

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COUNCIL CHAMBERS, BALFOUR ST, CULCAIRN
ON WEDNESDAY, 25 JUNE 2025

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MAYORAL MINUTE

Nil

NOTICE OF MOTIONS

1. NOTICE OF MOTION CR ASHLEY LINDER – REQUEST FOR ADDITIONAL COMMUNICATIONS

Report By – Acting General Manager Mr. Colin Kane

REASON FOR REPORT

This report provides to Council a notice of motion submitted by Cr Ashley Linder in accordance with clause 3.10 of the Model Code of Meeting Practice (the Code). In accordance with clause 3.12 of the Code the Acting General Manager is providing a report in relation to the notice of motion.

REFERENCE TO DELIVERY PLAN

Nil relevant

DISCUSSION

As mentioned on the 20 May 2025 Cr Ashley Linder submitted a motion for inclusion in Councils business paper and that motion is provided below:

The motion has two parts:

1. Request clarification from our communication policy regarding suitable time frames for the Mayors response to emails and phone calls from fellow councillors requesting clarification or additional information.
2. Request for weekly updates, from General Manager/Mayor on weekly meetings for the purpose of keeping councillors informed.

This report is provided by the Acting General Manager in accordance with clause 3.12 to inform councillors so they can consider the motion.

With respect to the first part of the motion it is advised that Councils adopted communication policy the Communications Strategy and Implementation Policy 2018 and the associated Communications Strategy and Implementation Plan (the Plan) do not explicitly require the mayor to provide information to keep Councillors informed. The Plan does indicate that Councillors require access to communications so that they can conduct their role. From the Plan Councillor needs include:

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[cont.]

- Policies of Council
- Meeting procedures
- Budget and Strategies
- Statutory Information
- Organisational Reports
- Council Strategies
- Codes of Conduct
- Agenda and minutes
- Training and skill development

Under the Greater Hume Shire Council's Councillor Access to Information and Staff Policy (adopted 21 September 2022), councillors are entitled to access a wide range of information to support their civic duties and following are statement from the policy:

- *The General Manager is responsible for ensuring that councillors and administrators can access information necessary for the performance of their official functions.*
- *Persons nominated by the General Manager to provide information and advice to Councillors include the Directors. Only the General Manager and Directors can provide information and advice to Councillors and any other officer nominated by the General Manager and/or Director, from time to time*

The Greater Hume Shire Council's Model Code of Conduct does not prescribe detailed or mandatory communication protocols on the Mayor. The Model Code of Conduct does require the General Manager to do the following:

- *The General Manager is responsible for ensuring that councillors and administrators can access information necessary for the performance of their official functions.*

As mentioned above the General Manager has the responsibility to keep Councillors informed. With regard to part 2 of the motion it is advised that the General Manager has initiated internal communications, being a weekly update issued on Fridays with a view to keeping Councillors informed of the content of meetings between the Mayor and the General Manager. The weekly updates also include information on noteworthy matters that have occurred over the course of the week.

BUDGET IMPLICATIONS

Nil Relevant

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[cont.]

CONCLUSION

This report provides the motion as submitted under Clause 3.10 of the Greater Hume Code of Meeting Practice. The report provides information under the provisions of Clause 3.12 to permit Councillors to consider the Motion. It is noted within the report that there is a responsibility on the General Manager to provide Councillors with information in order for them to perform their civic duties. The General Manager has commenced providing an internal weekly communications report to Councillors.

RECOMMENDATION

The council consider the motion as submitted by Councillor Ashley Linder

The motion has two parts:

1. Request clarification from our communication policy regarding suitable time frames for the Mayors response to emails and phone calls from fellow councillors requesting clarification or additional information.
2. Request for weekly updates, from General Manager/Mayor weekly meetings for the purpose of keeping councillors informed.

OFFICERS' REPORTS – PART A - FOR DETERMINATION

ENVIRONMENT AND PLANNING

1. DRAFT BUSHFIRE MAPPING

Report prepared by Environmental Health & Building Surveyor – Sharyn Coulston

REASON FOR REPORT

This report is to provide feedback to Council on the conclusion of the public exhibition period for the draft bushfire prone map which was prepared by NSW Rural Fire Service.

REFERENCE TO DELIVERY PLAN

Nil relevant

DISCUSSION

Council has received a total of eight (8) submissions from the exhibition of the draft bushfire prone land map, these submissions all raise a similar concern which mostly relate to a possible increase in insurance to properties if the draft bushfire prone land map is adopted by Council. **(ANNEXURE 1)**

Council Officers are unable to predict if the changes to the current bushfire prone map will increase the cost of insurance however the consistent cry from the residents of Greater Hume Shire is that there will be a flow on effect in increased costs relating to insurance.

It is however, a general practice of insurance companies to increase insurance costs when changes are made to areas such as flood prone land and bushfire prone land.

Section 10.3 of the Environmental Planning & Assessment Act 1979 does require Council to review the designated bushfire prone land map which applies to its local government area every 5 years, this legislative requirement can be met by reviewing the amended bushfire prone land map that NSW RFS has supplied and deeming the changes recommended by the NSW RFS to not be necessary and such changes being a possible added financial burden to residents within the Shire.

The current 2011 bushfire prone land mapping is satisfactory for the purpose of development within the Shire.

Although the current 2011 bushfire prone land mapping doesn't include the vegetation category 3, this category consists of grasslands, freshwater wetlands, semi-arid woodlands, alpine complex and shrub lands, many of these are not present in the Greater Hume Shire area and most of the grasslands as suggested are managed farm land consisting of grazed pastures or managed cropping land.

Regardless of the Category rating these areas are assessed on a case-by-case basis at the time of a development application and a Bushfire Attack Level (BAL) is applied at the time of development consent.

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DRAFT BUSHFIRE MAPPING [cont.]

When a natural disaster occurs, be it fire or flood, it is generally the members of the farming and wider community who attend these events. Essentially to implement the draft bushfire prone land map could potentially put a higher financial burden on the community who provide the first responder emergency services to these disasters through increased insurance costs.

BUDGET IMPLICATIONS

There are no financial implications associated with this report.

CONCLUSION

In conclusion the Draft Bushfire Prone Map prepared by Rural Fire Service could potentially create an insurance cost burden to the farming and wider community.

Although the current 2011 bushfire prone land mapping doesn't include the vegetation category 3, this category consists of grasslands, freshwater wetlands, semi-arid woodlands, alpine complex and shrub lands, many of these are not present in the Greater Hume Shire area and most of the grasslands as suggested are managed farm land consisting of grazed pastures or managed cropping land.

Regardless of the Category rating these areas are assessed on a case-by-case basis at the time of a development application and a Bushfire Attack Level (BAL) is applied at the time of development consent.

RECOMMENDATION

1. That Council resolve to:
 - a. Reject the Draft Bushfire Prone Land Map supplied by NSW RFS
 - b. Maintain the Current 2011 Bushfire Prone Land Map
 - c. Council Planning Staff to review the Current 2011 Bushfire Prone Land Map in 5 years (2030) in accordance with Section 10.3 Bushfire Prone Land of the Environmental Planning & Assessment Act 1979).

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2. DRAFT GREATER HUME SECTION 7.12 DEVELOPMENT CONTROL PLAN - OUTCOME OF PUBLIC EXHIBITION

Report prepared by Acting General Manager – Colin Kane & Senior Town Planner- Gayan Wickramasinghe

REASON FOR REPORT

The purpose of this report is to present the outcomes of the public exhibition of the draft Greater Hume Section 7.12 Contributions Plan 2025 and to seek Council's endorsement of the Plan.

This report also advises Council that, upon endorsement of the 2025 Plan, the existing Greater Hume Shire Council Section 7.12 Local Infrastructure Contributions Plan 2023 will be repealed.

REFERENCE TO DELIVERY PLAN

The following strategies are directly or indirectly connected to the proposed Section 7.12 Contribution Plan, as outlined in the Greater Hume Shire Council Community Strategic Plan 2025-2035:

- a) *Continue to invest in better road maintenance, drainage, and footpaths across all towns and communities*
- b) *Continue to upgrade sporting facilities, pools, and parks to enhance recreation opportunities.*
- c) *Advocate and maintain affordable housing developments with well-planned infrastructure and open spaces.*

DISCUSSION

At its Ordinary Meeting on 23 April 2025, Council resolved to place the draft **Greater Hume Shire Council Section 7.12 Local Infrastructure Contributions Plan 2025** on public exhibition, subject to a minor amendment. Council also resolved to adopt the Plan, provided no submissions were received during the exhibition period.

The Council resolution was as follows:

- 1. *In the listed projects on page 38 of the report, Number 5. Walla Walla – Hall Childcare Centre Carpark Shade be replaced with funds being allocated to the Precinct / Water Tower project in Walla Walla.*
- 2. *Endorse that the draft Greater Hume Shire Local Infrastructure Contributions Plan 2025 be placed on public exhibition for a minimum of 28 days, in accordance with Schedule 1, Part 1, Division 1, Section 1 of the Environmental Planning and Assessment Act 1979;*
- 3. *Provide a further report to Council upon completion of the public exhibition period, should any submissions be received.*
- 4. *Adopt the draft plan if no submissions are received during the exhibition period.*
- 5. *Publish a copy of the Greater Hume Shire Council Section 7.12 Local Infrastructure Contribution Plan 2025 on Council's website.*

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DRAFT GREATER HUME SECTION 7.12 DEVELOPMENT CONTROL PLAN - OUTCOME OF PUBLIC EXHIBITION [cont.]

In line with point 1 of the above resolution, the draft Greater Hume Section 7.12 Contributions Plan 2025 was subsequently amended to incorporate provisions in response to Council's resolution.

Council then undertook public exhibition of the amended draft from 5 May 2025 to 3 June 2025. During the notification period, a total of six submissions were received. The table below provides excerpts from the submissions along with a summary of the officer's responses.

<p>Submission</p> <p><i>I support the Development Contributions Plan 2025. It's also great to see Walla Walla will benefit with funding towards completing the Water Tower precinct.."</i></p> <p>Officer's Response</p> <p>Noted.</p>
<p>Submission</p> <p><i>"I would like to see Council resolve that any future 7.12 Development Contributions Plan include a statement on the process of developing the works program. It is difficult for the public to make any specific comment about the proposal without understanding the rationale that led to the identification and prioritization of each specific work."</i></p> <p>Officer's Response</p> <p>No change is required. The work program within the Contributions Plan has been developed based on Council's Delivery Plan and Operational Plan. These documents are informed by community needs and are formulated through thorough consultation with relevant Council staff.</p>
<p>Submission</p> <p><i>"Would this levy be exempt if building homes for essential workers e.g. Health Staff and the applicant is a charitable entity.."</i></p> <p>Officer's Response</p> <p>Section 1.6 of the Plan outlines the circumstances under which Council is unable to impose the levy. These exemptions have been developed in accordance with Section 7.17 of the Environmental Planning and Assessment Act 1979. The exemptions do not reference essential workers. Therefore, the levy applies to all developments except those specifically outlined in Section 1.6 of the Greater Hume Section 7.12 Development Contributions Plan.</p>
<p>Submission</p> <p><i>As Chair of the Culcairn Community Development Committee, I write in support of the projects proposed for Culcairn under the Draft Section 7.12 Development Contributions Plan 2025. These projects reflect real, long-standing community needs and will deliver meaningful improvements to our town.</i></p> <p><i>We are particularly pleased to see the inclusion of the replacement of the cricket nets. These have been out of action for a number of years, and the Culcairn Cricket Club has worked tirelessly to find a funding solution. It is gratifying to see Council responding to this need and supporting local sport and recreation in such a tangible way. The proposed fencing of Eric Thomas Park is another priority that has been on our wish list for many years. With families and young children frequently using this park, proper fencing will significantly enhance safety and peace of mind for parents and carers.</i></p>

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Regarding the galvanised sheds near the Station Master's House. We would ask council to provide us with more information regarding this proposal and whether the community groups currently using the sheds have been consulted? Could we suggest we are all consulted on these council plans?

These initiatives demonstrate Council's commitment to listening to the community and acting on identified priorities. We thank you for your support and urge Council to proceed with these projects as outlined.

Officer's Response

The projects outlined in the work schedule were identified through community consultation conducted prior to the formulation of Council's Community Strategic Plan. These projects will be delivered through the Integrated Planning and Reporting framework.

Additionally, Council will consult the community by notifying adjacent landowners of any development application related to the demolition of sheds and improvements to car parking spaces.

Submission

"After reading the allocations I would like to ask the question as to whether any community consultations have taken place to arrive at these allocations?"

I also note that we are now going back to the old ways of our smaller towns/villages will again miss out due to our size. Walbundrie might be a small village but we are extremely hard working and contribute over 75% of funding to any grant we receive due to our hard working community. I ask that we along with other small villages be given the same consideration as our larger neighbouring towns when allocations are delivered.."

Officer's Response

Prior to prioritising the Community Strategic Plan, Council notified all townships and villages requesting their community infrastructure priority lists. It is noted that, although a notification was sent to the Walbundrie community, Council did not receive any correspondence in response.

As a result, Council was unfortunately unable to include any new projects for the Walbundrie Township in the current works program. Future works program may identify infrastructure that can be provided in villages.

However, it is important to note that Council has delivered a number of significant projects in Walbundrie in recent years. These include the sealing of roads within the recreational ground, the construction of public toilets and a rest area, and the development of a children's play area, among others.

Submission

A detailed submission (**ANNEXURE 2**) was received from Mr. Pinnuck, who noted that Council had not identified any projects within the Morvan Township. He also raised concern that, following the removal of the Morvan Community Park from the works program, the Morvan community had not been allocated alternative community infrastructure improvement projects, such as stormwater drainage works or the sealing of gravel streets.

Officer's Response

The concern raised by the submitter is acknowledged and considered to have merit. This matter has been discussed with Council's Engineering Department and other relevant staff. Council officers agree with the submission and, in response—reflecting Council's commitment to improving community infrastructure in Morven—two additional projects have

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been included in the works program: the sealing of Greene Street (West) and Richmond Street. The map has also been updated to reflect these changes **(ANNEXURE 3)**.

BUDGET IMPLICATIONS

The additional projects added to the work schedule do not have direct financial implications, as the works are planned to be undertaken over a number of years utilising S7.12 contributions.

CONCLUSION

Following consideration of submissions received during the formal public exhibition period, Council staff have made the necessary amendments to the Plan. The amended policy reflects the community's needs within the Greater Hume Local Government Area. The Plan has been prepared in accordance with the Environmental Planning and Assessment Act 1979 and relevant Ministerial directions and guidelines.

It is recommended that Council adopt the draft Section 7.12 Contributions Plan to ensure that future development continues to contribute appropriately to the provision of essential community infrastructure.

RECOMMENDATION

That Council:

1. Receive and note the submissions received during the public exhibition period of the draft Plan, as outlined in the body of this report.
2. Adopt the amended Greater Hume Section 7.12 Contributions Plan 2025 included as **(ANNEXURE 3)** and publish a copy of the Plan on Council's website.
3. Repeal the existing **Greater Hume Development Contributions Plan 2023**.

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Report prepared by Acting General Manager – Colin Kane & Senior Town Planner- Gayan Wickramasinghe

REASON FOR REPORT

The purpose of this report is to seek a resolution from Council to request the NSW Department of Planning, Housing and Infrastructure to finalise the Planning Proposal to amend the zoning and minimum lot size provisions for land located on Lot 136–138 in DP753751 and Lot 1 in DP240321, situated at the intersection of Culcairn–Holbrook Road and Morven–Cookardinia Road, Morven NSW 2660.

REFERENCE TO DELIVERY PLAN

The following strategies have direct or indirect connection with the planning proposal as outlined in the Greater Hume Council Community Strategic Plan 2022-2032:

- *'Promote Greater Hume as a great place to live, work, visit and invest;*
- *Pursue a high standard of planning, urban design and development that supports urban centres and rural localities.'*

DISCUSSION

Council has received a privately initiated Planning Proposal via the NSW Planning Portal (**ANNEXURE 4**) from Habitat Planning (hereafter referred to as the Applicant) seeking an amendment to the Greater Hume Local Environmental Plan (GHLEP) 2012.

The Planning Proposal relates to land comprising Lot 1 in DP240321 and Lots 136–138 in DP753751, located at Culcairn–Holbrook Road and Morven–Cookardinia Road, Morven. Under the current GHLEP 2012 land use zoning and minimum lot size maps:

- Lot 1 in DP240321 is zoned RU1 Primary Production with a minimum lot size of 100 hectares, and
- Lots 136–138 in DP753751 are zoned RU4 Primary Production Small Lots with a minimum lot size of 8 hectares.

The Planning Proposal seeks to:

- Amend the land zoning of the subject lots from RU1 Primary Production and RU4 Primary Production Small Lots to R5 Large Lot Residential, and
- Amend the minimum lot size map to reduce the applicable minimum lot sizes from 100 hectares and 8 hectares to 2 hectares, respectively.

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[cont.]

These proposed changes are illustrated in **Figures 1 - 5**.

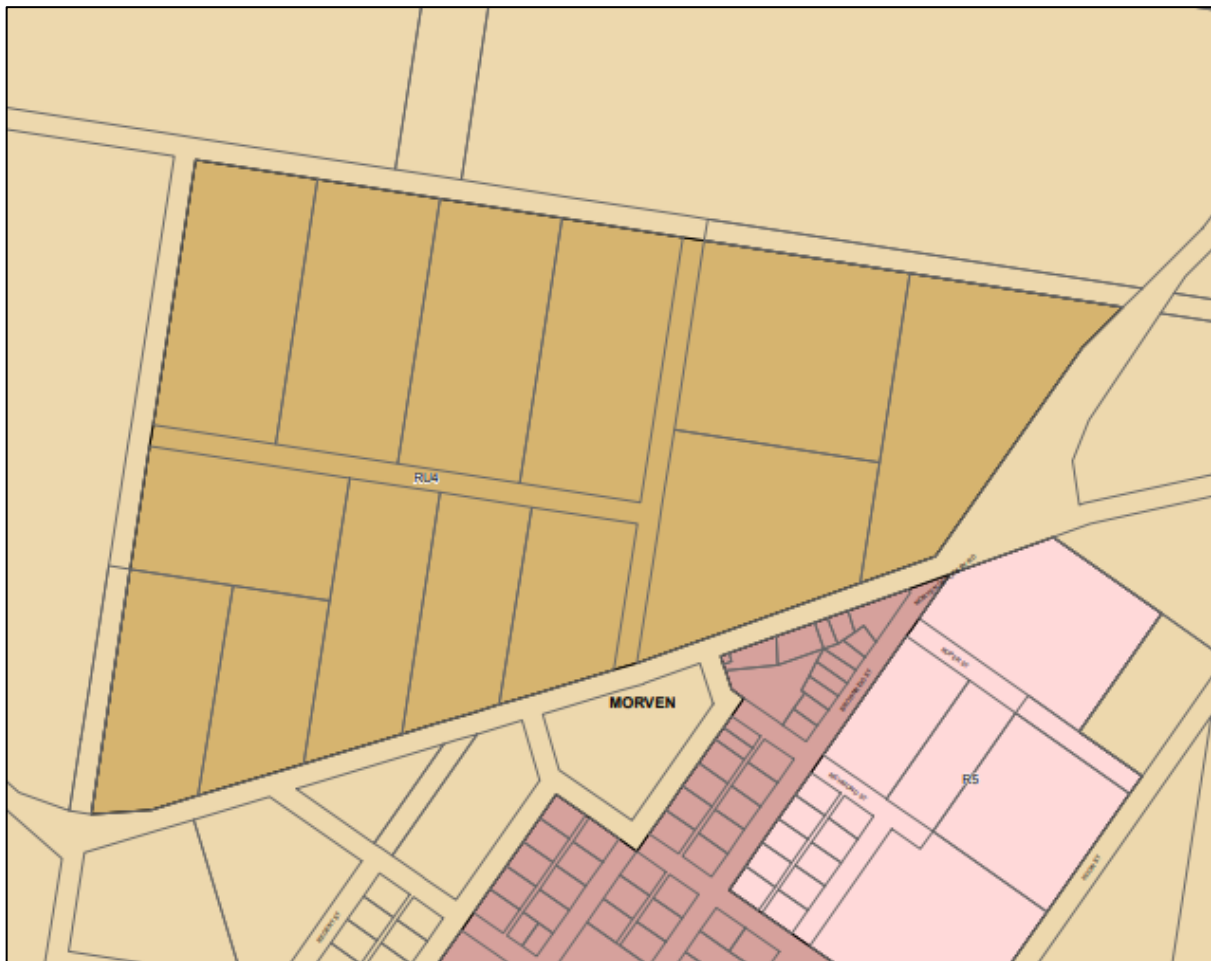


Figure 1 – The site subject of the proposal as shown on the GHLEP 2012 Land Zoning Map-Sheet LZN_003C;
Source: GHLEP 2012

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AT CULCAIRN-HOLBROOK ROAD AND MORVEN-COOKADINNIA ROAD, MORVEN NSW 2660
[cont.]



Figure 2 – The colour index as shown on the GHLEP 2012 SheetLZN_003C.

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[cont.]

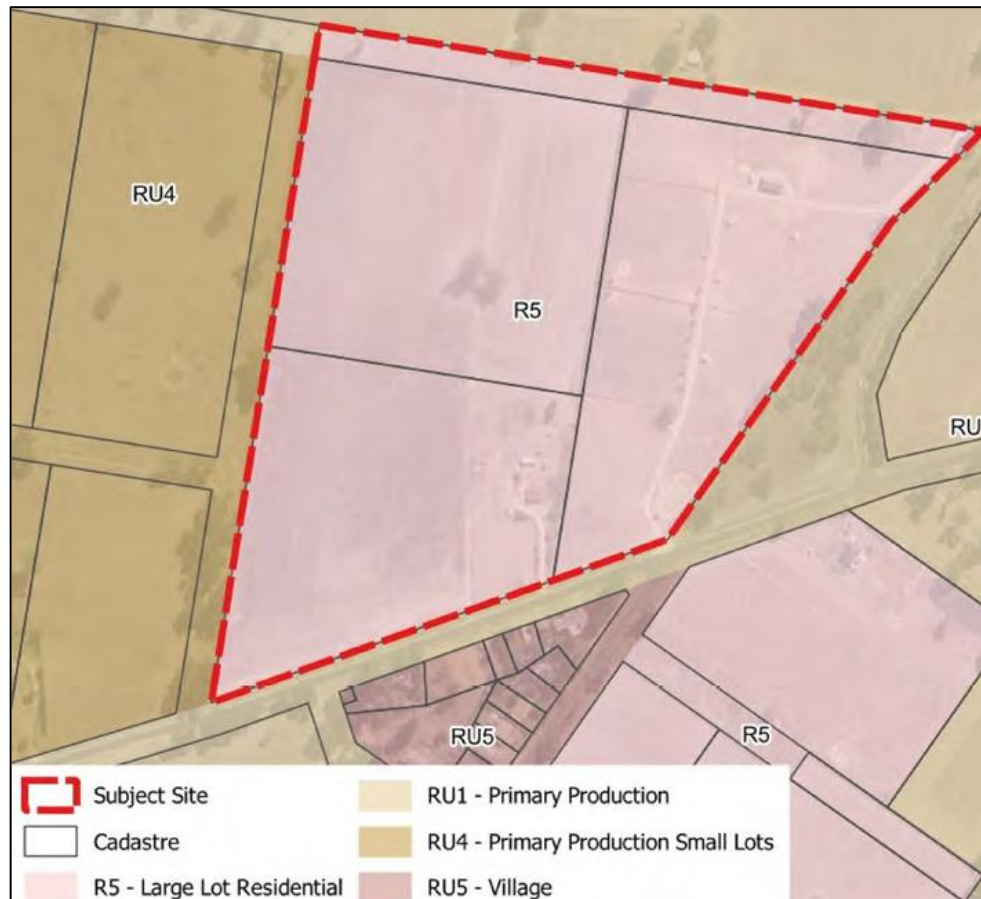


Figure 3 – Proposed Minimum Lot Size Map. Source: Planning Proposal documentation, Habitat Planning

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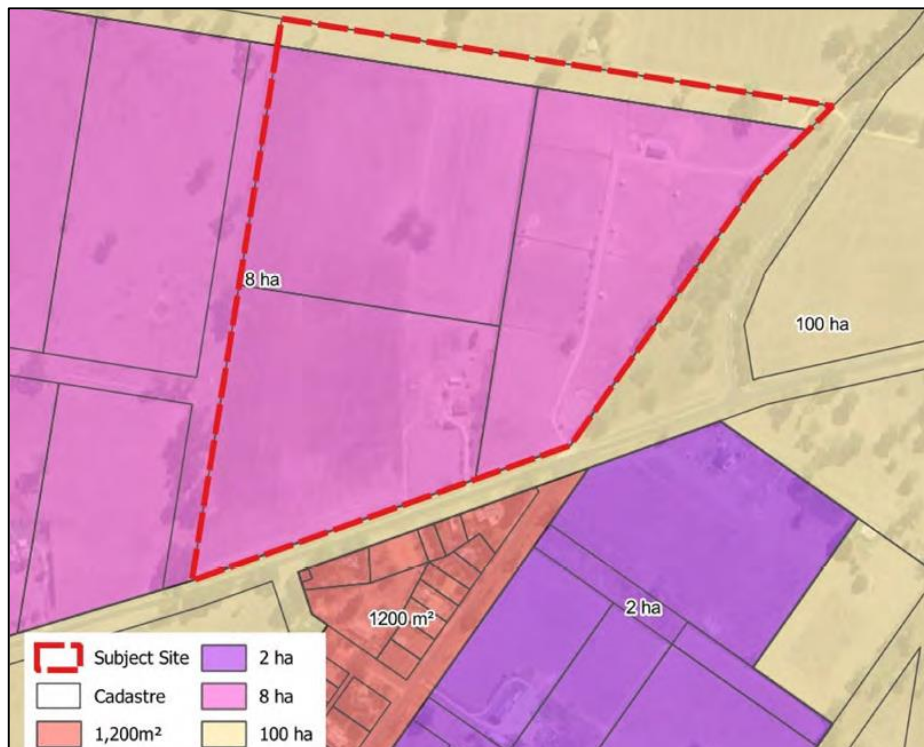


Figure 4 – Current Minimum Lot Size Map Source: Planning Proposal documentation, Habitat Planning

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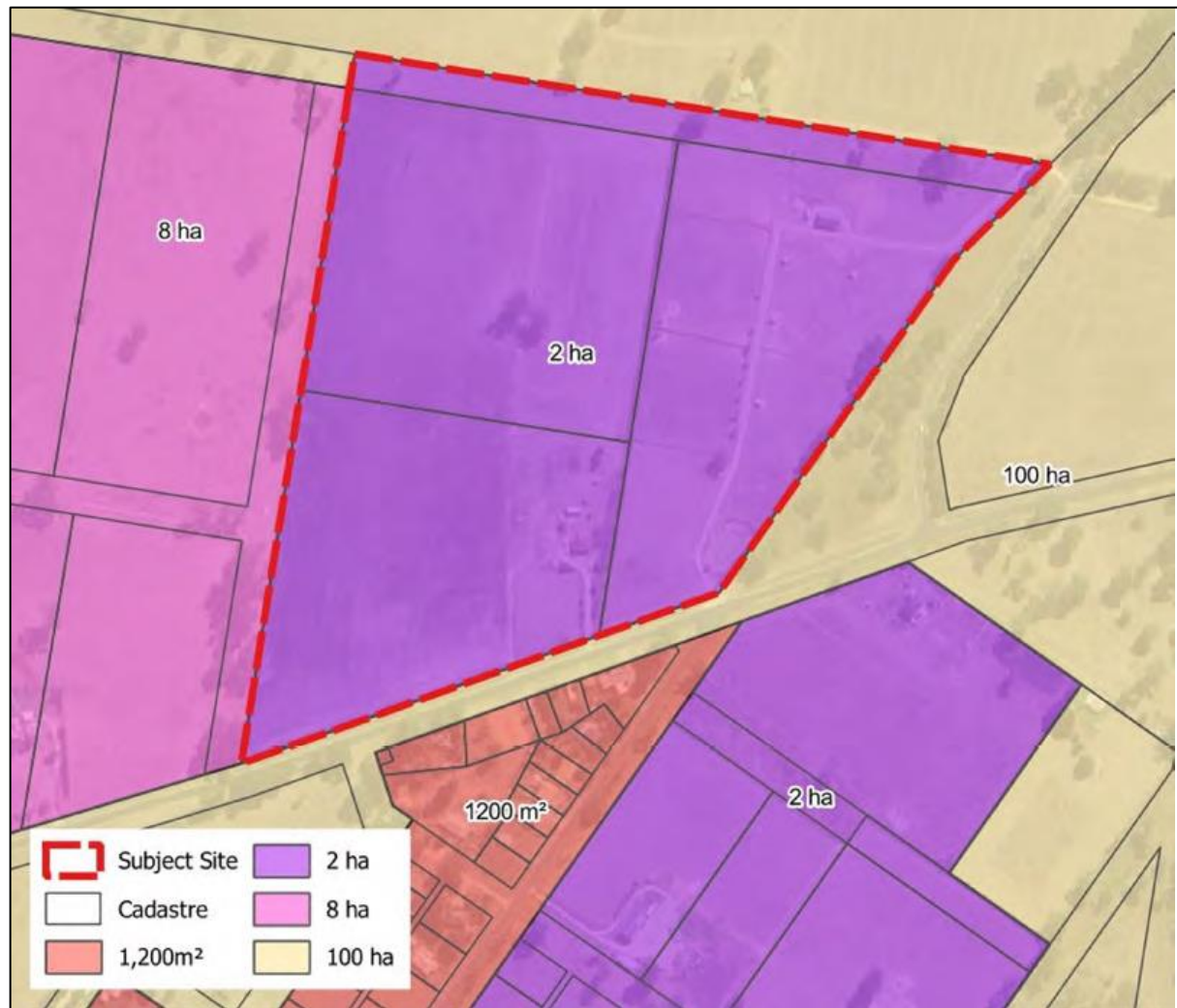


Figure 5 – Proposed Minimum Lot Size Map Source: Planning Proposal documentation, Habitat Planning

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[cont.]

At the Ordinary Meeting held on 18 December 2024, a report was presented by Council's Director of Planning and Environment – Mr Colin Kane, to initiate the rezoning process for the subject land. Councillors considered the report and resolved that:

That Council:

1. *In accordance with Section 3.34 of the Environmental Planning and Assessment Act 1979 Council resolve to submit to the Department of Planning Housing Infrastructure the planning proposal for changes to the zoning and minimum lot size at 2028 Culcairn-Holbrook Road and Morven-Cookardinia Road, Morven and seek a conditional Gateway Determination.*
2. *Council resolve to exhibit the planning proposal in accordance with the Gateway Determination.*
3. *Concurrently with Council advertising a Gateway Determination the proponent is to undertake the Detailed Site Investigation for Council consideration.'*

In accordance with Council's decision (**Minute No. 6777**), a request for Gateway Determination was submitted via the NSW Planning Portal to the Department of Planning, Housing and Infrastructure (hereafter referred to as the Department).

In its response dated 10 February 2024, the Department issued a Gateway Determination (**ANNEXURE 4**) for the Planning Proposal, subject to a number of conditions, which are summarised as follows:

1. Prior to public exhibition, consultation is required with Department of Climate Change, Energy, the Environment and Water (DCCEEW) under section 3.34(2)(d) of the Act and/or to comply with the requirements of applicable directions of the Minister under section 9 of the Act. DCCEEW is to be provided with a copy of the planning proposal and any relevant supporting material and given at least 30 working days to comment on the proposal.
2. Public exhibition is required under section 3.34(2)(c) and clause 4 of Schedule 1 to the Act as follows:
 - a) the planning proposal is categorised as standard as described in the Local Environmental Plan Making Guideline (Department of Planning and Environment, August 2023) and must be made publicly available for a minimum of 20 working days; and
 - b) the planning proposal authority must comply with the notice requirements for public exhibition of planning proposals and the specifications for material that must be made publicly available along with planning proposals as identified in Local Environmental Plan Making Guideline (Department of Planning and Environment, August 2023).

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[cont.]

3. A public hearing is not required to be held into the matter by any person or body under section 3.34(2)(e) of the Act. This does not discharge Council from any obligation it may otherwise have to conduct a public hearing (for example, in response to a submission or if reclassifying land).

The Department, in its Gateway Determination letter, also authorised Council to finalise the amendment to the planning controls.

In addition, in accordance with Council's adopted resolution (**Minute No. 6777**), Council requested that the Applicant provide a detailed Site Investigation Report. In response, the Applicant submitted the report, which concluded that gross asbestos contamination is not present within the investigation area and that the land is suitable for the proposed rezoning and future residential use, provided the following management strategies are implemented:

- *"Any further finds of bonded asbestos containing material on the site surface should be picked and removed in line with the SafeWork NSW Code of Practice: How to safely remove asbestos 2019.*
- *Any asbestos or fill material generated from the investigation area should be managed in accordance with the NSW EPA Waste Classification Guidelines. This is normally a standard development consent condition.*
- *Unexpected finds are possible during development and care must be taken to identify and evaluate these under the unexpected finds protocol."*

In light of the above, Council is satisfied that these requirements can be addressed through appropriate conditions of any future development consent, once the rezoning process has been finalised.

In accordance with **Condition 1** of the Gateway Determination, the Planning Proposal was referred to the Department of Climate Change, Energy, the Environment and Water (DCCEEW) for comment. In its correspondence dated 20 March 2025, the Department provided the following response:

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COUNCIL CHAMBERS, BALFOUR ST, CULCAIRN
ON WEDNESDAY, 25 JUNE 2025

PLANNING PROPOSAL TO AMEND GREATER HUME LOCAL ENVIRONMENTAL PLAN 2012 -
ZONING & MINIMUM LOT SIZE CHANGES ON LOT 136-138 IN DP753751 AND LOT 1 IN DP240321
AT CULCAIRN-HOLBROOK ROAD AND MORVEN-COOKADINNIA ROAD, MORVEN NSW 2660
[cont.]

“Flood Risk Management

The proponent has prepared a flood impact and risk assessment (FIRA) to support the planning proposal. The FIRA indicates that the subject site is susceptible to local flooding, however the flood risks posed to the subject site are of minor significance and can be managed by adopting minimum floor levels. RD generally agrees with the findings and recommendations provided in the FIRA provided that future development:

- *is commensurate with the flood constraints (flood hazard and function) on each lot*
- *does not increase the flood levels at any existing off-site dwellings.*

Biodiversity

Biodiversity values may be present on the subject site, including in areas without trees or outside of the areas mapped for native vegetation. We recommend that any future development application includes a ground-truthed biodiversity assessment to determine the extent of native vegetation on and around the subject site. Any future development should be designed to avoid and minimise potential clearing and impacts to threatened species and communities.”

In light of the above response, Council staff consider that the Department of Climate Change, Energy, the Environment and Water (DCCEE) does not object to the proposal. Further clarification was sought prior to the exhibition on 8 April 2025. In an email correspondence dated 9 April 2025 (**ANNEXURE 4**), Claire Coulson, Senior Conservation Planning Officer at DCCEE, confirmed that the Flood Impact Risk Assessment (FIRA) included in the proposal provides Council with sufficient information regarding flood risk to proceed without further assessment or amendment. The officer also reiterated that DCCEE has no objection to the proposal being exhibited or progressing to finalisation.

Public Exhibition

As required under **Conditions 2(a) and 2(b)** of the Gateway Determination, the Planning Proposal, together with the relevant maps and supplementary documents, was published on Council's website from Tuesday, 22 April 2025 to Wednesday, 21 May 2025 under the 'Have Your Say – On Exhibition' section and on the NSW Planning Portal. The proposal was also notified in writing to adjoining landowners, and a hard copy was made available for viewing at Council's Culcairn Office.

During the public exhibition period, Council did not receive any submissions.

The proposal did not require a public hearing in accordance with **Condition 3** of the Gateway Determination.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COUNCIL CHAMBERS, BALFOUR ST, CULCAIRN
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PLANNING PROPOSAL TO AMEND GREATER HUME LOCAL ENVIRONMENTAL PLAN 2012 -
ZONING & MINIMUM LOT SIZE CHANGES ON LOT 136-138 IN DP753751 AND LOT 1 IN DP240321
AT CULCAIRN-HOLBROOK ROAD AND MORVEN-COOKADINNIA ROAD, MORVEN NSW 2660
[cont.]

BUDGET IMPLICATIONS

All associated costs will be borne by the beneficiary of the proposal.

CONCLUSION

The Planning Proposal has been prepared in accordance with the relevant strategic planning framework and demonstrates consistency with applicable state and local planning policies. Council considers that the Proposal presents an opportunity for the site to accommodate future large lot residential growth and support the surrounding village areas as a large lot commuter village.

Public consultation, including consultation with Government Departments, has been undertaken in accordance with the Gateway Determination. Feedback received (Government Department) indicates no objections to the proposal in its current form; therefore, no amendments were required. Additionally, the public exhibition period resulted in no submissions being received by Council.

The Gateway Determination letter dated 10 February 2024 stipulates that the Planning Proposal must be completed before 24 November 2024. Council, as the plan-making authority, is satisfied that all conditions outlined in the Gateway Determination have been met. Accordingly, in accordance with Section 3.36(2)(a) of the Environmental Planning and Assessment Act 1979, the Planning Proposal can now be finalised.

RECOMMENDATION

That Council:

4. Endorse the Planning Proposal to amend the Greater Hume Local Environmental Plan (GHLEP) 2012 to amend the zoning and minimum lot size provisions for land situated on Lots 136–138 in DP753751 and Lot 1 in DP240321, at Culcairn-Holbrook Road and Morven-Cookardinia Road, Morven NSW 2660;
5. Finalise the Planning Proposal in accordance with Section 3.36(2)(a) of the Environmental Planning and Assessment Act 1979; and
6. Undertake the necessary tasks to obtain the NSW Parliamentary Counsel's Opinion (PCO) with a request to draft the amendment to the GHLEP 2012.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COUNCIL CHAMBERS, BALFOUR ST, CULCAIRN
ON WEDNESDAY, 25 JUNE 2025

CORPORATE AND COMMUNITY SERVICES

1. GREATER HUME COUNCIL HENTY LIBRARY OPENING HOURS AND DAYS

Report prepared by Director Corporate and Community Services – Louise Frichot

REASON FOR REPORT

To seek a resolution to increase the days and hours that the Henty Library is open.

REFERENCE TO DELIVERY PLAN ACTION

Theme Healthy Communities.

Objective Our communities are welcoming and inclusive to support diversity and social connectedness.
Our lifestyle and services nurture the health and wellbeing of the individual and community as a whole.

DISCUSSION

The community have made several requests over the past years to increase the number of days and hours that the Henty Library is open. Currently, the Library operates four a week (Tuesday to Friday) 12pm to 5pm.

A proposal is made to increase the number of days to include Monday's and that the library be open one morning a week.

It is proposed that the Henty Library should extend its operating hours and days to include Monday's 9am to 2pm. This will enable those customer's that are unable to or would prefer to access the library earlier in the day for example seniors or young children to access the library. It would enable our current users to continue accessing the library as normal, with no disruption to current hours and days.

This proposal aligns with the Community Strategic Plan and Delivery Program and its objectives of:

- Utilise library & CR Centres to improve delivery of relevant services for the community and ways to engage and consult with the community face-to-face.
- Advocate and support provision of more social activities and support networks for retirees and seniors.
- Improve access to youth programs across our communities.

ORDINARY MEETING OF GREATER HUME COUNCIL
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GREATER HUME COUNCIL HENTY LIBRARY OPENING HOURS AND DAYS [cont.]

BUDGET IMPLICATION

Costs associated with the increase in opening hours and days are fully funded in the 2025/2026 future budget allocations.

CONCLUSION

Greater Hume Council extends the Henty Library Operating hours and days to include Monday's 9am to 2pm.

RECOMMENDATION

That Council:

1. Authorise the proposal to increase the Henty Library Operating hours to include Monday's 9am to 2pm effective Monday 30th June 2025.

ORDINARY MEETING OF GREATER HUME COUNCIL
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2. ADOPTION OF POLICY CHILDREN SERVICES SAFE ARRIVAL AND TRANSPORTATION OF CHILDREN POLICY

Report prepared by Director Corporate and Community Services – Louise Frichot

REASON FOR REPORT

To present the revised draft policies as follows:

Children Services Safe Arrival and Transportation of Children Policy

REFERENCE TO DELIVERY PLAN ACTION

Theme: Leadership & Communication
Objective: Our leadership and communication cultivate confidence in our future direction.
Outcome: Our decision-making is inclusive, collaborative and encourages ownership of our future.

DISCUSSION

At the April meeting of Council a draft Children Services Safe Arrival and Transportation of Children Policy was presented for endorsement by Council prior to public exhibition. At that meeting the following was resolved:

That Council:

1. *adopt the Draft Payment of Children Services Safe Arrival and Transportation of Children Policy.*
2. *place the Draft Policy on public exhibition for 28 days and consider any submissions at the May 2025 Council meeting.*

The Draft has been included as **(ANNEXURE 5)** for Councillors information.

Following the public exhibition and closure for submission the Author advises that no submissions or representations have been made to Council.

Accordingly, it is recommended that Council adopt the Children Services Safe Arrival and Transportation of Children Policy.

ORDINARY MEETING OF GREATER HUME COUNCIL
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ADOPTION OF POLICY CHILDREN SERVICES SAFE ARRIVAL AND TRANSPORTATION OF
CHILDREN POLICY [cont.]

BUDGET IMPLICATION

Nil

CONCLUSION

Following the public exhibition and closure for submission the Author advises that no submissions or representations have been made to Council.

Accordingly, it is recommended that Council adopt the Children Services Safe Arrival and Transportation of Children Policy.

RECOMMENDATION

That Council:

Adopt the draft Children Services Safe Arrival and Transportation of Children Policy, as publicly exhibited.

ORDINARY MEETING OF GREATER HUME COUNCIL
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3. DELIVERY PROGRAM 2025 / 2029 AND OPERATIONAL PLAN 2025 / 2026 INCLUDING ESTIMATES OF INCOME AND EXPENDITURE 2025 / 2029, REVENUE POLICY 2025 / 2029 AND RESOURCING STRATEGY 2025/2029

Report prepared by Director Corporate and Community Services – Louise Frichot

REASON FOR REPORT

To present the Draft Delivery Program 2025/2029, Draft Operational Plan 2025 / 2026 including estimates of income and expenditure 2025 / 2029 and Revenue Policy 2025 / 2029 and Draft Resourcing Strategy 2025/2029 for formal adoption by Council.

REFERENCE TO DELIVERY PLAN ACTION

Nil

DISCUSSION

Council's Draft Delivery Program 2025/2029, Draft Operational Plan 2025 / 2026 including estimates of income and expenditure 2025 / 2029 and Revenue Policy 2025 / 2029 and Draft Resourcing Strategy 2025/2029 have been on display for public comment with a number of submissions received.

At the time of preparing this report, a total of nine (9) submissions have been received in relation to budget priorities and other matters relevant to the community. Copies of each submission are included as **(ANNEXURE 6)** The following table summarises the major items raised in each submission.

Submission Topic	Management Response
Clarification of Funding Sources in the Operational Plan in relation to grant funding being secured or still to be sought.	All Grant Funding is reported to Council each month as a Part B Grants Report. The Part B Report will state what grant funding has been applied for and what grant applications have been successful and unsuccessful.
Inconsistencies between the Budget and Operational Plan. Funding allocated for the re-sealing of Balfour Street and Railway Parade in Culcairn for 2025/2026 however this was not represented in the Draft Operational Plan 2025/2026.	There are no inconsistencies, and this item is provided for in the Draft Operational Plan and Budget for 2025-26 – Road Construction Program (Urban Road) for 2025-2026, \$350,000 and Regional Roads Block Grant. Main road 331 for \$400,000.
Acknowledge of Resealing Commitment. Appreciation to Council for including in the 2025/2026 Budget the resealing of Balfour Street and Railway Parade in Culcairn.	Noted and appreciated.
Draft Section 7.12 Development Contributions Plan 2025. The omission of projects for the Morven Community in the 2025/2026 Operational Plan after the Morven Community Park items were originally included and later deferred and removed. Except for \$50,000 for street lighting allocation in the Operational Plan for 2025/2026.	Council proposes the following projects for the Morven Community (allocated from Section 7.12 Development Contributions): <ul style="list-style-type: none"> \$100k for Sealing Richmond St Morven \$150k for Sealing Greene St (West Section) Morven.
Draft Fees & Charges 2025- 2026. Request to reduce charges for bulk water/standpipe access.	Charges for water are determined on a user pays system with full cost recovery,

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Consideration for concessions on drought to be more transparent.	which in this instance is \$3.40 per kl.
Request for a Pedestrian/Bike Path from Jindera to top of Jindera Gap.	Council have determined that this project is not a priority at this stage.
Five (5) objections to the Draft Delivery Plan Budget 2025/2026 to 2028/2029 and the \$4M allocation to the Jindera Multipurpose Hall and request for community consultation.	Council note that a Capital Expenditure Review and a Preliminary Business Case will need to be undertaken prior to this project which involves community consultation.
Recommendation to include the Burrumbuttock Multipurpose Community Centre on the basis that it is shovel ready.	. In the process of budget deliberations this project was not recommended to be included in the Draft Budget 2025/2026 – 2028/2029.
Draft 2025-2026 Fees & Charges – Request to add Developer Charges to ensure long term infrastructure replacement costings do not come from rate payer contributions.	Developer Charges are provided for outside of the operational plan process and are governed under Section 64 of <i>The Local Government Act 1993</i> and Section 7.11 and Section 7.12 of the <i>Environmental Planning & Assessment Act</i> .

CONCLUSION

The draft budget as presented provides for a small surplus in the 2025/2026 year. Council's 2025/2029 Delivery Program and associated 2025/2026 Operational Plan have been developed to include specific actions associated with the strategies and outcomes detailed in Council's Community Strategic Plan.

RECOMMENDATION

THAT:

1. Council note and consider the public submissions made in respect to the 2025/2029 Delivery Program and 2025/2026 Draft Operational Plan, Draft Resourcing Strategy 2025/2029
2. The 2025/2029 Resourcing Strategy, 2022/2026 Delivery Program and the 2025/2026 Operational Plan incorporating estimates of income and expenditure 2025/2029 for Council's General, Sewerage and Water Supply Funds be adopted
3. Fees and Charges as advertised in the Draft Revenue Policy be adopted and implemented from 1 July 2025
4. In accordance with Section 535 of the Local Government Act 1993 Council **make** the following Rates and Charges for the period 1 July 2025 to 30 June 2026

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DELIVERY PROGRAM 2025 / 2029 AND OPERATIONAL PLAN 2025 / 2026 INCLUDING
ESTIMATES OF INCOME AND EXPENDITURE 2025 / 2029, REVENUE POLICY 2025 / 2029 AND
RESOURCING STRATEGY 2025/2029 [cont.]

ORDINARY RATES

Council **makes** the following rates for the rating year 1 July 2025 to 30 June 2026, comprising a base rate under Section 499 and an ad valorem amount under Section 498 of the Local Government Act 1993.

- a. **Residential** – An ordinary rate of zero point four six eight zero one five (0.468015) cents in the dollar on the land value in addition to a base amount of four hundred and ninety five dollars (\$495.00) per assessment being forty nine point six percent (49.6%) of the total amount payable on all ratable land in the Greater Hume Shire categorised as “Residential” in accordance with Section 516 of the Local Government Act 1993 be now made for the period 1 July 2025 to 30 June 2026 and in accordance with Section 543(1) of the Local Government Act 1993 this rate be named “Residential”.
- b. **Residential – Villages** – An ordinary rate of zero point two six eight two nine six (0.268296) cents in the dollar on the land value in addition to a base amount of four hundred and ten dollars (\$410.00) per assessment being forty nine point four percent (49.4%) of the total amount payable on all ratable land in the Greater Hume Shire categorised as “Residential” sub- category “Villages” in accordance with Section 516 and Section 529 (1) of the Local Government Act 1993 be now made for the period 1 July 2025 to 30 June 2026 and in accordance with Section 543(1) of the Local Government Act 1993 this rate be named “Residential – Villages”.
- c. **Residential – Rural** – An ordinary rate of zero point two five seven three three three (0.257333) cents in the dollar on the land value in addition to a base amount of four hundred and ten dollars (\$410.00) per assessment being thirty point none percent (29.9%) of the total amount payable on all ratable land in the Greater Hume Shire categorised as “Residential” sub-category “Rural” in accordance with Section 516 and Section 529(1) of the Local Government Act 1993 be now made for the period 1 July 2025 to 30 June 2026 and in accordance with Section 543(1) of the Local Government Act 1993 this rate be named “Residential – Rural”.
- d. **Business** – An ordinary rate of zero point four six four zero six eight (0.464068) cents in the dollar on the land value in addition to a base amount of five hundred and twenty five dollars (\$525.00) per assessment being forty nine point five percent (49.5%) of the total amount payable on all ratable land in the Greater Hume Shire categorised as “Business” in accordance with Section 518 of the Local Government Act 1993 be now made for the period 1 July 2025 to 30 June 2026 and in accordance with Section 543(1) of the Local Government Act 1993 this rate be named “Business”.

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DELIVERY PROGRAM 2025 / 2029 AND OPERATIONAL PLAN 2025 / 2026 INCLUDING
ESTIMATES OF INCOME AND EXPENDITURE 2025 / 2029, REVENUE POLICY 2025 / 2029 AND
RESOURCING STRATEGY 2025/2029 [cont.]

- e. **Farmland – Ordinary** – An ordinary rate of zero point zero eight eight seven five six (0.088756) cents in the dollar on the land value in addition to a base amount of four hundred and ten dollars (\$410.00) per assessment being fourteen point six percent (14.6%) of the total amount payable on all ratable land in the Greater Hume Shire categorised as “Farmland” in accordance with Section 515 of the Local Government Act 1993 be now made for the period 1 July 2025 to 30 June 2026 and in accordance with Section 543(1) of the Local Government Act 1993 this rate be named “Farmland – Ordinary”.
- f. **Farmland – High Intensity Forestry** – An ordinary rate of zero point nine seven two seven nine two (0.972792) cents in the dollar on the land value in addition to a base amount of two hundred and seventy dollars (\$270.00) per assessment being fifteen point seven percent (15.7%) of the total amount payable on all ratable land in the Greater Hume Shire categorised as “Farmland” sub- category “High Intensity Forestry” in accordance with Section 515 and Section 529(1) of the Local Government Act 1993 be now made for the period 1 July 2025 to 30 June 2026 and in accordance with Section 543(1) of the Local Government Act 1993 this rate be named “Farmland – High Intensity Forestry”.

WATER SUPPLY CHARGES

Council makes the water supply charges for the period 1 July 2025 to 30 June 2026 as follows.

- a. An annual water availability charge of three hundred and seventy dollars (\$370.00) per assessment be charged on all strata, single residential and unmetered rateable land categorised Residential, Residential-Villages or Residential - Rural in accordance with Section 501 and Section 552 of the Local Government Act 1993 be now made for the period 1 July 2025 to 30 June 2026 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named “Water Access Charge”.
- b. An annual water availability charge based on water meter size for non-rateable and multi residential properties as follows:

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ESTIMATES OF INCOME AND EXPENDITURE 2025 / 2029, REVENUE POLICY 2025 / 2029 AND
RESOURCING STRATEGY 2025/2029 [cont.]

PRICING STRUCTURE – GREATER HUME WATER SCHEME	
Component	2025/2026 Charges
Water Meter Size	
20mm	\$370.00
25mm	\$488.00
32mm	\$551.00
40mm	\$640.00
50mm	\$745.00
80mm	\$1,028.00

be charged per meter on all multi residential ratable land categorised as Residential, Residential-Villages or Residential - Rural in accordance with Section 501 and Section 552 of the Local Government Act 1993 and non-ratable land in accordance with Section 503 of the Local Government Act 1993 be now made for the period 1 July 2025 to 30 June 2026 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named “Water Access Charge”.

- c. An annual water availability charge of three hundred and seventy dollars (\$370.00) be charged on all unmetered rateable land categorised as Business or Farmland in accordance with Section 501 and Section 552 of the Local Government Act 1993 be now made for the period 1 July 2025 to 30 June 2026 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named “Water Access Charge”.

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DELIVERY PROGRAM 2025 / 2029 AND OPERATIONAL PLAN 2025 / 2026 INCLUDING
ESTIMATES OF INCOME AND EXPENDITURE 2025 / 2029, REVENUE POLICY 2025 / 2029 AND
RESOURCING STRATEGY 2025/2029 [cont.]

- d. An annual water availability charge based on water meter size as follows:

PRICING STRUCTURE – GREATER HUME WATER SCHEME	
Component	2024/2025 Charges
Water Meter Size	
20mm	\$370.00
25mm	\$488.00
32mm	\$551.00
40mm	\$640.00
50mm	\$745.00
80mm	\$1,028.00

be charged per meter on all rateable land categorised as Business or Farmland in accordance with Section 501 and Section 552 of the Local Government Act 1993 be now made for the period 1 July 2025 to 30 June 2026 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named "Water Access Charge

- a. A water consumption charge per kilolitre as follows:

PRICING STRUCTURE – GREATER HUME WATER SCHEME	
Component	2025/2026 Charges
Usage Charge per KL \$	
< 200kl per kl	\$2.05
>200kl per kl	\$3.20

be charged on all metered assessments in accordance with Section 502 of the Local Government Act 1993 be now made for the period 1 July 2025 to 30 June 2026 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named "Water Consumption".

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DELIVERY PROGRAM 2025 / 2029 AND OPERATIONAL PLAN 2025 / 2026 INCLUDING
ESTIMATES OF INCOME AND EXPENDITURE 2025 / 2029, REVENUE POLICY 2025 / 2029 AND
RESOURCING STRATEGY 2025/2029 [cont.]

SEWERAGE RATES

Council makes the sewerage charges for the period 1 July 2025 to 30 June 2026 as follows.

- a. An annual sewerage availability charge of five hundred and eighty eight dollars (\$588.00) per assessment be charged on all strata, single residential and unmetered rateable land categorised Residential or Residential - Villages in accordance with Section 501 and Section 552 of the Local Government Act 1993 be now made for the period 1 July 2024 to 30 June 2025 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named "Sewer Access Charge".
- b. An annual sewerage availability charge based on water meter size for non-rateable assessments and multi residential properties as follows:

PRICING STRUCTURE – GREATER HUME SEWER SCHEME	
Component	2025/2026 Charges
Water Meter Size	
20mm	\$332.00
25mm	\$378.00
32mm	\$437.00
40mm	\$510.00
50mm	\$609.00
80mm	\$838.00

be charged per meter on all multi residential ratable land categorised as Residential or Residential – Villages in accordance with Section 501 and Section 552 of the Local Government Act 1993 and non-ratable land in accordance with Section 503 of the Local Government Act 1993 be now made for the period 1 July 2025 to 30 June 2026 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named "Sewer Access Charge".

- c. An annual sewerage availability charge of five hundred and eighty eight dollars (\$588.00) be charged on all unmetered rateable land categorised as Business in accordance with Section 501 and Section 552 of the Local Government Act 1993 be now made for the period 1 July 2025 to 30 June 2026 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named "Sewer Access Charge".

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ESTIMATES OF INCOME AND EXPENDITURE 2025 / 2029, REVENUE POLICY 2025 / 2029 AND
RESOURCING STRATEGY 2025/2029 [cont.]

- d. An annual sewerage availability charge based on water meter size as follows:

PRICING STRUCTURE – GREATER HUME SEWER SCHEME	
Component	2025/2026 Charges
Water Meter Size	
20mm	\$332.00
25mm	\$378.00
32mm	\$437.00
40mm	\$510.00
50mm	\$609.00
80mm	\$838.00

be charged per meter on all ratable land categorised as Business in accordance with Section 501 and Section 552 of the Local Government Act 1993 be now made for the period 1 July 2025 to 30 June 2026 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named “Sewer Access Charge”.

- e. A sewerage usage charge per kilolitre will be charged on all non-residential metered assessments with sewerage discharge as follows:

PRICING STRUCTURE – GREATER HUME SEWER SCHEME	
Component	2025/2026 Charges
Usage Charge per KL \$	\$1.79 per kilolitre for all non-residential discharges.

be charged on all metered non-residential assessments with sewerage discharge subject to the aligned discharge factor in accordance with Section 502 of the Local Government Act 1993 be now made for the period 1 July 2025 to 30 June 2026 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named “Non Residential Sewer Usage Charge”.

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DELIVERY PROGRAM 2025 / 2029 AND OPERATIONAL PLAN 2025 / 2026 INCLUDING
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RESOURCING STRATEGY 2025/2029 [cont.]

- f. In accordance with Section 542 of the Local Government Act 1993 the minimum charge (being the combined total of the Sewer Access Charge and the Non Residential Sewer Usage Charge) applicable to non-residential metered assessments will be five hundred and eighty eight dollars (\$588.00) for the period 1 July 2025 to 30 June 2026.

WASTE MANAGEMENT

Council makes the waste management charges for the period 1 July 2025 to 30 June 2026 as follows.

Residential

- a. A domestic waste management collection charge of four hundred and seventy nine dollars (\$479.00) per service be charged on all occupied rateable land other than land classified as Business which have a domestic waste management service available in accordance with Section 496 of the Local Government Act 1993 be now made for the period 1 July 2025 to 30 June 2026 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named "Garbage – Domestic".

Commercial

- a. A commercial waste management collection charge of four hundred and ninety five dollars (\$495.00) per service in respect of each parcel of land to which a non-domestic waste management service (garbage, recycling and organics) is both available and provided under Section 501 of the Local Government Act 1993 be now made for the period 1 July 2025 to 30 June 2026 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named "Garbage – Commercial".
- b. A commercial waste management collection charge of three hundred and thirty seven dollars (\$337.00) per service in respect of each parcel of land to which a non-domestic waste management service (garbage and recycling only) is both available and provided under Section 501 of the Local Government Act 1993 be now made for the period 1 July 2025 to 30 June 2026 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named "Waste – Garbage & Recycling only."
- c. A commercial waste management collection charge of three hundred and twenty one dollars (\$321.00) per service in respect of each parcel of rural land to which a non-domestic waste management service (garbage and recycling only) is both available and provided under Section 501 of the Local Government Act 1993 be now made for the period 1 July 2025 to 30 June 2026 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named "Waste – Rural Garbage & Recycling only."

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RESOURCING STRATEGY 2025/2029 [cont.]

- d. A commercial waste management collection charge of two hundred and ten dollars (\$210.00) per service in respect of each parcel of land to which a non-domestic waste management service (garbage only) is both available and provided under Section 502 of the Local Government Act 1993 be now made for the period 1 July 2025 to 30 June 2026 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named "Waste – Garbage Only Service".
- e. A commercial waste management collection charge of one hundred and fifty eight dollars (\$158.00) per service in respect of each parcel of land to which a non-domestic waste management service (recycling only) is both available and provided under Section 502 of the Local Government Act 1993 be now made for the period 1 July 2025 to 30 June 2026 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named "Waste – Recycling Only Service".
- f. A commercial waste management collection charge of two hundred and sixteen dollars (\$216.00) per service in respect of each parcel of land to which a non-domestic waste management service (organics only) is both available and provided under Section 502 of the Local Government Act 1993 be now made for the period 1 July 2025 to 30 June 2026 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named "Waste – Organics Only Service".

Vacant Land

- a. A waste management charge of forty five dollars (\$45.00) per assessment be charged on all vacant ratable land located within designated domestic waste scavenging areas in accordance with Section 496 of the Local Government Act 1993 be now made for the period 1 July 2025 to 30 June 2026 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named "Garbage – Domestic Vacant Land".

ON SITE SEWAGE MANAGEMENT CHARGE

Council makes the on-site sewerage management charge for the period 1 July 2025 to 30 June 2026 as follows.

An on-site sewage management charge of thirty dollars (\$30) per annum in respect of each parcel of land or ratable assessment where a dwelling(s) or other occupied building(s) is/are connected to any form of on-site sewage management system or systems be now made for the period 1 July 2025 to 30 June 2026 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named "Onsite Sewage Management Charge".

INTEREST ON OVERDUE RATES AND CHARGES

In accordance with Section 566(3) of the Local Government Act 1993 the rate of interest to be charged on overdue rates and charges for the period 1 July 2025 to 30 June 2026 (inclusive) be set at ten point five percent (10.5%) per annum on a daily simple interest basis.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COUNCIL CHAMBERS, BALFOUR ST, CULCAIRN
ON WEDNESDAY, 25 JUNE 2025

ENGINEERING

1. FINALISATION OF LRCIP PROJECT BUDGETS

Report prepared by Director Engineering – Greg Blackie

REASON FOR REPORT To finalise the actual budgets for projects being delivered under the Local Road and Community Infrastructure Program (LRCIP).

REFERENCE TO DELIVERY PLAN ACTION

- CSP Strategy: N2 – Our road and transport network is maintained and accessible
- Initiative: N2.1.1 – Implement asset management and renewal programs in accordance with adopted budgets and capital works programs.

DISCUSSION

Council has 15 LRCIP-funded projects scheduled for completion by 30 June 2025. All works are either complete or nearing practical completion. The majority have been delivered within their original allocations; a small number have recorded minor overspends. Following Council's inquiry, the LRCIP Administrator has confirmed that any over-expenditure may be offset against under-utilised budgets so long as:

- The total approved funding is not exceeded.

and • Justification for the additional works is provided. Subject to these conditions, all proposed reallocations are expected to receive final approval.

Current LRCIP Budgets are:

1. Whitebox Woodlands Rehabilitation Project – Funding: \$50,000
2. Wallace St Footpath, Holbrook – Funding: \$85,000
3. Jindera Netball Facility Toilets – Funding: \$150,000
4. Brocklesby Tennis Court Upgrade (part-funding only) – Funding: \$35,000 | Total Cost: \$334,871
5. Henty Showground Playground (part-funding only) – Funding: \$50,000 | Total Cost: \$102,000
6. Culcairn Shire Office and Memorial Hall – Funding: \$100,000
7. Burrumbuttock Walking Track Upgrade – Funding: \$225,190
8. Jindera Recreation Ground Inclusive Swing – Funding: \$80,000
9. Blacksmith Park, Brocklesby – Septic System Replacement – Funding: \$50,000
10. Culcairn Recreation Ground Shade Sail & Park Furniture – Funding: \$50,000
11. Culcairn Jubilee Park Shade Sail – Funding: \$50,000
12. Jindera Adventure Playground Ramp & Shade – Funding: \$30,000
13. Balfour St, Culcairn Footpath Construction (part-funding only) – Funding: \$59,000 | Total Cost: \$80,000
14. Woomargama Park Upgrade – Funding: \$50,000
15. Brocklesby Recreation Ground Sealing – Funding: \$230,000

Total Funding: \$1,294,190 | Total Project Cost: \$1,667,06

ORDINARY MEETING OF GREATER HUME COUNCIL
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FINALISATION OF LRCIP PROJECT BUDGETS [cont.]

To ensure full utilisation of the grant and avoid returning unspent funds, the following reallocations are proposed. All adjustments can be delivered within the original program timetable.

Revised LRCIP Budgets proposed are:

1. Whitebox Woodlands Rehabilitation Project – Funding: \$60,000 (+\$10,000 for gravel carpark construction and fencing)
2. Wallace St Footpath, Holbrook – Funding: \$85,000 (No change)
3. Jindera Netball Facility Toilets – Funding: \$165,000 (+\$15,000 to cover unrecoverable GST)
4. Brocklesby Tennis Court Upgrade – Funding: \$35,000 (No change)
5. Henty Showground Playground – Funding: \$70,000 (+\$20,000 for required fencing)
6. Culcairn Shire Office and Memorial Hall – Funding: \$100,000 (No change)
7. Burrumbuttock Walking Track Upgrade – Funding: \$225,190 (No change)
8. Jindera Recreation Ground Inclusive Swing – Funding: \$80,000 (+ \$5,000 for additional concreting)
9. Blacksmith Park, Brocklesby – Septic System Replacement – Funding: \$20,000 (-\$30,000 savings)
10. Culcairn Recreation Ground Shade Sail & Park Furniture – Funding: \$50,000 (No change)
11. Culcairn Jubilee Park Shade Sail – Funding: \$50,000 (No change)
12. Jindera Adventure Playground Ramp & Shade – Funding: \$30,000 (No change)
13. Balfour St, Culcairn Footpath Construction – Funding: \$79,000 (+\$20,000 for additional concreting at stock-route crossing)
14. Woomargama Park Upgrade – Funding: \$60,000 (+\$10,000 for shade shelter construction)
15. Brocklesby Recreation Ground Sealing – Funding: \$180,000 (-\$50,000 savings)

BUDGET IMPLICATION

There is no net impact on Council's budget, as all works are fully funded under the LRCIP.

CONCLUSION

The proposed reallocations are minor and ensure full utilisation of the LRCIP grant, eliminating any requirement to return unspent funds. Final figures will be confirmed upon project close-out and invoicing.

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FINALISATION OF LRCIP PROJECT BUDGETS [cont.]

RECOMMENDATION

That Council endorse the revised LRCIP project cost allocations as detailed.

1. Whitebox Woodlands Rehabilitation Project – Funding: \$60,000 (+\$10,000 for gravel carpark construction and fencing)
2. Wallace St Footpath, Holbrook – Funding: \$85,000 (No change)
3. Jindera Netball Facility Toilets – Funding: \$165,000 (+\$15,000 to cover unrecoverable GST)
4. Brocklesby Tennis Court Upgrade – Funding: \$35,000 (No change)
5. Henty Showground Playground – Funding: \$70,000 (+\$20,000 for required fencing)
6. Culcairn Shire Office and Memorial Hall – Funding: \$100,000 (No change)
7. Burrumbuttock Walking Track Upgrade – Funding: \$225,190 (No change)
8. Jindera Recreation Ground Inclusive Swing – Funding: \$80,000 (+ \$5,000 for additional concreting)
9. Blacksmith Park, Brocklesby – Septic System Replacement – Funding: \$20,000 (-\$30,000 savings)
10. Culcairn Recreation Ground Shade Sail & Park Furniture – Funding: \$50,000 (No change)
11. Culcairn Jubilee Park Shade Sail – Funding: \$50,000 (No change)
12. Jindera Adventure Playground Ramp & Shade – Funding: \$30,000 (No change)
13. Balfour St, Culcairn Footpath Construction – Funding: \$79,000 (+\$20,000 for additional concreting at stock-route crossing)
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15. Brocklesby Recreation Ground Sealing – Funding: \$180,000 (-\$50,000 savings)

ORDINARY MEETING OF GREATER HUME COUNCIL
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2. TREE REMOVAL AND RELOCATION – COMMERICAL ST WALLA WALLA

Report prepared by Director Engineering Greg Blackie

REASON FOR REPORT

To seek a Council resolution to remove and replant a tree at 76 Commercial St Walla Walla, to enable installation of three poles for the display of community banners.

REFERENCE TO DELIVERY PLAN ACTION

Nil

DISCUSSION

The Walla Walla Community Development Committee has proposed the installation of three poles along Commercial Street for the purpose of displaying banners that promote community events and local news.

To facilitate this installation, the removal of a tree located at 76 Commercial Street is necessary, as its current position obstructs the proposed placement of the poles.

In accordance with Council's Tree Management Policy, public notification was placed on the tree inviting community feedback. Council received responses from two members of the public. **(ANNEXURE 7)**

In response to the feedback, Council proposes to remove the tree and replant it within the nearby park, set back from its current location. This approach maintains the town's green character while accommodating the new infrastructure.

ORDINARY MEETING OF GREATER HUME COUNCIL
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TREE REMOVAL AND RELOCATION – COMMERCIAL ST WALLA WALLA [cont.]

Tree proposed to be removed:



BUDGET IMPLICATION

NIL

CONCLUSION

The installation of three banner poles along Commercial Street will enhance the visibility of community events and initiatives. The relocation of the tree at 76 Commercial Street is necessary to support this improvement while preserving the area's greenery.

ORDINARY MEETING OF GREATER HUME COUNCIL
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TREE REMOVAL AND RELOCATION – COMMERCIAL ST WALLA WALLA [cont.]

RECOMMENDATION

That Council:

1. Approves the removal of the tree located at 76 Commercial Street, Walla Walla.
2. Endorses the replanting of the tree within the nearby park, in a location set back from its current position.
3. Supports the installation of three poles for the display of community banners at the proposed site.

ORDINARY MEETING OF GREATER HUME COUNCIL
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3. WANTAGONG BRIDGE NAMING

Report prepared by Engineering Admin Officer – Amanda Williams.

REASON FOR REPORT

To seek Council approval for the naming of the Bridge over Wantagong Creek on Jingellic Road as **Oliver Killalea Bridge**

REFERENCE TO DELIVERY PLAN ACTION

N/A

DISCUSSION

Council has received a request to name the bridge over Wantagong Creek on the Jingellic Road at Wantagong “Oliver Killalea Bridge”, in acknowledgment of the contribution that Oliver Killalea made to the area. The naming of the Bridge is in line with Council’s Bridge Naming Policy.

At the April Council Meeting, the proposed bridge name was approved for public exhibition, in accordance with the policy, the proposed name was placed on public exhibition for a period of 28 Days. During this consultation period:

- No objections were received
- Five letters of support were submitted
- Two alternative suggestions.

Refer to **(ANNEXURE 8)**

BUDGET IMPLICATION

N/A

CONCLUSION

The public consultation process has been completed in accordance with Council’s Bridge Naming Policy. A resolution of Council is now sought to finalise the naming of the bridge as **Oliver Killalea Bridge** and to proceed with the ordering and installation of appropriate signage.

RECOMMENDATION

That Council:

1. Approves the naming of the bridge over Wantagong Creek on Jingellic Road as **Oliver Killalea Bridge**, in accordance with Council’s Bridge Naming Policy.
2. Authorises the ordering and erection of appropriate signage to reflect the approved name.

ORDINARY MEETING OF GREATER HUME COUNCIL
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4. APPROVED ROAD NAME FOR GAZETTE - WALLA WALLA

Report prepared by Director Engineering - Greg Blackie

REASON FOR REPORT

This report seeks Council approval to gazette the selected road names on behalf of the developer for the approved subdivision at Commercial Street, Walla Walla (DA 10.2023.53.1).

REFERENCE TO DELIVERY PLAN ACTION

Nil

DISCUSSION

Council is the appointed Road Authority of the public roads created as a part of a subdivision on Commercial Street, Walla Walla.

At the April Council Meeting a resolution was made that three road names **Mickan**, **Zilius** and **Schroeter** were approved for use. These names have since completed the required public consultation period, during which no objections were received.

All names have received pre-approval from the Geographic Names Board (GNB), which will assign the appropriate road type in accordance with the NSW Address Policy 2021.

In accordance with the Roads Regulation 2018, Council is required to publish notice of the proposed road name in the NSW Government Gazette.

BUDGET IMPLICATION

Nil

CONCLUSION

Council is now required to proceed with the gazettal of the approved name Mickan, Zilius and Schroeter for use in Commercial Street, Walla Walla subdivision.

RECOMMENDATION

That Council:

1. Approve the gazettal of road names: Mickan, Zilius and Schroeter as required under the Roads Regulation 2018, for use in the Commercial Street, Walla Walla subdivision.

ORDINARY MEETING OF GREATER HUME COUNCIL
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5. APPROVED ROAD NAME FOR GAZETTE - JINDERA

Report prepared by Director Engineering - Greg Blackie

REASON FOR REPORT

This report seeks Council approval to gazette the selected road name on behalf of the developer for the approved subdivision at Jindera Street, Jindera (DA 10.2024.42.1).

REFERENCE TO DELIVERY PLAN ACTION

Nil

DISCUSSION

Council is the appointed the Road Authority of the public roads created as a part of a subdivision on Jindera Street, Jindera.

At the April Council Meeting a resolution was made that two road names **Bethlehem** and **Katarina** were approved for use. These names have since completed the required public consultation period, during which no objections were received.

Both names have received pre-approval from the Geographic Names Board (GNB), which will assign the appropriate road type in accordance with the NSW Address Policy 2021.

The developer has indicated a preference for the name **Bethlehem**.

In accordance with the Roads Regulation 2018, Council is required to publish notice of the proposed road name in the NSW Government Gazette.

BUDGET IMPLICATION

Nil

CONCLUSION

Council is now required to proceed with the gazettal of the approved name Bethlehem for use in the Jindera Street, Jindera subdivision.

RECOMMENDATION

That Council:

2. Approve the gazettal of road name, Bethlehem as required under the Roads Regulation 2018, for use in Jindera Street, Jindera subdivision

OFFICERS' REPORTS – PART B – TO BE RECEIVED AND NOTED

CORPORATE AND COMMUNITY SERVICES

1. AUDIT RISK AND IMPROVEMENT COMMITTEE

Report prepared by Director Corporate and Community Services – Louise Frichot

REASON FOR REPORT

To provide Council with the ARIC Meeting Minutes and Chairperson Report.

REFERENCE TO DELIVERY PLAN ACTION

Objective Our leadership and communication cultivate confidence in our decision making

CSP Strategy L3.3 Deliver efficiency, effectiveness and probity in Council processes and services.

DISCUSSION

Greater Hume Council has established an Audit, Risk and Improvement Committee in compliance with section 428A of the *Local Government Act 1993*, the *Local Government (General) Regulation 2021* and the Office of Local Government's *Guidelines for risk management and internal audit for local government in NSW*. These terms of reference set out the Committee's objectives, authority, composition and tenure, roles and responsibilities, reporting and administrative arrangements.

The objective of the Committee is to provide independent assurance to Council by monitoring, reviewing and providing advice about its governance processes, compliance, risk management and control frameworks, external accountability obligations and overall performance.

The Committee is to ensure it has no real or perceived bias or conflicts of interest that may interfere with its ability to act independently and to provide Council with robust, objective and unbiased advice and assurance.

The Committee is to have an advisory and assurance role only and is to exercise no administrative functions, delegated financial responsibilities or any management functions of the Council. The committee will provide independent advice that is informed by Council's internal audit and risk management activities and information and advice provided by staff, relevant external bodies and subject matter experts.

The Committee must always ensure it maintains a direct reporting line to and from the internal audit function and acts as a mechanism for internal audit to report to the governing body and the General Manager on matters affecting the performance of the internal audit function.

The Minutes from the Greater Hume Council ARIC Meeting held on the 20th May 2025 are below and the ARIC Chairperson report is included as **(ANNEXURE 9)**

ORDINARY MEETING OF GREATER HUME COUNCIL
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AUDIT RISK AND IMPROVEMENT COMMITTEE [cont.]

BUDGET IMPLICATION

There are no budget implications.

CONCLUSION

As part of the reporting obligation included to this report are the ARIC Minutes and Chairperson Report from the 20th May 2025 Meeting.

Audit, Risk and Improvement Committee Meeting Minutes

Tuesday, 20 May 2025 at Culcairn Council Chambers

The meeting opened at 9.05am

IN ATTENDANCE

Present:

Independent Chairman John Batchelor
Independent Member Melanie Dusterhoft-Mavrick
Independent Member Glenn Wilcox (via TEAMS)
Acting General Manager Colin Kane
Director Engineering Services Greg Blackie
Director Corporate and Community Services, Louise Frichot
Chief Financial Officer – Dean Hart
Manager Risk and Governance – Bernadette Anderson
Executive Assistant - Sonja McCallum
Mayor Cr Lea Parker (via TEAMS)
Nirupama Mani - Audit Office NSW
Unaib Jeoffrey - Audit Office NSW
Phil Swaffield – National Audits Group

WELCOME AND APOLOGIES

The Chairperson welcomed those in attendance and was advised that there were no apologies

ACKNOWLEDGEMENT OF COUNTRY

The Chairperson offered an Acknowledgement of Country at the commencement of the meeting.

DECLARATIONS OF INTEREST

Nil

**CONFIRMATION OF MINUTES OF THE PREVIOUS MEETING 4 FEBRUARY 2025 AND
CHAIRPERSON REPORT**

a That the Minutes of the Greater Hume Council Audit, Risk and Improvement Committee meeting held on 4TH February 2025 as circulated be confirmed as a true and correct record of the proceedings of the meeting.

Resolved (Glenn Wilcox, Second/ Melanie Dusterhoft-Maverick)

ORDINARY MEETING OF GREATER HUME COUNCIL
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AUDIT RISK AND IMPROVEMENT COMMITTEE [cont.]

b That the Chairperson Report for the Audit Risk and Improvement Committee meeting held on 4th February 2025 be received and noted

Resolved (Glenn Wilcox, Second/ Melanie Dusterhoft-Maverick)

1.FINANCIAL AUDITORS UPDATE – Nirupama Mani / Unaib Jeoffrey

The Committee was given a verbal update on the Annual Engagement Plan for the 2025 audit. Matters discussed included -

- Fair value assessment of infrastructure and equipment.
- A key area is to ensure Grants are managed correctly.
- Fees for the upcoming Audit have been revised to ensure that they are reflected correctly.
- Capital expenditure - ARIC to receive an update on when they will be complete.
- A report from CFO acknowledging the completed works.
- IT query regarding new payroll system. Test will be run simultaneously. New program will start the first pay period of the FY.
- Financials and report will be made available by 8th September.
- A Grant status report now included in Council Report.

Recommend that the Report be received and noted.

Resolved (Melanie Dusterhoft-Maverick, second by Glenn Wilcox)

2.ADOPTION OF ARIC RENUMERATION POLICY – Director Corporate and Community Services (verbal)

Policy has been presented and advertised with no submissions. Policy will be adopted.

Resolved (Melanie Dusterhoft-Maverick, second by Glenn Wilcox)

3.GRANTS APPLICATIONS REPORTING TO COUNCIL - Director Corporate and Community Services

Based on recommendation of ARIC, a Part B Report is presented to the Council each month.

Recommendations to modify report

- Percentage spent column could read as an actual expenditure spent rather than percentage.
- Where a quote has been obtained also mention when the project is due to commence, to assist the reader.
- Community funded grants be noted and the amount being provided.
- There be mention of the acquittal and when it has been approved, GRANTS AQUITTED, comment could be acquittal submitted, acquittal approved. Place in the comments section.

ORDINARY MEETING OF GREATER HUME COUNCIL
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AUDIT RISK AND IMPROVEMENT COMMITTEE [cont.]

The Chair congratulated the staff on the report.

Recommend that the Report be received and noted.

Resolved (Glenn Wilcox, second by Melanie Dusterhoft-Maverick)

4. CHAIRPERSONS REPORT

a) ARIC Attestation

ARIC Attestation needs to be completed for the 2024/25 period and be reported on by the General Manager in the Annual Report.

To ensure that Greater Hume have completed the required items listed in the Attestation it is aimed to have the documents complete by the end of June to go to Council in July. ARIC will meet again at the end of June to discuss / review.

Agreed to hold a meeting on 24th June 9am via TEAMS to consider the attestation, strategic plan, audit charter and framework

b) Strategic Plan

There is a need to develop a Strategic four-year work plan. This should be a document that covers the areas of ARIC and covers the 4 years. Suggestion that a template be put together and finalise in 2025.

c) Development of ARIC Annual Workplan

That the Strategic and Annual work plan be endorsed and presented to Council.

Recommend that the Report be received and noted.

Resolved (Glenn Wilcox, second by Melanie Dusterhoft-Maverick)

5. GENERAL MANAGERS REPORT

a) Funks Pit Quarry Rehabilitation, verbal update by Director Engineering Services.

To finalise and meet the requirements Council is required to complete vegetation of both Funks pit and Walla Walla land fill. Council is required to meet the cost which is allowed in the gravel rehabilitation fund. Report to Council Wednesday 21st May for endorsement of funds.

The landowner happy with the new fill. Site was inspected and material tested to ensure all requirements were met and the EPA have signed off.

b) Outstanding Litigation

Initiating legal action against hoarder in Jindera, considerable legal fees will incur close to 100K. The outcome is that the matter will likely go to mediation and there will be no favourable outcome.

c) Integrated Planning and Reporting

Requirements have been met, documents ready to go to Council this week for exhibition and endorsement.

d) Local Roads and Infrastructure Program

Grants must be completed by 30 June 2025. Work plan is in place to ensure that all projects will be complete.

Recommend that the Report be received and noted.

Resolved (Glenn Wilcox, second by Melanie Dusterhoft-Maverick)

AUDIT RISK AND IMPROVEMENT COMMITTEE [cont.]

ORDINARY MEETING OF GREATER HUME COUNCIL
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6. PULSE ACTIONS REPORT – MANAGER RISK AND GOVERNANCE

Agreed to delete closed completed and aged Actions and Plant as recommended. Positions rather than names should be shown in the Report.

Recommend that the Report be received and noted.

Resolved (Glenn Wilcox, second by Melanie Dusterhoft-Maverick)

7. INTERNAL AUDIT SCHEDULE 24/25 PROGRESS REPORT SCHEDULE 24/25 –

Manager Risk and Governance – Presentation Phill Swaffield

Full Report closed to completion and ready for presentation to Council. Looking to complete by EOFY.

Water quality and systems anticipated to be presented to ARIC at its August meeting.

Recommend that the Report be received and noted.

Resolved (Melanie Dusterhoft-Maverick, second by Glenn Wilcox)

8. RWHS MINUTES - MANAGER RISK AND GOVERNANCE

Mental Health Shirts, the process is to get people talking about Mental Health. Looking for more interest to get the program moving forward.

Evacuation Drills currently being undertaken and will continue a 12 monthly rotation.

Small fire at tip, fully contained. Report that watercart not working, investigation watercart found to be working. Implemented training program to be ongoing.

Recommend that the Report be received and noted.

Resolved (Melanie Dusterhoft-Maverick, second by Glenn Wilcox)

Next meeting, 24th June 2025

Review of meeting dates to align with Council meetings.

Meeting closed 10.28am

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
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2. GRANT SUBMISSIONS/STATUS REPORT

Report prepared by Finance Team Leader – Camilla Webb

REASON FOR REPORT

This report provides Council with an overview of current grant projects in progress and recent grant submissions.

REFERENCE TO DELIVERY PLAN ACTION

Theme: Leadership & Communication

Objective: Our leadership and communication cultivate confidence in our future direction.

DISCUSSION

Council relies on significant grant funding to complete a range of projects and deliver key services to our community.

The total grant and funding portfolio current consists of 57 active projects. Grant funding received to date totals \$20,926,081.22.

During May, Council has submitted the following grant applications:

NIL

During May, Council has been successful in the following grant applications:

NIL

Council has also been unsuccessful in the following grant applications:

EOI - Water Sewer and Infrastructure, under the National Water Grid Fund.

Get NSW Active – Jingellic Rd & Drumwood Rd Shared Path Projects

Feedback noted:

Projects required all locations to be adjacent to major roads

Strong evidence of community and stakeholder support and need for project

Comparative project references to support project delivery and risk management

BUDGET IMPLICATIONS

The Council currently has \$35,511,739 in grant funding budgeted for the 2024-25 year.

CONCLUSION

All current grants and programs are progressing and meeting their prescribed timelines.

RECOMMENDATION

That Council receives and notes the Grant Progress and Submission report for May 2025.

ORDINARY MEETING OF GREATER HUME COUNCIL
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Project-based Grants as at May 2025							
Grant Program	Funding Body	Status of Grant Project	Completion Due Date	% Complete	\$ Spent	Total Grant Funding	Comments
Environment & Planning							
West Jindera Land Precinct	NSW Dept of Planning, Housing & Infrastructure	In Progress	31/08/2025	35	\$77,433	\$165,000	
Environment & Planning Sub Total						\$165,000	
Corporate Services							
Good Things Foundation - Get Online Week	Good Things Foundation	Yet to start	30/06/2025	85	\$3,487	\$4,000	
Good Things Foundation - Building Digital Skills	Good Things Foundation	Yet to start	30/06/2025	0	\$0	\$3,000	
Libraries - Tech Savvy Seniors	State Library - NSW	In Progress	30/06/2025	100	\$1,304	\$3,036	Planning in progress
Libraries - Local Priority Grant	Library Council of NSW	In Progress	30/06/2025	60	\$13,767	\$19,500	Planning in progress
EV Fleets - Kick Start Funding	DCCEEW	Yet to start	10/06/2025	0	\$0	\$22,000	Evidence uploads required - 10/6/2025
ECEC Workforce Grant	Department of Education	Yet to start	30/06/2025	100	\$4,650	\$4,650	Acquittal submitted - 4/6/2025
Culcairn Childcare - Start Stronger	NSW Dept of Education & Training	In Progress	30/06/2025	90	\$52,438	\$52,438	
Holbrook Childcare - Start Stronger	NSW Dept of Education & Training	In Progress	30/06/2025	90	\$236,233	\$236,233	
Walla Walla Childcare - Start Stronger	NSW Dept of Education & Training	In Progress	30/06/2025	90	\$47,633	\$47,663	
Henty Childcare - Start Stronger	NSW Dept of Education & Training	In Progress	30/06/2025	90	\$40,431	\$40,431	
Walla Walla Childcare - Sustainability Grant	Department of Education, Skills and Employment	In Progress	30/06/2025	90	\$268,259	\$268,259	Funding Extended - 2 Years 26/27 & 27/28

ORDINARY MEETING OF GREATER HUME COUNCIL
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Henty Childcare - Sustainability Grant	Department of Education, Skills and Employment	In Progress	30/06/2025	90	\$457,164	\$457,164	Funding Extended - 2 Years 26/27 & 27/28
Emergency Service Grant	Revenue NSW	In Progress	30/06/2025	100	\$30,445	\$30,445	Complete
Public Library Infrastructure Grant	State Library - NSW	In Progress	31/12/2025	35	\$47,513	\$192,464	Works progressing on schedule.
Corporate Services Sub total						\$1,381,283	
Engineering/Works (Roads)							
Natural Disaster Event Local Roads AGRN 1034	Transport of NSW	In Progress	30/06/2025	95	\$6,207,555	\$8,572,606	Work still to be completed - Extension till 30/06/2026.
Restart NSW Fixing Country Roads - Round 6 — FCR00088 - Wantagong 5 Bridges	Transport for NSW	In Progress	31/08/2026	100	\$3,802,422	\$1,800,000	Completed - Project part funded by Bridge Renewal Program/RTR/Regional Roads Block Grant & Council Contributions
Regional Emergency Road Repair Fund	Transport for NSW	In Progress	31/10/2027	80	\$7,376,729	\$9,130,569	Project proceeding as per submitted plans.
Fixing Local Roads Round 4 — FLR400093 Brocklesby Balldale Road Reconstruction - Stage 2	Transport for NSW	In Progress	1/03/2025	100	\$2,997,497	\$2,337,262	Project completion report submitted 2/6/2025 - Project part funded by RTR.
LRCIP Phase 4 - General - PART A - NSW Department of Planning, Housing and Infrastructure							
National Flood Mitigation - NFMIP-0005	National Emergency Management Agency	Complete	30/04/2025	99	\$4,580,000	\$4,580,000	Project completed - minor fencing works
LRCIP Phase 4 - General	Whitebox Woodlands Rehabilitation Project	In Progress	30/06/2025	80	\$272	\$50,000	Removal of noxious vegetation complete
LRCIP Phase 4 - General	Wallace Street Footpath: Albury to Peel Street	Complete	30/06/2025	100	\$79,000	\$85,000	Grant underspend
LRCIP Phase 4 - General	Jindera Netball Facility Toilets	In Progress	30/06/2025	80	\$75,000	\$150,000	Nearing completion
LRCIP Phase 4 - General	Brocklesby Tennis Club Upgrade Court Surface	Complete	30/06/2025	100	\$187,173	\$35,000	Project complete

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LRCIP Phase 4 - General	Playground – Henty Showgrounds	Complete	30/06/2025	100	\$57,735	\$50,000	Project complete except for fencing
LRCIP Phase 4 - General	Brocklesby Recreational Ground - resealing	Complete	30/06/2025	100	\$175,185	\$230,000	Project complete
LRCIP Phase 4 - General	Culcairn Council Office & Memorial Hall	In Progress	30/06/2025	80	\$28,568	\$100,000	Nearing completion
LRCIP Phase 4 - General	Burrumbuttock Walking Track	Complete	30/06/2025	100	\$232,116	\$225,190	Project complete
LRCIP Phase 4 - General	Jindera Rec Ground – Inclusive Swing	In Progress	30/06/2025	80	\$770	\$80,000	Nearing completion
LRCIP Phase 4 - General	Blacksmith Park Brocklesby Septic System	Complete	30/06/2025	100	\$1,664	\$50,000	Project complete
LRCIP Phase 4 - General	Culcairn Rec Ground Shade Sail/Park Furniture	Complete	30/06/2025	100	\$194	\$50,000	Project complete
LRCIP Phase 4 - General	Culcairn Jubilee Park Shade Sail	Complete	30/06/2025	100	\$29,295	\$50,000	Project complete
LRCIP Phase 4 - General	Jindera Adventure Playground Ramp & Shade	In Progress	30/06/2025	80	\$2,197	\$30,000	Nearing completion
LRCIP Phase 4 - General	Balfour Street Footpath - Culcairn	In Progress	30/06/2025	80	\$1,012	\$80,000	Nearing completion
LRCIP Phase 4 - General	Woomargama Park Upgrade	In Progress	30/06/2025	80	\$17,994	\$50,000	Nearing completion
LRCIP Phase 4 - General - PART B - NSW Department of Planning, Housing and Infrastructure							
LRCIP Phase 4 - General	Clifton Ring Road Re-sheeting	Complete	30/06/2025	100	\$272,687	\$216,517	
LRCIP Phase 4 - General	Schoff Road Re-sheeting	Complete	30/06/2025	100	\$138,600	\$130,000	
LRCIP Phase 4 - General	Reapers Road Re-sheeting	Complete	30/06/2025	100	\$288,114	\$200,000	

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LRCIP Phase 4 - General	Sherwyn Road Re-sheeting	Complete	30/06/2025	100	\$187,192	\$200,000	
LSCA Program - Albury	Playground Henty Showgrounds	Complete	30/06/2025	100	\$52,000	\$52,000	Fencing to be completed for acquittal.
Stronger Country Communities Fund - Round 5	Holbrook Dog Park	In Progress	30/06/2025	90	\$78,726	\$100,000	Nearing completion
Jindera Sewerage – Business Case	Restart NSW	In Progress	30/06/2025	100	\$440,264	\$360,000	Funding Agreement - 25% Council contribution R'cvd 24/4/2025 \$144,000
Engineering/Works (Roads) Sub Total						\$28,994,144	
Total Project-based Grants						\$30,540,427	

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Recurrent Grant & Subsidy Funding as at May 2025

Grant Program	Funding Body	Status of Grant Project	Completion Due Date	% Complete	\$ Spent	Funding Amount	Comments
Financial Assistance Grant	OLG	In Progress	30/06/2025	N/A	N/A	\$7,286,936	
Roads to Recovery	Transport of NSW	In Progress	30/06/2025	30	\$1,250,646	\$1,685,452	\$1,685,452 allocated 24/25 and \$11,388,908 over 5 years. Grant is used for a combination of capital and operational expenses.
Libraries - Subsidy	Library Council of NSW	Complete	30/06/2025	100	\$73,543	\$73,543	Total funding for 2024-2025
RFS Annual Maintenance & repair Grant	NSW Rural Fire Service	In Progress	30/06/2025	n/a	\$461,285	\$348,517	RFS administer this funding.
Regional Roads Block Grant	Transport for NSW	In Progress	30/06/2025	100	\$2,422,000	\$2,422,000	
Street Light Subsidy	Transport for NSW	In Progress	30/06/2025	100	\$26,000	\$26,000	
2022 -2023 New Weed Incursion - Alligator Weed Response	Local Land Services	In Progress	30/06/2025	100	\$22,607	\$22,607	
CCS - Henty Childcare Subsidies	Department of Education, Skills and Employment	In Progress	30/06/2025	100	\$523,250	\$523,240	Reimbursement
CCS - Culcairn Childcare Subsidies	Department of Education, Skills and Employment	In Progress	30/06/2025	100	\$235,735	\$235,735	Reimbursement
CCS - Holbrook Childcare Subsidies	Department of Education, Skills and Employment	In Progress	30/06/2025	100	\$603,000	\$603,000	Reimbursement
CCS - Walla Walla Childcare Subsidies	Department of Education, Skills and Employment	In Progress	30/06/2025	100	\$496,984	\$496,984	Reimbursement
Holbrook Childcare - ES	DETRCWS	In Progress	30/06/2025	100	\$838	\$838	Wages Subsidy
Walla Walla Childcare - ES	DETRCWS	In Progress	30/06/2025	100	\$4,664	\$4,664	Wages Subsidy

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Culcairn Childcare - ES	DETRCWS	In Progress	30/06/2025	100	\$3,818	\$3,818	Wages Subsidy
Henty Childcare - ES	DETRCWS	In Progress	30/06/2025	100	\$2,982	\$2,982	Wages Subsidy
Road Safety Officer - Subsidy	Transport for NSW	In Progress	30/06/2025	100	\$96,411	\$85,876	25% funded by Lockhart Shire Council
Total Recurrent Grants & Subsidy Funding						\$13,822,192	

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3. COMBINED INVESTMENT ACCOUNT – MONTH ENDED 31 MAY 2025

Report prepared by Senior Accountant/Finance Team Leader – Camilla Webb

REASON FOR REPORT

This report presents to Council details of all funds invested as at 31 May 2025 as required by the Local Government (General) Regulation 2021.

REFERENCE TO DELIVERY PLAN ACTION

Objective	We lead a vibrant, connected and inclusive community
Outcome 1.1	Leadership and advocacy is demonstrated and encouraged in our communities

DISCUSSION

In accordance with the Local Government Act 1993, the Responsible Accountant must present to Council monthly, the status of the investments held by Council. The Responsible Accountant must detail the investments held, and their compliance with both internal policy and external regulation under the Ministerial Order of Investments.

In accordance with the recommendations made by the Office of Local Government (OLG) Investment Policy Guidelines published in June 2010, the monthly Investments Reports are attached to the Council investment report. This allows a stand-alone report to be published on Council's website for the public to view without having to peruse the Council meeting agenda for the relevant meeting.

Councillors should note that Council has engaged an external investment manager, Curve Securities, to source appropriate investment opportunities with the aim of transitioning Council's investment portfolio to meet the investment parameters as detailed in Council's revised Investment Policy. Curve Securities will work with Council to ensure that Council's overall investment portfolio is diversified across a wider spectrum of approved financial institutions thereby achieving improved security and asset protection. It should be noted that each individual investment is still held directly by Council with each financial institution.

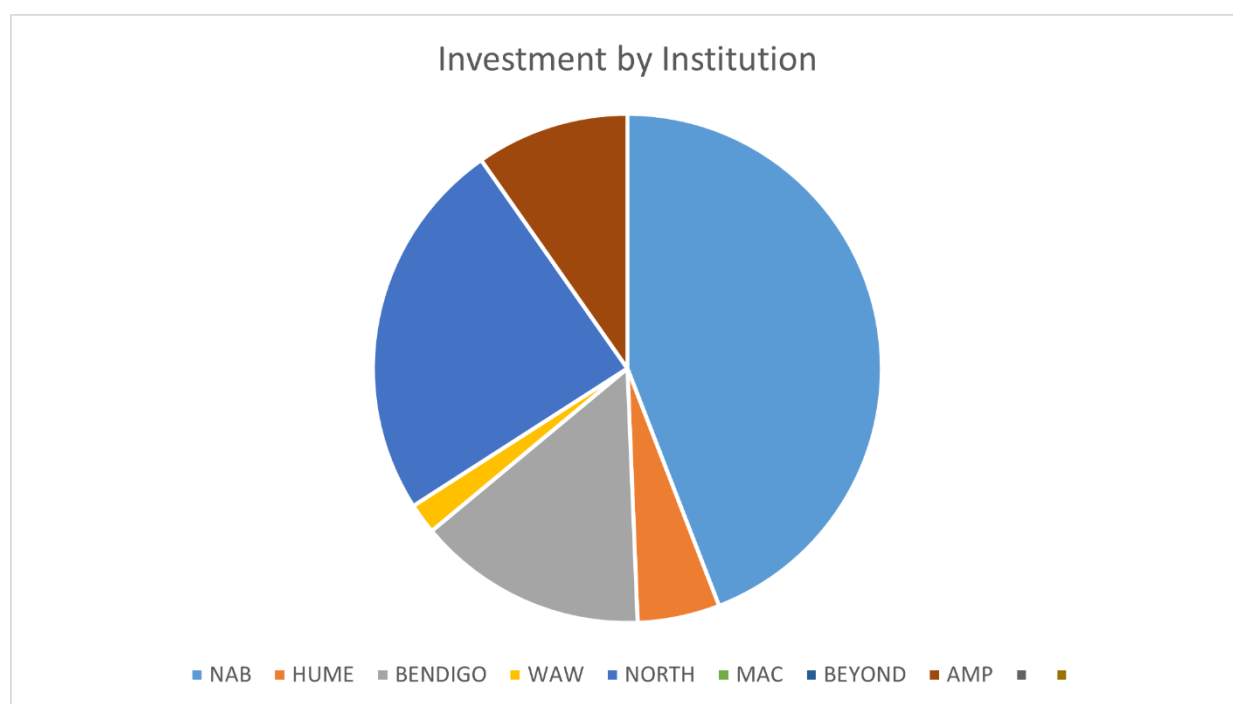
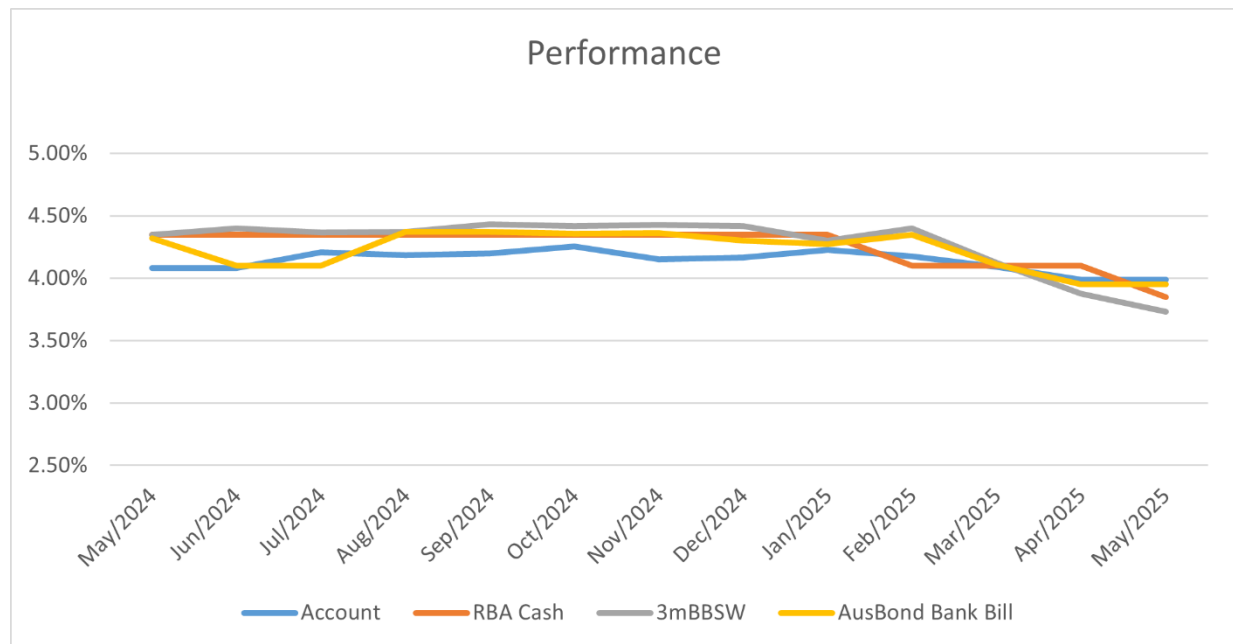
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COMBINED INVESTMENT ACCOUNT – MONTH ENDED 31 MAY 2025 [cont.]

Greater Hume's overall investment portfolio

Term Deposits and Treasury Bonds		
Balance held as at 30 April 2025	19	\$18,484,752.94
Add: New Investments this month	5	\$4,435,607.16
		\$22,920,360.10
Less: Matured Investments this month	5	\$4,446,751.06
Balance held as at 31 May 2025	19	\$18,473,609.04
At Call Account		
Account balance as at 30 April 2025		\$5,761,007.23
Add: Net movement to/from At Call account		-\$696,834.07
Account balance as at 31 May 2025		\$5,064,173.16
Total Portfolio Value as at 31 May 2025		\$23,537,782.20
Investment Yield		
Weighted Average Yield (rolling 13 months)		4.29%
Reserve Bank Cash Rate		3.97%
Notes:		

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Investment Register

ST CREDIT RATING	LT CREDIT RATING	TRADE DATE	SETTLEMENT DATE	MATURITY DATE	INTEREST FREQUENCY	TOTAL DEPOSIT INTEREST
WAW Credit Union Co-operative Limited.	NR	\$400,000.00	09/05/2025	180	4.2500%	\$1,164.38
Hume Bank	BBB+	\$1,000,000.00	10/05/2025	180	4.3000%	\$2,827.40
Hume Bank	BBB+	\$46,751.06	02/05/2025	180	4.3000%	\$176.25
Bank of Queensland.	A-	\$1,000,000.00	14/05/2025	152	4.3500%	\$2,383.56
NAB	AA-	\$2,000,000.00	12/05/2025	91	4.3500%	\$5,243.84
Bank of Queensland.	A-	\$500,000.00	08/04/2025	182	4.6300%	\$3,551.78
NAB	AA-	\$1,000,000.00	01/04/2025	91	4.6500%	\$8,026.03
Bank of Queensland.	A-	\$1,000,000.00	31/03/2025	182	4.7300%	\$8,293.70
NAB	AA-	\$500,000.00	03/03/2025	182	4.6500%	\$5,860.27
NAB	AA-	\$500,000.00	10/02/2025	182	4.7500%	\$7,352.74
Bendigo and Adelaide Bank.	A-	\$2,000,000.00	15/01/2025	152	4.9000%	\$37,320.55
AMP Bank Ltd	BBB+	\$1,000,000.00	15/01/2025	180	5.1000%	\$19,421.92
Bendigo and Adelaide Bank.	A-	\$1,000,000.00	06/01/2025	177	5.0000%	\$20,273.97
Bank of Queensland.	A-	\$500,000.00	03/01/2025	180	4.9500%	\$10,239.04
AMP Bank Ltd	BBB+	\$1,000,000.00	08/08/2024	300	5.2000%	\$42,454.79
Hume Bank	BBB+	\$26,857.98	01/07/2024	365	5.0000%	\$1,254.60
Northern Territory Treasury Corporation (Territory Bonds)	AA-	\$1,000,000.00	14/01/2022	1248	1.4000%	\$5,369.86
Northern Territory Treasury Corporation (Territory Bonds)	AA-	\$1,500,000.00	27/05/2021	1481	1.1000%	\$316.44
Northern Territory Treasury Corporation (Territory Bonds)	AA-	\$2,500,000.00	15/04/2021	1887	1.3000%	\$4,363.01

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Declaration

I, Dean Hart, as the Responsible Accounting Officer of Greater Hume Shire Council, hereby certify the investments listed in the attached reports have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulations 2021 and Council's Investment Policy.

All investments have been appropriately recorded in Council's financial records and reconciled monthly.

CONCLUSION

As at 31 May, 2025 total Investments held were \$23,537,782.20. The year to date accrued investment earnings for 2024/2025 was \$1,006,876.77. The rolling 13 month average investment yield is 4.29%.

RECOMMENDATION

That Council receives and notes the Investment Balances Report for the month of May 2025.

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4. CIVICA AUTHORITY SOFTWARE UPGRADE

Report prepared by Director Corporate & Community Services – Louise Frichot

REASON FOR REPORT

This report provides Council with notice of our intention to upgrade the current enterprise management software currently being used from Civica Authority to the current version, Civica Altitude.

REFERENCE TO DELIVERY PLAN ACTION

Theme: Leadership & Communication

Objective: Our leadership and communication cultivate confidence in our future direction.

DISCUSSION

Council currently operates enterprise management software which is designed for local government. The version that Council use is Authority v6.11. The latest version is v7.1 and there is also a cloud-based version called Altitude, which is the version recommended that Council upgrade to.

As Greater Hume Council are one of three Councils left in Australia operating from on an old version we have been informed by Civica that v6.11 will no longer be supported by Civica. As a result of this, our risk of cyber security breaches has increased and our ability to integrate with modern software platforms such as Single Touch Payroll has been problematic.

Council have been through a process of investigating the options available and other similar Council's experiences and we have determined through this process that upgrading the software to the latest version and operating from to the cloud will position us best in terms of meeting the organisational needs and achieving value for money.

The only significant variation to using this software is that Council have chosen to use a stand alone and dedicated payroll program, Aurion which is currently being implemented and will be live from Monday 7th July 2025.

Considerations to be noted are that the data migration and use of the new version will be significant and Council have been advised by Civica that implementation could take up to 12 months.

The upgrade to the software was budgeted for in the 2024/2025 budget however could not be implemented until we upgraded our operating platform, which has also been completed earlier this year.

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CIVICA AUTHORITY SOFTWARE UPGRADE [cont.]

BUDGET IMPLICATIONS

The Council currently has \$272,000 allocated for the subscription and implementation in the 2024/2025 Budget. We have had to extend our current licence for the 2025/2026 period, however depending on the timeframe associated with the implementation subscription fees will be pro rata and the expectation is that Council have allocated a provision to fund the upgrade.

CONCLUSION

Council cannot continue to use the current v6.11 of Authority and are required to upgrade to v7.1. To receive value for money with the implementation and to receive maximum security features of the software that Council upgrade to Civica Altitude v7.1 (cloud-based version).

RECOMMENDATION

That Council receives and notes the Civica Authority Software Upgrade Report.

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PART C - ITEMS FOR INFORMATION

GOVERNANCE

1. TOURISM AND PROMOTIONS REPORT – MAY 2025

Prepared by: Emily Jones, Tourism and Communication Coordinator

Greater Hume Council Websites

Outcome 4.2 - Our communication is open, effective and purposeful to connect and educate our community.

Continued implementation of the GHC Communication Plan. Maintain and manage the Greater Hume Council suite of websites which are compliant with accessibility standards. Seamless CMS (OpenCities now Granicus) is the provider of Council's websites – Greater Hume Council, Visit Greater Hume, Greater Hume Children Services and Town and Village websites.

Comments

		greaterhume.nsw.gov.au		ghchildren.com.au		visitgreaterhume.com.au	
May 25		Previous	Current	Previous	Current	Previous	Current
Website Traffic	New	8205	7469	403	392	1965	1369
	Returning	2920	3162	177	173	1128	1327
Traffic Source	Organic	6200	5585	267	244	1270	691
	Direct	1234	1121	119	135	154	329
	Referral	187	240	2	4	514	311
	Social	626	471	14	7	24	38
Device Paths	Desktop	2003	2022	157	144	508	619
	Mobile	3336	2500	140	150	1062	697
	Tablet	127	105	5	2	62	40

www.greaterhume.nsw.gov.au - top pages:

1. Living in Greater Hume – Waste Facilities Opening Times
2. Contact Us
3. Events – Public Meeting Greater Hume Settlement Strategy
4. Your Greater Hume Council – Careers with Us
5. Your Greater Hume Council – Council Meetings

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TOURISM AND PROMOTIONS REPORT – MAY 2025 [cont.]

www.ghchildren.com.au – top pages:

1. Family Day Care
2. Contact Us
3. Holbrook Centre
4. Enrol Your Child – Family Day Care
5. Henty Centre

www.visitgreaterhume.com.au – top pages:

1. Culcairn - Explore Eat Stay/ Culcairn Caravan Park
2. Natural Wonders – Wymah Ferry
3. Walla Walla
4. Natural Wonders – Table Top Reserve
5. Natural Wonders – Morgans Lookout

Social Media

Outcome 4.2 - Our communication is open, effective and purposeful to connect and educate our community.

Continued implementation of the GHC Communication Plan. Expand the information available to the community online and encourage online collaboration and self-serve service platforms

Comments

Instagram, #visitgreaterhume – 1219 followers

Individual Facebook pages:

- Greater Hume Council – 4242 followers
- Visit Greater Hume – 886 followers
- Holbrook Submarine Museum – 1369 followers
- Greater Hume Children's Services – 1100 followers
- Greater Hume Youth Advisory Committee – 481 followers
- Buy Local in Greater Hume – 679 followers

Greater Hume Council Newsletters

Outcome 4.2 - Our communication is open, effective and purposeful to connect and educate our community.

Develop quarterly Council newsletters and a rates notice insert whilst ensuring effective and targeted content

Comments

The Winter edition has been finalised with the expectation to be published mid-June. A subscription campaign will begin in May to encourage residents and community members to subscribe to our online newsletter database in preparation for the weekly Community Updates.

Greater Hume Tourism and Promotions

Outcome 2.3 - Our region's highlights are celebrated, maintained and promoted to enhance our visitor experience

Comments

- Monthly newsletters are sent to all Greater Hume Tourism Operators, providing latest information on tourism opportunities, marketing, social media and promotional campaigns as well as relevant contacts and statistics.

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TOURISM AND PROMOTIONS REPORT – MAY 2025 [cont.]

- Managing over 250 Greater Hume ATDW Listings. The Australian Tourism Data Warehouse (ATDW) is Australia's national platform for digital tourism marketing in Australia. ATDW distributes information to over 60 partners' websites to support local tourism businesses in expanding their online exposure, bookings and marketing.
- Emailed (over 600) 'What's on in June' to Visitor Information Centres in NSW and VIC, coach/bus/tour companies, tourism operators within shire and regional, media, visitor information points and to interested residents in the shire.
- Currently redoing signage around Greater Hume, including visitor signage, tourist maps and billboard designs.
- Engaged local operators to attend Tourism Resilience workshops run by Destination NSW and Visit the Murray.
- Hume Highway Billboards are currently with graphic designers to develop concepts.
- Engagement in towns and villages to gauge interest in developing individual town and village 'touring' maps is currently being undertaken.
- Media Release sent out for 'Experience Something Great in Greater Hume this Winter' and Winter social campaign has been organized as well
- Winter campaign on WIN has been finalised to run over a 4-week period over the school holidays
- Winter campaign on HIT FM and Triple M has been finalised and will run over a 4-week period around the school holidays
- May Tourism Managers Forum was held in Holbrook for Councils within the Murray Region. Holbrook Hotel staff presented as a case study within our area.
- Engaged Tourism Operators to take part in the NSW Government Bin Trim program alongside REROC
- Engaged Operators to participate in Digital Foundations Accelerator Program ran by Destination Riverina Murray.
- Council Staff are attending the Accessible and Inclusive Tourism Webinar Series
- A Winter photoshoot is currently being organised, will focus on Pubs and Clubs

Visitor Information Centre and Submarine Museum

Outcome 2.3 - Our region's highlights are celebrated, maintained and promoted to enhance our visitor experience.

Offering visitors to Greater Hume information and advice on accommodation, places to eat, attractions, maps, tours, road conditions, events and other general information. Reception and admission to Submarine Museum.

Comments

Visitor Information Centre Statistics:

May 25 - Walk In – 1314, Phone Calls - 28, Emails – 0.

May 24 - Walk In – 1240, Phone Calls - 34, Emails – 0.

Submarine Museum Statistics:

May 25 - Adult - 188, Child - 48, Concession - 232, Family - 37, Group - 0, Total - 505.

May 24 - Adult - 142, Child - 25, Concession - 233, Family - 36, Group - 25, Total - 471.

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TOURISM AND PROMOTIONS REPORT – MAY 2025 [cont.]

Events

Outcome 2.3 - Our region's highlights are celebrated, maintained and promoted to enhance our visitor experience

To assist with the promotion of Greater Hume's many and varied events. Encourage more residents to be involved in Greater Hume and events.

Comments

During this period we have supported over 28 events across Greater Hume. We have supported the various information and community support sessions from NBN, Red Cross and Service NSW, art events within the Jindera Pioneer Museum and Library and Community events. We are currently supporting various services who are visiting our area including, Service NSW, the Red Cross, and Martinus (Inland Rail). We are also supporting various Library programs, Jindera Pioneer events, the Dementia Friendly Morning Tea events, Just A Farmer Movie Screening, community agricultural shows and West Hume Landcare events.

Australia Day

Outcome 1.1 - Our communities are welcoming and inclusive to support diversity and social connectedness

Comments

Australia Day 2026 is to be held in the Jindera Community. Preparations will begin October 2025 for this event.

Signage

Outcome 2.3 - Our region's highlights are celebrated, maintained and promoted to enhance our visitor experience

Comments

Tourism and Village Signage is being developed in Burrumbuttock, the Submarine Precinct and Gallipoli Park, Holbrook. The mock-ups of the Burrumbuttock signage have been sent to the Committee and we are waiting for the final approval from the Committee. The new signage at Gallipoli Park, Holbrook will be installed in early May and the Submarine Precinct signage is still being drafted. New and updated signage in Jindera will occur after Burrumbuttock has been completed.

Murray Regional Tourism (MRT)

Outcome 2.3 - Our region's highlights are celebrated, maintained and promoted to enhance our visitor experience

MRT is a joint venture between Albury, Balranald, Berrigan, Campaspe, Corowa, Deniliquin, Gannawarra, Greater Hume, Mildura, Moira, Murray, Swan Hill, Wakool, Wodonga, as well as Tourism Vic and Destination NSW.)

Comments

- Currently attending monthly zoom meetings with MRT and the VIC network group.
- Staff are undergoing Social Media Training which begun February, led by Murray Regional Tourism. This training includes one on one mentoring sessions.
- Partnered with MRT to provide various programs to Greater Hume Tourism Operators. These have been promoted, supported and utilised by a variety of TOs over the year. Three more programs have just been launched for 2025.
- Murray Tourism have just released their new website. We are constantly connecting with MRT to ensure that the Greater Hume information listed on the website is up to date.

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TOURISM AND PROMOTIONS REPORT – MAY 2025 [cont.]

- Partnered with MRT in a Mates of the Murray Campaign that has been released. Norm from the Gerogery Hotel was our Greater Hume Mate. Statistics from the campaign will be released once it finishes at the end of June.
- Hosted the MRT May Tourism Managers Forum in Holbrook. The Holbrook Hotel presented at the forum to all present Tourism Managers.

Museums and Heritage

Outcome 1.3 - Our connection to the local culture and environment fosters positive relationships and learning for sustained health benefits.

GHC currently has 11 public or private museums and three historical societies. Museum Advisor (Maggi Solly) – In partnership with Albury City Council and Museums and Galleries NSW.

Comment

A new Community Museum engagement training plan has been developed by the Museum Advisor. Staff are working towards completing this plan with Community Museum volunteers. Museums included within this program have been supported with grant applications, mission statements, collection support and community mapping programs. The third round of site visits has been completed for all participating Museums. The next round of site visits will occur throughout July and August.

Greater Hume Community Museums now have an extensive library of objects on eHive, with over 250 objects now listed, (eHive is a web-based collection cataloguing system used worldwide by hundreds of museums, societies and private collectors to catalogue objects, store images, manage acquisition information and publish their collections online.) for those looking to learn more about some of the region's most significant objects/artefact's.

ORDINARY MEETING OF GREATER HUME COUNCIL
TO BE HELD AT
COUNCIL CHAMBERS, BALFOUR ST, CULCAIRN
ON WEDNESDAY, 25 JUNE 2025

CORPORATE AND COMMUNITY SERVICES

1. GREATER HUME CUSTOMER RELATIONS AND LIBRARY SERVICES

Report prepared by Acting Customer Relations Coordinator– Carly Toll

REASON FOR REPORT

To inform Council on library membership and participation in Greater Hume Council Libraries.
To inform Council on Youth Services programs and events held in Greater Hume Council

REFERENCE TO DELIVERY PLAN ACTIONS

Theme	Healthy Communities.
Objective	Our communities are welcoming and inclusive to support diversity and social connectedness. Our lifestyle and services nurture the health and wellbeing of the individual and community as a whole.

DISCUSSION

The Greater Hume Council Libraries and Youth Services continue to organise and facilitate programs and services that meet the needs and wants of the community.

Dementia Friendly Business Workshop

Thursday 22 May Council's Manager Risk and Governance and Acting Customer Relations Coordinator attended a Dementia friendly community workshop held in Holbrook, the workshop was an opportunity for businesses to gain knowledge on what a Dementia friendly community is and how they can be involved to become an inclusive & understanding business to support the needs of people and their carers living with Dementia.

The workshop was highly informative and provided valuable insights into inclusivity within Council's library environments. As a result, a plan will now be developed which will aim at making out libraries more inclusive and assessable for our community members living with Dementia. In addition, we will focus on increasing staff awareness and understanding to ensure our teams are equipped to support and embrace diverse needs.

Riverina Regional Library Branch Annual Training

Customer Relations staff attended the annual RRL branch training over 2 days at the Wagga Wagga RRL Administration Centre, the training included a presentation on the available State Library online platforms & Ancestry, Image creation for promotions, statistical reporting, inter library loans & a range of other topics.

Staff found this training to be both engaging and highly beneficial in increasing their confidence and ability to support library users more effectively which will directly contribute to improved service delivery and a more informed Customer Relations team.

National Simultaneous Storytime – “The Truck Cat”

On 21st May 2025, 20 children from St Patrick's Primary School Holbrook attended the Holbrook library for National Simultaneous Storytime. Every year a picture book, written & illustrated by an Australian author & illustrator is read simultaneously in libraries, schools, pre-schools, childcare centres, family homes, bookshops and many other places around the country. Now in its 25th successful year, it is an event that aims to promote the value of reading and literacy, using an Australian children's book that explores age-appropriate themes.

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GREATER HUME CUSTOMER RELATIONS AND LIBRARY SERVICES [cont.]

Culcairn Library Refurbishment

Works have progressed in the month of May on the Culcairn Library Refurbishment with the installation of a new air conditioner and the construction of a new meeting room/youth space and a new wall constructed between the children's area and the kitchenette and are ready for painting in June with an expected completion of late July/early August 2025.

Library Programs- May 2025

Library Programs	Location	Event
St Patricks Primary School Visit	Holbrook	A small group of children from St Patrick's School Holbrook attend the Holbrook Library every week on a Wednesday morning. They borrow and return their books. The children also reserve a lot of books and are excited to see each week whether the books have arrived.
Wiggle & Giggle	Jindera	Intereach hold a wiggle and giggle session for approximately 1 hour each Tuesday morning. This is aimed babies to pre-school age. Some weeks we have 6 other weeks 2 – it is still growing.
Book Nooks	Henty, Culcairn and Holbrook	Each month children's picture books and adult 'coffee table' nonfiction books are delivered to businesses and organisations. This continues to be popular.
Story Time	Henty, Culcairn, Holbrook and Jindera	Story time continues to be held at the libraries each month. Participants include before school aged children, preschool and school students.
Culcairn Knitting Club	Culcairn	The Culcairn Knitting Club attend on the second and fourth Tuesday of the month for the bi – weekly gathering to share their blanket making & morning tea together
Jindera Knitting Group	Jindera	A group of 7 – 9 ladies gather weekly in our library for social and knitting for charity.
Jindera Craft Ladies	Jindera	Each participant engages in a variety of crafts including cross stitch, scrap booking, knitting, card making, flower making and pieces to go on gifts.
Holbrook Playgroup	Holbrook	Parents and carers get together with their young children to connect, learn through play and most importantly, have fun.
Billabong High School Tech Assist	Culcairn	Approximately 20 students' visit the library eager to help our senior community members with their technology needs.

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GREATER HUME CUSTOMER RELATIONS AND LIBRARY SERVICES [cont.]

Upcoming Library Programs – June 25

Upcoming Programs	Location	Event Description
Billabong High School	Culcairn	Weekly volunteering from our students to assist residents with their tech needs.
Knitting Club	Culcairn	Bi-weekly visits to knit and connect with other group members.
Story Time	Henty, Culcairn, Holbrook & Jindera	Story time continues to be held at the libraries each month. Participants include before school aged children, preschool and school students.
Membership drive for the month of June	Jindera, Henty, Culcairn & Holbrook	During the month of June every new adult membership received will go into the draw to win a gift pack from their local branch.
Holbrook St Patricks Primary School	Holbrook	Each week student will visit the library to return, borrow & reserve books.
Greater Hume Children's Services Excursion	Holbrook	Visit from the children to enjoy our library space, read books and enjoy the comforts.

Library Statistics – May 25

Library Statistics – May 25	Henty	Culcairn	Holbrook	Jindera
Issues	199	269	521	123
Online Resources	237	176	241	29
Door Count	658	NA	1390	1884

(Please note Henty Library is only open 20 hours per week – Tuesday – Friday 12pm - 5pm. All other libraries are open Monday to Friday 8.30am – 5pm).

Due to a reporting issue with the door count reader the stats for Culcairn were unavailable.

BUDGET IMPLICATIONS

Nil. Works are funded from budget allocations.

CONCLUSION

Greater Hume Council continues to provide programs and services for all members of the community, a combination of events has led to an exceptionally busy period for the Customer Relations team, and they have managed the increased demand with dedication and efficiency.

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2. **STATEMENT OF BANK BALANCES AS AT 31ST MAY 2025**

The statement of bank balances as at 31st May is attached as **(ANNEXURE 10)**

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ENGINEERING

1. JUNE REPORT OF WORKS

Grants Program

State Roads Maintenance (RMCC)

Maintenance works, inspections and sign replacement on State Roads, Olympic Highway (MR78) and Tumbarumba Road (MR284) is continuing under the RMCC with Transport for New South Wales (TfNSW).

TfNSW are progressing with the installation of new guardrails along MR284 to enhance roadside safety.

Tree removal operations are ongoing along MR284 to improve visibility and reduce hazards.

Shoulder maintenance on MR78, both north and south of Gerogery have been successfully completed.

Regional Roads

General maintenance activities are continuing across all Regional Roads.

Rehabilitation works are actively progressing on Jingellic Road in the Wantagong area, aimed at improving surface quality and road safety.

Local Roads

Sealed:

Routine maintenance is ongoing across the sealed local road network to ensure safe and reliable access.

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JUNE REPORT OF WORKS [cont.]

Unsealed:

Maintenance grading has been carried out on the following roads during May.

See Map (**ANNEXURE 11**)

Road Name	Location	Length Graded (km)
ROAD NAME	LOCATION	APPROX. LENGTH
Back Ferndale Road	Full length	8.4
Benambra Road	From Weeamera Rd, westwards	3.2
Bethel Road	Full length	4
Bloomfield Road	From Urana Rd to bend	1.2
Dunwandren Lane	Full length	1
Ferndale Boundary Road	From Finlay Rd, eastwards	2.7
Four Mile Lane	From Coppabella Rd	2.5
Glenlea Road	Full length	3
Gluepot Road	Sherwyn Rd to Riders Rd	4
Gum Swamp Road	Northern end	4
Pioneer Drive	Unsealed section	0.8
Poole Road	Full length	0.9
River Road	Eastern end	6.6
Rockow Road	Full length	0.5
Ross Road	Majority of the road, excluding start	3.3
Ryan Road	Western end	2.6
Ryan Stock Route	Full length	6
Schneider Road	From Benambra Rd	2
Walla Swamp Road	Full length	1.5
Walla West Road	From Wenkes Rd, westward	2.7
Wenke Road	Full length	3
	Total	63.9 Km

Urban Streets:

Maintenance of urban streets is continuing, including the replacement of damaged or outdated signage.

General:

Regular upkeep of public toilets and recreational parks is being maintained to support community use and hygiene standards.

The Holbrook Flood Levy construction project is nearing completion, representing a significant investment in local flood resilience infrastructure.

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Monthly Works Maintenance Expenditure:

Local Roads Program	Current Budget	Monthly Budget Date to	YTD Expenditure	Monthly Budget Variance to Actual	Vandalism	Comments
Urban Roads Maintenance	\$248,307	\$227,615	\$181,822	\$45,792		
Urban Roads Town Maintenance	\$439,945	\$403,283	\$421,340	-\$18,057	\$0	Over Expenditure is offset by the under expenditure of Urban Roads Maintenance.
Rural Roads Sealed	\$1,011,459	\$927,171	\$1,027,435	-\$100,264	\$1,430	Over Expenditure is due to additional tree trimming and drainage work required for safety reasons. Can be offset by utilising underspent/Carry forward funds from Gravel Resheeting Budget.
Rural Roads Unsealed	\$1,548,030	\$1,419,028	\$1,575,932	-\$156,904		Over Expenditure is due to additional Gravel Sheetting whilst maintenance grading on several roads and additional drainage work required for safety reasons. Can be offset by utilising underspent/Carry forward funds from Gravel Resheeting Budget.
Street Tree Maintenance	\$264,195	\$242,179	\$234,766	\$7,412	\$0	

Sportsground s, Parks & Public Toilets	Current Budget	Monthly Budget Date to	YTD Expenditure	Monthly Budget Variance to Actual	Vandalism	Comments
Sportsground Maintenance	\$391,477	\$358,854	\$337,745	\$21,109	\$1,922	
Parks & Gardens Maintenance	\$307,863	\$282,208	\$280,779	\$1,428	\$14,944	
Public Toilets Maintenance	\$281,042	\$257,622	\$220,492	\$37,130	\$7,221	
NB : Sportsground Maintenance excludes annual GHC contribution payment						

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Major Projects Expenditure:

Project	Budget	YTD	Committed	Total	% Budget Expended	% Work Completed	Comments
2024-2025 Resealing Program	\$2,185,208	\$2,133,382	\$0	\$2,133,382	97.63%	100.00%	Resealing program has been completed
2024-2025 Gravel Resheeting Program	\$1,706,700	\$1,350,034	\$356,666	\$1,706,700	79.10%	100.00%	All Roads are completed
Brocklesby Balldale Road Rehab - Stage 1 & 2	\$4,671,579	\$4,838,622	\$85,000	\$4,923,622	103.58%	100.00%	Project is complete. Completion Report has been submitted.
Regional Emergency Road Repair Program	\$9,130,569	\$7,376,729	\$0	\$7,376,729	80.79%	80.79%	Works are Progressing as per Approved Project Plan. Funding to be c/f to 25/26 & 26/27
Jingellic Road - 5 Bridges/culverts	\$4,520,000	\$4,733,122	\$0	\$4,733,122	104.72%	100.00%	Project is complete. Completion Reports have been submitted
Culcairn Residential Subdivision	\$3,217,391	\$2,712,235	\$38,255	\$2,750,490	84.30%	100.00%	Project complete

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ENVIRONMENT AND PLANNING

1. DEVELOPMENT APPLICATIONS PROCESSED FOR THE MONTH OF MAY 2025

(ANNEXURE12)

ORDINARY MEETING OF GREATER HUME COUNCIL
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PART D

COMMUNITY MEETING- MINUTES

Attached in **(ANNEXURE 13)**, are minutes of the following items:

1. Culcairn Community Development Minutes 20 May 2025
2. Holbrook Community Garden Committee Minutes 26 May 2025
3. Little Billabong Hall Committee Minutes 24 May 2025
4. Walla Walla Community Hall Minutes 5 May 2025
5. Walla Walla Community Hall Minutes 2 June 2025