

Which Marquees/Gazebos do you require?

- Greater Hume Branded Marquee – size 6m x 6m, number available two Yes Number
- Greater Hume Branded Marquee – size 4m x 6m, number available two Yes Number
- Unbranded Marquee - size 6m x 3m, number available three Yes Number

| Details of Hirer | | | |
|--------------------------------------|------------------------------|-----------------------------|--|
| Event Name | | | |
| Contact Person | | | |
| Telephone | | Mobile | |
| Email | | | |
| Hirer is 18 Years Old or Over | <input type="checkbox"/> Yes | <input type="checkbox"/> No | |

| Times and Dates for Intended Use | | | |
|----------------------------------|------------|----------|----------|
| Date/s | Start Time | End Time | Location |
| | | | |
| | | | |

Times and Dates for Pickup and Delivery. Please note: you will require a large ute or trailer and AT LEAST 3 to 4 people for pickup/delivery (they are very heavy and awkward to handle).

| Date/s | Start Time | End Time | Contact Name and Number of Person Picking Up/Delivery |
|--------|------------|----------|---|
| | | | |
| | | | |

Undertaking and Acknowledgement

Please Complete the Following

I _____ am authorised to ensure the appropriate care and pick-up and delivery of the marquees and gazebos. I confirm the truth and accuracy of all details provided in this application and further acknowledge that the Council shall be entitled to recover such charges from the Applicant (User) in accordance with the conditions.

Signature _____
Date _____

Please complete this application form and return it along with the required documentation to:
 Greater Hume Council, PO Box 99, Holbrook NSW 2644 Email: mail@greaterhume.nsw.gov.au

Office Use Only

| | | | |
|--|--|--|-------------|
| Uploaded to Magiq | <input type="checkbox"/> Yes | <input type="checkbox"/> No | Document ID |
| <input type="checkbox"/> Event Notification Req. | <input type="checkbox"/> Approved | <input type="checkbox"/> Denied | |
| <input type="checkbox"/> Equipment | Notified | | |
| <input type="checkbox"/> Additional services : _____ Details _____ | <input type="checkbox"/> Parks & Gardens | <input type="checkbox"/> Applicant Advised | |
| Officer | <input type="checkbox"/> Other: | <input type="checkbox"/> Bookings Calendar | |
| Initials: _____ Date: _____ Rec: _____ | Officer | Initials: _____ Date: _____ | |
| Office: _____ | Office: _____ | | |

Forward to Tourism and Communications Assistant & events@greaterhume.nsw.gov.au for Information & Assessment

| Document Name | Version Number | Date of Issue | Review Date |
|--|----------------|------------------|-------------|
| CORP – Hire of Council Marquees/Gazebos Form | 1.0.1 | 28 February 2023 | As Required |