

Document Name	Document Version Number	Review Date
Safe Arrival and Transportation of Children	1.0	April 2027
Date Adopted	Minute Number	Status
Click Here to Enter Date	DRAFT	New Policy

Purpose

The purpose of this policy is to ensure the safe transportation of children that are enrolled as part of childcare service within our community. This includes but is not limited to excursions, single trips and regular transportation and to ensure the safe arrival of children travelling between services.

The Education and Care Services National Regulations mandates approved providers to ensure their services have policies and procedures in place in relation to the safe transportation of children and take reasonable steps to ensure those policies and procedures are followed (Reg. 170) [ACECQA, 2021].

Scope

This policy applies to children, families, primary care giver, approved provider, nominated supervisor, staff, educators and managers of the service.

Definitions

Excursion	An outing organised by an education and care service
Regular Outing	In relation to an education and care service, means a walk, drive or trip to and from a destination that the service visits regularly as part of its educational program; and where the circumstances relevant to the risk assessment are substantially the same on each outing
Regular Transportation	In relation to an education and care service, means the transportation by the service or arranged by the service (other than as part of an excursion) of a child being educated and cared for by the service, where the circumstances relevant to a risk assessment are the same for each occasion on which the child is transported.
Transportation	Transportation forms part of an education and care service if the service remains responsible for children during the period of transportation. The responsibility for, and duty of care owed to, children applied in scenarios where services are transporting children, or have arranged for the transportation of children, including between an education and care service premises and another location, for example their home, school or a place of excursion.
Transition	In relation to the day-to-day process of moving between the service and a range of different education and care settings or from the education and care setting to a school setting. Written authorisation: authorisation given by a parent or other person named in the child's enrolment record as having authority to authorise the child being transported by the service or on transportation arranged by the service. If the transportation is regular transportation, the authorisation is only required to be obtained once in a 12-month period.

ANNEXURE 5

Policy Content

We acknowledge Greater Hume Council's duty of care obligations by adhering to relevant legislation including Care and Education Regulations, Workplace Health and Safety Regulations, Service NSW and Vic Roads requirements for vehicle use and licensing.

Our Service aims to ensure the safe and secure arrival and departure of all children into our service who may be travelling to or from another early childhood service or education facility.

We are committed to identifying and minimising risks and potential hazards to ensure children are not placed at risk of harm or hazard when travelling between educational facilities and our Service, and ensure they arrive safely at their destination.

Every reasonable precaution is taken to protect children from harm and from any hazard likely to cause injury. Appropriate safety measures have been implemented through our comprehensive risk assessment process to ensure supervision is adequate at all times, including when children are travelling between our service and another educational facility.

Precautions may include:

- supervision
- maintaining correct educator to child ratios
- maintaining accurate attendance record
- ensuring vehicles are well maintained, fit for purpose
- appropriate child restraints are in place for children in our care
- staff are suitably trained and aware of their responsibilities.

Examples of travel between education and early childhood services may include, but is not limited to:

- A child travelling to or from our Service to school or from school to our Service
- A child travelling to or from our Service to an Out of School Hours Service (OSHC) or from the OSHC Service to our Service
- A child travelling to or from our Service to a Family Day Care Service (FDC) or from the FDC Service to our Service.
- A child travelling to or from our Service and a residential address.

Continuous Improvement

Our Safe Arrival and Transportation Policy will be reviewed regularly and updated as required in consultation with children, families, staff, educators and management. If amendments are made by the Education and Care Services National Regulations the policy will be reviewed and updated to be in line with new requirements.

Links to Policy

Child Safe
Delivery and Collection of Children
Providing a Child Safe Environment
Enrolment and Orientation

Links to Procedure

Delivery and Collection of Children
Providing a Child Safe Environment
Enrolment and Orientation

Links to Forms

Risk assessment and management plan for safe arrival and transporting children
Transporting Children Authorisation Form (other than excursions)

References

[The Australian Children's Education & Care Quality Authority \(ACECQA\)](#)
[ACECQA \(2023\) Guide to the National Quality Framework.](#)
[NQF Review 2019 ACECQA 2023 Policy and Procedure Guidelines - Safe Transportation of Children](#)
[NQF Review 2019 ACECQA 2023 Fact sheet. Changes to Regular Transportation of Children](#)
[ACECQA \(2023\) Risk Assessment and management- Safe Transportation of children safety checklist and regular transportation record form.](#)
[NQF 2019 Review ACECQA \(2023\) Guidance for Adequate Supervision during Transportation.](#)
[NQF 2019 Review ACECQA \(2023\) Minimising the Risk of Children Being Left Behind in Vehicles.](#)
[Australian Government Department of Education - My Time, Our Place- Framework for School Age Care in Australia. V2.0, 2022](#)
[Early Childhood Australia ECA Code of Ethics](#)
[Children \(Education and Care Services\) National Law \(NSW\) 2010 \(Amended 2023\)](#)
[Education and Care Services National Regulations \(modified January 2025\)](#)
[Kids and Traffic Early Childhood Road Safety Education Program](#)
[National Quality Standard \(Revised 2018\)](#)
[NSW Road Transport \(Safety and Traffic Management\) Act 1999](#)

Responsibility

Director Corporate and Community Services

Document Author

Children Services Manager

Relevant Legislation

[NSW Education and Care Services National Regulations \(Modified January 2025\)\)](#)

Associated Records

Nil

Have Your Say - Draft Delivery Program 2025-2029 and 2025-2026 Operational Plan, Delivery Plan Budget 2025/26 to 2028/29, Resourcing Strategy 2025-2029 and 2025-2026 Fees and Charges



Submitted on	11 June 2025, 1:18PM
Receipt number	HVSIPRWEB2
Related form version	4

Are you providing your comments/suggestions/opinions on the Draft 2025-2029 Delivery Program and 2025-2026 Operational Plan?	Yes
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Have You Say - Draft 2025-2029 Delivery Program and 2025-2026 Operational Plan	see below
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Are you providing your comments/suggestions/opinions on the Draft Delivery Plan Budget 2025/26 to 2028/29?	Yes
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Have You Say - Draft Delivery Plan Budget 2025/26 to 2028/29	see below
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Are you providing your comments/suggestions/opinions on the Draft Resourcing Strategy 2025-2029?	No
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Have You Say - Draft Resourcing Strategy 2025-2029	
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Are you providing your comments/suggestions/opinions on the Draft 2025-2026 Fees and Charges?	No
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Have You Say - Draft 2025-2026 Fees and Charges	
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What is your name (first and surname)?	Philip McCartney
--	------------------

What is your phone number?	0427704996
----------------------------	------------

What is your email address?	philipmac@bigpond.com
-----------------------------	-----------------------

What is your address? (inc Street/Rural Number)	Glengarry, 196 Odewahns Road, Culcairn
---	--

I live in	Culcairn
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If other, name town/village/area

Your Overall Suggestions and/or Comments

Dear General Manager,

Thank you for the opportunity to provide feedback on Council's current suite of strategic and financial planning documents.

As a community member, I appreciate the considerable work that goes into preparing the Draft Delivery Program, Operational Plan, and Budget. I would like to raise a few points to improve community understanding and transparency in these documents.

1. Clarification of Funding Sources in the Operational Plan

Across several projects, the funding source is listed simply as "grant" without stating whether the funding is confirmed or still being sought. This makes it difficult for community members to understand the likelihood or timing of a project proceeding.

To improve transparency and align with sound financial communication, I respectfully suggest that Council indicate the funding status of each project using clearer descriptors such as:

- Grant - Secured funding (confirmed) – where a grant, reserve, or Council budget has been formally allocated;
- Grant - Unsecured funding (pending application or decision) – where a grant has been applied for but not yet approved; or
- Grant - Planned but not yet funded – where Council intends to pursue funding in the future.

This additional detail would provide residents with a more accurate picture of Council's intentions and capacity to deliver on various projects.

2. Inconsistencies Between the Budget and Operational Plan

While reviewing the Draft Budget 2025–2029, I was pleased to see that funding has been allocated for the resealing of Balfour Street and Railway Parade in Culcairn in 2025/2026. This work is an important follow-up to the earlier drainage upgrades and fulfils Council's previous advice to the community that resealing would occur once the ground had time to settle.

However, these works do not appear in the Draft Operational Plan 2025–2026 or the Delivery Program, raising confusion. If a project is funded in the Budget, it would seem reasonable for it to also be reflected in the operational planning documents.

For community transparency and understanding, it would be helpful if Council could clarify the relationship between these documents—specifically, why certain funded projects appear in the Budget but are absent from the Operational Plan or Delivery Program. Without this clarity, residents are left unsure of Council's actual intentions or the timing of planned works.

3. Acknowledgement of Resealing Commitment

I would like to thank Council for including the resealing of Balfour Street and Railway Parade in the 2025/2026 budget. This was the final step in a broader drainage improvement program and fulfils a commitment made to the Culcairn community. We appreciate Council's follow-through on this matter.

Thank you for considering this submission. These comments are offered in the spirit of constructive engagement and are aimed at supporting a more transparent and accessible planning process for all members of our community.

Yours Sincerely
Philip McCartney

Have Your Say - Draft Delivery Program 2025-2029 and 2025-2026 Operational Plan, Delivery Plan Budget 2025/26 to 2028/29, Resourcing Strategy 2025-2029 and 2025-2026 Fees and Charges



Submitted on 26 May 2025, 9:16PM
 Receipt number HVSIPRWEB1
 Related form version 4

Are you providing your comments/suggestions/opinions on the Draft 2025-2029 Delivery Program and 2025-2026 Operational Plan? No

Have You Say - Draft 2025-2029 Delivery Program and 2025-2026 Operational Plan

Are you providing your comments/suggestions/opinions on the Draft Delivery Plan Budget 2025/26 to 2028/29? No

Have You Say - Draft Delivery Plan Budget 2025/26 to 2028/29

Are you providing your comments/suggestions/opinions on the Draft Resourcing Strategy 2025-2029? No

Have You Say - Draft Resourcing Strategy 2025-2029

Are you providing your comments/suggestions/opinions on the Draft 2025-2026 Fees and Charges? Yes

Have You Say - Draft 2025-2026 Fees and Charges

You absolutely should not be charging your residents the same amount as commercial operators for bulk water sale/standpipe access. Water for household and pets is a basic human right and these residents are not seeking access for commercial activities. With such a huge population reliant on tank water I'm shocked you do not recognise the difference. Further the proposed concessions for drought, is vague, what's the criteria this should be transparent. It does appear that this is again marketed towards a discount to commercial operators eg primary producers, leaving the struggling residents working multiple jobs to survive paying a premium price for access

What is your name (first and surname)?	Manny white
<hr/>	
What is your phone number?	
<hr/>	
What is your email address?	
<hr/>	
What is your address? (inc Street/Rural Number)	Thats private
<hr/>	
I live in	Other
<hr/>	
If other, name town/village/area	Again that's private
<hr/>	
Your Overall Suggestions and/or Comments	As above

Louise Frichot

From: Andrea Dunstan <andrea@alburyquarries.com.au>
Sent: Tuesday, 17 June 2025 12:56 PM
To: MailMailbox
Subject: Attn: Submission re Delivery Budget

Good afternoon, Council

I wish to make a submission to the Draft Delivery Plan Budget 2025/26 to 2028/29.

I strongly object to the allocation of \$4 million to the Jindera Multipurpose Hall in the forecast budget.

Allocation of such a significant sum could only take place following extensive community consultation. Has there been any consultation? If not, then why not?

Why is there no allocation for the Burrumbuttock Multipurpose Community Centre in the Delivery Budget given it is 100% shovel-ready and the community has raised funds to contribute to the build?

Would it not be more just and equitable for the funds to be split between both towns and buildings rather than all being given to one that is not shovel-ready?

The community of Burrumbuttock is extremely disappointed by this decision given communication, consultation and transparency is key when spending taxpayer and ratepayer money.

I look forward to receiving a timely response.

Kind regards, Andrea Dunstan
"Weebah"
290 Maloney Road
PO Box 2
Burrumbuttock NSW 2642

*Sent by Andrea Dunstan, CA
Director + Accountant
Albury Quarries Pty Ltd
0412 950 473*

Have Your Say - Draft Delivery Program 2025-2029 and 2025-2026 Operational Plan, Delivery Plan Budget 2025/26 to 2028/29, Resourcing Strategy 2025-2029 and 2025-2026 Fees and Charges



Submitted on 16 June 2025, 8:28AM
 Receipt number HVSIPRWEB3
 Related form version 5

Are you providing your comments/suggestions/opinions on the Draft 2025-2029 Delivery Program and 2025-2026 Operational Plan? No

Have You Say - Draft 2025-2029 Delivery Program and 2025-2026 Operational Plan

Are you providing your comments/suggestions/opinions on the Draft Delivery Plan Budget 2025/26 to 2028/29? Yes

Have You Say - Draft Delivery Plan Budget 2025/26 to 2028/29 I am totally against \$4million being allocated to the Jindera Hall without any consultation whatsoever with councillors and community.

Are you providing your comments/suggestions/opinions on the Draft Resourcing Strategy 2025-2029? No

Have You Say - Draft Resourcing Strategy 2025-2029

Are you providing your comments/suggestions/opinions on the Draft 2025-2026 Fees and Charges? Yes

Have You Say - Draft 2025-2026 Fees and Charges additional fees and charges need to be added to developer charges as happens in Albury to ensure long term infrastructure replacement costings does not come from rate payer contributions. urgent attention is needed

What is your name (first and surname)? ASH LINDNER

What is your phone number? 0458293328

What is your email address? ashleynbec@bigpond.com

What is your address? (inc Street/Rural Number)

124 Beach Rd West

I live in

Burrumbuttock

If other, name town/village/area

Your Overall Suggestions and/or Comments

Consultancy and transparency need to be across the board.

Louise Frichot

From: jendar56@bigpond.com
Sent: Monday, 16 June 2025 4:28 PM
To: MailMailbox
Subject: Attn Submissions to Delivery Budget-Draft Delivery Plan Budget 2025/26 to 2028/29 - Objection to allocation of funds to the Jindera Multipurpose Stadium

Please deliver this to the appropriate Council personal.

I wish to make a submission to the Draft Delivery Plan Budget 2025/26 to 2028/29

I strongly object to the allocation of \$4 million to the Jindera Multipurpose Hall in the forecast budget.

Allocation of funds this sizeable need to be allocated in conjunction with extensive community consultation.

Has this occurred with extensive consultation?

If no, then why not?

If so, then why was the Burrumbuttock Multipurpose Community Centre not included?

We have had NO consultation with anyone from council on this matter, whatsoever.

Given our project is 100% shovel ready, and the planning department would be fully aware of this given D.A.'s have been approved, why would a project not shovel ready be given precedence over one that is?

We are baffled and extremely disappointed as to how this decision has been made given communication, consultation and transparency is key within other documents on your website.

Darryl Jacob OAM
M: 0492 855 363
E: jendar56@bigpond.com

Louise Frichot

From: janice.beesley@bigpond.com
Sent: Monday, 16 June 2025 1:44 PM
To: MailMailbox
Subject: Submission to Draft Delivery Plan Budget

Please see below my submission to the Draft Delivery Plan Budget 2025/26 to 2028/29.

I very strongly object to the allocation of \$4 million to the Jindera Multipurpose Hall in the forecast budget. Funding allocations of such a large amount should be with extensive community consultation. I ask has the allocation be made with community consultation?

I am the Secretary of the Burrumbuttock Recreation Management Committee, our committee has had NO consultation from the council on this matter, whatsoever.

We have been trying for a **number of years** to get funding for our Multipurpose Community Centre, which council if fully aware, why then has the Burrumbuttock Multipurpose Community Centre not included? Our project is "shovel ready"

I am extremely disappointed and mystified as to how this decision has been made given communication, consultation and transparency is key within other documents on your website.

Kind Regards

Janice Whitty
"Wongadel" 495 Burrumbuttock Brocklesby Road,
BURRUMBUTTOCK

Mobile 0403 759 396

Louise Frichot

From: longgully2@bigpond.com
Sent: Tuesday, 17 June 2025 1:36 PM
To: MailMailbox
Cc: janice.beesley@bigpond.com
Subject: Attn: Submissions to Delivery Budget

To Whom it may concern,

Dear Sir/Madam,

I wish to make a submission to the Draft Delivery Plan Budget 2025/26 to 2028/29

I strongly object to the allocation of \$4 million to the Jindera Multipurpose Hall in the forecast budget.

Allocation of funds this sizeable need to be allocated in conjunction with extensive community consultation.

Has this occurred with extensive consultation?

If not, then why not?

If so, then why was the Burrumbuttock Multipurpose Community Centre not included?

As far as I am aware we have had NO consultation with anyone from council on this matter, whatsoever.

Given our project is 100% shovel ready, and the planning department would be fully aware of this given the D.A.'s have been approved, why would a project that is NOT shovel ready be given precedence over one that is?

We are baffled and extremely disappointed as to how this decision has been made given that communication, consultation and transparency are key within other documents on your website.

Yours sincerely,

Matthew I'Anson

Burrumbuttock Recreational Ground Committee Member

Phone: 0428 428 246

From: [Jodie Hoffmann](#)
To: [MailMailbox](#)
Subject: Tree Proposed for removal.
Date: Sunday, 1 June 2025 7:20:52 PM

To All this may concern,

I write to you regarding a Proposed Tree removal in the area beside the Child Care Centre, Commercial Street Walla Walla, 2659.

I question the removal.

The Walla Walla Develop Committee have done a fabulous job in greening our town and I believe, the same committee recommended that a tree be placed in this open space, the very space this well-established tree is planned for removal.

The tree appears to be in great health, form, and positioning.

The tree does NOT impact any vision especially for traffic.

I believe the tree should remain.

Being in the open grassed area the tree is a

- provides a contrast of textures, trunk, branches, and changeable autumn leaves (trees are teachers)
- reduces UV radiation, sun protection, shade during summer
- able to assist in decreasing the amount of energy to cool the area, the two large brick buildings
- Help reduce noise, near the Child Care Centre.....
- place of refuge, habitat for wildlife
- Save water on the grassed area
- Trees are a living, evolving, natural feature and invaluable to our local community.

I will be extremely disappointed in the Walla Walla community; the Walla Walla Develop Committee and of the Greater Hume Council if the tree is removed for some trivial reason.

I see this tree as having many more “ advantages” than “negatives”.

Jodie Hoffmann

23 Wenke Street

Walla Walla NSW 2659

0448090237

From: [Don Scott](#)
To: [MailMailbox](#)
Subject: Tree Management
Date: Wednesday, 4 June 2025 9:21:16 PM

I am Extremely Disgusted with Council even agreeing with Marking tree for removal .
Walla Walla Town Community Lobbied to have the trees planted at Stakeholders Expense and now they want
one removed for Flag pole
It will most likely end up like a few of there projects
Not used at all or fully extent
They should find new place for flag poles or not at all
Greater Hume Stakeholder
Don Scott
Sent from my iPhone DJ. Scott

From: [Don Scott](#)
To: [MailMailbox](#)
Subject: Tree Management
Date: Thursday, 5 June 2025 5:45:56 AM

Tree management in Commercial Street Walla

If it is ok to remove tree for flagpole it should be ok to remove more trees so Trucks and Machinery can travel along with out Scratching there Equipment when vehicles are coming other way

Sent from my iPhone DJ. Scott

Have Your Say Form - Proposed Naming of Bridge over Wantagong Creek



Submitted on	14 May 2025, 6:37PM
Receipt number	HYSPBNWEB1
Related form version	1

Have Your Say - please provide your comments/suggestions/opinions on the following	Proposed Naming of Bridge over Wantagong Creek
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What is your name (first and surname)?	Jen Vinge
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What is your phone number?	0411030939
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What is your email address?	jen_vinge@bigpond.com
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What is your address? (inc Street/Rural Number)	277 Jingellic Rd Jingellic 2642
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I live in	Other
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If other, name town/village/area	J8ngellic
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Your Suggestions and/or Comments	Oliver Killalea Bridge
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Have Your Say Form - Proposed Naming of Bridge over Wantagong Creek



Submitted on	14 May 2025, 7:18PM
Receipt number	HYSBPNWEB3
Related form version	1

Have Your Say - please provide your comments/suggestions/opinions on the following	Proposed Naming of Bridge over Wantagong Creek
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What is your name (first and surname)?	Richard Wilton
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What is your phone number?	0412608151
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What is your email address?	coolawarra@hotmail.com
------------------------------------	------------------------

What is your address? (inc Street/Rural Number)	830 Westby rd
--	---------------

I live in	Little Billabong
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If other, name town/village/area	
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Your Suggestions and/or Comments	I fully support to name the bridge over Wantagong Creek as Oliver Killalea Bridge.
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Have Your Say Form - Proposed Naming of Bridge over Wantagong Creek



Submitted on	15 May 2025, 10:07AM
Receipt number	HYSPBNWEB5
Related form version	1

Have Your Say - please provide your comments/suggestions/opinions on the following	Proposed Naming of Bridge over Wantagong Creek
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What is your name (first and surname)?	Anna Coughlan
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What is your phone number?	0418694528
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What is your email address?	annacogs@bigpond.com
------------------------------------	----------------------

What is your address? (inc Street/Rural Number)	1854 Jingellic Road Holbrook NSW 244
--	--------------------------------------

I live in	Holbrook
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If other, name town/village/area	Wantagong
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Your Suggestions and/or Comments	I agree with the proposed name of Oliver Killalea bridge at Wantagong
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Have Your Say Form - Proposed Naming of Bridge over Wantagong Creek



Submitted on	15 May 2025, 11:09AM
Receipt number	HYSPBNWEB6
Related form version	1

Have Your Say - please provide your comments/suggestions/opinions on the following	Proposed Naming of Bridge over Wantagong Creek
---	--

What is your name (first and surname)?	King
---	------

What is your phone number?	0418801125
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What is your email address?	matt.sarahking@bigpond.com
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What is your address? (inc Street/Rural Number)	598 Woomargama Way
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I live in	Woomargama
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If other, name town/village/area	
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Your Suggestions and/or Comments	Definitely support the bridge being named the Oliver Killalea Bridge
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Have Your Say Form - Proposed Naming of Bridge over Wantagong Creek



Submitted on	28 May 2025, 6:29PM
Receipt number	HYSBPNWEB7
Related form version	1

Have Your Say - please provide your comments/suggestions/opinions on the following	Proposed Naming of Bridge over Wantagong Creek
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What is your name (first and surname)?	CRAIG ROGERS
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What is your phone number?	0407682763
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What is your email address?	craig.rogers62@outlook.com
------------------------------------	----------------------------

What is your address? (inc Street/Rural Number)	36 YOUNG ST
--	-------------

I live in	Holbrook
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If other, name town/village/area	
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Your Suggestions and/or Comments	I support the naming of the bridge Oliver Killalea Bridge.
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Have Your Say Form - Proposed Naming of Bridge over Wantagong Creek



Submitted on	14 May 2025, 9:06PM
Receipt number	HYSPBNWEB4
Related form version	1

Have Your Say - please provide your comments/suggestions/opinions on the following of Bridge over Wantagong Creek

What is your name (first and surname)? Jennifer Matthews

What is your phone number? 0421 394 232

What is your email address? lksr1007@gmail.com

What is your address? (inc Street/Rural Number) 24 Dickson street

I live in Woomargama

If other, name town/village/area

Your Suggestions and/or Comments Samuel Mcpauls Bridge

Have Your Say Form - Proposed Naming of Bridge over Wantagong Creek



Submitted on	14 May 2025, 6:53PM
Receipt number	HYSPBNWEB2
Related form version	1

Have Your Say - please provide your comments/suggestions/opinions on the following	Proposed Naming of Bridge over Wantagong Creek
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What is your name (first and surname)?	Naomi Boddison-Gray
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What is your phone number?	0478123816
----------------------------	------------

What is your email address?	n.boddisongray@hotmail.com
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What is your address? (inc Street/Rural Number)	24 Henty Street
---	-----------------

I live in	Culcairn
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If other, name town/village/area	
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Your Suggestions and/or Comments	Bridgie McBride
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Greater Hume Shire Council**Audit Risk and Improvement Committee Meeting 20th May 2025**

The following matters were listed on the Agenda for discussion and consideration.

NSW Audit Office – Annual Engagement Plan

The Committee was given an overview of the proposed audit process for 2025, identifying key issues and areas to be audited, and the agreed timetable.

Key areas raised and discussed were in relation to capital expenditure, asset revaluations and IT general controls.

Adoption of ARIC Remuneration Policy

The Committee received and noted the adoption of the policy.

Grants Report to Council

The Committee received a briefing on a number of grant projects currently underway and was advised that plans are in place to ensure completion of the projects by the respective due dates.

It was suggested by the Committee that in lieu of a column showing “% Spent”, the column should reflect actual grant expenditure.

The Committee expressed its positive sentiments in keeping Council informed of the progress of the 51 grant projects currently being managed in 2024/25.

Chairperson’s Report

- ***ARIC Attestation Statement***
- ***ARIC Strategic Four(4) Year Work Plan***
- ***ARIC Strategic Annual Work Plan***

The Chairperson reported on the need for the Committee to develop and adopt the above documents, in consultation with Management. These documents are then required to be recommended to Council for endorsement.

It was agreed that a meeting of ARIC members together with GHS Management representatives be held on 24th June 2025 to consider, and approve the content and format of the respective documents for endorsement by Council at its July meeting.

Acting General Manager’s Report

The Committee received a briefing on the following matters -.

- ***Funk's Pit Quarry Rehabilitation –***
Works are now complete and signed off by the EPA. The landholder was consulted in the quarry rehabilitation process and also the gravel used for the work.
- ***Outstanding Litigation***
The Committee was provided with a verbal report of an impending legal matter that Council is instigating on a property requiring clean up. It is anticipated that the matter will be drawn out and could be at a substantial cost to Council in respect to legal expenses.
- ***Integrated Planning and Reporting***
The Committee complimented management and staff involved in finalising the Community Strategic Plan, Delivery Plan and Operational Plan, the Long Term Financial Plan and the Resourcing Plans within the short timeframe available for completion and presentation to Council at its May meeting.
- ***Local Roads and Infrastructure Programme.***
The Committee was given an overview of the projects being undertaken in Round 4 and was advised that all projects would be completed by the due date of 30 June 2025

Pulse Actions Report

The Committee was provided with an update on many of the actions and recommended closure of several actions, either having been completed or deemed to be not cost effective, or of major benefit to the operations of Council.

Internal Audit Progress Report 2024/25

Council's Internal Auditor provided an update on the Procurement and Purchasing audit and reported that the document will be available for the Committee to consider at its next meeting.

The internal Auditor reported that the audit of Water Quality and Systems monitoring will commence on site in June and the final report could possibly be completed and able to be considered by the Committee at its next meeting also.

RWHS Minutes

The Committee noted the Report and was provided with responses to a number of questions raised.

Next Meeting 24th June 2025

In closing the meeting the Chair thanked everyone for their attendance and contributions.

John Batchelor
Chairperson

26th May 2025.

GREATER HUME SHIRE COUNCIL

Schedule of the Director Corporate Community Services' Schedule of Information to Council Meeting -
Wednesday 25th June, 2025.


COMBINED BANK ACCOUNT FOR THE MONTH ENDED 31st May 2025**CASHBOOK RECONCILIATION**

	General Fund	Trust Fund
General Ledger Cashbook Balance as at 1st May 2025	-7,995.92	40,816.28
Cashbook Movement as at 31st May 2025	7,713.57	204.05
Less: Term Deposits included in Cashbook Balance (Trust only)	0.00	0.00
General Ledger Cashbook Balance as at 31st May 2025	<u>-282.35</u>	<u>41,020.33</u>

BANK STATEMENT RECONCILIATION

Bank Statement Balance as at 31st May 2025	NAB	-\$25,774.91	41,020.33
	Hume	\$15,680.00	
	Bendigo	\$0.00	
	WAW	\$0.00	
	Total	<u>-10,094.91</u>	<u>41,020.33</u>
(LESS) Unpresented Cheques as at 31st May 2025		-10,146.52	0.00
(LESS) Unpresented EFT Payments as at 31st May 2025		0.00	0.00
PLUS Outstanding Deposits as at 31st May 2025		19,959.08	0.00
PLUS / (LESS) Unmatched Cashbook Transactions 31st May 2025		0.00	0.00
Cashbook Balance as at 31st May 2025		<u>-282.35</u>	<u>41,020.33</u>

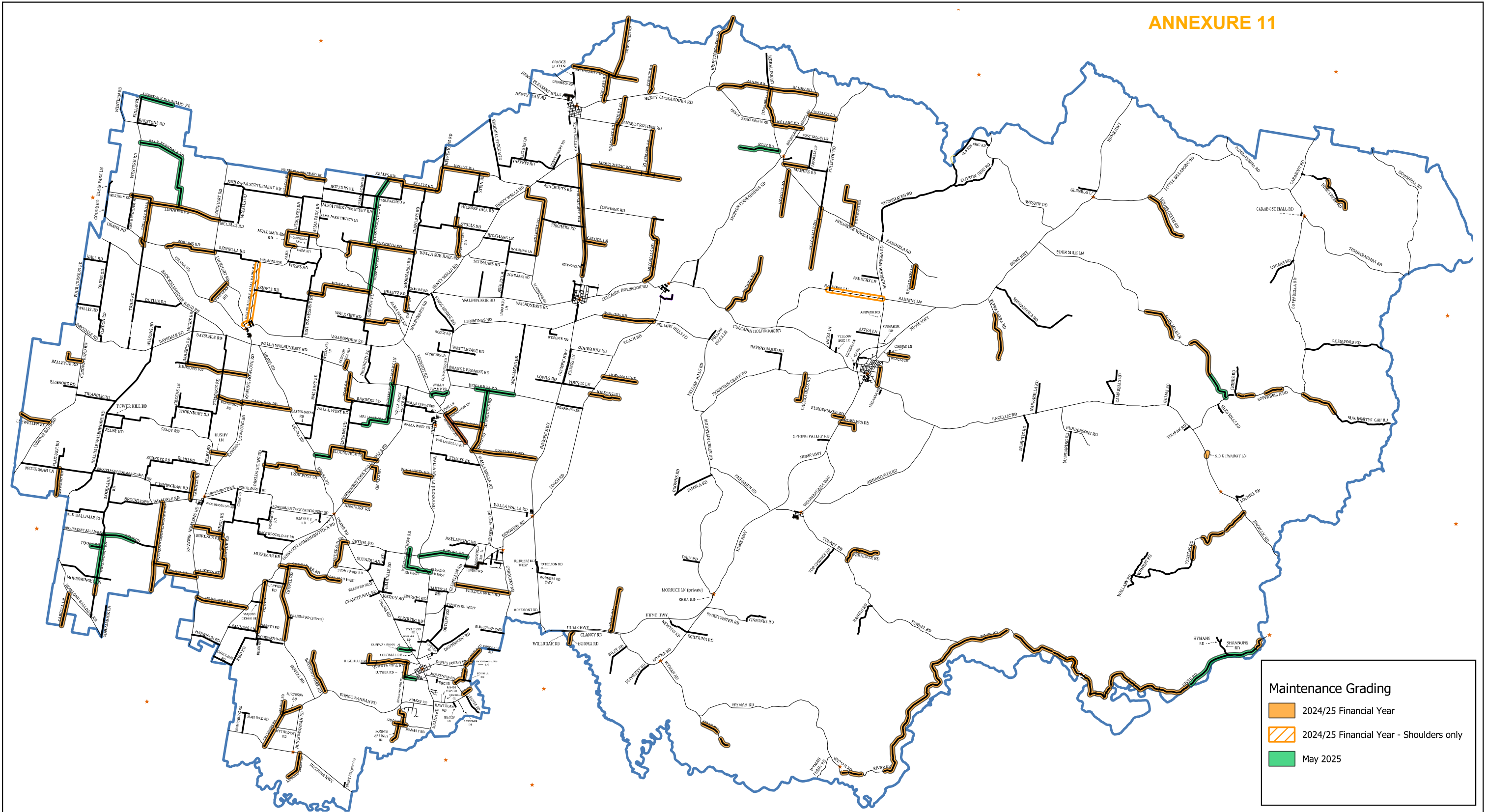
I certify that all of Council's surplus funds have been invested in accordance with the Act, the regulations and Council's investment policies and that all cheques drawn have been checked and are fully supported by vouchers and invoices and have been certified for payment.


 Responsible Accounting Officer
 3 June 2025

This is page no.1 of Schedule No.1 of the Director Corporate & Community Services' Schedule of Information to Ordinary Council Meeting held on 25th June 2025

GENERAL MANAGER

MAYOR



Maintenance Grading

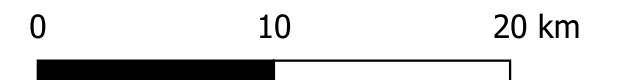
- 2024/25 Financial Year
- 2024/25 Financial Year - Shoulders only
- May 2025



Greater Hume Council

Greater Hume Local Government Area

Maintenance Grading 2025 - May



Electronic Version is the controlled version. Printed copies are considered uncontrolled. Before using a printed copy verify that it is the current version.

Document Name	Working doc file path	Version Number	Date of Issue	Review Date
Maintenance grading May	G:\Projects&Maps\## Maintenance Grading\Maintenance Grading.gqz	1	2025-06-16	2026-06-16

Applications Approved

c_dm073

Approved Between 1/05/2025 and 31/05/2025

03/06/2025

Application No.	Location	Development Type	Est. Cost	Received	Determination	Total Elapsed Days	Stop Days	Adjusted Elapsed Days	
DA/2023/94	Applicant: Bald Hill Quarry 10721 Hume HWY HOLBROOK Lot: 7 DP: 1129439	Extractive Industry – Section 4.55(1) Modification of DA 10.2023.94.1	\$0	11/02/2025	Approved	9/05/2025	88	0	88
DA/2024/44	Applicant: Human Habitats 64 Gordon ST CULCAIRN Lot: 3 Sec: 34 DP: 9695	Section 4.55(1A) Modification of Development Consent 10.2024.44.1 –	\$715,000	8/04/2025	Approved	27/05/2025	50	0	50
DA/2024/150	Applicant: Habitat Planning Pty Ltd 18 Recreation ST BROCKLESBY Lot: 258 DP: 753724	Five (5) Lot Torrens Title Subdivision	\$44,000	28/10/2024	Approved	21/05/2025	22	184	22
DA/2024/164	Applicant: Blueprint Planning Development 104 Commercial ST WALLA WALLA Lot: 2 DP: 1287711	Agricultural Machinery Display Area, Sales Shed, Assembly Shed, Office	\$929,555	12/03/2025	Approved	6/05/2025	55	1	55
DA/2025/22	Applicant: Habitat Planning Pty Ltd Wagner DR JINDERA Lot: 224 DP: 1280394 Lot: 4 DP: 240938 Lot: 30 DP: 1062153	Forty Nine (49) Lot Staged Residential Subdivision	\$0	19/02/2025	Approved – Councillors	21/05/2025	92	0	92
DA/2025/34	Applicant: V A Schuur 137 Albury ST HOLBROOK Lot: 2 DP: 774992	Additional Use - Use Right Window for Takeaway Toastie Bar	\$0	14/03/2025	Withdrawn	14/05/2025	62	0	62
DA/2025/36	Applicant: G C Toogood 24 Keightley ST HENTY Lot: 16 Sec: 5 DP: 758514	Extension to Existing Garage for Storage Space	\$19,000	4/04/2025	Approved	9/05/2025	36	0	36
DA/2025/37	Applicant: Albury Sheds & Patios Pty Ltd	New Shed & Slab	\$41,514	31/03/2025	Approved	6/05/2025	37	0	37

Applications Approved

c_dm073

Approved Between 1/05/2025 and 31/05/2025

03/06/2025

Application No.	Location	Development Type	Est. Cost	Received	Determination	Total Elapsed Days	Stop Days	Adjusted Elapsed Days	
	19 Shea RD MULLENGANDRA Lot: 1 DP: 770488								
DA/2025/39	Applicant: Incredible Ideas Pty Ltd 25 Mulgrave RD JINDERA Lot: 510 DP: 1236708	Alterations & Additions to Existing Dwelling - Alfresco Area	\$76,340	7/04/2025	Approved	6/05/2025	30	0	30
DA/2025/40	Applicant: Cavalier Homes Albury 171 Back Henty RD CULCAIRN Lot: 1 DP: 178296	New Dwelling & Garage	\$423,600	11/04/2025	Approved	8/05/2025	27	1	27
DA/2025/41	Applicant: Klaar Projects Pty Ltd 29 Urana RD BURRUMBUTTOCK Lot: 42 DP: 832099	New Dwelling & Garage	\$646,715	24/04/2025	Approved	22/05/2025	29	0	29
DA/2025/48	Applicant: Fernleigh Drafting 217 Coogera CCT JINDERA Lot: 512 DP: 1236708	New Shed & Awning	\$80,383	2/05/2025	Approved	27/05/2025	26	0	26
DA/2025/49	Applicant: Greenscape Environmental 2741 Olympic HWY CULCAIRN Lot: 1 DP: 209056	Demolition of Fire Damaged Dwelling	\$77,451	7/05/2025	Approved	27/05/2025	21	0	21
DA/2025/50	Applicant: Walpole Surveying Pty Ltd 88 Bethel RD BURRUMBUTTOCK Lot: B DP: 977110 Lot: 10 DP: 113383 Lot: E DP: 977110	Two (2) Lot Boundary Adjustment - Exempt Development	\$0	7/05/2025	Approved – Exempt Development	7/05/2025	1	0	1
CDC/2025/10	Applicant: Trend Pools Albury 4 Wagner DR JINDERA Lot: 114 DP: 1267384	New Swimming Pool	\$57,811	17/03/2025	Approved	12/05/2025	57	0	57

Applications Approved



c_dm073

Approved Between 1/05/2025 and 31/05/2025

03/06/2025

Application No.	Location	Development Type	Est. Cost	Received	Determination	Total Elapsed Days	Stop Days	Adjusted Elapsed Days
CDC/2025/19	Applicant: Cavalier Homes Albury 29 Jacob Wenke DR WALLA WALLA Lot: 89 DP: 1283527	New Dwelling and Garage	\$412,670	12/05/2025	Approved – Private Certifier 12/05/2025	1	0	1
CDC/2025/20	Applicant: GJ Gardner Homes Albury 2 Stirbeck ST HOLBROOK Lot: 7 Sec: H DP: 4843	New Dwelling and Garage	\$619,039	15/05/2025	Approved – Private Certifier 15/05/2025	1	0	1
CDC/2025/23	Applicant: Albury Wodonga Conquest 13 Pech AVE JINDERA Lot: 7 DP: 1132425	New Swimming Pool	\$58,520	27/05/2025	Approved – Private Certifier 27/05/2025	1	0	1

Report Totals & Averages**Total Number of Applications : 18****Total Estimated Cost : 4,201,598.00****Average Elapsed Calendar Days: 45.67****Average Calendar Stop Days: 10.33****Average Adjusted Calendar Days: 35.33****Total Elapsed Calendar Days: 822.00****Total Calendar Stop Days: 186.00****Total Adjusted Calendar Days: 636.00**

.....
Director Environment & Planning
Greater Hume Shire Council

PRESENT: Glenn Davis (guest), Michelle Godde, Jennifer Christensen, Paul Wilksch, Les Fraser, Kirsty Wilksch

APOLOGIES: Brian Liston, Ben Hooper, Glenice Miller, Philip McCartney, Lea Parker (late email)

These were accepted on the motion of Les, seconded Michelle, carried.

MINUTES OF PREVIOUS MEETING 15 April 2025 were accepted on the motion of Michelle, seconded Les, all in favour, carried.

BUSINESS ARISING FROM THE MINUTES

1. Jennifer commented on the outline for the FRRR grant sent by Phil - Project overview-include more detail, such as the Schulz wagon, the old doors and steam train. Discussion about the children's water play area. This is our chance to dream big and put in everything we want & we may or may not get it all...
2. Les still hoping that the Railway footbridge can be turned 90 degrees and kept as a viewing area to watch the trains go past. Another suggestion is that it could be placed over a steam train in the park area???
3. Return and earn bins - Les fixed up one, but because they are made of 2nd hand timber, they are slowly disintegrating. Request a report from Ken about funds coming from the bins, will need to look at more robust set up soon.
4. Suggestion - Take photos of all the issues around town and put into a booklet to give to Council requesting a week blitz in town by work crew to address them all.
5. Stationmaster's house - Dianne McElwaine and Phil have been discussing avenues for funding for a replacement front fence. Our committee to write to GM requesting clarification as to who's responsibility the maintenance on the house.
6. Waiting room at the Railway Station is closed - The floor is rotting and unsafe. Ben to follow up with Sydney Trains about it, when it will be fixed etc.
7. Inland Rail - Paul Biti's example of walls along the railway line in Melbourne → a pattern in colour as part of the cement barriers. Keep in mind.
8. GX Outdoors - No contact made from them re a site visit. Kirsty to check with Ben about it.

NEW BUSINESS

1. Community EFTPOS machine - Lions to come back to us about the idea.
2. Bendigo Bank -Think about whethet we move our account to them (Discuss next meeting). A fair comment made that the Culcairn Solar money will be held in Trust by Bendigo Bank and grants managed by them. Perhaps a good reason to move account over to them.
3. Hume Bank grant for \$500 for school stationery. Kirsty to discuss with Phil, Michelle suggested A4 binder books of 128 pages and some Maths grid books. Organise buying them and giving them to Michelle.

4. Planter pots in town – Have been re-planted by the Oasis Committee. Regular watering? Garden club will not be involved.
- ANNEXURE 13**
5. Glenn Davis is keen to become a member - Perhaps next meeting we can vote him on.
6. Jo Wilksch is keen to be on the sub-committee for the Railway Park.
7. Bald Archie – In Holbrook in September - Think about it for next meeting. How involved we can be. Kerry Morton/Bruce Quick hopefully will contact us.
8. Council agenda (23 April 25) - Projects in Culcairn to be funded-Phil's response to submit to Council - Culcairn Cricket nets \$100k in 1-2yrs, Fencing of Eric Thomas Park \$50k in 1-2yrs, Removal of gal sheds behind the stationmaster's House \$100k in 3-5yrs. Kirsty to write to Council for clarification on the removal of the sheds, whether community groups have been contacted (Stationmaster's Museum Committee and Lions) for their comments on the idea, and what plans are for that area
9. Get NSW ACTIVE grant - Grant for safer roads - Munro Street - Letter sent to Lea, Ben and Colin - reply received from Greg Blackie.
10. Town water pressure-an ongoing issue, Lea looking into it
11. Tree removed on Balfour Street (opposite the Uniting Church) - Phil has emailed Ben and Lea, possible outcome???
12. D&D building - Councillors to ask ARTC about it.
13. Invite Oasis to a meeting - held over until next meeting for discussion
14. Invited new Policeman to meeting - Awaiting a reply.
15. Ken - Tidy Towns - not present, next meeting.
16. Rail trail between Holbrook and Culcairn (going through Morven) - Reply to email from Holbrook Committee saying we agree in principle with the idea.
17. Greater Hume settlement strategy 2026-2046 - A discussion time on 12th June at 5 to 6pm. All welcome to attend, Phil and Jennifer going.
18. Treasurer's report - Request for more detail and for it to be sent prior to meetings please.

MEETING CLOSED 9.10PM,

NEXT MEETING 17 JUNE 2025, 7PM

Minutes of the Ordinary Meeting of the Holbrook Community Gardens ANNEXURE 13 Held at Holbrook Community Garden 10am, 26th May 2025.

Welcome:

In Attendance: J Wines, K Hulme, J Kemp, N Rogers, K Newbold, N Krezo and W Black.

Apologies: J Kautz, I Kearns , A Cox, S Gregory and J Golenberg.

Confirmation of Minutes: Minutes of last meeting presented as a true and accurate record. Moved N Rogers, 2nd J Wines.

Correspondence In: Email from Council regarding EOFY financials requirements..

Financial Report: Supplied separately. Moved J Kemp, 2nd N Rogers.

Business Arising:

- + No need to approach Thurgoona Men's Shed as additional garden beds have been fabricated by our group and are functioning well.
- + Poly pipe purchase on hold at this point..
- + FRRR acquittal completed.

General Business:

- + Thank you to Kym for filling in for J Wines during her absence.
 - + Thank you to Kevin for his ongoing dedication to watering at garden.
 - + Nina Has kindly offered to assist Jen W with grant applications.
 - + Kym's thoughtful message reminding us to support farmers struggling during drought has been shared by Jen W on Facebook to the wider community..
 - + Need to purchase some items to extend watering system to additional beds.
 - + To extend our community outreach will offer to host local school groups, residents of local aged care facilities and other groups such as Probus. As part of this provide age appropriate activities and morning tea.
 - + Publish an article in the 'Happenings' promoting the garden and encouraging community members to visit and pick produce and purchase potted plants. Kevin suggested placing better signage at garden to promote this.
-
- + Kym will approach OP Shop regarding annual spring plant sale . Tentative date Sat 25th October. Suggestions of popular flowering plants previous years, marigolds, petunias and lavender. Need to identify and source seeds for popular vegetable seedlings some well known and some unusual or outstanding producers.
 - + Nola suggested using the two old black compost bins to plant potatoes.
 - + Will reconfigure the two blue planters and use for sweet potatoes.

Meeting closed: 11.05am.

Little Billabong Hall Committee

Annual General Meeting Minutes - DRAFT

Date: 25th May 2025

Time Commenced: 11.22am

Location: Little Billabong Hall

1. Attendance

- Committee Members Present: Chelle Ross (President), Siobhan Vantingham (Treasurer), Felicity Wilton (Secretary), Lucy Rutledge, Lucinda Lindon.
- Community Members in Attendance: Joy and Bill Wearn, Phoebe and Andrew Hoare, Kerry Morton, Jeremy Locke, Pam and Neil Seymour, Margie Shaw, Mac Rutledge, Rob Lindon.
- Apologies: Helen and Colin Geddes, Hettie Day, Vanessa and Geoff Knox, Vicki and Tony Geddes, Tim and Kelly Glass, Liz and Craig Rowe, Tim and Marcia Walsh, Leah Parker.

2. Confirmation of minutes:

- Date of previous meeting March 2025, minutes of previous meeting read.

3. Business Arising:

- Plumbing has been repaired and is now suitable for large events.
- Ongoing communication with James (Facilities Manager, GHSC) regarding suspected termite damage to the western wall. Builders are reluctant to quote until the extent of the damage is determined.
- Exploratory works are scheduled for the coming month to assess structural integrity and repair viability.

4. Correspondence:

- In:
 - Ongoing phone calls between Chelle Ross and James (GHSC Facilities Manager) regarding plumbing and structural issues.
- Out:
 - No formal outgoing correspondence noted.

4. Financial report (Presented by Siobhan Vantingham)

Opening Balance (as of 1 June 2024) - General Account: \$16,574.30

Total INCOME, \$2,563.11

Total EXPENSES, -\$1,598.21

Closing Balance (30 May 2025) - General Account: \$17,539.20

Future fundraising events or grant applications are recommended to ensure ongoing maintenance and improvements. There are currently some grant opportunities available for communities.

6. General Business

Community Engagement and Future Planning (Kerry Morton):

- Emphasised the importance of maintaining social connections through regular low-cost events.
- Noted \$50,000 has been allocated for hall repair assessments, with a possible additional \$50,000 pending the council budget (to be finalised third week of June).
- Discussed assessing the hall's usage (Landcare, CWA, tennis, events) to support funding efforts.
- Suggested contingency planning if the hall is deemed irreparable.

Grants and Funding Opportunities:

- Essential Energy Grant: To be applied for.
- Inland Rail Grant: To be applied for.
- Wayahead Grant: To be applied for.
- Riverina Water Grants: Recommended for future funding.
- Council may be able to cover power costs—investigation required.

Event Fundraising Suggestions:

- Pass the jar around at events for donations to offset catering costs.
- Rotate event planning among community groups to increase engagement (e.g. discos, bonfires, potluck dinners).

Hall Hire Rate Increases (Chelle Ross):

- Half Day: \$150
- Day/Night: \$300
- Full Weekend: \$400

Election of Executive Committee:

- All positions declared vacant.
- President: Chelle Ross (re-elected)
- Treasurer: Siobhan Vantighem (re-elected)

- Secretary: Lucinda Lindon (nominated and accepted)

Committee Members: It was unanimously agreed that all community members present would be considered committee members.

A thank you extended to Felicity Wilton for her work as Secretary for the past 12 months. Felicity will stay on as a committee member.

Property and Maintenance Issues:

Rabbit Infestation:

- Neil Seymour has raised concerns with Council (Dominic), no response yet.
- Recommendation from Kerry to formally log the issue via the Council website.
- Council may assist with spraying – need to investigate.

Lawn Maintenance:

- No mower currently available.
- Previous mowing by “Dan the Mowing Man” before Landcare event cost \$500 and was well received.

Ideas and Initiatives (Lu Lindon & Others):

- Frame and hang historic and community event photos in the hall.
- Relaunch the Tennis Club as a regular fitness and social event (last Sunday of each month suggested).
- Apply for mental health/wellbeing grants.
- Need to assess playability of courts and line marking.
- Consider babysitting options (Cert II minimum required).
- Men’s Events: Encourage male-led gatherings (e.g., BBQs, campfire cook-ups).
- Live Podcast & BBQ: Lu invited to appear on "Talking Tough" podcast—potential live event at the Hall.
- Live Music Ideas: Small Halls Tour with Fanny Lumsden. Other Artists suggested: lilysh Retallick, Emma (Childcare Centre), Molly Walters

Open Garden Program:

- Suggested by Joy Wearn for Spring 2025 (3 gardens + BBQ at the hall).

Junior Business Group – Mental Health Film Screening:

- "Just a Farmer" screening on 25th July at the Sporting Complex. Supported by Rotary and CWA. Free catering, registration via Humanitix.

Acknowledgements:

Special thanks to Mac Rutledge for BBQ duties.

Special thanks to Kerry Morton for attending and providing an update on the hall.

7. Next Meeting

Date: Sunday, 31st August 2025

Time: 11:00 AM

Location: Little Billabong Hall

8. Meeting Close

Time: 12:12 PM

NEXT MEETING MNDAY 2ND JUNE 2025 AT 5.30PM.

Minutes of Walla Walla Community Hall Committee meeting held 5th May 2025

Meeting opened by President Jeff Grosse at 5.35pm. Jeff welcomed all.

Present: Jeff Grosse, Elaine Krause, Duina Hoffmann, Herb Simpfendorfer, Leon Schoff, Ross & Helen Krause.

Apologies: Karen Ofak, Janet Paech. Moved Leon seconded Elaine that apologies be accepted. Carried.

Minutes of meeting held 7th April taken as read. Moved Herb seconded Elaine. Carried.

Business out of Minutes:

1. Cornice in Memorial Hall has not been repaired.
2. Drainage Plan – Jeff met with James Waite who informed him there was no drainage plan for the car park drainage, where does the water run?
3. Public School Honour Board – where should it hang? This subject hasn't come up with the Anzac Day Committee.
4. Because the public school were on holidays on Anzac Day they conducted an Anzac Day Service at the school prior to the date. Herb played the trumpet. It was a very good day.
5. On Anzac Day some speakers were hard to hear. A stronger mike will be more effective. Ross to check with Ross Schultz what is available.

Correspondence: Nil

Treasurer's Report:

Interest Bearing Deposit	\$25,625.13
S18 Account	\$ 5,808.03
Total funds	\$31,433.16

Jeff moved this report be adopted, seconded Duina. Carried.

General Business:

1. The 4 Air Conditioners on the outside of the north side wall were pulled out to finish the mortar on the wall. Herb to phone Greg Blackie from Council re air conditioners.
2. Herd advised the Public School should be involved when the additional names go on the Honour Board.

MEETING CLOSED 6-05 PM

Bookings:

Tuesday 6th May and each following Tuesday- MOW Sconversations 1.30pm – 3.00pm
Sunday 2nd & 4th each month – Generation Life Riverina Inc.

MA

13 JUN 2025

NEXT MEETING MONDAY 7TH JULY 2025 AT 5.30PM

Minutes of Walla Walla Community Hall Committee meeting 2nd June 2025

Meeting opened at 5.25pm by President Jeff Grosse. Jeff welcomed all.

Present: Jeff Grosse, Duina Hoffmann, Herb Simpfendorfer, Leon Schoff, Ross & Helen Krause

Apologies: Elaine Krause. Leon moved Herb seconded that apologies be accepted. Carried.

Minutes of meeting held 5th May be taken as read moved Herb seconded Ross. Carried.

Business out of Minutes:

1. Cornice in Memorial Hall has been repaired.
2. Names on Public School Honour Board ongoing.
3. Ross still investigating better speakers for PA System.
4. Herb checking the 4 Air Conditioners on the outside of the north wall.

Correspondence: Nil

Treasurer's Report:

Interest bearing Deposit	\$25,625.13
S18 Account	<u>5,957.62</u>
Total Funds	\$31,582.75

Jeff moved this report be adopted with account paid to Origin Energy be ratified, seconded Duina. Carried.

General Business:

1. A tree is being cut down in the grassed area near R.T.C .and replaced by 4 flag poles. This matter will be discussed at the Community Development meeting at 7.00pm

There being no further business Jeff closed the meeting at 6.00pm and thanked all for attending.

Bookings:

Sunday 2nd & 4th each month – Generation Life Inc.

Tuesday 16th May and each following Tuesday – MOW Sconversations 1.30pm – 3.00pm