



Greater
Hume
Council

Ordinary Meeting of Greater Hume Council

Wednesday, 21 February 2024

NOTICE is hereby given that an Ordinary Meeting of the Greater Hume Council will be held at Culcairn Council Chambers, 40 Balfour Street, Culcairn, commencing at 6.00pm. The meeting commences with a Public Forum.

Persons wishing to address Council in the forum must register by 5pm Monday, 19 February 2024. The conduct of the forum is governed by the Council's Code of Meeting Practice. A new procedure applies for persons wishing to attend the meeting which can be obtained from Council's website or any Council office.

Council live streams meetings so that the public may view the proceedings of the meeting in real time or later. View the recording of the meeting at <https://bit.ly/35uKFxX>

Greg Blackie
ACTING GENERAL MANAGER

ORDER OF BUSINESS TO BE CONSIDERED
REFER OVERLEAF

Ordinary Meeting of Greater Hume Council

Wednesday, 21 February 2024

In accordance with Council's Code of Meeting Practice, this Council Meeting is being recorded and will be placed on Council's webpage for public information. All present today are reminded that by speaking you are agreeing to your view and comments being recorded and published. You are also reminded that, if or when speaking, you are to be respectful to others and use appropriate language. Greater Hume Council accepts no liability for any defamatory or offensive remarks or gestures during this Council Meeting.

BUSINESS:

1. OPENING THE MEETING

2. PRAYER

3. ACKNOWLEDGEMENT OF COUNTRY

"I would like to acknowledge that this meeting is being held on the traditional lands of the Wiradjuri people, and pay my respect to elders both past, present and emerging".

4. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

- Minutes of the Ordinary Meeting of Council – 20 December 2023
- Minutes of Extraordinary Meeting of Council 17 January 2024.

6. ACTION REPORT FROM THE MINUTES

7. DISCLOSURES OF INTERESTS

8. MAYORAL MINUTE(S)

9. NOTICES OF MOTIONS

10. REPORTS FROM OFFICERS

PART A For Determination

- Environment and Planning
- Governance
- Corporate and Community Services
- Engineering

ITEM REFERRED TO CLOSED COUNCIL

- Environment and Planning

PART B To Be Received and Noted

Nil.

PART C Items For Information

- Governance
- Corporate and Community Services
- Engineering
- Environment and Planning

PART D Items for Information

11. MATTERS OF URGENCY

Nil

12. COMMITTEE OF THE WHOLE – CONFIDENTIAL CLOSED COUNCIL REPORT

13. CONCLUSION OF THE MEETING

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**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
CULCAIRN COUNCIL CHAMBERS – 40 BALFOUR STREET CULCAIRN
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MAYORAL MINUTE

Nil

NOTICE OF MOTIONS

Nil.

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OFFICERS' REPORTS – PART A - FOR DETERMINATION

ENVIRONMENT AND PLANNING

1. **CONVERSION OF PUBLIC LAND COMMANDER HOLBROOK PARK LOT 10 DP 571557 ALBURY STREET HOLBROOK CLASSIFIED AS COMMUNITY LAND TO OPERATIONAL PUBLIC LAND,**

Report prepared by Director Environment and Planning – Colin Kane

REASON FOR REPORT

In response to correspondence advising of an interest to purchase Commander Holbrook Park which is Council owned land in Holbrook this report will seek Council's consideration to provide permission to undertake a planning proposal to convert the land from community land to operational land.

REFERENCE TO DELIVERY PLAN ACTIONS

CSP Strategy G.2.2 Encourage social enterprises and businesses to grow local employment.

DISCUSSION

Council has received correspondence from Habitat Planning on behalf of the owners of the Holbrook IGA in relation to an interest to purchase Commander Holbrook Park which is Council owned land that adjoins the Holbrook IGA. A copy of the correspondence are attached as **ANNEXURE 1** for councillors' information.

Commander Holbrook Park which currently is classified as public 'community' land and the Habitat Planning letter acknowledges that the proposal would result in a reduction of public open space and the relocation of a heritage item but argues the proposal has merit for the following reasons:

- The proposal will support the establishment of a medium sized supermarket, which will significantly improve the range and type of products currently available within the town.
- The proposal will also support a subsequent expansion of the existing hardware store, which will again support the broader community.
- The heritage-listed submarine scale model will be retained, but however relocated to Ten Mile Park, which will ensure that this community asset is maintained and still available for public viewing.
- This relocated item (including associated memorial gates) will be integrated and designed into the existing Holbrook War Memorial.
- A letter of support has been provided by the Holbrook Lions Club regarding the relocation of this item is attached as **ANNEXURE 2**.
- The current site has no historical association with the submarine scale model other than being adjacent to the HMAS Otway located on the northern side of Wallace Street.
- Although dedicated as a War memorial, Council does not conduct any ceremonies on this property.
- The owner is willing to acquire the land in accordance with the *Land Acquisition (Just Terms Compensation) Act 1991*.
- The applicant will pay for the reasonable relocation and re-establishment costs of the submarine scale model, as well as any other associated works.

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CONVERSION OF PUBLIC LAND COMMANDER HOLBROOK PARK LOT 10 DP 571557
ALBURY STREET HOLBROOK CLASSIFIED AS COMMUNITY LAND TO OPERATIONAL
PUBLIC LAND [CONT'D]

The classification of the land as community land determines that the land should be kept for use by the general public (community). Council is unable to dispose of community land unless it goes through a process to reclassify the land as operational land. Section 27 of the Local Government Act 1993 indicates that the classification or reclassification of public land may be made by a local environment plan. To investigate the merits of converting Commander Holbrook Park from community to operational land, a planning proposal will need to be prepared in accordance with Division 3.4 of the Environmental Planning and Assessment Act 1979. The planning proposal will include the following-

- A statement of the objectives or intended outcomes of the proposed instrument,
- An explanation of the provisions that are to be included in the proposed instrument,
- The justification for those objectives, outcomes and provisions for their implementation,
- Details of the community consultation that is to be undertaken before consideration is given to the making of the proposed instrument,

Section 29 of the Local Government Act requires a council to arrange a public hearing in respect of a planning proposal under Part 3 of the Environmental Planning and Assessment Act that intends to reclassify community land as operational land.

Should Council support the first step to change the park from community to operational land it would be on the understanding that the owners of Holbrook IGA would meet the cost of the planning proposal and any associated costs.

As a result of the planning proposal, Council will be informed by the community consultation and then would receive a further comprehensive report and be in a position to support or not support disposal of Commander Holbrook Park to the owners of Holbrook IGA.

CONCLUSION

Council has received correspondence from Habitat Planning on behalf of the owners of the Holbrook IGA in relation to an interest to purchase Commander Holbrook Park which is Council owned and classified as community land. A planning proposal is required to consider the reclassification of the land to operational land, from which Council may be informed by the consultation process and then be in a position to decide whether to dispose of the land.

Should Council support the request, it would be on the understanding that the owners of the Holbrook IGA will meet all costs to prepare the planning proposal. Any negotiations to result in the sale of the land would be considered by way of a separate report at a future time.

RECOMMENDATION

That Council:

1. Indicates that it is in agreement that a planning proposal be undertaken to reclassify Commander Holbrook Park from community land to operational land;
2. Will be informed by community consultation through this process;
3. Agrees that owners of Holbrook IGA will meet all associated costs to undertake the planning proposal;
4. Will receive further reports in relation to the outcome of the planning proposal and possible future sale of the land.

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2. USE OF THE HOLBROOK LANDFILL BY A FRONT LIFT BIN CONTRACTOR PROVIDING THE RURAL COLLECTION SERVICE

Report prepared by Director Environment and Planning – Mr Colin Kane

REASON FOR REPORT

Concerns were raised at Councils Ordinary Meeting held in December 2023 by Councillor Parker about a waste contractor utilising the Holbrook Landfill to deposit waste which may have been collected outside of the Council area. This report will provide a response to this matter.

REFERENCE TO DELIVERY PLAN

Nil relevant.

DISCUSSION

At Councils Ordinary Meeting held in December 2023 Councillor Parker raised concerns about a waste contractor utilising the Holbrook Landfill to deposit waste.

A resolution was made at the meeting which is provided below:

6575 RESOLUTION [Cr. Wilton/Cr. Parker]

A report to be provided at the next ordinary meeting of Council that outlines the operations of the Greater Hume landfill sites. If any action is needed to be taken that Councillors are updated in respect to the current incident.

Council has been able to determine that the waste contractor using the landfill is a contractor that provides the front lift collection service for rural residents and the disposal charge is subsidised for waste collected by this service.

An investigation was undertaken to determine if there had been a breach of the contractors obligations in providing the front lift collection service for rural residents.

From the available data it appears that the use of the facility by the contractor is very consistent across the year which would give an indication that waste entering the Council facilities is primarily from within the Council area.

The author has been contacted by the Environmental Protection Authority in relation to the issue of the disposing of waste from outside of the Council area at the Holbrook Landfill and it has been established that Council could receive waste from outside the Council area providing there is no breach of requirements for unlicensed landfills. The EPA has formally advised that it will not be investigating any complaints in relation to disposing of waste from outside of the Council area at the Holbrook Landfill.

It is considered that the front lift bin service for rural residents is beneficial for both residents and Council. The subsidised waste disposal charge ensures that the front lift bin service is affordable for rural residents which is necessary due to a small number of contractors providing the service.

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USE OF THE HOLBROOK LANDFILL BY A FRONT LIFT BIN CONTRACTOR PROVIDING
THE RURAL COLLECTION SERVICE [CONT'D]

Where it can be shown that waste generated from outside the Council area is being disposed of at Council Landfills then normal commercial charges will be applied. Council will write to Contractors to reiterate that the subsidised waste disposal charges is only applicable for the front lift bin service for rural residents.

BUDGET IMPLICATIONS

Council will receive extra income for waste from outside the Council area that is dropped at its landfills.

CONCLUSION

A review has been undertaken of waste disposal practices arising from the front lift bin service for rural residents. The review has found that the front lift bin service for rural residents is beneficial for both residents and Council. The review has not been able to establish that waste collected from outside the shire is regularly disposed of at Councils landfills. Where waste is disposed of from outside the Council area then the disposal charge will be Council's normal commercial rate. All contractors using Councils waste facilities will be written to and advised that the subsidised waste disposal charges is only applicable for the front lift bin service for rural residents in Greater Hume.

RECOMMENDATION

That this report be received and noted.

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GOVERNANCE

1. POLICY DEVELOPMENT AND RECISSION

Report prepared by Tourism and Communication Co-Ordinator – Emily Jones

REASON FOR REPORT

For Council to consider the readoption of the following policies.

REFERENCE TO DELIVERY PLAN ACTIONS

Objective Our leadership and communication cultivate confidence in our future direction

Outcome L1 Our decision-making is inclusive, collaborative and encourages ownership of our future

DISCUSSION

Over the coming months officers will be conducting a review of policies as they fall due. The policies listed below have been reviewed and the recommended action is outlined in the table below;

| Policy Name | Re-adoption/Rescission | Comment/Changes Made |
|---------------------------------|-------------------------------|--|
| Social Media Policy | Re-adoption | Due for Review. Updated to include; <ul style="list-style-type: none"> • Staff and Councillor responsibilities and regulations. • Councillor Social Media Pages • Ability/responsibility and regulations around moderating both Council and Councillor Social Media pages • The use of social media during emergencies. • Outlining private use of social media |
| Media Policy | Rescission | See Media and Communications Policy below |
| Communications Policy | Rescission | See Media and Communications Policy below |
| Media and Communications Policy | Adoption | This policy has been formed from the previous Media Policy and the previous Communications Policy. There was a high amount of overlap between the two policies so in order to create a singular reference point; the two have been combined to develop the Media and Communications Policy. |

The reviewed policies are attached as **ANNEXURE 3**.

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POLICY DEVELOPMENT AND RECISSION [CONT'D]

BUDGET IMPLICATIONS

There are no direct budget implications resulting from the adoption of the above policies.

CONCLUSION

The continual review and development of Council policies is essential to ensure adequate internal control systems are in place and for Council to remain abreast of emerging trends and issues with the local government sector.

RECOMMENDATION

That the Greater Hume Council adopt the action with regard to the Policy as detailed in the table below;

| Policy Name | Re-adoption/Rescission |
|---------------------------------|-------------------------------|
| Social Media Policy | Re-adoption |
| Media Policy | Rescission |
| Communications Policy | Rescission |
| Media and Communications Policy | Adoption |

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2. COUNCIL MEETING VENUES FOR MARCH AND JULY 2024

Report prepared by Acting General Manager – Greg Blackie

REASON FOR REPORT

To consider locations for two Council Meetings not yet allocated in 2024.

REFERENCE TO DELIVERY PLAN ACTION

Nil

DISCUSSION

At the September 2023 Ordinary Meeting of Council resolved that:

1. *The traditional meeting cycle of rotating Council's monthly meeting between Holbrook and Culcairn, with attendance twice a year at other areas within Council region.*
2. *Council adopt the following meeting schedule with meetings to commence at 6pm.*

| Month | Proposed meeting date | Venue |
|----------------|------------------------------|--|
| October 2023 | Wednesday 18 | Community Meeting Room, Holbrook |
| November 2023 | Wednesday 15 | Council Chambers, Culcairn |
| December 2023 | Wednesday 20 | Community Meeting Room, Holbrook |
| January 2024 | TBC - If Required | |
| February 2024 | Wednesday 21 | Council Chambers, Culcairn |
| March 2024 | Wednesday 20 | To Be Confirmed – Council Town/Village |
| April 2024 | Wednesday 17 | Community Meeting Room, Holbrook |
| May 2024 | Wednesday 15 | Council Chambers, Culcairn |
| June 2024 | Wednesday 19 | Community Meeting Room Holbrook |
| July 2024 | Wednesday 17 | To Be Confirmed – Council Town/Village |
| August 2024 | Wednesday 21 | Council Chambers Culcairn |
| September 2024 | Wednesday 18 | Community Meeting Room, Holbrook |

As shown no locations have been determined for the March and July Ordinary Meetings of Council. As the next meeting in March is yet to be confirmed, a decision on the location of the meeting to be held is required at this meeting so it can be advertised.

Although not advertised the Jindera Community Forum has requested a meeting be held at Jindera (see **ANNEXURE 4**). No other requests have been received. As the Jindera Forum has requested a meeting, and it has been 7 years since a meeting has been held at Jindera, it is considered appropriate to hold the 2024 March Meeting at Jindera.

It is also considered appropriate that Council also determine the location of the July Meeting.

Again a meeting has not been held at Henty for a number of years and it is considered appropriate to hold a meeting at Henty in 2024.

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COUNCIL MEETING VENUES FOR MARCH AND JULY 2024 [CONT'D]

BUDGET IMPLICATION

Nil

CONCLUSION

Locations for the March and July Meetings of Council have yet to be decided by Council.

The Jindera Forum has requested a meeting be held at Jindera, where Council has not held a meeting for seven years. Similarly Council has not held a meeting in Henty for a number of years and it is considered appropriate to hold a meeting at Henty.

Therefore it is recommended to hold the March Ordinary Meeting of Council on the 20th March 2024 at Jindera (Jindera Hub Building), and the July Ordinary Meeting of Council on the 17 July 2024 at Henty (Henty Recreational Facility).

RECOMMENDATION

That Council hold the March Ordinary Meeting of Council on the 20th March 2024 at Jindera (Jindera Hub Building), and the July Ordinary Meeting of Council on the 17 July 2024 at Henty (Henty Recreational Facility).

**ORDINARY MEETING OF GREATER HUME COUNCIL
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CORPORATE AND COMMUNITY SERVICES

1. INTERIM 2023/2024 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2023

Report prepared by Chief Financial Officer – Dean Hart

REASON FOR REPORT

To present the Interim Budget Review as at 31 December 2023 in accordance with Section 203 of the Local Government (General) Regulation 2005.

REFERENCE TO DELIVERY PLAN ACTION

Not Applicable – legislative requirement

DISCUSSION

The interim budget review as at 31 December 2023 is included as **ANNEXURE 5** for Councillors' perusal. The budget review, as presented, indicates that the projected 2023/2024 cash surplus will be \$18,396, which represents an improvement of \$1,035 on the original estimated surplus of \$17,361.

OVERALL BUDGET REVIEW

Detailed below is a full review on a functional basis with comments. The commentary below provides an explanation of major variances (greater than \$5,000) except where offset within the same function.

GOVERNANCE & ADMINISTRATION

| Function and comment | Projected Budget Variance \$ |
|--|-------------------------------------|
| Elected Members Expenses Satisfactory | Nil |
| Governance Expenses Satisfactory | -\$402 |
| Risk Management Satisfactory | Nil |
| Corporate Services Administration Adjustment to overhead recoveries from libraries and children services partially offset by increases in various administration overheads including postage, and bank fees. | +\$31,484 |
| Information Technology Services Satisfactory | Nil |
| Employment On-Costs Satisfactory | Nil |
| Engineering Administration Satisfactory | +100 |
| Depot Administration and Maintenance Satisfactory | +\$2,500 |
| Plant Operations | Nil |
| TOTAL GOVERNANCE & ADMINISTRATION | +\$33,682 |

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INTERIM 2023/2024 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2023
[CONT'D]

PUBLIC ORDER AND SAFETY

| Function and comment | Projected Budget Variance \$ |
|--|---------------------------------|
| Animal Control Satisfactory | -\$2,126 |
| Fire Services Satisfactory | Nil |
| Emergency Services Utilities for the Holbrook SES building from 2017-2023. Future costs will be charged to SES. | -\$8,371 |
| TOTAL PUBLIC ORDER & SAFETY | -\$10,497 |

HEALTH SERVICES

| Function and comment | Projected Budget Variance \$ |
|--|---------------------------------|
| Health Administration Satisfactory | +\$3,300 |
| TOTAL HEALTH SERVICES | \$3,300 |

ENVIRONMENT

| Function and comment | Projected Budget Variance \$ |
|--|---------------------------------|
| Waste Management Adjustment to revenue totals from domestic waste management charges following final rate levy process. | +\$122 |
| Noxious Animals & Insects Satisfactory | Nil |
| Noxious Plants Satisfactory | Nil |
| Street Cleaning Satisfactory | Nil |
| Stormwater Maintenance & Drainage Satisfactory | Nil |
| TOTAL ENVIRONMENT | +\$122 |

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INTERIM 2023/2024 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2023
[CONT'D]

COMMUNITY SERVICES AND EDUCATION

| Function and comment | Projected Budget Variance \$ |
|--|-------------------------------------|
| Children Services Satisfactory | Nil |
| Preschools Satisfactory | Nil |
| Youth Services Satisfactory | Nil |
| Community Housing Satisfactory | Nil |
| Frampton Court Rental Units Satisfactory | Nil |
| Kala Court Rental Units Satisfactory | Nil |
| Kala Court Self-Funded Units Satisfactory | Nil |
| Aged Care Rental Units – Culcairn Satisfactory | Nil |
| Aged Care Rental Units – Howlong Satisfactory | Nil |
| Aged Care Rental Units – Jindera Satisfactory | Nil |
| Other Community Services Satisfactory | Nil |
| TOTAL COMMUNITY SERVICES & EDUCATION | Nil |

HOUSING AND COMMUNITY AMENITIES

| Function and comment | Projected Budget Variance \$ |
|--|-------------------------------------|
| Street Lighting Satisfactory | Nil |
| Public Cemeteries Satisfactory | +\$46 |
| Town Planning Satisfactory | Nil |
| Public Conveniences Satisfactory | -\$2,205 |
| Council Owned Housing Satisfactory | Nil |
| Wirraminna Environmental Education Centre Satisfactory | Nil |
| Other Community Amenities Satisfactory | Nil |
| TOTAL HOUSING & COMMUNITY AMENITIES | -\$2,159 |

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INTERIM 2023/2024 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2023
[CONT'D]

RECREATION AND CULTURE

| Function and comment | Projected Budget Variance \$ |
|---|-------------------------------------|
| Public Halls Satisfactory | -\$2,084 |
| Libraries Air conditioner replacement in Culcairn library not budgeted. | -\$10,084 |
| Museums Satisfactory | Nil |
| Swimming Pools Satisfactory | -\$41 |
| Sporting Grounds & Recreation Reserves Satisfactory | -\$2,940 |
| Parks & Gardens Additional cost of clean-up of government dam reserve at Henty not covered by funds carried forward | -\$6,635 |
| Other Cultural Services | Nil |
| TOTAL RECREATION & CULTURE | -\$21,784 |

MINING, MANUFACTURING & CONSTRUCTION

| Function and comment | Projected Budget Variance \$ |
|---|-------------------------------------|
| Building Control Satisfactory | Nil |
| Quarries & Pits Satisfactory | Nil |
| TOTAL MINING, MANUFACTURING & CONSTRUCTION | Nil |

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INTERIM 2023/2024 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2023
[CONT'D]

TRANSPORT AND COMMUNICATIONS

| Function and comment | Projected Budget Variance \$ |
|--|------------------------------------|
| FAG Grant – Roads Component Satisfactory | Nil |
| Urban Roads Local Satisfactory | Nil |
| Sealed Rural Roads – Local Satisfactory | -\$2,624 |
| Sealed Rural Roads – Regional Satisfactory | Nil |
| Unsealed Rural Roads – Local Satisfactory | Nil |
| Bridges Satisfactory | Nil |
| Kerb & Gutter Satisfactory | Nil |
| Footpaths Satisfactory | Nil |
| Aerodromes Satisfactory | Nil |
| Bus Shelters Satisfactory | Nil |
| Ancillary Road Works Satisfactory | Nil |
| State Roads RMCC Works Satisfactory | Nil |
| Natural Disaster Recovery Satisfactory | Nil |
| Road Safety Officer Satisfactory | Nil |
| TOTAL TRANSPORT & COMMUNICATIONS | -\$2,624 |

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INTERIM 2023/2024 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2023
[CONT'D]

ECONOMIC AFFAIRS

| Function and comment | Projected Budget Variance \$ |
|--|------------------------------|
| Jindera Medical Centre Satisfactory | Nil |
| Caravan Parks Satisfactory | Nil |
| Tourism Operations Satisfactory | Nil |
| Visitor Information Centre & Submarine Museum Satisfactory | Nil |
| Economic Development Satisfactory | Nil |
| Community Development Projects Satisfactory | Nil |
| Real Estate Development Satisfactory | -\$2,158 |
| Real Estate Sales Satisfactory | Nil |
| Private Works Satisfactory | Nil |
| TOTAL ECONOMIC AFFAIRS | -\$2,158 |

GENERAL PURPOSE REVENUES

| Function and comment | Projected Budget Variance \$ |
|--|------------------------------|
| FAG Grant – General Component Satisfactory | Nil |
| Interest on Investments Satisfactory | Nil |
| Rates Adjustment to revenue totals following supplementary levy adjustments. | +\$3,153 |
| TOTAL GENERAL PURPOSE REVENUES | +\$3,153 |

SUMMARY OF BUDGET VARIATIONS

| | |
|-------------------------------------|-----------------|
| SUMMARY OF BUDGET VARIATIONS | +\$1,035 |
|-------------------------------------|-----------------|

**ORDINARY MEETING OF GREATER HUME COUNCIL
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INTERIM 2023/2024 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2023
[CONT'D]

WATER AND SEWERAGE

General income and expenditure figures appear to be satisfactory.

SUMMARY

Council's overall budget position has improved as at 31 December 2023 with a surplus of \$18,396 predicted.

Shown below are a number of Council's financial indicators as at 31 December 2023. These indicators are consistent with those reported in Council's Annual Financial Statement.

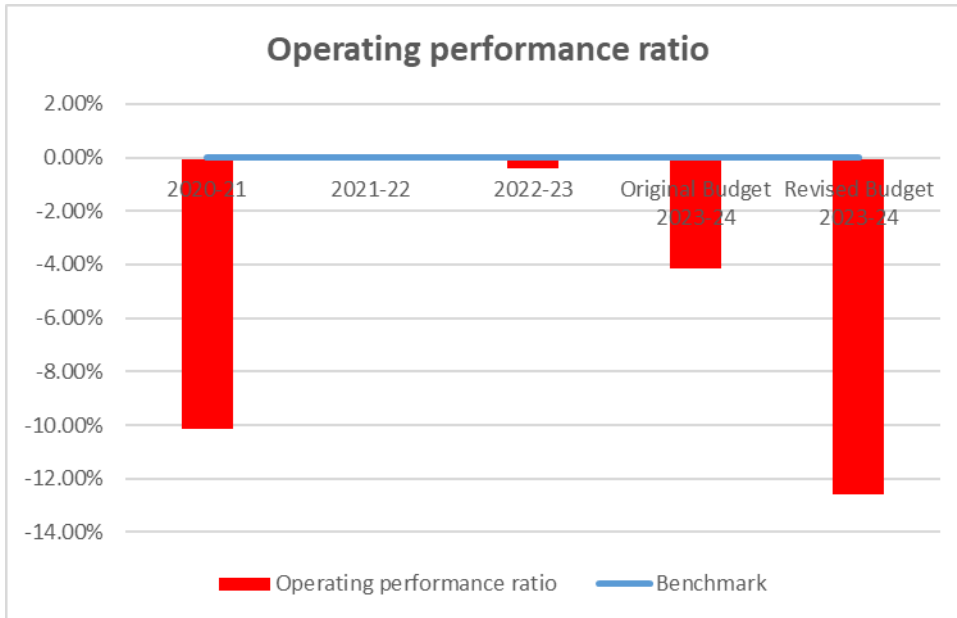
RECOMMENDATION

That Council note and approve the Interim Budget Review Statement as at 31 December 2023.

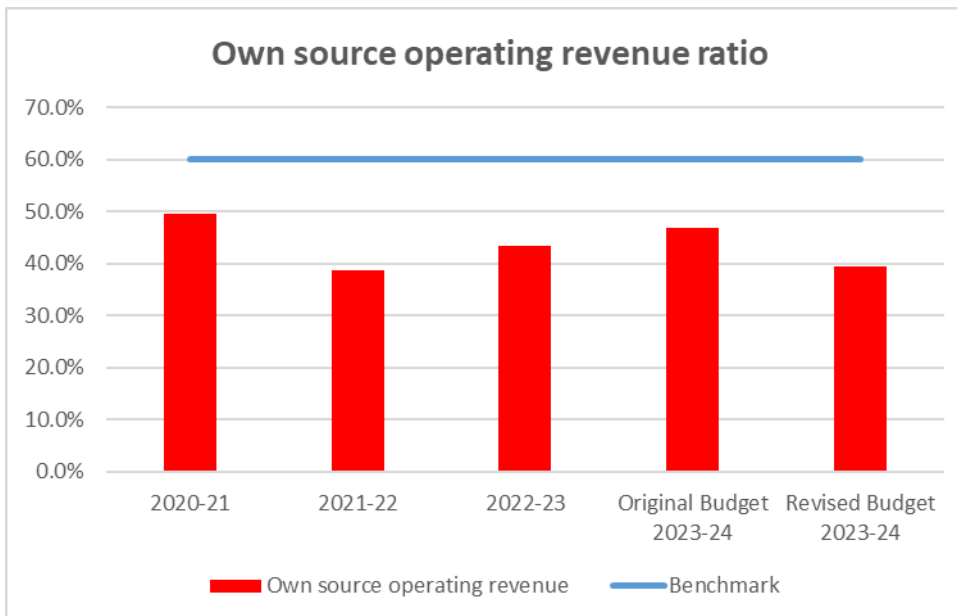
**ORDINARY MEETING OF GREATER HUME COUNCIL
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INTERIM 2023/2024 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2023
[CONT'D]

KEY FINANCIAL INDICATORS



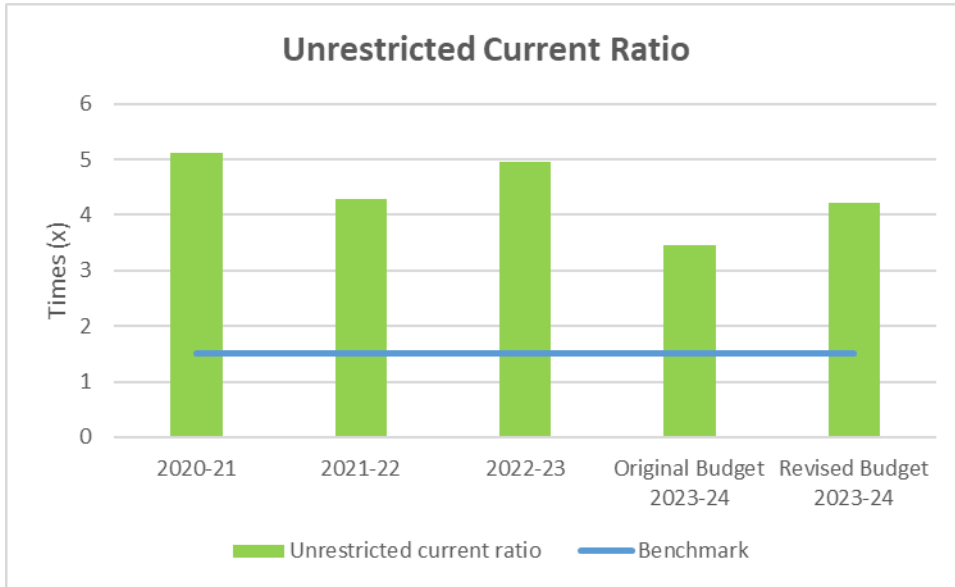
This ratio measures Council's achievement of containing operating expenditure within operating revenue.



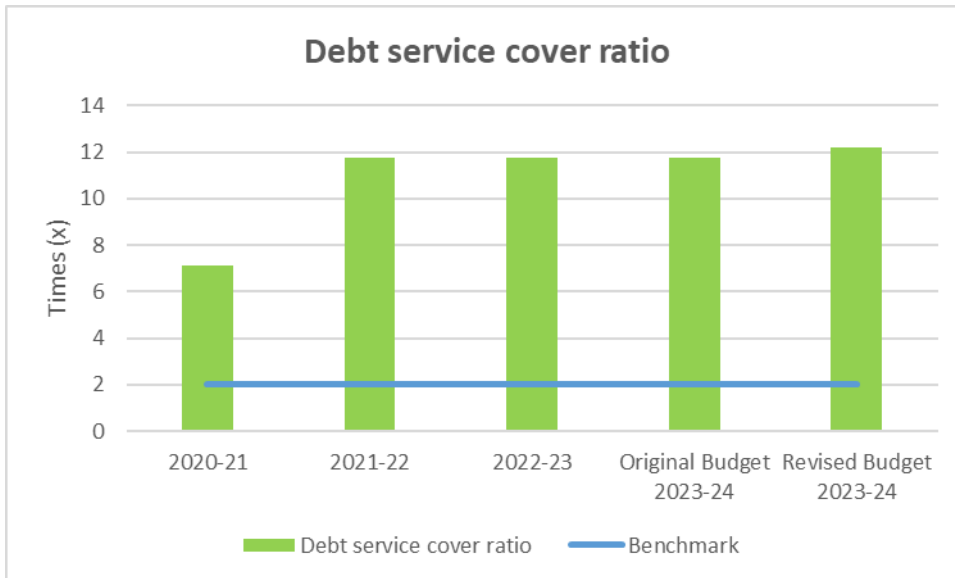
This ratio measure fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions. It should be noted that the benchmark 60% is unlikely to be achieved In rural councils such as Greater Hume Council due to their heavy reliance on grants and contributions due to their large area and small populations.

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INTERIM 2023/2024 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2023
[CONT'D]



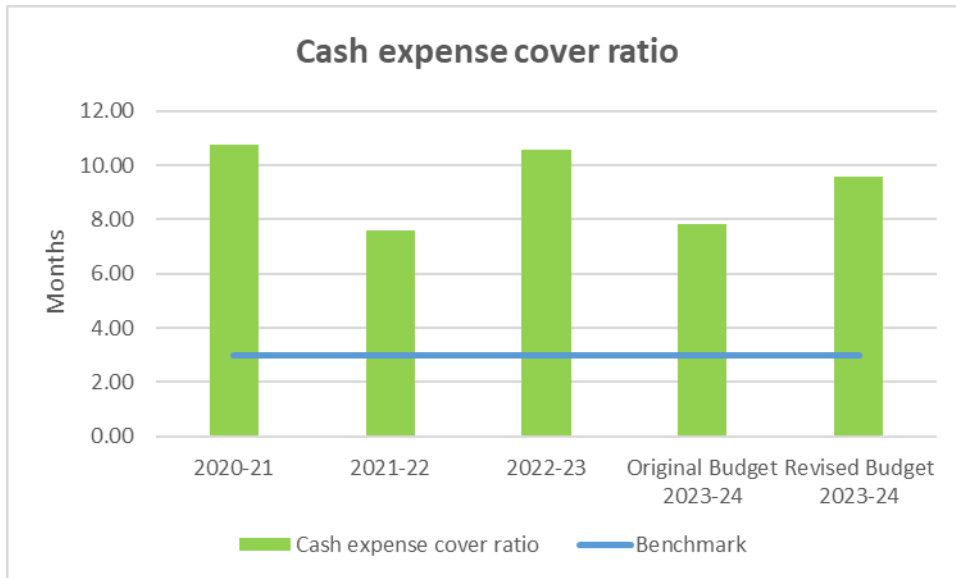
This ratio assesses the adequacy of Council’s working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.



This ratio measures the availability of operating cash to service debt, including interest, principal and lease payments.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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INTERIM 2023/2024 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2023
[CONT'D]



This liquidity ratio indicates the number of months Council can continue to pay for its immediate expenses without additional cash inflow.

**ORDINARY MEETING OF GREATER HUME COUNCIL
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2. SECTION 355 COMMITTEE – WALLA WALLA AND JINDERA SOLAR FARMS – SEEKING ENSODREMENT OF COMMUNITY APPLICANTS AND CONFORMATION OF THE COUNCIL REPRESENTATIVE FOR SAID COMMITTEES.

Report prepared by Manager Risk and Governance – Jane Gould

REASON FOR REPORT

To firstly seek Council endorsement for the proposed two Section 355 Solar Farm Committees members required to sit in the two community member seats on both the Jindera Solar Farm Section 355 Committee and the Walla Walla Solar Farm Section 355 Committee.

To secondly confirm the name for noting of the Council representative which under the Terms of Reference is the 'the Mayor or Councillor Delegate' for the filling of the one Council representative sitting on both the Jindera Solar Farm Section 355 Committee and the Walla Walla Solar Farm Section 355 Committee.

To thirdly confirm the name for noting at the Council Meeting of the operations member of the committee which under the Terms of Reference is the 'the General Manager or delegate of Council'.

REFERENCE TO DELIVERY PLAN ACTION

| | |
|------------------|---|
| Objective making | Our leadership and communication cultivate confidence in our decision |
| CSP Strategy | L3.3 Deliver efficiency, effectiveness and probity in Council processes and services. |

DISCUSSION

Commercial solar farms will exist at Jindera and Walla Walla both falling into the Local Government Area of Greater Hume Council. Under the terms of the Voluntary Planning Agreements (VPA) between each solar farm and Greater Hume Council it was agreed to establish Section 355 Committees for the strategic planning of the use of the said funding in each VPA for community based projects. There is a Terms of Reference for each Committee (**ANNEXURE 6 AND 7**) outlining the Committee remit and operating framework.

The Terms of Reference state;

Committee Status

The Committee shall be established as a Committee of Council under Section 355 of the Local Government Act (1993) (the Act) and have authorised such functions under Section 377 Delegated Functions of the Act as detailed in the Committees' TERMS OF REFERENCE.

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SECTION 355 COMMITTEE – WALLA WALLA AND JINDERA SOLAR FARMS – SEEKING
ENSODREMENT OF COMMUNITY APPLICANTS AND CONFORMATION OF THE
COUNCIL REPRESENTATIVE FOR SAID COMMITTEES [CONT'D]

Section 1 of the Terms of Reference for each Committee is clear about Committee Objectives;
**This Terms of Reference is in accordance with the Voluntary Planning Agreement and
agreed Committee Constitution**

Objective

The objectives of this Constitution are:

- a) to administer the Community Fund in accordance with the VPA;
- b) to ensure that all meetings of the Committee are conducted in an orderly and proper manner, according to the principles of procedural fairness and due process;
- c) to assist with the conduct of discussion and debate during Committee meetings;
- d) to ensure that all Committee Members understand their rights and obligations during Committee meetings;
- e) to ensure that all Committee Members have an equal opportunity to participate fully in the meeting;
- f) to ensure that Committee Members participate in meetings that engender a positive meeting environment that is without malice and avoids insulting, improper or defamatory statements; and
- g) to be an effective aid to good governance.

Furthermore, the Terms of Reference for each Committee clearly state that the committees will be formed by the following membership composition;

8. Committee membership

The Committee must comprise of:

- (i) the Mayor or Councillor Delegate;
- (ii) the General Manager or delegate of Council;
- (iii) two (2) community representatives;
- (iv) a representative of the Developer.

Committee membership for the two community representative positions is on an annual basis. Members may stand for re-election at each annual meeting.

Section 8. (iii) Two Community Representatives

Expressions of Interest were sent out by the Manager of Risk and Governance to each Community via website, social media and local Newsletters seeking applicants for each solar farm committee. Applications were received and criteria applied to choosing representatives should more than two applicants apply for a Committee.

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SECTION 355 COMMITTEE – WALLA WALLA AND JINDERA SOLAR FARMS – SEEKING
ENSODREMENT OF COMMUNITY APPLICANTS AND CONFORMATION OF THE
COUNCIL REPRESENTATIVE FOR SAID COMMITTEES [CONT'D]

For the Jindera Solar Farm Committee the Manager of Risk and Governance received two applicants. The names of the applicants we seek endorsement for are;

- Patrick Hayes, 14 Cottonwood Lane, Jindera, NSW.
- Kathy Anderson, 989 Urana Rd, Jindera, NSW.

For the Walla Walla Solar Farm Committee the Manager of Risk and Governance received three applicants. Their names were;

- Luke Lieschke, 10 Ebenezer Court, Walla Walla, NSW.
- David Cochrane, 24 Protea Court, Jindera, NSW.
- Aimee Mellington, 3 Market Street , Walla Walla, NSW.

Through a process of using selection criteria (Annexure 3) two applicants replied by the deadline to the criteria questions and have been selected for endorsement. The names of the applicants we seek endorsement for are;

- Aimee Mellington, 3 Market Street , Walla Walla, NSW.
- Luke Lieschke, 10 Ebenezer Court, Walla Walla, NSW.

Section 8. (i) - the Mayor or Councillor Delegate

Under the Terms of Reference 'the Mayor or Councillor Delegate' fills the one Councillor representative position sitting on both the Jindera Solar Farm Section 355 Committee and the Walla Walla Solar Farm Section 355 Committee. Please note that the Mayor will take this committee position on both Committees.

Section 8. (ii) - the General Manager or delegate of Council

Under the Terms of Reference 'the General Manager or Delegate of Council' fills the one operations representative position sitting on both the Jindera Solar Farm Section 355 Committee and the Walla Walla Solar Farm Section 355 Committee. In preparation for the establishment of the Committees. Please note that the General Manager will take this committee position on both Committees.

BUDGET IMPLICATION

All costs associated with the implementation of the Solar Farm Section 355 Committees are met from existing budget allocations.

CONCLUSION

It is recommended that Council endorse the appointment of the listed applicants based on the expressions of interest process and selection criteria having been rigorously and fairly applied. It is required that Council also note the filling of the Councillor and operations positions are to be by the Mayor and General Manager respectively.

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SECTION 355 COMMITTEE – WALLA WALLA AND JINDERA SOLAR FARMS – SEEKING
ENSODREMENT OF COMMUNITY APPLICANTS AND CONFORMATION OF THE
COUNCIL REPRESENTATIVE FOR SAID COMMITTEES [CONT'D]

RECOMMENDATION

That Council:

1. Endorse the appointment of Patrick Hayes and Kathy Anderson to the Jindera Solar Farm Section 355 Committee until the next Annual General Meeting where by elections will be held for the re-election of community members.
2. Endorse the appointment of Aimee Mellington and Luke Lieschke to the Walla Walla Solar Farm Section 355 Committee until the next Annual General Meeting where by elections will be held for the re-election of community members.
3. Note the named Councillor member of the Jindera Solar Farm Section 355 Committee and the Walla Walla Solar Farm Committee as being the Mayor.
4. Note the named operations member of the Jindera Solar Farm Section 355 Committee and the Walla Walla Solar Farm Committee as being the General Manager.

ANNEXURE 6 – Terms of Reference Walla Walla Solar Farm Section 355 Committee

ANNEXURE 7 – Terms of Reference Jindera Solar Farm Section 355 Committee

ANNEXURE 8 – Selection Criteria for Expressions of Interest.

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3. REQUEST TO WAIVE MEETING ROOM HIRE FEES

Report prepared by Director Corporate & Community Services – Louise Frichot

REASON FOR REPORT

To present a request from the Holbrook Playgroup (under NSW Playgroup) to waive Meeting Room Hire fees associated with weekly meeting room hire to host a Playgroup in Holbrook.

REFERENCE TO DELIVERY PLAN ACTION

Nil

DISCUSSION

Council has received correspondence from Holbrook Playgroup requesting that consideration be given to the waiving of all fees associated with the Meeting Room at the Holbrook Library for two hours once a week. Holbrook Playgroup is seeking to host regular weekly meetings for any parents with young pre-school aged children to attend. The total cost of the fees would be \$100 per week, less a 50% discount for non-funded organisations totalling \$50 per week for a trial period of six months. This would equate to \$1,300 of waived fees.

The Holbrook Playgroup is a volunteer-led group that aims at providing a service to the local community where children and parents can come together for unstructured play. It is an opportunity for education, connection and community to come together. To minimise Playgroup fees to the families costs are kept to a minimum. Greater Hume Council could support this initiative on a trial basis by waiving the Meeting Room Hire fees. The Playgroup may utilise our library services and encourage membership to its participants.

The Holbrook Playgroup will operate under the umbrella of Playgroup NSW and as such will be covered under their public liability insurance. Greater Hume Council will follow the Events Process in assessing and identifying any risks associated with the event.

BUDGET IMPLICATIONS

The budget implications would be a reduction in Holbrook Library - Meeting Room Hire Fees of \$1,300. The Playgroup would work with the Holbrook Library team to use the Meeting Room at a time that it is free and minimal impact to other users of the complex. A benefit of the Playgroup meeting regularly may include an increase in library members and borrowings and a connection with a potential pool of families that may wish to utilise our Children Services.

CONCLUSION

To support our local community in attracting and retaining young families it is recommended that Council approve the waiving of fees for Meeting Room Hire for the Holbrook Library for two hours weekly for the purpose of a Playgroup. The initiative will be conducted on a trial basis to ensure the activities of the Playgroup does not impact on the Library Complex services or users.

RECOMMENDATION.

That Council waive Meeting Room Hire Fees of the Holbrook Meeting Room Library totalling \$1,300 for a trial period of 26 weeks for the purposes of hosting the Holbrook Playgroup.

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4. RIVERINA REGIONAL LIBRARY – MOBILE LIBRARY SERVICE

Report prepared by Customer Relations Coordinator– Susan Kane

REASON FOR REPORT

To advise and update Council on the management of the notification to withdraw from Riverina Library Mobile Library Services effective 30 June 2024 as endorsed by Council at the Ordinary Meeting held on 10th November 2021.

REFERENCE TO DELIVERY PLAN ACTIONS

| | |
|---------|--|
| Theme | Health Communities. |
| Outcome | We are revitalising our communities, welcoming visitors, growing our economy and promoting the lifestyle, culture and heritage offered in our communities. |

BACKGROUND

On Wednesday 10 November 2021 council endorsed the following recommendation;

That Council: In accordance with the Riverina Regional Library Deed of Agreement give notice of withdrawal from the Riverina Regional Library Mobile Library Service effective 30 June 2024.

Attached are the relevant Business Papers from the said meeting relating to this recommendation and decision (**ANNEXURE 9**).

By withdrawing from the Mobile Library Service we anticipate Greater Hume Council (GHC) will save approximately \$91,057 in the 2024/25 year. The table below represents the costs of the Mobile Library Service in the 2022/23 financial year to GHC.

Mobile Library Service – Financial Cost 2022-23

| | |
|---|-----------------|
| Mobile Library Running & Capital Costs | \$47,109 |
| Mobile Library Labour Costs | \$38,226 |
| Mobile Library Collections | \$5,722 |
| Total Mobile Library Costs | \$91,057 |

The decline in the people visiting the mobile library service has seen a reduction in the number of items borrowed. Decline can be related to COVID-19 however, usage has been low prior to the impact of the pandemic in 2020. This is an industry trend not isolated to Greater Hume Local Council Area. Below is a table that depicts the total number of unique borrowers that have borrowed from the Riverina Library Mobile Library Service in 2022/23.

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RIVERINA REGIONAL LIBRARY – MOBILE LIBRARY SERVICE [CONT'D]

Greater Hume Council Mobile Library Borrowers 2022-2023 - Defined by Town

| | School Borrowing | Age 13-17 | Age 18-65 | Age 66+ | Total | Population by Town |
|---|-------------------------|------------------|------------------|----------------|---|---------------------------|
| Brocklesby | 11 | 1 | 4 | 2 | 18 | 209 |
| Burrumbuttock | 17 | 1 | 2 | 2 | 22 | 366 |
| Gerogery | 27 | 0 | 5 | 8 | 40 | 684 |
| Jindera Noting that Jindera Library now in place. | 0 | 1 | 14 | 13 | 28 | 2222 |
| Walbundrie | 23 | 0 | 3 | 1 | 27 | 149 |
| Walla Walla | 24 | 0 | 13 | 12 | 49 | 590 |
| Woomargama | 7 | 0 | 8 | 4 | 19 | 157 |
| Total | 109 | 3 | 49 | 42 | 203 (109 school borrowings & 94 general public borrowers) | 4377 |

DISCUSSION

GHC are recommending the following Transition Programme to assist impacted users of the Mobile Library Service across the seven towns. A key focus of the Programme is to promote and educate impacted users to utilise online library services or alternatively visit a static library.

Transition Programme

- 12 month replacement service for 2024/25 year, GHC would provide a monthly service to the impacted towns of borrowing physical resources with the aim of transitioning services to online borrowing and reading and/or using our four library's based in Jindera, Holbrook, Henty and Culcairn.
- To support the online ability to borrow and read, GHC has 30 iPads that can be borrowed by library members with ebooks and audio books preloaded. These will be prioritised to users who currently use the mobile service but who cannot get to a static library. Furthermore, as part of the transition education would be provided in the use of these resources.
- Introduce an Outreach Programme to the impacted towns, which includes activities associated with;
 - July 2024 - Library and Information Week, including using online technology, for any ages
 - August 2024 - Book Week in August for School Age Children
 - October 2024 – Get Online Week for Seniors
 - February 2025 - Tech Savvy Seniors

Consultation and Communication Programme

Consultation and communication with all impacted users will commence in February 2024. The consultation format will involve calling all high impacted users (26) to promote the Transition Programme and seek feedback on the best way to support their borrowing needs. Simultaneously, starting in February a communications programme will commence on social media and website platforms and in community newsletters. The Riverina Regional Library has informed us that they will also communicate to users from February via their mobile library platforms. Council has informed all schools that use the Mobile Library service of the upcoming withdrawal of the Mobile Library Services.

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RIVERINA REGIONAL LIBRARY – MOBILE LIBRARY SERVICE [CONT'D]

BUDGET IMPLICATIONS

The cost implications of transitioning the impacted mobile library users is approximately;
- \$15,000 (24/25 Budget) for the first 12 months to support the labour costs of administrating the temporary replacement services until impacted community members are transitioned to other services.

- \$10,000 p.a. provision of upcoming local priority funding will provide an increase in outreach services to educate and support impacted community members in accessing library resources in new ways (24/25 Budget).

- \$4,000 funding from Be Connected to support Get Online Week for Outreach services (Grant funding).

CONCLUSION

At the 10 November 2021 Ordinary Council Meeting it was endorsed that notice of withdrawal be given on the Mobile Library Service. It was evident that the delivery of library resources to the current service point is costly and inefficient when looking at current statistics of usage.

In order to support our impacted users Management are recommending support be provided as users transition from the withdrawal of Mobile Library Services and that alternative delivery methods are promoted.

RECOMMENDATION

That Council:

1. Endorse the Transition Programme to be commenced from 1 July 2024.

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**5. SIGNING OF CONTRACT FOR RESIDENCE AND SERVICE CONTRACT – UNIT 9
KALA COURT, HOLBROOK NSW 2644**

Report prepared by Director Corporate & Community Services – Louise Frichot

REASON FOR REPORT

To seek approval to sign the Residence and Service Contract, Unit 9 Kala Court, Holbrook (Kala Court Retirement Complex Independent Living Unit) under the Common Seal of Council.

REFERENCE TO DELIVERY PLAN ACTION

Nil.

DISCUSSION

Mr & Mrs Richard & Diane Locke are new tenants to Unit 9 Kala Court and have signed the Residence and Service Contract.

Accordingly, approval is hereby sought for the Mayor and General Manager to execute the required contracts under the Common Seal of Council.

BUDGET IMPLICATION

Nil

CONCLUSION

Approval is sought to execute contract documentation for occupation of Unit 9 Kala Court, Holbrook under the Common Seal of Council.

RECOMMENDATION

That the Mayor and General Manager be authorised to sign the Kala Court Retirement Complex, Independent Living Unit - Residence and Services Contract under the Common Seal of Council for Unit 9 Kala Court Holbrook.

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ENGINEERING

1. **PROVISION OF FOOTPATH, WALLACE STREET AND SWIFT STREET, HOLBROOK.**

Report prepared by Works Engineer – Andrew Walls.

REASON FOR REPORT

To advise Council of the proposed cost and apportionment for the Wallace Street and Swift Street Footpath Project at Holbrook as required by Council Policy.

REFERENCE TO DELIVERY PLAN ACTION

| | |
|--------------|--|
| CSP Strategy | N2 Our road and transport network is maintained and accessible |
| Initiative | N2.1.1 Implement asset management and renewal programs in accordance with adopted budgets and capital works programs |

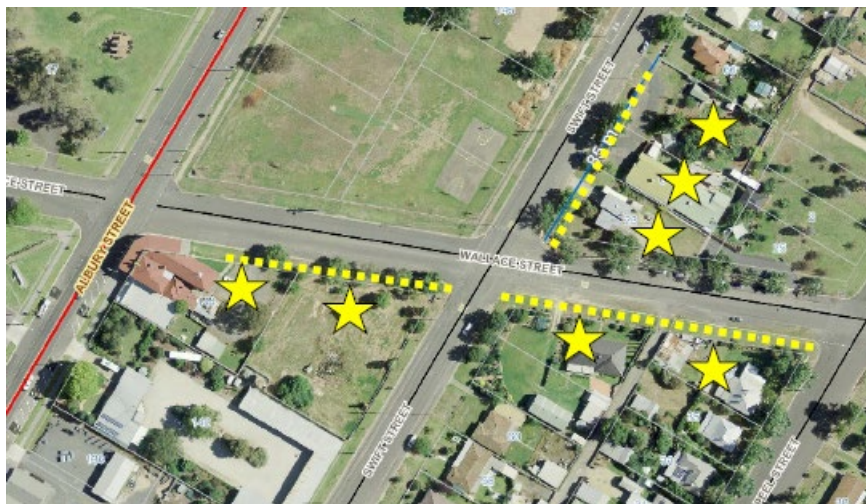
DISCUSSION

As required by Council Policy, administration of *Contributions for Footpath/Kerb and Channel Construction Policy*, this report provides the proposed cost apportionment for the Wallace Street and Swift Street (Holbrook) Footpath Project.

The proposed works include the construction of a 1.5m footpath on the southern side of Wallace Street from Albury Street to Peel Street for approximately 220m. It is also proposed to construct footpath for a further 85m to link the existing footpath on the eastern side of Swift Street with the new footpath in Wallace Street.

A table showing the current estimate rates used to calculate the landowners contributions is in **ANNEXURE 10** for Councillors information.

A sketch of the proposed works is included for Councillor's information.



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PROVISION OF FOOTPATH, WALLACE STREET AND SWIFT STREET, HOLBROOK
[CONT'D]

BUDGET IMPLICATION

Council has allocated \$75,000, under the LRCIP Program and Landowner contributions for the completion of this project in the 2023/24 Operational Plan.

CONCLUSION

The completion of the footpath within this street as planned will improve property owner amenity and public accessibility.

RECOMMENDATION

That:

1. Council approve the construction of footpath in Wallace Street and Swift Street, Holbrook.
2. The cost to land owners be as detailed.
3. The landowners be notified of the estimated amount of their contribution to the project.

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2. PROVISION OF FOOTPATH, BOWLER STREET, HOLBROOK.

Report prepared by Works Engineer – Andrew Walls.

REASON FOR REPORT

To advise Council of the proposed cost and apportionment for the Bowler Street Footpath Project at Holbrook as required by Council Policy.

REFERENCE TO DELIVERY PLAN ACTION

| | |
|--------------|--|
| CSP Strategy | N2 Our road and transport network is maintained and accessible |
| Initiative | N2.1.1 Implement asset management and renewal programs in accordance with adopted budgets and capital works programs |

DISCUSSION

As required by Council Policy, administration of *Contributions for Footpath/Kerb and Channel Construction Policy*, this report provides the proposed cost apportionment for the Bowler Street (Holbrook) Footpath Project.

The proposed works include the construction of a 1.5m footpath on the northern side of Bowler Street from Croft Street to Railway Street for approximately 340m.

A table showing the current estimate rates used to calculate the landowners contributions is in **ANNEXURE 11** for Councilors information.

A sketch of the proposed works is included for Councilor’s information.



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PROVISION OF FOOTPATH, BOWLER STREET, HOLBROOK [CONT'D]

BUDGET IMPLICATION

Council has estimated costs to construct the footpath at \$100,000. Funding has been allocated from Local Roads and Community Infrastructure Program and from Landowners contributions.

CONCLUSION

The completion of footpath within this street as planned will improve property owner amenity and public accessibility.

RECOMMENDATION

That:

1. Council approve the construction of footpath in Bowler Street, Holbrook
2. The cost to land owners be as detailed.
3. The landowners be notified of the estimated amount of their contribution to the project

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ITEM TO BE REFERRED TO CLOSED COUNCIL

ENVIRONMENT AND PLANNING

1. **DEVELOPMENT APPLICATION 10.2022.243.1 - DEMOLITION OF EXISTING STRUCTURES, CONSTRUCTION OF A SHOP, A RESTAURANT OR CAFE, SERVICE STATION ASSOCIATED WITH AN ANCILLARY CONVENIENCE STORE, CAR PARKING AND ADVERTISING STRUCTURES ON LOT 7 DP658510, LOT 1 DP930569 AND LOT 6 DP2741 AT 55 COMMERCIAL STREET WALLA WALLA NSW 2659.**

Report prepared by Town Planner – Gayan Wickramasinghe.

REASON FOR REPORT

To provide an opportunity to respond to Heritage NSW correspondence dated 21 December 2023 and to provide Council with further information regarding the existing Development Consent (DA 10.2022.243.1), which includes the demolition of existing structures and the construction of a shop, a restaurant or cafe, a service station associated with an ancillary convenience store, car parking, and advertising structures on Lot 7 DP 658510, Lot 1 DP 930569, and Lot 6 DP 2741 at 55 Commercial Street Walla Walla NSW 2659.

REFERENCE TO DELIVERY PLAN

None relevant.

DISCUSSION

At the 19 April 2023 Ordinary meeting Council considered the above development application and resolved that:

“Approve Development Application No10.2022.243.1 - Demolition of existing structures, construction of a shop, a restaurant or cafe, service station associated with an ancillary convenience store, car parking and advertising structures on lot 7 DP658510, lot 1 DP930569 and lot 6 DP2741 at 55 Commercial Street Walla Walla NSW 2659 subject to the conditions attached to this report pursuant to Sections 4.16 and Section 4.17 of the Environmental Planning and Assessment Act 1979.”

In line with the above resolution, Council staff have completed the development consent for the development application via the Planning Portal.

On December 21, 2023, the Council received correspondence from Department of Planning and Environment – Heritage NSW (hereafter referred to as Heritage NSW), requesting that Council consider asking the minister to establish an Interim Heritage Order (IHO). This request was initiated by a local community member’s appeal (**ANNEXURE 12**).

Under the NSW Heritage Act 1977, the purpose of an IHO is to temporarily protect a place, building, work, relic, moveable object, or precinct that the Minister considers may require further inquiry or investigation, for a period of up to 12 months. Since Council was the determination authority, in this instance Council is unable to implement an IHO. Therefore as outlined in Heritage NSW correspondence Council is able to request the Minister to implement an IHO.

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DEVELOPMENT APPLICATION 10.2022.243.1 - DEMOLITION OF EXISTING STRUCTURES, CONSTRUCTION OF A SHOP, A RESTAURANT OR CAFE, SERVICE STATION ASSOCIATED WITH AN ANCILLARY CONVENIENCE STORE, CAR PARKING AND ADVERTISING STRUCTURES ON LOT 7 DP658510, LOT 1 DP930569 AND LOT 6 DP2741 AT 55 COMMERCIAL STREET WALLA WALLA NSW 2659 [CONT'D]

BUDGET IMPLICATIONS

Nil.

CONCLUSION

The original Development Application 10.2022.243.1 has been assessed in accordance with the provisions of the EP&A Act 1979, with all matters specified under Section 4.15(1) having been taken into consideration.

It is recommended that the matter be referred to Closed Council in accordance with [Section 10A\(2\)\(g\) of the Local Government Act \(LGA\)1993](#) as the report deals with advice concerning litigation.

RECOMMENDATION

That the proposed report be referred to Closed Council in accordance with [Section 10A\(2\)\(g\) of the LGA Act 1993](#) as the report deals with advice concerning litigation

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OFFICERS' REPORTS – PART B – TO BE RECEIVED AND NOTED

Nil.

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PART C - ITEMS FOR INFORMATION

GOVERNANCE

1. TOURISM AND PROMOTIONS REPORT - DEC 23 AND JAN 24

Prepared by: Emily Jones, Executive Assistant, Tourism and Communications

Greater Hume Council Websites

Outcome 4.2 - Our communication is open, effective and purposeful to connect and educate our community.

Continued implementation of the GHC Communication Plan. Maintain and manage the Greater Hume Council suite of websites which are compliant with accessibility standards. Seamless CMS(OpenCities now Granicus) is the provider of Council's websites – Greater Hume Council, Visit Greater Hume, Greater Hume Children Services and Town and Village websites.

Comments

| | | greaterhume.nsw.gov.au | | ghchildren.com.au | | visitgreaterhume.com.au | |
|---------------------------|-----------|------------------------|---------|-------------------|---------|-------------------------|---------|
| December 23 to January 24 | | Previous | Current | Previous | Current | Previous | Current |
| Website Traffic | New | 10526 | 14930 | 1101 | 997 | 2092 | 2032 |
| | Returning | 9271 | 10130 | 216 | 979 | 2072 | 1443 |
| Traffic Source | Organic | 7710 | 11266 | 868 | 719 | 1305 | 1256 |
| | Direct | 2098 | 2653 | 568 | 246 | 208 | 237 |
| | Referral | 317 | 394 | 16 | 3 | 619 | 481 |
| | Social | 560 | 699 | 35 | 11 | 21 | 58 |
| Device Paths | Desktop | 4156 | 3565 | 580 | 356 | 723 | 622 |
| | Mobile | 6059 | 6416 | 897 | 635 | 1308 | 1370 |
| | Tablet | 315 | 266 | 10 | 6 | 61 | 57 |

www.greaterhume.nsw.gov.au - top pages:

1. Living in Greater Hume – Waste Facilities Opening Times Charges and Accepted Waste
2. Living in Greater Hume - Public Swimming Pools
3. Contact Us
4. Your Greater Hume Council – Careers With Us
5. Your Greater Hume Council – Building and Development

www.ghchildren.com.au – top pages:

1. Family Day Care
2. Enrol Your Child/Children
3. Contact Us
4. News - Higher Child Care Subsidy and Removal of Annual Cap
5. News – Changes to Childcare Subsidy

www.visitgreaterhume.com.au – top pages:

1. Natural Wonders - Wymah Ferry
2. Culcairn - Explore Eat Stay/ Culcairn Caravan Park
3. Natural Wonders- Table Top Reserve
4. What's On
5. Natural Wonders - Lake Hume

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TOURISM AND PROMOTIONS REPORT - DEC 23 AND JAN 24 [CONT'D]

Social Media

Outcome 4.2 - Our communication is open, effective and purposeful to connect and educate our community.

Continued implementation of the GHC Communication Plan. Expand the information available to the community online and encourage online collaboration and self-serve service platforms

Comments

Instagram, #visitgreaterhume – 1047 followers

Individual facebook pages:

- Greater Hume Council – 3848 followers
- Visit Greater Hume – 717 followers
- Holbrook Submarine Museum – 1287 followers
- Greater Hume Children’s Services – 1000 followers
- Greater Hume Youth Advisory Committee – 489 followers
- Buy Local in Greater Hume – 657 followers

Greater Hume Council Newsletters

Outcome 4.2 - Our communication is open, effective and purposeful to connect and educate our community.

Develop quarterly Council newsletters and a rates notice insert whilst ensuring effective and targeted content

Comments

Summer edition of Greater Hume Council Newsletter was emailed out in first week of December. Some of the articles covered were GH Annual Report, Out and About, Holiday Closure Period, Community Project Updates, and Australia Day celebrations.

Autumn edition of Greater Hume Council Newsletter is currently in production and will be available in first week of March.

Grants and Funding

Outcome 1.2 - Our infrastructure and services are aligned to the health, wellbeing and safety needs of the community

Comments

Greater Hume has now partnered with GrantGuru to provide is the most comprehensive grants database in Australia that includes grants and assistance across all levels of government and the private sector (philanthropic grants), each summarised into a one-page template for easy comparison. This grant portal is available to Council staff, local businesses, community and sporting groups throughout Greater Hume. Grant applications managed by writer are:

| Name | About | Current |
|-----------------|--|-------------------------------|
| Maritime Museum | Submarine Museum Holbrook – Restoration and Framing of WWII Jolly Roger Flag \$1350.00 | Successful - Work in Progress |

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TOURISM AND PROMOTIONS REPORT - DEC 23 AND JAN 24 [CONT'D]

Greater Hume Tourism and Promotions

Outcome 2.3 - Our region's highlights are celebrated, maintained and promoted to enhance our visitor experience

Comments

- Monthly newsletters are sent to all Greater Hume Tourism Operators, providing latest information on tourism opportunities, marketing, social media and promotional campaigns as well as relevant contacts and statistics.
- Managing over 180 Greater Hume ATDW Listings. The Australian Tourism Data Warehouse (ATDW) is Australia's national platform for digital tourism marketing in Australia. ATDW distributes information to over 60 partners' websites to support local tourism businesses in expanding their on line exposure, bookings and marketing.
- Submitted visitor and What's On advertising in Eat Play Summer 2023 Edition in Border Mail. The print run is 24,000, 14,000 are inserted into The Border Mail and the additional 10,000 distributed. Distribution is to all Visitor Information Centres through NE Victoria and South West NSW/Riverina plus Canberra and Melbourne. Other business (inc motels) and advertisers. The Autumn Edition of Eat Play is currently being compiled.
- Emailed (over 600) 'What's On in December' and 'What's On in January' to Visitor Information Centres in NSW and VIC, coach/bus/tour companies, tourism operators within shire and regional, media, visitor information points and to interested residents in shire.
- COVID Recovery Funding - A Greater Hume promotional campaign in partnership with Murray Regional Tourism and Destination NSW has been developed and will now be rolled out from Summer 2023/2024. The first section of this campaign is being release during the first weekend in February as a 'Social Influencer' campaign.

Visitor Information Centre and Submarine Museum

Outcome 2.3 - Our region's highlights are celebrated, maintained and promoted to enhance our visitor experience.

Offering visitors to Greater Hume information and advice on accommodation, places to eat, attractions, maps, tours, road conditions, events and other general information. Reception and admission to Submarine Museum.

Comments

Visitor Information Centre Statistics:

Dec 23, Jan 24 - Walk In – 4879, Phone Calls - 51, Emails – 2.

Dec 22, Jan 23 - Walk In – 4112, Phone Calls - 68, Emails – 1.

Submarine Museum Statistics:

Dec 23, Jan 24 - Adult - 548, Child - 251, Concession - 378, Family - 329, Group - 17, Total - 1523.

Dec 22, Jan 23 - Adult - 377, Child - 121, Concession - 303, Family - 326, Group - 0, Total - 1127.

Events

Outcome 2.3 - Our region's highlights are celebrated, maintained and promoted to enhance our visitor experience

To assist with the promotion of Greater Hume's many and varied events. Encourage more residents to be involved in Greater Hume and events.

Comments

During this period we have supported over 20 events across Greater Hume from Australia Day, Markets at G-Rodge, Christmas Carols across Greater Hume, Holbrook Christmas Markets and Poker Run on Australia Day. We are currently supporting Henty Ag Show, Festival by the Sub, Holbrook Triathlon and Holbrook Agricultural Show, Morgan Country Car Club Show and Shine and the Lights Show at Wirraminna Environmental Education Centre.

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TOURISM AND PROMOTIONS REPORT - DEC 23 AND JAN 24 [CONT'D]

Australia Day

Outcome 1.1 - Our communities are welcoming and inclusive to support diversity and social connectedness

Comments

Australia Day 2024 in Greater Hume was held at the fantastic Wymah Recreation Reserve in Wymah, it was a fabulous ceremony, with over 400 people attending. Some of the highlights were the wonderful addresses given by our Australia Day Ambassador, Allan Sparkes CV OAM VA FRSN, Billabong High School captain's Harry Doig and Callie Metcalf, Sussan Ley, Deputy Leader of the Opposition, Justin Clancy MP, Member for Albury and Cr Tony Quinn, Mayor, Greater Hume Council. The Australian flag was unfurled by representatives of the Wymah Community. Anne Haywood led Advance Australia Fair accompanied by Peter Cominos and Stephen O'Connell.

We congratulated the award nominees and winners who were recognised for their hard work on behalf of the Greater Hume community, and the winners were:

- Citizen of the Year – **Allison Scott, Henty**
- Young Citizen of the Year – **Tahlie Weston, Henty**
- Sports Person/Team of the Year – **Lucy Grills, Holbrook**
- Sports Volunteer/s of the Year – **Jada Murphy, Henty**
- Community Event of the Year – joint winners **Festival by the Sub, Holbrook and Henty Streetscape 2023**

Signage

Outcome 2.3 - Our region's highlights are celebrated, maintained and promoted to enhance our visitor experience

Comments

Signage has been completed for Yambla View 'Wambariga' Lookout in Woomargama National Park.

Murray Regional Tourism (MRT)

Outcome 2.3 - Our region's highlights are celebrated, maintained and promoted to enhance our visitor experience

MRT is a joint venture between Albury, Balranald, Berrigan, Campaspe, Corowa, Deniliquin, Gannawarra, Greater Hume, Mildura, Moira, Murray, Swan Hill, Wakool, Wodonga, as well as Tourism Vic and Destination NSW.)

Comments

- Currently attending monthly zoom meetings with MRT and the VIC network group.
- COVID Recovery Funding - A Greater Hume promotional campaign in partnership with Murray Regional Tourism and Destination NSW has been developed and has now been extended to Summer 2023/2024. The first section of this campaign is being release during the first weekend in February as a 'Social Influencer' campaign.
- Staff are undergoing Social Media Training beginning in February, led by Murray Regional Tourism. This training includes one on one mentoring sessions.

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TOURISM AND PROMOTIONS REPORT - DEC 23 AND JAN 24 [CONT'D]

Museums and Heritage

Outcome 1.3 - Our connection to the local culture and environment fosters positive relationships and learning for sustained health benefits.

GHC currently has 11 public or private museums and three historical societies. Museum Advisor (Vanessa Keenan) – In partnership with Albury City Council and Museums and Galleries NSW.

Comment

A full training/workshop program has been developed for 2024 by the Museum Adviser with museum volunteers, staff of Albury and Greater Hume at the new Digitisation Hub.

Greater Hume Community Museums now have an extensive library of objects on eHive, with over 250 objects now listed, (eHive is a web-based collection cataloguing system used worldwide by hundreds of museums, societies and private collectors to catalogue objects, store images, manage acquisition information and publish their collections online.) for those looking to learn more about some of the region's most significant objects/artefact's.

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CORPORATE AND COMMUNITY SERVICES

1. GREATER HUME LIBRARY SERVICES

Report prepared by Customer Relations Coordinator– Susan Kane

REASON FOR REPORT

To inform Council on library membership and participation in Greater Hume Council Libraries.
To inform Council on Youth Services programs and events held in Greater Hume Council
To inform Council on grant funding being applied and success in Libraries and Youth Services

REFERENCE TO DELIVERY PLAN ACTIONS

| | |
|---------|--|
| Theme | Health Communities. |
| Outcome | We are revitalising our communities, welcoming visitors, growing our economy and promoting the lifestyle, culture and heritage offered in our communities. |

DISCUSSION

The Greater Hume Council Libraries and Youth Services continue to organise and facilitate programs and services that meet the needs and wants of the community.

Women’s Week Grant Success

Greater Hume Council was successful in securing \$10 000 for a NSW Women’s Week grant application funded by NSW Government. The 2024 NSW Women's Week is a series of events, set to kick off from Monday 4 March to Sunday 10 March, will focus on inclusivity and celebrating the achievements of women across NSW. Greater Hume Council will celebrate NSW Women’s Week with local businesses providing classes on floral arranging at all of the libraries for the community. The programs will support and promote local business.

Library Programs- December 23 – January 24

| Library Programs | Location | Event |
|---|------------------------------|--|
| Christmas Craft | All Libraries | Christmas craft tables were available for children to make fabulous Christmas creations |
| Christmas Food and Gift Appeal | All Libraries | Non-perishable food items and wrapped gifts for children were received at libraries. From 27 November – 15 December. Items were given to local charities to distribute to people in need. |
| Henty Library closed for renovations | Henty Library | Henty Library was closed from Tuesday 15 January – Tuesday 30 January for renovations thanks to a NSW State Library Infrastructure grant funded by NSW Government. |
| January school holiday program Reptiles on the Go | Henty & Holbrook Libraries | Reptiles On The Go featured a fun and educational showcase where children learned about fabulous Australian native reptiles in the safety and comfort of the library. 64 participants attended the event. |
| January school holiday program Bollywood. | Culcairn & Jindera Libraries | The Coota Bollywood All Stars are a vibrant group of Bollywood dancers from country NSW. The group was founded by Fiona Braybrooks and is made up of performers from Cootamundra and the surrounding Riverina region. There was 22 participants attend the event. |
| Art Work Exhibition – School Competition | Henty Library | The aim of the exhibition is to bring together amateur photographers from across the Riverina to capture what they see as the magic of the land we live on. |

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GREATER HUME LIBRARY SERVICES [CONT'D]

Youth Programs – January 24

| Youth Programs | Location | Event |
|-----------------------------|-----------------------------|--|
| Movies at local pools | Culcairn, Jindera, Holbrook | Greater Hume Council movie equipment to be loaned to pools for screening movies to all ages |
| Gold Class Movie Experience | | The youth from Walla, Henty, Holbrook, Jindera and Culcairn will be taken to the Albury Regent Cinema Centre for a Gold Class experience |

Upcoming Library Programs/Events/Training

| Library Programs | Location | Event |
|-------------------------------|-------------------------------|---|
| Women's Week - March | All Libraries | Floral arrangement workshops |
| Seniors Week Festival – March | All Libraries and Walla Walla | Festivals at all libraries with presenters and activities. Walla Walla will also be included in this program |
| Storytime | All Libraries | Storytime will commence in February 24 at all libraries with preschool and early primary school aged children |

Library Statistics: December 23 – January 24

| Library Statistics – November 23 | Henty | Culcairn | Holbrook | Jindera |
|---|--------------|-----------------|-----------------|----------------|
| Issues | 368 | 490 | 888 | 225 |
| Online Resources | 355 | 181 | 308 | 90 |
| Door Count | 1500 | 2064 | 2257 | 3132 |

Please note that Henty Library was closed for renovations from 15 January to 30 January 24

Mobile Library Statistics: December 23 – January 24

| Mobile Library Statistics | Brocklesby | Burrumbuttock | Gerogery | Jindera | Walla Walla | Walbundrie | Woomargama |
|----------------------------------|-------------------|----------------------|-----------------|----------------|--------------------|-------------------|-------------------|
| Issues | 2 | 4 | 4 | 171 | 98 | 0 | 27 |
| Online Resources | 0 | 0 | 22 | 35 | 19 | 0 | 2 |

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GREATER HUME LIBRARY SERVICES [CONT'D]

BUDGET IMPLICATIONS

Nil. Works are funded from budget allocations.

CONCLUSION

December and January have been extremely busy for all Greater Hume Council Libraries especially Henty Library which has undergone an amazing transformation thanks to funding provided by NSW Government.

Youth Services has had a successful January holiday period with young people in the Shire enjoying a festival of movies with a trip to Albury to experience Gold Class and outdoor movies at Holbrook and Culcairn pools.

2. **GREATER HUME CUSTOMER REQUEST MODULE – SUMMARY OF MONTHLY REQUESTS**

For Councillors information, the Customer Request Module reports are **ENCLOSED SEPARATELY 1.**

3. **STATEMENT OF BANK BALANCES AS AT DECEMBER 2023**

The statement of bank balances as at 31 December 2023 is attached at **ANNEXURE 13.**

4. **STATEMENT OF BANK BALANCES AS AT 31 JANUARY 2024**

The statement of bank balances as at 31 January 2024 is attached at **ANNEXURE 14.**

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ENGINEERING

1. DECEMBER & JANUARY REPORT OF WORKS

Grants Program

State Roads Maintenance (RMCC)

Maintenance works, inspections and sign replacement on State Roads, Olympic Highway (MR78) and Tumberumba Road (MR284) is continuing under the RMCC with Transport for New South Wales (TfNSW).

Contractors working for TfNSW has completed the road reconstruction on a section of the Olympic Hwy at Culcairn near the Ampol Service Station and other heavy patching works.

Regional Roads

General maintenance including guide post replacement is continuing on all Regional Roads.

Culvert installation and road reconstruction are continuing on Jingellic Road (MR331) as part of the 3.2km rehabilitation project between Yarara Gap and Coppabella Road. The first 1km of rehabilitation is programmed to be sealed at the end February.

Heavy Patching on regional roads from natural disaster funding is continuing in various locations.

Local Roads

Sealed

General maintenance on local roads is continuing.

Brocklesby Balldale Road (Stage 1) – Table drain upgrade is complete. Road construction has commenced with the first 1km section of the rehabilitation to be sealed at the end of February.

Culvert installation is continuing as part of the 3.25km road reconstruction on Brocklesby Balldale Road (Stage 2).

Heavy patching along Wymah Road is complete.

Council's resealing program has commenced and contractor's second visit is programmed for late February.

Unsealed:

Council's Gravel Resheeting Program is almost complete with two roads only to be completed.

Maintenance grading has been carried out on the following roads during December and January. See Map **ANNEXURE 15 and ANNEXURE 16**.

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DECEMBER & JANUARY REPORT OF WORKS [CONT'D]

| Road Name | Location | Length Graded (km) |
|------------------------|---|--------------------|
| Angaston Rd | Entire length | 0.74 |
| Beckett Rd | Full length | 1.9 |
| Bonnie Springs Rd | From Jelbart Rd | 1 |
| Brooklyn Rd | Full length | 3.5 |
| Chambers Rd | Riverina Hwy end for 1.6km, then 600m starting Yaparra Rd east | 2.2 |
| Clifton Ring Rd | Northern section, inc WWCC part | 3.5 |
| Crawleys Rd | From Stolls Rd | 0.9 |
| Culcairn Stock Rte | Full length | 1.4 |
| Dunwandren Ln | Entire length | 1 |
| Elizabeth St | Full length | 0.8 |
| Hay St | Entire length | 0.16 |
| Heffernans Rd | Full length | 1.8 |
| Hickory Hill Rd | Entire length | 5.5 |
| Jelbart Rd | Full length of unsealed | 2 |
| Kellys Rd | From Schlenkers Rd | 6.3 |
| Kendalls Rd | Full length | 5.5 |
| Lemke Rd | Full length | 2 |
| Lowes Rd | Full length | 2.3 |
| Lubkes Rd | Full length | 2.3 |
| Margaret St | Full length | 0.9 |
| Merri Meric Rd | From Olympic Hwy | 3 |
| Merric Meric Rd | From Olympic Hwy end | 2.5 |
| Moorwatha Rd | Eastern end | 1 |
| Mullers Rd | Full length | 2.4 |
| Munyapla Boundary Rd | Full length | 3 |
| Munyapla Settlement Rd | Beckett Rd to Alma Park Rd | 8.7 |
| Nolan St | Entire length | 0.16 |
| Orelida Siding Rd | From Burrum Brock Rd for approx 1km, north from Iron Post Ln for approx 1km | 2.2 |
| Paterson Rd | Full length | 0.9 |
| Pioneer Dr | Full length of unsealed | 0.8 |
| Reapers Rd | Part between Fischers Rd and Henty Walla Rd | 2 |
| Shady Grove Rd | Full length | 2.5 |
| Shippards Rd | Sections | 3.5 |
| Stolls Rd | Entire length | 6.2 |
| Taylors Rd | Unsealed from Olympic Hwy end | 0.3 |
| West Showground Rd | Entire length | 0.38 |
| Wyoming Ln | Full length | 2.4 |
| | Total | 87.64 km |

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DECEMBER & JANUARY REPORT OF WORKS [CONT'D]

Urban Streets:

General maintenance of urban streets including signage replacement is continuing.

Drainage works are continuing as part of Balfour Street Drainage Upgrade Project Stage 1B.

Council's urban resealing program has been completed with the exception of the office car parks in Culcairn and Holbrook. These works are programmed for late February.

General:

General maintenance of public toilets and parks is continuing.

Earthworks are continuing on the new Culcairn residential subdivision by contractors.

Monthly Works Maintenance Expenditure:

| Local Roads Program | Current Budget | Monthly Budget to Date | YTD Expenditure | Monthly Budget Variance to Actual | Natural Disaster & Pothole Expenditure to Date | Comments |
|------------------------------|----------------|------------------------|-----------------|-----------------------------------|--|--|
| Urban Roads Maintenance | \$240,450 | \$140,263 | \$123,785 | \$16,478 | \$76,083 | |
| Urban Roads Town Maintenance | \$281,000 | \$163,917 | \$285,152 | -\$121,235 | \$0 | Over expenditure will be adjusted through the underspend in other Roads budgets. |
| Rural Roads Sealed | \$883,366 | \$515,297 | \$585,558 | -\$70,261 | \$2,988,264 | Overspent is negated by the under spend of Unsealed Roads. |
| Rural Roads Unsealed | \$1,381,265 | \$805,738 | \$640,614 | \$165,124 | \$960,994 | |
| Street Tree Maintenance | \$256,000 | \$149,333 | \$117,198 | \$32,136 | \$0 | |

NOTE: Application for Natural Disaster submitted and declared for significant weather events December/January. Awaiting acceptance of funding for completed emergency works and pending works estimated value \$1.5m.

| Regional Roads Program | Current Budget | Monthly Budget to Date | YTD Expenditure | Monthly Budget Variance to Actual | Natural Disaster & Pothole Expenditure to Date | Comments |
|----------------------------|----------------|------------------------|-----------------|-----------------------------------|--|----------|
| Regional Roads Maintenance | \$1,926,000 | \$1,123,500 | \$446,718 | \$676,782 | \$1,529,616 | |

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DECEMBER & JANUARY REPORT OF WORKS [CONT'D]

| Sportsgrounds, Parks & Public Toilets | Current Budget | Monthly Budget to Date | YTD Expenditure | Monthly Budget Variance to Actual | Natural Disaster & Pothole Expenditure to Date | Comments |
|--|-----------------------|-------------------------------|------------------------|--|---|--|
| Sportsground Maintenance | \$346,418 | \$202,077 | \$226,505 | -\$24,428 | \$0 | Over expenditure due to additional mowing and maintenance required on the sportsgrounds - seasonal additional work weather related. Expenses to reduce in coming months. |
| Parks & Gardens Maintenance | \$278,752 | \$162,605 | \$172,575 | -\$9,970 | \$0 | Monitor |
| Public Toilets Maintenance | \$218,060 | \$127,202 | \$149,025 | -\$21,823 | \$0 | Additional toilet maintenance during Christmas & New Year period. |

NB : Sportsground Maintenance excludes annual GHC contribution payment

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DECEMBER & JANUARY REPORT OF WORKS [CONT'D]

Major Projects Expenditure:

| Project | Budget | YTD | Committed | Total | % Budget Expended | % Work Completed | Comments |
|--|----------------|----------------|----------------|----------------|-------------------|------------------|--|
| 2023-2024 Resealing Program | \$2,561,417.00 | \$1,776,041.99 | \$473,503.51 | \$2,249,545.50 | 69.34% | 70.00% | Sealing program is progressing, next visit is programmed for late February. |
| 2023-2024 Gravel Resheeting Program - Including LRCIP and Carry Forwards | \$2,645,465.06 | \$2,243,756.77 | \$116,500.00 | \$2,360,256.77 | 84.82% | 90.00% | 2 Roads to complete program and Holbrook Airpark Runway Resheet |
| Brocklesby Balldale Road Rehab – Stage 1 & 2 | \$4,671,578.50 | \$827,647.10 | \$398,116.00 | \$1,225,763.07 | 40.15% | 40.00% | Stabilising being conducted and culverts being installed by staff |
| Regional and Local Road Repair Program – State Government Rounds 1 & 2 | \$9,130,569.00 | \$5,319,458.00 | \$200,000.00 | \$5,519,458.00 | 58.26% | 60.00% | Heavy Patching and Asphalt works are nearing completion. Additional works to be scoped for this funding. |
| Coppabella Bridge Replacement | \$1,566,500.00 | \$1,489,397.35 | \$6,769.73 | \$1,496,167.08 | 95.08% | 100.00% | Final Claim to be submitted to TfNSW - Work Completed |
| Balfour Street Culcairn - Project | \$1,883,055.00 | \$1847996.65 | \$10,000.00 | \$1,857,996.65 | 98.62% | 98.00% | Work is nearing completion |
| Jingellic Road - Hulm to Coppabella Recon | \$3,600,000.00 | \$654,833.47 | \$1,150,541.72 | \$1,805,375.19 | 18.19% | 20.00% | First kilometre due to be sealed late February. Culvert purchased in advance of works \$50k. |
| Jingellic Road - 5 Bridges/culverts | \$4,520,000.00 | \$400,760.87 | \$615,400.97 | \$1,016,161.84 | 8.87% | 10.00% | Serpentine culvert due to commence late February |
| Culcairn Residential Subdivision | \$3,217,391 | \$1,116,869 | \$45,320 | \$1,212,189 | 36.3% | 40% | Stormwater, sewer and bulk earthworks completed. |

Capital Works Program 2023-2024 spreadsheet is attached as **ANNEXURE 17**.

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ENVIRONMENT AND PLANNING

1. DEVELOPMENT APPLICATIONS PROCESSED FOR THE MONTH OF

The schedule of development applications processed from 1 December 2023 to 31 January 2024 is attached at **ANNEXURE 18**.

PART D

COMMUNITY MEETING- MINUTES

Attached in **ANNEXURE 19**, are minutes of the following items:

- 1. MINUTES OF WALLA WALLA COMMUNITY HALL MEETING HELD 4TH DECEMBER 2023**
- 2. MINUTES OF WALLA WALLA COMMUNITY HALL MEETING HELD 5TH FEBRUARY 2024**