Is the application for integrated development?   | No |
| Is your proposal categorised as designated development?  | No |
| Is your proposal likely to significantly impact on threatened species, populations, ecological communities or their habitats, or is it located on land identified as critical habitat? | No |
| Is this application for biodiversity compliant development?  | No |
| Does the application propose a variation to a development standard in an environmental planning instrument (eg LEP or SEPP)?   | No |
| Is the application accompanied by a Planning Agreement ?   | No |
| Section 68 of the Local Government Act   |    |
| Is approval under s68 of the Local Government Act 1993 required?   | No |
| 10.7 Certificate   |    |
| Have you already obtained a 10.7 certificate?  |    |
| Tree works   |    |
| Is tree removal and/or pruning work proposed?  | No |
| Local heritage   |    |
| Does the development site include an item of environmental heritage or sit within a heritage conservation area.  | No |

|  |    |
|--|----|
| Are works proposed to any heritage listed buildings?   | No |
| Is heritage tree removal proposed?   | No |
| <b>Affiliations and Pecuniary interests</b>  |    |
| Is the applicant or owner a staff member or councillor of the council assessing the application?   | No |
| Does the applicant or owner have a relationship with any staff or councillor of the council assessing the application?                     | No |
| <b>Political Donations</b>   |    |
| Are you aware of any person who has financial interest in the application who has made a political donation or gift in the last two years? | No |
| Please provide details of each donation/gift which has been made within the last 2 years   |    |

### Payer details

Provide the details of the person / entity that will make the fee payment for the assessment.

The *Environmental Planning and Assessment Regulation 2021* and Council's adopted fees and charges establish how to calculate the fee payable for your development application. For development that involves building or other works, the fee for your application is based on the estimated cost of the development.

If your application is for integrated development or requires concurrence from a state agency, additional fees will be required. Other charges may be payable based on the Council's adopted fees and charges. If your development needs to be advertised, the Council may charge additional advertising fees. Once this application form is completed, it and the supporting documents will be submitted to the Council for lodgement, at which time the fees will be calculated. The Council will contact you to obtain payment. Note: When submitting documents via the NSW Planning Portal, credit card information should not be displayed on documents attached to your development application. The relevant consent authority will contact you to seek payment.

The application may be cancelled if the fees are not paid:

|                     |                              |
|---------------------|------------------------------|
| First name          | matthew                      |
| Other given name(s) |                              |
| Family name         | rodwell                      |
| Contact number      | 0423384198                   |
| Email address       | basecampfs@gmail.com         |
| Billing address     | 2 QUEEN STREET CULCAIRN 2660 |

### Application documents

The following documents support the application.

| Document type                                | Document file name  |
|--|---|
| Advertising Structures/ Signage Details      | Advertising and Signage Plan                                |
| Contamination and/or remediation action plan | DMM-8571-CA-0522  |
| Cost estimate report                         | SubmissionReceipt-CostSummaryForm-CSFWEB45                  |
| Generated Pre-DA form                        | Pre-DA form_1694613304.pdf                                  |
| Owner's consent                              | SubmissionReceipt-OwnersConsentApplication-PCCAWEB309       |
| Site Plans                                   | 21 Balfour St Gym   |
| Statement of environmental effects           | SubmissionReceipt-StatementOfEnvironmentalEffects-SEEWEB213 |

### Applicant declarations

|  |     |
|--|-----|
| I declare that all the information in my application and accompanying documents is , to the best of my knowledge, true and correct.  | Yes |
| I understand that the development application and the accompanying information will be provided to the appropriate consent authority for the purposes of the assessment and determination of this development application. | Yes |
| I understand that if incomplete, the consent authority may request more  |     |

|   |     |
|---|-----|
| information, which will result in delays to the application.  | Yes |
| I understand that the consent authority may use the information and materials provided for notification and advertising purposes, and materials provided may be made available to the public for inspection at its Offices and on its website and/or the NSW Planning Portal        | Yes |
| I acknowledge that copies of this application and supporting documentation may be provided to interested persons in accordance with the Government Information (Public Access) 2009 (NSW) (GIPA Act) under which it may be required to release information which you provide to it. | Yes |
| I agree to appropriately delegated assessment officers attending the site for the purpose of inspection.  | Yes |
| I have read and agree to the collection and use of my personal information as outlined in the Privacy Notice  | Yes |
| I confirm that the change(s) entered is/are made with appropriate authority from the applicant(s).  |     |

#### Lodgement details

|  |                        |
|--|------------------------|
| Outcome of the pre-lodgement review                            | Application was lodged |
| Applicant paid the fees?                                       | Yes                    |
| Total fee paid   |                        |
| Council unique identification number                           | 10.2023.131.1          |
| Date on which the application was lodged into Council's system | 18/09/2023             |



**DM McMahon Pty Ltd**  
6 Jones St (PO Box 6118)  
Wagga Wagga NSW 2650  
t (02) 6931 0510  
[www.dmmcmahon.com.au](http://www.dmmcmahon.com.au)

1 June 2022

**Attention:** Brent Marvin  
Laluz Pty Ltd  
PO Box 157  
Marrickville NSW 1475  
[admin@mdaarchitects.com.au](mailto:admin@mdaarchitects.com.au)

**BY EMAIL**

Dear Brent

**Re: Contamination Investigation 21 Balfour Street Culcairn – Preliminary Advice**

I refer to the written request from yourself to provide preliminary advice on the contamination investigation at 21 Balfour Street Culcairn NSW. The intended recipient of this preliminary advice is yourself for an appraisal of potential suitable uses. This review has been provided in a letter format report at your request and does not constitute a contamination assessment, but more comprehensive reports can be supplied upon request at additional cost.

As background information Laluz Pty Ltd purchased the site in February 2022 with a view to develop it for commercial land use. The site has previously been used for storage, as a bus depot and before that as a motor garage. Fuel tanks and two bowsers were installed in the road reserve in front of 21 Balfour Street as evidenced by historical street photos (when Culcairn Motors) and Council records (from the 1930s). It is unknown if the fuel tanks are still in situ or have been removed, however the bowsers and breather pipes are no longer there. A concrete lined mechanics pit exists in the building on site. The rear yard consist of surficial gravel fill overlying natural yellow-grey silty clay subsoil.

Low intensity soil sampling (Attachment A) for potential contaminants associated with the previous land use as a garage with fuel storage was conducted in May 2022 as well as vapour screening for volatile organic compounds that may have intruded into the building via service joins, slab joins and the mechanic's pit.

The soil sampling returned results below the criteria for commercial land use with some impact of lubricating oils and lead noted in the rear yard (Attachment B & C). These impacts are surficial and localised. The vapour screening conducted found no evidence of vapour intrusion into the building (Attachment D). An initial evaluation considers that the site is suitable for commercial land use that includes a hospitality venue.

If you have any queries about the contents of this assessment, please contact the undersigned.



Yours sincerely



**David McMahon** CEnvP SC

BAppSc SA

GradDip WRM

MEnvMgmt

MALGA MEIANZ MSSA



### **Disclaimer**

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### **Attachments**

- A. Sampling map
- B. Tabulated results
- C. Laboratory report
- D. Vapour screening results



**Attachment A : *Sampling map***

Legend

-  21 Balfour St
-  Boundary
-  Sample location

# 21 Balfour Street Culcairn NSW 8571

Contamination Investigation  
May 2022  
Report No. 8571  
Satellite image: 2021





**Attachment B : *Tabulated results***

Page: 1 of 1  
 Job number: 8571  
 Project: 21 Balfour Street Culcairn NSW 2660

| Compound                           | LOR  | Unit  | Sample date      | 20/5/22 | 20/5/22 | 20/5/22 | 20/5/22 | 20/5/22 | -      | -      | -      | -      | -      | Commercial /<br>Industrial<br>Criteria | HILs | HSLs |
|------------------------------------|------|-------|------------------|---------|---------|---------|---------|---------|--------|--------|--------|--------|--------|--|------|------|
|                                    |      |       | Sample location  | 1       | 2       | 3       | 4       | 5       | -      | -      | -      | -      | -      |  |      |      |
|                                    |      |       | Sample ID        | 8571/1  | 8571/2  | 8571/3  | 8571/4  | 8571/5  | -      | -      | -      | -      | -      |  |      |      |
|                                    |      |       | Sample depth (m) | 0.2-0.5 | 0.2-0.5 | 0.2-0.5 | 0.2-0.5 | 1.5-2.0 | -      | -      | -      | -      | -      |  |      |      |
|                                    |      |       | Result           | Result  | Result  | Result  | Result  | Result  | Result | Result | Result | Result | Result |  |      |      |
| Arsenic                            | 5    | mg/kg | 7                | <5      | 6       | 10      | <5      | -       | -      | -      | -      | -      | -      | 3000                                   | -    |      |
| Cadmium                            | 1    | mg/kg | <1               | 4       | <1      | <1      | <1      | -       | -      | -      | -      | -      | -      | 900                                    | -    |      |
| Chromium                           | 2    | mg/kg | 21               | 11      | 14      | 11      | 13      | -       | -      | -      | -      | -      | -      | -                                      | -    |      |
| Copper                             | 5    | mg/kg | 12               | 201     | 17      | 40      | 16      | -       | -      | -      | -      | -      | -      | 240000                                 | -    |      |
| Lead                               | 5    | mg/kg | 18               | 1400    | 110     | 107     | 38      | -       | -      | -      | -      | -      | -      | 1500                                   | -    |      |
| Nickel                             | 2    | mg/kg | 6                | 14      | 7       | 6       | 6       | -       | -      | -      | -      | -      | -      | 6000                                   | -    |      |
| Zinc                               | 5    | mg/kg | 29               | 216     | 68      | 147     | 157     | -       | -      | -      | -      | -      | -      | 400000                                 | -    |      |
| Mercury                            | 0.1  | mg/kg | <0.1             | 0.2     | <0.1    | <0.1    | <0.1    | -       | -      | -      | -      | -      | -      | 730                                    | -    |      |
| PCBs                               | 0.1  | mg/kg | <0.1             | <0.1    | <0.1    | <0.1    | <0.1    | -       | -      | -      | -      | -      | -      | 7                                      | -    |      |
| HCB                                | 0.05 | mg/kg | <0.05            | <0.05   | <0.05   | <0.05   | <0.05   | -       | -      | -      | -      | -      | -      | 80                                     | -    |      |
| Heptachlor                         | 0.05 | mg/kg | <0.05            | <0.05   | <0.05   | <0.05   | <0.05   | -       | -      | -      | -      | -      | -      | 50                                     | -    |      |
| Chlordane                          | 0.05 | mg/kg | <0.05            | <0.05   | <0.05   | <0.05   | <0.05   | -       | -      | -      | -      | -      | -      | 530                                    | -    |      |
| Endrin                             | 0.05 | mg/kg | <0.05            | <0.05   | <0.05   | <0.05   | <0.05   | -       | -      | -      | -      | -      | -      | 100                                    | -    |      |
| Endosulfan                         | 0.05 | mg/kg | <0.05            | <0.05   | <0.05   | <0.05   | <0.05   | -       | -      | -      | -      | -      | -      | 2000                                   | -    |      |
| Aldrin+dielrin                     | 0.05 | mg/kg | <0.05            | <0.05   | <0.05   | <0.05   | <0.05   | -       | -      | -      | -      | -      | -      | 45                                     | -    |      |
| DDT+DDE+DDD                        | 0.05 | mg/kg | <0.05            | <0.05   | <0.05   | <0.05   | <0.05   | -       | -      | -      | -      | -      | -      | 3600                                   | -    |      |
| Chlorpyrifos                       | 0.05 | mg/kg | <0.05            | <0.05   | <0.05   | <0.05   | <0.05   | -       | -      | -      | -      | -      | -      | 2000                                   | -    |      |
| Phenols                            | 0.5  | mg/kg | <0.5             | <0.5    | <0.5    | <0.5    | <0.5    | -       | -      | -      | -      | -      | -      | 240000                                 | -    |      |
| PAHs                               | 0.5  | mg/kg | <0.5             | <0.5    | <0.5    | <0.5    | <0.5    | -       | -      | -      | -      | -      | -      | 4000                                   | -    |      |
| Benzo(a)pyrene TEQ (half LOR)      | 0.5  | mg/kg | 0.6              | 0.6     | 0.6     | 0.6     | 0.6     | -       | -      | -      | -      | -      | -      | 40                                     | -    |      |
| TRH C6-C10 minus BTEX (F1)         | 10   | mg/kg | <10              | <10     | <10     | <10     | <10     | -       | -      | -      | -      | -      | -      | -                                      | -    | 260  |
| TRH C10-C16 minus naphthalene (F2) | 50   | mg/kg | <50              | <50     | <50     | <50     | <50     | -       | -      | -      | -      | -      | -      | -                                      | -    | -    |
| TRH C16-C34 (F3)                   | 100  | mg/kg | <100             | 3660    | 530     | 1070    | 360     | -       | -      | -      | -      | -      | -      | -                                      | -    | -    |
| TRH C34-C40 (F4)                   | 100  | mg/kg | <100             | 1690    | 170     | 370     | 130     | -       | -      | -      | -      | -      | -      | -                                      | -    | -    |
| Benzene                            | 0.2  | mg/kg | <0.2             | <0.2    | <0.2    | <0.2    | <0.2    | -       | -      | -      | -      | -      | -      | -                                      | -    | 3    |
| Toluene                            | 0.5  | mg/kg | <0.5             | <0.5    | <0.5    | <0.5    | <0.5    | -       | -      | -      | -      | -      | -      | -                                      | -    | -    |
| Ethylbenzene                       | 0.5  | mg/kg | <0.5             | <0.5    | <0.5    | <0.5    | <0.5    | -       | -      | -      | -      | -      | -      | -                                      | -    | -    |
| Xylenes                            | 0.5  | mg/kg | <0.5             | <0.5    | <0.5    | <0.5    | <0.5    | -       | -      | -      | -      | -      | -      | -                                      | -    | 230  |
| Napthalene                         | 1    | mg/kg | <1               | <1      | <1      | <1      | <1      | -       | -      | -      | -      | -      | -      | -                                      | -    | -    |

A pH of 6.0 (CaCl<sup>2</sup>) and Cation Exchange Capacity of 10 has been conservatively adopted (Chen & McKane 1996) for ACLs.

A clay soil texture has been adopted for HSLs and EILs.



**Attachment C : *Laboratory report***

## CERTIFICATE OF ANALYSIS

|                                |   |                                |   |
|--------------------------------|---|--------------------------------|---|
| <b>Work Order</b>              | : <b>ES2217739</b>                              | <b>Page</b>                    | : 1 of 10   |
| <b>Client</b>                  | : <b>DM MCMAHON PTY LTD</b>                     | <b>Laboratory</b>              | : Environmental Division Sydney                       |
| <b>Contact</b>                 | : MR DAVID MCMAHON                              | <b>Contact</b>                 | : Grace White   |
| <b>Address</b>                 | : 6 JONES ST<br>Wagga Wagga NSW, AUSTRALIA 2650 | <b>Address</b>                 | : 277-289 Woodpark Road Smithfield NSW Australia 2164 |
| <b>Telephone</b>               | : 02 6931 0510                                  | <b>Telephone</b>               | : +61 2 8784 8555                                     |
| <b>Project</b>                 | : 21 Balfour Street Culcairn                    | <b>Date Samples Received</b>   | : 23-May-2022 14:05                                   |
| <b>Order number</b>            | : 8571  | <b>Date Analysis Commenced</b> | : 26-May-2022   |
| <b>C-O-C number</b>            | : ----  | <b>Issue Date</b>              | : 30-May-2022 20:08                                   |
| <b>Sampler</b>                 | : DAVID MCMAHON                                 |                                |   |
| <b>Site</b>                    | : ----  |                                |   |
| <b>Quote number</b>            | : EN/222  |                                |   |
| <b>No. of samples received</b> | : 7   |                                |   |
| <b>No. of samples analysed</b> | : 7   |                                |   |



This report supersedes any previous report(s) with this reference. Results apply to the sample(s) as submitted, unless the sampling was conducted by ALS. This document shall not be reproduced, except in full.

This Certificate of Analysis contains the following information:

- General Comments
- Analytical Results
- Surrogate Control Limits

**Additional information pertinent to this report will be found in the following separate attachments: Quality Control Report, QA/QC Compliance Assessment to assist with Quality Review and Sample Receipt Notification.**

### Signatories

This document has been electronically signed by the authorized signatories below. Electronic signing is carried out in compliance with procedures specified in 21 CFR Part 11.

| <i>Signatories</i> | <i>Position</i>             | <i>Accreditation Category</i>      |
|--------------------|-----------------------------|------------------------------------|
| Ankit Joshi        | Senior Chemist - Inorganics | Sydney Inorganics, Smithfield, NSW |
| Edwandy Fadjjar    | Organic Coordinator         | Sydney Inorganics, Smithfield, NSW |
| Edwandy Fadjjar    | Organic Coordinator         | Sydney Organics, Smithfield, NSW   |
| Ivan Taylor        | Analyst                     | Sydney Inorganics, Smithfield, NSW |



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 Work Order : ES2217739  
 Client : DM MCMAHON PTY LTD  
 Project : 21 Balfour Street Culcairn

## General Comments

The analytical procedures used by ALS have been developed from established internationally recognised procedures such as those published by the USEPA, APHA, AS and NEPM. In house developed procedures are fully validated and are often at the client request.

Where moisture determination has been performed, results are reported on a dry weight basis.

Where a reported less than (<) result is higher than the LOR, this may be due to primary sample extract/digestate dilution and/or insufficient sample for analysis.

Where the LOR of a reported result differs from standard LOR, this may be due to high moisture content, insufficient sample (reduced weight employed) or matrix interference.

When sampling time information is not provided by the client, sampling dates are shown without a time component. In these instances, the time component has been assumed by the laboratory for processing purposes.

Where a result is required to meet compliance limits the associated uncertainty must be considered. Refer to the ALS Contract for details.

Key : CAS Number = CAS registry number from database maintained by Chemical Abstracts Services. The Chemical Abstracts Service is a division of the American Chemical Society.  
 LOR = Limit of reporting  
 ^ = This result is computed from individual analyte detections at or above the level of reporting  
 ø = ALS is not NATA accredited for these tests.  
 ~ = Indicates an estimated value.

- Benzo(a)pyrene Toxicity Equivalent Quotient (TEQ) per the NEPM (2013) is the sum total of the concentration of the eight carcinogenic PAHs multiplied by their Toxicity Equivalence Factor (TEF) relative to Benzo(a)pyrene. TEF values are provided in brackets as follows: Benz(a)anthracene (0.1), Chrysene (0.01), Benzo(b+j) & Benzo(k)fluoranthene (0.1), Benzo(a)pyrene (1.0), Indeno(1.2.3.cd)pyrene (0.1), Dibenz(a,h)anthracene (1.0), Benzo(g,h,i)perylene (0.01). Less than LOR results for 'TEQ Zero' are treated as zero, for 'TEQ 1/2LOR' are treated as half the reported LOR, and for 'TEQ LOR' are treated as being equal to the reported LOR. Note: TEQ 1/2LOR and TEQ LOR will calculate as 0.6mg/Kg and 1.2mg/Kg respectively for samples with non-detects for all of the eight TEQ PAHs.
- EP080: Where reported, Total Xylenes is the sum of the reported concentrations of m&p-Xylene and o-Xylene at or above the LOR.
- EP068: Where reported, Total Chlordane (sum) is the sum of the reported concentrations of cis-Chlordane and trans-Chlordane at or above the LOR.
- EP068: Where reported, Total OCP is the sum of the reported concentrations of all Organochlorine Pesticides at or above LOR.
- EP075(SIM): Where reported, Total Cresol is the sum of the reported concentrations of 2-Methylphenol and 3- & 4-Methylphenol at or above the LOR.
- EG005T: Poor precision was obtained for Aluminium on sample ES2217739 # 003. Confirmed by redigestion and reanalysis.





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 Work Order : ES2217739  
 Client : DM MCMAHON PTY LTD  
 Project : 21 Balfour Street Culcairn

## Analytical Results

| Sub-Matrix: SOIL<br>(Matrix: SOIL)                 |            |      |       | Sample ID         | 8571/1            | 8571/2            | 8571/3            | 8571/4            | 8571/5 |
|--|------------|------|-------|-------------------|-------------------|-------------------|-------------------|-------------------|--------|
| Sampling date / time                               |            |      |       | 20-May-2022 00:00 | 20-May-2022 00:00 | 20-May-2022 00:00 | 20-May-2022 00:00 | 20-May-2022 00:00 |        |
| Compound   | CAS Number | LOR  | Unit  | ES2217739-001     | ES2217739-002     | ES2217739-003     | ES2217739-004     | ES2217739-005     |        |
|  |            |      |       | Result            | Result            | Result            | Result            | Result            |        |
| <b>EA055: Moisture Content (Dried @ 105-110°C)</b> |            |      |       |                   |                   |                   |                   |                   |        |
| Moisture Content                                   | ----       | 1.0  | %     | 13.2              | 10.0              | 9.3               | 9.9               | 13.4              |        |
| <b>EG005(ED093)T: Total Metals by ICP-AES</b>      |            |      |       |                   |                   |                   |                   |                   |        |
| Arsenic  | 7440-38-2  | 5    | mg/kg | 7                 | <5                | 6                 | 10                | <5                |        |
| Cadmium  | 7440-43-9  | 1    | mg/kg | <1                | 4                 | <1                | <1                | <1                |        |
| Chromium   | 7440-47-3  | 2    | mg/kg | 21                | 11                | 14                | 11                | 13                |        |
| Copper   | 7440-50-8  | 5    | mg/kg | 12                | 201               | 17                | 40                | 16                |        |
| Lead   | 7439-92-1  | 5    | mg/kg | 18                | 1400              | 110               | 107               | 38                |        |
| Nickel   | 7440-02-0  | 2    | mg/kg | 6                 | 14                | 7                 | 6                 | 6                 |        |
| Zinc   | 7440-66-6  | 5    | mg/kg | 29                | 216               | 68                | 147               | 157               |        |
| <b>EG035T: Total Recoverable Mercury by FIMS</b>   |            |      |       |                   |                   |                   |                   |                   |        |
| Mercury  | 7439-97-6  | 0.1  | mg/kg | <0.1              | 0.2               | <0.1              | <0.1              | <0.1              |        |
| <b>EP066: Polychlorinated Biphenyls (PCB)</b>      |            |      |       |                   |                   |                   |                   |                   |        |
| Total Polychlorinated biphenyls                    | ----       | 0.1  | mg/kg | <0.1              | <0.1              | <0.1              | <0.1              | <0.1              |        |
| <b>EP068A: Organochlorine Pesticides (OC)</b>      |            |      |       |                   |                   |                   |                   |                   |        |
| alpha-BHC  | 319-84-6   | 0.05 | mg/kg | <0.05             | <0.05             | <0.05             | <0.05             | <0.05             |        |
| Hexachlorobenzene (HCB)                            | 118-74-1   | 0.05 | mg/kg | <0.05             | <0.05             | <0.05             | <0.05             | <0.05             |        |
| beta-BHC   | 319-85-7   | 0.05 | mg/kg | <0.05             | <0.05             | <0.05             | <0.05             | <0.05             |        |
| gamma-BHC  | 58-89-9    | 0.05 | mg/kg | <0.05             | <0.05             | <0.05             | <0.05             | <0.05             |        |
| delta-BHC  | 319-86-8   | 0.05 | mg/kg | <0.05             | <0.05             | <0.05             | <0.05             | <0.05             |        |
| Heptachlor   | 76-44-8    | 0.05 | mg/kg | <0.05             | <0.05             | <0.05             | <0.05             | <0.05             |        |
| Aldrin   | 309-00-2   | 0.05 | mg/kg | <0.05             | <0.05             | <0.05             | <0.05             | <0.05             |        |
| Heptachlor epoxide                                 | 1024-57-3  | 0.05 | mg/kg | <0.05             | <0.05             | <0.05             | <0.05             | <0.05             |        |
| ^ Total Chlordane (sum)                            | ----       | 0.05 | mg/kg | <0.05             | <0.05             | <0.05             | <0.05             | <0.05             |        |
| trans-Chlordane                                    | 5103-74-2  | 0.05 | mg/kg | <0.05             | <0.05             | <0.05             | <0.05             | <0.05             |        |
| alpha-Endosulfan                                   | 959-98-8   | 0.05 | mg/kg | <0.05             | <0.05             | <0.05             | <0.05             | <0.05             |        |
| cis-Chlordane                                      | 5103-71-9  | 0.05 | mg/kg | <0.05             | <0.05             | <0.05             | <0.05             | <0.05             |        |
| Dieldrin   | 60-57-1    | 0.05 | mg/kg | <0.05             | <0.05             | <0.05             | <0.05             | <0.05             |        |
| 4,4'-DDE   | 72-55-9    | 0.05 | mg/kg | <0.05             | <0.05             | <0.05             | <0.05             | <0.05             |        |
| Endrin   | 72-20-8    | 0.05 | mg/kg | <0.05             | <0.05             | <0.05             | <0.05             | <0.05             |        |
| beta-Endosulfan                                    | 33213-65-9 | 0.05 | mg/kg | <0.05             | <0.05             | <0.05             | <0.05             | <0.05             |        |
| ^ Endosulfan (sum)                                 | 115-29-7   | 0.05 | mg/kg | <0.05             | <0.05             | <0.05             | <0.05             | <0.05             |        |
| 4,4'-DDD   | 72-54-8    | 0.05 | mg/kg | <0.05             | <0.05             | <0.05             | <0.05             | <0.05             |        |
| Endrin aldehyde                                    | 7421-93-4  | 0.05 | mg/kg | <0.05             | <0.05             | <0.05             | <0.05             | <0.05             |        |
| Endosulfan sulfate                                 | 1031-07-8  | 0.05 | mg/kg | <0.05             | <0.05             | <0.05             | <0.05             | <0.05             |        |



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 Work Order : ES2217739  
 Client : DM MCMAHON PTY LTD  
 Project : 21 Balfour Street Culcairn

## Analytical Results

| Sub-Matrix: SOIL<br>(Matrix: SOIL)                        |                          |      |       | Sample ID         | 8571/1            | 8571/2            | 8571/3            | 8571/4            | 8571/5 |
|---|--------------------------|------|-------|-------------------|-------------------|-------------------|-------------------|-------------------|--------|
| Sampling date / time                                      |                          |      |       | 20-May-2022 00:00 | 20-May-2022 00:00 | 20-May-2022 00:00 | 20-May-2022 00:00 | 20-May-2022 00:00 |        |
| Compound  | CAS Number               | LOR  | Unit  | ES2217739-001     | ES2217739-002     | ES2217739-003     | ES2217739-004     | ES2217739-005     |        |
|   |                          |      |       | Result            | Result            | Result            | Result            | Result            |        |
| <b>EP068A: Organochlorine Pesticides (OC) - Continued</b> |                          |      |       |                   |                   |                   |                   |                   |        |
| 4.4'-DDT  | 50-29-3                  | 0.2  | mg/kg | <0.2              | <0.2              | <0.2              | <0.2              | <0.2              |        |
| Endrin ketone   | 53494-70-5               | 0.05 | mg/kg | <0.05             | <0.05             | <0.05             | <0.05             | <0.05             |        |
| Methoxychlor  | 72-43-5                  | 0.2  | mg/kg | <0.2              | <0.2              | <0.2              | <0.2              | <0.2              |        |
| ^ Sum of Aldrin + Dieldrin                                | 309-00-2/60-57-1         | 0.05 | mg/kg | <0.05             | <0.05             | <0.05             | <0.05             | <0.05             |        |
| ^ Sum of DDD + DDE + DDT                                  | 72-54-8/72-55-9/5<br>0-2 | 0.05 | mg/kg | <0.05             | <0.05             | <0.05             | <0.05             | <0.05             |        |
| <b>EP068B: Organophosphorus Pesticides (OP)</b>           |                          |      |       |                   |                   |                   |                   |                   |        |
| Dichlorvos  | 62-73-7                  | 0.05 | mg/kg | <0.05             | <0.05             | <0.05             | <0.05             | <0.05             |        |
| Demeton-S-methyl  | 919-86-8                 | 0.05 | mg/kg | <0.05             | <0.05             | <0.05             | <0.05             | <0.05             |        |
| Monocrotophos   | 6923-22-4                | 0.2  | mg/kg | <0.2              | <0.2              | <0.2              | <0.2              | <0.2              |        |
| Dimethoate  | 60-51-5                  | 0.05 | mg/kg | <0.05             | <0.05             | <0.05             | <0.05             | <0.05             |        |
| Diazinon  | 333-41-5                 | 0.05 | mg/kg | <0.05             | <0.05             | <0.05             | <0.05             | <0.05             |        |
| Chlorpyrifos-methyl                                       | 5598-13-0                | 0.05 | mg/kg | <0.05             | <0.05             | <0.05             | <0.05             | <0.05             |        |
| Parathion-methyl  | 298-00-0                 | 0.2  | mg/kg | <0.2              | <0.2              | <0.2              | <0.2              | <0.2              |        |
| Malathion   | 121-75-5                 | 0.05 | mg/kg | <0.05             | <0.05             | <0.05             | <0.05             | <0.05             |        |
| Fenthion  | 55-38-9                  | 0.05 | mg/kg | <0.05             | <0.05             | <0.05             | <0.05             | <0.05             |        |
| Chlorpyrifos  | 2921-88-2                | 0.05 | mg/kg | <0.05             | <0.05             | <0.05             | <0.05             | <0.05             |        |
| Parathion   | 56-38-2                  | 0.2  | mg/kg | <0.2              | <0.2              | <0.2              | <0.2              | <0.2              |        |
| Pirimphos-ethyl   | 23505-41-1               | 0.05 | mg/kg | <0.05             | <0.05             | <0.05             | <0.05             | <0.05             |        |
| Chlorfenvinphos   | 470-90-6                 | 0.05 | mg/kg | <0.05             | <0.05             | <0.05             | <0.05             | <0.05             |        |
| Bromophos-ethyl   | 4824-78-6                | 0.05 | mg/kg | <0.05             | <0.05             | <0.05             | <0.05             | <0.05             |        |
| Fenamiphos  | 22224-92-6               | 0.05 | mg/kg | <0.05             | <0.05             | <0.05             | <0.05             | <0.05             |        |
| Prothiofos  | 34643-46-4               | 0.05 | mg/kg | <0.05             | <0.05             | <0.05             | <0.05             | <0.05             |        |
| Ethion  | 563-12-2                 | 0.05 | mg/kg | <0.05             | <0.05             | <0.05             | <0.05             | <0.05             |        |
| Carbophenothion   | 786-19-6                 | 0.05 | mg/kg | <0.05             | <0.05             | <0.05             | <0.05             | <0.05             |        |
| Azinphos Methyl   | 86-50-0                  | 0.05 | mg/kg | <0.05             | <0.05             | <0.05             | <0.05             | <0.05             |        |
| <b>EP075(SIM)A: Phenolic Compounds</b>                    |                          |      |       |                   |                   |                   |                   |                   |        |
| Phenol  | 108-95-2                 | 0.5  | mg/kg | <0.5              | <0.5              | <0.5              | <0.5              | <0.5              |        |
| 2-Chlorophenol  | 95-57-8                  | 0.5  | mg/kg | <0.5              | <0.5              | <0.5              | <0.5              | <0.5              |        |
| 2-Methylphenol  | 95-48-7                  | 0.5  | mg/kg | <0.5              | <0.5              | <0.5              | <0.5              | <0.5              |        |
| 3- & 4-Methylphenol                                       | 1319-77-3                | 1    | mg/kg | <1                | <1                | <1                | <1                | <1                |        |
| 2-Nitrophenol   | 88-75-5                  | 0.5  | mg/kg | <0.5              | <0.5              | <0.5              | <0.5              | <0.5              |        |
| 2.4-Dimethylphenol  | 105-67-9                 | 0.5  | mg/kg | <0.5              | <0.5              | <0.5              | <0.5              | <0.5              |        |
| 2.4-Dichlorophenol  | 120-83-2                 | 0.5  | mg/kg | <0.5              | <0.5              | <0.5              | <0.5              | <0.5              |        |
| 2.6-Dichlorophenol  | 87-65-0                  | 0.5  | mg/kg | <0.5              | <0.5              | <0.5              | <0.5              | <0.5              |        |



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 Work Order : ES2217739  
 Client : DM MCMAHON PTY LTD  
 Project : 21 Balfour Street Culcairn

## Analytical Results

| Sub-Matrix: SOIL<br>(Matrix: SOIL)                                     |                   |     |       | Sample ID         | 8571/1            | 8571/2            | 8571/3            | 8571/4            | 8571/5 |
|--|-------------------|-----|-------|-------------------|-------------------|-------------------|-------------------|-------------------|--------|
| Sampling date / time   |                   |     |       | 20-May-2022 00:00 | 20-May-2022 00:00 | 20-May-2022 00:00 | 20-May-2022 00:00 | 20-May-2022 00:00 |        |
| Compound   | CAS Number        | LOR | Unit  | ES2217739-001     | ES2217739-002     | ES2217739-003     | ES2217739-004     | ES2217739-005     |        |
|  |                   |     |       | Result            | Result            | Result            | Result            | Result            |        |
| <b>EP075(SIM)A: Phenolic Compounds - Continued</b>                     |                   |     |       |                   |                   |                   |                   |                   |        |
| 4-Chloro-3-methylphenol  | 59-50-7           | 0.5 | mg/kg | <0.5              | <0.5              | <0.5              | <0.5              | <0.5              |        |
| 2,4,6-Trichlorophenol  | 88-06-2           | 0.5 | mg/kg | <0.5              | <0.5              | <0.5              | <0.5              | <0.5              |        |
| 2,4,5-Trichlorophenol  | 95-95-4           | 0.5 | mg/kg | <0.5              | <0.5              | <0.5              | <0.5              | <0.5              |        |
| Pentachlorophenol  | 87-86-5           | 2   | mg/kg | <2                | <2                | <2                | <2                | <2                |        |
| <b>EP075(SIM)B: Polynuclear Aromatic Hydrocarbons</b>                  |                   |     |       |                   |                   |                   |                   |                   |        |
| Naphthalene  | 91-20-3           | 0.5 | mg/kg | <0.5              | <0.5              | <0.5              | <0.5              | <0.5              |        |
| Acenaphthylene   | 208-96-8          | 0.5 | mg/kg | <0.5              | <0.5              | <0.5              | <0.5              | <0.5              |        |
| Acenaphthene   | 83-32-9           | 0.5 | mg/kg | <0.5              | <0.5              | <0.5              | <0.5              | <0.5              |        |
| Fluorene   | 86-73-7           | 0.5 | mg/kg | <0.5              | <0.5              | <0.5              | <0.5              | <0.5              |        |
| Phenanthrene   | 85-01-8           | 0.5 | mg/kg | <0.5              | <0.5              | <0.5              | <0.5              | <0.5              |        |
| Anthracene   | 120-12-7          | 0.5 | mg/kg | <0.5              | <0.5              | <0.5              | <0.5              | <0.5              |        |
| Fluoranthene   | 206-44-0          | 0.5 | mg/kg | <0.5              | <0.5              | <0.5              | <0.5              | <0.5              |        |
| Pyrene   | 129-00-0          | 0.5 | mg/kg | <0.5              | <0.5              | <0.5              | <0.5              | <0.5              |        |
| Benzo(a)anthracene   | 56-55-3           | 0.5 | mg/kg | <0.5              | <0.5              | <0.5              | <0.5              | <0.5              |        |
| Chrysene   | 218-01-9          | 0.5 | mg/kg | <0.5              | <0.5              | <0.5              | <0.5              | <0.5              |        |
| Benzo(b+j)fluoranthene   | 205-99-2 205-82-3 | 0.5 | mg/kg | <0.5              | <0.5              | <0.5              | <0.5              | <0.5              |        |
| Benzo(k)fluoranthene   | 207-08-9          | 0.5 | mg/kg | <0.5              | <0.5              | <0.5              | <0.5              | <0.5              |        |
| Benzo(a)pyrene   | 50-32-8           | 0.5 | mg/kg | <0.5              | <0.5              | <0.5              | <0.5              | <0.5              |        |
| Indeno(1.2.3.cd)pyrene   | 193-39-5          | 0.5 | mg/kg | <0.5              | <0.5              | <0.5              | <0.5              | <0.5              |        |
| Dibenz(a.h)anthracene  | 53-70-3           | 0.5 | mg/kg | <0.5              | <0.5              | <0.5              | <0.5              | <0.5              |        |
| Benzo(g,h,i)perylene   | 191-24-2          | 0.5 | mg/kg | <0.5              | <0.5              | <0.5              | <0.5              | <0.5              |        |
| ^ Sum of polycyclic aromatic hydrocarbons                              | ----              | 0.5 | mg/kg | <0.5              | <0.5              | <0.5              | <0.5              | <0.5              |        |
| ^ Benzo(a)pyrene TEQ (zero)  | ----              | 0.5 | mg/kg | <0.5              | <0.5              | <0.5              | <0.5              | <0.5              |        |
| ^ Benzo(a)pyrene TEQ (half LOR)  | ----              | 0.5 | mg/kg | <b>0.6</b>        | <b>0.6</b>        | <b>0.6</b>        | <b>0.6</b>        | <b>0.6</b>        |        |
| ^ Benzo(a)pyrene TEQ (LOR)   | ----              | 0.5 | mg/kg | <b>1.2</b>        | <b>1.2</b>        | <b>1.2</b>        | <b>1.2</b>        | <b>1.2</b>        |        |
| <b>EP080/071: Total Petroleum Hydrocarbons</b>                         |                   |     |       |                   |                   |                   |                   |                   |        |
| C6 - C9 Fraction   | ----              | 10  | mg/kg | <10               | <10               | <10               | <10               | <10               |        |
| C10 - C14 Fraction   | ----              | 50  | mg/kg | <50               | <50               | <50               | <50               | <50               |        |
| C15 - C28 Fraction   | ----              | 100 | mg/kg | <100              | <b>1810</b>       | <b>240</b>        | <b>500</b>        | <b>180</b>        |        |
| C29 - C36 Fraction   | ----              | 100 | mg/kg | <100              | <b>2700</b>       | <b>360</b>        | <b>760</b>        | <b>240</b>        |        |
| ^ C10 - C36 Fraction (sum)   | ----              | 50  | mg/kg | <50               | <b>4510</b>       | <b>600</b>        | <b>1260</b>       | <b>420</b>        |        |
| <b>EP080/071: Total Recoverable Hydrocarbons - NEPM 2013 Fractions</b> |                   |     |       |                   |                   |                   |                   |                   |        |
| C6 - C10 Fraction  | C6_C10            | 10  | mg/kg | <10               | <10               | <10               | <10               | <10               |        |



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 Work Order : ES2217739  
 Client : DM MCMAHON PTY LTD  
 Project : 21 Balfour Street Culcairn

## Analytical Results

| Sub-Matrix: SOIL<br>(Matrix: SOIL)   |                   |      |       | Sample ID         | 8571/1            | 8571/2            | 8571/3            | 8571/4            | 8571/5 |
|--|-------------------|------|-------|-------------------|-------------------|-------------------|-------------------|-------------------|--------|
| Sampling date / time   |                   |      |       | 20-May-2022 00:00 | 20-May-2022 00:00 | 20-May-2022 00:00 | 20-May-2022 00:00 | 20-May-2022 00:00 |        |
| Compound   | CAS Number        | LOR  | Unit  | ES2217739-001     | ES2217739-002     | ES2217739-003     | ES2217739-004     | ES2217739-005     |        |
|  |                   |      |       | Result            | Result            | Result            | Result            | Result            |        |
| <b>EP080/071: Total Recoverable Hydrocarbons - NEPM 2013 Fractions - Continued</b> |                   |      |       |                   |                   |                   |                   |                   |        |
| ^ C6 - C10 Fraction minus BTEX (F1)  | C6_C10-BTEX       | 10   | mg/kg | <10               | <10               | <10               | <10               | <10               |        |
| >C10 - C16 Fraction  | ----              | 50   | mg/kg | <50               | <50               | <50               | <50               | <50               |        |
| >C16 - C34 Fraction  | ----              | 100  | mg/kg | <100              | 3660              | 530               | 1070              | 360               |        |
| >C34 - C40 Fraction  | ----              | 100  | mg/kg | <100              | 1690              | 170               | 370               | 130               |        |
| ^ >C10 - C40 Fraction (sum)  | ----              | 50   | mg/kg | <50               | 5350              | 700               | 1440              | 490               |        |
| ^ >C10 - C16 Fraction minus Naphthalene (F2)                                       | ----              | 50   | mg/kg | <50               | <50               | <50               | <50               | <50               |        |
| <b>EP080: BTEXN</b>  |                   |      |       |                   |                   |                   |                   |                   |        |
| Benzene  | 71-43-2           | 0.2  | mg/kg | <0.2              | <0.2              | <0.2              | <0.2              | <0.2              |        |
| Toluene  | 108-88-3          | 0.5  | mg/kg | <0.5              | <0.5              | <0.5              | <0.5              | <0.5              |        |
| Ethylbenzene   | 100-41-4          | 0.5  | mg/kg | <0.5              | <0.5              | <0.5              | <0.5              | <0.5              |        |
| meta- & para-Xylene  | 108-38-3 106-42-3 | 0.5  | mg/kg | <0.5              | <0.5              | <0.5              | <0.5              | <0.5              |        |
| ortho-Xylene   | 95-47-6           | 0.5  | mg/kg | <0.5              | <0.5              | <0.5              | <0.5              | <0.5              |        |
| ^ Sum of BTEX  | ----              | 0.2  | mg/kg | <0.2              | <0.2              | <0.2              | <0.2              | <0.2              |        |
| ^ Total Xylenes  | ----              | 0.5  | mg/kg | <0.5              | <0.5              | <0.5              | <0.5              | <0.5              |        |
| Naphthalene  | 91-20-3           | 1    | mg/kg | <1                | <1                | <1                | <1                | <1                |        |
| <b>EP066S: PCB Surrogate</b>   |                   |      |       |                   |                   |                   |                   |                   |        |
| Decachlorobiphenyl   | 2051-24-3         | 0.1  | %     | 105               | 119               | 99.6              | 118               | 81.6              |        |
| <b>EP068S: Organochlorine Pesticide Surrogate</b>                                  |                   |      |       |                   |                   |                   |                   |                   |        |
| Dibromo-DDE  | 21655-73-2        | 0.05 | %     | 104               | 90.5              | 82.4              | 64.8              | 80.5              |        |
| <b>EP068T: Organophosphorus Pesticide Surrogate</b>                                |                   |      |       |                   |                   |                   |                   |                   |        |
| DEF  | 78-48-8           | 0.05 | %     | 94.7              | 95.9              | 88.7              | 119               | 95.0              |        |
| <b>EP075(SIM)S: Phenolic Compound Surrogates</b>                                   |                   |      |       |                   |                   |                   |                   |                   |        |
| Phenol-d6  | 13127-88-3        | 0.5  | %     | 93.2              | 86.4              | 88.4              | 83.3              | 83.0              |        |
| 2-Chlorophenol-D4  | 93951-73-6        | 0.5  | %     | 99.7              | 92.5              | 97.3              | 91.6              | 91.4              |        |
| 2,4,6-Tribromophenol   | 118-79-6          | 0.5  | %     | 85.4              | 89.8              | 88.5              | 90.7              | 87.5              |        |
| <b>EP075(SIM)T: PAH Surrogates</b>   |                   |      |       |                   |                   |                   |                   |                   |        |
| 2-Fluorobiphenyl   | 321-60-8          | 0.5  | %     | 105               | 96.4              | 103               | 95.4              | 95.1              |        |
| Anthracene-d10   | 1719-06-8         | 0.5  | %     | 112               | 102               | 111               | 104               | 102               |        |
| 4-Terphenyl-d14  | 1718-51-0         | 0.5  | %     | 96.2              | 87.8              | 92.4              | 85.4              | 87.6              |        |
| <b>EP080S: TPH(V)/BTEX Surrogates</b>  |                   |      |       |                   |                   |                   |                   |                   |        |
| 1,2-Dichloroethane-D4  | 17060-07-0        | 0.2  | %     | 123               | 125               | 124               | 115               | 130               |        |
| Toluene-D8   | 2037-26-5         | 0.2  | %     | 103               | 102               | 104               | 105               | 102               |        |



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 Work Order : ES2217739  
 Client : DM MCMAHON PTY LTD  
 Project : 21 Balfour Street Culcairn

### Analytical Results

| Sub-Matrix: SOIL<br>(Matrix: SOIL)                |            |     |      | Sample ID | 8571/1            | 8571/2            | 8571/3            | 8571/4            | 8571/5            |
|---|------------|-----|------|-----------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Sampling date / time                              |            |     |      |           | 20-May-2022 00:00 | 20-May-2022 00:00 | 20-May-2022 00:00 | 20-May-2022 00:00 | 20-May-2022 00:00 |
| Compound  | CAS Number | LOR | Unit |           | ES2217739-001     | ES2217739-002     | ES2217739-003     | ES2217739-004     | ES2217739-005     |
|   |            |     |      |           | Result            | Result            | Result            | Result            | Result            |
| <b>EP080S: TPH(V)/BTEX Surrogates - Continued</b> |            |     |      |           |                   |                   |                   |                   |                   |
| 4-Bromofluorobenzene                              | 460-00-4   | 0.2 | %    |           | 109               | 106               | 107               | 106               | 103               |



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 Work Order : ES2217739  
 Client : DM MCMAHON PTY LTD  
 Project : 21 Balfour Street Culcairn

## Analytical Results

| Sub-Matrix: SOIL<br>(Matrix: SOIL)                 |            | Sample ID            |       | 8571/Duplicate    | ----  | ----  | ----  | ----  |
|--|------------|----------------------|-------|-------------------|-------|-------|-------|-------|
|  |            | Sampling date / time |       | 20-May-2022 00:00 | ----  | ----  | ----  | ----  |
| Compound   | CAS Number | LOR                  | Unit  | ES2217739-006     | ----- | ----- | ----- | ----- |
|  |            |                      |       | Result            | ----  | ----  | ----  | ----  |
| <b>EA055: Moisture Content (Dried @ 105-110°C)</b> |            |                      |       |                   |       |       |       |       |
| Moisture Content                                   | ----       | 1.0                  | %     | 13.2              | ----  | ----  | ----  | ----  |
| <b>EG005(ED093)T: Total Metals by ICP-AES</b>      |            |                      |       |                   |       |       |       |       |
| Arsenic  | 7440-38-2  | 5                    | mg/kg | 6                 | ----  | ----  | ----  | ----  |
| Cadmium  | 7440-43-9  | 1                    | mg/kg | <1                | ----  | ----  | ----  | ----  |
| Chromium   | 7440-47-3  | 2                    | mg/kg | 17                | ----  | ----  | ----  | ----  |
| Copper   | 7440-50-8  | 5                    | mg/kg | 10                | ----  | ----  | ----  | ----  |
| Lead   | 7439-92-1  | 5                    | mg/kg | 18                | ----  | ----  | ----  | ----  |
| Nickel   | 7440-02-0  | 2                    | mg/kg | 5                 | ----  | ----  | ----  | ----  |
| Zinc   | 7440-66-6  | 5                    | mg/kg | 32                | ----  | ----  | ----  | ----  |
| <b>EG035T: Total Recoverable Mercury by FIMS</b>   |            |                      |       |                   |       |       |       |       |
| Mercury  | 7439-97-6  | 0.1                  | mg/kg | <0.1              | ----  | ----  | ----  | ----  |



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 Work Order : ES2217739  
 Client : DM MCMAHON PTY LTD  
 Project : 21 Balfour Street Culcairn

## Analytical Results

| Sub-Matrix: WATER<br>(Matrix: WATER)             |            |        |      | Sample ID         | 8571/Rinsate | ----  | ----  | ----  | ---- |
|--|------------|--------|------|-------------------|--------------|-------|-------|-------|------|
| Sampling date / time                             |            |        |      | 20-May-2022 00:00 | ----         | ----  | ----  | ----  |      |
| Compound   | CAS Number | LOR    | Unit | ES2217739-007     | -----        | ----- | ----- | ----- |      |
|  |            |        |      | Result            | ----         | ----  | ----  | ----  |      |
| <b>EG020T: Total Metals by ICP-MS</b>            |            |        |      |                   |              |       |       |       |      |
| Arsenic  | 7440-38-2  | 0.001  | mg/L | <0.001            | ----         | ----  | ----  | ----  |      |
| Cadmium  | 7440-43-9  | 0.0001 | mg/L | <0.0001           | ----         | ----  | ----  | ----  |      |
| Chromium   | 7440-47-3  | 0.001  | mg/L | <0.001            | ----         | ----  | ----  | ----  |      |
| Copper   | 7440-50-8  | 0.001  | mg/L | <0.001            | ----         | ----  | ----  | ----  |      |
| Nickel   | 7440-02-0  | 0.001  | mg/L | <0.001            | ----         | ----  | ----  | ----  |      |
| Lead   | 7439-92-1  | 0.001  | mg/L | <0.001            | ----         | ----  | ----  | ----  |      |
| Zinc   | 7440-66-6  | 0.005  | mg/L | <0.005            | ----         | ----  | ----  | ----  |      |
| <b>EG035T: Total Recoverable Mercury by FIMS</b> |            |        |      |                   |              |       |       |       |      |
| Mercury  | 7439-97-6  | 0.0001 | mg/L | <0.0001           | ----         | ----  | ----  | ----  |      |



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 Work Order : ES2217739  
 Client : DM MCMAHON PTY LTD  
 Project : 21 Balfour Street Culcairn

### Surrogate Control Limits

| Sub-Matrix: SOIL                                    |            | Recovery Limits (%) |      |
|---|------------|---------------------|------|
| Compound  | CAS Number | Low                 | High |
| <b>EP066S: PCB Surrogate</b>                        |            |                     |      |
| Decachlorobiphenyl                                  | 2051-24-3  | 39                  | 149  |
| <b>EP068S: Organochlorine Pesticide Surrogate</b>   |            |                     |      |
| Dibromo-DDE   | 21655-73-2 | 49                  | 147  |
| <b>EP068T: Organophosphorus Pesticide Surrogate</b> |            |                     |      |
| DEF   | 78-48-8    | 35                  | 143  |
| <b>EP075(SIM)S: Phenolic Compound Surrogates</b>    |            |                     |      |
| Phenol-d6   | 13127-88-3 | 63                  | 123  |
| 2-Chlorophenol-D4                                   | 93951-73-6 | 66                  | 122  |
| 2,4,6-Tribromophenol                                | 118-79-6   | 40                  | 138  |
| <b>EP075(SIM)T: PAH Surrogates</b>                  |            |                     |      |
| 2-Fluorobiphenyl                                    | 321-60-8   | 70                  | 122  |
| Anthracene-d10                                      | 1719-06-8  | 66                  | 128  |
| 4-Terphenyl-d14                                     | 1718-51-0  | 65                  | 129  |
| <b>EP080S: TPH(V)/BTEX Surrogates</b>               |            |                     |      |
| 1,2-Dichloroethane-D4                               | 17060-07-0 | 73                  | 133  |
| Toluene-D8  | 2037-26-5  | 74                  | 132  |
| 4-Bromofluorobenzene                                | 460-00-4   | 72                  | 130  |





**Attachment D : *Vapour screening***



## PID SCREENING FIELD SHEET

| Job Information                      |                                     |
|--------------------------------------|-------------------------------------|
| Date: 20 May 2022                    | Sampler: D. McMahon                 |
| Project: Contamination Investigation | Weather: Fine & Cool                |
| Address: 21 Balgair St Culcairn NSW  | PID lamp: 10.6 ev                   |
| Job No: 8571                         | PID serial: T-114168 ProClect Tiger |

| Sample location                | Comments   | PID reading (ppm) |
|--------------------------------|--|-------------------|
| • Front of building slab joins | Screened entire front of building (All slab joins) | <1.0 ppm          |
| • Stormwater grate             | NW cor of building                                 | <1.0 ppm          |
| • Gas meter                    | Side of building (lane way)                        | <1.0 ppm          |
| • Water meter                  | SW cor of building                                 | <1.0 ppm          |
| • Stormwater pit               | SW cor of building (near yard)                     | <1.0 ppm          |
| • Toilet flush pipe            | Toilet 1 of 2                                      | <1.0 ppm          |
| • Toilet flush pipe            | Toilet 2 of 2                                      | <1.0 ppm          |
| • Drain pipe                   | Basin 1 of 2                                       | <1.0 ppm          |
| • Drain pipe                   | Basin 2 of 2                                       | <1.0 ppm          |
| • Floor waste                  | Toilet 1 of 2                                      | <1.0 ppm          |
| • Floor waste                  | Toilet 2 of 2                                      | <1.0 ppm          |
| • Mechanics pit                | Screened entire pit (all joins)                    | <1.0 ppm          |
| • Soil sample 1                | 0 - 0.6m + 0.9 - 1.0m                              | <1.0 to 1.6 ppm   |
| • Soil sample 2                | 0 - 0.6m + 0.9 - 1.0m                              | <1.0 to 1.3 ppm   |
| • Soil sample 3                | 0 - 1.0m   | <1.0 to 2.1 ppm   |
| • Soil sample 4                | 0 - 1.0m   | <1.0 to 1.6 ppm   |
| • Soil sample 5                | 0.2 - 2.0m (subslab next top!)                     | <1.0 to 1.8 ppm   |

| QAQC Field Checks  |         |
|--|---------|
| Was pre-cleaned equipment used for sampling?                   | (Y) / N |
| Was an appropriate leak detection test used between samples?   | (Y) / N |
| Was fresh air purging used between samples?                    | (Y) / N |
| Was documentation and calibration of equipment kept on record? | (Y) / N |
| Did readings stabilise before being recorded?                  | (Y) / N |

| Personnel                      |                       |
|--------------------------------|-----------------------|
| Project Officer: David McMahon | Signed: 20 / 5 / 2022 |

**TENANCY A**

|                              |                          |
|------------------------------|--------------------------|
| Tenancy A Exclusive Internal | 405 m <sup>2</sup>       |
| Tenancy A Exclusive External | 262 m <sup>2</sup>       |
| <b>TOTAL AREA:</b>           | <b>667 m<sup>2</sup></b> |

**TENANCY B**

|                                    |                          |
|------------------------------------|--------------------------|
| Tenancy B Shared Access/Driveway   | 82 m <sup>2</sup>        |
| Tenancy B Exclusive External- Shed | 690 m <sup>2</sup>       |
| <b>TOTAL AREA:</b>                 | <b>772 m<sup>2</sup></b> |

**ZONING AND LAND USE**

The subject site is located in RUS Village Zone, under the provisions of Greater Hume LEP 2012. Accordingly, the current proposal is permissible with consent and Greater Hume Shire Council is the consent authority.

Greater Hume LEP 2012:

**ZONE RUS VILLAGE**

- Objective of zone**
- To provide for a range of land uses and activities that are associated with a rural village.
  - To protect the amenity of residents.

# B A Z A A R T

# Statement of Environmental Effects



|                      |                           |
|----------------------|---------------------------|
| Submitted on         | 12 September 2023, 4:19PM |
| Receipt number       | SEEWEB213                 |
| Related form version | 7                         |

## Application Details

|                    |                      |
|--------------------|----------------------|
| Applicant's Name:  | matthew rodwell      |
| Applicant's Email: | basecampfs@gmail.com |
| Lot:               | 21                   |
| DP:                |                      |
| Assessment No:     |                      |
| Street Name:       | balfour street       |
| Town/Village/Area: | Culcairn             |

## Description of the Development

Should include where applicable physical description of building, proposed building materials, nominated colour scheme, nature of use, details of any demolition etc.

400 square meter industrial building, street front access with two double doors and glass windows either side. colour scheme will be white outside and white on the inside of the building. Brick built and also tin towards the back of the building

## Description of the Site

Describe the physical features such as shape, slope, vegetation, any waterways. Also describe the current use/s on the site.

shape and structure is close to rectangular width of building is 13.95 meters and length of building is 30.5 meters. No waters way, gravel road access is on the right of the building when facing the front. no sloping Uses is existing commercial building

## Context and Setting

|                       |  |
|-----------------------|--|
| Will the development: | Be visually prominent in the surrounding area?: No                               |
|                       | Be inconsistent with the existing streetscape or Council's setback policies?: No |
|                       | Be out of character with the surrounding area?: No                               |

Comments

## Access/Traffic and Utilities

(Note 1 dwelling = approximately. 10 vehicle movements per day)

Is legal and practical access available to the development?: Yes

Will development increase local traffic movements / volumes? If yes, by how much?: Yes

Are additional access points to road network required?: Yes

Has vehicle manoeuvring and onsite parking been addressed in the design? (Commercial / Industrial / Multi Res / Public Buildings only): No

Are power, water, electricity, sewer and telecommunications services readily available to the site?: Yes

Comments

yes development will increase traffic movement, not sure just yet by it will be customer base so people will be coming in and out often it won't just be stagnant.

## Environmental Impacts

Is the development likely to result in any form of air pollution (smoke, dust, odour etc.)?: No

Does the development have the potential to result in any form of water pollution (e.g. sediment run-off)?: No

Will the development have any noise impacts above background noise levels (e.g. swimming pool pumps)?: No

Does the development involve any significant excavation or filling?: No

Could the development involve any significant excavation or filling?: No

Is there any likelihood in the development resulting in soil contamination?: No

Is the development considered to be environmentally sustainable (including provision of BASIX certificate where required)?: No

Is the development likely to disturb any aboriginal artefacts or relics?: No

Comments

## Flora and Fauna Impacts

For further information on threatened species, see

Will the development result in the removal of any native vegetation from the site?: No

Is the development likely to have any impact on threatened species or native habitat?: No

Comments

## Natural Hazards

Is the development site subject to any of the following natural hazards; (Note if the site is identified as Bushfire Prone it will be necessary to address the Planning for Bushfire Protection Guidelines and in the case of subdivision the development will be integrated).

Bushfire Prone?: No

Landslip?: No

Flooding?: No

Comments

## Waste Disposal

How will effluent be disposal of?

To Sewer

Will liquid trade waste be discharged to Council's sewer?

No

How will stormwater (from roof and hard standing) be disposed of?

Street Drainage System

Comments

## Social and Economic Impacts

Will the proposal have any economic consequences in the area?:  
No

Will the proposal affect the amenity of surrounding residences by overshadowing / loss of privacy / increased noise or vibration?: No

Is the development situated in a heritage area or likely to have an impact on any heritage item or item of cultural significance?: No

Comments

## Operational and Management Details

Upload information - documents, photos and other information (Please note - The total size of all documents, photos and other information can NOT be more than 6MB. Please check your document size. Alternatively you can send additional documents, photos and other information to mail@greaterhume.nsw.gov.au quoting the SEEWEB Number.)

## Applicant's Signature



Date

12/09/2023



## Gateway Determination

**Planning proposal (Department Ref: PP-2022-2218):** Rezone land to R2 Low Density Residential and change minimum lot size to 2,000m<sup>2</sup> at 151-159 Pioneer Drive and 1037 Urana Road, Jindera

I, the Director, Western Region at the Department of Planning and Environment, as delegate of the Minister for Planning, have determined under section 3.34(2) of the *Environmental Planning and Assessment Act 1979* (the Act) that an amendment to the Greater Hume Local Environmental Plan 2012 to rezone land to R2 Low Density Residential and change minimum lot size to 2,000m<sup>2</sup> at 151-159 Pioneer Drive and 1037 Urana Road, Jindera should proceed subject to the following conditions:

1. Prior to community consultation, the planning proposal is to be updated to include:
  - (a) the correct Lot and DP for 151-159 Pioneer Drive, Jindera being Part Lot 224 DP 1280394
  - (b) a new explanation of provisions: “insert a clause in Greater Hume LEP 2011 with the intent to require the South Jindera Low Density Residential Development Control Plan (DCP) and Contributions Plan (CP) to be updated to include to the subject land before development consent can be granted for subdivision to ensure adequate access provisions for Lot 2 DP240938 and availability of services (unless the DCP and CP have been updated prior to finalisation of the LEP amendment)”.
  - (c) the outcome of Stage 1 preliminary investigation undertaken in accordance with Contaminated Land Planning Guidelines and discussion of the proposal’s consistency with 4.4 Remediation of Contaminated Land.

Council is to forward the updated planning proposal to the Department for review and approval prior to proceeding to community consultation.
2. Public exhibition is required under section 3.34(2)(c) and clause 4 of Schedule 1 to the Act as follows:
  - (a) the planning proposal is categorised as standard as described in the *Local Environmental Plan Making Guidelines* (Department of Planning and Environment, 2021) and must be made publicly available for a minimum of 28 days; and
  - (b) the planning proposal authority must comply with the notice requirements for public exhibition of planning proposals and the specifications for material that must be made publicly available along with planning proposals as identified in *Local Environmental Plan Making Guidelines* (Department of Planning and Environment, 2021).
3. Consultation is required with DPE – Biodiversity, Conservation and Science Directorate (BCS) under section 3.34(2)(d) of the Act.

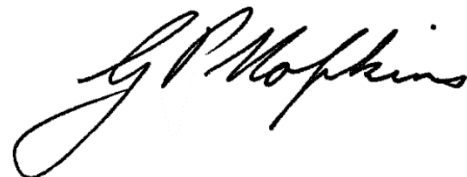
DPE – Biodiversity, Conservation and Science Directorate (BCS) is to be provided with a copy of the planning proposal and any relevant supporting material and given at least 28 days to comment on the proposal. This agency consultation can be undertaken concurrently with the public exhibition.

4. A public hearing is not required to be held into the matter by any person or body under section 3.34(2)(e) of the Act. This does not discharge Council from any obligation it may otherwise have to conduct a public hearing (for example, in response to a submission or if reclassifying land).
5. The Council as planning proposal authority is authorised to exercise the functions of the local plan-making authority under section 3.36(2) of the Act subject to the following:
  - (a) the planning proposal authority has satisfied all the conditions of the gateway determination;
  - (b) the planning proposal is consistent with applicable directions of the Minister under section 9.1 of the Act or the Secretary has agreed that any inconsistencies are justified; and
  - (c) there are no outstanding written objections from public authorities.
6. Prior to requesting drafting of the LEP amendment, the draft Development Control Plan and Contributions Plan clause should be forwarded to the Department for review and approval (unless the update to these plans have been completed prior to the finalisation stage).
7. The LEP should be completed within 9 months of the date of the Gateway determination.

Dated

11th day of July

2022.



**Garry Hopkins**  
**Director, Western Region**  
**Local and Regional Planning**  
**Department of Planning and Environment**

**Delegate of the Minister for Planning**





Your ref: PP-2022-2218

Our ref: DOC23/307638

Colin Kane  
Director Planning and Environment  
Greater Hume Council

Via Planning Portal: PP-2022-2218 REF-2104

Dear Colin

**Subject: Planning Proposal PP-2022-2218 - Pioneer Drive and Urana Road, Jindera**

Thank you for your referral dated 17 April 2023 seeking comments from the Biodiversity and Conservation Division (BCD) of the Department of Planning and Environment.

The Gateway Determination requires Council to consult with BCD. BCD has statutory responsibilities relating to biodiversity and flooding. We have reviewed the documents supplied and provide the following comments. Refer to **Attachment A** for detailed comments.

Flooding

Local flood studies and plans show that parts of the subject land are flood prone. BCD considers that the flood risks are likely to be minor for these sites providing that future development is excluded from the areas of high flood hazard and floodways, and appropriate flood planning controls are applied as recommended in the relevant flood studies and plans.

Biodiversity

Threatened ecological communities and threatened species are considered likely to occupy the subject land but have not been assessed. While we support the proposed retention of some vegetation within future reserves, the feasibility of this approach not been demonstrated, and the potential impact of the proposal has not been identified.

We recommend a biodiversity assessment is prepared prior to the proposal's finalisation. This will maximise opportunities to avoid and minimise impacts to biodiversity across the two sites and reduce any future need for detailed assessments.

Biodiversity values and areas of higher flood risk will likely overlap, providing opportunities to achieve positive biodiversity and community safety outcomes concurrently via this proposal.

If you have any questions regarding this advice, please contact Claire Coulson, Senior Conservation Planning Officer, via [rog.southwest@environment.nsw.gov.au](mailto:rog.southwest@environment.nsw.gov.au) or 0400 503 965.

Yours sincerely

A handwritten signature in black ink, appearing to read 'A Fisher'.

Andrew Fisher  
12 May 2023

**Senior Team Leader Planning South West  
Biodiversity and Conservation Division  
Environment and Heritage Group  
Department of Planning and Environment**

ATTACHMENT A – Detailed comments on Planning Proposal PP-2022-2218 - Pioneer Drive and Urana Road, Jindera

## **ATTACHMENT A Detailed comments on Planning Proposal PP-2022-2218 - Pioneer Drive and Urana Road, Jindera**

BCD has reviewed the supplied information against the [Local Environmental Plan Making Guideline](#) (LEP Guideline, DPE 2022).

### Flooding

The Jindera Flood Study 2015 and Jindera Floodplain Risk Management Study and Plan 2017 (FRMS&P), both developed by Council through the NSW Floodplain Management Program, show that the site is subject to flood risks. These risks are related to an ephemeral flow path that traverses the south-eastern corner of the easterly lot (Lot 2 DP240938). The remainder of this lot and the westerly lot (Lot 224 DP 1280394) are largely flood free in the 100-year annual recurrence interval (ARI) design flood event. In addition, the probable maximum flood (PMF) mapping contained within the Jindera Flood Study shows a significantly increased flood extent that traverses a large portion of the easterly lot. This PMF extent effectively defines the extent of flood prone land within the Jindera township study area.

With the commencement of the NSW Flood Prone Land Package in 2021, a revised local planning direction issued under section 9.1 of the *Environmental Planning and Assessment Act 1979* came into effect. Included in this package was Local Planning Direction 4.1 - Flooding which applies when a planning proposal intends to rezone flood prone land and it lists a number of considerations.

In the case of this planning proposal the primary consideration is its consistency (or not) with the Council-adopted Jindera Flood Study and Jindera FRMS&P that were developed in accordance with the principles of the Floodplain Development Manual 2005. The planning proposal does not discuss this issue of consistency. Rather, it claims inconsistency with the Direction is justified on the basis that the proposal is of minor significance. The planning proposal should have discussed the findings and recommendations within the flood study and FRMS&P reports as relevant to the subject site.

However, BCD considers that the flood risks are likely to be minor for these sites providing that future development is excluded from the areas of high flood hazard and floodways, and appropriate flood planning controls are applied as recommended in the FRMS&P.

It is also important for Council to consider the potential for increased flood risks to downstream areas caused by increases in the impervious area that typically result from these types of development. Council should consider adopting a no net increase in peak runoff policy in response to increasing levels of development and updating the Greater Hume Development Control Plan to include a local flood policy (including references to the current flood mapping) as recommended in the FRMS&P.

### Biodiversity

Areas containing biodiversity values have been acknowledged in the proposal, however they have not been assessed or mapped in the context of the likely development scenario. Threatened ecological communities and threatened species are considered likely to occupy the subject land but have not been considered.

We acknowledge the intent to retain areas of vegetation within future reserves. While we support this approach, its feasibility has not been demonstrated. It is not clear if this approach prioritises the areas of highest value. The potential impact of the proposal has not been identified.

We recommend a biodiversity assessment be prepared prior to the proposal's finalisation. This will maximise opportunities to avoid and minimise impacts to biodiversity across the two sites and reduce any future need for detailed assessments.

The [LEP Guideline](#) provides guidance for determining the appropriate level of assessment for a planning proposal. [Attachment C](#) of the Guideline indicates the level of technical biodiversity information that may be required, based on a proposal's level of complexity.

In relation to this proposal an assessment that includes the following is considered appropriate:

- maps and a description of the ecological features and biodiversity value of the site (including ground truthing if relying on existing mapping) including threatened ecological communities, threatened species and their habitat including linkages to corridors beyond the site,
- demonstrates how the proposal has taken appropriate and sufficient steps, as a first step, to avoid or minimise impacts to native vegetation,
- makes recommendations to mitigate the identified impacts of rezoning, and
- proposed ownership and management arrangements for residual land such as environmental land, open space and riparian corridors.

[Attachment B](#) specifies that any preliminary ecological analysis is to be undertaken by a qualified and experienced ecologist.

As the land is in multiple ownership, assessment of biodiversity at this planning proposal stage will be the most efficient and effective approach. We consider such an assessment would be relatively simple to prepare in a short timeframe. It could then be used to inform appropriate planning controls to assist in securing the intended biodiversity outcomes through future development application processes.



| Document Name                            | Document Version Number | Review Date                                     |
|--|-------------------------|---|
| Public Interest Disclosures (PID) Policy | 1.0                     | September 2025<br>(Every 4 years under The Act) |
| Date Adopted                             | Minute Number           | Status  |
| 20 September 2023 TBC                    | TBC                     | TBC   |

## Purpose

All agencies in NSW are required to have a Public Interest Disclosure (PID) Policy under section 42 of the Public Interest Disclosures Act 2022 (PID Act).

At Greater Hume Council we take reports of serious wrongdoing seriously. We are committed to building a 'speak up' culture where Public Officials are encouraged to report any conduct that they reasonably believe involves wrongdoing. The integrity of our agency relies upon our staff, volunteers, contractors and subcontractors speaking up when they become aware of wrongdoing.

The internal reporting system established under this policy is not intended to be used for staff grievances, which should be raised through the Grievance Policy and Procedure. If a staff member makes a report under this policy which is substantially a grievance, the matter will be referred to the People & Culture Officer to be dealt with in accordance with the Grievance Policy and Procedure.

## Scope

### Who does this Policy apply to?

This Policy applies to you, and is for your benefit, as a Public Official employed in or by Council or otherwise in the service of Council. Public Official is defined in Appendix 3 - Definitions.

The General Manager, other nominated disclosure officers and managers within Council have specific responsibilities under the PID Act. This Policy also provides information on how people in these roles will fulfil their responsibilities. Other Public Officials who work in and for the public sector, but do not work for Council may use this Policy if they want information on who they can report wrongdoing to within Council.

### Who does this Policy not apply to?

This Policy does not apply to:

- people who have received services from Council and want to make a complaint about those services
- people, such as contractors, who provide services to Council. For example, employees of a company that sold computer software to Council.
- consultants who are engaged to assist Council with its work, but are not provided services on behalf of Council, as these consultants are not considered Public Officials under the PID Act.

If you are not a Public Official, this Policy does not apply to your complaint (there are some circumstances where a complaint can be deemed to be a voluntary PID, see section 1(i) of this policy).

## Content

### 1. What is a report of serious wrongdoing

#### What is the difference between a PID Report, complaints and grievances

When a Public Official reports suspected or possible wrongdoing in the public sector, their report will be a PID if it has certain features which are set out in the PID Act.

Some internal complaints or internal grievances may also be PIDs, as long as they have the features of a PID. If an internal complaint or grievance is a report of serious wrongdoing, we will consider whether it is a PID. If it is a PID, we will deal with it as set out in this Policy and the Public Interest Disclosures (PID) Procedure (the Procedure).

It is important that we quickly recognise that we have received a PID. This is because once a PID is received, the person who has made the report is entitled to certain protections and we have certain decisions that we have to make on how we will deal with the PID and how we will protect and support the

person who has made the report.

### When will a report be a PID?

There are three types of PIDs in the PID Act. These are:

1. *Voluntary PID*: This is a PID where a report has been made by the Public Official because they decided, of their own accord, to come forward and disclose what they know.
2. *Mandatory PID*: This is a PID where the Public Official has made a report about serious wrongdoing because they have a legal obligation to make that report, or because making that report is an ordinary aspect of their role or function in Council.
3. *Witness PID*: This is a PID where a person discloses information during an investigation of serious wrongdoing following a request or requirement of the investigator.

This policy mostly relates to making a voluntary PID. People who make a mandatory PID or a witness PID are still entitled to protection. More information about protections is available in section 2 of this policy.

You can find more information about mandatory and witness PIDs in the Ombudsman's guidelines 'Dealing with mandatory PIDs' and 'Dealing with witness PIDs'.

Voluntary PIDs are the kind of PIDs most people have in mind when they think about public interest reporting and 'whistleblowing'.

They involve a Public Official making a report because they have information that they believe shows (or tends to show) serious wrongdoing, where they are not under a legal obligation to make that report and where it is not an ordinary part of their role to report such wrongdoing.

A report is a voluntary PID if it has the following five features, which are set out in sections 24 to 27 of the PID Act:



If the report has all five features, it is a voluntary PID.

You will not be expected to prove that what you reported actually happened or is serious wrongdoing. You do have to honestly believe, on reasonable grounds that the information you are reporting shows or tends to show serious wrongdoing.

Even though you do not have to prove the serious wrongdoing happened or provide evidence, a mere allegation with no supporting information is unlikely to meet this test.

If we make an error and do not identify that you have made a voluntary PID, you will still be entitled to the protections under the PID Act.

If you make a report and believe we have made an error by not identifying that you have made a voluntary PID, you should raise this with a nominated disclosure officer or your contact officer for the report. If you are still not satisfied with this outcome, you can seek an internal review or we make seek to conciliate the matter. You may also contact the NSW Ombudsman. Further information on rights to internal review and conciliation



is found in section 7 of this Policy.

You must not make false or misleading statements when making a disclosure. This is an offence under the PID Act.

### Who can make a voluntary PID?

Any Public Official can make a voluntary PID — see 'Who this policy applies to'. You are a Public Official if:

- you are employed by Council
- you are a contractor, subcontractor or volunteer who provides services, or exercises functions, on behalf of Council, or
- you work for an entity (such as a non-government organisation) who is contracted by Council to provide services or exercise functions on behalf of Council — if you are involved in undertaking that contracted work.

A Public Official can make a PID about serious wrongdoing relating to any agency, not just the agency they are working for. A PID can be made to an integrity agency like the Independent Commission Against Corruption (ICAC) and the NSW Ombudsman.

Annexure B of this policy has a list of integrity agencies.

### What is serious wrongdoing?

Reports must be of one or more of the following categories of serious wrongdoing to be a voluntary PID (in addition to having the other features set out here). Serious wrongdoing is defined in the PID Act as:

- *corrupt conduct* — such as a Public Official accepting a bribe
- *serious maladministration* — such as an agency systemically failing to comply with proper recruitment processes when hiring staff
- *a government information contravention* — such as destroying, concealing or altering records to prevent them from being released under a Government Information Public Access application
- *a local government pecuniary interest contravention* — such as a senior council staff member recommending a family member for a council contract and not declaring the relationship
- *a privacy contravention* — such as unlawfully accessing a person's personal information on Council's database
- *a serious and substantial waste of public money* — such as an Council not following a competitive tendering process when contracting with entities to undertake local government work.

When you make your report, you do not need to state to Council what category of serious wrongdoing you are reporting or that you are reporting serious wrongdoing.

### Who can I make a voluntary PID to?

For a report to be a voluntary PID, it must be made to certain Public Officials.

#### Making a report to a Public Official who works for Council

You can make a report inside Council to:

- the General Manager;
- a disclosure officer for Council — a list of disclosure officers for Council and their contact details can be found at Annexure A of this policy;
- your manager — this is the person who directly, or indirectly, supervises you. It can also be the person who you directly, or indirectly, report to. You may have more than one manager. Your manager will make sure that the report is communicated to a disclosure officer on your behalf or may accompany you while you make the report to a disclosure officer.

PIDs should be reported as follows:

| If the PID is about: | It should be reported to: |
|----------------------|---------------------------|
|----------------------|---------------------------|

|                                     |  |
|-------------------------------------|--|
| The Mayor                           | The General Manager or an Investigating Authority  |
| The General Manager                 | The Mayor or an Investigating Authority  |
| The Mayor and General Manager       | An Investigating Authority   |
| A Councillor                        | The General Manager or an Investigating Authority  |
| A Council officer / Public Official | The General Manager, Disclosures Coordinator, a Disclosures Officer (refer Annexure A) or an Investigating Authority |

### Making a report to a recipient outside of Council

You can also make your report to a Public Official in another agency (meaning an agency you do not work for) or an integrity agency. These include:

- the *head of another agency* — this means the head of any public service agency
- an *integrity agency* — a list of integrity agencies is located at Annexure B of this policy
- a *disclosure officer* for another agency — ways to contact disclosure officers for other agencies is located in an agency's PID policy which can be found on their public website
- a *Minister or a member of a Minister's staff* but the report must be made in writing.

If you choose to make a disclosure outside of Council, it is possible that your disclosure will be referred back to Council so that appropriate action can be taken.

### Making a report to a Member of Parliament (MP) or journalist

Disclosures to MPs or journalists are different to other reports. You can only disclose a report of wrongdoing as a voluntary PID to an MP or journalist in the following circumstances:

- You must have first made substantially the same disclosure (described here as a 'previous disclosure') to someone who can receive disclosures.
- The previous disclosure must be substantially true.
- You did not make the previous disclosure anonymously.
- You did not give a written waiver of your right to receive information relating to your previous disclosure.
- You did not receive the following from Council:
  - notification that Council will not investigate the serious wrongdoing and will also not refer the previous disclosure to another agency, or
  - the following information at the end of the investigation period:
    - notice of Council decision to investigate the serious wrongdoing
    - a description of the results of an investigation into the serious wrongdoing
    - details of proposed or recommended corrective action as a result of the previous disclosure or investigation.

Investigation period means:

- after six months from the previous disclosure being made, or
- after 12 months if you applied for an internal review of Council's decision within six months of making the disclosure.

If all the above requirements are met, your disclosure to an MP or journalist may be a voluntary PID.

### What if I am not sure if my report is a PID?



You should report all wrongdoing you become aware of regardless of whether you think it is serious wrongdoing. It is important for Council to understand what is or may be occurring.

We are then responsible for making sure your report is handled appropriately under the PID Act, or if it is not a PID, in line with our other policies or procedures. Even if your report is not a PID, it may fall within another one of Council's policies for dealing with reports, allegations or complaints.

## Deeming that a report is a voluntary PID

The General Manager can, in certain circumstances, determine that a report is a voluntary PID even if the report does not otherwise have all the features of a voluntary PID. This is known as the 'deeming power'.

By deeming that a report is a voluntary PID, it ensures that reporters are provided with protections under the PID Act.

If you make a report that has not met all the requirements of a voluntary PID, you can refer your matter to General Manager to request that they consider deeming your report to be a voluntary PID.

A decision to deem a report to be a voluntary PID is at the discretion of the General Manager. For more information about the deeming power, see the Ombudsman's guideline 'Deeming that a disclosure is a voluntary PID'.

All reports will be assessed to determine what action will be taken to deal with the report and whether or not the report will be treated as a Public Interest Disclosure.

Disclosures Officers are responsible to carry out an initial assessment and forward disclosures to the Disclosures Coordinator or General Manager for full assessment.

The Disclosures Coordinator in consultation with the General Manager or the Mayor (in the case of a disclosure about the General Manager) will:

- Assess Public Interest Disclosures in accordance with the PID Act and any applicable procedure or guideline; and
- Determine what action should be taken.

All reports will be assessed on the information available to the Disclosures Coordinator at the time. In assessing a report it may be decided that the report should be referred elsewhere or that no action should be taken on the report.

## Who can I talk to if I have questions or concerns?

You should talk to the Manager People and Culture, or the Manager Corporate Services, or the Disclosures Coordinator should you have concerns which need to be addressed. Questions or concerns will be treated confidentially.

## 2. Protections

### How is the maker of a voluntary PID protected?

When you make a voluntary PID you receive special protections under the PID Act.

We are committed to taking all reasonable steps to protect you from detriment as a result of having made a PID. We are also committed to maintaining your confidentiality as much as possible while the PID is being dealt with.

We will not tolerate any type of detrimental action being taken against you because you have made a report, might make a report or are believed to have made a report.

The maker of a voluntary PID is protected in the following ways:

- *Protection from detrimental action*



- A person cannot take detrimental action against another person because they have made a voluntary PID or are considering making a PID. Detrimental action includes bullying, harassment, intimidation or dismissal.
- Once we become aware that a voluntary PID by a person employed or otherwise associated with Council that concerns serious wrongdoing relating to Council has been made, Council will undertake a risk assessment and take steps to mitigate the risk of detrimental action occurring against the person who made the voluntary PID.
- It is a criminal offence for someone to take detrimental action against a person because they have made or may make a voluntary PID. It is punishable by a maximum penalty of 200 penalty units or imprisonment for five years or both.
- A person may seek compensation where unlawful detrimental action has been taken against them.
- A person can apply for a court order (injunction) where detrimental action is threatened or has occurred (for example, an order to prevent dismissal or to require reinstatement).

Note that a person who makes a PID can still be subject to reasonable management action (such as ordinary performance reviews and performance management). Provided such action is not taken because of the PID, it is not detrimental action under the PID Act.

- *Immunity from civil and criminal liability*

Some Public Officials are often subject to a duty of confidentiality that prevents them disclosing certain information that they obtain or become aware of at work.

Sometimes, in order to make a PID, Public Officials will need to breach or disregard such confidentiality duties. If that happens, a Public Official cannot be disciplined, sued or criminally charged for breaching confidentiality.

- *Confidentiality*

Public Officials and agencies must not disclose information tending to identify a person as the maker of a voluntary PID unless doing so is permitted by the PID Act.

- *Protection from liability for own past conduct*

The Attorney General can give the maker an undertaking that a disclosure of their own past conduct will not be used against them if a person discloses their own wrongdoing or misconduct while making a report. This undertaking can only be given on application by an integrity agency to the Attorney General.

## Protections for people who make mandatory and witness PIDs

Apart from PIDs that are made voluntarily by Public Officials, there are other types of reports that are recognised as PIDs under the PID Act. These are set out on pages 3 and 4.

Protections for makers of mandatory and witness PIDs are detailed in the table below.

| Protection  | Mandatory PID | Witness PID |
|---|---------------|-------------|
| <b>Detrimental action — It is an offence to take detrimental action against a person based on the suspicion, belief or awareness that a person has made, may have made or may make a PID.</b> | ✓             | ✓           |
| <b>Right to compensation — A person can initiate proceedings and seek compensation for injury, damage or loss suffered as a result of detrimental action being taken against them.</b>        | ✓             | ✓           |

|  |   |   |
|--|---|---|
| <p><b>Ability to seek injunction — An injunction can be sought to prevent the commission or possible commission of a detrimental action offence against a person. For example, an order to prevent dismissal or to require reinstatement.</b></p>  | ✓ | ✓ |
| <p><b>Immunity from civil and criminal liability — a person will not incur civil or criminal liability if the person breaches a duty of confidentiality while making a disclosure. This means that legal action cannot be taken against a person for:</b></p> <ul style="list-style-type: none"> <li>• <b>breaching a duty of secrecy or confidentiality, or</b></li> <li>• <b>breaching another restriction on disclosure.</b></li> </ul> | ✓ | ✓ |

### 3. Reporting detrimental action

If you experience adverse treatment or detrimental action, such as bullying or harassment, you should report this immediately. You can report any experience of adverse treatment or detrimental action directly to Council, or to an integrity agency. A list of integrity agencies is located at Annexure B of this policy.

Council will not tolerate any reprisal action against staff or Council officials who report wrongdoing.

If you believe that detrimental action has been or is being taken against you or someone else who has reported wrongdoing in reprisal for making a report, you should tell your supervisor, a Disclosures Officer, the Disclosures Coordinator, or the General Manager immediately.

All supervisors must report any suspicions they have that reprisal action against a staff member is occurring, or any reports that are made to them, to the Disclosures Coordinator or the General Manager.

### 4. General support

The PID Act provides protection for people who report wrongdoing in accordance with this policy and the PID Act. Findings of Detrimental Action may:

- Result in a person being guilty of an offence as provided in the PID Act with criminal penalties that can be imposed include imprisonment or fines.
- Be a breach of Council's Codes of Conduct for which disciplinary action may be taken.
- Result in a person who has taken detrimental action being liable for payment of damages for any loss suffered by that person.

If a PID is received in accordance with the PID policy, the Mayor, General Manager or Disclosures Coordinator must:

- Conduct a risk assessment to identify any risks to the Council official who reported the wrongdoing
- Collaborate with the person that made the Public Interest Disclosure to develop strategies to deal with those risks, these may include:
  - Issuing warnings to those alleged to have taken reprisal action against the member of staff who made the disclosure.
  - Relocating the member of staff who made the disclosure or the subject officer within the current workplace.
  - Transferring the member of staff who made the disclosure or the staff member who is the subject of the allegation to another position for which they are qualified.



- Granting the person who made the disclosure and/or the subject officer leave of absence during the investigation.

If you have reported wrongdoing and feel that any Detrimental Action is not being dealt with effectively, contact the NSW Ombudsman or the ICAC – depending on the type of wrongdoing reported. Contact details for these investigating authorities are included Appendix B.

## 5. Roles and responsibilities of Council employees

Certain people within Council have responsibilities under the PID Act.

### General Manager:

- fostering a workplace culture where reporting is encouraged
- receiving disclosures from Public Officials
- ensuring there is a system in place for assessing disclosures
- ensuring the Council complies with this policy and the PID Act
- ensuring that the Council has appropriate systems for:
  - overseeing internal compliance with the PID Act
  - supporting Public Officials who make voluntary PIDs, including by minimising the risk of detrimental action
  - implementing corrective action if serious wrongdoing is found to have occurred
  - complying with reporting obligations regarding allegations or findings of detrimental action
  - complying with yearly reporting obligations to the NSW Ombudsman.

### Disclosure Officers

- receiving reports from Public Officials
- receiving reports when they are passed on to them by managers
- ensuring reports are dealt with appropriately, including by referring the matter to the appropriate complaint unit (if relevant)
- ensuring that any oral reports that have been received are recorded in writing.

### Disclosures Coordinator

The General Manager has appointed Council's Manager of Risk and Governance as Council's Disclosures Coordinator.

- Assisting the General Manager to perform the General Manager's role under this policy and the PID Act.
- Receiving disclosures about wrongdoing by Public Officials including referring disclosures to the General Manager or Mayor.
- Ensuring that their actions adhere to the requirements of this policy and the PID Act including protecting and maintaining the confidentiality of the Public Official making the disclosure.
- Ensuring that instances of Detrimental Action are reported and dealt with under Council's Code of Conduct.

### Managers

- receiving reports from persons that report to them or that they supervise
- passing on reports they receive to a disclosure officer.

### All employees

- report suspected serious wrongdoing or other misconduct
- use their best endeavours to assist in an investigation of serious wrongdoing if asked to do so by a person dealing with a voluntary PID on behalf of Council
- treat any person dealing with or investigating reports of serious wrongdoing with respect.



All employees must not take detrimental action against any person who has made, may in the future make, or is suspected of having made, a PID.

## What Council will do if an investigation finds that serious wrongdoing has occurred

If, after an investigation, it is found that serious wrongdoing or other misconduct has occurred, Council will take the most appropriate action to address that wrongdoing or misconduct. This is also known as corrective action.

Corrective action can include:

- a formal apology
- improving internal policies to adequately prevent and respond to similar instances of wrongdoing
- providing additional education and training to staff where required
- taking employment action against persons involved in the wrongdoing (such as termination of employment, relocation, a caution or reprimand)
- payment of compensation to people who have been affected by serious wrongdoing or other misconduct.

## 6. Review and dispute resolution

### Internal review

People who make voluntary PIDs can seek internal review of the following decisions made by Council:

- that Council is not required to deal with the report as a voluntary PID
- to stop dealing with the report because Council decided it was not a voluntary PID
- to not investigate the serious wrongdoing and not refer the report to another agency
- to cease investigating the serious wrongdoing without either completing the investigation or referring the report to another agency for investigation.

Council will ensure internal reviews are conducted in compliance with the PID Act.

If you would like to make an application for an internal review, you must apply in writing within 28 days of being informed of Council's decision. The application should state the reasons why you consider Council's decision should not have been made. You may also submit any other relevant material with your application.

Applications for an internal review should be made to the General Manager who will appoint an appropriately qualified officer to conduct the review. That officer may be a person external of Council.

### Voluntary dispute resolution

If a dispute arises between Council and a person who has made a report which is, or may be, a voluntary PID, we may request the NSW Ombudsman to conciliate the dispute.

Conciliation is a voluntary process and will only be suitable for disputes where Council and the maker of the report are willing to resolve the dispute.

## 7. Other agency obligations

### Record-keeping requirements

Council must keep full and accurate records with respect to all information received in connection with the PID Act. This ensures that Council complies with its obligations under the *State Records Act 1998*.

All records will be stored electronically in Council's EDMS system. Security will be applied by a caveat system to the appropriate folder in which the records are held.



## Reporting of voluntary PIDs and Council annual return to the Ombudsman

Each year the Disclosures Coordinator will provide an annual return to the NSW Ombudsman which includes:

- information about voluntary PIDs received by Council during each return period (yearly with the start date being 1 July)
- action taken by Council to deal with voluntary PIDs during the return period
- how Council promoted a culture in the workplace where PIDs are encouraged.

## Ensuring compliance with the PID Act and this policy

Council's Delivery Program measure DP 1.1.1- Leadership- Enhance leadership effectiveness, capacity, and ethical behaviour requires the Disclosures Coordinator to provide six monthly Delivery Program updates and to report monthly to the Executive Team. That reporting regime will include measures taken by Council to ensure compliance with the PID Act and this Policy.

If you require further information about this Policy, how public interest disclosures will be handled and the PID Act you can:

- confidentially contact a nominated disclosure officer within Council
- contact the PID Advice Team within the NSW Ombudsman by phone: (02) 9286 1000 or email: [pidadvice@ombo.nsw.gov.au](mailto:pidadvice@ombo.nsw.gov.au), or
- access the NSW Ombudsman's PID guidelines which are available on its website.

If you require legal advice with respect to the PID Act or your obligations under the PID Act, you may need to seek independent legal advice.

### Links to Policy

This policy should be read in conjunction with the following Council policies:

- Code of Conduct
- Code of Meeting Practice
- Fraud and Corruption Control Policy
- Grievance Policy

### Links to Procedure

- Public Interest Disclosure (PID) Procedure
- Declaration of Gifts and Benefits Procedure

### Responsibility

Director Corporate & Community Services

### Document Author

Manager Risk and Governance

### Relevant Legislation

Public Interest Disclosure Act (NSW) 2022 (In force 1 October 2023)



## **Annexure A — Disclosure Officers for Council by Position Title**

- General Manager
- Director Corporate and Community Services
- Director Planning and Environment
- Director Engineering
- Manager Risk and Governance – Disclosure Coordinator
- Business Manager Children's Services

## Annexure B — Integrity Agencies

The contact details for external investigating authorities that Public Officials can make a public interest disclosure to or seek advice from are listed below.

| Integrity agency                                 | What they investigate   | Contact information   |
|--|---|---|
| <b>The NSW Ombudsman</b>                         | Most kinds of <b>serious maladministration</b> by most agencies and public officials (but not NSW Police, judicial officers or MPs) | <b>Telephone:</b> 1800 451 524 between 9am to 3pm Monday to Friday<br><b>Writing:</b> Level 24, 580 George Street, Sydney NSW 2000<br><b>Email:</b> <a href="mailto:info@ombo.nsw.gov.au">info@ombo.nsw.gov.au</a>  |
| <b>The Auditor-General</b>                       | <b>Serious and substantial waste of public money</b> by auditable agencies  | <b>Telephone:</b> 02 9275 7100<br><b>Writing:</b> GPO Box 12, Sydney NSW 2001<br><b>Email:</b> <a href="mailto:governance@audit.nsw.gov.au">governance@audit.nsw.gov.au</a>   |
| <b>Independent Commission Against Corruption</b> | <b>Corrupt conduct</b>  | <b>Telephone:</b> 02 8281 5999 or toll free on 1800 463 909 (callers outside Sydney) between 9am and 3pm, Monday to Friday<br><b>Writing:</b> GPO Box 500, Sydney NSW 2001 or faxing 02 9264 5364<br><b>Email:</b> <a href="mailto:icac@icac.nsw.gov.au">icac@icac.nsw.gov.au</a> |
| <b>Office of the Local Government</b>            | <b>Local government pecuniary interest contraventions</b>   | <b>Email:</b> <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a>  |
| <b>The Privacy Commissioner</b>                  | <b>Privacy contraventions</b>   | <b>Telephone:</b> 1800 472 679<br><b>Writing:</b> GPO Box 7011, Sydney NSW 2001<br><b>Email:</b> <a href="mailto:ipcinfo@ipc.nsw.gov.au">ipcinfo@ipc.nsw.gov.au</a>   |
| <b>The Information Commissioner</b>              | <b>Government information contraventions</b>  | <b>Telephone:</b> 1800 472 679<br><b>Writing:</b> GPO Box 7011, Sydney NSW 2001<br><b>Email:</b> <a href="mailto:ipcinfo@ipc.nsw.gov.au">ipcinfo@ipc.nsw.gov.au</a>   |

## Annexure C — Definitions

| Term / Abbreviation    | Definition  |
|------------------------|---|
| <b>Agency</b>          | <p>'Agency' is defined in section 16 of the PID Act to mean any of the following:</p> <ul style="list-style-type: none"> <li>• a Public Service agency</li> <li>• a group of staff comprising each of the following services, or a separate group of that staff: <ul style="list-style-type: none"> <li>– the NSW Police Force</li> <li>– the Teaching Service of New South Wales</li> <li>– the NSW Health Service</li> <li>– the Transport Service of New South Wales</li> </ul> </li> <li>• a statutory body representing the Crown</li> <li>• an integrity agency</li> <li>• a public authority whose conduct or activities are authorised to be investigated by an integrity agency under another Act or law</li> <li>• a State owned corporation or its subsidiaries</li> <li>• a Local Government Authority</li> <li>• a Local Aboriginal Land Council</li> <li>• the Department of Parliamentary Services, the Department of the Legislative Assembly and the Department of the Legislative Council</li> <li>• a Minister's office is not an agency for the purposes of the PID Act.</li> </ul> |
| <b>Corrupt Conduct</b> | <p>Corrupt Conduct means dishonest or partial exercise of official functions by a Public Official. For example:</p> <ul style="list-style-type: none"> <li>• improperly using knowledge, power or position for personal gain or the advantage of others</li> <li>• acting dishonestly or unfairly, or breaching public trust</li> <li>• using their position in a way that is dishonest, biased or breaches public trust.</li> </ul> <p>For more information about corrupt conduct, see the NSW Ombudsman's guideline on what can be reported.</p>  |
| <b>Council</b>         | <b>Council</b> means Greater Hume Council.  |



|   |   |
|---|---|
| <b>Detriment</b>                            | <p>Detriment is defined in section 32(1) of the PID Act as disadvantage to a person, including:</p> <ul style="list-style-type: none"> <li>• injury, damage or loss</li> <li>• property damage</li> <li>• reputational damage</li> <li>• intimidation, bullying or harassment</li> <li>• unfavourable treatment in relation to another person's job</li> <li>• discrimination, prejudice or adverse treatment</li> <li>• disciplinary proceedings or disciplinary action.</li> </ul>  |
| <b>Detrimental Action</b>                   | <p>Detrimental action is defined in section 32(2) of the PID Act as an act or omission that causes, comprises, involves or encourages detriment to a person or a threat of detriment to a person (whether express or implied).</p>  |
| <b>General Manager</b>                      | <p>The senior staff officer appointed under the <i>Local Government Act 1993</i> (NSW).</p>   |
| <b>Government Information Contravention</b> | <p>Government Information Contravention means a failure to properly fulfil functions under the <i>Government Information (Public Access) Act 2009</i> . For example:</p> <ul style="list-style-type: none"> <li>• destroying, concealing or altering records to prevent them from being released</li> <li>• knowingly making decisions that are contrary to the legislation</li> <li>• directing another person to make a decision that is contrary to the legislation.</li> </ul> <p>For more information about government information contravention, see the NSW Ombudsman's guideline on what can be reported.</p> |
| <b>Identifying information</b>              | <p>Under section 64(1) of the Act, identifying information is information which tends to identify a person as the maker of a voluntary PID.</p>   |

|                                       |  |
|---------------------------------------|--|
| <p><b>Integrity agency</b></p>        | <p>The following are 'integrity agencies' as defined under section 19 of the PID Act:</p> <ul style="list-style-type: none"> <li>• the Ombudsman</li> <li>• the Auditor-General</li> <li>• the Independent Commission Against Corruption</li> <li>• the Law Enforcement Conduct Commission</li> <li>• the Inspector of the Independent Commission Against Corruption</li> <li>• the Inspector of the Law Enforcement Conduct Commission</li> <li>• the Secretary of the Department of Planning, Industry and Environment (when exercising certain functions under the Local Government Act 1993)</li> <li>• the Privacy Commissioner</li> <li>• the Information Commissioner</li> <li>• a person or body declared by the regulations to be an integrity agency.</li> </ul> |
| <p><b>Investigating Authority</b></p> | <p>Investigating Authority means an authority listed in Appendix 1. Public Officials can contact the relevant authority for advice about how to make a disclosure.</p>   |

|   |   |
|---|---|
| <p><b>Local Government Pecuniary Interest Contravention</b></p> | <p>Local Government Pecuniary Interest Contravention means the failure to fulfil certain functions under the <i>Local Government Act 1993</i> relating to the management of pecuniary interests. A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person. For example:</p> <ul style="list-style-type: none"> <li>• a senior Council Officer recommending a family member for a Council contract and not declaring the relationship</li> <li>• a senior Council Officer holding an undisclosed shareholding in a company competing for a Council contract.</li> </ul> <p>For more information about local government pecuniary interest contravention, see NSW Ombudsman's guideline on what can be reported.</p> |
| <p><b>Maladministration</b></p>                                 | <p>Maladministration means conduct that involves action or inaction of a serious nature that is contrary to law, unreasonable, unjust, oppressive or improperly discriminatory or based wholly or partly on improper motives. For example:</p> <ul style="list-style-type: none"> <li>• making a decision and/or taking action that is unlawful</li> <li>• refusing to grant an approval for reasons that are not related to the merits of their application.</li> </ul> <p>For more information about maladministration, see NSW Ombudsman's guideline on what can be reported.</p>  |
| <p><b>PID Act</b></p>   | <p>PID Act means the <i>Public Interest Disclosure Act (NSW)</i>.</p>   |
| <p><b>Public interest disclosure</b></p>                        | <p>The term public interest disclosure is defined in section 21 of the PID Act to mean:</p> <ul style="list-style-type: none"> <li>• a voluntary PID</li> <li>• a witness PID or</li> <li>• a mandatory PID.</li> </ul>   |



|   |  |
|---|--|
| <p><b>Public Official</b></p>               | <p>'Public Official' is defined in section 14 of the PID Act as follows:</p> <ul style="list-style-type: none"> <li>• a person employed in or by an agency or otherwise in the service of an agency</li> <li>• a person having Public Official functions or acting in a Public Official capacity whose conduct or activities an integrity agency is authorised by another Act or law to investigate</li> <li>• an individual in the service of the Crown</li> <li>• a statutory officer</li> <li>• a person providing services or exercising functions on behalf of an agency, including a contractor, subcontractor or volunteer</li> <li>• if an entity, under a contract, subcontract or other arrangement, is to provide services on behalf of an agency or exercise functions of an agency in whole or in part—an employee, partner or officer of the entity who is to be involved in providing the services in whole or in part, or who is to exercise the functions</li> <li>• a judicial officer</li> <li>• a member of Parliament, including a Minister</li> <li>• a person employed under the <i>Members of Parliament Staff Act 2013</i></li> </ul> |
| <p><b>Serious and Substantial Waste</b></p> | <p>Serious and Substantial Waste means the uneconomical, inefficient or ineffective use of resources that could result in the loss or wastage of local government money. This includes all revenue, loans and other money collected, received or held by, for or on account of Council. For example:</p> <ul style="list-style-type: none"> <li>• poor project management practices leading to significant projects running over time</li> <li>• having poor or no processes in place for a system involving large amounts of public funds.</li> </ul> <p>For more information about serious and substantial waste, see NSW Ombudsman's guideline on what can be reported.</p>   |





## The Hon Catherine King MP

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Minister for Infrastructure, Transport, Regional Development and Local Government  
Member for Ballarat

Tony Quinn  
Mayor  
Greater Hume Council  
PO Box 99  
HOLBROOK NSW 2644

*Sent Via:* [tquinn@greaterhume.nsw.gov.au](mailto:tquinn@greaterhume.nsw.gov.au)  
*Cc:* [mail@greaterhume.nsw.gov.au](mailto:mail@greaterhume.nsw.gov.au)

Dear Mayor/Councillor

I am writing to you about your Phase 4 funding allocation for the Local Roads and Community Infrastructure (LRCI) Program. The Australian Government is proud of its continued support of councils across Australia, including our focus on funding road projects in rural, regional and outer urban Australia through Phase 4 of the LRCI program.

The Government has committed \$750 million to Phase 4 of the LRCI Program which includes two components of funding:

- Part A: \$500 million to spend on priority local road and community infrastructure projects, and
- Part B: \$250 million to spend on road projects in rural, regional and outer urban areas.

In February 2023, the Government announced council allocations for the Part A \$500 million funding component. Councils across Australia will be able to spend this funding on priority local road and community infrastructure projects.

I am now advising you about the allocation you will receive under the Part B \$250 million funding component. In addition to your Part A funding component, the **Greater Hume Council** will receive a Part B allocation of **\$746,517**.

Allocations for the Part B funding component are available to councils classified as rural, regional or outer-urban to spend on road projects. 466 of Australia's 550 councils will receive a Part B funding allocation. The Government has drawn on the Australian Classification of Local Governments, as a robust framework underpinning the determination of eligible councils for this funding component.

Individual council allocations for Part A and Part B funding components are available on the LRCI Program [website](#).

Phase 4 Guidelines are expected to be released ahead of the opening of Phase 4 on 1 July 2023, with projects to be completed by 30 June 2025.

Guidelines and grant agreements will be finalised by the Department of Infrastructure, Transport, Regional Development, Communications and the Arts over the coming months.

We look forward to continuing to work with you to deliver priority local road and community infrastructure projects.

Yours sincerely

A handwritten signature in blue ink that reads "Catherine King".

THE HON CATHERINE KING MP  
Minister for Infrastructure, Transport, Regional Development and Local Government

A handwritten signature in black ink that reads "Kristy McBain".

THE HON KRISTY MCBAIN MP  
Minister for Regional Development, Local Government and Territories

3/5/ 2023

## NSW Local Government Recovery Grant Program Guideline (AGRN 1030 and AGRN 1034)

### Part 1: Overview

|                            |   |
|----------------------------|---|
| Funding Assistance Measure | Disaster Recovery Funding Arrangements (DRFA)<br>Category of assistance: Category D   |
| Eligible Disaster Events   | Australian Government Reference Number (AGRN): <ul style="list-style-type: none"> <li>• <b>AGRN 1030</b> Southern &amp; Central West NSW Flooding: 4 August 2022 Onwards</li> <li>• <b>AGRN 1034</b> NSW Flooding: 14 September 2022 Onwards</li> </ul>   |
| Program Name               | Local Government Recovery Grant   |
| Program Completion         | 30 June 2025  |
| Purpose                    | The grant provides financial assistance to general purpose councils impacted by disaster events AGRN 1030 and AGRN 1034. Councils may use funding to facilitate relief, recovery and resilience activities that support the impacted built, social, economic, and natural environment domains in their communities. |
| Available Funding          | \$1 million (excluding GST) grant per general purpose council.  |
| Eligibility                | The recovery grant will be available for each general purpose council declared as disaster impacted under disaster events AGRN 1030 and/ or AGRN 1034 <u>and</u> who have not received a grant under AGRN 1012 and/or AGRN 1025 Local Government Recovery Grant programs.   |
| Administering agency       | Department of Planning and Environment,<br>Office of Local Government (OLG)   |
| Further Information        | Email: <a href="mailto:grants@olg.nsw.gov.au">grants@olg.nsw.gov.au</a> , Phone: 02 4428 4100   |

### Part 2: Purpose

The Australian Government and NSW Government are supporting the recovery of communities impacted by August and September 2022 NSW flooding events, AGRN 1030 and AGRN 1034. Funding is available to general purpose councils to support the emerging relief and recovery needs within impacted communities and contribute to building disaster resilience and reducing the impact of future disaster events.

All approved projects delivered under the Local Government Recovery Grants will be jointly funded by the Australian and NSW Governments and will support local recovery needs across the economic, social, built, and natural environment domains.

#### Objective

The objective of the Local Government Recovery Grant is to support eligible councils to:

- facilitate community relief and recovery following eligible disaster events AGRN 1030 and AGRN 1034; and
- promote projects that increase disaster resilience to reduce the impact of future disaster events

In recognition that the impact of these flooding events has been diverse, council can apply the funding to a range of activities that best meet their local community's recovery needs. Council will be responsible for working with the Office of Local Government (OLG) to ensure funding for nominated projects complements (rather than duplicates) any other sources of assistance being delivered.



### Part 3: Funding

The Local Government Recovery Grant program is a component of a jointly funded, exceptional circumstance Category D package approved under the *Disaster Recovery Funding Arrangements 2018* (DRFA) in response to NSW Flood events AGRN 1030 and AGRN 1034.

#### Payment to councils

Eligible general purpose councils will initially be required to submit an overview of the projects or works proposed to be funded under the recovery grant of up to \$1 million (excluding GST).

OLG will review the proposed outline of works and confirm that a need for funding assistance has been demonstrated and that basic funding eligibility is met. OLG may request changes if required.

Once agreed, transfer of funds to the eligible council as a single upfront payment will occur and the council will be asked to sign a grant acknowledgement schedule.

Under the grant acknowledgement schedule, Council will be required to:

- Complete and submit a detailed Program of Works template within 3 months of receiving funds, which will cover:
  - how the works meet eligibility and project criteria as outlined in the program guidelines; and
  - the timeline for delivery, including any relevant milestones and budget.
- Complete mandatory financial project progress reporting, on a quarterly basis, to show how funds are being spent and how projects are being implemented.
- Return any unused funds as of 30 June 2025

It is noted that the Program of Works may be varied, by agreement between the Council and OLG, if required to address emerging recovery needs in response to AGRN 1030 and/or 1034 during the period to 30 June 2025, **only where** council can demonstrate that these works otherwise meet the eligibility criteria. Any variations must be approved in writing by OLG.

(See Section 5 for details outlining the Program of Works and reporting requirements)

#### How funding may be used

- Funding may be used for recovery works or projects which are required due to the impacts of AGRN 1030 and/or AGRN 1034
- Council will be required to submit a Program of Works including a project budget defining estimated total project costs made up of *eligible project costs* (up to \$1m of grant funding), *ineligible project costs* (council contributions) and *other funding contributions*.
- Council will be responsible for all ineligible costs, and any actual costs incurred over and above the approved capped amount.
- Any funds which are not expended by 30 June 2025 must be returned.

Funds may be expended on eligible project costs prior to submission of Program of Works. Councils will be required to repurpose or pay back all expenditure found not to have been spent in accordance with these program guidelines. It is strongly recommended that council contact OLG should they require any advice or assistance regarding eligibility of project expenditure.

## Part 4: Eligibility Criteria

### Eligible applicants

Eligible applicants include NSW general purpose councils as listed in Appendix A.

The only circumstance where an organisation other than a general purpose council may be considered eligible is for the Unincorporated Area of NSW. Assistance provided to the Unincorporated Area through an eligible organisation must be in accordance with the guidelines for this program. Eligible organisations are listed in Appendix A.

### Ineligible applicants

Any Council declared under AGRN 1030 and/or AGRN 1034 which received a similar recovery grant in 2022 under disaster events AGRN 1012 and/or AGRN 1025 are ineligible for this program.

### Eligible projects or works

To be eligible nominated projects or works must:

- Meet all eligibility and project criteria outlined in Part 4 of these guidelines; and align to one or more of the project categories and project types as listed on pages 4 - 8.
- Facilitate community relief and recovery following disaster events AGRN 1030 and/or AGRN 1034; and promote disaster resilience to reduce the impact of future disaster events.
- Council or community owned infrastructure that is for reconstruction or enhancement, must have been directly impacted as a result of the eligible disaster (AGRN 1030 or AGRN 1034)
- Council infrastructure projects, must not be eligible for reimbursement under the DRFA Essential Public Asset program or claimable under insurance
- Community infrastructure projects, must play a demonstrated, critical role in providing one or more of the following:
  - basic social and recreational amenity to local residents and visitors;
  - help support and/or safeguard community cohesion;
  - support the delivery of social support networks;
  - support local and Indigenous-owned businesses through procurement.
- Align with relevant NSW Government policies and strategies including Council legislative and regulatory responsibilities.
- **be completed by 30 June 2025**

Nominated projects should contribute to relief, recovery and resilience initiatives that are not otherwise eligible for reimbursement under the *Disaster Recovery Funding Arrangements 2018* (DRFA) or *NSW Disaster Assistance Guidelines* (NSW DAG). In instances where council nominates projects which align to DRFA or NSW DAG initiatives (i.e., are similar to Category A or B measures), OLG will work with Council to determine project suitability and ensure funding complements (rather than duplicates) other sources of assistance available, where practical or readily ascertainable.

### Project location

Nominated projects must be delivered in an eligible local government area (LGA) as listed in Appendix A. Projects that provide benefit across multiple eligible LGAs are considered eligible (i.e., LGAs can combine funds for eligible projects).

Where the Council/s is not the owner of the land on which the project will be delivered, landowner's consent will be required as part of the Program of Works.

### Examples of eligible projects

Projects should align to one or more of the project categories and project types below:

| Project Category                       | Project Type   | Example  |
|--|--|--|
| <b>Social and/or economic recovery</b> | <p><b>New activities or initiatives that facilitate the social and/or economic recovery of the community following the event and/or address an identified immediate or emerging recovery need.</b></p> <p><b>Social recovery may include</b> recovery activities or initiatives which support and promote community safety and wellbeing, social support, or social development.</p> <p><b>Economic recovery may include</b> activities or initiatives which support and promote sustainable local economic recovery, business continuity, business preparedness and business development.</p> <p>Nominated projects may include activities or initiatives that contribute to existing council programs, where it can be demonstrated that the nominated project adds value to the existing program or where an existing program has been significantly financially impacted by eligible disaster events</p> | <p>Activities, measures, events may include but are not limited to:</p> <ul style="list-style-type: none"> <li>• Community information initiatives</li> <li>• Activities aimed at restoring community safety and wellbeing</li> <li>• Commemorative events and/ or memorials</li> <li>• Heritage and cultural events and initiatives</li> <li>• Advocacy and monitoring services</li> <li>• Community wide mental health and support programs</li> <li>• Recovery outreach activities which support access to safety and security, shelter or health services, insurance, financial counselling and mentoring programs</li> <li>• Tourism and small business initiatives</li> <li>• Local economic development initiatives</li> <li>• Programs that add value and build on the local capacities of services that support economic activities (e.g. non-profit groups)</li> </ul> |
|  | <p><b>Employing additional local staff to take on fixed term temporary specialist recovery or planning roles to help coordinate and plan the rebuilding effort and to foster resilience-building within the LGA</b></p> <p>This includes employment of contractors, casual or fixed term temporary staff (or backfill staff when a staff member is deployed to these roles and backfill is fixed term temporary).</p> <p>Note: this should not include the additional hire of staff to project manage restoration works related to essential public assets under DRFA.</p>   | <p>Employment of additional local staff may include:</p> <ul style="list-style-type: none"> <li>• Additional local staff hired by Council to work directly in the delivery of an eligible project or to help coordinate and plan recovery and resilience efforts</li> </ul>  |

| Project Category                                   | Project Type   | Example  |
|--|--|--|
| <p><b>Built and/ or environmental recovery</b></p> | <p><b>Evacuation and Relief Centres:</b></p> <p>Reconstruction or enhancement (disaster resilience) to evacuation and relief centres that were <b>directly impacted</b> as a result of an eligible disaster event.</p> <p>Nominated projects may include costs for works that were required to prepare for or respond to the eligible disaster event (e.g. sand bagging, signage).</p>   | <p>Including council or key community infrastructure owned/managed by non-council community groups. This may include not-for-profit organisations or non-government community social infrastructure assets which play a key role in social cohesion.</p>   |
|  | <p><b>Council or community owned infrastructure:</b></p> <p>Reconstruction or enhancement (disaster resilience) to <b>directly impacted</b> council or community owned infrastructure that is not otherwise eligible under the DRFA, including council damaged built, environmental, cultural, historic, or recreational assets; and the employment of additional staff to carry out these works.</p> <p>This may include:</p> <ul style="list-style-type: none"> <li>- Reconstruction or enhancement of key community infrastructure owned/managed by non-council community groups. This may include not-for-profit organisations or non-government community social infrastructure assets which play a key role in social cohesion.</li> <li>- Using funding for the purpose of enhancement or complementary works to Essential Public Assets, where the costs for enhancement or complementary works aren't covered by the DRFA.</li> </ul> <p>Note: Assets or infrastructure which meet the definition of an Essential Public Asset <u>and</u> are eligible for reimbursement under the DRFA are not eligible for funding under this program (see Part 6 Definitions).</p> | <p>Projects may include, but are not limited to, repair, replacement of disaster damaged council or community:</p> <ul style="list-style-type: none"> <li>• access roads and carparks</li> <li>• council cemeteries</li> <li>• playing field or court surfaces</li> <li>• retaining walls</li> <li>• war memorials</li> <li>• parks and playgrounds</li> <li>• walking trails and footpaths</li> <li>• pedestrian bridges</li> <li>• signage in public spaces</li> <li>• river/creek banks</li> <li>• youth and senior citizen facilities</li> <li>• tourism, arts and culture facilities</li> <li>• fixed sporting equipment</li> <li>• cultural heritage and identity of place assets</li> <li>• wharves, jetties, boat ramps</li> </ul> <p>Enhancement (disaster resilience) projects may include, but are not limited to:</p> <ul style="list-style-type: none"> <li>• increased flood immunity (e.g. additional or increased diameter of culverts)</li> <li>• realignment of roads</li> <li>• Provision of additional signage</li> <li>• Enhanced materials for reconstruction</li> </ul> |

| Project Category                            | Project Type  | Example   |
|---|---|---|
| <b>Built and/ or environmental recovery</b> | <b>Waste clean-up of assets and infrastructure:</b><br>Clean-up of built or environmental assets not covered under the DRFA, other government assistance or insurance claims.   | Projects may include but are not limited to: <ul style="list-style-type: none"> <li>• Debris clean-up and removal, including green waste, trees, sediment, silt, mud, and flood deposited waste items (that are not already funded under other clean-up assistance or waste disposal assistance measures).</li> </ul>   |
|   | <b>New projects or initiatives related to assets and infrastructure that support disaster resilience in response to disaster events.</b><br>Projects or initiatives which have been identified following the flood events (AGRN 1030 and/or AGRN 1034) that: <ul style="list-style-type: none"> <li>• address the causes of risk to hazards; and</li> <li>• implement disaster reduction initiatives across the built and natural environment.</li> </ul> | Projects may include, but are not limited to, initiatives related to: <ul style="list-style-type: none"> <li>• Protection of existing structures</li> <li>• Sensitive ecosystems</li> <li>• Critical infrastructure</li> <li>• Education and awareness about hazard and risk</li> <li>• Investigation, feasibility and design</li> <li>• Research</li> <li>• Upgrades to existing infrastructure critical to the community during disasters</li> <li>• Building new infrastructure to mitigate/reduce the risk of future disasters (see Part 6 for definition of new infrastructure)</li> </ul> |
| <b>Resilience</b>                           | <b>Community capacity recovery building and resilience</b><br>Projects or initiatives aimed at supporting the ongoing productivity, sustainability, preparedness and disaster resilience of the impacted community.   | Projects or initiatives may include but are not limited to: <ul style="list-style-type: none"> <li>• Re-building or establishing new community networks</li> <li>• Workshops and forums which provide awareness for disaster implications and developing risk mitigation plans</li> <li>• Programs that assist affected people and groups to explore alternative opportunities through learning new skills</li> <li>• Research</li> <li>• Purchasing equipment critical during disasters</li> </ul>   |

### Project criteria

Council will need to demonstrate in their Program of Works how nominated project/s meet each project criteria outlined below:

| Project Criteria                                 | Description  |
|--|--|
| <b>Diverse local recovery needs are balanced</b> | The community has a need for the project and its outcomes. This need can either be demonstrated through data analysis or through community driven interest in the project and its outcome.   |
| <b>Alignment</b>                                 | The project contributes to the objective of the Local Government Recovery Grant by: <ul style="list-style-type: none"> <li>• facilitating community relief and recovery following eligible exceptional disaster events AGRN 1030 and/ or AGRN 1034; and</li> <li>• promotes projects that increase disaster resilience to reduce the impact of future disaster events</li> </ul>   |
| <b>Local support and delivery</b>                | <ul style="list-style-type: none"> <li>• The community supports the project and participate where possible, in planning and development processes.</li> <li>• The project should aim to optimise local and Indigenous employment and procurement opportunities, including opportunities for local trades, services and other input-supplying businesses.</li> </ul>  |
| <b>Feasibility</b>                               | <ul style="list-style-type: none"> <li>• The project is feasible, risks and consequences are acceptable, and appropriate mitigation strategies are identified.</li> <li>• Project proponents can demonstrate delivery capacity and experience, and project readiness supports commencement and completion within program timeframes.</li> <li>• Cost demonstrates an effective, efficient, and ethical use of resources.</li> <li>• For infrastructure projects, council should demonstrate how any infrastructure is to be maintained and that future operating and maintenance costs of the project can be continued.</li> </ul> |

### Project outcomes

Council will need to demonstrate in their Program of Works how nominated project/s aim to contribute to one or more recovery and resilience outcomes below:

| Recovery & Resilience                | Outcomes   |
|--------------------------------------|--|
| <b>Social and Economic</b>           | <ul style="list-style-type: none"> <li>• Community members receive access to appropriate and coordinated social services</li> <li>• The community has improved capacity and capability to respond to future disasters</li> <li>• The community strengthens its ability to withstand and recover from future disasters</li> <li>• Business and non-profit groups implement adequate mitigation practices for risks and threats</li> </ul>           |
| <b>Built and Natural Environment</b> | <ul style="list-style-type: none"> <li>• Infrastructure that delivers essential services to the community is repaired</li> <li>• Infrastructure is repaired in accord with changing recovery needs</li> <li>• Cultural or heritage sites or assets of importance are restored, where possible, in a way that provide these values to the community</li> <li>• The impact of future disasters on biodiversity and ecosystem in minimized</li> </ul> |

| Recovery & Resilience | Outcomes  |
|-----------------------|---|
| Resilience            | <ul style="list-style-type: none"> <li>• The needs of vulnerable groups are addressed in the disaster recovery process</li> <li>• The community can express its changing disaster recovery needs</li> <li>• Community members are aware of the risks of future disasters</li> <li>• Government, private sector, civil society and organisations are engaged in plans for preparedness and management of the recovery</li> <li>• Infrastructure is built with regard to local disaster risks</li> <li>• Infrastructure is built in accord with current knowledge and practices for mitigating disaster impact</li> </ul> |

### Eligible expenses

Eligible expenses must be directly related to delivering the approved project and may include:

- extraordinary local government labour costs for ongoing/budgeted staff directly associated with delivering the eligible project. Including base wage, overtime, plus on costs to a maximum of 32.19% (on-costs including superannuation, workers compensation, and long service leave, if applicable, etc).
- fixed-term temporary staff or casual staff
- hire of contractors
- travel and accommodation expenses (allowance or actuals)
- communications technology costs including extraordinary mobile plans or internet services
- project costs related to buying or upgrading capital items, equipment or supplies up to 5% of total grant value
- external plant hire/rental costs
- extraordinary local government owned plant operating costs (fuel only)
- extraordinary materials and consumables (e.g. stationery, catering, advertising, promotion)
- project delivery costs, including program and service development, project management, design, supervision, and inspection/superintendent costs
- temporary office accommodation costs (where required) that are not council owned

### Monitoring and Evaluation

Councils will be required to undertake monitoring (reporting) and evaluation of their projects over the course of the delivery of the Local Government Recovery Grant program.

Evaluation is best undertaken during and/or after completion of the project to determine the extent to which individual projects have contributed to the overall objectives of the program.

Councils will need to outline in their Program of Works the correlation between the nominated project, related outcome/s and measurement approaches.

OLG will provide council with a *Midterm Progress report* and a *Final Progress report* for council to complete. The evaluation will require Councils to provide evidence of how their projects have resulted in a measurable benefit to their community that is consistent with the objectives of the Local Government Recovery Grant program.

The reports will help to understand and measure the effectiveness of projects. Councils will need to demonstrate how their outcomes (selected from above) have been measured and the extent to which changes in outcomes can be attributed to the project. Measuring can include quantitative and qualitative approaches or a mixture of both.

### Examples of ineligible projects

Ineligible projects include those that:

- fund the day-to-day operations and/or business as usual activities of the organisation
- are council infrastructure assets that meet the definition of an *essential public asset* and are eligible for reimbursement under the DRFA
- are fully funded through other government grant(s), assistance and/or insurance claims
- duplicate other recovery initiatives already funded or underway
- are located outside of the eligible LGAs
- require ongoing funding from the NSW or Australian Government
- are not aligned to the objective and outcomes of the program
- provide exclusive private benefit or direct commercial benefit to an individual or business
- include improvements or repair to private residences

### Ineligible expenses

Expenses that cannot be claimed include, but are not limited to:

- Utilisation of funds as contributions for Disaster Recovery Funding Arrangements (e.g., co-contributions for Essential Public Asset thresholds)
- project costs related to buying or upgrading capital items, equipment or supplies (**greater than 5% of total grant value**)
- funding to a third party in the form of grant, sponsorship, cash prize, commercial gift or vouchers
- financing, including debt financing, or insurance
- legal costs
- project costs that are reimbursable under other approved/awarded funding sources
- additional hire of staff to project manage works related to essential public assets which are eligible for reimbursement under the DRFA
- site rental costs for infrastructure projects and environmental projects
- for community programs, rental costs not directly associated with the program
- costs relating to depreciation of plant and equipment
- business-as-usual operational costs and expenditure, including core business responsibilities and ordinary wages and plant costs of local / state government agencies
- in-kind contributions
- non-project related staff training and development costs
- ongoing costs / recurrent funding that is required beyond the stated timeframe of the project (e.g. administration, operation, maintenance or repairs)
- purchase of land
- loss of revenue on council owned buildings or any other building



## Part 5: Administrative Arrangements

### Timeframes and Key Dates

| Key Dates  |   |
|--|---|
| Project Outline: initial overview of the projects/programs/works proposed under the recovery grant | Eligible Councils to provide as soon as possible once they have received Guidelines and Letter from Minister.<br><br>OLG will review immediately as a priority. |
| Payments provided to Councils  | Within 10 working days from receipt of initial overview, subject to approval  |
| Grant Acknowledgement Schedule   | To be signed and sent within 14 days of receipt of payment initial overview   |
| Program of Works submitted to OLG  | Within 3 months of receipt of funds   |
| Review of detailed Program of Works by administering agency  | Case by Case basis depending on submissions. OLG will work with Councils individually   |
| Program Reporting  | Reporting is required on a quarterly basis  |
| Final project completion   | No later than 30 June 2025  |

### Program of Works

Eligible councils are required to complete a Program of Works form outlining nominated projects, outcomes, milestones and costs to be delivered under the eligible event. OLG will provide councils with a Program of Works template and be available to provide advice to councils when preparing and submitting their nominated projects.

Project information required as part of the Program of Works includes:

- **Project description:** including description of scope works and key milestones or outputs
- **Project outcomes and measurement:** demonstrating how each project aligns to one or more of the recovery and resilience outcomes, and outlining the approaches planned to measure nominated outcomes
- **Project criteria:** demonstrating the community has a need for the project and its outcomes, the project aligns to program objectives, and that the project is feasible
- **Project budget:** defining estimated total project costs made up of eligible project costs (up to \$1M ex gst), ineligible project costs (council contributions) and other funding contributions.
- **Project details:** including project start date and approximate project duration, proposed project plan including known risks and mitigation strategies

The Office of Local Government may request other **additional supporting information** from Councils and may include (but is not limited to):

- letter of offer / employment for temporary staff
- completed Vegetation Assessments, Environmental Management Plans, etc. as appropriate or evidence that these types of plans are not required.
- accurate GPS locations of proposed site/s (for infrastructure projects)
- cost estimates/quotes
- options analysis
- cost benefit analysis
- results of investigation/ consultation
- letters of support, as appropriate
- evidence confirming funding sources
- evidence of land ownership/tenure
- photographs and map locations

### **Assessment and approval**

When council submits their initial proposed outline of works, OLG will undertake an overview assessment to ensure that the projects proposed are compliant with the project guidelines. This will be at a high level only and detailed assessment of project compliance will occur with the submission of the detailed Program of Works at 3 months.

To accelerate the delivery of relief, recovery and resilience projects, funds may be expended on eligible project costs prior to submission of Program of Works. It is strongly recommended Council contact OLG should they require any advice or assistance regarding eligibility of project expenditure. Council will be required to repurpose or pay back all expenditure found not to have been spent in accordance with program guidelines. OLG will work with council to find substitute works or projects where ineligible expenditure has occurred to minimise need for return of funds.

Where there is uncertainty or unintended outcomes arising from the project eligibility requirements, a practical approach will be taken to resolve issues. Final determination will be made at the discretion of the OLG, with advice and recommendations from relevant government agencies. OLG may refer projects to other funding programs for consideration.

Requests for variations or changes to the project will only be considered by OLG in limited circumstances.

Council should be aware that information submitted in Program of Works and all related correspondence, attachments and other documents may be made publicly available under the Government Information (Public Access) Act 2009 (NSW). Information that is deemed to be commercially sensitive will be withheld.

### **Complaints handling**

Contact [grants@olg.nsw.gov.au](mailto:grants@olg.nsw.gov.au) in the first instance.

### **Progress Reporting**

Council will submit **financial project progress reports** to the administering agency on a quarterly basis, and may include information such as:

- actual expenditure reported against the approved capped amount (e.g. general ledger or transaction listing)
- percentage of scope of works completed
- delivery against project milestones and outcomes
- any variances in scope, cost or time
- Project acquittal report, which will include the final progress report and return of any unused funds.

**For the purpose of evaluation**, Council will need to submit two reports that capture program implementation and progress. These will be the Midterm Progress report and the Final Project acquittal report. These will be completed via SmartyGrants.

These reports will capture information on the project, outcome/s and measurement. This information will support monitoring and evaluation requirements for the Commonwealth. The template for each report will be provided by OLG.

The Australian Government or the OLG may request funding information and progress reports outside of the agreed reporting activity if required. Council may also be requested to provide a case study which may be published on NSW government agencies website and social media.

### **Public acknowledgement of joint State and Australian Government assistance**

Council must acknowledge the joint Australian and NSW Governments support for their project/s as per the Disaster Recovery Funding Arrangements 2018. This includes but is not limited to:

- media releases regarding the approved project
- acknowledgement or statements in project publications and materials
- events that use or include reference to the approved project
- plaques and signage at construction sites or completed works

To comply with this requirement, all public advice and media releases should refer to the relevant funding source, as being “jointly funded by the Australian and New South Wales governments under the Disaster Recovery Funding Arrangements”

Operational messaging and advice, such as road closures and tender advertisements, are excluded from this requirement.

To obtain assistance and approval to public announcements, promotional materials or other publicity materials, councils must contact OLG in first instance via [grants@olg.nsw.gov.au](mailto:grants@olg.nsw.gov.au)

The NSW Government or Australian Government may use any information submitted by a Council for promotional material. Information may be used in the form of press releases, case studies, promotional material and in response to media enquires relevant to the Local Government Recovery grant program.

### **Assurance and acquittal**

Council will maintain and make available accurate audit records consistent with the minimum evidentiary requirements outlined in clause 10.4 of the DRFA. DRFA records must be available for seven years from the end of the financial year the claim is acquitted by the Australian Government.

For assurance purposes, the Australian Government may at any time, via the OLG, request documentation to evidence the NSW Government’s compliance with any aspect of the DRFA.

Council must consent to NSW Reconstruction Authority conducting an audit of grant funding within a period seven years from the signing of the grant acknowledgement, and retain relevant documentary evidence to provide on request, should they be selected for audit. Documentary evidence may include:

- Financial acquittal report
- Payment receipts for completed works
- Bank records or ledgers
- Statutory Declaration from authorised delegate
- Site inspections
- Obtaining relevant documentary evidence to support estimated reconstruction costs and or value for money assessments
- Verification reviews on measures or projects.

Penalties apply where false or misleading information is provided.

## Part 6: Definitions

**Capital items** means direct costs incurred for the purchase or upgrade of items or equipment that are required to deliver an eligible project, and are items which council will retain beyond the life of the project (e.g. mobile phones, laptops, whitegoods, electronics, plant machinery or equipment, tools, office furniture). For this program the total amount claimable for all capital items is limited to a maximum of 5% of the total grant value.

**Community Infrastructure** means key community infrastructure owned/managed by non-council community groups. It must be demonstrated that this infrastructure plays a key role in providing one or more of the following:

- basic social and recreational amenity to local residents and visitors
- help support and/or safeguard community cohesion
- support the delivery of social support networks
- support local and Indigenous-owned businesses through procurement

**Disaster Recovery Funding Arrangements 2018 (DRFA)** means the joint Commonwealth-State cost sharing arrangements, these can be viewed online via [disasterassist.gov.au/disaster-arrangements](https://disasterassist.gov.au/disaster-arrangements)

**Eligible Disaster Events** means Natural Disaster Declarations that have been activated under the DRFA and for the purpose of this program guideline specifically include:

- **AGRN 1030** Southern & Central West NSW Flooding: 4 August 2022 Onwards; and
- **AGRN 1034** NSW Flooding: 14 September 2022 Onwards

**Essential Public Asset (under the DRFA)** means an asset that must be a transport or public infrastructure asset that is an integral part of a state infrastructure and normal functioning of a community. Examples of assets that are **not** considered to be essential public assets are: Private roads, Roads on Crown Land that are not Crown Roads, Sporting or recreational or community facilities (for example, playgrounds and associated facilities), Beaches, coastal areas and riverbanks, Religious establishments, Cemeteries, Memorials

**Funding Assistance Measure** means financial relief or recovery measures that are available under the Disaster Recovery Funding Arrangements 2018 (i.e., Category A, B, C or D) and/or NSW Disaster Assistance Guidelines.

**New Infrastructure** means capital works including construction of new council/community infrastructure as well as refurbishment, repair, and betterment of existing council/community infrastructure, which did not exist prior to AGRN 1030 or AGRN 1034. Capital works are: improvements to the land or building, or freestanding equipment that will be fixed or installed to the land or building. For the purposes of this program, new infrastructure must have clear disaster resilience outcomes.

**NSW Disaster Assistance Guidelines** means the NSW financial and non-financial support measures to assist NSW communities to recover from the impacts of disasters. These can be viewed online via [nsw.gov.au/disaster-recovery/disaster-recovery-funding-arrangements](https://nsw.gov.au/disaster-recovery/disaster-recovery-funding-arrangements)

**Reconstruction** means the restoration or replacement of a damaged infrastructure asset.

**Resilience** for the purpose of this program guideline resilience means: a successful recovery process that “promotes practices that minimise the community’s risk to all hazards and strengthens its ability to withstand and recover from future disasters, which constitutes a community’s resilience” (FEMA 2011, National Disaster Recovery Framework, 11).

## Appendix A

### List of Eligible LGAs declared under AGRN 1030 and/or AGRN 1034

|                          |                                |
|--------------------------|--------------------------------|
| 1. Albury                | 24. Inverell                   |
| 2. Balranald             | 25. Junee                      |
| 3. Bathurst              | 26. Lachlan                    |
| 4. Berrigan              | 27. Leeton                     |
| 5. Bland                 | 28. Liverpool Plains           |
| 6. Blayney               | 29. Lockhart                   |
| 7. Bourke                | 30. Moree Plains               |
| 8. Carrathool            | 31. Murray River               |
| 9. Central Darling       | 32. Murrumbidgee               |
| 10. Cobar                | 33. Narrabri                   |
| 11. Coolamon             | 34. Narrandera                 |
| 12. Coonamble            | 35. Orange                     |
| 13. Cootamundra-Gundagai | 36. Snowy Valleys              |
| 14. Edward River         | 37. Tamworth                   |
| 15. Federation           | 38. Temora                     |
| 16. Forbes               | 39. Unincorporated Area of NSW |
| 17. Gilgandra            | 40. Uralla                     |
| 18. Greater Hume         | 41. Wagga Wagga                |
| 19. Griffith             | 42. Walcha                     |
| 20. Gunnedah             | 43. Warrumbungle               |
| 21. Gwydir               | 44. Weddin                     |
| 22. Hay                  | 45. Wenworth                   |
| 23. Hilltops             | 46. Yass Valley                |

Note: LGAs are subject to change pending any further extensions to disaster declarations.

### Unincorporated Area of NSW – agreed eligible organisations

NSW Department of Planning and Environment, Crown Lands.

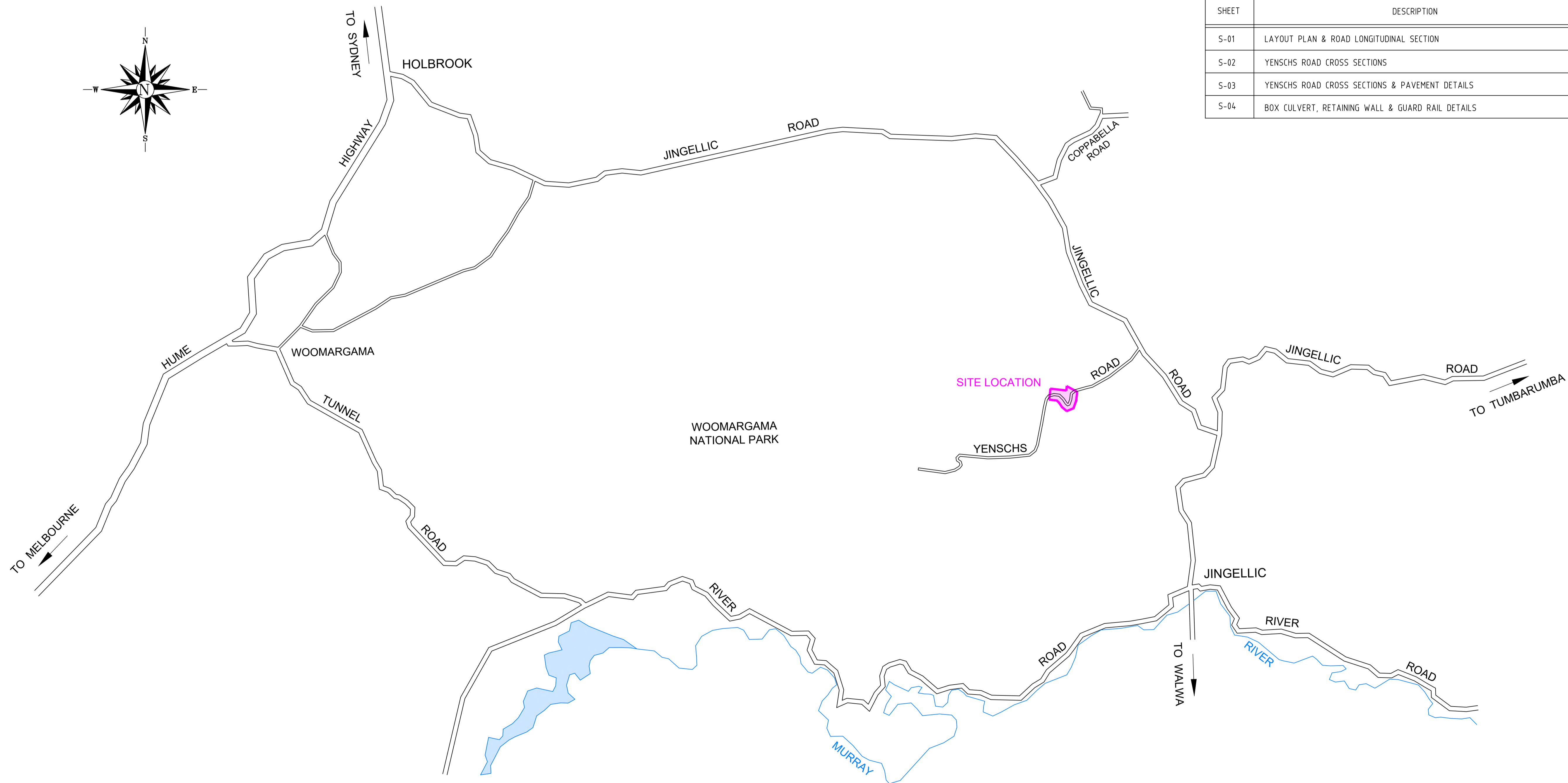
Note: Eligible organisations are determined by agreement between NSW administering agencies.

# ROAD & CULVERT UPGRADE YENSCHS ROAD, LANKEYS CREEK

**GREATER HUME  
SHIRE COUNCIL**  
ANDREW WALLS  
39 YOUNG STREET  
HOLBROOK, NSW 2644  
Ph 02 60 448 930

## SCHEDULE OF DRAWINGS

| SHEET | DESCRIPTION                                      |
|-------|--|
| S-01  | LAYOUT PLAN & ROAD LONGITUDINAL SECTION          |
| S-02  | YENSCHS ROAD CROSS SECTIONS                      |
| S-03  | YENSCHS ROAD CROSS SECTIONS & PAVEMENT DETAILS   |
| S-04  | BOX CULVERT, RETAINING WALL & GUARD RAIL DETAILS |



**LOCALITY PLAN**  
SCALE = NTS

PROJECT No : 230018



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**GENERAL NOTES:**

- ALL WORKS ARE TO BE CARRIED OUT IN ACCORDANCE WITH THE PLANS AND SPECIFICATIONS APPROVED BY THE COUNCIL AND TO THE SATISFACTION OF THE PROJECT MANAGER.
- ALL RELEVANT AUTHORITIES ARE TO BE NOTIFIED TWO (2) DAYS PRIOR TO THE COMMENCEMENT OF WORKS ON SITE.
- MGA CO-ORDINATES & AHD DATUM HAVE BEEN ADOPTED FROM THE POINT INDICATED AS "MGA ORIGIN" ON THE PLANS. ALL CHAINAGES ARE GROUND DISTANCE.
- CHAINAGES ARE TO PAVEMENT CENTERLINE UNLESS OTHERWISE SHOWN.
- CONTRACTOR TO VERIFY T.B.M. LEVELS BEFORE COMMENCING WORK ON SITE.
- UNDERGROUND SERVICE LOCATIONS ARE INDICATIVE ONLY AND HAVE BEEN DERIVED FROM AUTHORITY RECORDS. THESE SERVICES MUST BE PROVED ON SITE BY RELEVANT AUTHORITIES PRIOR TO COMMENCEMENT OF CONSTRUCTION.
- LEVEL ARE IN METERS TO AHD.
- ON DAYS OF TOTAL FIRE BAN ADVICE MUST BE SOUGHT FROM NSW RFS IF WORK CAN CONTINUE. THE SUPERINTENDENT MUST BE NOTIFIED OF THE OUTCOME OF THAT ADVICE.
- WHEN BARRIER PRODUCTS ARE SPECIFIED, THEY SHALL BE ACCOMPANIED BY A NOTE WHICH SPECIFIES THE TYPE OF SYSTEM DESIGNED ALONG WITH THE TEST LEVELS. A SUITABLY QUALIFIED ENGINEERING CONSULTANCY TO DETERMINE MINIMUM TEST LEVELS, WHICH MAY LIMIT SUITABLE PRODUCTS THAT CAN BE SELECTED.
- FOR THE DETERMINATION OF ADVISORY SPEEDS ON HORIZONTAL AND VERTICAL CURVES, REFER TO AS1742.2 APPENDIX F FOR PROCEDURE AND REPORTING REQUIREMENTS.
- EXPOSED BATTER SLOPES AND CONTOUR DRAINS TO BE TOP-SOILED AND HYDRO-SEEDED. STRAW MULCH APPLIED ON BATTER SLOPES (WITH SPRAY BITUMEN EMULSION BINDER) WHERE PROTECTION FROM STORMWATER EROSION IS REQUIRED. AREAS TO BE DETERMINED ON SITE.

**EXISTING LEGEND**

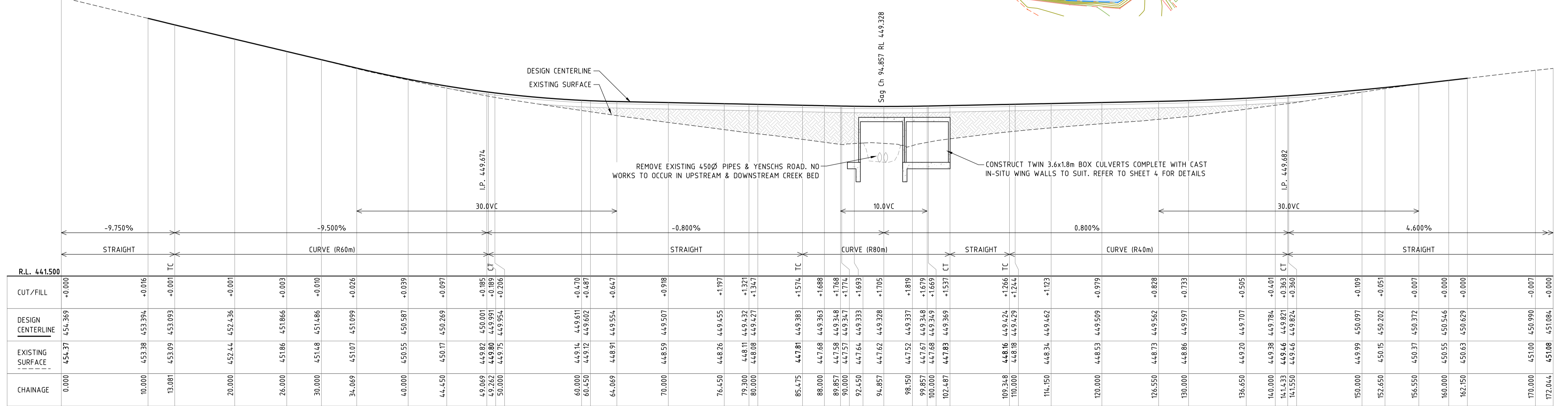
- Instrument Station
- Fence
- Top of Bank
- Toe of Bank
- Drain
- Underground drain
- Edge of Bitumen
- Centre of Bitumen
- Edge of Formation
- Shrub
- Tree

**DESIGN LEGEND**

- Edge of Seal
- Edge of Shoulder
- Toe of Batter
- Top of Batter
- Centre of Bitumen
- Design Drain
- Trees to be Removed
- Sealed Area
- Sealed Shoulder Area
- Creek bed protection area
- Rock Beaching
- Guard Rail

| CHAINAGE | EXISTING SURFACE | AVERAGE GRADE = -1.4% | -3.6% | AVERAGE GRADE = -1.8% |
|----------|------------------|-----------------------|-------|-----------------------|
| 36.330   | 447.30           |                       |       |                       |
| 41.744   | 447.02           |                       |       |                       |
| 50.036   | 447.08           |                       |       |                       |
| 51.525   | 447.08           |                       |       |                       |
| 53.850   | 447.00           |                       |       |                       |
| 63.976   | 446.50           |                       |       |                       |
| 65.827   | 446.34           |                       |       |                       |
| 67.800   | 446.50           |                       |       |                       |
| 68.572   | 446.58           |                       |       |                       |
| 69.339   | 446.36           |                       |       |                       |
| 73.604   | 446.40           |                       |       |                       |
| 74.702   | 446.41           |                       |       |                       |
| 77.127   | 446.37           |                       |       |                       |
| 80.000   | 446.33           |                       |       |                       |

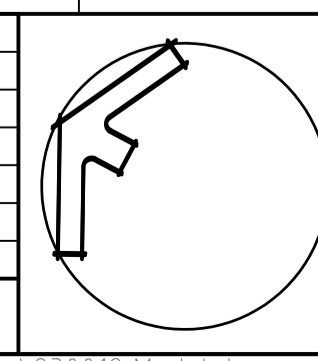
**LONGITUDINAL SECTION**  
WATER CREEK (CH 36.330 TO CH 80.000)  
SCALES: HORIZONTAL 1:250 VERTICAL 1:100



**LONGITUDINAL SECTION**  
YENSCHS ROAD (CH 0.000 TO CH 172.044)  
SCALES: HORIZONTAL 1:250 VERTICAL 1:100

| CHAINAGE | CUT/FILL | DESIGN CENTERLINE | EXISTING SURFACE |
|----------|----------|-------------------|------------------|
| 0.000    | +0.000   | 454.37            | 454.369          |
| 10.000   | +0.016   | 453.394           | 453.394          |
| 13.081   | -0.001   | 453.093           | 453.093          |
| 20.000   | +0.001   | 452.436           | 452.436          |
| 26.000   | -0.003   | 451.866           | 451.866          |
| 30.000   | -0.010   | 451.486           | 451.486          |
| 34.069   | -0.026   | 451.077           | 451.077          |
| 40.000   | -0.039   | 450.587           | 450.587          |
| 44.450   | -0.097   | 450.269           | 450.269          |
| 49.069   | -0.185   | 449.822           | 449.822          |
| 49.262   | -0.189   | 449.991           | 449.991          |
| 50.000   | -0.206   | 449.954           | 449.954          |
| 60.000   | -0.470   | 449.611           | 449.611          |
| 60.450   | -0.487   | 449.602           | 449.602          |
| 64.069   | -0.647   | 449.554           | 449.554          |
| 70.000   | -0.918   | 449.307           | 449.307          |
| 76.450   | +1.197   | 448.264           | 448.264          |
| 79.300   | +1.321   | 448.432           | 448.432          |
| 80.000   | +1.347   | 448.088           | 448.088          |
| 85.475   | +1.574   | 447.811           | 447.811          |
| 88.000   | +1.688   | 447.068           | 447.068          |
| 89.857   | +1.768   | 447.588           | 447.588          |
| 90.000   | +1.714   | 447.571           | 447.571          |
| 92.450   | +1.693   | 447.644           | 447.644          |
| 94.857   | +1.705   | 447.622           | 447.622          |
| 98.150   | +1.819   | 447.732           | 447.732          |
| 99.857   | +1.679   | 447.671           | 447.671          |
| 100.000  | +1.669   | 447.668           | 447.668          |
| 102.487  | +1.537   | 447.883           | 447.883          |
| 109.348  | +1.266   | 448.164           | 448.164          |
| 110.000  | +1.244   | 448.188           | 448.188          |
| 114.150  | +1.123   | 448.344           | 448.344          |
| 120.000  | +0.979   | 448.533           | 448.533          |
| 126.550  | +0.828   | 448.733           | 448.733          |
| 130.000  | +0.733   | 448.866           | 448.866          |
| 136.650  | +0.505   | 449.200           | 449.200          |
| 140.000  | +0.401   | 449.388           | 449.388          |
| 141.433  | +0.363   | 449.466           | 449.466          |
| 141.550  | +0.360   | 449.466           | 449.466          |
| 150.000  | +0.109   | 449.999           | 449.999          |
| 152.650  | +0.051   | 450.154           | 450.154          |
| 156.550  | +0.007   | 450.372           | 450.372          |
| 160.000  | +0.000   | 450.546           | 450.546          |
| 162.150  | +0.000   | 450.629           | 450.629          |
| 170.000  | -0.007   | 451.000           | 451.000          |
| 172.044  | -0.000   | 451.084           | 451.084          |

| Issue | Amendments        | Int | Date    |
|-------|-------------------|-----|---------|
| 3.    | APPROVAL ISSUE    | JM  | 16MAY23 |
| 2.    | PRELIMINARY ISSUE | JM  | 8MAY23  |
| 1.    | CONCEPT ISSUE     | JM  | 2MAY23  |



**NOTES**  
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CT = CIRCULAR CURVE TO TANGENT  
CH = CHAINAGE

Scale 1:250

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|          |         |   |   |
|----------|---------|---|---|
| Designed | JM      | <b>EDM Group</b><br>PLANNERS SURVEYORS & ENGINEERS<br>OFFICES 99 HUME ST<br>PO Box 317 WODONGA 3689<br>Ph (02) 6057 8578<br>Fax (02) 6056 2392<br>EDM Group ABN 12 532 366 914<br>www.edmgroup.com.au | <b>GREATER HUME SHIRE COUNCIL</b><br>CULVERT UPGRADE<br>YENSCHS ROAD<br>LANKEYS CREEK, NSW 2644<br>LAYOUT PLAN & ROAD LONGITUDINAL SECTION<br>Drawing No. 230018 Model<br>Scale 1:250 |
| Checked  | RTR     |   |   |
| Drawn    | JM      |   |   |
| Survey   | EDM     |   |   |
| Date     | 28MAR23 |   |   |
| Datum    | AHD     | Original Sheet  | A1  |



| Issue | Amendments        | Int | Date    | Issue | Amendments | Int | Date |
|-------|-------------------|-----|---------|-------|------------|-----|------|
| 3.    | APPROVAL ISSUE    | JM  | 16MAY23 |       |            |     |      |
| 2.    | PRELIMINARY ISSUE | JM  | 8MAY23  |       |            |     |      |
| 1.    | CONCEPT ISSUE     | JM  | 2MAY23  |       |            |     |      |

| Issue | Amendments | Int | Date |
|-------|------------|-----|------|
|       |            |     |      |
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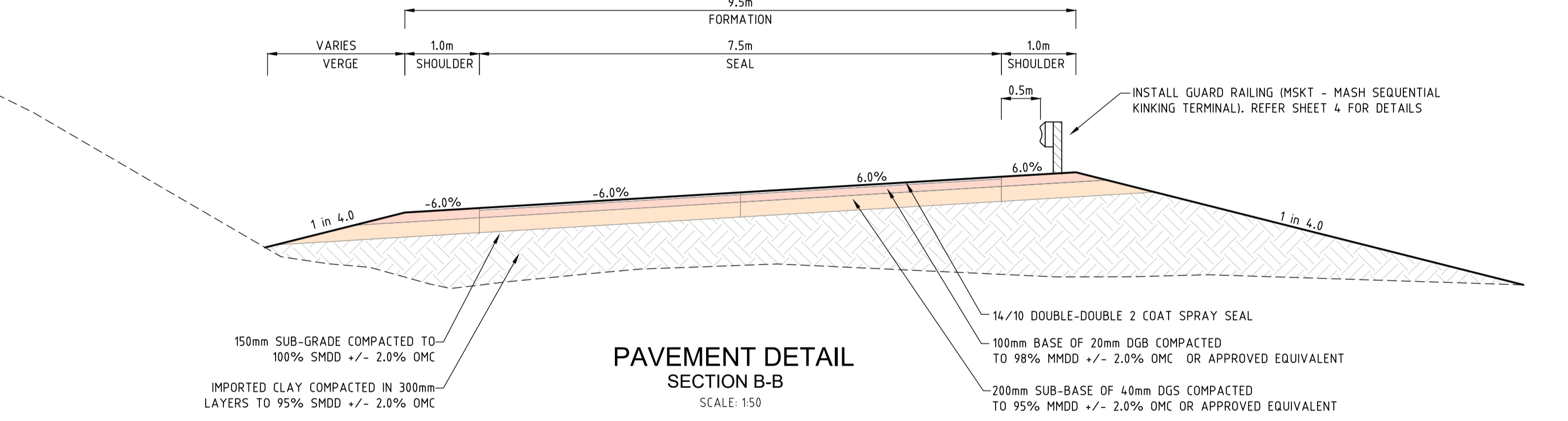
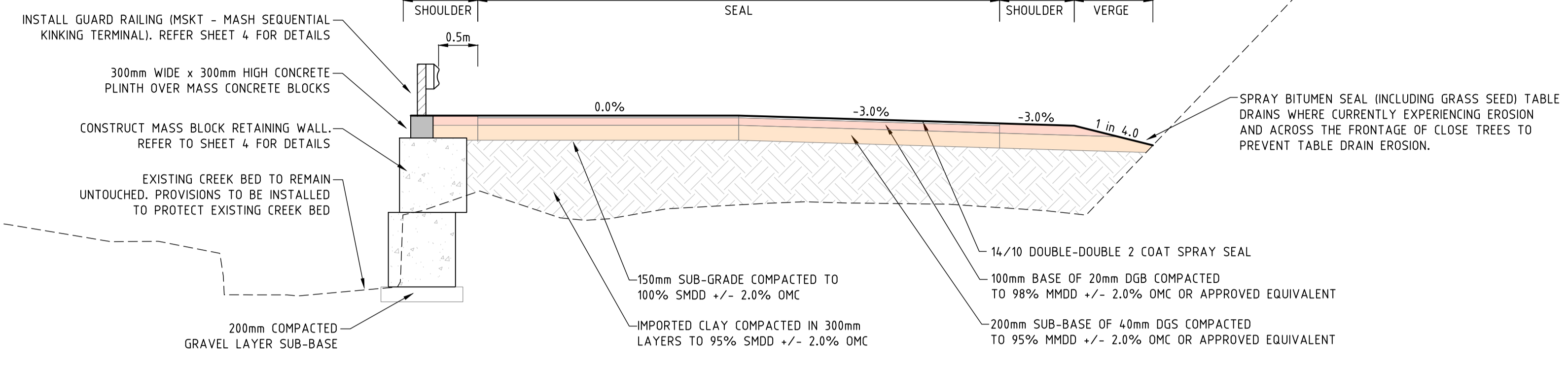
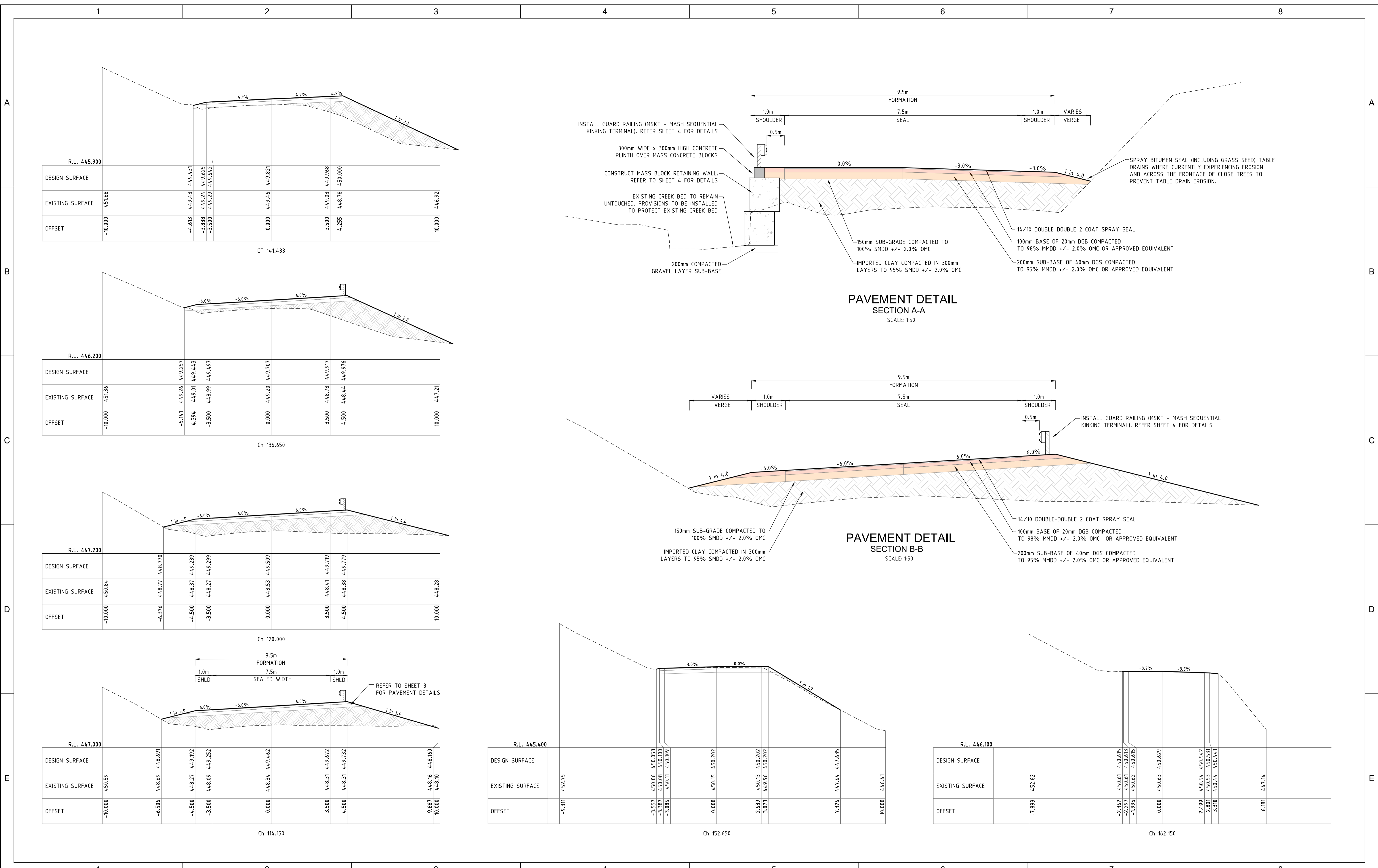
Scale 1:100

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| Designed | JM      |
| Checked  | RTR     |
| Drawn    | JM      |
| Survey   | EDM     |
| Date     | 28MAR23 |
| Datum    | AHD     |

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 LANKEYS CREEK, NSW 2644  
 YENSCHS ROAD CROSS SECTIONS  
 Drawing No. 230018 Model  
 Scale 1:100

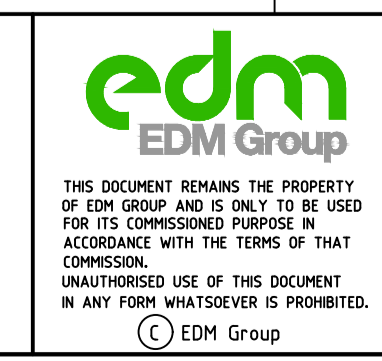
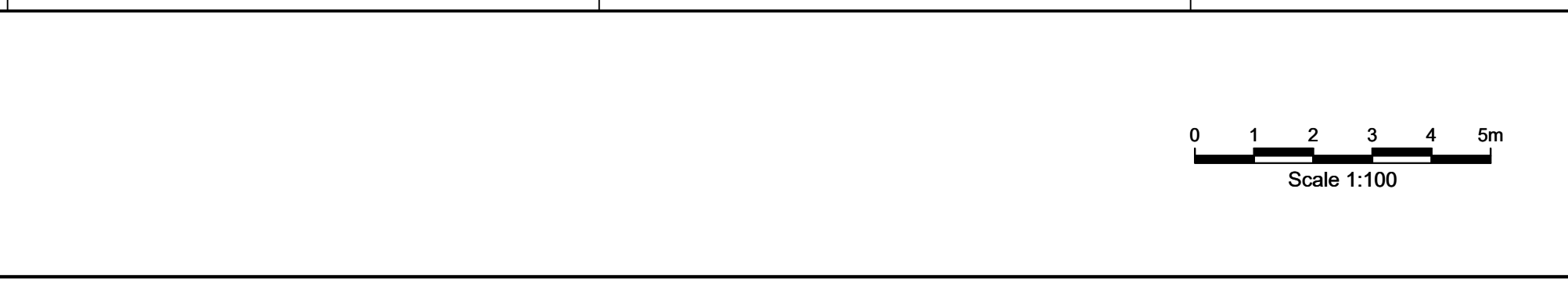




| Issue | Amendments        | Int | Date    | Issue | Amendments | Int | Date |
|-------|-------------------|-----|---------|-------|------------|-----|------|
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| 1.    | CONCEPT ISSUE     | JM  | 2MAY23  |       |            |     |      |

**REVISIONS**

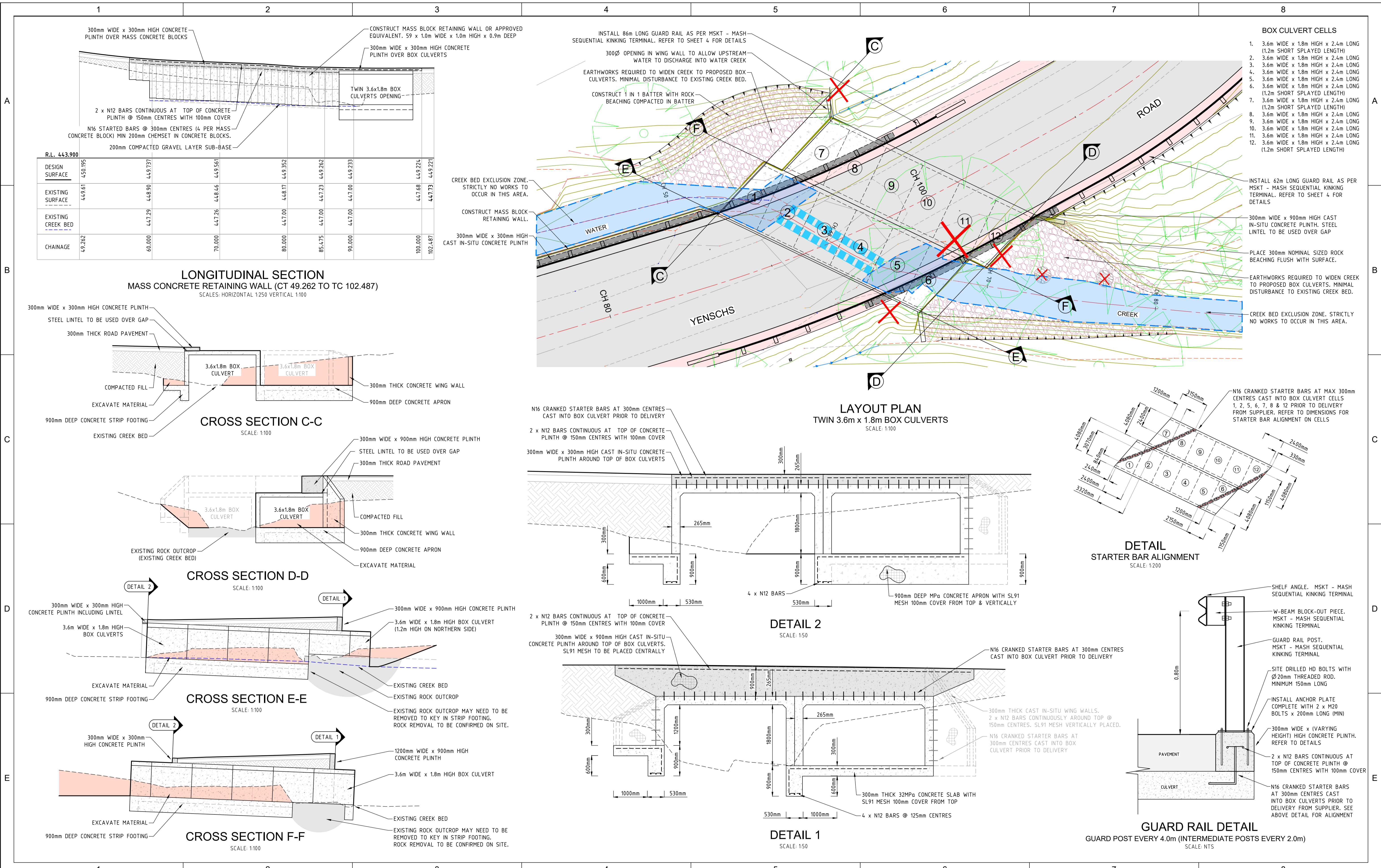
**NOTES**  
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|          |         |
|----------|---------|
| Designed | JM      |
| Checked  | RTR     |
| Drawn    | JM      |
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| Date     | 28MAR23 |
| Datum    | AHD     |

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 YENSCHS ROAD CROSS SECTIONS  
 Drawing No. 230018 Model  
 Scale 1:100

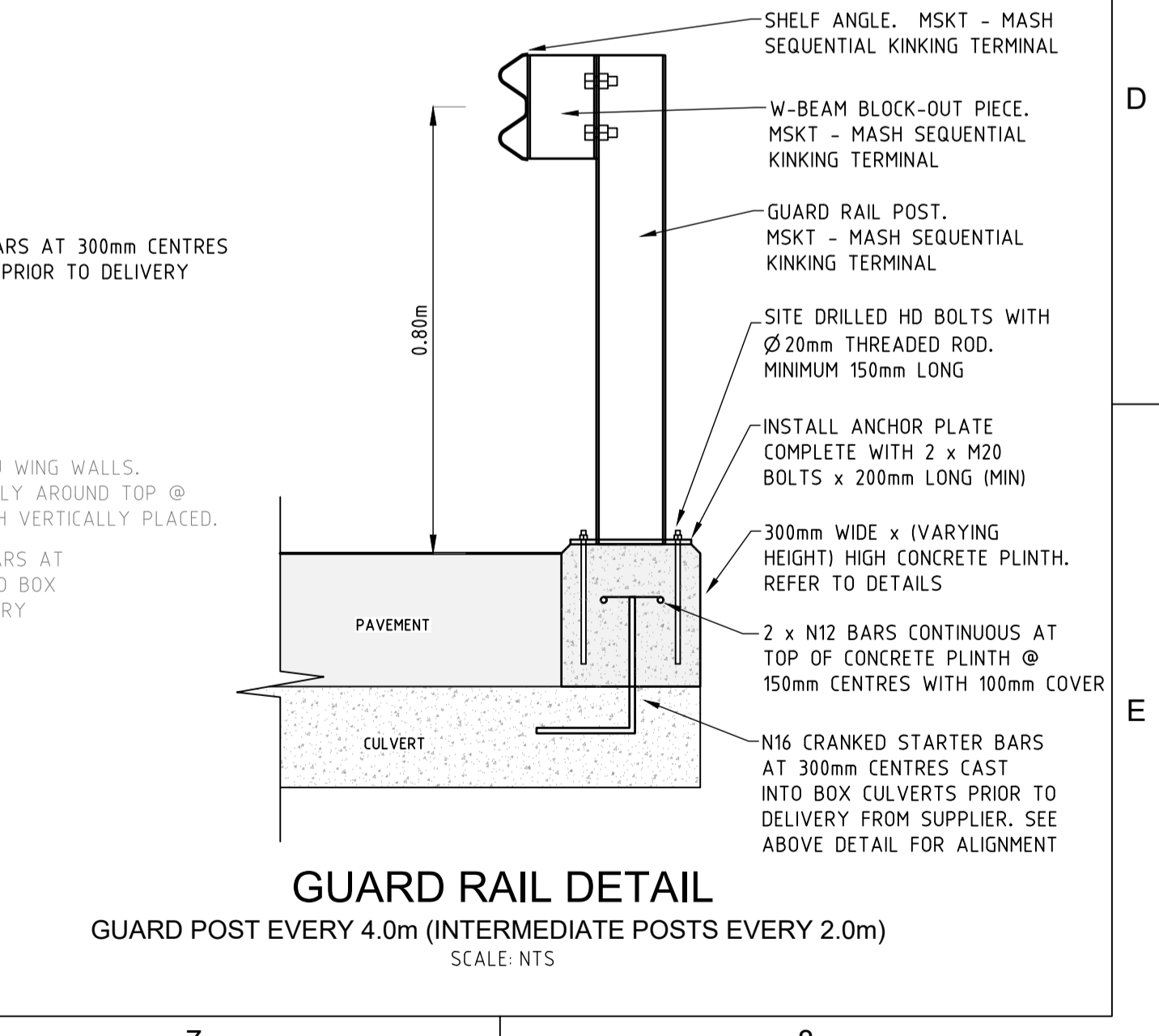
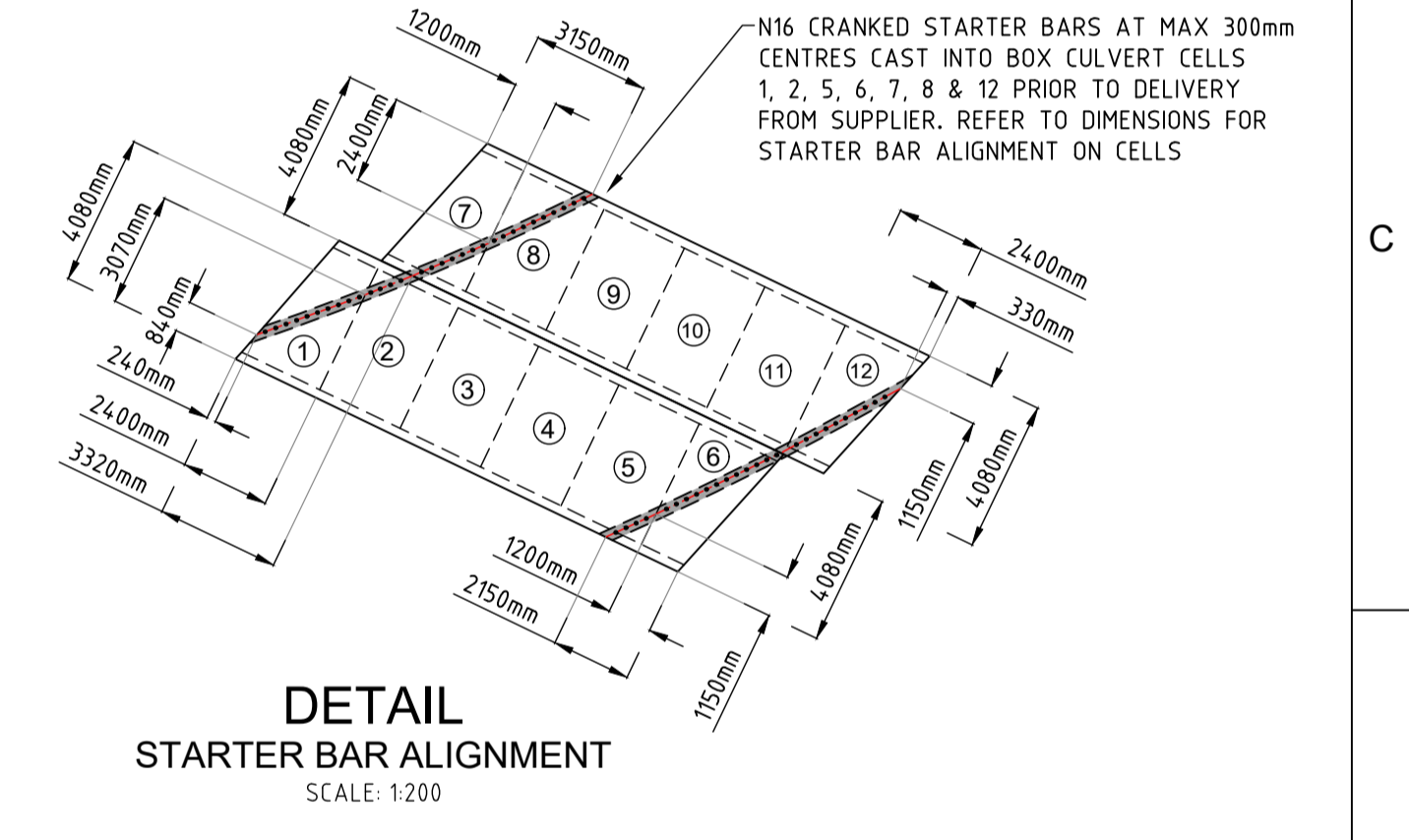
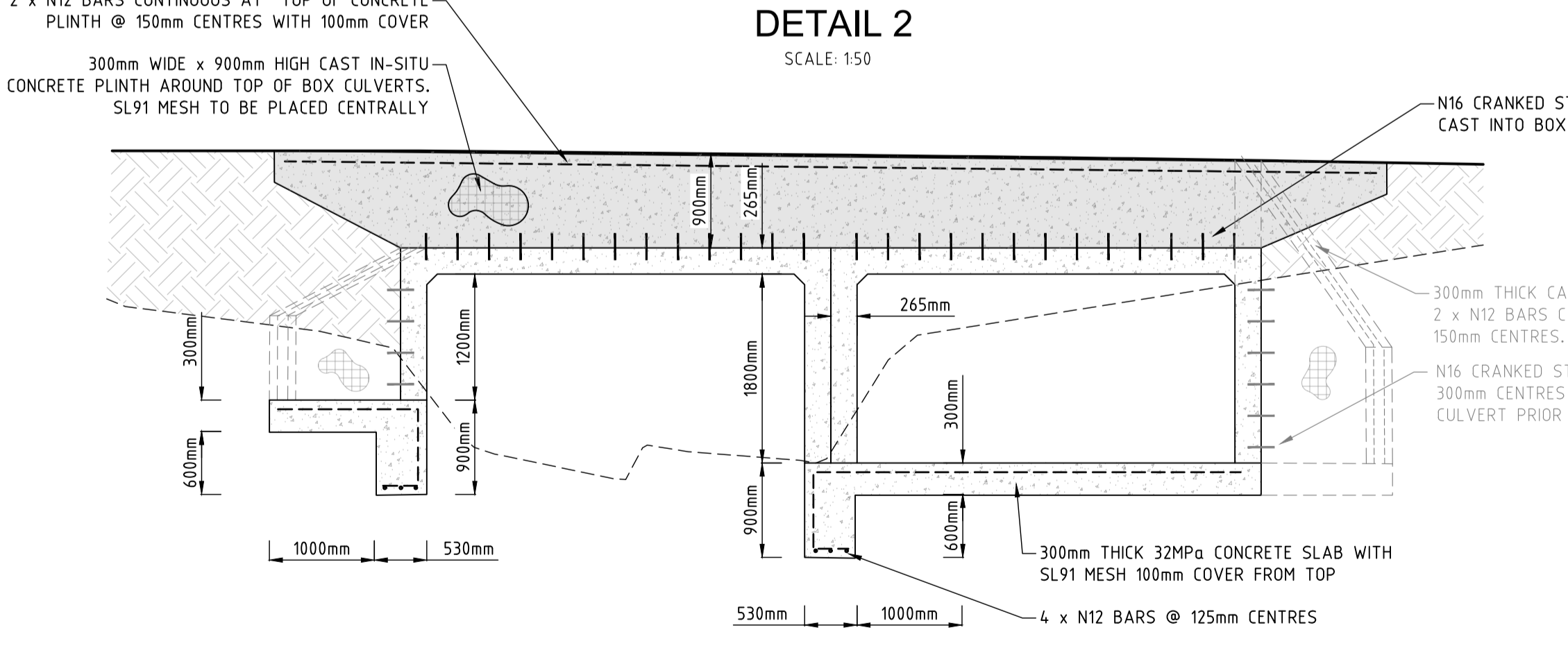
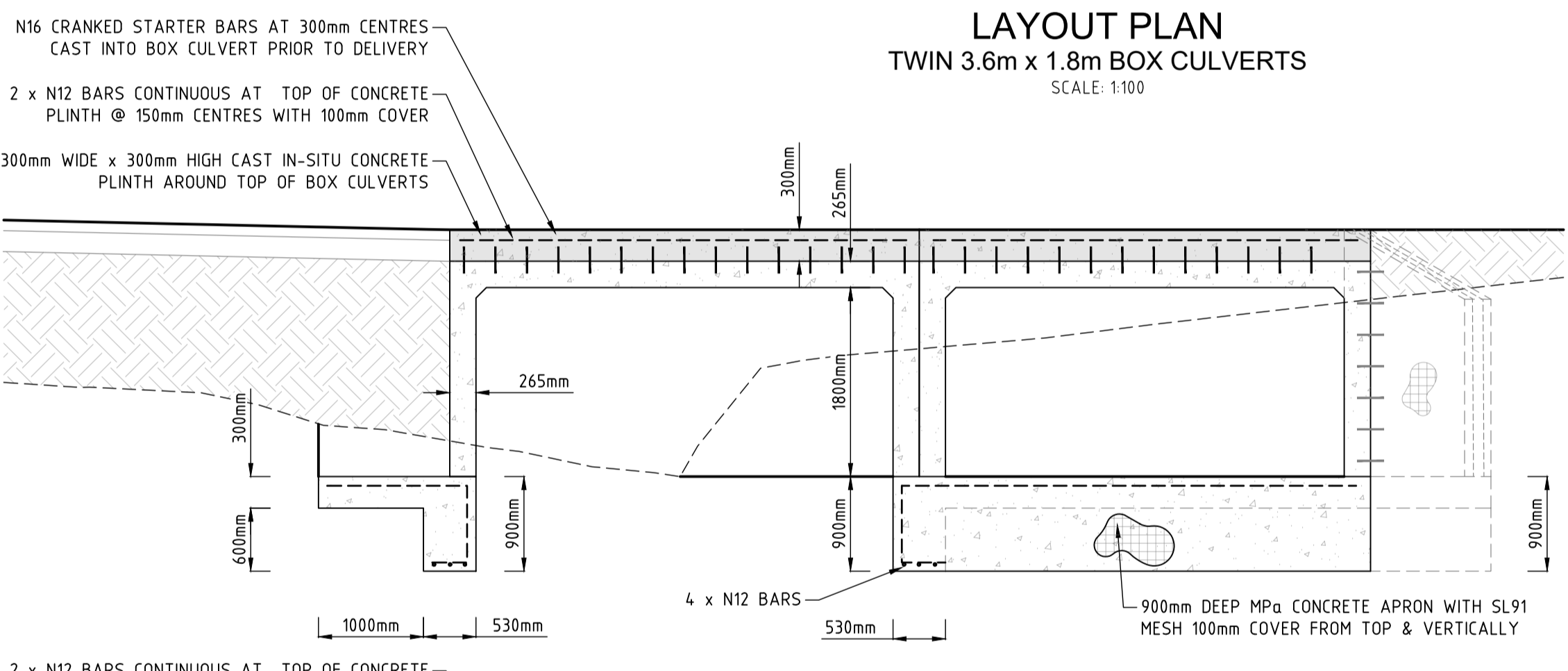
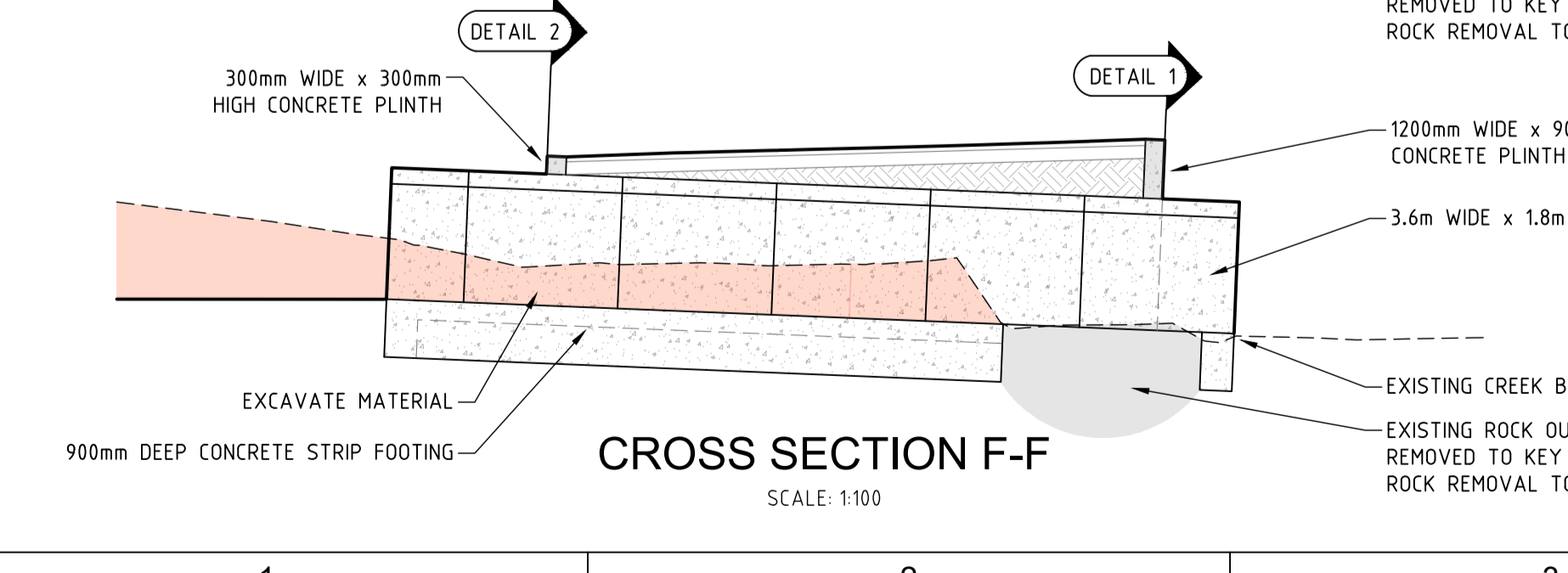
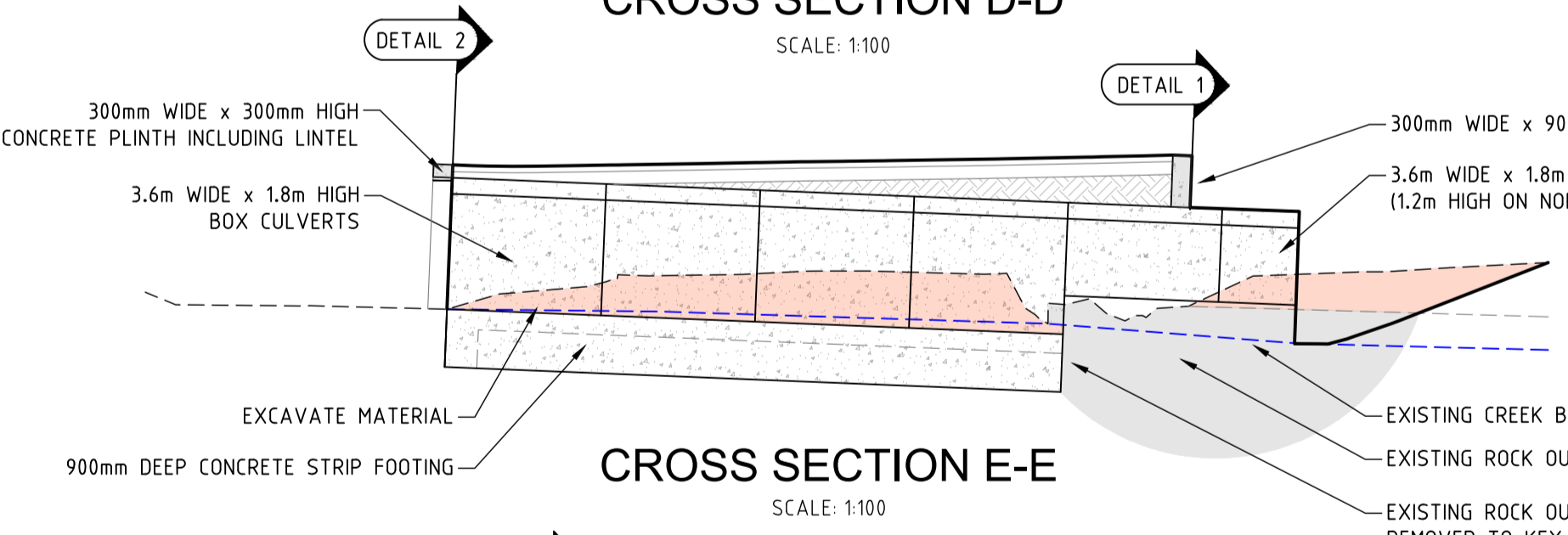
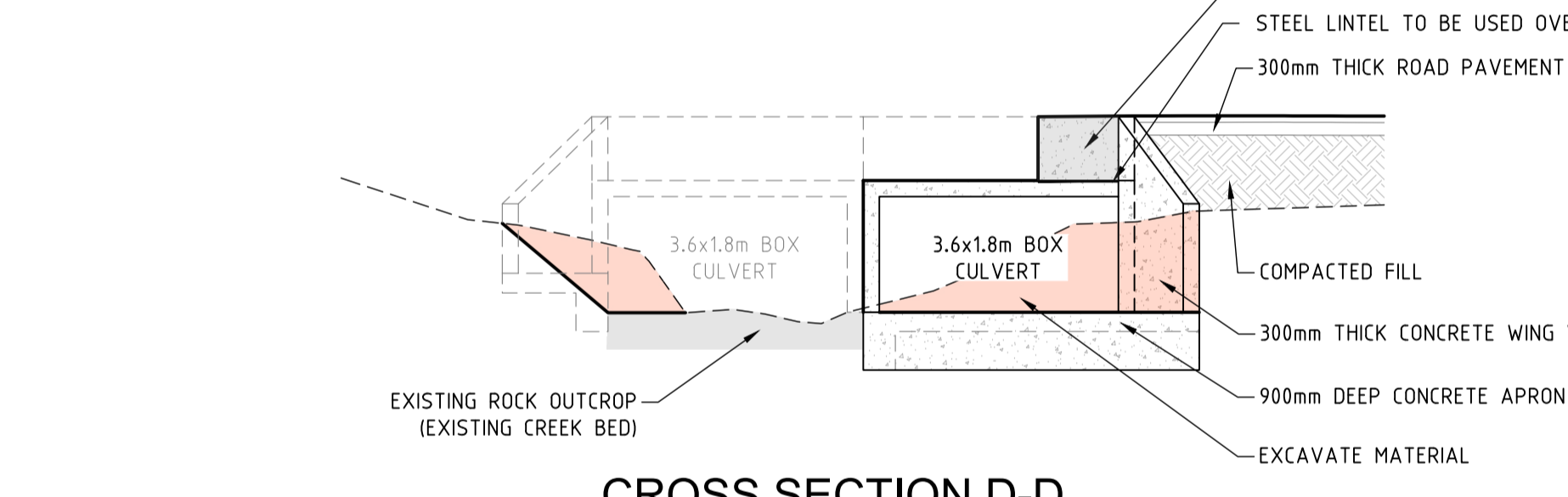
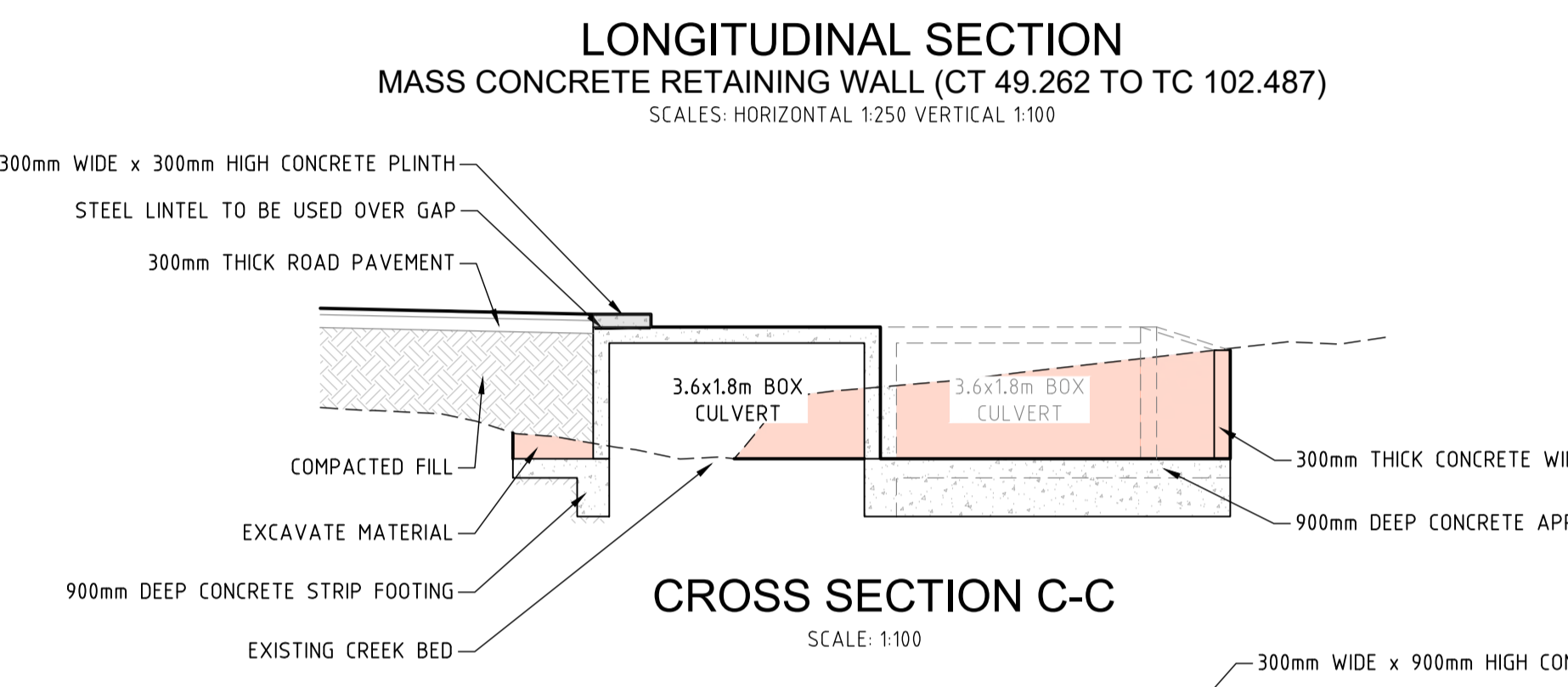


**BOX CULVERT CELLS**

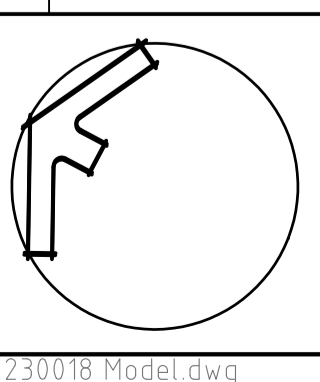
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- 3.6m WIDE x 1.8m HIGH x 2.4m LONG
- 3.6m WIDE x 1.8m HIGH x 2.4m LONG
- 3.6m WIDE x 1.8m HIGH x 2.4m LONG
- 3.6m WIDE x 1.8m HIGH x 2.4m LONG
- 3.6m WIDE x 1.8m HIGH x 2.4m LONG (1.2m SHORT SPPLAYED LENGTH)
- 3.6m WIDE x 1.8m HIGH x 2.4m LONG (1.2m SHORT SPPLAYED LENGTH)
- 3.6m WIDE x 1.8m HIGH x 2.4m LONG
- 3.6m WIDE x 1.8m HIGH x 2.4m LONG
- 3.6m WIDE x 1.8m HIGH x 2.4m LONG
- 3.6m WIDE x 1.8m HIGH x 2.4m LONG
- 3.6m WIDE x 1.8m HIGH x 2.4m LONG

**LONGITUDINAL SECTION MASS CONCRETE RETAINING WALL (CT 49.262 TO TC 102.487)**  
 SCALES: HORIZONTAL 1:250 VERTICAL 1:100

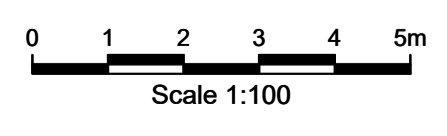
| R.L. 443.900       | 1       | 2       | 3       | 4       | 5       | 6       | 7       | 8       |
|--------------------|---------|---------|---------|---------|---------|---------|---------|---------|
| DESIGN SURFACE     | 450.195 | 449.737 | 449.561 | 449.352 | 449.262 | 449.233 | 449.224 | 449.221 |
| EXISTING SURFACE   | 449.61  | 448.90  | 448.16  | 448.17  | 447.23  | 447.00  | 447.00  | 447.73  |
| EXISTING CREEK BED | 447.29  | 447.29  | 447.26  | 447.00  | 447.00  | 447.00  | 447.00  | 447.73  |
| CHAINAGE           | 49.262  | 60.000  | 70.000  | 80.000  | 85.475  | 90.000  | 100.000 | 102.487 |



| Issue | Amendments        | Int | Date    | Issue | Amendments | Int | Date |
|-------|-------------------|-----|---------|-------|------------|-----|------|
| 3.    | APPROVAL ISSUE    | JM  | 16MAY23 |       |            |     |      |
| 2.    | PRELIMINARY ISSUE | JM  | 8MAY23  |       |            |     |      |
| 1.    | CONCEPT ISSUE     | JM  | 2MAY23  |       |            |     |      |



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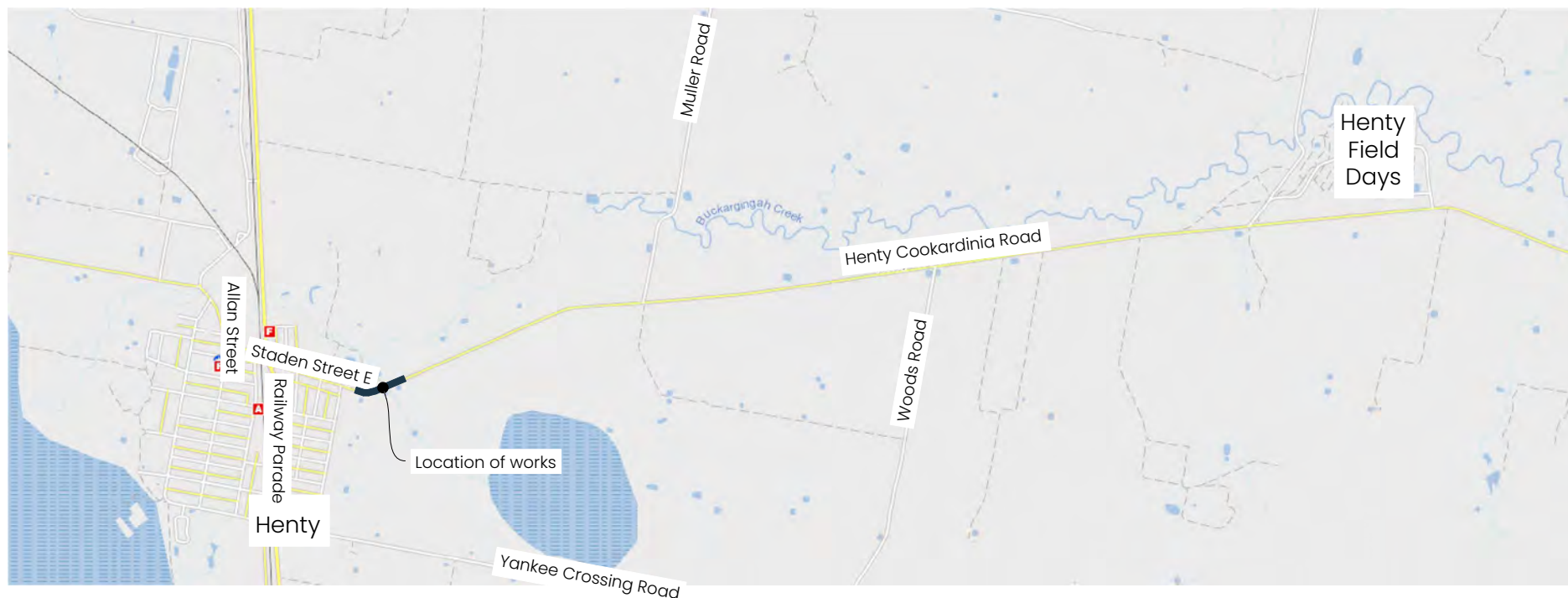
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| Designed | JM      |
| Checked  | RTR     |
| Drawn    | JM      |
| Survey   | EDM     |
| Date     | 28MAR23 |
| Datum    | AHD     |

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**GREATER HUME SHIRE COUNCIL**  
 CULVERT UPGRADE  
 YENSCHS ROAD, LANKEYS CREEK, NSW 2644  
 BOX CULVERT, GUARD RAIL &  
 MASS CONCRETE RETAINING WALL DETAILS  
 Drawing No. 230018 Model  
 Scale 1:100  
 SHEET 4 OF 4  
 A1



# Henty-Cookardinia Rd - Flood Protection - CH168 to CH530



## General Notes

1. These drawings are to be read in conjunction with relevant Specifications and Standard Drawings.
2. Any discrepancies occurring between drawings or between drawings and specifications, the Contractor shall during tendering assume the larger/greater and any discrepancy shall be referred to the engineers prior to any site works commencing.
3. All levels shown are to Australian Height Datum (A.H.D.) unless otherwise noted.
4. All dimensions are in meters unless otherwise noted.
5. All dimensions shall be verified on site prior to commencement of works.
6. Drawings must not be scaled.
7. Existing services in the vicinity of the works shall be located by the Contractor prior to completion of any works, refer Existing Services notes for further information.
8. No vegetation is to be removed unless otherwise noted, where construction or excavation works impact on existing vegetation, works should be carried out to the satisfaction of the Superintendent.
9. The Contractor shall erect and maintain shoring, planking and strutting, dewatering devices, barricades, sign, lights etc necessary to keep works in a safe condition through construction.
10. Notification to the relevant authority shall be given by the Contractor prior to works commencing on any trenches in excess of 1.5m deep.
11. The Contractor is responsible for the removal of all rubbish and spoil from site at the completion of works.
12. Any disturbed areas are to be hydromulched (or approved equivalent) at the completion of works unless otherwise noted.

## Existing Services

1. Underground services shown on these drawings are of varying classifications as per below summary, refer to AS 5488-2013 for further information in relation to tolerances
  - 1.1. Class A : Highest level of accuracy, obtained by exposing the underground service through potholing (or similar) and recording the top of the service as an X,Y,Z coordinate
  - 1.2. Class B : Underground service located through electromagnetic pipe and cable locator, ground penetrating radar or similar equipment.
  - 1.3. Class C : Underground service located by reference to DBYD information "connecting the dots" between known/visible assets/markers picked up through feature surveying
  - 1.4. Class D : Lowest level of accuracy, underground services located from DBYD information reliant on offsets from boundaries or similar and should be treated as indicative only
2. If no letter is shown on existing information, the default class of the linework is to be assumed as Class D.
3. Contractors are advised to complete their own DBYD enquiry to confirm the existence (or lack there of) of the services shown on these drawings as no guarantee is given in regards to the completeness or accuracy of the services shown.

## Limitations

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2. This drawing set expresses the opinions, conclusions and recommendations of Partnear based on the information reviewed, observations and assumptions outlined as of the date indicated. We disclaim any liability arising from error in the assumptions and have no responsibility or obligation to update the information contained herein.
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4. This drawing set may only be relied upon by the client, as noted in the drawing title, based on the agreed scope of work outlined in our engagement and any subsequent correspondence.
5. Partnear reserves the right to change details in this publication without notice

## Heritage Notes

1. All works must be constrained to the areas of existing disturbance and any activity proposed outside of the current assessment area should also be subject to an Aboriginal heritage assessment.
2. All access to the site and laydown areas must be within existing tracks and disturbed areas otherwise visual inspection of the sites by a qualified archaeologist is required.
3. No old growth trees may be disturbed without inspection by a qualified archaeologist for scarring or modification
4. If any items suspected of being Aboriginal in origin are discovered during the work, all work in the immediate vicinity must stop and Heritage NSW notified. The find will need to be assessed and if found to be an Aboriginal object an AHIP may be required.

| Sheet | Name   |
|-------|--|
| G201  | Locality Plan, Notes, and Setout                                       |
| G202  | Typical Sections   |
| C201  | Flood Protection Overall Plan  |
| C202  | Flood Protection Floodway Plan and Longitudinal Section - Sheet 1 of 2 |
| C203  | Flood Protection Floodway Plan and Longitudinal Section - Sheet 2 of 2 |
| C204  | Flood Protection Swale Plan and Longitudinal Section - Sheet 1 of 2    |
| C205  | Flood Protection Swale Plan and Longitudinal Section - Sheet 2 of 2    |
| C220  | Road Cross Sections (Floodway) - Sheet 1 of 5                          |
| C221  | Road Cross Sections (Floodway) - Sheet 2 of 5                          |
| C222  | Road Cross Sections (Floodway) - Sheet 3 of 5                          |
| C223  | Road Cross Sections (Floodway) - Sheet 4 of 5                          |
| C224  | Road Cross Sections (Floodway) - Sheet 5 of 5                          |
| C225  | Swale Cross Sections   |
| C230  | Drainage Longitudinal Section and Pit Schedule                         |
| C240  | Signage and Line Marking   |
| C300  | Pavement and General Details   |
| S001  | Structural Notes   |
| S002  | Culvert Cells Base Slab Plan   |
| S003  | Pavement Slab Plan   |
| S004  | Slab Details   |

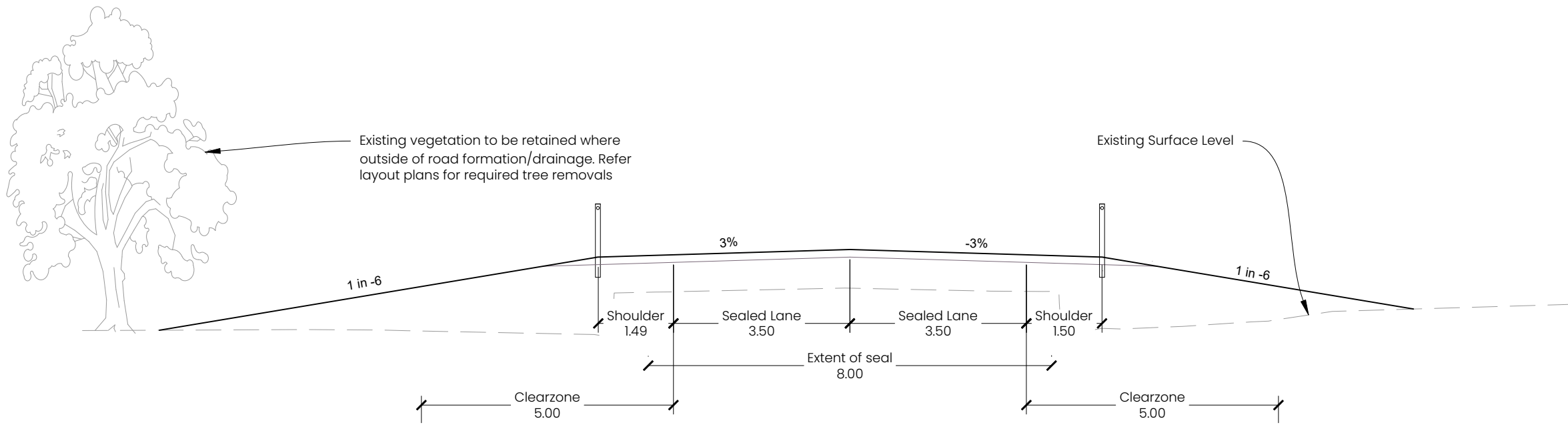
## Site Locality Plan

NTS

### Legend

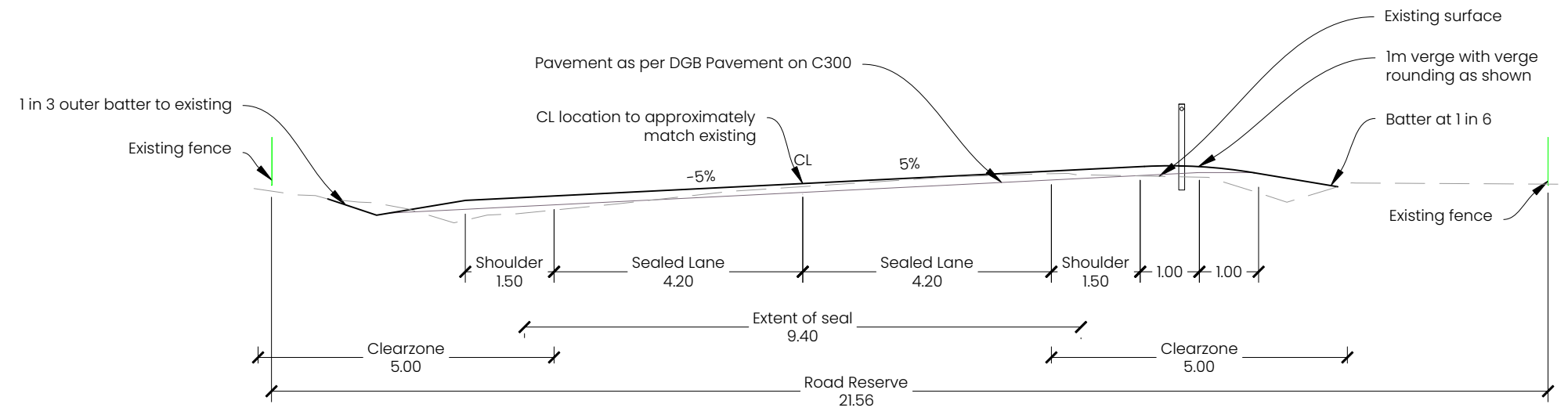
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- 300 Proposed kerbing
- Proposed drainage
- Proposed road feature
- Proposed Swale Invert
- Proposed Interface Extent
- Feature to be removed
- Existing telecoms
- Existing water
- Existing gas
- Existing electrical (Overhead)
- Property Boundary
- Existing Fence
- W-Beam Barrier
- Clear Zone
- Proposed full depth pavement
- Proposed concrete/kerbing
- Flood Extents
- Existing tree
- Existing dead tree
- Proposed Tree Removal

G:\Shared drives\Clients\Greater Hume Shire Council\ap-survey-6-Design Henty-Cookardinia Road\Design\CADD\Flood Protection\GIS-C-Henty-Cookardinia Rd-16-0201dwg - Rotted Thursday, 9 September 2023 10:45:00 AM



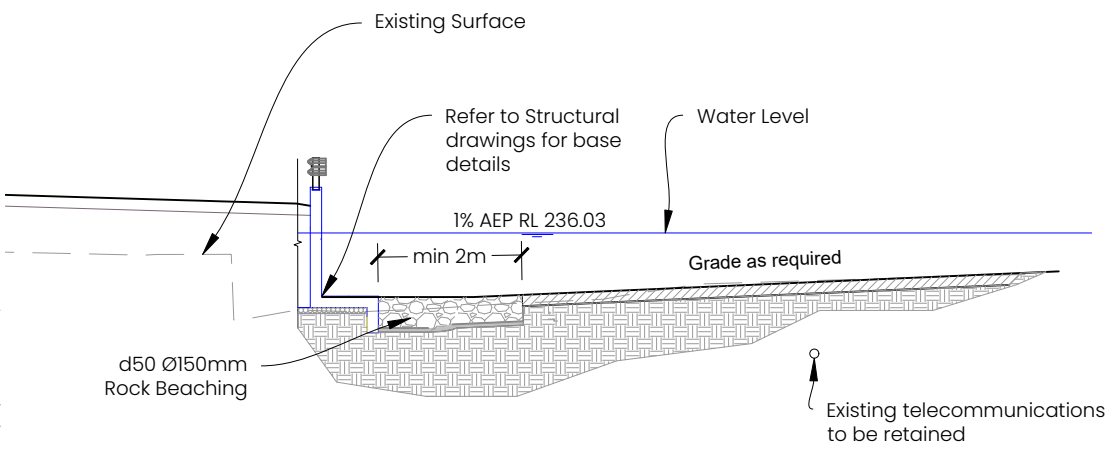
Typical Section A - Floodway - Chainage 380

Scale 1:100m



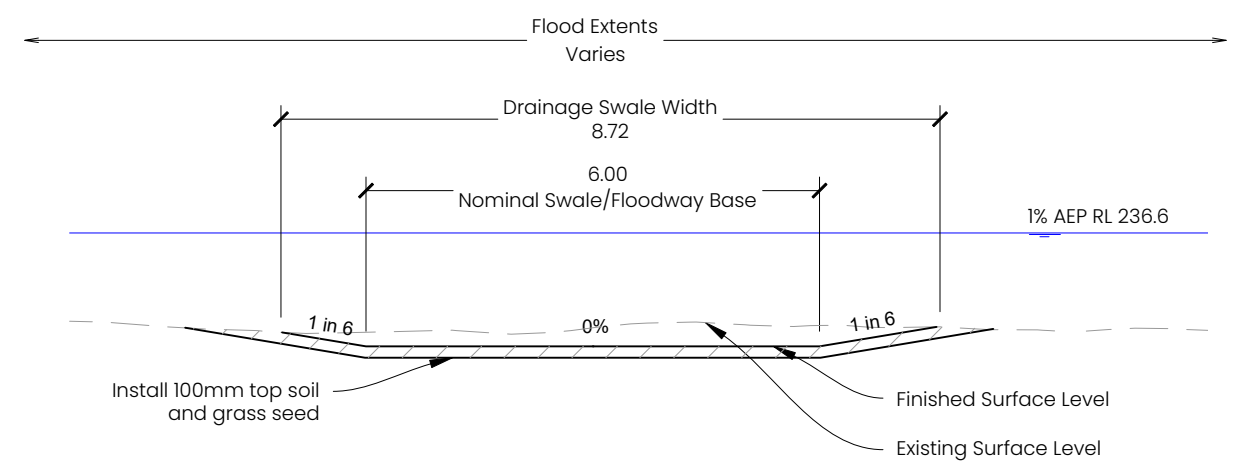
Typical Section B - Superelevated road with lane widening - Chainage 200

Scale 1:100m



Detail 1 - Culvert Inlet

NTS

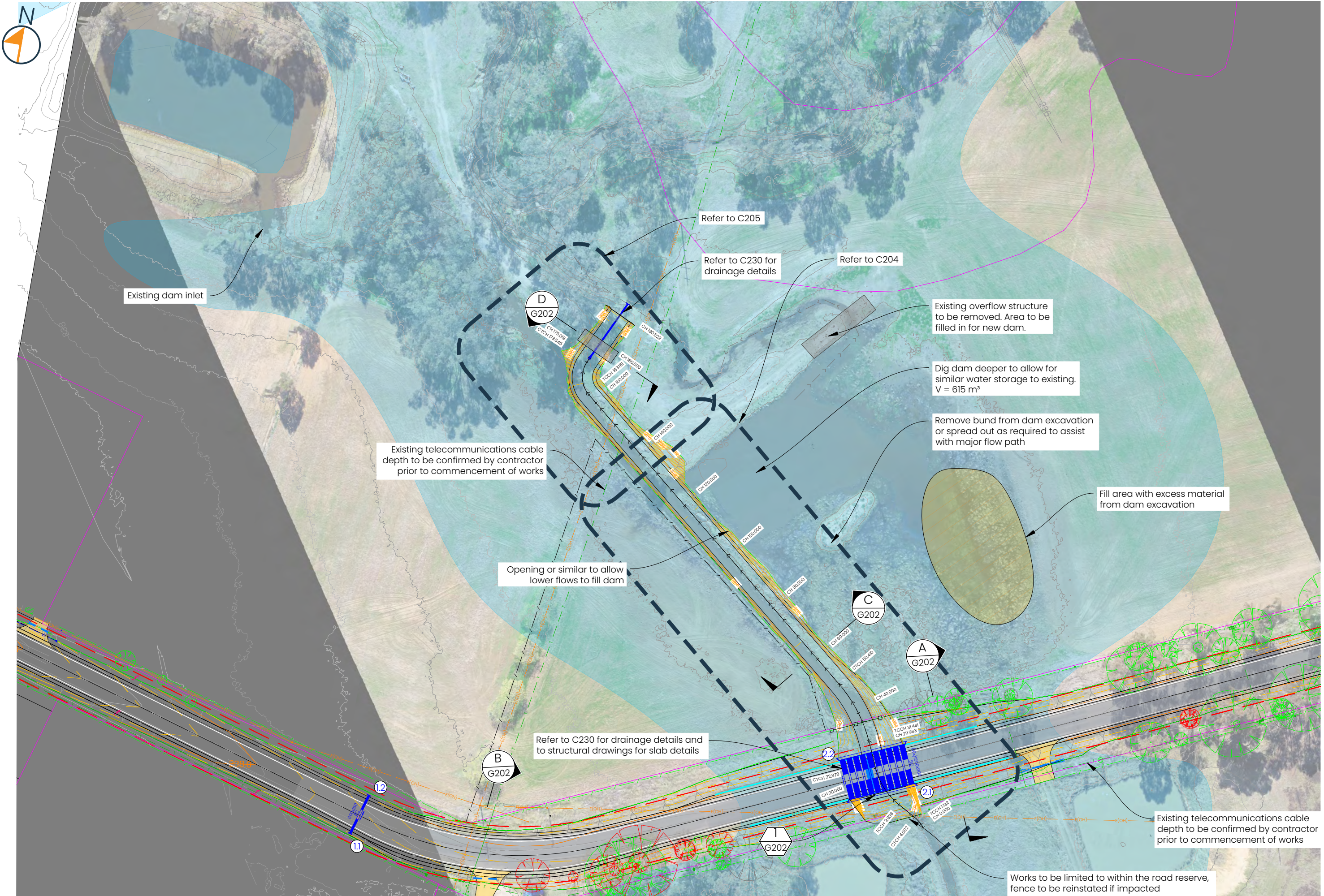


Typical Section C - Swale

Scale 1:100m

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Scale 1:1,000 @ A3  
0 12.5 250 500m



Existing dam inlet

Refer to C205

Refer to C230 for drainage details

Refer to C204

Existing overflow structure to be removed. Area to be filled in for new dam.

Dig dam deeper to allow for similar water storage to existing. V = 615 m³

Remove bund from dam excavation or spread out as required to assist with major flow path

Existing telecommunications cable depth to be confirmed by contractor prior to commencement of works

Opening or similar to allow lower flows to fill dam

Fill area with excess material from dam excavation

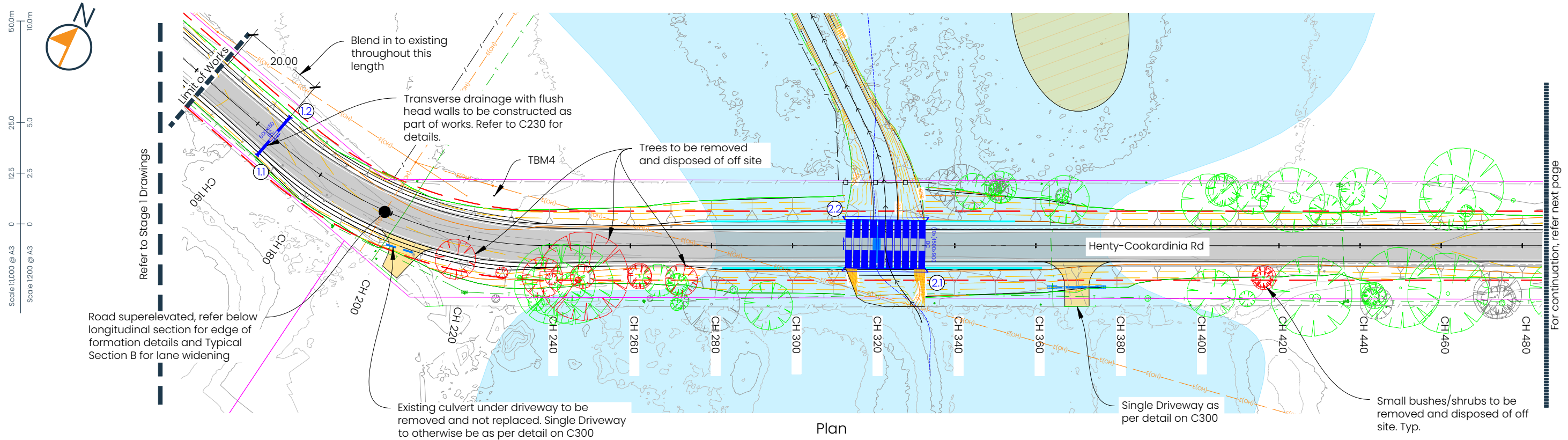
Refer to C230 for drainage details and to structural drawings for slab details

Existing telecommunications cable depth to be confirmed by contractor prior to commencement of works

Works to be limited to within the road reserve, fence to be reinstated if impacted

Plan  
Scale 1:1000m

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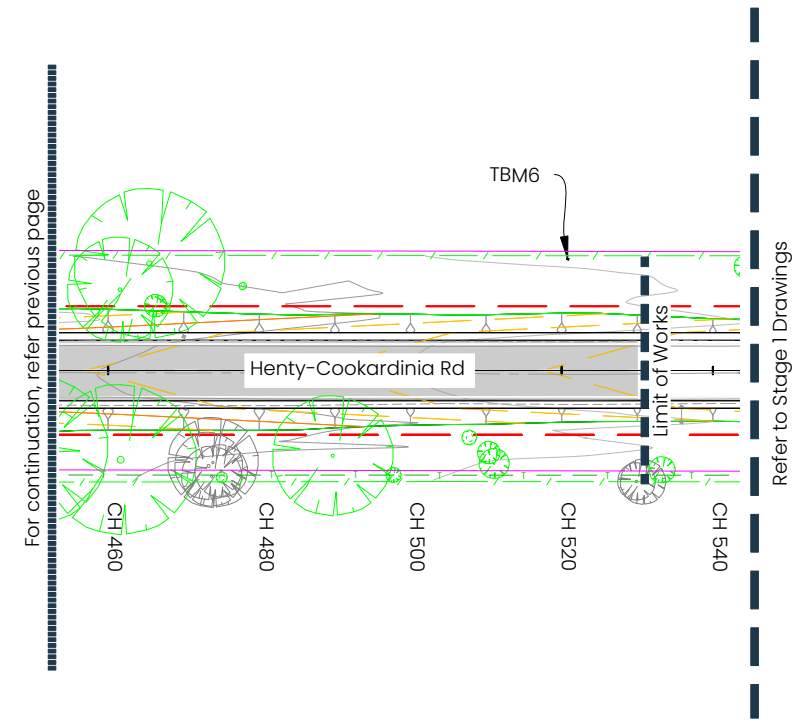


| Horizontal Curves | Vertical Curves | Vertical Grades | Datum RL 222.000 | Design Surface Level | Natural Surface Level | Design Surface Depth Cut (-) and Fill (+) | Chainage | Super elevation |
|-------------------|-----------------|-----------------|------------------|----------------------|-----------------------|---|----------|-----------------|
|                   |                 |                 |                  | 237.617              | 237.613               | 0.004                                     | 168      | 165.000         |
|                   |                 |                 |                  | 237.615              | 237.609               | 0.006                                     | 168.314  | 171.514         |
|                   |                 |                 |                  | 237.603              | 237.580               | 0.023                                     | 170.599  | 18.000          |
|                   |                 |                 |                  | 237.556              | 237.445               | 0.111                                     | 180      | 184.314         |
|                   |                 |                 |                  | 237.456              | 237.136               | 0.320                                     | 200      |                 |
|                   |                 |                 |                  | 237.356              | 236.865               | 0.491                                     | 220      | 224.001         |
|                   |                 |                 |                  | 237.256              | 236.753               | 0.502                                     | 240      | 236.801         |
|                   |                 |                 |                  | 237.256              | 236.753               | 0.502                                     | 240.001  |                 |
|                   |                 |                 |                  | 237.238              | 236.722               | 0.491                                     | 243.433  |                 |
|                   |                 |                 |                  | 237.173              | 236.639               | 0.534                                     | 260      | 256.001         |
|                   |                 |                 |                  | 237.163              | 236.613               | 0.551                                     | 263.433  |                 |
|                   |                 |                 |                  | 237.139              | 236.519               | 0.620                                     | 280      | 275.201         |
|                   |                 |                 |                  | 237.138              | 236.501               | 0.637                                     | 283.433  |                 |
|                   |                 |                 |                  | 237.138              | 236.421               | 0.717                                     | 300      |                 |
|                   |                 |                 |                  | 237.138              | 236.372               | 0.766                                     | 320      |                 |
|                   |                 |                 |                  | 237.138              | 236.242               | 0.896                                     | 340      |                 |
|                   |                 |                 |                  | 237.138              | 236.232               | 0.906                                     | 360      |                 |
|                   |                 |                 |                  | 237.138              | 236.394               | 0.744                                     | 380      |                 |
|                   |                 |                 |                  | 237.138              | 236.573               | 0.566                                     | 400      |                 |
|                   |                 |                 |                  | 237.138              | 236.729               | 0.410                                     | 420      |                 |
|                   |                 |                 |                  | 237.138              | 236.760               | 0.379                                     | 424.107  |                 |
|                   |                 |                 |                  | 237.165              | 236.876               | 0.288                                     | 440      |                 |
|                   |                 |                 |                  | 237.180              | 236.902               | 0.278                                     | 444.108  |                 |
|                   |                 |                 |                  | 237.273              | 237.018               | 0.254                                     | 460      |                 |
|                   |                 |                 |                  | 237.305              | 237.067               | 0.238                                     | 464.107  |                 |
|                   |                 |                 |                  | 237.337              | 237.113               | 0.225                                     | 468      |                 |

Henty-Cookardina Road - Longitudinal Section

A3 Horizontal Scale 1:1000  
A3 Vertical Scale 1:200

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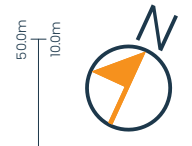


Plan  
Scale 1:1000m

|  |         |                 |         |         |         |  |
|--|---------|-----------------|---------|---------|---------|--|
| Horizontal Curves                            |         |                 |         |         |         |  |
| Vertical Curves                              |         |                 |         |         |         |  |
| Vertical Grades                              |         |                 |         |         |         |  |
| Datum RL 223.000                             |         |                 |         |         |         |  |
| Design Surface Level                         | 237.337 | 237.437         | 237.604 | 237.771 | 237.854 |  |
| Natural Surface Level                        | 237.113 | 237.255         | 237.526 | 237.749 | 237.851 |  |
| Design Surface Depth<br>Cut (-) and Fill (+) | 0.225   | 0.183           | 0.078   | 0.021   | 0.002   |  |
| Chainage                                     | 468     | 480             | 500     | 520     | 530     |  |
| Super elevation                              | 468.000 | LHS and RHS -3% |         |         | 530.000 |  |

Henty-Cookardina Road - Longitudinal Section

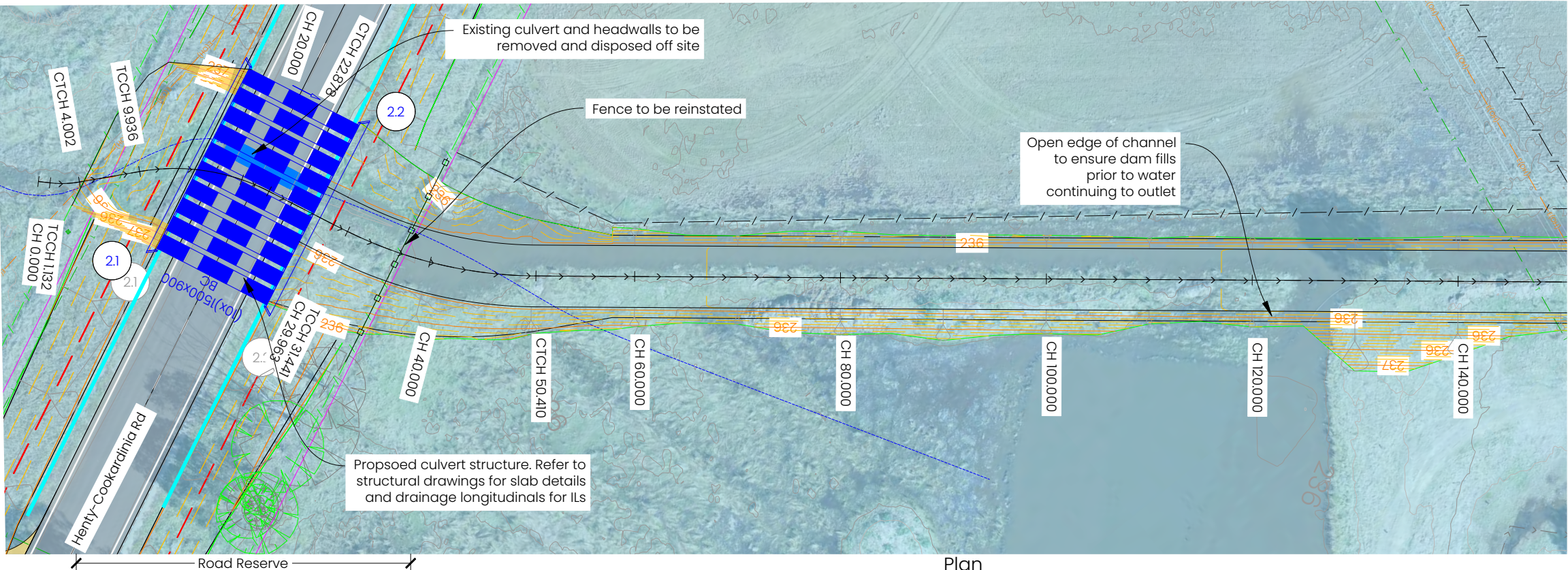
A3 Horizontal Scale 1:1000  
A3 Vertical Scale 1:200



Scale 1:1,000 @ A3  
Scale 1:200 @ A3

Scale 1:500 @ A3

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Rd-FP-C201-C205.dwg - Plotted Thursday, September 28, 2023 by Renee



Plan  
Scale 1:500m

For continuation, refer next page

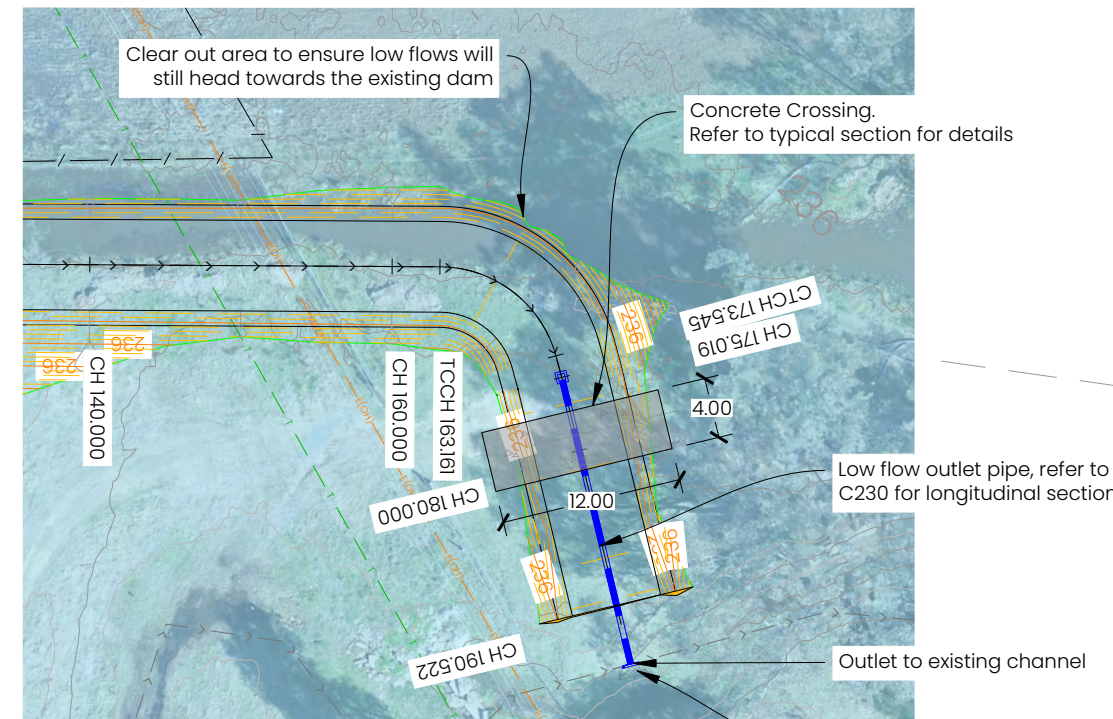
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|---|----------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|--|--|--|--|
| Horizontal Curves                         | R-10     | R-20    | R-42    |         |         |         |         |         |         |         |         |         |         |         |         |         |  |  |  |  |
|   | L1182.87 | L5.93   | L12.94  | L7.08   | L1.48   | L18.97  |         |         |         | L112.75 |         |         |         |         |         |         |  |  |  |  |
| Vertical Curves                           |          |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |  |  |  |  |
| Vertical Grades                           |          |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |  |  |  |  |
| Datum RL 229.000                          |          |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |  |  |  |  |
| Design Surface Level                      | 235.767  | 235.766 | 235.763 | 235.757 | 235.747 | 235.744 | 235.737 | 235.736 | 235.727 | 235.717 | 235.707 | 235.687 | 235.667 | 235.647 | 235.627 | 235.617 |  |  |  |  |
| Natural Surface Level                     | 236.000  | 235.930 | 235.959 | 235.555 | 236.331 | 236.328 | 235.703 | 235.663 | 235.831 | 235.963 | 235.945 | 235.925 | 235.895 | 235.893 | 235.964 | 236.186 |  |  |  |  |
| Design Surface Depth Cut (-) and Fill (+) | -0.233   | -0.164  | -0.196  | 0.202   | -0.584  | -0.584  | 0.034   | 0.073   | -0.104  | -0.246  | -0.238  | -0.238  | -0.228  | -0.246  | -0.337  | -0.569  |  |  |  |  |
| Chainage                                  | 0        | 1.132   | 4.002   | 9.936   | 20      | 22.878  | 29.963  | 31.441  | 40      | 50.41   | 60      | 80      | 100     | 120     | 140     | 150     |  |  |  |  |
| Super elevation                           |          |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |  |  |  |  |

Henty-Cookardina Road - Longitudinal Section

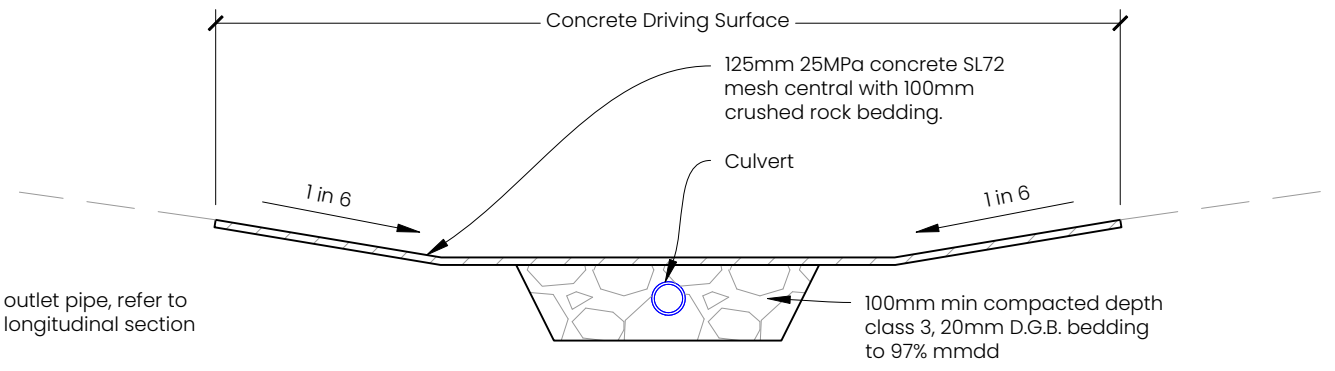
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A3 Vertical Scale 1:100



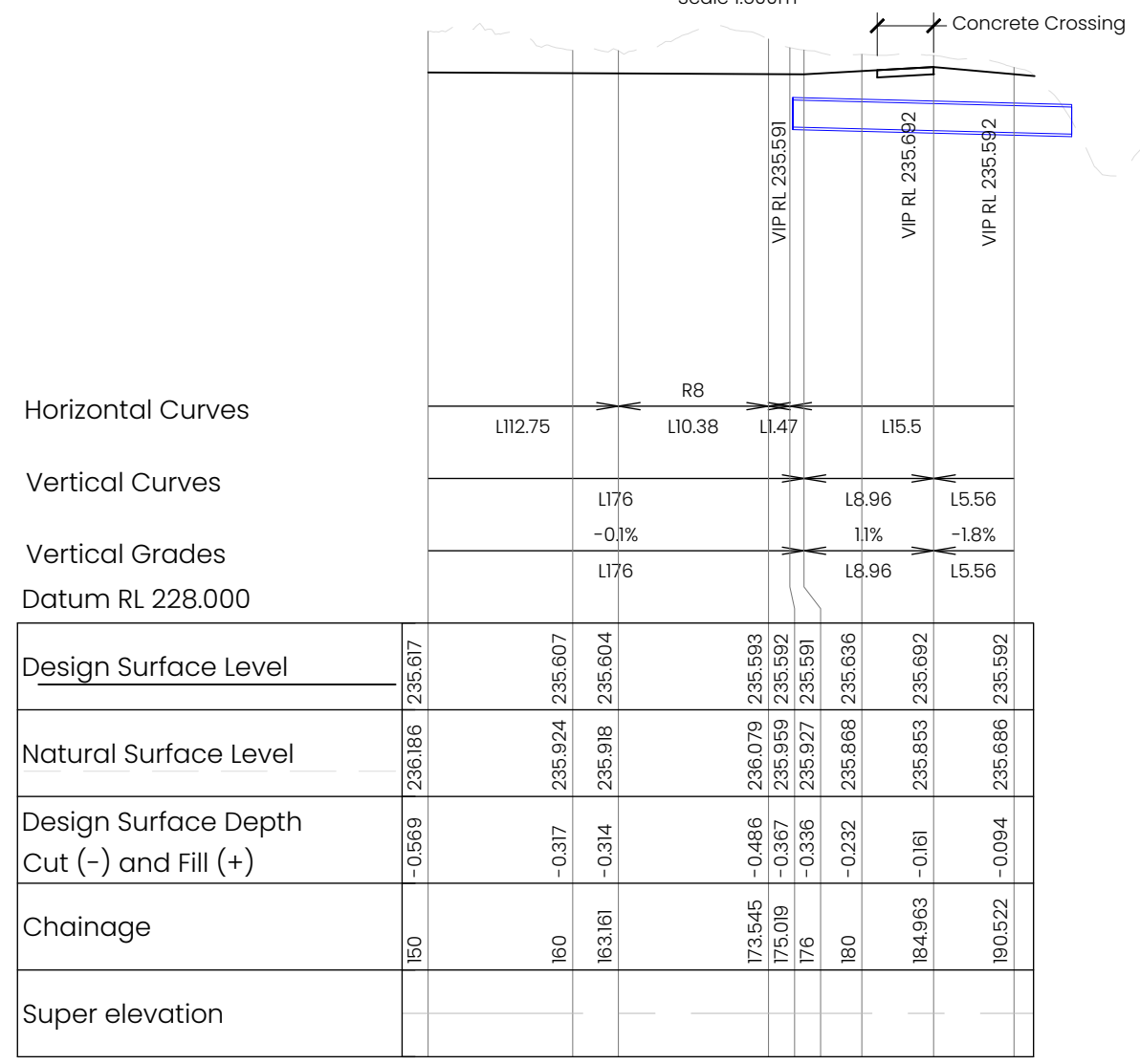
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Scale 1:100 @ A3



Plan  
Scale 1:500m



Typical Section D - Ford  
Scale 1:1000m

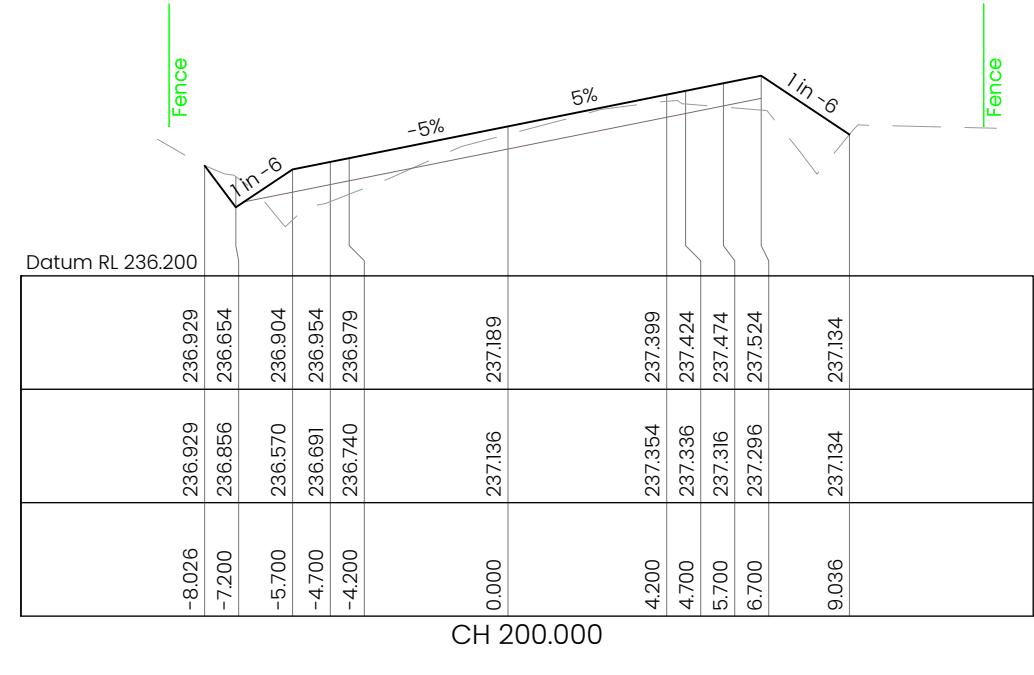
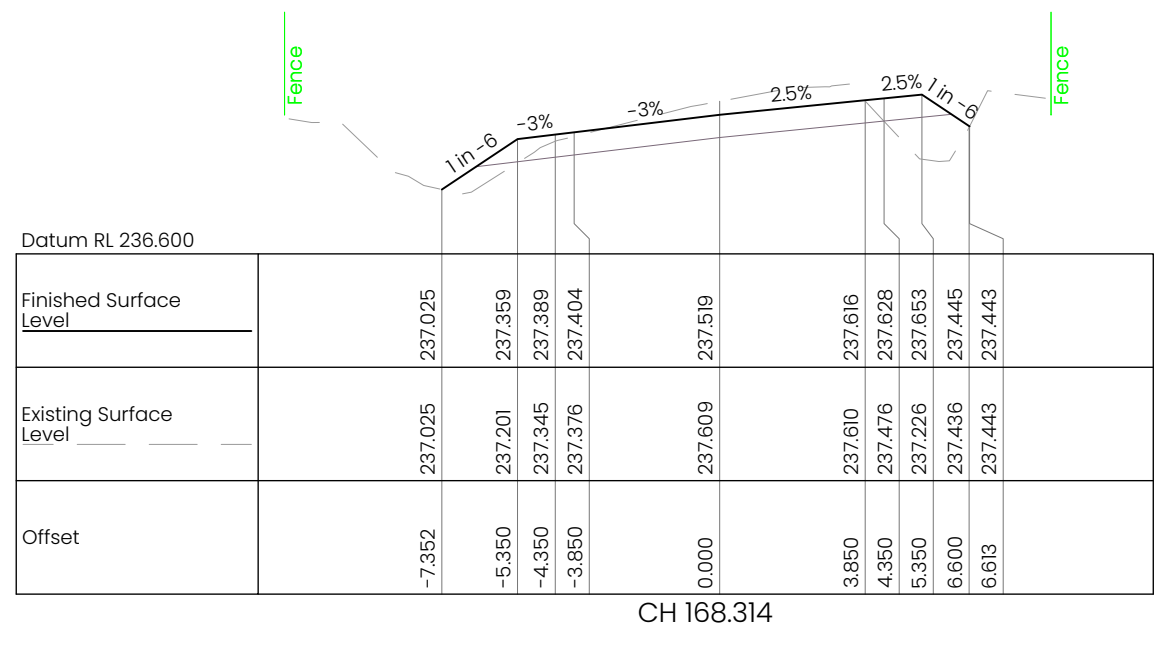
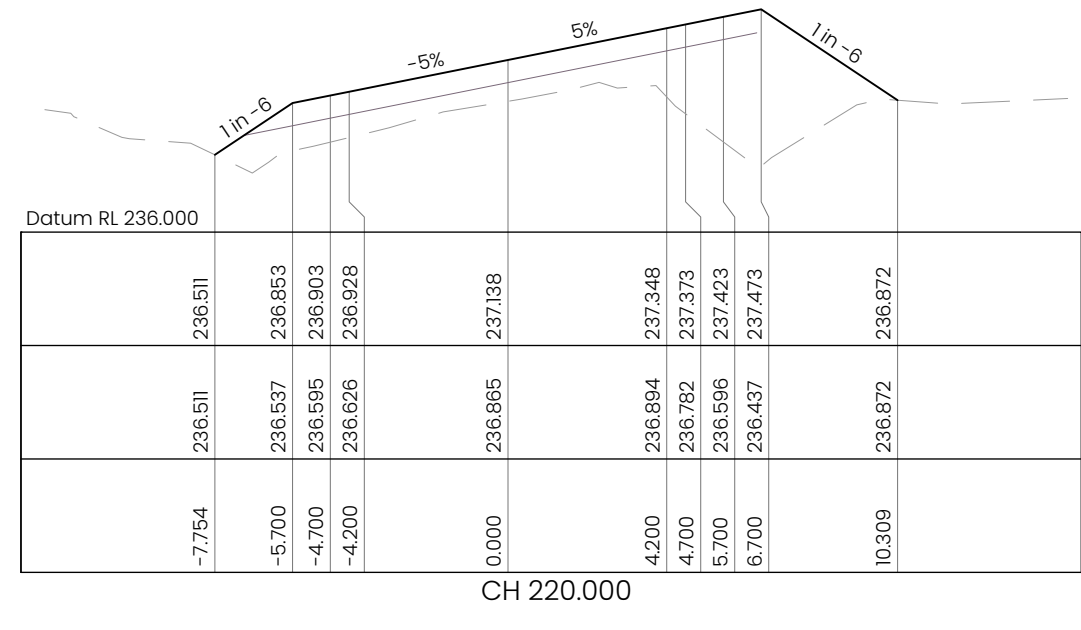
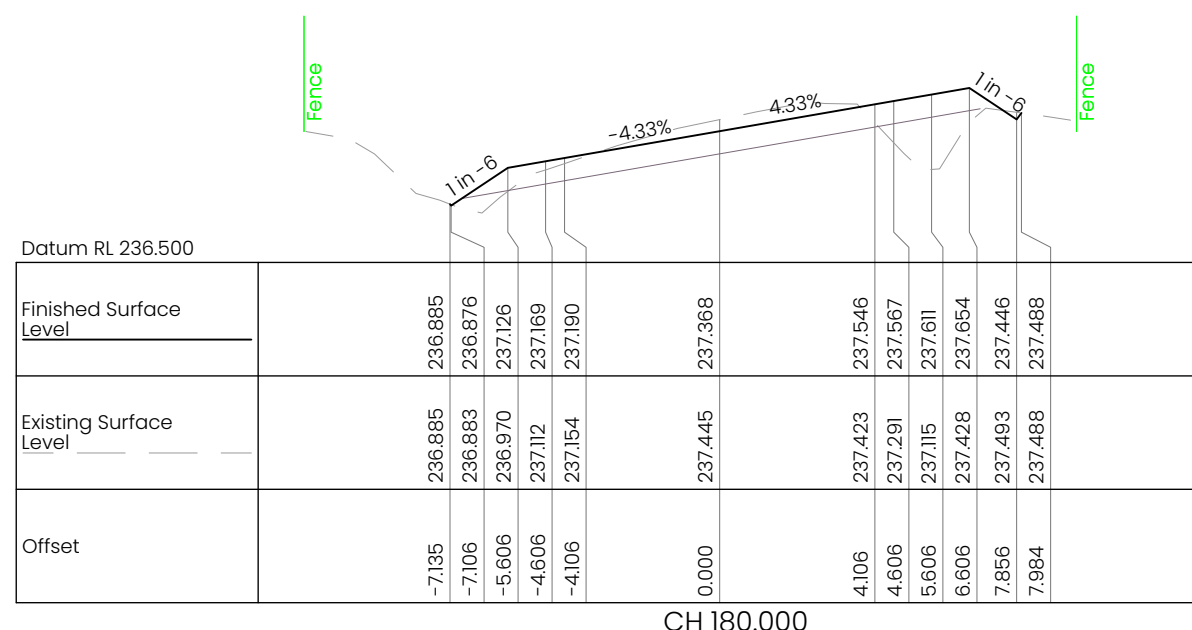


Henty-Cookardina Road - Longitudinal Section

A3 Horizontal Scale 1:500  
A3 Vertical Scale 1:100

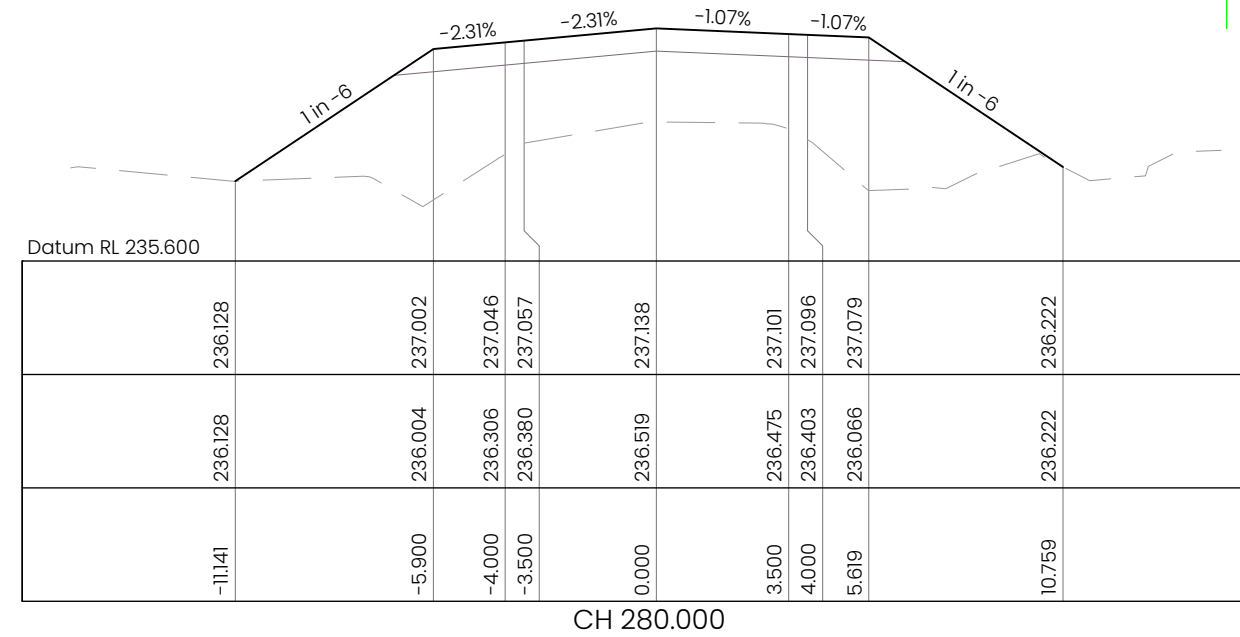
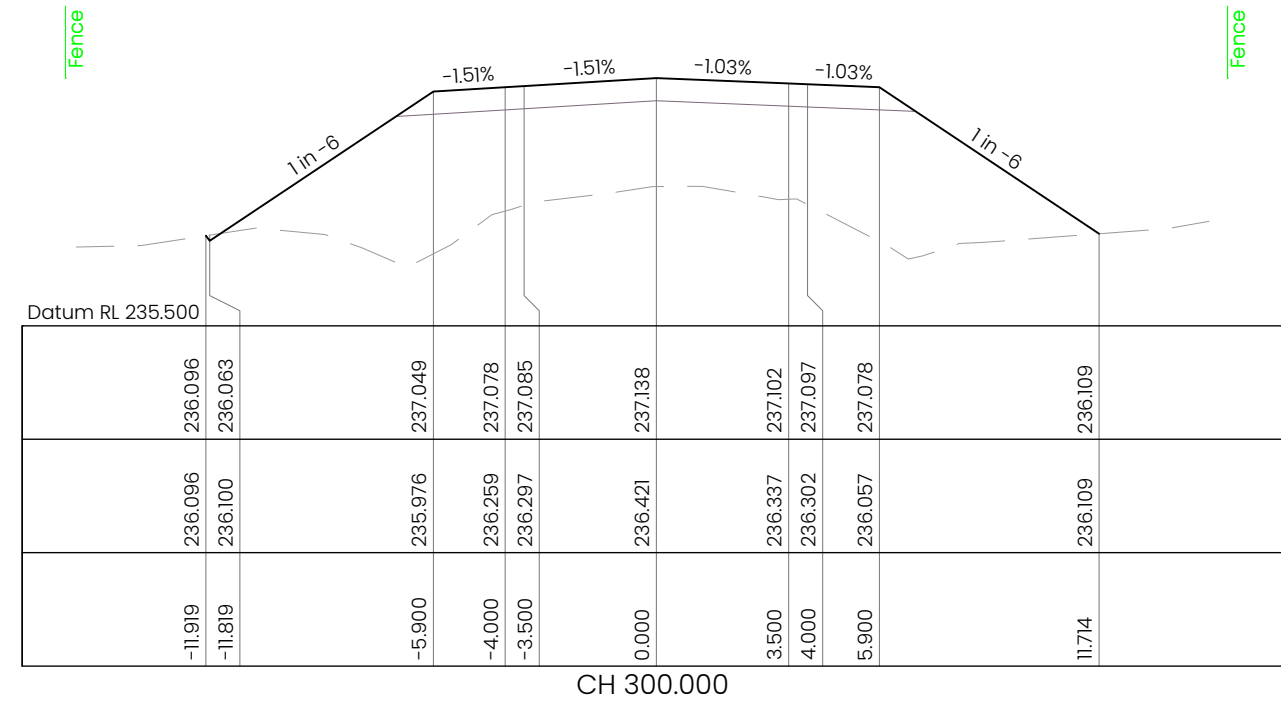
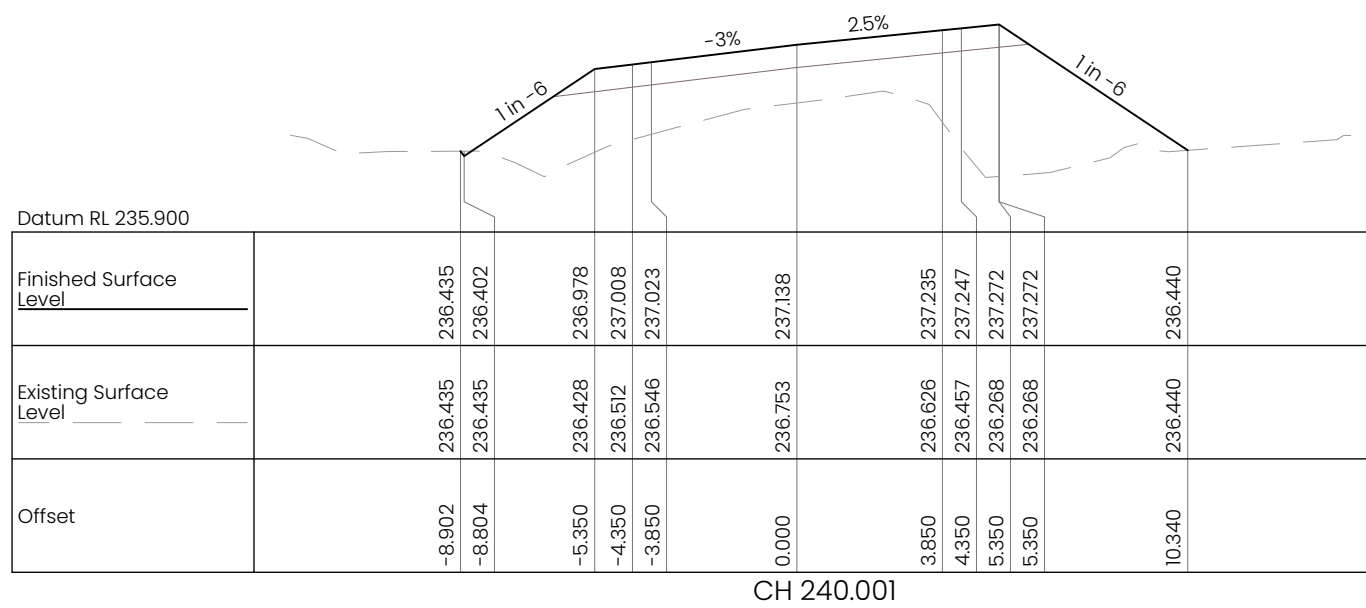
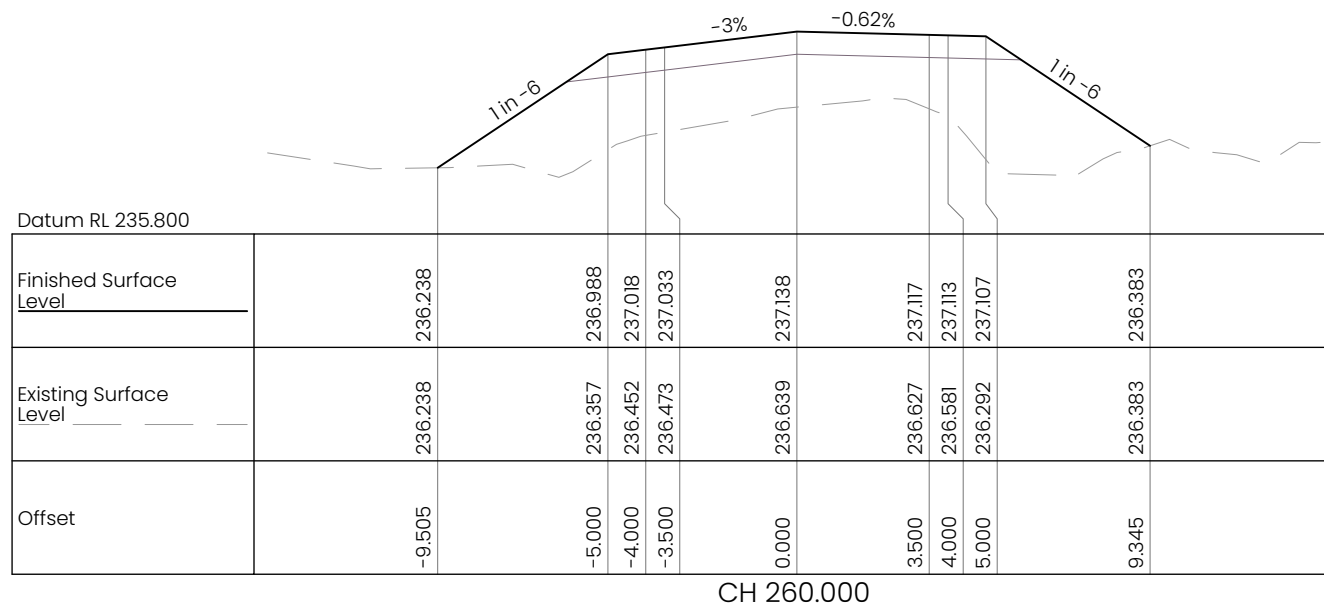
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Scale 1:200 @ A3  
Scale 1:50 @ A3



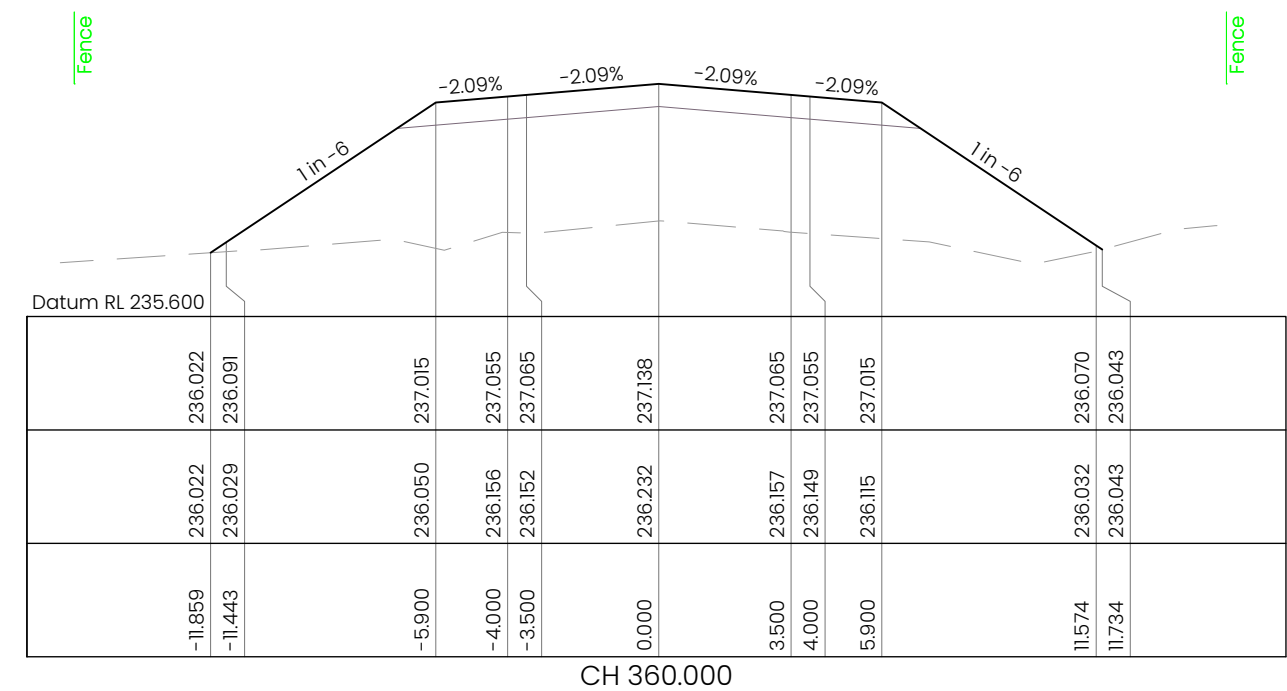
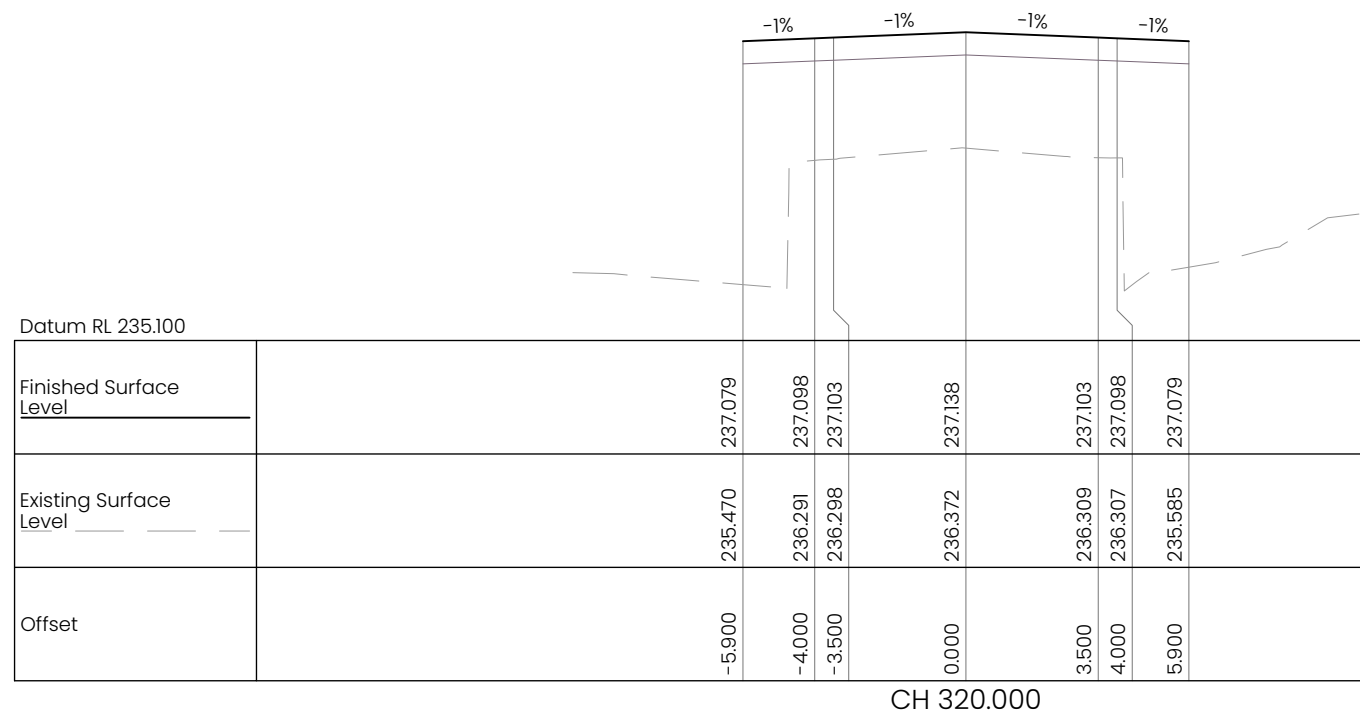
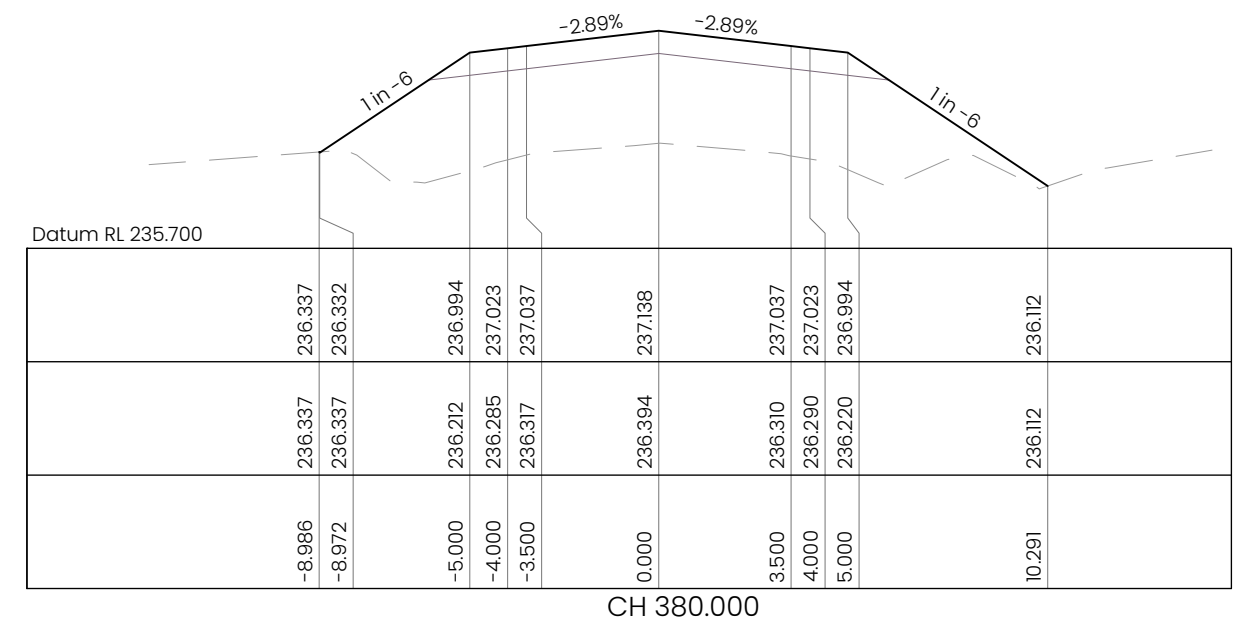
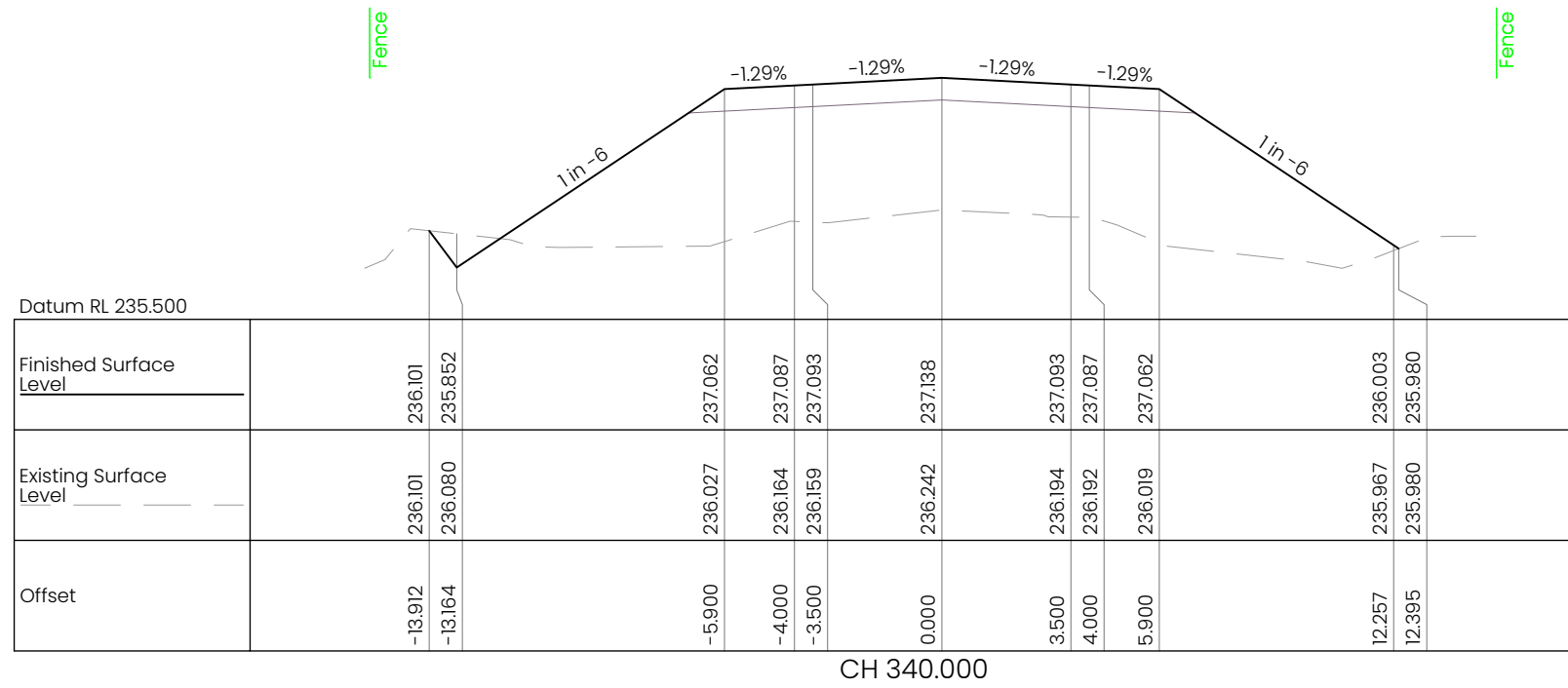
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Scale 1:200 @ A3  
Scale 1:50 @ A3



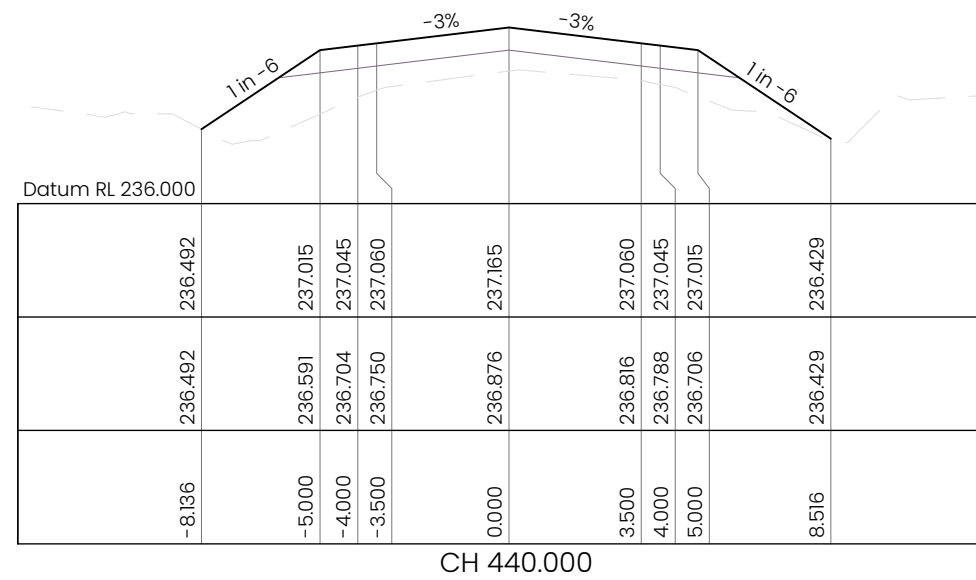
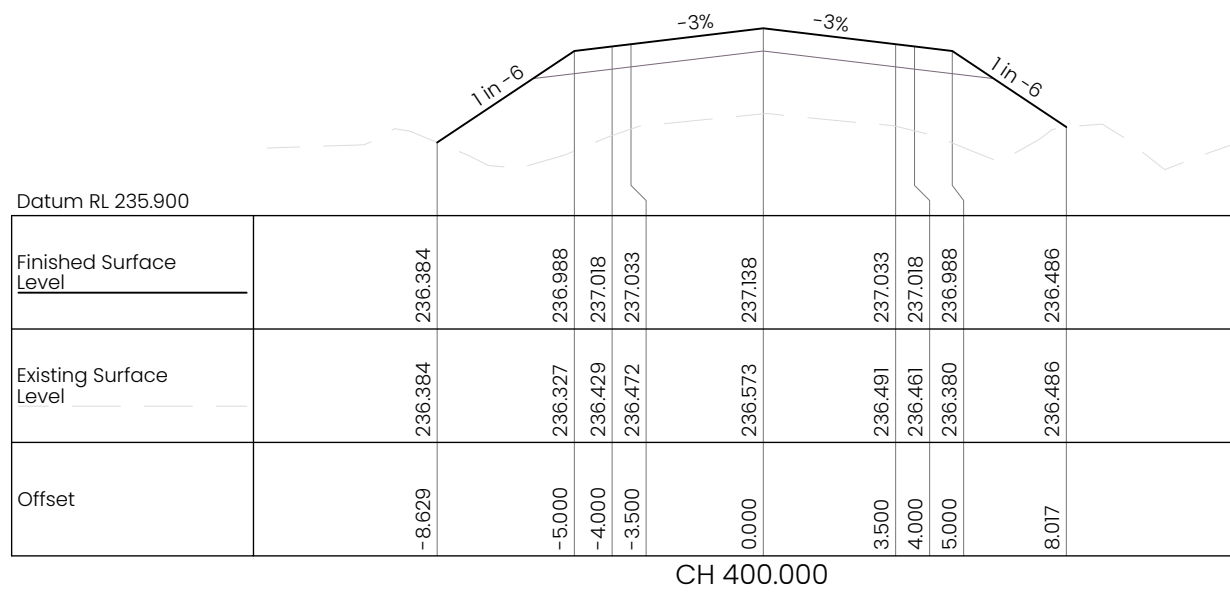
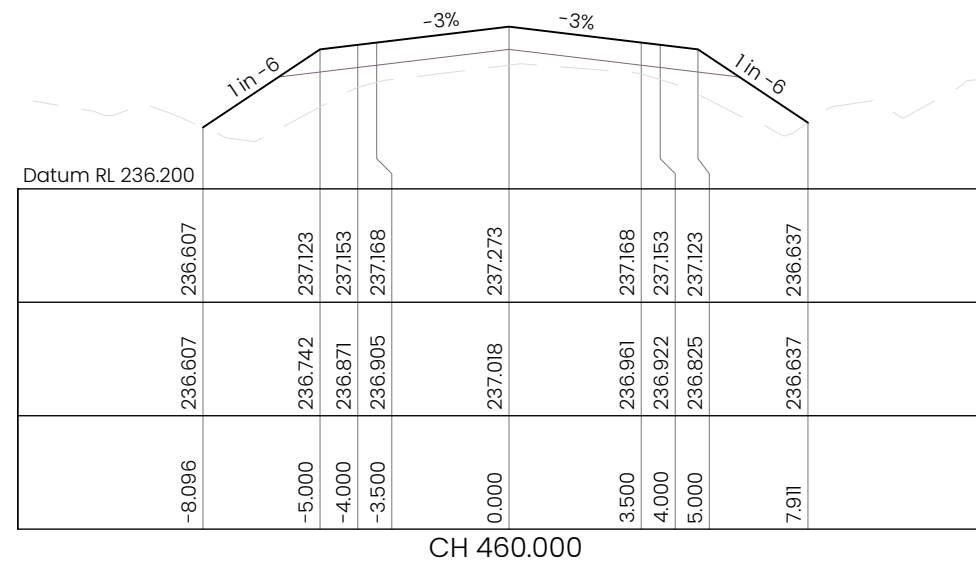
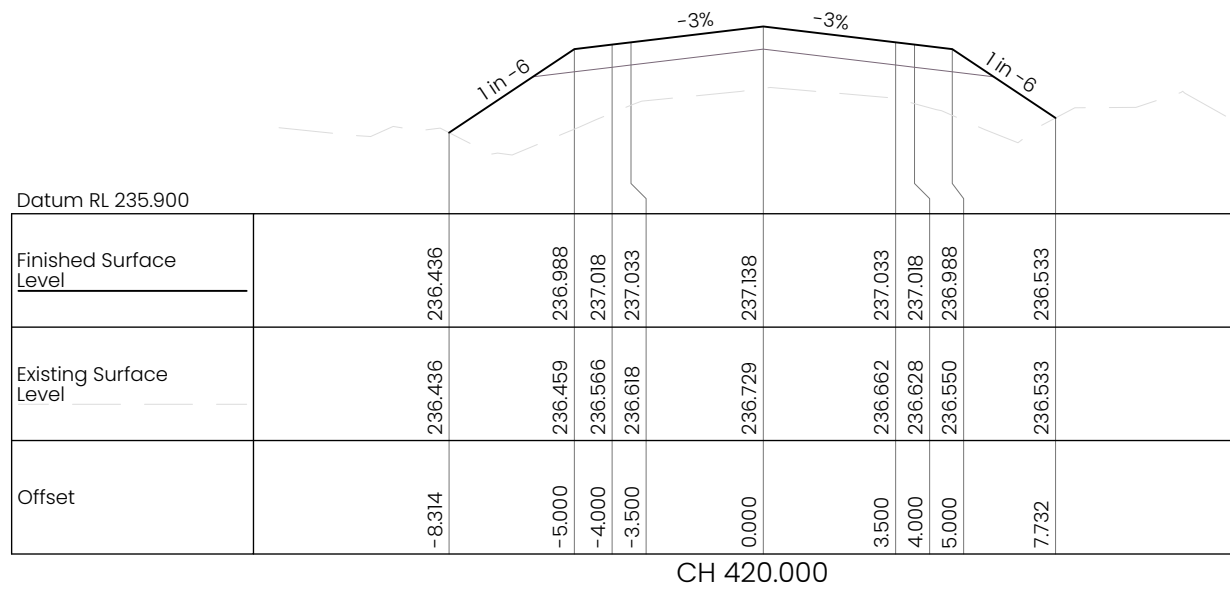
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Scale 1:200 @ A3  
Scale 1:50 @ A3



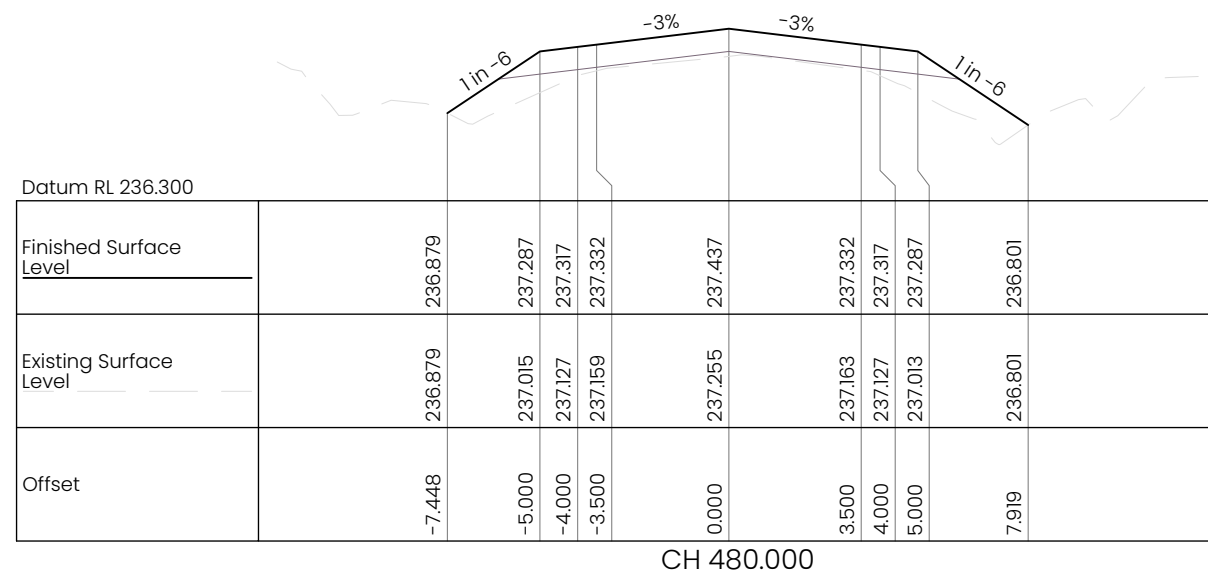
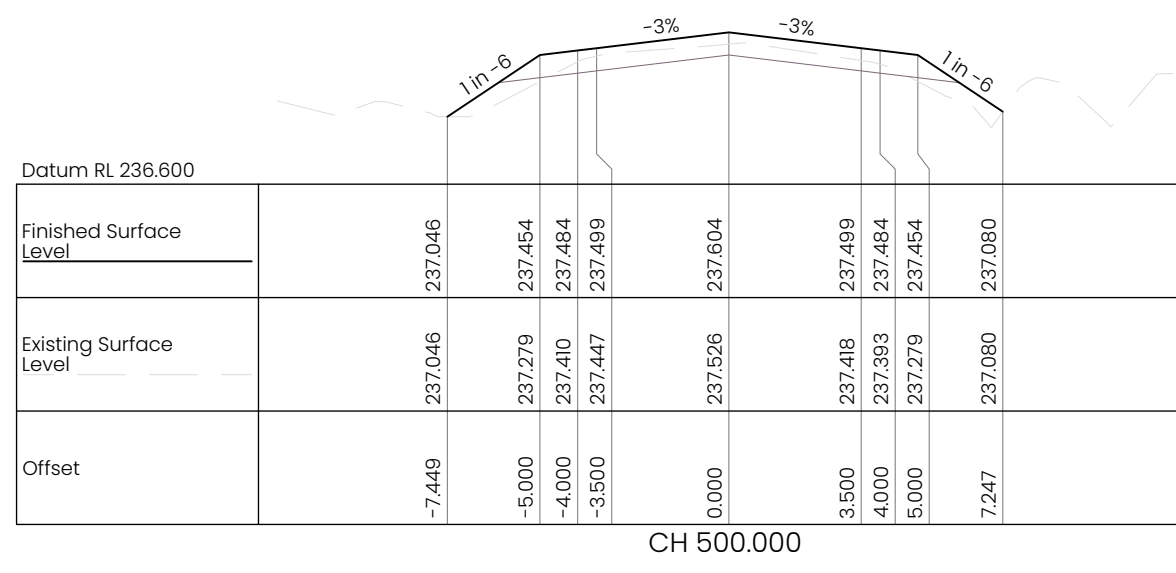
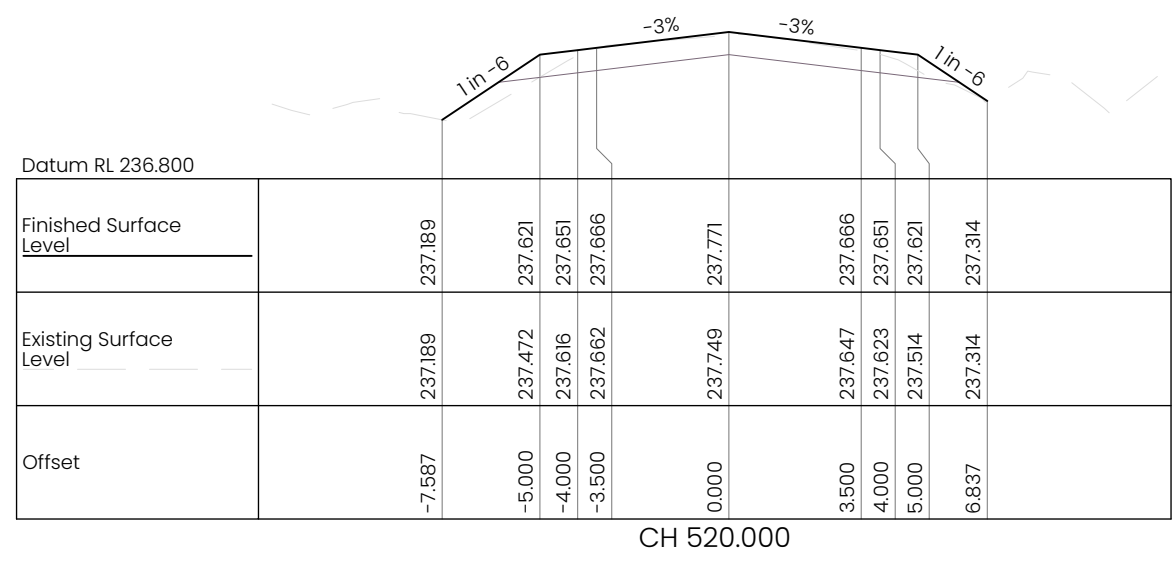
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Scale 1:200 @ A3  
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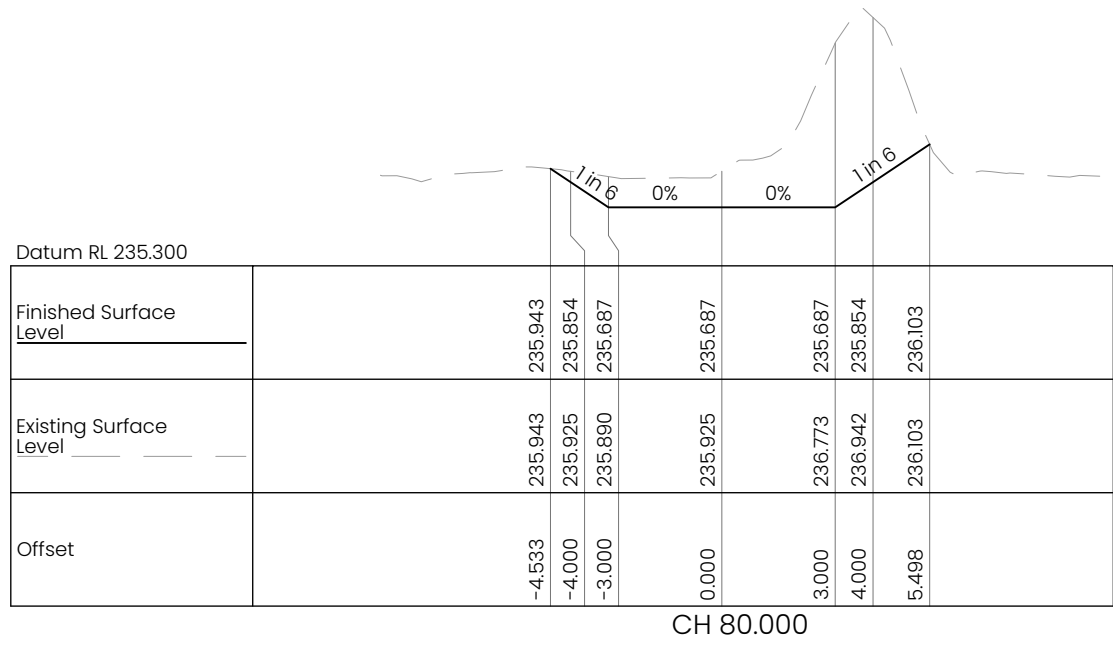
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Scale 1:200 @ A3  
Scale 1:50 @ A3

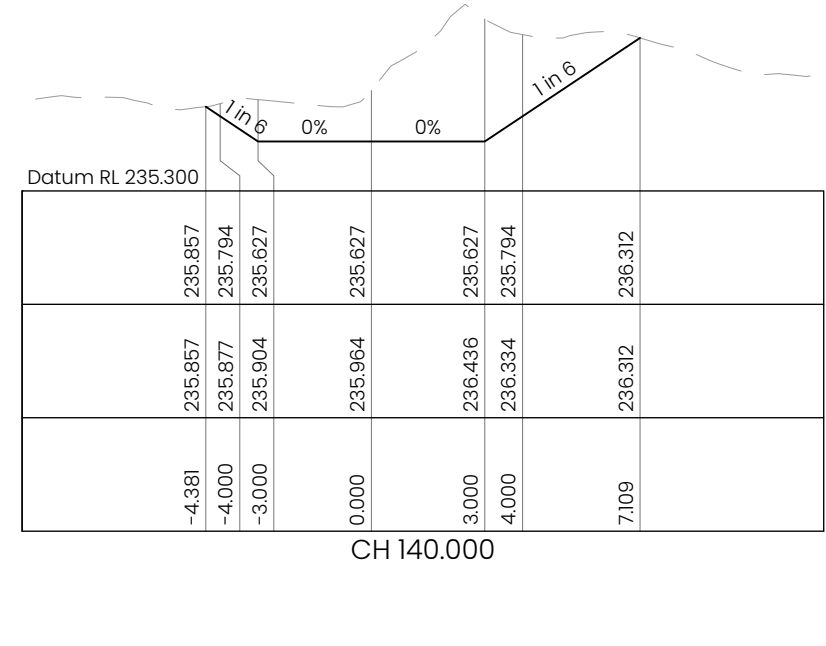


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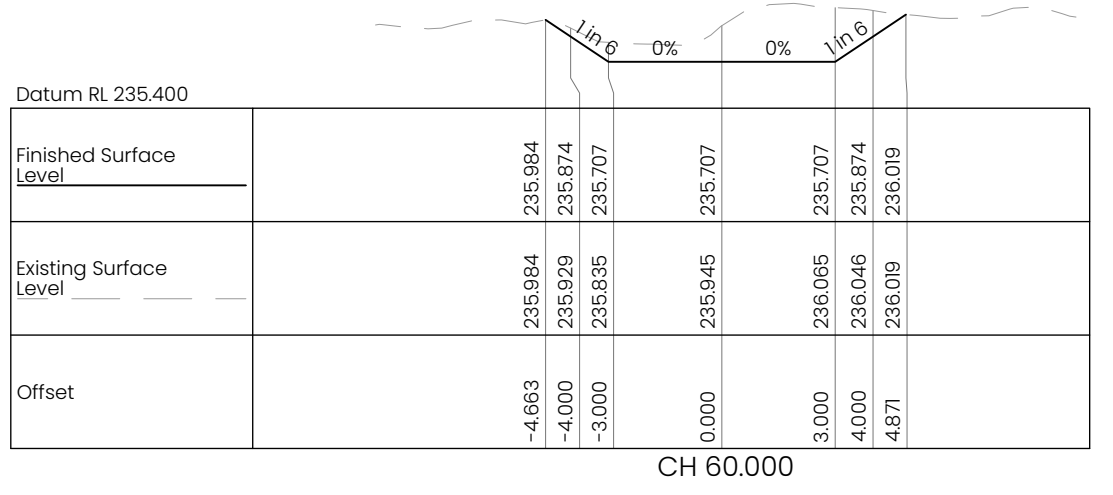
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Scale 1:50 @ A3



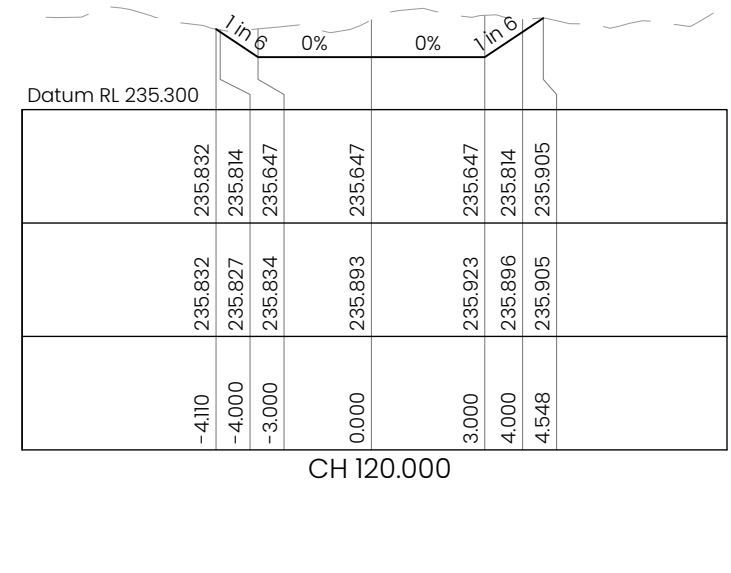
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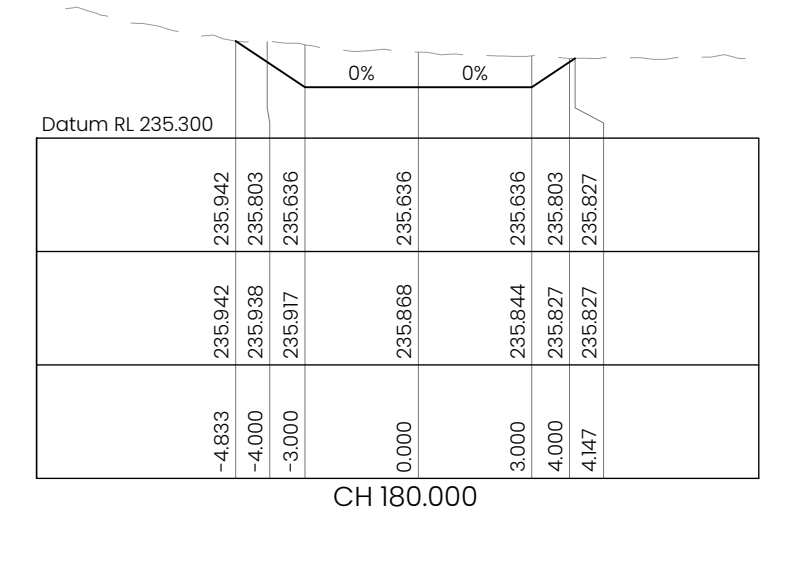
CH 140.000



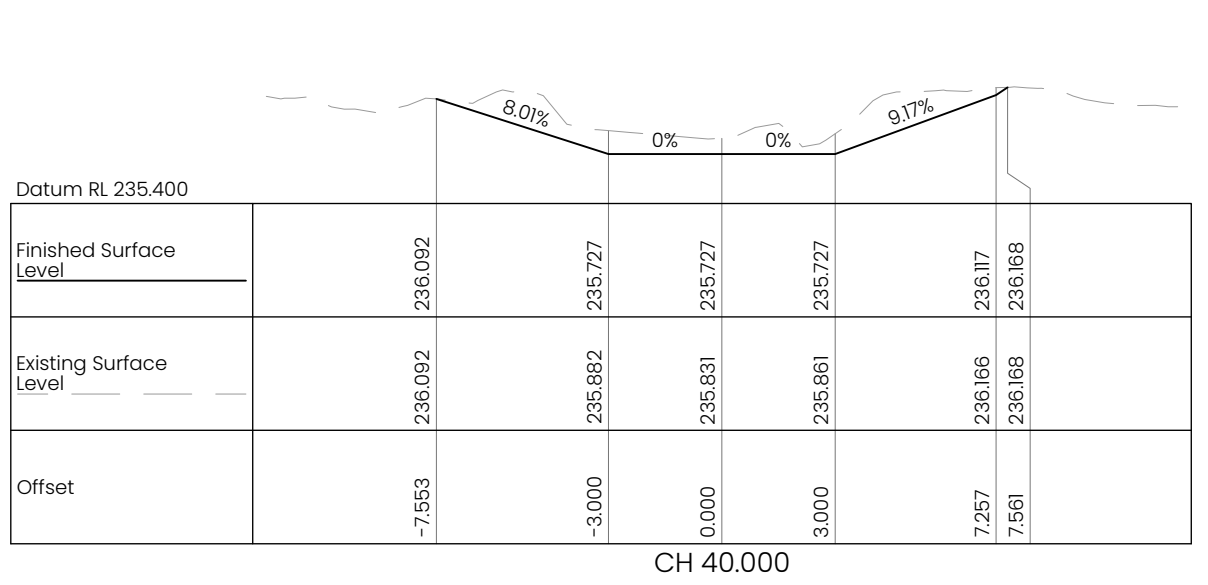
CH 60.000



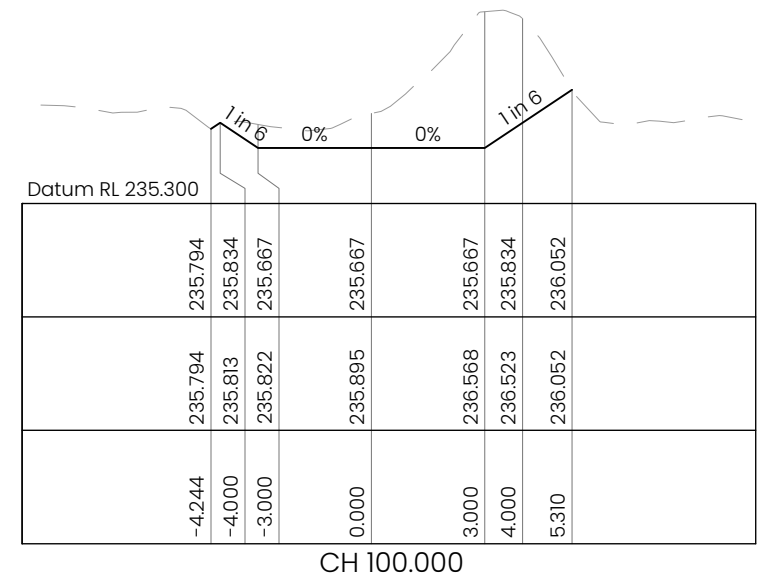
CH 120.000



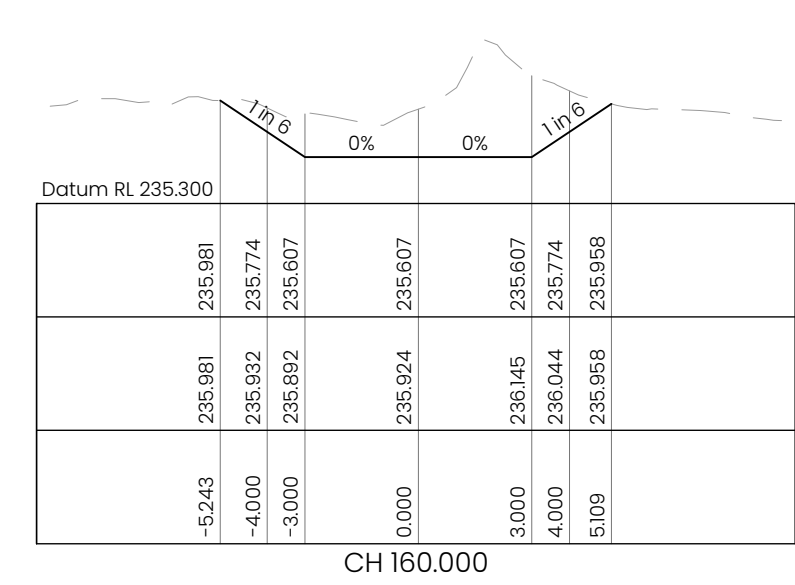
CH 180.000



CH 40.000



CH 100.000

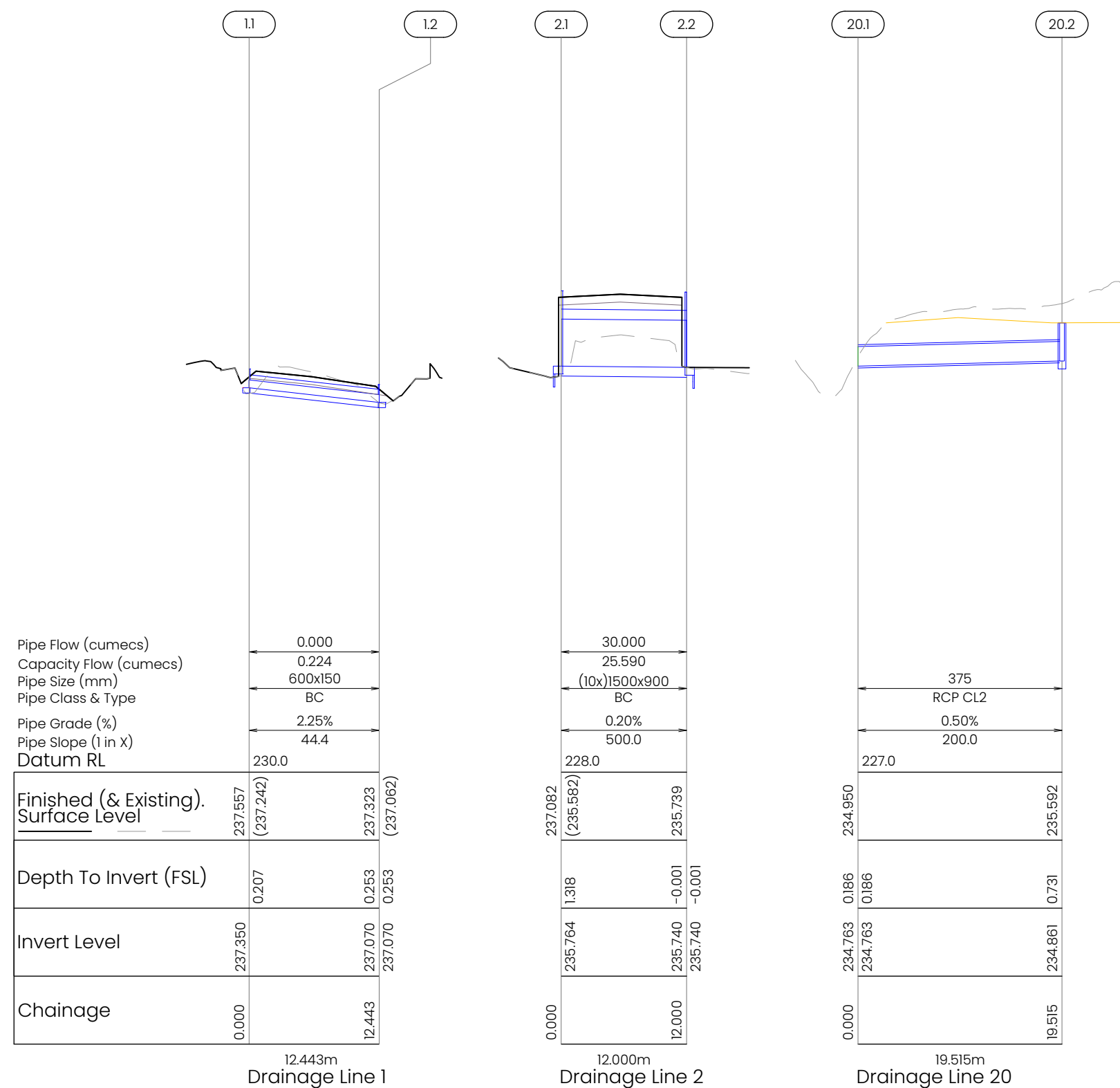


CH 160.000

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| Pit Schedule |      |            |             |               |           |               |           |           |       |         |
|--------------|------|------------|-------------|---------------|-----------|---------------|-----------|-----------|-------|---------|
| PIT Name     | Type | Easting    | Northing    | Inlet         |           | Outlet        |           | Pit       |       | REMARKS |
|              |      |            |             | Dia           | Inv. Lev. | Dia.          | Inv. Lev. | Setout RL | Depth |         |
| 1.2          | HW   | 503838.456 | 6069431.219 | 600x150       | 237.07    |               |           | 237.22    | 0.15  |         |
| 1.1          | HW   | 503834.971 | 6069419.274 |               |           | 600x150       | 237.35    | 237.5     | 0.15  |         |
| 2.2          | HW   | 503982.531 | 6069469.516 | (10x)1500x900 | 235.74    |               |           | 236.64    | 0.9   |         |
| 2.1          | HW   | 503987.395 | 6069458.546 |               |           | (10x)1500x900 | 235.764   | 236.684   | 0.916 |         |
| 20.2         | GP   | 503878.459 | 6069570.513 |               |           | 375           | 234.861   | 235.592   | 0.731 |         |
| 20.1         | HW   | 503886.808 | 6069588.153 | 375           | 234.763   |               |           | 234.950   | 0.187 |         |

Scale 1:500 @ A3  
Scale 1:100 @ A3

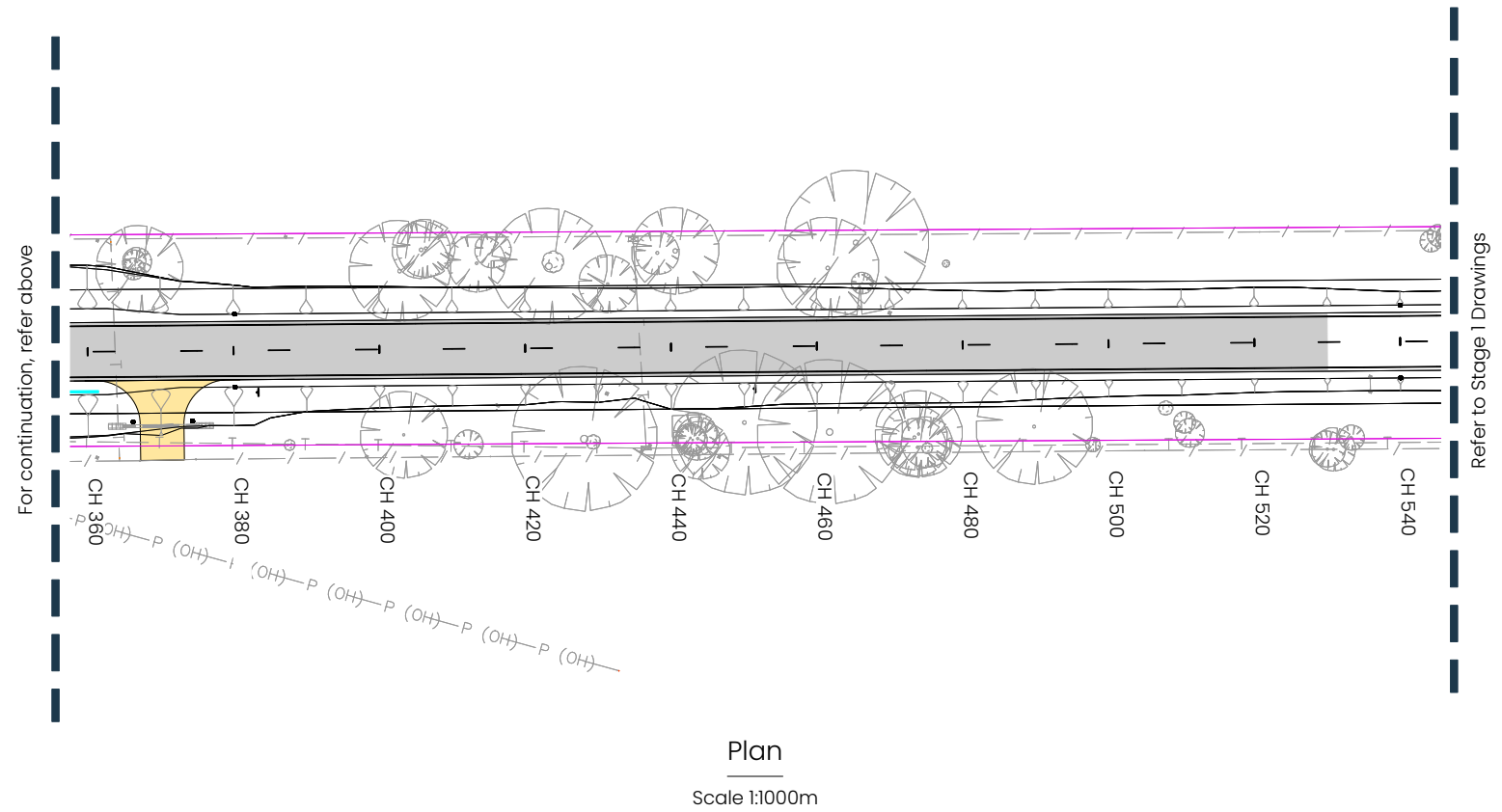
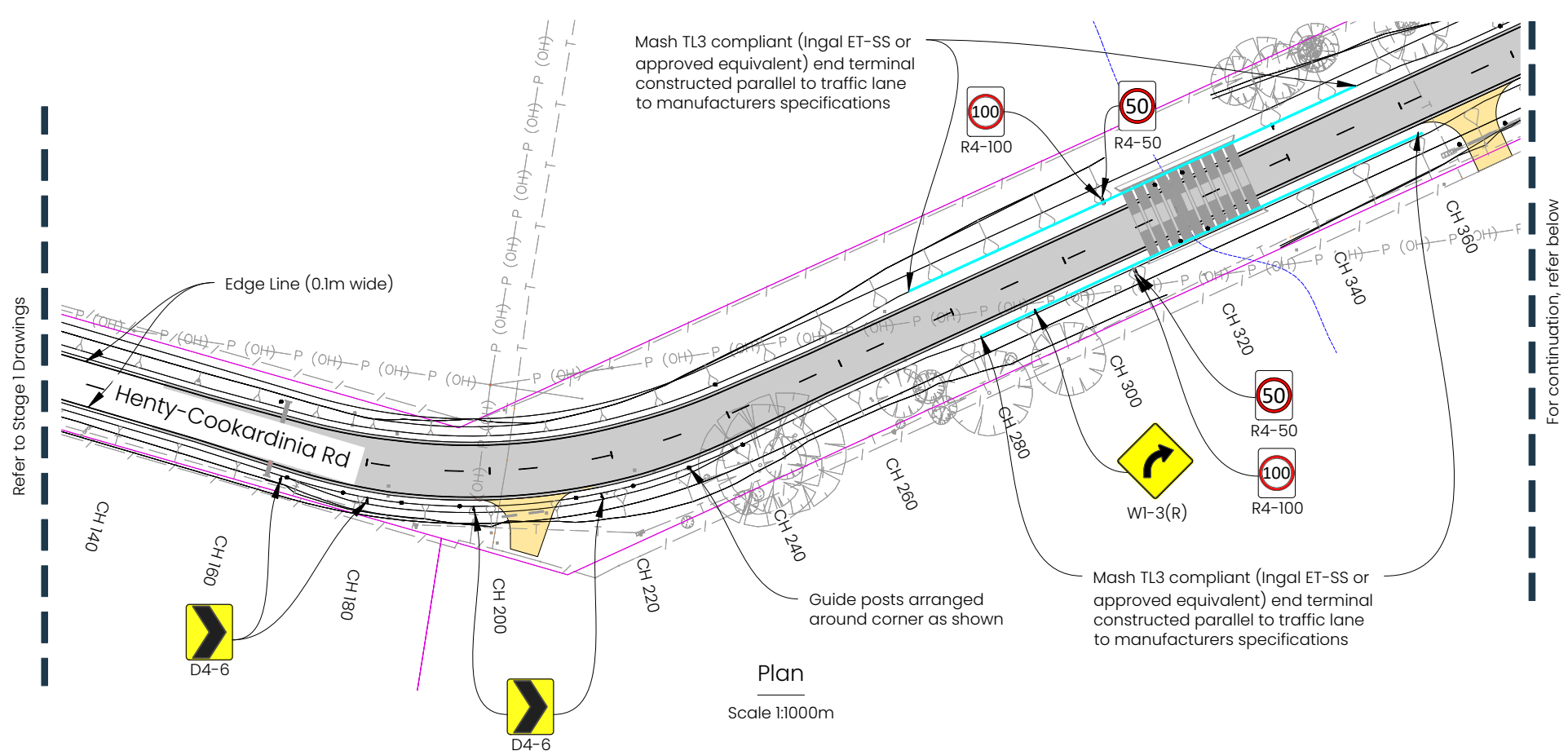


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Scale 1:1000 @ A3

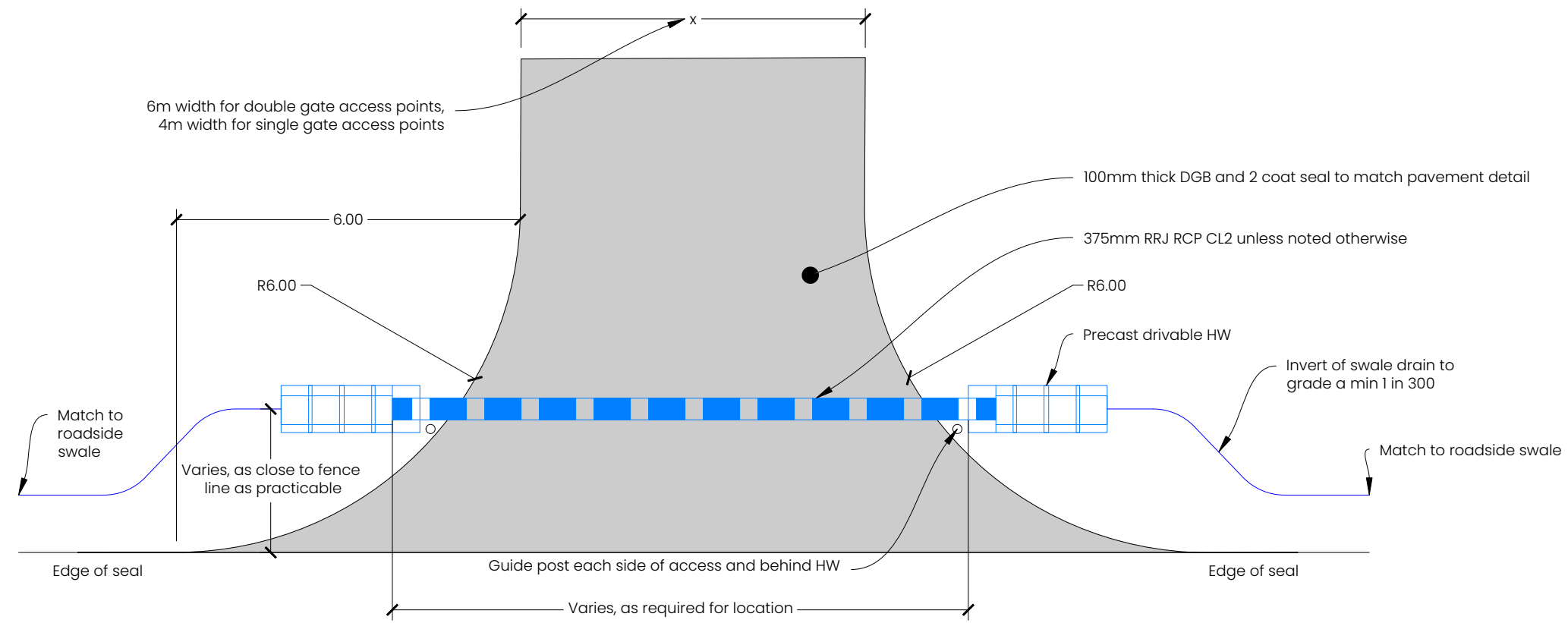
50.0m  
25.0  
12.5  
0



Notes

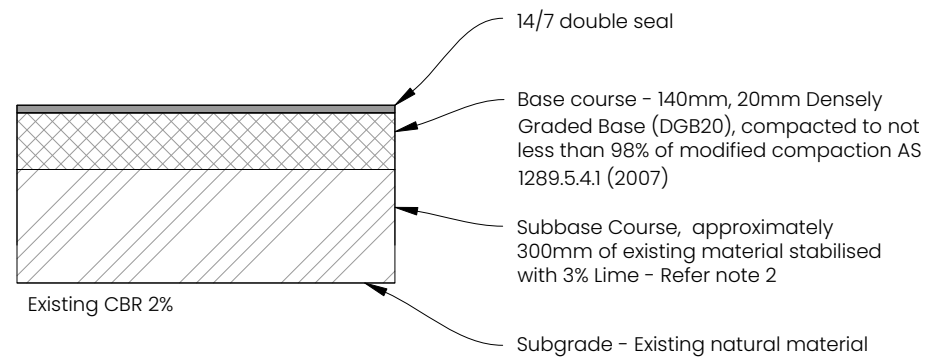
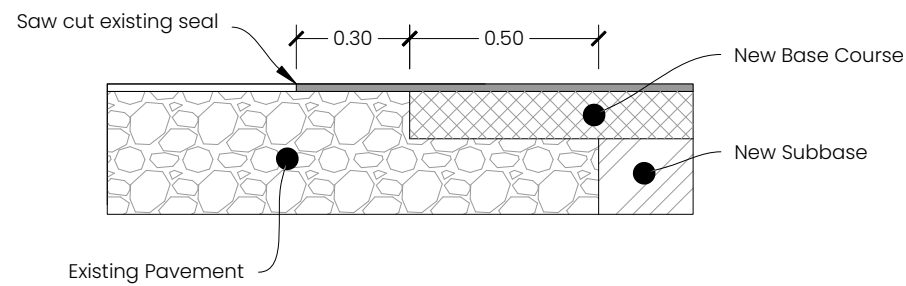
1. Remove all existing signage and remove from site. Signs to be provided to Council - concrete and poles to be disposed of off site
2. Refer C085 for general notes for signage and pavement markings

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Typical Rural Driveway Access

Scale 1:100m



2% CBR Pavement

Scale 1:20m

Notes

1. Subgrade to be compacted to 100% standard compaction and to be proof rolled to the satisfaction of Council with loaded water cart or approved alternative. All locations that fail are to be rectified as per below;
  - 1.1. Minimum 150mm of soft material to be removed
  - 1.2. DGS to be placed and compacted as per pavement detail
  - 1.3. Proof rolled to satisfaction of Council
2. Lime stabilisation to be 3% per Council standard application rate

50m  
25  
12.5  
0  
Scale 100 @ A3  
10m  
0.5  
0.25  
0  
Scale 120 @ A3

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# Greater Hume Shire Council

## Henty-Cookardina Road Flood Protection

### General Notes

- These drawings shall not be used for construction until issued as "Approved for Construction" by Partnear.
- These drawings are to be read in conjunction with relevant Specifications and Standard Drawings.
- Any discrepancies occurring between drawings or between drawings and specifications, the Contractor shall during tendering assume the larger/greater and any discrepancy shall be referred to the engineers prior to any site works commencing.
- All levels shown are to Australian Height Datum (A.H.D.) unless otherwise noted.
- All dimensions are in metres unless otherwise noted.
- All dimensions shall be verified on site prior to commencement of works.
- Drawings must not be scaled.
- Existing services in the vicinity of the works shall be located by the Contractor prior to completion of any works, refer Existing Services notes for further information.
- No vegetation is to be removed unless otherwise noted, where construction or excavation works impact on existing vegetation, works should be carried out to the satisfaction of the Superintendent.
- The Contractor shall erect and maintain shoring, planking and strutting, dewatering devices, barricades, sign, lights etc necessary to keep works in a safe condition through construction.
- Notification to the relevant authority shall be given by the Contractor prior to works commencing on any trenches in excess of 1.5m deep.
- The Contractor is responsible for the removal of all rubbish and spoil from site at the completion of works.
- Any disturbed areas are to be hydromulched (or approved equivalent) at the completion of works unless otherwise noted.

### Structural General Notes

- The structural work on these drawings has been designed for the following live loads
  - AS5100.2 - M1600
- During Construction, the Contractor shall be responsible for maintaining the structure and all excavations in a stable condition and ensuring no part is over stressed by construction activities.
- Workmanship and materials are to be in accordance with the relevant Australian Standards, the Building Code of Australia, Occupational Health and Safety Regulations and the local statutory authorities' requirements.
- Any discrepancy or ambiguity between these drawings and other disciplines should be approved by the client and/or Project Manager before work commences.
- No responsibility shall be taken unless the work is inspected and approved during construction. All inspections required shall be confirmed with Partnear 48 hours in advance of time requirement (working days only included).
- Products specified in these drawings must be adopted and departure is only permissible with approval by Partnear.

### Concrete Notes

- All workmanship and materials shall be in accordance with AS3600
- Minimum cover (excluding finishes) to all reinforcement including fitments shall be as follows U.N.O for the Base Slab.
 

|                                   |      |
|-----------------------------------|------|
| 2.1. Formed and External:         | 50mm |
| 2.2. Surface Cast Against Ground: | 50mm |
- Laps to bars shall be a minimum for; N12 = 500mm, N16 = 700mm, N20 = 800mm
- Concrete grade shall be N32 and as follows:
 

|                 |      |
|-----------------|------|
| 4.1. Slump:     | 75mm |
| 4.2. Aggregate: | 20mm |
- Concrete must be moist cured by an approved method for seven days after pouring and curing must commence within 2 hours of placement.

### Slab on Ground and Footings

- The area of the works is to be stripped of all grass roots, vegetation and compressible topsoil prior to proof rolling and filling.
- Prior to placing any fill, the ground below the slab shall be proof rolled with an approved heavy compactor to achieve a minimum relative compaction of 98% MDD. Any soft, wet or loose material that does not respond to compaction shall be excavated to expose a firm working base and back filled with compacted crushed rock material, well compacted in layers not more than 150mm thick by a mechanical roller.
- Slabs and footings shall be laid on a 0.2mm thick medium impact polyethylene membrane branded continuously as 0.2mm medium impact resistance. Lap 200mm minimum where required and tape at all laps, punctures and penetrations. The membrane is to extend under and to the sides of all slabs, beams and thickenings.
- The base slab has been designed assuming 100kPa allowable bearing capacity.
- Before any concrete is poured, the safe bearing capacity shall be verified by an Independent Geotechnical Engineer at the contractor's expense.

### Signage and Line Marking Notes

- All signage and linemarking to be installed as per ASI742.
- Linemarking width to be 100mm and to be painted to match existing.
- Dividing lines to be 9m gap 3m line or to match existing configuration.
- Guideposts to have white and red delineators installed as per ASI742 and be installed at approximately 1.5m from edge of road.

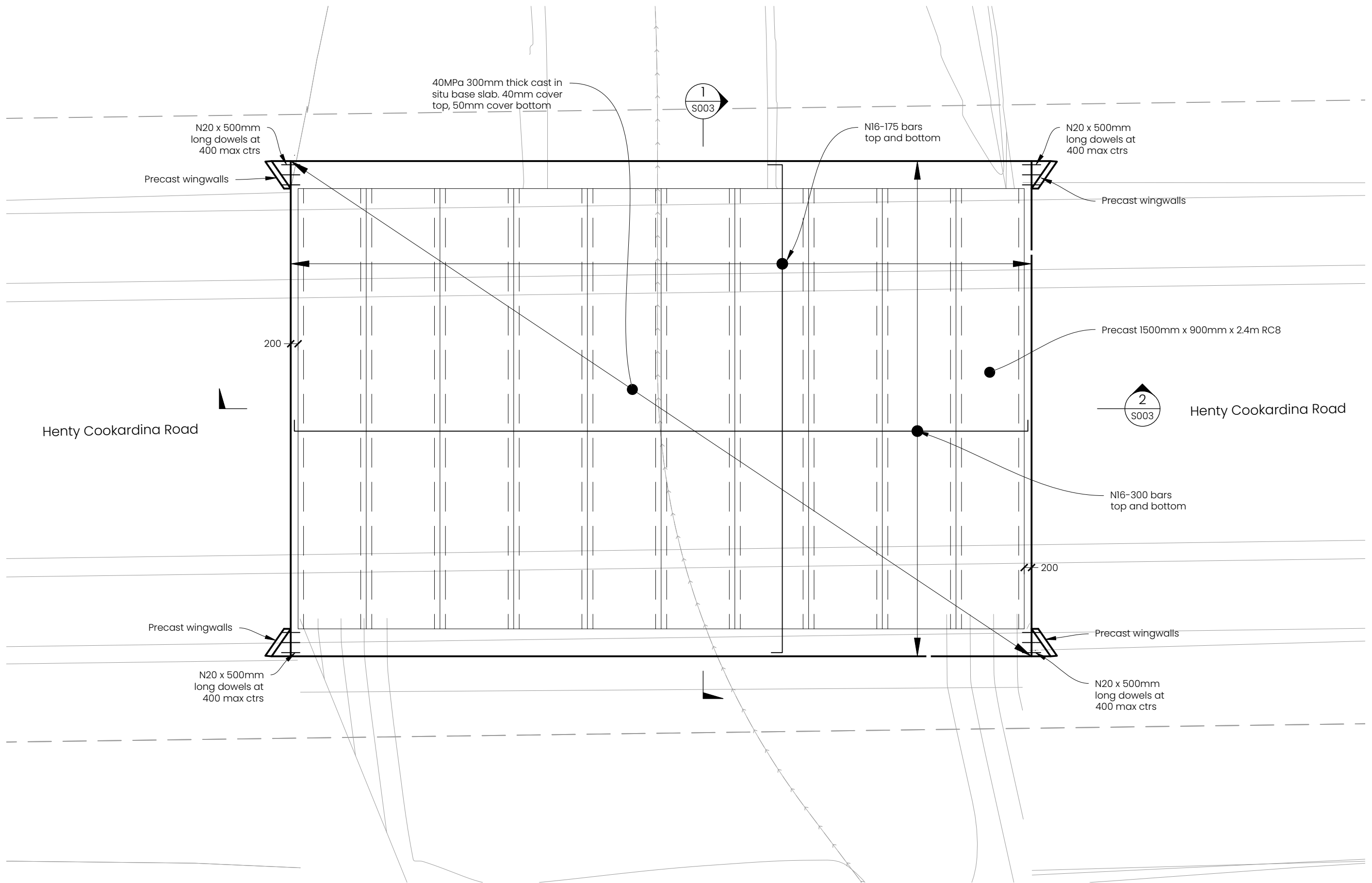
### Existing Services

- Underground services shown on these drawings are of varying classifications as per below summary, refer to AS 5488-2013 for further information in relation to tolerances
  - Class A : Highest level of accuracy, obtained by exposing the underground service through potholing (or similar) and recording the top of the service as an X,Y,Z coordinate
  - Class B : Underground service located through electromagnetic pipe and cable locator, ground penetrating radar or similar equipment.
  - Class C : Underground service located by reference to DBYD information "connecting the dots" between known/visible assets/markers picked up through feature surveying
  - Class D : Lowest level of accuracy, underground services located from DBYD information reliant on offsets from boundaries or similar and should be treated as indicative only
- If no letter is shown on existing information, the default class of the linework is to be assumed as Class D.
- Contractors are advised to complete their own DBYD enquiry to confirm the existence (or lack there of) of the services shown on these drawings as no guarantee is given in regards to the completeness or accuracy of the services shown.

### Limitations

- At Partnear, we make a sincere effort to ensure the accuracy of the material described in this drawing set; however, Partnear makes no warranty of accuracy, correctness or that the information contained herein is free from error. To the extent permitted by law, no liability (including liability to any person by reason of negligence) will be accepted by Partnear, its subsidiaries or employees for any direct or indirect loss or damage caused by omissions from or inaccuracies in this document.
- This drawing set expresses the opinions, conclusions and recommendations of Partnear based on the information reviewed, observations and assumptions outlined as of the date indicated. We disclaim any liability arising from error in the assumptions and have no responsibility or obligation to update the information contained herein.
- No part of this document may be photocopied, reproduced, or transmitted, in any form without the prior written permission of Partnear.
- This drawing set may only be relied upon by the client, as noted in the drawing title, based on the agreed scope of work outlined in our engagement and any subsequent correspondence.
- Partnear reserves the right to change details in this publication without notice

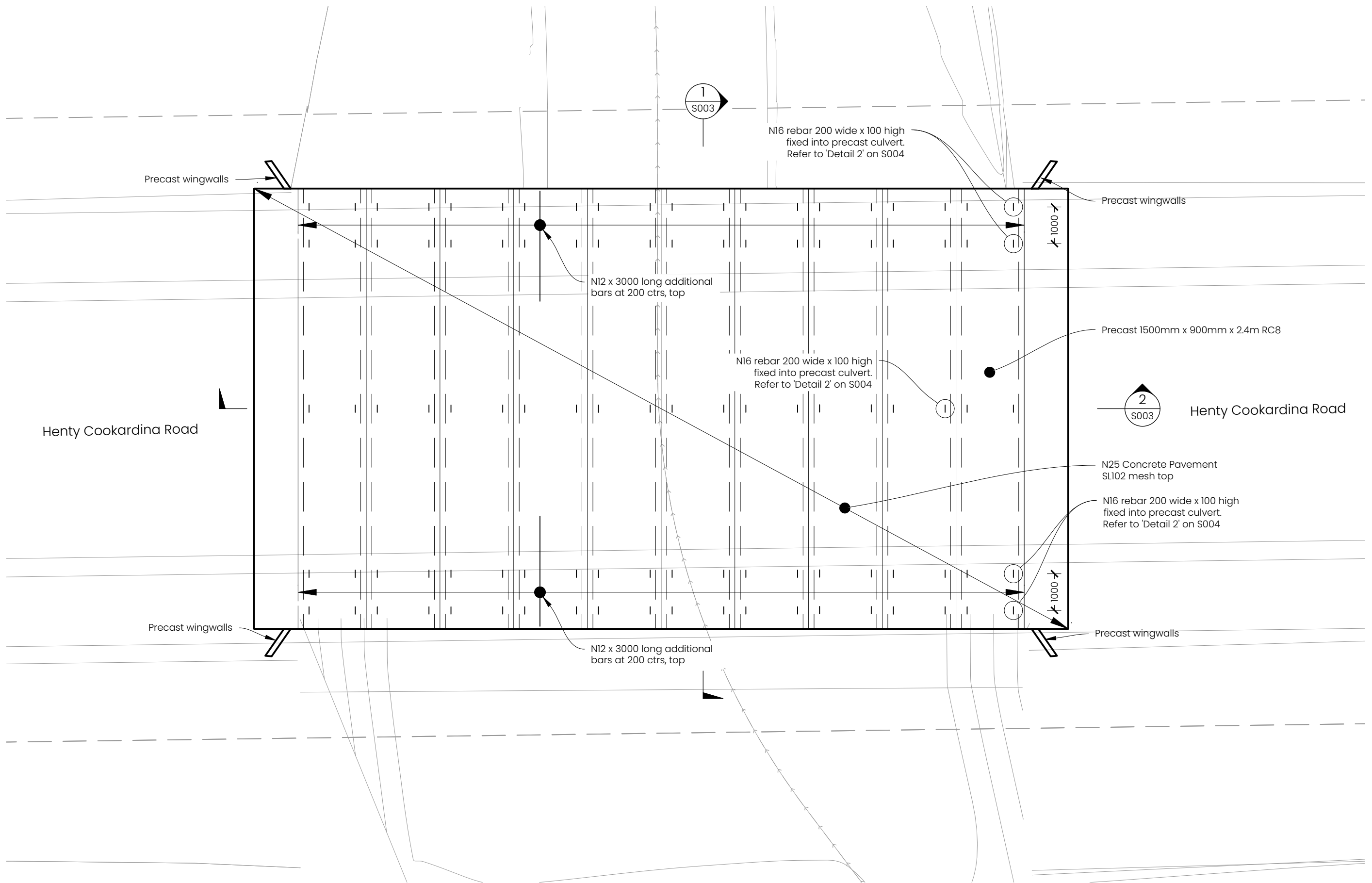
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25.0  
12.5  
0  
Scale 1:1,000 @ A3



Culvert Cells Base Slab Plan  
Scale 1:100

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Printed Thursday, September 28, 2023 by Tomoko

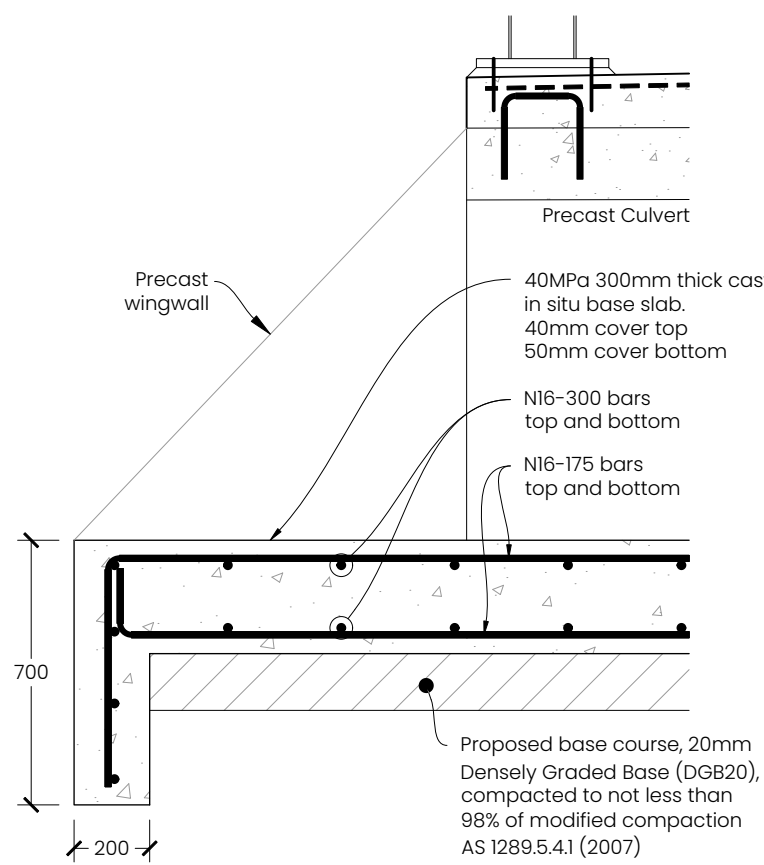
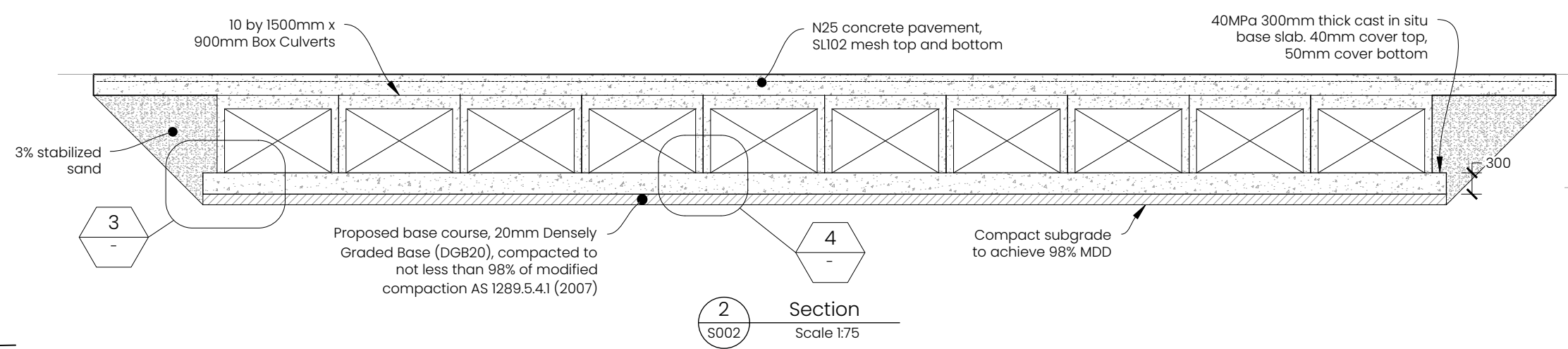
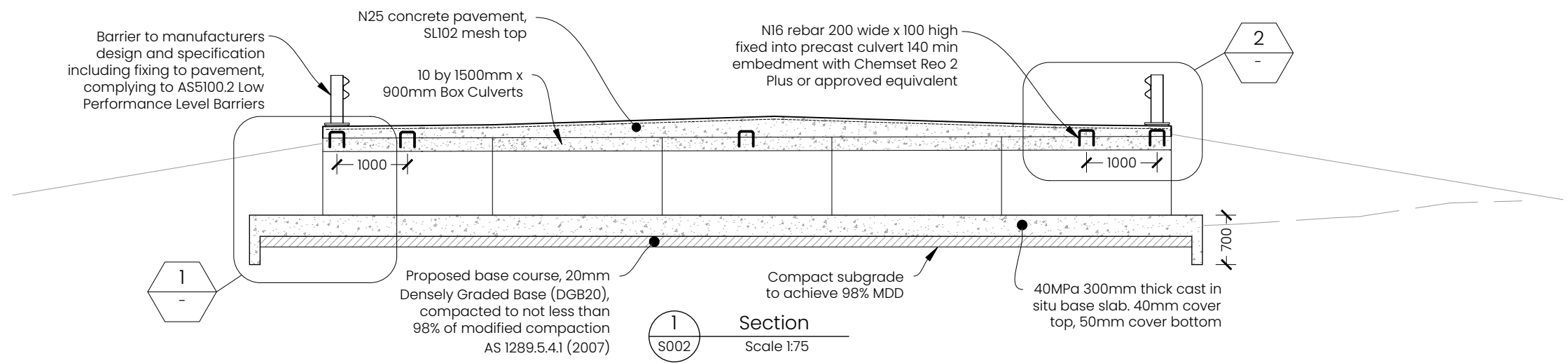
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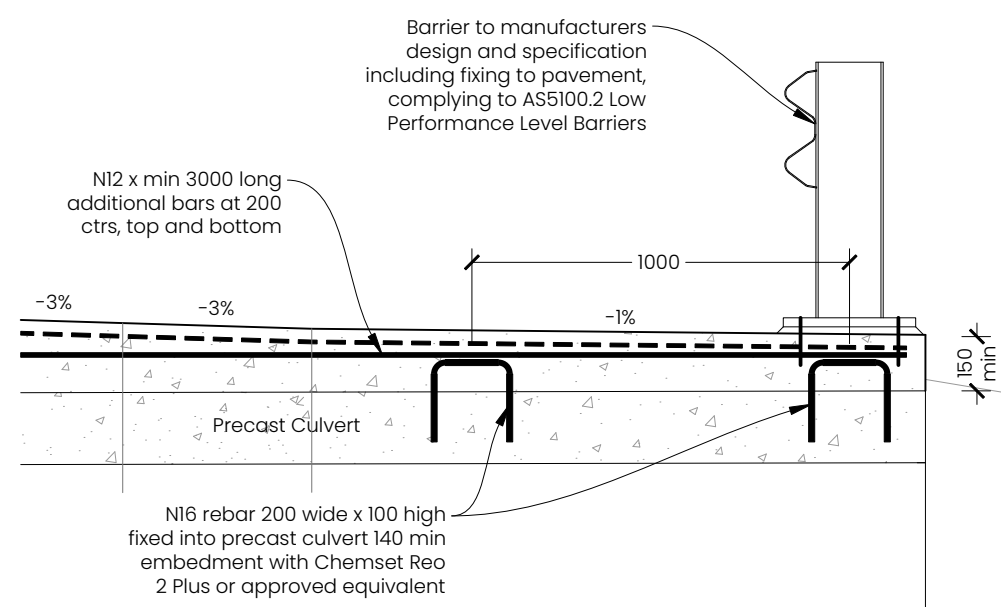
Pavement Slab Plan  
Scale 1:100

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Printed Thursday, September 28, 2023 by Tomido

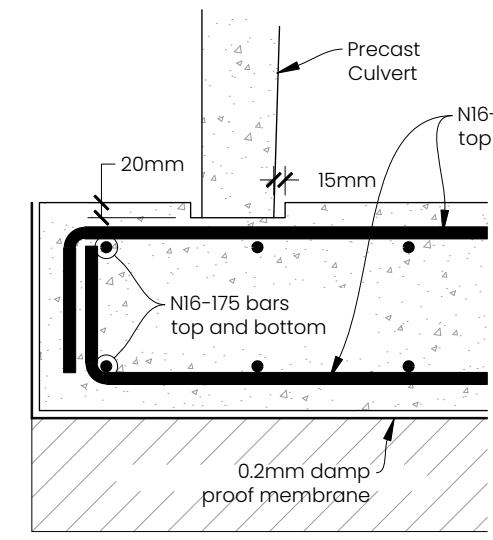
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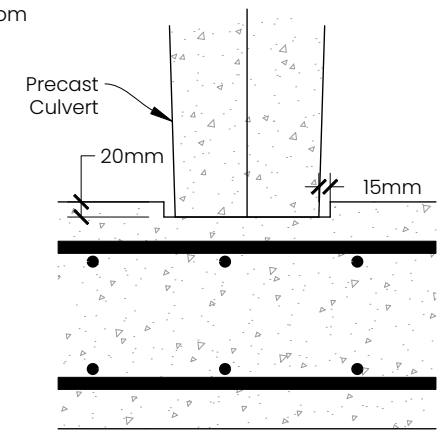
1 Base Slab Apron Detail  
Scale 1:20



2 Guard Rail Pavement Detail  
Scale 1:20



3 Slab Detail  
Scale 1:10



4 Slab Rebate Detail  
Scale 1:10

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Printed Thursday, September 28, 2023 by tomido

1. PROVISION OF FOOTPATH, URANA STREET, JINDERA.

Report prepared by Works Engineer – Andrew Walls.

**REASON FOR REPORT**

To advise Council of the proposed cost and apportionment for the Urana Street Footpath Project at Jindera as required by Council Policy.

**REFERENCE TO DELIVERY PLAN ACTION**

|              |  |
|--------------|--|
| CSP Strategy | N2 Our road and transport network is maintained and accessible   |
| Initiative   | N2.1.1 Implement asset management and renewal programs in accordance with adopted budgets and capital works programs |

**DISCUSSION**

As required by Council Policy, administration of *Contributions for Footpath/Kerb and Channel Construction Policy*, this report provides the proposed cost apportionment for the Urana Street (Jindera) Footpath Project.

The proposed works include the construction of a 1.5m footpath on the eastern side of Urana Street from the Creek Street roundabout to the Pioneer Park for approximately 250m.

A table showing the current estimate rates used to calculate the landowners contributions is **ENCLOSURE XX** for Councillors information.

A sketch of the proposed works is included for Councillor's information.



### BUDGET IMPLICATION

Council has allocated \$40,000 for the completion of this project in the 2023/24 Operational Plan.

### CONCLUSION

The completion of footpath within this street as planned will improve property owner amenity and public accessibility.

### RECOMMENDATION

That Council:

1. Approve the construction of footpath in Urana Street, Jindera
2. That the cost to land owners be as detailed.
3. That the landowners be notified of the estimated amount of their contribution to the project



**From:** [Amanda Williams](mailto:Amanda.Williams)  
**To:** [Amanda Williams](mailto:Amanda.Williams)  
**Subject:** Footpath Urana Street Jindera  
**Date:** Friday, 6 October 2023 12:13:01 PM

---

**From:** [pato754@bigpond.com](mailto:pato754@bigpond.com) <[pato754@bigpond.com](mailto:pato754@bigpond.com)>  
**Sent:** Friday, 6 October 2023 11:13 AM  
**To:** MailMailbox <[mail@greaterhume.nsw.gov.au](mailto:mail@greaterhume.nsw.gov.au)>  
**Subject:** Footpath Urana Street Jindera

Dear Sir

Oh how nice it is to know we are going to receive a footpath running from Creek Street to the Pioneer Park as it is becoming very dangerous seeing young families with prams and toddlers on scooters trying to navigate a very busy main road. We live at 75 Urana Street Jindera we have been here for 45 years however I am a bit bemused why five houses have to pay half the cost of this path when the whole community of Jindera plus visitors will be using it. Your consideration in this matter would be kindly appreciated

Thankyou

Patrick & Rosalie O'Keeffe  
75 Urana Street  
Jindera  
Sent from [Mail](#) for Windows

**From:** [Alison Viedt](#)  
**To:** [MailMailbox](#)  
**Subject:** Fwd: Proposed footpath construction - 79 Urana St, Jindera  
**Date:** Wednesday, 13 September 2023 2:24:22 PM

---

**Attention also:  
Andrew Walls**

----- Forwarded message -----

From: **Alison Viedt** <[alisonviedt@gmail.com](mailto:alisonviedt@gmail.com)>  
Date: Wed, 13 Sept 2023 at 14:08  
Subject: Proposed footpath construction - 79 Urana St, Jindera  
To: Greater Hume Shire Mail <[mail@greaterhume.nsw.gov.au](mailto:mail@greaterhume.nsw.gov.au)>

Attention: Greg Blackie,  
Director Engineering,  
Greater Hume Shire Council

Dear Sir,

I received a notification today stating that I would need to pay \$2,019.60 towards the construction of a PUBLIC footpath past my house.

Since purchasing this house in 2016, I have already paid for kerb and guttering to both sides of my 1/2 acre block, more than doubling my rates during the 2 year period in which I paid this off.

If I lived in one of the other Shire townships, and lived on a main thoroughfare, this infrastructure would already be in place, and I would not have been required to contribute.

I refuse to pay for this footpath, as it benefits the whole community; it is a public walkway, therefore as an individual should be expected to pay for a publicly used/shared community asset.

Kind regards

--

**Alison Viedt**  
**Occupational Therapist**  
[Wednesday, Thursday and Friday](#)  
M: **0427 263 398**  
E: [alison@equipoccupationaltherapy.com](mailto:alison@equipoccupationaltherapy.com)

## Contributions for Footpath/Kerb and Channel Construction Policy

| Document Name   | Document Version Number | Review Date  |
|---|-------------------------|--------------|
| Contributions for Footpath/Kerb and Channel Construction Policy | 1.0.3                   | October 2024 |
| Date Adopted  | Minute Number           | Status       |
| 10 November 2021  | 6059                    | Revised      |

### Purpose

To detail Council's policy in respect to levying contributions payable by landowners of property abutting the construction of new footpaths/kerb and channel under the Roads Act 1993 and as a guide for the equitable distribution of costs between Council and landowners.

The Roads Act 1993 Section 217 provides for Council to recover a maximum of half of the cost of constructing paved footpaths and/or kerb and channel from the owners of properties with frontage to a public street. It does not apply to the renewal or repair of any footpaths or kerb and channel.

### Scope

This Policy applies to land owners adjacent to the initial construction of all footpath/kerb and channel under Council's control, including but not limited to operational land, community land, nature strips, road corridors and public reserves etc. Pursuant to sections 217,218 and 219 of the Roads Act 1993.

### Definitions

**Footpaths** – Also referred to as Footway, Pathway, Pavement and Path - Are defined as the work constructed for the specific purpose of conveying pedestrian traffic.

**Kerb and Channel** – Also referred to as Kerb, Guttering, Kerb and Gutter - Is defined as the civil works necessary to contain rainwater runoff to the road carriage way.

### Policy Content

Proposed footpath/kerb and channel works are determined through Council's normal budgetary process. Once the proposed works are adopted by Council they are included in Council's Capital Works Program.

### Determining the Levied Apportionment

#### Landowner Initiated Projects

Landowners will be responsible for the full cost (100%) of the project, unless otherwise approved by Council.

#### Council Initiated Projects

Contributions towards the cost of footpaths/kerb and channelling works in public roads shall be levied pursuant to Section 217 of the Roads Act 1993.

- The unit rate for footpaths/kerb and channel construction utilised for the determination of contributions levied are to be a uniform rate, irrespective of location, road class footpath/ kerb and channel form.

#### Kerb and Channel

- All properties with one frontage to a public road
  - Levied at 50% of cost of the frontage
- All properties with more than one frontage to a public road
  - Levied at 50% of cost of the frontage with street address plus
  - Levied at 25% of cost of all the other frontages

### Footpaths 1.5 metres Wide

- All properties with one frontage to a public road
  - Levied at 50% of cost of the frontage
- All properties with more than one frontage to a public road
  - Levied at 50% of cost of the frontage with street address plus
  - Levied at 25% of cost of all the other frontages.

### Footpaths Greater than 1.5 metres Wide, e.g. A Shared Path

- Contribution as per 1.5 metre width (As Above) with additional width at full cost to Council.

### Reports to Council and Landowner Notification

1. Report One (1) is presented to Council to notify of the footpath/kerb and channel project and to advise of the proposed cost and apportionment for adjacent Landowners. Report 1 is normally provided to Council at its Ordinary Meeting held in July after the adoption of the Budget

Landowners will be notified of the proposed works following the adoption of the project by Council. This will allow time, minimum of four weeks, for any concerns the landowner may have prior to works commencing. - Letter One (1)

- Notification Includes but not limited to
  - Description of project
  - Location of project
  - Estimate of contributions
  - Information regarding payment process
  - Final date for comments.

2. Report Two (2) is presented to Council for consideration of any concerns raised from Landowners following their notification of apportioned contributions for the construction of the new footpath/kerb and channel. If concerns are raised further discussions will be held with the concerned Landowner/s to determine a resolution prior to the commencement of the project. If no concerns are raised the project will be recommended to Council to proceed with.

Notification will be given to Landowners indicating the commencement of works - Letter Two (2)

- Notification Includes but not limited to
  - Date of commencement
  - Estimated date of completion.

Notification will be given to Residents indicating the commencement of works - Letter Three (3)

- Notification Includes but not limited to
  - Date of commencement
  - Estimated date of completion.

3. Notification will be given to Landowners upon completion of works – Letter Four (4)

- Notification Includes but not limited to
  - Final cost of contribution
  - Information regarding payment arrangements
  - Invoice for contributions.

**Payment**

Landowners, on written application, may make application to pay their contribution by quarterly instalments over a period of a maximum of five years.

Non-compliance with notices issued under the Roads Act 1993 Section 219 renders landowners liable for legal action to recover unpaid contributions.

**Links to Policy**

Debt Recovery policy

**Links to Procedure**

ENG - Contributions for Footpath/Kerb and Channel Construction Procedure

**Links to Forms**

- Contributions for Footpath/Kerb and Channel - Construction Proposed - Notification - Letter 1
- Contributions for Footpath/Kerb and Channel - Construction Commencing – Landowner Notification - Letter 2
- Contributions for Footpath/Kerb and Channel - Construction Commencing – Resident Notification - Letter 3
- Contributions for Footpath/Kerb and Channel - Construction Completed - Invoicing - Letter 4
- Contributions for Footpath Kerb and Channel - Report 1
- Contributions for Footpath Kerb and Channel - Report 2.

**References**

Roads Act 1993 (Clauses 217, 218 and 219)

**Responsibility**

Director Engineering

**Document Author**

Director Engineering

**Relevant Legislation**

Roads Act 1993

**Associated Records**

- Council Fees and Charges
- Council Delivery Program
- Council Operational Plan.



## Kiosk Audit - S2

Holbrook Sporting Complex

LOT 186 Bowler St, Holbrook NSW 2644

04/09/2023

Written by: Mathew Coomber

Authorised return point operator for



# Contents

|              |                         |
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| Page 3.....  | Site Accessibility      |
| Page 4.....  | Proposed Kiosk Layout   |
| Page 5.....  | Site Plan               |
| Page 6.....  | Site Suitability Report |
| Page 7 ..... | Fire Assessment         |
| Page 8.....  | Flood Assessment        |
| Page 9.....  | Leasing Map             |



Figure 1: Example of S2 product.

Site Accessibility





# Proposed Kiosk Layout



## GREATER HUME SHIRE COUNCIL

Schedule of the Director Corporate Community Services' Schedule of Information to Council Meeting -  
Wednesday 18th October, 2023.


**COMBINED BANK ACCOUNT FOR THE MONTH ENDED 30th September, 2023****CASHBOOK RECONCILIATION**

|   | <b>General Fund</b>      | <b>Trust Fund</b>       |
|---|--------------------------|-------------------------|
| General Ledger Cashbook Balance as at 1st September 2023      | <b>73,213.33</b>         | <b>44,215.26</b>        |
| Cashbook Movement as at 30th September, 2023                  | -86,174.88               | 0.00                    |
| Less: Term Deposits included in Cashbook Balance (Trust only) | 0.00                     | 0.00                    |
| General Ledger Cashbook Balance as at 30th September, 2023    | <u><b>-12,961.55</b></u> | <u><b>44,215.26</b></u> |

**BANK STATEMENT RECONCILIATION**

|  |              |                          |                         |
|--|--------------|--------------------------|-------------------------|
| Bank Statement Balance as at 30th September, 2023                  | NAB          | \$0.00                   | 44,215.26               |
|  | Hume         | \$867.10                 |                         |
|  | Bendigo      | \$660.00                 |                         |
|  | WAW          | \$0.00                   |                         |
|  | <b>Total</b> | <u>1,527.10</u>          | <u>44,215.26</u>        |
| (LESS) Unpresented Cheques as at 30th September, 2023              |              | -15,002.25               | 0.00                    |
| (LESS) Unpresented EFT Payments as at 30th September, 2023         |              | 0.00                     | 0.00                    |
| PLUS Outstanding Deposits as at 30th September, 2023               |              | 513.60                   | 0.00                    |
| PLUS / (LESS) Unmatched Cashbook Transactions 30th September, 2023 |              | 0.00                     | 0.00                    |
| Cashbook Balance as at 30th September, 2023                        |              | <u><b>-12,961.55</b></u> | <u><b>44,215.26</b></u> |

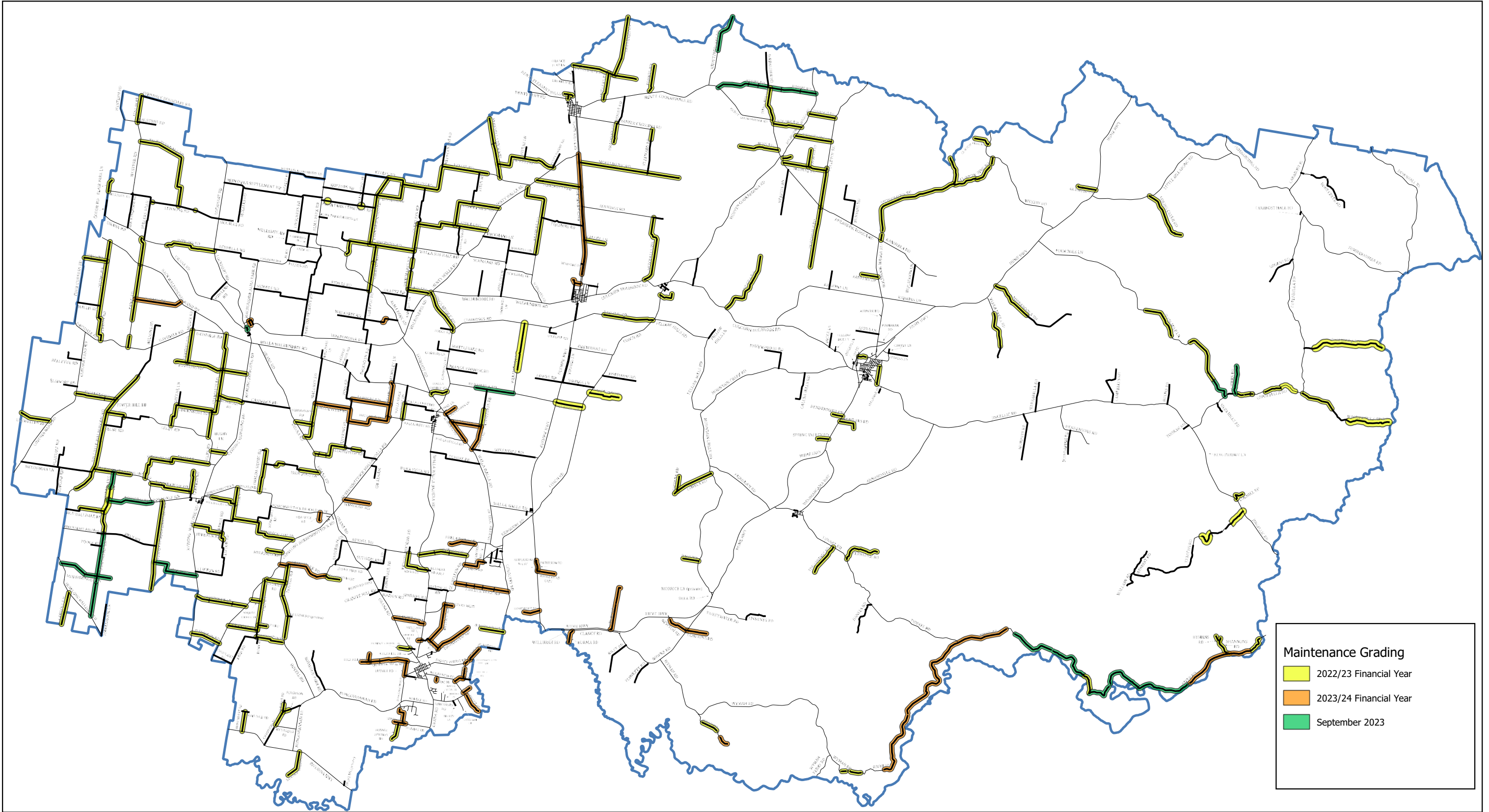
I certify that all of Council's surplus funds have been invested in accordance with the Act, the regulations and Council's investment policies and that all cheques drawn have been checked and are fully supported by vouchers and invoices and have been certified for payment.

  
 Responsible Accounting Officer  
 5 October 2023

This is page no.1 of Schedule No.1 of the Director Corporate & Community Services' Schedule of Information to Ordinary Council Meeting held on 18th October, 2023

\_\_\_\_\_  
GENERAL MANAGER

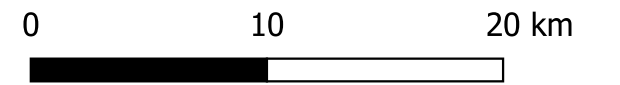
\_\_\_\_\_  
MAYOR



Greater Hume Council

# Greater Hume Local Government Area

## Maintenance Grading 2023 - September



|  |                               |   |                |               |             |
|--|-------------------------------|---|----------------|---------------|-------------|
| Electronic Version is the controlled version. Printed copies are considered uncontrolled. Before using a printed copy verify that it is the current version. | Document Name                 | Working doc file path   | Version Number | Date of Issue | Review Date |
|  | Maintenance grading September | G:\Projects&Maps\## Maintenance Grading\Maintenance Grading.qgz | 1              | 2023-10-06    | 2024-10-06  |







Applications Approved



c\_dm073

Approved Between 1/09/2023 and 30/09/2023

06/10/2023

| Application No. | Location   | Development Type   | Received   | Est. Cost | Determination | Total Elapsed Days | Stop Days | Adjusted Elapsed Days |
|-----------------|--|--|------------|-----------|---------------|--------------------|-----------|-----------------------|
| DA/2022/177     | Applicant: Rob Pickett Design<br>3200 Jingellie RD LANKEYS CREEK<br>Lot: 3 DP: 791569                            | New Dwelling - Dual Occupancy - Modification                           | 24/07/2023 | \$435,000 | Approved      | 66                 | 0         | 66                    |
| DA/2023/185     | Applicant: The Trustee for CPC Land<br>Henty Pleasant Hills RD HENTY<br>Lot: 76 DP: 753733<br>Lot: 77 DP: 753733 | Torrens Title Subdivision- Resubdivision Of Two (2) Lots Into Six (06) | 26/07/2023 | \$10,000  | Approved      | 41                 | 0         | 41                    |
| DA/2023/189     | Applicant: R J Feltrin<br>4 Terlich WY JINDERA<br>Lot: 122 DP: 1267384   | New Shed   | 7/07/2023  | \$25,000  | Approved      | 57                 | 0         | 57                    |
| DA/2023/191     | Applicant: A D Doughty<br>9 Bath ST HOLBROOK<br>Lot: 5 DP: 223124  | New Dwelling & Garage  | 31/07/2023 | \$450,000 | Approved      | 33                 | 0         | 33                    |
| DA/2023/102     | Applicant: Holbrook Hotel Motel Pty Ltd<br>10 Sydney RD HOLBROOK<br>Lot: 1 DP: 415729                            | New Illuminated Signage  | 18/08/2023 | \$25,000  | Approved      | 28                 | 14        | 28                    |
| DA/2023/103     | Applicant: Gray Building & Construction<br>4 Henty ST MORVEN<br>Lot: 8 Sec: 20 DP: 758711                        | New Shed   | 2/08/2023  | \$31,734  | Approved      | 31                 | 0         | 31                    |
| DA/2023/107     | Applicant: Shed Boss<br>4 Anvil RD JINDERA<br>Lot: 215 DP: 1237080   | New Colorbond Shed   | 14/08/2023 | \$44,985  | Approved      | 23                 | 0         | 23                    |

ANNEXURE 15

Applications Approved



c\_dm073

Approved Between 1/09/2023 and 30/09/2023

06/10/2023

| Application No. | Location  | Development Type   | Received   | Est. Cost | Determination | Total Elapsed Days | Stop Days | Adjusted Elapsed Days |
|-----------------|---|--|------------|-----------|---------------|--------------------|-----------|-----------------------|
| DA/2023/109     | Applicant: Albury Sheds & Patios Pty Ltd<br>8 Rosler ST JINDERA<br>Lot: 207 DP: 1280394   | Colorbond Shed and Slab  | 16/08/2023 | \$27,205  | Approved      | 28                 | 0         | 28                    |
| DA/2023/111     | Applicant: Macjac Sheds<br>1 Melville ST CULCAIRN<br>Lot: 1 DP: 233889                    | New Shed   | 10/08/2023 | \$90,354  | Approved      | 30                 | 0         | 30                    |
| DA/2023/112     | Applicant: SLR Consulting Australia Pty Ltd<br>51 Albury ST HOLBROOK<br>Lot: 1 DP: 260516 | Installation of Electric Vehicle Charging Units and Associated | 14/08/2023 | \$910,800 | Approved      | 36                 | 0         | 36                    |
| DA/2023/113     | Applicant: P W Johnson<br>3 Rosler ST JINDERA<br>Lot: 202 DP: 1280394                     | Install Colorbond Shed   | 18/08/2023 | \$22,500  | Approved      | 27                 | 0         | 27                    |
| DA/2023/114     | Applicant: Angmuzz Pty Ltd<br>42 Beatrice RD BURRUMBUTTOCK<br>Lot: 4 DP: 1057430          | 2 Steel Framed Storage Sheds                                   | 11/08/2023 | \$101,091 | Approved      | 27                 | 0         | 27                    |
| DA/2023/115     | Applicant: Shed Boss<br>2655 Mountain Creek RD HOLBROOK<br>Lot: 143 DP: 753330            | New Shed   | 30/08/2023 | \$63,583  | Approved      | 24                 | 0         | 24                    |
| DA/2023/117     | Applicant: V Paramore<br>487 Maloneys RD BURRUMBUTTOCK<br>Lot: 1 DP: 121022               | Two (2) Lot Torrens Title Subdivision                          | 16/08/2023 | \$0       | Approved      | 23                 | 0         | 23                    |
| DA/2023/118     | Applicant: Acespan Industries<br>9 Wagner DR JINDERA<br>Lot: 208 DP: 1280394              | New Shed   | 28/08/2023 | \$44,587  | Approved      | 25                 | 0         | 25                    |



# Applications Approved



c\_dm073

Approved Between 1/09/2023 and 30/09/2023

06/10/2023

| Application No. | Location  | Development Type  | Est. Cost | Received   | Determination                | Total Elapsed Days | Stop Days | Adjusted Elapsed Days |
|-----------------|---|---|-----------|------------|------------------------------|--------------------|-----------|-----------------------|
| DA/2023/122     | Applicant: G F Jackson<br>7 Hayes ST HENTY<br>Lot: 1 DP: 136682                               | New Shed  | \$19,500  | 30/08/2023 | Approved                     | 21                 | 3         | 21                    |
| DA/2023/124     | Applicant: Blueprint Planning Development<br>89 Hovell RD BUNGOWANNAH<br>Lot: 65 DP: 753749   | Farm building - Amenities associated with shearing shed | \$54,780  | 29/08/2023 | Approved                     | 24                 | 0         | 24                    |
| DA/2023/125     | Applicant: B A Palmer<br>3 Klein CT JINDERA<br>Lot: 86 DP: 1258064                            | New Shed & Skillion                                     | \$15,700  | 5/09/2023  | Approved                     | 25                 | 0         | 25                    |
| DA/2023/127     | Applicant: Critos Construction & Rigging<br>14 Recreation ST BROCKLESBY<br>Lot: 1 DP: 1250353 | New Shed  | \$37,410  | 4/09/2023  | Approved                     | 26                 | 0         | 26                    |
| CDC/2023/42     | Applicant: Get Wet Pools<br>286 Gerogery West RD GEROGERY<br>Lot: 3 DP: 1182415               | New Swimming pool                                       | \$60,624  | 29/08/2023 | Approved                     | 9                  | 0         | 9                     |
| CDC/2023/43     | Applicant: S S Wildon<br>145 Adams ST JINDERA<br>Lot: 33 DP: 718829                           | Alterations & Additions to Existing Dwelling            | \$0       | 15/09/2023 | Withdrawn                    | 11                 | 0         | 11                    |
| CDC/2023/44     | Applicant: Get Wet Pools<br>132 Pioneer DR JINDERA<br>Lot: 33 DP: 250336                      | New Swimming Pool                                       | \$58,475  | 22/09/2023 | Approved                     | 8                  | 0         | 8                     |
| CDC/2023/45     | Applicant: I & M Pools Pty Ltd<br>7 Holly Tree CT JINDERA<br>Lot: 110 DP: 1277003             | New Swimming Pool                                       | \$60,790  | 29/09/2023 | Approved – Private Certifier | 1                  | 0         | 1                     |

Applications Approved



c\_dm073

Approved Between 1/09/2023 and 30/09/2023


06/10/2023

| Application No. | Location | Development Type | Est. Cost | Received | Determination | Total Elapsed Days | Stop Days | Adjusted Elapsed Days |
|-----------------|----------|------------------|-----------|----------|---------------|--------------------|-----------|-----------------------|
|-----------------|----------|------------------|-----------|----------|---------------|--------------------|-----------|-----------------------|

**Report Totals & Averages**  
 Average Elapsed Calendar Days: 27.87      Total Elapsed Calendar Days: 641.00  
 Average Calendar Stop Days: 0.74      Total Calendar Stop Days: 17.00  
 Average Adjusted Calendar Days: 27.13      Total Adjusted Calendar Days: 624.00

Total Number of Applications : 23

Total Estimated Cost : 2,589,118.00

  
 .....  
 Director Environment & Planning  
 Greater Hume Shire Council

# Walla Walla Community Development Committee

Walla Walla a Rural Community Alive with Opportunity

## WALLA WALLA COMMUNITY DEVELOPMENT COMMITTEE ANNUAL OPEN PUBLIC MEETING 20<sup>TH</sup> FEBRUARY 2023, SPORTSGROUND PAVILLION

### MINUTES

**Attendance:** as attached.

**Welcome:** Daniel Nadebaum (Chairperson) opened the meeting, welcoming all present, and adding a special welcome to any councilors and council staff. He informed the gathering that tonight we will be advising what we worked on in 2022, what we are intending to work on in 2023, and that guest speakers from several clubs and organisations will also be addressing the gathering. He also advised that tea, coffee and water has been organised to which people are most welcome to partake in, and that community members are invited to place any suggestions into the Suggestion Box located near the door for what they would like us to work on.

**Apologies:** Cr Tony Quinn (Mayor East Ward), Evelyn Arnold (General Manager, Greater Hume Council), David Smith (Director Corporate and Community Services GHC), Colin Kane (Director of Environment & Planning GHC), Greg Blackie (Director of Engineering GHC), Steph Odewahn - Editor of Walla Newsletter, Walla Police Officer Drew Gibson, and Committee members: Leonie Carey, Trevor Schroeter, and Annette Schroeter.

**Introduction of Community Development members:** Daniel Nadebaum, Leonie Carey (absent), Kim Lieschke, Marj Rayner, Leon Schoff, Trevor Schroeter (absent), Selina Kohlhagen, Karen Wenke, Janet Paech, Karen Schoff, Ben Kotzur, Anthony Lieschke, John Sainsbury, Dawn Beachcroft, and Anya Williams.

**Daniel officially thanked the outgoing secretary Ms Leonie Carey who recently stepped down after a huge 16 years in the job and advised that the new secretary was Ms Anya Williams.**

**The meeting was advised that in the last 12 months the Development Committee worked on the following projects:**

- Exercise Park – a cover was built over the Exercise Park; cost covered by grant from Riverina Water.
- Skatepark – official opening was held in April 2022.
- Water Tower Art – Damien painted a stunning artwork with completion approx. May 2022.
- Community Garage Sale was organised with money put back into the kitty for future developments for the town.
- Preparation of a list of current & future plans for Walla Walla; presented to Council 9 November 2022.
- Worked with Walla Walla Community Newsletter committee.
- Organised Welcome Packs.
- Managed the Community Facebook Page.
- Coordinated Battery collection as a fund raiser.

#### Chairperson

Mr Daniel Nadebaum  
Market Street  
Walla Walla NSW 2659  
0412187698

#### Deputy Chairperson

Mr Kim Lieschke  
Gerogery West Road  
Walla Walla NSW 2659  
0412691312

#### Secretary

Ms Anya Williams  
99 Commercial Street  
Walla Walla NSW 2659  
0407234996

#### Members

Mrs Selina Kohlhagen  
Mrs Marj Rayner  
Mr Anthony Lieschke  
Mr Trevor Schroeter

Mrs Dawn Beachcroft  
Mrs Leonie Carey  
Mrs Janet Paech  
Mrs Karen Wenke

Mr John Sainsbury  
Mr Leon Schoff  
Ms Anya Williams  
Mr Ben Kotzur

- Donated prize money for Christmas Light Competition, “Make Walla Glow again”.
- Working on community suggestions.
- Applied for several Grants.

### **Presentation of the Walla Walla Development Community Strategic Plan (as attached).**

The Walla Walla Community Development Committee Strategic Plan was then presented to all gathered, highlighting that this is a working document from information provided from the community, and that the document will be referred to and utilised over the next 5 years, with plans including up to 10 years in the future.

We also work with the Greater Hume Shire on projects to improve our community.

### **Greater Hume Council – recent works and assistance in Walla Walla:**

- Working on 2<sup>nd</sup> stage of subdivision in Jacob Wenke Drive.
- Greater Hume Council is the provider of Children’s Services in Walla Walla.
- Walla Walla also has a Permanent Maintenance person, Mr Mick Hughes, who is employed by Greater Hume Council. A shout out was made to all the great work feel he is doing.

### **Submissions From Speakers Who Weren’t Able To Attend, read By Daniel Nadebaum:**

#### **Greg Blackie, Director of Engineering Greater Hume Shire.**

##### 1. Jacob Wenke Stage 2 – 10 Lot Residential Development

*Physical works well underway, with works onsite to be finished with 4-6 Weeks  
Lots are expected top on offer May – June*

##### 2. Jacob Wenke Stage 3 – 10 to 12 lots Residential Development

*12 – 18 months for lots to be available\*  
Subject \* to approval.*

##### 3. Jindera – Walla Rd Culvert

*New Culvert south of town, will help redirect water from Walla Walla Rd to western side of road to creek. Currently awaiting lowering of gas main.  
Works will occur over next 3 months.*

##### 4. Sealing Works

*Whole length of Commercial St is to be resealed within the next 2 months.*

#### **Andrew Kotzur, Local Business owner and involved in proposed housing development at the South end of town.**

*The development being undertaken at the South end of Town will address several of the issues raised in the Walla Walla Community Development Committee Strategic Plan, namely;*

- *The open drain along the east side of Commercial St, South of Edward will be closed in with kerb and gutter.*
- *This could also lead to an improvement for the drain in Edward St.*
- *A new culvert under Commercial St at South end of town will take all water from Jindera and Gerogery roads around the town.*
- *There will be additional housing blocks created by the development (it will be staged, but up to 40 blocks).*
- *The Water Tower Mural is a huge asset to town, however it needs some serious thought as to how people can access it etc. With the volume of traffic into Kotzur along Short St, and the limited room at end, it is challenging. We are keen to work with the community and council to get some sort of resolution.*

**Daniel Nadebaum, co-director and owner of PJN Sheds** – added that PJN Sheds is hoping to purchase part of the land within the development on the south end of town so that PJN Sheds can further expand.

**Walla Newsletter Committee, Editor Steph Odewahn:**

*My apologies for not being able to attend tonight. Just a few notes in relation to the Newsletter:*

- *Very big thank you to the community for their readership and feedback, overall we receive many compliments on the newsletter. I am always happy to take any feedback as to how we can improve.*
- *There has been some feedback in relation to keeping the content relevant to the town of Walla Walla and our local events taking pride of place in the opening colour pages - whilst we always aim to achieve this, we don't know what we don't know - we need all our community groups to share their stories with us. Even if you don't think you can write well please let the team know of your article and we will work with you to present it in a way you are happy with. These stories are yours, the newsletter content comes down to what the community wants in it.*
- *If you are interested in joining the team, please email the Editor.*
- *I would like to thank Herb, Francoise and Julie for their proof reading and article submissions. I would like to thank Jenny Jacob, the folding team, and the Post Office for their work each month.*

**Walla Police Officer Drew Gibson**

*Drew wasn't able to make it this year and asked to please pass on his apologies. If anyone has any crime issues please provide your details so that he can call you. He did mention the issues with the kids in town should improve in coming months as well.*

**Speakers**

**Walla Walla Rural Fire Brigade – Craig Wenke**

- It's been a busy couple of weeks, 3 call outs in the past 3 weeks.
- Just a reminder that in the dry weather fires are more likely and can escalate quickly.
- Now have a Computer Automated Despatch, so if an issue, ring 000. This new system has meant that the notification is now 30 seconds rather than 3 minutes! There is an App that is now part of the automated system which assists in coordinating responses to the issue.
- The app has been invaluable in ensuring the number of people called are appropriate.
- No permits available until the end of March.
- A huge thank you to the volunteers and members. They have been wonderful. We also have had 2 juniors who have now joined the adults. Overall we only have about 15 members, so more the merrier if you wish to join.
- If you wish to burn rubbish, person to call, not sure of the rules in town.
- Any farmers need to do a burn notification for anything other than a very small pile of sticks. RFS notify? Needs to be done even out of the fire season.

**Walla Walla Public School principal - Joanne Scherf**

- Recently appointed principal for the public school.
- All are welcome to come and join the daily activities of the school.
- The school's role is to prepare the students to become active participants of the community, not just the education. We want to get the students excited about having a voice in the community. What opportunities are there...one is the Clean Up Australia that is coming up very shortly. The children will be out Monday cleaning up areas.
- Harmony Day – 21<sup>st</sup> March is another opportunity. The school welcomes any community members who wish to join and share their stories and cultural background.

**Principal St Pauls College – Anita Morton**

- Presentation provided.
- Strategic points they are concentrating on: 75<sup>th</sup> Celebrations Friday 17<sup>th</sup> March 2023. All welcome.
- As part of educating our staff we have taken them to other schools and initiatives on what they are doing. First one was Lindfield in Lower Northshore in Sydney. Upon return we then discussed with the students as to thoughts and from this we have added several spaces and also added glass, which students and teachers can write on and connect.
- Wellness of the students is an important aspect of education.

**Sportsground Committee – Al Odewahn**

- Our job is to look after the entire area around here, with only a small crew.
- Recently had to purchase a new tractor.
- Our next big project is the renewal of the netball courts (\$300,000).
- Looking for grants all the time.
- Caravan park is going along well.

**Gum Swamp Committee – John Borchert – Secretary.**

- Advised that there is a Facebook site: Walla Walla Gum Swamp Wanderings.
- Recently there have been several vulnerable bird species that have been cited, including the Yellow-bill spoonbill. Also, echidnas, eagles, different parrots have been seen in the swamp.
- We are so blessed to have this ecosystem in our community.
- Some issues we are keeping an eye on include weeds and kangaroo numbers, whose numbers we are currently monitoring.
- The weeds in the swamp are concerning, including St John Wart, Nighshade, Thistle. Moves are being made to contact the Greater Hume Shire as to what can be done. Also a lot of Eucalypt saplings are on the rise.
- Part of the plan is to promote the significance of the site.
- We'd also like to do a cultural heritage survey of First People and how to better protect this wonderful land; perhaps a cultural burn could be done, that could bring out lost native species.
- Moving the gate of the stock reserve.

**Daniel Nadebaum – Development Committee - Chairperson**

**New supermarket** – Daniel noted that a new DA has been put in for one, and that it is a little controversial based on the location. Daniel then read out the statement that was placed up on the FB page.

**Invitation to join the Development Committee** - We would like to invite any community member to be part of the Development Committee. Please see any committee member if interested in joining committee or come to a meeting which are roughly every 2 months. All meetings are open to everyone and are advertised in the community newsletter.

**Suggestion Box** - Daniel asked everyone present here at the meeting to put a suggestion in the box provided of what you would like the Community Development Committee to focus on this year. This could be something that needs attention in Walla Walla or something you think we need here in our town, to make it a better place to live or visit. We have pen and paper beside the box and ask everyone to make a suggestion before they leave tonight.

Some suggestions in the past have included:

- A Supermarket
- Silo Art

- Swimming Pool improvements.

Please feel free to use any of these suggestions or anything else you think would be a valuable asset to the community.

**Close of meeting** - Daniel thanked speakers and those present for attending. He then opened the forum up for questions.

**Comments open to the forum:**

Geoff Edwards – relocated with his family from Jindera and have been here for many years. One thing that concerns us is the speed of traffic, and the use of heavy vehicles that have no reason to come through the town. When there is a supermarket, eating areas, etc, then people will stop and stay.

*Daniel replied that it has been noted in the committee both the speed and number of heavy vehicles. The best thing is to raise both with the police and council.*

Geoff Edwards – raised the issue of Feral cats; is there anything being done, as the number of fairy wrens and Willy wagtails have greatly declined?

*Daniel replied that feral animals such as cats is a matter that is best taken to Council and their Rangers*

Phil – introduced himself and that he lives in Commercial St. Asked if the trees that were cut down in Market St, would be replaced soon, as he believes that was the plan?

Also if the Water tower is on the Silo art Trail? *Answer from the forum was yes, it was believed so. This has since been confirmed and that the Walla Walla Silo art is included in this years Silo Art Calendar (update c/- Karen Wenke).*

*Daniel will chase up regarding the tree replacement.*

Anya Williams – asked if there is a Men’s shed in the area, as could link this into the seating required along the walking track.

*Leon – No Men’s shed, instead they have a Wednesday coffee morning at the local café.*

Tracey Mullavey – raised that the signage around town deteriorating, so needs to be re-done. Also, maintenance of the walking track.

*Daniel advised that the best thing is to place submissions online through the Council website.*

Ted – Raised that trucks are washing their rubbish onto the street.

*Daniel advised that this best to raise with Council.*

**Meeting was then concluded, and all thanked for attending.**

# Walla Walla Community Development Committee

Walla Walla a Rural Community Alive with Opportunity

**WALLA WALLA COMMUNITY DEVELOPMENT COMMITTEE MEETING  
MONDAY 3rd APRIL 2023 AT THE WALLA WALLA HALL/RTC, AT 7.00PM**

## MINUTES

### PRESENT:

**Members:** Kim Lieschke (Vice-Chairperson), Anya Williams (Secretary), Anthony Lieschke (Treasurer), Leonie Carey, Dawn Beachcroft, Trevor Schroeter, Ben Kotzur.

**Visitors:** Tony Brinkmann, Amiee Mellington, Sally Jean, Jim Goode, Herb Simpfendorfer.

**Councillors:** Cr Ashley Lindner (Councillor).

**APOLOGIES:** Leon Schoff, Karen Wenke, Daniel Nadebaum, Ian Forrest.

### CONFIRMATION OF THE MINUTES:

Moved that the minutes of the 6 February 2023 and AGM minutes 20 February 2023 meetings, as circulated, be accepted.

Moved Minutes for 6 Feb 2023: Dawn Beachcroft – Seconded: Trevor Schroeter

Moved Minutes for AGM 20 February 2023: Anthony Lieschke – Seconded: Dawn Beachcroft.

### BUSINESS ARISING

- Committee members agree to be re-appointed as members.  
Email sent out by Leonie and all members agreed for re-appointment.
- Confirmation of key committee positions Daniel Nadebaum (Chairperson), Kim Lieschke (Vice-Chairperson), Anya Williams (Secretary), Anthony Lieschke (Treasurer).
- AGM Suggestion Box correspondences:
  - ⇒ Use unused buildings to promote new businesses instead of destroying heritage buildings.  
**Response:** *It was acknowledged that historical buildings be reviewed in the Walla area and raised further with council as to what having historical significance means, i.e. what is permitted with consent and/or without consent. Discussed further – please refer to notes under General Business.*
  - ⇒ Shadecloth for the numerous cars parking at the Childcare Centre – has been raised in the past.  
**Response:** *This has been raised in the past, Daniel to provide a response based on former discussions when initially raised approx. 3 meetings ago.*

#### Chairperson

Mr Daniel Nadebaum  
Market Street  
Walla Walla NSW 2659  
0412187698

#### Deputy Chairperson

Mr Kim Lieschke  
Gerogery West Road  
Walla Walla NSW 2659  
0412691312

#### Secretary

Ms Anya Williams  
99 Commercial Street  
Walla Walla NSW 2659  
0407234996

#### Members

Mrs Leonie Carey  
Mrs Marj Rayner  
Mr Trevor Schroeter  
Mr Anthony Lieschke  
Mr Jim Goode

Mrs Selina Kohlhagen  
Mr Leon Schoff  
Mrs Karen Wenke  
Mrs Janet Paech  
Mr Tony Brinkmann

Mrs Dawn Beachcroft  
Mr John Sainsbury  
Mr Ben Kotzur  
Mrs Amiee Mellington  
Ms Sally Jean



- ⇒ Please be aware there are a lot of heavy vehicle drivers that live in Walla and do bring trucks home through town.
- ⇒ Speed at Southern end of town of vehicles is a concern – refer to Council  
*Response: Anya Williams volunteered to raise with the Council the potential for signage at the three (3) entrances to town i.e. Commercial St and Burrumbottock Rd, or other alternatives available.*
- ⇒ More dog bags available and bins around town.  
*Response: Anya volunteered to raise with Council for additional bags along Commercial St.*
- ⇒ Clean up walking track mowing/spraying edges.  
*Response: Anya volunteered to check with Council if they have a schedule to mow and maintain the walking track area, and get details.*
- ⇒ Keep heritage of Walla alive by not destroying historic buildings.  
*Response: Please refer to first point above.*
- ⇒ Could you please email me the Walla Newsletter? Jenny O’Neill (email address supplied).  
*Response: Anya has sent email to the Walla Newsletter editor for the aforementioned request.*

## TREASURER’S REPORT

Please refer to attached report.

Moved: Anthony Lieschke – Seconded: Leonie Carey

Anthony Lieschke to check with Amiee Mellington regarding getting extra interest through a specialised account.

### **Change of signatories at WAW bank.**

Read out the requirements for Changing signatories on Club/Community Group Account.

Signatories to operate the account will be: Kim Lieschke, Anthony Lieschke, Daniel Nadebaum, Anya Williams.

Leonie Carey will be removed from the account having stepped down as Secretary.

### **To operate**

Two signatories are required to authorise. We are not changing the electronic banking – Anthony has access to the statements, etc. All other signatories will require access to the electronic banking. Mailing address will remain the same.

Moved by Leonie Carey – Seconded by Trevor Schroeter.

## CORRESPONDENCE

### **In –**

Email – Leonie Carey – Confirmation of Development Committee Members.

Email – Cr Annette Schilg, replied by Daniel Nadebaum – Lack of representation by committee members at Council meeting held at Walla Walla 15 March 2023.

Email – Daniel Nadebaum – New position in NSW SES, and notice for his last year as Chairperson in the Community Development Committee.

Email – Leonie Carey – Sportsground Management Plan.

Email – Greg Blackie – Placement of three (3) seats, one (1) table and chair set, and a bin along the footpath to the swamp, and location of the uneven footpath issues to be sent through so that they can be fixed.

**Out –**

Email – Daniel Nadebaum – to committee – regarding a statement for the AGM and Facebook page in reference to the proposed supermarket plans.

Email – Leonie Carey – requesting approval to reappoint as a committee member.

Email – Anya Williams – brief summary of the AGM for the Walla newsletter next month.

**GENERAL BUSINESS**

- Walla Walla Men’s Shed – Herb Simpfendorfer to provide an update.  
Herb and Jim Goody gave a brief overview:
  - Initially the Men’s shed in Walla was put into the too hard basket. However, recently given the needs of the community, Jim has agreed to drive this and has started investigating what is required.
  - Some of the requirements to be viable include having 15 paying members (for insurance).
  - Russell Davis, who is the regional coordinator of the men’s sheds in the region has put Jim in touch with Men’s Shed in Newcastle – and they are assisting in the setup and the constitution recommended to be followed.
  - Jim now has to do a dot point presentation to Council.
  - Best possible scenario is to get hold of Crown Land (Schools, Church groups, Sportsgrounds). Two suggestions – were the Lions Club or the old golf course.
  - Also looking at obtaining Grants (e.g. River in a Water) and extra equipment though Men’s Shed Australia.
  - Ideal setup includes a fairly large room with heated and cooling, kitchen, toilet, and storage area.

Moved that the Walla Development Committee is happy to support. Moved by Anya Williams –  
Seconded by Ben Kotzur.

- Seats (x3), Table and seat set (x1), bin (x1) locations for walking track.  
As was previously discussed in a former meeting, Daniel would respond to Mr Blackie asking for the locations where the Seats, table and bin would be placed, and then if any concerns arose from the listed locations we would recommend a different placement. It is noted though that issues causing a change in location would be unlikely.
- Locations of any issues of the footpath along Commercial St to be identified and sent to Council.  
Anya will work with Leonie to compile photos to go with the addresses that has already obtained by Leonie and then send the report through to Mr Blackie.
- Update and review of the Development Committee Strategic Plan.
  - **Footpaths** – being addressed.
  - **Roads in disrepair** – planned before Easter to recap Commercial St.
  - **Silo Art Committee** – Anya to check with the Silo Art Committee for any updates.
  - **Street path over old railway line** – Confirm with Council as to update.
  - **Trees re Sportsground** – Leonie will check with Al Odewahn to see if there is an update.
  - **Avenue of flagpoles down main street** – Trevor to research costs and types of poles, potential locations for their placement, and potential grants that may be available.
  - **Seating along walking track** – Council has already begun on this.
  - **Security cameras** – Kim to check with local Council and Police as to where, and what is permitted.

- **Historical Buildings** – Anya raised if there are other areas or buildings that need to be submitted for historical value?

Currently the following are listed on the *Greater Hume Local Environmental Plan 2012 Heritage Map – Sheet HER\_001B* as General Heritage in Walla:

- ⇒ Lutheran Church.
- ⇒ Cemetery
- ⇒ Hall
- ⇒ St Mary’s Catholic Church – including to the lane.
- ⇒ Cottage next to the Public School.

A discussion ensued as to what purpose would further listing of any buildings do and if it was necessary.

In summary – the current and any additional listing may not work in protecting and retaining the heritage of the area. Anya to liaise with Council as to the General info meaning and what the current listing means in protection terms.

It was noted that highlighting our heritage may be something we wish to do for tourism purposes.

It was also acknowledged that the sign outside PJN sheds needs to be redone as it is now almost illegible. Leonie to check on costs of a new sign.

- **Water tower** – Jim Goode raised about access – As per above, Anya to touch base and get an update from the Silo Art Committee as to how access is going.
- **New members:**
  - Sally Hunter
  - Tony Brinkmann
  - Amie Mellington.

**Meeting Closed – 8:30pm (est)**

**Next Meeting – Monday 3<sup>th</sup> June 2023**

# Walla Walla Community Development Committee

Walla Walla a Rural Community Alive with Opportunity

**WALLA WALLA COMMUNITY DEVELOPMENT COMMITTEE MEETING  
MONDAY 3<sup>th</sup> JUNE AT THE WALLA WALLA HALL/RTC, AT 7.00PM**

## MINUTES

### PRESENT:

**Members:** Daniel Nadebaum (Chairperson), Anya Williams (Secretary), Anthony Lieschke (Treasurer), Dawn Beachcroft, Ben Kotzur, Tony Brinkmann, Karen Wenke, Amiee Mellington, Sally Jean, .

**Visitors:** Louise (Sth end of Commercial St).

**Councilors:** Cr Ian Forrest.

**APOLOGIES:** Cr Ashley Lindner, Trevor Schroeter, Leonie Carey, Cr Jenny O'Neill, Kim Lieschke, Karen Lynn Schoff, Cr Annette Schilg,

### CONFIRMATION OF THE MINUTES:

Moved that the minutes of the 3<sup>rd</sup> April 2023, as circulated, be accepted.

Moved by Amiee Mellington – Seconded by Karen Wenke.

### BUSINESS ARISING

- **Update on seating, table and bin along the walking track.**

Three Committee members (Leonie Carey, Sally Jean and Anya Williams) met with two of the Council's nominated staff members on Wednesday 24 May to look at locations for a table with seating, one bin, and two standalone seating arrangements. The following locations were decided after visiting several proposed sites:

- The Table with corresponding chairs and a bin to be placed at the Lieschke Re-Union memorial, which is at the beginning of the Gum Swamp and at the end of the walking track.
- A bench seat placed part way along the footpath/walking track from the Gum Swamp and town, facing towards greenery rather than the road.
- A bench seat placed in the grassed area next to the junction of Morgans Rd, Pioneer Dr and Lookout Rd, facing North towards the fields.

#### Chairperson

Mr Daniel Nadebaum  
Market Street  
Walla Walla NSW 2659  
0412187698

#### Deputy Chairperson

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Mrs Karen Wenke  
Mrs Janet Paech  
Ms Sally Jean

Mrs Dawn Beachcroft  
Mr John Sainsbury  
Mr Ben Kotzur  
Mrs Amiee Mellington

- **Update on footpath rectification.**

On Wednesday 4 May Leonie Carey and Anya Williams walked the footpath areas along Commercial St, taking notes and photos before compiling a report that they then sent to Council on 11 May 2023 for proposed footpath rectification.

It is noted that Council has already started reviewing the report for action.

**Update on Dog Bag dispensers.**

The following response was provided by Mr Greg Blackie: *“It is standard practice that dog bag dispensers be placed in park areas only and not on main streets next to footpaths, due to the possible smells that emanate from the bins attached to the dispensers that may cause offence to passers-by.”*

- **Update on Speeding vehicles.**

The following response was provided by Mr Greg Blackie: *“Once Council receives a new road sign request, it is taken to the next quarterly Traffic Committee Meeting for consideration. The Committee consist of representatives from Council, NSW Police, and Transport for NSW and Justin Clancy MP Office.*

*The next Traffic Committee Meeting is scheduled for next month where your request will be raised.”*

- **Update on Water Tower access.**

The following response was provided by Mr Greg Blackie: *“I can advise the construction of the turning area has been delayed by the need for staff to complete major works in response to the extended periods of wet weather. The turning area work is expected to be completed in the second half of this year.”*

- **Update on historical listing of Walla and it’s surrounds and how that works (or doesn’t).**

At the Council Meeting held 19 April 2023 (link below), Mr Colin Kane, Director Environment and Planning, gave a brief summation of how the current state of affairs came into being and the overall heritage status of Walla Walla.

In summary, at the merging of Councils, Walla Walla was considered of high heritage value and thus an overarching heritage conservation area implemented in the Greater Hume Development Control Plan (DCP). Mr Kane made mention that there are many buildings in Walla considered of heritage significance however they weren’t individually listed as it was thought that they could be protected through the Conservation area in the DCP. He noted that in terms of the Planning hierarchy, items listed in the Greater Hume Development Control Plan are lower weighted than things listed individually in the local Environmental Plan.

Karen Wenke made mentioned that not even the Walla Walla area is listed, having recently looked at the DCP. However, Karen also mentioned that although Walla Walla’s Conservation Area does not appear online, that does not mean it does not exist, and also, the DCP mentioned by Mr Kane would not override listed and NSW Government gazette heritage items or Conservation Areas.

Link to the Council meeting mentioned above is as follows, with the historical summation from 35:20 minutes:

[https://aus01.safelinks.protection.outlook.com/?url=https://www.youtube.com/watch?v=PQX\\_7AZsdwc&data=05|01|f646fb233e04404063c808db47c2295c|84df9e7fe9f640afb435aaaaaaaaaaaaa|1|0|638182671478713605|Unknown|TWFPbGZsb3d8eyJWljoic4wLjAwMDAilCJQljoiv2luMzliLCJBTil6lk1haWwiLCJXVCI6Mn0=|3000||&sdata=7EqAYrcLZiAQRy35BFLfmA1k1uAVLFlun8KsPQf0Ma0=&reserved=0](https://aus01.safelinks.protection.outlook.com/?url=https://www.youtube.com/watch?v=PQX_7AZsdwc&data=05|01|f646fb233e04404063c808db47c2295c|84df9e7fe9f640afb435aaaaaaaaaaaaa|1|0|638182671478713605|Unknown|TWFPbGZsb3d8eyJWljoic4wLjAwMDAilCJQljoiv2luMzliLCJBTil6lk1haWwiLCJXVCI6Mn0=|3000||&sdata=7EqAYrcLZiAQRy35BFLfmA1k1uAVLFlun8KsPQf0Ma0=&reserved=0)

It was raised for a letter to be written to the Historical Society on the stance of the Development Committee, specifically that it was not felt that the Community Development Committee was the right committee to individually list heritage items and push for this with Council.

Moved motion for a letter to be written by Daniel to the Historical Society.

Moved by Daniel Nadebaum – Seconded by Karen Wenke.

- **Update on Men’s Shed.**

Sally Jean attended the recent meeting for the proposed Men’s Shed in Walla Walla and provided the following summary: that it was agreed to have a Community Shed in Walla Walla; to meet in a couple of months’ time, with several locations being considered. In looking for a site, it was preferred to be on Crown land to avoid rates. CWA building is the one currently prioritized.

- **Update of the Development Committee Strategic Plan.**

Daniel went through the basic history of the document, with the following updates then provided:

- Roads in disrepair – Council currently repairing various roads throughout the region with it. Commercial St recently resealed.
- Footpaths – Council has the information from the Committee and has begun reviewing it.
- Albury-Wodonga access – Public transport – still occurring and is noted to be a great program. Anya to get an update from them on how well it is being supported for the next meeting.
- Development around Water Tower – addressed and we have a response from Greg Blackie as mentioned above in the minutes.
- Housing Blocks availability – Stage 44, south end of town. Development submission was recently on display and is now in with Council.
- Railway line – review next meeting.
- Native trees with sportsground – Leonie will give an update at the next meeting.
- Flags – Trevor will give an update at the next meeting.
- Seating – completed, and now with Council.
- Seats and shade around playground – Anya to check with Leonie regarding an update from the Sportsground Committee.
- Trees replacement – Market Street – next meeting Daniel volunteered to provide an update.
- Uncovered drains – Commercial St and Edward St – submission was put to the meeting, that the new development was looking to address part of this.
- Swimming Pool upgrade – Cr Ian Forrest provided the following information: That with the commencing of the Walla Solar farm, Walla will benefit from this, and funds will be provided that can assist with upgrading the pool. Under the voluntary agreements, money is put forward by GRM(?). He noted that approximately \$500k funds are already available, but a Voluntary Planning Agreement (VPA) committee needs to be established first before any funds are allocated out.

Daniel made mention that when the Solar farm was first proposed a letter was submitted by the Committee that the lions share should come back to Walla given it is located in the immediate Walla area. Also, it should be noted that Henty, Jindera, Holbrook and Culcairn are already relatively well setup with good infrastructure, and Walla Walla would certainly

benefit greatly from the additional funds to bring the town up to similar infrastructure standards.

With regards to the pool it has been observed that patronage has improved in recent Summers, which is a positive sign, as otherwise the pool may not be maintained by the Council.

- Cemetery Improvements – Cr Ian Forrest provided an update. He noted that there has been a bit of movement in this area as it was noticed by Council that all of the cemeteries were quite poorly maintained and that the contractor had not been performing to the standards expected for past 5 years. The contract for the cemetery maintenance has just gone out to tender with the previous contractor an unlikely contender.
- Security cameras – this was a suggestion by the local police officer to reduce crime. The idea is for cameras to be located at the main three entrances to town. A similar setup in other towns has proven successful. Daniel will chase up with Council and cc the local Police.
- Water Tower – ongoing raising of funds for lighting and parking. It was noted that it took \$30k for painting the water tower, so any costs for further Silo art on any of the larger towers would be expensive given the size differences. Ben noted that there are often people going to look at the Silo Art; it was agreed unanimously that it is a positive contribution to the town.
- Bike Pump Track – currently need to look for grants to expand this idea. The recent skate competition was a great success, with a good turnout.
- Reduce Heavy transport – see to business arising. Potentially get RMS(?) involved.
- New businesses to be encouraged in town – potentially with more people living in Walla this may occur organically. Anya did raise the point that there didn't appear any current business locations available on the main street, with the few empty buildings appearing quite run down. Also there are no 'For Lease' signs in the windows, which seems to indicate the shops are not available. She made the point that the new subdivision on the South side of town is about expanding current light industrial businesses rather than retail, however for a town to grow it needs retail not just light industrial, and retail businesses really need main street frontages to be successful. Daniel noted that a business could buy a house block at the edge of town in the new subdivision.
- Multi-use shelter at Bicentennial Park – potentially may be able to look at if grants become available. (Part of the 5 year plan)
- Adventure Playground – again part of the 5 year plan; if and when grants become available.

Noted: Anya to update the Strategic Plan. Review in 12 months.

## REPORTS:

### Treasurer's Report

- Update on change of signature at WAW bank; requirements for Changing signatories on Club/Community Group Account.

Anthony thanked Amiee Mellington for sending through the information about some better accounts. He noted that the WAW Club and Community provides a 2.5% interest. It was

discussed as to whether to close the S16 account and put funds across to the S67. Noted S67 – is an electronic account only.

Anthony moved to keep S18, and put majority into Club Saver S67.

Moved to Anthony Lieschke, – Seconded by Anya Williams

### **Change of signatories at WAW bank.**

Read out the requirements for Changing signatories on Club/Community Group Account. Signatories to operate the account will be: Kim Lieschke, Anthony Lieschke, Daniel Nadebaum, Anya Williams.

Leonie Carey will be removed from the account having stepped down as Secretary.

### **To operate**

Two signatories are required to authorise. We are not changing the electronic banking – Anthony has access to the statements, etc. All other signatories will require access to the electronic banking. Mailing address will remain the same.

Moved by Leonie Carey – Seconded by Trevor Schroeter.

## **CORRESPONDENCE**

### **In-**

Email – Francois McPherson - re hard rubbish collection day.

Email – Greg Blackie – re fence across railway.

Email – Amiee Mellington – re banking interest account that they use.

Email – Greg Blackie – re seating, water tower, dog dispensers, speeding cars, etc

### **Out –**

Email – Anya Williams to Greg Blackie with footpath information and photos.

Email – Daniel Nadebaum to Greg Blackie re fencing for the railway crossing.

## **GENERAL BUSINESS**

- Hard Rubbish Collection Day – Mr Francois McPherson asked via email if it was feasible to have a Hard Rubbish Collection Day for Walla Walla.  
Cr Ian Forrest addressed this point – noting that it is not in the current budget, but that he will raise it in the Budget meeting tomorrow (4<sup>th</sup> June 2023).
- Any issues arising from the resurfacing of Commercial St? No known issues or complaints have been filed.
- A Community Development Story – raised by Anya as to the purpose of the Community Development Committee. Daniel mentioned that we have a Charter that may assist and that he would look it out and send through the Charter to the committee members, as there are several new members.
- Reviewing the best day for our meetings – raised by Anya to ensure we aren't clashing with other Committees and commitments for members. A quick discussion led to all agreeing that the first Monday of the month every 2 months is suitable and easy to remember.
- WAW update provided by Anthony Lieschke – Greater Hume Shire has removed all computers out of the Community computer within the WAW, which was a shock to staff as there was no known communication from Council. Cr Ian Forrest will follow up and get back to the committee. He did make note that Greater Hume Shire Council was looking to pull back costs.



- Speeding vehicles – this has been raised relatively regularly and is an ongoing concern. Louise (from Commercial St ) said she has rung up council a few times. Suggestions for reducing the speed of vehicles to the legal limit included:
  - Putting up a portable 50km sign at the commencement of town. When Louise raised this with Council they responded that their preference was to put the device on the Northern side of town. However given people slow down when going around the bend anyway, it was deemed during tonight’s discussion that that would not be useful if located on the Northern end.
  - A sign which flashes when people going over 50km as located in Burrumbuttock. This was raised as potentially feasible for Walla Walla.
  - Another idea raised by Louise and as seen in Jindera was to have 50km painted on the road when entering town.
  - Small speed humps as a reminder when approaching a potentially hazardous area such roundabouts. It was discussed as to whether this was something that could be created or was feasible for Walla Walla.
  - Permanent speed camera on the south side of town.

It was discussed and agreed to address the issue and suggestions further with Greg Blackie.
  
- Heavy vehicles – Daniel volunteered to place this concern in the same email to Greg Blackie.

**Meeting Closed – 8:30pm**

**Next Meeting – Monday 7<sup>th</sup> August 2023**

13 SEP 2023 - cul - TS..

9th

**NEXT HALL MEETING MONDAY 2<sup>ND</sup> OCTOBER 2023 AT 5.30PM****Minutes of Walla Walla Community Hall Committee meeting held Monday 4<sup>th</sup> September 2023**

Meeting opened by President Jeff Gross at 5.35pm> Jeff welcomed all.

Present: Jeff Grosse, Duina Hoffmann, Elaine Krause, Herb Simpfendorfer, Leon Schoff, Ross & Helen Krause.

Apologies: Nil

Minutes of meeting held 7<sup>th</sup> August 2023 taken as read. Moved Duina seconded Leon. Carried.

**Business out of Minutes**

1. Handrail for the front Hall steps pending.
2. Thanks Herb for the continual spraying of weeds.

**Correspondence:**

1. As Secretary will be absent mid September, invoices were issued for Meals on Wheels and Riverina Life and Secretary asked Herb if he will issue them when they hire the Hall.
2. Hall booked this Sunday 10<sup>th</sup> for a bus trip luncheon.

**Treasurer's Report:**

|                          |                    |
|--------------------------|--------------------|
| Interest Bearing Deposit | \$16,138.04        |
| S18 Account              | <u>\$11,473.14</u> |
| Total Funds              | \$27,611.18        |

Jeff moved this report be adopted and accounts paid be ratified, seconded Elaine. Carried.

**General Business:**

1. Jeff reported there was a hole in the ceiling in the Lobby and a report there was mould in the ceiling. Jeff to contact Council for further information.
2. Reports from the public asking what is happening with the Main Hall floor? Jeff to contact Council regarding this matter.

There being no further business Jeff closed the meeting and thanked all for attending.

**Bookings:**

|                            |  |
|----------------------------|--|
| 10 <sup>th</sup> September | Walla Old School House Historical Group Luncheon |
| 20 <sup>th</sup> September | Holbrook Meals on Wheels Inc.                    |
| 24 <sup>th</sup> September | Generalion Life Riverina Inc.                    |