



Greater
Hume
Council

To: «Name»

Ordinary Meeting of Greater Hume Council

Wednesday, 21 November 2018

NOTICE is hereby given that an Ordinary Meeting of the Greater Hume Council will be held at the Walla Walla Bowling and Recreation Club, 5 Scholz Street, Walla Walla, commencing at 6.00pm.

COLIN KANE
ACTING GENERAL MANAGER

ORDER OF BUSINESS TO BE CONSIDERED
REFER OVERLEAF

Ordinary Meeting of Greater Hume Council

Wednesday, 21 November 2018

BUSINESS TO BE CONSIDERED

1. PRAYER

2. ACKNOWLEDGEMENT OF COUNTRY

"I would like to acknowledge that this meeting is being held on the traditional lands of the Wiradjuri people, and pay my respect to elders both past and present".

3. DECLARATIONS OF PECUNIARY INTEREST OR NON-PECUNIARY INTEREST (CONFLICT OF INTEREST)

4. APOLOGIES

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

- Minutes of the Ordinary Meeting of Council – 17 October 2018

6. ACTION REPORT FROM THE MINUTES

7. REPORTS FROM OFFICERS

PART A For Determination

- Corporate and Community Services (Item 1)
- Environment and Planning
- Governance
- Corporate and Community Services (Items 2 to 9)
- Engineering

PART B For Information

- Governance
- Corporate and Community Services
- Engineering
- Environment and Planning

PART C For Information

8. MATTERS OF URGENCY

9. COMMITTEE OF THE WHOLE – CONFIDENTIAL CLOSED COUNCIL REPORTS

TABLE OF CONTENTS
NOVEMBER 2018

OFFICERS' REPORTS – PART A – FOR DETERMINATION	3
CORPORATE AND COMMUNITY SERVICES	3
1. PRESENTATION OF 2017/2018 FINANCIAL STATEMENTS.....	3
ENVIRONMENT AND PLANNING	6
1. REQUEST BY CWP RENEWABLES FOR COUNCIL TO ENTER INTO A VOLUNTARY PLANNING AGREEMENT IN LIEU OF A \$7.12 PAYMENT PAYABLE FOR THE PROPOSED GLENELLEN SOLAR FARM.....	6
2. JINDERA MULTI-PURPOSE HALL - ENDORSEMENT TO PROCEED TO OBTAIN A QUANTITY SURVEYOR'S REPORT BEFORE UNDERTAKING A DEVELOPMENT APPLICATION, COMMUNITY CONSULTATION AND A CAPITAL INVESTMENT REVIEW 11	11
GOVERNANCE.....	13
1. 2017/2021 DELIVERY PLAN AND 2018-2019 OPERATIONAL PLAN – REPORT AS AT 30 SEPTEMBER 2018.....	13
2. ALBURY WODONGA REGIONAL ECONOMIC DEVELOPMENT STRATEGY 2018 - 2022	16
3. 2017/2018 ANNUAL REPORT.....	18
4. GWYDIR SHIRE COUNCIL – ATTRACTING AND RETAINING DOCTORS IN RURAL NSW	19
5. POLICY DEVELOPMENTS.....	22
CORPORATE AND COMMUNITY SERVICES	23
2. INTERIM 2018/2019 QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2018	23
3. PROVISION OF INTERNAL AUDIT SERVICES.....	32
4. DROUGHT RELIEF ASSISTANCE	34
5. LEASE OF RAILWAY PRECINCT - PART LOT 1 DP 831081 & LOTS 5 DP 804402 TO HOLBROOK MEN'S SHED.....	36
6. CULCAIRN MUSEUM COMMITTEE – NAME CHANGE OF COMMITTEE	38
7. NOMINATION OF COUNCIL'S NATIVE TITLE MANAGER.....	39
8. PEOPLE & CULTURE POLICIES REVIEW.....	40
9. COMMUNITY DEVELOPMENT GRANT PROGRAM 2018/2019	41
ENGINEERING	46
1. B-DOUBLE ACCESS REQUEST - TUNNEL ROAD PF OLSEN (AUS) PTY LTD.....	46

TABLE OF CONTENTS
NOVEMBER 2018

2. PURCHASE OF A NEW PRIME MOVER	49
ITEMS TO BE REFERRED TO CLOSED COUNCIL	50
1. DEED OF VARIATION KERBSIDE COLLECTION CONTRACT NO FIL 10/01249 – RELATING TO ADDITIONAL PAYMENT FOR PROCESSING OF RECYCLABLES & NEGOTIATIONS CONCERNING PAYMENTS TO COUNCIL ARISING FROM KERBSIDE RECYCLING OF ELIGIBLE CONTAINERS UNDER THE NSW CONTAINER DEPOSIT RETURN AND EARN SCHEME.....	50
2. HOLBROOK MOTOR VILLAGE CARAVAN PARK – POSSIBLE SALE OF THE FREEHOLD PROPERTY	52
PART B - ITEMS FOR INFORMATION.....	54
GOVERNANCE.....	54
1. WORKSHOP/BRIEFING SESSION SCHEDULE 2018	54
2. OFFICE OF LOCAL GOVERNMENT CIRCULARS.....	55
3. LOCAL GOVERNMENT NEW SOUTH WALES (LGNSW) – WEEKLY CIRCULARS....	56
4. TOURISM AND PROMOTIONS OFFICER’S REPORT	56
CORPORATE AND COMMUNITY SERVICES	57
1. GREATER HUME CHILDREN SERVICES – REPORT FOR OCTOBER 2018	57
2. GREATER HUME CUSTOMER REQUEST MODULE – SUMMARY OF MONTHLY REQUESTS	58
3. STATEMENTS OF BANK BALANCES AND INVESTMENTS AS AT 31 OCTOBER 2018	58
4. PEOPLE & CULTURE (HUMAN RESOURCES) REPORT FOR OCTOBER 2018	58
ENGINEERING	60
1. OCTOBER 2018 REPORT OF WORKS	60
2. WATER & SEWER REPORT – OCTOBER 2018	62
ENVIRONMENT AND PLANNING	63
1. DEVELOPMENT APPLICATIONS PROCESSED FOR THE MONTH OF OCTOBER 2018	63
2. SENIOR WEEDS OFFICER’S REPORT - NOVEMBER 2018	63
3. RANGER’S REPORT – OCTOBER 2018	63
PART C – COMMITTEE AND DELEGATE REPORTS.....	66

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

OFFICERS' REPORTS – PART A – FOR DETERMINATION

CORPORATE AND COMMUNITY SERVICES

1. PRESENTATION OF 2017/2018 FINANCIAL STATEMENTS

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To formally present the 2017/2018 Financial Statements and Auditors Reports to Council.

REFERENCE TO DELIVERY PLAN ACTION

Statutory matter.

DISCUSSION

Councillors will recall that a comprehensive report on the 2017/2018 Financial Statements was submitted to the September 2018 meeting of Council.

At that meeting, Council resolved to refer its 2017/2018 Financial Statements to Council's Auditor for audit. The auditor's reports were subsequently received by Council and have been attached to the General Purpose and Special Purpose Financial Statements in accordance with Section 417(1) of the Act.

The audited Financial Statements and a copy of the Auditor's Reports have been available for public inspection at Council's offices and libraries and on Council's website since 18 October 2018. As required by Section 418 of the Act, Council must give seven (7) days public notice for the meeting at which it presents the Audited Financial Statements and Auditor's Reports. The public notice appeared in The Border Mail newspaper on Saturday 27 October, 2018. Section 420 of the Act requires that all submissions in respect of the audited Financial Statements must be in writing and must be lodged with Council within seven (7) days after the October 2018 Council Meeting. Copies of all submissions received must be referred to Council's Auditor. At the time of preparing this report no submissions had been received.

A summary of the Financial Statements is provided below:

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

PRESENTATION OF 2017/2018 FINANCIAL STATEMENTS [CONT'D]

	2017/2018 \$,000	2016/2017 \$,000
Operating Income	40,351	38,396
Operating Expenditure	29,636	30,713
Result from Continuing Operations	10,715	7,683
Capital Grants and Contributions	9,592	5,877
Net Gain / (Loss) on Disposal of Assets	(1,362)	(2,418)
Result Surplus/(Deficit) from Ordinary Activities	1,123	1,806
Operating Result from Discontinued Operations		
Net Surplus for Year	1,123	1,806
Capital Expenditure (Net of disposals)		
Total Current Assets	31,237	32,555
Total Current Liabilities	7,718	7,929
Total Non-Current Assets	485,782	471,746
Total Non-Current Liabilities	5,848	6,532
Total Equity	503,453	489,840

The Audit reports and financial statements have been forwarded to the Office of Local Government (OLG) with receipt confirmed on 18 October 2018. It has also been confirmed that Greater Hume Council was **one of the first ten** general purpose councils to submit their completed financial statements with the OLG. This is a tremendous effort by Council's finance team, all of whom worked tirelessly to present accurate and validated accounts to the external auditors.

The only area of concern relates to the protracted external audit process where, once again, Council was subjected to repeated requests for information and reports on matters that were not raised during on the on-site audit visit. The involvement of the NSW Audit Office in the audit of Council's accounts has added a further level of complexity to the process, resulting in significant delays to finalise the audit and the issuing of audit reports allowing Council to submit completed statements to the OLG in a timely manner.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

PRESENTATION OF 2017/2018 FINANCIAL STATEMENTS [CONT'D]

A copy of the Financial Statements and Auditor's Reports have been **DISTRIBUTED EARLIER** for councillors' consideration.

Council's external auditor, Mr Gary Mottau from Hill Rogers will be in attendance (electronically via Skype) at the November Council Meeting to provide Councillors with a report on the conduct of the audit and the financial result for the year ending 30 June 2018.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

Development of the financial statements and external audit has been completed and a copy of the financial statements has been forwarded to the Office of Local Government within the statutory timeframe.

RECOMMENDATION

That:

1. In accordance with Section 419 (1) of the Local Government Act 1993, the audited Financial Statements and the Auditor's Reports for the year ended 30 June 2018 are hereby received and noted.
2. A further report be presented to the December 2018 Council Meeting detailing any submissions received in respect of Council's audited Financial Statements if applicable.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

ENVIRONMENT AND PLANNING

1. **REQUEST BY CWP RENEWABLES FOR COUNCIL TO ENTER INTO A VOLUNTARY PLANNING AGREEMENT IN LIEU OF A \$7.12 PAYMENT PAYABLE FOR THE PROPOSED GLENELLEN SOLAR FARM**

Report prepared by Director Environment and Planning - Colin Kane

REASON FOR REPORT

CWP Resources, the developers of the proposed Glenellen Solar Farm, has written to Council requesting in principle support for Council and CWP Resources to enter into a Voluntary Planning Agreement (VPA) in lieu of Council receiving a payment under the provision of the Greater Hume Council S94A Levy Development Contributions Plan 2017 (Contribution Plan).

REFERENCE TO DELIVERY PLAN

None relevant.

DISCUSSION

CWP Resources, the developers for the proposed Glenellen Solar Farm, has written to Council (refer to **ANNEXURE 1**) seeking a response as to whether in principle Council would be prepared to enter into a Voluntary Planning Agreement (VPA) in lieu of receiving a payment under the provision of the Greater Hume Council S94A Levy Development Contributions Plan 2017 (Contribution Plan) .

This report addresses this request by providing Council with the following details:

- Describing the proposed development inclusive of its approval pathway;
- Explaining the regulatory framework relating to Council entering into the suggested VPA;
- Clarifying that Council's in principle support for the VPA will not prejudice its ability to lodge a submission with the Consent Authority objecting to the Glenellen Solar Farm;
- Discussing the proposed VPA being offered to Council by CWP for the Glenellen Solar Farm.

The Preliminary Environmental Assessment prepared by CWP for the Glenellen Solar describes the proposal and its location as follows:

The proposed Glenellen Solar Farm (GSF) development is a c. 200 MW utility scale electricity generation works comprised of solar photovoltaic (PV) modules, steel racking and piled supports, electrical transformers and inverters, battery storage, electrical cabling, telecommunications equipment, security fencing, a site office, maintenance building and car park facilities.

The proposal is located on land within the Greater Hume Local Government Area (LGA) 4km north east of Jindera, and 20km north of Albury in southern NSW. Access to the site is via the western part of Lindner Road, leading to Ortlipp Road on the north western side. Drumwood Road is on the south eastern side of the site (refer to Figure 2).

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

REQUEST BY CWP RENEWABLES FOR COUNCIL TO ENTER INTO A VOLUNTARY PLANNING AGREEMENT IN LIEU OF A \$7.12 PAYMENT PAYABLE FOR THE PROPOSED GLENELLEN SOLAR FARM [CONT'D]

A TransGrid substation is located adjacent to the site on Ortlipp Road, which will serve as the grid connection point. The identified land is currently used for grazing and/or cultivation by landholders included in the project.

Division 4.7 of the Environmental Planning and Assessment Act 1979 (EPA Act 1979) relates to State Significant Development (SSD) and Section 4.36(2) indicates that a State Environmental Planning Policy (SEPP) may declare any development to be SSD. The proposed Glenellen Solar Farm development is consequently SSD due to the provisions of schedule 1 of SEPP (State and Regional Development) 2011. Section 4.5 of the EPA Act 1979 indicates that the consent authority could be the Independent Planning Commission or the Minister. The Independent Planning Commission will be the consent authority for SSD proposals:

- That are not supported by relevant council(s), or
- Where the Department has received more than 25 public objections, or
- That has been made by a person who has disclosed a reportable political donation in connection with the development application.

CWP Resources have received Environmental Assessment Requirements from NSW Planning and Environment (the Department) which they will utilise to prepare an Environmental Impact Statement that will be assessed to determine the proposed Glenellen Solar Farm.

All applications for SSD are publicly exhibited for a minimum 28 days (longer if the exhibition overlaps with the Christmas/New Year period between 20 December and 10 January (inclusive)).

During the public exhibition period for SSD applications, the Department will:

- Notify surrounding residents in writing (council is consulted on the notification area, which will vary depending on the scope of the proposal).
- Place an advertisement in a State wide and local newspaper.
- Place electronic copies of the application and all supporting information on the Department's major projects website.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

REQUEST BY CWP RENEWABLES FOR COUNCIL TO ENTER INTO A VOLUNTARY PLANNING AGREEMENT IN LIEU OF A \$7.12 PAYMENT PAYABLE FOR THE PROPOSED GLENELLEN SOLAR FARM [CONT'D]

Council is advised that the requirements pertaining to a VPA such as the one offered by CWP Resources are discussed in Part 7 of the EPA Act 1979 and Section 7.4 (1) of Subdivision 2 which are as follows:

A planning agreement is a voluntary agreement or other arrangement under this Division between a planning authority (or 2 or more planning authorities) and a person (the developer):

- (a) who has sought a change to an environmental planning instrument, or
- (b) who has made, or proposes to make, a development application or application for a complying development certificate, or
- (c) who has entered into an agreement with, or is otherwise associated with, a person to whom paragraph (a) or (b) applies,

Under which the developer is required to dedicate land free of cost, pay a monetary contribution, or provide any other material public benefit, or any combination of them, to be used for or applied towards a public purpose.

In regard to the abovementioned Section of the EPA Act 1979, Council is a Planning Authority and CWP proposes to make a development application where typically a condition of consent would require payment of a monetary contribution under Council's Contribution Plan.

Although Council is a Planning Authority it is likely that the VPA will include Council, the Minister and CWP Renewables due to the following requirements of Section 7.4 (3A) which states:

- 3A) A planning agreement cannot exclude the application of section 7.11 or 7.12 in respect of development unless the consent authority for the development or the Minister is a party to the agreement.

The proposed Glenellen Solar Farm is SSD and so the consent authority will either be the Minister or the Independent Planning Commission and hence the need for the Minister to be a signatory to any VPA.

Section 7.7 of the EPA Act 1979 describes circumstance in which planning agreements can or cannot be required to be made and in this instance Section 7.7(2) and (3) are relevant and are provided below:

- (2) A consent authority cannot refuse to grant development consent on the ground that a planning agreement has not been entered into in relation to the proposed development or that the developer has not offered to enter into such an agreement.
- (3) However, a consent authority can require a planning agreement to be entered into as a condition of a development consent, but only if it requires a planning agreement that is in the terms of an offer made by the developer in connection with:
 - (a) the development application or application for a complying development certificate, or

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

REQUEST BY CWP RENEWABLES FOR COUNCIL TO ENTER INTO A VOLUNTARY PLANNING AGREEMENT IN LIEU OF A \$7.12 PAYMENT PAYABLE FOR THE PROPOSED GLENELLEN SOLAR FARM [CONT'D]

- (b) a change to an environmental planning instrument sought by the developer for the purposes of making the development application or application for a complying development certificate,

or that is in the terms of a commitment made by the proponent in a statement of commitments made under Part 3A.

The ramification of the abovementioned Section of the EPA Act 1979 is that CWP renewables and Council can prepare the VPA and have in principle agreements in place so that CWP can include the VPA in their statement of commitments and the consent authority can as a condition of consent require the imposition of the VPA.

The EPA Act 1979 Section 7.4(9) clearly states that a planning agreement cannot impose an obligation on a planning authority to grant development consent. As mentioned Council is a planning authority however it is not the consent authority for the Glenellen Solar Farm. Consequently Council electing to enter into the VPA will have no bearing on its later decision to either support or not support the development proposal when the application is placed on public exhibition by the Department of Planning and Environment.

It is apparent from CWP Resources letter of offer that they are seeking to enter into the VPA in lieu of making a payment under Council's Contribution Plan and they are offering to pay an amount equal to 1% of the projects capital investment value to Council in 10 equal payments indexed for CPI. In addition they are seeking to have a portion of the contribution made available for the Jindera Multi-Purpose Hall with the balance of funding amounts to be allocated by Council across the Council area.

The capital investment by CWP Renewables in the Glenellen Solar Farm will be substantial and consequently the 1% payment that has been offered will also be a considerable amount. It is suggested that Council negotiate for a higher first payment possibly \$500,000 with the balance payable being proportioned across the remaining nine payments. CWP Renewables are requesting that a portion of the contribution be a quarantined as a contribution towards the proposed Jindera Multipurpose Hall. It is assumed that this choice is favoured by the CWP Renewables because it is a community project in close proximity to their development which will have appeal to CWP Renewables who will likely utilise their contribution in marketing and promotion activities.

There are numerous VPA templates in existence which can be used as a basis for the proposed agreement. Typically the Council prepares the agreement subject to the developer paying all reasonable costs. Council should seek to include a provision in the agreement permitting money paid under the agreement to be pooled with other money paid under S7.12 and other planning agreements so that money can be allocated to essential infrastructure such as the Jindera Multi-Purpose Hall.

BUDGET IMPLICATIONS

Council will receive a considerable contribution from a VPA negotiated with CWP Renewables which equates to 1% of the capital investment of the project.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

REQUEST BY CWP RENEWABLES FOR COUNCIL TO ENTER INTO A VOLUNTARY PLANNING AGREEMENT IN LIEU OF A \$7.12 PAYMENT PAYABLE FOR THE PROPOSED GLENELLEN SOLAR FARM [CONT'D]

CONCLUSION

Council agreeing in principle to sign a VPA with CWP Renewables is considered to be advantageous to Council as the proceeds from the agreement can be utilised towards essential public infrastructure such as the Jindera Multi-Purpose Hall and roads. In addition, establishing the agreement will set a bench mark which will enable Council to establish other agreements with proponents of solar farm developments that are SSD.

Finally it is noted that the determination of CWP Renewables request to enter into the VPA need not influence Council in deciding whether to support the proposed development when the application is placed on public exhibition by the Department of Planning and Environment.

RECOMMENDATION

In response to the CWP Renewables request for Council to enter in a VPA Council resolves the following:

1. Subject to negotiation of a suitable VPA with CWP Renewables, Council agrees to receive a 1% contribution of the capital investment value of the Glenellen Solar Farm under the following terms:
 - The agreed initial payment will be \$500,000;
 - The balance payable in equal proportions over nine consecutive payments, each payment indexed for CPI from the base year;
 - The agreed initial payment being quarantined as a contribution towards the Jindera Multi-Purpose Centre with the expenditure of the balance of payments to be determined by Council;
 - The payment of the contribution to Council under VPA is made in lieu of a contribution under the Greater Hume Council S94A Levy Development Contributions Plan 2017.
2. Council and CWP Renewables write to the Minister advising of the in principle VPA requesting in accordance with Section 7.7(3) of the EPA Act 1979 that the VPA be entered into as a condition of any subsequent development consent.
3. CWP Renewable be requested to mention the existence of the in principle VPA as a commitment in a statement of commitments.
4. Council prepare the VPA with CWP Renewables paying all reasonable costs for the preparation of the agreement.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

2. JINDERA MULTI-PURPOSE HALL - ENDORSEMENT TO PROCEED TO OBTAIN A QUANTITY SURVEYOR'S REPORT BEFORE UNDERTAKING A DEVELOPMENT APPLICATION, COMMUNITY CONSULTATION AND A CAPITAL INVESTMENT REVIEW

Report prepared by Director Environment and Planning - Colin Kane

REASON FOR REPORT

The preparation of preliminary designs for the Jindera Multi-Purpose Hall is a deliverable in the Greater Hume Council 2018-2019 delivery plan. This report advises Council that a process has been undertaken to prepare the preliminary design plans and these plans are now submitted to Council for endorsement to proceed to obtaining a quantity surveyor's report before proceeding to a development application, community consultation on the project and a capital investment review.

REFERENCE TO DELIVERY PLAN.

Objective: Our development and maintenance is sustainable, environmentally responsible, accessible and enjoyed by our community

Outcome 4.1: Infrastructure and facilities meet the needs of our communities

DISCUSSION

It is recognised that the existing Jindera Hall is unable on an ongoing basis to adequately satisfy the requirements of the Jindera community and consequently the 2018-2019 delivery plan has made provision for the preparation of preliminary designs for the Jindera Multi-Purpose Hall.

To prepare the preliminary designs the author developed a design brief and requested suitable qualified building designers to submit their price for the preparation of the preliminary designs for the hall. It is advised that EDM group were subsequently engaged to prepare the preliminary designs.

The process in preparing the designs has involved the author and Leanne Johnston of EDM attending several meetings with representatives of the Jindera community which included members of the current hall committee and proponents of the Jindera indoor sports stadium. Those meetings helped to develop the design prepared by EDM (**ANNEXURE 2**).

The plans that have been prepared are for a hall that is constructed around a basketball/netball court. There is a stage for performances and ample provision for storage of hall equipment inclusive of materials likely to be used by regular hall hirers. A key feature of the building is the ability for the building to be used on a proportional basis where hirers can be restricted to the part of the building which they hired and suits their needs. It is thought that this measure will minimise maintenance costs for unnecessary cleaning and keep utility costs to a minimum. The total size of the hall is 1,810 square metres and its exterior is likely to be constructed of a combination of concrete tilt up panels and colorbond elements.

It is recognised that funding a project such as the Jindera Multi-Purpose hall will require Council to obtain funding through a range of avenues which will certainly include applying for grant funding. The ability to obtain grants is enhanced through demonstrating that the project is 'shovel ready' which will involve obtaining a costing on the project prepared by a quantity surveyor and Council preparing and determining a development application for the project.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

JINDERA MULTI-PURPOSE HALL - ENDORSEMENT TO PROCEED TO OBTAIN A QUANTITY SURVEYOR'S REPORT BEFORE UNDERTAKING A DEVELOPMENT APPLICATION, COMMUNITY CONSULTATION AND A CAPITAL INVESTMENT REVIEW [CONT'D]

Once the costing has been obtained from the quantity surveyor it will then be possible to lodge a development application, undertake community consultation in accordance with Council's Stakeholder Engagement Policy and complete a capital investment review in accordance with the Capital Expenditure Guidelines 2010 prepared by the Office of Local Government.

BUDGET IMPLICATIONS

\$24,000 exclusive of GST has been expended for the preparation of the preliminary design plans. Additional expenditure will be incurred for a quantity surveyor and will be funded from an existing budget allocation.

CONCLUSION

The preparation of preliminary design plans has permitted Council to further investigate the feasibility of progressing the Jindera Multi-Purpose Hall project although some additional information may be required in order to permit a quantity surveyor to provide an estimate as to the cost of the project.

Once a quantity surveyor's report has been prepared it will be possible for Council to lodge a development application, undertake community consultation in accordance with Council's Stakeholder Engagement Policy and undertake a capital investment review in accordance with the Capital Expenditure Guidelines 2010, prepared by the Office of Local Government.

RECOMMENDATION

That Council resolve:

1. to seek a quantity surveyor's report to provide an estimate as to the cost of the Jindera Multi-Purpose Hall.
2. to consider an additional report containing the quantity surveyor's report before proceeding to lodge a development application, undertaken community consultation and a capital investment review.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

GOVERNANCE

1. **2017/2021 DELIVERY PLAN AND 2018-2019 OPERATIONAL PLAN – REPORT AS AT 30 SEPTEMBER 2018**

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To ensure compliance with section 407 of the Local Government Act, 1993.

REFERENCE TO DELIVERY PLAN ACTIONS

Statutory matter.

DISCUSSION

Section 407 of the Local Government Act 1993 requires the General Manager to report to Council, within two months after the end of each quarter, regarding the extent to which the performance targets set by the Council's Delivery Plan have been achieved.

ENCLOSED SEPARATELY with the agenda is the report to 30 September 2018, detailing key actions contained in the 2018/2019 Delivery Plan and achievements to 30 September.

The prevailing dry weather conditions have enabled the continuation of Council's adopted Works Program with significant progress being made on a number of projects including Cummings Rd and Alma Park Rd reconstruction project.

Highlights of the period include:

Governance and Corporate and Community

- Funding applications submitted for the following projects:
 - Henty Rail Crossing Relocation and Intersection project
 - Holbrook Sporting Complex Inclusion Project
- Greater Hume Children Services (GHCS) awarded Service of the Year for NSW/ACT and attending National Awards
- Greater Hume Council Visitor Information Centre successful in gaining a Silver Award at the Riverina Murray Tourism Awards
- GHSC successfully completed assessment and compliance audit undertaken by NSW Department of Education
- Financial Statements prepared and lodged with OLG by 18 October with Council being the ninth general purpose council in NSW to lodge.
- Positive report received from the State Library of NSW following assessment and compliance visit to Holbrook, Culcairn and Henty libraries in September
- Multiple funding applications lodged for the Holbrook Sporting Complex Access and Inclusion project

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

2017/2021 DELIVERY PLAN AND 2018-2019 OPERATIONAL PLAN – REPORT AS AT 30 SEPTEMBER 2018 [CONT'D]

Engineering

- Completed the replacement of stairs and viewing platform at Morgan's Lookout
- Completed the construction of turn lane into Odewahns Road on Olympic Highway
- Completion of linemarking program on Regional Roads, Local Roads and Urban Streets
- Speed zone change on Culcairn Holbrook Road, leading into Morven from Western Side extending 80km/hr
- Speed zone change on Hueske Road, Jindera from 100km/hr to 80km/hr
- Shoulder Grading on Cummings Road, Odewahns Road, Fellow Hills Rd and Howlong Balldale Rd
- Installation of drinking station and dog water bowl at Culcairn Coach Terminal
- Minor repairs to Willow Bend Creek Bridge abutment on Culcairn Holbrook Rd
- Commencement road rehabilitation works on Alma Park Road
- Commencement road rehabilitation works on Cummings Road
- Gravel resheeting complete on Jacka Lane
- 150th Celebration works in Jindera

Environment and Planning

- Participation in Round 3 and 4 of the Loose Fill Asbestos Removal Programme implemented by the Loose-fill Asbestos Implementation Taskforce
- Commenced replacement of headstones at the Henty Cemetery.
- Submitted a planning proposal for a gateway determination for the reclassification of land in Jindera
- Adopted the South Jindera Low Density Residential Infrastructure Contribution Plan
- Exhibited s 7.12 Fixed Development Consent Levy Development Contribution Plan
- Request for tenders for the management and supervision of Council's swimming pool complexes
- Exhibited the Local Orders Policy for the Keeping of Birds/Animals
- Obtained funding made available from the NSW EPA to offset increased recycling costs resulting from China's National Sword Policy.
- Consulted with stakeholders to develop design plans for the proposed Jindera Multi-Purpose Hall.
- Commenced construction of the Brocklesby Transfer Station.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

2017/2021 DELIVERY PLAN AND 2018-2019 OPERATIONAL PLAN – REPORT AS AT 30
SEPTEMBER 2018 [CONT'D]

Satisfactory progress has been made in all themes during the first quarter of the 2018/2019 Financial Year.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

It is Management's view that overall satisfactory progress towards the achievement of Performance Targets included in the 2017/2021 Delivery Plan and 2018/2019 Operational Plan has been achieved during the first quarter.

RECOMMENDATION

That Council endorse the 2017/2021 Delivery Plan and 2018/2019 Operational Plan review report to 30 September 2018.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

2. ALBURY WODONGA REGIONAL ECONOMIC DEVELOPMENT STRATEGY 2018 - 2022

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To seek endorsement from Council for the Albury Wodonga Regional Economic Development Strategy 2018 – 2022.

REFERENCE TO DELIVERY PLAN ACTIONS

Outcome 3.1 We have prosperous and diverse local businesses and a growing economy
Action 3.1.2.1 Promote industrial development to enhance employment opportunities

DISCUSSION

In 2017 the NSW Government initiated a process to assist local councils across the State to develop Regional Economic Development Strategies (REDS). The REDS development sought to build on the consultation and engagement already undertaken by councils in developing their Community Strategic Plans and Council Economic Development Strategies to guide actions, policies and investment in the regions over the next four years.

The strategies identified in the REDS aim to set the region on an achievable and sustainable path to long term prosperity and are designed to align with the NSW Government's *Making it Happen in the Regions: Regional Development Framework*.

The REDS development process was facilitated by Sensing Value Consultants (formerly NERA Consulting), with the cost borne by the NSW Government.

The scope of the REDS is based on the concept of a Functional Economic Region (FER) and the comprehensive review of the region encompassed the following areas:

- Geographic information
- Demographic information
- Endowments - *Endowments are strengths that a regional economy possesses and can capitalise on.*
- Specialisations – *Specific industry sectors including tourism*
- Key strategies for developing and growing the Albury-Wodonga regional economy

Local government boundaries do not always reflect the boundaries of regional economies and economic interaction. As a result, FER boundaries often include multiple Local Government Areas and in the case of the Albury/Wodonga region extends over the state border to incorporate Wodonga and Indigo Councils. Establishment of individual FERs were informed by data from the Australian Bureau of Statistics and were aimed at better targeting investment and growing regional competitive advantage.

The Albury Wodonga FER comprises the Local Government Areas of AlburyCity, Wodonga, Federation, Greater Hume and Indigo Shire Councils.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

ALBURY WODONGA REGIONAL ECONOMIC DEVELOPMENT STRATEGY [CONT'D]

While participation in the REDS development was voluntary, involvement ensured that the Councils were best able to influence the content that will be used to guide NSW Government investment decisions in the future.

The REDS articulates a framework for identifying actions crucial to achieving the Albury Wodonga FER's vision. Projects listed within this strategy are considered high value for the area and present new opportunities to strengthen and increase investment. An Executive Summary Final Report is included as **ANNEXURE 3**. A Supporting Analysis document has also been **DISTRIBUTED EARLIER** for Councillors' information and future reference.

A number of economic development generating projects have been included in the Action Plan and the document has already been used to support funding applications for the Henty Rail Crossing Relocation and Intersection Project.

BUDGET IMPLICATIONS

The Albury Wodonga Regional Economic Development Strategy was fully funded by the NSW State Government therefore there is no direct cost to participating councils.

CONCLUSION

In 2017 the NSW Government initiated a process to assist local councils across the state to develop Regional Economic Development Strategies (REDS). The REDS development sought to build on the consultation and engagement already undertaken by councils in developing their communities.

Strategic Plans and Council Economic Development Strategies are to guide actions, policies and investment in the region over the next four years.

Based on in-depth research and analysis, the REDS also provides a platform from which dedicated NSW Government funding can be sought, and sets a path to capitalise on future economic development opportunities. In fact Greater Hume Council has already referenced the Albury-Wodonga REDS in funding applications for the Henty Rail Crossing Relocation and Intersection Project.

RECOMMENDATION

That Council endorse the Albury Wodonga Regional Economic Development Strategy 2018-2022.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

3. 2017/2018 ANNUAL REPORT

Report prepared by General Manager - Steven Pinnuck

REASON FOR REPORT

To advise of statutory requirements with regard to the preparation of the 2017/2018 Annual Report.

REFERENCE TO DELIVERY PLAN ACTIONS

Statutory matter.

DISCUSSION

Section 428 of the Local Government Act requires Council to prepare and submit an Annual Report to the Minister for Local Government within five months of the end of each financial year i.e. by 30 November. The Act also prescribes the matters that must be included in the Annual Report.

The Annual Report has been completed and a printed copy has been **DISTRIBUTED EARLIER TO COUNCILLORS**. The report will be forwarded to the Minister by the statutory deadline of 30 November 2018.

BUDGET IMPLICATIONS

Nil.

RECOMMENDATION

That in accordance with section 428 of the Local Government Act 1993:

1. Council endorse the 2017/2018 Greater Hume Shire Council Annual Report
2. a copy of the Annual Report be posted on Council's website
3. the Annual Report be forwarded to the Office of Local Government (via notification of the URL link to access the report on Council's website).

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

4. GWYDIR SHIRE COUNCIL – ATTRACTING AND RETAINING DOCTORS IN RURAL NSW

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To advise Council of a meeting hosted by Gwydir Shire Council in relation to the lack of doctors in rural NSW.

REFERENCE TO DELIVERY PLAN ACTIONS

Outcome 2.2	We have the services to promote and deliver health and wellbeing of all ages
Action 2.2.1.2	Greater Hume becomes a health promoting council

DISCUSSION

Greater Hume Council accepted an invitation from Gwydir Shire Council to attend a meeting in Albury prior to the Local Government Conference on Sunday, 21 October 2018. Greater Hume Council was represented by the Mayor, Cr Wilton, Deputy Mayor, Cr Meyer and General Manager, Steven Pinnuck. Michael Broughan, Chair of the Henty Local Health Advisory Committee also attended the meeting.

Given that many rural councils were still travelling to the conference it was very well attended with 18 councils in attendance and apologies received from a further 23.

The meeting was addressed by:

- Max Eastcott - General Manager, Gwydir Shire Council
- Shane Hatton – CEO, Rural and Remote Medical Services
- Monique Hindmarsh – Secretary, Australian Society of Physicians Assistants

Emer O’Callaghan – Senior Manager, Workforce of the Rural Doctors Network was also in attendance.

The meeting heard that the introduction of measures associated with the Federal Government’s “Stronger Rural Health Strategy” will likely make GP shortages in rural areas worse, not better as proposed. Initiatives from the Stronger Rural Health Strategy commenced on 1 November 2018.

One of the initiatives is that non Vocationally Registered (VR) GP’s who bulk bill and who aren’t on an approved training program will only receive 80% of the scheduled Medicare rebate. Similarly patients attending these GP’s who are not bulk billed will only receive 80% of the Medicare rebate.

Whilst there are grandfather clauses for existing GP’s working in rural areas non VR GP’s that come to rural areas in the future will be impacted by this strange policy direction. This potentially could have a huge impact on Greater Hume Council residents as the majority of GP’s recruited to our area are overseas trained and it is likely that initially they will not be vocationally registered.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

GWYDIR SHIRE COUNCIL – ATTRACTING AND RETAINING DOCTORS IN RURAL NSW
[CONT'D]

Overall it was the view that the Stronger Rural Health Strategy would result in:

- 20% reduction in GP revenue
- Bulk Billing Practices to incur a 20% reduction in operating revenue
- Introduction of out of pocket expenses for non-VR GP's, but bulk billing for VR GP's
- Patients who aren't bulk billed to receive a Medicare rebate 20% lower than current levels
- Reduced viability for rural/remote general practice
- Less GP's recruited compared to already low rates, meaning less access to GP's for rural/remote communities
- Worse health outcomes as a result of less access.

At the meeting a number of initiatives were discussed including:

- A Rural NSW Health Consumers and Providers Alliance be formed whose key mandate is to lobby State and Australian Governments for better health policies and funding that supports more equitable health services provision in rural and regional areas of NSW
- Organise a petition to be signed by community representatives across NSW
- Concerned Councils, Organisations and Citizens to send letters to State and Australian Government Ministers and Shadow Ministers expressing concern and seeking funding – initially to attract and keep medical practitioners in rural practices.
- Issuance of a media release similar to the Gwydir example.

Included as **ANNEXURE 4** are the following documents provided by Gwydir Shire Council:

- Correspondence and minutes from the meeting held in Albury on 21 October 2018.
- Copy of media release issued by Gwydir Shire Council.
- Copy of draft petition.
- Australian Government's Fact Sheet – Stronger Rural Health Strategy
- The Gwydir News – Article as a result of media release.

It is certainly the view of the Australian Government that with the additional medical training places at Universities across Australia that, in time the current doctor shortage in rural and remote NSW will be alleviated. However this is not the experience in the Greater Hume Council area with an ongoing shortage of medical practitioners, particularly those with sufficient qualifications to enter into a contract with the Local Health District to provide Visiting Medical Officer services to local hospitals.

The Writer is of the view that the Stronger Rural Health Strategy will have a significant negative impact on the provision of GP services in the council area and therefore the campaign should be supported.

BUDGET IMPLICATIONS

Minimal at this stage as actions will initially be limited to lobbying activities.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

GWYDIR SHIRE COUNCIL – ATTRACTING AND RETAINING DOCTORS IN RURAL NSW
[CONT'D]

CONCLUSION

The introduction of measures associated with the Federal Government's "Stronger Rural Health Strategy" will likely make GP shortages in rural areas worse, not better as proposed.

Overall it was the view that the Stronger Rural Health Strategy would result in:

- 20% reduction in GP revenue
- Bulk Billing Practices to incur a 20% reduction in operating revenue
- Introduction of out of pocket expenses for non-VR GP's, but bulk billing for VR GP's
- Patients who aren't bulk billed to receive a Medicare rebate 20% lower than current levels
- Reduced viability for rural/remote general practice
- Less GP's recruited compared to already low rates, meaning less access to GP's for rural/remote communities
- Worse health outcomes as a result of less access.

The Writer is of the view that the Stronger Rural Health Strategy will have a significant impact on the provision of GP services in the council area and therefore the campaign should be supported.

RECOMMENDATION

That Council:

1. participate in a Rural Health Consumers and Providers Alliance
2. lobby the Member for Farrer Sussan Ley and the Federal Government Minister for Rural Health, Senator the Hon Brigit McKenzie regarding on the negative impact of The Stronger Rural Health Strategy
3. facilitate the distribution and coordination of a petition on the Stronger Rural Health Strategy throughout the Council area, and
4. issue media releases to raise awareness of concerns with the Stronger Rural Health Strategy.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

5. POLICY DEVELOPMENTS

**Report prepared by Executive Assistant Governance and Economic
Development – Marg Killalea**

REASON FOR THE REPORT

For Council to consider the readoption of three policies.

REFERENCE TO DELIVERY PLAN ACTIONS

Nil.

DISCUSSION

Council's review of its Policy Register is ongoing. The following policies have been reviewed by the writer and General Manager, with proposed revisions highlighted in yellow where appropriate.

- Contract Management Policy
- Aboriginal Cultural Protocols and Practices Policy
- Communications Policy.

Copies of amended and/or reviewed policies as outlined above are attached as **ANNEXURE 5** for perusal.

BUDGET IMPLICATIONS

Nil

CONCLUSION

The continual review and development of Council policies is essential to ensure adequate internal control systems are in place and for Council to remain abreast of emerging trends and issues within the Local Government sector.

RECOMMENDATION

That Council adopt the following policies, as attached in **ANNEXURE 5**:

- Contract Management Policy
- Aboriginal Cultural Protocols and Practices Policy
- Communications Policy.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

CORPORATE AND COMMUNITY SERVICES

2. INTERIM 2018/2019 QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2018

Report prepared by Chief Financial Officer – Dean Hart

REASON FOR REPORT

To present the Interim Budget Review as at 30 September 2018 in accordance with Section 203 of the Local Government (General) Regulation 2005.

REFERENCE TO DELIVERY PLAN ACTION

Not Applicable – legislative requirement

DISCUSSION

The Interim Budget Review as at 30 September 2018 is included as **ANNEXURE 6** for Councillors' perusal. The Budget Review, as presented, indicates that the projected 2018/2019 cash surplus will be \$50,732 which represents an increase of \$33,079 on the original estimated surplus of \$17,653.

In contrast to previous years, the final confirmed amount of Council's Financial Assistance Grant entitlement for 2018/19 is higher than that originally estimated and budgeted. The overall adjustment to Council's funding is \$105,411. The split of this increase is \$15,896 for Roads expenditure and \$89,515 for General Purpose expenditure.

Councils estimated revenue from investment interest has been revised down by \$90,000 due to the unprecedented low interest rates being achieved on investments at this time. This position will be monitored and adjusted in future reviews as changes are identified.

Due to Council's improved workers compensation claim experience, the insurance premium for 2018/2019 has resulted in a saving of \$91,569. This saving is not reflected in this revised budget and has been held in the Risk Management Reserve to cover potential future premium increases.

UNCOMPLETED WORKS AND UNEXPENDED GRANTS CARRIED FORWARD

The budget has been adjusted to bring forward uncompleted works and unexpended grants as approved by Council as part of the 30 June 2018 budget review.

OVERALL BUDGET REVIEW

Detailed below is a full review on a functional basis with comments. The commentary below provides an explanation of major variances (greater than \$5,000) except where offset within the same function. It should be noted that the variance figures quoted in the following table have been calculated on the basis of the actual budget variance figures net of the proposed carried forward amounts.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

INTERIM 2018/2019 QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2018
[CONT'D]

GOVERNANCE & ADMINISTRATION

Function and comment	Projected Budget Variance \$
Elected Members Expenses By-Election expenses based on costs confirmed by NSW Electoral Commission	-48,005
Governance Expenses Satisfactory	-2,311
Risk Management Satisfactory	Nil
Corporate Services Administration Satisfactory Wage costs for People & Culture Officer and GIS / IT Officer brought to account. Offset by savings in Engineering wages and previous restructure of Corporate Services department. Refer report to August 2018 council meeting.	-68,450
Information Technology Services Satisfactory. Transfer of budget for wage cost from Engineering Admin to IT Services	-24,000
Employment On-Costs Satisfactory	Nil
Engineering Administration Wage costs adjusted following removal of Asset Manager position from structure. Offset by increased budget allocations for GIS / IT Officer and People & Culture Officer, Culcairn office modifications and a new budget allocation of \$50,000 for design costs for future infrastructure projects.	+49,131
Depot Administration and Maintenance	Nil
Vehicle Hire Satisfactory	+3,854
Plant Operations	Nil
TOTAL GOVERNANCE & ADMINISTRATION	-89,781

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

INTERIM 2018/2019 QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2018
[CONT'D]

PUBLIC ORDER AND SAFETY

Function and comment	Projected Budget Variance \$
Animal Control Satisfactory	Nil
Fire Services Reduction in Councils levy contributions to NSW Rural Fire Service and Fire and Rescue NSW	+36,643
Emergency Services Reduction in Councils levy contributions to NSW State Emergency Services	+29,685
TOTAL PUBLIC ORDER & SAFETY	+66,328

HEALTH SERVICES

Function and comment	Projected Budget Variance \$
Health Administration Satisfactory	Nil
TOTAL HEALTH SERVICES	Nil

ENVIRONMENT

Function and comment	Projected Budget Variance \$
Waste Management Adjustment to revenue totals from Domestic Waste Management charges following final rate levy process	+14,060
Noxious Animals & Insects Satisfactory	Nil
Noxious Plants Satisfactory	Nil
Riverina Noxious Weeds Satisfactory	Nil
Street Cleaning Satisfactory	Nil
Stormwater Maintenance & Drainage Satisfactory	Nil
TOTAL ENVIRONMENT	14,060

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

INTERIM 2018/2019 QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2018
[CONT'D]

COMMUNITY SERVICES AND EDUCATION

Function and comment	Projected Budget Variance \$
Family Day Care Satisfactory	Nil
In Home Care Satisfactory	Nil
Preschools Satisfactory	Nil
Youth Services Satisfactory	Nil
Community Housing Satisfactory	Nil
Frampton Court Rental Units Satisfactory	Nil
Kala Court Rental Units Satisfactory	Nil
Kala Court Self-Funded Units Satisfactory	Nil
Aged Care Rental Units – Culcairn Satisfactory	Nil
Aged Care Rental Units – Howlong Satisfactory	Nil
Aged Care Rental Units – Jindera Satisfactory	Nil
Other Community Services Satisfactory	Nil
TOTAL COMMUNITY SERVICES & EDUCATION	Nil

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

INTERIM 2018/2019 QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2018
[CONT'D]

HOUSING AND COMMUNITY AMENITIES

Function and comment		Projected Budget Variance \$
Street Lighting Satisfactory		Nil
Public Cemeteries Satisfactory		Nil
Town Planning Budget increased for external planning consultants		-10,000
Public Conveniences Satisfactory		Nil
Council Owned Housing Satisfactory		Nil
Community Development Grants Satisfactory		Nil
Wirraminna Environmental Education Centre Satisfactory		Nil
Other Community Amenities Satisfactory		+1,574
TOTAL HOUSING & COMMUNITY AMENITIES		-8,426

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

INTERIM 2018/2019 QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2018
[CONT'D]

RECREATION AND CULTURE

Function and comment		Projected Budget Variance \$
Public Halls Satisfactory		Nil
Libraries Satisfactory		+2,676
Museums Satisfactory		Nil
Swimming Pools Satisfactory		-2,440
Sporting Grounds & Recreation Reserves Satisfactory		Nil
Parks & Gardens Satisfactory		Nil
Other Cultural Services		Nil
TOTAL RECREATION & CULTURE		+236

MINING, MANUFACTURING & CONSTRUCTION

Function and comment		Projected Budget Variance \$
Building Control Satisfactory		Nil
Quarries & Pits Satisfactory		Nil
TOTAL MINING, MANUFACTURING & CONSTRUCTION		Nil

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

INTERIM 2018/2019 QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2018
[CONT'D]

TRANSPORT AND COMMUNICATIONS

Function and comment	Projected Budget Variance \$
FAG Grant – Roads Component Roads component of Financial Assistance Grant entitlement for 2018/19 is higher than that originally estimated and budgeted.	+15,896
Urban Roads Local	Nil
Sealed Rural Roads – Local	Nil
Sealed Rural Roads – Regional	Nil
Unsealed Rural Roads – Local Additional FAG Roads Component funding allocated to increased budget in Unsealed Rural Roads.	-15,896
Bridges	Nil
Kerb & Gutter	Nil
Footpaths	Nil
Aerodromes	Nil
Bus Shelters	Nil
Ancillary Road Works	Nil
State Roads RMCC Works	Nil
Natural Disaster Recovery	Nil
Road Safety Officer	Nil
TOTAL TRANSPORT & COMMUNICATIONS	NIL

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

INTERIM 2018/2019 QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2018
[CONT'D]

ECONOMIC AFFAIRS

Function and comment	Projected Budget Variance \$
Jindera Medical Centre Satisfactory	Nil
Caravan Parks Satisfactory	Nil
Tourism Operations Satisfactory	+1,650
Visitor Information Centre Satisfactory	Nil
Submarine Museum Satisfactory	Nil
Economic Development Satisfactory	-1,650
Real Estate Development Satisfactory	-1,823
Real Estate Sales Satisfactory	Nil
Private Works Satisfactory	Nil
TOTAL ECONOMIC AFFAIRS	-1,823

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

INTERIM 2018/2019 QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2018
[CONT'D]

GENERAL PURPOSE REVENUES

Function and comment	Projected Budget Variance \$
FAG Grant – General Component General component of Financial Assistance Grant entitlement for 2018/19 is higher than that originally estimated and budgeted.	+89,515
Interest on Investments Reduction in estimated interest income based on current investment levels and continued low interest rates currently being achieved	-90,000
General Rate Levy Adjustment to revenue totals from General Rates charges following final rate levy process	+52,970
General Rates – Pensioner Concessions	Nil
General Rates – Pensioner Rates Subsidy	Nil
Ex Gratia Rates	Nil
Extra Charges on Overdue Rates Adjustment to reflect actual YTD income	Nil
TOTAL GENERAL PURPOSE REVENUES	+52,485

SUMMARY OF BUDGET VARIATIONS

SUMMARY OF BUDGET VARIATIONS	+33,079
-------------------------------------	----------------

WATER AND SEWERAGE

General income and expenditure figures appear to be satisfactory.

SUMMARY

Council's overall budget position has improved slightly with a modest budget surplus predicted as at 30 September 2018.

It should be noted that this review is for one quarter only and all efforts will be made to identify budget improvements over the remainder of the financial year.

RECOMMENDATION

That Council note and approve the Interim Budget Review Statement as at 30 September 2018.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

3. PROVISION OF INTERNAL AUDIT SERVICES

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To recommend the appointment of an additional Independent Committee Member to Council's Audit, Risk & Improvement Committee.

REFERENCE TO DELIVERY PLAN ACTION

Outcome 1.1 Leadership and advocacy is demonstrated and encouraged in our communities.

Action 1.1.1.5 Implement effective governance strategies

DISCUSSION

At the July 2018 meeting of the Greater Hume Council Audit, Risk and Improvement Committee, it was recommended that Council advertise for additional external committee members. As a result, advertisements were placed in all community newsletters during the September / October period with applications closing 5 November 2018.

At the close of applications, one application was received, being from Mr John Batchelor.

Mr Batchelor has significant senior management experience at Narrandera and Leeton Councils as summarised below:

Narrandera Shire Council

Deputy Shire Clerk 1986 – 1993

Director Corporate Services 1993 - 2003

Leeton Shire Council

Director Corporate Services 2003 – 2011

General Manager 2011 - 2015

Financial Skills

- *Completed Annual Statements in old and new formats and have an in-depth knowledge and understanding of Council finances and operations.*
- *Completed Council budgets and reports on finances, internal / external restrictions, rating structures, fees and charges, asset infrastructure management , strategic planning and long term financial plans.*

Internal Audit

- *responsible for Leeton Shire's documentation for former DLG Better Practice Review.*
- *instrumental along with late Ken Croskell (Carrathool Shire GM) in setting up and appointment of Keith Coates to role of internal auditor in 2008 for Carrathool, Leeton, Griffith and Narrandera Councils.*
- *responsible for setting up the internal audit programme at Leeton Shire- purchasing, fraud control, policy development, recruitment, stores management, risk identification, and reviewing internal processes.*

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

PROVISION OF INTERNAL AUDIT SERVICES [CONT'D]

Risk Management

- *active member of StateWide's Riverina Risk Management Group for many years*
- *along with Council's internal auditor (whilst at Leeton) conducted risk assessments, WHS compliance, risk identification and risk minimisation, business continuity, and documentation of processes.*

Taking into consideration the above skills and experience, management consider that Mr Batchelor will be an excellent Independent Committee Member and it is recommended that his Expression of Interest be accepted and that he be appointed to the Audit, Risk and Improvement Committee.

BUDGET IMPLICATIONS

An amount of \$20,000 has been included in the 2018/2019 Estimates of Income and Expenditure for the provision of internal audit services. Fees payable to the two Independent Committee Members are expected to total approximately \$5,000p.a.

CONCLUSION

Applications for appointment to Council's Audit, Risk and Improvement Committee closed 5 November 2018. At the close of applications, one application was received, being from Mr John Batchelor. Mr Batchelor has significant senior management experience at Narrandera and Leeton Councils and is considered to be well suited to joining Council's Audit, Risk & Improvement Committee as an Independent Committee Member.

RECOMMENDATION

That Mr John Batchelor be appointed as an Independent Committee Member to the Greater Hume Council Audit, Risk & Improvement Committee.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

4. DROUGHT RELIEF ASSISTANCE

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To recommend the introduction of an initial relief package to residents affected by the current drought conditions.

REFERENCE TO DELIVERY PLAN ACTION

Not applicable

DISCUSSION

As Councillors would be aware, residents of Greater Hume Council are becoming increasingly impacted by the worsening drought conditions. One area of particular concern to many rural residents is access to potable water for domestic use.

Over the past weeks, Council has been contacted by a number of residents who are not connected to a reticulated water supply seeking information on how they can access potable water for domestic use at an affordable price. There are a number of contractors operating across the council area who deliver potable water to residents, however the advice received from many residents is that the delivery cost is often prohibitive.

That being the case, Council has received requests from residents seeking to access Council operated stand-pipes in order to fill their own small tanks that they can mount on their own vehicles. Council's stand-pipes are currently controlled via an automatic filling system accessed with an electronic key similar to an EFTPOS card. The current cost for the electronic card is \$295 with all water purchased being \$3.00kl.

Management have considered the advice received from rural residents and recommend that an initial drought relief package be offered as follows:

1. Residents of Greater Hume Council whose residence is not able to be connected to a reticulated water supply will be eligible to access Council operated stand-pipes at Jindera, Burrumbuttock, Brocklesby, Gerogery and Culcairn.
2. Eligible residents will be issued with an appropriate electronic key at a reduced cost of \$100 (current cost is \$295), fully refundable when the resident no longer requires access to Council stand-pipes, OR, by 30 June 2019 whichever is the sooner on return of the key.
3. All water purchased by eligible residents under this arrangement, including residents who already hold an electronic key, will be charged at the current minimum price of \$1.70kl
4. Contractors delivering potable water to residents of Greater Hume Council will be charged \$1.70kl for water (as opposed to the current price of \$3.00kl), subject to confirmation being supplied by the contractor that the water was delivered for domestic use.
5. This initial relief package will conclude 30 June 2019 at which time Council will consider further drought assistance should conditions remain unchanged or worsen.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

DROUGHT RELIEF ASSISTANCE [CONT'D]

BUDGET IMPLICATIONS

The overall cost of this package is expected to have a minimal financial impact on the Greater Hume Council Water Scheme.

CONCLUSION

Management have considered the advice received from rural residents and recommend that an initial drought relief package be offered.

RECOMMENDATION

That Council immediately introduce an initial drought relief package as follows:

1. Residents of Greater Hume Council whose residence is not able to be connected to a reticulated water supply will be eligible to access Council operated stand-pipes at Jindera, Burrumbuttock, Brocklesby, Gerogery and Culcairn.
2. Eligible residents will be issued with an appropriate electronic key at a reduced cost of \$100 (current cost is \$295), fully refundable when the resident no longer requires access to Council stand-pipes, OR, by 30 June 2019 whichever is the sooner on return of the key.
3. All water purchased by eligible residents under this arrangement, including residents who already hold an electronic key, will be charged at the current minimum price of \$1.70kl
4. Contractors delivering potable water to residents of Greater Hume Council will be charged \$1.70kl for water (as opposed to the current price of \$3.00kl), subject to confirmation being supplied by the contractor that the water was delivered for domestic use.
5. This initial relief package will conclude 30 June 2019 at which time Council will consider further drought assistance should conditions remain unchanged or worsen.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

5. LEASE OF RAILWAY PRECINCT - PART LOT 1 DP 831081 & LOTS 5 DP 804402 TO HOLBROOK MEN'S SHED

Report prepared by Manager Corporate Services – Suzanne Klemke

REASON FOR REPORT

For Council to consider a request from the Holbrook Men's Shed to enter into an agreement to lease the Goods & Storage Shed at the Holbrook Railway Precinct on Australian Rail Track Corporation Ltd (ARTC) land.

REFERENCE TO DELIVERY PLAN ACTION

Nil.

DISCUSSION

Greater Hume has sub-leased this property to the Holbrook Lions Club – Men's Shed for a period of eight years for the purposes of developing a Community Men's Shed. The agreement between Greater Hume Council and the Holbrook Lions Men's Shed has now terminated.

The purpose of the original agreement has come to fruition and the Holbrook Men's Shed is now established and affiliated with the Australian Men's Shed Association.

"The Australian Men's Shed Association is a community based, non-commercial, non-profit organisation that is accessible to all men and whose primary activity is the provision of a safe, friendly and healing environment. A major objective is to advance the well-being and health of their male members and to encourage social inclusion."

The Holbrook Men's Shed is seeking Council's consent to enter into an agreement under the same terms and conditions as the previous arrangement on a rent free basis.

However, as a result of the decision to terminate the lease, the Holbrook Lions Club has requested that the Shed Building be named the "Arthur Larcombe Memorial Men's Shed" as it was Mr Larcombe's vision that saved and restored the building as a Lions Club Project. The proposed lease will include provisions for the erection of appropriately named signage.

In accordance with the terms and conditions the Holbrook Men's Shed will be responsible for all utility charges and will be required to keep the property clean and ensure the appropriate disposal of all waste.

The land is currently under lease by Council and consent from ARTC, as owners of the land, to sub-lease this portion of the Holbrook Railway Precinct to the Holbrook Men's Shed will be required prior to the execution of a new agreement.

BUDGET IMPLICATION

No impact on Council's estimates of income and expenditure.

CONCLUSION

Approval is now sought from Council to enter into a new agreement with the Holbrook Men's Shed for a period of 5 years for part Lot 1 DP 831081 & Lot 5 DP 804402, Holbrook Railway Precinct and on the existing terms and conditions with an additional clause pertaining to the naming and erection of appropriate signage.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

LEASE OF RAILWAY PRECINCT - PART LOT 1 DP 831081 & LOTS 5 DP 804402 TO
HOLBROOK MEN'S SHED [CONT'D]

RECOMMENDATION

That:

1. Council seek confirmation from ARTC to sub-lease Lot 1 DP 831081 and Lot 5 DP 804402 at the Holbrook Railway Precinct to the Holbrook Mens Shed.
2. subject to ARTC approval, sub-lease Lot 1 DP 831081 and Lot 5 DP 804402 at the Holbrook Railway Precinct to the Holbrook Men's Shed.
3. authorise the Mayor and General Manager to sign the lease documentation under the Common Seal of Council.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

6. CULCAIRN MUSEUM COMMITTEE – NAME CHANGE OF COMMITTEE

Report prepared by Manager Corporate Services – Suzanne Klemke

REASON FOR REPORT

To consider a request from the Culcairn Museum Committee for a change of name.

REFERENCE TO DELIVERY PLAN ACTION

Nil.

DISCUSSION

The Culcairn Museum Committee is a Section 355 Committee of Council as delegated under the Local Government Act 1993 and appointed to oversee the management and maintenance of the Culcairn Station Masters Residence.

Correspondence has been received from the Culcairn Museum Committee Secretary, Diane McElwaine, advising that at the meeting of the Committee held on 15 September 2018 it was resolved to change the name to “Culcairn Station House Museum & Historical Society”.

BUDGET IMPLICATION

Nil.

CONCLUSION

The name change, as suggested, will reflect the dedication of the committee who collect and research local historical information and items.

RECOMMENDATION

That:

1. Council approve the renaming of the Culcairn Museum Committee to the Culcairn Station House Museum & Historical Society.
2. The Terms of Reference for the Culcairn Museum Committee be amended to reflect the amended name change to Culcairn Station House Museum & Historical Society.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

7. NOMINATION OF COUNCIL'S NATIVE TITLE MANAGER

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

Council is required to give notice to the Minister for Lands and Forestry of the name and contact details of Council's nominated Native Title Manager in accordance with Section 8.8 of the Crown Land Management Act 2016 (NSW).

REFERENCE TO DELIVERY PLAN ACTION

Nil.

DISCUSSION

The Crown Land Management Act 2016 (CLM 2106) commenced from 1 July 2018. The practice of managing Crown Lands in the shire will be changing significantly to comply with the requirements under the CLM 2016. One of the changes relates to a need for each Council to nominate its qualified Native Title Manager.

To be qualified as a Native Title Manager, the person must attend a training session jointly provided by the Crown Solicitors Office and the Department of Industry (Crown Lands Office). The Manager Corporate Services, Suzanne Klemke, attended this training in November 2017 and attained the Native Title Manager qualification.

Additional training and practical experience will be required in this complicated area of law. However, the Manager Corporate Services is considered the most suitable person to be engaged/appointed as Council's Native Title Manager. Once Council has appointed its Native Title Manager, a notice can be given to the Minister accordingly.

Section 377(1) of the Local Government Act 1993 states that the giving of a notice to the Governor or Minister is a non-delegable function meaning a resolution of council is required.

BUDGET IMPLICATION

The nomination is absorbed in the position of Manager Corporate Services. No financial implications are expected at this stage.

CONCLUSION

Consent is now sought from Council to nominate the Manager Corporate Services, Suzanne Klemke as Council's Native Title Manager.

RECOMMENDATION

That:

1. That Council nominate the Manager Corporate Services as its Native Title Manager.
2. That Council give notice to the Minister for Lands and Forestry of the name and contact details of Council's employed Native Title Manager, as required under Section 8.8 of the Crown Land Management Act 2016 (NSW).

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

8. PEOPLE & CULTURE POLICIES REVIEW

Report prepared by People & Culture Coordinator – Di Snow

REASON FOR THE REPORT

For Council to consider policy/procedure review with the recommendation for rescinding one existing policy to replace with an appropriate procedure.

REFERENCE TO DELIVERY PLAN ACTIONS

Strategy Plan and lead good governance having a clear framework for strategic planning, policies, procedures and service standards and financial sustainability with effective financial management that is transparent and accountable

Action 1.1.1.1 Establish and implement a structured policy review process including subscription to legislative updates service

DISCUSSION

As part of the structured policy review process, it is recommended that one policy, as follows, be rescinded and the more appropriate Employee General Health and Wellbeing Procedure – (refer **ANNEXURE 7**) be implemented in its place:

- Employee General Health and Wellbeing Policy (rescind and replace with procedure under the WHS Policy).

BUDGET IMPLICATIONS

Unchanged.

CONCLUSION

As part of the policy review process, policies/procedures continue to be reviewed and recommended for change to better reflect current legislative compliance, stakeholder/insurer interest and/or a more contemporary structure under the People & Culture area.

RECOMMENDATION

That Council rescind the existing Employee General Health and Wellbeing Policy and replace with the Employee General Health and Wellbeing Procedure (under the WHS Policy).

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

9. COMMUNITY DEVELOPMENT GRANT PROGRAM 2018/2019

Report prepared by Manager Community Services - Lynnette O'Reilly

REASON FOR REPORT

To present the Community Grant applications and recommendation for the 2018-2019 Greater Hume Council Community Development Grants program.

REFERENCE TO DELIVERY PLAN ACTION

Outcome 2.3 Volunteering is inclusive, well acknowledged and supported
Action 2.3.1.1 Support self-help/support and interest groups to be sustainable, accessible and inclusive

DISCUSSION

Council's Community Development Grants Program opened on 16 August 2018 and closed on 16 October 2018. A budget of \$40,000 was allocated by Council for this round. Council has adopted Community Grant Guidelines to guide the evaluation of grants. The total grant amount available for each individual project is up to \$4,000, with at least 50% matched funding in cash or in kind required to be provided by the community group.

The grants are aimed at enhancing the range, availability, accessibility and quality of community facilities throughout the Greater Hume Shire and the allocation of the grants is based on merit, need, consideration of access and inclusion and benefit to the local community.

Community groups were provided with assistance through grant writing workshops prior to the application period and advice was available during the grant application period. Promotion of grants was via website, newsletters and email to all community groups.

A total of seven grant submissions were received with a total request of \$17,781.75 from the Community Grants fund to support projects with a total value of \$95,354. This equates to other funding and in-kind support of \$77,572. The Greater Hume Council Grants Committee, comprising Councillors Osborne, Quinn and Weston, assessed all of the applications against the assessment criteria outlined in the 2018/2019 Grant Guidelines.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

COMMUNITY DEVELOPMENT GRANT PROGRAM 2018/2019 [CONT'D]

The submissions included:

Community Group	Project Name	Amount Requested	Organisation/ Other Cash Contribution	Total Project Value
Anglican Parish of Holbrook	Hall Heating and Cooling	\$4,000.00	\$4,000	\$8,000
Burrumbuttock Tennis Club*	Resurfacing of 2 Synthetic Courts	\$4,000.00	\$58,425.32	\$62,425.32
Holbrook Equine Centre	Improvement of Function Facilities	\$2,066.75	\$2,264.00	\$4,330.55
Holbrook Show Society Inc **	Improvement Sheep Pavilion	\$1,960.00	\$2578	\$4538.00
Walla Walla Sportsground	Add Caravan Park Power Outlets	\$1,905.00	\$1,905.00	\$3,810.00
Lankeys Creek Hall ***	Outdoor Area for hall including fire pit table & chairs	\$2,500.00	\$5,000	\$7,500
Wool Pack Inn ***	Community Museum Disaster Recovery Supplies	\$1,350.00	\$3,400	\$4,750
	Total	\$17,781.75	\$77,572	\$95,354
*Requires additional funding to complete ** Cash in-kind contribution is not 50% *** Providing in-kind support				

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

COMMUNITY DEVELOPMENT GRANT PROGRAM 2018/2019 [CONT'D]

Of the seven applications received, five met the Community Development Grant guidelines and two, being Lankeys Creek Hall and Walla Walla Sports Ground, did not meet a number of the requirements. Additionally, Burrumbuttock Tennis Club resurfacing two synthetic courts also requires an additional \$20,000 of funds to complete the project. The two submissions that did not meet all of the requirements are considered to be worthy projects and the assessment panel recommended they be approved for funding subject to the completion and submission of all of the requirements with the assistance of Council staff.

BUDGET IMPLICATIONS

2018/2019 Community Development Grant Budget Allocation	\$40,000
Total Value of 2018/2019 Grants recommended	\$17,781.75
Surplus funds 2018/2019	\$22,218.25

As the funds allocated in the 2018/2019 budget are not fully subscribed, there will be a surplus of \$22,218.25 of funds in the Community Development Grants budget available for a further funding round.

CONCLUSION

A total of seven submissions were considered by the assessment panel in this funding round, of which five were assessed as meeting the Community Development Grant Guidelines and are recommended for funding. The two submissions that did not meet all of the requirements are considered to be worthy projects and the assessment panel recommended they be approved for funding subject to the completion and submission of all of the requirements with the assistance of Council staff. This year's Community Grant program will enable \$95,354 of community infrastructure to be completed. A folder of all applications will be tabled at the Council Meeting.

The community grants round was not fully subscribed the remaining funds may be either rolled over into the 2019/2020 Community Development Grant fund round or consideration may be given to a second round of grant funding early 2019.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

COMMUNITY DEVELOPMENT GRANT PROGRAM 2018/2019 [CONT'D]

RECOMMENDATION

That Council:

1. Approve funding for the following projects from the Greater Hume Council Community Development Grant Program.

Community Group	Project Name	Amount Requested	Cash Contribution	Total Project Value	Amount Recommended
Anglican Parish of Holbrook	Hall Heating and Cooling	\$4,000.00	\$4,000	\$8,000	\$4000
Burrumbuttock Tennis Club	Resurfacing of 2 Synthetic Courts	\$4,000.00	\$58,425.32	\$62,425	\$4000
Holbrook Equine Centre	Improvement of Function Facilities	\$2,066.75	\$2,264.00	\$4,330	\$2,066.75
Holbrook Show Society Inc	Improvement Sheep Pavilion	\$1,960.00	\$2578	\$4,538	\$1,960.00
Wool Pack Inn **	Community Museum Disaster Recovery Supplies	\$1,350.00	\$3,400	\$4,750	\$1,350.00
	Total	\$13,376.75	\$70,667	\$84,044	\$13,376.75
** Providing in-kind support					

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

COMMUNITY DEVELOPMENT GRANT PROGRAM 2018/2019 [CONT'D]

RECOMMENDATION [cont'd]

2. Approve funding for the following projects from the Greater Hume Council Community Development Grant Program subject to the completion and submission of all requirements and documentation as per the requirements of the Community Development Grant Program Guidelines by 21 December 2018.

Community Group	Project Name	Amount Requested	Cash Contribution	Total Project Value	Amount Recommended
Lankeys Creek Hall **	Outdoor Area for hall including fire pit table & chairs	\$2,500.00	\$5,000	\$7,500	\$2,500.00
Walla Walla Sportsground	Add Caravan Park Power Outlets	\$1,905.00	\$1,905.00	\$3,810	\$1,905.00
	Total	\$4,405.00	\$6,905.00	\$11,310	\$4,405.00
** Providing in-kind support					

3. Approve a second round of Community Development Grant funding in March 2019 for the remaining unallocated funds amount of \$22,218.25.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

ENGINEERING

1. B-DOUBLE ACCESS REQUEST - TUNNEL ROAD PF OLSEN (AUS) PTY LTD

Report prepared by Director Engineering – Greg Blackie

REASON FOR REPORT

Council has received correspondence from PF Olsen (Aus) Pty Ltd (PF Olsen) requesting approval to use B-Double trucks in lieu of standard semi-trailers to haul plantation timber from the Ferndale Plantation on Tunnel Road, Woomargama for a period of seven years.

REFERENCE TO DELIVERY PLAN ACTION

Outcome 4.1 Infrastructure and facilities meets the needs of our communities.

Action 4.1.1.2 Ensure the investment in the upgrade of infrastructure is targeted and prioritised.

DISCUSSION

Representatives from PF Olsen contacted the writer some months ago enquiring about the possibility of using B-Doubles for the haulage of plantation saw logs from the Ferndale Plantation on Tunnel Road.

Council has not previously approved the use of B-Double vehicles on Tunnel Road due to the uncertainty of the load carrying capacity of the Spring Creek Bridge to support B- Double usage (Bridge is located 1.8km from Woomargama), and the extent of narrow bitumen seals on the road. Also the issue that approval for use of B-Doubles on roads was previously restricted to the gazettal of the road only, and once approved any person driving a B- Double vehicle could use the road. With the introduction of the National Heavy Vehicle Regulations B-Double Permits can now be issued to a specific company for a specified time, giving Council much more control of B-Double access on the road network and its associated impacts.

It was advised at the time by the writer that for approval to be considered by Council, PF Olsen would be required to substantially contribute to the upgrade of Tunnel Road due to the impact they would have on the road and safety of other users during haulage operations. Due to the extensive haulage program proposed of up to 345,000 tonnes over 7 years, PF Olsen were keen to utilise B Doubles due to the economic efficiencies they provide with the increased haulage capacity per vehicle over standard semi-trailer combinations.

PF Olsen proceeded with engaging Xeros Piccolo Consulting Engineers to firstly assess if the Spring Creek Bridge could carry B-Doubles. Subsequently a report provided to Council indicated that the bridge was suitable for use by B- Doubles. Following receipt of the report the writer then undertook an assessment of Tunnel Road where haulage operations would occur. The section of Tunnel Road in question commences at Woomargama at the intersection of Woomargama Way and extends to the Ferndale Plantation access at Tin Mines Trail approximately 10.1 km from Woomargama.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

B-DOUBLE ACCESS REQUEST - TUNNEL ROAD PF OLSEN (AUS) PTY LTD [CONT'D]

A proposed series of upgrades was assessed as necessary (refer **ANNEXURE 8**) and was detailed in correspondence to PF Olsen as works required to be undertaken and completed prior to approval being considered.

Further correspondence from PF Olsen requested Council to provide a cost estimate for Council to undertake the works.

The estimated cost was determined by Council staff to be \$397,000 (excluding GST).

The proposed works include:

- Construction of a passing bay 1km from Woomargama
- Widening shoulders and installation of guardrail at the Spring Creek Bridge
- Full reconstruction and widening of 1km of Tunnel Road (2.5km to 3.5km from Woomargama)
- Installation of painted centre line
- Widen and gravel shoulders up steeper section of road (Ferndale Rd to Tin Mines Trail)
- Installation of appropriate warning signs

Other requirements to be implemented to ensure safety, are:

- B-Doubles limited to max 80kph from Woomargama to Ferndale Road
- B-Doubles limited to max 50kph from Ferndale Road to Tin Mines Trail
- No truck movements during school bus operating times
- No compression braking in Woomargama

Council has now received correspondence from PF Olsen committing to fund up to the \$397,000 estimate provided by Council. Upon completion of the work, Council will issue a permit to allow PF Olsen to use B- Doubles on Tunnel Road for the period of 2019 -2026. A copy of this correspondence is also included in **ANNEXURE 8**.

BUDGET IMPLICATION

Minimal impact on Council budget as PF Olsen has committed to fund the necessary upgrade. However some additional maintenance costs are expected over the term of the haulage.

CONCLUSION

Council has undertaken an assessment of the road to bring it up to a suitable standard for B-Double use by PF Olsen for their proposed haulage operations. PF Olsen has committed to fund the upgrade and accept the conditions for use as requested by Council. It is now considered appropriate that Council approve the use of B- Doubles on Tunnel Road by PF Olsen for the Period 2019 -2026

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

B-DOUBLE ACCESS REQUEST - TUNNEL ROAD PF OLSEN (AUS) PTY LTD [CONT'D]

RECOMMENDATION

That Council approve the use of B- Doubles by PF Olsen for the cartage of plantation logs for the period 2019 – 2026 from the Ferndale Plantation on Tunnel Road from Tin Mines Trail to Woomargama Way subject to:

1. the full cost of the upgrades being funded solely by PF Olsen up to a maximum of \$397,000 (Ex GST).
2. that all conditions detailed in relation to reduced speed limits, restricted access during school bus operating times, and restriction on compression braking in residential areas of Woomargama be abided to by haulage operators.
3. appropriate consultation is undertaken by PF Olsen prior to and during haulage operations with residents and users of Tunnel road to alleviate any concerns they may have about their haulage operations on Tunnel Road and to resolve any issues to Council's satisfaction.
4. B-Double use in Tunnel Road to not commence until all works agreed to have been completed and associated costs paid to Council by PF Olsen.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

2. PURCHASE OF A NEW PRIME MOVER

Report prepared by Operations Overseer – Craig Hall

REASON FOR REPORT

To inform councillors that the purchase of a Prime Mover has been determined through the Local Government Procurement process (LGP). As the purchase is greater than \$150,000, Council is being informed as part of the Procurement Policy.

REFERENCE TO DELIVERY PLAN ACTION

Strategy 3.1 Infrastructure and facilities meet the needs of our communities
Action 4.1.1.2 Ensure investment in the upgrade of roads infrastructure is targeted and prioritised.

DISCUSSION

As part of Council's Plant Replacement Program, Council has undertaken the procurement of a new Prime Mover in the Council Plant Fleet. Tenders were sought through Local Government Procurement (LGP) in this instance. This report is presented to ensure compliance with Council's Procurement Procedure.

LGP has been 'prescribed' by the NSW State Parliament to carry out group tenders on behalf of NSW local government. 'Prescribed' means LGP is named in the Local Government (General) Regulation 2005 (NSW) and as such a council does not need to go to tender if that council buys from a contract already set up by LGP. Councils can therefore procure goods or services from LGP contracts for values greater than \$150,000 (inclusive of GST), without the need to tender themselves.

As shown in the Purchase Assessment Report – Plant **ENCLOSED SEPARATELY** the recommended tender is from Hartwigs Trucks Pty Ltd for the Western Star 4800FS2 Prime Mover.

The new prime mover will initially be used to tow a bulk water tanker to assist RFS brigades this bush fire season as requested by Council, but its primary purpose is to replace an existing truck and dog combination in the Holbrook construction team. Council already owns a Western Star prime mover and having two prime movers of the same size, capacity and make allows a more simple exchange to use the water tanker in emergency situations for operators.

BUDGET IMPLICATION

Council's budget for the purchase of a Prime Mover is \$300,000 which will also include the purchase of a 30 tonne tipper trailer for an estimated value of approximately \$50,000. As the purchase cost of the new prime mover is less than \$250K, there is no impact on Council's Plant Budget for 2018/2019.

CONCLUSION

As received through Vendor Panel by Hartwigs Trucks Pty Ltd, the Western Star 4800FS2 Prime Mover is considered the most appropriate for this purchase.

RECOMMENDATION

That Council receive and note the report outlining the purchase of a new Western Star 4800FS2 Prime Mover for a purchase price of \$237,825.00 (exc GST) from Hartwigs Trucks Pty Ltd.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

ITEMS TO BE REFERRED TO CLOSED COUNCIL

1. **DEED OF VARIATION KERBSIDE COLLECTION CONTRACT NO FIL 10/01249 – RELATING TO ADDITIONAL PAYMENT FOR PROCESSING OF RECYCLABLES & NEGOTIATIONS CONCERNING PAYMENTS TO COUNCIL ARISING FROM KERBSIDE RECYCLING OF ELIGIBLE CONTAINERS UNDER THE NSW CONTAINER DEPOSIT RETURN AND EARN SCHEME**

Report prepared by Director Environment and Planning - Colin Kane

REASON FOR REPORT

This report will request that Council enter into a Deed of Variation with Cleanaway Pty Ltd (Cleanaway) which will facilitate an additional payment of \$42.00 per tonne for the disposal and/or processing of recycling products collected by Cleanaway from residential premises for the period 1 April 2018 to 30 June 2020.

Further, this report will advise Council that it is eligible to receive a payment from Cleanaway arising from kerbside recycling of eligible containers under the NSW Container Deposit Return and Earn Scheme (Return and Earn Scheme) and delegation is sought for the General Manager to finalise these negotiations on behalf of Council.

REFERENCE TO DELIVERY PLAN

Outcome 4.3: We minimise the impact on the environment - Waste Management strategy incorporates recycling and carbon reduction actions.

DISCUSSION

This report deals with two matters relating to waste services provided under a contract between Council and Cleanaway. The first matter relates to the effect of China's 'National Sword' policy on Australia's recycling industry and a claim by Cleanaway for a variation to the contract price for disposal and processing of recyclables. The second matter relates to negotiations to receive a payment from Cleanaway on eligible containers under the Return and Earn Scheme which they collect via the kerbside recycling.

BUDGET IMPLICATIONS

Approximately \$22,000 per annum will be payable as a result of the additional \$42.00 per tonne claimed by Cleanaway due to the adverse effects of China's National Sword policy. This amount will reduce due to the payment to Council received under the Recycling Relief Fund and the refund settled with Cleanaway under the Return and Earn Scheme.

CONCLUSION

As this report contains commercial in confidence material it is recommended that the matter be referred to Closed Council in accordance with the Local Government Act 1993 Section 10A(2)(d) commercial information of a confidential nature that would, if disclosed : i. prejudice the commercial position of the person who supplied it.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

DEED OF VARIATION KERBSIDE COLLECTION CONTRACT NO FIL 10/01249 –
RELATING TO ADDITIONAL PAYMENT FOR PROCESSING OF RECYCLABLES &
NEGOTIATIONS CONCERNING PAYMENTS TO COUNCIL ARISING FROM KERBSIDE
RECYCLING OF ELIGIBLE CONTAINERS UNDER THE NSW CONTAINER DEPOSIT
RETURN AND EARN SCHEME [CONT'D]

RECOMMENDATION

That consideration of this report be referred to Closed Council in accordance with the Local Government Act 1993, Section 10A(2) (d) commercial information of a confidential nature that would, if disclosed: i. prejudice the commercial position of the person who supplied it.

REASON

On balance the public interest in having transparency in relation to this report, is outweighed by the need to preserve the commercial information of a confidential nature pertaining to Cleanaway's business operations.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

2. HOLBROOK MOTOR VILLAGE CARAVAN PARK – POSSIBLE SALE OF THE FREEHOLD PROPERTY

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To update Council on developments in relation to the possible sale of the freehold of the Holbrook Motor Village along with the leasehold as a going concern.

REFERENCE TO DELIVERY PLAN ACTION

Not Applicable

DISCUSSION

A confidential report was presented to the December 2017 Council Meeting regarding the possible freehold sale of the Holbrook Motor Village. Following consideration of the matter, the following resolution was passed:

RECOMMENDATION [O'Neill/Hicks]

That Council advise T and S Liddell Services Pty Ltd and Tower Business and Real Estate that Council would be prepared to sell the freehold of the Holbrook Motor Village Caravan Park for a valuation within the range set out in correspondence received from Tower Business and Real Estate dated 3 November 2017.

Further developments have now occurred which require consideration by Council.

BUDGET IMPLICATIONS

If Council was to proceed to sell the freehold then it would have a positive impact on Council's budget that could be utilised for other capacity building projects.

CONCLUSION

As the potential sale of the freehold of the Holbrook Motor Village would have implications for the Lessee of the Holbrook Motor Village Caravan Park as well as the negotiating position of Council, it is recommended that the matter be referred to Closed Council in accordance with sections 10 A (2) (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business and (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

HOLBROOK MOTOR VILLAGE CARAVAN PARK – POSSIBLE SALE OF THE FREEHOLD
PROPERTY [CONT'D]

RECOMMENDATION

That consideration of the valuation of the freehold of the Holbrook Motor Village Caravan Park be referred to Closed Council in accordance with sections 10 A (2) (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business and (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

REASON

On balance the public interest in preserving the confidentiality of the valuation of the freehold of the Holbrook Motor Village Caravan Park outweighs the public interest in maintaining openness and transparency in Council decision making because the disclosure of this information could compromise Council's negotiating position

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

PART B - ITEMS FOR INFORMATION

GOVERNANCE

1. WORKSHOP/BRIEFING SESSION SCHEDULE 2018

REASON FOR REPORT

To inform Council and the community of upcoming workshop/briefing sessions which Councillors and senior staff attend and, where appropriate, stakeholders also attend. Workshops/briefing sessions are held in the absence of the public.

DISCUSSION

The current session dates are outlined in the table below.

Workshop/Briefing Session date	Topic
31 January 2018	Preliminary Roads Workshop
14 February 2018	Refugee Resettlement Briefing
17 February 2018 (Saturday)	9am to 3pm Visioning Workshop
24 February 2018 (Saturday)	Shire/Roads Tour
28 February 2018	Rating Workshop and Preliminary Budget Workshop
7 March 2018	New Website Briefing Final Roads Workshop
28 March 2018	Water Supply Operations Workshop
4 April 2018	Final Budget Workshop
16 April	Stronger Country Communities Round 2 - shortlisting and assessing applications
2 May 2018	Contributions Plan Priority Project Review
6 June 2018	Passenger Vehicles and Utes Service Review
11 July 2018	draft Developer Contributions Plan for the South Jindera Planning area.
1 August 2018	Update and Way Forward on Unsuccessful Grant Applications
5 September 2018	Potential Sale of Land @ Hawthorn Road, Jindera and Update on Land Bank
3 October 2018	Presentation by proponents of Glenellen (Jindera) Solar Farm. Following the presentation this may provide an opportunity for Councillors to have some broader discussion around solar farms in the shire.
24 October 2018	Presentation from Department of Primary Industries regarding Important Agricultural Land Mapping
5 December 2018	Review of Section 94A Works Program Update on Council's website development

The allocation of workshop/briefing sessions dates across the year is to ensure sufficient advance notice is provided to Councillors and staff.

Residents wanting to engage Council on a particular topic are invited to attend the Public Forum sessions held at the beginning of each monthly meeting. Meeting locations and dates are available on the website or by contacting any Council office.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

WORKSHOP/BRIEFING SESSION SCHEDULE 2018 [CONT'D]

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For Councillors' information.

2. OFFICE OF LOCAL GOVERNMENT CIRCULARS

REASON FOR REPORT

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

DISCUSSION

Recent circulars issued are listed below. Circulars can be downloaded at <https://www.olg.nsw.gov.au/councils/essential-information-and-publications/circulars-for-council>

18-33 OLG Financial Reporting Workshops 2018-19 Council Circular

18-34 Reminder of 1 December 2018 deadline for councils to finalise a refund sharing agreement to share in Container Deposit Scheme (CDS) kerbside revenue Council Circular

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For Councillors' information.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

3. LOCAL GOVERNMENT NEW SOUTH WALES (LGNSW) – WEEKLY CIRCULARS

REASON FOR REPORT

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

DISCUSSION

A listing of topics of interest from recent circulars issued during October/November is provided on the LGNSW website. Distribution of the LGNSW newsletters has now moved to an electronic format.

Councillors or interested community members can directly access the full weekly publications via <https://www.lgnsw.org.au/news/local-government-weekly>

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For Councillors' information.

4. TOURISM AND PROMOTIONS OFFICER'S REPORT

Report by Tourism and Promotions Officer – Kerrie Wise

REASON FOR REPORT

To update councillors regarding working projects undertaken by the Tourism and Promotions Officer.

DISCUSSION

The report on projects being undertaken by the Tourism and Promotions Officer is attached at **ANNEXURE 9**.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For Councillors' information.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

CORPORATE AND COMMUNITY SERVICES

1. GREATER HUME CHILDREN SERVICES – REPORT FOR OCTOBER 2018

Report prepared by Team Leader, Greater Hume Children Services – Fiona Pattinson

REASON FOR REPORT

To provide an update on statistics and activities of Greater Hume Children Services.

REFERENCE TO DELIVERY PLAN ACTION

Outcome 2.2 We have services to promote and deliver health and wellbeing for all ages.
Action 2.2.3.2 Ensure that Greater Hume Children Services remains a relevant and reliable service.

DISCUSSION

Service statistics as at 9 November 2018.

Educators	NSW 41	Victoria 20	2 Wodonga
Educators working in the shire	6 plus one starting in new year Holbrook		
Families registered	491		
Shire families using care	70 families and 85 children		
New families in month	36		
Children registered for care	842		
Average EFT	205		

Comments

Greater Hume Children Services (GHCS) has participated in research for Family Day Care Australia regarding projects, statistics and developing new business resources. Charles Sturt University (Albury) has sought input from our educators regarding a pilot study on the new documentation tool called ORICL. Contribution to these projects has originated from the service winning the Excellence in Family Day Care Award for NSW/ACT, and making valuable connections at the Family Day Care Australia conference and awards.

The team has increased with the appointment of Renee Dowd as Playgroup Leader/Support coordinator. Renee brings with her extensive knowledge and passion for early childhood and some great new ideas for GHCS and playgroups.

Two new educators have been engaged by the service (who will operate in Albury and Barnawartha). The new educators have participated in training and are due to start just before the end of the year.

In the New Year we will be hosting a Greater Hume regional meeting, inviting all of our early childhood services, to catch up and reflect on the New Year and build networks and connections with one another.

GHCS continues to promote across the Greater Hume area, while incorporating playgroups in and around our shire. Marketing is on-going, and we are looking forward to getting some t-shirts and hats for staff, educators and children with "Hovell" *the bird*, to further promote our new logo and service.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

2. GREATER HUME CUSTOMER REQUEST MODULE – SUMMARY OF MONTHLY REQUESTS

For councillors' information, the Customer Request Module reports are **ENCLOSED SEPARATELY**.

3. STATEMENTS OF BANK BALANCES AND INVESTMENTS AS AT 31 OCTOBER 2018

The statements of bank balances and investment report as at 31 October 2018 are attached at **ANNEXURE 10**.

4. PEOPLE & CULTURE (HUMAN RESOURCES) REPORT FOR OCTOBER 2018

REASON FOR REPORT

To advise councillors on human resources activities such as new staff, resignations and staff development programmes

REFERENCE TO DELIVERY PLAN ACTION

Delivery Program 2017-2021, 1.1.1.1, 1.3.1.3, 2.2.5.1
Workforce Management Plan 2017-2021, 1-12

LEGISLATION / POLICIES / PROCEDURES

- Employee General Health and Wellbeing Policy → Procedure – revised, to Council
- Employee Health Monitoring Policy → Procedure – under review
- EEO Policy / Procedure – under review

PLANNING

- People & Culture Management System and Plan developed to guide future activities through a process of development, implementation, review and improvement (as indicated by the key headings in this report)

RECRUITMENT

- New employees commencing with Council during October:
 - Renee Dowd – Playgroup Support Coordinator
 - Jessica Winnett – People & Culture Officer
- Position/role changes with existing Council employees during October:
 - Jackie Lister – from Risk Officer to Risk and Safety Coordinator
 - Di Snow – from Risk & WHS Coordinator to People & Culture Coordinator
- Employees ceasing duties with Council during October:
 - Anthony Rigney – Plant Operator

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

PEOPLE & CULTURE (HUMAN RESOURCES) REPORT FOR OCTOBER 2018 [CONT'D]

- Positions advertised in October:
 - Bridge and Drainage Ganger – Jindera
 - Plant Operator – Loader Backhoe – Jindera
 - Plant Operator – Loader Backhoe – Holbrook
 - Bitumen Operator – Holbrook
 - Plant Operator Parks and Town Maintenance – Holbrook
 - Roller Operator – Holbrook

WORKPLACE RELATIONS

- Consultative Committee – under review for improved functionality

PROFESSIONAL DEVELOPMENT & LEARNING

- Elevated Work Platform – 3 participants
- Work Near Overhead Powerline Refresher – 14
- Confined Space Refresher – 1
- Traffic Control renewal – 1
- various Heavy Vehicle Licences – 7
- Elevated Work Platform – 3
- Traffic Control entry level – 1
- SpraySmart – 2
- Unsealed Roads – 2
- Elevated Work Platform – 4
- First Aid Refresher – 12
- First Aid – 12
- Confined Space Refresher – 1
- Asbestos Non-Friable Removal – 1

PERFORMANCE MANAGEMENT

- Finalisation of outstanding Performance Appraisals – in progress

HEALTH, WELLBEING & INJURY MANAGEMENT

- Skin Cancer Checks – 50 outdoor employees
 - Successful with a \$5,000 scholarship application from StateCover Mutual for this Health and Wellbeing initiative
- Workers Compensation / Injury Management:
 - 11 open claims, 23 days since last Lost Time Injury
 - 3 non-compensable injury management cases

REVIEW & CONTINUOUS IMPROVEMENT

- StateCover GM Workers Compensation & WHS Report 2017/2018 received indicating ongoing improvement in most areas and highlighting a few areas for further improvement – in progress

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

ENGINEERING

1. OCTOBER 2018 REPORT OF WORKS

Grants Program

State Roads Maintenance (RMCC):

Maintenance works and sign replacement on State Roads under the RMCC with the Roads and Maritime Services is continuing.

The road safety project on Olympic Highway (MR78) which includes the construction of a turn lane into Odewahns Rd is complete.

Linemarking has been completed on Olympic Highway (MR78) intersection with Cummings Rd.

Information and guide signs has been installed at Lowes Rd and Odewahns Rd intersections on Olympic Highway (MR78).

Regional Roads Block Grant:

General maintenance including guide post replacement is continuing on all Regional Roads.

Roadside slashing and spraying has been carried out on a number of Regional Roads.

Local Roads

Sealed:

Road widening and road rehabilitation works on Alma Park Rd has been completed under Roads to Recovery funding.

Under Roads to Recovery funding, road widening and rehabilitation works have been completed on Cummings Rd, 7.5km west from Olympic Highway.

General pavement maintenance on local roads is continuing.

Roadside slashing and spraying has commenced on a number of local roads.

Unsealed:

Gravel resheeting has been undertaken on Jacka Ln as part of Council's Resheeting Program.

Maintenance grading has been carried out on the following roads during October:

- Ashley Ln
- Back Henty Rd
- Balldale Walbundrie Rd
- Boxwood Park Rd
- Bushy Ln
- Cannings Rd
- Diffys Ln
- Greenvale Rd
- Habermanns Rd
- Heffernans Rd
- Hovell Rd
- Maloney Rd
- Ryan Stock Rte
- Wood Rd
- Yarra Yarra Rd

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

WORKS REPORT [CONT'D]

Urban Streets:

Asphalting works have been completed in Sladen St Henty, between Allan St and Ivor St.

Stormwater drain improvement in Comer St Henty has been completed.

Replacement of existing pavement with stencilcrete has been completed in Holbrook from Albury St through Library Ln.

Carpark linemarking has been carried out in Ivor St, Henty.

General maintenance of urban streets including mowing and weed spraying is continuing.

General:

Replacement of signs on rural roads and urban streets is continuing.

General maintenance of public toilets and parks is continuing.

Monthly Works Maintenance Expenditure:

Local Roads Program	Original Budget	YTD Budget	YTD Expenditure	YTD Variance	Comments
Urban Local Roads Maintenance	\$500,000.00	\$166,666.67	\$141,020.94	\$25,645.73	
Rural Roads Sealed	\$700,000.00	\$233,333.33	\$252,673.99	-\$19,340.66	Extensive tree pruning in August was undertaken
Rural Roads Unsealed	\$1,087,713.00	\$362,571.00	\$357,583.72	\$4,987.28	
Street Tree Maintenance	\$237,780.00	\$79,260.00	\$65,670.69	\$13,589.31	

Regional Roads Program	Original Budget	YTD Budget	YTD Expenditure	YTD Variance	Comments
Regional Roads Maintenance	\$912,359.00	\$304,119.67	\$173,581.22	\$130,538.45	
Regional Roads Capital	\$912,000.00	\$304,000.00	\$115,277.89	\$188,722.11	

Sportsgrounds, Parks & Public Toilets	Original Budget	YTD Budget	YTD Expenditure	YTD Variance	Comments
Sportsground Maintenance	\$125,000.00	\$41,666.67	\$36,888.42	\$4,778.25	
Parks & Gardens Maintenance	\$278,000.00	\$92,666.67	\$75,288.69	\$17,377.98	
Public Toilets Maintenance	\$157,614.00	\$52,538.00	\$44,138.31	\$8,399.69	

NB : Sportsground Maintenance excludes annual GHC contribution payment

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

2. WATER & SEWER REPORT – OCTOBER 2018

Capital Works Program:

- Jindera Sewer Pump Station No.2 – Valve renewal completed
- Culcairn, Henty & Holbrook – sewer main relining WIP

Operation & Maintenance:

- New water service connection – 25 Anvil St, Jindera
- New water service connection – 24 Pomegranate Rd, Jindera
- New water service connection – 28 Pech Ave, Jindera
- New water service connection – 1645 Gerogery Rd, Gerogery West
- Water service repairs – 11 Elizabeth St, Culcairn
- Water meter replacements – Jindera area
- Water main repair – Olive St, Brocklesby
- Water main repair – Drumwood Rd, Jindera
- Sewer rising main repair – Rising main No 1 Millswood Rd, Holbrook
- Sewer choke main – 49 Ivor St, Henty
- Sewer choke main – 3 Donald St, Culcairn

Drinking Water Monitoring Program:

- 8 x Water samples for Microbial Water Analysis submitted in the month of October 2018 for Villages and Culcairn Water Supply have all complied with the Australian Drinking Water Guidelines.

Water Quality Complaints

Nil.

Water Supply Sourced and Used

1 July 2018 – 30 October 2018	2016/2017	2017/2018	2018/2019
Culcairn Water Supply (ML)	44.16	35.54	48.58
Village Water Supply (ML)	70.96	85.88	100.95
Totals (ML)	115.12	121.42	149.53

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

ENVIRONMENT AND PLANNING

1. DEVELOPMENT APPLICATIONS PROCESSED FOR THE MONTH OF OCTOBER 2018

The schedule of development applications processed for the months of October 2018 is attached at **ANNEXURE 11**.

2. SENIOR WEEDS OFFICER'S REPORT - NOVEMBER 2018

Spraying on roadside shoulders has been ongoing.

St. John's Wort spraying has commenced in the western side of the shire with a lot of small plants growing after the recent rains.

Silverleaf Nightshade plants found on some roadside reserves near Walbundrie have been sprayed.

Inspections have continued for all weeds with particular emphasis being placed on Chilean Needle Grass. Property inspections for Blackberry and Sweet Briar have commenced and will continue through until the end of the year.

Murray Local Land Services has announced that Natasha Lappin is the new Regional Weed Coordinator for the Murray region. A meeting will be held soon as a way of introduction to the local government weed officers.

There has been no funding announcement made by the Minister at this time.

3. RANGER'S REPORT – OCTOBER 2018

COMPANION ANIMALS

No. of Complaints Received 15		Including: 2 barking dogs, 11 roaming dogs, dealing with 1 aggressive dog, nuisance dogs, menacing and dangerous dog compliance checks.	
No. of dog attacks:	1	Location: Burrumbuttock	7 sheep attacked. Dog seized, and then surrendered by owner and euthanased. Infringements issued.
Comments:	One dog surrendered by owner with broken leg. Dog handed over to Vet for operation and rehoming.		
		Dogs	Cats
In Council's Facility at Beginning of Month			
Captured & Returned to Owners		4	
Captured & Impounded		7	8
Released from Pound to Owners		3	1
Surrendered by Owners		2	
Rehomed		2	1
Euthanased		2	6

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

RANGER'S REPORT – OCTOBER 2018 [CONT'D]

Remaining in Council's Facility at End of Month		
--	--	--

FERAL CATS

No. of Complaints:	1
No. Feral Cats caught:	5

LIVESTOCK

	Cattle	Sheep	Horse	Rooster	Other Goats
No. of Reports of Stock on Roads	7	1			1
Instances - Returned to owners	6	1			
Impounded					1
Vehicle accidents involving stock	1				

Cow hit by truck on the Hume Highway. Minor damage to the truck.

OTHER LIVESTOCK, WILDLIFE COMPLAINTS

- Kangaroo euthanased after being hit by vehicle on Hume Highway.
- Duck control on Council's pools with NPWS Licence.

ABANDONED VEHICLES

- 5 vehicles currently impounded.
- 1 vehicle impounded from Olympic Highway Henty by Rangers.
- Walbundrie – trailers for sale on footpath, removed by owner.

POLLUTION AND ENVIRONMENTAL INCIDENTS

Inspection conducted: Overgrown Vegetation Unsafe Land	Inspections being conducted. 104 Notice of Proposed Orders sent. 49 Orders sent.
Pollution: Noise	Jindera – barking x 2 - warning and 14 day Notice to Register Dogs issued. Ongoing monitoring.
Pollution: Waste	Culcairn – household rubbish. Removed by Council. No owner identified. Cookardinia – waste 2m ² removed by Council owner not identified (old metal and household waste).

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

RANGER'S REPORT – OCTOBER 2018 [CONT'D]

ON-SITE SEWERAGE MANAGEMENT SYSTEMS

Inspection Type	Total	Pass	Fail
OSMS Compliance Inspections	2		2
Pre-Purchase Inspections	3		3
OSMS Orders issued	1		
OSMS Orders Compliance Inspections	11	11	
Plumbers Site Inspections	2		
OSMS Upgrade Applications Received	3		
OSMS Approvals To Do Works Issued	3		
OSMS Approvals To Operate Issued	1		
AWTS Service Contract Renewal Letters			
Local Government Application Approvals			
Local Government Approval Inspections			
Local Government Approval Soil Report Assessments			
OSMS Rate charge enquires			

OTHER WORKS CONDUCTED

- Companion Animal Registrations continuing to come in from the letters sent out and door knocking.
- Assist National Parks with swooping birds, magpies and plovers causing injuries.
- Magpie issue Holbrook sporting complex.
- RID online (Report Illegal Dumping online) updating with data entry.
- Property inspections unsightly and excessive cars.
- Holbrook and Culcairn Landfill site works and refuelling conducted.
- Landfill cameras checks.
- Assist RSPCA with animal welfare issue.
- Holbrook order incorrect keeping of birds.
- Culcairn landfill fires. Holbrook landfill fire (spontaneous combustion).
- Walbundrie show amusement ride inspections.
- Traffic control course renewals.
- Security fencing Asbestos houses, falling onto to footpaths in high winds.
- Environmental land inspection with Landcare Holbrook.

RECOMMENDATION

That Part B of the Agenda be received and noted.

**ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT THE
WALLA WALLA BOWLING AND RECREATION CLUB
ON WEDNESDAY, 21 NOVEMBER 2018**

PART C – COMMITTEE AND DELEGATE REPORTS

Attached, in **ANNEXURE 12**, are minutes/reports of the following meetings:

- Minutes of the Culcairn Community Development Committee Meeting held on 16 October 2018
- Minutes of the Greater Hume Youth Advisory Committee held on 1 November 2018
- Summary report for Greater Hume Shire following Squirrel Glider Advisory Group meeting held 30 October 2018. From Lou Bull Project Officer - Squirrel Glider LAMP Project

DELEGATE REPORTS

Nil.

RECOMMENDATION

That Part C of the Agenda be received and noted.